



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL

CONDUCTED VIA ZOOM

TUESDAY, AUGUST 10, 2021, AT 7:00 P.M.

PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
 - a. Computer: <https://us02web.zoom.us/j/9286347943>
 - b. Telephone: 1 669 900 6833 Meeting ID: 928 634 7943
2. Submitting questions and comments:
 - a. If attending by Zoom video conference, click the chat button and enter your name and what you would like to address.
 - b. Email c.gallagher@jerome.az.gov (Please submit comments at least one hour prior to the meeting.)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Rosa Cays, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	FINANCIAL REPORTS Financial reports for July 2021	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES July 13, 2021	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #7	ORDINANCES AND RESOLUTIONS	
	ITEM #7A: SECOND READING AND POSSIBLE ADOPTION - ORDINANCE NO. 473, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE AND JEROME SUBDIVISION CODE TO REMOVE REFERENCES TO FEES CHARGED BY THE TOWN, WHICH WILL HENCEFORTH BE SET BY RESOLUTION OF THE TOWN COUNCIL Council may conduct the second reading of, and may adopt, Ordinance No. 473.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #7B: SECOND READING AND POSSIBLE ADOPTION - ORDINANCE NO. 474, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA AMENDING SECTIONS 201, 502, 503, 504 AND 505 OF THE JEROME ZONING ORDINANCE TO ESTABLISH BEEKEEPING AS A CONDITIONAL USE IN ALL ZONES, AND TO PROMULGATE REGULATIONS REGARDING SAME Council may conduct the second reading of, and may adopt, Ordinance No. 474.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #7C: RESOLUTION NO. 623, AUTHORIZING WHO CAN APPROVE AND SIGN LEGAL DOCUMENTS Council may approve Resolution No. 623, designating authorized signatories for legal agreements with Yavapai County and its departments.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action

ITEM #8:	UNFINISHED BUSINESS	
	ITEM #8A: AFFORDABLE/WORKFORCE HOUSING UPDATE Zoning Administrator John Knight will update Council regarding the town's efforts toward affordable/workforce housing.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Direction
	ITEM #8B: TOWN FEES – PLANNING & ZONING Council will review staff recommendations for changes to Planning & Zoning fees and may direct staff to prepare a Resolution for adoption at a future meeting.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Direction
	ITEM #8C: DRAFT ORDINANCE REGARDING SPECIAL EVENTS Council will review an updated draft of an ordinance regarding special events and continue their discussion regarding same.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Direction
ITEM #9:	NEW BUSINESS	
	ITEM #9A: APPOINTMENT TO PLANNING & ZONING COMMISSION Council may make an appointment to fill the vacancy on the Planning & Zoning Commission for the remainder of the term ending February 28, 2023. As of agenda preparation date, one application had been received, from Jera Peterson. Any additional applications received prior to or at the meeting will be considered as well.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #9B: INTERGOVERNMENTAL AGREEMENT: POLICE DISPATCHING EQUIPMENT Council will review and may approve a renewed IGA with the Town of Clarkdale regarding police dispatching equipment.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
ITEM #10:	TO AND FROM THE COUNCIL Council may direct staff regarding items to be placed on a future agenda.	Discussion; Possible Direction
ITEM #11:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion & consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Rosa Cays, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
21-Jul

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 159,516.54	\$ 165,183.49	\$ (5,666.95)	\$ 159,516.54	\$ 165,183.49	\$ (5,666.95)
	Total	\$ 159,516.54	\$ 165,183.49	\$ (5,666.95)	\$ 159,516.54	\$ 165,183.49	\$ (5,666.95)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 55,769.26	\$ 72,891.36	\$ 17,122.10	\$ 55,769.26	\$ 72,891.36	\$ 17,122.10
12	Court	\$ 6,035.06	\$ 8,963.31	\$ 2,928.25	\$ 6,035.06	\$ 8,963.31	\$ 2,928.25
13	Police	\$ 63,701.15	\$ 68,078.91	\$ 4,377.76	\$ 63,701.15	\$ 68,078.91	\$ 4,377.76
14	Fire	\$ 46,012.11	\$ 55,834.03	\$ 9,821.92	\$ 46,012.11	\$ 55,834.03	\$ 9,821.92
15	Library	\$ 6,956.95	\$ 8,130.80	\$ 1,173.85	\$ 6,956.95	\$ 8,130.80	\$ 1,173.85
16	P&Z	\$ 7,214.54	\$ 9,624.54	\$ 2,410.00	\$ 7,214.54	\$ 9,624.54	\$ 2,410.00
17	Parks	\$ 1,004.53	\$ 1,819.67	\$ 815.14	\$ 1,004.53	\$ 1,819.67	\$ 815.14
18	Properties	\$ 15,947.45	\$ 19,010.93	\$ 3,063.48	\$ 15,947.45	\$ 19,010.93	\$ 3,063.48
	Total	\$ 202,641.05	\$ 244,353.55	\$ 41,712.50	\$ 202,641.05	\$ 244,353.55	\$ 41,712.50
General	Net Income (Loss)	\$ (43,124.51)	\$ (79,170.06)	\$ 36,045.55	\$ (43,124.51)	\$ (79,170.06)	\$ 36,045.55
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 17,913.37	\$ 18,833.48	\$ (920.11)	\$ 17,913.37	\$ 18,833.48	\$ (920.11)
51	Sewer	\$ 17,634.53	\$ 19,212.72	\$ (1,578.19)	\$ 17,634.53	\$ 19,212.72	\$ (1,578.19)
52	Trash	\$ 14,621.19	\$ 15,833.37	\$ (1,212.18)	\$ 14,621.19	\$ 15,833.37	\$ (1,212.18)
	Total	\$ 50,169.09	\$ 53,879.57	\$ (3,710.48)	\$ 50,169.09	\$ 53,879.57	\$ (3,710.48)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 16,946.57	\$ 21,953.97	\$ 5,007.40	\$ 16,946.57	\$ 21,953.97	\$ 5,007.40
51	Sewer	\$ 37,035.71	\$ 22,506.02	\$ (14,529.69)	\$ 37,035.71	\$ 22,506.02	\$ (14,529.69)
52	Trash	\$ 29,606.57	\$ 28,390.89	\$ (1,215.68)	\$ 29,606.57	\$ 28,390.89	\$ (1,215.68)
	Total	\$ 83,588.85	\$ 72,850.88	\$ (10,737.97)	\$ 83,588.85	\$ 72,850.88	\$ (10,737.97)
Utilities	Net Income (Loss)	\$ (33,419.76)	\$ (18,971.31)	\$ (14,448.45)	\$ (33,419.76)	\$ (18,971.31)	\$ (14,448.45)
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 9,469.24	\$ 8,327.87	\$ 1,141.37	\$ 9,469.24	\$ 8,327.87	\$ 1,141.37
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 9,469.24	\$ 12,690.11	\$ 3,220.87	\$ 9,469.24	\$ 12,690.11	\$ 3,220.87
Road	Net Income (Loss)	\$ -	\$ (4,362.24)	\$ 4,362.24	\$ -	\$ (4,362.24)	\$ 4,362.24
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
35	Parking	\$ 23,036.60	\$ 20,833.37	\$ 2,203.23	\$ 23,036.60	\$ 20,833.37	\$ 2,203.23
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 21,130.01	\$ 21,697.58	\$ 567.57	\$ 21,130.01	\$ 21,697.58	\$ 567.57
Parking	Net Income (Loss)	\$ 1,906.59	\$ (864.21)	\$ 2,770.80	\$ 1,906.59	\$ (864.21)	\$ 2,770.80
		<u>Current Month</u>			<u>Year To Date</u>		
	Total Revenue	\$ 242,191.47			\$ 242,191.47		
	Less Total Expense	\$ 316,829.15			\$ 316,829.15		
	Net Income (Loss)	\$ (74,637.68)			\$ (74,637.68)		

Some July expenses are exceeding budget numbers because many of the expenses are for FY21.

If you look at the vendor ledger, you will see that a large number of invoices paid have a JUN30 invoice number attached. These amounts will be moved back to FY21 as I start the pre-audit work in August. So, after I adjust those out, they will no longer be included in FY22 expense numbers and the expense amounts will become accurate.

8/3/21
9:39:55 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (10) Revenues & General Fund

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Property Taxes	\$2,314.93	\$0.00	\$2,314.93	0.0%	\$2,314.93	\$0.00	\$2,314.93	0.0%
City Sales Taxes	92,070.55	91,666.74	403.81	0.4	92,070.55	91,666.74	403.81	0.4
State Sales Taxes	5,540.63	4,452.00	1,088.63	24.5	5,540.63	4,452.00	1,088.63	24.5
Urban Revenue Share	16,309.50	16,309.50	0.00	0.0	16,309.50	16,309.50	0.00	0.0
Vehicle License Tax	3,356.83	2,901.37	455.46	15.7	3,356.83	2,901.37	455.46	15.7
Fines and Forfeitures	9,217.29	6,083.37	3,133.92	51.5	9,217.29	6,083.37	3,133.92	51.5
Court Security Fund Revenue	1,461.01	833.37	627.64	75.3	1,461.01	833.37	627.64	75.3
Building Permits	1,696.46	666.74	1,029.72	154.4	1,696.46	666.74	1,029.72	154.4
Planning & Zoning Fees	550.00	416.74	133.26	32.0	550.00	416.74	133.26	32.0
Business Licenses	70.00	416.74	(346.74)	(83.2)	70.00	416.74	(346.74)	(83.2)
Commercial Filming Fees	0.00	29.24	(29.24)	(100.0)	0.00	29.24	(29.24)	(100.0)
Fire Dept Services Rev	0.00	833.37	(833.37)	(100.0)	0.00	833.37	(833.37)	(100.0)
Franchise Fees	920.93	1,000.00	(79.07)	(7.9)	920.93	1,000.00	(79.07)	(7.9)
PD Parking Citation Revenue	1,540.00	1,666.74	(126.74)	(7.6)	1,540.00	1,666.74	(126.74)	(7.6)
PD Revenue From Parking Fund	2,500.00	2,500.00	0.00	0.0	2,500.00	2,500.00	0.00	0.0
Police Officer Safety Equip Rev	321.78	166.74	155.04	93.0	321.78	166.74	155.04	93.0
Police Services	585.00	1,666.74	(1,081.74)	(64.9)	585.00	1,666.74	(1,081.74)	(64.9)
Rents	6,583.51	6,543.50	40.01	0.6	6,583.51	6,543.50	40.01	0.6
Utility Reimbursements	307.66	375.00	(67.34)	(18.0)	307.66	375.00	(67.34)	(18.0)
Wildland Fire Fees	0.00	5,833.37	(5,833.37)	(100.0)	0.00	5,833.37	(5,833.37)	(100.0)
Wildlands Wage Reimbursement	0.00	3,333.37	(3,333.37)	(100.0)	0.00	3,333.37	(3,333.37)	(100.0)
Firewise Wage Reimbursement	0.00	2,500.00	(2,500.00)	(100.0)	0.00	2,500.00	(2,500.00)	(100.0)
Contributions	200.00	125.00	75.00	60.0	200.00	125.00	75.00	60.0
Library Contributions	0.00	83.37	(83.37)	(100.0)	0.00	83.37	(83.37)	(100.0)
Interest	142.59	125.00	17.59	14.1	142.59	125.00	17.59	14.1
Sale of Assets	0.00	625.00	(625.00)	(100.0)	0.00	625.00	(625.00)	(100.0)
Miscellaneous Revenues	89.00	291.74	(202.74)	(69.5)	89.00	291.74	(202.74)	(69.5)
Administrative Charges	13,738.87	13,738.74	0.13	0.0	13,738.87	13,738.74	0.13	0.0
Net Revenues	\$159,516.54	\$165,183.49	\$(5,666.95)	(3.4)%	\$159,516.54	\$165,183.49	\$(5,666.95)	(3.4)%
Net Income (Loss)	\$159,516.54	\$165,183.49	\$(5,666.95)	(3.4)%	\$159,516.54	\$165,183.49	\$(5,666.95)	(3.4)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Program Expenses								
Advertising, Printing, & Publishing	\$159.08	\$375.00	\$215.92	57.6%	\$159.08	\$375.00	\$215.92	57.6%
Contract Services	4,857.15	4,900.00	42.85	0.9	4,857.15	4,900.00	42.85	0.9
Conventions and Seminars	890.44	900.00	9.56	1.1	890.44	900.00	9.56	1.1
Training & Education	0.00	229.24	229.24	100.0	0.00	229.24	229.24	100.0
Dues, Subs & Memberships	5,094.00	5,175.00	81.00	1.6	5,094.00	5,175.00	81.00	1.6
TPT Collection Fee Exp	0.00	1,200.00	1,200.00	100.0	0.00	1,200.00	1,200.00	100.0
Insurance Deductible Exp	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
COVID Expenses	0.00	75.00	75.00	100.0	0.00	75.00	75.00	100.0
Legal Exp - Gen Gov	351.00	1,166.74	815.74	69.9	351.00	1,166.74	815.74	69.9
Miscellaneous	150.00	472.24	322.24	68.2	150.00	472.24	322.24	68.2
Bank Fees - Gen Admin	132.82	150.00	17.18	11.5	132.82	150.00	17.18	11.5
Bank Fees / Merch Svcs	915.01	833.37	(81.64)	(9.8)	915.01	833.37	(81.64)	(9.8)
Office Supplies	1,228.29	500.00	(728.29)	(145.7)	1,228.29	500.00	(728.29)	(145.7)
Copier & Equip Lease Expense	682.23	625.00	(57.23)	(9.2)	682.23	625.00	(57.23)	(9.2)
Software Support Exp - GG	6,946.62	7,556.74	610.12	8.1	6,946.62	7,556.74	610.12	8.1
Computer Hardware & Service	625.00	833.37	208.37	25.0	625.00	833.37	208.37	25.0
Operating Supplies - Gen Gov	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Postage	220.00	416.74	196.74	47.2	220.00	416.74	196.74	47.2
Rep and Maint - Vehicles	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Shuttle Expenses	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Small Tools and Equipment	0.00	583.37	583.37	100.0	0.00	583.37	583.37	100.0
Telephone	217.16	250.00	32.84	13.1	217.16	250.00	32.84	13.1
Travel	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Tourism 1% Bed Tax	10,000.00	10,000.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Community Health	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Preservation of Historic Buildings	0.00	4,166.74	4,166.74	100.0	0.00	4,166.74	4,166.74	100.0
Transfers Out	0.00	4,958.37	4,958.37	100.0	0.00	4,958.37	4,958.37	100.0
Total Program Expenses	\$32,468.80	\$45,783.88	\$13,315.08	29.1 %	\$32,468.80	\$45,783.88	\$13,315.08	29.1 %
General & Administrative Expenses								
Salaries and Wages	\$16,701.86	\$19,828.87	\$3,127.01	15.8%	\$16,701.86	\$19,828.87	\$3,127.01	15.8%
Payment in Lieu of Medical Benefits	533.46	577.99	44.53	7.7	533.46	577.99	44.53	7.7
FICA Match	1,283.81	1,570.12	286.31	18.2	1,283.81	1,570.12	286.31	18.2
Retirement Match	1,269.55	1,456.50	186.95	12.8	1,269.55	1,456.50	186.95	12.8
Health/Life Insurance	3,230.34	3,646.00	415.66	11.4	3,230.34	3,646.00	415.66	11.4
Workers Compensation	271.00	0.00	(271.00)	0.0	271.00	0.00	(271.00)	0.0

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Unemployment Insurance	10.44	28.00	17.56	62.7	10.44	28.00	17.56	62.7
Total General & Administrative Expenses	\$23,300.46	\$27,107.48	\$3,807.02	14.0 %	\$23,300.46	\$27,107.48	\$3,807.02	14.0 %
Total Expenses	\$55,769.26	\$72,891.36	\$17,122.10	23.5%	\$55,769.26	\$72,891.36	\$17,122.10	23.5%
Net Income (Loss)	\$(55,769.26)	\$(72,891.36)	\$17,122.10	23.5%	\$(55,769.26)	\$(72,891.36)	\$17,122.10	23.5%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (12) Court

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Court Security Fund Expenses	\$0.00	\$833.37	\$833.37	100.0%	\$0.00	\$833.37	\$833.37	100.0%
Contract Services	0.00	583.37	583.37	100.0	0.00	583.37	583.37	100.0
Conventions and Seminars	136.81	0.00	(136.81)	0.0	136.81	0.00	(136.81)	0.0
Training & Education	0.00	43.75	43.75	100.0	0.00	43.75	43.75	100.0
Dues and Subscriptions	0.00	26.74	26.74	100.0	0.00	26.74	26.74	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Office Supplies	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Telephone	73.00	75.00	2.00	2.7	73.00	75.00	2.00	2.7
Travel	198.90	75.00	(123.90)	(165.2)	198.90	75.00	(123.90)	(165.2)
Total Program Expenses	\$408.71	\$1,678.97	\$1,270.26	75.7 %	\$408.71	\$1,678.97	\$1,270.26	75.7 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,999.55	\$6,569.74	\$1,570.19	23.9%	\$4,999.55	\$6,569.74	\$1,570.19	23.9%
FICA and Medicare	382.46	505.99	123.53	24.4	382.46	505.99	123.53	24.4
Retirement	176.00	192.37	16.37	8.5	176.00	192.37	16.37	8.5
Worker's Compensation	67.00	0.00	(67.00)	0.0	67.00	0.00	(67.00)	0.0
Unemployment	1.34	16.24	14.90	91.7	1.34	16.24	14.90	91.7
Total General & Administrative Expenses	\$5,626.35	\$7,284.34	\$1,657.99	22.8 %	\$5,626.35	\$7,284.34	\$1,657.99	22.8 %
Total Expenses	\$6,035.06	\$8,963.31	\$2,928.25	32.7%	\$6,035.06	\$8,963.31	\$2,928.25	32.7%
Net Income (Loss)	\$(6,035.06)	\$(8,963.31)	\$2,928.25	32.7%	\$(6,035.06)	\$(8,963.31)	\$2,928.25	32.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (13) Police

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.74	\$41.74	100.0%	\$0.00	\$41.74	\$41.74	100.0%
Training & Education	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	100.00	100.00	100.0
Fuel	830.08	750.00	(80.08)	(10.7)	830.08	750.00	(80.08)	(10.7)
Prosecutor Exp	2,683.50	2,000.00	(683.50)	(34.2)	2,683.50	2,000.00	(683.50)	(34.2)
Miscellaneous	0.00	50.00	50.00	100.0	0.00	50.00	50.00	100.0
Software Service & Support	150.00	558.37	408.37	73.1	150.00	558.37	408.37	73.1
Computer Hardware & Service	0.00	291.74	291.74	100.0	0.00	291.74	291.74	100.0
Operating Supplies - Police	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Postage	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Rep and Maint - Vehicles	0.00	625.00	625.00	100.0	0.00	625.00	625.00	100.0
Rep and Maint - Equipment	0.00	625.00	625.00	100.0	0.00	625.00	625.00	100.0
Police Officer Safety Equip Exp	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Small Tools and Equipment	69.00	583.37	514.37	88.2	69.00	583.37	514.37	88.2
Telephone	558.10	433.37	(124.73)	(28.8)	558.10	433.37	(124.73)	(28.8)
Uniforms	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Vehicles, Cap Outlay, Police	21,500.00	21,500.00	0.00	0.0	21,500.00	21,500.00	0.00	0.0
Total Program Expenses	\$25,790.68	\$28,158.81	\$2,368.13	8.4 %	\$25,790.68	\$28,158.81	\$2,368.13	8.4 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$22,701.58	\$28,606.00	\$5,904.42	20.6%	\$22,701.58	\$28,606.00	\$5,904.42	20.6%
Longevity Bonus	428.00	428.00	0.00	0.0	428.00	428.00	0.00	0.0
FICA and Medicare	1,668.53	2,200.12	531.59	24.2	1,668.53	2,200.12	531.59	24.2
Retirement	2,090.82	2,635.24	544.42	20.7	2,090.82	2,635.24	544.42	20.7
Health Insurance	5,422.34	6,012.50	590.16	9.8	5,422.34	6,012.50	590.16	9.8
Worker's Compensation	5,592.00	0.00	(5,592.00)	0.0	5,592.00	0.00	(5,592.00)	0.0
Unemployment	7.20	38.24	31.04	81.2	7.20	38.24	31.04	81.2
Total General & Administrative Expenses	\$37,910.47	\$39,920.10	\$2,009.63	5.0 %	\$37,910.47	\$39,920.10	\$2,009.63	5.0 %
Total Expenses	\$63,701.15	\$68,078.91	\$4,377.76	6.4%	\$63,701.15	\$68,078.91	\$4,377.76	6.4%
Net Income (Loss)	\$(63,701.15)	\$(68,078.91)	\$4,377.76	6.4%	\$(63,701.15)	\$(68,078.91)	\$4,377.76	6.4%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (14) Fire

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.74	\$41.74	100.0%	\$0.00	\$41.74	\$41.74	100.0%
Training & Education	378.85	500.00	121.15	24.2	378.85	500.00	121.15	24.2
Dispatch Fees	560.33	537.50	(22.83)	(4.2)	560.33	537.50	(22.83)	(4.2)
Dues and Subscriptions	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Fuel	598.23	416.74	(181.49)	(43.5)	598.23	416.74	(181.49)	(43.5)
Legal Exp - Fire	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Medical Expenses	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Medical Supplies Exp	1,329.39	1,375.00	45.61	3.3	1,329.39	1,375.00	45.61	3.3
Miscellaneous	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Software Service & Support	75.00	75.00	0.00	0.0	75.00	75.00	0.00	0.0
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Rep and Maint - Vehicles	56.64	1,666.74	1,610.10	96.6	56.64	1,666.74	1,610.10	96.6
Rep and Maint - Equipment	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Small Tools and Equipment	760.24	833.37	73.13	8.8	760.24	833.37	73.13	8.8
Telephone	227.79	333.37	105.58	31.7	227.79	333.37	105.58	31.7
Total Program Expenses	\$3,986.47	\$6,696.31	\$2,709.84	40.5 %	\$3,986.47	\$6,696.31	\$2,709.84	40.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$8,601.92	\$14,338.99	\$5,737.07	40.0%	\$8,601.92	\$14,338.99	\$5,737.07	40.0%
Wildland Personnel	10,466.58	10,500.00	33.42	0.3	10,466.58	10,500.00	33.42	0.3
Volunteer-Employee Per Call Personnel	0.00	2,583.37	2,583.37	100.0	0.00	2,583.37	2,583.37	100.0
Firewise Personnel	591.00	3,333.37	2,742.37	82.3	591.00	3,333.37	2,742.37	82.3
FICA and Medicare	1,454.61	1,682.62	228.01	13.6	1,454.61	1,682.62	228.01	13.6
Retirement	12,688.15	12,947.62	259.47	2.0	12,688.15	12,947.62	259.47	2.0
Health Insurance	3,389.44	3,699.00	309.56	8.4	3,389.44	3,699.00	309.56	8.4
Worker's Compensation	4,830.00	0.00	(4,830.00)	0.0	4,830.00	0.00	(4,830.00)	0.0
Unemployment	3.94	52.75	48.81	92.5	3.94	52.75	48.81	92.5
Total General & Administrative Expenses	\$42,025.64	\$49,137.72	\$7,112.08	14.5 %	\$42,025.64	\$49,137.72	\$7,112.08	14.5 %
Total Expenses	\$46,012.11	\$55,834.03	\$9,821.92	17.6%	\$46,012.11	\$55,834.03	\$9,821.92	17.6%
Net Income (Loss)	\$(46,012.11)	\$(55,834.03)	\$9,821.92	17.6%	\$(46,012.11)	\$(55,834.03)	\$9,821.92	17.6%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (15) Library

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$0.00	\$25.00	\$25.00	100.0%
Contract Services	0.00	104.24	104.24	100.0	0.00	104.24	104.24	100.0
Miscellaneous	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Office Supplies	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Operating Supplies - Library	31.38	250.00	218.62	87.4	31.38	250.00	218.62	87.4
Print and Non-Print Materials	659.16	625.00	(34.16)	(5.5)	659.16	625.00	(34.16)	(5.5)
Rep and Maint - Equipment	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Small Tools and Equipment	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Telephone	84.81	75.00	(9.81)	(13.1)	84.81	75.00	(9.81)	(13.1)
E-Rate Exp	42.95	66.74	23.79	35.6	42.95	66.74	23.79	35.6
Total Program Expenses	\$818.30	\$1,321.09	\$502.79	38.1 %	\$818.30	\$1,321.09	\$502.79	38.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,802.24	\$5,416.74	\$614.50	11.3%	\$4,802.24	\$5,416.74	\$614.50	11.3%
Library Benefit Stipend	533.46	577.99	44.53	7.7	533.46	577.99	44.53	7.7
FICA and Medicare	407.64	463.12	55.48	12.0	407.64	463.12	55.48	12.0
Retirement	273.54	296.37	22.83	7.7	273.54	296.37	22.83	7.7
Health Insurance	41.22	41.00	(0.22)	(0.5)	41.22	41.00	(0.22)	(0.5)
Worker's Compensation	64.00	0.00	(64.00)	0.0	64.00	0.00	(64.00)	0.0
Unemployment	16.55	14.49	(2.06)	(14.2)	16.55	14.49	(2.06)	(14.2)
Total General & Administrative Expenses	\$6,138.65	\$6,809.71	\$671.06	9.9 %	\$6,138.65	\$6,809.71	\$671.06	9.9 %
Total Expenses	\$6,956.95	\$8,130.80	\$1,173.85	14.4%	\$6,956.95	\$8,130.80	\$1,173.85	14.4%
Net Income (Loss)	\$(6,956.95)	\$(8,130.80)	\$1,173.85	14.4%	\$(6,956.95)	\$(8,130.80)	\$1,173.85	14.4%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (16) P & Z

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$0.00	\$25.00	\$25.00	100.0%
Conventions and Seminars	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Training & Education	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Legal Exp - P&Z	370.50	1,500.00	1,129.50	75.3	370.50	1,500.00	1,129.50	75.3
Map Upgrades and Materials	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Miscellaneous	0.00	9.37	9.37	100.0	0.00	9.37	9.37	100.0
Software Maintenance & Support	75.00	226.25	151.25	66.9	75.00	226.25	151.25	66.9
Operating Supplies - P&Z	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Small Tools and Equipment	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Telephone	65.08	54.24	(10.84)	(20.0)	65.08	54.24	(10.84)	(20.0)
Travel	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Total Program Expenses	\$510.58	\$2,127.69	\$1,617.11	76.0 %	\$510.58	\$2,127.69	\$1,617.11	76.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,981.59	\$5,713.24	\$731.65	12.8%	\$4,981.59	\$5,713.24	\$731.65	12.8%
FICA and Medicare	380.56	439.37	58.81	13.4	380.56	439.37	58.81	13.4
Retirement	335.66	370.62	34.96	9.4	335.66	370.62	34.96	9.4
Health Insurance	895.96	965.00	69.04	7.2	895.96	965.00	69.04	7.2
Worker's Compensation	101.00	0.00	(101.00)	0.0	101.00	0.00	(101.00)	0.0
Unemployment	9.19	8.62	(0.57)	(6.6)	9.19	8.62	(0.57)	(6.6)
Total General & Administrative Expenses	\$6,703.96	\$7,496.85	\$792.89	10.6 %	\$6,703.96	\$7,496.85	\$792.89	10.6 %
Total Expenses	\$7,214.54	\$9,624.54	\$2,410.00	25.0%	\$7,214.54	\$9,624.54	\$2,410.00	25.0%
Net Income (Loss)	\$(7,214.54)	\$(9,624.54)	\$2,410.00	25.0%	\$(7,214.54)	\$(9,624.54)	\$2,410.00	25.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (17) Parks

