



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

AGENDA

SPECIAL MEETING OF THE JEROME TOWN COUNCIL
Council Chambers, Jerome Town Hall, 600 Clark Street
TUESDAY, MAY 18, 2021 AT 2:00 PM

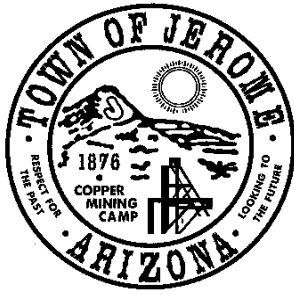
ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	PAY-TO-PARK Council will discuss the possibility of increasing fees and extending hours for paid parking.	<i>Sponsored by Councilmember Alex Barber Discussion; Possible Direction</i>
ITEM #3:	PARKING FEE WAIVER – NACOG Council will discuss the possibility of waiving paid parking fees for those attending the NACOG Regional Council meeting being held in Jerome on June 23-24, 2021.	<i>Sponsored by Vice Mayor Mandy Worth Discussion; Possible Direction</i>
ITEM #4:	2021-22 BUDGET Council will continue their discussions regarding the 2021-22 budget. Discussion may include any portion of the budget.	<i>Sponsored by Mayor Jack Dillenberg Discussion; Possible Direction</i>
ITEM #5:	ADJOURNMENT	

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

Rosa Cays, Deputy Town Clerk



TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

MEMO

FROM: Candace Gallagher, Town Manager/Clerk
TO: Mayor and Council
SUBJECT: Fourth draft: 2021-22 Town budget
DATE: May 13, 2021

Here is the fourth draft of our 2021-22 budget. The budget now utilizes \$112,000 in General Fund Balance and \$156,500 of Utility Fund Balance, leaving over \$417,000 still available for use in the General Fund (while still retaining 25% of our operating expenses as a reserve) and over \$42,000 in the Utility Fund.

I have made the changes discussed at our May 4 meeting, and highlighted the changed cells in lavender. However, not all of those items are factored into the "bottom line" because we still don't have some of the cost estimates. There are still "**PLACEHOLDERS**," (cells shaded in orange), for those items. Items still not included, and for which no placeholders have been added yet, are detailed below.

CHANGES ACROSS SEVERAL DEPARTMENTS:

- Made wage changes as discussed, including an across-the-board 2.3% COLA increase for all personnel and adjustments to fire department wages as per the pay scale presented by Chief Blair.
 - *NOTE: Police department wages have not yet been adjusted as set forth in that pay scale. That discussion will take place with Chief Muma at this meeting.*

GENERAL GOVERNMENT REVENUES AND EXPENSES:

- **NOT DISCUSSED YET:** Increased revenue from sales tax to \$1,100,000, which is still a conservative estimate based on this year's revenues.

PROPERTIES EXPENSES:

- Included \$10,000 for repairs to overflow ditch
- **NOT DISCUSSED YET:** Increased expenditure line for repairs to School Street wall and steps to \$50,000, in light of increased construction costs. This supplements \$61,000 received in grant funding for this project.
- **NOT YET INCLUDED:**
 - Preliminary design work for Hotel Jerome (beyond ASU study)
 - Repair to rock wall below School Street (\$75,000 in contingency budget)
 - **PLACEHOLDER (Cost TBD)** remains for replacement of first floor plate glass windows at Hotel Jerome
 - *We are still trying to obtain additional quotes for this work*

WATER DEPARTMENT EXPENSES:

- **NOT YET INCLUDED:**
 - **PLACEHOLDER (Cost TBD)** added for gating on Allen Springs Road (Springs Security)

SANITATION DEPARTMENT EXPENSES:

- Increased transfer to capital fund for garbage truck to \$10,000

HURF (STREETS) REVENUE AND EXPENSES:

- Added \$20,000 for paving parking lot across from Spirit Room (in case it does not happen before July 1)
 - *If this work takes place prior to adoption of the final budget, this item can be deleted.*
- Removed placeholder for repairs to North Drive (will be absorbed by general R&M)
- **NOT YET INCLUDED:**
 - Hampshire Avenue sidewalk repair (needs ADOT involvement) - \$50,000 in contingency budget
 - **PLACEHOLDER (Cost TBD)** remains for cost of constructing permanent public restrooms

GENERAL FUND CONTINGENCIES:

- Added \$40,000 for purchase of water truck, in case it can't happen before July 1
 - *If this purchase takes place prior to adoption of the final budget, this item can be deleted.*
- Removed line item for repairs to parade steps
- Increased line item for repairs to rock wall below School Street to \$75,000

Some estimated figures for routine expenditures, as well as grants anticipated, are continually under review and are subject to adjustments as needed.

REMAINING BUDGET MEETING SCHEDULE:

Wednesday, June 2 - 1:00 PM

FUND BALANCE RECAP:

UNRESTRICTED general fund balance @ 7/1/20, per audited financial statements \$797,603
Plus: Anticipated surplus FY21 \$250,000
NET ESTIMATED UNRESTRICTED FUND BALANCE @ 7/1/21 \$1,047,603

2021-22 GENERAL FUND OPERATING EXPENSES (per draft): 2,070,611
net of capital projects and subsidies to other funds

FUND BALANCE PERCENTAGE 50.59%

Minimum fund balance per Financial Operations Manual
adopted by Council: 25% of general fund operating
expenses \$517,653

Potentially available for use* \$529,950
Used in this draft (excluding contingencies) (\$112,000)

General Fund Balance remaining available for use \$417,950

Total General fund balance remaining \$935,603
Percentage of GF operating expenses 45.2%

Utilities Fund Balance @ 7/1/20 \$198,789
Plus: Anticipated surplus FY21 \$0
TOTAL ESTIMATED UTILITIES FUND BALANCE @ 7/1/21 \$198,789

