



SPECIAL MEETING OF THE GOVERNING BODY RICE, TEXAS

Thursday, January 15, 2026

6:00 PM

**Rice City Hall
305 N. Dallas Street
Rice, TX 75155**

"The Rice City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed in this agenda, as authorized by Texas Local Government Code Sections 551.071 (*Consultation with City Attorney*), 551.072 (*Deliberations about Real Property*), 551.073 (*Deliberations about Gifts and Donations*), 551.074 (*Personnel Matters*), 551.073 (*Deliberations about Security Devices*) and 551.086 (*Economic Development*)."

AGENDA

1. Call to Order

City of Rice Mission Statement

The City of Rice will maximize the opportunities for social and economic development while retaining an attractive, sustainable and secure environment for the enjoyment of the residents and visitors. Through unified responsible and professional leadership and partnership with others, the Municipality will strive to improve the quality of life for all.

2. Roll Call

- a. Mike Butler
- b. Rosa Vasquez
- c. Nick White
- d. Tonya Roberts
- e. Troy Foremen
- f. Mayor Christi Campbell

3. Pledge of Allegiance

The Pledge of Allegiance to the Flag

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

4. Texas Pledge of Allegiance

The Pledge of Allegiance to the Texas State Flag

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

5. Prayer

6. Public Forum

7. Alderman Updates

8. Reports

- a. December 25 Volunteer Fire Department Report
- b. December 25 Police Department Report
- c. December Municipal Court Report
- d. December 2025 Administrative Report
- e. December 2025 EDC Report
- f. December 2025 Mayor's Report

9. New Business

- a. Present Sheila Teague with a plaque for her service to the city.
- b. Approval of Minutes for Regular City Council meeting on December 11, 2025.
- c. Approval of Minutes for Special Meeting of the City Council on November 25, 2024.
- d. Approval of Minutes for Regular City Council Meeting on November 13, 2025.
- e. Approval of December 2025 financial report.
- f. Discuss and Consider Action for options to fill the Interim position of City Administrator.
- g. Discuss and consider dissolving the Current Planning and Zoning Board.
- h. Discuss and Consider City Council resume the Planning and Zoning Board Duties.
- i. Discuss and Consider action to approve a Harmony Bank account for Court funds authorized check signatory.

- j. Discuss and Consider action to approve a Harmony bank account for EDC authorized check Signatory.
 - k. Discuss and Consider action to approve entering in a new MOU regarding the food pantry located at the City Hall Building.
 - l. Discuss and Consider action on the family of a murder victim wanting to place a memorial in the Mike Dickens Memorial Park for their son.
 - m. Discuss and Consider Action on planning a workshop date for Planning and Zoning, City Council and EDC to discuss future of the Pollan Business Park.
- 10. The Rice City Council May convene and go into Executive Session pursuant to Texas Government Code Section 551.074.**
- 11. Reconvene from Executive Session and take any necessary actions discussed in Executive Closed Session**
- 12. Motion of Adjourn**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Rice, Texas, a place readily accessible to the public at all times, on the _____ day of _____, 2024 by 5:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Name

Title



7. Alderman's Report



8. Administrative Reports

a. Volunteer Fire Department

b. Police Department

c. Municipal Court

d. Administrative

e. Mayor



***Rice Volunteer
Fire Department***
P.O. BOX 27 RICE, TX 75155

Rice Volunteer Fire Department had monthly meeting for December 2025.

Our current membership is 10 active members with a total approximately 20 members.

Rice Volunteer Fire Department responded to 27 calls for service in December 2025.

- Motor Vehicle Accident – 1
- Medical Emergency – 15 – 5 Chatfield
- Grass Fire – 5 – 2 Chatfield
- Fire Alarm – 1
- Lift Assist – 1 – Chatfield
- Hay Fire – 1 – Chatfield
- Traffic Hazard – 1
- Assist Other Agency – 1 – Alma/Ellis County
- Accident Fatality – 1

Rice VFD had no training in December 2025.

Gaylon Taylor
Fire Chief
Rice VFD

POLICE REPORT

FOR



RPD

November 2025



ARRESTS

4

CHARGES

Warrant	01
Possession of Controlled Substance	01
Driving While Intoxicated	01
Murder	01
Total	04

CRASHES

MVA 00

Calls For Service: 16

Dog Complaints 02

Open Records Requests: 01

Traffic Stops **85**

Violations **108**

Impounded Vehicles **06**

Updates Regarding PD

- **November 2025 NIBRS data will be submitted in December 2025.**
- **Delivered Meals on Wheels every Thursday.**
- **Placed flags on Veterans gravesites**
- **We have no new applicants at this time.**

Patrol Vehicle Fleet status

- **Unit 104: Ready to respond.**
- **Unit 105: Ready to respond.**
- **Unit 107: Ready to respond.**
- **Unit 108: Ready to respond.**
- **Unit 109: Ready to respond.**

AUDIT CONDUCTED BY: Chief Charles Parson 12-09-2025



OffenseStopCount

*This report does not include voided, test, or deleted records,
but does include warnings (if *ALL* or WARNINGS is selected in the Stop Result field.*

	85 Stops	108 Violations
	85 Stops	108 Violations
Speeding		39
Expired Registration		27
Drove Without Lights When Required		2
Drove Wrong Way On One-Way Roadway		1
Fail To Maintain Financial Responsibility		8
Failed To Signal Lane Change		1
Missing License Plate		3
No Drivers License		4
Drive While License Invalid		2
Failed To Drive In Single Lane		7
Illegal Window Tint		4
FTYROW To Emergency Vehicle		1
Defective Head Lamps		3
Display Fictitious License Plate		1
DOG OR CAT AT LARGE		1
Failed To Dim Headlights - Following		1
FAILURE TO REGISTER DOG OR CAT		1
Possession of Drug Paraphernalia		2

POLICE REPORT

FOR



RPD

December 2025

Open Records Requests: 01

Traffic Stops 88

Violations 121

Impounded Vehicles 04

Updates Regarding PD

- **December 2025 NIBRS Report was submitted to DPS, which included November 2025 data.**
- **Delivered Meals on Wheels every Thursday.**
- **Unit 108 was crashed and a claim was filed with our insurance company TML. \$9794.00 is the estimated cost of damages per TML. Accident protocol included.**
 - 1. Texas Trooper investigated the crash**
 - 2. Rice Officer we sent for drug test**
 - 3. Rice Officer was assigned remedial training pertaining to emergency vehicle driving techniques.**
- **Quotes from body shops for repairs to Unit 108.**
- **We've had several interested applicants, but no one has submitted an application yet.**

Patrol Vehicle Fleet status

- **Unit 104: Ready to respond.**
- **Unit 105: Ready to respond but randomly goes into "Limp Mode".**
- **Unit 107: Ready to respond.**

- **Unit 108: Crashed on 12-20-2025 =TML Claim**
- **Unit 109: Ready to respond.**

AUDIT CONDUCTED BY: Chief Charles Parson 01-06-2026



OffenseStopCount

*This report does not include voided, test, or deleted records,
but does include warnings (if *ALL* or WARNINGS is selected in the Stop Result field.*

	88 Stops	121 Violations
	88 Stops	121 Violations
Speeding		34
Expired Drivers License		2
Expired Registration		42
Defective Tail Lamps		1
Drove Without Lights When Required		2
Fail To Control Speed		1
No Drivers License		9
No License Plate Light		2
Unapproved Lighting		1
Drove Onto Or Off Controlled Access Hwy Where Prohibited		3
Fail To Maintain Financial Responsibility		6
Missing License Plate		2
Ran Stop Sign		2
Display Fictitious License Plate		1
Display Unclean License Plates		1
Drive While License Invalid		3
Fail To Report Change Of Address Or Name		1
Failed To Drive In Single Lane		2
Failed To Signal Lane Change		1
Illegal Window Tint		1
Minor In Possession		1
Operate Motor Veh With Fictitious Plate		1
Passing Authorized Emergency Vehicle		1
Possession of Drug Paraphernalia		1

NIBRS Flat File Upload Error Report

Submitting Agency TX1750300 - RICE PD
Submitting User Charles Parson
File Name NIBRS REPORT DECEMBER 2025.txt
Total Incident Count 1
Valid Incident Count 1
Invalid Incident Count 0
Error Rate 0.00%
File Submission Date 1/6/2026 11:10:36 AM

Type	IdentifyingNumber	Agency	ErrorNumber	ErrorDescription
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Charles Parson

From: Briane Horn <alpmail@tmlirp.org>
Sent: Monday, January 5, 2026 11:32 AM
To: Charles Parson
Subject: TX0000000254239 - DOL: 12/20/2025; VIN: 0797
Attachments: Estimate \$10,794.pdf

Good morning Charles,

I have issued payment based on the estimate received from the appraiser for \$10,794 - \$1,000 ded = \$9,794.

I have attached a copy of that estimate for your records. Please provide a copy to the shop and have them work based on our estimate. If the shop has any questions, have them contact our appraiser, whose information is at the top of the first page.

Please don't hesitate to reach out if you have any questions.

Sincerely,
Briane "Bree" Horn
Auto Claims Processor
Direct: 512-491-2337 | Toll-Free: 800-537-6655
Fax: 512-491-2366

City of Rice

Municipal Court Council Report

From 12/1/2025 to 12/31/2025

1/5/2026 10:28 AM

Violations by Type

Traffic	Penal	City Ordinance	Parking	Other	Total
83	0	0	0	2	85

Financial

State Fees	Court Costs	Fines	Tech Fund	Building Security	Total
\$6,372.57	\$8,058.29	\$11,200.06	\$100.07	\$106.84	\$25,837.83

Warrants

Issued	Served	Closed	Total
0	0	31	31

FTAs/NPTAs

FTAs	VPTAs	Total
0	0	0

Dispositions

Paid	Non-Cash Credit	Dismissed	Driver Safety	Deferred	Total
83	0	8	9	43	143

Trials & Hearings

Jury	Bench	Appeal	Total
0	0	3	3

Omni/Scofflaw/Collection

Omni	Scofflaw	Collections	Total
0	0	0	0

Municipal Court Report (BREAKDOWN)

12/01/2025 – 12/31/2025

Municipal court received:

- 85 new violations for the month of **December**
- 83 are traffic violations
- 0 penal
- 0 city ordinances
- 0 parking
- 2 non-traffic violations

\$25,837.83 collected for **December** – \$2,453.29 of that is in house collections from the court calling multiple times and mailing notices.

- 6,372.57 of that goes to the state.
- 8,058.29 in court cost
- 11,200.06 in fines
- And the balance going to Court Tech, Court Security, Jury Fund and Truancy
(to be put in separate account for court use)

0 warrants have been issued

31 warrants have been closed

3 appealed to county court

143 violations have been closed

- 83 paid
- 8 dismissed
- 9 driver safety courses
- 43 deferred



ADMINISTRATION REPORT

DECEMBER 2025

Researched Fuel Card options

Voyager – up to \$.05 off per gallon, \$3.00 Invoicing Fee but they would not give specific details about their billing cycle, and never sent the information that was requested.

Shell Fleet Cards- reviewed invoice and found we are being charged a \$10.00 fee each month for paper billing. Sharon was notified and requested to call Shell and get the fee removed and possibly reimbursed.

Streets Department

- Met with the crew and got a list of items that they plan to accomplish.
- Texas Materials (Mabank)- we opened an account to purchase asphalt products (cold & hot mix). \$107.00 per ton for cold mix. This will replace the purchasing of cold mix in bags and can be picked up using the city truck and dump trailer and stockpiled.
- Arcosa (Hutchins)- sells flex base \$24.00 per ton / 20 tons \$480.00 + delivery.

- 237 SB Concrete pile- supposed to start selling flex base in January 2026. They are supposed to contact the city as soon as they are ready to start selling.
- CTBX- quoted \$250.00 per load (20-22 tons) to transport flex base from the Arcosa -Hutchins plant to Rice. It's about 40 miles so that would be \$6.25 per mile.
- Got quotes for skid steer rental to re-grade ditches along Calhoun Street to get the rain water to run into and through the ditches instead of down the street.
- Requested city crew to remove two dead trees on W. Calhoun Street.
- Requested city crew to check the Calhoun Street bridge for debris and if needed get it cleaned out before we start getting heavy rain.
- Requested city crew to call 811 for utility line locates on Calhoun Street from N. Dallas to Sherman Street.