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$3.95	\$108.37	\$104.42	96.4%	\$3.95	\$108.37	\$104.42	96.4%
Legal Exp - Parks	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Miscellaneous	0.00	23.62	23.62	100.0	0.00	23.62	23.62	100.0
Operating Supplies - Parks	0.00	29.24	29.24	100.0	0.00	29.24	29.24	100.0
R&M Building - Parks	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Rep and Maint - Vehicles	49.84	125.00	75.16	60.1	49.84	125.00	75.16	60.1
Rep and Maint - Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Infrastructure	0.00	333.37	333.37	100.0	0.00	333.37	333.37	100.0
Small Tools and Equipment	9.88	25.00	15.12	60.5	9.88	25.00	15.12	60.5
Uniform Exp Parks	67.31	25.00	(42.31)	(169.2)	67.31	25.00	(42.31)	(169.2)
Utilities	194.36	233.37	39.01	16.7	194.36	233.37	39.01	16.7
Lease Payments	0.00	21.75	21.75	100.0	0.00	21.75	21.75	100.0
Total Program Expenses	\$325.34	\$995.70	\$670.36	67.3 %	\$325.34	\$995.70	\$670.36	67.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$428.39	\$558.49	\$130.10	23.3%	\$428.39	\$558.49	\$130.10	23.3%
FICA and Medicare	31.05	42.75	11.70	27.4	31.05	42.75	11.70	27.4
Retirement	29.35	44.25	14.90	33.7	29.35	44.25	14.90	33.7
Health Insurance	113.22	177.74	64.52	36.3	113.22	177.74	64.52	36.3
Worker's Compensation	77.00	0.00	(77.00)	0.0	77.00	0.00	(77.00)	0.0
Unemployment	0.18	0.74	0.56	75.7	0.18	0.74	0.56	75.7
Total General & Administrative Expenses	\$679.19	\$823.97	\$144.78	17.6 %	\$679.19	\$823.97	\$144.78	17.6 %
Total Expenses	\$1,004.53	\$1,819.67	\$815.14	44.8%	\$1,004.53	\$1,819.67	\$815.14	44.8%
Net Income (Loss)	\$(1,004.53)	\$(1,819.67)	\$815.14	44.8%	\$(1,004.53)	\$(1,819.67)	\$815.14	44.8%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (1) General
Department: (18) Property

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$4,092.46	\$875.00	\$(3,217.46)	(367.7)%	\$4,092.46	\$875.00	\$(3,217.46)	(367.7)%
Engineering Fees	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Fuel	7.90	108.37	100.47	92.7	7.90	108.37	100.47	92.7
Legal Exp - Properties	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Miscellaneous	68.34	100.00	31.66	31.7	68.34	100.00	31.66	31.7
Operating Supplies - Properties	0.00	66.74	66.74	100.0	0.00	66.74	66.74	100.0
R&M Building - Properties	3,887.64	3,333.37	(554.27)	(16.6)	3,887.64	3,333.37	(554.27)	(16.6)
Rep and Maint - Vehicles	49.84	125.00	75.16	60.1	49.84	125.00	75.16	60.1
Rep and Maint - Equipment	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Rep and Maint - Infrastructure	0.00	5,250.00	5,250.00	100.0	0.00	5,250.00	5,250.00	100.0
Small Tools and Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Uniform Exp Properties	67.31	25.00	(42.31)	(169.2)	67.31	25.00	(42.31)	(169.2)
Utilities	3,608.95	3,500.00	(108.95)	(3.1)	3,608.95	3,500.00	(108.95)	(3.1)
Lease Payments	0.00	21.75	21.75	100.0	0.00	21.75	21.75	100.0
Total Program Expenses	\$11,782.44	\$13,909.58	\$2,127.14	15.3 %	\$11,782.44	\$13,909.58	\$2,127.14	15.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,652.76	\$3,458.12	\$805.36	23.3%	\$2,652.76	\$3,458.12	\$805.36	23.3%
FICA and Medicare	192.26	264.62	72.36	27.3	192.26	264.62	72.36	27.3
Retirement	181.76	274.12	92.36	33.7	181.76	274.12	92.36	33.7
Health Insurance	701.09	1,100.25	399.16	36.3	701.09	1,100.25	399.16	36.3
Worker's Compensation	436.00	0.00	(436.00)	0.0	436.00	0.00	(436.00)	0.0
Unemployment	1.14	4.24	3.10	73.1	1.14	4.24	3.10	73.1
Total General & Administrative Expenses	\$4,165.01	\$5,101.35	\$936.34	18.4 %	\$4,165.01	\$5,101.35	\$936.34	18.4 %
Total Expenses	\$15,947.45	\$19,010.93	\$3,063.48	16.1%	\$15,947.45	\$19,010.93	\$3,063.48	16.1%
Net Income (Loss)	\$(15,947.45)	\$(19,010.93)	\$3,063.48	16.1%	\$(15,947.45)	\$(19,010.93)	\$3,063.48	16.1%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (2) Utilities
Department: (50) Water

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Connection Fees	\$0.00	\$416.74	\$(416.74)	(100.0)%	\$0.00	\$416.74	\$(416.74)	(100.0)%
Water Usage Fees	14,520.00	15,000.00	(480.00)	(3.2)	14,520.00	15,000.00	(480.00)	(3.2)
Miscellaneous	60.00	83.37	(23.37)	(28.0)	60.00	83.37	(23.37)	(28.0)
Transfers In	3,333.37	3,333.37	0.00	0.0	3,333.37	3,333.37	0.00	0.0
Net Revenues	\$17,913.37	\$18,833.48	\$(920.11)	(4.9)%	\$17,913.37	\$18,833.48	\$(920.11)	(4.9)%
Program Expenses								
Contract Services	\$900.00	\$900.00	\$0.00	0.0%	\$900.00	\$900.00	\$0.00	0.0%
Training & Education	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Permit Fee Exp - Water	0.00	150.00	150.00	100.0	0.00	150.00	150.00	100.0
Engineering Fees	0.00	250.00	250.00	100.0	0.00	250.00	250.00	100.0
Fuel	140.34	166.74	26.40	15.8	140.34	166.74	26.40	15.8
Legal Exp - Water	234.00	145.87	(88.13)	(60.4)	234.00	145.87	(88.13)	(60.4)
Miscellaneous	0.00	24.99	24.99	100.0	0.00	24.99	24.99	100.0
Software Support Exp - Water	3,211.11	3,410.00	198.89	5.8	3,211.11	3,410.00	198.89	5.8
Operating Supplies - Water	0.00	250.00	250.00	100.0	0.00	250.00	250.00	100.0
R&M Building - Water	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Vehicles	49.84	166.74	116.90	70.1	49.84	166.74	116.90	70.1
Rep and Maint - Equipment	17.30	208.37	191.07	91.7	17.30	208.37	191.07	91.7
Rep and Maint - Infrastructure	350.00	2,083.37	1,733.37	83.2	350.00	2,083.37	1,733.37	83.2
Springs Security Exp	55.00	416.74	361.74	86.8	55.00	416.74	361.74	86.8
Service Tests/System Testing	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Small Tools and Equipment	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	75.00	75.00	100.0
Uniform Exp Water	67.31	25.00	(42.31)	(169.2)	67.31	25.00	(42.31)	(169.2)
Utilities Exp - Water	40.80	41.74	0.94	2.3	40.80	41.74	0.94	2.3
Administrative Charge	4,272.97	4,272.99	0.02	0.0	4,272.97	4,272.99	0.02	0.0
Lease Payments	0.00	75.99	75.99	100.0	0.00	75.99	75.99	100.0
Total Program Expenses	\$9,338.67	\$12,955.39	\$3,616.72	27.9 %	\$9,338.67	\$12,955.39	\$3,616.72	27.9 %
General & Administrative Expenses								
Salaries and Wages	\$4,679.39	\$6,099.99	\$1,420.60	23.3%	\$4,679.39	\$6,099.99	\$1,420.60	23.3%
FICA and Medicare	339.15	466.74	127.59	27.3	339.15	466.74	127.59	27.3
Retirement	320.61	483.49	162.88	33.7	320.61	483.49	162.88	33.7
Health Insurance	1,236.74	1,940.87	704.13	36.3	1,236.74	1,940.87	704.13	36.3
Worker's Compensation	1,030.00	0.00	(1,030.00)	0.0	1,030.00	0.00	(1,030.00)	0.0

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (2) Utilities
Department: (50) Water

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Unemployment	2.01	7.49	5.48	73.2	2.01	7.49	5.48	73.2
Total General & Administrative Expenses	\$7,607.90	\$8,998.58	\$1,390.68	15.5 %	\$7,607.90	\$8,998.58	\$1,390.68	15.5 %
Total Expenses	\$16,946.57	\$21,953.97	\$5,007.40	22.8%	\$16,946.57	\$21,953.97	\$5,007.40	22.8%
Net Income (Loss)	\$966.80	\$(3,120.49)	\$4,087.29	131.0%	\$966.80	\$(3,120.49)	\$4,087.29	131.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (2) Utilities
Department: (51) Sewer

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Connection Fees	\$0.00	\$458.37	\$(458.37)	(100.0)%	\$0.00	\$458.37	\$(458.37)	(100.0)%
Sewer Usage Fees	14,301.16	15,416.74	(1,115.58)	(7.2)	14,301.16	15,416.74	(1,115.58)	(7.2)
Interest and Investment Earnings	0.00	4.24	(4.24)	(100.0)	0.00	4.24	(4.24)	(100.0)
Transfers In	3,333.37	3,333.37	0.00	0.0	3,333.37	3,333.37	0.00	0.0
Net Revenues	\$17,634.53	\$19,212.72	\$(1,578.19)	(8.2)%	\$17,634.53	\$19,212.72	\$(1,578.19)	(8.2)%
Program Expenses								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$3,200.00	\$3,200.00	\$0.00	0.0%
Permit Fee Exp - Sewer	0.00	95.87	95.87	100.0	0.00	95.87	95.87	100.0
Engineering Fees	21,277.23	2,083.37	(19,193.86)	(921.3)	21,277.23	2,083.37	(19,193.86)	(921.3)
Fuel	153.52	166.74	13.22	7.9	153.52	166.74	13.22	7.9
Legal Exp - Sewer	0.00	100.00	100.00	100.0	0.00	100.00	100.00	100.0
Miscellaneous	0.00	26.62	26.62	100.0	0.00	26.62	26.62	100.0
Software Support Exp - Sewer	3,211.11	3,413.00	201.89	5.9	3,211.11	3,413.00	201.89	5.9
Operating Supplies - Sewer	0.00	833.37	833.37	100.0	0.00	833.37	833.37	100.0
R&M Building - Sewer	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Vehicles	49.84	166.74	116.90	70.1	49.84	166.74	116.90	70.1
Rep and Maint - Equipment	0.00	333.37	333.37	100.0	0.00	333.37	333.37	100.0
Rep and Maint - Infrastructure	294.94	1,250.00	955.06	76.4	294.94	1,250.00	955.06	76.4
Service Tests/System Testing	270.00	1,000.00	730.00	73.0	270.00	1,000.00	730.00	73.0
Small Tools & Equipment (under \$5,000)	0.00	291.74	291.74	100.0	0.00	291.74	291.74	100.0
Uniform Exp Sewer	67.31	25.00	(42.31)	(169.2)	67.31	25.00	(42.31)	(169.2)
Utilities	148.88	250.00	101.12	40.4	148.88	250.00	101.12	40.4
Administrative Charge	4,272.97	4,272.99	0.02	0.0	4,272.97	4,272.99	0.02	0.0
Lease Payments	0.00	75.99	75.99	100.0	0.00	75.99	75.99	100.0
Total Program Expenses	\$32,945.80	\$17,626.54	\$(15,319.26)	(86.9)%	\$32,945.80	\$17,626.54	\$(15,319.26)	(86.9)%
General & Administrative Expenses								
Salaries and Wages	\$2,537.42	\$3,307.75	\$770.33	23.3%	\$2,537.42	\$3,307.75	\$770.33	23.3%
FICA and Medicare	183.91	253.00	69.09	27.3	183.91	253.00	69.09	27.3
Retirement	173.86	262.24	88.38	33.7	173.86	262.24	88.38	33.7
Health Insurance	670.62	1,052.49	381.87	36.3	670.62	1,052.49	381.87	36.3
Worker's Compensation	523.00	0.00	(523.00)	0.0	523.00	0.00	(523.00)	0.0
Unemployment	1.10	4.00	2.90	72.5	1.10	4.00	2.90	72.5
Total General & Administrative Expenses	\$4,089.91	\$4,879.48	\$789.57	16.2 %	\$4,089.91	\$4,879.48	\$789.57	16.2 %

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (2) Utilities
Department: (51) Sewer

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Total Expenses	\$37,035.71	\$22,506.02	\$(14,529.69)	(64.6)%	\$37,035.71	\$22,506.02	\$(14,529.69)	(64.6)%
Net Income (Loss)	\$(19,401.18)	\$(3,293.30)	\$(16,107.88)	(489.1)%	\$(19,401.18)	\$(3,293.30)	\$(16,107.88)	(489.1)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sanitation Usage Fees	\$14,621.19	\$15,750.00	\$(1,128.81)	(7.2)%	\$14,621.19	\$15,750.00	\$(1,128.81)	(7.2)%
Miscellaneous	0.00	83.37	(83.37)	(100.0)	0.00	83.37	(83.37)	(100.0)
Net Revenues	\$14,621.19	\$15,833.37	\$(1,212.18)	(7.7)%	\$14,621.19	\$15,833.37	\$(1,212.18)	(7.7)%
Program Expenses								
Recycling Contract Exp	\$120.00	\$208.37	\$88.37	42.4%	\$120.00	\$208.37	\$88.37	42.4%
Training & Education	0.00	66.74	66.74	100.0	0.00	66.74	66.74	100.0
Equipment Rentals	1,044.13	83.37	(960.76)	(1152.4)	1,044.13	83.37	(960.76)	(1152.4)
Fuel	618.21	541.74	(76.47)	(14.1)	618.21	541.74	(76.47)	(14.1)
Landfill Tipping Fees	2,211.00	2,041.74	(169.26)	(8.3)	2,211.00	2,041.74	(169.26)	(8.3)
Miscellaneous	0.00	29.00	29.00	100.0	0.00	29.00	29.00	100.0
Software Support Exp - Trash	2,033.00	2,213.00	180.00	8.1	2,033.00	2,213.00	180.00	8.1
Operating Supplies - Trash	57.08	41.74	(15.34)	(36.8)	57.08	41.74	(15.34)	(36.8)
Rep and Maint - Vehicles	2,044.29	645.87	(1,398.42)	(216.5)	2,044.29	645.87	(1,398.42)	(216.5)
Rep and Maint - Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Small Tools and Equipment	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Uniform Exp Trash	67.31	25.00	(42.31)	(169.2)	67.31	25.00	(42.31)	(169.2)
Administrative Charge	4,272.97	4,272.99	0.02	0.0	4,272.97	4,272.99	0.02	0.0
Transfers Out	10,000.00	10,000.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Total Program Expenses	\$22,467.99	\$20,628.04	\$(1,839.95)	(8.9)%	\$22,467.99	\$20,628.04	\$(1,839.95)	(8.9)%
General & Administrative Expenses								
Salaries and Wages	\$4,036.80	\$5,262.25	\$1,225.45	23.3%	\$4,036.80	\$5,262.25	\$1,225.45	23.3%
FICA and Medicare	292.58	402.62	110.04	27.3	292.58	402.62	110.04	27.3
Retirement	276.59	417.12	140.53	33.7	276.59	417.12	140.53	33.7
Health Insurance	1,066.88	1,674.37	607.49	36.3	1,066.88	1,674.37	607.49	36.3
Worker's Compensation	1,464.00	0.00	(1,464.00)	0.0	1,464.00	0.00	(1,464.00)	0.0
Unemployment	1.73	6.49	4.76	73.3	1.73	6.49	4.76	73.3
Total General & Administrative Expenses	\$7,138.58	\$7,762.85	\$624.27	8.0 %	\$7,138.58	\$7,762.85	\$624.27	8.0 %
Total Expenses	\$29,606.57	\$28,390.89	\$(1,215.68)	(4.3)%	\$29,606.57	\$28,390.89	\$(1,215.68)	(4.3)%
Net Income (Loss)	\$(14,985.38)	\$(12,557.52)	\$(2,427.86)	(19.3)%	\$(14,985.38)	\$(12,557.52)	\$(2,427.86)	(19.3)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (3) Road
Department: (30) HURF

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
HURF Revenue	\$3,934.32	\$3,277.87	\$656.45	20.0%	\$3,934.32	\$3,277.87	\$656.45	20.0%
Interest and Investment Earnings	35.96	50.00	(14.04)	(28.1)	35.96	50.00	(14.04)	(28.1)
Transfers In	5,498.96	5,000.00	498.96	10.0	5,498.96	5,000.00	498.96	10.0
Net Revenues	\$9,469.24	\$8,327.87	\$1,141.37	13.7 %	\$9,469.24	\$8,327.87	\$1,141.37	13.7 %
Program Expenses								
Engineering Fees	\$0.00	\$416.74	\$416.74	100.0%	\$0.00	\$416.74	\$416.74	100.0%
Equipment Rentals - HURF	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Fuel	3.95	108.37	104.42	96.4	3.95	108.37	104.42	96.4
COVID Expenses - Portajohns	0.00	1,250.00	1,250.00	100.0	0.00	1,250.00	1,250.00	100.0
Miscellaneous	0.00	38.99	38.99	100.0	0.00	38.99	38.99	100.0
Software Service & Support	677.75	738.00	60.25	8.2	677.75	738.00	60.25	8.2
Operating Supplies - HURF	0.00	58.37	58.37	100.0	0.00	58.37	58.37	100.0
Public Restroom Supplies	1,321.79	233.37	(1,088.42)	(466.4)	1,321.79	233.37	(1,088.42)	(466.4)
R&M Building - HURF	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Vehicles	49.84	125.00	75.16	60.1	49.84	125.00	75.16	60.1
Rep and Maint - Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Infrastructure	0.00	1,666.74	1,666.74	100.0	0.00	1,666.74	1,666.74	100.0
Small Tools and Equipment	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Street Lights	951.12	1,083.37	132.25	12.2	951.12	1,083.37	132.25	12.2
Street Supplies	1,032.76	416.74	(616.02)	(147.8)	1,032.76	416.74	(616.02)	(147.8)
Uniform Exp - HURF	67.31	25.00	(42.31)	(169.2)	67.31	25.00	(42.31)	(169.2)
Administrative Charge	919.96	919.87	(0.09)	0.0	919.96	919.87	(0.09)	0.0
Lease Payments	0.00	21.75	21.75	100.0	0.00	21.75	21.75	100.0
Total Program Expenses	\$5,024.48	\$7,310.90	\$2,286.42	31.3 %	\$5,024.48	\$7,310.90	\$2,286.42	31.3 %
General & Administrative Expenses								
Salaries and Wages	\$3,060.68	\$3,958.74	\$898.06	22.7%	\$3,060.68	\$3,958.74	\$898.06	22.7%
FICA and Medicare	225.54	302.87	77.33	25.5	225.54	302.87	77.33	25.5
Retirement	146.76	221.37	74.61	33.7	146.76	221.37	74.61	33.7
Health Insurance	566.11	888.49	322.38	36.3	566.11	888.49	322.38	36.3
Worker's Compensation	434.00	0.00	(434.00)	0.0	434.00	0.00	(434.00)	0.0
Unemployment	11.67	7.74	(3.93)	(50.8)	11.67	7.74	(3.93)	(50.8)
Total General & Administrative Expenses	\$4,444.76	\$5,379.21	\$934.45	17.4 %	\$4,444.76	\$5,379.21	\$934.45	17.4 %
Total Expenses	\$9,469.24	\$12,690.11	\$3,220.87	25.4%	\$9,469.24	\$12,690.11	\$3,220.87	25.4%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (3) Road
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	\$0.00	\$(4,362.24)	\$4,362.24	100.0%	\$0.00	\$(4,362.24)	\$4,362.24	100.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2021 Through 7/31/2021

Fund: (3) Road
Department: (35) Parking

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Parking Kiosk Revenue	\$23,036.60	\$20,833.37	\$2,203.23	10.6%	\$23,036.60	\$20,833.37	\$2,203.23	10.6%
Net Revenues	\$23,036.60	\$20,833.37	\$2,203.23	10.6 %	\$23,036.60	\$20,833.37	\$2,203.23	10.6 %
Program Expenses								
Miscellaneous	\$0.00	\$20.00	\$20.00	100.0%	\$0.00	\$20.00	\$20.00	100.0%
Credit Card Processing Fees	3,768.42	3,333.37	(435.05)	(13.1)	3,768.42	3,333.37	(435.05)	(13.1)
Software Service and Support	1,465.38	1,185.50	(279.88)	(23.6)	1,465.38	1,185.50	(279.88)	(23.6)
Operating Supplies	322.00	250.00	(72.00)	(28.8)	322.00	250.00	(72.00)	(28.8)
Telephone	120.32	166.74	46.42	27.8	120.32	166.74	46.42	27.8
Allow for Additional Capital Purchases	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Transfers Out	13,987.95	14,000.00	12.05	0.1	13,987.95	14,000.00	12.05	0.1
Total Program Expenses	\$19,664.07	\$19,122.35	\$(541.72)	(2.8)%	\$19,664.07	\$19,122.35	\$(541.72)	(2.8)%
General & Administrative Expenses								
Salaries and Wages	\$1,250.30	\$2,384.12	\$1,133.82	47.6%	\$1,250.30	\$2,384.12	\$1,133.82	47.6%
FICA Match	95.64	182.49	86.85	47.6	95.64	182.49	86.85	47.6
Worker's Compensation	120.00	0.00	(120.00)	0.0	120.00	0.00	(120.00)	0.0
Unemployment	0.00	8.62	8.62	100.0	0.00	8.62	8.62	100.0
Total General & Administrative Expenses	\$1,465.94	\$2,575.23	\$1,109.29	43.1 %	\$1,465.94	\$2,575.23	\$1,109.29	43.1 %
Total Expenses	\$21,130.01	\$21,697.58	\$567.57	2.6%	\$21,130.01	\$21,697.58	\$567.57	2.6%
Net Income (Loss)	\$1,906.59	\$(864.21)	\$2,770.80	320.6%	\$1,906.59	\$(864.21)	\$2,770.80	320.6%

8/3/21
9:10:46 AM

Town of Jerome
Balance Sheet
As of 7/31/2021
Fund: (1) General

Assets

Current Assets

LGIP	\$1,703.02	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,516.46	
City Sales Taxes	99,828.97	
Franchise Fees	3,076.63	
GF Accounts Receivable	50.67	
Property Taxes	3,342.78	
State Sales Taxes	2,465.18	
Court - Checking & Bond Acct	99,349.60	
Court - JCEF Acct	13,187.48	
Court - FTG Acct	7,304.04	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	87,188.72	
OAZ Checking	214,956.64	
OAZ General Savings	646,371.73	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,180,921.92

Other Assets

Due From Other Funds	\$1,576,245.84	
Total Other Assets		1,576,245.84

Total Assets

\$2,757,167.76

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$6,949.76	
Federal WH & FICA	2,802.35	
AFLAC	(3.08)	
Health Insurance	(736.65)	
457G Retirement	66.52	
PSPRS	0.05	
Customer Deposits	6,760.72	
FD Per Call Payable	9,504.50	
Ganishments Payable	1,735.51	
Wages Payable	24,939.58	
Due To Other Funds	1,769,970.68	
Court Liabilities	12,419.35	
Total Current Liabilities		\$1,834,409.29
Total Liabilities		\$1,834,409.29

Net Assets

Unrestricted Funds	745,721.19	
Current Year Net Assets	177,037.28	
Total Net Assets		922,758.47
Total Liabilities and Net Assets		\$2,757,167.76

8/3/21
9:11:46 AM

Town of Jerome
Balance Sheet
As of 7/31/2021
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	58,296.89	
Miscellaneous	27.21	
Total Current Assets		\$43,324.10

Property, Plant & Equipment

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	205,764.78	
Buildings-Acc Depreciation	(1,546,575.98)	
Operating Equipment-Acc Depreciation	(154,996.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,070,480.32

Other Assets

Due From Other Funds	\$804,327.31	
Total Other Assets		804,327.31

Total Assets

\$2,918,131.73

Liabilities and Net Assets

Current Liabilities

Sales Tax Payable	\$616.81	
Customer Deposits	21,671.70	
Compensated Absences	5,220.11	
Bonds Payable	136,703.30	
Other Liabilities	5,524.68	
Due To Other Funds	696,856.06	
Accrued Payroll	4,023.49	
Accrued Interest Payable	3,075.85	
Total Current Liabilities		\$873,692.00

Total Liabilities

\$873,692.00

Net Assets

Unrestricted Fund Balance	746,343.00	
Unrestricted Fund Balance	(138,334.00)	
Unrestricted Fund Balance	1,511,631.39	
Current Year Net Assets	(75,200.66)	

Total Net Assets

2,044,439.73

Total Liabilities and Net Assets

\$2,918,131.73

8/3/21
9:12:28 AM

Town of Jerome
Balance Sheet
As of 7/31/2021

Fund: (3) Road
Department: (30) HURF

Assets

Current Assets

HURF Accounts Receivable	\$3,230.11	
OAZ HURF Savings	425,052.65	
Total Current Assets		\$428,282.76

Other Assets

Due From Other Funds	\$30,612.93	
Total Other Assets		30,612.93

Total Assets

\$458,895.69

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$347,872.39	
Accrued Payroll	1,146.12	
Total Current Liabilities		\$349,018.51

Total Liabilities

\$349,018.51

Net Assets

Unrestricted Fund Balance	(3,596.67)	
Current Year Net Assets	113,473.85	

Total Net Assets

109,877.18

Total Liabilities and Net Assets

\$458,895.69

8/3/21
9:12:55 AM

Town of Jerome
Balance Sheet
As of 7/31/2021

Fund: (3) Road
Department: (35) Parking

Assets

Other Assets

Due From	\$264,094.93	
Total Other Assets		\$264,094.93
Total Assets		\$264,094.93

Liabilities and Net Assets

Current Liabilities

Due To	\$144,230.02	
Total Current Liabilities		\$144,230.02
Total Liabilities		\$144,230.02

Net Assets

Current Year Net Assets	\$119,864.91	
Total Net Assets		119,864.91
Total Liabilities and Net Assets		\$264,094.93

8/3/21
9:13:17 AM

Town of Jerome
Balance Sheet
As of 7/31/2021

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Due from State of AZ	\$2,127.19	
Investments - Pension & Relief	149,719.01	
Total Current Assets		\$151,846.20

Other Assets

Due From Other Funds	\$49,196.79	
Total Other Assets		49,196.79

Total Assets

\$201,042.99

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$37,166.09	
Total Current Liabilities		\$37,166.09

Total Liabilities

\$37,166.09

Net Assets

Unrestricted Fund Balance	156,773.30	
Current Year Net Assets	7,103.60	
Total Net Assets		163,876.90

Total Liabilities and Net Assets

\$201,042.99

8/3/21
9:13:38 AM

Town of Jerome
Balance Sheet
As of 7/31/2021

Fund: (5) Operating Grants

Assets

Current Assets

Inventory	\$13,193.06	
Total Current Assets		\$13,193.06

Other Assets

Due From Other Funds	\$103,391.36	
Total Other Assets		103,391.36

Total Assets		\$116,584.42
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$48,891.18	
Deferred Revenue - Opr Grants	43,587.19	
Total Current Liabilities		\$92,478.37

Total Liabilities		\$92,478.37
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Net Assets

Unrestricted Fund Balance	78,990.87	
Current Year Net Assets	(54,884.82)	

Total Net Assets		24,106.05
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Total Liabilities and Net Assets		\$116,584.42
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8/3/21
9:14:00 AM

Town of Jerome
Balance Sheet
As of 7/31/2021

Fund: (6) Capital Grants

Assets

Current Assets

Cap Grants Receivable	\$50,490.18	
Total Current Assets		\$50,490.18

Other Assets

Due From Other Funds	\$251,590.01	
Total Other Assets		251,590.01

Total Assets		\$302,080.19
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Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$163,149.59	
Due To Other Funds	229,338.79	
Total Current Liabilities		\$392,488.38

Total Liabilities		\$392,488.38
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Net Assets

Restricted Fund Balance	\$12,643.92	
Current Year Net Assets	(103,052.11)	

Total Net Assets		(90,408.19)
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Total Liabilities and Net Assets		\$302,080.19
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8/3/21
9:14:20 AM

Town of Jerome

Balance Sheet

As of 7/31/2021

Fund: (7) GF Contingencies

Assets

Other Assets

Due From Other Funds	\$230,360.76	
Total Other Assets		\$230,360.76
Total Assets		\$230,360.76

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$143,599.64	
Total Current Liabilities		\$143,599.64
Total Liabilities		\$143,599.64

Net Assets

Unrestricted Fund Balance	\$89,351.93	
Current Year Net Assets	(2,590.81)	
Total Net Assets		86,761.12
Total Liabilities and Net Assets		\$230,360.76

