FAUQUIER COUNTY WATER AND SANITATION AUTHORITY
7172 KENNEDY ROAD • WARRENTON, VA 20187
PHONE (540) 349-2092 • FAX (540) 347-7689
www.fcwsa.org

HYDRANT METER PERMIT REQUEST

Application Date: _____
Applicant: _____
Billing Address: _____
_____
Work/Daytime Phone: _____
Home/Evening Phone: _____
Email: _____
Hydrant Number(s) to Be Use: _____
Specific Purpose of Use: _____
Issued Date: _____
Expiration Return Date: _____

Applicant has received, read, and agrees to the Hydrant Meter Policy and all terms and conditions of the permit and fees. Violation of the Policy or any specified or implied condition constitutes grounds for immediate revocation of the permit and equipment. Applicant agrees to report monthly readings by the 15th of every month via fax or emailed picture to include the meter number and register dial showing usage. **Failure to report monthly readings will result in a $500 penalty.** All commercial backflow assemblies must be tested yearly in accordance with Volume 2, Part C – Cross Connection Control Plan of the FCWSA Operating Code. Therefore, all hydrant meter rental units shall be returned to the FCWSA for renewal of the hydrant meter account and for annual backflow testing. Each yearly rental must be renewed within the month of the original rental period. Applicant agrees to relinquish the meter to FCWSA at any time.

_____ _____
Applicant Signature Date Print Name

To be completed by FCWSA – Do not write under this line

Permit Number: _____

Deposit Received: _____

Inspection Fee Received: _____

Meter Number Issued: _____

Reading of Meter When Issued: _____

Volume 2 Part A Section 5.5 – Public Fire Hydrants

1.1 Public Fire Hydrants

A. Indemnification - The Authority does not guarantee fire flow in its systems and shall not be responsible for, nor considered in any manner to be an insurer of persons or property against injury, loss or damage by fire, water, failure to supply water or pressure, or any other cause whatsoever.

B. Restrictions - Except as provided in 5.5.C. below, water from any public fire hydrant shall not be used for construction purposes, sprinkling streets, flushing sewers or gutters, or for any purpose other than the fighting of fires by County authorized units, unless specifically permitted by the Authority for a particular circumstance. Upon written request, the Authority may install supplemental public fire hydrants at the sole expense of any interested person.

C. Use – Except for authorized emergency service personnel, all fire hydrant water use shall be permitted on a temporary basis where a permanent water connection is not available, subject to the terms and conditions established in this Section 5.5. Any use of fire hydrants hereunder shall be subject to a permit and the permit may be revoked at any time by the Authority where the public health, safety and welfare may be jeopardized.

D. Hydrant Meter Permit – Any person seeking the use of water from any fire hydrant must submit an application to the Authority on the forms established by the Authority from time to time.

1. Scope – Upon approval of the application for temporary use of a fire hydrant, the Authority shall issue a Hydrant Meter Permit to the applicant, the "Permit Holder". The Hydrant Meter Permit shall be specific to the applied for fire hydrant only. Water shall be delivered through an approved hydrant meter which complies with the Authority's Utilities Standards Manual. Hydrants are designated to minimize the effects that large withdrawals can have on the water supply system as well as avoid neighborhood disruptions and possible safety hazards that usage may cause.

   All commercial backflow assemblies must be tested yearly. Therefore, all hydrant meter rental units shall be returned to the Authority for renewal of the hydrant meter account and for annual backflow testing. Each yearly rental must be renewed within the month of the original rental period. Failure to return the hydrant meter assembly at the end of the rental period

will be considered theft of Authority property.