ADMINISTRATIVE REPORT
December 2025

MUNICIPAL CLERK/PARKS AND REC

Issued 4 permits

Type of Permit	Quantity
Simple Electric	3
Accessory Building	1

Setting up and cleaning the Legacy Room after rentals.

Signing up new Gym Memberships

Aiding in finding Audit materials for the 23-24 Audit.

Organizing the schedules for practice in the gym with the MDMYA

Maintenance

Set up all outdoor Christmas Lights

Helped with the Christmas tree Lighting event on day of.

FINANCE CLERK

Closed out the end of month

Reconciliation

Worked with Fundview on getting new signatures on the city checking account

Worked with IT to forward Administrator emails

Worked with Mayor and Mayor Pro Tem on making sure the signatures were working.

Covering for Parks and Rec when needed

Covering for Permits when needed.

Assisting the Mayor with Administrator duties as needed.

Covering telephone and front desk when needed.

Taking payments for permits when needed.

ADMINISTRATIVE

Mayor

Mayor Announcee

**NOTICE OF DEADLINE TO FILE AN APPLICATION FOR PLACE ON THE BALLOT
CITIES, SCHOOL DISTRICTS AND OTHER POLITICAL SUBDIVISIONS**

**AVISO DE FECHA LÍMITE PARA PRESENTAR UNA SOLICITUD PARA UN LUGAR EN LA
BOLETA PARA CIUDADES, DISTRITOS ESCOLARES Y OTRAS SUBDIVISIONES POLÍTICAS**

Notice is hereby given that an application for a place on the City of Rice, Texas
(name of political subdivision)

General / Special Election ballot may be filed as indicated below:
(Circle one)

(Se da aviso por la presente que una solicitud para un lugar en la boleta de la Elección

General / Especial de Cuidad de Rice, Texas puede ser presentada como se indica
(circule uno) (nombre de la subdivisión política)

a continuación:)

Filing Dates and Times:

(Fechas y Horario para Entregar Solicitudes:)

Start Date: 01/14/2026 End Date: 02/13/2026
(Fecha Inicio) (Fecha Límite)

Office Hours: 8:00 AM - 4:30 PM Monday - Friday
(Horario de la Oficina)

Physical address for filing an application in person for place on the ballot:
(Dirección física para presentar una solicitud en persona para un lugar en la boleta)

305 N Dallas Street, Rice, TX 75155

Address to mail an application for place on the ballot (if filing by mail):
(Dirección a donde enviar una solicitud para un lugar en la boleta (en caso de presentar por correo))

PO Box 97, Rice, TX 75155

Email and Fax Number to send an application for place on the ballot: If a filing fee is submitted,
the application may not be faxed or emailed.

(Dirección de correo electrónico o número de fax para enviar una solicitud para un lugar en la boleta: Si un pago de
inscripción es presentada, la solicitud no puede ser enviada por correo electrónico o fax.)

swatkins@ricetx.gov

Sharon Watkins

Printed Name of Filing Officer or Designee
(Nombre en letra de molde del Oficial de Archivos
o Persona Designada)

Sharon Watkins
Signature of Filing Officer or Designee
(Firma del Oficial de Archivos o Persona Designada)

1 / 5 / 26
Date Posted
(Fecha archivada)



MINUTES FOR:

- 9 b. Regular Meeting Thursday, December 11, 2025**
- 9 c. Special Meeting Monday, November 25, 2025**
- 9 d. Regular Meeting Thursday, November 13, 2025**

FINANCIAL

- 9 e. December 2025 Financial Report**



**REGULAR MEETING OF THE GOVERNING BODY
RICE, TEXAS**

Thursday, December 11, 2025

6:00 pm

Rice City Hall

305 N. Dallas Street

Rice, TX 75155

MINUTES

1. Call to Order

Mayor Christi Campbell called the meeting to order at 6:00 pm.

2. Roll Call

- a. Mike Butler: Present
- b. Rosa Vasquez: Present, Arrived at 7:08 pm
- c. Nick White: Present
- d. Tonya Roberts: Present
- e. Troy Foremen: Present, Arrived at 6:05 pm
- f. Mayor Christi Campbell: Present

3. Pledge of Allegiance

By All

4. Texas Pledge of Allegiance

By All

5. **Prayer**

By Chief Parsons

6. **Public Hearing**

Mr. and Mrs. Miles are replating 5 lots into 2 separate lots in the Valley View Estates. This is in the county, but Rice has development jurisdiction in the ETJ.. The county stated that they will be using the states requirements of lot size of ½ acre, so the septic system can be allowed. All public notices and letters have been posted and sent as required.

Mayor Christi Campbell called the public hearing to order for Mr. and Mrs. Miles replat of 5 lots into 2 separate lots in the Valley View Estates at 6:03 pm.

Mr. Charles Carter: 13014 NW CR 1090, spoke in opposition to the replat. He stated that the survey was incorrect by 20 feet. His survey from about 25 years ago was not available. The mayor suggested that he go to the appraisal district for clarification.

Public hearing for Mr. and Mrs. Miles' replat closed at 6:11 pm.

Public Hearing

Mr. and Mrs. Chalmers are replating 3 lots into 1 lot in the Valley View Estates. This is in the county, but Rice has development jurisdictions in the ETJ. The county stated that they will be using the state's requirement on lot size of ½ acre so the septic system can be allowed. All public notices and letters have been posted and sent as required.

Mayor Christi Campbell called the Public Hearing for Mr. and Mrs. Chalmers replat in the Valley View estates to order at 6:11 pm.

Mr. and Mrs. Chalmers spoke on the history of their purchase.

Public Hearing for Mr. and Mrs. Chalmers closed at 6:13 pm.

7. **Public Forum**

None

8. Alderman's Update

Tonya Roberts would like to move item 11f to the top of the agenda.

Tonya Reminded the Council that the Christmas Tree Lighting on Saturday at 5 pm downtown.

9. Administrative Reports

Motion to forgo the reading of the Reports made by Mike Butler and seconded by Troy Foreman.

Ayes: Mike Butler, Troy Foreman, Nick White,

Nays: Tonya Roberts.

Motion Passed

- a. November 2025 Volunteer Fire Department Report
- b. November 2025 Police Department Report
- c. November 2025 Municipal Court Report
- d. November 2025 Administrative Report

10. Consent Items

Motion to remove minutes and Financials from the consent items Made by Tonya Roberts and seconded by Mike Butler.

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman.

Nays: None

Motion Passed

- a. Approve the Minutes for November 13, 2025, Regular City Council meeting.

Motion to table until January 15th to have corrections Item 9i, correct REMA to FEMA and 9i delete duplicate on Nick White and ad Troy Foreman to

Ayes made by Tonya Roberts and seconded by Mike Butler.

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman.

Nays: None

Motion Passed

- b. Approve the Minutes for November 24, 2025, Special City Council meeting.

Motion to table until January 15th meeting, in order to add a complete description of option 2 that was approved, made by Tonya Roberts and seconded by Nick White

Ayes: Tonya Roberts, Nick White, Troy Foreman, Mike Butler

Nays: None

Motion Passed

c. **Approval of the November 2025 Financial Report**

Motion to approve the November 2025 Financial Report made by Tonya Roberts and seconded by Mike Butler.

Ayes: Tonya Roberts, Nick White, Troy Foreman, Mike Butler

Nays: None

Motion Passed

11. New Business

a. **Discuss and Consider approval of replat for Miles**

No Action Taken

b. **Discuss and Consider approval of replat for Chalmers**

No Action Taken

d. **Discuss and Consider action on the 2022-2023 audit report**

Motion to accept the Audit of 2022-2023 made by Mike Butler and seconded by Troy Foreman

Ayes: Mike Butler, Troy Foreman, Nick White

Nays: Tonya Roberts, Nick White

Tie Breaker: Mayor Christi Campbell votes Aye

Motion Passed

e. **Discuss and Consider action on the resignation of Mayor Christi Campbell as a signature authority**

Motion to not accept resignation of the mayor as a signature authority for the city made by Tonya Roberts and seconded by Nick White.

Tonya Rescinded her motion

Take no action

- f. Discuss and Consider action on approving Troy Foreman, Mayor Pro-Tem as the backup for the signature authority.**

Motion To Approve Troy Foreman, Mayor Pro-Tem as a signature for Harmony Bank City of Rice Checking acct ending in 0534 made by Tonya Roberts and seconded by Mike Butler

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman

Nays: None

Motion Passed

- g. Discuss and Consider action to move January 8, 2026, regular city council meeting to January 15th at 6:00 pm due to the holidays.**

Motion to move the City Council Meeting to January 15, 2025, made by Tonya Roberts and seconded by Nick White.

Ayes: Tonya Roberts, Nick White, Troy Foreman, Mike Butler

Nays: None

Motion Passed

- 12. The Rice City Council may convene and go into Executive Session pursuant to Texas Government Code Section 551.074 (Personnel Matter)**

City Council will go into Closed Executive Session to discuss personnel actions regarding:

- 1. City Administrator**

Vicki Fisher requested session to be in open session.

Vicki Fisher handed Mayor Christi Campbell her Resignation, which Mayor Campbell read the letter to the public.

- 2. Chief of Police**

City Council went into closed executive session at 7:03 pm.

13. Reconvene from Executive Session and take any necessary actions discussed in Executive Closed Session regarding personnel matters

Mayor Campbell reconvened the Open Session at 7:27.

Motion to accept the resignation of the City Administrator effective immediately made by Mike Butler and seconded by Tonya Roberts.

Ayes: Mike Butler, Tonya Roberts, Nick White, Troy Foreman

Nays: None

Motion Passed

No Action Taken on Police Chief

14. Adjourn

Mayor Adjourned meeting at 7:40 pm.

Attested

Christi Campbell, Mayor

Date



SPECIAL MEETING OF THE GOVERNING BODY RICE, TEXAS

Monday, November 24, 2025

6:00PM

**Rice City Hall
305 N. Dallas Street
Rice, TX 75155**

MINUTES

1. Call to Order

Mayor Christi Campbell called meeting to order at 6pm

2. Roll Call

- a . Mike Butler: Present
- b . Rosa Vasquez: Present
- c. Nick White: Present
- d. Tonya Roberts: Present
- e. Troy Foremen: Absent
- f. Mayor Christi Campbell: Present

3. Pledge of Allegiance by All

4. Texas Pledge of Allegiance by All

5. Prayer: by Tonya Roberts

6. Public Forum

None

7. New Business

- a. Discuss and consider action on the MDMYA lease agreement.

Motion to approve with Corrections made by Tonya Roberts and seconded by Rosa Vasquez.

Corrections

2.05 to change CITY to District and State.

2.16 The MDMYA shall Maintain...

4.01 Upon termination, all permanent improvements will remain the property of the Mike Dickens Memorial Park.

Ayes: Tonya Roberts, Rosa Vasquez, Nick White, Mike Butler.

Nays: None

Motion Passed.

- b. Discuss and consider possible action on the report from SPI on the Fannin Street project.

No Action Taken

- c. Discuss and consider action on the restructuring of the Rice Police Department.

Motion to approve the option #2 as attached for restructuring of the Rice Police Department made by Tonya Roberts and seconded by Nick White.

