

**Mayfield Town RFB  
Updated 02/15/2024**

**Mayfield Town  
52 N Main Street  
Mayfield, UT 84643**

**REQUEST FOR BIDS (RFB) – COMPETITIVE SEALED BID FOR A  
PROCUREMENT OF CHIP SEAL COATING ROADS AND TOWN HALL  
PARKING LOT.**

**DOCUMENT SUMMARY:**

Mayfield Town is seeking Competitive Sealed Bids (CSB) for a procurement of seal coating roads and crack sealing Town Hall parking lot. The TOWN will select one (1) Supplier to provide equipment, materials and labor for the project as outlined in this request.

**SCOPE OF WORK:**

Mayfield Town is seeking to seal coat and chip seal approximately 1.844 Miles (20,318 sq yds) of road per following locations as noted: 2<sup>nd</sup> West to Main Street, and East Order (except Order Road). Work also includes to chip seal town hall parking lot and driveway 16,922 sq ft or 1,880 sq yds. All areas for 2024 are shaded in Gray. See attached schedule

Additional items that may be out for bid that are not included in this scope of work are NOT considered part of this project, but rather may be noted for information purposes.

Mayfield Town requires suppliers to provide services that meets or exceeds all current state and federal standards.

The CSB shall include all costs associated with the proposed project.

**QUESTIONS CONCERNING THE RFB SHOULD BE DIRECTED TO:**

Mayfield Town  
Att: Mayor Steve Anderson  
52 N Main Street PO Box 541  
Mayfield, UT 84643  
Tel: (801) 641-3598  
[steveand1972@gmail.com](mailto:steveand1972@gmail.com)

OR

Mayfield Town  
Att: Amanda Bennett  
52 N Main Street PO Box 541  
Mayfield, UT 84643  
Tel: (435) 528-5061  
[mayfieldtownutah@gmail.com](mailto:mayfieldtownutah@gmail.com)

## **DESIGN ELEMENT GUIDELINES & SPECIFICATIONS:**

Suppliers should base their work on meeting all accessibility and safety standards as well as the guidelines & specifications listed in this RFB. Quality of components, quality of design, inclusiveness, cost, appropriateness to location and target demographic must be taken into consideration in the design of the proposed work. (Contact the above listed number or address for further demographic information).

The bid should provide a list of the components being proposed for the Mayfield Town chip seal coating roads and Town Hall parking lot project, as well as a time frame for completion once notified of award. Please include component materials, recommendations, estimated lifetime of materials and any other relevant descriptive information.

### **Required Items:**

1. All construction and equipment elements must meet and/or exceed all state and federal guidelines.

### **Preferred Project Qualities:**

1. All construction and equipment elements must demonstrate the highest level of durability in materials and finishes selected in consideration of health and safety.

## **ASSEMBLY/INSTALLATION, INSPECTION AND WARRANTY:**

**Assembly/Installation:** The construction will be provided and managed by the Supplier. The Supplier must provide direct supervision from the manufacturer or provide qualified and certified representatives familiar with installation. All tools and equipment required to install construction and upgrade in regards to the Project equipment shall be provided by the Supplier for this project. The Supplier will be given **365 calendar days** to complete the proposed work including product manufacture, delivery and installation. Calendar days will begin as outlined in the awarding of the bid/contract. The Supplier will certify installation is in accordance with all manufacturers' requirements including, but not limited to warranty requirements.

**Inspection:** A certified representative of the Supplier is required to conduct a post installation inspection of the Project improvements and upgrades upon completion to insure proper installation. If not properly installed, modifications must be submitted in writing to the Town and remedied immediately. Co-inspection with the Supplier's representative of assembly and installation work will be conducted by a Town Representative. The Town will supply the punch list for final completion generated by this co-inspection. The Supplier shall submit to the manufacturer's certification of compliance and warrantee following punch list completion.

Warranty: Upon completion of work, the Supplier must provide documentation attesting the materials have been installed meeting all specifications required to be warranted by manufacturer.