Utilized in this draft 156,500

Utilities Fund Balance remaining for use \$42,289

HURF Fund Balance @ 7/1/20 \$153,174
Less: Anticipated deficit FY21 (\$100,000)
TOTAL ESTIMATED HURF FUND BALANCE @ 7/1/21 \$53,174

Fund Dept	Acct#		ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
1	10				
		Use of General Fund fund balance	237,000		112,000
1	10	4001 Primary & Personal Prop. Tax	47,500	47500	47,500
1	10	4005 City Sales Tax	850,000	1000000	1,100,000
1	10	4010 State Sales Tax	41,246	50000	53,424
1	10	4015 State Urban Revenue Sharing	214,371	214371	195,714
1	10	4030 Vehicle License Tax	33,971	36000	34,816
1	10	4045 Business License Revenue	6,000	4000	5,000
1	10	4050 Commercial Filming Fees	0	700	350
1	10	4055 Utility Franchises / Licenses	17,000	15000	15,000
1	10	4300 Interest Earned	1,800	1400	1,500
1	10	4400 Sale of Assets	9,000	3000	7,500
1	10	4500 Miscellaneous Revenue	5,000	3500	3,500
1	10	4200 Contributions	0	3000	1,500
1	10	4600 Administration Charge to Utilities Fund	148,481	148481	153,826
1	10	4600 Administration Charge to Streets	10,581	10581	11,038
Total General Government Revenues			1,621,950		1,742,668
1	10	4035 Fines & Forfeitures	60,000	56000	58,000
1	10	4035 Fines & Forfeitures - Parking Tickets	0	0	15,000
1	10	4037 Court Security Fund Revenue	12,000	10000	10,000
Total Court Revenue			72,000		83,000
1	10	New Parking Citation Revenue	0	<i>included in police svcs revenue below</i>	20,000
1	10	4064 Dedicated PD Revenue from court fees	2,000	2000	2,000
1	10	4065 Police Services Revenue	20,000	30000	20,000
Total Police Department Revenue			22,000		42,000
1	10	4090 Fire Department Wildlands Revenue - Truck	50,000	50000	70,000
1	10	4091 Fire Department Wildlands Revenue - Wage reimbursement	33,000	68000	40,000
1	10	4092 Fire Department Firewise Reimbursements	25,000	3000	30,000
1	10	4053 Fire Department Services Revenue	10,000	5000	10,000
Total Fire Department Revenue			118,000		150,000
1	10	4020 Library Funds From Yavapai Co	19,000	21938	24,721
1	10	4070 Civic Center Rents (bottom floor)	9,115	9115	9,115
1	10	4200 Contributions and Miscellaneous	1,500	800	1,000
Total Library Revenue			29,615		34,836
1	10	4041 Planning & Zoning Fees	3,000	2500	5,000
1	10	4040 Building Permits	5,000	5000	8,000
Total Planning & Zoning Revenue			8,000		13,000
1	10	4080 Utility Reimbursements	5,000	4500	4,500
1	10	4070 Property Rentals	69,407	69407	69,407
Total Properties Revenue			74,407		73,907
Total General Fund Revenues			\$ 1,945,972		\$ 2,139,411
Total Standard and Contingency Revenue					
General Government Expenses					
1	11	5001 Salaries & Wages	229,384	225000	237,946
1	11	5006 Longevity Bonus	1,362	1190	1,412
1	11	5007 Payt in lieu of medical benefits	6,363	6363	6,935
1	11	5010 FICA Match	18,139	16800	18,841
1	11	5011 Retirement Match	16,784	16700	17,478
1	11	5012 Health / Life Insurance	40,320	40300	43,752
1	11	5013 Workers Compensation	1,417	1300	1,256
1	11	5014 Unemployment Insurance	539	450	336
1	11	6101 Accounting & Auditing	18,000	16500	17,000
1	11	6105 Advertising, Printing & Publishing	4,500	4000	4,500
1	11	6110 Contract Services - ADP	5,000	3900	0
1	11	6110 Contract Services - ArchiveSocial	4,800	4200	4,800
1	11	6110 Contract Services - City of Phoenix tax data	600	600	100
1	11	6110 Contract Services - VVREO workforce housing study	500	500	0
1	11	6110 Contract Services - Cottonwood Area Transit	4,500	0	4,500
1	11	6115 Conventions and Seminars	0	0	4,000
1	11	6116 Training and Education	2,500	2500	2,750
1	11	6125 Dues, Subs. & Memberships	6,600	6000	6,000
1	11	6126 TPT Collection Fee expense (ADOR)	1,196	1172	1,200
1	11	6130 Election Expenses	6,000	2000	0
1	11	6155 Property & Liability Insurance	24,000	24000	17,500
1	11	6156 Insurance Deductibles	0	1000	1,000
1	11	6160 COVID Expenses - Lighted signs	0	17200	0
1	11	6160 COVID Expenses - ZOOM fees	0	360	300
1	11	6160 COVID Expenses - GoToMyPC	0	2860	0

				ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
1	11	6160	COVID Expenses - Misc medical	0	1500	600
1	11	6170	Legal	12,000	13000	14,000
1	11	6185	Miscellaneous	4,997	4500	4,980
1	11	6185	Miscellaneous - FRIENDS OF JEROME startup costs	1,000	0	1,000
1	11	6186	Bank charges	1,700	1700	1,800
1	11	6188	Bank fees/Merch services	6,800	7900	8,000
1	11	6190	Office Supplies	6,000	6000	6,000
1	11	6191	Copier and Equip Lease	7,500	7500	7,500
1	11	6192	Software and Web Expenses (annual maintenance/licenses)	8,800	8800	11,024
1	11	6192	Software and Web Expenses: Caselle (initial)	0	0	6,638
1	11	6193	Computer Hardware and Service	10,000	8000	10,000
1	11	6195	Operating Supplies	1,000	1000	1,000
1	11	6200	Postage	5,000	4000	5,000
1	11	6220	Rep and Maint - Vehicles	500	0	500
1	11	6245	Shuttle Expenses	1,500	800	1,500
1	11	6250	Small Tools & Minor Equipment (under \$5,000)	750	750	2,000
1	11	6265	Telephone	3,500	2600	3,000
1	11	6275	Travel	3,000	300	500
1	11	6285	Tourism (from bed tax)	10,000	10000	6,000
1	11	6286	Community Health	500	0	500
1	11	6287	Allowance for preservation of historic buildings	10,000	0	30,000
1	11	7025	Capital outlay - UTV	-	0	10,000
1	11	9500	Transfer to Utilities Fund - Water	0		0
1	11	9500	Transfer to Utilities Fund - Sewer	0		0
1	11	9500	Transfer to Utilities Fund - Sanitation	0		0
1	11	9500	Transfer to HURF	-		31,500
Total General Government Expenses				487,051		554,648
Magistrate Court Expenses						
1	12	5001	Salaries & Wages	66,108	65000	78,836
1	12	5006	Longevity bonus	509	509	529
1	12	5010	FICA	5,096	5100	6,071
1	12	5011	Retirement	2,307	2307	2,308
1	12	5013	Workmen's Comp	256	200	262
1	12	5014	Unemployment	194	195	194
1	12	6037	Court Security Fund	300	300	10,000
1	12	6101	Accounting and Auditing	0	0	2,200
1	12	6110	Contract Services	7,000	6000	7,000
1	12	6116	Training and Education	525	525	525
1	12	6125	Dues and Subscriptions	287	308	320
1	12	6185	Miscellaneous Expense	300	100	300
1	12	6190	Office Supplies	200	0	200
1	12	6191	Copier and Equipment Lease	2,250	2306	2,310
1	12	6265	Telephone	900	800	900
1	12	6275	Travel	1,200	900	900
Total Magistrate Court Expenses				87,432		112,855
Police Department Expenses						
1	13	5001	Salaries & Wages	292,791	292500	302,266
1	13	5006	Longevity bonus	1,527	1620	1,845
1	13	5001	EMT/Firefighter Stipend	10,400	6040	8,320
1	13	5010	FICA	23,311	23000	23,901
1	13	5011	Retirement Match	34,789	31700	27,099
1	13	5012	Health / Life Insurance	68,154	62000	72,150
1	13	5013	Workers Compensation	22,364	22300	21,312
1	13	5014	Unemployment	863	800	458
1	13	6110	Contract Services	0	700	500
1	13	6116	Training and Education	1,000	500	1,000
1	13	6120	Dispatch	35,100	35000	36,855
1	13	6125	Dues and Subscriptions	1,200	1200	1,200
1	13	6145	Fuel	7,500	7000	9,000
1	13	6172	Prosecutor	24,000	20000	24,000
1	13	6185	Miscellaneous	600	0	600
1	13	6192	Software Service & Support (Internet, Crimestar,+)	5,500	4500	6,700
1	13	6193	Computer Hardware & Service	2,500	0	3,500
1	13	6195	Operating Supplies	2,500	2500	2,500
1	13	6200	Postage	200	200	200
1	13	6220	Rep and Maint - Vehicles	7,500	7000	7,500
1	13	6225	Rep and Maint -Equipment	1,500	800	7,500
1	13	6234	Police Dept Safety Equipment	2,000	2000	2,000
1	13	6250	Small Tools & Equipment (under \$5,000)	7,000	4000	7,000
1	13	6265	Telephone	4,000	5000	5,200
1	13	6280	Uniforms	1,500	3000	1,500
1	13	7025	Capital Outlay - Vehicles	10,750	10750	37,300
Total Police Department Expenses				568,549		611,406
Fire Department Expenses						
1	14	5001	Salaries & Wages - Chief, Duty officers	133,209	112000	136,832
1	14	5006	Longevity bonus	806	626	864

				ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
1	14	5002	Wildlands wages	38,000	38000	35,000
1	14	5003	Volunteer-Employee Per Call Personnel	19,000	19000	31,000
1	14	5004	Fuel abatement wages	33,000	13,000	40,000
1	14	5010	FICA Match	15,492	13000	16,960
1	14	5011	Retirement	9,833	8000	10,683
1	14	5011-A	Retirement - Volunteer Contribution	12,000	12000	12,000
1	14	5012	Health Insurance	32,460	30000	44,388
1	14	5013	Workers Compensation	17,992	15500	18,296
1	14	5014	Unemployment	822	800	542
1	14	6110	Contract Services	500	200	500
1	14	6116	Education and Training	6,000	6000	6,000
1	14	6120	Dispatch	6,450	6450	6,450
1	14	6125	Dues and Subscriptions	1,500	1000	1,500
1	14	6145	Fuel	5,000	3000	5,000
1	14	6170	Legal	500	0	500
1	14	6180	Medical Expenses	1,000	100	1,000
1	14	6181	Medical Supplies	3,000	6500	4,500
1	14	6185	Miscellaneous	1,500	500	1,500
1	14	6192	Software Support and Maintenance (Internet)	900	900	900
1	14	6195	Operating Supplies	1,500	2300	1,500
1	14	6220	Rep and Maint - Vehicles	16,000	22000	20,000
1	14	6225	Rep and Maint - Equipment	5,000	4500	5,000
1	14	6250	Small Tools & Equipment (under \$5000)	10,000	7500	10,000
1	14	6265	Telephone	4,000	2500	4,000
1	14	6270	Training Center Assessment	2,700	2692	2,700
Total Fire Department Expenses				378,164		417,615
Library Expenses						
1	15	5001	Salaries & Wages	63,951	50000	65,000
1	15	5006	Longevity bonus	698	420	708
1	15	5007	Payt in lieu of medical benefits	-	0	6,935
1	15	5010	FICA Match	4,946	3700	5,557
1	15	5011	Retirement	3,476	3476	3,556
1	15	5012	Health Insurance	10,656	10656	492
1	15	5013	Workers Compensation	269	235	262
1	15	5014	Unemployment	288	200	173
1	15	6110	Contract services	1,250	1250	1,250
1	15	6185	Miscellaneous	250	250	250
1	15	6190	Office Supplies	250	0	250
1	15	6195	Operating Supplies	3,000	3000	3,000
1	15	6205	Print and Non-Print Materials	3,890	3890	3,900
1	15	6225	R&M - Equipment	100	0	100
1	15	6250	Small Tools & Equipment (under \$5,000)	1,500	1000	1,500
1	15	6265	Telephone (net of County contribution)	900	900	900
1	15	6266	E-Rate (Internet)	800	800	800
Total Library Expenses				96,224		94,633
Planning & Zoning Expenses						
1	16	5001	Salaries & Wages	67,032	63000	68,558
1	16	5006	Longevity bonus	338	338	358
1	16	5007	Payt in lieu of medical benefits	6,726	3363	0
1	16	5010	FICA Match	5,668	5200	5,272
1	16	5011	Retirement Match	4,348	4330	4,447
1	16	5012	Health / Life Insurance	0	5400	11,580
1	16	5013	Workers Compensation	613	540	262
1	16	5014	Unemployment Insurance	171	171	103
1	16	6105	Advertising, Printing & Publishing	500	100	300
1	16	6115	Conventions and Seminars	500	0	500
1	16	6116	Training and Education	1,000	0	2,000
1	16	6170	Legal	15,000	13000	18,000
1	16	6175	Map Upgrades / Copies	1,000	0	250
1	16	6185	Miscellaneous	300	0	112
1	16	6192	Software Maintenance & Support	700	0	2,715
1	16	6195	Operating Supplies	300	0	250
1	16	6250	Small Tools & Equipment (under \$5,000)	300	0	250
1	16	6265	Telephone	600	650	650
1	16	6275	Travel	500	0	500
Total Planning & Zoning Expenses				105,596		116,107
Parks Expenses						
1	17	5001	Salaries & Wages (incl longevity)	6,089	6089	6,701
1	17	5010	FICA Match	466	466	513
1	17	5011	Retirement Match	481	440	531
1	17	5012	Health Insurance	1,716	1500	2,028
1	17	5013	Workers Compensation	368	360	409
1	17	5014	Unemployment Insurance	14	21	8
1	17	6145	Fuel	50	50	1,300
1	17	6185	Misc. Expenses	250	50	283
1	17	6192	Software Service and Support (Internet)	200	150	0
1	17	6195	Operating Supplies	200	350	350

				ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
1	17	6170	Legal	500	0	250
1	17	6215	Rep and Maint - Building	100	0	100
1	17	6220	Rep and Maint - Vehicles	2,500	500	1,500
1	17	6225	Rep and Maint - Equipment	0	50	500
1	17	6230	Rep and Maint - Infrastructure (routine)	1,500	1500	2,000
1	17	6230	Rep and Maint - Infrastructure (grass in Upper Park)	0	0	2,000
1	17	6250	Small Tools & Equipment (under \$5,000)	300	150	300
1	17	6280	Uniforms	300	300	300
1	17	6285	Utilities	2,800	2100	2,800
1	17	8040	Lease Payments	260	260	261
Total Parks Expenses				18,094		22,134
Properties Expenses						
1	18	5001	Salaries & Wages (incl longevity)	37,704	37000	41,497
1	18	5010	FICA Match	2,884	2800	3,175
1	18	5011	Retirement Match	2,976	2700	3,289
1	18	5012	Health / Life Insurance	10,624	8700	12,558
1	18	5013	Workers Compensation	2,278	1850	2,533
1	18	5014	Unemployment Insurance	86	86	50
1	18	6110	Contract Services	8,500	8500	10,500
1	18	6140	Engineering Fees	5,000	0	5,000
1	18	6145	Fuel	100	100	1,300
1	18	6170	Legal Services	500	0	300
1	18	6185	Miscellaneous Expense	1,500	1000	1,200
1	18	6192	Software Service and Support	200	150	0
1	18	6195	Operating Supplies	1,200	500	800
1	18	6215	Rep and Maint - Buildings (routine)	20,000	25000	20,000
1	18	6215	Rep and Maint - Buildings (special)	20,000	<i>included above</i>	
1	18	6220	Rep and Maint - Vehicles	2,500	1000	1,500
1	18	6225	Rep and Maint - Equipment	0	200	250
1	18	6230	Rep and Maint - Infrastructure (routine)	3,000	3000	3,000
1	18	6230	Rep and Maint - Infrastructure (repair to overflow ditch)			10,000
1	18	6230	Rep and Maint - Infrastructure (School Street access - wall and steps repa	39,000	0	50,000
1	18	6250	Small Tools & Equipment (under \$5,000)	250	250	500
1	18	6280	Uniforms	300	300	300
1	18	6285	Utilities	46,000	40000	42,000
1	18	8040	Lease Payments	260	260	261
Total Properties Expenses				204,862		210,013
Total General Fund Expenses				1,945,972		2,139,411
Water Department Revenue						
2	50	4085	Water Usage Fees	170,000	190000	180,000
2	50	4100	Water Connection Fees	5,000	5000	5,000
			Transfer from PARKING FUND	30,000	30000	40,000
			Use of UTILITY FUND BALANCE	58,000		71,000
2	50	4900	TRANSFER from General Fund	0		0
2	50	4500	Miscellaneous Water Revenue	8,000	500	1,000
Total Water Department Revenue				271,000		297,000
Water Department Expenses						
2	50	5001	Salaries & Wages (incl longevity)	66,509	65500	73,199
2	50	5010	FICA Match	5,088	5000	5,600
2	50	5011	Retirement Match	5,249	4600	5,801
2	50	5012	Health / Life Insurance	18,741	15500	22,152
2	50	5013	Workers Compensation	4,019	4100	4,469
2	50	5014	Unemployment Insurance	151	200	89
2	50	6110	Contract Services	10,800	10800	10,800
2	50	6116	Training and Education	400	0	500
2	50	6135	Permit Fees	1,800	1800	1,800
2	50	6140	Engineering Fees	1,500	1000	3,000
2	50	6145	Fuel	2,000	1500	2,000
2	50	6155	Property & Liability Insurance	9,000	9000	7,500
2	50	6170	Legal	20,000	1000	1,750
2	50	6185	Miscellaneous Expense	338	100	437
2	50	6192	Software Maintenance & Support	2,800	1390	2,807
2	50	6192	Software Maintenance & Support (one-time)			2,210
2	50	6195	Operating Supplies	3,000	1000	3,000
2	50	6215	Rep and Maint - Building	500	0	500
2	50	6220	Rep and Maint - Vehicles	2,500	1000	2,000
2	50	6225	Rep and Maint - Equipment	2,000	2000	2,500
2	50	6230	Rep and Maint - Infrastructure (routine)	20,000	2500	20,000
2	50	6230	Rep and Maint - Water line replacement First Avenue			13,000
2	50	6230	Rep and Maint - Live taps for Clark St regulator			25,500
2	50	6230	Rep and Maint - Infrastructure (regulators routine)	15,000	5000	5,000
2	50	6230	Rep and Maint - Infrastructure (springs)	20,000	15000	16,500
2	50	6230	Rep and Maint - Water tank inspection and cleaning	0	0	3,500
2	50	6232	Springs Security expenses	0	8000	5,000

				ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
2	50	6232	Springs Security - Gating	0	0	
2	50	6240	Service Tests/System Testing	1,000	1000	1,000
2	50	6250	Small Tools & Equipment (under \$5,000)	1,500	1500	1,500
2	50	6271	DWR Fee	900	900	900
2	50	6280	Uniforms	300	300	300
2	50	6285	Utilities	500	500	500
2	50	6290	Administration charge	49,494	49494	51,275
2	50	8041	Vehicle purchase	5,000	1000	0
2	50	8040	Lease Payments	911	911	911
Total Water Department Expenses				271,000		297,000
Sewer Department Revenue						
2	51	4085	Sewer Usage Fees	180,400	190000	185,000
			Sewer Connection Fees	5,500	5500	5,500
			Transfer from PARKING FUND	30,000	30000	40,000
			Use of UTILITY FUND BALANCE	39,500		54,000
2	51	4900	TRANSFER from General Fund	0		0
2	51	4300	Interest and Investment Earnings	100	55	50
Total Sewer Revenue				255,500		284,550
Sewer Department Expenses						
2	51	5001	Salaries & Wages (incl longevity)	36,065	36000	39,693
2	51	5010	FICA Match	2,759	2700	3,036
2	51	5011	Retirement Match	2,846	2550	3,146
2	51	5012	Health / Life Insurance	10,162	8500	12,012
2	51	5013	Workers Compensation	2,179	2179	2,423
2	51	5014	Unemployment Insurance	82	100	48
2	51	6110	Contract Services	38,400	38400	38,400
2	51	6135	Permit Fees	1,150	1150	1,150
2	51	6140	Engineering Fees	25,000	25000	25,000
2	51	6145	Fuel	2,200	1500	2,000
2	51	6155	Property & Liability Insurance	9,000	12000	10,000
2	51	6170	Legal	500	300	1,200
2	51	6185	Miscellaneous	352	50	536
2	51	6186	Bank fees - sewer accounts	0	50	50
2	51	6192	Software Maintenance and Support (annual)	2,800	1390	2,807
2	51	6192	Software Maintenance and Support (one-time)			2,213
2	51	6195	Operating Supplies	12,000	5000	10,000
2	51	6215	Rep and Maint - Building	500	100	500
2	51	6220	Rep and Maint - Vehicles	2,000	2000	2,000
2	51	6225	Rep and Maint - Equipment	4,500	1200	3,750
2	51	6230	Rep and Maint - Infrastructure (routine)	15,000	10000	15,000
2	51	6230	Rep and Maint - Infrastructure (sewer line replacement Hull & Jerome)			33,000
2	51	6240	Service Tests/System Testing	12,000	10000	12,000
2	51	6250	Small Tools & Equipment (under \$5,000)	3,000	4000	3,500
2	51	6265	Telephone	500	0	0
2	51	6280	Uniforms	0	300	300
2	51	6285	Utilities	3,000	2800	3,000
2	51	6290	Administration charge	49,494	49494	51,275
2	51	8010	Bond Principal - 92-06	4,100	4091	
2	51	8010	Bond Principal - 92-08	8,200	8181	
2	51	8020	Bond Interest - 92-06	2,250	2040	1,900
2	51	8020	Bond Interest - 92-08	4,550	4112	3,700
2	51	8040	Lease Payments	911	911	911
Total Sewer Expenses				255,500		284,550
Sanitation Department Revenue						
2	52	4085	Sanitation Service Fees	188,000	189000	189,000
			Use of UTILITY FUND BALANCE	16,000		31,500
2	52	4900	TRANSFER from General Fund	-		-
2	52	4500	Miscellaneous Sanitation Revenue	1,000	500	1,000
Total Sanitation Revenue				205,000		221,500
Sanitation Department Expense						
2	52	5001	Salaries & Wages (incl longevity)	57,376	57000	63,147
2	52	5010	FICA Match	4,389	4300	4,831
2	52	5011	Retirement Match	4,528	4500	5,005
2	52	5012	Health / Life Insurance	16,167	14000	19,110
2	52	5013	Workers Compensation	3,467	5500	3,855
2	52	5014	Unemployment Insurance	130	130	77
2	52	6111	Recycling Contract Services	2,200	2200	2,500
2	52	6116	Training & Education	200	0	800
2	52	6142	Equipment Rental	650	0	1,000
2	52	6145	Fuel	9,000	5000	6,500
2	52	6155	Property & Liability Insurance	12,000	12000	10,000
2	52	6165	Landfill Tipping Fees	24,500	16000	24,500
2	52	6185	Miscellaneous	199	150	280
2	52	6192	Software Maintenance and Support (annual)	1,300	1520	2,807
2	52	6192	Software Maintenance and Support (one time)	0	0	2,213

				ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
2	52	6195	Operating Supplies	200	350	500
2	52	6220	Rep and Maint - Vehicles	10,000	4500	7,300
2	52	6225	Rep and Maint - Equipment	900	100	500
2	52	6250	Small Tools & Minor Equipment	3,000	5000	5,000
2	52	6280	Uniforms	300	300	300
2	52	6290	Administration charge	49,494	49494	51,275
			Transfer to Capital Fund	5,000	5000	10,000
Total Sanitation Expenses				205,000		221,500
HURF Revenue						
Use of HURF Fund Balance (carryover)				107,000		50,000
3	30	4020	Highway User Revenue	40,324	40000	39,334
3	30	4300	HURF Interest	1,000	550	750
3	30		Transfer from PARKING FUND			40,000
3	30	4900	Transfer from General Fund	0		31,500
Total HURF Revenue				148,324		161,584
HURF Expenses						
3	30	5001	Salaries & Wages (incl longevity)	44,123	42500	47,504
3	30	5010	FICA Match	3,375	3200	3,634
3	30	5011	Retirement Match	2,403	2200	2,656
3	30	5012	Health/Life Insurance	8,151	7000	10,140
3	30	5013	Workers Compensation	2,250	1850	2,413
3	30	5014	Unemployment Insurance	155	135	92
3	30	6140	Engineering Fees	5,000	3000	5,000
3	30	6142	Equipment Rentals	1,500	0	1,000
3	30	6145	Fuel	100	75	1,300
3	30	6155	Property & Liability Insurance	6,000	6000	5,000
3	30	6160	COVID Expenses - Portajohns	0	22500	5,500
3	30	6185	Miscellaneous Expense	556	100	438
3	30	6192	Software Maintenance & Support (annual)	180	150	370
3	30	6192	Software Maintenance & Support (one-time)	0	0	738
3	30	6195	Operating Supplies	700	600	700
3	30	6210	Public Restroom Supplies	2,200	1200	2,500
3	30	6215	Repair & Maintenance - Building	5,000	0	500
3	30	6220	Repair & Maintenance - Vehicles	2,000	600	1,500
3	30	6225	Repair & Maintenance - Equipment	200	500	500
3	30	6230	Repair & Maintenance - Infrastructure (routine R&M)	10,000	1000	10,000
3	30	6230	Repair & Maintenance - PAVING PARKING LOT ACROSS FROM SPIRIT	13,750	13750	20,000
3	30	6230	Repair & Maintenance - North Drive			0
3	30	6230	Repair & Maintenance - Street patching	10,000	0	10,000
3	30	6250	Small Tools & Equipment	500	100	500
3	30	6255	Street Lights	13,000	12000	13,000
3	30	6260	Street Supplies	6,000	3000	5,000
3	30	6280	Uniforms	300	300	300
3	30	6290	Administration Charge	10,581	10581	11,038
3	30		Capital outlay - Public restrooms			
3	30	8040	Lease Payments	300	300	261
Total HURF Expenses				148,324		161,584
PARKING FUND REVENUE						
3	35	4042	Kiosk revenues	120,000	120000	150,000
3	35	4043	Allowance for additional revenues	30,000	100000	72,000
Total Parking Fund revenues				150,000		222,000
PARKING FUND EXPENSES						
3	35	5001	Salaries & Wages (incl longevity)	11,600	15500	28,609
3	35	5010	FICA Match	887	1250	2,189
3	35	5013	Workers Compensation	352	525	751
3	35	5014	Unemployment Insurance	86	140	103
3	35	6185	Miscellaneous	775	100	240
3	35	6188	Credit Card processing fees	27,000	30000	32,000
3	35	6192	Software Maintenance and Support (Kiosks)	4,800	4800	5,000
3	35	6192	Software Maintenance and Support (Annual accounting)			370
3	35	6192	Software Maintenance and Support (one-time accounting)			738
3	35	6195	Operating Supplies	4,000	1500	3,000
3	35	6265	Telephone	1,500	1500	2,000
3	35		Capital outlay - Purchase of ATV			15,000
3	35	8041	Allowance for additional capital purchases	19,000	0	10,000
3	35	9500	Allowance for additional transfers to utilities, HURF and/or public safety budgets	20,000	0	2,000
3	35	9500	Transfer to HURF Budget			40,000
3	35	9500	Transfer to Water Budget	30,000	30000	40,000
3	35	9500	Transfer to Sewer Budget	30,000	30000	40,000
Total Parking Fund expenses				150,000		222,000
Fire Department P&R Revenue						
4	60	4250	Town Contribution	12,000	12000	12,000
4	60	4255	State Pension Contribution	2,500	2128	2,500
4	60	4256	Receipts from Retirement Fund	10,000	10000	10,000
Total Fire P&R Revenue				24,500		24,500