8/3/21
9:14:35 AM

Town of Jerome

Balance Sheet

As of 7/31/2021

Fund: (8) UF Contingencies

Assets

Other Assets

Due From Other Funds

\$75,980.48

Total Other Assets

\$75,980.48

Total Assets

\$75,980.48

Net Assets

Current Year Net Assets

\$75,980.48

Total Net Assets

75,980.48

Total Liabilities and Net Assets

\$75,980.48

8/3/21
9:14:54 AM

Town of Jerome
Balance Sheet
As of 7/31/2021
Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$60,741.39	
Total Current Assets	<hr/>	\$60,741.39

Other Assets

Due From Other Funds	\$32,124.44	
Total Other Assets	<hr/>	32,124.44

Total Assets		<hr/> \$92,865.83
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Net Assets

Unrestricted Fund Balance	\$72,712.30	
Current Year Net Assets	<hr/> 20,153.53	
Total Net Assets		<hr/> 92,865.83

Total Liabilities and Net Assets		<hr/> \$92,865.83
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Town of Jerome

08/03/21
7:51:19 AM

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2021 to 7/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank
Description			Account							
VENDOR: 1001 - INTELLICORP RECORDS, INC.										
JUN307721MA5	07/07/21	07/07/21	08/06/21							
Inv 1186785 Background Check			1.11.6110 - Contract Services		\$69.15	\$0.00	\$69.15	07/07/21	12017	ASCU
			INVOICE JUN307721MA5 TOTALS:		\$69.15	\$0.00	\$69.15			
			INTELLICORP RECORDS, INC. TOTALS:		\$69.15	\$0.00	\$69.15			
VENDOR: 1002 - XEROX FINANCIAL SERVICES										
7121MA5	07/01/21	07/01/21	07/31/21							
020-0098114-001, Inv 2691652 Lease			1.11.6191 - Copier & Equip Lease		\$321.03	\$0.00	\$321.03	07/01/21	12002	ASCU
			INVOICE 7121MA5 TOTALS:		\$321.03	\$0.00	\$321.03			
			XEROX FINANCIAL SERVICES TOTALS:		\$321.03	\$0.00	\$321.03			
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH										
7721MA4	07/07/21	07/07/21	08/06/21							
Inv 21-947 E-Rate LB			1.15.6266 - E-Rate Exp		\$42.95	\$0.00	\$42.95	07/07/21	12008	ASCU
Inv 21-948 Internet Access GG			1.11.6192 - Software Support Exp - GG		\$120.00	\$0.00	\$120.00	07/07/21	12008	ASCU
Inv 21-948 Internet Access FD			1.14.6192 - Software Service & Support		\$75.00	\$0.00	\$75.00	07/07/21	12008	ASCU
Inv 21-948 Internet Access PD			1.13.6192 - Software Service & Support		\$150.00	\$0.00	\$150.00	07/07/21	12008	ASCU
Inv 21-948 Internet Access Public W			1.16.6192 - Software Maintenance &		\$75.00	\$0.00	\$75.00	07/07/21	12008	ASCU
			INVOICE 7721MA4 TOTALS:		\$462.95	\$0.00	\$462.95			
			YAVAPAI CO. EDUCATION TECH TOTALS:		\$462.95	\$0.00	\$462.95			
VENDOR: 1031 - GARY ALLEN										
7721MA9	07/07/21	07/07/21	08/06/21							
Cash Out 457 Account			1.10.2999 - Suspense Account		\$10,000.00	\$0.00	\$10,000.00	07/07/21	12013	ASCU
Cash Out 457 Account 20% Fed Withho			1.10.2401 - Federal WH & FICA		(\$2,000.00)	\$0.00	(\$2,000.00)	07/07/21	12013	ASCU
			INVOICE 7721MA9 TOTALS:		\$8,000.00	\$0.00	\$8,000.00			
			GARY ALLEN TOTALS:		\$8,000.00	\$0.00	\$8,000.00			
VENDOR: 1032 - JANICE PONTIOUS										
JUN3071421MA10	07/14/21	07/14/21	08/13/21							
Reimburse PD Bathroom Supplies Yav			6.70.6185 - Misc Exp - Cap Grants		\$210.77	\$0.00	\$210.77	07/14/21	12041	ASCU
			INVOICE JUN3071421MA10 TOTALS:		\$210.77	\$0.00	\$210.77			
			JANICE PONTIOUS TOTALS:		\$210.77	\$0.00	\$210.77			

VENDOR: 1045 - ARCHIVESOCIAL

71421MA4	07/14/21	07/14/21	08/13/21						
Annual Social Media Subscription		1.11.6110 - Contract Services		\$4,788.00	\$0.00	\$4,788.00	07/14/21	12042	ASCU
		INVOICE 71421MA4 TOTALS:		\$4,788.00	\$0.00	\$4,788.00			
		ARCHIVESOCIAL TOTALS:		\$4,788.00	\$0.00	\$4,788.00			

VENDOR: 1054 - PARKEON

JUN307721MA3	07/07/21	07/07/21	08/06/21						
S0131335, Inv IV123509 Parkfolio		3.35.6192 - Software Service and		\$312.00	\$0.00	\$312.00	07/07/21	12018	ASCU
S0131335, Inv IV123509 Validation C		3.35.6192 - Software Service and		\$63.69	\$0.00	\$63.69	07/07/21	12018	ASCU
		INVOICE JUN307721MA3 TOTALS:		\$375.69	\$0.00	\$375.69			
72821MA6	07/28/21	07/28/21	08/27/21						
S0131335, Inv IV123941 Parkfolio		3.35.6192 - Software Service and		\$312.00	\$0.00	\$312.00	07/28/21	12079	ASCU
S0131335, Inv IV123941 Vaidation Co		3.35.6192 - Software Service and		\$63.69	\$0.00	\$63.69	07/28/21	12079	ASCU
		INVOICE 72821MA6 TOTALS:		\$375.69	\$0.00	\$375.69			
JUN3072821MA1	07/28/21	07/28/21	08/27/21						
S0131335, Inv IV123823 Flowbird Fee		3.35.6192 - Software Service and		\$36.25	\$0.00	\$36.25	07/28/21	12079	ASCU
		INVOICE JUN3072821MA1 TOTALS:		\$36.25	\$0.00	\$36.25			
		PARKEON TOTALS:		\$787.63	\$0.00	\$787.63			

VENDOR: 1059 - WILLDAN FINANCIAL SERVICES

JUN3071421MA4	07/14/21	07/14/21	08/13/21						
Inv 010-48318 Water Rate Analysis F		5.40.6104 - FMI Water Planning		\$3,000.00	\$0.00	\$3,000.00	07/14/21	12043	ASCU
		INVOICE JUN3071421MA4 TOTALS:		\$3,000.00	\$0.00	\$3,000.00			
		WILLDAN FINANCIAL SERVICES TOTALS:		\$3,000.00	\$0.00	\$3,000.00			

VENDOR: 1071 - PACIFIC ADVANCED CIVIL ENGIN

JUN3072021MA5	07/20/21	07/20/21	08/19/21						
Inv 5037 Wastewater Engineering		2.51.6140 - Engineering Fees		\$21,277.23	\$0.00	\$21,277.23	07/20/21	12060	ASCU
		INVOICE JUN3072021MA5 TOTALS:		\$21,277.23	\$0.00	\$21,277.23			
		PACIFIC ADVANCED CIVIL ENGIN TOTALS:		\$21,277.23	\$0.00	\$21,277.23			

VENDOR: 1079 - O'REILLY AUTOMOTIVE, INC.

JUN307721MA18	07/07/21	07/07/21	08/06/21						
Inv 3492-456105 C-112 Parts		7.25.6276 - Wildlands Exp -		\$48.87	\$0.00	\$48.87	07/07/21	12019	ASCU
		INVOICE JUN307721MA18 TOTALS:		\$48.87	\$0.00	\$48.87			
		O'REILLY AUTOMOTIVE, INC. TOTALS:		\$48.87	\$0.00	\$48.87			

VENDOR: 109 - AFLAC

72821MA8	07/28/21	07/28/21	07/28/21						
Acct # DN513, Inv. 459072 July Bill		1.10.2405 - AFLAC		\$103.20	\$0.00	\$103.20	07/28/21	12080	ASCU
		INVOICE 72821MA8 TOTALS:		\$103.20	\$0.00	\$103.20			
		AFLAC TOTALS:		\$103.20	\$0.00	\$103.20			

VENDOR: 1090 - RED ROCK FENCE CO.

7121MA4	07/01/21	07/01/21	07/31/21						
50% Down Comm Graden Fence Yav Ap G		6.70.6107 - Yavapai Apache Grant		\$3,947.26	\$0.00	\$3,947.26	07/01/21	12003	ASCU
		INVOICE 7121MA4 TOTALS:		\$3,947.26	\$0.00	\$3,947.26			
		RED ROCK FENCE CO. TOTALS:		\$3,947.26	\$0.00	\$3,947.26			

VENDOR: 1091 - NATIONWIDE RETIREMENT SOLUTION

7721MA5	07/07/21	07/07/21	08/06/21						
Transfer of Funds to Atkin 457 Acco		1.10.2999 - Suspense Account		\$17,459.77	\$0.00	\$17,459.77	07/07/21	12009	ASCU
		INVOICE 7721MA5 TOTALS:		\$17,459.77	\$0.00	\$17,459.77			
		NATIONWIDE RETIREMENT SOLUTION TOTALS:		\$17,459.77	\$0.00	\$17,459.77			

VENDOR: 1092 - CAPSTONE PROFESSIONAL SERVICES

JUN3072021MA8	07/20/21	07/20/21	08/19/21						
Inv 7 Topographic Survey Services		1.18.6110 - Contract Services		\$3,000.00	\$0.00	\$3,000.00	07/20/21	12061	ASCU
		INVOICE JUN3072021MA8 TOTALS:		\$3,000.00	\$0.00	\$3,000.00			
		CAPSTONE PROFESSIONAL SERVICES TOTALS:		\$3,000.00	\$0.00	\$3,000.00			

VENDOR: 1093 - CASELLE

72821MA1	07/28/21	07/28/21	08/27/21						
50% Deposit for Caselle Software		1.11.6192 - Software Support Exp - GG		\$13,553.50	\$0.00	\$13,553.50	07/28/21	12081	ASCU
		INVOICE 72821MA1 TOTALS:		\$13,553.50	\$0.00	\$13,553.50			
		CASELLE TOTALS:		\$13,553.50	\$0.00	\$13,553.50			

VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES

JUN3071421MA1	07/14/21	07/14/21	07/14/21						
Inv 655206 Monthly Tank Rental		1.14.6181 - Medical Supplies Exp		\$115.20	\$0.00	\$115.20	07/14/21	12044	ASCU
		INVOICE JUN3071421MA1 TOTALS:		\$115.20	\$0.00	\$115.20			
		ALL-MED EQUIPMENT & SERVICES TOTALS:		\$115.20	\$0.00	\$115.20			

VENDOR: 119 - APS

JUN307121MA1	07/01/21	07/01/21	07/16/21						
2839800 Ghost Pepper		1.18.6285 - Utilities		\$103.40	\$0.00	\$103.40	07/01/21	12004	ASCU
6109570 Perkinsville		1.18.6285 - Utilities		\$165.00	\$0.00	\$165.00	07/01/21	12004	ASCU
0421621 Fire Station		1.18.6285 - Utilities		\$434.49	\$0.00	\$434.49	07/01/21	12004	ASCU
0024240 Lower Park		1.17.6285 - Utilities		\$45.27	\$0.00	\$45.27	07/01/21	12004	ASCU
3216010 Hotel Jerome		1.18.6285 - Utilities		\$54.88	\$0.00	\$54.88	07/01/21	12004	ASCU
8061950 Sunshine Hill		2.50.6285 - Utilities Exp - Water		\$40.80	\$0.00	\$40.80	07/01/21	12004	ASCU
4246290 WWTP		2.51.6285 - Utilities		\$148.88	\$0.00	\$148.88	07/01/21	12004	ASCU
7575770 Civic Center		1.18.6285 - Utilities		\$1,785.58	\$0.00	\$1,785.58	07/01/21	12004	ASCU
7575770 Civic Center Solar Credit		1.18.6285 - Utilities		(\$312.50)	\$0.00	(\$312.50)	07/01/21	12004	ASCU
1976520 Co-Op		1.18.6285 - Utilities		\$182.48	\$0.00	\$182.48	07/01/21	12004	ASCU
2383901 Upper Park		1.17.6285 - Utilities		\$42.20	\$0.00	\$42.20	07/01/21	12004	ASCU
2353720 Gulch Fire Station		1.18.6285 - Utilities		\$44.46	\$0.00	\$44.46	07/01/21	12004	ASCU
8468241 Middle Park		1.17.6285 - Utilities		\$42.20	\$0.00	\$42.20	07/01/21	12004	ASCU
6506951 Police Station		1.18.6285 - Utilities		\$209.77	\$0.00	\$209.77	07/01/21	12004	ASCU
5613490 Upper Park 2		1.17.6285 - Utilities		\$64.69	\$0.00	\$64.69	07/01/21	12004	ASCU

		INVOICE JUN307121MA1 TOTALS:		<u>\$3,051.60</u>	<u>\$0.00</u>	<u>\$3,051.60</u>			
JUN307721MA17	07/07/21	07/07/21	07/22/21						
9438060 Hull St Roof			1.18.6285 - Utilities	\$15.65	\$0.00	\$15.65	07/07/21	12020	ASCU
		INVOICE JUN307721MA17 TOTALS:		<u>\$15.65</u>	<u>\$0.00</u>	<u>\$15.65</u>			
72821MA9	07/28/21	07/28/21	08/12/21						
149044 Street Lights			3.30.6255 - Street Lights	\$951.12	\$0.00	\$951.12	07/28/21	12082	ASCU
		INVOICE 72821MA9 TOTALS:		<u>\$951.12</u>	<u>\$0.00</u>	<u>\$951.12</u>			
		APS TOTALS:		<u>\$4,018.37</u>	<u>\$0.00</u>	<u>\$4,018.37</u>			

VENDOR: 120 - ARROW EXPRESS

72821MA7	07/28/21	07/28/21	08/27/21						
Inv 142153 Sewer Sample Shipping			2.51.6240 - Service Tests/System	\$45.00	\$0.00	\$45.00	07/28/21	12083	ASCU
		INVOICE 72821MA7 TOTALS:		<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>			
		ARROW EXPRESS TOTALS:		<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>			

VENDOR: 122 - AT&T

72021MA4	07/20/21	07/20/21	08/19/21						
287251435682x07152021 Phone, PD			1.13.6265 - Telephone	\$45.47	\$0.00	\$45.47	07/20/21	12062	ASCU
		INVOICE 72021MA4 TOTALS:		<u>\$45.47</u>	<u>\$0.00</u>	<u>\$45.47</u>			
		AT&T TOTALS:		<u>\$45.47</u>	<u>\$0.00</u>	<u>\$45.47</u>			

VENDOR: 135 - AMRRP - WC

JUN307721MA20	07/07/21	07/07/21	07/07/21						
AZWC016318, WC Qrt 2 2021 GG			1.11.5013 - Workers Compensation	\$271.00	\$0.00	\$271.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 CT			1.12.5013 - Worker's Compensation	\$67.00	\$0.00	\$67.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 PD			1.13.5013 - Worker's Compensation	\$5,592.00	\$0.00	\$5,592.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 FD			1.14.5013 - Worker's Compensation	\$4,830.00	\$0.00	\$4,830.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 LB			1.15.5013 - Worker's Compensation	\$64.00	\$0.00	\$64.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 PZ			1.16.5013 - Worker's Compensation	\$101.00	\$0.00	\$101.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 Parks			1.17.5013 - Worker's Compensation	\$77.00	\$0.00	\$77.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 Prop			1.18.5013 - Worker's Compensation	\$436.00	\$0.00	\$436.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 Water			2.50.5013 - Worker's Compensation	\$1,030.00	\$0.00	\$1,030.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 Sewer			2.51.5013 - Worker's Compensation	\$523.00	\$0.00	\$523.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 Trash			2.52.5013 - Worker's Compensation	\$1,464.00	\$0.00	\$1,464.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 HURF			3.30.5013 - Worker's Compensation	\$434.00	\$0.00	\$434.00	07/07/21	12021	ASCU
AZWC016318, WC Qrt 2 2021 Parking			3.35.5013 - Worker's Compensation	\$120.00	\$0.00	\$120.00	07/07/21	12021	ASCU
		INVOICE JUN307721MA20 TOTALS:		<u>\$15,009.00</u>	<u>\$0.00</u>	<u>\$15,009.00</u>			
		AMRRP - WC TOTALS:		<u>\$15,009.00</u>	<u>\$0.00</u>	<u>\$15,009.00</u>			

VENDOR: 151 - BEDROCK LANDSCAPE MATERIALS

JUN3071421MA5	07/14/21	07/14/21	08/13/21						
Inv 146724 Yard Sack			3.30.6260 - Street Supplies	\$388.87	\$0.00	\$388.87	07/14/21	12045	ASCU
		INVOICE JUN3071421MA5 TOTALS:		<u>\$388.87</u>	<u>\$0.00</u>	<u>\$388.87</u>			
		BEDROCK LANDSCAPE MATERIALS TOTALS:		<u>\$388.87</u>	<u>\$0.00</u>	<u>\$388.87</u>			

VENDOR: 157 - BOUND TREE MEDICAL, LLC

72021MA9	07/20/21	07/20/21	08/19/21						
103795, Inv 84122711 BVM + Pelican			1.14.6181 - Medical Supplies Exp	\$466.19	\$0.00	\$466.19	07/20/21	12063	ASCU
103795, Inv 84115928 Clipboards			1.14.6181 - Medical Supplies Exp	\$60.55	\$0.00	\$60.55	07/20/21	12063	ASCU
103795, Inv 84116970 IV Prep Refill			1.14.6181 - Medical Supplies Exp	\$653.60	\$0.00	\$653.60	07/20/21	12063	ASCU
103795, Inv 84120967 IV Start Kits			1.14.6181 - Medical Supplies Exp	\$33.85	\$0.00	\$33.85	07/20/21	12063	ASCU
INVOICE 72021MA9 TOTALS:				\$1,214.19	\$0.00	\$1,214.19			
BOUND TREE MEDICAL, LLC TOTALS:				\$1,214.19	\$0.00	\$1,214.19			

VENDOR: 167 - OFFICE DEPOT

71421MA9	07/14/21	07/14/21	09/12/21						
63266436, Inv 182282794001 Paper/Ink			1.11.6190 - Office Supplies	\$244.91	\$0.00	\$244.91	07/14/21	12046	ASCU
INVOICE 71421MA9 TOTALS:				\$244.91	\$0.00	\$244.91			
OFFICE DEPOT TOTALS:				\$244.91	\$0.00	\$244.91			

VENDOR: 168 - CENTURY LINK

72821MA10	07/28/21	07/28/21	08/12/21						
928 634 2245 PD			1.13.6265 - Telephone	\$35.45	\$0.00	\$35.45	07/28/21	12084	ASCU
928 634 7943 GG			1.11.6265 - Telephone	\$167.87	\$0.00	\$167.87	07/28/21	12084	ASCU
928 634 8992 PD			1.13.6265 - Telephone	\$174.10	\$0.00	\$174.10	07/28/21	12084	ASCU
928 639 0574 LB			1.15.6265 - Telephone	\$84.81	\$0.00	\$84.81	07/28/21	12084	ASCU
928 649 2776 PD			1.13.6265 - Telephone	\$41.34	\$0.00	\$41.34	07/28/21	12084	ASCU
928 649 3034 FD			1.14.6265 - Telephone	\$129.30	\$0.00	\$129.30	07/28/21	12084	ASCU
928 649 3250 CT			1.12.6265 - Telephone	\$73.00	\$0.00	\$73.00	07/28/21	12084	ASCU
INVOICE 72821MA10 TOTALS:				\$705.87	\$0.00	\$705.87			
CENTURY LINK TOTALS:				\$705.87	\$0.00	\$705.87			

VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP

7721MA1	07/07/21	07/07/21	07/07/21						
51348, Inv 3006028811 Quarterly Mainte			1.18.6110 - Contract Services	\$1,092.46	\$0.00	\$1,092.46	07/07/21	12010	ASCU
INVOICE 7721MA1 TOTALS:				\$1,092.46	\$0.00	\$1,092.46			
THYSSENKRUPP ELEVATOR CORP TOTALS:				\$1,092.46	\$0.00	\$1,092.46			

VENDOR: 203 - SMART DOCUMENT SOLUTIONS

JUN3072021MA9	07/20/21	07/20/21	07/20/21						
C10253, CT1221-01, Inv 18390 Copier			1.11.6191 - Copier & Equip Lease	\$361.20	\$0.00	\$361.20	07/20/21	12064	ASCU
INVOICE JUN3072021MA9 TOTALS:				\$361.20	\$0.00	\$361.20			
SMART DOCUMENT SOLUTIONS TOTALS:				\$361.20	\$0.00	\$361.20			

VENDOR: 204 - SEDONA RECYCLES, INC

JUN307721MA4	07/07/21	07/07/21	07/07/21						
Inv JEROME 721 Recycling Services			2.52.6111 - Recycling Contract Exp	\$120.00	\$0.00	\$120.00	07/07/21	12022	ASCU
INVOICE JUN307721MA4 TOTALS:				\$120.00	\$0.00	\$120.00			
SEDONA RECYCLES, INC TOTALS:				\$120.00	\$0.00	\$120.00			

VENDOR: 218 - VERIZON WIRELESS

JUN307721MA14	07/07/21	07/07/21	08/01/21
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928 300 5987 PZ			1.16.6265 - Telephone	\$48.98	\$0.00	\$48.98	07/07/21	12024	ASCU
928 300 8701 FD			1.14.6265 - Telephone	\$55.83	\$0.00	\$55.83	07/07/21	12024	ASCU
928 821 0133 Shuttle			1.11.6265 - Telephone	\$33.19	\$0.00	\$33.19	07/07/21	12024	ASCU
928 963 4958 FD			1.14.6265 - Telephone	\$10.46	\$0.00	\$10.46	07/07/21	12024	ASCU
Access Charges PZ			1.16.6265 - Telephone	\$16.10	\$0.00	\$16.10	07/07/21	12024	ASCU
Access Charges GG			1.11.6265 - Telephone	\$16.10	\$0.00	\$16.10	07/07/21	12024	ASCU
Access Charges FD			1.14.6265 - Telephone	\$32.20	\$0.00	\$32.20	07/07/21	12024	ASCU

INVOICE JUN307721MA14 TOTALS: \$212.86 \$0.00 \$212.86

JUN307721MA15	07/07/21	07/07/21	08/01/21						
928 301 4380 PD			1.13.6265 - Telephone	\$50.37	\$0.00	\$50.37	07/07/21	12023	ASCU
928 301 9672 PD			1.13.6265 - Telephone	\$50.37	\$0.00	\$50.37	07/07/21	12023	ASCU
928 451 2174 Kiosk			3.35.6265 - Telephone	\$30.08	\$0.00	\$30.08	07/07/21	12023	ASCU
928 451 2402 Kiosk			3.35.6265 - Telephone	\$30.08	\$0.00	\$30.08	07/07/21	12023	ASCU
928 451 2436 Kiosk			3.35.6265 - Telephone	\$30.08	\$0.00	\$30.08	07/07/21	12023	ASCU
928 821 0736 Kiosk			3.35.6265 - Telephone	\$30.08	\$0.00	\$30.08	07/07/21	12023	ASCU
Access Charges			1.13.6265 - Telephone	\$161.00	\$0.00	\$161.00	07/07/21	12023	ASCU

INVOICE JUN307721MA15 TOTALS: \$382.06 \$0.00 \$382.06

VERIZON WIRELESS TOTALS: \$594.92 \$0.00 \$594.92

VENDOR: 222 - WASTE MANAGEMENT OF ARIZONA

JUN307721MA8	07/07/21	07/07/21	07/07/21						
24-85368-33001 Inv 2293148-1586-6			2.52.6142 - Equipment Rentals	\$308.05	\$0.00	\$308.05	07/07/21	12025	ASCU

INVOICE JUN307721MA8 TOTALS: \$308.05 \$0.00 \$308.05

JUN3071421MA3	07/14/21	07/14/21	07/14/21						
24-85368-33001 Inv2294233-1586-5			2.52.6142 - Equipment Rentals	\$736.08	\$0.00	\$736.08	07/14/21	12047	ASCU

INVOICE JUN3071421MA3 TOTALS: \$736.08 \$0.00 \$736.08

WASTE MANAGEMENT OF ARIZONA TOTALS: \$1,044.13 \$0.00 \$1,044.13

VENDOR: 223 - LEAGUE OF AZ CITIES AND TOWNS

7121MA2	07/01/21	07/01/21	07/01/21						
Annual League Membership			1.11.6125 - Dues, Subs & Memberships	\$4,550.00	\$0.00	\$4,550.00	07/01/21	12005	ASCU

INVOICE 7121MA2 TOTALS: \$4,550.00 \$0.00 \$4,550.00

LEAGUE OF AZ CITIES AND TOWNS TOTALS: \$4,550.00 \$0.00 \$4,550.00

VENDOR: 224 - LEGEND

JUN307721MA12	07/07/21	07/07/21	08/06/21						
Acct 00-0001475, Inv. 2109434			2.51.6240 - Service Tests/System	\$75.00	\$0.00	\$75.00	07/07/21	12026	ASCU

INVOICE JUN307721MA12 TOTALS: \$75.00 \$0.00 \$75.00

72021MA6	07/20/21	07/20/21	08/19/21						
Acct 00-0001475, Inv. 2110141			2.51.6240 - Service Tests/System	\$75.00	\$0.00	\$75.00	07/20/21	12065	ASCU

INVOICE 72021MA6 TOTALS: \$75.00 \$0.00 \$75.00

JUN3072021MA6	07/20/21	07/20/21	08/19/21						
Acct 00-0001475, Inv. 2106747			2.51.6240 - Service Tests/System	\$75.00	\$0.00	\$75.00	07/20/21	12065	ASCU

INVOICE JUN3072021MA6 TOTALS: \$75.00 \$0.00 \$75.00

LEGEND TOTALS: \$225.00 \$0.00 \$225.00

VENDOR: 237 - UNISOURCE ENERGY SERVICES

72021MA8	07/20/21	07/20/21	08/09/21						
750593 Civic Center			1.18.6285 - Utilities	\$25.07	\$0.00	\$25.07	07/20/21	12066	ASCU
055982 Fire			1.18.6285 - Utilities	\$28.86	\$0.00	\$28.86	07/20/21	12066	ASCU
435334 Town Yard			1.18.6285 - Utilities	\$21.35	\$0.00	\$21.35	07/20/21	12066	ASCU
693726 Police			1.18.6285 - Utilities	\$21.78	\$0.00	\$21.78	07/20/21	12066	ASCU
235334 Co-Op			1.18.6285 - Utilities	\$21.78	\$0.00	\$21.78	07/20/21	12066	ASCU
INVOICE 72021MA8 TOTALS:				\$118.84	\$0.00	\$118.84			
UNISOURCE ENERGY SERVICES TOTALS:				\$118.84	\$0.00	\$118.84			