**COMPLIANCE:**

All equipment must meet and/or exceed all federal guidelines. Documentation of compliance must be provided to the Town with the Supplier's Bid. All equipment must comply with Americans with Disabilities Act (ADA) and Build America, Buy America (BABA).

The Supplier will ensure that hiring is made on the basis of merit and qualifications and that there will be no discrimination in employment on the basis race, ancestry, color, physical or mental disability, religion, national origin, sex, age, marital or familial status, creed, ex-offender status, physical condition, political belief, public assistance status or sexual orientation, gender identity or expression, except where these criteria are reasonable bona fide occupational qualifications.

The Supplier and any persons doing work on this project will be required to possess or obtain a Unique Entity Identifier (UEI) number through registration at SAM.GOV, and a business license registration with the State of Utah. All laborers and mechanics employed by Supplier in performance of this construction work shall be paid fair and equal wages rates, required by law. The Supplier shall utilize the DOL Davis Bacon Wage Rates for Heavy Construction effective to the most recent date posted prior to bidding and construction beginning.

The Supplier must provide an original Certificate of Product Liability Insurance.

**DISCLAIMER:**

Mayfield Town shall be exempt from any liability for costs incurred by unsuccessful suppliers in the preparation of a CSB.

**BID SUBMITTAL DATE & TIME:**

All CSB must be submitted to Mayor Steve Anderson at Mayfield Town Clerk's Office by 4:00 p.m. MST on March 13, 2024, at the address listed in the title of this RFB.

All submitted CSB must be addressed as follows:

*Bid for Mayfield Town chip seal coating roads and Town Hall parking lot Project  
Attn: Mayfield Town Mayor Steve Anderson*

**BID FORMAT:**

Bids shall be submitted in the following format:

- Project Name
- Supplier Name.

- Statement that CSB will meet the project requirements and previous experience of the Supplier.
- The project's proposed description, photos, plans, etc.
- Warranty and insurance capabilities.
- Statement of understanding of Davis-Bacon and non-discrimination requirement.
- Project Cost Proposal & Timeline.
- Any additional information relating to scoring criteria as listed below.
- References

Bids must include a bid price for each design presented. Bids must list the cost of the equipment, materials, and labor separately. The Town reserves the right to reject any and all Bids with or without cause, and to accept Bids which it considers most favorable. Bids should include a minimum of two references of installations similar to that proposed for Mayfield Town. References shall include name of project, location, contact information including phone number and general cost of installation.

All delivery, assembly, installation and supervision costs must be included in the Bid. Payment for the project will be sent within sixty (60) days after delivery and assembly/installation and invoicing of the Project upgrades and improvements.

All Bids amounts shall be guaranteed for not less than sixty (60) days after the Bids submittal deadline date.

Each Bid must be accompanied by a Certified Check, Cashier's Check, or Bid Bond payable to Mayfield Town in an amount not less than ten percent (10%) of the total bid amount. The successful Supplier shall furnish approved Performance and Payment Bonds, each in the amount of one hundred percent (100%) of the bid amount. Workmen's Compensation, Comprehensive General Liability, and Transportation insurance and insurance certificates shall be provided by the successful Supplier. Successful Suppliers are required to comply with Mayfield Town Business Licensing requirements. Following execution of Bid receipt, Bids will be available to the public upon specific request.

No Bid may be withdrawn within a period of sixty (60) days after the bid opening date.

Prices shall include delivery f.o.b., freight paid by the bidder to the jobsite.

The Supplier must submit two (2) hard copies of the Bid to the address listed above. All Bids must comply with the specifications and guidelines provided in this document.

This solicitation is being offered in accordance with State statutes governing procurement. Accordingly, Mayfield Town reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services

proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate at the sole discretion of Mayfield Town.

**CIVIL RIGHTS STATEMENT:**

Mayfield Town is an Equal Employment Opportunity Entity. Qualified women, veterans, minority and handicapped individuals are strongly encouraged to submit Bids.

