



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

## AGENDA

### REGULAR MEETING OF THE JEROME TOWN COUNCIL

Council Chambers, Jerome Town Hall, 600 Clark Street

**TUESDAY, JULY 13, 2021, AT 7:00 P.M.**

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Rosa Cays, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).

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|-----------------|--|---|
| <b>ITEM #1:</b> | <b>CALL TO ORDER/ROLL CALL</b><br>Mayor/Chairperson to call meeting to order.<br>Town Clerk to call and record the roll.   |   |
| <b>ITEM #2:</b> | <b>FINANCIAL REPORTS</b><br>Financial reports for June 2021  | Discussion/Possible Action  |
| <b>ITEM #3:</b> | <b>STAFF AND COUNCIL REPORTS</b><br>Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and Council members.   | Discussion/Possible Action  |
| <b>ITEM #4:</b> | <b>ZONING ADMINISTRATOR'S REPORT AND MINUTES</b><br>Minutes are provided for the information of Council and do not require action.   | Discussion/Possible Direction                                       |
| <b>ITEM #5:</b> | <b>APPROVAL OF MINUTES</b><br>May 6, 2021 (open and closed sessions); June 2, 2021; June 8, 2021; June 9, 2021 (open and closed sessions); June 29, 2021<br><i>Note: If necessary for review of closed session minutes, Council may convene in executive session, pursuant to A.R.S. § 38-431.03 (A)(2), for discussion or consideration of records exempt by law from public inspection.</i>  | Discussion/Possible Action  |
| <b>ITEM #6:</b> | <b>PETITIONS FROM THE PUBLIC</b><br><i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i> | Discussion/Possible Direction                                       |
| <b>ITEM #7:</b> | <b>PRESENTATIONS</b>   |   |
|                 | <b>ITEM #7A: BROADBAND IN THE VERDE VALLEY</b><br>Mary Chicione of the Verde Valley Regional Economic Organization will update the Council on the organization's efforts toward bringing high speed internet to the Verde Valley.  | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Direction |
| <b>ITEM #8:</b> | <b>ORDINANCES AND RESOLUTIONS</b>  |   |
|                 | <b>ITEM # 8A: RESOLUTION NO. 620, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2021-22 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES.</b><br>Council may approve the property tax levy for the Town of Jerome for the fiscal year ending June 30, 2022. No increase in the tax levy has been proposed.   | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action    |
|                 | <b>ITEM #8B: RESOLUTION NO. 621, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, COMPILING AND RESTATING FEES CHARGED BY THE TOWN</b><br>Council may approve Resolution No. 621.  | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action    |
|                 | <b>ITEM #8C: FIRST READING - ORDINANCE NO. 473, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA AMENDING THE JEROME TOWN CODE, JEROME SUBDIVISION CODE AND JEROME ZONING ORDINANCE REGARDING FEES CHARGED BY THE TOWN</b><br>Council may conduct the first reading of Ordinance No. 473.   | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action    |
|                 | <b>ITEM #8D: FIRST READING – ORDINANCE NO. 474, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA AMENDING SECTIONS 201, 502, 503, 504 AND 505 OF THE JEROME ZONING ORDINANCE TO ESTABLISH BEEKEEPING AS A CONDITIONAL USE IN ALL ZONES, AND TO PROMULGATE REGULATIONS REGARDING SAME</b><br>Council may conduct the first reading of Ordinance No. 474.   | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action    |

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|                  | <b>ITEM #8E: RESOLUTION NO. 622, ESTABLISHING WORKERS COMPENSATION RATES FOR FIRE DEPARTMENT VOLUNTEERS</b><br>Council may adopt Resolution No. 622.  | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action       |
| <b>ITEM #9:</b>  | <b>UNFINISHED BUSINESS</b>  |  |
|                  | <b>ITEM #9A: WATER AND SEWER RATES – NOTICE OF INTENT</b><br>Council will discuss the recommendations made by Dan Jackson of Willdan Financial Services regarding changes to our water and sewer rate structure and may approve a Notice of Intent in that regard.  | Sponsored by Councilmember Jane Moore<br>Discussion/Possible Action    |
|                  | <b>ITEM #9B: DISCUSSION OF ORDINANCE REGARDING SPECIAL EVENTS</b><br>Council will continue their discussion of the regulation of special events in Jerome and may initiate the process for the adoption of an ordinance.  | Sponsored by Councilmember Sage Harvey<br>Discussion/Possible Action   |
|                  | <b>ITEM #9C: COMMUNITY GARDEN UPDATE</b><br>Zoning Administrator John Knight will update Council regarding the Community Garden.  | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Direction    |
| <b>ITEM #10:</b> | <b>NEW BUSINESS</b>   |  |
|                  | <b>ITEM #10A: INTERGOVERNMENTAL AGREEMENT: POLICE DISPATCHING EQUIPMENT</b><br>Council will review and may approve a renewed IGA with the Town of Clarkdale regarding police dispatching equipment.   | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action       |
|                  | <b>ITEM #10B: APPOINTMENT TO DESIGN REVIEW BOARD</b><br>Council may make an appointment to fill the vacancy on the Design Review Board for the remainder of the term ending February 28, 2024. As of agenda preparation date, one application had been received, from Mimi Romberger. Any additional applications received prior to or at the meeting will be considered as well. | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Action       |
|                  | <b>ITEM #10C: AFFORDABLE/WORKFORCE HOUSING STUDY</b><br>Zoning Administrator John Knight will report to Council regarding the possibility of University of Arizona students completing a study in Jerome regarding affordable/workforce housing.  | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Direction    |
|                  | <b>ITEM #10D: LEGISLATIVE AND CONGRESSIONAL REDISTRICTING</b><br>Council will discuss the upcoming redistricting process.   | Sponsored by Mayor Jack Dillenberg<br>Discussion/Possible Direction    |
|                  | <b>ITEM #10E: COMMUNITY CARE</b><br>Council will discuss ways in which the community could come together to watch out and care for our most vulnerable citizens.  | Sponsored by Councilmember Jane Moore<br>Discussion/Possible Direction |
| <b>ITEM #11:</b> | <b>TO AND FROM THE COUNCIL</b><br>Council may direct staff regarding items to be placed on a future agenda.   | Discussion; Possible Direction   |
| <b>ITEM #12:</b> | <b>ADJOURNMENT</b>  |  |

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

Town of Jerome  
Budget to Actual Summary  
21-Jun

| Fund      | Department         | Current Period |                |               | YTD             |                 |                |
|-----------|--------------------|----------------|----------------|---------------|-----------------|-----------------|----------------|
|           |                    | Revenue        | Budget         | Variance      | Revenue         | Budget          | Variance       |
|           | 10 GF Revenue      | \$ 257,776.18  | \$ 137,205.94  | \$ 120,570.24 | \$ 2,026,873.47 | \$ 1,708,972.00 | \$ 317,901.47  |
|           | Total              | \$ 257,776.18  | \$ 137,205.94  | \$ 120,570.24 | \$ 2,026,873.47 | \$ 1,708,972.00 | \$ 317,901.47  |
|           |                    | Expense        | Budget         | Variance      | Expense         | Budget          | Variance       |
| 11        | Admin              | \$ 37,028.99   | \$ 35,187.01   | \$ (1,841.98) | \$ 471,734.48   | \$ 487,051.00   | \$ 15,316.52   |
| 12        | Court              | \$ 6,818.25    | \$ 7,084.56    | \$ 266.31     | \$ 81,955.95    | \$ 87,432.00    | \$ 5,476.05    |
| 13        | Police             | \$ 62,469.33   | \$ 70,093.49   | \$ 7,624.16   | \$ 523,210.83   | \$ 568,549.00   | \$ 45,338.17   |
| 14        | Fire               | \$ 17,560.18   | \$ 28,284.78   | \$ 10,724.60  | \$ 308,562.94   | \$ 378,164.00   | \$ 69,601.06   |
| 15        | Library            | \$ 7,832.68    | \$ 8,010.18    | \$ 177.50     | \$ 79,358.76    | \$ 96,224.00    | \$ 16,865.24   |
| 16        | P&Z                | \$ 6,877.29    | \$ 8,873.63    | \$ 1,996.34   | \$ 91,783.61    | \$ 105,596.00   | \$ 13,812.39   |
| 17        | Parks              | \$ 891.95      | \$ 1,569.10    | \$ 677.15     | \$ 12,455.14    | \$ 18,094.00    | \$ 5,638.86    |
| 18        | Properties         | \$ 6,646.30    | \$ 16,905.98   | \$ 10,259.68  | \$ 121,510.19   | \$ 204,862.00   | \$ 83,351.81   |
|           | Total              | \$ 146,124.97  | \$ 176,008.73  | \$ 29,883.76  | \$ 1,690,571.90 | \$ 1,945,972.00 | \$ 255,400.10  |
| General   | Net Income (Loss)  | \$ 111,651.21  | \$ (38,802.79) | \$ 150,454.00 | \$ 336,301.57   | \$ (237,000.00) | \$ 573,301.57  |
|           |                    | Revenue        | Budget         | Variance      | Revenue         | Budget          | Variance       |
| 50        | Water              | \$ 17,178.42   | \$ 17,320.82   | \$ (142.40)   | \$ 205,227.86   | \$ 213,000.00   | \$ (7,772.14)  |
| 51        | Sewer              | \$ 17,047.20   | \$ 17,541.66   | \$ (494.46)   | \$ 206,091.65   | \$ 216,000.00   | \$ (9,908.35)  |
| 52        | Trash              | \$ 16,826.06   | \$ 15,748.33   | \$ 1,077.73   | \$ 172,828.82   | \$ 189,000.00   | \$ (16,171.18) |
|           | Total              | \$ 51,051.68   | \$ 50,610.81   | \$ 440.87     | \$ 584,148.33   | \$ 618,000.00   | \$ (33,851.67) |
|           |                    | Expense        | Budget         | Variance      | Expense         | Budget          | Variance       |
| 50        | Water              | \$ 18,733.02   | \$ 22,413.93   | \$ 3,680.91   | \$ 186,386.24   | \$ 271,000.00   | \$ 84,613.76   |
| 51        | Sewer              | \$ 15,531.81   | \$ 19,216.43   | \$ 3,684.62   | \$ 208,932.94   | \$ 255,500.00   | \$ 46,567.06   |
| 52        | Trash              | \$ 16,141.21   | \$ 16,244.04   | \$ 102.83     | \$ 172,405.30   | \$ 205,000.00   | \$ 32,594.70   |
|           | Total              | \$ 50,406.04   | \$ 57,874.40   | \$ 7,468.36   | \$ 567,724.48   | \$ 731,500.00   | \$ 163,775.52  |
| Utilities | Net Income (Loss)  | \$ 645.64      | \$ (7,263.59)  | \$ 7,909.23   | \$ 16,423.85    | \$ (113,500.00) | \$ 129,923.85  |
|           |                    | Revenue        | Budget         | Variance      | Revenue         | Budget          | Variance       |
| 30        | HURF               | \$ 3,714.88    | \$ 3,443.66    | \$ 271.22     | \$ 43,893.04    | \$ 41,324.00    | \$ 2,569.04    |
|           |                    | Expense        | Budget         | Variance      | Expense         | Budget          | Variance       |
|           |                    | \$ 8,490.50    | \$ 12,234.86   | \$ 3,744.36   | \$ 87,198.05    | \$ 148,324.00   | \$ 61,125.95   |
| Road      | Net Income (Loss)  | \$ (4,775.62)  | \$ (8,791.20)  | \$ 4,015.58   | \$ (43,305.01)  | \$ (107,000.00) | \$ 63,694.99   |
|           |                    | Revenue        | Budget         | Variance      | Revenue         | Budget          | Variance       |
| 35        | Parking            | \$ 27,617.30   | \$ 6,000.00    | \$ 21,617.30  | \$ 240,982.33   | \$ 150,000.00   | \$ 90,982.33   |
|           |                    | Expense        | Budget         | Variance      | Expense         | Budget          | Variance       |
|           |                    | \$ 14,427.90   | \$ 48,308.64   | \$ 33,880.74  | \$ 123,701.76   | \$ 150,000.00   | \$ 26,298.24   |
| Parking   | Net Income (Loss)  | \$ 13,189.40   | \$ (42,308.64) | \$ 55,498.04  | \$ 117,280.57   | \$ -            | \$ 117,280.57  |
|           |                    | Current Month  |                |               | Year To Date    |                 |                |
|           | Total Revenue      | \$ 340,160.04  |                |               | \$ 2,895,897.17 |                 |                |
|           | Less Total Expense | \$ 219,449.41  |                |               | \$ 2,469,196.19 |                 |                |
|           | Net Income (Loss)  | \$ 120,710.63  |                |               | \$ 426,700.98   |                 |                |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (10) Revenues & General Fund

|                                 | Actual              | Current Period<br>Budget | Variance            | %             | Actual                | Year To Date<br>Budget | Variance            | %             |
|---------------------------------|---------------------|--------------------------|---------------------|---------------|-----------------------|------------------------|---------------------|---------------|
| <b>Revenues</b>                 |                     |                          |                     |               |                       |                        |                     |               |
| Property Taxes                  | \$3,667.70          | \$0.00                   | \$3,667.70          | 0.0%          | \$50,669.72           | \$47,500.00            | \$3,169.72          | 6.7%          |
| City Sales Taxes                | 183,666.30          | 70,000.00                | 113,666.30          | 162.4         | 1,167,337.68          | 850,000.00             | 317,337.68          | 37.3          |
| State Sales Taxes               | 4,349.99            | 3,437.16                 | 912.83              | 26.6          | 53,785.13             | 41,246.00              | 12,539.13           | 30.4          |
| Urban Revenue Share             | 17,864.25           | 17,864.25                | 0.00                | 0.0           | 214,371.00            | 214,371.00             | 0.00                | 0.0           |
| Yavapai County for Library      | 8,982.49            | 9,500.00                 | (517.51)            | (5.4)         | 19,951.29             | 19,000.00              | 951.29              | 5.0           |
| Vehicle License Tax             | 3,224.72            | 2,830.91                 | 393.81              | 13.9          | 38,418.62             | 33,971.00              | 4,447.62            | 13.1          |
| Fines and Forfeitures           | 8,072.64            | 5,000.00                 | 3,072.64            | 61.5          | 66,362.02             | 60,000.00              | 6,362.02            | 10.6          |
| Court Security Fund Revenue     | 1,205.07            | 1,000.00                 | 205.07              | 20.5          | 9,360.99              | 12,000.00              | (2,639.01)          | (22.0)        |
| Building Permits                | 200.00              | 416.66                   | (216.66)            | (52.0)        | 3,966.96              | 5,000.00               | (1,033.04)          | (20.7)        |
| Planning & Zoning Fees          | 50.00               | 250.00                   | (200.00)            | (80.0)        | 2,850.00              | 3,000.00               | (150.00)            | (5.0)         |
| Business Licenses               | 340.00              | 500.00                   | (160.00)            | (32.0)        | 3,880.00              | 6,000.00               | (2,120.00)          | (35.3)        |
| Commercial Filming Fees         | 0.00                | 0.00                     | 0.00                | 0.0           | 350.00                | 0.00                   | 350.00              | 0.0           |
| Fire Dept Services Rev          | 0.00                | 833.33                   | (833.33)            | (100.0)       | 1,492.16              | 10,000.00              | (8,507.84)          | (85.1)        |
| Franchise Fees                  | 0.00                | 0.00                     | 0.00                | 0.0           | 15,398.66             | 17,000.00              | (1,601.34)          | (9.4)         |
| Police Smart & Safe AZ Fund     | 1,574.86            | 0.00                     | 1,574.86            | 0.0           | 1,574.86              | 0.00                   | 1,574.86            | 0.0           |
| Police Officer Safety Equip Rev | 362.91              | 166.66                   | 196.25              | 117.8         | 2,119.94              | 2,000.00               | 119.94              | 6.0           |
| Police Services                 | 3,735.50            | 1,666.66                 | 2,068.84            | 124.1         | 32,711.32             | 20,000.00              | 12,711.32           | 63.6          |
| Rents                           | 6,603.51            | 6,543.50                 | 60.01               | 0.9           | 78,922.12             | 78,522.00              | 400.12              | 0.5           |
| Utility Reimbursements          | 214.81              | 416.66                   | (201.85)            | (48.4)        | 4,197.20              | 5,000.00               | (802.80)            | (16.1)        |
| Wildland Fire Fees              | 0.00                | 0.00                     | 0.00                | 0.0           | 50,000.00             | 50,000.00              | 0.00                | 0.0           |
| Wildlands Wage Reimbursement    | 0.00                | 0.00                     | 0.00                | 0.0           | 33,000.00             | 33,000.00              | 0.00                | 0.0           |
| Firewise Wage Reimbursement     | 0.00                | 2,083.33                 | (2,083.33)          | (100.0)       | 6,553.04              | 25,000.00              | (18,446.96)         | (73.8)        |
| Contributions                   | 0.00                | 0.00                     | 0.00                | 0.0           | 2,600.50              | 0.00                   | 2,600.50            | 0.0           |
| Library Contributions           | 100.00              | 125.00                   | (25.00)             | (20.0)        | 955.00                | 1,500.00               | (545.00)            | (36.3)        |
| Interest                        | 131.19              | 150.00                   | (18.81)             | (12.5)        | 1,360.26              | 1,800.00               | (439.74)            | (24.4)        |
| Sale of Assets                  | 0.00                | 750.00                   | (750.00)            | (100.0)       | 2,650.00              | 9,000.00               | (6,350.00)          | (70.6)        |
| Miscellaneous Revenues          | 175.05              | 416.66                   | (241.61)            | (58.0)        | 2,972.72              | 5,000.00               | (2,027.28)          | (40.5)        |
| Administrative Charges          | 13,255.19           | 13,255.16                | 0.03                | 0.0           | 159,062.28            | 159,062.00             | 0.28                | 0.0           |
| <b>Net Revenues</b>             | <b>\$257,776.18</b> | <b>\$137,205.94</b>      | <b>\$120,570.24</b> | <b>87.9 %</b> | <b>\$2,026,873.47</b> | <b>\$1,708,972.00</b>  | <b>\$317,901.47</b> | <b>18.6 %</b> |
| <b>Net Income (Loss)</b>        | <b>\$257,776.18</b> | <b>\$137,205.94</b>      | <b>\$120,570.24</b> | <b>87.9%</b>  | <b>\$2,026,873.47</b> | <b>\$1,708,972.00</b>  | <b>\$317,901.47</b> | <b>18.6%</b>  |



7/6/21

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**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
 Department: (11) Administration

|   | Actual             | Current Period<br>Budget | Variance            | %              | Actual              | Year To Date<br>Budget | Variance             | %             |
|---|--------------------|--------------------------|---------------------|----------------|---------------------|------------------------|----------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                    |                          |                     |                |                     |                        |                      |               |
| Accounting and Auditing                             | \$1,890.00         | \$0.00                   | \$(1,890.00)        | 0.0%           | \$15,890.00         | \$18,000.00            | \$2,110.00           | 11.7%         |
| Advertising, Printing, & Publishing                 | 876.64             | 375.00                   | (501.64)            | (133.8)        | 5,202.80            | 4,500.00               | (702.80)             | (15.6)        |
| Contract Services                                   | 330.52             | 1,283.33                 | 952.81              | 74.2           | 9,843.48            | 15,400.00              | 5,556.52             | 36.1          |
| Training & Education                                | 375.00             | 208.33                   | (166.67)            | (80.0)         | 2,870.19            | 2,500.00               | (370.19)             | (14.8)        |
| Dues, Subs & Memberships                            | 0.00               | 236.36                   | 236.36              | 100.0          | 6,865.02            | 6,600.00               | (265.02)             | (4.0)         |
| TPT Collection Fee Exp                              | 0.00               | 0.00                     | 0.00                | 0.0            | 1,171.59            | 1,196.00               | 24.41                | 2.0           |
| Election expenses                                   | 0.00               | 445.45                   | 445.45              | 100.0          | 1,812.37            | 6,000.00               | 4,187.63             | 69.8          |
| Fuel  | 56.00              | 0.00                     | (56.00)             | 0.0            | 136.95              | 0.00                   | (136.95)             | 0.0           |
| Insurance   | 7,200.24           | 0.00                     | (7,200.24)          | 0.0            | 19,502.86           | 24,000.00              | 4,497.14             | 18.7          |
| Insurance Deductible Exp                            | 0.00               | 0.00                     | 0.00                | 0.0            | 1,000.00            | 0.00                   | (1,000.00)           | 0.0           |
| COVID Expenses                                      | 87.65              | 0.00                     | (87.65)             | 0.0            | 44,183.72           | 0.00                   | (44,183.72)          | 0.0           |
| Legal Exp - Gen Gov                                 | 1,170.00           | 1,000.00                 | (170.00)            | (17.0)         | 14,149.50           | 12,000.00              | (2,149.50)           | (17.9)        |
| Miscellaneous                                       | 0.00               | 499.75                   | 499.75              | 100.0          | 3,356.90            | 5,997.00               | 2,640.10             | 44.0          |
| Bank Fees - Gen Admin                               | 147.46             | 141.66                   | (5.80)              | (4.1)          | 1,618.84            | 1,700.00               | 81.16                | 4.8           |
| Bank Fees / Merch Svcs                              | 516.12             | 566.66                   | 50.54               | 8.9            | 8,588.17            | 6,800.00               | (1,788.17)           | (26.3)        |
| Office Supplies                                     | 227.50             | 500.00                   | 272.50              | 54.5           | 5,322.90            | 6,000.00               | 677.10               | 11.3          |
| Copier & Equip Lease Expense                        | 784.33             | 625.00                   | (159.33)            | (25.5)         | 7,293.16            | 7,500.00               | 206.84               | 2.8           |
| Software Support Exp - GG                           | 325.66             | 0.00                     | (325.66)            | 0.0            | 8,835.61            | 8,800.00               | (35.61)              | (0.4)         |
| Computer Hardware & Service                         | 150.00             | 833.33                   | 683.33              | 82.0           | 7,985.87            | 10,000.00              | 2,014.13             | 20.1          |
| Operating Supplies - Gen Gov                        | 510.05             | 83.33                    | (426.72)            | (512.1)        | 1,220.52            | 1,000.00               | (220.52)             | (22.1)        |
| Postage   | 277.05             | 416.66                   | 139.61              | 33.5           | 3,077.12            | 5,000.00               | 1,922.88             | 38.5          |
| Rep and Maint - Vehicles                            | 0.00               | 41.66                    | 41.66               | 100.0          | 0.00                | 500.00                 | 500.00               | 100.0         |
| Shuttle Expenses                                    | 0.00               | 136.36                   | 136.36              | 100.0          | 128.46              | 1,500.00               | 1,371.54             | 91.4          |
| Small Tools and Equipment                           | 0.00               | 62.50                    | 62.50               | 100.0          | 527.16              | 750.00                 | 222.84               | 29.7          |
| Telephone   | 221.24             | 291.66                   | 70.42               | 24.1           | 2,580.68            | 3,500.00               | 919.32               | 26.3          |
| Travel  | 0.00               | 250.00                   | 250.00              | 100.0          | 345.00              | 3,000.00               | 2,655.00             | 88.5          |
| Tourism 1% Bed Tax                                  | 0.00               | 0.00                     | 0.00                | 0.0            | 10,000.00           | 10,000.00              | 0.00                 | 0.0           |
| Community Health                                    | 0.00               | 41.66                    | 41.66               | 100.0          | 0.00                | 500.00                 | 500.00               | 100.0         |
| Preservation of Historic Buildings                  | 0.00               | 833.33                   | 833.33              | 100.0          | 0.00                | 10,000.00              | 10,000.00            | 100.0         |
| <b>Total Program Expenses</b>                       | <b>\$15,145.46</b> | <b>\$8,872.03</b>        | <b>\$(6,273.43)</b> | <b>(70.7)%</b> | <b>\$183,508.87</b> | <b>\$172,743.00</b>    | <b>\$(10,765.87)</b> | <b>(6.2)%</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                    |                          |                     |                |                     |                        |                      |               |
| Salaries and Wages                                  | \$15,943.76        | \$19,115.33              | \$3,171.57          | 16.6%          | \$208,555.16        | \$229,384.00           | \$20,828.84          | 9.1%          |
| Longevity Bonus                                     | 0.00               | 0.00                     | 0.00                | 0.0            | 1,197.00            | 1,362.00               | 165.00               | 12.1          |
| Payment in Lieu of Medical Benefits                 | 489.46             | 530.25                   | 40.79               | 7.7            | 6,362.98            | 6,363.00               | 0.02                 | 0.0           |
| FICA Match  | 1,225.03           | 1,511.58                 | 286.55              | 19.0           | 16,117.14           | 18,139.00              | 2,021.86             | 11.1          |

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**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
 Department: (11) Administration

|  | Actual               | Current Period<br>Budget | Variance            | %             | Actual                | Year To Date<br>Budget | Variance           | %            |
|--|----------------------|--------------------------|---------------------|---------------|-----------------------|------------------------|--------------------|--------------|
| Retirement Match                                   | 1,240.79             | 1,398.66                 | 157.87              | 11.3          | 16,090.31             | 16,784.00              | 693.69             | 4.1          |
| Health/Life Insurance                              | 2,979.42             | 3,360.00                 | 380.58              | 11.3          | 38,732.46             | 40,320.00              | 1,587.54           | 3.9          |
| Workers Compensation                               | 0.00                 | 354.25                   | 354.25              | 100.0         | 761.00                | 1,417.00               | 656.00             | 46.3         |
| Unemployment Insurance                             | 5.07                 | 44.91                    | 39.84               | 88.7          | 409.56                | 539.00                 | 129.44             | 24.0         |
| <b>Total General &amp; Administrative Expenses</b> | <b>\$21,883.53</b>   | <b>\$26,314.98</b>       | <b>\$4,431.45</b>   | <b>16.8 %</b> | <b>\$288,225.61</b>   | <b>\$314,308.00</b>    | <b>\$26,082.39</b> | <b>8.3 %</b> |
| <b>Total Expenses</b>                              | <b>\$37,028.99</b>   | <b>\$35,187.01</b>       | <b>\$(1,841.98)</b> | <b>(5.2)%</b> | <b>\$471,734.48</b>   | <b>\$487,051.00</b>    | <b>\$15,316.52</b> | <b>3.1%</b>  |
| <b>Net Income (Loss)</b>                           | <b>\$(37,028.99)</b> | <b>\$(35,187.01)</b>     | <b>\$(1,841.98)</b> | <b>(5.2)%</b> | <b>(\$471,734.48)</b> | <b>\$(487,051.00)</b>  | <b>\$15,316.52</b> | <b>3.1%</b>  |

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (12) Court

|   | Actual              | Current Period<br>Budget | Variance          | %              | Actual               | Year To Date<br>Budget | Variance          | %             |
|---|---------------------|--------------------------|-------------------|----------------|----------------------|------------------------|-------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                     |                          |                   |                |                      |                        |                   |               |
| Court Security Fund Expenses                        | \$0.00              | \$25.00                  | \$25.00           | 100.0%         | \$228.79             | \$300.00               | \$71.21           | 23.7%         |
| Contract Services                                   | 1,100.00            | 583.33                   | (516.67)          | (88.6)         | 4,562.00             | 7,000.00               | 2,438.00          | 34.8          |
| Training & Education                                | 0.00                | 43.75                    | 43.75             | 100.0          | 375.00               | 525.00                 | 150.00            | 28.6          |
| Dues and Subscriptions                              | 0.00                | 23.91                    | 23.91             | 100.0          | 308.21               | 287.00                 | (21.21)           | (7.4)         |
| Miscellaneous                                       | 94.99               | 25.00                    | (69.99)           | (280.0)        | 153.69               | 300.00                 | 146.31            | 48.8          |
| Office Supplies                                     | 0.00                | 16.66                    | 16.66             | 100.0          | 0.00                 | 200.00                 | 200.00            | 100.0         |
| Copier & Equip Lease Exp                            | 0.00                | 0.00                     | 0.00              | 0.0            | 2,306.25             | 2,250.00               | (56.25)           | (2.5)         |
| Telephone   | 75.04               | 75.00                    | (0.04)            | (0.1)          | 882.91               | 900.00                 | 17.09             | 1.9           |
| Travel  | 0.00                | 100.00                   | 100.00            | 100.0          | 0.00                 | 1,200.00               | 1,200.00          | 100.0         |
| <b>Total Program Expenses</b>                       | <b>\$1,270.03</b>   | <b>\$892.65</b>          | <b>\$(377.38)</b> | <b>(42.3)%</b> | <b>\$8,816.85</b>    | <b>\$12,962.00</b>     | <b>\$4,145.15</b> | <b>32.0 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                     |                          |                   |                |                      |                        |                   |               |
| Salaries and Wages                                  | \$4,988.96          | \$5,509.00               | \$520.04          | 9.4%           | \$64,957.01          | \$66,108.00            | \$1,150.99        | 1.7%          |
| Longevity Bonus                                     | 0.00                | 0.00                     | 0.00              | 0.0            | 509.00               | 509.00                 | 0.00              | 0.0           |
| FICA and Medicare                                   | 381.64              | 424.66                   | 43.02             | 10.1           | 5,015.72             | 5,096.00               | 80.28             | 1.6           |
| Retirement  | 176.00              | 192.25                   | 16.25             | 8.5            | 2,307.04             | 2,307.00               | (0.04)            | 0.0           |
| Worker's Compensation                               | 0.00                | 64.00                    | 64.00             | 100.0          | 159.00               | 256.00                 | 97.00             | 37.9          |
| Unemployment  | 1.62                | 2.00                     | 0.38              | 19.0           | 191.33               | 194.00                 | 2.67              | 1.4           |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$5,548.22</b>   | <b>\$6,191.91</b>        | <b>\$643.69</b>   | <b>10.4 %</b>  | <b>\$73,139.10</b>   | <b>\$74,470.00</b>     | <b>\$1,330.90</b> | <b>1.8 %</b>  |
| <b>Total Expenses</b>                               | <b>\$6,818.25</b>   | <b>\$7,084.56</b>        | <b>\$266.31</b>   | <b>3.8%</b>    | <b>\$81,955.95</b>   | <b>\$87,432.00</b>     | <b>\$5,476.05</b> | <b>6.3%</b>   |
| <b>Net Income (Loss)</b>                            | <b>\$(6,818.25)</b> | <b>\$(7,084.56)</b>      | <b>\$266.31</b>   | <b>3.8%</b>    | <b>(\$81,955.95)</b> | <b>\$(87,432.00)</b>   | <b>\$5,476.05</b> | <b>6.3%</b>   |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (13) Police

|   | Actual               | Current Period<br>Budget | Variance            | %              | Actual                | Year To Date<br>Budget | Variance           | %            |
|---|----------------------|--------------------------|---------------------|----------------|-----------------------|------------------------|--------------------|--------------|
| <b><u>Program Expenses</u></b>                      |                      |                          |                     |                |                       |                        |                    |              |
| Contract Services                                   | \$0.00               | \$0.00                   | \$0.00              | 0.0%           | \$700.00              | \$0.00                 | \$(700.00)         | 0.0%         |
| Training & Education                                | 0.00                 | 83.33                    | 83.33               | 100.0          | 329.00                | 1,000.00               | 671.00             | 67.1         |
| Dispatch Fees                                       | 0.00                 | 17,550.00                | 17,550.00           | 100.0          | 17,500.00             | 35,100.00              | 17,600.00          | 50.1         |
| Dues and Subscriptions                              | 21.17                | 100.00                   | 78.83               | 78.8           | 698.06                | 1,200.00               | 501.94             | 41.8         |
| Fuel  | 971.67               | 625.00                   | (346.67)            | (55.5)         | 7,370.05              | 7,500.00               | 129.95             | 1.7          |
| Prosecutor Exp                                      | 2,002.00             | 2,000.00                 | (2.00)              | (0.1)          | 18,556.70             | 24,000.00              | 5,443.30           | 22.7         |
| Miscellaneous                                       | 61.55                | 50.00                    | (11.55)             | (23.1)         | 61.55                 | 600.00                 | 538.45             | 89.7         |
| Software Service & Support                          | 1,313.25             | 366.66                   | (946.59)            | (258.2)        | 4,920.27              | 5,500.00               | 579.73             | 10.5         |
| Computer Hardware & Service                         | 0.00                 | 208.33                   | 208.33              | 100.0          | 0.00                  | 2,500.00               | 2,500.00           | 100.0        |
| Operating Supplies - Police                         | 1,595.24             | 208.33                   | (1,386.91)          | (665.7)        | 3,266.46              | 2,500.00               | (766.46)           | (30.7)       |
| Postage   | 0.00                 | 16.66                    | 16.66               | 100.0          | 130.16                | 200.00                 | 69.84              | 34.9         |
| Rep and Maint - Vehicles                            | 1,564.57             | 468.88                   | (1,095.69)          | (233.7)        | 8,128.06              | 7,500.00               | (628.06)           | (8.4)        |
| Rep and Maint - Equipment                           | 18,105.30            | 125.00                   | (17,980.30)         | (14384.2)      | 18,731.86             | 1,500.00               | (17,231.86)        | (1148.8)     |
| Police Officer Safety Equip Exp                     | 0.00                 | 166.66                   | 166.66              | 100.0          | 0.00                  | 2,000.00               | 2,000.00           | 100.0        |
| Small Tools and Equipment                           | 119.00               | 583.33                   | 464.33              | 79.6           | 4,302.92              | 7,000.00               | 2,697.08           | 38.5         |
| Telephone   | 561.52               | 333.33                   | (228.19)            | (68.5)         | 5,443.50              | 4,000.00               | (1,443.50)         | (36.1)       |
| Uniforms  | 0.00                 | 125.00                   | 125.00              | 100.0          | 2,710.05              | 1,500.00               | (1,210.05)         | (80.7)       |
| Vehicles, Cap Outlay, Police                        | 5,295.28             | 5,375.00                 | 79.72               | 1.5            | 10,710.86             | 10,750.00              | 39.14              | 0.4          |
| <b>Total Program Expenses</b>                       | <b>\$31,610.55</b>   | <b>\$28,385.51</b>       | <b>\$(3,225.04)</b> | <b>(11.4)%</b> | <b>\$103,559.50</b>   | <b>\$114,350.00</b>    | <b>\$10,790.50</b> | <b>9.4 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                      |                          |                     |                |                       |                        |                    |              |
| Salaries and Wages                                  | \$21,951.63          | \$25,265.91              | \$3,314.28          | 13.1%          | \$289,448.00          | \$303,191.00           | \$13,743.00        | 4.5%         |
| Longevity Bonus                                     | 258.00               | 258.00                   | 0.00                | 0.0            | 1,617.00              | 1,527.00               | (90.00)            | (5.9)        |
| FICA and Medicare                                   | 1,612.82             | 1,942.58                 | 329.76              | 17.0           | 21,065.04             | 23,311.00              | 2,245.96           | 9.6          |
| Retirement  | 2,022.53             | 2,899.08                 | 876.55              | 30.2           | 31,107.50             | 34,789.00              | 3,681.50           | 10.6         |
| Health Insurance                                    | 4,992.36             | 5,679.50                 | 687.14              | 12.1           | 61,191.10             | 68,154.00              | 6,962.90           | 10.2         |
| Worker's Compensation                               | 0.00                 | 5,591.00                 | 5,591.00            | 100.0          | 16,514.00             | 22,364.00              | 5,850.00           | 26.2         |
| Unemployment  | 21.44                | 71.91                    | 50.47               | 70.2           | 648.72                | 863.00                 | 214.28             | 24.8         |
| Payroll Adjustment-Police                           | 0.00                 | 0.00                     | 0.00                | 0.0            | (1,940.03)            | 0.00                   | 1,940.03           | 0.0          |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$30,858.78</b>   | <b>\$41,707.98</b>       | <b>\$10,849.20</b>  | <b>26.0 %</b>  | <b>\$419,651.33</b>   | <b>\$454,199.00</b>    | <b>\$34,547.67</b> | <b>7.6 %</b> |
| <b>Total Expenses</b>                               | <b>\$62,469.33</b>   | <b>\$70,093.49</b>       | <b>\$7,624.16</b>   | <b>10.9%</b>   | <b>\$523,210.83</b>   | <b>\$568,549.00</b>    | <b>\$45,338.17</b> | <b>8.0%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$(62,469.33)</b> | <b>\$(70,093.49)</b>     | <b>\$7,624.16</b>   | <b>10.9%</b>   | <b>\$(523,210.83)</b> | <b>\$(568,549.00)</b>  | <b>\$45,338.17</b> | <b>8.0%</b>  |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (14) Fire

|   | Actual               | Current Period<br>Budget | Variance           | %             | Actual                | Year To Date<br>Budget | Variance           | %             |
|---|----------------------|--------------------------|--------------------|---------------|-----------------------|------------------------|--------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                      |                          |                    |               |                       |                        |                    |               |
| Contract Services                                   | \$0.00               | \$41.66                  | \$41.66            | 100.0%        | \$81.02               | \$500.00               | \$418.98           | 83.8%         |
| Training & Education                                | 0.00                 | 500.00                   | 500.00             | 100.0         | 5,137.51              | 6,000.00               | 862.49             | 14.4          |
| Dispatch Fees                                       | 533.67               | 537.50                   | 3.83               | 0.7           | 6,404.04              | 6,450.00               | 45.96              | 0.7           |
| Dues and Subscriptions                              | 0.00                 | 125.00                   | 125.00             | 100.0         | 1,453.47              | 1,500.00               | 46.53              | 3.1           |
| Fuel  | 249.92               | 416.66                   | 166.74             | 40.0          | 3,033.73              | 5,000.00               | 1,966.27           | 39.3          |
| Legal Exp - Fire                                    | 0.00                 | 41.66                    | 41.66              | 100.0         | 0.00                  | 500.00                 | 500.00             | 100.0         |
| Medical Expenses                                    | 0.00                 | 83.33                    | 83.33              | 100.0         | 30.00                 | 1,000.00               | 970.00             | 97.0          |
| Medical Supplies Exp                                | 240.90               | 0.00                     | (240.90)           | 0.0           | 5,504.15              | 3,000.00               | (2,504.15)         | (83.5)        |
| Miscellaneous                                       | 109.64               | 125.00                   | 15.36              | 12.3          | 227.94                | 1,500.00               | 1,272.06           | 84.8          |
| Software Service & Support                          | 75.00                | 75.00                    | 0.00               | 0.0           | 900.00                | 900.00                 | 0.00               | 0.0           |
| Operating Supplies - Fire Dept                      | 0.00                 | 0.00                     | 0.00               | 0.0           | 2,066.50              | 1,500.00               | (566.50)           | (37.8)        |
| Rep and Maint - Vehicles                            | 0.00                 | 0.00                     | 0.00               | 0.0           | 19,075.10             | 16,000.00              | (3,075.10)         | (19.2)        |
| Rep and Maint - Equipment                           | 0.00                 | 0.00                     | 0.00               | 0.0           | 3,703.02              | 5,000.00               | 1,296.98           | 25.9          |
| Small Tools and Equipment                           | 0.00                 | 833.33                   | 833.33             | 100.0         | 6,250.89              | 10,000.00              | 3,749.11           | 37.5          |
| Telephone   | 231.75               | 333.33                   | 101.58             | 30.5          | 2,735.13              | 4,000.00               | 1,264.87           | 31.6          |
| Training Center Assessment                          | 0.00                 | 0.00                     | 0.00               | 0.0           | 2,692.00              | 2,700.00               | 8.00               | 0.3           |
| <b>Total Program Expenses</b>                       | <b>\$1,440.88</b>    | <b>\$3,112.47</b>        | <b>\$1,671.59</b>  | <b>53.7 %</b> | <b>\$59,294.50</b>    | <b>\$65,550.00</b>     | <b>\$6,255.50</b>  | <b>9.5 %</b>  |
| <b><u>General &amp; Administrative Expenses</u></b> |                      |                          |                    |               |                       |                        |                    |               |
| Salaries and Wages                                  | \$8,280.16           | \$11,100.75              | \$2,820.59         | 25.4%         | \$114,396.43          | \$133,209.00           | \$18,812.57        | 14.1%         |
| Wildland Personnel                                  | 0.00                 | 0.00                     | 0.00               | 0.0           | 48,964.37             | 38,000.00              | (10,964.37)        | (28.9)        |
| Volunteer-Employee Per Call Personnel               | 1,586.25             | 1,583.33                 | (2.92)             | (0.2)         | 15,599.75             | 19,000.00              | 3,400.25           | 17.9          |
| Firewise Personnel                                  | 1,526.00             | 2,750.00                 | 1,224.00           | 44.5          | 8,556.00              | 33,000.00              | 24,444.00          | 74.1          |
| Longevity Bonus                                     | 408.00               | 408.00                   | 0.00               | 0.0           | 626.00                | 806.00                 | 180.00             | 22.3          |
| FICA and Medicare                                   | 769.36               | 1,245.55                 | 476.19             | 38.2          | 10,557.00             | 15,492.00              | 4,935.00           | 31.9          |
| Retirement  | 695.06               | 819.41                   | 124.35             | 15.2          | 20,619.25             | 21,833.00              | 1,213.75           | 5.6           |
| Health Insurance                                    | 2,836.62             | 2,705.00                 | (131.62)           | (4.9)         | 29,408.21             | 32,460.00              | 3,051.79           | 9.4           |
| Worker's Compensation                               | 0.00                 | 4,498.00                 | 4,498.00           | 100.0         | 10,929.00             | 17,992.00              | 7,063.00           | 39.3          |
| Unemployment  | 17.85                | 62.27                    | 44.42              | 71.3          | 576.80                | 822.00                 | 245.20             | 29.8          |
| Payroll Adjustment-Fire                             | 0.00                 | 0.00                     | 0.00               | 0.0           | (10,964.37)           | 0.00                   | 10,964.37          | 0.0           |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$16,119.30</b>   | <b>\$25,172.31</b>       | <b>\$9,053.01</b>  | <b>36.0 %</b> | <b>\$249,268.44</b>   | <b>\$312,614.00</b>    | <b>\$63,345.56</b> | <b>20.3 %</b> |
| <b>Total Expenses</b>                               | <b>\$17,560.18</b>   | <b>\$28,284.78</b>       | <b>\$10,724.60</b> | <b>37.9%</b>  | <b>\$308,562.94</b>   | <b>\$378,164.00</b>    | <b>\$69,601.06</b> | <b>18.4%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$(17,560.18)</b> | <b>\$(28,284.78)</b>     | <b>\$10,724.60</b> | <b>37.9%</b>  | <b>\$(308,562.94)</b> | <b>\$(378,164.00)</b>  | <b>\$69,601.06</b> | <b>18.4%</b>  |

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (15) Library

|   | Actual              | Current Period<br>Budget | Variance          | %              | Actual               | Year To Date<br>Budget | Variance           | %             |
|---|---------------------|--------------------------|-------------------|----------------|----------------------|------------------------|--------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                     |                          |                   |                |                      |                        |                    |               |
| Contract Services                                   | \$0.00              | \$104.16                 | \$104.16          | 100.0%         | \$0.00               | \$1,250.00             | \$1,250.00         | 100.0%        |
| Miscellaneous                                       | 228.98              | 20.83                    | (208.15)          | (999.3)        | 403.50               | 250.00                 | (153.50)           | (61.4)        |
| Office Supplies                                     | 181.70              | 20.83                    | (160.87)          | (772.3)        | 181.70               | 250.00                 | 68.30              | 27.3          |
| Operating Supplies - Library                        | 854.42              | 250.00                   | (604.42)          | (241.8)        | 4,000.11             | 3,000.00               | (1,000.11)         | (33.3)        |
| Print and Non-Print Materials                       | 246.11              | 324.16                   | 78.05             | 24.1           | 2,521.55             | 3,890.00               | 1,368.45           | 35.2          |
| Rep and Maint - Equipment                           | 0.00                | 8.33                     | 8.33              | 100.0          | 0.00                 | 100.00                 | 100.00             | 100.0         |
| Small Tools and Equipment                           | 177.96              | 125.00                   | (52.96)           | (42.4)         | 715.06               | 1,500.00               | 784.94             | 52.3          |
| Telephone   | 85.80               | 75.00                    | (10.80)           | (14.4)         | 982.95               | 900.00                 | (82.95)            | (9.2)         |
| E-Rate Exp  | 42.95               | 66.75                    | 23.80             | 35.7           | 752.47               | 800.00                 | 47.53              | 5.9           |
| <b>Total Program Expenses</b>                       | <b>\$1,817.92</b>   | <b>\$995.06</b>          | <b>\$(822.86)</b> | <b>(82.7)%</b> | <b>\$9,557.34</b>    | <b>\$11,940.00</b>     | <b>\$2,382.66</b>  | <b>20.0 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                     |                          |                   |                |                      |                        |                    |               |
| Salaries and Wages                                  | \$4,752.44          | \$5,329.25               | \$576.81          | 10.8%          | \$51,701.00          | \$63,951.00            | \$12,250.00        | 19.2%         |
| Longevity Bonus                                     | 0.00                | 0.00                     | 0.00              | 0.0            | 413.00               | 698.00                 | 285.00             | 40.8          |
| FICA and Medicare                                   | 363.03              | 412.16                   | 49.13             | 11.9           | 3,942.91             | 4,946.00               | 1,003.09           | 20.3          |
| Retirement  | 267.40              | 289.66                   | 22.26             | 7.7            | 3,505.74             | 3,476.00               | (29.74)            | (0.9)         |
| Health Insurance                                    | 615.40              | 888.00                   | 272.60            | 30.7           | 9,878.70             | 10,656.00              | 777.30             | 7.3           |
| Worker's Compensation                               | 0.00                | 67.25                    | 67.25             | 100.0          | 164.00               | 269.00                 | 105.00             | 39.0          |
| Unemployment  | 16.49               | 28.80                    | 12.31             | 42.7           | 196.07               | 288.00                 | 91.93              | 31.9          |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$6,014.76</b>   | <b>\$7,015.12</b>        | <b>\$1,000.36</b> | <b>14.3 %</b>  | <b>\$69,801.42</b>   | <b>\$84,284.00</b>     | <b>\$14,482.58</b> | <b>17.2 %</b> |
| <b>Total Expenses</b>                               | <b>\$7,832.68</b>   | <b>\$8,010.18</b>        | <b>\$177.50</b>   | <b>2.2%</b>    | <b>\$79,358.76</b>   | <b>\$96,224.00</b>     | <b>\$16,865.24</b> | <b>17.5%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$(7,832.68)</b> | <b>\$(8,010.18)</b>      | <b>\$177.50</b>   | <b>2.2%</b>    | <b>(\$79,358.76)</b> | <b>\$(96,224.00)</b>   | <b>\$16,865.24</b> | <b>17.5%</b>  |

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (16) P & Z

|   | Actual              | Current Period<br>Budget | Variance          | %             | Actual               | Year To Date<br>Budget | Variance           | %             |
|---|---------------------|--------------------------|-------------------|---------------|----------------------|------------------------|--------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                     |                          |                   |               |                      |                        |                    |               |
| Advertising, Printing, & Publishing                 | \$0.00              | \$41.66                  | \$41.66           | 100.0%        | \$111.86             | \$500.00               | \$388.14           | 77.6%         |
| Conventions and Seminars                            | 0.00                | 41.66                    | 41.66             | 100.0         | 0.00                 | 500.00                 | 500.00             | 100.0         |
| Training & Education                                | 0.00                | 83.33                    | 83.33             | 100.0         | 0.00                 | 1,000.00               | 1,000.00           | 100.0         |
| Legal Exp - P&Z                                     | 1,033.50            | 1,250.00                 | 216.50            | 17.3          | 11,412.50            | 15,000.00              | 3,587.50           | 23.9          |
| Map Upgrades and Materials                          | 0.00                | 83.33                    | 83.33             | 100.0         | 0.00                 | 1,000.00               | 1,000.00           | 100.0         |
| Miscellaneous                                       | 0.00                | 25.00                    | 25.00             | 100.0         | 0.00                 | 300.00                 | 300.00             | 100.0         |
| Software Maintenance & Support                      | 0.00                | 58.33                    | 58.33             | 100.0         | 0.00                 | 700.00                 | 700.00             | 100.0         |
| Operating Supplies - P&Z                            | 0.00                | 25.00                    | 25.00             | 100.0         | 0.00                 | 300.00                 | 300.00             | 100.0         |
| Small Tools and Equipment                           | 0.00                | 25.00                    | 25.00             | 100.0         | 0.00                 | 300.00                 | 300.00             | 100.0         |
| Telephone   | 65.08               | 50.00                    | (15.08)           | (30.2)        | 716.33               | 600.00                 | (116.33)           | (19.4)        |
| Travel  | 0.00                | 41.66                    | 41.66             | 100.0         | 0.00                 | 500.00                 | 500.00             | 100.0         |
| <b>Total Program Expenses</b>                       | <b>\$1,098.58</b>   | <b>\$1,724.97</b>        | <b>\$626.39</b>   | <b>36.3 %</b> | <b>\$12,240.69</b>   | <b>\$20,700.00</b>     | <b>\$8,459.31</b>  | <b>40.9 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                     |                          |                   |               |                      |                        |                    |               |
| Salaries and Wages                                  | \$4,292.81          | \$5,586.00               | \$1,293.19        | 23.2%         | \$60,644.80          | \$67,032.00            | \$6,387.20         | 9.5%          |
| Longevity Bonus                                     | 0.00                | 0.00                     | 0.00              | 0.0           | 338.00               | 338.00                 | 0.00               | 0.0           |
| Health Benefit Stipend                              | 0.00                | 560.50                   | 560.50            | 100.0         | 3,362.97             | 6,726.00               | 3,363.03           | 50.0          |
| FICA and Medicare                                   | 327.86              | 472.33                   | 144.47            | 30.6          | 4,930.47             | 5,668.00               | 737.53             | 13.0          |
| Retirement  | 331.36              | 362.33                   | 30.97             | 8.5           | 4,325.15             | 4,348.00               | 22.85              | 0.5           |
| Health Insurance                                    | 824.92              | 0.00                     | (824.92)          | 0.0           | 5,395.91             | 0.00                   | (5,395.91)         | 0.0           |
| Worker's Compensation                               | 0.00                | 153.25                   | 153.25            | 100.0         | 370.00               | 613.00                 | 243.00             | 39.6          |
| Unemployment  | 1.76                | 14.25                    | 12.49             | 87.6          | 175.62               | 171.00                 | (4.62)             | (2.7)         |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$5,778.71</b>   | <b>\$7,148.66</b>        | <b>\$1,369.95</b> | <b>19.2 %</b> | <b>\$79,542.92</b>   | <b>\$84,896.00</b>     | <b>\$5,353.08</b>  | <b>6.3 %</b>  |
| <b>Total Expenses</b>                               | <b>\$6,877.29</b>   | <b>\$8,873.63</b>        | <b>\$1,996.34</b> | <b>22.5%</b>  | <b>\$91,783.61</b>   | <b>\$105,596.00</b>    | <b>\$13,812.39</b> | <b>13.1%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$(6,877.29)</b> | <b>\$(8,873.63)</b>      | <b>\$1,996.34</b> | <b>22.5%</b>  | <b>(\$91,783.61)</b> | <b>\$(105,596.00)</b>  | <b>\$13,812.39</b> | <b>13.1%</b>  |

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (17) Parks

|   | Actual            | Current Period<br>Budget | Variance        | %             | Actual               | Year To Date<br>Budget | Variance          | %             |
|---|-------------------|--------------------------|-----------------|---------------|----------------------|------------------------|-------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                   |                          |                 |               |                      |                        |                   |               |
| Fuel  | \$3.90            | \$4.16                   | \$0.26          | 6.3%          | \$44.47              | \$50.00                | \$5.53            | 11.1%         |
| Legal Exp - Parks                                   | 0.00              | 41.66                    | 41.66           | 100.0         | 0.00                 | 500.00                 | 500.00            | 100.0         |
| Miscellaneous                                       | 18.53             | 20.83                    | 2.30            | 11.0          | 69.77                | 250.00                 | 180.23            | 72.1          |
| Software Service & Support                          | 12.50             | 16.66                    | 4.16            | 25.0          | 150.00               | 200.00                 | 50.00             | 25.0          |
| Operating Supplies - Parks                          | 48.74             | 16.66                    | (32.08)         | (192.6)       | 333.87               | 200.00                 | (133.87)          | (66.9)        |
| R&M Building - Parks                                | 0.00              | 8.33                     | 8.33            | 100.0         | 0.00                 | 100.00                 | 100.00            | 100.0         |
| Rep and Maint - Vehicles                            | 24.73             | 208.33                   | 183.60          | 88.1          | 517.53               | 2,500.00               | 1,982.47          | 79.3          |
| Rep and Maint - Equipment                           | 0.00              | 0.00                     | 0.00            | 0.0           | 19.14                | 0.00                   | (19.14)           | 0.0           |
| Rep and Maint - Infrastructure                      | 0.00              | 125.00                   | 125.00          | 100.0         | 733.96               | 1,500.00               | 766.04            | 51.1          |
| Small Tools and Equipment                           | 0.00              | 25.00                    | 25.00           | 100.0         | 239.72               | 300.00                 | 60.28             | 20.1          |
| Uniform Exp Parks                                   | 0.00              | 25.00                    | 25.00           | 100.0         | 281.23               | 300.00                 | 18.77             | 6.3           |
| Utilities   | 168.87            | 233.33                   | 64.46           | 27.6          | 1,990.81             | 2,800.00               | 809.19            | 28.9          |
| Lease Payments                                      | 43.36             | 21.66                    | (21.70)         | (100.2)       | 260.16               | 260.00                 | (0.16)            | (0.1)         |
| <b>Total Program Expenses</b>                       | <b>\$320.63</b>   | <b>\$746.62</b>          | <b>\$425.99</b> | <b>57.1 %</b> | <b>\$4,640.66</b>    | <b>\$8,960.00</b>      | <b>\$4,319.34</b> | <b>48.2 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                   |                          |                 |               |                      |                        |                   |               |
| Salaries and Wages                                  | \$412.21          | \$507.41                 | \$95.20         | 18.8%         | \$5,500.55           | \$6,089.00             | \$588.45          | 9.7%          |
| FICA and Medicare                                   | 30.33             | 38.83                    | 8.50            | 21.9          | 406.35               | 466.00                 | 59.65             | 12.8          |
| Retirement  | 29.57             | 40.08                    | 10.51           | 26.2          | 375.39               | 481.00                 | 105.61            | 22.0          |
| Health Insurance                                    | 98.72             | 143.00                   | 44.28           | 31.0          | 1,280.57             | 1,716.00               | 435.43            | 25.4          |
| Worker's Compensation                               | 0.00              | 92.00                    | 92.00           | 100.0         | 234.00               | 368.00                 | 134.00            | 36.4          |
| Unemployment  | 0.49              | 1.16                     | 0.67            | 57.8          | 17.62                | 14.00                  | (3.62)            | (25.9)        |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$571.32</b>   | <b>\$822.48</b>          | <b>\$251.16</b> | <b>30.5 %</b> | <b>\$7,814.48</b>    | <b>\$9,134.00</b>      | <b>\$1,319.52</b> | <b>14.4 %</b> |
| <b>Total Expenses</b>                               | <b>\$891.95</b>   | <b>\$1,569.10</b>        | <b>\$677.15</b> | <b>43.2%</b>  | <b>\$12,455.14</b>   | <b>\$18,094.00</b>     | <b>\$5,638.86</b> | <b>31.2%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$(891.95)</b> | <b>\$(1,569.10)</b>      | <b>\$677.15</b> | <b>43.2%</b>  | <b>\$(12,455.14)</b> | <b>\$(18,094.00)</b>   | <b>\$5,638.86</b> | <b>31.2%</b>  |