2. Operation of Hydrant Meter – The Permit Holder shall be responsible for any damage to the hydrant, the hydrant meter, or any associated infrastructure due to improper use of the hydrant. Meters shall not be tampered with in any way and any attempt to divert service through unauthorized connection shall be grounds for revocation of the Hydrant Meter Permit. The revocation of any permit shall be the basis of denial of any future Hydrant Meter Permit request by the Permit Holder. Broken or damaged meters must be reported to and returned to the Authority immediately. The Permit Holder shall be responsible for all costs of any necessary repairs to the meter, which shall be paid prior to its reinstallation. All hydrant meters shall be affixed with an inspection tag for the calendar year which shall not be tampered with or removed by the Permit Holder. Any tempering with the tag or the hydrant meter shall be grounds for the immediate termination of the permit. An Operator must be on-site at all times while the meter is connected to a fire hydrant.

3. Meter Readings – The Permit Holder will be billed on a monthly cycle by the Authority for all water usage according to the published fee schedule. The Permit Holder is responsible for providing a picture of the meter register dial showing usage to the Authority by the 15th day of each month for billing. A failure to report monthly readings shall result in the forfeiture of the Hydrant Meter Permit and any sums held as Meter Deposit for the hydrant meter. Readings can be submitted to the Authority by the following methods:

   - Email to customerservice@fcwsa.org
   - Fax to (540) 347-7689
   - Bring the hydrant meter into the Authority to be read

   It is the responsibility of the Permit Holder to notify the Authority when the meter is not registering/recording the water usage. Any broken or leaking hydrant meter assembly shall be returned immediately to the Authority for repair.

4. Fees and Charges – All permitted hydrant meters shall be subject to the payment of fees, charges and deposits shown in Section 2.3.0 of Volume 2, Part B of this Operating Code.

   Upon return of the hydrant meter assembly, deposits shall be refunded to the Permit Holder provided all of the following has occurred:

- Hydrant meter assembly has been returned in good working condition, with no excessive wear or damage.
- Permit Holder has paid for any damaged and/or missing equipment.
- All outstanding water usage and rental charges for the hydrant meter assembly have been paid in full by the Permit Holder.

5. Water Restrictions – In order to protect the water supply in times of emergency, all hydrant meters may be subject to immediate recall/return in the event of a Declaration of Drought Emergency under the Fauquier County Drought Ordinance.

   No hydrant meter shall be used unless temperature are 35 degrees Fahrenheit or above and rising. When temperatures fall to 35 degrees Fahrenheit, the fire hydrant must be closed; the hydrant meter shall be disconnected from the hydrant and stored in an environment where temperatures are above 35 degrees Fahrenheit. Both the fire hydrant and hydrant meter can be damaged if used when temperatures are below freezing.

