

## CITY OF RIO HONDO

### ENGINEER, BOND COUNSEL, and FINANCIAL ADVISOR - REQUEST FOR QUALIFICATIONS

The City of Rio Hondo requests the submission of qualifications statements, which will lead to the possible award of a contract to provide professional services for a project involving the City's Water Treatment Facilities.

#### Scope of Work:

The services to be obtained for the Engineer require: planning, acquisition, design, and construction phase services.

The services to be obtained for the Bond Counsel; To assist in obtaining a loan and to provide legal opinion with respect to assessing the viability of authorizing and issuing the Bonds by the City of Rio Hondo capital financing or refinancing.

The services to be obtained for the Financial Advisor to assist the City of Rio Hondo with the preparation of all financing obligations to the Texas Water Development Board and other financings.

#### Guidelines for Content of Qualification Statements

DO NOT INCLUDE COST INFORMATION with the qualification statement. Responses that include cost or pricing information will be rejected and will not be considered by the city.

Detailed instructions on preparation of the qualification statement must be obtained from the City. For more information on preparing and submitting the qualification statement, contact Ben Medina, City Administrator, at City of Rio Hondo. This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

#### Submittal Deadline

An electronic file with the Qualification must be sent to [bmedina@riohondo.us](mailto:bmedina@riohondo.us) no later than 1:30 pm on Wednesday, February 27, 2024.

#### Minimum Qualifications and Selection Criteria

The City will evaluate the proposals to determine which firm has the best qualifications.

#### Contract Terms and Negotiation Schedule

The consultant for *Bond Counsel, Financial Advisor, Engineering Consultant* services is expected to negotiate an agreement for services that is acceptable to the City. If an acceptable contract cannot be negotiated, the City may formally end negotiations and begin negotiating with the next most qualified person or firm.

This contract is contingent upon the release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Invitation for Bid (IFB) or Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this

IFB, RFQ, or any resulting contract. RFQ's are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act).

This contract is subject to the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) firms. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to M/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit [www.twdb.texas.gov/dbe](http://www.twdb.texas.gov/dbe).

The City of Rio Hondo is an affirmative action/equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin. Small, minority, and women-owned business enterprises are encouraged to submit proposals.