<u>Position</u>	<u>Budgeted</u>	<u>Proposed</u>	<u>Increase</u>
Chief	\$64,272.00	\$73,272.00	\$9,000.00
Dispatcher	\$37,878.00	\$44,378.00	\$6,500.00
Lieutenant	\$58,926.00	\$68,000.00	\$9,074.00
Patrol	\$53,560.00	\$60,000.00	\$6,440.00
Patrol	\$53,560.00	\$60,000.00	\$6,440.00
<u>Patrol</u>	<u>\$53,550.00</u>	<u>\$0</u>	<u>\$0</u>
TOTALS	\$321,746.00	\$305,650.00	(\$16,096.00)

Code Enforcement

\$0

\$16,640.00

\$16,640.00

Ayes: Tonya Roberts, Nick White, Rosa Vasquez, Mike Butler

Nays: None

Motion Passed

8. The Rice City Council may convene and go into Executive Session if required

None

9. Reconvene into Special City Council Meeting

10. **Adjourn** Mayor Christi Campbell at 6:46 pm

Attest:

Vicki Campbell, City Secretary, City Administrator

Date



REGULAR MEETING OF THE GOVERNING BODY RICE, TEXAS

Thursday, November 13, 2025

6:00 pm

**Rice City Hall
305 N. Dallas Street
Rice, TX 75155**

MINUTES

1. Call to Order at 6:00

Mayor Christi Campbell called Meeting to order at 6 pm.

2. Roll Call

- a. Mike Butler: Present
- b. Rosa Vasquez: Absent
- c. Nick White: Arrived at 6:06 pm
- d. Tonya Roberts: Present
- e. Troy Foremen: Present
- f. Mayor Christi Campbell: Present

3. Pledge of Allegiance by all

4. Texas Pledge of Allegiance by all

5. Prayer by Tonya Roberts

6. Public Forum

Jennifer Fisher on behalf of the MDMYA.

I took over a few months back when Garry Teague stepped down. Mainly we had a workshop with City Council, Mayor, and Vicki Fisher, a few months back to work on a contract that we had which is on the agenda tonight. But tonight, I just want to express my thanks for your time and your cooperation, and your willingness to help with this program for our children.

MDMYA is to give our kids of the community opportunity to grow to learn and to succeed both on and off the field. None of that is possible without everyone in the community and everyone who believed in the same future that we do. We greatly appreciate your willingness to work with us, whether it is through access to facilities or simply being open to a conversation. It is going to be a meaningful difference in the lives of our kiddos going forward of course. Our kids will have a safe place to play because of this. They have dependable programs and will show them what strong community leadership can look like with us working together. That is a lot of the reasons that we appreciate the efforts that you all put forward with doing the contract with MDMYA and working together in the future to make these programs great. Thank you so Much.

7. Alderman's Update

None

8. Administrative Reports

Motion to forgo the reading of the reports made by Mike Butler and seconded by Troy Foreman.

Ayes: Mike Butler, Troy Foreman, Nick White,

Nays: Tonya Roberts

Motion Passed

- a. October 2025 Volunteer Fire Department Report
- b. October 2025 Police Department Report
- c. October 2025 Municipal Court Report
- d. October 2025 Administrative Report

9. Consent Items

Motion to remove financial report from consent items made by Tonya Roberts, and seconded by Mike Butler

Ayes: Tonya Roberts, Mike Butler, Troy Foreman, Nick White

Nays: None.

Motion Passed

- a. Approve Minutes for October 9, 2025, regular City Council meeting.

Motion to approve the October 9, 2025, regular City Council Meeting made by Tonya Roberts, and seconded by Troy Foreman.

Ayes: Tonya Roberts, Troy Foreman, Nick White, Mike Butler

Nays: None

Motion Passed

- b. Approval of the October 2025 Financial Report

Motion to approve the October 2025 Financial Report made by Mike Butler and seconded by Nick White.

Ayes: Mike Butler, Nick White, Troy Foreman, Tonya Roberts

Nays: None

Motion Passed.

9. New Business

a. Fall Festival Check to Rice Volunteer Fire Department

Mayor Presented Check in the amount of \$10,274.94 to Rice Volunteer Fire Department. Pictures were taken.

b. Discuss and Consider action hiring an accountant hourly.

Motion to accept a contract from Doug Martella for \$275 per hour, not to exceed more than 10 hours maximum without Mayor approval made by Tonya Roberts and seconded by Mike Butler.

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman.

Nays: None

Motion Passed

c. Discuss and Consider action on the MDMYA Lease Agreement:

No action until Special meeting on November 24, 2025

d. Discuss and Consider action on donating the unused backpacks to the Freestone Retired Teachers Association:

Motion to approve donation of unused backpacks to the Freestone Retired Teachers Association made by Mike Butler and seconded by Nick White.

Ayes: Mike Butler, Nick White, Troy Foreman, Tonya Roberts.

Motion Passed

e. Discuss and Consider action Awarding Grantworks as the professional service provider for FEMA and/or Texas Water Development Board grants OR resend the RFP packet to more administrators.

Motion to award Grantworks as the professional service provider for FEMA and or Texas Water Development Board grants within the next 2 years made by Tonya Roberts and seconded by Troy Foreman.

Ayes: Tonya Roberts, Troy Foreman, Nick White, Mike Butler

Nays: None

Motion Passed

f. Discuss and Consider action awarding SPI the engineering work for the professional engineering services related to the Fannin Street Drainage Improvements.

Take no action

g. Discuss and Consider action to approve the amount to be paid for Soggy Peso since July 2025.

Motion to approve the amount of \$4699.94 due as of November 13th, 2025 by Jason Grant made by Tonya Roberts, and seconded by Mike Butler

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman.

Nays: None

Motion Passed

h. Discuss and Consider action voting for the election of Board of Directors for the Navarro Central Appraisal District for the 2026-2027 term.

Motion to put all 17 votes toward Jeff Smith made by Tonya Roberts and seconded by Troy Foreman.

Ayes: Tonya Roberts, Troy Foreman, Nick White, Mike Butler.

Nays: None

Motion Passed

i. Discuss and Consider action awarding Schaumburg & Polk, Inc. the FEMA Public Assistance (PA) / Hazard Mitigation Assistance (HMA) Professional Engineering Services. If an emergency occurs.

Motion awarding Schaumburg & Polk, Inc. the FEMA Public Assistance (PA) / Hazard Mitigation Assistance (HMA) Professional Engineering Services. If an emergency occurs made by Tonya Roberts and seconded by Nick White.

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman.

Nays: None

Motion Passed

j. Discuss and Consider the Municipal Maintenance Agreement with TxDOT.

Motion to reject the Municipal Maintenance Agreement with TXDOT made by Tonya Roberts and seconded by Nick White.

Ayes: Tonya Roberts, Nick White, Nick White.

None: None

Abstained: Mike Butler

Motion Passed

k. Discuss and Consider action on adding the Longevity Pay back into the Employees Handbook.

Motion to add the Longevity Pay back into the employee handbook at the rate of \$6.00 per month for all Full-Time employees made by Tonya Roberts and seconded by Mike Butler.

Ayes: Tonya Roberts, Mike Butler, Nick White, Troy Foreman.

Nays: None

Motion Passed

11. **The Rice City Council may convene and go into Executive Session pursuant to Texas Government Code Section 551.071 (*Consultation with City Attorney*).**

None.

12. **Reconvene from Executive Session and take any necessary action**

13. **Adjourn**

Mayor Christi Campbell adjourned the meeting at 7:30 pm.

Attest

Christi Campbell, Mayor

Date

Summary

City of Rice
Bank Reconciliation Report Summary
12/1/2025 to 12/31/2025
FSB Consolidated Cash Checking 999-1000 Consolidated Cash Checking

Statement Beginning Balance	243124.47	Statement Ending Balance
Cleared Increases	76 161908.11	
Cleared Decreases	45 -98068.87	
Cleared Balance	306963.71	Adjusted Statement Balance
Uncleared Increases	0	0
Uncleared Decreases	0	0
Statement Ending Balance	306963.71	GL Ending Balance
Remaining To Clear	0	

Outstanding Increases	230	306963.71
Outstanding Decreases	68	257104.84
		<u>-301496.15</u>
		262572.4

262572.4

Remaining To Reconcile

0

City of Rice

Financial Statement

As of December 31, 2025

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100 - General Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Sales & Property Taxes	119,060.75	57,165.92	61,894.83	169,859.50	685,991.00	24.76%	516,131.50
Interest Income	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
Business & Franchise	2,013.35	4,833.33	(2,819.98)	2,954.33	58,000.00	5.09%	55,045.67
Leases & Rents	8,208.05	6,691.67	1,516.38	16,410.05	80,300.00	20.44%	63,889.95
Other Revenue Sources	630.09	3,812.50	(3,182.41)	7,546.87	45,750.00	16.50%	38,203.13
Licenses & Permits	1,002.64	5,000.00	(3,997.36)	4,736.14	60,000.00	7.89%	55,263.86
Fines & Fees	15,019.06	32,916.66	(17,897.60)	70,102.03	395,000.00	17.75%	324,897.97
Court Revenues	3,033.42	7,583.33	(4,549.91)	15,277.78	91,000.00	16.79%	75,722.22
Revenue Totals	148,967.36	118,378.41	30,588.95	286,886.70	1,420,541.00	20.20%	1,133,654.30
Expense Summary							
Personnel/Payroll	55,336.49	73,313.70	(17,977.21)	182,741.43	879,764.00	20.77%	697,022.57
Office & Supplies	326.23	2,625.01	(2,298.78)	6,895.57	31,500.00	21.89%	24,604.43
Operating Expense	2,986.00	12,179.17	(9,193.17)	33,638.04	146,150.00	23.02%	112,511.96
Insurance Expense	1,846.95	1,783.34	63.61	6,837.21	21,400.00	31.95%	14,562.79
Legal & Professional Fees	22,559.37	9,883.34	12,676.03	34,051.38	118,600.00	28.71%	84,548.62
Community Programs & Donations	315.88	766.67	(450.79)	379.34	9,200.00	4.12%	8,820.66
Other Expenses	324.00	4,645.83	(4,321.83)	1,566.00	55,750.00	2.81%	54,184.00
Repairs & Maintenance	131.47	4,374.99	(4,243.52)	1,649.56	52,500.00	3.14%	50,850.44
Capital	1,440.01	8,581.42	(7,141.41)	3,120.03	102,977.00	3.03%	99,856.97
Police Animal Control Expense	0.00	225.00	(225.00)	0.00	2,700.00	0.00%	2,700.00
Expense Totals	85,266.40	118,378.47	(33,112.07)	270,878.56	1,420,541.00	19.07%	1,149,662.44

City of Rice
Financial Statement
As of December 31, 2025

100 - General Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Sales & Property Taxes							
100-4010 Ad Valorem Current	97,364.96	32,915.92	64,449.04	103,063.13	394,991.00	26.09%	291,927.87
100-4014 Vehicle Inventory Tax	0.00	1,083.33	(1,083.33)	0.00	13,000.00	0.00%	13,000.00
100-4020 Ad Valorem Delinquent	1,136.62	666.67	469.95	2,220.09	8,000.00	27.75%	5,779.91
100-4130 Sales Tax Revenue	16,447.33	18,750.00	(2,302.67)	51,661.01	225,000.00	22.96%	173,338.99
100-6572 Special General Fund Sales Tax	4,111.84	3,750.00	361.84	12,915.27	45,000.00	28.70%	32,084.73
Sales & Property Taxes Totals	119,060.75	57,165.92	61,894.83	169,859.50	685,991.00	24.76%	516,131.50
Interest Income							
100-4012 Ad Valorem Pent and Int	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
100-4185 Interest Income	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Interest Income Totals	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
Business & Franchise							
100-4140 Franchise Fee	2,013.35	4,833.33	(2,819.98)	2,954.33	58,000.00	5.09%	55,045.67
Business & Franchise Totals	2,013.35	4,833.33	(2,819.98)	2,954.33	58,000.00	5.09%	55,045.67
Leases & Rents							
100-4143 Communications Tower Rental	450.00	400.00	50.00	1,350.00	4,800.00	28.13%	3,450.00
100-4144 Office Lease - City Hall Annex	3,606.00	5,000.00	(1,394.00)	10,908.00	60,000.00	18.18%	49,092.00
100-4144 Office Lease - 20th Century Club	4,152.05	1,291.67	2,860.38	4,152.05	15,500.00	26.79%	11,347.95
Leases & Rents Totals	8,208.05	6,691.67	1,516.38	16,410.05	80,300.00	20.44%	63,889.95
Other Revenue Sources							
100-4190 Other Income	66.50	416.67	(350.17)	528.49	5,000.00	10.57%	4,471.51
100-4391 Prompt Pay State Fee Discount	0.00	2,083.33	(2,083.33)	4,468.16	25,000.00	17.87%	20,531.84
100-4902 Park Revenue	563.59	416.67	146.92	1,950.22	5,000.00	39.00%	3,049.78
100-4912 Recreation Center Rents & Fees	0.00	833.33	(833.33)	600.00	10,000.00	6.00%	9,400.00