VENDOR: 238 - VERDE VALLEY HARDWARE

JUN307721MA1	07/07/21	07/07/21	07/22/21						
2860, Inv31589 Paint Supplies Yav A			6.70.6185 - Misc Exp - Cap Grants	\$61.23	\$0.00	\$61.23	07/07/21	12027	ASCU
2860, Inv31621 Plumbing Part Yav Ap			6.70.6185 - Misc Exp - Cap Grants	\$5.48	\$0.00	\$5.48	07/07/21	12027	ASCU
2860, Inv31660 Butt Splice			2.50.6225 - Rep and Maint - Equipment	\$13.13	\$0.00	\$13.13	07/07/21	12027	ASCU
2860, Inv31661 Trash Bags			2.52.6195 - Operating Supplies - Trash	\$28.54	\$0.00	\$28.54	07/07/21	12027	ASCU
2860, Inv31711 Bulbs, Wallplate			7.25.6276 - Wildlands Exp -	\$33.54	\$0.00	\$33.54	07/07/21	12027	ASCU
2860, Inv31881 Vinyl Tubing			2.50.6225 - Rep and Maint - Equipment	\$4.17	\$0.00	\$4.17	07/07/21	12027	ASCU
2860, Inv31919 Trash Bags, Light Pl			1.18.6185 - Miscellaneous	\$31.83	\$0.00	\$31.83	07/07/21	12027	ASCU
2860, Inv31942 ABS Coupler and Pipe			2.51.6230 - Rep and Maint -	\$59.91	\$0.00	\$59.91	07/07/21	12027	ASCU
2860, Inv32123 Gypsum			3.30.6260 - Street Supplies	\$21.51	\$0.00	\$21.51	07/07/21	12027	ASCU
2860, Inv32507 Ball Mount, Hitch Pl			7.25.6276 - Wildlands Exp -	\$66.55	\$0.00	\$66.55	07/07/21	12027	ASCU
2860, Inv32567 Trash Bags			2.52.6195 - Operating Supplies - Trash	\$28.54	\$0.00	\$28.54	07/07/21	12027	ASCU
INVOICE JUN307721MA1 TOTALS:				\$354.43	\$0.00	\$354.43			
VERDE VALLEY HARDWARE TOTALS:				\$354.43	\$0.00	\$354.43			

VENDOR: 252 - NAPA AUTO PARTS

JUN307721MA19	07/07/21	07/07/21	07/27/21						
31380 Inv 258406 Fuel Filter			2.52.6220 - Rep and Maint - Vehicles	\$24.16	\$0.00	\$24.16	07/07/21	12028	ASCU
31380 Inv 259444 Wiper Blades C-111			1.14.6220 - Rep and Maint - Vehicles	\$56.64	\$0.00	\$56.64	07/07/21	12028	ASCU
31380 Inv 259998, 260322 PWALL			1.17.6220 - Rep and Maint - Vehicles	\$13.24	\$0.00	\$13.24	07/07/21	12028	ASCU
31380 Inv 259998, 260322 PWALL			1.18.6220 - Rep and Maint - Vehicles	\$13.24	\$0.00	\$13.24	07/07/21	12028	ASCU
31380 Inv 259998, 260322 PWALL			2.50.6220 - Rep and Maint - Vehicles	\$13.24	\$0.00	\$13.24	07/07/21	12028	ASCU
31380 Inv 259998, 260322 PWALL			2.51.6220 - Rep and Maint - Vehicles	\$13.24	\$0.00	\$13.24	07/07/21	12028	ASCU
31380 Inv 259998, 260322 PWALL			2.52.6220 - Rep and Maint - Vehicles	\$13.27	\$0.00	\$13.27	07/07/21	12028	ASCU
31380 Inv 259998, 260322 PWALL			3.30.6220 - Rep and Maint - Vehicles	\$13.24	\$0.00	\$13.24	07/07/21	12028	ASCU
31380 Inv 2526220 Delo Oil 15w40			2.52.6220 - Rep and Maint - Vehicles	\$46.10	\$0.00	\$46.10	07/07/21	12028	ASCU
INVOICE JUN307721MA19 TOTALS:				\$206.37	\$0.00	\$206.37			
NAPA AUTO PARTS TOTALS:				\$206.37	\$0.00	\$206.37			

VENDOR: 254 - VERDE VALLEY NEWSPAPERS

72821MA12	07/28/21	07/28/21	08/07/21						
11366, Order #613565 Ordinances			1.11.6105 - Advertising, Printing, &	\$135.51	\$0.00	\$135.51	07/28/21	12085	ASCU
INVOICE 72821MA12 TOTALS:				\$135.51	\$0.00	\$135.51			
VERDE VALLEY NEWSPAPERS TOTALS:				\$135.51	\$0.00	\$135.51			

VENDOR: 255 - CITY OF COTTONWOOD

72021MA3	07/20/21	07/20/21	07/20/21
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Inv 4404 Dispatch Fees FD	1.14.6120 - Dispatch Fees	\$560.33	\$0.00	\$560.33	07/20/21	12067	ASCU
INVOICE 72021MA3 TOTALS:		\$560.33	\$0.00	\$560.33			
CITY OF COTTONWOOD TOTALS:		\$560.33	\$0.00	\$560.33			

VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS

JUN307721MA16	07/07/21	07/07/21	08/01/21				
Inv 1014948 Springs Maint June 2021		2.50.6110 - Contract Services		\$900.00	\$0.00	\$900.00	07/07/21 12029 ASCU
Inv 1014948 WWTP Maint June 2021		2.51.6110 - Contract Services		\$3,200.00	\$0.00	\$3,200.00	07/07/21 12029 ASCU
Inv 1014948 Supplies for WWTP		2.51.6230 - Rep and Maint -		\$235.03	\$0.00	\$235.03	07/07/21 12029 ASCU
INVOICE JUN307721MA16 TOTALS:		\$4,335.03	\$0.00	\$4,335.03			
CONTRACT WASTEWATER OPERATIONS TOTALS:		\$4,335.03	\$0.00	\$4,335.03			

VENDOR: 273 - TAPCO

JUN3071421MA8	07/14/21	07/14/21	08/13/21				
Inv I700453 Signs for Paid Parking		3.35.6195 - Operating Supplies		\$322.00	\$0.00	\$322.00	07/14/21 12048 ASCU
INVOICE JUN3071421MA8 TOTALS:		\$322.00	\$0.00	\$322.00			
TAPCO TOTALS:		\$322.00	\$0.00	\$322.00			

VENDOR: 277 - JEROME CHAMBER OF COMMERCE

7721MA3	07/07/21	07/07/21	07/14/21				
Inv 700 Budget Allocation		1.11.6285 - Tourism 1% Bed Tax		\$10,000.00	\$0.00	\$10,000.00	07/07/21 12011 ASCU
INVOICE 7721MA3 TOTALS:		\$10,000.00	\$0.00	\$10,000.00			
JEROME CHAMBER OF COMMERCE TOTALS:		\$10,000.00	\$0.00	\$10,000.00			

VENDOR: 285 - JOAN DWYER

JUN3071421MA2	07/14/21	07/14/21	08/13/21				
Reimburse for Meals/Judicial Confer		1.12.6115 - Conventions and Seminars		\$136.81	\$0.00	\$136.81	07/14/21 12049 ASCU
Reimburse for Travel/Judicial Confe		1.12.6275 - Travel		\$129.58	\$0.00	\$129.58	07/14/21 12049 ASCU
INVOICE JUN3071421MA2 TOTALS:		\$266.39	\$0.00	\$266.39			
JOAN DWYER TOTALS:		\$266.39	\$0.00	\$266.39			

VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS

JUN307721MA9	07/07/21	07/07/21	08/06/21				
Inv 69848 5 Tires & Mount Labor		2.52.6220 - Rep and Maint - Vehicles		\$129.85	\$0.00	\$129.85	07/07/21 12030 ASCU
Inv 69848 5 Tires & Mount Parts		2.52.6220 - Rep and Maint - Vehicles		\$1,794.25	\$0.00	\$1,794.25	07/07/21 12030 ASCU
INVOICE JUN307721MA9 TOTALS:		\$1,924.10	\$0.00	\$1,924.10			
REESE'S TIRE & AUTOTIRE PROS TOTALS:		\$1,924.10	\$0.00	\$1,924.10			

VENDOR: 429 - PAPERWORK ANALYSIS COMPANY

72021MA11	07/20/21	07/20/21	08/09/21				
Inv 53649 RED Water Bill Paper		1.11.6190 - Office Supplies		\$381.73	\$0.00	\$381.73	07/20/21 12068 ASCU
Inv 53650 BLUE Water Bill Paper		1.11.6190 - Office Supplies		\$601.65	\$0.00	\$601.65	07/20/21 12068 ASCU
INVOICE 72021MA11 TOTALS:		\$983.38	\$0.00	\$983.38			
PAPERWORK ANALYSIS COMPANY TOTALS:		\$983.38	\$0.00	\$983.38			

VENDOR: 450 - #1 FOOD STORE

JUN3071421MA9	07/14/21	07/14/21	07/14/21						
Fuel, FD			1.14.6145 - Fuel	\$598.23	\$0.00	\$598.23	07/14/21	12050	ASCU
Fuel, PD			1.13.6145 - Fuel	\$38.31	\$0.00	\$38.31	07/14/21	12050	ASCU
INVOICE JUN3071421MA9 TOTALS:				\$636.54	\$0.00	\$636.54			
#1 FOOD STORE TOTALS:				\$636.54	\$0.00	\$636.54			

VENDOR: 502 - DANA KEPNER CO

7721MA2	07/07/21	07/07/21	08/06/21						
5124, Inv 9026748 Yearly Support, W			2.50.6192 - Software Support Exp -	\$1,178.11	\$0.00	\$1,178.11	07/07/21	12012	ASCU
5124, Inv 9026748 Yearly Support, S			2.51.6192 - Software Support Exp -	\$1,178.11	\$0.00	\$1,178.11	07/07/21	12012	ASCU
INVOICE 7721MA2 TOTALS:				\$2,356.22	\$0.00	\$2,356.22			
DANA KEPNER CO TOTALS:				\$2,356.22	\$0.00	\$2,356.22			

VENDOR: 513 - HANSON AGGREGATES LLC

72821MA2	07/28/21	07/28/21	08/27/21						
Inv 1138903 Mag AB			3.30.6260 - Street Supplies	\$304.89	\$0.00	\$304.89	07/28/21	12086	ASCU
Inv 1138651 Mag ABC			3.30.6260 - Street Supplies	\$317.49	\$0.00	\$317.49	07/28/21	12086	ASCU
INVOICE 72821MA2 TOTALS:				\$622.38	\$0.00	\$622.38			
HANSON AGGREGATES LLC TOTALS:				\$622.38	\$0.00	\$622.38			

VENDOR: 549 - IKE'S LOCK & KEY

72021MA2	07/20/21	07/20/21	07/20/21						
Inv 188324 Remove and Re-Key Proper			1.13.6250 - Small Tools and Equipment	\$69.00	\$0.00	\$69.00	07/20/21	12069	ASCU
INVOICE 72021MA2 TOTALS:				\$69.00	\$0.00	\$69.00			
IKE'S LOCK & KEY TOTALS:				\$69.00	\$0.00	\$69.00			

VENDOR: 571 - NORTHERN CHEMICAL COMPANY

JUN307721MA10	07/07/21	07/07/21	08/06/21						
2135, Inv 690505 Toilet Paper			3.30.6210 - Public Restroom Supplies	\$770.27	\$0.00	\$770.27	07/07/21	12031	ASCU
INVOICE JUN307721MA10 TOTALS:				\$770.27	\$0.00	\$770.27			
NORTHERN CHEMICAL COMPANY TOTALS:				\$770.27	\$0.00	\$770.27			

VENDOR: 628 - NACOG

7121MA3	07/01/21	07/01/21	07/01/21						
NACOG Annual Assessments			1.11.6125 - Dues, Subs & Memberships	\$544.00	\$0.00	\$544.00	07/01/21	12006	ASCU
INVOICE 7121MA3 TOTALS:				\$544.00	\$0.00	\$544.00			
NACOG TOTALS:				\$544.00	\$0.00	\$544.00			

VENDOR: 704 - MINGUS ELECTRIC

JUN3071421MA6	07/14/21	07/14/21	08/13/21						
Inv 1357 Updated Wiring in PD Dept.			1.18.6215 - R&M Building - Properties	\$2,700.00	\$0.00	\$2,700.00	07/14/21	12051	ASCU
INVOICE JUN3071421MA6 TOTALS:				\$2,700.00	\$0.00	\$2,700.00			
MINGUS ELECTRIC TOTALS:				\$2,700.00	\$0.00	\$2,700.00			

VENDOR: 716 - AHS RESCUE

72021MA1	07/20/21	07/20/21	08/19/21						
Inv 22152 Mastro's Petzl			1.14.6250 - Small Tools and Equipment	\$445.02	\$0.00	\$445.02	07/20/21	12070	ASCU
			INVOICE 72021MA1 TOTALS:	\$445.02	\$0.00	\$445.02			
72821MA5	07/28/21	07/28/21	08/27/21						
Inv 22116 Rope, FD			1.14.6250 - Small Tools and Equipment	\$315.22	\$0.00	\$315.22	07/28/21	12087	ASCU
			INVOICE 72821MA5 TOTALS:	\$315.22	\$0.00	\$315.22			
			AHS RESCUE TOTALS:	\$760.24	\$0.00	\$760.24			

VENDOR: 725 - DIESEL DIRECT WEST

JUN307721MA21	07/07/21	07/07/21	07/22/21						
18583, Inv 84096610 Fuel, Water			2.50.6145 - Fuel	\$29.51	\$0.00	\$29.51	07/07/21	12032	ASCU
18583, Inv 84096610 Fuel, Sewer			2.51.6145 - Fuel	\$29.51	\$0.00	\$29.51	07/07/21	12032	ASCU
18583, Inv 84096610 Fuel, Trash			2.52.6145 - Fuel	\$236.14	\$0.00	\$236.14	07/07/21	12032	ASCU
			INVOICE JUN307721MA21 TOTALS:	\$295.16	\$0.00	\$295.16			
72021MA5	07/20/21	07/20/21	08/04/21						
18583, Inv 84108603 Fuel, Water			2.50.6145 - Fuel	\$23.23	\$0.00	\$23.23	07/20/21	12071	ASCU
18583, Inv 84108603 Fuel, Sewer			2.51.6145 - Fuel	\$23.23	\$0.00	\$23.23	07/20/21	12071	ASCU
18583, Inv 84108603 Fuel, Trash			2.52.6145 - Fuel	\$185.87	\$0.00	\$185.87	07/20/21	12071	ASCU
			INVOICE 72021MA5 TOTALS:	\$232.33	\$0.00	\$232.33			
			DIESEL DIRECT WEST TOTALS:	\$527.49	\$0.00	\$527.49			

VENDOR: 735 - FOUR-D LLC

JUN307721MA11	07/07/21	07/07/21	08/06/21						
Inv 804 IT Work Completed June 2021			1.11.6193 - Computer Hardware &	\$625.00	\$0.00	\$625.00	07/07/21	12033	ASCU
			INVOICE JUN307721MA11 TOTALS:	\$625.00	\$0.00	\$625.00			
			FOUR-D LLC TOTALS:	\$625.00	\$0.00	\$625.00			

VENDOR: 747 - TOWN OF JEROME PR

7121MA1	07/01/21	07/01/21	07/01/21						
Monthly Payroll Transfer			1.10.2999 - Suspense Account	\$90,000.00	\$0.00	\$90,000.00	07/01/21	12007	ASCU
			INVOICE 7121MA1 TOTALS:	\$90,000.00	\$0.00	\$90,000.00			
71421MA3	07/14/21	07/14/21	07/14/21						
Payroll Transfer			1.10.2999 - Suspense Account	\$90,000.00	\$0.00	\$90,000.00	07/14/21	12052	ASCU
			INVOICE 71421MA3 TOTALS:	\$90,000.00	\$0.00	\$90,000.00			
			TOWN OF JEROME PR TOTALS:	\$180,000.00	\$0.00	\$180,000.00			

VENDOR: 748 - SIMS MACKIN, LTD

JUN3072021MA4	07/20/21	07/20/21	08/19/21						
Inv 31643 Legal, GG			1.11.6170 - Legal Exp - Gen Gov	\$351.00	\$0.00	\$351.00	07/20/21	12072	ASCU
Inv 31643 Legal, PZ			1.16.6170 - Legal Exp - P&Z	\$370.50	\$0.00	\$370.50	07/20/21	12072	ASCU
Inv 31643 Legal, Water			2.50.6170 - Legal Exp - Water	\$234.00	\$0.00	\$234.00	07/20/21	12072	ASCU
			INVOICE JUN3072021MA4 TOTALS:	\$955.50	\$0.00	\$955.50			
			SIMS MACKIN, LTD TOTALS:	\$955.50	\$0.00	\$955.50			

VENDOR: 755 - RONDA BROCKMAN

71421MA2	07/14/21	07/14/21	08/13/21						
Mileage to Prop 207 Training		1.12.6275 - Travel		\$69.32	\$0.00	\$69.32	07/14/21	12053	ASCU
		INVOICE 71421MA2 TOTALS:		<u>\$69.32</u>	<u>\$0.00</u>	<u>\$69.32</u>			
		RONDA BROCKMAN TOTALS:		<u>\$69.32</u>	<u>\$0.00</u>	<u>\$69.32</u>			

VENDOR: 765 - RUSSELL SAN FELICE

JUN3071421MA7	07/14/21	07/14/21	08/13/21						
Reimburse/PD Bathroom Supplies Yav		6.70.6185 - Misc Exp - Cap Grants		\$154.02	\$0.00	\$154.02	07/14/21	12054	ASCU
		INVOICE JUN3071421MA7 TOTALS:		<u>\$154.02</u>	<u>\$0.00</u>	<u>\$154.02</u>			
JUN3072021MA3	07/20/21	07/20/21	08/19/21						
Reimburse PD Bathroom Yav Apache Gr		6.70.6185 - Misc Exp - Cap Grants		\$38.80	\$0.00	\$38.80	07/20/21	12073	ASCU
		INVOICE JUN3072021MA3 TOTALS:		<u>\$38.80</u>	<u>\$0.00</u>	<u>\$38.80</u>			
		RUSSELL SAN FELICE TOTALS:		<u>\$192.82</u>	<u>\$0.00</u>	<u>\$192.82</u>			

VENDOR: 793 - TOWN OF JEROME - UTILITIES

JUN307721MA6	07/07/21	07/07/21	08/06/21						
7002-01 Civic Center		1.18.6285 - Utilities		\$216.90	\$0.00	\$216.90	07/07/21	12034	ASCU
7015-01 Fire Station		1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	07/07/21	12034	ASCU
7031-01 Library		1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	07/07/21	12034	ASCU
7054-01 Police Station		1.18.6285 - Utilities		\$177.32	\$0.00	\$177.32	07/07/21	12034	ASCU
7060-01 Town Yard		1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	07/07/21	12034	ASCU
		INVOICE JUN307721MA6 TOTALS:		<u>\$806.90</u>	<u>\$0.00</u>	<u>\$806.90</u>			
		TOWN OF JEROME - UTILITIES TOTALS:		<u>\$806.90</u>	<u>\$0.00</u>	<u>\$806.90</u>			

VENDOR: 801 - TD AMERITRADE

71421MA1	07/14/21	07/14/21	07/14/21						
Town Contribution		4.60.6235 - Retirement Exp FD P&R		\$12,000.00	\$0.00	\$12,000.00	07/14/21	12055	ASCU
State Contribution		4.60.6235 - Retirement Exp FD P&R		\$2,204.39	\$0.00	\$2,204.39	07/14/21	12055	ASCU
		INVOICE 71421MA1 TOTALS:		<u>\$14,204.39</u>	<u>\$0.00</u>	<u>\$14,204.39</u>			
		TD AMERITRADE TOTALS:		<u>\$14,204.39</u>	<u>\$0.00</u>	<u>\$14,204.39</u>			

VENDOR: 804 - KERRY LEE

JUN3072021MA2	07/20/21	07/20/21	08/19/21						
Reimburse PD Bathroom Yav Apache Gr		6.70.6185 - Misc Exp - Cap Grants		\$34.51	\$0.00	\$34.51	07/20/21	12074	ASCU
		INVOICE JUN3072021MA2 TOTALS:		<u>\$34.51</u>	<u>\$0.00</u>	<u>\$34.51</u>			
		KERRY LEE TOTALS:		<u>\$34.51</u>	<u>\$0.00</u>	<u>\$34.51</u>			

VENDOR: 806 - PRESCOTT LAW GROUP, PLC

JUN3072021MA1	07/20/21	07/20/21	08/19/21						
2011-00019, Inv 4330 June 2021 Serv		1.13.6172 - Prosecutor Exp		\$2,683.50	\$0.00	\$2,683.50	07/20/21	12075	ASCU
		INVOICE JUN3072021MA1 TOTALS:		<u>\$2,683.50</u>	<u>\$0.00</u>	<u>\$2,683.50</u>			
		PRESCOTT LAW GROUP, PLC TOTALS:		<u>\$2,683.50</u>	<u>\$0.00</u>	<u>\$2,683.50</u>			

VENDOR: 854 - ROKZOO SCREEN PRINTERS

JUN307721MA13	07/07/21	07/07/21	08/06/21						
Inv 5395 Uniform Shirts/Hats PWALL			1.17.6280 - Uniform Exp Parks	\$67.31	\$0.00	\$67.31	07/07/21	12035	ASCU
Inv 5395 Uniform Shirts/Hats PWALL			1.18.6280 - Uniform Exp Properties	\$67.31	\$0.00	\$67.31	07/07/21	12035	ASCU
Inv 5395 Uniform Shirts/Hats PWALL			2.50.6280 - Uniform Exp Water	\$67.31	\$0.00	\$67.31	07/07/21	12035	ASCU
Inv 5395 Uniform Shirts/Hats PWALL			2.51.6280 - Uniform Exp Sewer	\$67.31	\$0.00	\$67.31	07/07/21	12035	ASCU
Inv 5395 Uniform Shirts/Hats PWALL			2.52.6280 - Uniform Exp Trash	\$67.31	\$0.00	\$67.31	07/07/21	12035	ASCU
Inv 5395 Uniform Shirts/Hats PWALL			3.30.6280 - Uniform Exp - HURF	\$67.31	\$0.00	\$67.31	07/07/21	12035	ASCU

INVOICE JUN307721MA13 TOTALS: \$403.86 \$0.00 \$403.86

ROKZOO SCREEN PRINTERS TOTALS: \$403.86 \$0.00 \$403.86

VENDOR: 878 - JW AUTO SALES

72821MA11	07/28/21	07/28/21	08/27/21						
2019 Ford Interceptor Police Vehicl			1.13.7025 - Vehicles, Cap Outlay,	\$21,500.00	\$0.00	\$21,500.00	07/28/21	12088	ASCU

INVOICE 72821MA11 TOTALS: \$21,500.00 \$0.00 \$21,500.00

JW AUTO SALES TOTALS: \$21,500.00 \$0.00 \$21,500.00

VENDOR: 934 - MARTIN BOLAND

7821MA1	07/08/21	07/08/21							
Gratuity Public Works			1.10.4200 - Contributions		\$0.00	\$100.00	07/08/21		ASCU
			1.10.4200 - Contributions	\$100.00	\$0.00	\$100.00	*V 07/08/21	12038	ASCU
			1.10.4200 - Contributions		\$0.00	(\$100.00)	*V 07/08/21	12038	ASCU

INVOICE 7821MA1 TOTALS: \$100.00 \$0.00 \$100.00

7821MA3	07/08/21	07/08/21	07/08/21						
Gratuity Received Public Works			1.10.4200 - Contributions	\$100.00	\$0.00	\$100.00	07/08/21	12040	ASCU

INVOICE 7821MA3 TOTALS: \$100.00 \$0.00 \$100.00

CR-0000002	07/08/21	07/08/21	07/08/21						
Gratuity Public Works			1.10.4200 - Contributions	(\$100.00)	\$0.00	(\$100.00)	07/08/21		ASCU

INVOICE CR-0000002 TOTALS: (\$100.00) \$0.00 (\$100.00)

MARTIN BOLAND TOTALS: \$100.00 \$0.00 \$100.00

VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.

72021MA10	07/20/21	07/20/21	08/19/21						
Health Insurance - July 2021			1.10.2406 - Health Insurance	\$18,866.95	\$0.00	\$18,866.95	07/20/21	12076	ASCU

INVOICE 72021MA10 TOTALS: \$18,866.95 \$0.00 \$18,866.95

KAIROS HEALTH ARIZONA, INC. TOTALS: \$18,866.95 \$0.00 \$18,866.95

VENDOR: 968 - PATRIOT DISPOSAL, INC.

JUN307721MA2	07/07/21	07/07/21	08/06/21						
0040, Ticket #243025			2.52.6165 - Landfill Tipping Fees	\$460.00	\$0.00	\$460.00	07/07/21	12036	ASCU
0040, Ticket #243137			2.52.6165 - Landfill Tipping Fees	\$165.20	\$0.00	\$165.20	07/07/21	12036	ASCU
0040, Ticket #243545			2.52.6165 - Landfill Tipping Fees	\$358.00	\$0.00	\$358.00	07/07/21	12036	ASCU
0040, Ticket #244022			2.52.6165 - Landfill Tipping Fees	\$393.60	\$0.00	\$393.60	07/07/21	12036	ASCU
0040, Ticket #244466			2.52.6165 - Landfill Tipping Fees	\$395.60	\$0.00	\$395.60	07/07/21	12036	ASCU
0040, Ticket #244897			2.52.6165 - Landfill Tipping Fees	\$439.20	\$0.00	\$439.20	07/07/21	12036	ASCU

INVOICE JUN307721MA2 TOTALS: \$2,211.60 \$0.00 \$2,211.60

PATRIOT DISPOSAL, INC. TOTALS: \$2,211.60 \$0.00 \$2,211.60

VENDOR: 995 - MELANIE ATKIN

7821MA2	07/08/21	07/08/21	08/07/21						
Reimburse For Adding \$150 to Cashie			1.11.6185 - Miscellaneous	\$150.00	\$0.00	\$150.00	07/08/21	12039	ASCU
INVOICE 7821MA2 TOTALS:				\$150.00	\$0.00	\$150.00			
MELANIE ATKIN TOTALS:				\$150.00	\$0.00	\$150.00			

VENDOR: ONETIM - NATIONWIDE RETIREMENT SOLUTION

7721MA6	07/07/21	07/07/21	08/06/21						
Transfer of Funds to 457 Account			1.10.2999 - Suspense Account	\$10,184.18	\$0.00	\$10,184.18	07/07/21	12014	ASCU
INVOICE 7721MA6 TOTALS:				\$10,184.18	\$0.00	\$10,184.18			
7721MA7	07/07/21	07/07/21	08/06/21						
Transfer of Funds to 457 Account			1.10.2999 - Suspense Account	\$26,935.52	\$0.00	\$26,935.52	07/07/21	12015	ASCU
INVOICE 7721MA7 TOTALS:				\$26,935.52	\$0.00	\$26,935.52			
7721MA8	07/07/21	07/07/21	08/06/21						
Transfer of Funds to 457 Account			1.10.2999 - Suspense Account	\$15,274.11	\$0.00	\$15,274.11	07/07/21	12016	ASCU
INVOICE 7721MA8 TOTALS:				\$15,274.11	\$0.00	\$15,274.11			
71421MA5	07/14/21	07/14/21	08/13/21						
PSPRSTown of Jerome Nationwide 457			1.10.2999 - Suspense Account	\$1,138.50	\$0.00	\$1,138.50	07/14/21	12056	ASCU
INVOICE 71421MA5 TOTALS:				\$1,138.50	\$0.00	\$1,138.50			
71421MA6	07/14/21	07/14/21	08/13/21						
PSPRSTown of Jerome Nationwide 457			1.10.2999 - Suspense Account	\$39,616.66	\$0.00	\$39,616.66	07/14/21	12057	ASCU
INVOICE 71421MA6 TOTALS:				\$39,616.66	\$0.00	\$39,616.66			
71421MA7	07/14/21	07/14/21	08/13/21						
PSPRSTown of Jerome Nationwide 457			1.10.2999 - Suspense Account	\$23,437.97	\$0.00	\$23,437.97	07/14/21	12058	ASCU
INVOICE 71421MA7 TOTALS:				\$23,437.97	\$0.00	\$23,437.97			
71421MA8	07/14/21	07/14/21	08/13/21						
PSPRSTown of Jerome Nationwide 457			1.10.2999 - Suspense Account	\$45,614.64	\$0.00	\$45,614.64	07/14/21	12059	ASCU
INVOICE 71421MA8 TOTALS:				\$45,614.64	\$0.00	\$45,614.64			
72821MA3	07/28/21	07/28/21	08/27/21						
457G Transfer Funds			1.10.2999 - Suspense Account	\$69,766.48	\$0.00	\$69,766.48	07/28/21	12089	ASCU
INVOICE 72821MA3 TOTALS:				\$69,766.48	\$0.00	\$69,766.48			
72821MA4	07/28/21	07/28/21	08/27/21						
457G Transfer Funds			1.10.2999 - Suspense Account	\$2,805.65	\$0.00	\$2,805.65	07/28/21	12090	ASCU
INVOICE 72821MA4 TOTALS:				\$2,805.65	\$0.00	\$2,805.65			
NATIONWIDE RETIREMENT SOLUTION TOTALS:				\$234,773.71	\$0.00	\$234,773.71			

VENDOR: ONETIM - PRESCOTT UTILITY LOCATING

JUN307721MA7	07/07/21	07/07/21	08/06/21						
Inv 578966 Leak Detection			2.50.6230 - Rep and Maint -	\$350.00	\$0.00	\$350.00	07/07/21	12037	ASCU
INVOICE JUN307721MA7 TOTALS:				\$350.00	\$0.00	\$350.00			
PRESCOTT UTILITY LOCATING TOTALS:				\$350.00	\$0.00	\$350.00			

VENDOR: ONETIM - TIANA CHEYENNE LOZANO

72021MA7	07/20/21	07/20/21	08/19/21						
Wildland Firefighter Wage/Pack Fire		7.25.6276 - Wildlands Exp -		\$3,945.37	\$0.00	\$3,945.37	07/20/21	12077	ASCU
		INVOICE 72021MA7 TOTALS:		<u>\$3,945.37</u>	<u>\$0.00</u>	<u>\$3,945.37</u>			
JUN3072021MA7	07/20/21	07/20/21	08/19/21						
Wildland Firefighter Wage/Pack Fire		7.25.6276 - Wildlands Exp -		\$375.10	\$0.00	\$375.10	07/20/21	12078	ASCU
		INVOICE JUN3072021MA7 TOTALS:		<u>\$375.10</u>	<u>\$0.00</u>	<u>\$375.10</u>			
		TIANA CHEYENNE LOZANO TOTALS:		<u>\$4,320.47</u>	<u>\$0.00</u>	<u>\$4,320.47</u>			
		LEDGER TOTALS:		<u><u>\$617,245.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$617,245.00</u></u>			

*V - Denotes Voided Check Entries

For the meeting of August 10, 2021

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month have included:

- With Melanie Atkin, attended in depth demonstration of Caselle accounting software, and began the process of converting our system. The new system will be a huge improvement – much more user-friendly, more robust, and much more efficient. We are aiming to have it go live in July 2022.
- With Rosa Cays and Kristen Muenz, met with representative of ProCopy, who holds the state contract for copying equipment. Began the process of switching out our existing (problematic) Xerox copier for a comparable Canon copier. The town will save about \$1,000 per year as a result of this switch, which should take place by September 1.
- Eliminated the position of part-time assistance in the front office. Duties performed in that role have been absorbed by Melanie and Kristen. The town will save up to \$5,000 per year as a result of this change.
- Advertised the position of part-time parking enforcement officer on website and Indeed.com and have received several applications which have been forwarded to Chief Muma.
- Reached out to other towns regarding their programs for watching out for more vulnerable residents. Provided information received to Chief Muma, who will address this upon his return. With input from staff and members of Council, provided updates to list of vulnerable individuals maintained by our Fire Department. Continuing to work on website resource page.
- Updated the Zoning Ordinance with the most recent amendment. Hard copies are available upon request.
- Scheduled and attended first workshop meeting regarding water and sewer rates, published Notice of Intent to change rates, compiled and submitted questions from Council to attorney and consultant, and in process of arranging next workshop meeting.
- Submitted FY22 tax levy information to Yavapai County.
- Conducted monthly staff meeting.
- Continued attendance at various webinars and virtual meetings with local officials and others.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues, including CDBG and HURF Exchange grant funding, grant for design guidelines, Brownfields grant for Hotel Jerome, engineering for sewer plant upgrade, and various intergovernmental agreements.
- Continued to field and respond to day-to-day issues requiring my attention, including public records requests, personnel matters, and more.

