# TOWN OF JEROME

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## SPECIAL JOINT WORKSHOP MEETING
### VIA VIDEO CONFERENCE (ZOOM) OF THE
### JEROME PLANNING & ZONING COMMISSION
### AND DESIGN REVIEW BOARD
**Wednesday, April 29, 2020 TIME: 5:00 pm**

## ACTION MINUTES

**1) CALL TO ORDER/ROLL CALL – 5:05 p.m. All members present except DRB board member Brice Wood.**

**2) PETITIONS FROM THE PUBLIC** – Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the commission. All comments are subject to reasonable time, place, and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name, and please observe the three (3)-minute time limit. No petitioners will be recognized without a request. The commission's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**Possible Direction to Staff**

**3) Approval of Minutes:** Regular Jerome Planning and Zoning Commission Meeting of February 12, 2020
**Discussion/Possible Action/ Possible Direction to Staff**

**APPROVED**

**Continued Items: None**

**New Business:**

**4) Select New Officers for the Planning and Zoning Commission (Chair and Vice Chair)**
*Jessamyn Ludwig was nominated to be chair; Joe Testone was nominated to continue as vice chair.*

**APPROVED**

**5) Board Training on the following items**: Planning 101, Statutory/Regulatory Authority, Town Codes and General Plan, Riggins Rules, Robert's Rules, Open Meeting Law, Conflict of Interest, Bylaws
**Discussion/Possible Direction to Staff**

**Informational Items (Current Event Summaries):**

**6) Updates of Recent and Upcoming Meetings:** John Knight, Zoning Administrator

a) **Planning and Zoning Commission – May 6, 2020:** No items currently scheduled (meeting will likely be cancelled)
b) **Design Review Board – May 11, 2020:** UVX Apartments front improvements and sign for new business at 105 Main Street (formerly Cleopatra Hill)
c) **Council – April 22, 2020:** Community garden
d) **Council – May 12, 2020:** Ordinance amendment to update Section 509. Signs, and new Telecommunications ordinance
e) **Council – July 14, 2020:** Ordinance amendments regarding definitions of *boarding house* and *hotel*, possible exemptions for small projects, and misc. updates

**7) Adjourn – 6:41 p.m.**