City of Rice
Financial Statement
As of December 31, 2025

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100 - General Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Other Revenue Sources							
100-5190 Impound Fees	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
Other Revenue Sources Totals	630.09	3,812.50	(3,182.41)	7,546.87	45,750.00	16.50%	38,203.13
Licenses & Permits							
100-4200 Permits and Licencing	702.64	2,500.00	(1,797.36)	2,261.14	30,000.00	7.54%	27,738.86
100-4202 Inspections	300.00	2,500.00	(2,200.00)	2,475.00	30,000.00	8.25%	27,525.00
Licenses & Permits Totals	1,002.64	5,000.00	(3,997.36)	4,736.14	60,000.00	7.89%	55,263.86
Fines & Fees							
100-4343 Special Expense Fee	3,819.00	5,833.33	(2,014.33)	14,106.25	70,000.00	20.15%	55,893.75
100-4353 6701d fines	9,696.72	25,000.00	(15,303.28)	48,916.40	300,000.00	16.31%	251,083.60
100-4363 Other Fines	1,503.34	2,083.33	(579.99)	7,079.38	25,000.00	28.32%	17,920.62
Fines & Fees Totals	15,019.06	32,916.66	(17,897.60)	70,102.03	395,000.00	17.75%	324,897.97
Court Revenues							
100-4373 Court Fees	1,362.66	3,333.33	(1,970.67)	6,376.25	40,000.00	15.94%	33,623.75
100-4383 Warrant Fees	1,168.26	2,333.33	(1,165.07)	5,175.05	28,000.00	18.48%	22,824.95
100-4385 Court Collections Revenue	502.50	1,916.67	(1,414.17)	3,726.48	23,000.00	16.20%	19,273.52
Court Revenues Totals	3,033.42	7,583.33	(4,549.91)	15,277.78	91,000.00	16.79%	75,722.22
Revenue Totals	148,967.36	118,378.41	30,588.95	286,886.70	1,420,541.00	20.20%	1,133,654.30

100 - General Fund
General Administration

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	0.00	166.67	(166.67)	63.46	2,000.00	3.17%	1,936.54
Insurance Expense	360.57	250.00	110.57	680.59	3,000.00	22.69%	2,319.41
Legal & Professional Fees	14,995.00	3,416.67	11,578.33	17,096.24	41,000.00	41.70%	23,903.76
Office & Supplies	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
Operating Expense	739.19	4,658.33	(3,919.14)	11,180.52	55,900.00	20.00%	44,719.48
Other Expenses	0.00	3,750.00	(3,750.00)	0.00	45,000.00	0.00%	45,000.00
Personnel/Payroll	14,363.67	13,237.33	1,126.34	37,991.28	158,848.00	23.92%	120,856.72
General Administration Totals	30,458.43	25,712.33	4,746.10	67,012.09	308,548.00	21.72%	241,535.91

100 - General Fund
Municipal Court

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Insurance Expense	74.95	16.67	58.28	153.51	200.00	76.76%	46.49
Legal & Professional Fees	3,050.41	2,666.67	383.74	7,426.37	32,000.00	23.21%	24,573.63
Office & Supplies	307.36	429.17	(121.81)	1,594.01	5,150.00	30.95%	3,555.99
Operating Expense	0.00	60.00	(60.00)	0.00	720.00	0.00%	720.00
Personnel/Payroll	10,845.17	11,613.59	(768.42)	33,601.65	139,363.00	24.11%	105,761.35
Municipal Court Totals	14,277.89	14,786.10	(508.21)	42,775.54	177,433.00	24.11%	134,657.46

100 - General Fund
Municipal Buildings

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Insurance Expense	265.57	366.67	(101.10)	1,839.75	4,400.00	41.81%	2,560.25
Legal & Professional Fees	0.00	291.67	(291.67)	360.00	3,500.00	10.29%	3,140.00
Office & Supplies	18.87	83.33	(64.46)	18.87	1,000.00	1.89%	981.13
Operating Expense	1,461.34	3,806.67	(2,345.33)	13,444.22	45,680.00	29.43%	32,235.78
Repairs & Maintenance	0.00	1,125.00	(1,125.00)	(363.23)	13,500.00	(2.69%)	13,863.23

Municipal Buildings Totals

	1,745.78	5,673.34	(3,927.56)	15,299.61	68,080.00	22.47%	52,780.39
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**100 - General Fund
City Hall Annex**

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Operating Expense	294.71	1,050.01	(755.30)	1,919.22	12,600.00	15.23%	10,680.78
Repairs & Maintenance	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
City Hall Annex Totals	294.71	1,300.01	(1,005.30)	1,919.22	15,600.00	12.30%	13,680.78

**100 - General Fund
Parks and Recreation**

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
Community Programs & Donations	315.88	558.33	(242.45)	315.88	6,700.00	4.71%	6,384.12
Insurance Expense	134.65	83.33	51.32	520.03	1,000.00	52.00%	479.97
Legal & Professional Fees	75.00	50.00	25.00	75.00	600.00	12.50%	525.00
Office & Supplies	0.00	108.34	(108.34)	0.00	1,300.00	0.00%	1,300.00
Operating Expense	81.30	1,187.50	(1,106.20)	910.73	14,250.00	6.39%	13,339.27
Other Expenses	324.00	833.33	(509.33)	1,566.00	10,000.00	15.66%	8,434.00
Personnel/Payroll	1,133.60	1,616.26	(482.66)	2,908.64	19,395.00	15.00%	16,486.36
Repairs & Maintenance	0.00	333.32	(333.32)	333.70	4,000.00	8.34%	3,666.30
Parks and Recreation Totals	2,064.43	5,187.08	(3,122.65)	6,629.98	62,245.00	10.65%	55,615.02

**100 - General Fund
Police**

	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	1,440.01	1,250.00	190.01	4,320.03	15,000.00	28.80%	10,679.97
Community Programs & Donations	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Insurance Expense	889.40	1,000.00	(110.60)	3,096.86	12,000.00	25.81%	8,903.14
Legal & Professional Fees	750.00	833.33	(83.33)	2,250.00	10,000.00	22.50%	7,750.00

Office & Supplies	0.00	1,416.68	(1,416.68)	4,369.19	17,000.00	25.70%	12,630.81
Operating Expense	409.46	1,158.33	(748.87)	5,383.35	13,900.00	38.73%	8,516.65
Other Expenses	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
Personnel/Payroll	22,529.29	37,733.27	(15,203.98)	87,777.78	452,799.00	19.39%	365,021.22
Police Animal Control Expense	0.00	225.00	(225.00)	0.00	2,700.00	0.00%	2,700.00
Repairs & Maintenance	131.47	1,250.01	(1,118.54)	1,565.59	15,000.00	10.44%	13,434.41
Police Totals	26,149.63	44,970.79	(18,821.16)	108,762.80	539,649.00	20.15%	430,886.20

100 - General Fund Street	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	6,914.75	(6,914.75)	(1,200.00)	82,977.00	(1.45%)	84,177.00
Insurance Expense	121.81	66.67	55.14	546.47	800.00	68.31%	253.53
Office & Supplies	0.00	333.33	(333.33)	808.70	4,000.00	20.22%	3,191.30
Personnel/Payroll	6,464.76	8,996.59	(2,531.83)	20,462.08	107,959.00	18.95%	87,496.92
Repairs & Maintenance	0.00	1,416.66	(1,416.66)	113.50	17,000.00	0.67%	16,886.50
Street Totals	6,586.57	17,728.00	(11,141.43)	20,730.75	212,736.00	9.74%	192,005.25

100 - General Fund Planning & Zoning	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Legal & Professional Fees	3,688.96	2,625.00	1,063.96	6,843.77	31,500.00	21.73%	24,656.23
Office & Supplies	0.00	20.83	(20.83)	104.80	250.00	41.92%	145.20
Operating Expense	0.00	258.33	(258.33)	800.00	3,100.00	25.81%	2,300.00
Personnel/Payroll	0.00	116.66	(116.66)	0.00	1,400.00	0.00%	1,400.00
Planning & Zoning Totals	3,688.96	3,020.82	668.14	7,748.57	36,250.00	21.38%	28,501.43
Expense Total	85,266.40	118,378.47	(33,112.07)	270,878.56	1,420,541.00	19.07%	1,149,662.44

City of Rice

Financial Statement

As of December 31, 2025

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100 - General Fund General Administration									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
100-10-5105 Director Salary	7,829.14	4,933.33	2,895.81	16,890.39	59,200.00	28.53%	42,309.61		
100-10-5106 Clerical Wages	792.30	1,299.75	(507.45)	3,476.96	15,597.00	22.29%	12,120.04		
100-10-5108 Professional Salary	2,913.61	3,156.50	(242.89)	8,703.85	37,878.00	22.98%	29,174.15		
100-10-5110 SS and Medicare	713.13	625.00	88.13	1,706.37	7,500.00	22.75%	5,793.63		
100-10-5112 Unemployment - TWC	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00		
100-10-5113 Retirement - TMRS	902.37	687.08	215.29	2,311.31	8,245.00	28.03%	5,933.69		
100-10-5114 Worker Comp	300.06	250.00	50.06	674.94	3,000.00	22.50%	2,325.06		
100-10-5115 Health Insurance	956.36	1,838.33	(881.97)	3,338.39	22,060.00	15.13%	18,721.61		
100-10-5116 Longevity	0.00	44.00	(44.00)	528.00	528.00	100.00%	0.00		
100-10-5117 Life Insurance	66.20	11.67	54.53	210.30	140.00	150.21%	(70.30)		
100-10-5201 Office Supplies	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
100-10-5202 Printing Supplies	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
100-10-5203 Postage	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00		
100-10-5204 Office Equipment	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00		
100-10-5205 Office Equipment Lease	483.51	416.67	66.84	1,141.73	5,000.00	22.83%	3,858.27		
100-10-5206 Training Expense	(109.50)	333.33	(442.83)	150.77	4,000.00	3.77%	3,849.23		
100-10-5207 Dues and Subscriptions	0.00	1,350.00	(1,350.00)	7,189.49	16,200.00	44.38%	9,010.51		
100-10-5215 Property and Liability	360.57	250.00	110.57	680.59	3,000.00	22.69%	2,319.41		
100-10-5219 Professional Services	500.00	500.00	0.00	1,500.00	6,000.00	25.00%	4,500.00		
100-10-5220 Election Expense	0.00	145.83	(145.83)	0.00	1,750.00	0.00%	1,750.00		
100-10-5222 Navarro Appraisal District	0.00	675.00	(675.00)	1,932.26	8,100.00	23.86%	6,167.74		
100-10-5223 Audit Expense	14,000.00	2,500.00	11,500.00	14,000.00	30,000.00	46.67%	16,000.00		
100-10-5224 Legal Fees	495.00	416.67	78.33	1,596.24	5,000.00	31.92%	3,403.76		
100-10-5227 Advertising	0.00	195.83	(195.83)	150.00	2,350.00	6.38%	2,200.00		
100-10-5229 Public and Employee	0.00	166.67	(166.67)	63.46	2,000.00	3.17%	1,936.54		
100-10-5452 Hardware/Software	255.68	1,750.00	(1,494.32)	767.04	21,000.00	3.65%	20,232.96		

City of Rice
Financial Statement
As of December 31, 2025

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100 - General Fund General Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-10-5500 Uniform Expense	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
100-10-6573 Special General Fund Sales	0.00	3,750.00	(3,750.00)	0.00	45,000.00	0.00%	45,000.00
General Administration Totals	30,458.43	25,712.33	4,746.10	67,012.09	308,548.00	21.72%	241,535.91