**** CONGRATULATIONS TO ****

Public Works Director Marty Boland, who completed **five years of service** (this time around!) as of August 1.

Zoning Administrator John Knight, who completed **two years of service** as of August 1.

Following are a water flows report and an accounting of sales tax revenues through June. As always, please feel free to contact me with any questions or concerns.

Candace

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2021 BUDGET	FY2021 actual	Budget +/-	FY2020 actual	Compared to prior year +/-
July	60,300	84,065	23,765	88,280	(4,215)
August	63,200	81,343	18,143	94,652	(13,309)
September	57,100	77,127	20,027	77,333	(206)
October	76,500	89,557	13,057	94,743	(5,186)
November	86,300	107,091	20,791	106,938	153
December	65,500	102,005	36,505	103,563	(1,558)
January	69,200	72,290	3,090	82,098	(9,808)
February	50,800	74,062	23,262	72,541	1,521
March	60,000	97,302	37,302	84,006	13,296
April	94,700	133,377	38,677	61,358	72,019
May	96,400	133,613	37,213	17,842	115,771
June	70,000	141,472	71,472	56,019	85,453
Total YTD	850,000	1,193,304	343,304	939,373	253,931

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues
FY2021 vs FY2020

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144/325/344)			RETAIL (Bus Class 17)		
	FY2021 actual	FY2020 actual	+/-	FY2021 actual	FY2020 actual	+/-	FY2021 actual	FY2020 actual	+/-
July	30,997	39,559	(8,562)	12,545	11,815	730	31,882	29,123	2,759
August	27,677	33,614	(5,937)	12,215	12,450	(235)	26,169	32,101	(5,932)
September	28,733	29,346	(613)	12,548	11,761	787	27,630	28,177	(547)
October	29,686	32,816	(3,130)	14,078	12,094	1,984	37,015	37,691	(676)
November	39,092	34,381	4,711	17,604	17,329	275	41,909	45,646	(3,737)
December	31,036	39,638	(8,602)	17,514	13,276	4,238	43,545	43,142	403
January	20,729	26,239	(5,510)	12,071	9,493	2,578	30,776	34,031	(3,255)
February	26,693	27,273	(580)	12,132	9,242	2,890	24,068	26,862	(2,794)
March	34,952	26,192	8,760	13,831	12,659	1,172	38,250	31,545	6,705
April	49,265	21,873	27,392	21,947	7,097	14,850	50,849	23,466	27,383
May	39,869	2,029	37,840	21,324	986	20,338	60,061	8,853	51,208
June	54,832	21,741	33,091	20,516	7,256	13,260	54,061	17,611	36,450
Total YTD		334,701	78,860		125,458	62,867		358,248	107,967

Added 1% Bed Tax

		TOTAL TO DATE
July	1,930	1,930
August	1,879	3,809
September	1,930	5,739
October	2,165	7,904
November	2,708	10,612
December	2,695	13,307
January	1,857	15,164
February	2,178	17,342
March	2,128	19,470
April	3,376	22,846
May	3,280	26,126
June	3,151	29,277

WATER FLOWS REPORT

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
6-Jul	89	220
16-Jul	83	212
20-Jul	83	214
24-Jul	89	220
27-Jul	89	210
3-Aug	83	208
10-Aug	77	200
17-Aug	71	204
21-Aug	71	199
25-Aug	83	215
3-Sept	66	201
9-Sept	77	200
15-Sept	77	200
21-Sept	71	205
28-Sept	66	197
5-Oct	71	190
12-Oct	67	190
19-Oct	66	190
26-Oct	77	182
5-Nov	83	190
9-Nov	83	185
16-Nov	89	190
23-Nov	89	190
30-Nov	89	186
8-Dec	89	185
14-Dec	89	187
22-Dec	83	187
28-Dec	77	192
2021 04-Jan	82.6	191
11-Jan	No reading	188
19-Jan	No reading	180
2-Feb	No reading	198
8-Feb	77	192
16-Feb	77	194
22-Feb	77	188
1-Mar	77	185
8-Mar	77	188
15-Mar	77	190
22-Mar	77	104
29-Mar	77	104
6-Apr	77	109
12-Apr	82	102
19-Apr	77	180
26-Apr	71	194
7-May	77	196
11-May	77	190
17-May	66	193
24-May	71	189
1-June	66	182
8-June	60	250
15-June	57	248
21-June	57	242
28-June	57	244
6-July	52	248
12-July	57	240
14-July	48	243
19-July	52	180
28-July	83	177



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



August 9, 2021

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police and Lt. San Felice

Attached please find the police activity reports for July 2021.

The July "Calls for Service" report contained no significant single incidents to report. Call volume for July continued to be above average.

We had another death investigation. I was in touch with the department from the time the call went out. We were assisted on scene by Yavapai County Sheriff's Department as well as the Yavapai County Medical Examiners Office. The death was ruled a suicide. Nonetheless it takes its toll on everyone involved.

With the first full month of \$4.00 flat fee at the kiosks, they brought in \$23,696.95 (this does not count people who pay cash at the PD) for the month of July 2021, in comparison, the same period in 2020 brought in \$14,418.60. There were 212 parking citations that were issued for the month of July. Failure to pay to park 136, parked in residential area without permit 66, Misc. 10.

Parking kiosk maintenance was above normal, While I spent the day on July 1st, reprogramming the kiosks, they worked all weekend and then almost all of the kiosks failed to process CC transactions. There was a significant delay in getting FlowBird support to even call us back, and then Lt. San Felice had to go through changing out the card readers on two machines and reprogramming two additional machines. FlowBird advised me the tech support problem stems from their lack of employees and training of new ones, they are not sure what happened to the kiosks, but it has resolved, and all are functioning normally now.

I continue to work on the radio system, due to the labor shortage, we have had a significant delay in getting parts to complete the repairs. The parts are anticipated to arrive sometime in August. I had also been working on the IGA with Clarkdale, which was completed, and the IGA for dispatching with Cottonwood which I believe we now have had the final changes added to. We anticipate the actual switch will happen towards the end of the year as it will take that long to get the 911 system switched over.

I completed the order for the new patrol car that was budgeted, again, due to labor and material shortages I will not be able to have it completed till late September. The vehicle itself is at the dealer and as soon as I arrange shipping will be in Jerome awaiting fitment of emergency equipment.

I got the part-time parking compliance officer opening completed and Candace was able to post it. I am going through the applications now and hope to have a person selected by next week.

We have the new ATV for parking ordered, it will be here sometime this month.

I have tentative approval from ADOT for the speed display feedback signs for Highway 89A in Jerome. I am completing the required permit and the signs themselves have been ordered and are due to arrive towards the end of August.

Due to a number of complaints on Dundee concerning speeding allegations as well as individuals taking it upon themselves and installing "speed bumps" on city roads, we had a neighborhood meeting on May 26 with 26 people in attendance from North and Dundee. Concerns were voiced, laws were reviewed and some possible solutions surfaced. One of the most concerning problems is our lack of maintenance on that road. I spoke with Marty concerning grading and the possible application of a dust control agent on the road. I am researching some dust control agents and we hope to have some of the solutions instituted in the next month.

We completed the police bathroom remodel. So far, with the exception of the electrical work, all labor has been completed utilizing town employees, mostly my time with help from Officer Lee, Lt. San Felice, Jay Kinsella and Janice Pontious, who also did the design work. If you have not checked them out, stop by the police department and take a look.

Respectfully,

Allen L. Muma, Chief

Russell San Felice, Lt.



JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 08/02/2021

Page : 1

Agency : JPD

Calls For Service Totals By Call Type

07/01/2021 to 07/31/2021

Call Type	Totals
10-34 Motorist Assist	5
247 Civil Problem	1
247S Civil Stanby	2
410 Criminal Damage	1
459A Burglar Alarm	1
500 Welfare Check	1
903 Follow-Up	8
908F Found Property	9
908L Lost or Stolen Property	1
917 Abandoned Vehicle	2
961 Accident - No injuries	1
962 Accident - With Injuries	1
AA Agency Assist	2
ACPD Assist Clarkdale PD	5
ADPS Assist DPS	2
AF Assist Fire Department	3
AYCSO Assist YCSO	5
BI Background Investigation	2
CA Citizen Assist	2
CO Call Out	1
DRAL Dogs Running at Large	1
DRN Airial Drone Complaint	1
DSE Dundee Speed Enforcement	2
ES Escort Services	1
FP Foot Patrol	1
HS Hazardous Situation	2
HSE Hampshire Speed Enforcement	4
HUC 911 Hang Up Call	3
INFO Information	1
K9T K9 Training	2
NOISE Noise Complaint	1
NV Noise Violation / Town Code	2
OA Officer Assist	1
OC Open Intoxicants in Public Place	1
OT Oversize Truck	5
PE Parking Enforcement	14
PKM Parking Kiosk Maintenance	2
PS Civil Paper Service	1

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CrimeStar® Law Enforcement Records Management System

Licensed to: JEROME POLICE DEPARTMENT

CFS-002



JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 08/02/2021

Page : 2

Agency : JPD

Calls For Service Totals By Call Type

07/01/2021 to 07/31/2021

Call Type	Totals
REC Reckless Driver	1
SC Security Check	22
SLC Street Light Check	2
SS Suspicious Situation	4
STLK Stalking	1
T/S Traffic Stop	1
TF Trip & Fall / Slip & Fall	2
TRN Training	3
Grand Total for all calls	136



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POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

August 2021 Staff Report (July activity)

Respectfully submitted by Rosa Cays, Deputy Town Clerk

- ⚙ Met with Candace Gallagher, Kristen Muenz, and Karen Posser from ProCopy about replacing the Xerox copier in the office with a Canon copier. What Ms. Posser had to offer will provide staff with a faster machine, hopefully better customer service, and save the town money.
- ⚙ Registered Mayor Dillenberg for the League of Cities and Towns annual conference in August in Phoenix.
- ⚙ Coordinated with Public Works director Marty Boland about roof leaks and long-term repair at Passion Cellars and termite control at Jerome Ghost Pepper. Scheduled Hale's Roofing to come up and give an estimate on the roof repair.
- ⚙ Worked with an A/C mechanic, Pat (referred by Brian Echols of Mingus Electric), who discovered several issues with the installation of the A/C system at Town Hall and made adjustments and repairs. The library now has a working air conditioner. Discussed having him do preventative maintenance on a regular basis; waiting for an estimate.
- ⚙ Attended the staff meeting on July 29.
- ⚙ Posted various town notices at the three locations in town (Gulch Road, post office, town hall), and occasionally on the post office community board, throughout the month.
- ⚙ Assisted in preparing agenda packets for Council, P&Z, and DRB meetings; took and transcribed the minutes for all regular and Council budget meetings as well as the P&Z and DRB regular meetings.
- ⚙ Continue to review and edit documents associated with P&Z and DRB for John Knight, zoning administrator, including agendas, staff reports, resolutions, notices of decision, etc. Coordinate with board/commission chairs to get signatures on essential documents.
- ⚙ Set up A/V in the council chambers for all in-person board meetings. Record minutes, upload audio file on SoundCloud, and provide link to the audio recording for the town website.
- ⚙ Processed the daily bank reconciliation reports for July as well as the end-of-month reconciliations for June.
- ⚙ Continue to assist staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and help answer the phone when needed. Have also served as interpreter in assisting Spanish-speaking members of the public with municipal court business.



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POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

August 2021 staff report for July activity submitted by Kristen Muenz.

Utilities

Current debt (45 days past due):

14 accounts were on the shut-off list at the beginning of June. 3 accounts were sent Yellow Tags and no shutoffs were needed. One account had to be sent to collections due to the account holder moving out of their apartment without paying their remaining balance.

We have only 2 accounts remaining on pandemic payment-plans and received payment for both.

Balance owed on these accounts from June billing: \$6,837.57

Balance owed at end of July: \$2,465.70

A copy of the July AR Aging report is attached.

Business Licenses

Applications submitted: 3

Issued: 4

In process: 3

Renewal reminders went out to 4 businesses whose licenses expire at the end of July. In addition, 1 business had renewed early and did not require a reminder. We had 1 new business apply for a license this month. Also, 5 accounts were sent 2nd reminders as their licenses have expired without them submitting a renewal application.

Rentals

Only 1 renter was behind, and they made another extra payment this month to bring their overdue balance below \$50. They hope to have the balance caught up with their next payment.

=====

 Charge Item Summary By User Type

 =====

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$880.00)	(\$900.59)	\$0.00	\$0.00	(\$1,679.07)	(\$3,459.66)
Water	\$0.00	\$5,039.35	\$1,045.61	\$161.92	\$121.33	\$334.74	\$6,702.95
Sewer	\$0.00	\$6,275.68	\$1,392.94	\$207.74	\$155.67	\$678.25	\$8,710.28
Trash	\$0.00	\$7,882.94	\$1,708.13	\$294.88	\$268.22	\$301.59	\$10,455.76
Tax	\$0.00	\$493.59	\$100.61	\$15.94	\$11.94	\$45.57	\$667.65
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,130.00	\$2,130.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----							
Subtotal --->	\$0.00	\$18,811.56	\$3,346.70	\$680.48	\$557.16	\$1,811.08	\$25,206.98
UserType: Residential							
Credit	\$0.00	(\$2,203.00)	(\$338.39)	(\$200.00)	(\$155.29)	(\$2,445.25)	(\$5,341.93)
Water	\$0.00	\$7,779.90	\$1,209.67	\$326.55	\$132.92	\$2,836.43	\$12,285.47
Sewer	\$0.00	\$6,522.32	\$1,199.00	\$375.47	\$137.88	\$3,802.37	\$12,037.04
Trash	\$0.00	\$5,181.62	\$984.89	\$262.12	\$138.90	\$2,630.05	\$9,197.58
Tax	\$0.00	\$760.09	\$118.64	\$32.18	\$10.59	\$365.30	\$1,286.80
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$63.55	\$93.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,769.45	\$5,769.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)-----							
Subtotal --->	\$0.00	\$18,070.93	\$3,173.81	\$796.32	\$265.00	\$13,021.90	\$35,327.96
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)-----							
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$116.95)	(\$756.00)	(\$372.00)	(\$52.75)	\$0.00	(\$1,297.70)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$4,541.68	\$306.92	\$0.00	\$0.00	\$347.36	\$5,195.96
Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electric	\$0.00	\$91.86	\$0.00	\$0.00	\$0.00	\$0.00	\$91.86
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$4,516.59	(\$449.08)	(\$372.00)	(\$52.75)	\$347.36	\$3,990.12
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal --->	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (35)							
=====>	\$0.00	\$41,989.08	\$6,071.43	\$1,104.80	\$769.41	\$15,180.34	\$65,115.06

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$3,199.95)	(\$1,994.98)	(\$572.00)	(\$208.04)	(\$4,124.32)	(\$10,099.29)
Water	\$0.00	\$12,988.94	\$2,255.28	\$488.47	\$254.25	\$3,171.17	\$19,158.11
Sewer	\$0.00	\$13,015.70	\$2,591.94	\$583.21	\$293.55	\$4,480.62	\$20,965.02
Trash	\$0.00	\$13,250.48	\$2,693.02	\$557.00	\$407.12	\$2,931.64	\$19,839.26
Tax	\$0.00	\$1,270.37	\$219.25	\$48.12	\$22.53	\$410.87	\$1,971.14
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$63.55	\$93.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,899.45	\$7,899.45
Rent	\$0.00	\$4,541.68	\$306.92	\$0.00	\$0.00	\$347.36	\$5,195.96
Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electric	\$0.00	\$91.86	\$0.00	\$0.00	\$0.00	\$0.00	\$91.86
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$41,989.08	\$6,071.43	\$1,104.80	\$769.41	\$15,180.34	\$65,115.06

Customer Count = 391



TOWN OF JEROME, ARIZONA
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ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

JULY 2021 STAFF REPORT

From: Melanie Atkin, Finance Manager

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges and supplemented Water and Sewer departments with transfers from the Parking Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a July summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Input the finalized budget numbers into CYMA.

HR Duties:

- ❖ Continued setting up and depositing 457 funds into our new Nationwide retirement account for employees that wished to change from American Funds.
- ❖ Calculated and entered updated budgeted wages and retro pay into ADP.



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(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 122nd Anniversary
1899 - 2021

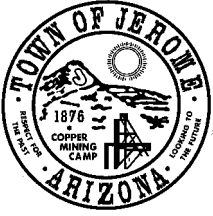
JULY 2021 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, weed whip, and mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, weed whip.
- SEWER: Repair lines.

OTHER PROJECTS

- New doorknob and seals for the door at Jerome Ghost Pepper.
- Remove concrete, asphalt, and old brick from the parking lot. Added abc and started grading the parking lot.
- Patch the roof at Passion Cellars.
- Grading of Dundee, Gulch, North Dr.
- The removal of the black pipe from the flume ditch and put a new water divergent in the flume.
- Repair the sewer snake, and snake First St.
- Water line repair on the power line road.
- Get mosaic tile for the parking lot from the Gold King Mine.
- Fix the transmission leak on the garbage truck.
- Work on car 111 for the fire department.
- Unload large blocks given to us from Freeport.
- Build and mount a new gate for the steps on the cantilever sidewalk.
- Fix the water line on School St., backfill and asphalt patch.
- Add signs at Walnut Springs saying to keep out.
- F-150 spark plugs, the A/C on the F-150 and the F-350.



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft , Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 b.wolstencroft@jerome.az.gov

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JULY 2021

1. Business license inspections.
2. Inspection for interior bearing at 18 North Drive.
3. Sheetrock nailing inspection at 659 Giroux Street.
4. Issued permit to rewire residence at 605 Holly Ave.
5. Pre-inspection for under floor support at 143 Juarez St.

Barry Wolstencroft, Building Inspector

Library Staff Report , July 2021

- Met with Sheryl Masterman, network and computer systems specialist for Yavapai County to review future computer and server needs for the library.
- Updated and intensively cleaned all computers.
- Returned completed Yavapai County Free Library District contribution report for the 20/21 fiscal year for certification of expenditures with attached ledger showing where funds were applied and expended.
- Completed application for Arizona Reading Program Build a Home Library 2021. This grant will increase access to books in the homes of young children and educate families on the importance of building literacy.
- Completed training for new volunteer Karen Sakala, who will assist Nancy Driver with the spine label project.

The Community Art Workshop is up and running again with several classes scheduled for August.

The Old Book Room is now open on Wednesdays from 1 – 4 PM with Michael Gallagher as continuing host.

Respectfully , Kathleen Jarvis



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report

Month: July Year: 2021

Calls by Type	Number	Resident	Non-Resident
EMS Calls	12	9	3
Residential Fire	1	0	1
Commercial Fire	0	0	0
Wildland	1	0	1
Still Assignment	6	5	1
Station Staffing	0	0	0
Citizen Assist	6	4	2
Agency Assist	8	5	3
Special Duty	0	0	0
Snake Removal	4	4	0
Tech Rope Rescue	1	0	1
MVA/Rescue	2	0	2
HazMat	1	1	0
Dispatch Error	0	0	0
Totals:	42	28	14
Total Calls Chief on Scene	32		
Total JFD Meetings Chief Attended	6		

Department Meetings and Drills	Number
Officer's Meeting	0
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 280
--	------------------

Fire Chief Meetings	Date
Meeting with Congressman	7/9/21
Fire Marshals Meeting	7/14/21
Prehospital Meeting	7/15/21
Yavapai Chiefs Meeting	7/22/21

Education, Summer Semester:

- Kerry Lee and Jason Supple Took a TWRW Workshop course July 26–30
 - Jason Lohman is Beginning an EMT Course in August

Additional Training:

- On Thursday 5PM July 1 we had a business meeting conducted by Blair.
- On Thursday 5PM July 15 we conducted Wildland Overview training with Whiting.
- On Thursday 5PM July 22 we trained on preparations for steep-angle rope rescue, conducted by Lee.

- On Saturday 9AM July 24 we trained on our steep-angle rope rescue, conducted by Lee.
- On Thursday 5PM July 29 we trained on swift-water rescue with Blair and Hernandez.

Department Affairs and Ongoing Projects

- Our July call volume is up by 10 calls over last July's 32 calls, totaling 42 calls this month. Our year-to-date call volume is 230 compared with 214 calls YTD 2020. Our fire department personnel are performing their tasks in a professional manner with no injuries occurring.
- We are currently applying for a grant with FEMA for 21 new radios.
- The fire department has finished creating a kitchen add-on with the use of a grant from the Yavapai Apache Nation.

Prevention

- We have had a total of 13 visits to the burn pile in July, with 26 loads of trimmings, slash, and brush for a total of 30 combined Jerome's citizen hours, as well as 46 total hours from our fuels crew. If you need assistance, and have not filled out a Firewise application, they can be obtained at town hall or the fire station.
- Inspected 5 commercial businesses for business license approval.
- Performed 1 building inspection for the building inspector while he was on vacation.
- Assisted Jerome Public Works with cleaning some gutters in town, eliminating ladder fuels,, and reducing water runoff into the road.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

July Fire and EMS Report:

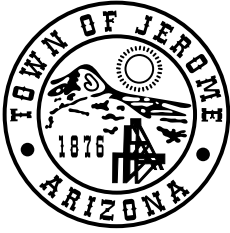
Incident	Date	Time	Day	Select Type	Additional Info	#
78	7/1/21	10:39:00 AM	Thurs	EMS Resident	67 YOM - Fall	7
21-112	7/1/21	6:00:00 PM	Thurs	Citizen Assist Non-Resident	Vehicle Lockout	1
79	7/2/21	3:08:00 PM	Fri	EMS Resident	ETOH Fall - 67 YOF	6
21-113	7/2/21	4:00:00 PM	Fri	Citizen Assist Resident	Disabled Vehicle	4
80	7/2/21	8:33:00 PM	Fri	EMS Non-Resident	42 YOM Rib Pain	4
21-114	7/3/21	1:50:00 PM	Sat	Hazmat	Assist JPD W/ Biohazard	1
81	7/4/21	4:00:00 PM	Sun	Still Assignment Non-Resident	Assist W/ Fireworks	2
82	7/6/21	10:00:00 PM	Tue	Still Assignment Resident	Fire Alarm	3
21-115	7/7/21	3:00:00 PM	Wed	Agency Assist Non-Resident	Oversized Vehicle	2
21-116	7/7/21	8:15:00 PM	Wed	Snake Removal & Relocation	Rattlesnake: Nothing found	1
83	7/10/21	3:00:00 AM	Sat	Still Assignment Resident	Fire Alarm	3
84	7/11/21	5:26:00 PM	Sun	MVA/Rescue Non-Resident	Quad Rollover	8
85	7/12/21	5:33:00 PM	Mon	Snake Removal & Relocation	3ft Blacktail Rattler	4
86	7/13/21	12:17:00 PM	Tue	EMS Non-Resident	28 YOF - Canceled Enroute	3
21-117	7/13/21	12:30:00 PM	Tue	Snake Removal & Relocation	1.5 Ft King Snake	2
87	7/13/21	3:15:00 PM	Tue	Wildland	Scout for fire.	2
21-118	7/15/21	7:45:00 AM	Thurs	Citizen Assist Resident	Disabled Vehicle	2
21-119	7/17/21	11:15:00 AM	Sat	Agency Assist Resident	JPD Disabled vehicle	2
21-120	7/18/21	3:30:00 PM	Sun	Snake Removal & Relocation	3ft Blacktail Rattler	2
88	7/18/21	11:14:00 PM	Sun	EMS Resident	61 YOF Scorpion Sting	3
89	7/20/21	2:34:00 PM	Tue	MVA/Rescue Non-Resident	MC 42 YOM W/ Injuries	6
21-121	7/22/21	8:00:00 AM	Thurs	Still Assignment Resident	Burned the Burn Pile	4

21-122	7/22/21	3:15:00 PM	Thurs	Citizen Assist Resident	Vehicle Lockout	4
21-123	7/23/21	8:00:00 AM	Fri	Still Assignment Resident	Burn pile Hotspots	4
21-124	7/23/21	4:00:00 PM	Fri	Agency Assist Resident	Road Hazard	2
90	7/24/21	11:34:00 AM	Sat	Residential Fire	Assist W/ Fire Inspection	2
91	7/24/21	10:00:00 PM	Sat	Tech Rescue Non-Resident	Canceled Enroute	8
21-125	7/25/21	9:00:00 AM	Sun	Agency Assist Resident	Assist W/ Storm Drain + washes	2
92	7/25/21	1:18:00 PM	Sun	EMS Non-Resident	15 YOF - Dizzy - Refusal	6
21-126	7/26/21	8:00:00 AM	Mon	Agency Assist Non-Resident	Assist JPD W/ Oversized	2
93	7/26/21	7:41:00 PM	Mon	EMS Resident	77 YOF Fainting	5
21-127	7/27/21	8:00:00 AM	Tue	Agency Assist Resident	Gutter Cleanup	3
21-128	7/27/21	12:00:00 PM	Tue	Citizen Assist Resident	Disabled Vehicle	1
21-129	7/27/21	12:52:00 PM	Tue	EMS Resident	Invalid Assist - 81 YOM	4
21-130	7/27/21	6:05:00 PM	Tue	EMS Resident	Invalid Assist - 81 YOM	4
21-131	7/28/21	12:16:00 PM	Wed	Agency Assist Non-Resident	Oversized Vehicle	3
21-132	7/28/21	3:00:00 PM	Wed	Still Assignment Resident	Smoke Investigation	2
21-133	7/29/21	12:28:00 PM	Thurs	Citizen Assist Non-Resident	Reunite Citizen W/ Family	2
21-134	7/29/21	8:00:00 AM	Thurs	Agency Assist Resident	JPW W/ Gutter Cleanup	2
21-135	7/30/21	6:41:00 AM	Fri	EMS Resident	Invalid Assist - 81 YOM	2
21-136	7/30/21	8:17:00 AM	Fri	EMS Resident	Invalid Assist - 81 YOM	5
94	7/31/21	3:17:00 PM	Sat	EMS Resident	25 YOF - Diabetic issues	4
Incident	Date	Time	Day	Select Type	Additional Info	#

July 2021 Burn Pile Log

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	# crew	# Hrs.	JC Total Hrs.
7/22/21	101 UVX Burn Pile		3	8	24				
7/23/21	Town Crew Clarkdale Cemetery								
7/23/21	659 Hill St								
7/23/21	Beale St.		2						
7/26/21	Issued Burn Permit 1,000 Perkinsville		2			4	1	8	8
7/26/21	4 th St					1	1	2	2
7/26/21	Unknown Dumper					5	1	2	2
7/27/21	Firewise activity		3	4	12	1			
7/28/21	Little Daisy Hotel					3	1	2	2
7/28/21	700 Holly					2	2	2	2
7/29/21	Firewise Activity		2	5	10	6			
7/30/21	110 Dundee					2	2	3	6
7/30/21	213 6 th					2	2	4	8
	Totals		12	17	46	26	10	23	30
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	# Crew	# Hrs.	JC Total Hrs.