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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (1) General  
Department: (18) Property

|   | Actual              | Current Period<br>Budget | Variance           | %             | Actual                | Year To Date<br>Budget | Variance           | %             |
|---|---------------------|--------------------------|--------------------|---------------|-----------------------|------------------------|--------------------|---------------|
| <b><u>Program Expenses</u></b>                      |                     |                          |                    |               |                       |                        |                    |               |
| Contract Services                                   | \$100.00            | \$344.69                 | \$244.69           | 71.0%         | \$8,410.46            | \$8,500.00             | \$89.54            | 1.1%          |
| Engineering Fees                                    | 0.00                | 416.66                   | 416.66             | 100.0         | 0.00                  | 5,000.00               | 5,000.00           | 100.0         |
| Fuel  | 7.80                | 8.33                     | 0.53               | 6.4           | 88.95                 | 100.00                 | 11.05              | 11.1          |
| Legal Exp - Properties                              | 0.00                | 41.66                    | 41.66              | 100.0         | 0.00                  | 500.00                 | 500.00             | 100.0         |
| Miscellaneous                                       | 47.06               | 125.00                   | 77.94              | 62.4          | 923.57                | 1,500.00               | 576.43             | 38.4          |
| Software Service & Support                          | 12.50               | 16.66                    | 4.16               | 25.0          | 150.00                | 200.00                 | 50.00              | 25.0          |
| Operating Supplies - Properties                     | 323.78              | 100.00                   | (223.78)           | (223.8)       | 681.99                | 1,200.00               | 518.01             | 43.2          |
| R&M Building - Properties                           | 172.21              | 3,151.51                 | 2,979.30           | 94.5          | 22,494.78             | 40,000.00              | 17,505.22          | 43.8          |
| Rep and Maint - Vehicles                            | 24.73               | 208.33                   | 183.60             | 88.1          | 701.33                | 2,500.00               | 1,798.67           | 71.9          |
| Rep and Maint - Equipment                           | 0.00                | 0.00                     | 0.00               | 0.0           | 143.64                | 0.00                   | (143.64)           | 0.0           |
| Rep and Maint - Infrastructure                      | 0.00                | 3,500.00                 | 3,500.00           | 100.0         | 446.23                | 42,000.00              | 41,553.77          | 98.9          |
| Small Tools and Equipment                           | 0.00                | 20.83                    | 20.83              | 100.0         | 9.36                  | 250.00                 | 240.64             | 96.3          |
| Uniform Exp Properties                              | 0.00                | 25.00                    | 25.00              | 100.0         | 281.24                | 300.00                 | 18.76              | 6.3           |
| Utilities   | 2,376.95            | 3,833.33                 | 1,456.38           | 38.0          | 38,667.03             | 46,000.00              | 7,332.97           | 15.9          |
| Lease Payments                                      | 43.36               | 21.66                    | (21.70)            | (100.2)       | 260.16                | 260.00                 | (0.16)             | (0.1)         |
| <b>Total Program Expenses</b>                       | <b>\$3,108.39</b>   | <b>\$11,813.66</b>       | <b>\$8,705.27</b>  | <b>73.7 %</b> | <b>\$73,258.74</b>    | <b>\$148,310.00</b>    | <b>\$75,051.26</b> | <b>50.6 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                     |                          |                    |               |                       |                        |                    |               |
| Salaries and Wages                                  | \$2,552.57          | \$3,142.00               | \$589.43           | 18.8%         | \$34,061.29           | \$37,704.00            | \$3,642.71         | 9.7%          |
| FICA and Medicare                                   | 187.84              | 240.33                   | 52.49              | 21.8          | 2,516.25              | 2,884.00               | 367.75             | 12.8          |
| Retirement  | 183.14              | 248.00                   | 64.86              | 26.2          | 2,324.86              | 2,976.00               | 651.14             | 21.9          |
| Health Insurance                                    | 611.28              | 885.33                   | 274.05             | 31.0          | 7,929.84              | 10,624.00              | 2,694.16           | 25.4          |
| Worker's Compensation                               | 0.00                | 569.50                   | 569.50             | 100.0         | 1,320.00              | 2,278.00               | 958.00             | 42.1          |
| Unemployment  | 3.08                | 7.16                     | 4.08               | 57.0          | 99.21                 | 86.00                  | (13.21)            | (15.4)        |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$3,537.91</b>   | <b>\$5,092.32</b>        | <b>\$1,554.41</b>  | <b>30.5 %</b> | <b>\$48,251.45</b>    | <b>\$56,552.00</b>     | <b>\$8,300.55</b>  | <b>14.7 %</b> |
| <b>Total Expenses</b>                               | <b>\$6,646.30</b>   | <b>\$16,905.98</b>       | <b>\$10,259.68</b> | <b>60.7%</b>  | <b>\$121,510.19</b>   | <b>\$204,862.00</b>    | <b>\$83,351.81</b> | <b>40.7%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$(6,646.30)</b> | <b>\$(16,905.98)</b>     | <b>\$10,259.68</b> | <b>60.7%</b>  | <b>(\$121,510.19)</b> | <b>\$(204,862.00)</b>  | <b>\$83,351.81</b> | <b>40.7%</b>  |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (2) Utilities  
Department: (50) Water

|   | Actual             | Current Period<br>Budget | Variance          | %             | Actual              | Year To Date<br>Budget | Variance            | %             |
|---|--------------------|--------------------------|-------------------|---------------|---------------------|------------------------|---------------------|---------------|
| <b><u>Revenues</u></b>                              |                    |                          |                   |               |                     |                        |                     |               |
| Connection Fees                                     | \$0.00             | \$0.00                   | \$0.00            | 0.0%          | \$5,000.00          | \$5,000.00             | \$0.00              | 0.0%          |
| Water Usage Fees                                    | 14,678.42          | 14,166.66                | 511.76            | 3.6           | 170,007.86          | 170,000.00             | 7.86                | 0.0           |
| Miscellaneous                                       | 0.00               | 654.16                   | (654.16)          | (100.0)       | 220.00              | 8,000.00               | (7,780.00)          | (97.3)        |
| Transfers In  | 2,500.00           | 2,500.00                 | 0.00              | 0.0           | 30,000.00           | 30,000.00              | 0.00                | 0.0           |
| <b>Net Revenues</b>                                 | <b>\$17,178.42</b> | <b>\$17,320.82</b>       | <b>\$(142.40)</b> | <b>(0.8)%</b> | <b>\$205,227.86</b> | <b>\$213,000.00</b>    | <b>\$(7,772.14)</b> | <b>(3.6)%</b> |
| <b><u>Program Expenses</u></b>                      |                    |                          |                   |               |                     |                        |                     |               |
| Contract Services                                   | \$900.00           | \$900.00                 | \$0.00            | 0.0%          | \$9,900.00          | \$10,800.00            | \$900.00            | 8.3%          |
| Training & Education                                | 0.00               | 33.33                    | 33.33             | 100.0         | 0.00                | 400.00                 | 400.00              | 100.0         |
| Permit Fee Exp - Water                              | 1,000.00           | 150.00                   | (850.00)          | (566.7)       | 1,895.16            | 1,800.00               | (95.16)             | (5.3)         |
| Engineering Fees                                    | 0.00               | 125.00                   | 125.00            | 100.0         | 0.00                | 1,500.00               | 1,500.00            | 100.0         |
| Fuel  | 107.61             | 166.66                   | 59.05             | 35.4          | 1,489.47            | 2,000.00               | 510.53              | 25.5          |
| Insurance   | 2,842.20           | 0.00                     | (2,842.20)        | 0.0           | 5,423.15            | 9,000.00               | 3,576.85            | 39.7          |
| Legal Exp - Water                                   | 312.00             | 1,658.33                 | 1,346.33          | 81.2          | 2,150.50            | 20,000.00              | 17,849.50           | 89.2          |
| Miscellaneous                                       | 18.53              | 28.16                    | 9.63              | 34.2          | 99.80               | 338.00                 | 238.20              | 70.5          |
| Software Support Exp - Water                        | 12.50              | 233.33                   | 220.83            | 94.6          | 1,160.42            | 2,800.00               | 1,639.58            | 58.6          |
| Operating Supplies - Water                          | 48.74              | 250.00                   | 201.26            | 80.5          | 2,084.18            | 3,000.00               | 915.82              | 30.5          |
| R&M Building - Water                                | 0.00               | 41.66                    | 41.66             | 100.0         | 14.27               | 500.00                 | 485.73              | 97.1          |
| Rep and Maint - Vehicles                            | 183.28             | 208.33                   | 25.05             | 12.0          | 1,360.53            | 2,500.00               | 1,139.47            | 45.6          |
| Rep and Maint - Equipment                           | 75.14              | 165.00                   | 89.86             | 54.5          | 4,463.64            | 2,000.00               | (2,463.64)          | (123.2)       |
| Rep and Maint - Infrastructure                      | 0.00               | 4,583.33                 | 4,583.33          | 100.0         | 10,432.71           | 55,000.00              | 44,567.29           | 81.0          |
| Springs Security Exp                                | 1,238.21           | 0.00                     | (1,238.21)        | 0.0           | 5,884.23            | 0.00                   | (5,884.23)          | 0.0           |
| Service Tests/System Testing                        | 15.00              | 83.33                    | 68.33             | 82.0          | 468.00              | 1,000.00               | 532.00              | 53.2          |
| Small Tools and Equipment                           | 1,426.95           | 125.00                   | (1,301.95)        | (1041.6)      | 1,554.83            | 1,500.00               | (54.83)             | (3.7)         |
| DWR Fee Exp   | 0.00               | 0.00                     | 0.00              | 0.0           | 0.00                | 900.00                 | 900.00              | 100.0         |
| Uniform Exp Water                                   | 0.00               | 25.00                    | 25.00             | 100.0         | 281.27              | 300.00                 | 18.73               | 6.2           |
| Utilities Exp - Water                               | 35.85              | 41.66                    | 5.81              | 13.9          | 410.40              | 500.00                 | 89.60               | 17.9          |
| Administrative Charge                               | 4,124.47           | 4,124.50                 | 0.03              | 0.0           | 49,493.64           | 49,494.00              | 0.36                | 0.0           |
| Lease Payments                                      | 151.76             | 75.91                    | (75.85)           | (99.9)        | 910.56              | 911.00                 | 0.44                | 0.0           |
| Vehicle Purchase-Water                              | 0.00               | 412.50                   | 412.50            | 100.0         | 1,000.00            | 5,000.00               | 4,000.00            | 80.0          |
| <b>Total Program Expenses</b>                       | <b>\$12,492.24</b> | <b>\$13,431.03</b>       | <b>\$938.79</b>   | <b>7.0 %</b>  | <b>\$100,476.76</b> | <b>\$171,243.00</b>    | <b>\$70,766.24</b>  | <b>41.3 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                    |                          |                   |               |                     |                        |                     |               |
| Salaries and Wages                                  | \$4,502.68         | \$5,542.41               | \$1,039.73        | 18.8%         | \$60,083.27         | \$66,509.00            | \$6,425.73          | 9.7%          |
| FICA and Medicare                                   | 331.30             | 424.00                   | 92.70             | 21.9          | 4,438.58            | 5,088.00               | 649.42              | 12.8          |
| Retirement  | 323.07             | 437.41                   | 114.34            | 26.1          | 4,101.05            | 5,249.00               | 1,147.95            | 21.9          |

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**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 6/1/2021 Through 6/30/2021

Fund: (2) Utilities  
 Department: (50) Water

|  | Actual              | Current Period<br>Budget | Variance          | %             | Actual              | Year To Date<br>Budget | Variance           | %             |
|--|---------------------|--------------------------|-------------------|---------------|---------------------|------------------------|--------------------|---------------|
| Health Insurance                                   | 1,078.30            | 1,561.75                 | 483.45            | 31.0          | 13,988.15           | 18,741.00              | 4,752.85           | 25.4          |
| Worker's Compensation                              | 0.00                | 1,004.75                 | 1,004.75          | 100.0         | 3,121.00            | 4,019.00               | 898.00             | 22.3          |
| Unemployment                                       | 5.43                | 12.58                    | 7.15              | 56.8          | 177.43              | 151.00                 | (26.43)            | (17.5)        |
| <b>Total General &amp; Administrative Expenses</b> | <b>\$6,240.78</b>   | <b>\$8,982.90</b>        | <b>\$2,742.12</b> | <b>30.5 %</b> | <b>\$85,909.48</b>  | <b>\$99,757.00</b>     | <b>\$13,847.52</b> | <b>13.9 %</b> |
| <b>Total Expenses</b>                              | <b>\$18,733.02</b>  | <b>\$22,413.93</b>       | <b>\$3,680.91</b> | <b>16.4%</b>  | <b>\$186,386.24</b> | <b>\$271,000.00</b>    | <b>\$84,613.76</b> | <b>31.2%</b>  |
| <b>Net Income (Loss)</b>                           | <b>\$(1,554.60)</b> | <b>\$(5,093.11)</b>      | <b>\$3,538.51</b> | <b>69.5%</b>  | <b>\$18,841.62</b>  | <b>\$(58,000.00)</b>   | <b>\$76,841.62</b> | <b>132.5%</b> |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (2) Utilities  
Department: (51) Sewer

|   | Actual             | Current Period<br>Budget | Variance          | %             | Actual              | Year To Date<br>Budget | Variance            | %             |
|---|--------------------|--------------------------|-------------------|---------------|---------------------|------------------------|---------------------|---------------|
| <b><u>Revenues</u></b>                              |                    |                          |                   |               |                     |                        |                     |               |
| Connection Fees                                     | \$0.00             | \$0.00                   | \$0.00            | 0.0%          | \$5,500.00          | \$5,500.00             | \$0.00              | 0.0%          |
| Sewer Usage Fees                                    | 14,546.89          | 15,033.33                | (486.44)          | (3.2)         | 170,558.99          | 180,400.00             | (9,841.01)          | (5.5)         |
| Interest and Investment Earnings                    | 0.31               | 8.33                     | (8.02)            | (96.3)        | 32.66               | 100.00                 | (67.34)             | (67.3)        |
| Transfers In  | 2,500.00           | 2,500.00                 | 0.00              | 0.0           | 30,000.00           | 30,000.00              | 0.00                | 0.0           |
| <b>Net Revenues</b>                                 | <b>\$17,047.20</b> | <b>\$17,541.66</b>       | <b>\$(494.46)</b> | <b>(2.8)%</b> | <b>\$206,091.65</b> | <b>\$216,000.00</b>    | <b>\$(9,908.35)</b> | <b>(4.6)%</b> |
| <b><u>Program Expenses</u></b>                      |                    |                          |                   |               |                     |                        |                     |               |
| Contract Services                                   | \$3,200.00         | \$3,200.00               | \$0.00            | 0.0%          | \$35,200.00         | \$38,400.00            | \$3,200.00          | 8.3%          |
| Permit Fee Exp - Sewer                              | 0.00               | 0.00                     | 0.00              | 0.0           | 0.00                | 1,150.00               | 1,150.00            | 100.0         |
| Engineering Fees                                    | 0.00               | 2,083.33                 | 2,083.33          | 100.0         | 20,421.35           | 25,000.00              | 4,578.65            | 18.3          |
| Fuel  | 119.68             | 183.33                   | 63.65             | 34.7          | 1,102.11            | 2,200.00               | 1,097.89            | 49.9          |
| Insurance   | 3,221.16           | 0.00                     | (3,221.16)        | 0.0           | 6,146.24            | 9,000.00               | 2,853.76            | 31.7          |
| Legal Exp - Sewer                                   | 0.00               | 41.66                    | 41.66             | 100.0         | 175.50              | 500.00                 | 324.50              | 64.9          |
| Miscellaneous                                       | 18.53              | 29.33                    | 10.80             | 36.8          | 242.69              | 352.00                 | 109.31              | 31.1          |
| Bank Fees - Sewer Accts                             | (5.00)             | 0.00                     | 5.00              | 0.0           | 50.00               | 0.00                   | (50.00)             | 0.0           |
| Software Support Exp - Sewer                        | 12.50              | 233.33                   | 220.83            | 94.6          | 1,251.83            | 2,800.00               | 1,548.17            | 55.3          |
| Operating Supplies - Sewer                          | 231.06             | 1,000.00                 | 768.94            | 76.9          | 3,713.30            | 12,000.00              | 8,286.70            | 69.1          |
| R&M Building - Sewer                                | 0.00               | 41.66                    | 41.66             | 100.0         | 19.29               | 500.00                 | 480.71              | 96.1          |
| Rep and Maint - Vehicles                            | 24.73              | 165.83                   | 141.10            | 85.1          | 1,434.12            | 2,000.00               | 565.88              | 28.3          |
| Rep and Maint - Equipment                           | 0.00               | 375.00                   | 375.00            | 100.0         | 1,171.17            | 4,500.00               | 3,328.83            | 74.0          |
| Rep and Maint - Infrastructure                      | 320.53             | 1,250.00                 | 929.47            | 74.4          | 6,941.61            | 15,000.00              | 8,058.39            | 53.7          |
| Service Tests/System Testing                        | 598.00             | 1,000.00                 | 402.00            | 40.2          | 10,354.20           | 12,000.00              | 1,645.80            | 13.7          |
| Small Tools and Equipment                           | 0.00               | 250.00                   | 250.00            | 100.0         | 3,515.30            | 3,000.00               | (515.30)            | (17.2)        |
| Uniform Exp Sewer                                   | 0.00               | 41.66                    | 41.66             | 100.0         | 281.27              | 500.00                 | 218.73              | 43.7          |
| Utilities   | 130.27             | 250.00                   | 119.73            | 47.9          | 1,609.85            | 3,000.00               | 1,390.15            | 46.3          |
| Administrative Charge                               | 4,124.47           | 4,124.50                 | 0.03              | 0.0           | 49,493.64           | 49,494.00              | 0.36                | 0.0           |
| Sewer Principal Expense                             | 0.00               | 0.00                     | 0.00              | 0.0           | 12,270.84           | 12,300.00              | 29.16               | 0.2           |
| Sewer Interest Expense                              | 0.00               | 0.00                     | 0.00              | 0.0           | 6,151.64            | 6,800.00               | 648.36              | 9.5           |
| Lease Payments                                      | 151.76             | 75.91                    | (75.85)           | (99.9)        | 910.56              | 911.00                 | 0.44                | 0.0           |
| <b>Total Program Expenses</b>                       | <b>\$12,147.69</b> | <b>\$14,345.54</b>       | <b>\$2,197.85</b> | <b>15.3 %</b> | <b>\$162,456.51</b> | <b>\$201,407.00</b>    | <b>\$38,950.49</b>  | <b>19.3 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                    |                          |                   |               |                     |                        |                     |               |
| Salaries and Wages                                  | \$2,441.60         | \$3,005.41               | \$563.81          | 18.8%         | \$32,580.36         | \$36,065.00            | \$3,484.64          | 9.7%          |
| FICA and Medicare                                   | 179.65             | 229.91                   | 50.26             | 21.9          | 2,406.85            | 2,759.00               | 352.15              | 12.8          |
| Retirement  | 175.19             | 237.16                   | 61.97             | 26.1          | 2,223.79            | 2,846.00               | 622.21              | 21.9          |
| Health Insurance                                    | 584.72             | 846.83                   | 262.11            | 31.0          | 7,585.21            | 10,162.00              | 2,576.79            | 25.4          |

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**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 6/1/2021 Through 6/30/2021

Fund: (2) Utilities  
 Department: (51) Sewer

|  | Actual             | Current Period<br>Budget | Variance          | %             | Actual              | Year To Date<br>Budget | Variance           | %             |
|--|--------------------|--------------------------|-------------------|---------------|---------------------|------------------------|--------------------|---------------|
| Worker's Compensation                              | 0.00               | 544.75                   | 544.75            | 100.0         | 1,584.00            | 2,179.00               | 595.00             | 27.3          |
| Unemployment                                       | 2.96               | 6.83                     | 3.87              | 56.7          | 96.22               | 82.00                  | (14.22)            | (17.3)        |
| <b>Total General &amp; Administrative Expenses</b> | <b>\$3,384.12</b>  | <b>\$4,870.89</b>        | <b>\$1,486.77</b> | <b>30.5 %</b> | <b>\$46,476.43</b>  | <b>\$54,093.00</b>     | <b>\$7,616.57</b>  | <b>14.1 %</b> |
| <b>Total Expenses</b>                              | <b>\$15,531.81</b> | <b>\$19,216.43</b>       | <b>\$3,684.62</b> | <b>19.2%</b>  | <b>\$208,932.94</b> | <b>\$255,500.00</b>    | <b>\$46,567.06</b> | <b>18.2%</b>  |
| <b>Net Income (Loss)</b>                           | <b>\$1,515.39</b>  | <b>\$(1,674.77)</b>      | <b>\$3,190.16</b> | <b>190.5%</b> | <b>\$(2,841.29)</b> | <b>\$(39,500.00)</b>   | <b>\$36,658.71</b> | <b>92.8%</b>  |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (2) Utilities  
Department: (52) Sanitation

|   | Actual             | Current Period<br>Budget | Variance            | %              | Actual              | Year To Date<br>Budget | Variance             | %             |
|---|--------------------|--------------------------|---------------------|----------------|---------------------|------------------------|----------------------|---------------|
| <b><u>Revenues</u></b>                              |                    |                          |                     |                |                     |                        |                      |               |
| Sanitation Usage Fees                               | \$14,780.06        | \$15,665.00              | \$(884.94)          | (5.6)%         | \$170,068.82        | \$188,000.00           | \$(17,931.18)        | (9.5)%        |
| Miscellaneous                                       | 2,046.00           | 83.33                    | 1,962.67            | 2355.3         | 2,760.00            | 1,000.00               | 1,760.00             | 176.0         |
| <b>Net Revenues</b>                                 | <b>\$16,826.06</b> | <b>\$15,748.33</b>       | <b>\$1,077.73</b>   | <b>6.8 %</b>   | <b>\$172,828.82</b> | <b>\$189,000.00</b>    | <b>\$(16,171.18)</b> | <b>(8.6)%</b> |
| <b><u>Program Expenses</u></b>                      |                    |                          |                     |                |                     |                        |                      |               |
| Recycling Contract Exp                              | \$120.00           | \$183.33                 | \$63.33             | 34.5%          | \$1,680.00          | \$2,200.00             | \$520.00             | 23.6%         |
| Training & Education                                | 0.00               | 16.25                    | 16.25               | 100.0          | 0.00                | 200.00                 | 200.00               | 100.0         |
| Equipment Rentals                                   | 0.00               | 54.16                    | 54.16               | 100.0          | 0.00                | 650.00                 | 650.00               | 100.0         |
| Fuel  | 418.79             | 750.00                   | 331.21              | 44.2           | 5,162.18            | 9,000.00               | 3,837.82             | 42.6          |
| Insurance   | 3,789.60           | 0.00                     | (3,789.60)          | 0.0            | 7,230.91            | 12,000.00              | 4,769.09             | 39.7          |
| Landfill Tipping Fees                               | 1,755.20           | 2,041.66                 | 286.46              | 14.0           | 18,172.40           | 24,500.00              | 6,327.60             | 25.8          |
| Miscellaneous                                       | 18.58              | 16.58                    | (2.00)              | (12.1)         | 514.94              | 199.00                 | (315.94)             | (158.8)       |
| Software Support Exp - Trash                        | 12.50              | 108.33                   | 95.83               | 88.5           | 1,064.13            | 1,300.00               | 235.87               | 18.1          |
| Operating Supplies - Trash                          | 77.52              | 16.66                    | (60.86)             | (365.3)        | 302.64              | 200.00                 | (102.64)             | (51.3)        |
| Rep and Maint - Vehicles                            | 267.30             | 833.33                   | 566.03              | 67.9           | 3,344.42            | 10,000.00              | 6,655.58             | 66.6          |
| Rep and Maint - Equipment                           | 52.72              | 75.00                    | 22.28               | 29.7           | 71.89               | 900.00                 | 828.11               | 92.0          |
| R&M Trash - Infrastructure                          | 106.49             | 0.00                     | (106.49)            | 0.0            | 111.47              | 0.00                   | (111.47)             | 0.0           |
| Small Tools and Equipment                           | 14.27              | 250.00                   | 235.73              | 94.3           | 4,120.65            | 3,000.00               | (1,120.65)           | (37.4)        |
| Uniform Exp Trash                                   | 0.00               | 25.00                    | 25.00               | 100.0          | 281.37              | 300.00                 | 18.63                | 6.2           |
| Administrative Charge                               | 4,124.47           | 4,124.50                 | 0.03                | 0.0            | 49,493.64           | 49,494.00              | 0.36                 | 0.0           |
| Transfers Out                                       | 0.00               | 0.00                     | 0.00                | 0.0            | 5,000.00            | 5,000.00               | 0.00                 | 0.0           |
| <b>Total Program Expenses</b>                       | <b>\$10,757.44</b> | <b>\$8,494.80</b>        | <b>\$(2,262.64)</b> | <b>(26.6)%</b> | <b>\$96,550.64</b>  | <b>\$118,943.00</b>    | <b>\$22,392.36</b>   | <b>18.8 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                    |                          |                     |                |                     |                        |                      |               |
| Salaries and Wages                                  | \$3,884.36         | \$4,781.33               | \$896.97            | 18.8%          | \$51,832.42         | \$57,376.00            | \$5,543.58           | 9.7%          |
| FICA and Medicare                                   | 285.81             | 365.75                   | 79.94               | 21.9           | 3,829.07            | 4,389.00               | 559.93               | 12.8          |
| Retirement  | 278.70             | 377.33                   | 98.63               | 26.1           | 3,537.86            | 4,528.00               | 990.14               | 21.9          |
| Health Insurance                                    | 930.22             | 1,347.25                 | 417.03              | 31.0           | 12,067.25           | 16,167.00              | 4,099.75             | 25.4          |
| Worker's Compensation                               | 0.00               | 866.75                   | 866.75              | 100.0          | 4,435.00            | 3,467.00               | (968.00)             | (27.9)        |
| Unemployment  | 4.68               | 10.83                    | 6.15                | 56.8           | 153.06              | 130.00                 | (23.06)              | (17.7)        |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$5,383.77</b>  | <b>\$7,749.24</b>        | <b>\$2,365.47</b>   | <b>30.5 %</b>  | <b>\$75,854.66</b>  | <b>\$86,057.00</b>     | <b>\$10,202.34</b>   | <b>11.9 %</b> |
| <b>Total Expenses</b>                               | <b>\$16,141.21</b> | <b>\$16,244.04</b>       | <b>\$102.83</b>     | <b>0.6%</b>    | <b>\$172,405.30</b> | <b>\$205,000.00</b>    | <b>\$32,594.70</b>   | <b>15.9%</b>  |
| <b>Net Income (Loss)</b>                            | <b>\$684.85</b>    | <b>\$(495.71)</b>        | <b>\$1,180.56</b>   | <b>238.2%</b>  | <b>\$423.52</b>     | <b>\$(16,000.00)</b>   | <b>\$16,423.52</b>   | <b>102.6%</b> |

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**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (3) Road  
Department: (30) HURF

|   | Actual            | Current Period<br>Budget | Variance          | %             | Actual             | Year To Date<br>Budget | Variance           | %             |
|---|-------------------|--------------------------|-------------------|---------------|--------------------|------------------------|--------------------|---------------|
| <b><u>Revenues</u></b>                              |                   |                          |                   |               |                    |                        |                    |               |
| HURF Revenue  | \$3,680.37        | \$3,360.33               | \$320.04          | 9.5%          | \$43,396.83        | \$40,324.00            | \$3,072.83         | 7.6%          |
| Interest and Investment Earnings                    | 34.51             | 83.33                    | (48.82)           | (58.6)        | 496.21             | 1,000.00               | (503.79)           | (50.4)        |
| <b>Net Revenues</b>                                 | <b>\$3,714.88</b> | <b>\$3,443.66</b>        | <b>\$271.22</b>   | <b>7.9 %</b>  | <b>\$43,893.04</b> | <b>\$41,324.00</b>     | <b>\$2,569.04</b>  | <b>6.2 %</b>  |
| <b><u>Program Expenses</u></b>                      |                   |                          |                   |               |                    |                        |                    |               |
| Engineering Fees                                    | \$0.00            | \$416.66                 | \$416.66          | 100.0%        | \$2,991.25         | \$5,000.00             | \$2,008.75         | 40.2%         |
| Equipment Rentals - HURF                            | 0.00              | 125.00                   | 125.00            | 100.0         | 0.00               | 1,500.00               | 1,500.00           | 100.0         |
| Fuel  | 3.90              | 8.33                     | 4.43              | 53.2          | 44.48              | 100.00                 | 55.52              | 55.5          |
| Insurance   | 1,894.80          | 0.00                     | (1,894.80)        | 0.0           | 3,615.43           | 6,000.00               | 2,384.57           | 39.7          |
| Miscellaneous                                       | 18.53             | 46.33                    | 27.80             | 60.0          | 90.08              | 556.00                 | 465.92             | 83.8          |
| Software Service & Support                          | 12.50             | 15.00                    | 2.50              | 16.7          | 607.07             | 180.00                 | (427.07)           | (237.3)       |
| Operating Supplies - HURF                           | 48.74             | 58.33                    | 9.59              | 16.4          | 345.67             | 700.00                 | 354.33             | 50.6          |
| Public Restroom Supplies                            | 0.00              | 183.33                   | 183.33            | 100.0         | 898.16             | 2,200.00               | 1,301.84           | 59.2          |
| R&M Building - HURF                                 | 0.00              | 416.66                   | 416.66            | 100.0         | 0.00               | 5,000.00               | 5,000.00           | 100.0         |
| Rep and Maint - Vehicles                            | 24.73             | 166.25                   | 141.52            | 85.1          | 420.31             | 2,000.00               | 1,579.69           | 79.0          |
| Rep and Maint - Equipment                           | 0.00              | 16.66                    | 16.66             | 100.0         | 388.19             | 200.00                 | (188.19)           | (94.1)        |
| Rep and Maint - Infrastructure                      | 0.00              | 2,812.50                 | 2,812.50          | 100.0         | 101.31             | 33,750.00              | 33,648.69          | 99.7          |
| Small Tools and Equipment                           | 0.00              | 41.66                    | 41.66             | 100.0         | 9.36               | 500.00                 | 490.64             | 98.1          |
| Street Lights                                       | 946.41            | 1,083.33                 | 136.92            | 12.6          | 11,281.37          | 13,000.00              | 1,718.63           | 13.2          |
| Street Supplies                                     | 790.80            | 500.00                   | (290.80)          | (58.2)        | 2,731.98           | 6,000.00               | 3,268.02           | 54.5          |
| Uniform Exp - HURF                                  | 0.00              | 25.00                    | 25.00             | 100.0         | 281.35             | 300.00                 | 18.65              | 6.2           |
| Administrative Charge                               | 881.78            | 881.75                   | (0.03)            | 0.0           | 10,581.36          | 10,581.00              | (0.36)             | 0.0           |
| Lease Payments                                      | 43.38             | 25.00                    | (18.38)           | (73.5)        | 260.28             | 300.00                 | 39.72              | 13.2          |
| <b>Total Program Expenses</b>                       | <b>\$4,665.57</b> | <b>\$6,821.79</b>        | <b>\$2,156.22</b> | <b>31.6 %</b> | <b>\$34,647.65</b> | <b>\$87,867.00</b>     | <b>\$53,219.35</b> | <b>60.6 %</b> |
| <b><u>General &amp; Administrative Expenses</u></b> |                   |                          |                   |               |                    |                        |                    |               |
| Salaries and Wages                                  | \$2,950.85        | \$3,676.91               | \$726.06          | 19.7%         | \$39,814.28        | \$44,123.00            | \$4,308.72         | 9.8%          |
| FICA and Medicare                                   | 219.72            | 281.25                   | 61.53             | 21.9          | 2,977.40           | 3,375.00               | 397.60             | 11.8          |
| Retirement  | 147.88            | 200.25                   | 52.37             | 26.2          | 1,877.23           | 2,403.00               | 525.77             | 21.9          |
| Health Insurance                                    | 493.58            | 679.25                   | 185.67            | 27.3          | 6,402.94           | 8,151.00               | 1,748.06           | 21.4          |
| Worker's Compensation                               | 0.00              | 562.50                   | 562.50            | 100.0         | 1,322.00           | 2,250.00               | 928.00             | 41.2          |
| Unemployment  | 12.90             | 12.91                    | 0.01              | 0.1           | 156.55             | 155.00                 | (1.55)             | (1.0)         |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$3,824.93</b> | <b>\$5,413.07</b>        | <b>\$1,588.14</b> | <b>29.3 %</b> | <b>\$52,550.40</b> | <b>\$60,457.00</b>     | <b>\$7,906.60</b>  | <b>13.1 %</b> |
| <b>Total Expenses</b>                               | <b>\$8,490.50</b> | <b>\$12,234.86</b>       | <b>\$3,744.36</b> | <b>30.6%</b>  | <b>\$87,198.05</b> | <b>\$148,324.00</b>    | <b>\$61,125.95</b> | <b>41.2%</b>  |

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (3) Road  
Department: (30) HURF

|                   | Actual              | Current Period<br>Budget | Variance          | %            | Actual               | Year To Date<br>Budget | Variance           | %            |
|-------------------|---------------------|--------------------------|-------------------|--------------|----------------------|------------------------|--------------------|--------------|
| Net Income (Loss) | <u>\$(4,775.62)</u> | <u>\$(8,791.20)</u>      | <u>\$4,015.58</u> | <u>45.7%</u> | <u>(\$43,305.01)</u> | <u>\$(107,000.00)</u>  | <u>\$63,694.99</u> | <u>59.5%</u> |



7/6/21  
4:00:18 PM

**Town of Jerome**  
**Income Statement**  
(Original Budget to Actual Comparison)  
For the period of 6/1/2021 Through 6/30/2021

Fund: (3) Road  
Department: (35) Parking

|   | Actual             | Current Period<br>Budget | Variance           | %              | Actual              | Year To Date<br>Budget | Variance            | %              |
|---|--------------------|--------------------------|--------------------|----------------|---------------------|------------------------|---------------------|----------------|
| <b><u>Revenues</u></b>                              |                    |                          |                    |                |                     |                        |                     |                |
| Parking Kiosk Revenue                               | \$0.00             | \$0.00                   | \$0.00             | 0.0%           | \$120,000.00        | \$120,000.00           | \$0.00              | 0.0%           |
| Allowance for Additional Kiosk Revenues             | 27,617.30          | 6,000.00                 | 21,617.30          | 360.3          | 120,982.33          | 30,000.00              | 90,982.33           | 303.3          |
| <b>Net Revenues</b>                                 | <b>\$27,617.30</b> | <b>\$6,000.00</b>        | <b>\$21,617.30</b> | <b>360.3 %</b> | <b>\$240,982.33</b> | <b>\$150,000.00</b>    | <b>\$90,982.33</b>  | <b>60.7 %</b>  |
| <b><u>Program Expenses</u></b>                      |                    |                          |                    |                |                     |                        |                     |                |
| Miscellaneous                                       | \$0.00             | \$64.58                  | \$64.58            | 100.0%         | \$57.00             | \$775.00               | \$718.00            | 92.6%          |
| Credit Card Processing Fees                         | 4,524.42           | 2,250.00                 | (2,274.42)         | (101.1)        | 37,191.88           | 27,000.00              | (10,191.88)         | (37.7)         |
| Software Service and Support                        | 838.91             | 400.00                   | (438.91)           | (109.7)        | 4,933.88            | 4,800.00               | (133.88)            | (2.8)          |
| Operating Supplies                                  | 2,626.00           | 333.33                   | (2,292.67)         | (687.8)        | 3,427.23            | 4,000.00               | 572.77              | 14.3           |
| Telephone   | 120.32             | 125.00                   | 4.68               | 3.7            | 1,333.52            | 1,500.00               | 166.48              | 11.1           |
| Allow for Additional Capital Purchases              | 0.00               | 19,000.00                | 19,000.00          | 100.0          | 0.00                | 19,000.00              | 19,000.00           | 100.0          |
| Transfers Out                                       | 5,000.00           | 25,000.00                | 20,000.00          | 80.0           | 60,000.00           | 80,000.00              | 20,000.00           | 25.0           |
| <b>Total Program Expenses</b>                       | <b>\$13,109.65</b> | <b>\$47,172.91</b>       | <b>\$34,063.26</b> | <b>72.2 %</b>  | <b>\$106,943.51</b> | <b>\$137,075.00</b>    | <b>\$30,131.49</b>  | <b>22.0 %</b>  |
| <b><u>General &amp; Administrative Expenses</u></b> |                    |                          |                    |                |                     |                        |                     |                |
| Salaries and Wages                                  | \$1,215.00         | \$966.66                 | \$(248.34)         | (25.7)%        | \$15,112.72         | \$11,600.00            | \$(3,512.72)        | (30.3)%        |
| FICA and Medicare                                   | 92.95              | 73.91                    | (19.04)            | (25.8)         | 1,160.00            | 887.00                 | (273.00)            | (30.8)         |
| Worker's Compensation                               | 0.00               | 88.00                    | 88.00              | 100.0          | 360.00              | 352.00                 | (8.00)              | (2.3)          |
| Unemployment  | 10.30              | 7.16                     | (3.14)             | (43.9)         | 125.53              | 86.00                  | (39.53)             | (46.0)         |
| <b>Total General &amp; Administrative Expenses</b>  | <b>\$1,318.25</b>  | <b>\$1,135.73</b>        | <b>\$(182.52)</b>  | <b>(16.1)%</b> | <b>\$16,758.25</b>  | <b>\$12,925.00</b>     | <b>\$(3,833.25)</b> | <b>(29.7)%</b> |
| <b>Total Expenses</b>                               | <b>\$14,427.90</b> | <b>\$48,308.64</b>       | <b>\$33,880.74</b> | <b>70.1%</b>   | <b>\$123,701.76</b> | <b>\$150,000.00</b>    | <b>\$26,298.24</b>  | <b>17.5%</b>   |
| <b>Net Income (Loss)</b>                            | <b>\$13,189.40</b> | <b>\$(42,308.64)</b>     | <b>\$55,498.04</b> | <b>131.2%</b>  | <b>\$117,280.57</b> | <b>\$0.00</b>          | <b>\$117,280.57</b> | <b>0.0%</b>    |

7/6/21  
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**Town of Jerome**  
Balance Sheet  
As of 6/30/2021  
  
Fund: (1) General

**Assets**

**Current Assets**

|                              |            |                |
|------------------------------|------------|----------------|
| LGIP                         | \$1,703.02 |                |
| Petty Cash - General Gov     | 275.00     |                |
| Auto Lieu Taxes              | 1,516.46   |                |
| City Sales Taxes             | 99,828.97  |                |
| Franchise Fees               | 3,076.63   |                |
| GF Accounts Receivable       | 77.70      |                |
| Property Taxes               | 3,342.78   |                |
| State Sales Taxes            | 2,465.18   |                |
| Court - Checking & Bond Acct | 99,349.60  |                |
| Court - JCEF Acct            | 13,187.48  |                |
| Court - FTG Acct             | 7,304.04   |                |
| Petty Cash - Fire Dept       | 150.00     |                |
| Petty Cash - Library         | 150.00     |                |
| NBA Checking                 | 16,588.94  |                |
| OAZ Checking                 | 422,312.89 |                |
| OAZ General Savings          | 496,293.15 |                |
| OAZ CTL Business Savings     | 5.00       |                |
| Total Current Assets         |            | \$1,167,626.84 |

**Other Assets**

|                      |                |              |
|----------------------|----------------|--------------|
| Due From Other Funds | \$1,438,990.69 |              |
| Total Other Assets   |                | 1,438,990.69 |

**Total Assets**

**\$2,606,617.53**

**Liabilities and Net Assets**

**Current Liabilities**

|                           |              |                       |
|---------------------------|--------------|-----------------------|
| Accounts Payable          | \$6,949.76   |                       |
| Federal WH & FICA         | 2,802.35     |                       |
| AFLAC                     | (3.08)       |                       |
| Health Insurance          | 714.63       |                       |
| 457G Retirement           | 66.53        |                       |
| PSPRS                     | 0.06         |                       |
| Customer Deposits         | 6,760.72     |                       |
| FD Per Call Payable       | 9,504.50     |                       |
| Ganishments Payable       | 1,735.51     |                       |
| Wages Payable             | 24,939.58    |                       |
| Due To Other Funds        | 1,567,390.14 |                       |
| Court Liabilities         | 12,419.35    |                       |
| Total Current Liabilities |              | \$1,633,280.05        |
| <b>Total Liabilities</b>  |              | <b>\$1,633,280.05</b> |

**Net Assets**

|   |            |                       |
|---|------------|-----------------------|
| Unrestricted Funds                      | 745,721.19 |                       |
| Current Year Net Assets                 | 227,616.29 |                       |
| <b>Total Net Assets</b>                 |            | <b>973,337.48</b>     |
| <b>Total Liabilities and Net Assets</b> |            | <b>\$2,606,617.53</b> |

7/6/21  
4:48:18 PM

**Town of Jerome**  
Balance Sheet  
As of 6/30/2021  
  
Fund: (2) Utilities

**Assets**

**Current Assets**

|                              |               |             |
|------------------------------|---------------|-------------|
| Allowance for Doubtful Accts | \$(15,000.00) |             |
| Utilities A/R                | 54,683.32     |             |
| Miscellaneous                | 27.21         |             |
| Bond Account                 | 2.23          |             |
| Total Current Assets         |               | \$39,712.76 |

**Property, Plant & Equipment**

|  |                |              |
|--|----------------|--------------|
| Buildings-Prop, Plant, Equip           | \$2,166,541.66 |              |
| Operating Equipment-Prop, Plant, Equip | 205,764.78     |              |
| Buildings-Acc Depreciation             | (1,546,575.98) |              |
| Operating Equipment-Acc Depreciation   | (154,996.20)   |              |
| Infrastructure                         | 1,399,746.06   |              |
| Total Property, Plant & Equipment      |                | 2,070,480.32 |

**Other Assets**

|                      |              |            |
|----------------------|--------------|------------|
| Due From Other Funds | \$755,472.17 |            |
| Total Other Assets   |              | 755,472.17 |

**Total Assets**

**\$2,865,665.25**

**Liabilities and Net Assets**

**Current Liabilities**

|                           |            |                     |
|---------------------------|------------|---------------------|
| Sales Tax Payable         | \$625.96   |                     |
| Customer Deposits         | 20,803.09  |                     |
| Compensated Absences      | 5,220.11   |                     |
| Bonds Payable             | 136,703.30 |                     |
| Other Liabilities         | 5,524.68   |                     |
| Due To Other Funds        | 617,928.28 |                     |
| Accrued Payroll           | 4,023.49   |                     |
| Accrued Interest Payable  | 3,075.85   |                     |
| Total Current Liabilities |            | \$793,904.76        |
| <b>Total Liabilities</b>  |            | <b>\$793,904.76</b> |

**Net Assets**

|   |              |                       |
|---|--------------|-----------------------|
| Unrestricted Fund Balance               | 746,343.00   |                       |
| Unrestricted Fund Balance               | (138,334.00) |                       |
| Unrestricted Fund Balance               | 1,511,631.39 |                       |
| Current Year Net Assets                 | (47,879.90)  |                       |
| <b>Total Net Assets</b>                 |              | <b>2,071,760.49</b>   |
| <b>Total Liabilities and Net Assets</b> |              | <b>\$2,865,665.25</b> |

7/6/21  
4:47:55 PM

**Town of Jerome**  
Balance Sheet  
As of 6/30/2021  
  
Fund: (3) Road  
Department: (30) HURF

**Assets**

**Current Assets**

|                          |            |              |
|--------------------------|------------|--------------|
| HURF Accounts Receivable | \$3,230.11 |              |
| OAZ HURF Savings         | 421,082.37 |              |
| Total Current Assets     |            | \$424,312.48 |

**Other Assets**

|                      |             |           |
|----------------------|-------------|-----------|
| Due From Other Funds | \$21,857.40 |           |
| Total Other Assets   |             | 21,857.40 |

**Total Assets**

**\$446,169.88**

**Liabilities and Net Assets**

**Current Liabilities**

|                           |              |              |
|---------------------------|--------------|--------------|
| Due To Other Funds        | \$335,146.58 |              |
| Accrued Payroll           | 1,146.12     |              |
| Total Current Liabilities |              | \$336,292.70 |

**Total Liabilities**

**\$336,292.70**

**Net Assets**

|                                  |            |                     |
|----------------------------------|------------|---------------------|
| Unrestricted Fund Balance        | (3,596.67) |                     |
| Current Year Net Assets          | 113,473.85 |                     |
| Total Net Assets                 |            | 109,877.18          |
| Total Liabilities and Net Assets |            | <b>\$446,169.88</b> |

7/6/21  
4:47:37 PM

**Town of Jerome**  
Balance Sheet  
As of 6/30/2021  
  
Fund: (3) Road  
Department: (35) Parking

**Assets**

**Other Assets**

|                     |              |                     |
|---------------------|--------------|---------------------|
| Due From            | \$241,058.33 |                     |
| Total Other Assets  |              | \$241,058.33        |
| <b>Total Assets</b> |              | <b>\$241,058.33</b> |

**Liabilities and Net Assets**

**Current Liabilities**

|                           |              |                     |
|---------------------------|--------------|---------------------|
| Due To                    | \$123,777.76 |                     |
| Total Current Liabilities |              | \$123,777.76        |
| <b>Total Liabilities</b>  |              | <b>\$123,777.76</b> |

**Net Assets**

|   |              |                     |
|---|--------------|---------------------|
| Current Year Net Assets                 | \$117,280.57 |                     |
| <b>Total Net Assets</b>                 |              | <b>117,280.57</b>   |
| <b>Total Liabilities and Net Assets</b> |              | <b>\$241,058.33</b> |

7/6/21  
4:47:16 PM

**Town of Jerome**

Balance Sheet

As of 6/30/2021

Fund: (4) Firefighters Pension & Relief

**Assets**

**Current Assets**

|                                |            |              |
|--------------------------------|------------|--------------|
| Due from State of AZ           | \$2,127.19 |              |
| Investments - Penison & Relief | 149,719.01 |              |
| Total Current Assets           |            | \$151,846.20 |

**Other Assets**

|                      |             |           |
|----------------------|-------------|-----------|
| Due From Other Funds | \$37,196.79 |           |
| Total Other Assets   |             | 37,196.79 |

**Total Assets**

**\$189,042.99**

**Liabilities and Net Assets**

**Current Liabilities**

|                           |             |             |
|---------------------------|-------------|-------------|
| Due To Other Funds        | \$22,961.70 |             |
| Total Current Liabilities |             | \$22,961.70 |

**Total Liabilities**

**\$22,961.70**

**Net Assets**

|                           |            |  |
|---------------------------|------------|--|
| Unrestricted Fund Balance | 156,773.30 |  |
| Current Year Net Assets   | 9,307.99   |  |

**Total Net Assets**

**166,081.29**

**Total Liabilities and Net Assets**

**\$189,042.99**

7/6/21  
4:46:21 PM

**Town of Jerome**

Balance Sheet

As of 6/30/2021

Fund: (5) Operating Grants

**Assets**

**Current Assets**

|                      |             |             |
|----------------------|-------------|-------------|
| Inventory            | \$13,193.06 |             |
| Total Current Assets |             | \$13,193.06 |

**Other Assets**

|                      |              |            |
|----------------------|--------------|------------|
| Due From Other Funds | \$102,717.36 |            |
| Total Other Assets   |              | 102,717.36 |

|                     |  |                     |
|---------------------|--|---------------------|
| <b>Total Assets</b> |  | <b>\$115,910.42</b> |
|---------------------|--|---------------------|

**Liabilities and Net Assets**

**Current Liabilities**

|                               |             |             |
|-------------------------------|-------------|-------------|
| Due To Other Funds            | \$45,891.18 |             |
| Deferred Revenue - Opr Grants | 43,587.19   |             |
| Total Current Liabilities     |             | \$89,478.37 |

|                          |  |                    |
|--------------------------|--|--------------------|
| <b>Total Liabilities</b> |  | <b>\$89,478.37</b> |
|--------------------------|--|--------------------|

**Net Assets**

|                           |             |  |
|---------------------------|-------------|--|
| Unrestricted Fund Balance | 78,990.87   |  |
| Current Year Net Assets   | (52,558.82) |  |

|                         |  |                  |
|-------------------------|--|------------------|
| <b>Total Net Assets</b> |  | <b>26,432.05</b> |
|-------------------------|--|------------------|

|   |  |                     |
|---|--|---------------------|
| <b>Total Liabilities and Net Assets</b> |  | <b>\$115,910.42</b> |
|---|--|---------------------|

7/6/21  
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**Town of Jerome**  
Balance Sheet  
As of 6/30/2021  
  
Fund: (6) Capital Grants

**Assets**

**Current Assets**

|                       |             |             |
|-----------------------|-------------|-------------|
| Cap Grants Receivable | \$50,490.18 |             |
| Total Current Assets  | <hr/>       | \$50,490.18 |

**Other Assets**

|                      |              |            |
|----------------------|--------------|------------|
| Due From Other Funds | \$251,590.01 |            |
| Total Other Assets   | <hr/>        | 251,590.01 |

|                     |  |                                 |
|---------------------|--|---------------------------------|
| <b>Total Assets</b> |  | <hr/> <b>\$302,080.19</b> <hr/> |
|---------------------|--|---------------------------------|

**Liabilities and Net Assets**

**Current Liabilities**

|                               |              |              |
|-------------------------------|--------------|--------------|
| Deferred Revenue - Cap Grants | \$163,149.59 |              |
| Due To Other Funds            | 223,844.91   |              |
| Total Current Liabilities     | <hr/>        | \$386,994.50 |

|                          |  |                                 |
|--------------------------|--|---------------------------------|
| <b>Total Liabilities</b> |  | <hr/> <b>\$386,994.50</b> <hr/> |
|--------------------------|--|---------------------------------|

**Net Assets**

|                         |                   |                                |
|-------------------------|-------------------|--------------------------------|
| Restricted Fund Balance | \$12,643.92       |                                |
| Current Year Net Assets | <hr/> (97,558.23) |                                |
| <b>Total Net Assets</b> |                   | <hr/> <b>(84,914.31)</b> <hr/> |

|   |  |                                 |
|---|--|---------------------------------|
| <b>Total Liabilities and Net Assets</b> |  | <hr/> <b>\$302,080.19</b> <hr/> |
|---|--|---------------------------------|



7/6/21  
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**Town of Jerome**

Balance Sheet

As of 6/30/2021

Fund: (7) GF Contingencies

**Assets**

**Other Assets**

|                      |              |                     |
|----------------------|--------------|---------------------|
| Due From Other Funds | \$185,594.02 |                     |
| Total Other Assets   |              | \$185,594.02        |
| <b>Total Assets</b>  |              | <b>\$185,594.02</b> |

**Liabilities and Net Assets**

**Current Liabilities**

|                           |              |                     |
|---------------------------|--------------|---------------------|
| Due To Other Funds        | \$129,660.66 |                     |
| Total Current Liabilities |              | \$129,660.66        |
| <b>Total Liabilities</b>  |              | <b>\$129,660.66</b> |

**Net Assets**

|   |             |                     |
|---|-------------|---------------------|
| Unrestricted Fund Balance               | \$89,351.93 |                     |
| Current Year Net Assets                 | (33,418.57) |                     |
| <b>Total Net Assets</b>                 |             | <b>55,933.36</b>    |
| <b>Total Liabilities and Net Assets</b> |             | <b>\$185,594.02</b> |

7/6/21  
4:42:57 PM

**Town of Jerome**  
Balance Sheet  
As of 6/30/2021  
  
Fund: (9) Capital

**Assets**

**Current Assets**

|                          |             |             |
|--------------------------|-------------|-------------|
| OAZ Capital Improvements | \$50,737.16 |             |
| Total Current Assets     |             | \$50,737.16 |

**Other Assets**

|                      |             |           |
|----------------------|-------------|-----------|
| Due From Other Funds | \$32,124.44 |           |
| Total Other Assets   |             | 32,124.44 |

|                     |  |                    |
|---------------------|--|--------------------|
| <b>Total Assets</b> |  | <b>\$82,861.60</b> |
|---------------------|--|--------------------|

**Net Assets**

|                           |             |                  |
|---------------------------|-------------|------------------|
| Unrestricted Fund Balance | \$72,712.30 |                  |
| Current Year Net Assets   | 10,149.30   |                  |
| <b>Total Net Assets</b>   |             | <b>82,861.60</b> |

|   |  |                    |
|---|--|--------------------|
| <b>Total Liabilities and Net Assets</b> |  | <b>\$82,861.60</b> |
|---|--|--------------------|

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                            | Inv.Date | Post.Date | Due.Date |  | Amount      | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance  |
|---|----------|-----------|----------|--|-------------|----------|-------------|------------|-----------|--------|----------|
| Description                               |          |           |          | Account                                  |             |          |             |            |           |        |          |
| VENDOR: 1001 - INTELLICORP RECORDS, INC.  |          |           |          |  |             |          |             |            |           |        | \$0.00   |
| 6921MA19                                  | 06/09/21 | 06/09/21  | 07/09/21 |  |             |          |             |            |           |        |          |
| Inv 1178041 Background Check              |          |           |          | 1.11.6110 - Contract Services            | \$88.50     | \$0.00   | \$88.50     | 06/09/21   | 11930     | ASCUCK | \$0.00   |
|   |          |           |          | INVOICE 6921MA19 TOTALS:                 | \$88.50     | \$0.00   | \$88.50     |            |           |        | \$0.00   |
|   |          |           |          | INTELLICORP RECORDS, INC. TOTALS:        | \$88.50     | \$0.00   | \$88.50     |            |           |        | \$0.00   |
| VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC) |          |           |          |  |             |          |             |            |           |        | \$0.00   |
| 61621MA12                                 | 06/16/21 | 06/16/21  | 07/16/21 |  |             |          |             |            |           |        |          |
| Inv 2021-193 CDBG Dundee Grant Plan       |          |           |          | 6.70.6140 - Engineering Exp - Cap Grants | \$26,807.25 | \$0.00   | \$26,807.25 | 06/16/21   | 11954     | ASCUCK | \$0.00   |
|   |          |           |          | INVOICE 61621MA12 TOTALS:                | \$26,807.25 | \$0.00   | \$26,807.25 |            |           |        | \$0.00   |
|   |          |           |          | SOUTHWESTERN ENVIRON (SEC) TOTALS:       | \$26,807.25 | \$0.00   | \$26,807.25 |            |           |        | \$0.00   |
| VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH |          |           |          |  |             |          |             |            |           |        | \$460.07 |
| 6221MA14                                  | 06/02/21 | 06/02/21  | 07/02/21 |  |             |          |             |            |           |        |          |
| Inv 21-909 Internet Access, GG            |          |           |          | 1.11.6192 - Software Support Exp - GG    | \$120.00    | \$0.00   | \$120.00    | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, FD            |          |           |          | 1.14.6192 - Software Service & Support   | \$75.00     | \$0.00   | \$75.00     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, PD            |          |           |          | 1.13.6192 - Software Service & Support   | \$150.00    | \$0.00   | \$150.00    | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, Parks         |          |           |          | 1.17.6192 - Software Service & Support   | \$12.50     | \$0.00   | \$12.50     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, Prop          |          |           |          | 1.18.6192 - Software Service & Support   | \$12.50     | \$0.00   | \$12.50     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, Water         |          |           |          | 2.50.6192 - Software Support Exp - Water | \$12.50     | \$0.00   | \$12.50     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, Sewer         |          |           |          | 2.51.6192 - Software Support Exp - Sewer | \$12.50     | \$0.00   | \$12.50     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, Trash         |          |           |          | 2.52.6192 - Software Support Exp - Trash | \$12.50     | \$0.00   | \$12.50     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-909 Internet Access, HURF          |          |           |          | 3.30.6192 - Software Service & Support   | \$12.50     | \$0.00   | \$12.50     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
| Inv 21-908 E-Rate LB                      |          |           |          | 1.15.6266 - E-Rate Exp                   | \$42.95     | \$0.00   | \$42.95     | 06/02/21   | 11913     | ASCUCK | \$0.00   |
|   |          |           |          | INVOICE 6221MA14 TOTALS:                 | \$462.95    | \$0.00   | \$462.95    |            |           |        | \$0.00   |
|   |          |           |          | YAVAPAI CO. EDUCATION TECH TOTALS:       | \$462.95    | \$0.00   | \$462.95    |            |           |        | \$460.07 |
| VENDOR: 1032 - JANICE PONTIOUS            |          |           |          |  |             |          |             |            |           |        | \$0.00   |
| 62421MA1                                  | 06/23/21 | 06/23/21  | 07/23/21 |  |             |          |             |            |           |        |          |
| Reimburse PD Bathroom Yav Apache Gr       |          |           |          | 6.70.6185 - Misc Exp - Cap Grants        | \$532.58    | \$0.00   | \$532.58    | 06/24/21   | 11968     | ASCUCK | \$0.00   |
|   |          |           |          | INVOICE 62421MA1 TOTALS:                 | \$532.58    | \$0.00   | \$532.58    |            |           |        | \$0.00   |
| 63021MA2                                  | 06/30/21 | 06/30/21  | 07/30/21 |  |             |          |             |            |           |        |          |
| Reimburse PD Bathroom Yav Apache Gr       |          |           |          | 6.70.6185 - Misc Exp - Cap Grants        | \$534.95    | \$0.00   | \$534.95    | 06/30/21   | 11990     | ASCUCK | \$0.00   |
|   |          |           |          | INVOICE 63021MA2 TOTALS:                 | \$534.95    | \$0.00   | \$534.95    |            |           |        | \$0.00   |
|   |          |           |          | JANICE PONTIOUS TOTALS:                  | \$1,067.53  | \$0.00   | \$1,067.53  |            |           |        | \$0.00   |
| VENDOR: 1033 - BROWN & BROWN LAW OFFICES  |          |           |          |  |             |          |             |            |           |        | \$0.00   |
| 61621MA7                                  | 06/16/21 | 06/16/21  | 07/16/21 |  |             |          |             |            |           |        |          |
| Inv JEROME-2992 Legal, FMI Water PI       |          |           |          | 5.40.6170 - Legal Exp - Opr Grants       | \$70.00     | \$0.00   | \$70.00     | 06/16/21   | 11955     | ASCUCK | \$0.00   |
|   |          |           |          | INVOICE 61621MA7 TOTALS:                 | \$70.00     | \$0.00   | \$70.00     |            |           |        | \$0.00   |