City of Rice

Financial Statement

As of December 31, 2025

100 - General Fund Municipal Court									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
100-20-5105 Director Salary	4,284.84	4,641.92	(357.08)	12,810.82	55,703.00	23.00%	42,892.18		
100-20-5106 Clerical Wages	2,571.20	2,788.58	(217.38)	7,711.39	33,463.00	23.04%	25,751.61		
100-20-5108 Professional Salary	800.00	800.00	0.00	2,400.00	9,600.00	25.00%	7,200.00		
100-20-5110 SS and Medicare	520.76	541.67	(20.91)	1,637.75	6,500.00	25.20%	4,862.25		
100-20-5112 Unemployment - TWC	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00		
100-20-5113 Retirement - TMRS	505.54	543.92	(38.38)	1,588.78	6,527.00	24.34%	4,938.22		
100-20-5114 Worker Comp	208.75	166.67	42.08	458.67	2,000.00	22.93%	1,541.33		
100-20-5115 Health Insurance	1,880.68	1,838.33	42.35	5,642.04	22,060.00	25.58%	16,417.96		
100-20-5116 Longevity	0.00	85.00	(85.00)	1,032.00	1,020.00	101.18%	(12.00)		
100-20-5117 Life Insurance	23.40	11.67	11.73	70.20	140.00	50.14%	69.80		
100-20-5125 Certification pay	50.00	50.00	0.00	150.00	600.00	25.00%	450.00		
100-20-5201 Office Supplies	0.00	62.50	(62.50)	33.42	750.00	4.46%	716.58		
100-20-5202 Printing Supplies	0.00	125.00	(125.00)	672.16	1,500.00	44.81%	827.84		
100-20-5203 Postage	307.36	241.67	65.69	888.43	2,900.00	30.64%	2,011.57		
100-20-5204 Office Equipment	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00		
100-20-5206 Training Expense	0.00	125.00	(125.00)	100.00	1,500.00	6.67%	1,400.00		
100-20-5207 Dues and Subscriptions	0.00	10.00	(10.00)	0.00	120.00	0.00%	120.00		
100-20-5209 Collection Expense	1,936.71	1,250.00	686.71	5,248.97	15,000.00	34.99%	9,751.03		
100-20-5215 Property and Liability	74.95	16.67	58.28	153.51	200.00	76.76%	46.49		
100-20-5219 Professional Services	1,113.70	1,416.67	(302.97)	2,177.40	17,000.00	12.81%	14,822.60		
Municipal Court Totals	14,277.89	14,786.10	(508.21)	42,775.54	177,433.00	24.11%	134,657.46		

City of Rice
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As of December 31, 2025

100 - General Fund Municipal Buildings									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
100-30-5210 Telephone	271.13	291.67	(20.54)	811.74	3,500.00	23.19%	2,688.26		
100-30-5211 Electric Service	0.00	0.00	0.00	0.00	0.00	0.00%	0.00		
100-30-5211 Electric Service - buildings,	0.00	2,556.67	(2,556.67)	9,992.19	30,680.00	32.57%	20,687.81		
100-30-5212 Gas Service	728.34	500.00	228.34	1,109.35	6,000.00	18.49%	4,890.65		
100-30-5213 Water Service	461.87	458.33	3.54	1,530.94	5,500.00	27.84%	3,969.06		
100-30-5215 Property and Liability	265.57	366.67	(101.10)	1,839.75	4,400.00	41.81%	2,560.25		
100-30-5219 Professional Services	0.00	291.67	(291.67)	360.00	3,500.00	10.29%	3,140.00		
100-30-5230 Building Repairs	0.00	833.33	(833.33)	(402.22)	10,000.00	(4.02%)	10,402.22		
100-30-5405 Maintenance Supplies	0.00	250.00	(250.00)	38.99	3,000.00	1.30%	2,961.01		
100-30-5420 Cleaning and Janitorial	18.87	83.33	(64.46)	18.87	1,000.00	1.89%	981.13		
100-30-5450 Tools / Equipment	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00		
Municipal Buildings Totals	1,745.78	5,673.34	(3,927.56)	15,299.61	68,080.00	22.47%	52,780.39		

City of Rice
Financial Statement
As of December 31, 2025

100 - General Fund City Hall Annex	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-32-5211 Electric Service - Annex	0.00	366.67	(366.67)	608.50	4,400.00	13.83%	3,791.50
100-32-5211 Electric Service - 205 E	0.00	291.67	(291.67)	567.93	3,500.00	16.23%	2,932.07
100-32-5212 Gas Service - Annex Offices	219.33	100.00	119.33	515.25	1,200.00	42.94%	684.75
100-32-5212 Gas Service	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
100-32-5213 Water Service - 205 E.	75.38	291.67	(216.29)	227.54	3,500.00	6.50%	3,272.46
100-32-5230 Building Repairs - Annex	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
100-32-5230 Building Repairs - 20th	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
City Hall Annex Totals	294.71	1,300.01	(1,005.30)	1,919.22	15,600.00	12.30%	13,680.78

City of Rice
Financial Statement
As of December 31, 2025

100 - General Fund Parks and Recreation							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-40-5107 Operation Wages	792.45	1,071.17	(278.72)	1,976.17	12,854.00	15.37%	10,877.83
100-40-5110 SS and Medicare	222.90	291.67	(68.77)	689.26	3,500.00	19.69%	2,810.74
100-40-5112 Unemployment - TWC	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
100-40-5113 Retirement - TMRS	0.00	78.42	(78.42)	0.00	941.00	0.00%	941.00
100-40-5114 Worker Comp	118.25	166.67	(48.42)	243.21	2,000.00	12.16%	1,756.79
100-40-5211 Electric Service	0.00	666.67	(666.67)	665.01	8,000.00	8.31%	7,334.99
100-40-5213 Water Service	81.30	125.00	(43.70)	245.72	1,500.00	16.38%	1,254.28
100-40-5215 Property and Liability	134.65	83.33	51.32	520.03	1,000.00	52.00%	479.97
100-40-5219 Professional Services	75.00	50.00	25.00	75.00	600.00	12.50%	525.00
100-40-5227 Advertising	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
100-40-5229 Public and Employee	315.88	558.33	(242.45)	315.88	6,700.00	4.71%	6,384.12
100-40-5230 Building Repairs	0.00	83.33	(83.33)	193.98	1,000.00	19.40%	806.02
100-40-5400 Gravel and Asphalt	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
100-40-5402 Recreational Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
100-40-5405 Maintenance Supplies	0.00	83.33	(83.33)	139.72	1,000.00	13.97%	860.28
100-40-5407 General Safety Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
100-40-5420 Cleaning and Janitorial	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
100-40-5452 Hardware/Software	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
100-40-5502 Building and Grounds -	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
100-40-5610 Outside Contracts	324.00	833.33	(509.33)	1,566.00	10,000.00	15.66%	8,434.00
100-40-6008 Playground Equipment	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
Parks and Recreation Totals	2,064.43	5,187.08	(3,122.65)	6,629.98	62,245.00	10.65%	55,615.02

City of Rice

Financial Statement

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100 - General Fund Police									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
100-50-5105 Director Salary	5,463.35	5,356.00	107.35	15,301.85	64,272.00	23.81%	48,970.15		
100-50-5106 Clerical Wages	0.00	3,156.50	(3,156.50)	7,076.45	37,878.00	18.68%	30,801.55		
100-50-5107 Operation Wages	10,589.93	18,299.67	(7,709.74)	38,589.07	219,596.00	17.57%	181,006.93		
100-50-5110 SS and Medicare	1,230.54	1,916.67	(686.13)	4,814.52	23,000.00	20.93%	18,185.48		
100-50-5112 Unemployment - TWC	9.85	62.50	(52.65)	24.72	750.00	3.30%	725.28		
100-50-5113 Retirement - TMRS	1,108.57	1,948.42	(839.85)	4,476.59	23,381.00	19.15%	18,904.41		
100-50-5114 Worker Comp	1,112.77	416.67	696.10	1,861.23	5,000.00	37.22%	3,138.77		
100-50-5115 Health Insurance	2,907.88	5,515.00	(2,607.12)	12,587.88	66,180.00	19.02%	53,592.12		
100-50-5116 Longevity	0.00	193.50	(193.50)	2,316.00	2,322.00	99.74%	6.00		
100-50-5117 Life Insurance	31.40	35.00	(3.60)	149.00	420.00	35.48%	271.00		
100-50-5125 Certification pay	75.00	150.00	(75.00)	325.00	1,800.00	18.06%	1,475.00		
100-50-5201 Office Supplies	0.00	41.67	(41.67)	252.00	500.00	50.40%	248.00		
100-50-5202 Printing Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00		
100-50-5203 Postage	0.00	41.67	(41.67)	76.25	500.00	15.25%	423.75		
100-50-5205 Office Equipment Lease	211.46	125.00	86.46	489.38	1,500.00	32.63%	1,010.62		
100-50-5206 Training Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
100-50-5210 Telephone	198.00	200.00	(2.00)	396.00	2,400.00	16.50%	2,004.00		
100-50-5215 Property and Liability	889.40	1,000.00	(110.60)	3,096.86	12,000.00	25.81%	8,903.14		
100-50-5219 Professional Services	750.00	833.33	(83.33)	2,250.00	10,000.00	22.50%	7,750.00		
100-50-5229 Public and Employee	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00		
100-50-5230 Building Repairs	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00		
100-50-5231 Laboratory Supplies	0.00	41.67	(41.67)	162.59	500.00	32.52%	337.41		
100-50-5408 Protective Clothing	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00		
100-50-5409 Ammunition Expense	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00		
100-50-5411 Protective Equipment	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00		
100-50-5415 Fuel	0.00	1,250.00	(1,250.00)	3,878.35	15,000.00	25.86%	11,121.65		

City of Rice
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100 - General Fund Police		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-50-5424	Vehicle Maintenance	84.47	416.67	(332.20)	1,359.94	5,000.00	27.20%	3,640.06
100-50-5425	Automobile Repair Expense	22.50	416.67	(394.17)	95.50	5,000.00	1.91%	4,904.50
100-50-5450	Tools / Equipment	24.50	166.67	(142.17)	110.15	2,000.00	5.51%	1,889.85
100-50-5452	Hardware/Software	0.00	833.33	(833.33)	4,497.97	10,000.00	44.98%	5,502.03
100-50-5500	Uniform Expense	0.00	166.67	(166.67)	255.47	2,000.00	12.77%	1,744.53
100-50-5550	Animal Control - Food	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
100-50-5551	Animal Control - Cages	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
100-50-5552	Animal Control - Pound Fees	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
100-50-5553	Animal Control -	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
100-50-6003	C. O. - Vehicles	1,440.01	1,250.00	190.01	4,320.03	15,000.00	28.80%	10,679.97
Police Totals		26,149.63	44,970.79	(18,821.16)	108,762.80	539,649.00	20.15%	430,886.20

City of Rice

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100 - General Fund Street	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
100-60-5106 Maintenance Dept	2,363.85	2,678.00	(314.15)	7,174.50	32,136.00	22.33%	24,961.50
100-60-5107 Operation Wages	2,162.50	3,064.50	(902.00)	7,473.26	36,774.00	20.32%	29,300.74
100-60-5109 Contract Labor	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
100-60-5110 SS and Medicare	346.14	500.00	(153.86)	1,124.75	6,000.00	18.75%	4,875.25
100-60-5112 Unemployment - TWC	0.00	41.67	(41.67)	66.06	500.00	13.21%	433.94
100-60-5113 Retirement - TMRS	331.33	420.42	(89.09)	1,076.61	5,045.00	21.34%	3,968.39
100-60-5114 Worker Comp	320.42	225.00	95.42	570.34	2,700.00	21.12%	2,129.66
100-60-5115 Health Insurance	904.92	1,838.33	(933.41)	2,714.76	22,060.00	12.31%	19,345.24
100-60-5116 Longevity	0.00	4.50	(4.50)	60.00	54.00	111.11%	(6.00)
100-60-5117 Life Insurance	35.60	11.67	23.93	106.80	140.00	76.29%	33.20
100-60-5125 Certification pay	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
100-60-5206 Training Expense	0.00	62.50	(62.50)	95.00	750.00	12.67%	655.00
100-60-5215 Property and Liability	121.81	66.67	55.14	546.47	800.00	68.31%	253.53
100-60-5400 Gravel and Asphalt	0.00	833.33	(833.33)	40.00	10,000.00	0.40%	9,960.00
100-60-5403 Street Sign Maintenance	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
100-60-5405 Maintenance Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
100-60-5415 Fuel	0.00	333.33	(333.33)	808.70	4,000.00	20.22%	3,191.30
100-60-5424 Vehicle Maintenance	0.00	83.33	(83.33)	57.50	1,000.00	5.75%	942.50
100-60-5425 Automobile Repair Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
100-60-5427 Equipment Repairs	0.00	166.67	(166.67)	16.00	2,000.00	0.80%	1,984.00
100-60-5450 Tools / Equipment	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
100-60-5500 Uniform Expense	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
100-60-6004 C. O. - Equipment	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
100-60-6006 C.O. - Street Improvements	0.00	6,748.08	(6,748.08)	(1,200.00)	80,977.00	(1.48%)	82,177.00
Street Totals	6,586.57	17,728.00	(11,141.43)	20,730.75	212,736.00	9.74%	192,005.25