**Thank you for your continuing support
Rusty Blair Chief JVFD**



Town of Jerome – Zoning Administrator’s Report

Council Meeting Date: Tuesday, August 10, 2021

Prepared by: John Knight, Zoning Administrator

- July 21, 2021, P&Z Meeting: Ordinance amendments related to temporary signs in the commercial and industrial zones and work session on affordable/workforce housing.
- August 2, 2021, DRB Meeting: Cancelled due to lack of agenda items.
- Code Enforcement: ongoing efforts regarding temporary signage and miscellaneous coordination to ensure people obtain the necessary permits.
- Residential parking survey – preliminary results
 - 75 responses (as of 8/2/2021)
 - Most live on a street that is subject to permits
 - 54% have a permit
 - 50% have 2 permits
 - 53% have off-street parking
 - 35% have used temporary permits
 - Many have had trouble with the use of temporaries
 - 32% have had trouble with the permit system
 - 15% were willing to pay for an additional permit if available (and 24% said they might be willing to pay)
 - 24% said they would be willing to attend a meeting or participate in a committee to improve the permit system (another 35% said they might be willing to participate)
 - 17% said the permit system should be abandoned (another 26% said that maybe the system should be abandoned)
- Miscellaneous
 - Coordination with the University of Arizona to assist with affordable/workforce housing (will return to council in September with more information)
 - Calls/coordination with potential house and property buyers
 - Assistance with records requests
 - Rich Street survey (including coordination with adjacent property owners)
 - Review and meet with business owners when they renew business licenses



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943

DRB Resolution No. 2021-20

Approving proposed signage

WHEREAS the Town of Jerome has received an application from Aeron Bailey/1299 Properties for preliminary and final design review for new signage at 403 Clark Street, Unit B-7 for Jerome Ghost Tours (APN 401-06-152H); and

WHEREAS the property is in the C-1 zoning district; and

WHEREAS the design review process is intended to promote and preserve Jerome’s economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark; and

WHEREAS the Design Review Board has carefully reviewed the applicant’s proposal related to signs and finds that the proposal satisfies the following criteria:

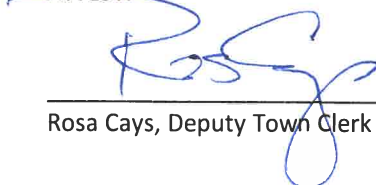
- a. *Materials – Signs made of durable, weather resistant materials such as acrylic, resin, steel, aluminum, or composite materials are preferred.*
- b. *Lettering – Lettering and symbols on signs should be routed, applied, or painted on the surface of the signing material.*
- c. *Colors – Colors of a sign shall be visually compatible to the colors of buildings, structures, and signs to which the sign is visually related.*
- d. *Exceptions – The Design Review Board may waive the requirements of this Section and Section 507 in order to allow the preservation or restoration of signs or commercial graphics which are determined to be of historical significance or of particular interest.*

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the request for signage is hereby approved subject to the following conditions:

1. **Expiration of Approval** – This approval shall become null and void if a building permit is not issued or work has not begun within six (6) months of final Design Review Board approval of this application. If necessary, the applicant may request an extension by the approval body if the extension is submitted prior to approval expiration.
2. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

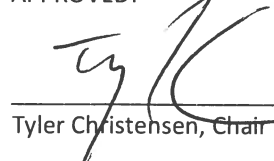
ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 6th day of July 2021.

ATTEST:



 Rosa Cays, Deputy Town Clerk

APPROVED:



 Tyler Christensen, Chair



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

DRB Resolution 2021-19 Approving Design Review for paint colors

WHEREAS the Town of Jerome has received an application from Danielle Vorves for preliminary and final design review house paint colors at 668 Verde Avenue (APN 401-07-068), and

WHEREAS the property is in the R1-5 zoning district; and

WHEREAS the Design Review Board has determined that a public hearing is not necessary under Zoning Ordinance Section 304.F.5.; and

WHEREAS the Design Review process is intended to promote and preserve Jerome's economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark; and

WHEREAS the Design Review Board has carefully reviewed the applicant's proposal and finds that the applicable criteria have been satisfied:

Color – Exterior colors should be as near as possible to the original colors appropriate to the years during which the building or structure was built.

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the preliminary and final design review for 668 Verde Avenue is hereby approved, subject to the following conditions:

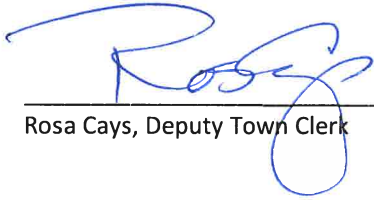
1. **Expiration of Approval** – this approval shall become null and void if a building permit is not issued or work begun within six (6) months of final Design Review Board approval of this application. If necessary, the applicant may request an extension by the approval body, if the extension is submitted prior to approval expiration.
2. **Construction Hours and Noise** – Construction and noise shall be limited between 8:00 pm and 7:00 am in accordance with Section 10-1-13.C. of the Jerome Town Code.
3. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

DRB RESOLUTION NO. 2021-19

ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 6th day of July 2021.

ATTEST:

APPROVED:



Rosa Cays, Deputy Town Clerk



Tyler Christensen, Chair



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

DRB Resolution 2021-14 Approving Preliminary Design Review for a house

WHEREAS the Town of Jerome has received an application from Keith Lazaro for preliminary and final design review approval to construct an approximately 1,400-square-foot house at 224 Fourth Street (APN 401-07-022); and

WHEREAS on June 7, 2021, the applicant was not able to attend the Design Review Board meeting and the application was tabled to July 6, 2021; and

WHEREAS the property is in the R1-5 zoning district; and

WHEREAS the Design Review Board has determined that a public hearing is not necessary under Zoning Ordinance Section 304.F.5.; and

WHEREAS the Design Review process is intended to promote and preserve Jerome's economic and environmental well-being and preserve its distinctive character, natural attractiveness, and overall architectural quality, all of which contribute substantially to its viability as a recreational and tourist center and to its designation as a National Historic Landmark, and

WHEREAS the Design Review Board has carefully reviewed the applicants' proposal and finds that the applicable review criteria and procedures have been satisfied:

- a. PROPORTION – The relationship of the width of building or structure to its height shall be visually compatible to buildings, structures and places to which it is visually related.
- b. OPENINGS – The relationship of the width of the windows and doors, to height of windows and doors in a building shall be visually compatible with buildings, structures, and places to which the building is visually related.
- c. PATTERN – The relationship of solids to voids in the facade of a building or structure shall be visually compatible with buildings, structures and places to which it is visually related.
- d. SPACING – The relationship of buildings or structure to the open space between it and adjoining buildings shall be visually compatible to the buildings, structures, and places to which it is visually related.
- e. ENTRANCES, PORCHES, DECKS AND PROJECTIONS – The height, projection, supports, and relationship to streets and sidewalks, of entrances, porches, decks, awnings, canopies, and balconies of a building shall be visually compatible to the buildings, structures, and places to which it is visually related.
- f. MATERIALS, TEXTURE AND COLOR – The materials, texture, and color of the facade of a building or structure, shall be visually compatible with the predominant materials, textures, and color used in the building and structures to which it is visually related.
- g. ROOFS – The roof shape of a building shall be visually compatible with the buildings to which it is visually related.
- h. ARCHITECTURAL DETAILS – Doors, windows, eaves, cornices, and other architectural details of a building or structure shall be visually compatible with buildings and structures to which it is visually related.
- i. ACCESSORY BUILDINGS - Garages, carports and sheds shall be visually compatible with buildings, structures, and places to which they are visually related.
- j. ACCESSORY FEATURES – Fences, walkways, decks, stairways, lighting, antenna and other manmade structures shall be visually compatible with buildings, structures, and places to which they are visually related.
- k. LANDSCAPING – Landscaping shall be visually compatible with the landscaping around the buildings, structures, and places to which it is visually related.

DRB RESOLUTION NO. 2021-14


- l. SCREENING – The proposed addition, alteration or other changes shall be screened with appropriate materials and in an appropriate design so as to be visually compatible with related properties, when, in the opinion of the Design Review Board, all other means of assuring visual compatibility are not reasonably possible.
- m. The Design Review Board shall review a submitted application for Approval of the Demolition, Partial Demolition, or Removal of Existing Buildings or Structures, and shall have the power to approve, conditionally approve, or disapprove, all such requests, in accordance with the following procedures and criteria.
 - 1. In passing on an application for demolition, partial demolition, or removal, the Design Review Board shall consider, among other things, the architectural or aesthetic quality or significance of the building or structure to the public interests of the Town.
 - 2. If the Design Review Board finds that the preservation and protection of historic places and the public interest will best be served by postponing the demolition, partial demolition, or removal of a building or structure, it may postpone such action for a designated period, which shall not exceed one hundred eighty (180) days from the receipt of the application and shall notify the applicant of such postponement. Within the period of postponement such demolition or alteration of any building, the Design Review Board shall take steps to ascertain what the Town Council can or may do to preserve such building, including consultation with private civic groups, interested private citizens and other public boards or agencies and including investigation of the potential use of the power of eminent domain when the preservation of a given building is clearly in the interest of the general welfare of the community and of certain historic and architectural significance. The Design Review Board shall then make such recommendations thereabout to the Town Council as the Board may determine to submit.

NOW, THEREFORE, BE IT RESOLVED by the Design Review Board of the Town of Jerome, Arizona, that the preliminary and final design for 224 Fourth Street is hereby approved, subject to the following conditions:

- 1. **Expiration of Approval** – this approval shall become null and void if a building permit is not issued within six (6) months of final Design Review Board approval of this application. If necessary, the applicants may request an extension by the approval body, if the extension is submitted prior to approval expiration.
- 2. **Appeal** – Any applicant who is aggrieved by the Design Review Board decision may petition the Mayor or Council for a review within thirty (30) days of the decision. Questions of aesthetics or design standards are not appealable to the Mayor and Council but may be presented to a Court of Record within thirty (30) days of the decision. Additionally, if in the opinion of the Zoning Administrator a decision is not in conformance with the Zoning Code or Comprehensive plan, the Zoning Administrator may request a review by the Mayor and Council within thirty (30) days. By specific motion during an official meeting, the Mayor and Council may refuse to consider a request for review brought by the Zoning Administrator. Finally, the Mayor and Council shall maintain the right to review all decisions of the Design Review Board.

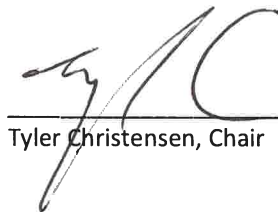
ADOPTED AND APPROVED by a majority vote of the Design Review Board on the 6th day of July 2021.

ATTEST:



Rosa Cays, Deputy Town Clerk

APPROVED:



Tyler Christensen, Chair



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Regular Meeting of the Town of Jerome

DESIGN REVIEW BOARD

Tuesday, July 6, 2021, 6:00 pm

PLACE: **JEROME CIVIC CENTER**

600 Clark St., JEROME, ARIZONA 86331

ACTION MINUTES

Item 1: Call to order 6:00 p.m. All board members were present.

Item 2: Petitions from the public – None

Item 3: Approval of Minutes: Minutes of the regular meeting of June 7, 2021
Discussion/Possible Action

APPROVED

Continued Items/Old Business:

Item 4: Preliminary and Final Design Review for a new house (Lazaro) – continued from June 7, 2021

Applicant: Keith Lazaro

Address: 224 Fourth Street

Zone: R1-5

Owner of record: Keith Lazaro

APN: 401-07-022

Applicant is seeking preliminary and final design review to construct an approximately 1,400-square-foot house on an existing lot.

Discussion/Possible Action – DRB Reso. 2021-14

APPROVED

Item 5: Work session on commercial signs – discussed on May 3, 2021

Applicant: Town of Jerome

Work session regarding commercial signs and possible amendments to the sign ordinance.

Discussion/Possible Direction

New Business:

Item 6: Preliminary and Final Design Review for paint colors

Applicant: Danielle Vorves

Address: 668 Verde Avenue

Zone: R1-5

Owner of record: Danielle Vorves

APN: 401-07-068

Applicant is seeking preliminary and final design review for house paint colors.

Discussion/Possible Action – DRB Reso. 2021-19

APPROVED

Item 7: Preliminary and Final Design Review for new signage for Jerome Ghost Tours

Applicant: Aeron Bailey

Address: 403 Clark Street, B-7

Zone: C-1

Owner of record: 1299 Properties

APN: 401-06-152H

Applicant is seeking preliminary and final design review to mount two signs on the UVX building.

Discussion/Possible Action – DRB Reso. 2021-20

APPROVED

Informational Items (Current Event Summaries):

Item 8: Updates of Recent and Upcoming Meetings: John Knight, Zoning Administrator

- a) **June 8, 2021, Council meeting** – Second reading of ordinance amendments regarding administrative approval of small projects and appeals; initiated ordinance amendment regarding beekeeping; discussions on the following: creating a special event ordinance in the town code and public outreach regarding possible amendments to residential parking ordinance.
- b) **June 16, 2021, P&Z Meeting** – Hearings regarding temporary signs in the commercial and industrial zones and beekeeping ordinance.

Item 9: Future DRB Agenda Items for Monday, August 2, 2021: No items currently scheduled.

Item 10: Adjourn 7:06 p.m.



TOWN OF JEROME
POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Regular Meeting of the Planning and Zoning Commission
Wednesday, July 21, 2021, 6:00 pm
Place: Jerome Civic Center
600 Clark Street, Jerome, AZ 86331
ACTION MINUTES

Item 1: Call to order 6:00 p.m. All commissioners were present.

Item 2: Petitions from the public – Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the commission. All comments are subject to reasonable time, place, and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please state your name and please observe the three (3)-minute time limit. No petitioners will be recognized without a request. The commission's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

Possible Direction to Staff

Item 3: Approval of Minutes – Regular meeting of June 16, 2021

APPROVED

Old (continued) Business: none

Hearings:

Item 4: Ordinance amendments related to temporary and off-premise signs in the commercial and industrial zones (continued from June 16, 2021)

Applicant: Town of Jerome

Amendments include but may not be limited to Section 509 of the Jerome Zoning Ordinance.

Discussion/Possible Action – P&Z Reso. 2021-12

Item was tabled and hearing left open until the August P&Z meeting.

TABLED

New Business:

Item 5: Work session on affordable/workforce housing

Applicant: Town of Jerome

Work session to review the recent Verde Valley Housing Needs Assessment.

Discussion/Possible Direction

Informational Items (Current Event Summaries):

Item 6: Updates of recent and upcoming meetings – John Knight, Zoning Administrator

- a. **July 6, 2021 DRB meeting** – new house at 224 Fourth Street (Lazaro); paint colors at 668 Verde Avenue (Vorves); new signage for Jerome Ghost Tours (Bailey); work session on commercial signage
- b. **July 13, 2021 Council meeting** – first reading of ordinance regarding beekeeping; begin process of updating permit fees; discussion regarding creating a special events ordinance; possible coordination with the University of Arizona to assist with workforce/affordable housing

Item 7: Potential items for Wednesday, August 18, 2021: site plan review for a shed on Allen Springs Road (Barber); site plan review for deck at 630 Main Street (Bauers); site plan review for vacant lot on Juarez (Gale)

Discussion/Possible Direction to Staff

Item 8: Adjourn 7:45 p.m.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943
 www.jerome.az.gov

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

Council Chambers, Jerome Town Hall, 600 Clark Street

TUESDAY, JULY 13, 2021, AT 7:00 P.M.

<p>ITEM #1: 7:00 (0:16)</p>	<p>CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. <i>Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy Worth, and Councilmembers Sage Harvey, Alex Barber, and Jane Moore. Also present were Police Lt. Rusty San Felice, Zoning Administrator John Knight, Finance Manager Melanie Atkin, and Deputy Town Clerk Rosa Cays.</i> <i>Mayor Dillenberg rearranged the agenda and moved Items #7A, #10B, and #10E to follow Item #2. Agenda items have been left in their original order in these minutes.</i></p>																																										
<p>ITEM #2: 7:01 (1:27)</p>	<p>FINANCIAL REPORTS Financial reports for June 2021 <i>Motion to accept the June 2021 Financial Reports</i></p> <table border="1" data-bbox="391 842 1393 968"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH			X			
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<p>ITEM #3: 7:44 (44:10)</p>	<p>STAFF AND COUNCIL REPORTS Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and Council members. <i>Ms. Gallagher read from her staff report: the FY2021-22 budget is complete; she submitted the application for the American Rescue Plan and has already received \$75,980, which the town will receive again next year and is separate from the Coronavirus Aid, Relief, and Economic Security Act (CARES) reimbursement. She announced monthly staff meetings have resumed as of June and that Scott Kolu has been hired as the weekend shuttle driver. She spoke with ADOT—they've sent their original plans for the "abandoned" public restroom project on Hull Avenue and the IGA (intergovernmental agreement) done back then. She congratulated police officer Kerry Lee for his 8 years of full-time service and shared June sales tax numbers: \$70k was budgeted, \$141k was brought in, and the parking kiosks made \$21k.</i> <i>Ms. Harvey said she has been getting complaints about the town website, and that each time she is on it, it seems different. Ms. Gallagher said the format has been changed by Municipal Impact; that she will stop changing the color scheme if that is confusing, and offered to help Ms. Harvey navigate the website.</i> <i>Vice Mayor Worth remarked about the renovated bathroom at the police station and was impressed with the staff's work. Ms. Gallagher reminded Council that a financial gift from the Yavapai-Apache Nation made that possible.</i> <i>Motion to accept the June 2021 Staff Reports</i></p> <table border="1" data-bbox="391 1472 1393 1598"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH	X		X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
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HARVEY		X	X																																								
MOORE			X																																								
WORTH	X		X																																								
<p>ITEM #4: 7:52 (52:20)</p>	<p>ZONING ADMINISTRATOR'S REPORT AND MINUTES Minutes are provided for the information of Council and do not require action. <i>Mr. Knight read from his staff report, highlighting topics discussed at the recent P&Z and DRB meetings, including the public hearing about temporary signs in the commercial district; the approval of Keith Lazaro's site plan review for a new house; and new signs for Jerome Ghost Tours.</i> <i>He then referred to the Rich Street survey maps he had distributed to Council. He pointed out the drivable surface on Rich Street, which is on Verde Exploration property and on Stephanie Kelly's land; and the strong possibility that some of the private parking leased by Vino Zona is on public works county right of way, not Kelly's property. Mr. Knight invited councilmembers to join him on July 22 at 3:30 to walk the properties. He said details of the survey have not been finalized and that he plans to talk with property owners on Rich Street.</i> <i>Mr. Knight said the work being done at the Clubhouse is modern stucco replacing concrete stucco, along with other structural repairs. He will meet with the owner when she is back in town, along with the fire chief and building inspector.</i> <i>Ms. Harvey said she walked the Rich Street survey, and suggested the town consider purchasing the property owned by the Jerome Historical Society to avoid having tandem parking behind Hotel Jerome; the current parking is on TOJ property.</i></p>																																										

ITEM #5:
8:00 (1:01:14)

APPROVAL OF MINUTES

May 6, 2021 (open and closed sessions); June 2, 2021; June 8, 2021; June 9, 2021 (open and closed sessions); June 29, 2021
Note: If necessary for review of closed session minutes, Council may convene in executive session, pursuant to A.R.S. § 38-431.03 (A)(2), for discussion or consideration of records exempt by law from public inspection.

Ms. Harvey pointed out corrections to the roll call and voting in the June 29 minutes.

Motion to approve minutes of the May 6 open session

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

Motion to approve minutes of the May 6 closed session

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

Motion to approve minutes of the June 2, 8, and 9 (open and closed) meetings

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH						X

Motion to approve minutes of the June 29 meeting with corrections

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #6:
8:05 (1:05:46)

PETITIONS FROM THE PUBLIC

There were no petitions from the public.

ITEM #7
7:02 (2:13)

PRESENTATIONS

ITEM #7A: BROADBAND IN THE VERDE VALLEY

Mary Chicione of the Verde Valley Regional Economic Organization will update the Council on the organization's efforts toward bringing high speed internet to the Verde Valley.

Ms. Chicione said she has been traveling across the Verde Valley talking to city and town councils, unincorporated communities, the rotary, etc., about broadband, a great need for the region. She went through her PowerPoint presentation and talked about the 2018 economic development strategic plan, where housing and broadband were the top priorities, with the latter having impact on every component of the regional plan. She also talked about the Verde Valley Regional Broadband Initiative (VVRBI) that was initiated 11 years ago. Funding was obtained in 2016, but providers would not cooperate, so the project was halted.

Ms. Chicione said their mission is "One gigabit for all" and to "overcome the regional digital divide." She said VVRBI has three goals: To grow and sustain a vibrant economy; to enable businesses and individuals to effectively live and work in a digital world; and to foster a high quality of life with access to telemedicine, seamless access to education, and effective public safety. Ms. Chicione said providers need the network infrastructure in place to get a return on investment (ROI), then showed the proposed "Middle Mile" network map, dark fiber and conduit that she believed would be owned by the state. She quickly covered the five phases of the project and said they were hoping for funding from the county for construction. Ms. Chicione then listed all the aspects of support the project has behind it, including letters of support, key players like NACOG, APS, and ADOT, and cities and towns willing to match grant funding.

Mayor Dillenberg said he did not see mentioned in the packet the uniqueness of Jerome.

Councilmember Barber addressed this and said the mayor was referring to the town not wanting more poles and cell sites or visual clutter. She said fiberoptic already comes to town hall and that a survey needs to be done to see if the residents feel the need for faster internet. She also asked if the fiber optics already in place would need to tie into the Middle Mile network and if it could be done without cell sites.

Ms. Chicione asked who owns the fiber optics to Jerome. Ms. Gallagher said that it was installed by Cable One (now Sparklight). Ms. Chicione said the Middle Mile network would eliminate cable that is owned by single providers and would allow any provider lease access to the network, which would be underground. She said existing APS poles would also be an option.

Ms. Barber asked for clarification regarding Sparklight service in Jerome. Ms. Gallagher said she believed it was for businesses only, not residential, and that the company caused a ruckus when they installed unsightly cabling on APS poles. She said future installations underground would be an improvement. Ms. Chicione said the Village of Oak Creek has also requested that their skyline be left clear and unobstructed. She said the Middle Mile would be underground, but once they

start branching out to communities, it cannot all be underground. “Sometimes you have to compromise if you want broadband,” she said, because no provider will go to the expense of going underground to each home. Councilmember Moore asked if this would eliminate the need for cell towers. Ms. Chicione said it would depend on the connectivity that’s available and what design would work best for Jerome. She said she would update the Council as the project moved forward.

ITEM #8:

ORDINANCES AND RESOLUTIONS

8:06 (1:06:06)

ITEM # 8A: RESOLUTION NO. 620, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2021-22 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES.

Council may approve the property tax levy for the Town of Jerome for the fiscal year ending June 30, 2022. No increase in the tax levy has been proposed.

Motion to adopt Resolution No. 620

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

8:06 (1:06:42)

ITEM #8B: RESOLUTION NO. 621, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, COMPILING AND RESTATING FEES CHARGED BY THE TOWN

Council may approve Resolution No. 621.

Ms. Barber asked about the building fees, which Ms. Gallagher said were part of Ordinance 358 and that she has asked Building Inspector Barry Wolstencroft to remove items that do not apply to Jerome and that she would bring that back to Council for revision in the future.

Vice Mayor Worth clarified for the record that all existing fees from the town code and zoning ordinance were simply being compiled in one place, which Ms. Gallagher confirmed.

Ms. Moore said this has made it clear how confusing it was to have the fees scattered through the code and ordinance.

Ms. Gallagher clarified for Ms. Barber that the fee schedule would now be in a resolution and not in the town code or zoning ordinance, and that the public could access it online or obtain a hard copy from town hall. A brief discussion ensued.

Mr. Knight said some fees should be adjusted and increased.

Motion to adopt Resolution No. 621

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

8:11 (1:11:45)

ITEM #8C: FIRST READING - ORDINANCE NO. 473, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA AMENDING THE JEROME TOWN CODE, JEROME SUBDIVISION CODE AND JEROME ZONING ORDINANCE REGARDING FEES CHARGED BY THE TOWN

Council may conduct the first reading of Ordinance No. 473.

The first reading was conducted in title only. Ms. Gallagher said she would delete “Zoning Ordinance” from the title, since fees are not included in the zoning ordinance.

8:12 (1:12:22)

ITEM #8D: FIRST READING – ORDINANCE NO. 474, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA AMENDING SECTIONS 201, 502, 503, 504 AND 505 OF THE JEROME ZONING ORDINANCE TO ESTABLISH BEEKEEPING AS A CONDITIONAL USE IN ALL ZONES, AND TO PROMULGATE REGULATIONS REGARDING SAME

Council may conduct the first reading of Ordinance No. 474.

Mayor Dillenberg conducted the first reading in title only.

Ms. Moore read from section 207 of the ordinance regarding the queen bee’s “gentleness” and a defensive hive, and should a colony sting passersby, what the beekeeper must do. She asked who would determine these things. Mr. Knight said a consultant or another expert in the area could be called.

Ms. Harvey said it would be hard to prove the bee came from a beekeeper’s hive. Mr. Knight said he can make minor changes prior to the second reading of this ordinance and that he would consult with a beekeeping expert.

8:15 (1:15:14)

ITEM #8E: RESOLUTION NO. 622, ESTABLISHING WORKERS COMPENSATION RATES FOR FIRE DEPARTMENT VOLUNTEERS

Council may adopt Resolution No. 622.

Ms. Barber asked for clarification. Ms. Gallagher said that a volunteer firefighter was recently injured while on duty and a workman’s comp issue came up as a result. She explained that the town needs to have a resolution on file with the Risk

Pool stating what the equivalent salary is for a firefighter. Ms. Gallagher said this will unfortunately increase the yearly premium with the risk pool by a few thousand dollars.

Ms. Moore said Risk Pool used to do workshops with the town regarding safety protocol and asked if they could meet with the Jerome Fire Department. She said they have been to Jerome before to meet with the town crew as a group.

Ms. Gallagher said she would ask about this, but that they have sent a representative over the years to make sure safety practices are in place.

Ms. Barber asked for clarification on the total financial increase, which Ms. Gallagher said would be approximately \$4,000.

Ms. Moore asked if this was because of the accident. Ms. Gallagher said the accident shed light on the fact that the town did not have the resolution in place.

Ms. Harvey confirmed that the injured volunteer firefighter was being financially supported.

