

## **ACCESS TO TOWN SERVICES DURING CLOSING OF TOWN HALL**

Jerome Town Hall (600 Clark Street) will be closed to the public from March 18, 2020 until further notice in accordance with the Emergency Proclamation issued on March 17, 2020 by Mayor Alex Barber.

During this time, we will make every effort to seamlessly accommodate the needs of our citizens.

### **PHONE ACCESS:**

Town Hall phones will continue to be answered between 8 a.m. and 5 p.m. Monday thru Thursday. At other hours, you can leave a voice message and your call will be returned on the next business day.

### ***EMERGENCIES SHOULD ALWAYS BE CALLED INTO 9-1-1.***

**EMERGENCY SERVICES** will continue to function as usual and the police station and fire station will remain open as in the past.

**PUBLIC WORKS** functions will continue as usual. There will be no changes in that schedule or in their availability.

**WEDNESDAY AND WEEKEND SHUTTLE SERVICES** are discontinued until further notice.

We are initiating a **FREE PICKUP AND DELIVERY SERVICE FOR OUR AT-RISK RESIDENTS**. Call Town Hall to make arrangements for us to pick up groceries or other needed items and deliver them to your residence.

In addition, if any residents have any **EXCESS SUPPLIES** that you would be willing to share with those that need them, please let us know and we will help distribute them where needed.

**THE JEROME HUMANE SOCIETY** intends at this time to continue to provide clinic services at 600 Clark Street. You will need to enter from the rear (clinic) side of the building rather than through Town Hall.

**THE JEROME TOWN LIBRARY** will be closed to the public until further notice.

### **TOWN STAFF:**

Town Manager/Clerk Candace Gallagher and Zoning Administrator John Knight will remain available for consultation by phone or email during this time. To reach either by phone, call Town Hall at 928-634-7943 during normal business hours. Email can be sent at any time to Candace Gallagher at [c.gallagher@jerome.az.gov](mailto:c.gallagher@jerome.az.gov) and to John Knight at [j.knight@jerome.az.gov](mailto:j.knight@jerome.az.gov) and they will respond as soon as possible.

Other staff may also be reached by leaving a message at Town Hall or emailing them. Full contact information is on our website, [www.jerome.az.gov](http://www.jerome.az.gov).

**COUNCIL AND BOARD MEETINGS** will continue as scheduled but will address only essential matters. We are currently looking into live streaming options to facilitate public access without the need to be physically present. More information on that will be posted as it becomes available.

**UTILITY PAYMENTS** by check can be dropped off in the dropbox located just outside the main entrance to Town Hall. Payments can also be made via credit card by phone by calling Town Hall during normal business hours. If you must pay in cash, call Town Hall for further instructions.

For questions regarding **BUILDING PERMITS OR INSPECTIONS**, call Town Hall during normal business hours.

If you have any other questions, call Town Hall at (928) 634-7943, or email Candace Gallagher at [c.gallagher@jerome.az.gov](mailto:c.gallagher@jerome.az.gov).