**EVALUATION AND SELECTION PROCESS:**

Bids will be evaluated by a selection committee based on the following criteria:

Criteria & Points:

1. CSB Proposed Cost & Timeline (20 Points)
2. CSB addresses design guidelines and specifications (20 Points)
3. CSB Statement to meet guidelines (20 Points)
4. CSB Safety precautions, warrantee and insurance capabilities (20 Points)
5. Overall Quality of CSB and references (20 Points)

Maximum Points: 100

Following the submission of all CSB submittals, a Selection Meeting, made up of the Council and the Mayor will be held at 7:00 pm on March 13, 2024, in the Mayfield Town Hall located at 52 North Main Street Mayfield, UT 84643. This meeting will be open to the public. All sealed bids shall be opened by the Mayor or designated representative in the above listed open public meeting, before one or more witnesses, at the time and place indicated in this bid packet.

The name of the bidder and the amount of each bid shall be recorded and made available to the public. Bids shall not be accepted after the time for submission of a bid has expired.

The Council shall consider an award the bid/contract to the lowest qualified bidder or the bidder who best satisfies the objective criteria described in the invitation for bids which may include: Experience, performance ratings, inspection of workmanship, suitability, quality, likely compatibility with existing assets or practices, availability, warrantee, references, licensure, proximity or other criteria reasonably specified in the RFB, including UEI and Utah business license clearance.

Tied bids may be resolved using any reasonable criteria and at the sole discretion of the Town Council.

Please refer to State Code Title 63G - Chapter 6a for the procurement policy followed by Mayfield Town.