Motion to adopt Resolution No. 622

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #9:
8:19 (1:19:15)

UNFINISHED BUSINESS

ITEM #9A: WATER AND SEWER RATES – NOTICE OF INTENT

Council will discuss the recommendations made by Dan Jackson of Willdan Financial Services regarding changes to our water and sewer rate structure and may approve a Notice of Intent in that regard.

Ms. Moore said a resident in town came to the Council saying the billing was unfair and that he's not alone in this opinion. Council engaged Willdan to survey our water rates to come up with a fair way to charge for water and how to implement changes. She said a notice of intent sets a time clock and gives Council two months to talk about changing the water rates and set up a public hearing. Ms. Moore said the Council is going to need at minimum a couple of workshops to consider doing this, especially regarding out-of-town accounts and how to charge for those homes miles away, those just outside the limits, and even those that straddle the town limits. She reminded Council that they had discussed changing rates for out-of-town and commercial users, and that it is important that enough money is collected to maintain the water and sewer systems. Ms. Moore said she despises looking at water as a commodity, and that it is not fair that the use of water is based on what the person can afford. She said it is important to maintain a habitat for critters and trees as well, and proposed having a workshop or two between now and the public hearing on Sept 14.

Ms. Barber clarified what the notice of intent entailed. She also said residential accounts would be difficult to charge by usage since not all residences have designated water meters. She also shared her feelings about the importance of keeping in place the community that still exists, and letting the tourists help pay for water usage.

Mayor Dillenberg said workshops would be good to hold, then asked Ms. Gallagher for her opinion and about the timing of the notice of intent. Ms. Gallagher said it would be a good first step and explained that approving the notice of intent does not obligate the Council to make any changes.

Council broke for a 7-minute recess at 8:29 p.m.

Motion to approve Notice of Intent regarding changes to Jerome water and sewer rate structure

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

8:41 (1:30:30)

ITEM #9B: DISCUSSION OF ORDINANCE REGARDING SPECIAL EVENTS

Council will continue their discussion of the regulation of special events in Jerome and may initiate the process for the adoption of an ordinance.

Ms. Gallagher presented a draft which she said was a simplified version of the cumbersome draft ordinance presented at the last meeting.

Ms. Moore approved of it and asked about private events on private property. She said events at Spook Hall have impacted parking and traffic in the past and asked if block parties would also be considered. A brief discussion ensued.

Ms. Moore gave other examples of types of events that have attracted large crowds and suggested that they be directed to park at the 300 level. Ms. Gallagher said that if a public road was being used for an event, the organizers would need a permit. As for private events, she said she cannot see how the town can regulate them and will check with the Town attorney about that.

Mr. Knight said the main difference is that private events are intended for specific people. If it is open to the public on a residential street, a permit would likely be needed. He said town-sponsored events could be exempt and suggested not regulating special events in residential areas.

Ms. Moore asked about the NA (Narcotics Anonymous) events at Spook Hall and wondered how much businesses would be impacted if the approximately 300 attendees took up a lot of the parking. Ms. Harvey added that attendees are not likely to patronize the businesses, other than the eating establishments, because of how the event is set up.

Ms. Gallagher started a discussion about which events were town sponsored, such as the home tour and Halloween ball,

8:53 (1:42:01)

and which ones should be exempt. Mr. Knight suggested a resolution listing the separate town events to indicate which are exempt. He also asked if Council would want to require a permit for events such as the film festival or a motorcycle rally, for example.

Ms. Gallagher clarified that no action was needed at this time and that she would be contacting Town Attorney Bill Sims with a list of questions from Council, should they want to add any other questions about the ordinance.

ITEM #9C: COMMUNITY GARDEN UPDATE

Zoning Administrator John Knight will update Council regarding the Community Garden.

Mr. Knight said the community garden, started during the COVID pandemic, had a good start while people had the time to volunteer, and that Council asked him to stop working on the garden toward the end of 2020. He said he has obtained a couple of fence estimates but has held off going forward with construction to make sure Council is still supportive of the community garden. He also expressed interest in doing workshops on the weekends.

Mayor Dillenbergsaid he wants to see it continue. He asked about the fence, which Ms. Gallagher said would cost approximately \$8,000.

Ms. Harvey asked how many people were currently involved. Mr. Knight replied three or four people and that there are 11 beds. He said interest needs to be built up again by getting plants growing.

Ms. Harvey said she didn't think the town should be paying anyone to work on the community garden, and that Mr. Knight can volunteer to conduct workshops if he so chooses. She said if there is not enough community interest, then perhaps Middle Park could be expanded, and pollinator beds could be planted.

Vice Mayor Worth suggested reaching out to Mingus High students in the agriculture class to see if they would like to start a project.

(1:48:23) Jerome resident Lacy Ritter asked for clarification on the paid position. She said fencing will encourage people to get involved and asked about the shed and tools, etc., that were previously planned. Mr. Knight said nothing is in place since they did not get beyond completing the fencing. He said they need to rebuild the interest and energy, and as for the shed, they do need a place to keep tools secure.

Ms. Barber suggested stirring up excitement via the town newsletter and asked about the APS tree voucher. Ms. Gallagher said the voucher had expired. Ms. Barber suggested getting a volunteer to direct the project.

Ms. Gallagher mentioned that the fencing was being paid for by Prop 202 funds from the Yavapai-Apache Nation and that there was plenty of funding to pay for it.

Mayor Dillenbergsaid to get the fencing installed. Ms. Harvey suggested having a plaque posted to recognize the tribe for the financial gift. Mr. Knight said that once the deposit is paid, the company will start the installation of the fence.

Ms. Moore suggested inviting the Yavapai-Apache Nation to plant native plants in a couple of the beds.

ITEM #10:

NEW BUSINESS

9:05 (1:54:16)

ITEM #10A: INTERGOVERNMENTAL AGREEMENT: POLICE DISPATCHING EQUIPMENT

Council will review and may approve a renewed IGA with the Town of Clarkdale regarding police dispatching equipment.

Ms. Gallagher said the agreement was not ready so no action could be taken. Council moved on to the next item.

7:19 (19:28)

ITEM #10B: APPOINTMENT TO DESIGN REVIEW BOARD

Council may make an appointment to fill the vacancy on the Design Review Board for the remainder of the term ending February 28, 2024. As of agenda preparation date, one application had been received, from Mimi Romberger. Any additional applications received prior to or at the meeting will be considered as well.

Mr. Knight introduced Jerome resident and businessowner Mimi Romberger and said she would be a great addition to the Design Review Board.

Mayor Dillenbergsaid he agreed 100 percent.

Ms. Barber said she was concerned that Ms. Romberger had not read the zoning ordinance according to her answer on the application. Ms. Romberger said she plans to read it before she sits on the board.

Ms. Moore asked Ms. Romberger if she was willing to educate herself on Jerome's architecture.

(21:55) Ms. Romberger stepped forward to reply to Ms. Moore and thanked the Council, then stated that she was very concerned about keeping the Jerome spirit and keeping the history and that she was doing her homework, even through her artwork. She said she loves the town.

Ms. Gallagher clarified for the record that this appointment was for the remainder of the term ending February 28, 2024.

Mr. Knight mentioned that he does extensive training with all the new board members.

Motion to appoint Mimi Romberger to the Jerome Design Review Board, term ending February 28, 2024

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

9:05 (1:54:24)

ITEM #10C: AFFORDABLE/WORKFORCE HOUSING STUDY

Zoning Administrator John Knight will report to Council regarding the possibility of University of Arizona students completing a study in Jerome regarding affordable/workforce housing.

	<p>Mr. Knight said people who work in town cannot afford to live in town, so it is important to develop affordable housing. He said he was approached by the University of Arizona and that Verde Ex said they would donate \$5k to cosponsor a project to research and develop affordable housing in Jerome. The project would be managed by the town. Mr. Knight said students are limited as to what they can do, but they can gather information and provide perspective. He said they would need housing while they explore the town for one night or two.</p> <p>Vice Mayor Worth said she liked the proposal except for the fact that UA wants Jerome to pay for the housing study. She said graduate students typically like to compete in projects like this and will be charged an entry fee to participate. She praised Verde Ex for being willing to financially cosponsor, but that she has a big issue with one public entity charging another public entity to do this.</p> <p>Ms. Harvey said she agreed with the vice mayor. She said if the town is going to pay someone, we should hire professionals, not students.</p> <p>Mayor Dillenberg said in-kind donations might be okay to support the project. He asked Mr. Knight to tell them the town is interested but to take the \$5k “off the table.”</p> <p>Ms. Moore said let Verde Ex pay the \$5k to look at their project.</p> <p>Ms. Gallagher said if Jerome residents were willing to host the students, it would bring the cost way down; and if Verde Ex is willing to pay \$5k, it would negate the town from having to pay anything at all.</p> <p>Vice Mayor worth said that if the town would not have to spend town or the taxpayers’ money, she is fine with the project. A brief discussion continued about housing the students.</p>
<p>9:16 (2:05:04)</p>	<p>ITEM #10D: LEGISLATIVE AND CONGRESSIONAL REDISTRICTING</p> <p>Council will discuss the upcoming redistricting process.</p> <p>Ms. Gallagher said all the towns in the Verde Valley want to be in the same district and want it known. She said if Council agrees, a statement can be drafted in support of this.</p> <p>Vice Mayor said she likes 90 percent of the redistricting process and that from a regional “voice” perspective, the Verde Valley citizens need this; they would have more say. She said if the municipalities can work with the same congressional/legislative leaders, they can work better to do what is best for the region. It would also be a cost-saving measure. She said Jerome, Clarkdale, and Cottonwood are grouped with Prescott, and that Sedona and Camp Verde are grouped with Flagstaff.</p> <p>Council expressed their support. Ms. Worth said she planned to be at the redistricting meeting and can present the statement in person.</p> <p>Ms. Moore said she has attended similar meetings in the past and did not feel heard; she hopes it is different now.</p>
<p>7:24 (24:02)</p>	<p>ITEM #10E: COMMUNITY CARE</p> <p>Council will discuss ways in which the community could come together to watch out and care for our most vulnerable citizens.</p> <p>Ms. Gallagher read a letter from Margie Hardie stating her support for a community-based program.</p> <p>Mayor Dillenberg thanked Police Lt. Rusty San Felice for attending the meeting.</p> <p>Ms. Moore said she has received many phone calls since Jerome resident Denise Guth disappeared, citizens asking questions about what they can do as a community to prevent this from happening in the future. She felt Chief Muma’s letter [in the agenda packet] was essentially quashing anything the residents could do as a community and found this disturbing. She said that after reading his response to Jerome resident Linda Heidenreich’s letter [also in the packet], she didn’t know what to say.</p> <p>Mayor Dillenberg suggested holding a public meeting to discuss this as a group, to which Ms. Moore agreed. The mayor asked what the next step would be.</p> <p>Ms. Moore said that based on Chief Muma’s letter, it seemed residents would be legally restricted in ways they haven’t been in the past.</p> <p>Councilmember Harvey said she has had conversations with Chief Muma about the legal aspects of these types of situations. She said the town could help facilitate the effort, though she didn’t think it was necessary. She pointed out that Jerome has a phonebook, people can call each other on their own—it’s about community paying attention. Ms. Harvey stated that she was appalled by rumors she has heard about the police department and strongly defended them and the fire department. She said Jerome has changed; that it is not the tightknit community it used to be.</p> <p>Vice Mayor Mandy Worth said the legalities around this are difficult and it would have to be kept extremely “general.” She suggested looking for guidance from other towns or the League to see if there is an organization that can present on how to approach this. Vice Mayor Worth said resources abound regarding geriatric mental health, and that perhaps helping some of the elders make sure they have their personal affairs in place (e.g., family contacts, power of attorney, advanced directive, etc.) in case of emergency is one way to go about this.</p> <p>Mayor Dillenberg said he feels Council should do something and perhaps reach out to Town Attorney Bill Sims who likely knows of other communities and what they’re doing, and suggested pursuing public interest in Jerome via a town meeting.</p> <p>(33:35) Jerome resident Lacy Ritter asked for clarification: was the Council saying there are legal issues around checking on a neighbor?</p> <p>Vice Mayor Worth said that as an official government body, the Council has rules to follow. Mayor Dillenberg said it could</p>

not be under Council auspices but that they could be involved on some level.

Ms. Ritter said she has seen posts on the community bulletin board about neighbors in need and wondered if there was a legal issue with helping them.

[The meeting was disrupted when a drone appeared outside the window. Lt. San Felice left the meeting to investigate.]

Ms. Moore said some folks are not on Facebook or don't get the Verde Independent online, and there seemed to be a lack of communication with the community, to keep them informed. She asked how the residents could get transparency in these situations, and that perhaps a town hall with residents could be the protocol.

Ms. Ritter asked at what point is an individual crossing a legal line if they're checking on a neighbor? Ms. Harvey said she would be free to check on a neighbor or even call the JPD to do a welfare check. Vice Mayor Worth clarified that the councilmembers as individuals can do whatever they choose to be supportive of the community, but that as a governing body, they are restricted.

Ms. Gallagher suggested creating a resource page on the town website that updates residents with information along with links to helpful social services. Vice Mayor Worth suggested the Area Agency on Aging and to check with Megan at NACOG for other resources. Ms. Gallagher said she could start on this right away.

Ms. Barber said that in his letter, Chief Muma suggested an individual could have a list of people who first responders could call at all hours in case of emergency, which she thought was a good idea, and that she would get on that list.

Mayor Dillenberg said this was an opportunity to do something meaningful as a community. Ms. Barber agreed.

Ms. Harvey said we also must trust our police and fire departments. She said part of what is happening in this situation is that a community member died unexpectedly and too soon, and folks didn't know the circumstances around the cause. She defended the JPD and JFD once again for their dedication to Jerome.

Ms. Gallagher said that since not everyone is on the web, she could do a mailing to inform all the residents about the information on the website's resource page, once created..

Ms. Moore asked if the letter from Chief Muma was public; Ms. Gallagher replied yes. Ms. Harvey suggested it be posted [Ms. Cays posted it the next day].

ITEM #11:
9:20 (2:09:12)

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Worth said the Rich Street block party was great and to see people in person was awesome. She reminded everyone that the food bank would be open the next day with lots of produce, and that a box of groceries could be delivered to anyone who could not come to the church in person. The vice mayor also reminded the public that the Joan Evans memorial was on Saturday, July 31. She asked for an update on hiring a backup court clerk, a backup building inspector, and to see if anyone on town staff was interested in training to do fire inspections.

Ms. Moore said the concrete wall below Passion Cellars is leaning more; Ms. Gallagher said she would alert Public Works Director Marty Boland. A brief discussion followed. Ms. Moore asked about the tile in the parking lot across from the Spirit Room. Ms. Gallagher said Mr. Boland will salvage as much as possible, and that he is getting one section that says BANK on it back from the Gold King Mine. Ms. Moore also asked about setting up a meeting to discuss water rates and a community meeting about what residents can do to help each other in town once legal questions are answered. Ms. Gallagher said she would start work on the website resource page. Vice Mayor Worth said Yavapai County can do presentations on this and other related topics.

ITEM #12:

ADJOURNMENT

Motion to adjourn at 9:28 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

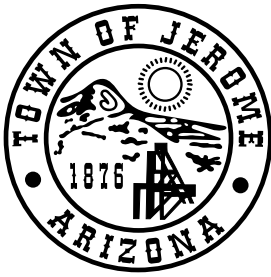
APPROVE:

ATTEST:

Dr. Jack Dillenberg, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

ORDINANCE NO. 473

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE AND JEROME SUBDIVISION CODE TO REMOVE REFERENCES TO FEES CHARGED BY THE TOWN, WHICH WILL HENCEFORTH BE SET BY RESOLUTION OF THE TOWN COUNCIL

WHEREAS, the Jerome Town Council has adopted Resolution No. 621, compiling and restating fees charged by the Town; and

WHEREAS, in order to simplify the process of adjusting those fees in the future, the Jerome Town Council wishes to remove references to them in the Jerome Town Code and Jerome Subdivision Code and provide that said fees will henceforth be set by Resolution of the Town Council;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Fees listed in the following sections of the Jerome Town Code are hereby deleted and replaced with a statement that fees “shall be set by Resolution of the Town Council.”

CHAPTER 1: GENERAL

- Section 1-11, “Elections, Sample Ballots, and Informational/Publicity Pamphlets”

CHAPTER 4: POLICE AND FIRE DEPARTMENTS

- Section 4-2, “Fire Department”

CHAPTER 5: MAGISTRATE

- Section 5-4, “Court fees”

CHAPTER 6: ANIMALS

- Section 6-2, “Impounding Generally”
- Section 6-3, “Dogs”
- Section 6-5, “Commercial use of Animals and Animal-Drawn Conveyances and Tours”

CHAPTER 7: BUILDING AND SAFETY CODES

- Section 7-10, “Fee Schedule”

Date of first reading: 7/13/21

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

CHAPTER 8: BUSINESS

- Section 8-3, "Business License Tax"
- Section 8-4, "Sexually Oriented Business Code"

CHAPTER 12: TRAFFIC

- Section 12-1, "Traffic Control"
- Section 12-2, "Residential Parking"

CHAPTER 13: WATER

- Section 13-5, "Rates and Bills"

CHAPTER 17: CIVIL UNIONS

- Section 17-3, "Requirements for a Valid Civil Union; Filing Fee"

Section 2. Fees listed in Section 107, "Filing Fee Schedule," of the Jerome Subdivision Code are hereby deleted and replaced with a statement that fees "shall be set by Resolution of the Town Council."

Section 3. Ordinance No. 331, *"An Ordinance of the Mayor and Common Council of the Town of Jerome, Yavapai County, Arizona, Adjusting Fees and Creating New Fees Including but Not Limited to Planning and Zoning Fees and Other Fees as Designated,"* is hereby rescinded and all fees listed therein replaced by those listed in the fee schedule adopted by Resolution No. 621, as such schedule be amended by Council from time to time.

Section 4. Fees listed in Ordinance No. 358, *"An Ordinance of the Town Council of Jerome, Arizona Repealing Ordinance 254 Relating to the Building Codes for the Incorporated Areas of Jerome and Providing for the Adoption of an Administrative Code for the Management, Control, and Enforcement of Technical Building and Other Codes and Ordinances, Pertaining to All Aspects of Construction Within the Town Limits of Jerome, Arizona Pursuant to Arizona Revised Statutes Title 11 Chapter 6 Article 3, Sections 11-801 Through 11-866"* are hereby rescinded and replaced by those listed in the fee schedule adopted by Resolution No. 621, as such schedule be amended by Council from time to time.

Section 5. Fees listed in Ordinance No. 359, *"An Ordinance of the Town of Jerome Amending the Jerome Town Code Section 9-2-1-G, Creating Section 9-3-5 and Section 9-3-6 of the Jerome Town Code and Amending Ordinance No. 337, Dated 10/10/2006, to Add the Following Definitions and Charges for Dumpster Rentals and Pickups; New Regulations for Present Dumpster Users; Guidelines for Small Business and Residential Sanitation Accounts; and to Include Definitions of Dangerous Wastes and Establishing Regulations for Non-Acceptable Materials,"* are hereby rescinded and replaced by those listed in the fee schedule adopted by Resolution No. 621, as such schedule be amended by Council from time to time.

Section 7. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 8. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 9. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2021.

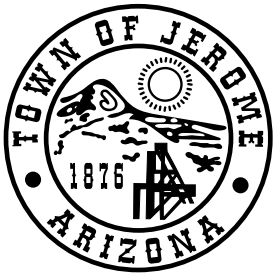
Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

ORDINANCE NO. 474

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTIONS 201, 502, 503, 504 AND 505 OF THE JEROME ZONING ORDINANCE TO ESTABLISH BEEKEEPING AS A CONDITIONAL USE IN ALL ZONES, AND TO PROMULGATE REGULATIONS REGARDING SAME

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

SECTION 1. Section 201, "General," of Article II, "Definitions," is hereby amended to insert, in alphabetical order, the following definitions:

- Apiary** – one or more hives or colonies of bees at one location.
- Beekeeper** – a person who owns and/or breeds bees, especially for their honey.
- Beekeeping (or apiculture)** – the maintenance of bee colonies, commonly in man-made hives by humans. May include the manufacture of honey, beeswax, and other byproducts of the beekeeping process.
- Colony** – the inhabitation of the hive, including the queen, drones, worker bees and brood.
- Flyway barrier** – a solid wall, fence, dense vegetation, or combination of these materials at least six (6) feet high that extends at least ten (10) feet beyond the hives on each end of a bee colony.
- Hives** – the domicile of bees, including any receptacles or containers inhabited by bees.
- Swarming** – Swarming is a natural process in the life of a honey bee colony. Swarming occurs when a large group of honeybees leaves an established colony and flies off to establish a new colony. Swarming is a natural method of propagation that occurs in response to crowding within the colony.

SECTION 2. Section 502, "General Provisions," is hereby amended to add NEW paragraph O., "Beekeeping," as follows:

O. BEEKEEPING

The following standards and requirements apply to the keeping of any hive, colony, or apiary bees within the town limits:

Date of first reading: 7/13/21

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

1. All persons shall be required to obtain a conditional use permit prior to the keeping of bees. The application form shall include the name, address and telephone number of the person seeking the permit as well as the name, address, and telephone number of the property owner. If the applicant is other than the property owner, then the application shall also include written permission of the owner for the use of the property for keeping a hive, colony, or apiary. The form shall also include a drawing of the property indicating the location for the keeping of the hive, colony or apiary and an acknowledgement that, prior to the placing of the hive, colony or apiary upon the property, an adequate supply of water and other nutrients are available on the property near the hive, colony or apiary.
2. Upon receipt of a beekeeping application, and at least 15 days prior to review by the Planning and Zoning Commission, public notification shall be mailed by the Town to properties within 100 feet of the subject property.
3. No more than two hives shall be allowed on a parcel.
4. Hives shall be located in the area behind the primary structure and in front of the rear lot line and set back from the side and rear property lines a minimum of five (5) feet.
5. A flyway barrier consisting of a solid wall, fence, dense vegetation, or combination of these materials at least six (6) feet high shall be provided and extend at least ten (10) feet beyond the hives on each end of an apiary.
6. Each beekeeper shall ensure that a constant and easily accessible supply of fresh water and other nutrients of sufficient quantity to meet the needs of all bees being maintained or kept is always available to the bees so that they are discouraged from congregating at pet water bowls, birdbaths, pools, spas or other water sources where they may cause human or domestic pet contact.
7. Initial hives shall contain a queen selected from stock bred for gentleness, and bees who are relatively gentle and non-defensive. If a colony becomes too defensive, then the beekeeper shall be obligated to move that colony to a different location or to replace the queen with a gentler queen.
8. The first violation of this Section shall be treated as a petty offense. All subsequent violations within a succeeding two-year period shall be treated as Class I misdemeanors, subject to penalties as set forth in Article 1-8 of the Jerome Town Code.
9. The provisions of this Section shall not apply to any property owner upon whose property a swarm of transient bees is attempting to or has established a domicile.
10. Any honeybee colony not residing in a structure intended for beekeeping, or any colony residing in a standard or homemade hive that, by virtue of its condition, has obviously been abandoned by the beekeeper, or any hive, colony or apiary which does not contain the water and nutrient requirements of Section 502.O.6 or any hive, colony or apiary for which no permit has been issued, is unlawful and shall be deemed a public nuisance.
11. The Town, upon a complaint, may take any actions necessary to remove the abandoned hive, colony, or apiary from the property.

SECTION 3. Section 503, "AR" Zone, Agricultural Residential," is hereby amended to add "Beekeeping" as a Conditional Use.

SECTION 4. Section 504, "R1-10 Zone, Single Family Residential," is hereby amended to add "Beekeeping" as a Conditional Use.

SECTION 5. Section 505, "R1-5 Zone, Single Family Residential," is hereby amended to add "Beekeeping" as a Conditional Use.

SECTION 6. It is hereby acknowledged that by the inclusion of Beekeeping as a Conditional Use in the R1-10 and R1-5 zones, it will then be a Conditional Use also in the R-2, C-1 and I-1 zones.

SECTION 7. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 et seq.

SECTION 8. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith. This ordinance is effective upon the expiration of a thirty 30-day period following the adoption hereof and completion of publication and any posting as required by law.

Section 9. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA,
THIS ____ DAY OF _____ 2021.

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney



YAVAPAI COUNTY EDUCATION SERVICE AGENCY



The First Choice for Responsive Educational Services

Tim Carter
Yavapai County
School Superintendent
2970 Centerpointe East Dr.
Prescott, AZ 86301-8426
Phone 928-925-6560
Fax 928-771-3329
tim.carter@yavapai.us

TOWN OF JEROME RESOLUTION NO. 623

Resolution Authorizing Who Can Approve and Sign Legal Documents

We, the Governing Body of The Town of Jerome Library in Yavapai County, Arizona (the "Entity"), consents and agrees to the following resolution made at a public meeting held on the 10th day of August, 2021.

Whereas, the Entity may enter into legal agreements, including, but not limited to, intergovernmental agreements, contracts, and memorandums of understanding, with Yavapai County and its departments.

Whereas, the Entity hereby authorizes the following individual(s) to approve and sign legal documents on behalf of the Entity from this date forward, unless changed.

- X Mayor
- Governing Body
- Majority of the Governing Body
- Other: Town Manager

Whereas, the Entity authorizes Yavapai County to rely on this resolution; therefore, if the above authorization(s) are changed or revoked, the Entity agrees to immediately provide written notice to Yavapai County at the following address:

Tim Carter, Yavapai County School Superintendent
2970 Centerpointe East
Prescott, AZ 86305

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2021.

APPROVED:

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
OFFICE (928) 634-7943

Zoning Administrator Analysis Council Staff Report August 10, 2021

Item 8A: Affordable/workforce housing

Applicant/Owner: Town of Jerome

Staff will provide information on the recent efforts in the Verde Valley regarding affordable/workforce housing.

Prepared by: John Knight, Zoning Administrator

Discussion/Possible Direction

Background and Summary: In May 2021, staff attended a workshop on affordable/workforce housing. This effort was primarily sponsored by the cities of Cottonwood and Sedona with contributions from Jerome and other jurisdictions in the Verde Valley. Cottonwood and Sedona hired Elliott D. Pollack & Co. and Sheila D. Harris Consulting Services. The most recent efforts by the consultant include the development of "Volume 3: Five-Year Affordable Housing Action Plan and Case Study". This document was distributed to the council and board members on August 2, 2021. This document will be available on the Town of Jerome website.

Key points: A few crucial items related to Jerome and the Verde Valley are noted below.

1. **Losing population** – Over the next 30 years, Jerome is anticipated to lose population. The population estimate for 2020 is 450 and Jerome is expected to decrease to 372 by 2050, a projected loss of 78 residents. This represents a loss of over 15 percent of the town's current population, a trend supported by anecdotal evidence from home sales over the last several years. Many of the homes currently being sold are turned into short-term rentals or used as part-time vacation homes. Should this trend continue, Jerome may not survive as an independent town for the next 100 years. Note that Jerome is currently the second smallest incorporated town in Arizona. Winkelman, Arizona, is the smallest at approximately 350 people.
2. **Population aging** – Jerome has an older population. The median age is approximately 54 years old. Compare this to Cottonwood's median age of 34 years old and Camp Verde's median age of 41 years old.
3. **Loss of younger workforce in the Verde Valley** – As a whole, the Verde Valley is losing population in the 15 to 59 age range. The biggest loss of population is for people 45 to 54 years old. The greatest increase in population is among 65 to 74 year-olds. People in this age range are typically retired or only work part time.
4. **High unemployment** – Jerome has the highest unemployment rate in the Verde Valley. As of March 2021, Jerome's unemployment was estimated at almost 12 percent.

5. **Employment sectors** – The majority of jobs in the Verde Valley are in the sectors of business services, construction, consumer services, government, hospitality/tourism, and retail.
6. **Housing prices** – In 2019, the average home price was estimated at over \$290,000. Current housing price trends indicate that the average price now exceeds \$350,000 with many homes selling for over \$600,000. Average rental prices are difficult to obtain due to limited availability. Rent for single rooms can exceed \$850/month while rents for homes can exceed \$2,500/month.
7. **Affordability gap** – Jerome has a high “affordability gap” with more than 27 percent of households paying more than 30 percent of their income to rent and over 21 percent paying more than 50 percent of their income for housing.
8. **Tools to create affordable housing** – Jurisdictions can implement a variety of tools to create and retain affordable/workforce housing, such as
 - Use of town-owned land
 - Density bonuses
 - Zoning standards to allow duplexes or accessory dwelling units in a variety of zoning categories
 - General plan policies that prioritize affordable housing
 - Flexible design standards
 - Permit fee waivers
 - Expedited/streamlined permit processing
 - Reductions in parking requirements
 - Partnerships with nonprofit housing developers (like Habitat for Humanity)

Key Challenges and Opportunities: There are several challenges/opportunities to developing affordable housing in Jerome that will need to be addressed. Some of these are briefly discussed below.