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number   | Inv.Date        | Post.Date                                | Due.Date        |  | Amount            | Discount      | Amount Paid       | Check Date | Check No. | Bank   | Balance       |
|--|-----------------|--|-----------------|--|-------------------|---------------|-------------------|------------|-----------|--------|---------------|
| Description  |                 | Account                                  |                 |  |                   |               |                   |            |           |        |               |
| <b>BROWN &amp; BROWN LAW OFFICES TOTALS:</b>             |                 |  |                 |  | <b>\$70.00</b>    | <b>\$0.00</b> | <b>\$70.00</b>    |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 1036 - AZ DEPT OF FORESTRY &amp; FIRE MGT</b> |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>62421MA12</b>   | <b>06/23/21</b> | <b>06/23/21</b>                          | <b>07/23/21</b> |  |                   |               |                   |            |           |        |               |
| Inv GSA 21-079 Fire Shelter, Shirts                      |                 | 5.40.6238 - Fire Dept Exp - Opr Grants   |                 |  | \$3,736.45        | \$0.00        | \$3,736.45        | 06/24/21   | 11969     | ASCUCK | \$0.00        |
| <b>INVOICE 62421MA12 TOTALS:</b>                         |                 |  |                 |  | <b>\$3,736.45</b> | <b>\$0.00</b> | <b>\$3,736.45</b> |            |           |        | <b>\$0.00</b> |
| <b>AZ DEPT OF FORESTRY &amp; FIRE MGT TOTALS:</b>        |                 |  |                 |  | <b>\$3,736.45</b> | <b>\$0.00</b> | <b>\$3,736.45</b> |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 1054 - PARKEON</b>                            |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6221MA8</b>   | <b>06/02/21</b> | <b>06/02/21</b>                          | <b>07/02/21</b> |  |                   |               |                   |            |           |        |               |
| S0131335, Inv IV122915 Parkfolio                         |                 | 3.35.6192 - Software Service and Support |                 |  | \$312.00          | \$0.00        | \$312.00          | 06/02/21   | 11914     | ASCUCK | \$0.00        |
| S0131335, Inv IV122915 Validation C                      |                 | 3.35.6192 - Software Service and Support |                 |  | \$63.69           | \$0.00        | \$63.69           | 06/02/21   | 11914     | ASCUCK | \$0.00        |
| <b>INVOICE 6221MA8 TOTALS:</b>                           |                 |  |                 |  | <b>\$375.69</b>   | <b>\$0.00</b> | <b>\$375.69</b>   |            |           |        | <b>\$0.00</b> |
| <b>62421MA8</b>  | <b>06/23/21</b> | <b>06/23/21</b>                          | <b>07/23/21</b> |  |                   |               |                   |            |           |        |               |
| S0131335, Inv IV123225 Media Card S                      |                 | 3.35.6192 - Software Service and Support |                 |  | \$412.96          | \$0.00        | \$412.96          | 06/24/21   | 11970     | ASCUCK | \$0.00        |
| <b>INVOICE 62421MA8 TOTALS:</b>                          |                 |  |                 |  | <b>\$412.96</b>   | <b>\$0.00</b> | <b>\$412.96</b>   |            |           |        | <b>\$0.00</b> |
| <b>63021MA12</b>   | <b>06/30/21</b> | <b>06/30/21</b>                          | <b>07/30/21</b> |  |                   |               |                   |            |           |        |               |
| S0131335, Inv IV123277 Flowbird Fee                      |                 | 3.35.6192 - Software Service and Support |                 |  | \$50.26           | \$0.00        | \$50.26           | 06/30/21   | 11991     | ASCUCK | \$0.00        |
| <b>INVOICE 63021MA12 TOTALS:</b>                         |                 |  |                 |  | <b>\$50.26</b>    | <b>\$0.00</b> | <b>\$50.26</b>    |            |           |        | <b>\$0.00</b> |
| <b>PARKEON TOTALS:</b>                                   |                 |  |                 |  | <b>\$838.91</b>   | <b>\$0.00</b> | <b>\$838.91</b>   |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 1079 - O'REILLY AUTOMOTIVE, INC.</b>          |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA1</b>   | <b>06/09/21</b> | <b>06/09/21</b>                          | <b>07/09/21</b> |  |                   |               |                   |            |           |        |               |
| Inv 3492-450933 Flasher                                  |                 | 2.52.6220 - Rep and Maint - Vehicles     |                 |  | \$13.56           | \$0.00        | \$13.56           | 06/09/21   | 11931     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA1 TOTALS:</b>                           |                 |  |                 |  | <b>\$13.56</b>    | <b>\$0.00</b> | <b>\$13.56</b>    |            |           |        | <b>\$0.00</b> |
| <b>O'REILLY AUTOMOTIVE, INC. TOTALS:</b>                 |                 |  |                 |  | <b>\$13.56</b>    | <b>\$0.00</b> | <b>\$13.56</b>    |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 1089 - DOOLEY ENTERPRISES, INC</b>            |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA15</b>  | <b>06/09/21</b> | <b>06/09/21</b>                          | <b>07/09/21</b> |  |                   |               |                   |            |           |        |               |
| Inv 60498 9mm 124gr NATO X 5                             |                 | 1.13.6195 - Operating Supplies - Police  |                 |  | \$1,541.41        | \$0.00        | \$1,541.41        | 06/09/21   | 11932     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA15 TOTALS:</b>                          |                 |  |                 |  | <b>\$1,541.41</b> | <b>\$0.00</b> | <b>\$1,541.41</b> |            |           |        | <b>\$0.00</b> |
| <b>DOOLEY ENTERPRISES, INC TOTALS:</b>                   |                 |  |                 |  | <b>\$1,541.41</b> | <b>\$0.00</b> | <b>\$1,541.41</b> |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 109 - AFLAC</b>                               |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>62421MA9</b>  | <b>06/23/21</b> | <b>06/23/21</b>                          | <b>06/23/21</b> |  |                   |               |                   |            |           |        |               |
| Acct # DN513, Inv. 053077 June Bill                      |                 | 1.10.2405 - AFLAC                        |                 |  | \$103.20          | \$0.00        | \$103.20          | 06/24/21   | 11971     | ASCUCK | \$0.00        |
| <b>INVOICE 62421MA9 TOTALS:</b>                          |                 |  |                 |  | <b>\$103.20</b>   | <b>\$0.00</b> | <b>\$103.20</b>   |            |           |        | <b>\$0.00</b> |
| <b>AFLAC TOTALS:</b>                                     |                 |  |                 |  | <b>\$103.20</b>   | <b>\$0.00</b> | <b>\$103.20</b>   |            |           |        | <b>\$0.00</b> |

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number  | Inv.Date        | Post.Date                                | Due.Date        |                   |               |                   |            |           |        |               |
|---|-----------------|--|-----------------|-------------------|---------------|-------------------|------------|-----------|--------|---------------|
| Description   |                 | Account                                  |                 | Amount            | Discount      | Amount Paid       | Check Date | Check No. | Bank   | Balance       |
| <b>VENDOR: 113 - ALL-MED EQUIPMENT &amp; SERVICES</b> |                 |  |                 |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA3</b>  | <b>06/09/21</b> | <b>06/09/21</b>                          | <b>06/09/21</b> |                   |               |                   |            |           |        |               |
| Inv 651706 Monthly Tank Rental                        |                 | 1.14.6181 - Medical Supplies Exp         |                 | \$119.04          | \$0.00        | \$119.04          | 06/09/21   | 11933     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA3 TOTALS:</b>                        |                 |  |                 | <b>\$119.04</b>   | <b>\$0.00</b> | <b>\$119.04</b>   |            |           |        | <b>\$0.00</b> |
| <b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>       |                 |  |                 | <b>\$119.04</b>   | <b>\$0.00</b> | <b>\$119.04</b>   |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 119 - APS</b>                              |                 |  |                 |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6221MA2</b>  | <b>06/02/21</b> | <b>06/02/21</b>                          | <b>06/17/21</b> |                   |               |                   |            |           |        |               |
| 6109570 Perkinsville                                  |                 | 1.18.6285 - Utilities                    |                 | \$105.93          | \$0.00        | \$105.93          | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 0024240 Lower Park                                    |                 | 1.17.6285 - Utilities                    |                 | \$38.17           | \$0.00        | \$38.17           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 2353720 Gulch FD                                      |                 | 1.18.6285 - Utilities                    |                 | \$97.86           | \$0.00        | \$97.86           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 2839800 Ghost Pepper                                  |                 | 1.18.6285 - Utilities                    |                 | \$65.34           | \$0.00        | \$65.34           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 6506951 Police Station                                |                 | 1.18.6285 - Utilities                    |                 | \$147.92          | \$0.00        | \$147.92          | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 3216010 Hotel Jerome                                  |                 | 1.18.6285 - Utilities                    |                 | \$44.04           | \$0.00        | \$44.04           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 4246290 WWTP  |                 | 2.51.6285 - Utilities                    |                 | \$130.27          | \$0.00        | \$130.27          | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 2383901 Upper Park                                    |                 | 1.17.6285 - Utilities                    |                 | \$37.09           | \$0.00        | \$37.09           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 1976520 Co-Op   |                 | 1.18.6285 - Utilities                    |                 | \$127.69          | \$0.00        | \$127.69          | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 5613490 Upper Park 2                                  |                 | 1.17.6285 - Utilities                    |                 | \$56.52           | \$0.00        | \$56.52           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 8468241 Middle Park                                   |                 | 1.17.6285 - Utilities                    |                 | \$37.09           | \$0.00        | \$37.09           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 8061950 Sunshine Hill Water Tank                      |                 | 2.50.6285 - Utilities Exp - Water        |                 | \$35.85           | \$0.00        | \$35.85           | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 0421621 Fire Station                                  |                 | 1.18.6285 - Utilities                    |                 | \$342.31          | \$0.00        | \$342.31          | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 7575770 Civic Center                                  |                 | 1.18.6285 - Utilities                    |                 | \$803.12          | \$0.00        | \$803.12          | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| 7575770 Civic Center Solar Credit                     |                 | 1.18.6285 - Utilities                    |                 | (\$312.50)        | \$0.00        | (\$312.50)        | 06/02/21   | 11915     | ASCUCK | \$0.00        |
| <b>INVOICE 6221MA2 TOTALS:</b>                        |                 |  |                 | <b>\$1,756.70</b> | <b>\$0.00</b> | <b>\$1,756.70</b> |            |           |        | <b>\$0.00</b> |
| <b>6921MA5</b>  | <b>06/09/21</b> | <b>06/09/21</b>                          | <b>06/24/21</b> |                   |               |                   |            |           |        |               |
| 943806 Hull St Roof                                   |                 | 1.18.6285 - Utilities                    |                 | \$13.89           | \$0.00        | \$13.89           | 06/09/21   | 11934     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA5 TOTALS:</b>                        |                 |  |                 | <b>\$13.89</b>    | <b>\$0.00</b> | <b>\$13.89</b>    |            |           |        | <b>\$0.00</b> |
| <b>63021MA8</b>                                       | <b>06/30/21</b> | <b>06/30/21</b>                          | <b>07/15/21</b> |                   |               |                   |            |           |        |               |
| 1490440 Street Lights                                 |                 | 3.30.6255 - Street Lights                |                 | \$946.41          | \$0.00        | \$946.41          | 06/30/21   | 11992     | ASCUCK | \$0.00        |
| <b>INVOICE 63021MA8 TOTALS:</b>                       |                 |  |                 | <b>\$946.41</b>   | <b>\$0.00</b> | <b>\$946.41</b>   |            |           |        | <b>\$0.00</b> |
| <b>APS TOTALS:</b>                                    |                 |  |                 | <b>\$2,717.00</b> | <b>\$0.00</b> | <b>\$2,717.00</b> |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 120 - ARROW EXPRESS</b>                    |                 |  |                 |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>63021MA10</b>                                      | <b>06/30/21</b> | <b>06/30/21</b>                          | <b>07/30/21</b> |                   |               |                   |            |           |        |               |
| Inv 142147 Sewer Sample Shipping                      |                 | 2.51.6240 - Service Tests/System Testing |                 | \$45.00           | \$0.00        | \$45.00           | 06/30/21   | 11993     | ASCUCK | \$0.00        |
| <b>INVOICE 63021MA10 TOTALS:</b>                      |                 |  |                 | <b>\$45.00</b>    | <b>\$0.00</b> | <b>\$45.00</b>    |            |           |        | <b>\$0.00</b> |
| <b>ARROW EXPRESS TOTALS:</b>                          |                 |  |                 | <b>\$45.00</b>    | <b>\$0.00</b> | <b>\$45.00</b>    |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 122 - AT&amp;T</b>                         |                 |  |                 |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>62421MA7</b>                                       | <b>06/23/21</b> | <b>06/23/21</b>                          | <b>07/23/21</b> |                   |               |                   |            |           |        |               |
| 287251435682x06152021 PD Phone                        |                 | 1.13.6265 - Telephone                    |                 | \$45.47           | \$0.00        | \$45.47           | 06/24/21   | 11972     | ASCUCK | \$0.00        |

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|---------------------------------------|----------|--------------------------------------|----------|--|----------|----------|-------------|------------|-----------|--------|---------|
| Description                           |          | Account                              |          |  |          |          |             |            |           |        |         |
| INVOICE 62421MA7 TOTALS:              |          |                                      |          |  | \$45.47  | \$0.00   | \$45.47     |            |           |        | \$0.00  |
| AT&T TOTALS:                          |          |                                      |          |  | \$45.47  | \$0.00   | \$45.47     |            |           |        | \$0.00  |
| VENDOR: 157 - BOUND TREE MEDICAL, LLC |          |                                      |          |  |          |          |             |            |           |        | \$0.00  |
| 62421MA14                             | 06/23/21 | 06/23/21                             | 07/23/21 |  |          |          |             |            |           |        |         |
| 103795, Inv 84092301 Capnometer Ada   |          | 1.14.6181 - Medical Supplies Exp     |          |  | \$121.86 | \$0.00   | \$121.86    | 06/24/21   | 11973     | ASCUCK | \$0.00  |
| INVOICE 62421MA14 TOTALS:             |          |                                      |          |  | \$121.86 | \$0.00   | \$121.86    |            |           |        | \$0.00  |
| BOUND TREE MEDICAL, LLC TOTALS:       |          |                                      |          |  | \$121.86 | \$0.00   | \$121.86    |            |           |        | \$0.00  |
| VENDOR: 167 - OFFICE DEPOT            |          |                                      |          |  |          |          |             |            |           |        | \$0.00  |
| 6921MA18                              | 06/09/21 | 06/09/21                             | 08/08/21 |  |          |          |             |            |           |        |         |
| 63266436, Inv175792247001 Supplies    |          | 1.11.6190 - Office Supplies          |          |  | \$1.19   | \$0.00   | \$1.19      | 06/09/21   | 11935     | ASCUCK | \$0.00  |
| 63266436, Inv175793391001 Supplies    |          | 1.11.6190 - Office Supplies          |          |  | \$11.43  | \$0.00   | \$11.43     | 06/09/21   | 11935     | ASCUCK | \$0.00  |
| 63266436, Inv175793392001 Supplies    |          | 1.11.6190 - Office Supplies          |          |  | \$5.60   | \$0.00   | \$5.60      | 06/09/21   | 11935     | ASCUCK | \$0.00  |
| INVOICE 6921MA18 TOTALS:              |          |                                      |          |  | \$18.22  | \$0.00   | \$18.22     |            |           |        | \$0.00  |
| 62421MA6                              | 06/23/21 | 06/23/21                             | 08/22/21 |  |          |          |             |            |           |        |         |
| 63266436, Inv178818120001 Stapler     |          | 1.11.6190 - Office Supplies          |          |  | \$17.63  | \$0.00   | \$17.63     | 06/24/21   | 11974     | ASCUCK | \$0.00  |
| 63266436, Inv178817333001 Stapler     |          | 1.11.6190 - Office Supplies          |          |  | \$52.90  | \$0.00   | \$52.90     | 06/24/21   | 11974     | ASCUCK | \$0.00  |
| INVOICE 62421MA6 TOTALS:              |          |                                      |          |  | \$70.53  | \$0.00   | \$70.53     |            |           |        | \$0.00  |
| OFFICE DEPOT TOTALS:                  |          |                                      |          |  | \$88.75  | \$0.00   | \$88.75     |            |           |        | \$0.00  |
| VENDOR: 168 - CENTURY LINK            |          |                                      |          |  |          |          |             |            |           |        | \$0.00  |
| 62421MA18                             | 06/23/21 | 06/23/21                             | 07/08/21 |  |          |          |             |            |           |        |         |
| 928 634 2245 PD                       |          | 1.13.6265 - Telephone                |          |  | \$36.44  | \$0.00   | \$36.44     | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| 928 634 7943 GG                       |          | 1.11.6265 - Telephone                |          |  | \$171.95 | \$0.00   | \$171.95    | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| 928 634 8992 PD                       |          | 1.13.6265 - Telephone                |          |  | \$175.51 | \$0.00   | \$175.51    | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| 928 639 0574 LB                       |          | 1.15.6265 - Telephone                |          |  | \$85.80  | \$0.00   | \$85.80     | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| 928 649 2776 PD                       |          | 1.13.6265 - Telephone                |          |  | \$42.36  | \$0.00   | \$42.36     | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| 928 649 3034 FD                       |          | 1.14.6265 - Telephone                |          |  | \$133.26 | \$0.00   | \$133.26    | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| 928 649 3250 CT                       |          | 1.12.6265 - Telephone                |          |  | \$75.04  | \$0.00   | \$75.04     | 06/24/21   | 11975     | ASCUCK | \$0.00  |
| INVOICE 62421MA18 TOTALS:             |          |                                      |          |  | \$720.36 | \$0.00   | \$720.36    |            |           |        | \$0.00  |
| CENTURY LINK TOTALS:                  |          |                                      |          |  | \$720.36 | \$0.00   | \$720.36    |            |           |        | \$0.00  |
| VENDOR: 185 - COTTONWOOD EXPRESS LUBE |          |                                      |          |  |          |          |             |            |           |        | \$0.00  |
| 62421MA4                              | 06/23/21 | 06/23/21                             | 06/23/21 |  |          |          |             |            |           |        |         |
| Inv 67578 Unit 27 Oil Change          |          | 1.13.6220 - Rep and Maint - Vehicles |          |  | \$46.07  | \$0.00   | \$46.07     | 06/24/21   | 11976     | ASCUCK | \$0.00  |
| INVOICE 62421MA4 TOTALS:              |          |                                      |          |  | \$46.07  | \$0.00   | \$46.07     |            |           |        | \$0.00  |
| COTTONWOOD EXPRESS LUBE TOTALS:       |          |                                      |          |  | \$46.07  | \$0.00   | \$46.07     |            |           |        | \$0.00  |
| VENDOR: 190 - HUGHES SUPPLY           |          |                                      |          |  |          |          |             |            |           |        | \$0.00  |

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                                  | Inv.Date        | Post.Date                                  | Due.Date        |  | Amount            | Discount      | Amount Paid       | Check Date | Check No. | Bank   | Balance       |
|---|-----------------|--|-----------------|--|-------------------|---------------|-------------------|------------|-----------|--------|---------------|
| Description                                     |                 | Account                                    |                 |  |                   |               |                   |            |           |        |               |
| <b>6221MA16</b>                                 | <b>06/02/21</b> | <b>06/02/21</b>                            | <b>06/12/21</b> |  |                   |               |                   |            |           |        |               |
| Acct 151128, InvS161808571.001 Mete             |                 | 2.51.6230 - Rep and Maint - Infrastructure |                 |  | \$91.18           | \$0.00        | \$91.18           | 06/02/21   | 11916     | ASCUCK | \$0.00        |
| <b>INVOICE 6221MA16 TOTALS:</b>                 |                 |  |                 |  | <b>\$91.18</b>    | <b>\$0.00</b> | <b>\$91.18</b>    |            |           |        | <b>\$0.00</b> |
| <b>6921MA22</b>                                 | <b>06/09/21</b> | <b>06/09/21</b>                            | <b>06/19/21</b> |  |                   |               |                   |            |           |        |               |
| Acct 151128 Inv S161836266.001 PVC              |                 | 2.51.6230 - Rep and Maint - Infrastructure |                 |  | \$23.08           | \$0.00        | \$23.08           | 06/09/21   | 11936     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA22 TOTALS:</b>                 |                 |  |                 |  | <b>\$23.08</b>    | <b>\$0.00</b> | <b>\$23.08</b>    |            |           |        | <b>\$0.00</b> |
| <b>HUGHES SUPPLY TOTALS:</b>                    |                 |  |                 |  | <b>\$114.26</b>   | <b>\$0.00</b> | <b>\$114.26</b>   |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 200 - ALLEN MUMA</b>                 |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA17</b>                                 | <b>06/09/21</b> | <b>06/09/21</b>                            | <b>06/09/21</b> |  |                   |               |                   |            |           |        |               |
| Reimbursement for Act Cam, SD Card              |                 | 2.50.6232 - Springs Security Exp           |                 |  | \$368.39          | \$0.00        | \$368.39          | 06/09/21   | 11937     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA17 TOTALS:</b>                 |                 |  |                 |  | <b>\$368.39</b>   | <b>\$0.00</b> | <b>\$368.39</b>   |            |           |        | <b>\$0.00</b> |
| <b>6921MA25</b>                                 | <b>06/09/21</b> | <b>06/09/21</b>                            | <b>06/09/21</b> |  |                   |               |                   |            |           |        |               |
| Reimburse For PD Bathroom Yav Apach             |                 | 6.70.6185 - Misc Exp - Cap Grants          |                 |  | \$1,693.30        | \$0.00        | \$1,693.30        | 06/09/21   | 11953     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA25 TOTALS:</b>                 |                 |  |                 |  | <b>\$1,693.30</b> | <b>\$0.00</b> | <b>\$1,693.30</b> |            |           |        | <b>\$0.00</b> |
| <b>63021MA1</b>                                 | <b>06/30/21</b> | <b>06/30/21</b>                            | <b>06/30/21</b> |  |                   |               |                   |            |           |        |               |
| Reimburse for Air Filter Yav Apache             |                 | 6.70.6185 - Misc Exp - Cap Grants          |                 |  | \$59.30           | \$0.00        | \$59.30           | 06/30/21   | 11994     | ASCUCK | \$0.00        |
| <b>INVOICE 63021MA1 TOTALS:</b>                 |                 |  |                 |  | <b>\$59.30</b>    | <b>\$0.00</b> | <b>\$59.30</b>    |            |           |        | <b>\$0.00</b> |
| <b>ALLEN MUMA TOTALS:</b>                       |                 |  |                 |  | <b>\$2,120.99</b> | <b>\$0.00</b> | <b>\$2,120.99</b> |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 203 - SMART DOCUMENT SOLUTIONS</b>   |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>61621MA9</b>                                 | <b>06/16/21</b> | <b>06/16/21</b>                            | <b>06/16/21</b> |  |                   |               |                   |            |           |        |               |
| C10253, CT1221-01, Inv 17885 Copier             |                 | 1.11.6191 - Copier & Equip Lease Expense   |                 |  | \$463.30          | \$0.00        | \$463.30          | 06/16/21   | 11956     | ASCUCK | \$0.00        |
| <b>INVOICE 61621MA9 TOTALS:</b>                 |                 |  |                 |  | <b>\$463.30</b>   | <b>\$0.00</b> | <b>\$463.30</b>   |            |           |        | <b>\$0.00</b> |
| <b>SMART DOCUMENT SOLUTIONS TOTALS:</b>         |                 |  |                 |  | <b>\$463.30</b>   | <b>\$0.00</b> | <b>\$463.30</b>   |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 204 - SEDONA RECYCLES, INC</b>       |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA6</b>                                  | <b>06/09/21</b> | <b>06/09/21</b>                            | <b>06/09/21</b> |  |                   |               |                   |            |           |        |               |
| Recycling Services, Inv JEROME 621              |                 | 2.52.6111 - Recycling Contract Exp         |                 |  | \$120.00          | \$0.00        | \$120.00          | 06/09/21   | 11938     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA6 TOTALS:</b>                  |                 |  |                 |  | <b>\$120.00</b>   | <b>\$0.00</b> | <b>\$120.00</b>   |            |           |        | <b>\$0.00</b> |
| <b>SEDONA RECYCLES, INC TOTALS:</b>             |                 |  |                 |  | <b>\$120.00</b>   | <b>\$0.00</b> | <b>\$120.00</b>   |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: 207 - HOME DEPOT CREDIT SERVICES</b> |                 |  |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6221MA3</b>                                  | <b>06/02/21</b> | <b>06/02/21</b>                            | <b>06/22/21</b> |  |                   |               |                   |            |           |        |               |
| 3429 Ref# 1524322 Bathroom Fan                  |                 | 1.18.6215 - R&M Building - Properties      |                 |  | \$32.89           | \$0.00        | \$32.89           | 06/02/21   | 11917     | ASCUCK | \$0.00        |
| <b>INVOICE 6221MA3 TOTALS:</b>                  |                 |  |                 |  | <b>\$32.89</b>    | <b>\$0.00</b> | <b>\$32.89</b>    |            |           |        | <b>\$0.00</b> |
| <b>63021MA5</b>                                 | <b>06/30/21</b> | <b>06/30/21</b>                            | <b>07/20/21</b> |  |                   |               |                   |            |           |        |               |
| 3429 Ref#7185161974767 Yav Apache G             |                 | 6.70.6185 - Misc Exp - Cap Grants          |                 |  | \$1,068.83        | \$0.00        | \$1,068.83        | 06/30/21   | 11995     | ASCUCK | \$0.00        |

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                      | Inv.Date | Post.Date                                | Due.Date |            |          |             |            |           |        |         |
|-------------------------------------|----------|--|----------|------------|----------|-------------|------------|-----------|--------|---------|
| Description                         |          | Account                                  |          | Amount     | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance |
| 3429 Ref#H04232241974773 Yav Apache |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$792.02   | \$0.00   | \$792.02    | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#7022912 Yav Apache Grant F |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$1,578.05 | \$0.00   | \$1,578.05  | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#6023059 Yav Apache Grant F |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$299.31   | \$0.00   | \$299.31    | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#5023172 Yav Apache Grant F |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$366.79   | \$0.00   | \$366.79    | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#4023322 Yav Apache Grant F |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$81.95    | \$0.00   | \$81.95     | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#3520541 Yav Apache Grant F |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$175.78   | \$0.00   | \$175.78    | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#WA94483009712151 Yav Apach |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$1,823.32 | \$0.00   | \$1,823.32  | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#WA95842667901760 Yav Apach |          | 6.70.6185 - Misc Exp - Cap Grants        |          | \$1,356.17 | \$0.00   | \$1,356.17  | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#65004 Refund Yav Apache Gr |          | 6.70.6185 - Misc Exp - Cap Grants        |          | (\$183.73) | \$0.00   | (\$183.73)  | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#7521238 LED Light Bulb     |          | 1.18.6215 - R&M Building - Properties    |          | \$7.62     | \$0.00   | \$7.62      | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| 3429 Ref#5542661 Ceiling Fan/Spikes |          | 1.18.6215 - R&M Building - Properties    |          | \$35.70    | \$0.00   | \$35.70     | 06/30/21   | 11995     | ASCUCK | \$0.00  |
| INVOICE 63021MA5 TOTALS:            |          |  |          | \$7,401.81 | \$0.00   | \$7,401.81  |            |           |        | \$0.00  |
| HOME DEPOT CREDIT SERVICES TOTALS:  |          |  |          | \$7,434.70 | \$0.00   | \$7,434.70  |            |           |        | \$0.00  |
| VENDOR: 218 - VERIZON WIRELESS      |          |  |          |            |          |             |            |           |        | \$0.00  |
| 6221MA17                            | 06/02/21 | 06/02/21                                 | 06/27/21 |            |          |             |            |           |        |         |
| 928 300 5987 PZ                     |          | 1.16.6265 - Telephone                    |          | \$48.98    | \$0.00   | \$48.98     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| 928 300 8701 FD                     |          | 1.14.6265 - Telephone                    |          | \$55.83    | \$0.00   | \$55.83     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| 928 821 0133 Shuttle                |          | 1.11.6265 - Telephone                    |          | \$33.19    | \$0.00   | \$33.19     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| 928 963 4958 FD                     |          | 1.14.6265 - Telephone                    |          | \$10.46    | \$0.00   | \$10.46     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| Access Charges GG                   |          | 1.11.6265 - Telephone                    |          | \$16.10    | \$0.00   | \$16.10     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| Access Charges PZ                   |          | 1.16.6265 - Telephone                    |          | \$16.10    | \$0.00   | \$16.10     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| Access Charges FD                   |          | 1.14.6265 - Telephone                    |          | \$32.20    | \$0.00   | \$32.20     | 06/02/21   | 11918     | ASCUCK | \$0.00  |
| INVOICE 6221MA17 TOTALS:            |          |  |          | \$212.86   | \$0.00   | \$212.86    |            |           |        | \$0.00  |
| 6921MA2                             | 06/09/21 | 06/09/21                                 | 07/04/21 |            |          |             |            |           |        |         |
| 928 301 4380 PD                     |          | 1.13.6265 - Telephone                    |          | \$50.37    | \$0.00   | \$50.37     | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| 928 301 9672 PD                     |          | 1.13.6265 - Telephone                    |          | \$50.37    | \$0.00   | \$50.37     | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| Access Charges PD                   |          | 1.13.6265 - Telephone                    |          | \$161.00   | \$0.00   | \$161.00    | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| 928 451 2174 Kiosk Phone            |          | 3.35.6265 - Telephone                    |          | \$30.08    | \$0.00   | \$30.08     | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| 928 451 2402 Kiosk Phone            |          | 3.35.6265 - Telephone                    |          | \$30.08    | \$0.00   | \$30.08     | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| 928 451 2436 Kiosk Phone            |          | 3.35.6265 - Telephone                    |          | \$30.08    | \$0.00   | \$30.08     | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| 928 821 0736 Kiosk Phone            |          | 3.35.6265 - Telephone                    |          | \$30.08    | \$0.00   | \$30.08     | 06/09/21   | 11939     | ASCUCK | \$0.00  |
| INVOICE 6921MA2 TOTALS:             |          |  |          | \$382.06   | \$0.00   | \$382.06    |            |           |        | \$0.00  |
| VERIZON WIRELESS TOTALS:            |          |  |          | \$594.92   | \$0.00   | \$594.92    |            |           |        | \$0.00  |
| VENDOR: 224 - LEGEND                |          |  |          |            |          |             |            |           |        | \$0.00  |
| 61621MA13                           | 06/16/21 | 06/16/21                                 | 07/16/21 |            |          |             |            |           |        |         |
| Acct 00-0001475, Inv. 2108537       |          | 2.51.6240 - Service Tests/System Testing |          | \$75.00    | \$0.00   | \$75.00     | 06/16/21   | 11957     | ASCUCK | \$0.00  |
| INVOICE 61621MA13 TOTALS:           |          |  |          | \$75.00    | \$0.00   | \$75.00     |            |           |        | \$0.00  |
| 62421MA11                           | 06/23/21 | 06/23/21                                 | 07/23/21 |            |          |             |            |           |        |         |
| Acct 00-0001475, Inv. 2108654 Sewer |          | 2.51.6240 - Service Tests/System Testing |          | \$277.00   | \$0.00   | \$277.00    | 06/24/21   | 11977     | ASCUCK | \$0.00  |
| Acct 00-0001475, Inv. 2109092 Water |          | 2.50.6240 - Service Tests/System Testing |          | \$15.00    | \$0.00   | \$15.00     | 06/24/21   | 11977     | ASCUCK | \$0.00  |
| Acct 00-0001475, Inv. 2109092 Sewer |          | 2.51.6240 - Service Tests/System Testing |          | \$75.00    | \$0.00   | \$75.00     | 06/24/21   | 11977     | ASCUCK | \$0.00  |

\*V - Denotes Voided Check Entries



## AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                                 | Inv.Date        | Post.Date       | Due.Date                                   |  | Amount   | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance       |
|--|-----------------|-----------------|--|--|----------|----------|-------------|------------|-----------|--------|---------------|
| Description                                    |                 |                 | Account                                    |  |          |          |             |            |           |        |               |
| Acct 00-0001475, Inv. 2109090 Sewer            |                 |                 | 2.51.6240 - Service Tests/System Testing   |  | \$51.00  | \$0.00   | \$51.00     | 06/24/21   | 11977     | ASCUCK | \$0.00        |
| INVOICE 62421MA11 TOTALS:                      |                 |                 |  |  | \$418.00 | \$0.00   | \$418.00    |            |           |        | \$0.00        |
| <b>63021MA9</b>                                | <b>06/30/21</b> | <b>06/30/21</b> | <b>07/30/21</b>                            |  |          |          |             |            |           |        |               |
| Acct 00-0001475, Inv. 2107782                  |                 |                 | 2.51.6240 - Service Tests/System Testing   |  | \$75.00  | \$0.00   | \$75.00     | 06/30/21   | 11996     | ASCUCK | \$0.00        |
| INVOICE 63021MA9 TOTALS:                       |                 |                 |  |  | \$75.00  | \$0.00   | \$75.00     |            |           |        | \$0.00        |
| LEGEND TOTALS:                                 |                 |                 |  |  | \$568.00 | \$0.00   | \$568.00    |            |           |        | \$0.00        |
| <b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b> |                 |                 |  |  |          |          |             |            |           |        | <b>\$0.00</b> |
| <b>62421MA20</b>                               | <b>06/23/21</b> | <b>06/23/21</b> | <b>07/13/21</b>                            |  |          |          |             |            |           |        |               |
| 055982 Fire Station                            |                 |                 | 1.18.6285 - Utilities                      |  | \$28.84  | \$0.00   | \$28.84     | 06/24/21   | 11978     | ASCUCK | \$0.00        |
| 750593 Civic Center                            |                 |                 | 1.18.6285 - Utilities                      |  | \$35.61  | \$0.00   | \$35.61     | 06/24/21   | 11978     | ASCUCK | \$0.00        |
| 693726 Police Station                          |                 |                 | 1.18.6285 - Utilities                      |  | \$21.78  | \$0.00   | \$21.78     | 06/24/21   | 11978     | ASCUCK | \$0.00        |
| 435334 Town Yard                               |                 |                 | 1.18.6285 - Utilities                      |  | \$26.44  | \$0.00   | \$26.44     | 06/24/21   | 11978     | ASCUCK | \$0.00        |
| 235334 Co-Op                                   |                 |                 | 1.18.6285 - Utilities                      |  | \$21.78  | \$0.00   | \$21.78     | 06/24/21   | 11978     | ASCUCK | \$0.00        |
| INVOICE 62421MA20 TOTALS:                      |                 |                 |  |  | \$134.45 | \$0.00   | \$134.45    |            |           |        | \$0.00        |
| UNISOURCE ENERGY SERVICES TOTALS:              |                 |                 |  |  | \$134.45 | \$0.00   | \$134.45    |            |           |        | \$0.00        |
| <b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>     |                 |                 |  |  |          |          |             |            |           |        | <b>\$0.00</b> |
| <b>6921MA4</b>                                 | <b>06/09/21</b> | <b>06/09/21</b> | <b>06/24/21</b>                            |  |          |          |             |            |           |        |               |
| 2860 Inv 30555 ABS Glue, Tire Repai            |                 |                 | 1.18.6185 - Miscellaneous                  |  | \$28.53  | \$0.00   | \$28.53     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 30625 Trash Can                       |                 |                 | 2.52.6225 - Rep and Maint - Equipment      |  | \$52.72  | \$0.00   | \$52.72     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 30729 Trash Cans, Dust Pan            |                 |                 | 2.52.6230 - R&M Trash - Infrastructure     |  | \$55.98  | \$0.00   | \$55.98     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 30990 Trash Bags, Trash Ca            |                 |                 | 2.52.6230 - R&M Trash - Infrastructure     |  | \$50.51  | \$0.00   | \$50.51     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31009 Trash Bags, Flex Cou            |                 |                 | 2.51.6230 - Rep and Maint - Infrastructure |  | \$35.99  | \$0.00   | \$35.99     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31105 Asphalt Patch                   |                 |                 | 3.30.6260 - Street Supplies                |  | \$153.68 | \$0.00   | \$153.68    | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31167 Misc Supplies                   |                 |                 | 7.25.6276 - Wildlands Exp - Contingency    |  | \$145.67 | \$0.00   | \$145.67    | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31168 Nylon Line                      |                 |                 | 7.25.6276 - Wildlands Exp - Contingency    |  | \$41.73  | \$0.00   | \$41.73     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31206 Rope                            |                 |                 | 2.52.6250 - Small Tools and Equipment      |  | \$14.27  | \$0.00   | \$14.27     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31324 Trash Bags                      |                 |                 | 2.52.6195 - Operating Supplies - Trash     |  | \$28.74  | \$0.00   | \$28.74     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31459 Sewer Supplies                  |                 |                 | 2.51.6230 - Rep and Maint - Infrastructure |  | \$21.05  | \$0.00   | \$21.05     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31499 Gas Piping Yav Apch             |                 |                 | 6.70.6185 - Misc Exp - Cap Grants          |  | \$114.64 | \$0.00   | \$114.64    | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| 2860 Inv 31505 Pipe Yav Apch Grant             |                 |                 | 6.70.6185 - Misc Exp - Cap Grants          |  | \$15.37  | \$0.00   | \$15.37     | 06/09/21   | 11940     | ASCUCK | \$0.00        |
| INVOICE 6921MA4 TOTALS:                        |                 |                 |  |  | \$758.88 | \$0.00   | \$758.88    |            |           |        | \$0.00        |
| VERDE VALLEY HARDWARE TOTALS:                  |                 |                 |  |  | \$758.88 | \$0.00   | \$758.88    |            |           |        | \$0.00        |
| <b>VENDOR: 249 - POSTMASTER</b>                |                 |                 |  |  |          |          |             |            |           |        | <b>\$0.00</b> |
| <b>6921MA12</b>                                | <b>06/09/21</b> | <b>06/09/21</b> | <b>06/09/21</b>                            |  |          |          |             |            |           |        |               |
| Yearly Box Fee LB                              |                 |                 | 1.15.6185 - Miscellaneous                  |  | \$212.00 | \$0.00   | \$212.00    | 06/09/21   | 11941     | ASCUCK | \$0.00        |
| INVOICE 6921MA12 TOTALS:                       |                 |                 |  |  | \$212.00 | \$0.00   | \$212.00    |            |           |        | \$0.00        |
| <b>63021MA6</b>                                | <b>06/30/21</b> | <b>06/30/21</b> | <b>06/30/21</b>                            |  |          |          |             |            |           |        |               |
| Postage for Newsletter July/Aug                |                 |                 | 1.11.6200 - Postage                        |  | \$57.05  | \$0.00   | \$57.05     | 06/30/21   | 11997     | ASCUCK | \$0.00        |

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                               | Inv.Date | Post.Date | Due.Date                                       |            |          |             |            |           |        |         |
|--|----------|-----------|--|------------|----------|-------------|------------|-----------|--------|---------|
| Description                                  | Account  |           |  | Amount     | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance |
| INVOICE 63021MA6 TOTALS:                     |          |           |  | \$57.05    | \$0.00   | \$57.05     |            |           |        | \$0.00  |
| POSTMASTER TOTALS:                           |          |           |  | \$269.05   | \$0.00   | \$269.05    |            |           |        | \$0.00  |
| VENDOR: 252 - NAPA AUTO PARTS                |          |           |  |            |          |             |            |           |        | \$0.00  |
| 6221MA13                                     | 06/02/21 | 06/02/21  | 06/22/21                                       |            |          |             |            |           |        |         |
| 31380, Inv 255644 Antifreeze                 |          |           | 2.52.6220 - Rep and Maint - Vehicles           | \$118.57   | \$0.00   | \$118.57    | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 256335 Air Filter/Towels          |          |           | 2.52.6220 - Rep and Maint - Vehicles           | \$110.38   | \$0.00   | \$110.38    | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 257697 Oil Filter, Parks          |          |           | 1.17.6220 - Rep and Maint - Vehicles           | \$15.96    | \$0.00   | \$15.96     | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 257697 Oil Filter, Prop           |          |           | 1.18.6220 - Rep and Maint - Vehicles           | \$15.96    | \$0.00   | \$15.96     | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 257697 Oil Filter, Water          |          |           | 2.50.6220 - Rep and Maint - Vehicles           | \$15.96    | \$0.00   | \$15.96     | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 257697 Oil Filter, Sewer          |          |           | 2.51.6220 - Rep and Maint - Vehicles           | \$15.96    | \$0.00   | \$15.96     | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 257697 Oil Filter, Trash          |          |           | 2.52.6220 - Rep and Maint - Vehicles           | \$16.00    | \$0.00   | \$16.00     | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| 31380, Inv 257697 Oil Filter, HURF           |          |           | 3.30.6220 - Rep and Maint - Vehicles           | \$15.96    | \$0.00   | \$15.96     | 06/02/21   | 11919     | ASCUCK | \$0.00  |
| INVOICE 6221MA13 TOTALS:                     |          |           |  | \$324.75   | \$0.00   | \$324.75    |            |           |        | \$0.00  |
| NAPA AUTO PARTS TOTALS:                      |          |           |  | \$324.75   | \$0.00   | \$324.75    |            |           |        | \$0.00  |
| VENDOR: 254 - VERDE VALLEY NEWSPAPERS        |          |           |  |            |          |             |            |           |        | \$0.00  |
| 6221MA4                                      | 06/02/21 | 06/02/21  | 06/12/21                                       |            |          |             |            |           |        |         |
| 11366, Order# 610820 Ordinances              |          |           | 1.11.6105 - Advertising, Printing, & Publishin | \$217.84   | \$0.00   | \$217.84    | 06/02/21   | 11920     | ASCUCK | \$0.00  |
| 11366, Order# 610821 Ordinances              |          |           | 1.11.6105 - Advertising, Printing, & Publishin | \$108.06   | \$0.00   | \$108.06    | 06/02/21   | 11920     | ASCUCK | \$0.00  |
| INVOICE 6221MA4 TOTALS:                      |          |           |  | \$325.90   | \$0.00   | \$325.90    |            |           |        | \$0.00  |
| VERDE VALLEY NEWSPAPERS TOTALS:              |          |           |  | \$325.90   | \$0.00   | \$325.90    |            |           |        | \$0.00  |
| VENDOR: 255 - CITY OF COTTONWOOD             |          |           |  |            |          |             |            |           |        | \$0.00  |
| 61621MA2                                     | 06/16/21 | 06/16/21  | 06/16/21                                       |            |          |             |            |           |        |         |
| Inv 4288 Dispatch Fees FD                    |          |           | 1.14.6120 - Dispatch Fees                      | \$533.67   | \$0.00   | \$533.67    | 06/16/21   | 11958     | ASCUCK | \$0.00  |
| INVOICE 61621MA2 TOTALS:                     |          |           |  | \$533.67   | \$0.00   | \$533.67    |            |           |        | \$0.00  |
| CITY OF COTTONWOOD TOTALS:                   |          |           |  | \$533.67   | \$0.00   | \$533.67    |            |           |        | \$0.00  |
| VENDOR: 260 - CYMA SYSTEMS, INC              |          |           |  |            |          |             |            |           |        | \$0.00  |
| 6221MA1                                      | 06/02/21 | 06/02/21  | 06/02/21                                       |            |          |             |            |           |        |         |
| Inv 123510 Consulting Service                |          |           | 1.11.6192 - Software Support Exp - GG          | \$97.50    | \$0.00   | \$97.50     | 06/02/21   | 11921     | ASCUCK | \$0.00  |
| INVOICE 6221MA1 TOTALS:                      |          |           |  | \$97.50    | \$0.00   | \$97.50     |            |           |        | \$0.00  |
| CYMA SYSTEMS, INC TOTALS:                    |          |           |  | \$97.50    | \$0.00   | \$97.50     |            |           |        | \$0.00  |
| VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS |          |           |  |            |          |             |            |           |        | \$0.00  |
| 6921MA9                                      | 06/09/21 | 06/09/21  | 07/04/21                                       |            |          |             |            |           |        |         |
| Inv 1014924 Spring Maintenance May           |          |           | 2.50.6110 - Contract Services                  | \$900.00   | \$0.00   | \$900.00    | 06/09/21   | 11942     | ASCUCK | \$0.00  |
| Inv 1014924 WWTP Maintenance May 20          |          |           | 2.51.6110 - Contract Services                  | \$3,200.00 | \$0.00   | \$3,200.00  | 06/09/21   | 11942     | ASCUCK | \$0.00  |
| Inv 1014924 WWTP Supplies May 2021           |          |           | 2.51.6195 - Operating Supplies - Sewer         | \$182.32   | \$0.00   | \$182.32    | 06/09/21   | 11942     | ASCUCK | \$0.00  |

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                             | Inv.Date | Post.Date                                   | Due.Date |  | Amount     | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance |
|--|----------|---|----------|--|------------|----------|-------------|------------|-----------|--------|---------|
| Description                                |          | Account                                     |          |  |            |          |             |            |           |        |         |
| INVOICE 6921MA9 TOTALS:                    |          |   |          |  | \$4,282.32 | \$0.00   | \$4,282.32  |            |           |        | \$0.00  |
| CONTRACT WASTEWATER OPERATIONS TOTALS:     |          |   |          |  | \$4,282.32 | \$0.00   | \$4,282.32  |            |           |        | \$0.00  |
| VENDOR: 270 - KATHLEEN JARVIS              |          |   |          |  |            |          |             |            |           |        | \$0.00  |
| 6921MA11                                   | 06/09/21 | 06/09/21                                    | 06/16/21 |  |            |          |             |            |           |        |         |
| Reimbursement For Library Supplies         |          | 1.15.6190 - Office Supplies                 |          |  | \$181.70   | \$0.00   | \$181.70    | 06/09/21   | 11943     | ASCUCK | \$0.00  |
| Reimbursement For Library Supplies         |          | 1.15.6250 - Small Tools and Equipment       |          |  | \$177.96   | \$0.00   | \$177.96    | 06/09/21   | 11943     | ASCUCK | \$0.00  |
| INVOICE 6921MA11 TOTALS:                   |          |   |          |  | \$359.66   | \$0.00   | \$359.66    |            |           |        | \$0.00  |
| KATHLEEN JARVIS TOTALS:                    |          |   |          |  | \$359.66   | \$0.00   | \$359.66    |            |           |        | \$0.00  |
| VENDOR: 273 - TAPCO                        |          |   |          |  |            |          |             |            |           |        | \$0.00  |
| 6921MA23                                   | 06/09/21 | 06/09/21                                    | 07/09/21 |  |            |          |             |            |           |        |         |
| Inv I698179 Signs, Water                   |          | 2.50.6232 - Springs Security Exp            |          |  | \$809.82   | \$0.00   | \$809.82    | 06/09/21   | 11944     | ASCUCK | \$0.00  |
| Inv I698179 Signs, HURF                    |          | 3.30.6260 - Street Supplies                 |          |  | \$327.71   | \$0.00   | \$327.71    | 06/09/21   | 11944     | ASCUCK | \$0.00  |
| INVOICE 6921MA23 TOTALS:                   |          |   |          |  | \$1,137.53 | \$0.00   | \$1,137.53  |            |           |        | \$0.00  |
| TAPCO TOTALS:                              |          |   |          |  | \$1,137.53 | \$0.00   | \$1,137.53  |            |           |        | \$0.00  |
| VENDOR: 287 - KS STATE BANK                |          |   |          |  |            |          |             |            |           |        | \$0.00  |
| 6221MA6                                    | 06/02/21 | 06/02/21                                    | 07/02/21 |  |            |          |             |            |           |        |         |
| Acct# 3355641 Payment#2 2018 Ford,         |          | 1.13.7025 - Vehicles, Cap Outlay, Police    |          |  | \$5,295.28 | \$0.00   | \$5,295.28  | 06/02/21   | 11922     | ASCUCK | \$0.00  |
| INVOICE 6221MA6 TOTALS:                    |          |   |          |  | \$5,295.28 | \$0.00   | \$5,295.28  |            |           |        | \$0.00  |
| KS STATE BANK TOTALS:                      |          |   |          |  | \$5,295.28 | \$0.00   | \$5,295.28  |            |           |        | \$0.00  |
| VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS |          |   |          |  |            |          |             |            |           |        | \$0.00  |
| 62421MA16                                  | 06/23/21 | 06/23/21                                    | 07/23/21 |  |            |          |             |            |           |        |         |
| Inv 69564 Tires and Mount C-112 Lab        |          | 7.25.6276 - Wildlands Exp - Contingency     |          |  | \$88.00    | \$0.00   | \$88.00     | 06/24/21   | 11979     | ASCUCK | \$0.00  |
| Inv 69564 Tires and Mount C-112 Par        |          | 7.25.6276 - Wildlands Exp - Contingency     |          |  | \$920.54   | \$0.00   | \$920.54    | 06/24/21   | 11979     | ASCUCK | \$0.00  |
| INVOICE 62421MA16 TOTALS:                  |          |   |          |  | \$1,008.54 | \$0.00   | \$1,008.54  |            |           |        | \$0.00  |
| 63021MA7                                   | 06/30/21 | 06/30/21                                    | 07/30/21 |  |            |          |             |            |           |        |         |
| Inv 69847 Tire Balance/Rotate Labor        |          | 2.50.6220 - Rep and Maint - Vehicles        |          |  | \$22.00    | \$0.00   | \$22.00     | 06/30/21   | 11998     | ASCUCK | \$0.00  |
| Inv 69847 Tire Balance/Rotate Parts        |          | 2.50.6220 - Rep and Maint - Vehicles        |          |  | \$136.55   | \$0.00   | \$136.55    | 06/30/21   | 11998     | ASCUCK | \$0.00  |
| Inv 69947 Tire Balance/Rotate Labor        |          | 7.25.6276 - Wildlands Exp - Contingency     |          |  | \$22.00    | \$0.00   | \$22.00     | 06/30/21   | 11998     | ASCUCK | \$0.00  |
| Inv 69947 Tire Balance/Rotate Parts        |          | 7.25.6276 - Wildlands Exp - Contingency     |          |  | \$100.09   | \$0.00   | \$100.09    | 06/30/21   | 11998     | ASCUCK | \$0.00  |
| INVOICE 63021MA7 TOTALS:                   |          |   |          |  | \$280.64   | \$0.00   | \$280.64    |            |           |        | \$0.00  |
| REESE'S TIRE & AUTOTIRE PROS TOTALS:       |          |   |          |  | \$1,289.18 | \$0.00   | \$1,289.18  |            |           |        | \$0.00  |
| VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES |          |   |          |  |            |          |             |            |           |        | \$0.00  |
| 61621MA10                                  | 06/16/21 | 06/16/21                                    | 07/16/21 |  |            |          |             |            |           |        |         |
| 80001143, Inv 10476 PWALL First Aid        |          | 1.17.6195 - Operating Supplies - Parks      |          |  | \$48.74    | \$0.00   | \$48.74     | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| 80001143, Inv 10476 PWALL First Aid        |          | 1.18.6195 - Operating Supplies - Properties |          |  | \$48.74    | \$0.00   | \$48.74     | 06/16/21   | 11959     | ASCUCK | \$0.00  |

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                       | Inv.Date        | Post.Date                                   | Due.Date        |          |          |             |            |           |        |         |
|--------------------------------------|-----------------|---|-----------------|----------|----------|-------------|------------|-----------|--------|---------|
| Description                          |                 | Account                                     |                 | Amount   | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance |
| 80001143, Inv 10476 PWALL First Aid  |                 | 2.50.6195 - Operating Supplies - Water      |                 | \$48.74  | \$0.00   | \$48.74     | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| 80001143, Inv 10476 PWALL First Aid  |                 | 2.51.6195 - Operating Supplies - Sewer      |                 | \$48.74  | \$0.00   | \$48.74     | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| 80001143, Inv 10476 PWALL First Aid  |                 | 2.52.6195 - Operating Supplies - Trash      |                 | \$48.78  | \$0.00   | \$48.78     | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| 80001143, Inv 10476 PWALL First Aid  |                 | 3.30.6195 - Operating Supplies - HURF       |                 | \$48.74  | \$0.00   | \$48.74     | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| 80001143, Inv 10476 GG First Aid Ki  |                 | 1.11.6195 - Operating Supplies - Gen Gov    |                 | \$94.85  | \$0.00   | \$94.85     | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| 80001143, Inv 10476 LB First Aid Ki  |                 | 1.15.6195 - Operating Supplies - Library    |                 | \$131.22 | \$0.00   | \$131.22    | 06/16/21   | 11959     | ASCUCK | \$0.00  |
| INVOICE 61621MA10 TOTALS:            |                 |   |                 | \$518.55 | \$0.00   | \$518.55    |            |           |        | \$0.00  |
| <b>62421MA13</b>                     | <b>06/23/21</b> | <b>06/23/21</b>                             | <b>07/23/21</b> |          |          |             |            |           |        |         |
| 80001143, Inv 10512 PD First-Aid Ki  |                 | 1.13.6195 - Operating Supplies - Police     |                 | \$53.83  | \$0.00   | \$53.83     | 06/24/21   | 11980     | ASCUCK | \$0.00  |
| INVOICE 62421MA13 TOTALS:            |                 |   |                 | \$53.83  | \$0.00   | \$53.83     |            |           |        | \$0.00  |
| PERSONNEL SAFETY ENTERPRISES TOTALS: |                 |   |                 | \$572.38 | \$0.00   | \$572.38    |            |           |        | \$0.00  |
| VENDOR: 412 - JOHN MCDONALD          |                 |   |                 |          |          |             |            |           |        | \$0.00  |
| <b>62421MA21</b>                     | <b>06/23/21</b> | <b>06/23/21</b>                             | <b>06/23/21</b> |          |          |             |            |           |        |         |
| Reimbursement for Town Hall Supplie  |                 | 1.11.6195 - Operating Supplies - Gen Gov    |                 | \$415.20 | \$0.00   | \$415.20    | 06/24/21   | 11981     | ASCUCK | \$0.00  |
| Reimbursement for Town Hall Supplie  |                 | 1.18.6195 - Operating Supplies - Properties |                 | \$275.04 | \$0.00   | \$275.04    | 06/24/21   | 11981     | ASCUCK | \$0.00  |
| INVOICE 62421MA21 TOTALS:            |                 |   |                 | \$690.24 | \$0.00   | \$690.24    |            |           |        | \$0.00  |
| JOHN MCDONALD TOTALS:                |                 |   |                 | \$690.24 | \$0.00   | \$690.24    |            |           |        | \$0.00  |
| VENDOR: 431 - EXPRESS AUTOMOTIVE     |                 |   |                 |          |          |             |            |           |        | \$0.00  |
| <b>62421MA5</b>                      | <b>06/23/21</b> | <b>06/23/21</b>                             | <b>07/23/21</b> |          |          |             |            |           |        |         |
| Inv33051 A/C Recharge #27 Labor      |                 | 1.13.6220 - Rep and Maint - Vehicles        |                 | \$83.90  | \$0.00   | \$83.90     | 06/24/21   | 11982     | ASCUCK | \$0.00  |
| Inv33051 A/C Recharge #27 Parts      |                 | 1.13.6220 - Rep and Maint - Vehicles        |                 | \$16.05  | \$0.00   | \$16.05     | 06/24/21   | 11982     | ASCUCK | \$0.00  |
| INVOICE 62421MA5 TOTALS:             |                 |   |                 | \$99.95  | \$0.00   | \$99.95     |            |           |        | \$0.00  |
| EXPRESS AUTOMOTIVE TOTALS:           |                 |   |                 | \$99.95  | \$0.00   | \$99.95     |            |           |        | \$0.00  |
| VENDOR: 450 - #1 FOOD STORE          |                 |   |                 |          |          |             |            |           |        | \$0.00  |
| <b>61621MA1</b>                      | <b>06/16/21</b> | <b>06/16/21</b>                             | <b>06/16/21</b> |          |          |             |            |           |        |         |
| Fuel, FD                             |                 | 1.14.6145 - Fuel                            |                 | \$249.92 | \$0.00   | \$249.92    | 06/16/21   | 11960     | ASCUCK | \$0.00  |
| Fuel, PD                             |                 | 1.13.6145 - Fuel                            |                 | \$67.92  | \$0.00   | \$67.92     | 06/16/21   | 11960     | ASCUCK | \$0.00  |
| INVOICE 61621MA1 TOTALS:             |                 |   |                 | \$317.84 | \$0.00   | \$317.84    |            |           |        | \$0.00  |
| #1 FOOD STORE TOTALS:                |                 |   |                 | \$317.84 | \$0.00   | \$317.84    |            |           |        | \$0.00  |
| VENDOR: 502 - DANA KEPNER CO         |                 |   |                 |          |          |             |            |           |        | \$0.00  |
| <b>6221MA15</b>                      | <b>06/02/21</b> | <b>06/02/21</b>                             | <b>07/02/21</b> |          |          |             |            |           |        |         |
| 5124, Inv 9026175 Sewer PVC          |                 | 2.51.6230 - Rep and Maint - Infrastructure  |                 | \$149.23 | \$0.00   | \$149.23    | 06/02/21   | 11923     | ASCUCK | \$0.00  |
| INVOICE 6221MA15 TOTALS:             |                 |   |                 | \$149.23 | \$0.00   | \$149.23    |            |           |        | \$0.00  |
| <b>61621MA6</b>                      | <b>06/16/21</b> | <b>06/16/21</b>                             | <b>07/16/21</b> |          |          |             |            |           |        |         |
| 5124, Inv 9026380 Brass Saddle       |                 | 2.50.6225 - Rep and Maint - Equipment       |                 | \$75.14  | \$0.00   | \$75.14     | 06/16/21   | 11961     | ASCUCK | \$0.00  |
| INVOICE 61621MA6 TOTALS:             |                 |   |                 | \$75.14  | \$0.00   | \$75.14     |            |           |        | \$0.00  |