**Attachments (2):**

Table of Road Widths and Lengths

**Detailed Asphalt Chip Seal Area**

| Mayfield Roads                    |                                | Road Widths and Lengths          |                               |                   |               |                    | Asphalt           | Road                             |                  |
|-----------------------------------|--------------------------------|----------------------------------|-------------------------------|-------------------|---------------|--------------------|-------------------|----------------------------------|------------------|
| Group No.                         | Location                       | Width in feet                    | Length by J & D Map           | Area Sq FT        | Miles         | Square Yards       | to Borrow         | Cond Poor = 1                    | Year to work.    |
| <b>Mayfield Asphalt Work</b>      |                                | <b>Year</b>                      | <b>2024</b>                   |                   |               |                    |                   |                                  |                  |
| <b>1</b>                          | <b>2nd West to Main Street</b> |                                  |                               |                   |               |                    |                   |                                  |                  |
| 1a                                | 2nd W -1st S to 130 N +        | 20                               | 1434                          | 28680             | 0.272         | 3187               | 9                 | 1                                | 2024             |
| 1b                                | 1st N-2nd W to 1st W           | 19                               | 658                           | 12502             | 0.125         | 1389               | 8                 | 1                                | 2024             |
| 1c                                | CR - 2nd W to 1st W            | 18                               | 658                           | 11844             | 0.125         | 1316               | 8                 | 1                                | 2024             |
| 1d                                | 1st S - 230 W+ to 1st W        | 20                               | 1075                          | 21500             | 0.204         | 2389               | 7                 | 1                                | 2024             |
| 2a                                | 1st W- 1st N to 1st S          | 20                               | 1225                          | 24500             | 0.232         | 2722               | 7                 | 2                                | 2024             |
| 2b                                | CR - 1st W to Main St.         | 18                               | 550                           | 9900              | 0.104         | 1100               | 8                 | 1                                | 2024             |
| 2c                                | 1st S - 1st W to Main St       | 20                               | 550                           | 11000             | 0.104         | 1222               | 7                 | 7                                | 2024             |
| <b>Main to 2nd West</b>           |                                |                                  | <b>6150</b>                   | <b>119926</b>     | <b>1.165</b>  | <b>13325</b>       |                   |                                  |                  |
| <b>East Order except Order RD</b> |                                |                                  |                               |                   |               |                    |                   |                                  |                  |
| 7b                                | 1st E - Ord Rd to 600 N        | 19                               | 693                           | 13167             | 0.131         | 1463               | 7                 | 1                                | 2024             |
| 7c                                | 550 N - 1st E to 2nd E         | 16                               | 861                           | 13776             | 0.163         | 1531               | 10                | 2                                | 2024             |
| 7d                                | 600 N - State to 1st E         | 19                               | 708                           | 13452             | 0.134         | 1495               | 8                 | 6                                | 2026             |
| 7e                                | 600 N - 1st E to 3rd E         | 17                               | 1326                          | 22542             | 0.251         | 2505               | 9                 | 6                                | 2026             |
| <b>Total for East Order</b>       |                                |                                  | <b>3588</b>                   | <b>62937</b>      | <b>0.680</b>  | <b>6993</b>        |                   |                                  |                  |
| <b>2024 totals</b>                |                                |                                  | <b>9738</b>                   | <b>182863</b>     | <b>1.844</b>  | <b>20318</b>       |                   |                                  |                  |
| <b>If we coated all 20'</b>       |                                |                                  |                               | <b>194760</b>     |               |                    | <b>2024</b>       | <b>Sq yds</b>                    | <b>20318</b>     |
| <b>Town Hall Parking lot</b>      |                                | <b>Year</b>                      | <b>2024</b>                   |                   | <b>length</b> | <b>width</b>       | <b>Area Sq ft</b> | <b>Area Sq Yds</b>               |                  |
| <b>TH</b>                         | <b>Back Lot</b>                | <b>Crack Seals and Chip seal</b> |                               |                   | <b>110</b>    | <b>130</b>         | <b>14300</b>      | <b>1589</b>                      | <b>2024</b>      |
| <b>TH</b>                         | <b>Side Driveway</b>           | <b>Crack Seal and Chip seal</b>  |                               |                   | <b>114</b>    | <b>23</b>          | <b>2622</b>       | <b>291</b>                       | <b>2024</b>      |
| <b>2024 Total Onsite</b>          |                                |                                  |                               |                   |               |                    | <b>16922</b>      | <b>1880</b>                      | <b>1880</b>      |
| <b>Two sunken holes in Back</b>   |                                |                                  |                               |                   |               |                    |                   |                                  |                  |
| <b>TH?</b>                        | <b>Street Front</b>            | <b>Chip Seal</b>                 |                               |                   | <b>120</b>    | <b>13</b>          | <b>1560</b>       | <b>173</b>                       | <b>2024</b>      |
| <b>2024 Total Of Site</b>         |                                |                                  |                               |                   |               |                    | <b>1560</b>       | <b>173</b>                       | <b>173</b>       |
| <b>Mayfield Asphalt Work</b>      |                                | <b>Year</b>                      | <b>2025</b>                   |                   |               |                    |                   |                                  |                  |
|                                   | <b>Location</b>                |                                  | <b>Length per J&amp;D Map</b> | <b>Sq ft Area</b> | <b>Miles</b>  | <b>Area Sq Yds</b> |                   | <b>Condition 1= pour 10=Good</b> |                  |
| 3a                                | 1 Est- 1st N to 2st S          | 20                               | 1166                          | 23320             | 0.221         | 2591               | 5                 | 4                                | 2025             |
| 3b                                | 1st E - 1st S to 2nd S         | 18                               | 591                           | 10638             | 0.112         | 1182               | 8                 | 4                                | 2025             |
| 3e                                | 1st S - Main to 1st E          | 20                               | 600                           | 12000             | 0.114         | 1333               | 6                 | 4                                | 2025             |
| 3f                                | 2nd S - Main to 1st E          | 19                               | 600                           | 11400             | 0.114         | 1267               | 8                 | 4                                | 2025             |
| 4b                                | 2nd E - CR to 2nd S            | 20                               | 1175                          | 23500             | 0.223         | 2611               | 5                 | 4                                | 2025             |
| 4e                                | 2nd S - 1st E to 2nd E         | 19                               | 566                           | 10754             | 0.107         | 1195               | 6                 | 4                                | 2025             |
| 7a                                | Ord Rd - State to 2nd E        | 20                               | 1873                          | 37460             | 0.355         | 4162               | 6                 | 2                                | 2025             |
| 10c                               | 970 N - State to 80 W          | 42                               | 394                           | 16548             | 0.075         | 1839               | 1.25              | 5                                | 2025             |
| <b>4</b>                          | <b>Total 2nd East Main</b>     |                                  | <b>6965</b>                   | <b>145620</b>     | <b>1.32</b>   | <b>16180</b>       |                   |                                  |                  |
|                                   |                                |                                  |                               |                   |               |                    | <b>2025</b>       | <b>sq yds</b>                    | <b>16,180.00</b> |
| <b>Year 2026</b>                  |                                |                                  |                               | <b>Area</b>       | <b>Miles</b>  |                    |                   |                                  |                  |
| 4d                                | 1st S - 1st E to 2nd E         | 20                               | 566                           | 11320             | 0.107         | 1258               | 6                 | 7                                | 2026             |
| 6a                                | Park RD 1st N to 550 N         | 22                               | 3147                          | 69234             | 0.596         | 7693               | 12                | 7                                | 2026             |
| 9a                                | 870 N - State to 100 W         | 42                               | 720                           | 30240             | 0.136         | 3360               | 2                 | 6                                | 2026             |
| 9b                                | 1st W 780N to 720 N            | 42                               | 500                           | 21000             | 0.095         | 2333               | 2                 | 6                                | 2026             |
| 9c                                | 720 N - 100 w to 20 W          | 42                               | 427                           | 17934             | 0.081         | 1993               | 2                 | 6                                | 2026             |