City of Rice
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100 - General Fund Planning & Zoning									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
100-72-5203 Postage	0.00	20.83	(20.83)	104.80	250.00	41.92%	145.20		
100-72-5206 Training Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
100-72-5207 Dues and Subscriptions	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00		
100-72-5219 Professional Services	3,688.96	2,500.00	1,188.96	6,843.77	30,000.00	22.81%	23,156.23		
100-72-5224 Legal Fees	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00		
100-72-5227 Advertising	0.00	50.00	(50.00)	800.00	600.00	133.33%	(200.00)		
100-72-5452 Hardware/Software	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
100-72-5500 Uniform Expense	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00		
Planning & Zoning Totals	3,688.96	3,020.82	668.14	7,748.57	36,250.00	21.38%	28,501.43		
Expense Totals	85,266.40	118,378.47	(33,112.07)	270,878.56	1,420,541.00	19.07%	1,149,662.44		

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201 - Consolidated Security and Technology Fund		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary								
Not Categorized		481.15	1,333.33	(852.18)	2,574.30	16,000.00	16.09%	13,425.70
Revenue Totals		481.15	1,333.33	(852.18)	2,574.30	16,000.00	16.09%	13,425.70
Expense Summary								
Court Expense		0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00
Expense Totals		0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00

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201 - Consolidated Security and Technology Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Not Categorized							
201-4704 Consolidated Security and	481.15	1,333.33	(852.18)	2,574.30	16,000.00	16.09%	13,425.70
Not Categorized Totals	481.15	1,333.33	(852.18)	2,574.30	16,000.00	16.09%	13,425.70
Revenue Totals	481.15	1,333.33	(852.18)	2,574.30	16,000.00	16.09%	13,425.70

201 - Consolidated Security and Techn Consolidated Security and Techno									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
Court Expense	0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00		
Consolidated Security and Technology F	0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00		
Expense Total	0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00		

City of Rice
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201 - Consolidated Security and Techn Consolidated Security and Techn	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
201-20-5311 Consolidated Security and	0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00
Consolidated Security and Technology F	0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00
Expense Totals	0.00	1,333.33	(1,333.33)	0.00	16,000.00	0.00%	16,000.00

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202 - Court Technology Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Other Revenue Sources	100.07	666.67	(566.60)	409.90	8,000.00	5.12%	7,590.10
Revenue Totals	100.07	666.67	(566.60)	409.90	8,000.00	5.12%	7,590.10
Expense Summary							
Court Expense	15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03
Expense Totals	15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03

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202 - Court Technology Fund									
Other Revenue Sources									
202-4701 Technology Fee	100.07	666.67	(566.60)	409.90	8,000.00	5.12%	7,590.10		
Other Revenue Sources Totals	100.07	666.67	(566.60)	409.90	8,000.00	5.12%	7,590.10		
Revenue Totals	100.07	666.67	(566.60)	409.90	8,000.00	5.12%	7,590.10		

202 - Court Technology Fund Municipal Court		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Court Expense		15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03
Municipal Court Totals		15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03
Expense Total		15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03

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202 - Court Technology Fund Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
202-20-5320 Court Technology	15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03
Municipal Court Totals	15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03
Expense Totals	15.99	666.67	(650.68)	47.97	8,000.00	0.60%	7,952.03

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203 - Court Security Fund							
Revenue Summary							
Other Revenue Sources							
Revenue Totals	106.84	666.67	(559.83)	458.53	8,000.00	5.73%	7,541.47
	106.84	666.67	(559.83)	458.53	8,000.00	5.73%	7,541.47
Expense Summary							
Court Expense	0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00
Expense Totals	0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00

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203 - Court Security Fund							
Other Revenue Sources							
203-4703 Security	106.84	666.67	(559.83)	458.53	8,000.00	5.73%	7,541.47
Other Revenue Sources Totals	106.84	666.67	(559.83)	458.53	8,000.00	5.73%	7,541.47
Revenue Totals	106.84	666.67	(559.83)	458.53	8,000.00	5.73%	7,541.47

203 - Court Security Fund		Current	Current	Budget	YTD	Annual	% Budget	Budget
Municipal Court		Month Actual	Month Budget	Variance	Actual	Budget	Used	Remaining
Court Expense		0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00
Municipal Court Totals		0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00
Expense Total		0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00

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203 - Court Security Fund Municipal Court		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
203-20-5310 Court Security		0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00
Municipal Court Totals		0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00
Expense Totals		0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00

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204 - Court Fines/Local Truancy & Prevention Diversion Fund							
Revenue Summary							
Court Revenues	354.05	916.67	(562.62)	1,839.05	11,000.00	16.72%	9,160.95
Revenue Totals	354.05	916.67	(562.62)	1,839.05	11,000.00	16.72%	9,160.95
Expense Summary							
Court Expense	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00
Expense Totals	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00

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204 - Court Fines/Local Truancy & Prevention Diversion Fund							
Court Revenues							
204-4373 Court Fees	354.05	916.67	(562.62)	1,839.05	11,000.00	16.72%	9,160.95
Court Revenues Totals	354.05	916.67	(562.62)	1,839.05	11,000.00	16.72%	9,160.95
Revenue Totals	354.05	916.67	(562.62)	1,839.05	11,000.00	16.72%	9,160.95

204 - Court Fines/Local Truancy & Prev Truancy & Prevention Diversion F									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
Court Expense	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00		
Truancy & Prevention Diversion Fund T	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00		
Expense Total	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00		

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204 - Court Fines/Local Truancy & Pre Truancy & Prevention Diversion									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
204-20-4374 Truancy & Prevention	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00		
Truancy & Prevention Diversion Fund T	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00		
Expense Totals	0.00	916.67	(916.67)	0.00	11,000.00	0.00%	11,000.00		

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205 - Court Fines/Municipal Jury Fund							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Court Revenues	232.07	333.33	(101.26)	803.82	4,000.00	20.10%	3,196.18
Revenue Totals	232.07	333.33	(101.26)	803.82	4,000.00	20.10%	3,196.18
Expense Summary							
Court Expense	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Expense Totals	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00

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205 - Court Fines/Municipal Jury Fund							
Court Revenues							
205-4373 Court Fees	232.07	333.33	(101.26)	803.82	4,000.00	20.10%	3,196.18
Court Revenues Totals	232.07	333.33	(101.26)	803.82	4,000.00	20.10%	3,196.18
Revenue Totals	232.07	333.33	(101.26)	803.82	4,000.00	20.10%	3,196.18

205 - Court Fines/Municipal Jury Fund							
Jury Expense							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Court Expense	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Jury Expense Totals	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Expense Total	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00

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205 - Court Fines/Municipal Jury Fund Jury Expense							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
205-20-5300 Jury Expense	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Jury Expense Totals	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Expense Totals	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00

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Revenue Summary

Transfers In
Revenue Totals

Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
2,306.57	0.00	2,306.57	8,196.40	0.00	0.00%	(8,196.40)
2,306.57	0.00	2,306.57	8,196.40	0.00	0.00%	(8,196.40)

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Transfers In

207-4999 Transfers In

Transfers In Totals

Revenue Totals

Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
2,306.57	0.00	2,306.57	8,196.40	0.00	0.00%	(8,196.40)
2,306.57	0.00	2,306.57	8,196.40	0.00	0.00%	(8,196.40)
2,306.57	0.00	2,306.57	8,196.40	0.00	0.00%	(8,196.40)

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240 - Donations							
Revenue Summary							
Grants & Donations							
Revenue Totals	0.00	1,250.00	(1,250.00)	9,347.52	15,000.00	62.32%	5,652.48
	0.00	1,250.00	(1,250.00)	9,347.52	15,000.00	62.32%	5,652.48
Expense Summary							
Community Programs & Donations							
Expense Totals	0.00	1,250.00	(1,250.00)	12,512.48	15,000.00	83.42%	2,487.52
	0.00	1,250.00	(1,250.00)	12,512.48	15,000.00	83.42%	2,487.52

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240 - Donations	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Grants & Donations							
240-4477 Donations -Events Parks & Rec	0.00	833.33	(833.33)	9,347.52	10,000.00	93.48%	652.48
240-4479 Donations- Library	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
Grants & Donations Totals	0.00	1,250.00	(1,250.00)	9,347.52	15,000.00	62.32%	5,652.48
Revenue Totals	0.00	1,250.00	(1,250.00)	9,347.52	15,000.00	62.32%	5,652.48

240 - Donations Parks and Recreation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	0.00	833.33	(833.33)	12,229.51	10,000.00	122.30%	(2,229.51)
Parks and Recreation Totals	<u>0.00</u>	<u>833.33</u>	<u>(833.33)</u>	<u>12,229.51</u>	<u>10,000.00</u>	<u>122.30%</u>	<u>(2,229.51)</u>
240 - Donations Library	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	0.00	416.67	(416.67)	282.97	5,000.00	5.66%	4,717.03
Library Totals	<u>0.00</u>	<u>416.67</u>	<u>(416.67)</u>	<u>282.97</u>	<u>5,000.00</u>	<u>5.66%</u>	<u>4,717.03</u>
Expense Total	<u>0.00</u>	<u>1,250.00</u>	<u>(1,250.00)</u>	<u>12,512.48</u>	<u>15,000.00</u>	<u>83.42%</u>	<u>2,487.52</u>

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240 - Donations Parks and Recreation		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
240-40-4478 Donation Expense- Parks &		0.00	833.33	(833.33)	12,229.51	10,000.00	122.30%	(2,229.51)
Parks and Recreation Totals		0.00	833.33	(833.33)	12,229.51	10,000.00	122.30%	(2,229.51)

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240 - Donations Library	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
240-80-4480 Donations Library - Expense	0.00	416.67	(416.67)	282.97	5,000.00	5.66%	4,717.03
Library Totals	0.00	416.67	(416.67)	282.97	5,000.00	5.66%	4,717.03
Expense Totals	0.00	1,250.00	(1,250.00)	12,512.48	15,000.00	83.42%	2,487.52

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400 - Police Seizure Funds							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Police Seizure Funds	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Revenue Totals	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Expense Summary							
Office & Supplies	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Operating Expense	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Personnel/Payroll	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Legal & Professional Fees	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Repairs & Maintenance	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Expense Totals	0.00	333.35	(333.35)	0.00	4,000.00	0.00%	4,000.00

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400 - Police Seizure Funds							
Police Seizure Funds							
400-7569 Police Seizure Funds Carry							
Police Seizure Funds Totals							
Revenue Totals							
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00

400 - Police Seizure Funds									
Police Seizure Funds									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
Legal & Professional Fees	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00		
Office & Supplies	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00		
Operating Expense	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00		
Personnel/Payroll	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00		
Repairs & Maintenance	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00		
Police Seizure Funds Totals	0.00	333.35	(333.35)	0.00	4,000.00	0.00%	4,000.00		
Expense Total	0.00	333.35	(333.35)	0.00	4,000.00	0.00%	4,000.00		