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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| Invoice Number                          | Inv.Date | Post.Date | Due.Date                                |  | Amount      | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance |
|---|----------|-----------|---|--|-------------|----------|-------------|------------|-----------|--------|---------|
| Description                             |          |           | Account                                 |  |             |          |             |            |           |        |         |
| DANA KEPNER CO TOTALS:                  |          |           |   |  | \$224.37    | \$0.00   | \$224.37    |            |           |        | \$0.00  |
| VENDOR: 513 - HANSON AGGREGATES LLC     |          |           |   |  |             |          |             |            |           |        | \$0.00  |
| 61621MA11                               | 06/16/21 | 06/16/21  | 07/16/21                                |  |             |          |             |            |           |        |         |
| Inv 1136833 Mag ABC                     |          |           | 3.30.6260 - Street Supplies             |  | \$309.41    | \$0.00   | \$309.41    | 06/16/21   | 11962     | ASCUCK | \$0.00  |
| INVOICE 61621MA11 TOTALS:               |          |           |   |  | \$309.41    | \$0.00   | \$309.41    |            |           |        | \$0.00  |
| HANSON AGGREGATES LLC TOTALS:           |          |           |   |  | \$309.41    | \$0.00   | \$309.41    |            |           |        | \$0.00  |
| VENDOR: 548 - NILES RADIO COMMUNICATION |          |           |   |  |             |          |             |            |           |        | \$0.00  |
| 61621MA3                                | 06/16/21 | 06/16/21  | 07/16/21                                |  |             |          |             |            |           |        |         |
| Inv 147580 Link Jerome to Clarkdale     |          |           | 1.13.6225 - Rep and Maint - Equipment   |  | \$1,359.99  | \$0.00   | \$1,359.99  | 06/16/21   | 11963     | ASCUCK | \$0.00  |
| Inv 147580 Link Jerome to Clarkdale     |          |           | 1.13.6225 - Rep and Maint - Equipment   |  | \$13,095.40 | \$0.00   | \$13,095.40 | 06/16/21   | 11963     | ASCUCK | \$0.00  |
| INVOICE 61621MA3 TOTALS:                |          |           |   |  | \$14,455.39 | \$0.00   | \$14,455.39 |            |           |        | \$0.00  |
| 62421MA2                                | 06/23/21 | 06/23/21  | 07/23/21                                |  |             |          |             |            |           |        |         |
| Inv 147603 PD Radio Interface           |          |           | 1.13.6225 - Rep and Maint - Equipment   |  | \$3,649.91  | \$0.00   | \$3,649.91  | 06/24/21   | 11983     | ASCUCK | \$0.00  |
| Inv 147642 E-111 Radio Antenna          |          |           | 7.25.6276 - Wildlands Exp - Contingency |  | \$82.97     | \$0.00   | \$82.97     | 06/24/21   | 11983     | ASCUCK | \$0.00  |
| INVOICE 62421MA2 TOTALS:                |          |           |   |  | \$3,732.88  | \$0.00   | \$3,732.88  |            |           |        | \$0.00  |
| NILES RADIO COMMUNICATION TOTALS:       |          |           |   |  | \$18,188.27 | \$0.00   | \$18,188.27 |            |           |        | \$0.00  |
| VENDOR: 549 - IKE'S LOCK & KEY          |          |           |   |  |             |          |             |            |           |        | \$0.00  |
| 62421MA4                                | 06/23/21 | 06/23/21  | 06/23/21                                |  |             |          |             |            |           |        |         |
| Inv 188302 Re-key of Property           |          |           | 1.13.6250 - Small Tools and Equipment   |  | \$119.00    | \$0.00   | \$119.00    | 06/24/21   | 11984     | ASCUCK | \$0.00  |
| INVOICE 62421MA4 TOTALS:                |          |           |   |  | \$119.00    | \$0.00   | \$119.00    |            |           |        | \$0.00  |
| IKE'S LOCK & KEY TOTALS:                |          |           |   |  | \$119.00    | \$0.00   | \$119.00    |            |           |        | \$0.00  |
| VENDOR: 616 - BRANDI M. SUDA            |          |           |   |  |             |          |             |            |           |        | \$0.00  |
| 62421MA25                               | 06/24/21 | 06/24/21  | 07/24/21                                |  |             |          |             |            |           |        |         |
| Inv 110 FY19 Audit Assistance           |          |           | 1.11.6101 - Accounting and Auditing     |  | \$1,890.00  | \$0.00   | \$1,890.00  | 06/24/21   | 11989     | ASCUCK | \$0.00  |
| INVOICE 62421MA25 TOTALS:               |          |           |   |  | \$1,890.00  | \$0.00   | \$1,890.00  |            |           |        | \$0.00  |
| BRANDI M. SUDA TOTALS:                  |          |           |   |  | \$1,890.00  | \$0.00   | \$1,890.00  |            |           |        | \$0.00  |
| VENDOR: 656 - ADEQ                      |          |           |   |  |             |          |             |            |           |        | \$0.00  |
| 6921MA13                                | 06/09/21 | 06/09/21  | 07/09/21                                |  |             |          |             |            |           |        |         |
| B2022255, Inv 344545X Water Quality     |          |           | 2.50.6135 - Permit Fee Exp - Water      |  | \$1,000.00  | \$0.00   | \$1,000.00  | 06/09/21   | 11945     | ASCUCK | \$0.00  |
| INVOICE 6921MA13 TOTALS:                |          |           |   |  | \$1,000.00  | \$0.00   | \$1,000.00  |            |           |        | \$0.00  |
| ADEQ TOTALS:                            |          |           |   |  | \$1,000.00  | \$0.00   | \$1,000.00  |            |           |        | \$0.00  |
| VENDOR: 685 - SALTUS TECHNOLOGIES, LLC  |          |           |   |  |             |          |             |            |           |        | \$0.00  |
| 6921MA16                                | 06/09/21 | 06/09/21  | 06/29/21                                |  |             |          |             |            |           |        |         |

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number                      | Inv.Date        | Post.Date                               | Due.Date        |             |          |             |            |           |        |         |
|-------------------------------------|-----------------|---|-----------------|-------------|----------|-------------|------------|-----------|--------|---------|
| Description                         |                 | Account                                 |                 | Amount      | Discount | Amount Paid | Check Date | Check No. | Bank   | Balance |
| Inv 2105-05 4" High Thermal Paper   |                 | 3.35.6195 - Operating Supplies          |                 | \$1,126.00  | \$0.00   | \$1,126.00  | 06/09/21   | 11946     | ASCUCK | \$0.00  |
| Inv 2105-49 Custom Development      |                 | 3.35.6195 - Operating Supplies          |                 | \$1,500.00  | \$0.00   | \$1,500.00  | 06/09/21   | 11946     | ASCUCK | \$0.00  |
| INVOICE 6921MA16 TOTALS:            |                 |   |                 | \$2,626.00  | \$0.00   | \$2,626.00  |            |           |        | \$0.00  |
| <b>61621MA4</b>                     | <b>06/16/21</b> | <b>06/16/21</b>                         | <b>07/06/21</b> |             |          |             |            |           |        |         |
| Inv 2105-61 digiTICKET Annual Maint |                 | 1.13.6192 - Software Service & Support  |                 | \$1,163.25  | \$0.00   | \$1,163.25  | 06/16/21   | 11964     | ASCUCK | \$0.00  |
| INVOICE 61621MA4 TOTALS:            |                 |   |                 | \$1,163.25  | \$0.00   | \$1,163.25  |            |           |        | \$0.00  |
| SALTUS TECHNOLOGIES, LLC TOTALS:    |                 |   |                 | \$3,789.25  | \$0.00   | \$3,789.25  |            |           |        | \$0.00  |
| VENDOR: 704 - MINGUS ELECTRIC       |                 |   |                 |             |          |             |            |           |        | \$0.00  |
| <b>63021MA3</b>                     | <b>06/30/21</b> | <b>06/30/21</b>                         | <b>07/30/21</b> |             |          |             |            |           |        |         |
| Inv 1354 PD Bathroom Electrical Yav |                 | 6.70.6185 - Misc Exp - Cap Grants       |                 | \$1,600.00  | \$0.00   | \$1,600.00  | 06/30/21   | 11999     | ASCUCK | \$0.00  |
| Inv 1354 PD Bathroom Electrical Yav |                 | 6.70.6185 - Misc Exp - Cap Grants       |                 | \$2,061.24  | \$0.00   | \$2,061.24  | 06/30/21   | 11999     | ASCUCK | \$0.00  |
| INVOICE 63021MA3 TOTALS:            |                 |   |                 | \$3,661.24  | \$0.00   | \$3,661.24  |            |           |        | \$0.00  |
| MINGUS ELECTRIC TOTALS:             |                 |   |                 | \$3,661.24  | \$0.00   | \$3,661.24  |            |           |        | \$0.00  |
| VENDOR: 725 - DIESEL DIRECT WEST    |                 |   |                 |             |          |             |            |           |        | \$0.00  |
| <b>6921MA8</b>                      | <b>06/09/21</b> | <b>06/09/21</b>                         | <b>06/24/21</b> |             |          |             |            |           |        |         |
| 18583, Inv 84053716 Fuel, Water     |                 | 2.50.6145 - Fuel                        |                 | \$20.20     | \$0.00   | \$20.20     | 06/09/21   | 11947     | ASCUCK | \$0.00  |
| 18583, Inv 84053716 Fuel, Sewer     |                 | 2.51.6145 - Fuel                        |                 | \$20.20     | \$0.00   | \$20.20     | 06/09/21   | 11947     | ASCUCK | \$0.00  |
| 18583, Inv 84053716 Fuel, Trash     |                 | 2.52.6145 - Fuel                        |                 | \$161.69    | \$0.00   | \$161.69    | 06/09/21   | 11947     | ASCUCK | \$0.00  |
| INVOICE 6921MA8 TOTALS:             |                 |   |                 | \$202.09    | \$0.00   | \$202.09    |            |           |        | \$0.00  |
| <b>62421MA10</b>                    | <b>06/23/21</b> | <b>06/23/21</b>                         | <b>07/08/21</b> |             |          |             |            |           |        |         |
| 18583, Inv 84076985 Fuel, Water     |                 | 2.50.6145 - Fuel                        |                 | \$24.33     | \$0.00   | \$24.33     | 06/24/21   | 11985     | ASCUCK | \$0.00  |
| 18583, Inv 84076985 Fuel, Sewer     |                 | 2.51.6145 - Fuel                        |                 | \$24.33     | \$0.00   | \$24.33     | 06/24/21   | 11985     | ASCUCK | \$0.00  |
| 18583, Inv 84076985 Fuel, Trash     |                 | 2.52.6145 - Fuel                        |                 | \$194.70    | \$0.00   | \$194.70    | 06/24/21   | 11985     | ASCUCK | \$0.00  |
| INVOICE 62421MA10 TOTALS:           |                 |   |                 | \$243.36    | \$0.00   | \$243.36    |            |           |        | \$0.00  |
| DIESEL DIRECT WEST TOTALS:          |                 |   |                 | \$445.45    | \$0.00   | \$445.45    |            |           |        | \$0.00  |
| VENDOR: 735 - FOUR-D LLC            |                 |   |                 |             |          |             |            |           |        | \$0.00  |
| <b>6221MA10</b>                     | <b>06/02/21</b> | <b>06/02/21</b>                         | <b>07/02/21</b> |             |          |             |            |           |        |         |
| Inv 802 IT Work Completed May 2021  |                 | 1.11.6193 - Computer Hardware & Service |                 | \$150.00    | \$0.00   | \$150.00    | 06/02/21   | 11924     | ASCUCK | \$0.00  |
| INVOICE 6221MA10 TOTALS:            |                 |   |                 | \$150.00    | \$0.00   | \$150.00    |            |           |        | \$0.00  |
| FOUR-D LLC TOTALS:                  |                 |   |                 | \$150.00    | \$0.00   | \$150.00    |            |           |        | \$0.00  |
| VENDOR: 747 - TOWN OF JEROME PR     |                 |   |                 |             |          |             |            |           |        | \$0.00  |
| <b>6221MA11</b>                     | <b>06/02/21</b> | <b>06/02/21</b>                         | <b>06/02/21</b> |             |          |             |            |           |        |         |
| Monthly Payroll Transfer            |                 | 1.10.2999 - Suspense Account            |                 | \$90,000.00 | \$0.00   | \$90,000.00 | 06/02/21   | 11925     | ASCUCK | \$0.00  |
| INVOICE 6221MA11 TOTALS:            |                 |   |                 | \$90,000.00 | \$0.00   | \$90,000.00 |            |           |        | \$0.00  |
| TOWN OF JEROME PR TOTALS:           |                 |   |                 | \$90,000.00 | \$0.00   | \$90,000.00 |            |           |        | \$0.00  |

Town of Jerome

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|--|----------|---------------------------------|----------|-------------|--------|-------------|-------------|------------|-----------|--------|---------|
| Description                                  |          | Account                         |          |             |        |             |             |            |           |        |         |
| VENDOR: 748 - SIMS MACKIN, LTD               |          |                                 |          |             |        |             |             |            |           |        | \$0.00  |
| 61621MA14                                    | 06/16/21 | 06/16/21                        | 07/16/21 |             |        |             |             |            |           |        |         |
| Inv 31439 Legal, GG                          |          | 1.11.6170 - Legal Exp - Gen Gov |          | \$1,170.00  | \$0.00 | \$1,170.00  | 06/16/21    | 11965      | ASCUCK    | \$0.00 |         |
| Inv 31439 Legal, PZ                          |          | 1.16.6170 - Legal Exp - P&Z     |          | \$1,033.50  | \$0.00 | \$1,033.50  | 06/16/21    | 11965      | ASCUCK    | \$0.00 |         |
| Inv 31439 Legal, Water                       |          | 2.50.6170 - Legal Exp - Water   |          | \$312.00    | \$0.00 | \$312.00    | 06/16/21    | 11965      | ASCUCK    | \$0.00 |         |
| INVOICE 61621MA14 TOTALS:                    |          |                                 |          | \$2,515.50  | \$0.00 | \$2,515.50  |             |            |           | \$0.00 |         |
| SIMS MACKIN, LTD TOTALS:                     |          |                                 |          | \$2,515.50  | \$0.00 | \$2,515.50  |             |            |           | \$0.00 |         |
| VENDOR: 754 - ARIZONA BUG COMPANY            |          |                                 |          |             |        |             |             |            |           |        | \$0.00  |
| 6221MA12                                     | 06/02/21 | 06/02/21                        | 07/02/21 |             |        |             |             |            |           |        |         |
| Inv 170937 Pest Control, 10101 prop          |          | 1.18.6110 - Contract Services   |          | \$50.00     | \$0.00 | \$50.00     | 06/02/21    | 11926      | ASCUCK    | \$0.00 |         |
| INVOICE 6221MA12 TOTALS:                     |          |                                 |          | \$50.00     | \$0.00 | \$50.00     |             |            |           | \$0.00 |         |
| 62421MA19                                    | 06/23/21 | 06/23/21                        | 07/23/21 |             |        |             |             |            |           |        |         |
| Inv 171844 Pest Control, 10101 prop          |          | 1.18.6110 - Contract Services   |          | \$50.00     | \$0.00 | \$50.00     | 06/24/21    | 11986      | ASCUCK    | \$0.00 |         |
| INVOICE 62421MA19 TOTALS:                    |          |                                 |          | \$50.00     | \$0.00 | \$50.00     |             |            |           | \$0.00 |         |
| ARIZONA BUG COMPANY TOTALS:                  |          |                                 |          | \$100.00    | \$0.00 | \$100.00    |             |            |           | \$0.00 |         |
| VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&C |          |                                 |          |             |        |             |             |            |           |        | \$0.00  |
| 61621MA8                                     | 06/16/21 | 06/16/21                        | 06/16/21 |             |        |             |             |            |           |        |         |
| 40001406 - 06032021 Insurance GG             |          | 1.11.6155 - Insurance           |          | \$7,200.24  | \$0.00 | \$7,200.24  | 06/16/21    | 11966      | ASCUCK    | \$0.00 |         |
| 40001406 - 06032021 Insurance Water          |          | 2.50.6155 - Insurance           |          | \$2,842.20  | \$0.00 | \$2,842.20  | 06/16/21    | 11966      | ASCUCK    | \$0.00 |         |
| 40001406 - 06032021 Insurance Sewer          |          | 2.51.6155 - Insurance           |          | \$3,221.16  | \$0.00 | \$3,221.16  | 06/16/21    | 11966      | ASCUCK    | \$0.00 |         |
| 40001406 - 06032021 Insurance Trash          |          | 2.52.6155 - Insurance           |          | \$3,789.60  | \$0.00 | \$3,789.60  | 06/16/21    | 11966      | ASCUCK    | \$0.00 |         |
| 40001406 - 06032021 Insurance HURF           |          | 3.30.6155 - Insurance           |          | \$1,894.80  | \$0.00 | \$1,894.80  | 06/16/21    | 11966      | ASCUCK    | \$0.00 |         |
| INVOICE 61621MA8 TOTALS:                     |          |                                 |          | \$18,948.00 | \$0.00 | \$18,948.00 |             |            |           | \$0.00 |         |
| AZ MUNICIPAL RISK RET POOL P&C TOTALS:       |          |                                 |          | \$18,948.00 | \$0.00 | \$18,948.00 |             |            |           | \$0.00 |         |
| VENDOR: 793 - TOWN OF JEROME - UTILITIES     |          |                                 |          |             |        |             |             |            |           |        | \$0.00  |
| 6221MA9                                      | 06/02/21 | 06/02/21                        | 07/02/21 |             |        |             |             |            |           |        |         |
| 7002-01 Civic Center                         |          | 1.18.6285 - Utilities           |          | \$216.90    | \$0.00 | \$216.90    | 06/02/21    | 11927      | ASCUCK    | \$0.00 |         |
| 7015-01 Fire Station                         |          | 1.18.6285 - Utilities           |          | \$137.56    | \$0.00 | \$137.56    | 06/02/21    | 11927      | ASCUCK    | \$0.00 |         |
| 7031-01 Library                              |          | 1.18.6285 - Utilities           |          | \$137.56    | \$0.00 | \$137.56    | 06/02/21    | 11927      | ASCUCK    | \$0.00 |         |
| 7054-01 Police Station                       |          | 1.18.6285 - Utilities           |          | \$177.32    | \$0.00 | \$177.32    | 06/02/21    | 11927      | ASCUCK    | \$0.00 |         |
| 7060-01 Town Yard                            |          | 1.18.6285 - Utilities           |          | \$137.56    | \$0.00 | \$137.56    | 06/02/21    | 11927      | ASCUCK    | \$0.00 |         |
| INVOICE 6221MA9 TOTALS:                      |          |                                 |          | \$806.90    | \$0.00 | \$806.90    |             |            |           | \$0.00 |         |
| TOWN OF JEROME - UTILITIES TOTALS:           |          |                                 |          | \$806.90    | \$0.00 | \$806.90    |             |            |           | \$0.00 |         |
| VENDOR: 806 - PRESCOTT LAW GROUP, PLC        |          |                                 |          |             |        |             |             |            |           |        | \$0.00  |
| 61621MA5                                     | 06/16/21 | 06/16/21                        | 07/16/21 |             |        |             |             |            |           |        |         |
| 2011-00019 Inv 4257 Legal, PD                |          | 1.13.6172 - Prosecutor Exp      |          | \$2,002.00  | \$0.00 | \$2,002.00  | 06/16/21    | 11967      | ASCUCK    | \$0.00 |         |

Town of Jerome

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|---|----------|---------------------------------------|----------|-------------|-------------|-------------|-------------|------------|-----------|--------|---------|
| Description                               |          | Account                               |          |             |             |             |             |            |           |        |         |
| INVOICE 61621MA5 TOTALS:                  |          |                                       |          |             | \$2,002.00  | \$0.00      | \$2,002.00  |            |           |        | \$0.00  |
| PRESCOTT LAW GROUP, PLC TOTALS:           |          |                                       |          |             | \$2,002.00  | \$0.00      | \$2,002.00  |            |           |        | \$0.00  |
| VENDOR: 866 - DEERE CREDIT, INC.          |          |                                       |          |             |             |             |             |            |           |        | \$0.00  |
| 6221MA7                                   | 06/02/21 | 06/02/21                              | 07/02/21 |             |             |             |             |            |           |        |         |
| 510001614248 JD 210L, Parks               |          | 1.17.8040 - Lease Payments            |          | \$21.68     | \$0.00      | \$21.68     | 06/02/21    | 11928      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, Prop                |          | 1.18.8040 - Lease Payments            |          | \$21.68     | \$0.00      | \$21.68     | 06/02/21    | 11928      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, Water               |          | 2.50.8040 - Lease Payments            |          | \$75.88     | \$0.00      | \$75.88     | 06/02/21    | 11928      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, Sewer               |          | 2.51.8040 - Lease Payments            |          | \$75.88     | \$0.00      | \$75.88     | 06/02/21    | 11928      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, HURF                |          | 3.30.8040 - Lease Payments            |          | \$21.69     | \$0.00      | \$21.69     | 06/02/21    | 11928      | ASCUCK    | \$0.00 |         |
| INVOICE 6221MA7 TOTALS:                   |          |                                       |          |             | \$216.81    | \$0.00      | \$216.81    |            |           |        | \$0.00  |
| 63021MA11                                 | 06/30/21 | 06/30/21                              | 07/30/21 |             |             |             |             |            |           |        |         |
| 510001614248 JD 210L, Parks               |          | 1.17.8040 - Lease Payments            |          | \$21.68     | \$0.00      | \$21.68     | 06/30/21    | 12000      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, Prop                |          | 1.18.8040 - Lease Payments            |          | \$21.68     | \$0.00      | \$21.68     | 06/30/21    | 12000      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, Water               |          | 2.50.8040 - Lease Payments            |          | \$75.88     | \$0.00      | \$75.88     | 06/30/21    | 12000      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, Sewer               |          | 2.51.8040 - Lease Payments            |          | \$75.88     | \$0.00      | \$75.88     | 06/30/21    | 12000      | ASCUCK    | \$0.00 |         |
| 510001614248 JD 210L, HURF                |          | 3.30.8040 - Lease Payments            |          | \$21.69     | \$0.00      | \$21.69     | 06/30/21    | 12000      | ASCUCK    | \$0.00 |         |
| INVOICE 63021MA11 TOTALS:                 |          |                                       |          |             | \$216.81    | \$0.00      | \$216.81    |            |           |        | \$0.00  |
| DEERE CREDIT, INC. TOTALS:                |          |                                       |          |             | \$433.62    | \$0.00      | \$433.62    |            |           |        | \$0.00  |
| VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC |          |                                       |          |             |             |             |             |            |           |        | \$0.00  |
| 62421MA15                                 | 06/23/21 | 06/23/21                              | 07/23/21 |             |             |             |             |            |           |        |         |
| Inv 6102 Monthly Monitoring               |          | 1.18.6215 - R&M Building - Properties |          | \$96.00     | \$0.00      | \$96.00     | 06/24/21    | 11987      | ASCUCK    | \$0.00 |         |
| INVOICE 62421MA15 TOTALS:                 |          |                                       |          |             | \$96.00     | \$0.00      | \$96.00     |            |           |        | \$0.00  |
| LIFE & PROPERTY SAFETY, LLC TOTALS:       |          |                                       |          |             | \$96.00     | \$0.00      | \$96.00     |            |           |        | \$0.00  |
| VENDOR: 952 - KAIROS HEALTH ARIZONA, INC. |          |                                       |          |             |             |             |             |            |           |        | \$0.00  |
| 6921MA10                                  | 06/09/21 | 06/09/21                              | 07/09/21 |             |             |             |             |            |           |        |         |
| Health Insurance - June 2021              |          | 1.10.2406 - Health Insurance          |          | \$16,956.53 | \$0.00      | \$16,956.53 | 06/09/21    | 11948      | ASCUCK    | \$0.00 |         |
| INVOICE 6921MA10 TOTALS:                  |          |                                       |          |             | \$16,956.53 | \$0.00      | \$16,956.53 |            |           |        | \$0.00  |
| KAIROS HEALTH ARIZONA, INC. TOTALS:       |          |                                       |          |             | \$16,956.53 | \$0.00      | \$16,956.53 |            |           |        | \$0.00  |
| VENDOR: 968 - PATRIOT DISPOSAL, INC.      |          |                                       |          |             |             |             |             |            |           |        | \$0.00  |
| 6921MA7                                   | 06/09/21 | 06/09/21                              | 07/09/21 |             |             |             |             |            |           |        |         |
| 0040, Ticket 241151                       |          | 2.52.6165 - Landfill Tipping Fees     |          | \$439.60    | \$0.00      | \$439.60    | 06/09/21    | 11949      | ASCUCK    | \$0.00 |         |
| 0040, Ticket 241632                       |          | 2.52.6165 - Landfill Tipping Fees     |          | \$463.20    | \$0.00      | \$463.20    | 06/09/21    | 11949      | ASCUCK    | \$0.00 |         |
| 0040, Ticket 242148                       |          | 2.52.6165 - Landfill Tipping Fees     |          | \$416.00    | \$0.00      | \$416.00    | 06/09/21    | 11949      | ASCUCK    | \$0.00 |         |
| 0040, Ticket 242546                       |          | 2.52.6165 - Landfill Tipping Fees     |          | \$436.40    | \$0.00      | \$436.40    | 06/09/21    | 11949      | ASCUCK    | \$0.00 |         |
| INVOICE 6921MA7 TOTALS:                   |          |                                       |          |             | \$1,755.20  | \$0.00      | \$1,755.20  |            |           |        | \$0.00  |
| PATRIOT DISPOSAL, INC. TOTALS:            |          |                                       |          |             | \$1,755.20  | \$0.00      | \$1,755.20  |            |           |        | \$0.00  |



Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number  | Inv.Date        | Post.Date                         | Due.Date        |  | Amount            | Discount      | Amount Paid       | Check Date | Check No. | Bank   | Balance       |
|---|-----------------|-----------------------------------|-----------------|--|-------------------|---------------|-------------------|------------|-----------|--------|---------------|
| Description   |                 | Account                           |                 |  |                   |               |                   |            |           |        |               |
| <b>VENDOR: 974 - PURSELL LAW FIRM, PLLC</b>               |                 |                                   |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6221MA5</b>  | <b>06/02/21</b> | <b>06/02/21</b>                   | <b>07/02/21</b> |  |                   |               |                   |            |           |        |               |
| TR 2020000025, Legal CT                                   |                 | 1.12.6110 - Contract Services     |                 |  | \$550.00          | \$0.00        | \$550.00          | 06/02/21   | 11929     | ASCUCK | \$0.00        |
| TR 2020000022, Legal CT                                   |                 | 1.12.6110 - Contract Services     |                 |  | \$550.00          | \$0.00        | \$550.00          | 06/02/21   | 11929     | ASCUCK | \$0.00        |
| <b>INVOICE 6221MA5 TOTALS:</b>                            |                 |                                   |                 |  | <b>\$1,100.00</b> | <b>\$0.00</b> | <b>\$1,100.00</b> |            |           |        | <b>\$0.00</b> |
| <b>PURSELL LAW FIRM, PLLC TOTALS:</b>                     |                 |                                   |                 |  | <b>\$1,100.00</b> | <b>\$0.00</b> | <b>\$1,100.00</b> |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: ONETIM - BARBARA FLADELAND</b>                 |                 |                                   |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA14</b>   | <b>06/09/21</b> | <b>06/09/21</b>                   | <b>07/09/21</b> |  |                   |               |                   |            |           |        |               |
| Refund Portion of Citation #P18181                        |                 | 1.10.4065 - Police Services       |                 |  | \$76.50           | \$0.00        | \$76.50           | 06/09/21   | 11950     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA14 TOTALS:</b>                           |                 |                                   |                 |  | <b>\$76.50</b>    | <b>\$0.00</b> | <b>\$76.50</b>    |            |           |        | <b>\$0.00</b> |
| <b>BARBARA FLADELAND TOTALS:</b>                          |                 |                                   |                 |  | <b>\$76.50</b>    | <b>\$0.00</b> | <b>\$76.50</b>    |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: ONETIM - BRADLEY GEMMILL</b>                   |                 |                                   |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA21</b>   | <b>06/09/21</b> | <b>06/09/21</b>                   | <b>07/09/21</b> |  |                   |               |                   |            |           |        |               |
| Refund of LMP For Acct 6016-05                            |                 | 2.00.2600 - Customer Deposits     |                 |  | \$79.45           | \$0.00        | \$79.45           | 06/09/21   | 11952     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA21 TOTALS:</b>                           |                 |                                   |                 |  | <b>\$79.45</b>    | <b>\$0.00</b> | <b>\$79.45</b>    |            |           |        | <b>\$0.00</b> |
| <b>BRADLEY GEMMILL TOTALS:</b>                            |                 |                                   |                 |  | <b>\$79.45</b>    | <b>\$0.00</b> | <b>\$79.45</b>    |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: ONETIM - MELISSA WOODS</b>                     |                 |                                   |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>6921MA20</b>   | <b>06/09/21</b> | <b>06/09/21</b>                   | <b>07/09/21</b> |  |                   |               |                   |            |           |        |               |
| LMP Refund For Acct 2131-05                               |                 | 2.00.2600 - Customer Deposits     |                 |  | \$58.50           | \$0.00        | \$58.50           | 06/09/21   | 11951     | ASCUCK | \$0.00        |
| <b>INVOICE 6921MA20 TOTALS:</b>                           |                 |                                   |                 |  | <b>\$58.50</b>    | <b>\$0.00</b> | <b>\$58.50</b>    |            |           |        | <b>\$0.00</b> |
| <b>MELISSA WOODS TOTALS:</b>                              |                 |                                   |                 |  | <b>\$58.50</b>    | <b>\$0.00</b> | <b>\$58.50</b>    |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: ONETIM - PALACE MARBLE &amp; GRANITE, INC.</b> |                 |                                   |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>63021MA4</b>   | <b>06/30/21</b> | <b>06/30/21</b>                   | <b>07/30/21</b> |  |                   |               |                   |            |           |        |               |
| Inv 3943 PD Bathroom Yav Apache Gra                       |                 | 6.70.6185 - Misc Exp - Cap Grants |                 |  | \$884.14          | \$0.00        | \$884.14          | 06/30/21   | 12001     | ASCUCK | \$0.00        |
| <b>INVOICE 63021MA4 TOTALS:</b>                           |                 |                                   |                 |  | <b>\$884.14</b>   | <b>\$0.00</b> | <b>\$884.14</b>   |            |           |        | <b>\$0.00</b> |
| <b>PALACE MARBLE &amp; GRANITE, INC. TOTALS:</b>          |                 |                                   |                 |  | <b>\$884.14</b>   | <b>\$0.00</b> | <b>\$884.14</b>   |            |           |        | <b>\$0.00</b> |
| <b>VENDOR: ONETIM - PRESCOTT PUBLIC LIBRARY</b>           |                 |                                   |                 |  |                   |               |                   |            |           |        | <b>\$0.00</b> |
| <b>62421MA17</b>  | <b>06/23/21</b> | <b>06/23/21</b>                   | <b>07/23/21</b> |  |                   |               |                   |            |           |        |               |
| Reimbursement For Lost Items                              |                 | 1.15.6185 - Miscellaneous         |                 |  | \$96.98           | \$0.00        | \$96.98           | 06/24/21   | 11988     | ASCUCK | \$0.00        |
| <b>INVOICE 62421MA17 TOTALS:</b>                          |                 |                                   |                 |  | <b>\$96.98</b>    | <b>\$0.00</b> | <b>\$96.98</b>    |            |           |        | <b>\$0.00</b> |
| <b>PRESCOTT PUBLIC LIBRARY TOTALS:</b>                    |                 |                                   |                 |  | <b>\$96.98</b>    | <b>\$0.00</b> | <b>\$96.98</b>    |            |           |        | <b>\$0.00</b> |

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 6/1/2021 to 6/30/2021

| Invoice Number | Inv.Date | Post.Date | Due.Date |              |          |              |            |           |      |          |
|----------------|----------|-----------|----------|--------------|----------|--------------|------------|-----------|------|----------|
| Description    |          | Account   |          | Amount       | Discount | Amount Paid  | Check Date | Check No. | Bank | Balance  |
| LEDGER TOTALS: |          |           |          | \$232,224.37 | \$0.00   | \$232,224.37 |            |           |      | \$460.07 |

\*V - Denotes Voided Check Entries

For the meeting of July 13, 2021

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month have included:

- Completed the budget process, including legal notices and postings. The final budget was adopted on June 29, and the tax levy is scheduled for approval at this meeting.
- Completed and submitted our application for American Rescue Funds and received this year's allocation of \$ 75,980.48. We will receive the same amount in FY23.
  - *Note: This is above and beyond the CARES funding that will reimburse past COVID expenditures. We still have not heard about our application for that reimbursement and to what extent those expenses will be reimbursed. Once we know, we will be submitting a second application for the subsequent period.*
- Created resolution and ordinance (on this agenda) to move fees out of Town Code and Subdivision Code and place them into a unified fee schedule that will make it simpler to locate various fees and facilitate future changes.
- With Mayor Dillenberg, attended the June 3 meeting of Yavapai County Mayors, Managers, Supervisors and Tribes.
- Resumed our monthly staff meetings and conducted the first on June 24.
- Continued attendance at various webinars and virtual meetings with local officials and others.
- Hired Scott Kolu as shuttle driver on weekends and Wednesdays.
- Spoke with John Litteer at ADOT regarding public restroom project that was started years ago by ADOT and abandoned. Received copies of the plans and IGA for that.
- Continued maintenance of Town of Jerome website and Facebook page. Created new page on website with information and resources related to wildfires and fire mitigation.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including public records requests, Planning and Zoning issues, personnel matters and more.

**\*\* CONGRATULATIONS TO \*\***

**Police Officer Kerry Lee**, who completed **8 years of full-time service** as of July 1.

Following are a water flows report and an accounting of sales tax revenues through May. As always, please feel free to contact me with any questions or concerns.

*Candace*

TOWN OF JEROME, AZ  
CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

|                  | <b>FY2021 BUDGET</b> | <b>FY2021 actual</b> | <b>Budget +/-</b> | <b>FY2020 actual</b> | <b>Compared to prior year +/-</b> |
|------------------|----------------------|----------------------|-------------------|----------------------|-----------------------------------|
| July             | 60,300               | 84,065               | 23,765            | 88,280               | (4,215)                           |
| August           | 63,200               | 81,343               | 18,143            | 94,652               | (13,309)                          |
| September        | 57,100               | 77,127               | 20,027            | 77,333               | (206)                             |
| October          | 76,500               | 89,557               | 13,057            | 94,743               | (5,186)                           |
| November         | 86,300               | 107,091              | 20,791            | 106,938              | 153                               |
| December         | 65,500               | 102,005              | 36,505            | 103,563              | (1,558)                           |
| January          | 69,200               | 72,290               | 3,090             | 82,098               | (9,808)                           |
| February         | 50,800               | 74,062               | 23,262            | 72,541               | 1,521                             |
| March            | 60,000               | 97,302               | 37,302            | 84,006               | 13,296                            |
| April            | 94,700               | 133,377              | 38,677            | 61,358               | 72,019                            |
| May              | 96,400               | 133,613              | 37,213            | 17,842               | 115,771                           |
| June             | 70,000               |                      |                   | 56,019               |                                   |
| <b>Total YTD</b> | <b>850,000</b>       | <b>1,051,832</b>     | <b>271,832</b>    | <b>939,373</b>       | <b>168,478</b>                    |

# **TOWN OF JEROME, AZ**

## Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues

FY2021 vs FY2020

|                  | RESTAURANTS/BARS (Bus Class 11) |                |               | ACCOMMODATION (Bus Class 44/144/325/344) |                |               | RETAIL (Bus Class 17) |                |               |
|------------------|---------------------------------|----------------|---------------|--|----------------|---------------|-----------------------|----------------|---------------|
|                  | FY2021 actual                   | FY2020 actual  | +/-           | FY2021 actual                            | FY2020 actual  | +/-           | FY2021 actual         | FY2020 actual  | +/-           |
| July             | 30,997                          | 39,559         | (8,562)       | 12,545                                   | 11,815         | 730           | 31,882                | 29,123         | 2,759         |
| August           | 27,677                          | 33,614         | (5,937)       | 12,215                                   | 12,450         | (235)         | 26,169                | 32,101         | (5,932)       |
| September        | 28,733                          | 29,346         | (613)         | 12,548                                   | 11,761         | 787           | 27,630                | 28,177         | (547)         |
| October          | 29,686                          | 32,816         | (3,130)       | 14,078                                   | 12,094         | 1,984         | 37,015                | 37,691         | (676)         |
| November         | 39,092                          | 34,381         | 4,711         | 17,604                                   | 17,329         | 275           | 41,909                | 45,646         | (3,737)       |
| December         | 31,036                          | 39,638         | (8,602)       | 17,514                                   | 13,276         | 4,238         | 43,545                | 43,142         | 403           |
| January          | 20,729                          | 26,239         | (5,510)       | 12,071                                   | 9,493          | 2,578         | 30,776                | 34,031         | (3,255)       |
| February         | 26,693                          | 27,273         | (580)         | 12,132                                   | 9,242          | 2,890         | 24,068                | 26,862         | (2,794)       |
| March            | 34,952                          | 26,192         | 8,760         | 13,831                                   | 12,659         | 1,172         | 38,250                | 31,545         | 6,705         |
| April            | 49,265                          | 21,873         | 27,392        | 21,947                                   | 7,097          | 14,850        | 50,849                | 23,466         | 27,383        |
| May              | 39,869                          | 2,029          | 37,840        | 21,324                                   | 986            | 20,338        | 60,061                | 8,853          | 51,208        |
| June             |                                 |                |               |  |                |               |                       |                |               |
| <b>Total YTD</b> |                                 | <b>312,960</b> | <b>45,769</b> |  | <b>118,202</b> | <b>49,607</b> |                       | <b>340,637</b> | <b>71,517</b> |

### Added 1% Bed Tax

|           |       | <u>TOTAL TO DATE</u> |
|-----------|-------|----------------------|
| July      | 1,930 | 1,930                |
| August    | 1,879 | 3,809                |
| September | 1,930 | 5,739                |
| October   | 2,165 | 7,904                |
| November  | 2,708 | 10,612               |
| December  | 2,695 | 13,307               |
| January   | 1,857 | 15,164               |
| February  | 2,178 | 17,342               |
| March     | 2,128 | 19,470               |
| April     | 3,376 | 22,846               |
| May       | 3,280 | 26,126               |
| June      |       |                      |

## WATER FLOWS REPORT

| Reading Date | WALNUT GPM | VERDE GPM |
|--------------|------------|-----------|
| 4-Jun        | 130        | 170       |
| 10-Jun       | 123        | 154       |
| 18-Jun       | 108        | 145       |
| 22-Jun       | 108        | 150       |
| 25-Jun       | 108        | 150       |
| 29-Jun       | 108        | 140       |
| 6-Jul        | 89         | 220       |
| 16-Jul       | 83         | 212       |
| 20-Jul       | 83         | 214       |
| 24-Jul       | 89         | 220       |
| 27-Jul       | 89         | 210       |
| 3-Aug        | 83         | 208       |
| 10-Aug       | 77         | 200       |
| 17-Aug       | 71         | 204       |
| 21-Aug       | 71         | 199       |
| 25-Aug       | 83         | 215       |
| 3-Sept       | 66         | 201       |
| 9-Sept       | 77         | 200       |
| 15-Sept      | 77         | 200       |
| 21-Sept      | 71         | 205       |
| 28-Sept      | 66         | 197       |
| 5-Oct        | 71         | 190       |
| 12-Oct       | 67         | 190       |
| 19-Oct       | 66         | 190       |
| 26-Oct       | 77         | 182       |
| 5-Nov        | 83         | 190       |
| 9-Nov        | 83         | 185       |
| 16-Nov       | 89         | 190       |
| 23-Nov       | 89         | 190       |
| 30-Nov       | 89         | 186       |
| 8-Dec        | 89         | 185       |
| 14-Dec       | 89         | 187       |
| 22-Dec       | 83         | 187       |
| 28-Dec       | 77         | 192       |
| 2021 04-Jan  | 82.6       | 191       |
| 11-Jan       | No reading | 188       |
| 19-Jan       | No reading | 180       |
| 2-Feb        | No reading | 198       |
| 8-Feb        | 77         | 192       |
| 16-Feb       | 77         | 194       |
| 22-Feb       | 77         | 188       |
| 1-Mar        | 77         | 185       |
| 8-Mar        | 77         | 188       |
| 15-Mar       | 77         | 190       |
| 22-Mar       | 77         | 104       |
| 29-Mar       | 77         | 104       |
| 6-Apr        | 77         | 109       |
| 12-Apr       | 82         | 102       |
| 19-Apr       | 77         | 180       |
| 26-Apr       | 71         | 194       |
| 7-May        | 77         | 196       |
| 11-May       | 77         | 190       |
| 17-May       | 66         | 193       |
| 24-May       | 71         | 189       |
| 1-June       | 66         | 182       |
| 8-June       | 60         | 250       |
| 15-June      | 57         | 248       |
| 21-June      | 57         | 242       |
| 28-June      | 57         | 244       |



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**July 2021 Staff Report (June activity)**

**Respectfully submitted by Rosa Cays, Deputy Town Clerk**

- ⚙ Registered and booked accommodations for one staff and one council member for the League of Cities and Towns annual conference in August in Phoenix.
- ⚙ Coordinated with Public Works director Marty Boland on an order of new t-shirts and hats for the town crew.
- ⚙ Surveyed several residents in the Gulch and on Dundee about the Cocodona 250 Race to get their input on its impact. All responses were positive—no complaints, or the race was not noticed at all.
- ⚙ Attended the Nationwide PSPRS webinar on June 10.
- ⚙ Attended and drove the shuttle for the State Historic Preservation Office (SHPO) tour of the high school, the Mexican Pool site, and other historic properties.
- ⚙ Attended the staff meeting on June 24.
- ⚙ Posted various town notices at the three locations in town (Gulch Road, post office, town hall), and occasionally on the post office community board, throughout the month.
- ⚙ Assisted in preparing agenda packets for Council, P&Z, and DRB meetings; took and transcribed the minutes for all regular and Council budget meetings as well as the P&Z and DRB regular meetings.
- ⚙ Collected, edited, and published content for the July-August *Point of View* newsletter, with contributions from staff, town council, and members of the community.
- ⚙ Continue to review and edit documents associated with P&Z and DRB for John Knight, zoning administrator, including agendas, staff reports, resolutions, notices of decision, etc. Coordinate with board/commission chairs to get signatures on essential documents.
- ⚙ Set up A/V in the council chambers for all in-person board meetings. Record minutes, upload audio file on SoundCloud, and provide link to the audio recording for the town website.
- ⚙ Processed the daily bank reconciliation reports for June as well as the end-of-month reconciliations for May.
- ⚙ Continue to assist staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and help answer the phone when needed. Have also served as interpreter in assisting Spanish-speaking members of the public with municipal court business.



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

**July 2021** staff report for June activity submitted by Kristen Muenz.

### **Utilities**

#### Current debt (45 days past due):

22 accounts were on the shut-off list at the beginning of June. 7 accounts were sent Yellow Tags and no shutoffs were needed. The overdue account holder whose water was shut off last month called and paid off their balance.

Of the 3 accounts on a repayment plan, 2 made their scheduled payments in June. The last account had been closed as the account holder had to leave the property (they were tenants). That account holder was allowed to continue to stay on their repayment plan if the payments were made on the scheduled dates, per the agreement. The payment for June was declined by the card reader. I tried to call the account holder for 2 days after the payment was declined but was not able to make contact, nor did they attempt to call me back. I had to send the remaining balance of \$1,457.87 to collections as the repayment plan stipulates.

Balance owed on these accounts from May billing: \$11,431.51

Balance owed at end of June: \$3,582.36

A copy of the June AR Aging report is attached.

### **Business Licenses**

Applications submitted: 8

Issued: 9

In process: 4

Renewal reminders went out to 7 businesses whose licenses expire at the end of June. We also received an application for 1 new business in Jerome.

### **Rentals**

One renter has not made a payment this month. I called the renter and was promised a payment withing the week.



-----

Charge Item Summary By User Type

-----

| ChargeItem                     | Future | Current      | Age2       | Age3       | Age4       | Age5         | Balance      |
|--------------------------------|--------|--------------|------------|------------|------------|--------------|--------------|
| UserType: Commercial           |        |              |            |            |            |              |              |
| Credit                         | \$0.00 | (\$993.83)   | \$0.00     | (\$420.61) | \$0.00     | (\$1,954.19) | (\$3,368.63) |
| Water                          | \$0.00 | \$4,779.41   | \$409.65   | \$121.33   | \$121.33   | \$498.31     | \$5,930.03   |
| Sewer                          | \$0.00 | \$5,976.47   | \$525.57   | \$155.95   | \$155.67   | \$815.02     | \$7,628.68   |
| Trash                          | \$0.00 | \$7,490.84   | \$596.60   | \$268.22   | \$223.50   | \$110.00     | \$8,689.16   |
| Tax                            | \$0.00 | \$468.34     | \$40.31    | \$11.94    | \$11.94    | \$58.54      | \$591.07     |
| Misc                           | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| Late Fee                       | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$2,130.00   | \$2,130.00   |
| LMP                            | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| UserType: Commercial (8)-----  |        |              |            |            |            |              |              |
| Subtotal --->                  | \$0.00 | \$17,721.23  | \$1,572.13 | \$136.83   | \$512.44   | \$1,657.68   | \$21,600.31  |
| UserType: Residential          |        |              |            |            |            |              |              |
| Credit                         | \$0.00 | (\$1,089.57) | (\$254.24) | (\$155.29) | (\$199.07) | (\$2,493.27) | (\$4,191.44) |
| Water                          | \$0.00 | \$7,991.78   | \$1,351.17 | \$470.44   | \$117.31   | \$2,752.32   | \$12,683.02  |
| Sewer                          | \$0.00 | \$6,705.84   | \$1,266.39 | \$576.96   | \$85.21    | \$3,802.36   | \$12,436.76  |
| Trash                          | \$0.00 | \$5,350.99   | \$1,019.87 | \$449.15   | \$95.46    | \$2,583.11   | \$9,498.58   |
| Tax                            | \$0.00 | \$777.98     | \$133.14   | \$39.50    | \$11.55    | \$357.02     | \$1,319.19   |
| Misc                           | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$63.55      | \$63.55      |
| Late Fee                       | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$5,769.45   | \$5,769.45   |
| LMP                            | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| UserType: Residential (8)----- |        |              |            |            |            |              |              |
| Subtotal --->                  | \$0.00 | \$19,737.02  | \$3,516.33 | \$1,380.76 | \$110.46   | \$12,834.54  | \$37,579.11  |
| UserType: Municipal            |        |              |            |            |            |              |              |
| Credit                         | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| Water                          | \$0.00 | \$169.69     | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$169.69     |
| Sewer                          | \$0.00 | \$217.70     | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$217.70     |
| Trash                          | \$0.00 | \$185.92     | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$185.92     |
| Tax                            | \$0.00 | \$16.69      | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$16.69      |
| Misc                           | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| Late Fee                       | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| LMP                            | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| UserType: Municipal (8)-----   |        |              |            |            |            |              |              |
| Subtotal --->                  | \$0.00 | \$590.00     | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$590.00     |

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Charge Item Summary By User Type

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| ChargeItem                    | Future | Current      | Age2       | Age3       | Age4     | Age5        | Balance      |
|-------------------------------|--------|--------------|------------|------------|----------|-------------|--------------|
| =====                         |        |              |            |            |          |             |              |
| UserType: Commercial          |        |              |            |            |          |             |              |
| Credit                        | \$0.00 | (\$1,320.00) | (\$60.00)  | (\$60.00)  | \$0.00   | (\$48.00)   | (\$1,488.00) |
| Misc                          | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| Late Fee                      | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| Rent                          | \$0.00 | \$4,364.58   | \$317.37   | \$16.58    | \$0.00   | \$347.36    | \$5,045.89   |
| Gas                           | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| Electric                      | \$0.00 | \$103.40     | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$103.40     |
| Utilities                     | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| LMP                           | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| UserType: Commercial (8)----- |        |              |            |            |          |             |              |
| Subtotal --->                 | \$0.00 | \$3,147.98   | \$257.37   | (\$43.42)  | \$0.00   | \$299.36    | \$3,661.29   |
|                               |        |              |            |            |          |             |              |
| UserType: Default             |        |              |            |            |          |             |              |
| Credit                        | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| Misc                          | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| LMP                           | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| UserType: Default (3)-----    |        |              |            |            |          |             |              |
| Subtotal --->                 | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00   | \$0.00      | \$0.00       |
| Grand Total (35)=====         |        |              |            |            |          |             |              |
| =====>                        | \$0.00 | \$41,196.23  | \$5,345.83 | \$1,474.17 | \$622.90 | \$14,791.58 | \$63,430.71  |

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Charge Item Summary

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| ChargeItem       | Future | Current      | Age2       | Age3       | Age4       | Age5         | Balance      |
|------------------|--------|--------------|------------|------------|------------|--------------|--------------|
| Credit           | \$0.00 | (\$3,403.40) | (\$314.24) | (\$635.90) | (\$199.07) | (\$4,495.46) | (\$9,048.07) |
| Water            | \$0.00 | \$12,940.88  | \$1,760.82 | \$591.77   | \$238.64   | \$3,250.63   | \$18,782.74  |
| Sewer            | \$0.00 | \$12,900.01  | \$1,791.96 | \$732.91   | \$240.88   | \$4,617.38   | \$20,283.14  |
| Trash            | \$0.00 | \$13,027.75  | \$1,616.47 | \$717.37   | \$318.96   | \$2,693.11   | \$18,373.66  |
| Tax              | \$0.00 | \$1,263.01   | \$173.45   | \$51.44    | \$23.49    | \$415.56     | \$1,926.95   |
| Misc             | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$63.55      | \$63.55      |
| Late Fee         | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$7,899.45   | \$7,899.45   |
| Rent             | \$0.00 | \$4,364.58   | \$317.37   | \$16.58    | \$0.00     | \$347.36     | \$5,045.89   |
| Gas              | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| Electric         | \$0.00 | \$103.40     | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$103.40     |
| Utilities        | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| LMP              | \$0.00 | \$0.00       | \$0.00     | \$0.00     | \$0.00     | \$0.00       | \$0.00       |
| Grand Total (12) | \$0.00 | \$41,196.23  | \$5,345.83 | \$1,474.17 | \$622.90   | \$14,791.58  | \$63,430.71  |

Customer Count = 389



TOWN OF JEROME, ARIZONA  
POST OFFICE BOX 335, JEROME,  
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## **JUNE 2021 STAFF REPORT**

From: Melanie Atkin, Finance Manager

To: The Mayor and Council

### **Accounting Duties:**

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Made multiple bank runs to cash in the parking kiosk coins.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges and supplemented Water and Sewer departments with transfers from the Parking Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a June summary budget to actual report for General, Utility, Road, and Parking funds.

### **HR Duties:**

- ❖ Attended "How to Create Effective Policies and Procedures" webinar.
- ❖ Set up the new 457 retirement account with Nationwide.
- ❖ Have been working with employees that want to change from American Funds to Nationwide.



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 122nd Anniversary  
1899 - 2021

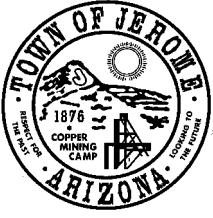
### JUNE 2021 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, weed whip, and mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, weed whip.
- SEWER: Repair lines.

#### OTHER PROJECTS

- Fix water leak on Sunshine Hill main line.
- Install, replace, and backfill sewer line behind Gary Shapiro's house.
- Work on and repair weed eaters.
- Install new service line on Dundee.
- Take the mini-ex to Fifth St. and pour concrete to support the road.
- Vehicle maintenance, repair recycle trailer, work on the dump truck.
- Work on A/C issues at Passion Cellars and get quotes for new A/C unit.
- Search for water leak on School St. causing water to show up at Ghost City Inn. We dug up Molly's yard in three spots, listened in the road countless times. Found someone to do a leak detection on School St. and found the leak in the Ghost City in-service line..... Fixed July 1.
- Hiked the trunk line with Lyle, Jane, and Mike Krebs for location purposes.
- Started grading the Spirit Room parking.
- We spent all day, every Monday and Friday in June doing the bulk pickups. Very time consuming this year.



## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft , Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 [b.wolstencroft@jerome.az.gov](mailto:b.wolstencroft@jerome.az.gov)

Founded 1876

Incorporated 1899

### JUNE 2021

1. Issued permit for electrical panel upgrade at 605 Holly Ave.
2. Business license inspections.
3. Reviewing plans for foundation-only permit at Cuban Queen.
4. Monitoring progress for new house at 18 North Drive.
5. Was on vacation for first half of June.

Barry Wolstencroft, Building Inspector

**Jerome Public Library Staff Report**      **June 2021**

All Yavapai County public libraries are now open with no restrictions.