|     |                                   |             |               |                |                 |                |                 |               |                  |
|-----|-----------------------------------|-------------|---------------|----------------|-----------------|----------------|-----------------|---------------|------------------|
| 9d  | 720 N Culdesac                    | 20          | 60            | 1200           | 0.011           | 133            |                 | 6             | 2026             |
|     | <b>2026 Totals</b>                |             | <b>5420</b>   | <b>150928</b>  | <b>1.027</b>    | <b>16770</b>   |                 |               |                  |
|     |                                   |             |               |                |                 |                | <b>2026</b>     | <b>Sq Yds</b> | <b>16,769.78</b> |
|     | <b>Total for years 24, 25, 26</b> |             |               |                |                 |                | <b>24,25,26</b> | <b>SqYds</b>  | <b>53,267.89</b> |
|     | <b>Mayfield Asphalt Work</b>      | <b>Year</b> | <b>2027</b>   |                |                 |                |                 |               |                  |
| 5b  | CR 400 E to 890 E                 | 20          | 3483          | 69660          | 0.660           | 7740           | 7-May           | 8             | 2027             |
| 5c  | CR 890 E to 1030 E OCL            | 20          | 321           | 6420           | 0.061           | 713            |                 |               | 2027             |
| 5d  | 400 E - CR to 360 S               | 19          | 1275          | 24225          | 0.241           | 2692           | 3               | 8             | 2027             |
| 10a | 50 W - 780 N to 970 N             | 42          | 1160          | 48720          | 0.220           | 5413           | 1.25            | 8             | 2027             |
|     | <b>2027 Total</b>                 |             | <b>6239</b>   | <b>149025</b>  | <b>1.181628</b> | <b>16558</b>   |                 |               |                  |
|     |                                   |             |               |                |                 |                | <b>2027</b>     | <b>Sq Yds</b> | <b>16,558.33</b> |
|     | <b>Mayfield Asphalt Work</b>      | <b>Year</b> | <b>2028</b>   |                |                 |                |                 |               |                  |
| 3c  | 1st N- Main to 1st E              | 20          | 617           | 12340          | 0.117           | 1371           | 10              | 9             | 2028             |
| 3d  | CR -Main to 1st E                 | 29          | 617           | 17893          | 0.117           | 1988           | 6               | 9             | 2028             |
| 4a  | 2nd E - 1st N to CR               | 21          | 1045          | 21945          | 0.198           | 2438           | 5               | 9             | 2028             |
| 4c  | CR 1st E to 2nd E                 | 29          | 566           | 16414          | 0.107           | 1824           | 6               | 9             | 2028             |
| 5a  | CR - 2nd E to 400 E               | 24          | 1415          | 33960          | 0.268           | 3773           | 7               | 9             | 2028             |
| 8a  | Ch Rd State to 500 W              | 24          | 4191          | 100584         | 0.794           | 11176          | 5               | 9             | 2028             |
| 10b | 800 N - 50 W to 100 w             | 32          | 181           | 5792           | 0.034           | 644            |                 | 9             | 2028             |
| 11a | 1030 - 80 W to 180 W              | 42          | 913           | 38346          | 0.173           | 4261           | 1.25            | 9             | 2028             |
| 11b | 140 W - 800 N to 1030 N           | 32          | 1356          | 43392          | 0.257           | 4821           | 1.25            | 9             | 2028             |
|     | <b>2028 Total</b>                 |             | <b>10901</b>  | <b>290666</b>  | <b>2.06</b>     | <b>32296</b>   |                 |               |                  |
|     |                                   |             |               |                |                 |                | <b>2028</b>     | <b>Sq Yds</b> | <b>32,296.22</b> |
|     | <b>Total of 2027, 2028 years</b>  |             |               |                |                 |                | <b>27,28</b>    | <b>Sq Yds</b> | <b>48,854.56</b> |
|     |                                   |             | lin ft        | Sq ft          | Miles           | Square Yards   |                 |               |                  |
|     | <b>Yearly Totals</b>              | <b>2024</b> | <b>9,738</b>  | <b>182,863</b> | <b>1.844</b>    | <b>20,318</b>  |                 |               |                  |
|     |                                   | 2025        | 6,965         | 145,620        | 1.319           | 16,180         |                 |               |                  |
|     |                                   | 2026        | 5,420         | 150,928        | 1.027           | 16,770         |                 |               |                  |
|     |                                   | 2027        | 6,239         | 149,025        | 1.182           | 16,558         |                 |               |                  |
|     |                                   | 2028        | 10,901        | 290,666        | 2.065           | 32,296         |                 |               |                  |
|     |                                   | Totals      | <b>39,263</b> | <b>919,102</b> | <b>7.436</b>    | <b>102,122</b> |                 |               | 102,122.44       |