				ADOPTED 2020-21	Estimated thru 6/30/21	PROPOSED 2021-22
			Fire Department P&R Expenses			
4	60	6110	Contract Services (Admin Fees)	2,000	2000	2,000
4	60	6235	Retirement/Refunds/Distributions	22,500	22962	22,500
Total Fire P&R Expenses				24,500		24,500
			Operating Grants Revenue			
5	40	4067	Police: Bulletproof vest funding	1,400	0	0
5	40	4067	Police: GOHS Grant	4,000	1600	9,000
5	40	4066	Police: RICO Revenue	5,000	15000	4,500
5	40	4067	Police: Safety Equipment grant	10,000	10000	60,000
5	40	4068	Fire: FEMA	100,000		0
5	40	4068	Fire: Firehouse Subs Grant	20,000		16,000
5	40	4068	Fire: 100 Club grant	5,000		5,000
5	40	4068	Fire: State Fire School (training)	1,000		0
5	40	4068	Fire: NEAMS funding	4,500		7,500
5	40	4068	Fire: Title 3 Fuels	0		15,000
5	40	4068	Fire: Rural Fire Assistance	0		5,000
5	40	4104	FMI: Water Planning	50,000		41,000
5	40		PZ: SHPO Grant - Design Guidelines	0		20,000
5	40	4101	USDA SEARCH grant (WWTP engineering)	30,000		30,000
5	40		Core of Engineers: Sewer Plant design			500,000
5	40		Grant to cover match for Core of Engineers funding			25,000
5	40	4185	MISCELLANEOUS grants	100,000		300,000
5	40	4102	Yavapai County Storm Drainage/Flood Control	90,000		120,000
Total Operating Grants Revenues				420,900		1,158,000
			Operating Grants Expenses			
5	40	6237	Police: Bulletproof vest funding	1,400		
5	40	6237	Police: GOHS Grant	4,000		9,000
5	40	6236	Police: RICO Revenue	5,000		4,500
5	40	6237	Police: Safety Equipment grant	10,000		60,000
5	40	6238	Fire: FEMA	100,000		0
5	40	6238	Fire: Firehouse Subs Grant	20,000		16,000
5	40	6238	Fire: 100 Club grant	5,000		5,000
5	40	6238	Fire: State Fire School (training)	1,000		0
5	40	6238	Fire: NEAMS funding	4,500		7,500
5	40	6238	Fire: Title 3 Fuels	0		15,000
5	40	6238	Fire: Rural Fire Assistance	0		5,000
5	40	6104	FMI: Water Planning	50,000		41,000
5	40		PZ: SHPO Grant - Design Guidelines	0		20,000
5	40	6101	USDA SEARCH grant (WWTP engineering)	30,000		30,000
5	40	6101	Core of Engineers: Sewer plant design			500,000
5	40		Grant to cover match for Core of Engineers funding			25,000
5	40	6185	Use of MISCELLANEOUS grants	100,000		300,000
5	40	6102	Yavapai County Storm Drainage/Flood Control	90,000		120,000
Total Operating Grants Expenses				420,900		1,158,000
			Capital Grants Revenue			
6	70	4105	CDBG Guaranteed DUNDEE Waterline	359,170	50000	309,170
6	70		CDBG Competitive Center Avenue	500,000	0	500,000
6	70	4106	HURF Exchange funding - Drainage Project design	200,000	120000	80,000
6	70	4106	HURF Exchange funding - Drainage Project construction	0		500,000
6	70	4107	Yavapai Apache Nation Gaming Donation - Carryover	36,000		31,000
6	70	4107	Yavapai Apache Nation Gaming Donation 2021			15,000
6	70	4108	Freeport McMoRan - Social Investment 2015 (School Street access)	31,000		31,000
6	70	4108	Freeport-McMoRan - Social Investment 2020 (School Street access)	30,000		30,000
6	70	4108	Freeport-McMoRan - Social Investment 2022 (tba)	30,000		30,000
6	70	4109	USDA Rural Development 2018 - Hotel Jerome windows	56,500	56500	0
6	70	New	Core of Engineers - Sewer Plant construction			2,500,000
6	70	New	Grant to cover match for Core of Engineers funding			625,000
6	70	4109	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	0		60,000
6	70	4109	ADEQ Brownfields: Hotel Jerome	20,000	20000	50,000
6	70	4110	Grant for Healthcare Clinic	50,000	0	50,000
6	70	4195	American Rescue Fund/State of AZ funding			1,000,000
6	70	4185	Miscellaneous Capital Grants	250,000		250,000
Total Capital Grants Revenue				1,562,670		6,061,170
			Capital Grants Expenses			
6	70	6105	CDBG Guaranteed DUNDEE Waterline	359,170		309,170
6	70		CDBG Competitive Center Avenue	500,000	0	500,000
6	70	6106	HURF Exchange funding - Drainage Project design	200,000	120000	80,000
6	70		HURF Exchange funding - Drainage Project construction			500,000
6	70	6107	Yavapai Apache Nation Gaming Donation - CARRYOVER	36,000	5000	31,000
6	70	6107	Yavapai Apache Nation Gaming Donation - 2021	0		15,000
6	70	6108	Freeport McMoRan - Social Investment 2015 (School Street access)	31,000		31,000
6	70	6108	Freeport-McMoRan - Social Investment 2020 (School Street access)	30,000		30,000
6	70	6108	Freeport-McMoRan - Social Investment 2022 (tba)	30,000		30,000
6	70	6109	USDA Rural Development 2018 - Hotel Jerome windows	56,500	62264	0
6	70	New	Core of Engineers - Sewer Plant construction			2,500,000