The Jerome Library is open for business as usual, with all paid staff returning to their jobs. Some of our volunteer staff have not returned, which leaves the library unable to be open in the evening hours. A call for volunteers has been published in the town newsletter.

Academic and museum libraries may continue to require social distancing and masks; calling is recommended to find out if they have restrictions before visiting.

The Yavapai Library Network is in the process of adding several elementary school libraries to the Library Network. Our own Clarkdale-Jerome School will soon be added to that list.

NACOG wants to hear about your experience with Internet in Northern Arizona. The NACOG Broadband Survey is now available on paper in the Jerome Library or online at [ycfld.org](http://ycfld.org). The survey closes on July 16.

The Old Book Room is now open on Wednesdays from 1- 4 pm, with Michael Gallagher as our continuing host. We highly recommend visiting as Michael has transformed the OBR into an amazing Jerome Museum.

The Community Art Room is now scheduling classes for July and August. The current lineup includes Japanese resist dyeing on scarves and clothing, felted bowls & journal covers, using a drum carder, and branch weaving.

Art room staff are available for private classes as well as group events. Call the library for availability.

Respectfully, Kathleen Jarvis

**JEROME MUNICIPAL COURT  
CASH REPORT  
MONTH OF JUNE 2021**

**TOWN REVENUE**

|                                 |           |                  |
|---------------------------------|-----------|------------------|
| TRAFFIC & CRIMINAL FINES        | \$        | 7,720.70         |
| DEFENS DRIVING DIVERSION FEE    | \$        | 555.59           |
| ATTORNEY FEES REIMBURSEMENT     | \$        | -                |
| DEFAULT FEE                     | \$        | 941.00           |
| OFFICER SAFETY EQUIPMENT - PD   | \$        | 281.34           |
| DEFERRED PROSECUTION FEE        |           |                  |
| MISCELLANEOUS RECORD REQUEST    | \$        | -                |
| WARRANT FEE&OVERPAYMENT FORFEIT |           |                  |
| COURT SECURITY FEE              | \$        | 1,461.01         |
| <b>TOTAL TOWN REVENUE</b>       | <b>\$</b> | <b>10,959.64</b> |

**YTD**

**COURT REVENUE COURT ENHANCEMENT FEE**

**\$ 27.00 \$ 44,937.93**

**REMITTED DIRECT CLEAN ELECTION FUND (16-949D;16-954C)**

|  |           |                  |
|--|-----------|------------------|
| CRIMINAL JUSTICE ENHANCE FUND              | \$        | 2,938.53         |
| DNA STATE 3%                               | \$        | 10.44            |
| FARE DELINQUENCY FEE                       | \$        | 57.34            |
| FARE SPECIAL COLLECTION                    | \$        | 65.17            |
| FARE ENHANCED SPEC COLLECT FEE             | \$        | 134.50           |
| FARE ENHANCED DELINQUENCY FEE              | \$        | 117.57           |
| FILL THE GAP 7%                            | \$        | 488.15           |
| DUI ABATEMENT FUND                         | \$        | -                |
| JUDICIAL COLLECTION ENHANCE FUND           | \$        | 247.00           |
| DRUG & GANG ENFORCEMENT                    |           |                  |
| PEACE OFFICER TRAINING EQUIP FUND          | \$        | 269.38           |
| MED SERV ENHANCE 11% (36-2219.01;23-116.0) | \$        | 906.88           |
| 2011 ADDTNL ASSMT-STATE TRSR               | \$        | 562.69           |
| PRISON CONSTRUCTION                        | \$        | 720.00           |
| PROBATION SURCHARGE                        | \$        | 1,406.74         |
| ADPS FORENSIC FUND                         | \$        | 407.94           |
| PUBLIC SAFETY EQUIPMENT FUND               | \$        | 550.00           |
| VICTIMS RIGHTS PENALTY ZVCAF               | \$        | 231.06           |
| VICTIMS RIGHTS ENFOR ASSMT FUND            | \$        | 138.64           |
| VICTIM'S RIGHTS FUND ZVRF                  | \$        | 384.10           |
| <b>TOTAL STATE REVENUE</b>                 | <b>\$</b> | <b>10,333.76</b> |

**REMITTED DIRECT JAIL (INCARCERATION FEES)**

|                               |           |              |
|-------------------------------|-----------|--------------|
| 2011 ADDTNL ASSMT - CNTY TRSR | \$        | 70.32        |
| <b>TOTAL COUNTY REVENUE</b>   | <b>\$</b> | <b>70.32</b> |

**YTD**

**LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED**

**\$ 133.00 \$ 13,926.90**

TITLE 22 Fees

**TOTAL JCEF FEES \$ 133.00**

**UNAPPLIED PAYMENTS**

**\$ 135.00**

**RESTITUTION**

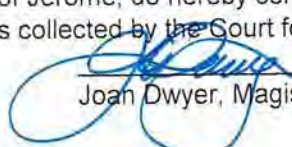
**TOTAL RECEIPTED FOR MONTH**

**\$ 21,658.72**

**BONDS**

|                              |    |   |
|------------------------------|----|---|
| Received During the Month    | \$ | - |
| Bonds Forfeited to Pay Fines | \$ | - |
| Open Bonds                   |    |   |
| Bonds Refunded               |    |   |

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of JUNE 2021

  
Joan Dwyer, Magistrate



## 2021-2022 TOWN REVENUE

June - May

Civil Traffic   Criminal   Criminal Traffic   DUI

| *CEF     |    |   |   |
|----------|----|---|---|
| \$ 27.00 | 45 | 1 | 3 |
|          |    |   |   |
|          |    |   |   |
|          |    |   |   |
|          |    |   |   |
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|          |    |   |   |
|----------|----|---|---|
| \$ 27.00 | 45 | 1 | 3 |
|----------|----|---|---|

NOTE:

Month noted in column reflects prior month revenue

i.e., June column is money received in May

**Other Court Monies** (as of 6-30-2021)

|                           |           |                  |  |
|---------------------------|-----------|------------------|--|
| JCEF                      | \$        | 13,926.90        |  |
| Fill the Gap              | \$        | 8,060.05         |  |
| Court Enhancement Funds 2 | \$        | 44,910.93        |  |
| Court Enhancement Funds 1 |           |                  |  |
| 2008-2011                 | \$        | 31,392.97        | funds transferred to Court on 10-19-2017 |
| Fare Money                | \$        | 1,200.69         |  |
| <b>TOTAL</b>              | <b>\$</b> | <b>99,491.54</b> |  |



# JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



June 30, 2021

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for June 2021.

The June "Calls for Service" report contained no significant single incidents to report, with the exception of the missing person / body recovery, which required a significant amount of time for follow ups. Call volume for June continued to be above average.

The parking kiosks brought in \$21,136.78 (this does not count people who pay cash at the PD) for the month of June 2021. There were 201 parking citations that were issued for the month of June. Parking kiosk maintenance was normal, and I programmed the new kiosk rates on June 30<sup>th</sup> and Marty got the signage in place.

I continue to work on the radio system.

I continue to spend time on water system security.

I completed RMS training for John Knight and Kirsten, they should be able to enter complaints and follow-up details.

I have tentative approval from ADOT for the speed display feedback signs for Highway 89A in Jerome. I am completing the required permit and will order the signs as soon as the new budget year starts.

Due to a number of complaints on Dundee concerning speeding allegations as well as individuals taking it upon themselves and installing "speed bumps" on city roads, we had a neighborhood meeting on May 26 with 26 people in attendance from North and Dundee. Concerns were voiced, laws were reviewed and some possible solutions surfaced. One of the most concerning problems is our lack of maintenance on that road. I spoke with Marty concerning grading and the possible application of a dust control agent on the road. I am researching some dust control agents and we hope to have some of the solutions instituted in the next month.

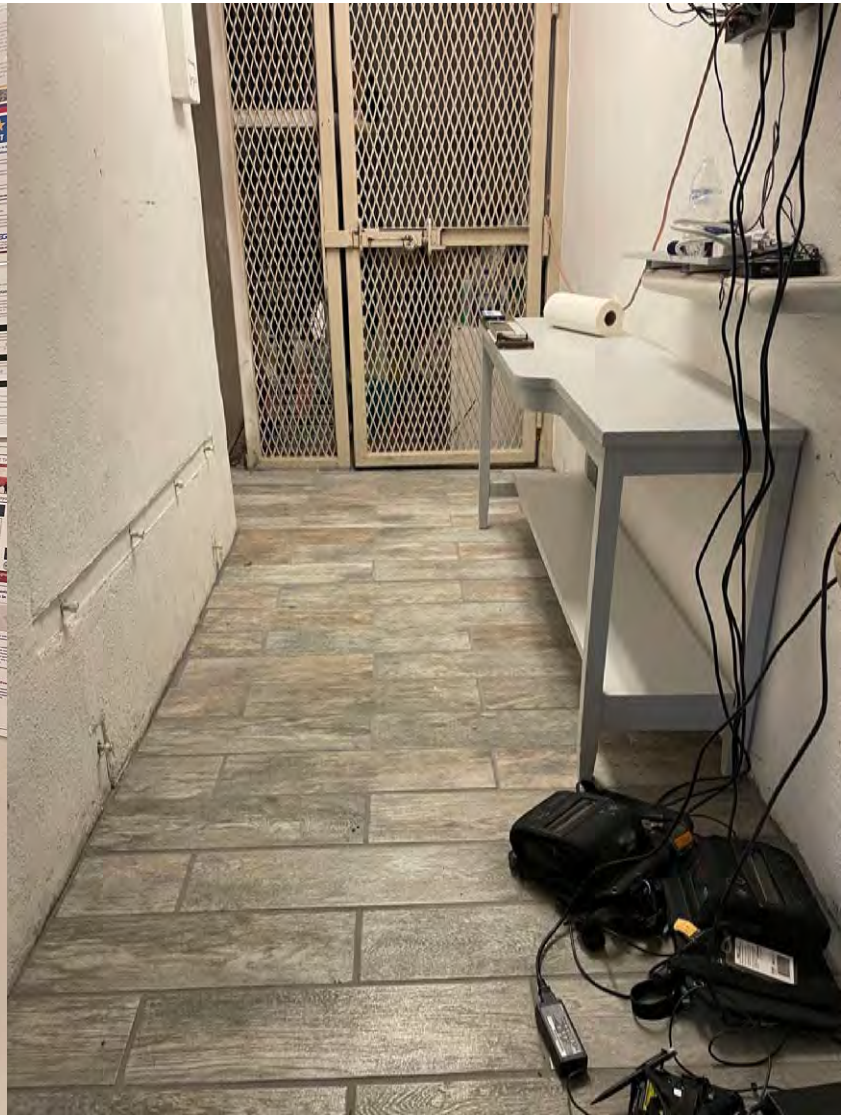
We started on the police bathroom remodel in late May, and as of the writing of this report I have completed the project. So far, with the exception of the electrical work, all labor has been completed utilizing town employees, mostly my time with help for Officer Lee and Lt. San Felice. Jay Kinsella has donated a bunch of time as well as Janice Pontious, who also did the design work. Here are some pictures of the finished project.

Respectfully,

Allen L. Muma, Chief of Police









# JEROME POLICE DEPARTMENT

**305 MAIN STREET**

JEROME, AZ 86331

(928) 634-8992

Date : 06/30/2021

Page : 1

Agency : JPD

## Calls For Service Totals By Call Type

06/01/2021 to 06/30/2021

| Call Type |                             | Totals |
|-----------|-----------------------------|--------|
| 205       | Trespass                    | 1      |
| 240       | Assault                     | 1      |
| 247       | Civil Problem               | 1      |
| 247S      | Civil Stanby                | 2      |
| 415A      | Neighbor Trouble            | 1      |
| 476       | Animal Control Problem      | 1      |
| 667J      | Missing Person Juvenile     | 1      |
| 692       | DUI                         | 2      |
| 903       | Follow-Up                   | 23     |
| 908F      | Found Property              | 6      |
| 918       | Mentally Ill Person         | 1      |
| 961       | Accident - No injuries      | 1      |
| AA        | Agency Assist               | 1      |
| AC        | Animal Cruelty              | 1      |
| ACPD      | Assist Clarkdale PD         | 3      |
| ADPS      | Assist DPS                  | 2      |
| AF        | Assist Fire Department      | 8      |
| AYCSO     | Assist YCSO                 | 7      |
| BI        | Background Investigation    | 1      |
| CA        | Citizen Assist              | 1      |
| CAN       | Child Abuse / Neglect       | 1      |
| DIS       | Disorderly Conduct          | 4      |
| DRAL      | Dogs Running at Large       | 2      |
| DSE       | Dundee Speed Enforcement    | 1      |
| DUI       | Driving Under the Influence | 1      |
| FW        | Fireworks Related           | 1      |
| HAR       | Harrassment                 | 1      |
| HSE       | Hampshire Speed Enforcement | 3      |
| HUC       | 911 Hang Up Call            | 2      |
| INFO      | Information                 | 5      |
| K9T       | K9 Training                 | 1      |
| LOIT      | Loitering                   | 1      |
| ME        | Medical Emergency           | 4      |
| NOISE     | Noise Complaint             | 1      |
| NV        | Noise Violation / Town Code | 1      |
| OT        | Oversize Truck              | 8      |
| PARK      | Parking Complaint           | 2      |
| PE        | Parking Enforcement         | 12     |



# JEROME POLICE DEPARTMENT

**305 MAIN STREET**

JEROME, AZ 86331

(928) 634-8992

Date : **06/30/2021**

Page : **2**

Agency : **JPD**

## Calls For Service Totals By Call Type

06/01/2021 to 06/30/2021

| Call Type                 |                           | Totals |
|---------------------------|---------------------------|--------|
| PKM                       | Parking Kiosk Maintenance | 2      |
| REC                       | Reckless Driver           | 2      |
| SC                        | Security Check            | 22     |
| SLC                       | Street Light Check        | 1      |
| T/S                       | Traffic Stop              | 4      |
| TCD                       | Traffic Control Duties    | 2      |
| TO                        | Traffic Offense           | 2      |
| TRN                       | Training                  | 1      |
| VTC                       | Violation of Town Code    | 1      |
| WA                        | Warrant Arrest            | 1      |
| ZV                        | Zoning Violation          | 1      |
| Grand Total for all calls |                           | 155    |



# Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: [blair@jeromefire.us](mailto:blair@jeromefire.us)

## Fire Chief's Report

Month: June Year: 2021

| Calls by Type                            | Number    | Resident  | Non-Resident |
|--|-----------|-----------|--------------|
| EMS Calls                                | 12        | 8         | 4            |
| Residential Fire                         | 0         | 0         | 0            |
| Commercial Fire                          | 0         | 0         | 0            |
| Wildland                                 | 4         | 1         | 3            |
| Still Assignment                         | 6         | 6         | 0            |
| Station Staffing                         | 1         | 1         | 0            |
| Citizen Assist                           | 4         | 2         | 2            |
| Agency Assist                            | 4         | 1         | 3            |
| Special Duty                             | 2         | 2         | 0            |
| Snake Removal                            | 0         | 0         | 0            |
| Tech Rope Rescue                         | 1         | 1         | 0            |
| MVA/Rescue                               | 2         | 0         | 2            |
| HazMat                                   | 0         | 0         | 0            |
| Dispatch Error                           | 0         | 0         | 0            |
| <b>Totals:</b>                           | <b>36</b> | <b>22</b> | <b>14</b>    |
| <b>Total Calls Chief on Scene</b>        | <b>32</b> |           |              |
| <b>Total JFD Meetings Chief Attended</b> | <b>8</b>  |           |              |

| Department Meetings and Drills | Number |
|--------------------------------|--------|
| Officer's Meeting              | 2      |
| Work Session                   | 1      |
| Rope Drill                     | 1      |
| Drills                         | 4      |

|  |                  |
|--|------------------|
| JVFD Hours Worked (No Salaried Hours Included in these totals) | Total Hours: 284 |
|--|------------------|

| Fire Chief Meetings   | Date   |
|-----------------------|--------|
| Chiefs Meeting        | 6/2/21 |
| Dispatch Meeting      | 6/3/21 |
| Fire Marshals Meeting | 6/9/21 |

**Education, Summer Semester:**

- Rick Hernandez has finished and passed a Class on Command and Control of Incident Operations.

**Additional Training:**

- On Thursday 5PM June 3 we had a business meeting, conducted by Blair.
- On Thursday 5PM June 10 we conducted Smoke-out training with Kinsella
- On Thursday 5PM June 17 We trained on Scene Size up and Radio Comms with Kinsella.
- On Saturday 9AM June 26 we trained on our Rope Rescue on a Highline, conducted by Muma.
- On Thursday 5PM June 24 we trained on Spinal Immobilization and IV Prep with Muma

**Department Affairs and On-going Projects**

- Our June call volume is down by 6 calls over last June's 42 calls, totaling 36 calls this month. Our year-to-date call volume is 188 compared with 182 calls YTD 2020. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- We are currently applying for a Grant with FEMA for 21 new Radios. The 100 Club, The VFA Grant and NAEMS Grants were all approved, and we have received wildland Packs, Shelters, Thermal Imagers and restocked on EMS Supplies. JFD will be receiving reimbursement soon.
- Car 112's Engine replacement is complete, and it is back in service
- The Fire Department has begun creating a Kitchen Addon with the use of a Grant from The Yavapai Apache Nation. The Framing of the Kitchen is complete, the stove has been installed and the granite will be installed July 7<sup>th</sup>, finishing the Kitchen.

**Prevention**

- We have had a total of 31 visits to the burn pile in June with 68 loads of trimmings, slash and brush for a total of 62 combined Jerome's citizen hours. As well as 179 total hours from our Fuels Crew along with Adult probation. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department.
- Inspected 10 commercial businesses for business license approval.
- Performed 2 building inspections on North Drive and 1 at 140 Main St. for the building inspector while he's on vacation.
- Had the Adult Probation crew up to clean trash and clean up fuels along the highway.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

**June Fire and EMS Report:**

| Incident | Date   | Time        | Day   | Select Type               | Additional Info                | # |
|----------|--------|-------------|-------|---------------------------|--------------------------------|---|
| 60       | 6/2/21 | 12:36:00 PM | Wed   | EMS Resident              | 71 YOM Difficulty Breathing    | 7 |
| 21-94    | 6/2/21 | 2:00:00 PM  | Wed   | Still Assignment Resident | Check on Illegal welding       | 2 |
| 21-95    | 6/3/21 | 12:00:00 PM | Thurs | Still Assignment Resident | Check on Illegal Chainsaw work | 1 |
| 61       | 6/4/21 | 8:57:00 PM  | Fri   | Still Assignment Resident | Large Campfire                 | 8 |



|                 |             |             |                    |                             |                                    |          |
|-----------------|-------------|-------------|--------------------|-----------------------------|------------------------------------|----------|
| 62              | 6/4/21      | 10:00:00 PM | Fri                | EMS Resident                | 35 YOM Fall                        | 8        |
| 21-96           | 6/4/21      | 11:00:00 PM | Fri                | Special Duty Resident       | Remove Road Hazard                 | 1        |
| 63              | 6/5/21      | 9:00:00 PM  | Sat                | Wildland                    | Mescal Fire                        | 4        |
| 21-97           | 6/7/21      | 2:15:00 PM  | Tue                | Citizen Assist Non-Resident | Vehicle Lockout                    | 3        |
| 21-98           | 6/9/21      | 5:13:00 PM  | Wed                | EMS Resident                | 73 YOF Breathing Problems          | 1        |
| 21-99           | 6/12/21     | 10:00:00 AM | Sat                | Still Assignment Resident   | Firewatch                          | 1        |
| 21-100          | 6/12/21     | 1:00:00 PM  | Sat                | Citizen Assist Resident     | Disabled Vehicle                   | 1        |
| 64              | 6/13/21     | 11:17:00 AM | Sun                | EMS Non-Resident            | 58 YOF Fall Injury                 | 7        |
| 21-101          | 6/13/21     | 12:00:00 PM | Sun                | Station Staffing            | Staffing for Cornville Fire        | 4        |
| 65              | 6/13/21     | 4:11:00 PM  | Sun                | EMS Resident                | Canceled Per PD.                   | 3        |
| 21-102          | 6/14/21     | 3:30:00 PM  | Mon                | Still Assignment Resident   | Check for smell of natural gas.    | 1        |
| 21-103          | 6/15/21     | 9:00:00 AM  | Tue                | Still Assignment Resident   | Check on Illegal welding           | 1        |
| 21-104          | 6/15/21     | 11:12:00 AM | Tue                | EMS Resident                | 15 YOF Remove ring                 | 2        |
| 21-105          | 6/15/21     | 1:45:00 PM  | Tue                | Agency Assist Non-Resident  | Oversized Vehicle                  | 3        |
| 66              | 6/15/21     | 8:54:00 PM  | Tue                | Wildland                    | Possible Campfire                  | 9        |
| 21-106          | 6/16/21     | 10:00:00 AM | Wed                | Agency Assist Non-Resident  | Assist JPD W/ Helo Ops             | 1        |
| 67              | 6/16/21     | 12:49:00 PM | Wed                | Wildland                    | Cement plant Rd.                   | 8        |
| 68              | 6/16/21     | 4:00:00 PM  | Wed                | EMS Non-Resident            | ETOH- Person Down                  | 6        |
| 69              | 6/18/21     | 8:34:00 AM  | Fri                | MVA/Rescue Non-Resident     | Cancelled Per command              | 4        |
| 21-107          | 6/19/21     | 3:00:00 PM  | Sat                | Agency Assist Resident      | Road hazard                        | 3        |
| 70              | 6/20/21     | 9:40:00 AM  | Sun                | EMS Resident                | 92 YOM Fall                        | 6        |
| 71              | 6/20/21     | 2:22:00 PM  | Sun                | EMS Non-Resident            | 72 YOM Unknown Medical             | 6        |
| 21-108          | 6/21/21     | 8:30:00 AM  | Mon                | Special Duty Resident       | Removed Road Hazard                | 2        |
| 72              | 6/22/21     | 1:11:00 PM  | Tue                | Tech Rescue Resident        | Body Recovery                      | 6        |
| 73              | 6/22/21     | 6:28:00 PM  | Tue                | EMS Resident                | 54 YOF Unknown Medical Problem     | 5        |
| 21-109          | 6/24/21     | 2:05:00 PM  | Thurs              | Citizen Assist Non-Resident | Vehicle Lockout                    | 1        |
| 21-110          | 6/24/21     | 7:30:00 PM  | Thurs              | Citizen Assist Resident     | Vehicle Lockout                    | 2        |
| 21-111          | 6/25/21     | 9:00:00 AM  | Fri                | Agency Assist Non-Resident  | Oversized Vehicle                  | 1        |
| 74              | 6/26/21     | 12:43:00 PM | Sat                | MVA/Rescue Non-Resident     | Motorcycle Down 51 YOM W/ Injuries | 9        |
| 75              | 6/27/21     | 6:10:00 PM  | Sun                | EMS Non-Resident            | 47 YOF Covid-19                    | 5        |
| 76              | 6/29/21     | 10:21:00 AM | Tue                | Wildland                    | Pack Creek Fire                    | 5        |
| 77              | 6/29/21     | 9:01:00 PM  | Tue                | EMS Resident                | 68 YOF- Abdominal pain             | 3        |
| <b>Incident</b> | <b>Date</b> | <b>Time</b> | <b>Day of week</b> | <b>Select Type</b>          | <b>Additional Info</b>             | <b>#</b> |

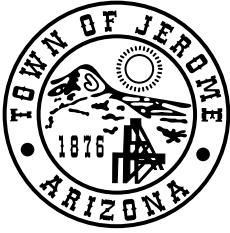
### June 2021 Burn Pile Log

| Date   | Address   | Adult Prob. | # Crew Firewise | FW Hrs. | Firewise Total Hrs. | # Loads | # crew | # Hrs. | JC Total Hrs. |
|--------|-----------|-------------|-----------------|---------|---------------------|---------|--------|--------|---------------|
| 6/1/21 | Beale St  |             | 2               | 4       | 8                   |         |        |        |               |
| 6/1/21 | 845 Gulch |             |                 |         |                     | 1       | 1      | 1      | 1             |
| 6/2/21 | Beale St  |             | 1               | 6       | 6                   | 3       |        |        |               |
| 6/3/21 | Beale St  |             | 2               | 2       | 4                   | 5       |        |        |               |

*Fire Chief's Report*

|         |                                 |                    |                      |                |                            |                |               |               |                      |
|---------|---------------------------------|--------------------|----------------------|----------------|----------------------------|----------------|---------------|---------------|----------------------|
| 6/3/21  | Douglas                         |                    |                      |                |                            | 2              | 1             | 3             | 3                    |
| 6/3/21  | 110 Dundee                      |                    |                      |                |                            | 3              | 2             | 3             | 6                    |
| 6/4/21  | Douglas                         |                    | 2                    | 6              | 12                         | 0              |               |               |                      |
| 6/4/21  | Douglas                         |                    |                      |                |                            | 3              | 1             | 4             | 4                    |
| 6/7/21  | 110 Dundee                      |                    |                      |                |                            | 3              | 1             | 4             | 4                    |
| 6/7/21  | 328 Remington                   |                    |                      |                |                            | 3              | 1             | 4             | 4                    |
| 6/8/21  | 89A                             | 8                  | 2                    | 4              | 40                         |                |               |               |                      |
| 6/8/21  | 123 Beale                       |                    |                      |                |                            | 2              | 1             | 4             | 4                    |
| 6/8/21  | 100 Hill St.                    |                    |                      |                |                            | 1              | 1             | 1             | 1                    |
| 6/8/21  | 89A                             |                    | 2                    | 3              | 6                          | 2              |               |               |                      |
| 6/9/21  | 659 Holly                       |                    |                      |                |                            | 2              | 1             | 3             | 3                    |
| 6/9/21  | Douglas                         |                    |                      |                |                            | 3              | 1             | 4             | 4                    |
| 6/9/21  | 89A                             |                    | 2                    | 4              | 8                          | 6              |               |               |                      |
| 6/9/21  | School St.                      |                    | 2                    | 2              | 4                          | 1              |               |               |                      |
| 6/10/21 | 100 Holly                       |                    |                      |                |                            | 2              | 1             | 2             | 2                    |
| 6/10/21 | Douglas                         |                    | 2                    | 4              | 8                          | 2              |               |               |                      |
| 6/13/21 | 101 Allen Springs               |                    |                      |                |                            | 3              | 2             | 5             | 10                   |
| 6/14/21 | Gulch Rd                        |                    | 2                    | 6              | 12                         |                |               |               |                      |
| 6/14/21 | 100 Holly                       |                    |                      |                |                            | 3              | 2             | 4             | 8                    |
| 6/15/21 | Gulch Rd                        |                    | 2                    | 4              | 8                          | 3              |               |               |                      |
| 6/16/21 | Gulch Rd                        |                    | 2                    | 4              | 8                          | 2              |               |               |                      |
| 6/17/21 | Gulch Rd                        |                    | 2                    | 5              | 10                         | 2              |               |               |                      |
| 6/18/21 | Diaz                            |                    | 2                    | 4              | 8                          | 2              |               |               |                      |
| 6/18/21 | North Dr. 150                   |                    |                      |                |                            | 2              | 2             | 4             | 8                    |
| 6/22/21 | Center Ave.                     |                    | 2                    | 6              | 12                         | 2              |               |               |                      |
| 6/23/21 | Center Ave                      |                    | 3                    | 5              | 15                         | 3              |               |               |                      |
| 6/25/21 |                                 |                    | 2                    | 5              | 10                         | 2              |               |               |                      |
|         |                                 |                    |                      |                |                            |                |               |               |                      |
|         |                                 |                    |                      |                |                            |                |               |               |                      |
|         |                                 |                    |                      |                |                            |                |               |               |                      |
|         | <b>Totals</b>                   | <b>8</b>           | <b>34</b>            | <b>74</b>      | <b>179</b>                 | <b>68</b>      | <b>18</b>     | <b>46</b>     | <b>62</b>            |
|         | <b>Jerome Citizen Hours- 62</b> | <b>Adult Prob.</b> | <b>Crew Firewise</b> | <b>FW Hrs.</b> | <b>Firewise Total Hrs.</b> | <b># Loads</b> | <b># Crew</b> | <b># Hrs.</b> | <b>JC Total Hrs.</b> |

**Thank you for your continuing support  
Rusty Blair Chief JVFD**



## Town of Jerome – Zoning Administrator's Report

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Council Meeting Date: Tuesday, July 13, 2021

Prepared by: John Knight, Zoning Administrator

- June 16, 2021, P&Z Meeting: Hearings regarding temporary signs in the commercial and industrial zones and beekeeping ordinance.
- July 6, 2021, DRB Meeting: design review for 224 Fourth Street (Lazaro), work session regarding ordinance amendments for commercial and industrial signs, design review for paint colors for 668 Verde Avenue (Vorves), and design review for signage for Jerome Ghost Tours.
- Code Enforcement: ongoing effort to contact people that begin work without permits.
- Miscellaneous
  - Coordination with the University of Arizona to assist with affordable/workforce housing
  - Coordination regarding ordinances related to commercial signs and beekeeping
  - Calls/coordination with potential house and property buyers
  - SHPO field trip with council, DRB, P&Z and community members
  - Assistance with records requests
  - Rich Street survey
  - Review and meet with business owners when they renew business licenses



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

## REGULAR MEETING OF THE TOWN OF JEROME

### DESIGN REVIEW BOARD

Monday, June 7, 2021 TIME: 6:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

### ACTION MINUTES

**Item 1: Call to order 6:01 p.m. All board members were present.**

**Item 2: Petitions from the public – None**

**Item 3: Approval of Minutes:** Minutes of the regular meeting of May 3, 2021  
**Discussion/Possible Action**

**APPROVED**

**Continued Items/Old Business:** none

### **New Business:**

**Item 4: Preliminary and Final Design Review for a new house (Lazaro)**

Applicant: Keith Lazaro

Address: 224 Fourth Street

Zone: R1-5

Owner of record: Keith Lazaro

APN: 401-07-022

Applicant is seeking preliminary and final design review to construct an approximately 1,400-square-foot house on an existing lot.

**Discussion/Possible Action – DRB Reso. 2021-14**

**TABLED**

Mr. Lazaro was not present to discuss the project.

**Item 5: Final Design Review for a new house (Halbreich/Sinclair)**

Applicants: Bethany Halbreich and Cameron Sinclair

Address: 300 Queen Street (aka Mexican Pool property)

Zone: C-1/AR

Owner of record: Half Kingdom Holdings LLC

APN: 401-06-128G

Applicants are seeking final design review to construct an approximately 1,155-square-foot house.

**Discussion/Possible Action – DRB Reso. 2021-15**

**APPROVED**

**Item 6: Preliminary and Final Design Review for new signage (Blazing Owl)**

Applicant: Angela Arndt

Address: 300 Hull Avenue

Zone: C-1

Owner of record: Randy and Cathy Brazil

APN: 401-06-074

Applicant is seeking preliminary and final design review for new signage at the Merchants Gathering building.

**Discussion/Possible Action – DRB Reso. 2021-16**

**APPROVED**

**Item 7: Preliminary and Final Design Review for a gate**

Applicant: Carol Wittner Roland

Address: 140 Main Street

Zone: C-1

Owner of record: Beyond Sky Fire LLC

APN: 401-06-006

Applicant is seeking preliminary and final design review for a new gate in front of "Husbands' Alley"

**Discussion/Possible Action – DRB Reso. 2021-17**

**APPROVED**

**Preliminary and Final Design Review for new signage (Jerome BATH House)**

Applicant: Mike Thieme

Address: 240 Hull Avenue

Zone: C-1

Owner of record: Margaret Graziano

APN: 401-06-054

Applicant is seeking preliminary and final design review for new signage.

**Discussion/Possible Action – DRB Reso. 2021-18**

**APPROVED**

### Informational Items (Current Event Summaries):

**Item 8: Updates of Recent and Upcoming Meetings:** John Knight, Zoning Administrator

- a) **May 11, 2021 Council meeting** – Second reading of sign ordinance amendments; first reading of ordinance amendments regarding administrative approval of small projects and appeals; discussions on the following: possible beekeeping ordinance; possible special event ordinance; possible amendments to residential parking
- b) **May 19, 2021 P&Z Meeting** – Initiated ordinance amendment regarding commercial temporary signs in the commercial district; 224 Fourth Street (Lazaro); 300 Queen Street (Halbreich/Sinclair)

**Item 9: Future DRB Agenda Items for Tuesday, July 6, 2021 (*note meeting date change*):** No items currently scheduled

**Item 10: Adjourn** 7:22 p.m.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## **DRB Resolution 2021-15 Approving Preliminary Design Review for a house**

WHEREAS the Town of Jerome has received an application from Cameron Sinclair and Bethany Halbreich for final design review approval to construct an approximately 1,155-square-foot house at 300 Queen Street (APN 401-06-128G); and

WHEREAS the property is in both the C-1 and AR zoning districts; and

WHEREAS the proposed project is located entirely within the AR portion of the property and will need to comply with the standards and requirements of the AR zoning district; and

WHEREAS the Design Review Board has determined that a public hearing and neighborhood meeting are not necessary under Zoning Ordinance Section 304.F.5.; and

WHEREAS the Design Review process is intended to promote and preserve Jerome's economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark; and

WHEREAS the Design Review Board has carefully reviewed the applicants' proposal and finds that the applicable review criteria and procedures have been satisfied:

- a. PROPORTION – The relationship of the width of building or structure to its height shall be visually compatible to buildings, structures and places to which it is visually related.
- b. OPENINGS – The relationship of the width of the windows and doors, to height of windows and doors in a building shall be visually compatible with buildings, structures, and places to which the building is visually related.
- c. PATTERN – The relationship of solids to voids in the facade of a building or structure shall be visually compatible with buildings, structures and places to which it is visually related.
- d. SPACING – The relationship of buildings or structure to the open space between it and adjoining buildings shall be visually compatible to the buildings, structures, and places to which it is visually related.
- e. ENTRANCES, PORCHES, DECKS AND PROJECTIONS – The height, projection, supports, and relationship to streets and sidewalks, of entrances, porches, decks, awnings, canopies, and balconies of a building shall be visually compatible to the buildings, structures, and places to which it is visually related.
- f. MATERIALS, TEXTURE AND COLOR – The materials, texture, and color of the facade of a building or structure, shall be visually compatible with the predominant materials, textures, and color used in the building and structures to which it is visually related.
- g. ROOFS – The roof shape of a building shall be visually compatible with the buildings to which it is visually related.
- h. ARCHITECTURAL DETAILS – Doors, windows, eaves, cornices, and other architectural details of a building or structure shall be visually compatible with buildings and structures to which it is visually related.
- i. ACCESSORY BUILDINGS - Garages, carports and sheds shall be visually compatible with buildings, structures, and places to which they are visually related.
- j. ACCESSORY FEATURES – Fences, walkways, decks, stairways, lighting, antenna and other manmade structures shall be visually compatible with buildings, structures, and places to which they are visually related.
- k. LANDSCAPING – Landscaping shall be visually compatible with the landscaping around the buildings, structures, and places to which it is visually related.

## DRB RESOLUTION NO. 2021-15

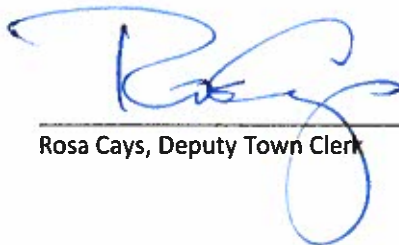
- l. **SCREENING** – The proposed addition, alteration or other changes shall be screened with appropriate materials and in an appropriate design so as to be visually compatible with related properties, when, in the opinion of the Design Review Board, all other means of assuring visual compatibility are not reasonably possible.
- m. The Design Review Board shall review a submitted application for Approval of the Demolition, Partial Demolition, or Removal of Existing Buildings or Structures, and shall have the power to approve, conditionally approve, or disapprove, all such requests, in accordance with the following procedures and criteria.
  1. In passing on an application for demolition, partial demolition, or removal, the Design Review Board shall consider, among other things, the architectural or aesthetic quality or significance of the building or structure to the public interests of the Town.
  2. If the Design Review Board finds that the preservation and protection of historic places and the public interest will best be served by postponing the demolition, partial demolition, or removal of a building or structure, it may postpone such action for a designated period, which shall not exceed one hundred eighty (180) days from the receipt of the application and shall notify the applicant of such postponement. Within the period of postponement such demolition or alteration of any building, the Design Review Board shall take steps to ascertain what the Town Council can or may do to preserve such building, including consultation with private civic groups, interested private citizens and other public boards or agencies and including investigation of the potential use of the power of eminent domain when the preservation of a given building is clearly in the interest of the general welfare of the community and of certain historic and architectural significance. The Design Review Board shall then make such recommendations thereabout to the Town Council as the Board may determine to submit.

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the final design for 300 Queen Street is hereby approved, subject to the following conditions:

1. **Expiration of Approval** – this approval shall become null and void if a building permit is not issued within six (6) months of final Design Review Board approval of this application. If necessary, the applicants may request an extension by the approval body, if the extension is submitted prior to approval expiration.
2. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 7<sup>th</sup> day of June 2021.

ATTEST:

  
\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

APPROVED:

  
\_\_\_\_\_  
Tyler Christensen, Chair



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## DRB Resolution No. 2021-16 Approving proposed signage

WHEREAS the Town of Jerome has received an application from Angela Arndt for preliminary and final design review for a new sign at 300 Hull Avenue for Blazing Owl (APN 401-06-074); and

WHEREAS the property is in the C-1 zoning district; and

WHEREAS the design review process is intended to promote and preserve Jerome's economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark; and

WHEREAS the Design Review Board has carefully reviewed the applicant's proposal related to signs and finds that the proposal satisfies the following criteria:

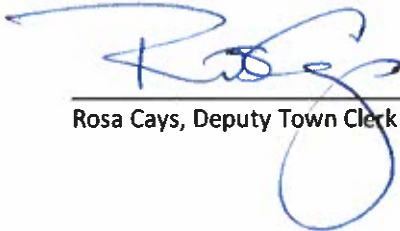
- a. Materials – Signs made of wood are preferred.
- b. Lettering – Lettering and symbols on signs should be routed, applied, or painted on the surface of the signage material.
- c. Sign Colors – Colors of a sign shall be visually compatible to the colors of buildings, structures, and signs to which the sign is visually related.

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the request for signage is hereby approved subject to the following conditions:

1. **Expiration of Approval** – This approval shall become null and void if a building permit is not issued or work has not begun within six (6) months of final Design Review Board approval of this application. If necessary, the applicant may request an extension by the approval body if the extension is submitted prior to approval expiration.
2. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 7th day of June 2021.

ATTEST:

  
\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

APPROVED:

  
\_\_\_\_\_  
Tyler Christensen, Chair





# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943

## DRB Resolution No. 2021-17

### Approving a new gate

WHEREAS the Town of Jerome has received an application from Carol Wittner Roland (Beyond Sky Fire LLC) for preliminary and final design review for a gate on Husbands' Alley at 140 Main Street (APN 401-06-006); and

WHEREAS the property is in the C-1 zoning district; and

WHEREAS the design review process is intended to promote and preserve Jerome's economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark; and

WHEREAS the Design Review Board has carefully reviewed the applicants' proposal related to fences and accessory features and finds that the proposal satisfies the following criteria:

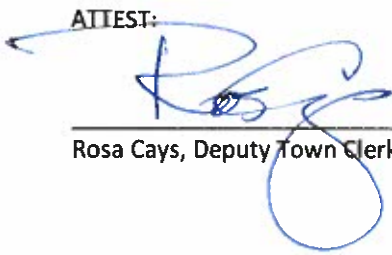
- j. ACCESSORY FEATURES – Fences, walkways, decks, stairways, lighting, antenna and other manmade structures shall be visually compatible with buildings, structures, and places to which they are visually related.

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the request for a new gate is hereby approved subject to the following conditions:

1. **Expiration of Approval** – This approval shall become null and void if a building permit is not issued or work has not begun within six (6) months of final Design Review Board approval of this application. If necessary, the applicant may request an extension by the approval body if the extension is submitted prior to approval expiration.
2. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 7th day of June 2021.

ATTEST:

  
\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

APPROVED:

  
\_\_\_\_\_  
Tyler Christensen, Chair



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943

## DRB Resolution No. 2021-18

### Approving proposed signage

WHEREAS the Town of Jerome has received an application from Mike Thieme for preliminary and final design review for a new sign at 240 Hull Avenue for the Jerome BATH House (APN 401-06-054); and

WHEREAS the property is in the C-1 zoning district; and

WHEREAS the design review process is intended to promote and preserve Jerome's economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark; and

WHEREAS the Design Review Board has carefully reviewed the applicant's proposal related to signs and finds that the proposal satisfies the following criteria:

- a. Materials – Signs made of wood are preferred.
- b. Lettering – Lettering and symbols on signs should be routed, applied, or painted on the surface of the signage material.
- c. Sign Colors – Colors of a sign shall be visually compatible to the colors of buildings, structures, and signs to which the sign is visually related.

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the request for signage is hereby approved subject to the following conditions:

1. **Expiration of Approval** – This approval shall become null and void if a building permit is not issued or work has not begun within six (6) months of final Design Review Board approval of this application. If necessary, the applicant may request an extension by the approval body if the extension is submitted prior to approval expiration.
2. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 7th day of June 2021.

ATTEST:

  
\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

APPROVED:

  
\_\_\_\_\_  
Tyler Christensen, Chair



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

## Regular Meeting of the **Planning and Zoning Commission**

Wednesday, June 16, 2021, 6:00 pm

Place: Jerome Civic Center

600 Clark Street, Jerome, AZ 86331

### **ACTION MINUTES**

Item 1: Call to order **6:01 p.m.**

Item 2: Petitions from the public – **NONE**

Item 3: Approval of Minutes – Regular meeting of May 19, 2021

**APPROVED**

**Old (continued) Business:** none

#### **Hearings:**

Item 4: Ordinance amendments related to temporary and off-premise signs in the commercial and industrial zones

Applicant: Town of Jerome

Amendments include but may not be limited to Sections 201 and 509 of the Jerome Zoning Ordinance.

**Discussion/Possible Direction**

**TABLED**

Item 5: Ordinance amendments related to beekeeping

Applicant: Town of Jerome

Amendments include but may not be limited to Sections 201, 502, 503, 504, and 505 of the Jerome Zoning Ordinance.

Item 6: Discussion/Possible Action – **P&Z Reso. 2021-11**

**APPROVED**

#### **Informational Items (Current Event Summaries):**

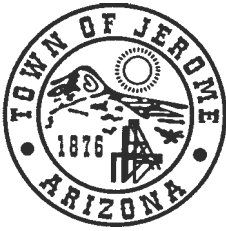
Item 7: Updates of recent and upcoming meetings – John Knight, Zoning Administrator

- a. **June 7, 2021 DRB meeting** – new house on Mexican Pool property (300 Queen Street); new house at 224 Fourth Street (Lazaro); sign for Blazing Owl (300 Hull Street); gate for Husbands' Alley (140 Main Street); new sign for Jerome BATH House (240 Hull Avenue)
- b. **June 8, 2021 Council meeting** – Ordinance amendment regarding administrative approval and appeals (2<sup>nd</sup> reading); initiation of ordinance regarding beekeeping; discussion regarding creating a special events ordinance; outreach regarding amendments to the residential parking ordinance

Item 8: Potential items for Wednesday, July 21, 2021: no items currently scheduled

**Discussion/Possible Direction to Staff**

Item 9: Adjourn **6:53 p.m.**



# TOWN OF JEROME

Post Office Box 335, Jerome, AZ 86331 (928) 634-7943

## **P&Z Resolution No. 2021-11** **Code amendments related to beekeeping**

WHEREAS the Town of Jerome would like to amend Sections 201, 502, 503, 504, and 505 of the Jerome Zoning Ordinance; and

WHEREAS the proposed amendments include, but are not limited to, amending the ordinance to allow for the keeping of bees within the town limits; and

WHEREAS on June 16, 2021, the Jerome Planning and Zoning Commission held a hearing and provided public notice in accordance with Section 301.C. of the Jerome Zoning Ordinance; and

WHEREAS a notice was published in the *Verde Valley Independent* newspaper on May 30, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Planning and Zoning Commission of the Town of Jerome, Arizona, that the commission hereby recommends that the Town Council of Jerome amend Sections 201, 502, 503, 504, and 505 of the Jerome Zoning Ordinance related to the keeping of bees.

ADOPTED AND APPROVED by a majority vote of the Planning and Zoning Commission on June 16, 2021.

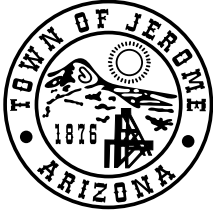
ATTEST:

  
\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

APPROVED:

  
\_\_\_\_\_  
Lance Schall, Chair

Attachment – redline version of proposed text amendments



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 www.jerome.az.gov

## MINUTES

### SPECIAL MEETING OF THE JEROME TOWN COUNCIL

#### VIA ZOOM

THURSDAY, MAY 6, 2021 AT 3:00 PM

| ITEM #1:      | <b>CALL TO ORDER/ROLL CALL</b><br><i>Mayor Jack Dillenberg called the meeting to order at 3:00 p.m.</i><br>Town Clerk to call and record the roll.<br><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy Worth and councilmembers Alex Barber, Sage Harvey, and Jane Moore. Also present was Zoning Administrator John Knight.</i>  |               |       |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
|---------------|---|---------------|-------|----------|--------|---------|--------|---------|--------|--|--|---|--|--|--|------------|--|--|---|--|--|--|--------|---|--|---|--|--|--|-------|--|---|---|--|--|--|-------|---|---|---|--|--|--|
| ITEM #2:      | <b>EXECUTIVE SESSION</b><br>Council will enter into executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4), for the purpose of discussion, direction and consultation for legal advice with the Town Attorney, regarding matters related to the development of 300 Queen Street and town proceedings related thereto.<br><b><i>Motion to go into Executive Session</i></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td>x</td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td>x</td><td></td><td>X</td><td></td><td></td><td></td></tr></table> | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY |   |  | X |  |  |  | MOORE |  | x | X |  |  |  | WORTH | x |   | X |  |  |  |
| COUNCILMEMBER | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| BARBER        |   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| DILLENBERG    |   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| HARVEY        |   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| MOORE         |   | x             | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| WORTH         | x   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| ITEM #3:      | <b>ADJOURNMENT</b><br><i>Upon returning to open session, the meeting was adjourned at 4:18 p.m.</i><br><b><i>Motion to adjourn</i></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>x</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td>x</td><td>X</td><td></td><td></td><td></td></tr></table>  | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY | x |  | X |  |  |  | MOORE |  |   | X |  |  |  | WORTH |   | x | X |  |  |  |
| COUNCILMEMBER | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| BARBER        |   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| DILLENBERG    |   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| HARVEY        | x   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| MOORE         |   |               | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |
| WORTH         |   | x             | X     |          |        |         |        |         |        |  |  |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |   |   |  |  |  |       |   |   |   |  |  |  |

APPROVE:

ATTEST:

\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 www.jerome.az.gov

## MINUTES

### SPECIAL MEETING OF THE JEROME TOWN COUNCIL Council Chambers, Jerome Town Hall, 600 Clark Street WEDNESDAY, JUNE 2, 2021 AT 1:00 PM

| <b>ITEM #1:</b><br><b>1:07 (0:06)</b> | <b>CALL TO ORDER/ROLL CALL</b><br>Mayor/Chairperson to call meeting to order.<br>Mayor Jack Dillenberg called the meeting to order at 1:07 p.m.<br>Town Clerk to call and record the roll.<br>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg and councilmembers Sage Harvey, Alex Barber, and Jane Moore. Also present were Accounting Clerk Melanie Atkin, Public Works Director Marty Boland, Police Chief Allen Muma, and Deputy Town Clerk Rosa Cays. Vice Mayor Mandy Worth arrived later in the meeting.<br>Jerome Chamber of Commerce members Kevin Savage, Nancy Crosby, and Jesse Pfeiffer were in attendance.<br>Councilmember Barber stated for the record that she would appreciate it if Mayor Dillenberg would arrive to the meetings prepared and on time.  |               |       |          |        |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
|---------------------------------------|---|---------------|-------|----------|--------|---------|--------|---------|--------|--|---|---|--|--|--|------------|---|--|---|--|--|--|--------|--|---|---|--|--|--|-------|--|---|---|--|--|--|-------|--|--|--|--|---|--|
| <b>ITEM #2:</b><br><b>1:09 (1:45)</b> | <b>COVID-19 PROTOCOL</b><br>Now that Town Hall has reopened and in person meetings have resumed, Council will discuss the protocol for employees and visitors to Town Hall and other town buildings given new CDC guidance regarding mask wearing.<br>Ms. Gallagher said that many places are now leaving it up to the individual as to whether or not to “mask up.” The Mayor asked the Council how they felt about it.<br>Councilmember Harvey said she was fine with giving people the choice to wear a mask or not.<br>Councilmember Moore asked how staff felt about updating the protocol. Ms. Gallagher said staff was okay with it—everyone has been vaccinated.<br>Councilmember Barber agreed that people should have the choice to wear masks.<br>The mayor made the motion; all councilmembers present seconded the motion simultaneously.<br><b><u>Motion to approve that masks be optional at Town Hall</u></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr></table> | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  | X | X |  |  |  | DILLENBERG | X |  | X |  |  |  | HARVEY |  | X | X |  |  |  | MOORE |  | X | X |  |  |  | WORTH |  |  |  |  | X |  |
| COUNCILMEMBER                         | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| BARBER                                |   | X             | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| DILLENBERG                            | X   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| HARVEY                                |   | X             | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| MOORE                                 |   | X             | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| WORTH                                 |   |               |       |          | X      |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| <b>ITEM #3:</b><br><b>1:11 (4:01)</b> | <b>2021-22 BUDGET</b><br>Council will continue their discussions regarding the 2021-22 budget. Discussion may include any portion of the budget.<br>Ms. Gallagher reviewed changes made to the budget since the prior meeting, as detailed in her memo (attached and made a part of these minutes).<br>Council discussed and made the following additional changes to the budget: <ul style="list-style-type: none"><li>Included \$20,000 in General Fund contingencies for design work at the Hotel Jerome</li><li>Included \$65,000 in the HURF budget for construction of public restrooms (\$50,000) and continued rental of portajohns (\$15,000)</li><li>Included \$5,000 in the HURF budget for speed limit monitoring signage</li><li>Included \$500,000 loan proceeds and use in Utilities Fund contingencies for sewer plant engineering/design and removed amounts included in grant funds</li><li>Increased expenditure for tourism (from bed tax) in General Government budget to \$10,000 (funds are also provided under salaries/wages for the shuttle driver)</li><li>Included \$15,000 in the properties budget for repair/replacement of Hotel Jerome plate glass windows</li></ul>   |               |       |          |        |         |        |         |        |  |   |   |  |  |  |            |   |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |

- Reduced appropriation for paving the lot across from the Spirit Room to \$15,000 (based on recent estimate)

Ms. Barber suggested scheduling another budget meeting since Vice Mayor Worth was not present. The topic then turned to the Jerome Chamber of Commerce. Ms. Barber asked Mr. Savage who the new officers were, which he listed, including Ms. Crosby, president, and Ms. Pfeiffer, treasurer.

[Vice Mayor Worth arrived at 1:40 p.m.]

Ms. Barber asked if a shuttle driver has been hired and Ms. Gallagher replied that no one has been hired as of yet. Mr. Savage clarified that the driver will be a town employee. Ms. Barber suggested putting a “wrap” on the shuttle van.

Mr. Savage said it has also been suggested that Art Walk be changed to Jerome Walk to include all businesses. Ms. Gallagher asked if there would be a home tour in 2022. Mr. Savage said that there may be, but it would have to be decided by January 2022. He said it may be a good year to make it the last one—the 55<sup>th</sup> home tour—and the new board could perhaps come up with a new fundraiser.

Council took a recess from 1:57 to 2:07, while Ms. Gallagher apprised the vice mayor regarding what had been discussed before she arrived. Vice Mayor Worth agreed with the changes and updates, which Ms. Gallagher summarized for the Council.

It was generally agreed to proceed with tentative adoption of the budget on June 8, to include the changes discussed at this meeting.

ITEM #4:

ADJOURNMENT

Motion to adjourn at 2:12 p.m.

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       |          | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        | X     |          | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       | X        |     |     | X      |         |

APPROVE:

ATTEST:

\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** Fifth draft: 2021-22 Town budget  
**DATE:** May 26, 2021

---

Here is the fifth draft of our 2021-22 budget. The budget now utilizes \$109,500 in General Fund Balance and \$167,000 of Utility Fund Balance, leaving over \$305,000 still available for use in the General Fund (while still retaining 25% of our operating expenses as a reserve) and over \$31,000 in the Utility Fund.

I have made the changes discussed at our May 18 meeting, and highlighted the changed cells in light blue. However, not all of those items are factored into the "bottom line" because we still don't have some of the cost estimates. There are still "**PLACEHOLDERS**," (cells shaded in orange), for those items. Items still not included, and for which no placeholders have been added yet, are detailed below.

### **FUND BALANCE ESTIMATES:**

- I have revised estimated fund balance changes during the current fiscal year based on activities to date. I decreased the estimated surplus in General Fund by \$100,000 and decreased the estimated deficit in the HURF fund by \$50,000. As a result I was able to utilize more HURF fund balance to balance the HURF budget, eliminating the need to subsidize that fund from the General Fund.

### **IN-TOWN STIPEND FOR PUBLIC SAFETY WORKERS:**

- Adjusted wages for public safety employees living in town to include a \$2/hr stipend.
  - *At present, this includes one police officer and one fire department employee.*

### **GENERAL GOVERNMENT EXPENSES:**

- **NOT DISCUSSED YET:** Included \$6,000 for high quality A/V system to live stream Council and board meetings, based on recommendation of our IT consultant.

### **POLICE DEPARTMENT REVENUE:**

- Included under revenue \$30,000 transfer from Parking Fund.

### **FIRE DEPARTMENT EXPENSES:**

- **NOT YET INCLUDED:** Additional duty officer
- *Also corrected wages for one duty officer in accordance with Chief's prior proposal; it had been entered incorrectly on the prior worksheet.*

### **PROPERTIES EXPENSES:**

- **NOT YET INCLUDED:**
  - Preliminary design work for Hotel Jerome (beyond ASU study)
  - Repair to rock wall below School Street (\$75,000 in contingency budget)
  - **PLACEHOLDER (Cost TBD)** remains for replacement of first floor plate glass windows at Hotel Jerome
    - *We are still trying to obtain additional quotes for this work*



**WATER DEPARTMENT EXPENSES:**

- \$10,000 added for gating on Allen Springs Road (Springs Security).

**SEWER DEPARTMENT EXPENSES:**

- Deleted amounts budgeted for bond interest, as we are IN THE PROCESS OF PAYING OFF THOSE BONDS.

**SANITATION DEPARTMENT EXPENSES:**

- Increased transfer to capital fund for garbage truck to \$10,000.

**HURF (STREETS) REVENUE AND EXPENSES:**

- **NOT YET INCLUDED:**
  - Hampshire Avenue sidewalk repair (needs ADOT involvement) - \$50,000 in contingency budget
  - **PLACEHOLDER (Cost TBD)** remains for cost of constructing permanent public restrooms
    - ***QUESTION FOR COUNCIL:** It appears that it may take awhile to design and construct the public restrooms. At present, we have only budgeted \$5,500 for the Portajohns. Does Council wish to increase that line item, or to remove the Portajohns once that amount has been expended? That amount will cover roughly two months, thru August.*

**PARKING FUND REVENUE AND EXPENSES:**

- Increased total anticipated revenue to \$250,000 and combined into one line.
- Added transfer to General Fund (public safety) of \$30,000.