## Asphalt chip seal

### Town Roads

The following areas are scheduled for road work during 2024 per the attached schedule. 2024 Road Work scheduled areas shown shaded grey and labeled 2024 in the right column. These include the following.

1. West South town portion per the following description
  - a. All Residential Roads west of Hwy 137 to 2<sup>nd</sup> west and from 1<sup>st</sup> south to 1<sup>st</sup> North
  - b. It does not include any portion of Hwy 137 or South Main St/Hwy 137
  - c. It does include spur extensions on 1<sup>st</sup> south from 2<sup>nd</sup> west approximately 120 ft
  - d. It does include a spur extension at the north end of 2<sup>nd</sup> west from 1<sup>st</sup> north approximately 150 ft.
  - e. Totals Approximately 6,150 Ln Ft, 1.165 Miles, 119,926 sq ft, 13,325 Sq Yds.
2. East Order from State Street to 2<sup>nd</sup> east per following description.
  - a. 600 North from state street to 200 East
  - b. 550 north from 1<sup>st</sup> East to 2<sup>nd</sup> East (Park Road)
  - c. 1<sup>st</sup> East from Order road to 600 north road
  - d. It does not include Order Road
  - e. Totals Approximately 3,588 Ln ft, 62,937 sq ft. .680 miles, 6,993 sq Yds.