

Request for Self-performed Remodel Permit

(For home remodel/repair)

Utah State Law requires that the State Construction Code is followed for all construction activities on any structure on your property. A building permit is required for all construction activities unless a waiver is granted by the Huntsville Town Building Authority or the construction is one of the following activities:

- Painting
- Siding (non-structural activity)
- Roofing (non-structural activity)
- Construction of a detached auxiliary structure, with no electrical or plumbing, under 200 ft² in size.

Do I qualify for a Self-Performed Remodel Permit?

A Self-performed Remodel Permit can be granted by the Huntsville Town Building Authority or their designee if all of the following stipulations are met:

- Work is for a remodel/repair of an existing home or for the construction/remodel/repair of an auxiliary building (with electrical and plumbing for any size building or for buildings larger than 200 ft²). (If more than 25% of the square footage of the home or auxiliary building over 200 ft² is worked on it will be considered as a new construction and will require a permit.)
- Work is self-performed by the owner or a close associate. This means that no compensation either monetarily or in kind for work performed on the project can be tendered.
- The home owner declares on this form all of the work that will be performed on the project receiving the Self-performed Remodel Permit.
- The home owner certifies by signing this document that they will abide by all of the Utah State Construction Code requirements in the construction of their project (including all applicable stamped plans by professionals licensed by the State of Utah)

What does a Self-performed Remodel Permit do for me?

If a Self-performed Remodel Permit is granted, the home owner will not be charged the fee normally associated with a building permit. Building inspections will be conducted for electrical, gas, mechanical and plumbing at the rate of \$100 per inspection. Signing this self-remodel permit form certifies that State Construction code will be followed by the property owner. This remodel permit will be good for one year from the time the Self-performed Remodel Permit is approved. After one year, if still needed, the homeowner will need to reapply for a Self-performed Remodel Permit.

What does a Self-performed Remodel Permit not do for me?

A Self-performed Remodel Permit does not allow the home owner to break the law. It is the responsibility of the home owner to understand and follow all applicable requirements in the State Construction Code. If the Town has reasonable knowledge that the State Construction Code is not being followed, then the homeowner may be summoned to a hearing with the Huntsville Town Planning Commission to determine if the requirements of the waiver are being met. The homeowner may be subject to penalties governed by law.

How does this affect other Permits I might need?

Land Use Permit

A land use permit issued by the Huntsville Town Planning Commission is required any time the height or the footprint of a structure on a home owner’s property is changed. This is true for new construction or a remodel/repair of a structure. The land use permit is to verify that property setbacks or height regulations are being met.

Onsite Wastewater Permit

Any changes to the outdoor plumbing, septic tank, drain field or number of bedrooms in a home, an onsite wastewater permit is required by the Weber-Morgan County Health Department.

Information needed for a Self-performed Remodel Permit

Owner:_____ Phone:_____

Owner Address:_____

Project Address:_____

Contact name/phone/email:_____

Description of Work

By signing below, the owner certifies that all of the above information is accurate and represents the proposed work to be performed. Also, the owner certifies that they have read and understand the ordinances relating to land use and home repair/remodeling that are current at the time of this signing and agrees to abide by these ordinances and the State Construction Code. Having a Self-performed Remodel Permit does not grant the Homeowner any exemption from following the State Construction Code. If the Town has any reasonable suspicion that the home owner is not following the terms as outlined by this waiver, the homeowner will agree to appear before the Huntsville Town Planning Commission to recertify that the terms of this agreement are being met. Making a false statement and/or not following these ordinances are a Class C misdemeanor. The issuance of this Self-performed Remodel Permit will be effective for one year from the time of the Building Authority's Signature. The home owner may reapply for a Self-performed Remodel Permit if needed after one year.

Inspections Needed: _____

Total Cost of Inspections: _____ Amount Paid: _____

Date Paid: _____ Receipt#: _____

Homeowner Date

Huntsville Building Authority Date