*Some estimated figures for routine expenditures, as well as grants anticipated, are continually under review and are subject to adjustments as needed.*

We have no additional budget meetings scheduled at this time and have scheduled adoption of the tentative budget at our June 8 meeting. As there are still “placeholders” remaining where we do not yet have cost estimates, our options are:

1. Include generous estimates for those items in the budget, knowing that we can reduce the budget if needed between now and its final adoption.
2. Schedule additional budget meetings in June and move tentative adoption to July.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943  
www.jerome.az.gov

## MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL

Council Chambers, Jerome Town Hall, 600 Clark Street

TUESDAY, JUNE 8, 2021, AT 7:00 P.M.

| ITEM #1:<br>7:00 (0:03) | <b>CALL TO ORDER/ROLL CALL</b><br>Mayor/Chairperson to call meeting to order.<br><i>Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.</i><br>Town Clerk to call and record the roll.<br><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg and Councilmembers Jane Moore, Alex Barber, and Sage Harvey. Vice Mayor Mandy Worth was absent due to a family emergency. Also present were Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, and Deputy Town Clerk Rosa Cays.</i>  |               |       |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
|-------------------------|---|---------------|-------|----------|--------|---------|--------|---------|--------|--|---|---|--|--|--|------------|--|--|---|--|--|--|--------|--|---|---|--|--|--|-------|---|--|---|--|--|--|-------|--|--|--|--|---|--|
| ITEM #2:<br>7:00 (0:35) | <b>FINANCIAL REPORTS</b><br>Financial reports for May 2021<br><i>Councilmember Harvey asked if the town has received any word from the Department of Emergency and Military Affairs (DEMA) regarding reimbursement of COVID-related expenses. Ms. Gallagher said she has not heard back from DEMA and is holding off submitting more expenses for now.</i><br><i>Ms. Harvey then asked about the telephone line item for JPD, which has put the department over budget for this fiscal year. Ms. Atkin said Chief Muma had to unexpectedly add cellphones for his officers and will include the expense in his budget for next year.</i><br><i>Ms. Harvey inquired about the sanitation usage fees, down by \$17k. Ms. Atkin said it was due to several businesses being closed during the pandemic, which was why water and sewer usage fees were also low.</i><br><i>Ms. Harvey also asked about the drop in business licenses in revenues and general funds. Ms. Atkin explained that it was a combination of businesses closing and some businesses no longer requiring licenses.</i><br><i>Ms. Harvey closed with announcing that the town had received its first solar credit of \$312.50.</i><br><b><u>Motion to accept the May 2021 Financial Reports</u></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr></table> | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |   | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY |  | X | X |  |  |  | MOORE | X |  | X |  |  |  | WORTH |  |  |  |  | X |  |
| COUNCILMEMBER           | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| BARBER                  |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| DILLENBERG              |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| HARVEY                  |   | X             | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| MOORE                   | X   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| WORTH                   |   |               |       |          | X      |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| ITEM #3:<br>7:04 (4:34) | <b>STAFF AND COUNCIL REPORTS</b><br>Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and Council members.<br><i>Ms. Gallagher read highlights from her staff report: she recently met with Councilmember Jane Moore and Mike Krebs regarding the sewer treatment plant; she also met with Peter de Blanc of Four-D, Mr. Knight, and Ms. Cays regarding an upgrade to the audio/visual setup in the council chambers. She attended the June 3 countywide meeting of mayors, managers, supervisors, and tribes in Prescott with Mayor Dillenberg and said it was nice to meet in person again. Ms. Gallagher said the town code and zoning ordinance are now up to date on the website and that she placed an ad for a shuttle driver but has gotten no response. She then announced that Ms. Cays had just reached her four-year anniversary of working for the town; the water flows and sales tax revenues are doing quite well; and the Jerome Artists Co-op has reopened the public restrooms!</i><br><b><u>Motion to accept the May 2021 Financial Reports</u></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr></table>   | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  | X | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY |  |   | X |  |  |  | MOORE | X |  | X |  |  |  | WORTH |  |  |  |  | X |  |
| COUNCILMEMBER           | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| BARBER                  |   | X             | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| DILLENBERG              |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| HARVEY                  |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| MOORE                   | X   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| WORTH                   |   |               |       |          | X      |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |
| ITEM #4:<br>7:07 (7:49) | <b>ZONING ADMINISTRATOR’S REPORT AND MINUTES</b><br>Minutes are provided for the information of Council and do not require action.<br><i>Mr. Knight read from his staff report and mentioned key items, a few listed here: At the May 19 P&amp;Z meeting, the commission initiated the ordinance amendment regarding temporary signs in the commercial district; they approved the site plans for the Mexican pool property [300 Queen Street] and Keith Lazaro’s lot at 224 Fourth Street. At the June 7 DRB meeting, the Lazaro project was tabled as Mr. Lazaro was not able to attend to answer questions from the board. DRB approved the 300 Queen Street site plan as well as the new gate to be installed in front of Husbands’ Alley and a couple of new store signs.</i>  |               |       |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |   |  |   |  |  |  |       |  |  |  |  |   |  |



complicated rate system.” He said relatively speaking, Jerome’s rates are incredibly low compared to other places in Arizona and predicts the usage will stay relatively level over next the ten years, with some fluctuation. He shared data and compared business to residential usage and talked about what it costs Jerome to run the water and sewer operations.

Mr. Jackson got to the crux of his presentation and the rate plan he would recommend for Jerome, one that would make the town enough money to cover costs of service. He said Jerome is different in that it uses sales tax revenue to support utility operations, but it would be best for the rates to cover the costs.

Mr. Jackson’s next question was what is fair, just, reasonable to Jerome? He suggested executing a 20-percent premium to customers outside of Jerome and two revenue-neutral, volume-based rate proposals to consider: one with no water “credit” or one with a flat rate for 8K gallons of water usage or less, with added charges for gallons consumed over that amount. Mr. Jackson said this will incentivize people to change their usage and that Council could implement this in a variety of ways. He then explained how this would impact customers in different scenarios. Mr. Jackson said there is a procedure for revising rate plans, so Council was not expected to decide this evening.

Mr. Jackson agreed with comments during meetings with locals that conservation is important. He said Jerome can determine what is fair, just, and reasonable and charge for water accordingly. He said Jerome could keep residents at a flat rate and change rates for just commercial accounts. He suggested other ways the town could implement a volume-based rate plan.

Ms. Gallagher asked about the implementation of a senior citizen rate. Mr. Jackson said because of fixed incomes, seniors will be given a 5- to 15-percent discount in some cities, and that this was easier to manage than offering a “low-income” rate.

Mayor Dillenberg asked how a 5-year plan would affect the senior citizen rate. Mr. Jackson said Willdan is suggesting a 5-year plan to phase in the rate so it is not a shock to citizens—or to the town, should it find itself under financial duress due to not meeting costs.

Ms. Harvey said it was good to review the information again.

Mr. Jackson said that if Council wants to go forward, a notice of intent is first, per Arizona statutes; however, this does not commit the town to changing the rate. After 60 days, a public hearing is scheduled, and comments are solicited from the public. If all is timely, Council votes on a rate plan and can implement it after 30 days.

Ms. Gallagher asked if there was a time limit after the public hearing within which to act. Mr. Jackson thought a month or two could probably pass without penalty.

(1:09:00) Mayor Dillenberg called for a 10-minute break at 8:09. Council reconvened at 8:21 and jumped to Item 10C to accommodate attendees. The items remain in numerical order in these minutes.

## ITEM #8

8:33 (1:21:23)

## 2021-22 BUDGET

### ITEM #8A: APPROVAL OF TENTATIVE BUDGET FOR 2021-22

Council will review and may approve a tentative budget for the Town of Jerome for the fiscal year ending June 30, 2022. If approved, the public hearing and final adoption of the budget would take place at a special meeting to be held on June 29, 2020.

Ms. Gallagher made one correction under utility fund contingencies. She clarified what the figures should be and in what fund. She then summarized the latest changes, reading from her memo included in the agenda packet and as an addendum to these minutes.

Ms. Harvey said she would like to possibly raise the amount in the preservation of buildings budget from \$30K to \$50K. She also thought the budget for new windows for the Hotel Jerome should be increased from \$15K to \$20K. There was consensus on this.

Ms. Harvey also said the budgeted \$8K for bank fees and merchant services ought to be increased to \$10K and that for credit card processing fees, they should budget \$40K instead of \$32K, which this fiscal year has already been reached with one month still left.

Ms. Barber asked about the status of the fence around the community garden. Mr. Knight said he did submit estimates to Ms. Gallagher; however, costs have gone up since. Ms. Gallagher said grant money could be used for the fence.

Mayor Dillenberg shared his appreciation for everyone’s time in putting the budget together.

Ms. Gallagher said she wanted to add \$30K to the contingency fund to cover the reimbursement they may not get from FEMA. Council agreed.

Ms. Barber clarified the time and date for the next special Council meeting to adopt the final budget, July 29 at 7 p.m.

### **Motion to approve, with changes discussed, the tentative budget for FY2021-22**

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       |          | X   |     |        |         |
| DILLENBERG    | X     |          | X   |     |        |         |
| HARVEY        |       | X        | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

ITEM #9:

8:52 (1:41:00)

ORDINANCES AND RESOLUTIONS

ITEM #9A: RESOLUTION NO. 610, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "2021 CHANGES TO THE JEROME ZONING ORDINANCE REGARDING ADMINISTRATIVE APPROVALS AND APPEALS"

Council may adopt Resolution 610, declaring as a public record certain changes to the Jerome Zoning Ordinance to be considered for adoption as part of Ordinance 470.

Mayor Dillenberg read the resolution in title only.

Motion to adopt Resolution No. 610

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       |          | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        | X     |          | X   |     |        |         |
| MOORE         |       | X        | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

8:53 (1:42:00)

ITEM #9B: SECOND READING AND POSSIBLE ADOPTION - ORDINANCE NO. 470, AN ORDINANCE OF THE TOWN COUNCIL OF JEROME, ARIZONA AMENDING SECTIONS 106, 302, 303.1, 303.2, 303.3, 303.4, 304 AND 502 OF THE JEROME ZONING ORDINANCE RELATED TO ADMINISTRATIVE APPROVAL AND THE APPEALS PROCESS FOR CERTAIN TYPES OF PROJECTS

Council may conduct the second reading of, and may adopt, Ordinance No. 470.

Mayor Dillenberg read the ordinance in title only.

Ms. Barber had a question about the filing fee for an extension in Section 302: page 32 of 93. Mr. Knight explained that there is no fee now and that he and Ms. Gallagher have been working on a master fee schedule to be adopted by council resolution.

Ms. Harvey clarified that currently there is no fee for an extension, but a fee can be set via a resolution.

Motion to adopt Ordinance No. 470

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       |          | X   |     |        |         |
| DILLENBERG    | X     |          | X   |     |        |         |
| HARVEY        |       | X        | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

8:57 (1:45:31)

ITEM #9C: RESOLUTION NO. 615, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING FEES FOR PARKING KIOSKS WITHIN THE TOWN OF JEROME

Council may adopt Resolution No. 615, changing the kiosk parking fee to a single all-day fee of \$4.

Mayor Dillenberg read the resolution in title only.

Motion to adopt Resolution No. 615

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        | X     |          | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        |       | X        | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

8:58 (1:46:27)

ITEM #9D: RESOLUTION NO. 616, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, WAIVING PARKING KIOSK FEES FOR ATTENDEES AT NACOG REGIONAL COUNCIL MEETING, JUNE 23-24, 2021

Council may adopt Resolution No. 616.

Mayor Dillenberg read the resolution in title only.

Motion to adopt Resolution No. 616

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       | X        | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        | X     |          | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

8:58 (1:47:14)

ITEM #9E: RESOLUTION NO. 617, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, ESTABLISHING DISCOUNTED PARKING RATES FOR JEROME RESIDENTS AND EMPLOYEES OF JEROME BUSINESSES

Council may adopt Resolution No. 617, offering a discounted parking rate of \$3 (all day) to Jerome residents and employees of Jerome businesses.

Mayor Dillenberg read the resolution in title only.

Ms. Barber pointed out that this has been discussed repeatedly, and even though it has been denied, it gets brought back to the table. She said it would be a lot of administrative work for someone and she says no to this resolution.

Mayor Dillenberg said Chief Muma indicated that it would significantly increase revenue because employees would buy discount tickets to park. Discussion ensued about no guarantees for prepaid parking.

Ms. Barber remarked that there is more free parking than paid parking in the business district.

Ms. Moore said she would like to see designated parking for employees or a shuttle from the 300 level.

Mr. Dillenberg said he is hearing complaints from the person who owns more restaurants in town than anyone, and that one reason he closed one of them was because he could not find employees due to the parking situation.

Ms. Moore pointed out that he owns two lots that could accommodate his employees.

**Motion to postpone Resolution No. 617 indefinitely**

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       | X        | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        | X     |          | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

9:07 (1:56:17)

**ITEM #9F: RESOLUTION NO. 618, A RESOLUTION OF THE TOWN OF JEROME, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL**

Council may adopt Resolution No. 618, designating Candace Gallagher as the Chief Fiscal Officer responsible for officially submitting the Fiscal Year 2022 Expenditure Limitation Report to the AZ Auditor General.

Mayor Dillenberg read the resolution in title only.

**Motion to adopt Resolution No. 618**

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       | X        | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        | X     |          | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

ITEM #10:

9:07 (1:56:59)

**UNFINISHED BUSINESS**

**ITEM #10A: DISCUSSION OF ORDINANCE REGARDING BEES**

Council will continue their discussion of the regulation of beekeeping in Jerome and may initiate the process for the adoption of an ordinance.

Mr. Knight reminded everyone that Council decided to adopt a beekeeping ordinance at the last meeting. He said it will not address aggressive bees, but they are being addressed separately with better trash cans in place on Main Street. He also mentioned that Andrea Prince of the Surgeon's House now has two hives instead of three. If Council decides to go forward, Mr. Knight said, they would simply be initiating the ordinance process, which would go to P&Z for consideration. The ordinance could either go in the town code or be part of the zoning ordinance as a CUP. He noted that, per Town Attorney Bill Sims, Ms. Prince would not have to obtain a CUP; hers would be considered a legal, nonconforming use.

Ms. Harvey said a definition for swarm should be added, and that the ordinance should say an adequate supply of water and food should be provided, not just water. Ms. Barber agreed.

Ms. Moore wondered if two hives was enough for a serious beekeeper—what if someone lives in the AR zone?

Mr. Knight said they could consider allowing more hives if someone had a larger property or was located further out of town. He said he would research what other places have done in this regard.

Ms. Harvey explained that the hive limit is because of Jerome's small size.

**Motion to have P&Z initiate the process for the adoption of a beekeeping ordinance**

| COUNCILMEMBER | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|---------------|-------|----------|-----|-----|--------|---------|
| BARBER        |       | X        | X   |     |        |         |
| DILLENBERG    |       |          | X   |     |        |         |
| HARVEY        | X     |          | X   |     |        |         |
| MOORE         |       |          | X   |     |        |         |
| WORTH         |       |          |     |     | X      |         |

9:14 (2:03:19)

**ITEM #10B: DISCUSSION OF ORDINANCE REGARDING SPECIAL EVENTS**

Council will continue their discussion of the regulation of special events in Jerome and may initiate the process for the adoption of an ordinance.

Ms. Moore said she would like to see this in the town code rather than zoning ordinance. She suggested keeping it simple with an application asking basic logistical questions such as how many people are expected? Will police service be needed?

Ms. Barber read from Clarkdale's code and agreed with some of their requirements; she said permit fees would also be good to include.

Mr. Knight said he will reach out to the councilmembers working with him and will simplify the draft he has prepared.

8:22 (1:11:15)

**ITEM #10C: DISCUSSION OF PUBLIC OUTREACH REGARDING RESIDENTIAL PARKING**

Council will review proposed survey questions and methodology for public outreach regarding the residential parking program.

Mr. Knight said parking has been discussed ever since he started working in Jerome. He said that we now know different neighborhoods have their own problems, and that temporary permits seem to be an ongoing issue. Mr. Knight suggested a public outreach program, scheduled on a Saturday or two, with support from Council. A town hall meeting could then be scheduled, or a committee formed to work on this item.



|                             | <p>Ms. Harvey said she was willing to help with the neighborhood meetings if Vice Chair Worth was not already working with Mr. Knight.</p> <p>Ms. Moore asked if notices would be sent out via mail to those affected. Mr. Knight said his initial idea was to advertise all the meetings at once to allow people to attend when they can, not just in their neighborhood.</p> <p>Ms. Barber suggested they discuss the survey questions. Positive comments were made about the anonymous survey questions submitted to Council. Mr. Knight said he could include them with other questions, confer with Ms. Worth when she returns, and pass them by Council again.</p> <p>(1:20:22) Jerome homeowner and resident Jera Peterson asked if she could claim the space in front of her house as her own. Mr. Knight said he would talk about it with her at another time as her street was not one of the neighborhoods being discussed.</p>   |               |       |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
|-----------------------------|--|---------------|-------|----------|--------|---------|--------|---------|--------|---|--|---|--|--|--|------------|--|--|---|--|--|--|--------|--|---|---|--|--|--|-------|--|--|---|--|--|--|-------|--|--|--|--|---|--|
| ITEM #11:<br>9:18 (2:06:48) | <p><b>TO AND FROM THE COUNCIL</b></p> <p>Council may direct staff regarding items to be placed on a future agenda.</p> <p>Mr. Knight invited Council to the SHPO walking tour on June 21 at 10am.</p> <p>Ms. Barber said she wants fencing around the community garden so that pollinators can be planted, something she promised to help with. She said she also wanted to discuss relocating the sport court to create dedicated parking for employees near Queen Street.</p> <p>Ms. Moore said she would like to start a shuttle for employees during the week from the 300 level. She also asked if the town was going to work with SHPO on the design guidelines rather than ASU students, and explained why she would prefer not to work with students.</p> <p>Ms. Harvey said the business district needs more or bigger dumpsters and said she would like to explore options for dealing with overflowing dumpsters. Ms. Gallagher asked Ms. Harvey if she thought bigger or more dumpsters were the answer. Discussion ensued. Ms. Gallagher said she would talk with Public Works Director Marty Boland and see what would work.</p> |               |       |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
| ITEM #12:                   | <p><b>ADJOURNMENT</b></p> <p><u><b>Motion to adjourn at 9:28 p.m.</b></u></p> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr></table>  | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER | X |  | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY |  | X | X |  |  |  | MOORE |  |  | X |  |  |  | WORTH |  |  |  |  | X |  |
| COUNCILMEMBER               | MOVED  | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
| BARBER                      | X  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
| DILLENBERG                  |  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
| HARVEY                      |  | X             | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
| MOORE                       |  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |
| WORTH                       |  |               |       |          | X      |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |  |   |  |  |  |       |  |  |  |  |   |  |

APPROVE:

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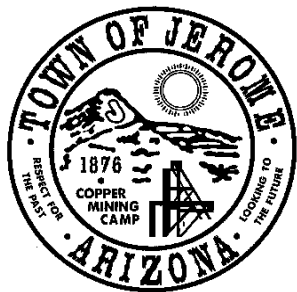
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 Dr. Jack Dillenberg, Mayor

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 Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** Final draft for tentative adoption: 2021-22 Town budget  
**DATE:** June 2, 2021

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Here is our 2021-22 budget as presented for tentative adoption.

As drafted:

- The budget will utilize \$188,000 of our estimated accumulated general fund balance and \$164,000 of our estimated accumulated utility fund balance, retaining reserves of over \$759,000 (general fund) and over \$34,000 (utilities fund). The estimated general fund balance remaining constitutes 35.4% of general fund operating expenses, which conforms to the recommendations of prior councils that at least 25% be retained. Please see the "Fund Balance Recap" sheet for additional details. We are also able to utilize fund balance in the HURF budget due to a large one-time receipt during FY20.
- No increases in sales tax or utility fees are anticipated in this draft.
- In this draft, there is no subsidy needed from the General Fund to the Utilities Fund. Instead, we are using utility fund balance, plus a transfer of \$40,000 each to the Water and Sewer budgets from our new Parking Fund.
- The Parking Fund is also transferring \$30,000 to the General Fund budget to subsidize public safety expenditures.
- The Sanitation budget includes a \$10,000 transfer to the Capital Fund toward the eventual purchase of a garbage truck. After this transfer, we will have accumulated \$60,000, enough for a substantial down payment if needed.

Generally speaking, routine expenditures and revenues have been budgeted based on prior history and upcoming needs. We attempt to be conservative in budgeting our revenues, so as not to spend money that we don't have. With respect to expenditures, we try to be realistic yet conservative in budgeting for "controllable" expenses while budgeting sufficiently to accommodate unanticipated situations and emergencies in areas that are difficult to predict, such as repairs and maintenance.

**More details:**

### WAGES AND BENEFITS:

- This budget includes an across-the-board cost of living adjustment of 2.3%, equivalent to the Social Security Administration's COLA, plus one percent. Public safety wages have been adjusted as per recommendations of each Chief.
- The budget includes a \$2/hour stipend for public safety employees who reside within town limits. This does not apply to the two Chiefs, who are required by Code to live in town.



**GENERAL FUND REVENUES:**

- Anticipated sales tax revenues have been increased from the prior year, when they were conservatively budgeted due to the pandemic, yet exceeded our expectations.
- Updated state shared revenue estimates have been provided by the League (State sales tax, State Urban Revenue sharing, vehicle license tax and HURF revenues) and have been incorporated in this draft.
- As in the past, administration charges to the utility and streets funds are calculated to reallocate a portion of administrative salaries and overhead expenses to the water, sewer, sanitation and streets (HURF) budgets.

**GENERAL GOVERNMENT EXPENSES:**

- We have included \$4,500 for participation in the Cottonwood Area Transit system, which we hope to establish during FY22. This was budgeted last year but interrupted by COVID.
- The Chamber of Commerce has submitted a request to spend \$25,000 during FY22 as the tourism portion of the added bed tax. This is reflected in the \$10,000 line item under General Government titled "Tourism – from bed tax," and in administrative salaries for a weekend shuttle driver.
- We have included \$6,000 for a high quality A/V system to live stream Council and board meetings and improve the quality of recorded transcripts.
- \$30,000 is included for "Allowance for preservation of historic buildings."
- \$10,000 has been included for the purchase of a UTV for use by administration, which will be available also to our public works, fire and police departments if needed.

**MAGISTRATE COURT:**

- We have included \$15,000 revenue from parking tickets.
- A new "Court Security Fund" has been established, with offsetting revenues and expenditures.
- The court's required triennial audit is also included in this year's budget.
- We have included a provision for an added part-time court clerk.

**POLICE DEPARTMENT:**

- The budget includes the purchase of one new police vehicle.

**FIRE DEPARTMENT EXPENSES:**

- The budget includes \$10,000 for fire mitigation activities above and beyond what will be reimbursed thru the Firewise program.
- Budgeted wildlands wages and payroll taxes are reimbursed by wildlands revenues.

**PARKS EXPENSES:**

- The budget includes \$2,000 for restoration of the grass in Upper Park.

**PROPERTIES EXPENSES:**

- The Properties budget includes, under Repairs and Maintenance, the following:
  - Routine building maintenance - \$20,000
  - Routine infrastructure maintenance - \$3,000
  - School Street access – wall and steps repair - \$50,000 (to supplement grant funds of \$61,000).
  - Hotel Jerome front window repair - \$15,000
  - Repairs to the overflow ditch - \$10,000

**WATER DEPARTMENT REVENUES & EXPENSES:**

- Revenues have been returned to pre-pandemic levels.
- We are including under revenue a \$40,000 contribution from the parking fund.

- Infrastructure Repairs & Maintenance have been budgeted as follows:
  - Routine maintenance (as needed): \$25,000 (includes regulators)
  - Water line replacement on First Avenue: \$13,000
  - Live taps for the Clark Street regulator: \$25,500
  - Springs maintenance: \$16,500
  - Springs security: \$15,000 (includes gating)
  - Water tank inspection and cleaning: \$3,500

#### **SEWER DEPARTMENT REVENUES & EXPENSES:**

- Revenues have been returned to pre-pandemic levels.
- We are including under revenue a \$40,000 contribution from the Parking Fund.
- The budget includes \$25,000 for preliminary engineering relative to sewer plant upgrades.
- Sewer bonds will be paid off prior to July 1, therefore no debt service is included.
- Infrastructure Repairs & Maintenance have been budgeted as follows:
  - Routine maintenance (as needed): \$15,000
  - Sewer line replacement – Hull & Jerome: \$33,000

#### **HURF (STREETS) REVENUES AND EXPENSES:**

- We are including under revenue a \$40,000 contribution from the Parking Fund.
- \$10,000 has been budgeted for routine street maintenance. This includes repairs to North Drive.
- \$15,000 has been included for paving the parking lot across from the Spirit Room.
- \$10,000 has been included for street patching.
- \$5,000 has been included for a lighted speed limit sign (“Your Speed Is ...”) on 89A.
- \$50,000 has been included to design and construct permanent public restrooms.
- \$15,000 has been included to maintain Portajohns until a permanent restroom has been constructed.

#### **PARKING FUND EXPENSES:**

- We have provided for transfers of \$40,000 each to the water, sewer and street budgets toward infrastructure costs.
- We have provided a transfer of \$30,000 to the general fund toward public safety costs.
- \$15,000 has been included for the purchase of a UTV.
- \$10,000 has been included as an allowance for additional capital purchases if needed.
- The budget includes a provision for one additional part-time parking enforcement officer.

#### **OPERATING & CAPITAL GRANTS:**

- We are including grant funding as follows:
  - Various police grants (GOHS, RICO, Safety equipment) - \$73,500
  - Various fire grants (Firehouse Subs, 100 Club, NEAMS, Title 3 fuels, Rural Fire Assistance) - \$48,500
  - USDA Search grant for wastewater engineering - \$30,000
  - Yavapai County Storm Drainage - \$120,000 (accumulation of four years of funding carried over for use in obtaining easements for our drainage project)
  - SHPO grant for design guidelines: \$20,000
  - Water planning grant (carryover): \$41,000
  - Miscellaneous operating grants TBA - \$300,000
  - CDBG guaranteed round – DUNDEE Waterline - \$309,170
  - CDBG competitive round – CENTER AVENUE improvements - \$500,000 (not yet applied for)
  - HURF Exchange funding (drainage improvements) - \$580,000
  - Yavapai Apache Nation Prop 202 funding - \$46,000 (includes carryover)

- Carryover of two Freeport McMoRan Social Investment funding awards totaling \$61,000 for restoration of School Street access to Civic Center
- USDA Rural Development grant for window replacement at Hotel Jerome - \$56,500
- ADEQ Brownfields funding for lead paint abatement/encapsulation: \$60,000
- Grant for a healthcare clinic (also budgeted in prior year) - \$50,000
- Additional American Rescue Funds and/or State/Federal aid (TBD) - \$1,000,000
- Miscellaneous capital grants TBD - \$250,000

**CONTINGENCIES:**

We budget for contingencies so that if funds that are not anticipated in the regular budget are received, they can be spent. Contingency revenues include:

- Excess sales tax revenue
- Sale or lease of real property
- Additional library donations
- Excess wildlands fire fees
- American Rescue Act funds
- Additional Water and Sewer connection fees
- Additional use of fund balance
- Receipt of loan for additional wastewater engineering

We have included the following expenditures as contingencies:

- Phase two of wastewater engineering if needed - \$500,000 (to be funded by a Design Bridge loan)
- Use of American Rescue Act Funds (allocated) - \$54,285
- \$250,000 for utility work on Center Avenue.
- \$20,000 for preliminary design work at the Hotel Jerome
- \$75,000 for repairs to the rock wall below School Street
- \$50,000 for Hampshire Avenue sidewalk repairs
- \$40,000 for purchase of a water truck (if not purchased by July 1)
- \$50,000 for the purchase of a flatbed truck
- Plus the use of any other excess sales tax, wildlands fees, donations, connection fees and/or funds from sale of real property

**ACROSS ALL DEPARTMENTS:**

- Fuel costs have been reallocated among departments, resulting in increases in some and a decrease in sanitation fuel costs.
- Health insurance costs have gone up.
- Annual software maintenance costs have been reallocated among departments.
- We have included start up costs for transition to a more effective governmental accounting software program, and that has been allocated among departments.
- Property and liability insurance costs have been reduced to reflect a \$31,000 dividend that will be credited against our premium by the Risk Pool.

This budget, if tentatively approved at this meeting, will be scheduled for final adoption at a special meeting scheduled July 29 (time to be determined by Council). Until the final budget is adopted, changes can still be made, but the budget may not be increased.

My thanks, as always, to our amazing staff for their input and cooperation during this process.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 www.jerome.az.gov

## MINUTES

**SPECIAL MEETING OF THE JEROME TOWN COUNCIL**  
**Council Chambers, Jerome Town Hall, 600 Clark Street**  
**WEDNESDAY, JUNE 9, 2021 AT 1:00 PM**

| ITEM #1:      | <b>CALL TO ORDER/ROLL CALL</b><br><i>Mayor Jack Dillenberg called the meeting to order at 1:04 p.m.</i><br>Town Clerk to call and record the roll.<br><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg and councilmembers Alex Barber, Sage Harvey, and Jane Moore. Vice Mayor Mandy Worth was absent. Also present were Police Chief Allen Muma and Tyler Christensen, employee of Contract Wastewater, LLC.</i>  |               |       |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
|---------------|--|---------------|-------|----------|--------|---------|--------|---------|--------|---|--|---|--|--|--|------------|--|--|---|--|--|--|--------|--|---|---|--|--|--|-------|--|---|---|--|--|--|-------|--|--|--|--|---|--|
| ITEM #2:      | <b>EXECUTIVE SESSION</b><br>Council may enter into executive session, pursuant to A.R.S. § 38-431.03 (A)(9) to review matters related to water system security.<br><b><i>Motion to go into Executive Session</i></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>x</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td>x</td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>x</td><td></td></tr></table> | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER | x |  | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY |  |   | X |  |  |  | MOORE |  | x | X |  |  |  | WORTH |  |  |  |  | x |  |
| COUNCILMEMBER | MOVED  | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| BARBER        | x  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| DILLENBERG    |  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| HARVEY        |  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| MOORE         |  | x             | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| WORTH         |  |               |       |          | x      |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| ITEM #3:      | <b>ADJOURNMENT</b><br><i>Upon returning to open session, the meeting was adjourned at 3:34 p.m.</i><br><b><i>Motion to adjourn</i></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>x</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>x</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>x</td><td></td></tr></table>   | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER | x |  | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY |  | x | X |  |  |  | MOORE |  |   | X |  |  |  | WORTH |  |  |  |  | x |  |
| COUNCILMEMBER | MOVED  | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| BARBER        | x  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| DILLENBERG    |  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| HARVEY        |  | x             | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| MOORE         |  |               | X     |          |        |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |
| WORTH         |  |               |       |          | x      |         |        |         |        |   |  |   |  |  |  |            |  |  |   |  |  |  |        |  |   |   |  |  |  |       |  |   |   |  |  |  |       |  |  |  |  |   |  |

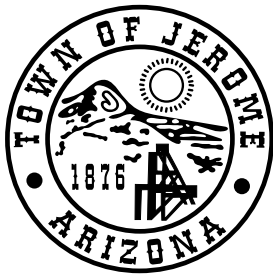
APPROVE:

ATTEST:

\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 www.jerome.az.gov

## MINUTES

### SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL TUESDAY, JUNE 29, 2021 AT 7:00 PM

| ITEM #1:<br>7:00 (0:03) | <b>CALL TO ORDER/ROLL CALL</b><br>Mayor/Chairperson to call meeting to order.<br><i>Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.</i><br>Town Clerk to call and record the roll.<br><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy Worth, and councilmembers Jane Moore, Sage Harvey, and Alex Barber. Also present were Accounting Clerk Melanie Atkin and Deputy Town Clerk Rosa Cays.</i>   |               |       |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
|-------------------------|---|---------------|-------|----------|--------|---------|--------|---------|--------|--|---|---|--|--|--|------------|--|--|---|--|--|--|--------|---|--|---|--|--|--|-------|--|--|---|--|--|--|-------|--|---|--|--|---|--|
| ITEM #2:<br>7:00 (0:25) | <b>PUBLIC HEARING ON 2021-22 BUDGET AND TAX LEVY</b><br>Council will conduct a public hearing on the proposed 2021-22 budget and tax levy for the Town of Jerome. Any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy. Comments may also be emailed to <a href="mailto:c.gallagher@jerome.az.gov">c.gallagher@jerome.az.gov</a> up to 5 p.m. on June 29. No increase in the tax levy is proposed.<br><i>The public hearing was held; however, no members of the public were in attendance. The manager's memo accompanying the budget document is attached as an addendum to these minutes.</i>  |               |       |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| ITEM #3:<br>7:00 (0:47) | <b>RESOLUTION #619: ADOPTING THE 2021-22 BUDGET</b><br>Following the public hearing, Council may approve Resolution #619, adopting the final budget for the Town of Jerome for the fiscal year ending June 30, 2022.<br><i>Councilmember Moore requested that the budget include funds to provide for the hiring of an additional part-time duty officer in the Fire Department.</i><br><i>Ms. Gallagher distributed a sheet detailing the changes (attached as an addendum to these minutes), which would add \$30,610 to the Fire Department budget, and utilize an additional \$30,610 in General Fund balance. The appropriations under General Fund contingencies for revenue from and use of excess city sales tax will be reduced by \$30,610. There will be no change to the total budget as a result of these changes.</i><br><b><u>Motion to approve Resolution #619: adoption of the 2021-22 final budget to include the changes discussed</u></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td>X</td><td></td><td></td><td>X</td><td></td></tr></table> | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |   | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY | X |  | X |  |  |  | MOORE |  |  | X |  |  |  | WORTH |  | X |  |  | X |  |
| COUNCILMEMBER           | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| BARBER                  |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| DILLENBERG              |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| HARVEY                  | X   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| MOORE                   |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| WORTH                   |   | X             |       |          | X      |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| ITEM #4:                | <b>ADJOURNMENT</b><br><b><u>Motion to adjourn at 7:06 p.m.</u></b> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td></td><td></td><td>X</td><td></td></tr></table>  | COUNCILMEMBER | MOVED | SECONDED | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  | X | X |  |  |  | DILLENBERG |  |  | X |  |  |  | HARVEY | X |  | X |  |  |  | MOORE |  |  | X |  |  |  | WORTH |  |   |  |  | X |  |
| COUNCILMEMBER           | MOVED   | SECONDED      | AYE   | NAY      | ABSENT | ABSTAIN |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| BARBER                  |   | X             | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| DILLENBERG              |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| HARVEY                  | X   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| MOORE                   |   |               | X     |          |        |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |
| WORTH                   |   |               |       |          | X      |         |        |         |        |  |   |   |  |  |  |            |  |  |   |  |  |  |        |   |  |   |  |  |  |       |  |  |   |  |  |  |       |  |   |  |  |   |  |

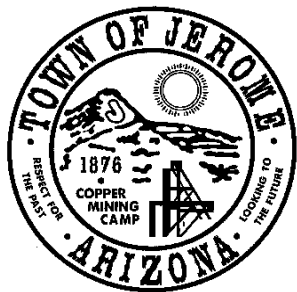
APPROVE:

ATTEST:

\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## MEMO

**FROM:** Candace Gallagher, Town Manager/Clerk  
**TO:** Mayor and Council  
**SUBJECT:** Final adoption: 2021-22 Town budget  
**DATE:** June 21, 2021

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Here is our 2021-22 budget as presented for final adoption.

As drafted:

- The budget will utilize \$215,000 of our estimated accumulated general fund balance and \$164,000 of our estimated accumulated utility fund balance, retaining reserves of over \$732,000 (general fund) and over \$34,000 (utilities fund). The estimated general fund balance remaining constitutes 33.7% of general fund operating expenses, which conforms to the recommendations of prior councils that at least 25% be retained. Please see the "Fund Balance Recap" sheet for additional details. We are also able to utilize fund balance in the HURF budget due to a large one-time receipt during FY20.
- No increases in sales tax or utility fees are anticipated in this draft.
- In this draft, there is no subsidy needed from the General Fund to the Utilities Fund. Instead, we are using utility fund balance, plus a transfer of \$40,000 each to the Water and Sewer budgets from our new Parking Fund.
- The Parking Fund is also transferring \$30,000 to the General Fund budget to subsidize public safety expenditures.
- The Sanitation budget includes a \$10,000 transfer to the Capital Fund toward the eventual purchase of a garbage truck. After this transfer, we will have accumulated \$60,000, enough for a substantial down payment if needed.

Generally speaking, routine expenditures and revenues have been budgeted based on prior history and upcoming needs. We attempt to be conservative in budgeting our revenues, so as not to spend money that we don't have. With respect to expenditures, we try to be realistic yet conservative in budgeting for "controllable" expenses while budgeting sufficiently to accommodate unanticipated situations and emergencies in areas that are difficult to predict, such as repairs and maintenance.

**More details:**

### WAGES AND BENEFITS:

- This budget includes an across-the-board cost of living adjustment of 2.3%, equivalent to the Social Security Administration's COLA, plus one percent. Public safety wages have been adjusted as per recommendations of each Chief.
- The budget includes a \$2/hour stipend for public safety employees who reside within town limits. This does not apply to the two Chiefs, who are required by Code to live in town.

**GENERAL FUND REVENUES:**

- Anticipated sales tax revenues have been increased from the prior year, when they were conservatively budgeted due to the pandemic, yet exceeded our expectations.
- Updated state shared revenue estimates have been provided by the League (State sales tax, State Urban Revenue sharing, vehicle license tax and HURF revenues) and have been incorporated in this draft.
- As in the past, administration charges to the utility and streets funds are calculated to reallocate a portion of administrative salaries and overhead expenses to the water, sewer, sanitation and streets (HURF) budgets.

**GENERAL GOVERNMENT EXPENSES:**

- We have included \$4,500 for participation in the Cottonwood Area Transit system, which we hope to establish during FY22. This was budgeted last year but interrupted by COVID.
- The Chamber of Commerce has submitted a request to spend \$25,000 during FY22 as the tourism portion of the added bed tax. This is reflected in the \$10,000 line item under General Government titled "Tourism – from bed tax," and in administrative salaries for a weekend shuttle driver.
- We have included \$6,000 for a high quality A/V system to live stream Council and board meetings and improve the quality of recorded transcripts.
- \$50,000 is included for "Allowance for preservation of historic buildings."
- \$10,000 has been included for the purchase of a UTV for use by administration, which will be available also to our public works, fire and police departments if needed.

**MAGISTRATE COURT:**

- We have included \$15,000 revenue from parking tickets.
- A new "Court Security Fund" has been established, with offsetting revenues and expenditures.
- The court's required triennial audit is also included in this year's budget.
- We have included a provision for an added part-time court clerk.

**POLICE DEPARTMENT:**

- The budget includes the purchase of one new police vehicle.

**FIRE DEPARTMENT EXPENSES:**

- The budget includes \$10,000 for fire mitigation activities above and beyond what will be reimbursed through the Firewise program.
- Budgeted wildlands wages and payroll taxes are reimbursed by wildlands revenues.

**PARKS EXPENSES:**

- The budget includes \$2,000 for restoration of the grass in Upper Park.

**PROPERTIES EXPENSES:**

- The Properties budget includes, under Repairs and Maintenance, the following:
  - Routine building maintenance - \$20,000
  - Routine infrastructure maintenance - \$3,000
  - School Street access – wall and steps repair - \$50,000 (to supplement grant funds of \$61,000).
  - Hotel Jerome front window repair - \$20,000
  - Repairs to the overflow ditch - \$10,000

**WATER DEPARTMENT REVENUES & EXPENSES:**

- Revenues have been returned to pre-pandemic levels.
- We are including under revenue a \$40,000 contribution from the parking fund.

- Infrastructure Repairs & Maintenance have been budgeted as follows:
  - Routine maintenance (as needed): \$25,000 (includes regulators)
  - Water line replacement on First Avenue: \$13,000
  - Live taps for the Clark Street regulator: \$25,500
  - Springs maintenance: \$16,500
  - Springs security: \$15,000 (includes gating)
  - Water tank inspection and cleaning: \$3,500

#### **SEWER DEPARTMENT REVENUES & EXPENSES:**

- Revenues have been returned to pre-pandemic levels.
- We are including under revenue a \$40,000 contribution from the Parking Fund.
- The budget includes \$25,000 for preliminary engineering relative to sewer plant upgrades.
- Sewer bonds will be paid off prior to July 1, therefore no debt service is included.
- Infrastructure Repairs & Maintenance have been budgeted as follows:
  - Routine maintenance (as needed): \$15,000
  - Sewer line replacement – Hull & Jerome: \$33,000

#### **HURF (STREETS) REVENUES AND EXPENSES:**

- We are including under revenue a \$40,000 contribution from the Parking Fund.
- \$10,000 has been budgeted for routine street maintenance. This includes repairs to North Drive.
- \$15,000 has been included for paving the parking lot across from the Spirit Room.
- \$10,000 has been included for street patching.
- \$5,000 has been included for a lighted speed limit sign (“Your Speed Is ...”) on 89A.
- \$50,000 has been included to design and construct permanent public restrooms.
- \$15,000 has been included to maintain Portajohns until a permanent restroom has been constructed.

#### **PARKING FUND EXPENSES:**

- We have provided for transfers of \$40,000 each to the water, sewer and street budgets toward infrastructure costs.
- We have provided a transfer of \$30,000 to the general fund toward public safety costs.
- \$15,000 has been included for the purchase of a UTV for use in parking enforcement.
- The budget includes a provision for one additional part-time parking enforcement officer.

#### **OPERATING & CAPITAL GRANTS:**

- We are including grant funding as follows:
  - Various police grants (GOHS, RICO, Safety equipment) - \$73,500
  - Various fire grants (Firehouse Subs, 100 Club, NEAMS, Title 3 fuels, Rural Fire Assistance) - \$48,500
  - USDA Search grant for wastewater engineering - \$30,000
  - Yavapai County Storm Drainage - \$120,000 (accumulation of four years of funding carried over for use in obtaining easements for our drainage project)
  - SHPO grant for design guidelines: \$20,000
  - Water planning grant (carryover): \$41,000
  - Miscellaneous operating grants TBA - \$300,000
  - CDBG guaranteed round – DUNDEE Waterline - \$309,170
  - CDBG competitive round – CENTER AVENUE improvements - \$500,000 (not yet applied for)
  - HURF Exchange funding (drainage improvements) - \$580,000
  - Yavapai Apache Nation Prop 202 funding - \$46,000 (includes carryover)
  - Carryover of two Freeport McMoran Social Investment funding awards totaling \$61,000 for restoration of School Street access to Civic Center



- USDA Rural Development grant for window replacement at Hotel Jerome - \$56,500
- ADEQ Brownfields funding for lead paint abatement/encapsulation: \$60,000
- Grant for a healthcare clinic (also budgeted in prior year) - \$50,000
- Additional American Rescue Funds and/or State/Federal aid (TBD) - \$1,000,000
- Miscellaneous capital grants TBD - \$250,000

**CONTINGENCIES:**

We budget for contingencies so that if funds that are not anticipated in the regular budget are received, they can be spent. Contingency revenues include:

- Excess sales tax revenue
- Sale or lease of real property
- Additional library donations
- Excess wildlands fire fees
- American Rescue Act funds
- Additional Water and Sewer connection fees
- Additional use of fund balance
- Receipt of loan for additional wastewater engineering
- Reimbursement from FEMA/DEMA for COVID-related expenses

We have included the following expenditures as contingencies:

- Phase two of wastewater engineering if needed - \$500,000 (to be funded by a Design Bridge loan)
- Use of American Rescue Act Funds (allocated) - \$54,285
- \$250,000 for utility work on Center Avenue.
- \$20,000 for preliminary design work at the Hotel Jerome
- \$75,000 for repairs to the rock wall below School Street
- \$50,000 for Hampshire Avenue sidewalk repairs
- \$40,000 for purchase of a water truck (if not purchased by July 1)
- \$50,000 for the purchase of a flatbed truck
- Plus the use of any other excess sales tax, wildlands fees, donations, connection fees and/or funds from sale of real property

**ACROSS ALL DEPARTMENTS:**

- Fuel costs have been reallocated among departments, resulting in increases in some and a decrease in sanitation fuel costs.
- Health insurance costs have gone up.
- Annual software maintenance costs have been reallocated among departments.
- We have included start up costs for transition to a more effective governmental accounting software program, and that has been allocated among departments.
- Property and liability insurance costs have been reduced to reflect a \$31,000 dividend that will be credited against our premium by the Risk Pool.

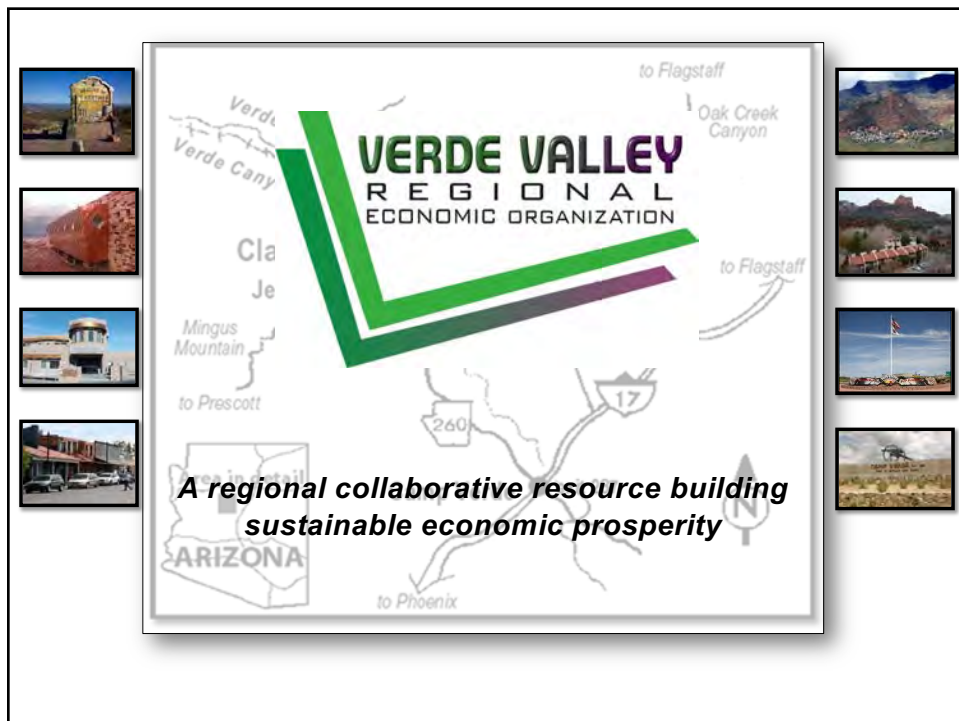
My thanks, as always, to our amazing staff for their input and cooperation during this process.

**Change to budget if adding part-time Duty Officer in Fire Department**

*\$16/hr. x 32 hours per week*

| <u>Line Item</u>                               | <u>From</u>         | <u>To</u>           | <u>Difference</u> |
|--|---------------------|---------------------|-------------------|
| <i>General Govt revenues:</i>                  |                     |                     |                   |
| Use of General Fund Balance                    | 215,000.00          | 245,610.00          | 30,610.00         |
| TOTAL General Govt revenues:                   | 1,845,668.00        | 1,876,278.00        | 30,610.00         |
| <b>TOTAL General Fund Revenues</b>             | <b>2,272,411.00</b> | <b>2,303,021.00</b> | <b>30,610.00</b>  |
| <i>General fund Contingencies Revenue</i>      |                     |                     |                   |
| Excess City Sales Tax                          | 250,000.00          | 219,390.00          | -30,610.00        |
| <b>TOTAL Genl Fund Contingencies Revenue</b>   | <b>1,742,500.00</b> | <b>1,711,890.00</b> | <b>-30,610.00</b> |
| <b>TOTAL REVENUES</b>                          | <b>9,446,350.00</b> | <b>9,446,350.00</b> | <b>0.00</b>       |
| <i>Fire Department Expenses:</i>               |                     |                     |                   |
| Salaries & Wages, Chief, Duty Officers         | 145,443.00          | 172,067.00          | 26,624.00         |
| FICA Match                                     | 18,154.00           | 20,191.00           | 2,037.00          |
| Workers Compensation                           | 19,408.00           | 21,305.00           | 1,897.00          |
| Unemployment                                   | 581.00              | 633.00              | 52.00             |
| TOTAL Fire Department expenses                 | 429,259.00          | 459,869.00          | 30,610.00         |
| <b>TOTAL General Fund EXPENSES</b>             | <b>2,272,411.00</b> | <b>2,303,021.00</b> | <b>30,610.00</b>  |
| <i>General Fund Contingencies Expenses</i>     |                     |                     |                   |
| Use of excess city sales tax for other pu      | 75,000.00           | 44,390.00           | -30,610.00        |
| <b>TOTAL General Fund contingencies expens</b> | <b>1,742,500.00</b> | <b>1,711,890.00</b> | <b>-30,610.00</b> |
| <b>TOTAL EXPENSES</b>                          | <b>9,446,350.00</b> | <b>9,446,350.00</b> | <b>0.00</b>       |

*This leaves \$150,438 in General fund balance remaining available for use, and \$701,993 remaining altogether.*



1

## Vision and Mission

***VVREO is a regional collaborative resource building sustainable economic prosperity.***

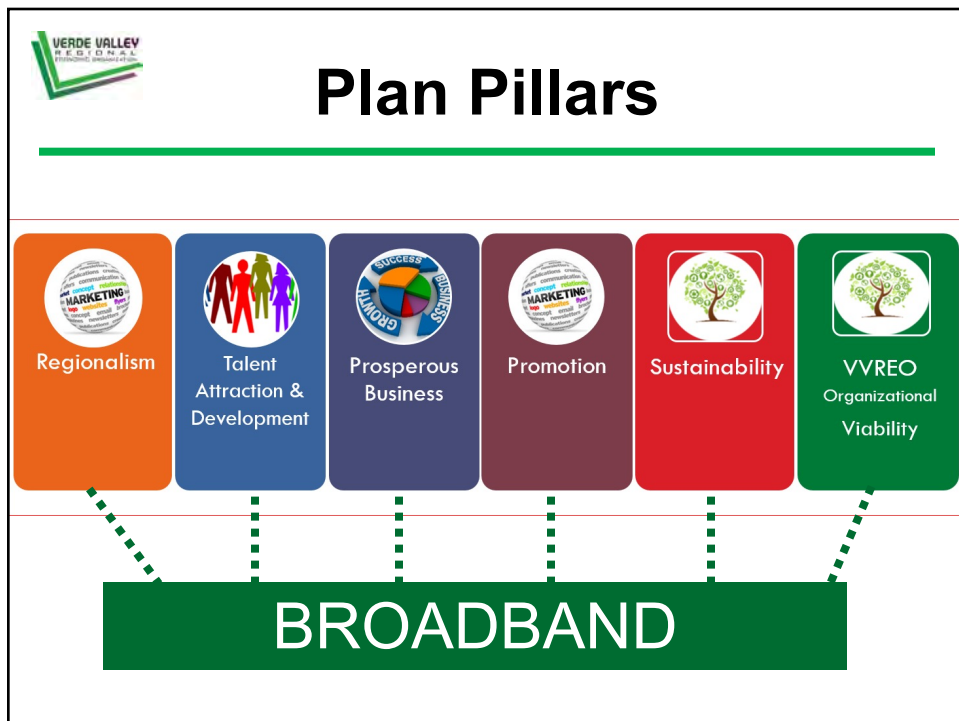
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***VVREO provides access to resources for regional business creation, attraction, retention, and expansion.***

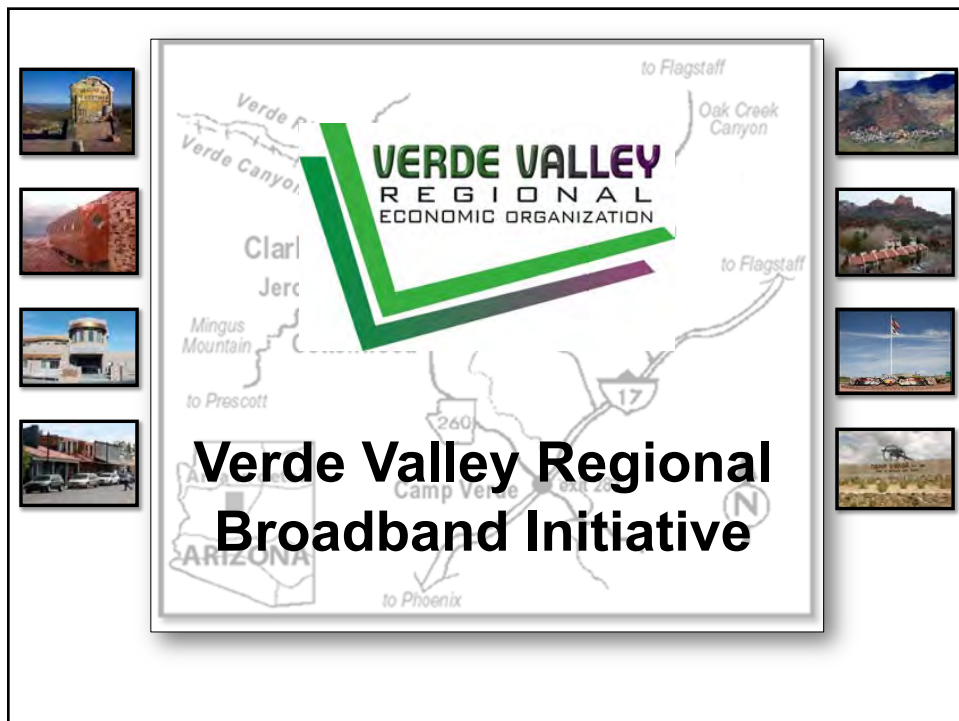
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# Vision, Mission, Goals

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## Vision

One Gigabit per second for all

## Mission

To overcome the regional digital divide by creating an integrated and redundant phased core broadband network connecting all parts of the Verde Valley that supports economic diversification, resilient communities, and improved quality of life.

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# Vision, Mission, Goals

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## Goals:

1. Grow and sustain a vibrant economy by deploying a scalable next-generation broadband infrastructure to support a diverse array of business and work environment opportunities in the Verde Valley.
2. Enable businesses and individuals in the Verde Valley to effectively work and live in a digital world resulting in business prosperity inclusive of business attraction, retention, expansion and job creation.
3. Foster a high quality of life supported by effective telemedicine, seamless access to education, and effective public safety.

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# Middle Mile Network Goals

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## Goals:

1. Build the core network and colocation facilities connecting from the I-17 Smart Highway Corridor to the communities of the Verde Valley through a phased approach.
2. Connect alternate pathways and upstream Internet providers to establish redundancy.
3. Incorporate connector points for the expansion and redundancy of the core network into all communities of the Verde Valley.
4. Create a sustainable business structure for operations and maintenance of the core network and its future expansion.
5. Identify and implement collaborative opportunities for existing and new broadband providers to further the delivery of broadband to reach businesses, health care users, and users of online education in the communities of the Verde Valley.