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400 - Police Seizure Funds	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Police Seizure Funds							
400-50-5201 Supplies	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
400-50-5204 Equipment	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
400-50-5206 Training Expense	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
400-50-5219 Investigations	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
400-50-5230 Facility	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Police Seizure Funds Totals	0.00	333.35	(333.35)	0.00	4,000.00	0.00%	4,000.00
Expense Totals	0.00	333.35	(333.35)	0.00	4,000.00	0.00%	4,000.00

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500 - Grant Programs							
Revenue Summary							
Grants & Donations							
Revenue Totals	0.00	2,990.50	(2,990.50)	0.00	35,886.00	0.00%	35,886.00
	0.00	2,990.50	(2,990.50)	0.00	35,886.00	0.00%	35,886.00
Expense Summary							
Grant Expense	793.22	2,990.50	(2,197.28)	5,004.58	35,886.00	13.95%	30,881.42
Expense Totals	793.22	2,990.50	(2,197.28)	5,004.58	35,886.00	13.95%	30,881.42

500 - Grant Programs		Grant Programs									
		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining			
Grant Expense		793.22	2,573.83	(1,780.61)	3,864.58	30,886.00	12.51%	27,021.42			
Grant Programs Totals		793.22	2,573.83	(1,780.61)	3,864.58	30,886.00	12.51%	27,021.42			
500 - Grant Programs		Parks and Recreation									
		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining			
Grant Expense		0.00	416.67	(416.67)	1,140.00	5,000.00	22.80%	3,860.00			
Parks and Recreation Totals		0.00	416.67	(416.67)	1,140.00	5,000.00	22.80%	3,860.00			
Expense Total		793.22	2,990.50	(2,197.28)	5,004.58	35,886.00	13.95%	30,881.42			

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500 - Grant Programs		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
500-32-7771 American Rescue Plan Act-		793.22	2,573.83	(1,780.61)	3,864.58	30,886.00	12.51%	27,021.42
Grant Programs Totals		793.22	2,573.83	(1,780.61)	3,864.58	30,886.00	12.51%	27,021.42

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500 - Grant Programs Parks and Recreation		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
500-40-5901	Recreation Center Grant	0.00	416.67	(416.67)	1,140.00	5,000.00	22.80%	3,860.00
Parks and Recreation Totals		0.00	416.67	(416.67)	1,140.00	5,000.00	22.80%	3,860.00
Expense Totals		793.22	2,990.50	(2,197.28)	5,004.58	35,886.00	13.95%	30,881.42

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950 - Rice EDC

Revenue Summary

Sales & Property Taxes	4,111.84	4,400.00	(288.16)	12,915.27	52,800.00	24.46%	39,884.73
EDC Account Carry Forward Year End	0.00	12,430.00	(12,430.00)	0.00	149,160.00	0.00%	149,160.00
Revenue Totals	4,111.84	16,830.00	(12,718.16)	12,915.27	201,960.00	6.39%	189,044.73

Expense Summary

Personnel/Payroll	470.00	1,041.66	(571.66)	1,580.00	12,500.00	12.64%	10,920.00
Office & Supplies	0.00	170.83	(170.83)	68.88	2,050.00	3.36%	1,981.12
Operating Expense	0.00	266.66	(266.66)	60.00	3,200.00	1.88%	3,140.00
Legal & Professional Fees	0.00	166.66	(166.66)	0.00	2,000.00	0.00%	2,000.00
Community Programs & Donations	0.00	2,083.33	(2,083.33)	398.71	25,000.00	1.59%	24,601.29
Capital	0.00	5,833.33	(5,833.33)	52,205.05	70,000.00	74.58%	17,794.95
Grant Expense	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00
EDC Reserves	0.00	4,767.50	(4,767.50)	0.00	57,210.00	0.00%	57,210.00
Expense Totals	470.00	16,829.97	(16,359.97)	54,312.64	201,960.00	26.89%	147,647.36

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950 - Rice EDC							
Sales & Property Taxes							
950-4132 4B Economic Development Sales							
Sales & Property Taxes Totals	4,111.84	4,400.00	(288.16)	12,915.27	52,800.00	24.46%	39,884.73
	4,111.84	4,400.00	(288.16)	12,915.27	52,800.00	24.46%	39,884.73
EDC Account Carry Forward Year End Estimated Balance							
950-8001 EDC Account Carry Forward Year	0.00	12,430.00	(12,430.00)	0.00	149,160.00	0.00%	149,160.00
EDC Account Carry Forward Year End Estimated Balance Totals	0.00	12,430.00	(12,430.00)	0.00	149,160.00	0.00%	149,160.00
Revenue Totals	4,111.84	16,830.00	(12,718.16)	12,915.27	201,960.00	6.39%	189,044.73

950 - Rice EDC EDC General Administration									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
Capital	0.00	5,833.33	(5,833.33)	52,205.05	70,000.00	74.58%	17,794.95		
Community Programs & Donations	0.00	2,083.33	(2,083.33)	398.71	25,000.00	1.59%	24,601.29		
EDC Reserves	0.00	4,767.50	(4,767.50)	0.00	57,210.00	0.00%	57,210.00		
Grant Expense	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00		
Legal & Professional Fees	0.00	166.66	(166.66)	0.00	2,000.00	0.00%	2,000.00		
Office & Supplies	0.00	170.83	(170.83)	68.88	2,050.00	3.36%	1,981.12		
Operating Expense	0.00	266.66	(266.66)	60.00	3,200.00	1.88%	3,140.00		
Personnel/Payroll	470.00	1,041.66	(571.66)	1,580.00	12,500.00	12.64%	10,920.00		
EDC General Administration Totals	470.00	16,829.97	(16,359.97)	54,312.64	201,960.00	26.89%	147,647.36		
Expense Total	470.00	16,829.97	(16,359.97)	54,312.64	201,960.00	26.89%	147,647.36		

City of Rice
Financial Statement
As of December 31, 2025

950 - Rice EDC EDC General Administration									
	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining		
950-10-5109 Contract Labor	470.00	833.33	(363.33)	1,580.00	10,000.00	15.80%	8,420.00		
950-10-5201 Office Supplies	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00		
950-10-5202 Printing Supplies	0.00	25.00	(25.00)	68.88	300.00	22.96%	231.12		
950-10-5203 Postage	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00		
950-10-5206 Training Expense	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00		
950-10-5211 Electric Service	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00		
950-10-5223 Audit Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
950-10-5224 Legal and Professional Fees	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
950-10-5227 Advertising	0.00	83.33	(83.33)	60.00	1,000.00	6.00%	940.00		
950-10-5229 Public & Employee Relations	0.00	416.67	(416.67)	48.71	5,000.00	0.97%	4,951.29		
950-10-5452 Hardware/Software	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00		
950-10-5700 Property Acquisitions	0.00	5,833.33	(5,833.33)	52,205.05	70,000.00	74.58%	17,794.95		
950-10-5702 Business Improvement	0.00	2,500.00	(2,500.00)	0.00	30,000.00	0.00%	30,000.00		
950-10-8009 EDC Reserves	0.00	4,767.50	(4,767.50)	0.00	57,210.00	0.00%	57,210.00		
950-10-9501 Recreational Improvements	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00		
950-10-9502 EDC Property Improvements	0.00	833.33	(833.33)	350.00	10,000.00	3.50%	9,650.00		
EDC General Administration Totals	470.00	16,829.97	(16,359.97)	54,312.64	201,960.00	26.89%	147,647.36		
Expense Totals	470.00	16,829.97	(16,359.97)	54,312.64	201,960.00	26.89%	147,647.36		

City of Rice
Financial Statement
As of December 31, 2025

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988 - City Reserves							
Revenue Summary							
Savings Account Carry Forward Year End							
Revenue Totals							
	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Expense Summary							
City Reserves							
Expense Totals							
	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00

City of Rice
Financial Statement
As of December 31, 2025

988 - City Reserves	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Savings Account Carry Forward Year End Estimated Balance							
988-8002 Savings Account Carry Forward	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Savings Account Carry Forward Year End Estimated Balance Totals	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Revenue Totals	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00

988 - City Reserves Reserve Funds	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
City Reserves	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Reserve Funds Totals	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Expense Total	0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00

City of Rice
Financial Statement
As of December 31, 2025

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988 - City Reserves Reserve Funds		Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
988-98-8003 City Reserves		0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Reserve Funds Totals		0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00
Expense Totals		0.00	9,144.42	(9,144.42)	0.00	109,733.00	0.00%	109,733.00



- 9 f. Discuss and Consider Action for options to fill the Interim position of City Administrator.**

INTERIM CITY SECRETARY AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (this "Agreement") is entered into as of ___ day of December 2025, between the City Council of the City of Rice on behalf of the City of Rice (the "City" or the "City Council") and Callie Green (the "Professional"). The above-named parties hereby mutually agree and promise as follows:

RECITALS

WHEREAS, City is in need of an interim city Secretary and Professional has the ability and desire to fill the need of the City; and

WHEREAS, the City Council is undergoing a search for a permanent City Secretary and desires to have a qualified professional service in the interim until a permanent City Secretary is appointed by the City Council; and

WHEREAS, the City Council for the City of Rice appointed Professional to serve as the City Secretary on an interim basis on December __, 2025; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, City and Professional hereby agree as follows:

I. Term and Termination

1.1 The term of this shall last from the Effective Date of this Agreement up and until the time it is terminated by either party.

1.2 Professional serves at the pleasure of the City Council. Either Party may terminate this Agreement with or without cause by giving fourteen (14) days prior written notice to the other party. In the event of such termination, the Professional shall be entitled to compensation for any Services completed to the reasonable satisfaction of the City in accordance with this Agreement prior to such termination.

1.3 If the City Council terminates this Agreement, with or without cause, Professional shall not be entitled to severance of any kind or of any nature, except for that contained in Section 1.2 of this Agreement.

II. Scope of Services

2.1 The Professional shall provide the scope of Services specifically set forth in Exhibit "A" which is attached to this Agreement and is fully incorporated herein as if fully recited. The Parties specifically agree when there is conflict between Professional's outside-of-contract responsibilities and this Agreement, her outside-of-contract responsibilities shall control, as determined solely by Professional. However, Professional agrees to give City reasonable advance notice of any conflict Professional discovers or has knowledge of which may impact the performance of her obligations pursuant to this Agreement.

2.2 The Professional shall devote such time as reasonably necessary for the satisfactory performance of the work under this Agreement. The amount of time Professional shall devote to her obligations in fulfillment of this Agreement are left solely to the discretion of the Professional. However, the Professional shall perform all Services under this Agreement within the parameters of the prevailing professional standards consistent with the level of care and skill ordinarily exercised by members of the code enforcement profession, both public and private, currently practicing in the same locality under similar conditions, including reasonable, informed judgments and prompt, timely action. Professional agrees to provide at least ten (10) hours a week, minimum, to the City of Rice. The maximum number of hours a week Professional shall provide in-office at the Rice City Hall is five (5) hours. If the City determines it needs more, and Professional agrees, the Mayor may authorize in writing, up to twenty-five (25) hours a week. It is agreed anything over the twenty-five (25) hours, must have the consent of the City Council.

III. Compensation

3.1 The City shall compensate the Professional for the Services by payment of fifty-five dollars (\$55.00) per hour. There is no overtime, benefits, insurance, paid time off (in whatever form the City has it addressed with its employees), vacation, etc. which Professional is entitled to other than the dollars per hours in this Section 3.1.

3.2 If Professional should pass away and any compensation is due, such compensation shall be paid to Professional's heirs, assigns or representatives in accordance with Professional's directives in her last will and testament.

3.3 The City shall pay the Professional on a bi-weekly basis in accordance with the City's existing payment schedule for employees.

3.4 No social security, federal withholding or interest will be due on any payments City may owe to Professional.

3.5 If this Agreement is terminated by either Party, Professional is entitled to compensation for any and all services rendered in accordance with this Agreement.

3.6 It is agreed if this Agreement is terminated by either Party, Professional is not entitled to any severance, bonuses, benefits, vacation, or other compensation other than what is in this Article III. Compensation.