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6	70	New	Use of Grant for match for Core of Engineers funding			625,000
6	70	6109	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	0	0	60,000
6	70	6109	ADEQ Brownfields: Hotel Jerome	20,000	20000	50,000
6	70	6110	Grant for Healthcare Clinic	50,000	0	50,000
6	70	6185	American Rescue Fund/State of AZ funding			1,000,000
6	70	6185	Miscellaneous Capital Grants	250,000	0	250,000
Total Capital Grants Expenses				1,562,670		6,061,170
Capital Fund Revenues						
9	57	4900	Contribution from Sanitation Account	5,000	5000	5,000
9	57	4520	CARRYOVER Capital Fund	45,000	45000	50,000
Total Capital Fund Revenues				50,000		55,000
Capital Fund Expenses						
9	57	7025	Downpayment on new garbage truck	50,000	0	55,000
Total Capital Fund Expenses				50,000		55,000
General Fund Contingencies Revenue						
7	25	4295	Excess City Sales Tax	400,000		250,000
7	25	4295	Sale or Lease of Real Property	1,000,000		1,000,000
7	25	4295	Additional Library Donations	2,500		2,500
7	25	4295	Budgeted fund balance	40,000		340,000
7	25	4090	Excess Wildlands Fire Fees	80,000	120000	100,000
Total General Fund contingency revenues				1,522,500		1,692,500
General Fund Contingencies Expenses						
7	25	6295	Use of fund balance for additional GRANT MATCH - CDBG Center Avenue	236,000		50,000
7	25	6295	Use of fund balance for utility work on Center Avenue			250,000
7	25	6295	Use of fund balance for Purchase of water truck			40,000
7	25	6295	Use of proceeds from Sale or Lease of Real Property	1,000,000		1,000,000
7	25	6295	Use of additional library donations	2,500		2,500
7	25	6295	Purchase of golf cart or ATV for administration	3,500		
7	25	6295	Repairs to steps (Old Town Hall and Parade steps)	25,000	25000	-
7	25	6295	Use of excess sales tax for repair to rock wall below School Street	50,000		75,000
7	25	6295	Use of excess sales tax for Hampshire Avenue sidewalk repairs	40,000		50,000
7	25	6295	Use of excess sales tax for Purchase of flatbed truck	50,000		50,000
7	25	6295	Use of excess city sales tax for other purposes	35,500		75,000
7	25	6276	Use of Excess Wildlands Fire Fees	80,000	110000	100,000
Total General Fund contingency expenses				1,522,500		1,692,500
Utilities Fund Contingencies Revenue						
8	55	4295	American Rescue Act funds	0	0	54,285
			Water connection fees	10,000		10,000
			Sewer connection fees	11,000		11,000
			Design Bridge Loan (Wastewater Engineering Phase Two, if needed)	100,000		100,000
Total Utilities Fund contingency revenues				121,000		121,000
Utilities Fund Contingencies Expenses						
8	55	6295	American Rescue Act funds	0	0	54,285
			Wastewater engineering (Phase Two if needed)	100,000		100,000
			Use of proceeds from Water connection fees	10,000		10,000
			Use of proceeds from Sewer connection fees	11,000		11,000
Total Utilities Fund contingency expenses				121,000		121,000
RECAP:						
REVENUES:						
			General Government	1,621,950		1,742,668
			Magistrate Court	72,000		83,000
			Police Department	22,000		42,000
			Fire Department	118,000		150,000
			Library	29,615		34,836
			Planning & Zoning	8,000		13,000
			Properties	74,407		73,907
Total General Fund Revenues				1,945,972		2,139,411
			Water Department	271,000		297,000
			Sewer	255,500		284,550
			Sanitation	205,000		221,500
Total Utilities Fund Revenues				731,500		803,050
			HURF			
Total HURF Fund Revenue				148,324		161,584
			Parking	150,000		222,000
Total Parking Fund Revenue				150,000		222,000
			Fire Dep't. P & R Fund			
Total Fire Dept P&R Fund Revenue				24,500		24,500
			Operating Grant Fund			

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Total Operating Grant Fund Revenue	420,900		1,158,000
Capital Grant Fund			
Total Capital Grant Fund Revenue	1,562,670		6,061,170
General Fund Contingencies			
Total General Fund Contingencies Revenue	1,522,500		1,692,500
Utilities Fund Contingencies			
Total Utilities Fund Contingencies Revenue	121,000		121,000
Capital Fund			
Total Capital Fund Revenue	50,000		55,000
Revenue Totals	6,677,366		12,438,215
EXPENSES:			
General Government	487,051		554,648
Magistrate Court	87,432		112,855
Police Department	568,549		611,406
Fire Department	378,164		417,615
Library	96,224		94,633
Planning & Zoning	105,596		116,107
Parks	18,094		22,134
Properties	204,862		210,013
(Rounding adjustment)			
Total General Fund Expenses	1,945,972		2,139,411
Water Department	271,000		297,000
Sewer	255,500		284,550
Sanitation	205,000		221,500
Total Utilities Fund Expenses	731,500		803,050
HURF	148,324		161,584
Total HURF Fund Expenses	148,324		161,584
Parking	150,000		222,000
Total Parking Fund Expenses	150,000		222,000
Fire Dep't. P & R Fund	24,500		24,500
Total Fire Dept P&R Expenses	24,500		24,500
Operating Grant Fund	420,900		1,158,000
Total Operating Grant Fund Expenses	420,900		1,158,000
Capital Grant Fund	1,562,670		6,061,170
Total Capital Grant Fund Expenses	1,562,670		6,061,170
General Fund Contingencies	1,522,500		1,692,500
Total General Fund Contingencies Expenses	1,522,500		1,692,500
Utilities Fund Contingencies	121,000		121,000
Total Utilities Fund Contingencies Expenses	121,000		121,000
Capital Fund	50,000		55,000
Total Capital Fund Expenses	50,000		55,000
Expense Totals	6,677,366		12,438,215
Budget (Deficit) excess	-		-
(Deficit)/excess by fund:			
General Fund	-		-
Utilities Fund	-		-
HURF Special Revenue Fund	-		-
Parking Special Revenue Fund	-		-
Fire Dept P&R Fiduciary Fund	-		-
Operating Grants Fund	-		-
Capital Grants Fund	-		-
General Fund Contingencies	-		-
Utilities Fund Contingencies	-		-
Capital Fund	-		-
Total	-		-