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## Middle Mile Network Map



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## Verde Valley Middle Mile Network Concept to Operation

- **Phase One** – Project Definition and Grant Preparation
- **Phase Two** – Conceptual Design and Pre-engineering
- **Phase Three** – Detailed Design and Engineering
- **Phase Four** – Construction
- **Phase Five** – Ongoing Operation and Maintenance

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## Phase One - Current Progress

---

- **Strengths Weaknesses, Opportunities, and Threats (SWOT) Analysis performed.**
- **Stakeholders identified.**
- **Letters of Support secured including financial commitment match from municipalities. (City of Sedona, City of Cottonwood, Town of Camp Verde, Town of Clarkdale)**
- **Phased project strategy outline developed.**
- **Broadband Action Teams (BAT) in each community.**
- **Collaborating with ACA, NACOG, ADOT, Sun Corridor Network, APS, and others.**
- **Economic Development Administration (EDA) proposal submitted for review prior to formal submission.**

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## Phase Two Conceptual Design and Pre-Engineering

---

### **Governance, Organization, & Marketing / Communications Strategy**

- Governance Considerations with Comparative Analysis of Alternative Telecom Non-Profit Entities
- Organizational Structure (Staffing & Resource Plan)
- Marketing / Communications Strategy

### **Conceptual Design & Pre-Engineering Components**

- Broadband Coverage Map – Identify unserved & underserved areas
- Report on Existing Fiber Utilization
- Back Haul & Redundant Connectivity
- Network Design
- Build-Out Plan

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## Phase Two Conceptual Design and Pre-Engineering

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### Financial Planning

- Next Phase Engineering and Design Financial Plan
- Capital Budget
- Ongoing Operations Pro Forma Financial Analysis
- Project Development Budget
- Next Phase Funding Sources

### Risk Assessment and Action Plan

- Risk Assessment
- Action Plan

### Summary Presentation

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## Phase Two and Three Projected Budgets

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### Phase Two

- Project Administration and Technical Oversight
- Conceptual Design and Pre-Engineering
- Owner and Operational Governance Structure
- Legal Fees – Operation and Regulatory
- Community and Stakeholder Outreach and Education

**Projected Budget** **\$456,500**

### Phase Three

- Design and Engineering

**Projected Budget** **\$3,000,000**

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## Collaborating for Success

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**Jeff Sobotka:** Vice President & State Broadband Director,  
Arizona Commerce Authority

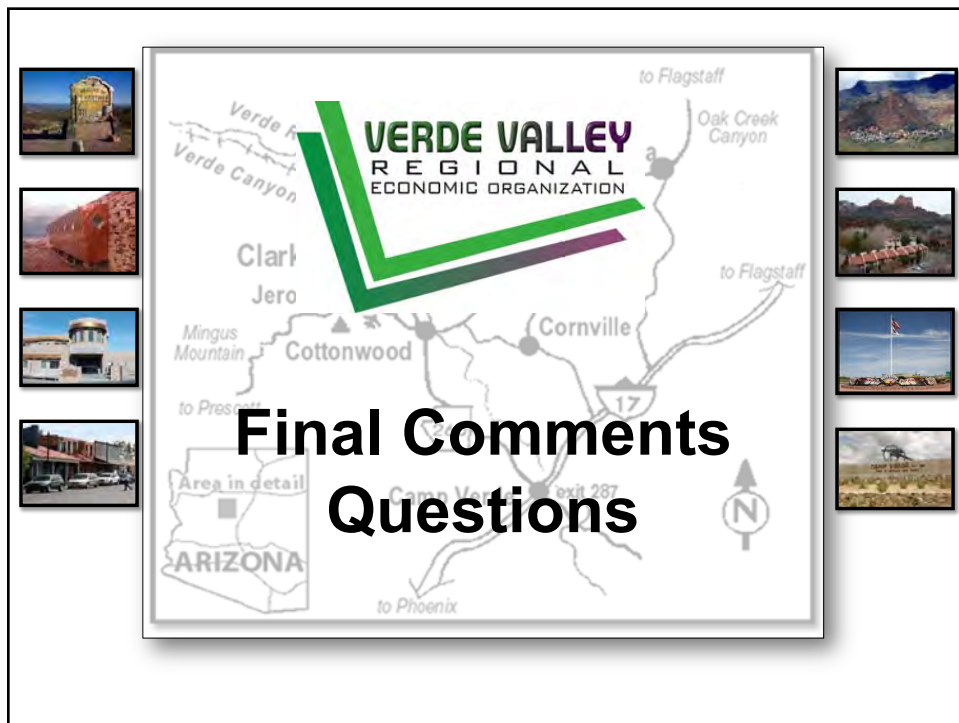
**Teri Drew:** Regional Director, NACOG

**Brad Burgess:** Director of Broadband, ADOT

**Derek Masseth:** Executive Director, Sun Corridor Network

**Dominic Pagliuca:** Senior Manager Strategic Fiber, APS

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Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center  
600 Clark Street  
P.O. Box 335, Jerome, AZ 86331  
(928) 634-7943 FAX (928) 634-0715

### RESOLUTION NO. 620

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2021-22 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES.**

WHEREAS, the Town Council is required by A.R.S. §42-17253 to adopt an annual tax levy based upon the rate to be assessed per each One Hundred Dollars (\$100.00) of valuation of property within the Town; and

WHEREAS, the Town published a summary of an estimate of Town expenses and made available for public review a complete copy of the estimate of Town expenses as required by A.R.S. § 42-17103; and

WHEREAS, a public hearing on the proposed budget and tax levy was held on June 29, 2021, in accordance with the provisions of A.R.S. §42-17104; and

WHEREAS, the primary tax levy must be adopted not less than fourteen days after the adoption of the municipal budget; and

WHEREAS, the municipal budget of the Town of Jerome was adopted at a meeting of the Town Council held on June 29, 2021, at least fourteen days prior to the adoption of this Resolution; and

WHEREAS, the Town has computed tax rates per One Hundred Dollars (\$100.00) of valuation to be levied and collected, at \$0.7166 for primary taxes, as set forth on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that there is hereby levied on each one hundred dollars (\$100.00) of assessed value of all property, both real and personal, within the corporate limits of the Town, except such property as may be by law exempt from taxation, a primary property tax rate sufficient to raise the sum of \$47,500.00, as provided in the adopted budget for the fiscal year ending on June 30, 2022 (with the maximum levy allowed by law for the fiscal year being \$94,894.00), and as set forth on Exhibit A, attached hereto.

APPROVED:

\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

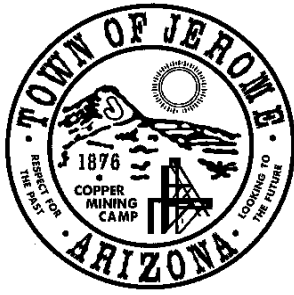
\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Town Attorney

**Town of Jerome**  
**Tax Levy and Tax Rate Information**  
**Fiscal year 2022**

|   | <u>2021</u>      | <u>2022</u>      |
|---|------------------|------------------|
| 1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)   | \$ <u>92,972</u> | \$ <u>94,894</u> |
| 2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)   | \$ _____         |                  |
| 3. Property tax levy amounts  |                  |                  |
| A. Primary property taxes   | \$ <u>47,500</u> | \$ <u>47,500</u> |
| Property tax judgment   | _____            | _____            |
| B. Secondary property taxes   | _____            | _____            |
| Property tax judgment   | _____            | _____            |
| C. Total property tax levy amounts  | \$ <u>47,500</u> | \$ <u>47,500</u> |
| 4. Property taxes collected*  |                  |                  |
| A. Primary property taxes   |                  |                  |
| (1) <b>Current</b> year's levy  | \$ <u>47,500</u> |                  |
| (2) Prior years' levies   | _____            |                  |
| (3) Total primary property taxes  | \$ <u>47,500</u> |                  |
| B. Secondary property taxes   |                  |                  |
| (1) <b>Current</b> year's levy  | \$ _____         |                  |
| (2) Prior years' levies   | _____            |                  |
| (3) Total secondary property taxes  | \$ _____         |                  |
| C. Total property taxes collected   | \$ <u>47,500</u> |                  |
| 5. Property tax rates   |                  |                  |
| A. City/Town tax rate   |                  |                  |
| (1) Primary property tax rate   | _____ 0.7480     | _____ 0.7166     |
| Property tax judgment   | _____            | _____            |
| (2) Secondary property tax rate   | _____            | _____            |
| Property tax judgment   | _____            | _____            |
| (3) Total city/town tax rate  | _____ 0.7480     | _____ 0.7166     |
| B. Special assessment district tax rates  |                  |                  |
| Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating _____ <b>NO</b> _____ special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town. |                  |                  |

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk

**ITEM:** Item #8B & 8C: Fees

**MEETING DATE:** July 13, 2021

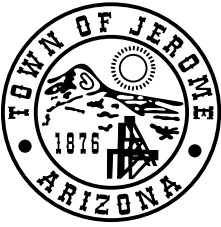
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As a first step in the reexamination of all Town fees, I have drafted this Ordinance and Resolution to remove fees from the Town Code and Subdivision Code and place them into a unified fee schedule adopted by Resolution.

The fees listed in the schedule do not differ from what is currently in place. This step is rather to gather them together, so that changes can be made easily in the future.

Staff has been asked to review all fees listed and to make recommendations for future changes.

Based on input from Barry Wolstencroft, I anticipate bringing recommendations to Council in the near future for changes to the Building Code fees, which will greatly simplify them. I anticipate that other recommendations for changes will be forthcoming soon also.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943      www.jerome.az.gov

## RESOLUTION NO. 621

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, COMPILING AND RESTATING FEES CHARGED BY THE TOWN

WHEREAS, in order to make it easier to locate and identify various fees, and to facilitate changes to those fees as may be needed from time to time, it is the desire of the Town Council to establish fees and other Town charges by Resolution rather than by Ordinance; and

WHEREAS, current Town fees have been compiled and listed on the Fee Schedule attached hereto ("Schedule A") and made a part hereof; and

WHEREAS, fees set forth in this Resolution represent a compilation and restatement of fees currently in effect, and do not alter those fees;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Jerome, Arizona, as follows:

1. That the Fee Schedule attached hereto and made a part hereof ("Schedule A") is hereby adopted and that changes to such fees in the future shall be made by Resolution of the Council, unless otherwise required by law.
2. That the fees listed herein supersede fees listed in the following Resolutions:
  - Resolution 519, "Establishing Fees for Film Permits"
  - Resolution 521, "Establishing a Fee, Pursuant to Section 306 C. of the Jerome Zoning Ordinance, Related to the Citizen Review Process"
  - Resolution 531, "A Resolution of the Mayor and Council of the Town of Jerome, Arizona, To Increase Sanitation Rates By 20 Percent"
  - Resolution 564, "Establishing a Price for District Signage"
  - Resolution 571, "Establishing Purchase Price for Residential Parking Permits"
  - Resolution 575, "Reciting Certain Fees Related to Garbage Collection"
  - Resolution 576, "Establishing Court Security Fee"
3. That it is the intent of the Town Council to amend the Town Code, Subdivision Code and Zoning Ordinance to delete the fees listed herein, and to state that such fees shall be set by Resolution of the Town Council.
4. That the Fee Schedule attached hereto shall be kept on file in the office of the Town Clerk and shall be posted on the Town website and updated by the Clerk with each adopted revision thereto.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED:

\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Town Attorney

## RESOLUTION NO. 621 – SCHEDULE A

| <u>Fee for:</u>   | <u>Amount</u>  |
|---|--|
| <i>Providing Fire, Rescue and EMS Services for non-residents:</i>         |  |
| Base Rate Fire Apparatus (per vehicle)                                    | \$250 Initial, \$125 each succeeding hour  |
| Rescue Vehicle  | \$250 Initial, \$125 each succeeding hour  |
| Brush Truck   | \$175 Initial, \$100 each succeeding hour  |
| Command Officer   | \$50 Initial, \$25 each succeeding hour  |
| Personnel (per responder)   | \$30 Initial, \$20 each succeeding hour  |
| HazMat Surcharge  | \$1,500 plus supplies  |
| Extrication   | \$750 per person   |
| Wash Down   | \$100  |
| Technical Rope Rescue   | \$1,500 per person   |
| Fire Extinguishment   | \$1,500 per building   |
| Vehicle Extinguishment  | \$500 per vehicle  |
| <i>Magistrate Court Fees:</i>   |  |
| Deferred Prosecution Fee  | \$120  |
| Court Security Fee  | \$20   |
| Default Judgment Fee  | \$70 per charge  |
| Warrant Issuance Fee  | \$100  |
| <i>Parking related fees:</i>  |  |
| Fee to allow parking beyond permitted hours on street or in municipal lot | \$10/month   |
| Fee for permit for temporary loading/unloading in C-1                     | \$5  |
| Fee to park trailers in designated areas                                  | <i>Not yet set</i>   |
| Fee for additional residential parking permits                            | NO FEE   |
| Temporary residential parking permits                                     | NO FEE   |
| Physically Impaired Parking Only sign                                     | \$120  |
| Pay-To-Park (kiosk parking)   | \$4/day  |
| <i>Animal related fees:</i>   |  |
| Impounding Fee  | \$15 per animal + \$2.50/day   |
| Dog License Fee   | \$5/year   |
| Animal-Drawn Conveyance Fee   | \$200/year   |
| <i>Encroachment Permits:</i>  |  |
| Initial review - up to ten hours of staff time                            | \$410  |
| Additional review (each staff hour over ten, or for second review)        | \$35/hr.   |
| Annual fee for Enjoyment of Public Property                               | <i>"calculated using standard methodology based on appraised value of property."</i> |
| Right-of-Way work Permit Fee  | <i>Not yet set</i>   |



## RESOLUTION NO. 621 – SCHEDULE A

|  |   |
|--|---|
|  |   |
| <i><b>Liquor License Applications:</b></i>                 |   |
| Liquor License   | \$100                                       |
| Special Event Liquor License                               | \$75  |
|  |   |
| <i><b>Film Permits:</b></i>                                |   |
| Application Fee (all categories)                           | \$100                                       |
| Promotional Production                                     | No daily charge                             |
| Documentary Production                                     | \$250/day                                   |
| Editorial Production                                       | \$500/day                                   |
| Commercial Production                                      | \$1,000/day                                 |
| Feature Production   | \$7,500/day                                 |
| Other Production   | <i>Set by Council on case-by-case basis</i> |
|  |   |
| <i><b>Business License Fees:</b></i>                       |   |
| Gross Income >\$10,001/year                                | \$50/year                                   |
| Gross Income \$2,501 - \$10,001/year                       | \$20/year                                   |
| Gross Income \$0 - \$2,500/year                            | EXEMPT FROM LICENSING                       |
| Retail liquor  | \$50/year                                   |
|  |   |
| <i><b>Sexually Oriented Businesses Fees:</b></i>           |   |
| License Application Fee (non-refundable)                   | \$500                                       |
| Annual License Fee (non-refundable)                        | \$500                                       |
| Business Employee License Application Fee (non-refundable) | \$100                                       |
|  |   |
| <i><b>Mobile Food Vendors:</b></i>                         |   |
| Daily trash fee  | <i>Not yet set</i>                          |
|  |   |
| <i><b>Planning and Zoning:</b></i>                         |   |
| Petition to Amend Boundaries or Zoning Regulations         | \$300                                       |
| Conditional Use Permit Fee                                 | \$100                                       |
| Preliminary Site Plan Application Fee                      | \$100                                       |
| Ads for New Construction                                   | Cost/not to exceed \$350                    |
| Neighborhood Meeting                                       | \$50 plus cost of mailings                  |
|  |   |
| <i><b>Design Review Board:</b></i>                         |   |
| Paint colors/roofing of same material                      | No fee but must have approval               |
| New Construction of Accessory Features (304 F.I)           | \$50  |
| New Construction of Residential Buildings                  | \$200                                       |
| New Construction of Commercial Buildings                   | \$200                                       |
| Demolition of Accessory Features (304 F.I)                 | \$50  |

## RESOLUTION NO. 621 – SCHEDULE A

|   |   |
|---|---|
| Demolition of Residential Buildings                                     | \$200   |
| Demolition of Commercial Buildings                                      | \$200   |
| <b>Large Alterations:</b>   |   |
| Under \$500 in value  | \$25  |
| \$501 - \$10,000 in value   | \$100   |
| > \$10,000 in value   | 1% of value up to max \$200                     |
| Ads for New Construction  | Cost/not to exceed \$350                        |
| Sign Permit   | \$25  |
|   |   |
| <b>Board of Adjustment:</b>   |   |
| Appeals and Variances (per each provision for which variance is sought) | \$200 (refundable if upheld)                    |
| Ads for Appeals and Variances   | No fee  |
|   |   |
| <b>Subdivisions:</b>  |   |
| Preliminary Plat (in town)  | \$45 plus \$2/lot or acre, whichever is greater |
| Preliminary Plat (outside town)   | \$25 plus \$1/lot or acre, whichever is greater |
| Final Plat  | \$1/lot (min. \$10)                             |
| Final Plat recording fee  | \$10/sheet                                      |
| Deed restrictions recording fee   | \$2/sheet                                       |
| Plat abandonment  | \$50  |
| Amended plat  | \$50 or \$10/sheet, whichever is greater        |
|   |   |
| <b>Building Department Fees</b>   | <b>See attached SCHEDULE A-1.</b>               |
|   |   |
| <b>Copy Fees:</b>   |   |
| Zoning Ordinance  | \$25 (hard copy), \$10 (CD)                     |
| Comprehensive Plan  | \$25 (hard copy), \$10 (CD)                     |
| Town Code   | \$35 (hard copy), \$10 (CD)                     |
| Copies - B/W  | \$.25/page                                      |
| Copies - Color  | \$1.00/page                                     |
| Copies - Audio Tapes/CD's   | \$5.00  |
|   |   |
| <b>Fax Fees:</b>  |   |
| Within U.S. (Send or Receive)   | \$4.00 first page, \$.50/page thereafter        |
| Outside U.S. (Send or Receive)  | \$6.00 first page, \$1.00/page thereafter       |
|   |   |

## RESOLUTION NO. 621 – SCHEDULE A

|   |                                  |
|---|----------------------------------|
| <b><i>Water Rates and Fees:</i></b>                         |                                  |
| Monthly Service Rates                                       | See attached SCHEDULE A-2.       |
| Hook Up Fees/Charges (equipment & labor to be charged also) |                                  |
| Residential   | \$5,000 per connection           |
| Small Business  | \$5,800 per connection           |
| Medium Business   | \$6,200 per connection           |
| Large Business  | \$7,000 per connection           |
| Small Industry  | \$6,200 per connection           |
| Medium Industry   | \$7,000 per connection           |
| Large Industry  | \$11,000 per connection          |
| Vineyards   | \$7,000 per parcel               |
| New Account:  |                                  |
| Setup fee   | \$15                             |
| Service inspection/Bldg. inspection/Turn-on                 | \$50                             |
| Customer Maintenance/Support:                               |                                  |
| Turn on/Turn off (at customer's request)                    | \$25                             |
| Disconnect/Reconnect (for lack of payment)                  | \$25                             |
| Delinquency Charges:  |                                  |
| Returned check  | \$25 plus actual charges by bank |
| Delinquent payment - per 30 days                            | \$10                             |
| Construction or outside of town water trucks, etc.:         |                                  |
| 0-5,000 gallons   | \$25 per 1,000 gallons           |
| 5,001 - 10,000 gallons                                      | \$30 per 1,000 gallons           |
| 10,001 - 50,000 gallons                                     | \$35 per 1,000 gallons           |
| 50,001 gallons and over                                     | \$40 per 1,000 gallons           |
| <b><i>Sewer Rates and Fees:</i></b>                         |                                  |
| Monthly Service Rates (128.3% of water rates)               | See attached SCHEDULE A-2.       |
| Hook Up Fees/Charges (equipment & labor to be charged also) |                                  |
| Residence   | \$5,500 per connection           |
| Bar or restaurant   | \$550 per seat                   |
| Hotel/Motel/B&B   | \$5,500 per connection           |
| Manufacturing - Per connection                              | \$5,500 per connection           |
| Public Restroom   | \$550 per fixture                |
| Office - Per 100 sq. ft.                                    | \$150 per 100 sq. ft.            |
| Retail shop   | \$5,500 per connection           |

## RESOLUTION NO. 621 – SCHEDULE A

|   |                                   |
|---|-----------------------------------|
| <b><i>Sanitation Rates and Fees:</i></b>                                    |                                   |
| Residential/Commercial/Industrial pickup rates                              | <b>See attached SCHEDULE A-3.</b> |
| Non-scheduled small business or residential pickup                          | \$54                              |
| Yard Waste (with regular pickup)  | \$2.50/bag                        |
| Type A Dumpster (short term rental)   | \$150 per month (no proration)    |
| Type A Dumpster Pickup/Emptying   | \$114                             |
| Dumpster Surcharge for prohibited materials                                 | \$240 per dumpster per pickup     |
| Type B Dumpster (sanitation accounts)                                       | Billed at sanitation rates        |
| <b><i>Miscellaneous Other Fees:</i></b>                                     |                                   |
| Privilege Fee (for taxi stands, vendors, bus stops, etc. on public streets) | <b><i>Not yet set</i></b>         |
| Bicycle License   | \$1.00                            |
| Publicity Pamphlet Ballot Questions (arguments for or against)              | \$250                             |
| District Sign, per slat (price)   | \$10                              |
| Notary Public Fee   | \$2.00                            |
| Civil Union Filing Fee  | \$73                              |
|   |                                   |
|   |                                   |

## RESOLUTION NO. 621 - SCHEDULE A-1

### VALUATION & FEE SCHEDULE

| TOTAL VALUATION                | FEE  |
|--------------------------------|--|
| \$1.00 to \$500.00             | \$30.00  |
| \$501.00 to \$2,000.00         | \$30.00 for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.             |
| \$2,001.00 to \$25,000.00      | \$62.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.       |
| \$25,001.00 to \$50,000.00     | \$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.      |
| \$50,001.00 to \$100,000.00    | \$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.     |
| \$100,001.00 to \$500,000.00   | \$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.    |
| \$500,001.00 to \$1,000,000.00 | \$2,887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00 |
| \$1,000,001.00 and up          | \$5,012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00, or fraction thereof.                               |

#### Other Inspections and Fees:

1. Inspections outside of normal business hours .....\$50.00 per hour\*  
(minimum charge – two hours)
2. Reinspection fees assessed under provisions of Section 108.8 .....\$50.00 per hour\*
3. Inspections for which no fee is specifically indicated .....\$50.00 per hour\*  
(minimum charge – one-half hour)
4. Additional plan review required by changes,  
additions or revisions to plans .....\$50.00 per hour\*  
(minimum charge – one-half hour)
5. For use of outside consultants for plan checking and  
inspection, or both..... Actual Costs\*\*

\*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

\*\*Actual costs include administrative and overhead costs.



## TOWN OF JEROME

### VALUATION AND FEE SCHEDULE

The value or valuation of a building or structure for the purpose of determining permit and plan checking fees will be established using the building valuation data contained herein.

#### PART I

| OCCUPANCY AND USE          | COST<br>PER SQ.<br>FT. | OCCUPANCY AND USE                   | COST<br>PER SQ.<br>FT. |
|----------------------------|------------------------|-------------------------------------|------------------------|
| <b>1. APARTMENT HOUSES</b> |                        | <b>2. AUDITORIUMS</b>               |                        |
| TYPE I or II F.R.          | \$31.25                | TYPE I or II F.R.                   | \$77.50                |
| TYPE V MASONRY             | \$50.00                | TYPE II-1 HR.                       | \$55.00                |
| TYPE III                   | \$50.00                | TYPE II-N                           | \$52.50                |
| TYPE V WOOD FRAME          | \$47.50                | TYPE III-1 HR                       | \$58.75                |
| TYPE I BASEMENT            | \$27.50                | TYPE III-N                          | \$56.25                |
| GARAGE                     | \$27.50                | TYPE V-1 HR                         | \$55.00                |
|                            |                        | TYPE V-N                            | \$51.25                |
| <b>3. BANKS</b>            |                        | <b>4. BOWLING ALLEYS</b>            |                        |
| TYPE I or II F.R.          | \$107.50               | TYPE II-1 HR                        | \$32.50                |
| TYPE -1 HR                 | \$ 78.75               | TYPE II-N                           | \$31.25                |
| TYPE II-N                  | \$ 75.00               | TYPE III-1 HR                       | \$36.25                |
| TYPE III-1 HR              | \$ 88.75               | TYPE III-N                          | \$35.00                |
| TYPE III-N                 | \$ 83.75               | TYPE V-1 HR                         | \$32.50                |
| TYPE V -1 HR               | \$ 78.75               |                                     |                        |
| TYPE V-N                   | \$ 75.00               |                                     |                        |
| <b>5. CHURCHES</b>         |                        | <b>6. CONVALESCENT<br/>HOSPITAL</b> |                        |
| TYPE I or II F.R.          | \$72.50                | TYPE I or II F.R.                   | \$101.25               |
| TYPE II-1 HR.              | \$55.00                | TYPE III-1 HR                       | \$ 72.50               |
| TYPE II-N                  | \$52.50                | TYPE V -1 HR                        | \$ 66.25               |
| TYPE III-1 HR              | \$58.75                |                                     |                        |
| TYPE III-N                 | \$56.25                |                                     |                        |
| TYPE V-1 HR                | \$53.75                |                                     |                        |
| TYPE V-N                   | \$51.25                |                                     |                        |

**7. DWELLING  
TYPE MASONRY**

|                      |         |
|----------------------|---------|
| TO 2000+ SQ. FT.     | \$50.00 |
| 2001 TO 2500 SQ. FT. | \$56.25 |
| 2501 TO 3000 SQ. FT. | \$62.50 |
| 3001 and up          | \$68.75 |

**BASEMENTS**

**SEMI-FINISHED**

|                   |         |
|-------------------|---------|
| TO 3000 SQ. FT.   | \$15.00 |
| 3001 SQ. FT. & UP | \$16.25 |

**DWELLING  
TYPE WOOD FRAME**

|                      |         |
|----------------------|---------|
| TO 2000+ SQ. FT.     | \$50.00 |
| 2001 TO 2500 SQ. FT. | \$56.25 |
| 2501 TO 3000 SQ. FT. | \$62.50 |
| 3001 and up          | \$68.75 |

**BASEMENTS**

**UNFINISHED**

|                   |         |
|-------------------|---------|
| TO 3000 SQ. FT.   | \$12.50 |
| 3001 SQ. FT. & UP | \$13.75 |

**8. FIRE STATIONS**

|                   |         |
|-------------------|---------|
| TYPE I or II F.R. | \$82.50 |
| TYPE II-1 HR.     | \$55.00 |
| TYPE II-N         | \$52.50 |
| TYPE III-1 HR     | \$60.00 |
| TYPE III-N        | \$57.50 |
| TYPE V-1 HR       | \$55.00 |
| TYPE V-N          | \$51.25 |

**9. HOME FOR THE  
ELDERLY**

|                   |         |
|-------------------|---------|
| TYPE I or II F.R. | \$76.25 |
| TYPE II-1 HR.     | \$61.25 |
| TYPE II-N         | \$58.75 |
| TYPE III-1 HR     | \$63.75 |
| TYPE III-N        | \$61.25 |
| TYPE V-1 HR       | \$61.25 |
| TYPE V-N          | \$58.75 |

**10. HOSPITAL**

|                   |          |
|-------------------|----------|
| TYPE I or II F.R. | \$117.50 |
| TYPE III-1 HR     | \$ 98.75 |
| TYPE V-1 HR       | \$ 92.50 |

**11. HOTEL & MOTELS**

|                   |         |
|-------------------|---------|
| TYPE I or II F.R. | \$75.00 |
| TYPE III-1 HR     | \$66.25 |
| TYPE V-1 HR       | \$57.50 |
| TYPE V-N          | \$55.00 |

**12. INDUSTRIAL PLANTS**

|                   |         |
|-------------------|---------|
| TYPE I or II F.R. | \$41.25 |
| TYPE II-1 HR.     | \$28.75 |
| TYPE III-1 HR     | \$32.50 |
| TYPE III-N        | \$30.00 |
| TYPE V-1 HR       | \$28.75 |
| TYPE V-N          | \$27.50 |
| TILT UP           | \$21.25 |

**13. J AILS**

|                   |          |
|-------------------|----------|
| TYPE I or II F.R. | \$112.50 |
| TYPE III-1 HR     | \$107.50 |
| TYPE V-N          | \$ 76.25 |

**14. LIBRARIES**

|                   |         |
|-------------------|---------|
| TYPE I or II F.R. | \$82.50 |
| TYPE II-1 HR.     | \$60.00 |
| TYPE II-N         | \$57.50 |
| TYPE III-1 HR     | \$65.00 |
| TYPE III-N        | \$62.50 |
| TYPE V-1 HR       | \$58.75 |

**15. MEDICAL OFFICERS**

|                   |         |
|-------------------|---------|
| TYPE I or II F.R. | \$88.75 |
| TYPE II-1 HR.     | \$65.00 |
| TYPE II-N         | \$62.50 |
| TYPE III-1 HR     | \$71.25 |
| TYPE III-N        | \$68.75 |
| TYPE V-1 HR       | \$66.25 |

TYPE V-N \$56.25

TYPE V-N \$63.75

**16. OFFICES\*\***

TYPE I or II F.R. \$77.50  
TYPE II-1 HR. \$51.25  
TYPE II-N \$48.75  
TYPE III-1 HR \$56.25  
TYPE III-N \$53.75  
TYPE V-1 HR \$52.50  
TYPE V-N \$50.00

**17. PRIVATE GARAGES**

WOOD FRAME \$18.75  
MASONRY \$18.75  
METAL \$15.00

**18. PUBLIC BUILDING**

TYPE I or II F.R. \$92.50  
TYPE II-1 HR. \$68.75  
TYPE II-N \$66.25  
TYPE III-1 HR \$77.50  
TYPE III-N \$73.75  
TYPE V-1 HR \$68.75  
TYPE V-N \$65.00

**19. PUBLIC GARAGES**

TYPE I or II F.R. \$36.25  
TYPE II-N \$21.25  
TYPE III-1 HR \$25.00  
TYPE III-N \$23.75  
TYPE V-1 HR \$21.25

**20. RESTAURANTS**

TYPE III-1 HR \$70.00  
TYPE III-N \$67.50  
TYPE V-1 HR \$62.50  
TYPE V-N \$58.75

**21. SCHOOLS**

TYPE I or II F.R. \$82.50  
TYPE II-1 HR. \$52.50  
TYPE III-1 HR \$60.00  
TYPE III-N \$57.50  
TYPE V-1 HR \$55.00

**22. SERVICE STATIONS**

TYPE II-N \$48.75  
TYPE III-1 HR \$48.75  
TYPE V-1 HR \$43.75  
TYPE V-N \$18.75

**23. STORES**

TYPE I or II F.R. \$60.00  
TYPE II-1 HR. \$37.50  
TYPE II-N \$36.25  
TYPE III-1 HR \$43.75  
TYPE III-N \$42.50  
TYPE V-1 HR \$35.00  
TYPE V-N \$33.75

**24. THEATRES**

TYPE V-1 HR \$81.25  
TYPE V-N \$58.75  
TYPE III-1 HR \$56.25  
TYPE V-1 HR \$53.75  
TYPE V-N \$51.25

**25. WAREHOUSES\*\***

TYPE I or II F.R. \$35.00  
TYPE II or V-1 HR \$21.25  
TYPE II or V-N \$20.00  
TYPE III- 1 HR \$25.00  
TYPE III-N \$23.75



**EQUIPMENT**  
**NEW CONSTRUCTION**

|                         |               |
|-------------------------|---------------|
| <b>AIR CONDITIONING</b> |               |
| <b>COMMERCIAL</b>       | <b>\$3.75</b> |
| <b>RESIDENTIAL</b>      | <b>\$2.50</b> |

**SOLAR INSTALLATIONS**

|                  |                |
|------------------|----------------|
| <b>HEATING</b>   | <b>\$ 2.50</b> |
| <b>HOT WATER</b> | <b>\$ 1.25</b> |

|                      |                   |
|----------------------|-------------------|
| <b>EXTINGUISHING</b> |                   |
| <b>SYSTEM</b>        | <b>\$62.50 Ea</b> |

|                          |                |
|--------------------------|----------------|
| <b>SPRINKLER SYSTEMS</b> |                |
| <b>COMMERICAL</b>        | <b>\$ 1.88</b> |
| <b>RESIDENTIAL</b>       | <b>\$ 1.25</b> |

|                    |               |
|--------------------|---------------|
| <b>FIRE ALARM</b>  |               |
| <b>COMMERCIAL</b>  | <b>\$0.44</b> |
| <b>RESIDENTIAL</b> | <b>\$0.31</b> |

**NOTE**

- \*\* DEDUCT 11% PER MINI-WAREHOUSE ( MINI-STORAGE)**
- \*\*\* DEDUCT 20% FOR SHELL ONLY BUILDING**

## **PART II**

### **SPECIFIC FEES**

|  |                        |
|--|------------------------|
| <b>Arizona Room (plus any utilities installed)</b> | <b>\$20.00 sq. ft.</b> |
|--|------------------------|

#### **AGRICULTURAL BUILDING**

##### **A. BARN**

**SHELL**

**\$ 8.00 sq. ft.**

**COMPLETE**

**\$14.00 sq. ft.**

##### **B. SHADES ALL**

**\$ 5.00 sq. ft.**

##### **C. GREENHOUSES**

**RIGID GLAZING**

**\$10.00 sq. ft.**

**MEMBRANE**

**\$ 6.00 sq. ft.**

**LIGHT**

**\$ 4.00 sq. ft.**

**With EVAP. COOLER**

**\$ 700.00 ea.**

#### **ALTERATIONS TO EXISTING STRUCTURES**

Where no additional floor area or roof coverage is created, such as the conversion of a patio or garage to habitable spaces, etc., the valuation shall be determined as the difference in valuations between the two occupancies

|                                    |                        |
|------------------------------------|------------------------|
| <b>CLOSE EXTERIOR WALL OPENING</b> | <b>\$ 4.00 sq. ft.</b> |
|------------------------------------|------------------------|

|                                |                        |
|--------------------------------|------------------------|
| <b>ADD INTERIOR PARTITIONS</b> | <b>\$24.00 sq. ft.</b> |
|--------------------------------|------------------------|

|   |                        |
|---|------------------------|
| <b>INSTALL WINDOW OR SLIDING GLASS DOOR</b> | <b>\$ 6.00 sq. ft.</b> |
|---|------------------------|

|                                |                        |
|--------------------------------|------------------------|
| <b>INSTALL ALUMINUM SIDING</b> | <b>\$ 3.00 sq. ft.</b> |
|--------------------------------|------------------------|

##### **PLASTERING**

**INSIDE**

**\$ 1.00 sq. ft.**

**EXTERIOR**

**\$ 2.00 sq. ft.**

|                                  |                        |
|----------------------------------|------------------------|
| <b>ADD STONE OR BRICK VENEER</b> | <b>\$ 5.00 sq. ft.</b> |
|----------------------------------|------------------------|

|  |                        |
|--|------------------------|
| <b>AWNINGS OR CANOPY (SUPPORTED BY BUILDING)</b> | <b>\$ 2.00 sq. ft.</b> |
|--|------------------------|

**CANVAS**

**\$ 4.00 sq. ft.**

**METAL (ENGINEERED)**

|                |                        |
|----------------|------------------------|
| <b>BALCONY</b> | <b>\$ 7.00 sq. ft.</b> |
|----------------|------------------------|

|  |                        |
|--|------------------------|
| <b>CARPORTS (ALL) ATTACHED OR DETACHED</b>                       | <b>\$ 5.00 sq. ft.</b> |
| <b>DECKS (WOOD) ELEVATED OPEN</b><br>(Add for ROOF same patio's) | <b>\$ 5.00 sq. ft.</b> |
| <b>DEMOLITION (OF EXISTING STRUCTURES)</b>                       | <b>\$50.00 PER APN</b> |

### **DEPOSITS**

TO EXPEDITE THE PROCESSING OF PERMITS APPLICATIONS THE FOLLOWING DEPOSIT WILL BE COLLECTED AT THE TIME OF PLANS SUBMISSION. EXACT FEES WILL BE COMPUTED DURING THE PLAN CHECK PROCESS:

|                                  |                 |
|----------------------------------|-----------------|
| <b>1. NEW COMMERCIAL PROJECT</b> | <b>\$300.00</b> |
|----------------------------------|-----------------|

|                         |                 |
|-------------------------|-----------------|
| <b>2. NEW RESIDENCE</b> | <b>\$250.00</b> |
|-------------------------|-----------------|

#### **3. RESIDENTIAL REMODEL/ ADDITION & COMMERCIAL REMODEL ADDITION**

|                             |          |
|-----------------------------|----------|
| Up to \$ 5,000.00 valuation | \$ 25.00 |
| \$5,000 to \$10,000         | \$ 50.00 |
| \$10,001 to \$25,000        | \$ 75.00 |
| \$25,000 and UP             | \$100.00 |

#### **4. GRADING**

|                          |         |
|--------------------------|---------|
| 51-100 CU. YDS           | \$15.00 |
| 101 - 1,000 CU. YDS.     | \$22.00 |
| 1,000 - 10, 000 CU. YDS. | \$30.00 |

**\$30.00 PLUS \$15.00 FOR  
EACH ADDITIONAL 100,000  
CU. YDS. OR FRACTION  
THEREOF**

#### **FENCES OR FREE STANDING WALLS**

|                              |                               |
|------------------------------|-------------------------------|
| <b>1. WOOD</b>               | <b>\$ 1.50 ln. ft.</b>        |
| <b>2. CHAIN LINK OR WIRE</b> | <b>\$ 2.00 ln. ft.</b>        |
| <b>3. WROUGHT IRON</b>       | <b>\$ 2.50 ln. ft.</b>        |
| <b>4. MASONRY</b>            | <b>SAME AS RETAINING WALL</b> |

#### **FIREPLACES/ FREE STANDING STOVES**

(Other than new construction)

|                               |                                  |
|-------------------------------|----------------------------------|
| <b>1. CONCRETE OR MASONRY</b> | <b>\$2,000.00 Valuation Each</b> |
| <b>2. PREFABRICATED METAL</b> | <b>\$1,000.00 Valuation Each</b> |

## **FOUNDATIONS**

### **1. PILING**

**CAST-IN- PLACE CONCRETE  
STEEL  
FOOTING REINFORCED**

**\$ 10.00 ln. ft.  
\$ 15.00 ln. ft.  
\$ 12.00 ln. ft.**

**FOUNDATION ONLY (for future structure)**

**1/6 Of Planned Structure  
Valuation Plus (+) Utilities  
Fees For Each Underslab  
Utility Proposed**

## **GARAGES**

**1. WOOD (ATTACHED OR DETACHED)  
2. WOOD WORKSHOP  
3. METAL (ENGINEERED ATTACHED OR  
DETACHED)**

**\$ 15.00 sq. ft.  
\$ 15.00 sq. ft.  
\$ 10.00 sq. ft.**

## **GAZEBO**

**SAME AS COVERED DECKS**

## **GREENHOUSE**

**SEE AGRICULTURAL BLDG**

## **GRADING PERMIT FEES.**

**50 CU. YDS. OR LESS  
51 TO 100 CU. YDS.  
101 TO 1,000 CU. YDS.**

**\$ 10.00  
\$ 15.00  
\$15.00 FOR FIRST 100 CU.  
YDS. PLUS \$7.00 FOR EACH  
ADDITIONAL 100 CU. YDS. OR  
PART THEREOF.**

**1,000 TO 10,000 CU. YDS.**

**\$75.00 FOR FIRST 1000 CU. YDS. PLUS \$6.00 FOR EACH  
ADDITIONAL 1000 CU. YDS.  
OR FRACTION THEREOF.**

**10,001 TO 100,000 CU. YDS.**

**\$130.00 FOR FIRST 10,000 CU.  
YDS. PLUS \$25.00 FOR EACH  
ADDITION 10,000 CU. YDS. OR  
FRACTION THEREOF.**

**100,001 CU. YDS. OR MORE**

**\$375.00 FOR FIRST 100,000  
CU. YDS. PLUS \$15.00 FOR  
EACH ADDITIONAL 10,000  
CU. YDS. OR FRACTION  
THEREOF.**

## **GRADING PLAN REVIEW FEES**

**50% OF THE GRADING**

## **PERMIT FEES**

### **MANUFACTURED HOUSING (FOUNDATION)**

**1/6 OF VALUATION OF  
CONVENTIONAL HOUSE FOR  
INSTALLATION AND  
INSPECTION OF  
FOUNDATION SYSTEMS.**

### **MASTER PLAN FEES (VALID FOR 3 YR. CODE CYCLE)**

**PLAN CHECK FEE ONLY FOR  
STRUCTURE**

### **MEMBRANE STRUCTURES TENTS, CANOPIES, AIR SUPPORT STRUCTURES**

|                                  |                     |
|----------------------------------|---------------------|
| <b>1. TENTS</b>                  | <b>\$75.00 each</b> |
| <b>2. CANOPIES</b>               | <b>\$25.00 each</b> |
| <b>3. AIR SUPPORT STRUCTURES</b> | <b>\$50.00 each</b> |

### **PATIO COVERED (ALL)**

**\$ 5.00 sq. ft.**

### **PLAN CHECK FEES**

**65% OF THE BUILDING  
PERMIT FEE**

### **FOR MASTER PLANS**

**50% OF THE BUILDING  
PERMIT FEE**

### **RAMADAS**

**(Wood structures over mobile. Self-supporting type are  
considers carports with decks or covered extensions).**

**\$ 8.00 sq. ft.**

### **OVER CONCRETE FLOORS**

**\$10.00 sq. ft.**

## **REFUNDS**

### **1. PLAN CHECK FEES**

**NO REFUND ONCE THE PLAN  
CHECK PROCESS HAS  
BEGUN**

### **2. BUILDING PERMIT FEES (no work started and no inspections called)**

**RETAIN \$25.00 OR 25%  
WHICHEVER IS GREATER**

### **3. PLUMBING, ELECTRICAL, MECHANICAL FEES (no work started and no inspections called)**

**RETAIN \$10.00 OR 25%  
WHICHEVER IS GREATER**

## **RELOCATED / MOVED BUILDING / STRUCTURES**

**½ OF THE FEE FOR NEW  
STRUCTURE OF SAME TYPE  
CONSTRUCTION INCLUDING  
NEW FOUNDATION**

## **RETAINING WALLS**

1. TO 8' HIGH CMU REINFORCED
2. BRICK REINFORCED
3. CMU WALL FINISHED BOTH SIDES
4. CONCRETE REINFORCED

\$ 8.00 sq. ft.  
\$ 10.00 sq. ft.  
\$ 10.00 sq. ft.  
\$ 8.00 sq. ft.

**(NOTE: VALUATION FOR  
HEIGHT OVER 4 FEET ONLY)**

## **RE-ROOFING (ROOFING MATERIAL ONLY)**

1. ASPHALTS SHINGLES
2. FIBERGLASS SHINGLES
3. WOOD SHAKES OR SHINGLES
4. CONCRETE OR CLAY TILE
5. ROLLED ROOFING
6. BUILT-UP OR HOT MOPED WITH  
AGGREGATE

\$ 2.00  
\$ 2.00  
\$ 2.50  
\$ 3.50  
\$ 1.50  
\$ 1.50

**Per sq. ft of roof area**

## **ROOF STRUCTURE REPLACEMENT including trusses, rafters, sheeting and roofing material)**

1. ASPHALT SHINGLES
2. CLAY TILE
3. WOOD SHAKE OR SHINGLE
4. ROLLED ROOFING
5. BUILT-UP OR HOT MOPED WITH  
AGGREGATE

\$ 5.00  
\$ 8.00  
\$ 6.00  
\$ 4.00  
\$ 5.00

**Per sq. ft. of roof area**

## **SHELL BUILDING**

**DEFINITION---**A shell building is defined as a building for which HVAC, lighting, suspended ceiling, plumbing, and electrical systems, partition layout and interior finish are not shown on the plans and for which separate tenant improvements plans will be submitted for plan check at a later date showing these items.

**THE VALUATION FOR SHELL  
BUILDINGS SHALL BE TAKEN  
AS 80% OF THE VALUATION  
FOR THE COMPLETED  
BUILDING WHEN THE  
ULTIMATE USE IS SPECIFIED.  
OTHERWISE USE \$20.00 PER  
SQ. FT.**

**SPRAY BOOTH  
SUPPRESSION SYSTEM (building permit for structure  
and utilities are also required)**

**\$50.00**

**STORAGE BUILDINGS OR SHEDS  
LARGER THAN 144 SQ. FT. MAXIMUM OF 400 SQ. FT.  
OVER 400 SQ. FT.**

**\$5.00 sq. ft.  
\$8.00 sq. ft.**

**METAL STORAGE SHED**

**\$5.00 sq. ft.  
ADD FOR UTILITIES  
IF APPLICABLE.**

**NOTE: STORAGE SHEDS  
LARGER THAN 144 SQ. FT.  
WITH OTHER THAN WALK-  
THRU DOORS ARE  
CONSIDERED GARAGES AND  
ARE EVALUATED AS SUCH.**

**SWIMMING POOL  
Sq. ft. of water surface area based on length x  
width or nearest dimension if odd shaped**

**\$20.00 sq. ft.**

**SPA OR WHIRLPOOL**

**\$3500.00 Valuation Each**

**UTILITIES: ELECTRICAL, MECHANICAL,  
PLUMBING**

**Minimum rates**

**STAIRS**

**\$7.00 sq. ft.**

**TENANT IMPROVEMENTS**

**THE VALUATION OF THE  
TENANT IMPROVEMENTS  
SHALL BE \$20.00 PER SQ. FT.  
OR THE ACTUAL  
CONSTRUCTION COST  
ESTIMATE AS DETERMINED  
BY THE BUILDING OFFICIAL**

**UNDERGROUND TANKS (new installation)**

|                                 |                |
|---------------------------------|----------------|
| <b>FIRST TANK</b>               | <b>\$75.00</b> |
| <b>EACH ADDITIONAL TANK</b>     | <b>\$25.00</b> |
| <b>ALTERATIONS – FIRST TANK</b> | <b>\$75.00</b> |
| <b>EACH ADDITIONAL TANK</b>     | <b>\$25.00</b> |
| <b>REMOVAL – FIRST TANK</b>     | <b>\$75.00</b> |
| <b>EACH ADDITIONAL TANK</b>     | <b>\$30.00</b> |

**UTILITIES**

**SINGLE PERMITS, ELECTRICAL, PLUMBING,  
MECHANICAL, OR HEATING**

**WITH VALUATION**

**UP TO \$3,000.00  
OVER \$3,001.00**

**\$ 50.00  
BUILDING PERMIT FEE ONLY  
PER VALUATION**

**COMBINED PERMITS:  
FOR SINGLE INSTALLATIONS ONLY  
Electric and Mechanical for A/C equipment,  
Building and Electric for wood stove, Plumbing  
and Mechanical for heater, etc.)**

**VALUATION UP TO \$3,000.00  
OVER \$3,001.00**

**\$ 50.00  
BUILDING PERMIT FEE ONLY  
PER VALUATION**

**FOR NEW CONSTRUCTION OR ADDITIONS:  
ELECTRICAL  
PLUMBING  
HEATING**

**\$2.50 SQ. FT. PER  
\$3.50 SQ. FT. SQ. FT. OF  
\$1.50 SQ. FT. FLOOR AREA**

**WALLS**

**SEE FENCES OR RETAINING  
WALLS**

**THE DETERMINATION OF VALUE OR VALUATION UNDER ANY PROVISION OF THE  
MODEL CODE SHALL BE MADE BY THE BUILDING OFFICIAL. THE VALUE TO BE USED  
IN COMPUTING THE BUILDING PERMIT AND PLAN REVIEW FEES SHALL BE THE TOTAL  
OF ALL CONSTRUCTION WORK FOR WHICH THE PERMIT IS ISSUED, AS WELL AS ALL  
FINISH WORK, PAINTING, ROOFING, ELECTRICAL, PLUMBING, HEATING, AIR  
CONDITIONING, ELEVATORS, FIRE EXTINGUISHING SYSTEMS, AND ANY OTHER  
PERMANENT EQUIPMENT.**



## RESOLUTION NO. 621 - SCHEDULE A-2



### MONTHLY WATER & SEWER RATES

|   | <u>WATER</u> | <u>WATER TAX</u> | <u>SEWER</u> | <u>W/S TOTAL</u> |
|---|--------------|------------------|--------------|------------------|
| <u>Residential Rates</u>                  |              |                  |              |                  |
| Single Resident                           | 25.36        | 2.50             | 32.54        | 60.39            |
| Double Resident                           | 33.20        | 3.27             | 42.60        | 79.07            |
| Multi Resident                            | 41.05        | 4.04             | 52.67        | 97.76            |
| Artist Studio (non-residential)           | 25.36        | 2.50             | 32.54        | 60.39            |
| <u>Commercial Rates</u>                   |              |                  |              |                  |
| Small Business ( 0-5 employees)           | 38.99        | 3.84             | 50.02        | 92.85            |
| Small Business (SHARED RESTROOM)          | 19.49        | 1.92             | 25.01        | 46.42            |
| Medium Business ( 6-10 employees)         | 52.72        | 5.19             | 67.64        | 125.55           |
| Large Business (11 or more employees)     | 66.39        | 6.54             | 85.18        | 158.11           |
| Bar only                                  | 52.72        | 5.19             | 67.64        | 125.55           |
| Small Restaurant only ( 0 - 39 seats)     | 66.39        | 6.54             | 85.18        | 158.11           |
| Medium Restaurant (40 - 79 seats)         | 71.90        | 7.08             | 92.25        | 171.23           |
| Large Restaurant only (80+ seats)         | 85.21        | 8.39             | 109.32       | 202.93           |
| Small Restaurant & Bar (0-39 seats)       | 97.57        | 9.61             | 125.18       | 232.36           |
| Medium Restaurant & Bar (40 - 79 seats)   | 100.94       | 9.94             | 129.51       | 240.39           |
| Large Restaurant & Bar (80+ seats)        | 107.66       | 10.60            | 138.13       | 256.39           |
| <u>Industry Rates</u>                     |              |                  |              |                  |
| Small Industry (2-5 employees)            | 50.70        | 4.99             | 65.05        | 120.74           |
| Medium Industry (6-10 employees)          | 64.38        | 6.34             | 82.60        | 153.32           |
| Large Industry (11+ employees)            | 78.07        | 7.69             | 100.16       | 185.92           |
| Construction                              | 42.24        | 4.16             | n/a          | 46.40            |
| <u>Vineyards, per half-acre parcel</u>    | 100.94       | 9.94             | <u>n/a</u>   | 110.88           |
| <u>OUT OF TOWN RESIDENTIAL RATES:</u>     |              |                  |              |                  |
| Single Resident                           | 28.99        | 2.86             | 37.19        | 69.04            |
| Double Resident                           | 40.90        | 4.03             | 52.47        | 97.40            |
| Multi Resident                            | 51.56        | 5.08             | 66.15        | 122.79           |
| Artist Studio (non residential light use) | 28.99        | 2.86             | 37.19        | 69.04            |

*Commercial rates for out of town users are set  
by Council on a case by case basis*

## RESOLUTION NO. 621 - SCHEDULE A-3

### Monthly Sanitation Service Rates

|                             | <u>In Town</u> | <u>Out of Town</u> |
|-----------------------------|----------------|--------------------|
| <b>1. Residential Rates</b> |                |                    |
| a. Single Resident          | 17.34          | 29.66              |
| b. Double Resident          | 26.04          | 42.35              |
| c. Triple Resident          | 34.75          | 55.03              |
| d. Multi Resident           | 43.44          | 67.72              |

### **2. Commercial Rates**

|  |                |                    |
|--|----------------|--------------------|
| <b>a. Business (includes specialty tasting +/- food)</b> | <u>In Town</u> | <u>Out of Town</u> |
| 1. Small Business (0-5 employees)                        | 44.72          | 67.48              |
| 2. Medium Business (6-10 employees)                      | 51.76          | 81.54              |
| 3. Large Business (11 or more employees)                 | 58.79          | 95.60              |
| 4. Mall*   |                |                    |
| Base Rate  | 44.72          |                    |
| Plus charge per participant/business                     | 8.40           |                    |

\* A mall, for purposes of sanitation charges, is defined as two or more businesses located under one roof, and sharing a common exterior entrance/exit.

|   |        |
|---|--------|
| <b>b. Bar (includes specialty bar)</b>                            |        |
| Base rate   | 117.82 |
| Plus charge per every 6 units* of occupancy                       | 3.52   |
| <i>*number of units ÷ 6, then rounded to nearest whole number</i> |        |

|                                  |        |
|----------------------------------|--------|
| <b>c. Restaurant without bar</b> |        |
| <b>1. 0-19 seats</b>             |        |
| Base rate                        | 81.12  |
| Plus charge per every 2 seats*   | 3.52   |
| <b>2. 20 - 39 seats</b>          |        |
| Base rate                        | 112.32 |
| Plus charge per every 2 seats*   | 3.52   |
| <b>3. 40 - 59 seats</b>          |        |
| Base rate                        | 146.88 |
| Plus charge per every 2 seats*   | 3.52   |
| <b>4. 60 - 79 seats</b>          |        |
| Base rate                        | 181.44 |

**TRASH COLLECTION FOR ALL OTHER OUT OF TOWN COMMERCIAL ENTITIES will be considered by the governing body on a case by case basis, and, if approved, rates will be set individually by contract.**

**Monthly Sanitation Service Rates**

|                                |        |
|--------------------------------|--------|
| Plus charge per every 2 seats* | 3.52   |
| 5. 80 - 99 seats               |        |
| Base rate                      | 216.00 |
| Plus charge per every 2 seats* | 3.52   |
| 6. 100 or more seats           |        |
| Base rate                      | 250.56 |
| Plus charge per every 2 seats* | 3.52   |

*\*number of seats ÷ 2, then rounded to nearest whole number*

**d. Restaurant & Bar (including specialty bar/restaurant)**

|                                |        |
|--------------------------------|--------|
| 1. 0-19 seats                  |        |
| Base rate                      | 108.01 |
| Plus charge per every 2 seats* | 3.52   |
| 2. 20 - 39 seats               |        |
| Base rate                      | 149.38 |
| Plus charge per every 2 seats* | 3.52   |
| 3. 40 - 59 seats               |        |
| Base rate                      | 195.30 |
| Plus charge per every 2 seats* | 3.52   |
| 4. 60 - 79 seats               |        |
| Base rate                      | 241.30 |
| Plus charge per every 2 seats* | 3.52   |
| 5. 80 - 99 seats               |        |
| Base rate                      | 287.27 |
| Plus charge per every 2 seats* | 3.52   |
| 6. 100 or more seats           |        |
| Base rate                      | 333.23 |
| Plus charge per every 2 seats* | 3.52   |

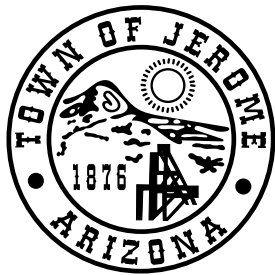
*\*number of seats ÷ 2, then rounded to nearest whole number*

**e. Lodging\***

|   |       |
|---|-------|
| 1. Hotels/Rooms/B&B (per unit)                                      |       |
| Base rate   | 12.56 |
| Plus surcharge per (# rooms x 60%, rounded to nearest whole number) | 3.52  |
| 2. B&B 4 rooms  |       |
| Base rate   | 37.69 |

**Monthly Sanitation Service Rates**

|   |        |
|---|--------|
| Plus surcharge per (# rooms x 60%, rounded to nearest whole number) | 3.52   |
| 3. Hotel 6 or 7 rooms   |        |
| Base rate   | 50.26  |
| Plus surcharge per (# rooms x 60%, rounded to nearest whole number) | 3.52   |
| 4. Hotel 12 rooms   |        |
| Base rate   | 150.77 |
| Plus surcharge per (# rooms x 60%, rounded to nearest whole number) | 3.52   |
| 5. Hotel 32 rooms   |        |
| Base rate   | 402.05 |
| Plus surcharge per (# rooms x 60%, rounded to nearest whole number) | 3.52   |



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943      www.jerome.az.gov

## ORDINANCE NO. 473

### **AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE AND JEROME SUBDIVISION CODE TO REMOVE REFERENCES TO FEES CHARGED BY THE TOWN, WHICH WILL HENCEFORTH BE SET BY RESOLUTION OF THE TOWN COUNCIL**

WHEREAS, the Jerome Town Council has adopted Resolution No. 621, compiling and restating fees charged by the Town; and

WHEREAS, in order to simplify the process of adjusting those fees in the future, the Jerome Town Council wishes to remove references to them in the Jerome Town Code and Jerome Subdivision Code and provide that said fees will henceforth be set by Resolution of the Town Council;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Fees listed in the following sections of the Jerome Town Code are hereby deleted and replaced with a statement that fees “shall be set by Resolution of the Town Council.”