Volume 2 Part B Section 2.30 – Hydrant Meter Fees

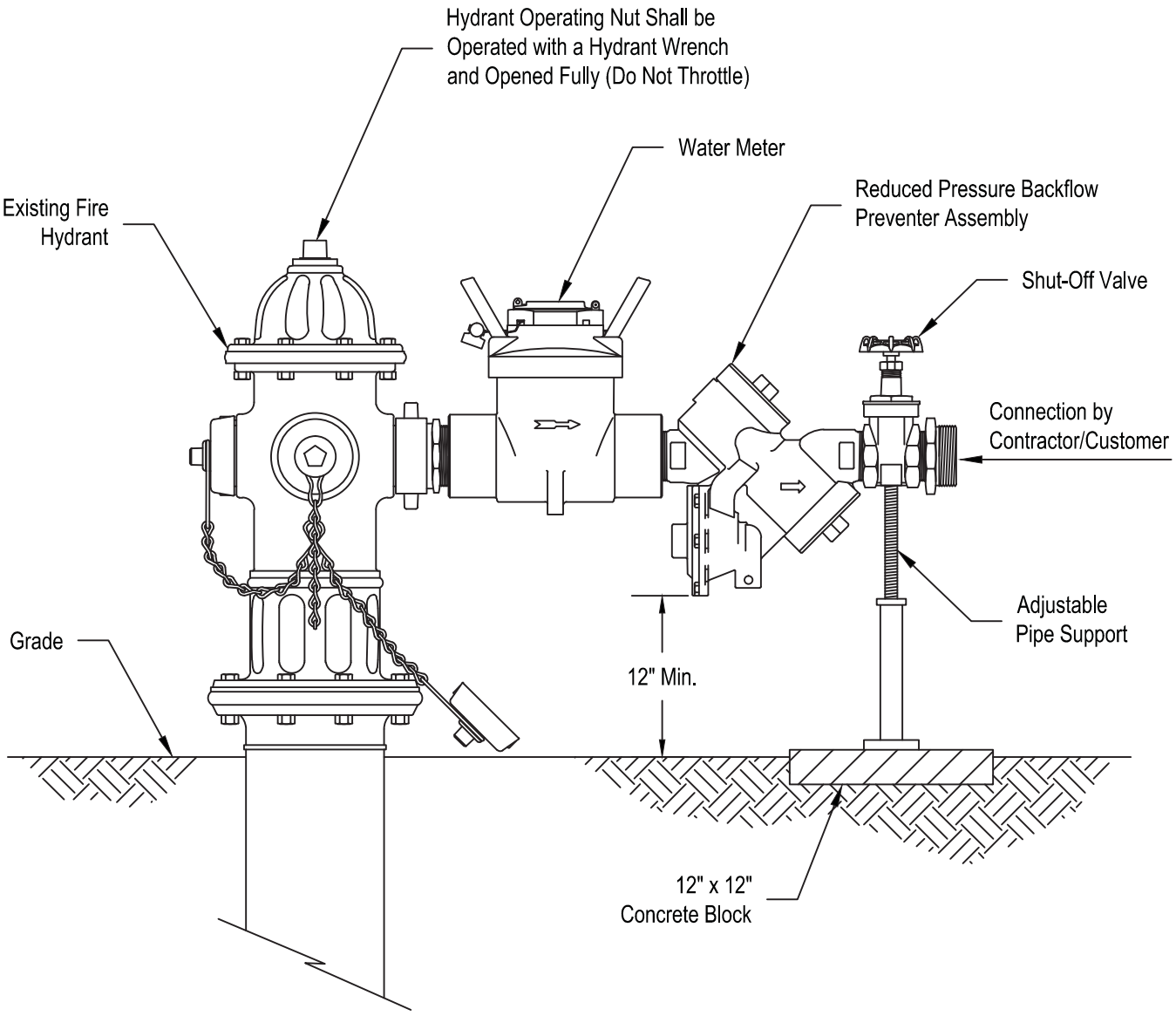
2.30 Hydrant Meter Fees

A. Meter Deposit: $2,000

B. Monthly Rates: Hydrant Meters are billed the same rates as domestic water meters

C. Miscellaneous Charges:

1. Inspection Fee - $20.00
2. Failure to report monthly reading - $500.00
3. Unauthorized use charge - $250.00
4. Late payment fee is the same as the Authority's domestic customer accounts



Notes:

1. Fire hydrant water use shall be permitted on a temporary basis where a permanent water connection is not available, subject to the terms and conditions established in Volume 2, Part A, Section 5.5 of the Authority's Operating Code.
2. Start with hydrant and shut-off valve closed. Slowly open the hydrant until the backflow preventer is completely pressurized. After the device has been pressurized, vent all trapped air from both check valves by slightly opening each of the four test cocks. Slowly open the downstream shut-off valve. The hydrant meter assembly is now in service. **Do not close valves on the assembly or discharge line quickly.**
3. Contractor/Customer shall protect the hydrant meter assembly from damage, theft, and misuse.
4. Contractor/Customer is held responsible for any damage to the fire hydrant and infrastructure due to improper use.
5. Broken or damaged hydrant meter assemblies must be reported to the Authority immediately.
6. Contractor/Customer is responsible for any and all water consumption.

WM-05

Fauquier County
Water and Sanitation Authority

Temporary Hydrant Meter Assembly

Not to Scale

Revised: 11/28/17