IV. Reimbursement

4.1 It is agreed the Professional shall be reimbursed for routine business expenses and in the same manner as current City employees. Commuting time shall not be reimbursed.

4.2 Professional shall not be reimbursed for any professional dues or subscriptions to any organization of which Professional is a member or Professional is required to maintain for any license or certificate Professional currently possesses. Professional shall, at her sole expense,

maintain during the term of this Agreement, all permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.

4.3 Professional shall not be entitled to any other reimbursement for any expense, expenditure, item, thing or service not included in this Agreement without prior City Council approval. However, it is agreed the Professional shall be reimbursed for routine business expenses and in the same manner as current City employees. Commuting time shall not be reimbursed.

V. Notice

5.1 Notice pursuant to this Agreement shall be given in writing and delivered by personal service or deposit in the custody of the United States Postal Service, postage prepaid, and addressed as follows:

If to CITY: _____, Mayor
City of Rice

Rice, Texas 75_____

If to PROFESSIONAL: Callie Green
217 Lakeway Dr.
Waxahachie, Texas 75165_____

Notice shall be deemed delivered and received as of the date of personal service or if mailed, three business days after the date of deposit of such written notice in the course of transmission in the United States Postal Service. Either party may, from time to time by written notice to the other party, designate a different address for notice purposes.

5.2 **ATTORNEYS' FEES.** In the event either of the parties hereto, brings an action (i.e. litigation or arbitration) against the other party concerning or relating to this Agreement, pursuant to Texas Local Government Code Section 271.159 the losing party in that action agrees to pay the prevailing party reasonable attorneys' fees and court costs, to be affixed by the Court or arbitrator.

5.3 **ASSIGNMENT.** Neither party may assign its rights, duties or obligations under this Agreement to any person or entity, in whole or in part, and any attempt to do so shall be void and deemed a material breach of this Agreement.

5.4 **HEADINGS AND CAPTIONS.** Headings and captions used in this Agreement are provided for convenience only and shall not be used to construe or interpret meaning or intent.

5.5 **WAIVER.** No waiver of any provision hereof or of any right or remedy hereunder shall be effective unless in writing and signed by the party against whom such waiver is sought to be enforced. No delay in exercising, no course in dealing with respect to, or no

partial exercise of any right or remedy hereunder shall constitute a waiver of any other right or remedy, or future exercise thereof.

5.6 **RECITALS.** The Recitals to this Agreement are fully incorporated herein as if fully recited.

5.7 **SEVERABILITY.** In the event any term or provision of this Agreement is declared illegal, invalid or unenforceable, then that provision shall be deemed to be deleted from this Agreement and have no force or effect and this Agreement shall thereafter continue in full force and effect, as so modified.

VI. INDEMNIFICATION

TO THE EXTENT IT MAY BE PERMITTED TO DO SO BY APPLICABLE LAW, CITY DOES HEREBY AGREE TO DEFEND, HOLD HARMLESS, AND INDEMNIFY THE DESIGNATED INTERIM CITY SECRETARY, AND ALL OFFICERS, EMPLOYEES, AND AGENTS, FROM ANY AND ALL DEMANDS, CLAIMS, SUITS, ACTIONS, JUDGMENTS, EXPENSES, AND ATTORNEYS' FEES INCURRED IN ANY LEGAL PROCEEDINGS BROUGHT AGAINST THEM AS A RESULT OF ACTION TAKEN IN THE INTERIM'S INDIVIDUAL OR OFFICIAL CAPACITY FOR THE CITY AS A CONTRACT EMPLOYEE AND AS INTERIM CITY SECRETARY, PROVIDING THE INCIDENT(S), WHICH IS (ARE) THE BASIS OF ANY SUCH DEMAND, CLAIM, SUIT, ACTIONS, JUDGMENTS, EXPENSES, AND ATTORNEYS' FEES, AROSE OR DOES ARISE IN THE FUTURE FROM AN ACT OR OMISSION OF THE INTERIM CITY SECRETARY AS A CONTRACT EMPLOYEE OF CITY ACTING WITHIN THE COURSE AND SCOPE OF THE INTERIM CITY SECRETARY'S EMPLOYMENT WITH CITY; EXCLUDING, HOWEVER, ANY SUCH DEMAND, CLAIM, SUIT, ACTION, JUDGMENT, EXPENSE, AND ATTORNEYS' FEES FOR THOSE CLAIMS OR ANY CAUSES OF ACTION WHERE IT IS DETERMINED THAT THE INTERIM CITY SECRETARY COMMITTED OFFICIAL MISCONDUCT, OR COMMITTED A WILLFUL OR WRONGFUL ACT OR OMISSION, OR AN ACT OR OMISSION CONSTITUTING GROSS NEGLIGENCE, OR ACTED IN BAD FAITH; AND EXCLUDING ANY INSURANCE CONTRACT, HELD EITHER BY CITY OR CITY SECRETARY. IN THE CASE OF SUCH INDEMNIFIED DEMAND, CLAIM, SUIT, ACTION, OR JUDGMENT, THE SELECTION OF THE INTERIM CITY SECRETARY 'S LEGAL COUNSEL SHALL BE IN WITH THE MUTUAL AGREEMENT OF THE INTERIM CITY SECRETARY AND CITY IF SUCH LEGAL COUNSEL IS NOT ALSO CITY'S LEGAL COUNSEL. A LEGAL DEFENSE MAY BE PROVIDED THROUGH INSURANCE COVERAGE, IN WHICH CASE THE INTERIM CITY SECRETARY 'S RIGHT TO AGREE TO LEGAL COUNSEL PROVIDED FOR HIM/HER WILL DEPEND ON THE TERMS OF THE APPLICABLE INSURANCE CONTRACT. THE PROVISIONS OF THIS PARAGRAPH SHALL SURVIVE THE TERMINATION, EXPIRATION, OR OTHER END OF THIS

AGREEMENT AND/OR THE INTERIM CITY SECRETARY'S EMPLOYMENT WITH CITY.

VII. Miscellaneous

7.1 **Entire Agreement.** This Agreement sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written. This Agreement will bind and inure to the benefit of the parties to this Agreement and any subsequent successors and assigns.

7.2 **Professional is an Independent Contractor.** It is understood and intentionally agreed by and between the Parties that in satisfying the conditions of this Agreement, the Professional is acting independently, and that City assumes no responsibility or liabilities to any third party in connection with these actions. All Services to be performed by Professional pursuant to this Agreement shall be in the capacity of an independent contractor, and not as an agent or employee of City. Professional shall supervise the performance of its Services and shall be entitled to control the manner and means by which its Services are to be performed, subject to the terms of this Agreement. As such, City shall not and will not: train the Professional, require the Professional to complete regular oral or written reports, require that Professional devote her full-time Services to City, or dictate the Professional's sequence of work or location at which the Professional performs her work.

7.3 **Authority.** Each party represents that it has full capacity and authority to grant all rights and assume all obligations granted and assumed under this Agreement.

7.4 **Successors and Assigns.** Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.

7.5 **Amendment.** This Agreement may be amended by the mutual written agreement of the parties.

7.6 **Representations.** Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

7.7 **Counterparts.** This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

7.8 **Exhibits.** The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.

7.9 **Conflicts.** The Professional represents that no official or employee of the City has any direct or indirect pecuniary interest in this Agreement.

7.10 **Governing Law.** The laws of the State of Texas shall govern this Agreement; and venue for any action concerning this Agreement shall be in the State District Court of Ellis County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

7.11 **Confidentiality**

The Interim City Secretary will perform services for City which may require City to disclose confidential and proprietary information to Interim City Secretary or which may require City to grant authorization to the Interim City Secretary to make financial and legal transactions on behalf of the City. Confidential information includes, but is not limited to, any information of any kind, nature, or description concerning any matters affecting or relating to Interim City Secretary's services for City, the business or operations of City, and/or the products, projects, drawings, plans, processes, or other data of City. Financial and legal information includes, but is not limited to, financial institution wire transfers, deposits, withdrawals, cash handling, investment handling, real property transactions, or other financial or legal transactions of City. The Interim City Secretary, through her contract with the Professional agrees:

- To hold any and all confidential information received from City in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others.
- Not to disclose or divulge, either directly or indirectly, the confidential information to others unless first authorized to do so in writing by City. For financial and legal transactions, Interim City Secretary must receive authorization from City verbally and in writing, other than by email, and Interim City Secretary shall maintain reasonable data security controls to protect Interim City Secretary and City from social engineering attacks.
- Not to reproduce the confidential information, nor use this information commercially, or for any purpose other than the performance of his/her duties for City.
- That upon request or upon termination of his/her relationship with City, deliver to City, any drawings, notes, documents, equipment, and materials received from City or originating from his/her activities for City.
- That City shall have the sole right to determine the treatment of any information that is part or project specific received from Interim City Secretary, including the right to keep the same as confidential and proprietary.

EXECUTED this ___ day of _____ 2025.

City of Rice, Texas

By: _____
_____, Mayor

EXECUTED this _____ day of _____ 2025.

Professional

By: _____
Callie Green

Exhibit “A”
Scope of Services

Scope of work for Interim City Secretary

This Scope of Work ("Scope") outlines the duties, responsibilities, and expectations for the Interim City Secretary ("Professional") providing services to the City of Rice in the State of Texas. The Professional shall perform services in accordance with applicable Texas Local Government Code, City ordinances, and policies.

1. Governing Body Support

Attend regular City Council meetings held on the second (2nd) Thursday of each month.

Attend Special Called City Council meetings when requested, provided sufficient advance notice is given and availability is confirmed prior to commitment.

Serve as a procedural and records resource to the Mayor and City Council.

2. Meetings, Agendas, and Notices

Prepare City Council meeting agendas in coordination with the Mayor, City Administrator, and/or other designated officials.

Compile and distribute meeting packets to Council members and staff within required timelines.

Prepare accurate and timely meeting minutes for City Council meetings.

Ensure compliance with the Texas Open Meetings Act, including posting meeting notices, agendas, and legal notices within required statutory deadlines.

3. Office Availability

Be physically present in the City office on Fridays for a minimum of five (5) hours, or longer as needed to complete assigned duties.

4. Elections Administration

Coordinate and work with the Navarro County Elections Administrator to ensure compliance with all applicable state and local requirements for City of Rice elections.

Assist with election-related documentation, notices, and records as required by Texas law.

5. Records Management

Maintain and ensure proper record keeping of City Ordinances and Resolutions.

Safeguard official City records in accordance with the Texas Local Government Records Act and City retention schedules.

6. Communication

Maintain professional communication with City officials, staff, and external partners through in-person meetings, phone calls, and email correspondence.

7. Additional Duties

Any additional duties assigned outside of this Scope must be provided in writing and mutually agreed upon by the City and the Professional prior to performance.

8. Employment Conflict Disclosure

If any job functions outlined in this Scope interfere with the Professional's employment with the City of Venus, the Professional shall notify the City in writing and propose any necessary alterations.

9. Professional Standards

Perform all duties in a professional, ethical, and timely manner.

Maintain confidentiality of sensitive and legally protected information.

Comply with all applicable federal, state, and local laws and regulations.



9 g. Discuss and consider dissolving the Current Planning and Zoning Board.



- 9 h. Discuss and Consider City Council resuming the Planning and Zoning Board Duties.**



- 9 i. **Discuss and Consider action to approve a Harmony Bank account for Court funds authorized check signatory.**



- 9 j. Discuss and Consider action to approve a Harmony bank account for EDC authorized check Signatory.**



- 9 k. Discuss and Consider action to approve entering into a new MOU regarding the food pantry located at the City Hall Building.**



- 9 l. **Discuss and Consider Action on the family of a murder victim wanting to place a memorial int Mike Dickens Memorial Park for their son.**



- 9m. Discuss and Consider Action on planning a workshop date for Planning and Zoning, City Council and EDC to discuss future of the Pollan Business Park.**



10. **The Rice City Council May convene and go into Executive Session pursuant to Texas Government Code Section 551.07**
11. **Reconvene from Executive Session and take any necessary actions discussed in Executive Closed Session**



12. Adjourn