#### CHAPTER 1: GENERAL

- Section 1-11, “Elections, Sample Ballots, and Informational/Publicity Pamphlets”

#### CHAPTER 4: POLICE AND FIRE DEPARTMENTS

- Section 4-2, “Fire Department”

#### CHAPTER 5: MAGISTRATE

- Section 5-4, “Court fees”

#### CHAPTER 6: ANIMALS

- Section 6-2, “Impounding Generally”
- Section 6-3, “Dogs”
- Section 6-5, “Commercial use of Animals and Animal-Drawn Conveyances and Tours”

#### CHAPTER 7: BUILDING AND SAFETY CODES

- Section 7-10, “Fee Schedule”

Date of first reading: \_\_\_\_\_

Dates of publication: \_\_\_\_\_

Date of adoption: \_\_\_\_\_

Date of posting: \_\_\_\_\_

Voting record at adoption:

|            | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------|-------|----------|-----|-----|--------|---------|
| BARBER     |       |          |     |     |        |         |
| DILLENBERG |       |          |     |     |        |         |
| HARVEY     |       |          |     |     |        |         |
| MOORE      |       |          |     |     |        |         |
| WORTH      |       |          |     |     |        |         |

#### CHAPTER 8: BUSINESS

- Section 8-3, "Business License Tax"
- Section 8-4, "Sexually Oriented Business Code"

#### CHAPTER 12: TRAFFIC

- Section 12-1, "Traffic Control"
- Section 12-2, "Residential Parking"

#### CHAPTER 13: WATER

- Section 13-5, "Rates and Bills"

#### CHAPTER 17: CIVIL UNIONS

- Section 17-3, "Requirements for a Valid Civil Union; Filing Fee"

Section 2. Fees listed in Section 107, "Filing Fee Schedule," of the Jerome Subdivision Code are hereby deleted and replaced with a statement that fees "shall be set by Resolution of the Town Council."

Section 3. Ordinance No. 331, *"An Ordinance of the Mayor and Common Council of the Town of Jerome, Yavapai County, Arizona, Adjusting Fees and Creating New Fees Including but Not Limited to Planning and Zoning Fees and Other Fees as Designated,"* is hereby rescinded and all fees listed therein replaced by those listed in the fee schedule adopted by Resolution No. 621, as such schedule be amended by Council from time to time.

Section 4. Fees listed in Ordinance No. 358, *"An Ordinance of the Town Council of Jerome, Arizona Repealing Ordinance 254 Relating to the Building Codes for the Incorporated Areas of Jerome and Providing for the Adoption of an Administrative Code for the Management, Control, and Enforcement of Technical Building and Other Codes and Ordinances, Pertaining to All Aspects of Construction Within the Town Limits of Jerome, Arizona Pursuant to Arizona Revised Statutes Title 11 Chapter 6 Article 3, Sections 11-801 Through 11-866"* are hereby rescinded and replaced by those listed in the fee schedule adopted by Resolution No. 621, as such schedule be amended by Council from time to time.

Section 5. Fees listed in Ordinance No. 359, *"An Ordinance of the Town of Jerome Amending the Jerome Town Code Section 9-2-1-G, Creating Section 9-3-5 and Section 9-3-6 of the Jerome Town Code and Amending Ordinance No. 337, Dated 10/10/2006, to Add the Following Definitions and Charges for Dumpster Rentals and Pickups; New Regulations for Present Dumpster Users; Guidelines for Small Business and Residential Sanitation Accounts; and to Include Definitions of Dangerous Wastes and Establishing Regulations for Non-Acceptable Materials,"* are hereby rescinded and replaced by those listed in the fee schedule adopted by Resolution No. 621, as such schedule be amended by Council from time to time.

Section 7. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 8. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 9. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021.

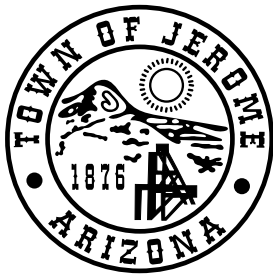
\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943      www.jerome.az.gov

## ORDINANCE NO. 474

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTIONS 201, 502, 503, 504 AND 505 OF THE JEROME ZONING ORDINANCE TO ESTABLISH BEEKEEPING AS A CONDITIONAL USE IN ALL ZONES, AND TO PROMULGATE REGULATIONS REGARDING SAME

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1. Section 201, "General," of Article II, "Definitions," is hereby amended to insert, in alphabetical order, the following definitions:

**Apiary** – one or more hives or colonies of bees at one location.

**Beekeeper** – a person who owns and breeds bees, especially for their honey.

**Beekeeping (or apiculture)** – the maintenance of bee colonies, commonly in man-made hives by humans. May include the manufacture of honey, beeswax, and other byproducts of the beekeeping process.

**Colony** – the inhabitation of the hive, including the queen, drones, worker bees and brood.

**Flyway barrier** – a solid wall, fence, dense vegetation, or combination of these materials at least six (6) feet high that extends at least ten (10) feet beyond the hives on each end of a bee colony.

**Hives** – the domicile of bees, including any receptacles or containers inhabited by bees.

**Swarming** – Swarming is a natural process in the life of a honey bee colony. Swarming occurs when a large group of honeybees leaves an established colony and flies off to establish a new colony. Swarming is a natural method of propagation that occurs in response to crowding within the colony.

SECTION 2. Section 502, "General Provisions," is hereby amended to add NEW paragraph O., "Beekeeping," as follows:

#### O. BEEKEEPING

The following standards and requirements apply to the keeping of any hive, colony, or apiary bees within the town limits:

Date of first reading: \_\_\_\_\_

Dates of publication: \_\_\_\_\_

Date of adoption: \_\_\_\_\_

Date of posting: \_\_\_\_\_

Voting record at adoption:

|            | MOVED | SECONDED | AYE | NAY | ABSENT | ABSTAIN |
|------------|-------|----------|-----|-----|--------|---------|
| BARBER     |       |          |     |     |        |         |
| DILLENBERG |       |          |     |     |        |         |
| HARVEY     |       |          |     |     |        |         |
| MOORE      |       |          |     |     |        |         |
| WORTH      |       |          |     |     |        |         |



1. All persons shall be required to obtain a conditional use permit prior to the keeping of bees. The application form shall include the name, address and telephone number of the person seeking the permit as well as the name, address, and telephone number of the property owner. If the applicant is other than the property owner, then the application shall also include written permission of the owner for the use of the property for keeping a hive, colony, or apiary. The form shall also include a drawing of the property indicating the location for the keeping of the hive, colony or apiary and an acknowledgement that, prior to the placing of the hive, colony or apiary upon the property, an adequate supply of water and other nutrients are available on the property near the hive, colony or apiary.
2. Upon receipt of a beekeeping application, and at least 15 days prior to review by the Planning and Zoning Commission, public notification shall be mailed by the Town to properties within 100 feet of the subject property.
3. No more than two hives shall be allowed on a parcel.
4. Hives shall be located in the area behind the primary structure and in front of the rear lot line and set back from the side and rear property lines a minimum of five (5) feet.
5. A flyway barrier consisting of a solid wall, fence, dense vegetation, or combination of these materials at least six (6) feet high shall be provided and extend at least ten (10) feet beyond the hives on each end of an apiary.
6. Each beekeeper shall ensure that a constant and easily accessible supply of fresh water and other nutrients of sufficient quantity to meet the needs of all bees being maintained or kept is always available to the bees so that they are discouraged from congregating at pet water bowls, birdbaths, pools, spas or other water sources where they may cause human or domestic pet contact.
7. Initial hives shall contain a queen selected from stock bred for gentleness, and bees who are relatively gentle and non-defensive, who do not constantly threaten the beekeeper with mass stinging, and who do not threaten or sting the beekeeper's neighbors or passersby. If a colony becomes too defensive, especially if it stings the beekeeper's neighbors, then the beekeeper shall be obligated to move that colony to a different location or to replace the queen with a gentler queen.
8. The first violation of this Section shall be treated as a petty offense. All subsequent violations within a succeeding two-year period shall be treated as Class I misdemeanors, subject to penalties as set forth in Article 1-8 of the Jerome Town Code.
9. The provisions of this Section shall not apply to any property owner upon whose property a swarm of transient bees is attempting to or has established a domicile.
10. Any honeybee colony not residing in a structure intended for beekeeping, or any colony residing in a standard or homemade hive that, by virtue of its condition, has obviously been abandoned by the beekeeper, or any hive, colony or apiary which does not contain the water and nutrient requirements of Section 502.O.6 or any hive, colony or apiary for which no permit has been issued, is unlawful and shall be deemed a public nuisance.
11. The Town, upon a complaint, may take any actions necessary to remove the abandoned hive, colony, or apiary from the property.

SECTION 3. Section 503, "AR" Zone, Agricultural Residential," is hereby amended to add "Beekeeping" as a Conditional Use.

SECTION 4. Section 504, "R1-10 Zone, Single Family Residential," is hereby amended to add "Beekeeping" as a Conditional Use.

SECTION 5. Section 505, "R1-5 Zone, Single Family Residential," is hereby amended to add "Beekeeping" as a Conditional Use.

SECTION 6. It is hereby acknowledged that by the inclusion of Beekeeping as a Conditional Use in the R1-10 and R1-5 zones, it will then be a Conditional Use also in the R-2, C-1 and I-1 zones.

SECTION 7. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 et seq.

SECTION 8. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith. This ordinance is effective upon the expiration of a thirty 30-day period following the adoption hereof and completion of publication and any posting as required by law.

Section 9. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA,  
THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2021.

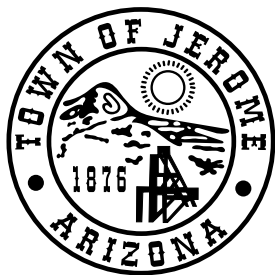
\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943      [www.jerome.az.gov](http://www.jerome.az.gov)

## RESOLUTION NO. 622

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, STATING THE SALARY EQUIVALENCY AND THE NUMBER OF AUTHORIZED POSITIONS FOR FIREFIGHTERS IN THE TOWN OF JEROME

WHEREAS, Section 23-901 (d) of the Arizona Revised Statutes provides that the governing body of a Town shall establish a salary equivalency for workers' compensation, premium payments and compensation benefits for Volunteer Firefighters serving on a part-time basis without pay.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the salary equivalent for volunteer Firefighters for the Town of Jerome is Two Thousand Six Hundred Dollars (\$2,600.00) per month for the purposes of premium payments and compensation benefits under the workers' compensation provision of the Arizona Revised Statutes, to be effective as of the 1<sup>ST</sup> day of July, 2021, and
2. That the number of volunteer Firefighters eligible for coverage under the workers' compensation coverage is seven (7).

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED:

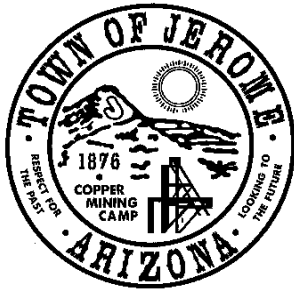
\_\_\_\_\_  
Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Town Attorney



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk

**ITEM:** Item #9A: Water and Sewer Rates – Notice of Intent

**MEETING DATE:** July 13, 2021

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Dan Jackson of Willdan Financial Services was engaged by Council prior to COVID to make recommendations regarding our water and sewer rate structure. He made an initial presentation to Council on December 19, 2019. Following an extended delay due to COVID, he returned to make a second presentation on June 8. He presented two alternate rate plans at that meeting, which are included here, along with additional information from his presentation.

His recommendations reflect a date of January 1, 2022, for the rate changes to begin. To accomplish that, we would need to adopt a Notice of Intent to include notice of a public hearing date at least 60 days after adoption of the notice, during which time Council has the opportunity to discuss and debate the matter. After the public hearing, Council may take action to change the rates. The notice does not obligate you to make any changes but is required in order to do so. There is no definitive time limit within which action, if any, must be taken once the public hearing has been held; however, if we intend to have new rates in place as of January 1, it would be prudent to adopt the notice at this meeting and set the hearing for September 14. I have drafted a Notice of Intent (see next page) to that effect. It has been reviewed and approved by both Mr. Jackson and our Town Attorney.

We are currently checking with Billmaster (our utility billing provider) to assure that they will be able to make whatever software changes are needed in order to have the new rates in effect as of January 1, and to determine the cost of their doing so. As we are moving toward changing our accounting system on or around July 1, and the new system will likely include utility billing, we want to assure that Billmaster's cost to change the system for what would amount to about six months will not be prohibitive within that context. I am hoping to have that information by this meeting.

At this meeting, Council has the option to begin the process of examining and determining whether and how to change our utility rates and rate structure by adopting a Notice of Intent and setting a public hearing date. As stated above, this does not obligate you to change the rates, but it "starts the clock" for the process.

Mr. Jackson can be present at the public hearing; however, it is outside the scope of work that was originally agreed upon and would require a change order to that agreement in the amount of \$1,500.

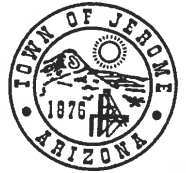
## **Notice of Intent to Change Billing Method and Set New Rates, Fees or Charges for Water and Wastewater Service**

Pursuant to A.R.S. 9-511.01, notice is hereby given that the Jerome Town Council intends to consider altering the billing method for water and wastewater, and setting new rates, fees or charges for same, beginning January 1, 2022. The change would consist of switching from the current flat rate billing to billing by usage (volumetric rates). In that scenario, total charges may increase for some users and decrease for others. The Town will consider making this change for commercial users, out of town users and residential users, or any combination of those categories. The proposed rates, fees or charges are based on a report provided by Willdan Financial Services, and the proposal includes annual increases in both sets of rates, fees or charges beginning on January 1 of each year following the initial change, and continuing through January 1, 2026, the effective date of the last scheduled increases.

The Town Council will hold a public hearing on the potential changes at its regular meeting on Tuesday, September 14, 2021 beginning at 7:00 p.m., at the Town Council Chambers, 600 Clark Street, Jerome, Arizona, after which the Council may consider and approve a resolution adopting the proposed new rates or any lesser rates.

A written report and data supporting the changes will be filed with the Town Clerk at least 30 days prior to the public hearing, and will be available on the Town's website, [www.jerome.az.gov](http://www.jerome.az.gov).

# Current Water and Wastewater Rates



## Water Rates

### Residential

|                 |    |       |
|-----------------|----|-------|
| Single Resident | \$ | 25.36 |
| Double Resident |    | 33.20 |
| Triple Resident |    | 41.05 |
| Multi Resident  |    | 41.05 |
| Artist Studio   |    | 25.36 |
| Construction    |    | 42.24 |

Non residential rates are based on size, number of employees, or number and type of fixtures.

## Wastewater Rates

### Residential and Non-Residential

Sewer rates are calculated at 128.3% of monthly water service rates

### Non-Residential

|   |    |        |
|---|----|--------|
| Small Business (1-5 Employees)          | \$ | 38.99  |
| Small Business (Shared Restroom)        |    | 19.49  |
| Medium Business (6-10 Employees)        |    | 52.72  |
| Large Business (11 + Employees)         |    | 66.39  |
| Bar Only                                |    | 52.72  |
| Small Restaurant Only (0-39 seats)      |    | 66.39  |
| Medium Restaurant Only (40-79 seats)    |    | 71.90  |
| Large Restaurant Only (80 + seats)      |    | 85.21  |
| Small Restaurant and Bar (0-30 seats)   |    | 97.57  |
| Medium Restaurant and Bar (40-79 seats) |    | 100.94 |
| Large Restaurant and Bar (80 + seats)   |    | 107.66 |
| Hotels/Rooms/B*B per unit               |    | 10.18  |
| Construction                            |    | 42.24  |
| Small Industry (2-5 employees)          |    | 50.70  |
| Medium Industry (6-10 employees)        |    | 64.38  |
| Large Industry (11 + employees)         |    | 42.24  |

## Notes on Rate Proposals



- Both scenarios result in a conversion to a volume-based rate; this is a fundamental shift in billing methodology
- Recommend 20% premium for outside customers
- Volume data on which scenarios are based required significant adjustments; future usage must be monitored carefully
- Customer usage patterns and revenues likely to change significantly as a result of implementation of volume-based rate
- Therefore **rate plan may require substantial revision in coming years** as Town “settles in” to new rate structure

# Proposed Rate Plan Alternatives



- **Scenario IA – Uniform Rates – No Minimum Volume**

- implements a volume-based uniform rate per 1,000 gallons with **no monthly minimum volumes**

- **Scenario IB – Uniform Rates – 8,000 Gallon Minimum Volumes**

- implements a volume-based rate per 1,000 gallons for water customers; with **8,000 minimum gallons** in base charge

- Both rate plans are designed to recover equivalent revenues





# Scen IA – Uniform Rates – No Min Volume Proposed Rate Plan



|  | Current  | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|--|----------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>WATER Rates -- Residential</b>          |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge                     | \$ 12.50 | \$ 12.50            | \$ 13.75            | \$ 15.13            | \$ 16.64            | \$ 17.47            |
| Volume Rate/1,000 Gal                      | 2.75     | 2.75                | 3.03                | 3.33                | 3.66                | 3.84                |
| <b>WATER Rates -- Non-Residential</b>      |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge                     | 20.00    | 20.00               | 22.00               | 24.20               | 26.62               | 27.95               |
| Volume Rate/1,000 Gal                      | 3.25     | 3.25                | 3.58                | 3.93                | 4.33                | 4.54                |
| <b>WASTEWATER Rates -- Residential</b>     |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge                     | \$ 13.50 | \$ 13.50            | \$ 15.53            | \$ 17.85            | \$ 18.39            | \$ 18.94            |
| Volume Rate/1,000 Gal                      | 3.75     | 3.75                | 4.31                | 4.96                | 5.11                | 5.26                |
| <b>WASTEWATER Rates -- Non-Residential</b> |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge                     | 20.00    | 20.00               | 23.00               | 26.45               | 27.24               | 28.06               |
| Volume Rate/1,000 Gal                      | 4.50     | 4.50                | 5.18                | 5.95                | 6.13                | 6.31                |

# Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



|                       | Gallons      | Current  | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|-----------------------|--------------|----------|---------------------|---------------------|---------------------|---------------------|---------------------|
| WATER Monthly Charge  |              |          |                     |                     |                     |                     |                     |
| Residential -- Single |              | \$ 25.36 |                     |                     |                     |                     |                     |
| Residential -- Double |              | 33.20    |                     |                     |                     |                     |                     |
| Residential -- Triple |              | 41.05    |                     |                     |                     |                     |                     |
| Residential           | 3,000        |          | \$ 20.75            | \$ 22.83            | \$ 25.11            | \$ 27.62            | \$ 29.00            |
|                       | 5,000        |          | 26.25               | 28.88               | 31.76               | 34.94               | 36.69               |
|                       | <b>8,000</b> |          | <b>34.50</b>        | <b>37.95</b>        | <b>41.75</b>        | <b>45.92</b>        | <b>48.22</b>        |
|                       | 10,000       |          | 40.00               | 44.00               | 48.40               | 53.24               | 55.90               |
|                       | 15,000       |          | 53.75               | 59.13               | 65.04               | 71.54               | 75.12               |
|                       | 20,000       |          | 67.50               | 74.25               | 81.68               | 89.84               | 94.33               |
|                       | 30,000       |          | 95.00               | 104.50              | 114.95              | 126.45              | 132.77              |

# Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



|   | Gallons       | Current                     | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|---|---------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|   |               | <b>WATER Monthly Charge</b> |                     |                     |                     |                     |                     |
| Small Business (Shared Restroom)        |               | \$ 19.49                    |                     |                     |                     |                     |                     |
| Small Business (1-5 Employees)          |               | 38.99                       |                     |                     |                     |                     |                     |
| Construction                            |               | 42.24                       |                     |                     |                     |                     |                     |
| Medium Business (6-10 Employees)        |               | 52.72                       |                     |                     |                     |                     |                     |
| Bar Only                                |               | 52.72                       |                     |                     |                     |                     |                     |
| Large Business (11 + Employees)         |               | 66.39                       |                     |                     |                     |                     |                     |
| Small Restaurant Only (0-39 seats)      |               | 66.39                       |                     |                     |                     |                     |                     |
| Medium Restaurant Only (40-79 seats)    |               | 71.90                       |                     |                     |                     |                     |                     |
| Large Restaurant Only (80 + seats)      |               | 85.21                       |                     |                     |                     |                     |                     |
| Small Restaurant and Bar (0-30 seats)   |               | 97.57                       |                     |                     |                     |                     |                     |
| Medium Restaurant and Bar (40-79 seats) |               | 100.94                      |                     |                     |                     |                     |                     |
| Large Restaurant and Bar (80 + seats)   |               | 107.66                      |                     |                     |                     |                     |                     |
|   |               |                             |                     |                     |                     |                     |                     |
| Non-Residential                         | 3,000         |                             | 29.75               | 32.73               | 36.00               | 39.60               | 41.58               |
|   | 5,000         |                             | 35.25               | 38.78               | 42.65               | 46.92               | 49.26               |
|   | 10,000        |                             | 49.00               | 53.90               | 59.29               | 65.22               | 68.48               |
|   | <b>12,000</b> |                             | <b>55.50</b>        | <b>61.05</b>        | <b>67.16</b>        | <b>73.87</b>        | <b>77.56</b>        |
|   | 15,000        |                             | 62.75               | 69.03               | 75.93               | 83.52               | 87.70               |
|   | 20,000        |                             | 76.50               | 84.15               | 92.57               | 101.82              | 106.91              |
|   | 30,000        |                             | 104.00              | 114.40              | 125.84              | 138.42              | 145.35              |
|   | 50,000        |                             | 159.00              | 174.90              | 192.39              | 211.63              | 222.21              |

# Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



|                           | Gallons      | Current  | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|---------------------------|--------------|----------|---------------------|---------------------|---------------------|---------------------|---------------------|
| WASTEWATER Monthly Charge |              |          |                     |                     |                     |                     |                     |
| Residential -- Single     |              | \$ 32.54 |                     |                     |                     |                     |                     |
| Residential -- Double     |              | 42.60    |                     |                     |                     |                     |                     |
| Residential -- Triple     |              | 52.67    |                     |                     |                     |                     |                     |
| Residential               | 3,000        |          | \$ 24.75            | \$ 28.46            | \$ 32.73            | \$ 33.71            | \$ 34.73            |
|                           | 5,000        |          | 32.25               | 37.09               | 42.65               | 43.93               | 45.25               |
|                           | <b>8,000</b> |          | <b>43.50</b>        | <b>50.03</b>        | <b>57.53</b>        | <b>59.25</b>        | <b>61.03</b>        |
|                           | 10,000       |          | 51.00               | 58.65               | 67.45               | 69.47               | 71.56               |
|                           | 15,000       |          | 69.75               | 80.21               | 92.24               | 95.01               | 97.86               |
|                           | 20,000       |          | 88.50               | 101.78              | 117.04              | 120.55              | 124.17              |
|                           | 30,000       |          | 126.00              | 144.90              | 166.64              | 171.63              | 176.78              |

# Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



|   | Gallons       | Current                   | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|---|---------------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|   |               | WASTEWATER Monthly Charge |                     |                     |                     |                     |                     |
| Small Business (Shared Restroom)        |               | \$ 25.01                  |                     |                     |                     |                     |                     |
| Small Business (1-5 Employees)          |               | 50.02                     |                     |                     |                     |                     |                     |
| Construction                            |               | 54.19                     |                     |                     |                     |                     |                     |
| Medium Business (6-10 Employees)        |               | 67.64                     |                     |                     |                     |                     |                     |
| Bar Only                                |               | 67.64                     |                     |                     |                     |                     |                     |
| Large Business (11 + Employees)         |               | 85.18                     |                     |                     |                     |                     |                     |
| Small Restaurant Only (0-39 seats)      |               | 85.18                     |                     |                     |                     |                     |                     |
| Medium Restaurant Only (40-79 seats)    |               | 92.25                     |                     |                     |                     |                     |                     |
| Large Restaurant Only (80 + seats)      |               | 109.32                    |                     |                     |                     |                     |                     |
| Small Restaurant and Bar (0-30 seats)   |               | 125.18                    |                     |                     |                     |                     |                     |
| Medium Restaurant and Bar (40-79 seats) |               | 129.51                    |                     |                     |                     |                     |                     |
| Large Restaurant and Bar (80 + seats)   |               | 138.13                    |                     |                     |                     |                     |                     |
|   |               |                           |                     |                     |                     |                     |                     |
| Non-Residential                         | 3,000         |                           | 33.50               | 38.53               | 44.30               | 45.63               | 47.00               |
|   | 5,000         |                           | 42.50               | 48.88               | 56.21               | 57.89               | 59.63               |
|   | 10,000        |                           | 65.00               | 74.75               | 85.96               | 88.54               | 91.20               |
|   | <b>12,000</b> |                           | <b>74.00</b>        | <b>85.10</b>        | <b>97.87</b>        | <b>100.80</b>       | <b>103.82</b>       |
|   | 15,000        |                           | 87.50               | 100.63              | 115.72              | 119.19              | 122.77              |
|   | 20,000        |                           | 110.00              | 126.50              | 145.48              | 149.84              | 154.33              |
|   | 30,000        |                           | 155.00              | 178.25              | 204.99              | 211.14              | 217.47              |
|   | 50,000        |                           | 245.00              | 281.75              | 324.01              | 333.73              | 343.74              |

# Scen IB – Uniform Rates – 8,000 Min Volume Proposed Rate Plan



|  | Current  | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|--|----------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>WATER Rates -- Residential</b>          |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge – 8,000 Gal         | \$ 34.50 | \$ <b>34.50</b>     | \$ 37.61            | \$ 40.99            | \$ 44.27            | \$ 46.04            |
| Volume Rate/1,000 Gal                      | 2.75     | <b>2.75</b>         | 3.00                | 3.27                | 3.53                | 3.67                |
| <b>WATER Rates -- Non-Residential</b>      |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge – 8,000 Gal         | 46.00    | <b>46.00</b>        | 50.14               | 54.65               | 59.02               | 61.39               |
| Volume Rate/1,000 Gal                      | 3.25     | <b>3.25</b>         | 3.54                | 3.86                | 4.17                | 4.34                |
| <b>WASTEWATER Rates -- Residential</b>     |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge – 8,000 Gal         | \$ 43.50 | \$ <b>43.50</b>     | \$ 48.29            | \$ 53.60            | \$ 55.20            | \$ 56.86            |
| Volume Rate/1,000 Gal                      | 3.75     | <b>3.75</b>         | 4.16                | 4.62                | 4.76                | 4.90                |
| <b>WASTEWATER Rates -- Non-Residential</b> |          |                     |                     |                     |                     |                     |
| Monthly Minimum Charge – 8,000 Gal         | 56.00    | <b>56.00</b>        | 62.16               | 69.00               | 71.07               | 73.20               |
| Volume Rate/1,000 Gal                      | 4.50     | <b>4.50</b>         | 5.00                | 5.54                | 5.71                | 5.88                |

# Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



|  | Gallons      | Current  | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|--|--------------|----------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>WATER Monthly Charge</b>                      |              |          |                     |                     |                     |                     |                     |
| <b>8,000 Gal Volume Credit in Monthly Charge</b> |              |          |                     |                     |                     |                     |                     |
| Residential – Single                             |              | \$ 25.36 |                     |                     |                     |                     |                     |
| Residential – Double                             |              | 33.20    |                     |                     |                     |                     |                     |
| Residential – Triple                             |              | 41.05    |                     |                     |                     |                     |                     |
| Residential                                      | 3,000        |          | \$ 34.50            | \$ 37.61            | \$ 40.99            | \$ 44.27            | \$ 46.04            |
|  | 5,000        |          | 34.50               | 37.61               | 40.99               | 44.27               | 46.04               |
|  | <b>8,000</b> |          | <b>34.50</b>        | <b>37.61</b>        | <b>40.99</b>        | <b>44.27</b>        | <b>46.04</b>        |
|  | 10,000       |          | 40.00               | 43.60               | 47.52               | 51.33               | 53.38               |
|  | 15,000       |          | 53.75               | 58.59               | 63.86               | 68.97               | 71.73               |
|  | 20,000       |          | 67.50               | 73.58               | 80.20               | 86.61               | 90.08               |
|  | 30,000       |          | 95.00               | 103.55              | 112.87              | 121.90              | 126.78              |

| Scenario IA – No Volume Credit in Monthly Charge |        |    |       |    |        |    |        |    |        |    |        |
|--|--------|----|-------|----|--------|----|--------|----|--------|----|--------|
| Residential                                      | 3,000  | \$ | 20.75 | \$ | 22.83  | \$ | 25.11  | \$ | 27.62  | \$ | 29.00  |
|  | 5,000  |    | 26.25 |    | 28.88  |    | 31.76  |    | 34.94  |    | 36.69  |
|  | 8,000  |    | 34.50 |    | 37.95  |    | 41.75  |    | 45.92  |    | 48.22  |
|  | 10,000 |    | 40.00 |    | 44.00  |    | 48.40  |    | 53.24  |    | 55.90  |
|  | 15,000 |    | 53.75 |    | 59.13  |    | 65.04  |    | 71.54  |    | 75.12  |
|  | 20,000 |    | 67.50 |    | 74.25  |    | 81.68  |    | 89.84  |    | 94.33  |
|  | 30,000 |    | 95.00 |    | 104.50 |    | 114.95 |    | 126.45 |    | 132.77 |

# Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



|   | Gallons       | Current                     | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|---|---------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|   |               | <b>WATER Monthly Charge</b> |                     |                     |                     |                     |                     |
| Small Business (Shared Restroom)        |               | \$ 19.49                    |                     |                     |                     |                     |                     |
| Small Business (1-5 Employees)          |               | 38.99                       |                     |                     |                     |                     |                     |
| Construction                            |               | 42.24                       |                     |                     |                     |                     |                     |
| Medium Business (6-10 Employees)        |               | 52.72                       |                     |                     |                     |                     |                     |
| Bar Only                                |               | 52.72                       |                     |                     |                     |                     |                     |
| Large Business (11 + Employees)         |               | 66.39                       |                     |                     |                     |                     |                     |
| Small Restaurant Only (0-39 seats)      |               | 66.39                       |                     |                     |                     |                     |                     |
| Medium Restaurant Only (40-79 seats)    |               | 71.90                       |                     |                     |                     |                     |                     |
| Large Restaurant Only (80 + seats)      |               | 85.21                       |                     |                     |                     |                     |                     |
| Small Restaurant and Bar (0-30 seats)   |               | 97.57                       |                     |                     |                     |                     |                     |
| Medium Restaurant and Bar (40-79 seats) |               | 100.94                      |                     |                     |                     |                     |                     |
| Large Restaurant and Bar (80 + seats)   |               | 107.66                      |                     |                     |                     |                     |                     |
|   |               |                             |                     |                     |                     |                     |                     |
| Non-Residential                         | 3,000         |                             | 46.00               | 50.14               | 54.65               | 59.02               | 61.39               |
|   | 5,000         |                             | 46.00               | 50.14               | 54.65               | 59.02               | 61.39               |
|   | 10,000        |                             | 52.50               | 57.23               | 62.38               | 67.37               | 70.06               |
|   | <b>12,000</b> |                             | <b>59.00</b>        | <b>64.31</b>        | <b>70.10</b>        | <b>75.71</b>        | <b>78.73</b>        |
|   | 15,000        |                             | 62.25               | 67.85               | 73.96               | 79.88               | 83.07               |
|   | 20,000        |                             | 78.50               | 85.57               | 93.27               | 100.73              | 104.76              |
|   | 30,000        |                             | 111.00              | 120.99              | 131.88              | 142.43              | 148.13              |
|   | 50,000        |                             | 176.00              | 191.84              | 209.11              | 225.83              | 234.87              |



# Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



|                                  | Gallons      | Current  | Effective<br>Jan-22                              | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|----------------------------------|--------------|----------|--|---------------------|---------------------|---------------------|---------------------|
| <b>WASTEWATER Monthly Charge</b> |              |          |  |                     |                     |                     |                     |
| Residential -- Single            |              | \$ 32.54 | <b>8,000 Gal Volume Credit in Monthly Charge</b> |                     |                     |                     |                     |
| Residential -- Double            |              | 42.60    |  |                     |                     |                     |                     |
| Residential -- Triple            |              | 52.67    |  |                     |                     |                     |                     |
| Residential                      | 3,000        |          | \$ 43.50   | \$ 48.29            | \$ 53.60            | \$ 55.20            | \$ 56.86            |
|                                  | 5,000        |          | 43.50  | 48.29               | 53.60               | 55.20               | 56.86               |
|                                  | <b>8,000</b> |          | <b>43.50</b>                                     | <b>48.29</b>        | <b>53.60</b>        | <b>55.20</b>        | <b>56.86</b>        |
|                                  | 10,000       |          | 51.00  | 56.61               | 62.84               | 64.72               | 66.66               |
|                                  | 15,000       |          | 69.75  | 77.42               | 85.94               | 88.52               | 91.17               |
|                                  | 20,000       |          | 88.50  | 98.24               | 109.04              | 112.31              | 115.68              |
|                                  | 30,000       |          | 126.00   | 139.86              | 155.24              | 159.90              | 164.70              |

## Scenario IA – No Volume Credit in Monthly Charge

|             |              |  |              |              |              |              |              |
|-------------|--------------|--|--------------|--------------|--------------|--------------|--------------|
| Residential | 3,000        |  | \$ 24.75     | \$ 28.46     | \$ 32.73     | \$ 33.71     | \$ 34.73     |
|             | 5,000        |  | 32.25        | 37.09        | 42.65        | 43.93        | 45.25        |
|             | <b>8,000</b> |  | <b>43.50</b> | <b>50.03</b> | <b>57.53</b> | <b>59.25</b> | <b>61.03</b> |
|             | 10,000       |  | 51.00        | 58.65        | 67.45        | 69.47        | 71.56        |
|             | 15,000       |  | 69.75        | 80.21        | 92.24        | 95.01        | 97.86        |
|             | 20,000       |  | 88.50        | 101.78       | 117.04       | 120.55       | 124.17       |
|             | 30,000       |  | 126.00       | 144.90       | 166.64       | 171.63       | 176.78       |

# Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



| Gallons                                 | Current       | Effective<br>Jan-22 | Effective<br>Jan-23 | Effective<br>Jan-24 | Effective<br>Jan-25 | Effective<br>Jan-26 |
|---|---------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>WASTEWATER Monthly Charge</b>        |               |                     |                     |                     |                     |                     |
| Small Business (Shared Restroom)        | \$ 25.01      |                     |                     |                     |                     |                     |
| Small Business (1-5 Employees)          | 50.02         |                     |                     |                     |                     |                     |
| Construction                            | 54.19         |                     |                     |                     |                     |                     |
| Medium Business (6-10 Employees)        | 67.64         |                     |                     |                     |                     |                     |
| Bar Only                                | 67.64         |                     |                     |                     |                     |                     |
| Large Business (11 + Employees)         | 85.18         |                     |                     |                     |                     |                     |
| Small Restaurant Only (0-39 seats)      | 85.18         |                     |                     |                     |                     |                     |
| Medium Restaurant Only (40-79 seats)    | 92.25         |                     |                     |                     |                     |                     |
| Large Restaurant Only (80 + seats)      | 109.32        |                     |                     |                     |                     |                     |
| Small Restaurant and Bar (0-30 seats)   | 125.18        |                     |                     |                     |                     |                     |
| Medium Restaurant and Bar (40-79 seats) | 129.51        |                     |                     |                     |                     |                     |
| Large Restaurant and Bar (80 + seats)   | 138.13        |                     |                     |                     |                     |                     |
|   |               |                     |                     |                     |                     |                     |
| Non-Residential                         | 3,000         | 56.00               | 62.16               | 69.00               | 71.07               | 73.20               |
|   | 5,000         | 56.00               | 62.16               | 69.00               | 71.07               | 73.20               |
|   | 10,000        | 65.00               | 72.15               | 80.09               | 82.49               | 84.96               |
|   | <b>12,000</b> | <b>74.00</b>        | <b>82.14</b>        | <b>91.18</b>        | <b>93.91</b>        | <b>96.73</b>        |
|   | 15,000        | 87.50               | 97.13               | 107.81              | 111.04              | 114.37              |
|   | 20,000        | 110.00              | 122.10              | 135.53              | 139.60              | 143.78              |
|   | 30,000        | 155.00              | 172.05              | 190.98              | 196.70              | 202.61              |
|   | 50,000        | 245.00              | 271.95              | 301.86              | 310.92              | 320.25              |

## Final Thoughts on Rate Plan

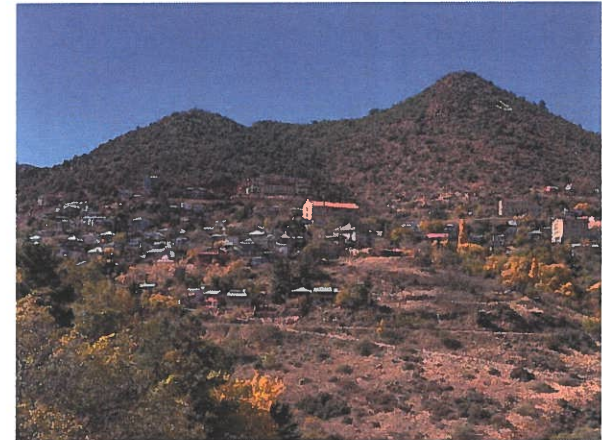


- Agree with citizen comments that conservation is a goal of both the state of Arizona and USA
- Regulatory agencies give cities wide latitude to set rates according to local definitions of “fair, just and reasonable”
- Current rate structure, while uncommon, is still used by cities throughout USA
- Town has several options regarding rate structure:
  - Implement 5-year plan, or any combination of years
  - Limit revisions to commercial customers only

# Presentation Summary



- Conversion to volume-based rate plan likely to be very controversial and will significantly impact certain ratepayers
- Both rate plans forecast to result in equivalent revenues
- Up to Council and community to choose the most appropriate plan
- Implementation may result in significantly altered usage patterns and revenues
- Recommend rate plan be reviewed every 2 years to see if results are in line with forecast; and adjust as necessary



## **ARTICLE 10-3**

## **SPECIAL EVENTS**

- 10-3-1 Purpose and Intent
- 10-3-2 Permit Required
- 10-3-3 Special Event Permit Application
- 10-3-4 Restrictions and Limitations
- 10-3-5 Signage
- 10-3-6 Fee and Insurance Requirements
- 10-3-7 Exceptions
- 10-3-8 Appeals
- 10-3-9 Violations and Penalty

### **Section 10-3-1 Purpose and Intent.**

The purpose of this Article is to provide specific requirements, provisions, limitations, restrictions, and conditions for approval for special events occurring in the Town of Jerome to ensure the general health, safety, and welfare of the community and compatibility of the event with the location and facility.

### **Section 10-3-2 Permit Required.**

- A. Unless otherwise exempted by Section 10-3-4, a Special Event permit is required for an event with any of the following components:
  - 1. Occurs on public property such as a Town park or street;
  - 2. Uses outdoor, amplified sound;
  - 3. Uses tents or canopies;
  - 4. Is advertised for attendance by the general public;
  - 5. Has an admission or registration fee;
  - 6. Offers food, drink, goods or merchandise for sale or by donation.

### **Section 10-3-3 Special Event Permit Application.**

- A. Special Event Permit applications shall be submitted to the Town, on forms provided by the Town, for review and approval. Special event permit applications must be submitted at least thirty (30) days prior to the event.
  - 1. All special event applications must be reviewed and approved by the Town Manager, in consultation as needed with the Fire Inspector, Police Chief, Zoning Administrator, Building Inspector and/or Public Works Director.

2. Separate permits or approvals may be required by County or State agencies, such as the Yavapai County Health Services Department, Arizona Department of Transportation, and Arizona Department of Liquor Licenses and Control. Documentation of such approval, if applicable, must be provided prior to the beginning of the event.
- B. The Special Event Permit application must include:
1. Primary access routes to the property and available parking for the crowds anticipated. Special traffic control personnel may be required for larger events.
  2. Provisions that will be made for trash removal, outdoor lighting or other electrical needs, and signage.
- C. Special events on Town property or in Town right-of-way require an “Application for Facility Use.” This application must be submitted along with the Special Event Permit application.

#### **Section 10-3-4            Restrictions and Limitations.**

- A. Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.
- B. The Town reserves the right to conduct inspections of the site.
- C. The Town reserves the right to limit the hours of the special event to avoid unreasonable interference with adjacent properties.
- D. No special event shall be detrimental to the public health, safety, peace, convenience, comfort and general welfare of persons residing or working in the neighborhood of such event, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the Town.
- E. The special event must not disrupt parking access, traffic flow, pedestrian access or landscaped areas.
- F. Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the special event or as otherwise provided for in the Special Event Permit.
- G. No special event shall continue for such a length of time that it in effect constitutes a permanent use.

#### **Section 10-3-5            Signage.**

- A. All signage must comply with Section 509 of the Jerome Zoning Ordinance.
- B. A separate sign permit is not required for special event signs.

### **Section 10-3-6 Fee and Insurance Requirements.**

- A. The application for a Special Event Permit shall be accompanied by a filing fee in an amount established by a schedule adopted by resolution of the Council. No part of the application fee shall be returnable. Payment of the application fee shall be waived when the petitioner is the County, State or Federal Government.
- B. The applicant shall execute a hold harmless agreement indemnifying the Town from any liability related to personal injury, death or property damage as a result of the special event.
- C. The applicant shall provide a certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage that names the Town of Jerome as an additional insured and references the specific activity and date(s).

### **Section 10-3-7 Exceptions.**

- A. The following activities shall be considered exempt from the requirements for a Special Event Permit where such activities are conducted entirely on private property or permitted public facilities. Activities listed as exempt are required to be in compliance with all applicable Town codes, ordinances and regulations at all times, including those pertaining to noise, signs and off-premise activities.
  - 1. Weddings and funeral ceremonies. Weddings, funerals and similar religious ceremonies conducted at churches, cemeteries, private facilities or residences.
  - 2. Yard and garage sales. Sales events conducted at residential properties by and for the residents to allow disposal of miscellaneous used personal property, where such events are otherwise in compliance with all applicable Town codes, ordinances and regulations.
  - 3. Election activities and political rallies. Activities, meetings, and gatherings of a political nature.
  - 4. Private events on private property lasting less than twenty-four hours.
  - 5. Town-sponsored activities and events.

### **Section 10-3-8 Appeals.**

- A. Any person may file an appeal with the Town Council over any decision of the Town Manager and/or Staff regarding the granting or denying of a Special Event Permit. If no appeal is filed within fifteen (15) days after the Town's action, the action shall be considered final.

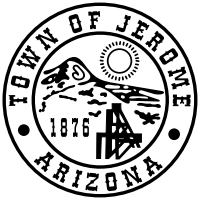
- B. A written appeal shall be filed with the Town Clerk who shall then schedule the item for consideration by the Town Council. The Council shall consider the appeal at a public meeting and shall either uphold the action of the Town Manager, reverse that action, or make a decision of its own findings. The Council's decision shall be final.

**Section 10-3-9            Violations and Penalty.**

- A. Special events requiring a permit as set forth in this Article and occurring without a valid permit shall be subject to immediate cessation pursuant to notice from the Town Manager or designee. It shall be unlawful to continue event activities after notice of a violation has been issued.
- B. Failure to comply with the requirements of this section or with any stipulations of the Special Event Permit is a Class 2 misdemeanor offense and may be punishable by a fine in an amount up to seven hundred fifty dollars (\$750.00) plus applicable surcharges, imprisonment for a period up to four (4) months, and probation for a period up to two (2) years.

DRAFT





# TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331  
(928) 634-7943

## Zoning Administrator Analysis Council Staff Report Tuesday, July 13, 2021

**Item 9C:** **Community Garden Update**  
**Applicant/Owner:** Town of Jerome  
**Recommendation:** Discussion/possible direction  
**Prepared by:** John Knight, Zoning Administrator

**Background and Summary:** At the direction of the Council, work began on the community garden in the summer of 2020. The Zoning Administrator directed the efforts of 10 to 15 volunteers to level out the site, construct 11 garden beds, and fill the beds with soil and compost. After they were constructed, the beds were planted with a cover crop. Some of the cover crop still exists today.

In the fall/winter of 2020, the Council directed the Zoning Administrator to shift focus away from the community garden to concentrate on planning and zoning work. The hope was that the garden would be far enough along that the volunteers would begin to take over. Unfortunately, without town support and guidance, the garden volunteers drifted away, and the garden became partially abandoned (see pics).

Work yet to be done includes construction of a garden fence and construction of a garden shed. The town has contracted with Red Rock Fencing to complete the fence. There are no current plans to construct the shed.

**Options for consideration:** Given the current state of the garden, the Council may wish to consider several options.

**Option 1: Abandon the garden** - Abandon the current garden and save the money that would have been spent on the fence and shed.

**Option 2: Hire a part time garden director** – Hire a part time gardener to rebuild the volunteer effort and eventually turn this over to the volunteers. This person would only need to work for a few hours every Saturday or Sunday to get things restarted.

**Option 3: Reengage the Zoning Administrator** – Direct the Zoning Administrator to restart the effort to reengage the volunteers and recruit new volunteers. This could include periodic workshops and community activities on Saturday mornings. Once residents see the fence constructed and plants growing in the garden, it should attract more interest and volunteer participation.

It is not too late to get the garden back on track. Fall is a great time to start planting cool season crops like kale, broccoli, onions, cabbage, lettuce, radishes, and brussels sprouts.

**Recommendation:** Discussion/possible direction.

Attachments:

- Photos
- Garden Plan

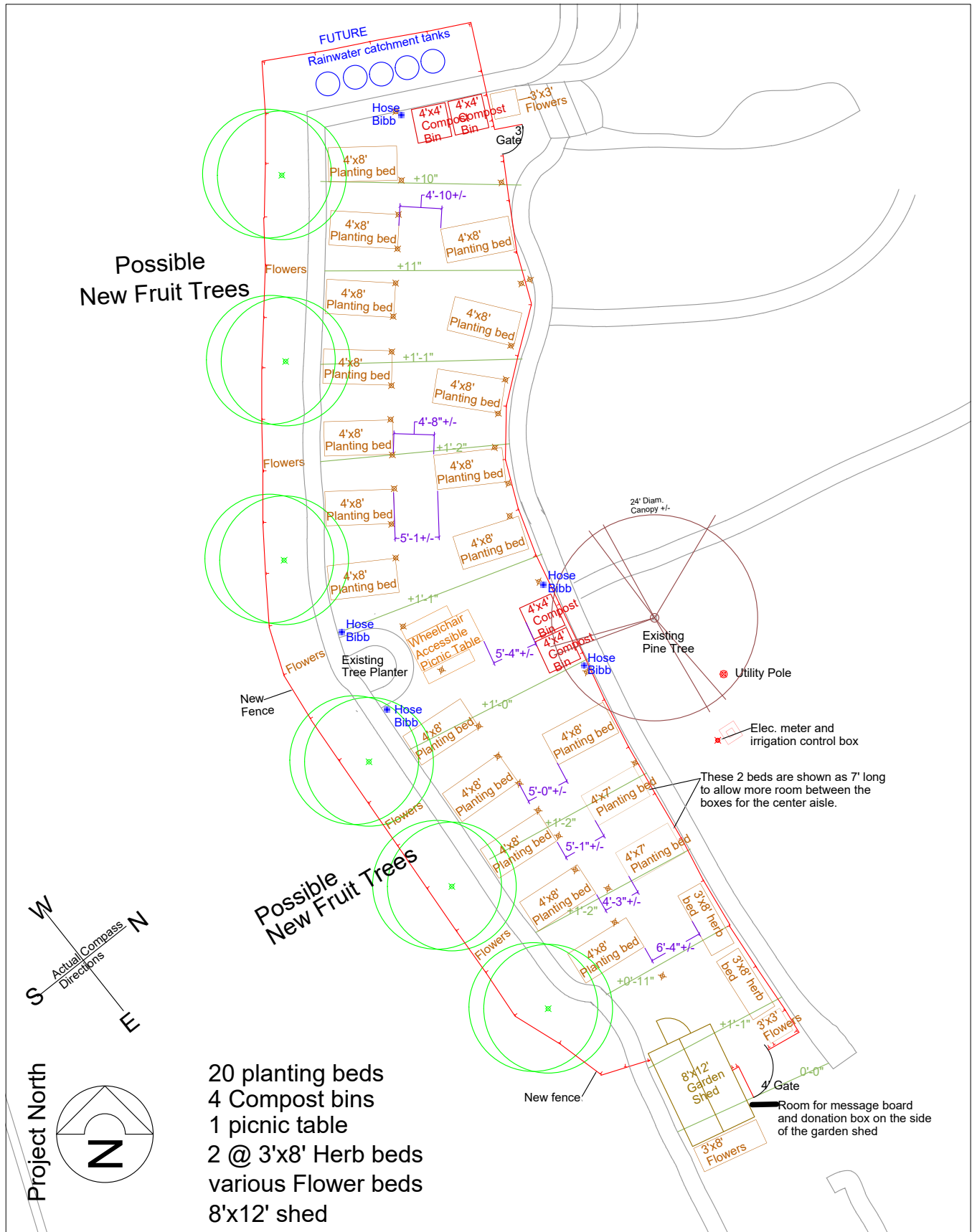
View looking south from top of garden



View looking south from middle of garden







# Proposed Community Garden Plan w/ 4'x8' planting beds (2@7')

Date: 2020-08-19

Drawn by: WIM

Scale: 1/16"=1'-0" +/-



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## APPLICATION TO SERVE AS MEMBER OF DESIGN REVIEW BOARD, PLANNING & ZONING COMMISSION OR BOARD OF ADJUSTMENT

We understand you are interested in serving on one of the Town boards or commissions. We appreciate your volunteering. Such service is vital to the community and we hope this will reward you with a better understanding of your local government and a sense that, through your efforts, Jerome will be a better place to live. We are delighted to hear of your willingness to help.

Name: Michelle (mini) Romberg Date: 6/24/2021

Mailing Address: P.O. Box 401 Jerome, AZ

Physical Address: [REDACTED] Jerome, AZ

Home phone: 916 235-6502 Cell phone:

Email: [REDACTED]

Which board or commission would you prefer to join? DRB

How long have you resided in Jerome? 2 yrs

Have you read Jerome's present Zoning Ordinance? NO, Chuck did.

Have you read Jerome's Comprehensive Plan? Yes

Do you have previous experience on any of our boards or commissions? If yes, which ones? Have you served on similar committees, councils, boards, etc. in other communities? Which? When? Where?

PAYSON Art League, VP. Community Board members, PAYSON, AZ 2016 to current.

Please list any or all background information that would enhance your qualifications to serve.

Lifetime Graphic Designer & Artist.

Briefly state your reasons for wanting to serve at this time.

I was Asked to serve. AND I Love Jerome.



# TOWN OF JEROME

Post Office Box 335, Jerome, Arizona 86331  
(928) 634-7943

## **Zoning Administrator Analysis Council Staff Report Tuesday, July 13, 2021**

**Item 10C:** **Affordable/Workforce Housing Study Assistance**  
**Applicant/Owner:** Town of Jerome  
**Recommendation:** Discussion/possible direction  
**Prepared by:** John Knight, Zoning Administrator

**Background and Summary:** Two architecture professors at the University of Arizona (U of A) have reached out to the Town of Jerome to see if the town would be interested in having students assist with developing an affordable/workforce housing study. The study would be conducted over two semesters – the fall 2021 semester and the spring 2022 semester. The would be done by eight students in the Master of Architecture program.

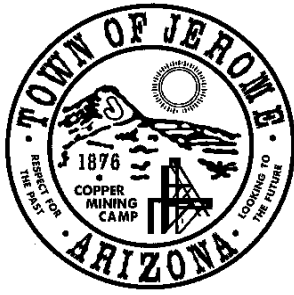
A formal work scope and contract has not yet been developed. However, in preliminary discussions with the professors, staff has suggested the students focus on ways to develop affordable/work housing in Jerome. Their efforts would primarily focus on repurposing existing buildings including the Hotel Jerome, the Old Jerome High School, and possibly other buildings downtown.

U of A anticipates needing of budget of approximately \$5,000 for each semester. Expenses would include van rental, fuel, prints, lodging, and miscellaneous supplies. Verde Exploration has offered to donate \$5,000 toward the student effort. Note that even though Verde Exploration is offering to assist with payment, the project would be managed and directed by the town in coordination with the university.

One of the largest expenses for the school is housing. If town residents are willing to host a student, or two, this would significantly reduce the town's contribution.

If this idea is supported by the council, staff will return to council with additional details and council approval at the August meeting.

**Recommendation:** Discussion/possible direction.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

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## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk

**ITEM:** Item #10D: Legislative and Congressional Redistricting

**MEETING DATE:** July 13, 2021

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The Independent Redistricting Commission (IRC) will redraw Arizona's congressional and legislative districts to reflect the results of the most recent census. The concept of one-person, one-vote dictates that districts should be roughly equal in population. Other factors to be considered are the federal Voting Rights Act, district shape, geographical features, respect for communities of interest and potential competitiveness. The state Constitution requires the Commissioners, two Republicans, two Democrats, and an independent Chairperson, to start from scratch rather than redraw existing districts.

A new Arizona IRC was appointed in January 2021 to adopt new congressional and legislative districts for Arizona. A comprehensive website is being used to inform the public about its work.

Currently, all Verde Valley towns are in the same legislative district but not the same congressional district. Currently the Verde Valley towns work collectively on several levels, i.e., intergovernmental, with Verde Front, the Verde Valley Mayors and Managers meetings and the Yavapai-Apache Nation, and it would be beneficial if all five towns were in the same legislative and congressional districts.

This year, the IRC will hold 15 public meetings around the State in the next four weeks. One of these will be in Prescott on July 27<sup>th</sup> at 5 p.m. with satellite feeds in Cottonwood and Sedona.

Staff is requesting direction from Council regarding moving forward on this redistricting issue.



# JEROME STUDIO PROJECT DRAFT PROPOSAL

## PART I: *Existing Context + the Jerome Hotel and High School (WEEKS 1-6)*

### [In-Person Town Visit 01- information gathering]

- Community Workshop + Advisory Group Meeting
  - ReVisioning session
  - Opportunities and constraints
  - Establish client and building goals
    - Council Member Mandy Worth
    - Council member Jane Moore
    - Advisory group: 1 or 2 council members, P&Z members, DRB members, and key members from the community.
- Field Work - Context, Town + Building Analysis
  - Spatial relationships
  - Character of Jerome
  - Architecture + construction
  - Site Analysis (Hotel and HS Sites)
  - Materials + craft
  - Climate + region
  - History
  - Social, cultural + economic influences (how is this evidenced in these buildings?)

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### [Zoom Presentation 01: Findings + Feedback Session]

- Group precedent studies (adaptive reuse, affordable housing, rural town planning)
- Group analysis of information gathered

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### Student Design Project 01

- Students break into 1 of 2 groups; group 1 develops concepts for the Jerome Hotel, group 2 develops concepts for Jerome High school
  - Site analysis, building analysis, program proposal
  - Program
    - Use scenario analysis - *emphasis on Affordable Housing* (residential, or mixed residential with commercial or institutional)
    - Demographics
    - Program Design

- Concept development - Renovation + Reuse

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[In-person Presentation 02: Student Design Project 01]

- Visit to include choosing infill sites, doing site analysis + discussing groundwork for PART 02
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PART 02: *Future Jerome - New Construction (WEEKS 7-14)*

Student Design Project 02

- Analysis and Response - new construction
  - Based on analysis and feedback, students propose infill projects for chosen sites designed to meet town future goals.
  - Demonstration of what 'Jerome Architecture' might be - how the town character is preserved, what the cultural specificity of Jerome might look like
- Propose + discuss performance criteria

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[Zoom Presentation 03: Design Review]

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- Based on feedback from the review, students advance prototype designs for the sites including programs, plans, construction details, energy and performance goals, renderings for infill site projects
- Verify performance criteria

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[Public Presentation - via Zoom]

- Final presentation of students prototype designs for the sites including programs, plans, construction details, renderings for infill site projects
- Post presentation, students spend final 2 weeks of the semester revising and finalizing design for the infill sites done in PART 02, and existing buildings as assigned from PART 01.



**Deliverables:**

Bound booklet containing all student work, summaries and findings, feedback from all working sessions from both the Fall and Spring semesters.

**Costs:**

*Estimates based on past projects and current rental rates. Cost estimates are not approved by the university and are provided only for preliminary planning purposes. Current student enrollment is estimated at 12, updated from earlier projections of 8 students.*

**I. (2) Site visits:**

- Passenger van

$\$500 \times 2 = \$1000.00$

- Accommodations (*can be substituted with alternative-  
accommodating students in homes or at the fire station  
are acceptable alternatives to hotel stays*)

12 students - 2 persons / room

6 rooms @ \$120 ea x 4 nights = \$2880.00

**II. Guest Reviewers + Lecturers**

- 4 Honorariums @ \$100ea = \$400

**III. Finishing**

- Printing

(1) color book = ~100 pages x \$ .60 / page = \$60 +

binding

- Document preparation

115 hours x \$35 / hour = \$4,025

**Total** (including accommodations): \$7,365