1. **Affordability** – The price of rents and for sale units has increased dramatically in the last few years. In addition, the availability of rental housing is extremely limited. The development of additional housing at all income levels would help address the affordability gap.
2. **Parking** – Parking will continue to be a challenge for all types of development in Jerome. New development will need to either provide off-street parking or obtain parking waivers. Jerome may wish to consider reducing the parking requirements for developers that provide affordable housing.
3. **Available land** – Very little developable land is available in Jerome. Jerome may wish to consider doing a study to find parcels that could be used for affordable housing. The town may also wish to consider the possibility of annexing land that could provide additional housing.

4. **Short-term rentals** – The conversion of many housing units in Jerome to short-term rentals (such as AirBnb) has increased the cost of housing and decreased the supply of housing in Jerome. It appears that this trend will continue and Jerome will continue to lose population and critical housing. The development of new housing units will help address this concern. However, there is no guarantee that the new units will not be converted to short-term rentals. Some jurisdictions are exploring development incentives that allow for increased density in exchange for deed restrictions that prohibit short-term rentals.
5. **Accessory dwelling units (ADUs) and Second Units** – Jerome currently has a variety of both attached and detached ADUs. Some of these have permits while some have been converted without permits. Many of them do not have kitchens so are not officially considered a second unit. ADUs have the potential to provide a significant source of affordable housing for Jerome. The town may wish to consider amending the code to allow ADUs (provided that parking and other standards can be met). In exchange for allowing an ADU, the town may wish to consider a policy that requires the ADU to only be used for long-term rental for a period of time.

Recommendation: Discussion/Possible direction



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
OFFICE (928) 634-7943

Zoning Administrator Analysis Council Staff Report August 10, 2021

Item 8B: Town Fees – Planning and Zoning

Applicant/Owner: Town of Jerome

Council will review staff recommendations for changes to Planning and Zoning fees.

Prepared by: John Knight, Zoning Administrator

Discussion/Possible Direction

Background and Summary: At the previous council meeting, staff provided a resolution to consolidate all town fees into a single resolution. Currently, some fees are contained in the town code (adopted by ordinance) and others were adopted by resolution. In addition to consolidating fees, staff is in the process of updating the fees and adopting new fees if needed.

Current planning related fees are noted below. Notes have been added to fees that should be adjusted. For fees that the council is considering increasing, staff will return to the September meeting with a recommendation for specific changes. In general, Jerome's fees are the lowest in the Verde Valley. Copies of fee schedules from Camp Verde, Cottonwood, Clarkdale, and Sedona are attached for reference.

Planning and Zoning:

Petition to Amend Boundaries or Zoning Regulations \$300 – should be increased. For reference, Sedona changes \$2,500 to \$5,000 for a zone change.

Conditional Use Permit Fee \$100 – should be increased. For reference, Sedona charges \$2,000.

Preliminary Site Plan Application Fee \$100 – should be increased.

Ads for New Construction Cost/not to exceed \$350 – no change.

Neighborhood Meeting \$50 plus cost of mailings – no change.

Design Review Board:

Paint colors/roofing of same material No fee but must have approval. Might want to consider a small fee.

New Construction of Accessory Features (304 F.I) \$50 - No change. As an option, could have a sliding fee based on the size or cost of the project.

New Construction of Residential Buildings \$200 – should be increased.

New Construction of Commercial Buildings \$200 – should be increased and should be more than for residential.

Demolition of Accessory Features (304 F.I) \$50 – no change.

Demolition of Residential Buildings \$200 – no change. Typically done concurrently with other DRB and P&Z applications. Needs to be clarified if this is in addition to the fees for the other applications if done concurrently.

Demolition of Commercial Buildings \$200 – no change. Same question as above regarding concurrent applications.

Large Alterations:

Under \$500 in value \$25

\$501 - \$10,000 in value \$100 – may want to increase or calculate based on value. \$500 to \$10,000 is a large range. A \$500 project should pay significantly less than a \$10,000 project.

> \$10,000 in value 1% of value up to max \$200 – should be increased.

Ads for New Construction Cost/not to exceed \$350 – no change.

Sign Permit \$25 – increase to \$50 or \$100.

Board of Adjustment:

Appeals and Variances (per each provision for which variance is sought) \$200 (refundable if upheld) – this should be increased. For reference, Sedona charges \$850 for a residential variance and \$2,500 for other land uses. This fee should be separated into two categories. One for appeals of staff decisions (which could be refunded if upheld) and a separate fee for variances (which should not be refunded if approved or denied).

Ads for Appeals and Variances No fee – this should be incorporated into the cost of the main fee.

New fees: There are several types of fees that the council may wish to consider implementing. These are noted below.

New fees:

Administrative review of temporary signs: Staff is in the process of updating the sign ordinance to require permits for certain types of temporary signs. A small fee of \$25 may be appropriate.

Extensions: Currently, the extension of a previously approved project (such as Site Plan Review or Design Review) does not require payment of a fee. It may be appropriate to charge a fee that is a percentage of the original fee. Some jurisdictions charge up to 50% of the amount of the original fee. An extension is not a significant amount of work. It may be reasonable to charge \$200 for an extension (it should not exceed the original fee but be high enough to be an incentive for applicants to move forward without an extension).

Work without permits: Many people have begun work without permits knowing that there's no penalty if they are caught. If the work required a building permit, the permit fee can be doubled. However, there is not currently a mechanism to address work that is done without DRB or P&Z approval. It may be appropriate to double these fees as well.

Appeals to council: There is not currently a fee to appeal the decision of the DRB or P&Z to council. For reference, Sedona charges \$750 for P&Z appeals. Camp Verde charges \$500 and Cottonwood charges \$150 for residential and \$500 for commercial appeals.

Recommendation: Discussion/Possible direction

Attachment – Fees from other Verde Valley Cities/Towns

Camp Verde

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Park's & Recreation (Cont'd)

Park Ramada, Gazebo or Town Ramada Fee		
Class A	No Charge	
Class B	No Charge	
Class C	\$75.00	
Exterior Light Fee (Commercial Grade String Lights) (Delete Section)		
Class A	No Charge	Remove
Class B	\$50.00	Remove
Class C	\$50.00	Remove
Town Ramada Electric Fee (Delete Section)		
Class A per day	\$100.00	Remove
Class B per day	\$100.00	Remove
Class C per day	\$150.00	Remove
Use of Water Fee (Delete Section)		
Class A per day	\$40.00	Remove
Class B per day	\$50.00	Remove
Class C per day	\$100.00	Remove
Kitchen Fee		
Class A	No Charge	
Class B -4 Hour	\$25.00	
Class B (per day)	\$75.00	
Class C - 4 Hour	\$50.00	
Class C (per day)	\$100.00	
Kitchen cleaning fee (if dirty after use)	\$50.00	

Community Development

Technology Fee	A 3% Technology fee will be added to ALL permits in addition to all fees listed below.	
Board of Adjustment & Appeals		
Appeal	\$500.00	
Variance (Commercial)	\$800.00	
Variance (Residential)	\$500.00	
Additional Variance/Same Application	\$55.00	

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Copies of Maps (plotted or color)		
Large		\$30.00
11 X 17		\$5.00
8 X 11		\$5.00
General Plan Amendment		
Minor		\$1,700.00
Major		\$1,700.00
Map Change for Zoning (ZMC)		
To Agriculture zone		\$1,700.00
Residential to Residential (50 acres)		\$1,700.00
plus \$55 for each additional acre		\$55.00
Residential to Commercial (5 acres)		\$1,700.00
plus \$85 for each additional acre		\$85.00
Commercial to Commercial (5 acres)		\$1,700.00
plus \$85 for each additional acre		\$85.00
Commercial to Industrial (5 acres)		\$1,700.00
plus \$85 for each additional acre		\$85.00
PAD and PUD (for one (1) acre)		\$1,700.00
plus \$55 per acre up to 10 acres		\$55.00
plus \$2.00 per acre over 10 acres		\$2.00
Major Amendment (one (1) acre)		\$1,700.00
plus \$55 per acre up to 10 acres		\$55.00
plus \$2.00 per acre over 10 acres		\$2.00
Land Use Applications		
Minor Land Division		\$200.00
Lot Line Adjustment		\$200.00
Accessory Dwelling Unit Rental Permit		\$145.00
Temporary Use Permit or Dwelling Permit		Change to below
Residential Temporary Use or Dwelling Permit		\$145.00 / \$50.00 Renewal
Commercial Temporary Use or Dwelling Permit		\$200.00 / \$50.00 Renewal
Development Standards Review		
Development Standards Review w/Final Site Plan		\$250.00 Plus \$100.00 Fire Marshall Review Fee

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Land Use Applications	
Zoning Verification (previously Verification Letter)	\$200.00
Text Amendment to Planning & Zoning Ordinance (Citizen Initiated)	\$1,700.00
Subdivision Plats	
Administrative Conceptual Plan Review (Subdivisions)	No Fee - \$0
Preliminary Plat (for 10 lots)	\$2,000.00 Plus \$60 Fire Marshal Review Fee
Preliminary Plat (for 10 lots) if with a ZMC Plus Fire Fee	\$1,000.00 Plus \$60.00 Fire Marshal Review Fee
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00
Final Plat (for 10 lots)	\$1,400.00
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00
Amended Plat (for 10 lots)	\$835.00
plus \$10 lot over 10 lots, \$4,300 max fee	\$10.00
Time Extensions	\$300.00
Community Facilities District	As determined by the Town Manager
Development Agreement	
Final Site Plan PAD Review	\$500 + \$100 Fire Marshal Review Fee
Major Amendment	\$500.00 + \$100 Fire Fee
Minor Amendment	\$200.00
Use Permits	
Open Space Uses	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Residential Uses	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Commercial (RCD, RS, C1 & C2)	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Heavy Commercial/Industrial Uses (C3, PM, M1, M2)	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
Mobile/Manufactured Home Parks (for 10 spaces)	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
plus \$15 per space up to 100 spaces	\$15.00
plus \$10 for each additional space	\$10.00

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Use Permits	
RV Parks	\$1,700.00 Plus \$100 Fire Marshal Fee for all Use Permits
plus \$15 per space up to 100 spaces	\$15.00
plus \$5 for each additional space	\$10.00
Mining (5 acres)	\$1,000.00
plus \$55 per acre up to 50 acres	\$55.00
plus \$10 for each additional acre	\$10.00
Continuance of Hearing	
Before Advertising	\$150.00
After Advertising	\$300.00
Signs	
Signs	Zoning Clearance: \$100.00 Building Review: \$60.00 Illuminated: Plus \$75.00 Includes up to (2) signs, Plus \$25.00 for each additional sign. Includes up to (2) inspections.
Flags / Banners	No Fee
A Frame Sign	No Fee
Mural	\$50.00
Miscellaneous	
Abandonments and/or Reversion to Acreage	\$1,700.00 Plus \$100 Fire Marshal Fee
Street Name Change	\$500.00
Underground Utilities Exemption	\$200.00
Wireless Communication	
Administrative Review	\$500.00
Applications requiring Special UP towers less than 99'	\$1,800.00
Towers 100 to 199'	\$2,100.00
Towers 200' and above	\$2,700.00

2020-21	2021-22
Council Approved 5/20/20	Department Proposed Changes

Community Development (Cont'd)

Zoning Clearance for Building Permits	
Residential single family dwelling	\$175.00
Residential remodel \ Accessory structure	Up to (2) Accessory Structures, \$85.00 plus \$25.00 each structure thereafter.
Commercial Remodel \ Accessory structure	Up to (2) Accessory Structures, \$100.00 plus \$25.00 each structure thereafter.
New Commercial	\$300.00
Fence	Delete row as fences are accessory structure, see above

THE VALUE OR VALUATION OF A BUILDING OR STRUCTURE FOR THE PURPOSE OF DETERMINING PERMIT AND PLAN REVIEW FEES WILL BE ESTABLISHED USING THE BUILDING VALUATION DATA (BVD) CONTAINED IN THE INTERNATIONAL CODE COUNCIL BUILDING SAFETY JOURNAL PUBLISHED ANNUALLY IN FEBRUARY. THIS DOCUMENT IS AVAILABLE FOR PUBLIC INSPECTION IN THE TOWN OF CAMP VERDE OFFICE OF COMMUNITY DEVELOPMENT, AUTHORITY TO DETERMINE VALUE PER PROVISIONS OF ADOPTED CODES.

GRADING PERMIT FEES	
50 Cubic Yards or Less	\$25.00
51 to 100 Cubic Yards	\$40.00
101 to 1,000 Cubic Yards	\$50.00 for the first 100 Cubic Yards plus \$19.00 for each additional 100 Cubic Yards
1,001 to 10,000 Cubic Yards	\$210.00 for the first 1,000 Cubic Yards plus \$16.00 for each additional 1,000 Cubic Yards
10,001 to 100,000 Cubic Yards	\$365.00 for the first 10,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards
100,001 Cubic Yards or More	\$960.00 for the first 100,000 Cubic Yards plus \$52.00 for each additional 10,000 Cubic Yards

Dog Tags - Male Neutered	
Female Spayed	\$5.00
Male/Female Unaltered	\$10.00

COMMUNITY DEVELOPMENT FEES:

Sidewalk Café Permits (Resolution # 1428 7/9/13)	\$10.00 Base Fee
Banner Sign Permit (Resolution # 1428 7/9/13)	\$10.00 Per Banner \$50.00 flat fee for a maximum of 10 banner per year
Special Event Permit (Resolution # 1428 7/9/13)	\$50.00
Inspection Fee for Projects Without an Active Building Permit (Resolution 1505; effective 9/22/15)	\$78.00 per hour 2 hour minimum
Minor Land Division	\$50.00
Lot Line Adjustment	\$50.00
Abandonment Request	\$150.00
Subdivision Abandonment or Amend Recorded Plat	\$150.00
Public Right-of-Way Abandonment (Resolution #1485 9/23/14)	\$100.00
Design Review Board Application	\$ 90.00
Variance Request – Residential	\$200.00
Variance Request – Commercial	\$500.00
Conditional Use Permit Request	\$500.00
Zoning Change	\$1,000.00
Appeal of Design Review Decision	\$50.00
Request By Applicant to Table Hearing After Advertisement	\$100.00
Zoning Code	\$30.00
General Plan Amendments	\$1,000.00
Annexation Application Initial Deposit	\$5,000.00
Mapping: Plot of County Parcel map for individual property and approximately 300 foot area around parcel, black and white with no aerial information with or without zoning boundaries and annotation.	
8 ½" x 11"	\$0
11"x17"	\$0
18"x24"	\$40.00 per hour Minimum 1 hour
24"x36"	\$40.00 per hour Minimum 1 hour
Mapping: Plot of County Parcel map for individual property and approximately 300 foot area around the parcel, color with satellite aerial information and optional zoning district boundaries and annotation.	
8 ½" x 11"	\$0
11"x17"	\$0
18"x24"	\$40.00 per hour Minimum 1 hour
24"x36"	\$40.00 per hour Minimum 1 hour

**CITY OF COTTONWOOD
SCHEDULE OF FEES FOR PLANNING SERVICES**

APPLICATION TYPE	FEES
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PRELIMINARY APPLICATION

Code Review	\$100
Code Review Re-submittal at Applicant's Request	\$25

ZONING

Rezoning - Commercial, Industrial, Residential, etc. - PAD (Planned Area Development) less than 5 acres in area.	\$1700.00 (50 acres) + \$55.00 (\$85.00 for Commercial, and Industrial) for each additional acre
Rezoning - PAD (Planned Area Development) 5 acres or greater in area.	\$1,700.00 (50 acres) + \$55.00 per acre up to 10 acres + \$2.00 per each acre over 10 acres

USE PERMIT/VARIANCE

Use Permit	\$350.00 –Residential Use (Single-Family Dwelling Unit) \$800.00 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)
Variance	\$350.00 –Residential Use (Single-Family Dwelling Unit) \$800.00 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)

SUBDIVISION FEES

Subdivision Sketch Plan Review	\$0
Preliminary Plat	\$1500 + \$25 Per Lot
Final Plat	\$1000 + \$20 Per Lot
Subdivision Major Amendment (Applicant initiated after Final Plat approval)	\$500 + \$20 Per Lot
Subdivision Minor Amendment (Administrative Approval after Final Plat approval)	\$350
Planned Area Development (PAD) Amendment Minor	\$500

Planned Area Development (PAD) Amendment Major	\$750
Land Split (Minor Land Division)	\$100
Lot Line Adjustment	\$100

DESIGN REVIEW

Development (Design) Review – Planning & Zoning Commission	\$350
Historic Preservation Development (Design) Review- Historic Preservation Commission	\$350

GENERAL PLAN

General Plan Amendment - Minor	\$2,000
General Plan Amendment - Major	\$2,500

MODIFICATIONS/RENEWALS

Design Review, Conditional Use Permit, Signs	\$175
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CONTINUE, TABLE AND APPEAL

Applicant Request To Continue or Table	\$0 – If before advertisement and notification. \$250 – If after advertisement and new legal notice is required.
Appeal of Planning and Zoning Commission (to City Council)	\$150 –Residential (Single-Family Dwelling Unit) \$500 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)
Appeal of Administrative Decision	\$200–Residential (Single-Family Dwelling Unit) \$350 – All Other (i.e. Multi-Unit Residential, Commercial, Industrial, Mixed Use, etc.)

OTHER

Zoning Verification Letter	\$170
Annexations	\$0

Temporary Use Permit/Special Event Permit	Category A TUP - Commercial : \$50 Category B SEP Commercial: \$100 Category C TUP-City Sponsered: \$25 Category D SEP-City Sponsered: \$50 Category E-TUP- Tax Exempt 501(c)(3): \$0 Category F-SEP- Tax Exempt 501(c)(3): \$0
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SIGNS

0-20 Square Feet	\$75
21-40 Square Feet	\$100
40+ Square Feet	\$125
Comprehensive Sign Plan	\$200
A-frame and Portable Signs	\$50 Annual fee (January)

SALES OF PLANS, MAPS, ORDINANCES, ETC.

Zoning Map (Large Color, 34" x 44")	\$60
Zoning Map (Small Color, 24" x 36")	\$30
Zoning Ordinance (Binder Version)	\$30
Ordinance Updates	0.25 per single-sided page
CD (Compact Disk) with Zoning Ordinance, Zoning Map and General Plan	\$10
General Plan	Available on City Website

**CITY OF SEDONA
CONSOLIDATED FEE SCHEDULE**

COMMUNITY DEVELOPMENT		
Fee Description	Current Base Fee	Additions, Limits, & Notes
Development Review		Includes one work session and one public hearing with the Planning and Zoning Commission. If a project has elements that are captured by multiple categories below, the additional charges from each category are added to the base fee. For example, a mixed-use project with 15,000 square feet of commercial, 20,000 square feet of lodging and 20 multi-family units would pay a fee of \$18,300 (\$2,500 base fee + \$15,000 for square footage exceeding base + \$800 for the 8 units above the base).
<ul style="list-style-type: none"> • Base Fee • Additional Charges <ul style="list-style-type: none"> • Commercial/Lodging Projects Over 5,000 Square Feet • Group Dwellings and/or multi-family projects over 12 units 	\$2,500.00 \$500.00 \$100.00	Per additional 1,000 square feet or portion thereof Per additional unit
Conditional Use Permit		Includes one public hearing with the Planning and Zoning Commission.
<ul style="list-style-type: none"> • Base Fee 	\$2,000.00	
Minor Conditional Use Permit (Time Extension or Renewal)		
<ul style="list-style-type: none"> • Base Fee 	\$1,000.00	

**CITY OF SEDONA
CONSOLIDATED FEE SCHEDULE**

COMMUNITY DEVELOPMENT		
Fee Description	Current Base Fee	Additions, Limits, & Notes
Development Agreement		Includes one public hearing with the Planning and Zoning Commission and one public hearing with the City Council.
<ul style="list-style-type: none"> • New Development Agreement • Amendment to Existing Development Agreement 	<p>\$3,000.00</p> <p>\$1,500.00</p>	
Conceptual Review		Includes one public hearing with the Planning and Zoning Commission.
<ul style="list-style-type: none"> • Base Fee 	\$1,500.00	\$500.00 of fee will be applied to fee total of application(s) submitted for formal review should an application(s) be submitted within six (6) months of the completion of the Conceptual Review public hearing.
Time Extension or Amendment of Previous Approval		Includes one public hearing with the Planning and Zoning Commission, and, if previous application required City Council approval, one public hearing with the City Council.
<ul style="list-style-type: none"> • Base Fee 	50% of current base fee for application type	

**CITY OF SEDONA
CONSOLIDATED FEE SCHEDULE**

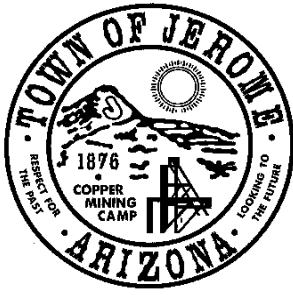
COMMUNITY DEVELOPMENT		
Fee Description	Current Base Fee	Additions, Limits, & Notes
Additional Public Hearings		Fee may be waived by Community Development Director if the hearing is continued at the request of the Commission, due to a lack of quorum, or for new information requested beyond that which is typically required with each application.
<ul style="list-style-type: none"> • If a new legal notice is required • If a new legal notice is not required 	<p>\$500.00</p> <p>\$400.00</p>	
Variance		Includes one public hearing with the Board of Adjustment.
<ul style="list-style-type: none"> • Commercial/Mixed-use/Multi-family/Community Facility • Single Family Residential 	<p>\$2,500.00</p> <p>\$850.00</p>	
Minor Modification		
<ul style="list-style-type: none"> • Base Fee 	<p>\$400.00</p>	
Temporary Use Permit		Fee doubled if permit submitted less than 30 calendar days in advance of event.
<ul style="list-style-type: none"> • General • Organized Outdoor Community Event 	<p>\$100.00</p> <p>\$400.00</p>	

**CITY OF SEDONA
CONSOLIDATED FEE SCHEDULE**

COMMUNITY DEVELOPMENT		
Fee Description	Current Base Fee	Additions, Limits, & Notes
Sign Permit		
<ul style="list-style-type: none"> • Temporary Sign Permit • Permanent Sign • Directory Sign Panel Replacement • Master Sign Plan <ul style="list-style-type: none"> • Administrative Review • Planning & Zoning Commission Review (1 meeting) • Sign permit for property with a Master Sign Plan adopted after October 2017 	\$30.00 \$150.00 \$50.00 \$100.00 \$450.00 \$75.00	Per sign Per sign
Appeal		
<ul style="list-style-type: none"> • Appeal of Director's determination to BOA • Appeal of Planning and Zoning Commission's action to City Council 	\$150.00 \$750.00	
Historic Preservation		
<ul style="list-style-type: none"> • Historic District Designation • Landmark Designation • Certificate of Appropriateness/No Effect 	No Fee No Fee No Fee	
Art in Private Development		
<ul style="list-style-type: none"> • Base Fee 	\$0.5377	This fee is adjusted annually on July 1 based on the Western Region CPI Per gross square foot of development

**CITY OF SEDONA
CONSOLIDATED FEE SCHEDULE**

COMMUNITY DEVELOPMENT		
Fee Description	Current Base Fee	Additions, Limits, & Notes
Written Interpretation of the Land Development Code		
<ul style="list-style-type: none"> • Base Fee 	\$350.00	
Pre-Application Meeting	\$200.00/hr.	Applicants may request a meeting with staff to discuss applications involving a public review process (e.g. zone change, conditional use permit, subdivisions, development review, commercial/mixed-use variances, community plan amendments) prior to submittal of an official application to discuss process and application requirements. Staff will not make a final determination on whether a request is supportable until a formal application is evaluated.
Zoning Verification Letter		
<ul style="list-style-type: none"> • Base Fee 	\$250.00	Per parcel
Urban Agriculture (Bee/Chicken) Permits		
<ul style="list-style-type: none"> • Base Fee 	\$50.00	If both bees and chickens are proposed, the \$50.00 fee shall apply to each (total of \$100).



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

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Incorporated 1899

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk
ITEM: Item #8C – Draft ordinance regarding Special Events
MEETING DATE: August 10, 2021

This is the most recent draft of an ordinance to regulate special events. We have tried to keep it as simple as possible while still addressing concerns expressed by Council.

Council will need to set the fee for special events by Resolution. This ordinance, if first reading is conducted at this meeting and second reading takes place on September 14, would become effective on October 14. The resolution to set the fee can be adopted any time prior to that.

This is drafted in accordance with Council’s discussion at the July meeting, in consultation with John Knight and the Town attorney.

Below is a list of several types of events, and whether or not a permit would be required under the terms of this ordinance as currently drafted:

Event	Permit required?	Ordinance section
Private block party that uses part of a town street	YES	10-3-2 (1)
Private party on private property with outdoor amplified sound	NO	10-3-7 (4)
Private party on private property that uses tents or canopies	NO	10-3-7 (4)
Wedding or other event in town park*	YES	10-3-2 (1)
Jerome Film Festival**	YES	10-3-2 (4)
Running or bicycle event that traverses town roads	YES	10-3-2 (1)
Running or bicycle event that utilizes only Rt. 89A but charges a registration fee	YES	10-3-2 (5)
Annual Town Picnic (co-sponsored by Town)	NO	10-3-7 (5)
JHS Ghost Walk	YES	10-3-7 (1)(5)
Annual Home Tour (co-sponsored by Town via use of vehicles)	NO	10-3-7 (5)
Chamber of Commerce Plein Air Festival	YES	10-3-7 (1)

* Council may want to consider whether a small private event in a Town park should require a permit. Our current administrative practice is to require a permit and hold harmless for any event in a town park attended by more than 25 people. If two people wish to have a quiet wedding ceremony in our public park, and a few friends are in attendance, do you wish to require a permit? **If not, we could include an exemption for private events in a town park attended by fewer than (fill in the blank) people.**

** The Jerome Film Festival would, under this ordinance, require a permit because it charges admission and is advertised for attendance by the general public (10-3-2 (1) and (5)) and although the events may take place entirely on private properties, it is a *public* event (highly advertised) and does not meet the exemption for private events on private property. Also, the event takes place in multiple locations throughout town, with participants utilizing town roads and right-of-way to travel between them.

Question: How does Council wish to handle events such as:

- Kaleidoscope classes held at Nellie Bly, where an admission fee is charged, but which takes place on privately-owned property with limited attendance
- Publicized promotional events taking place in privately-owned retail or restaurant locations (such as Caduceus Cellars)
- Publicly advertised benefit events held at Paul & Jerry's or the Spirit Room

Technically, each of these would require a permit under this ordinance as written because, although taking place entirely on private property, they are public events. However, **each could be exempted, if Council wishes, by changing exemption #4 to read "Private OR PUBLIC events conducted entirely on private property."**

ARTICLE 10-3 SPECIAL EVENTS

- 10-3-1 Purpose and Intent
- 10-3-2 Permit Required
- 10-3-3 Special Event Permit Application
- 10-3-4 Restrictions and Limitations
- 10-3-5 Signage
- 10-3-6 Fee and Insurance Requirements
- 10-3-7 Exceptions
- 10-3-8 Appeals
- 10-3-9 Violations and Penalty

Section 10-3-1 Purpose and Intent.

The purpose of this Article is to provide specific requirements, provisions, limitations, restrictions, and conditions for approval for special events occurring in the Town of Jerome to ensure the general health, safety, and welfare of the community and compatibility of the event with the location and facility.

Section 10-3-2 Permit Required.

- A. Unless otherwise exempted by Section 10-3-4, a Special Event permit is required for an event with any of the following components:
 - 1. Occurs on a Town right-of-way or on property owned or leased by the Town;
 - 2. Uses outdoor, amplified sound;
 - 3. Uses tents or canopies;
 - 4. Is advertised for attendance by the general public;
 - 5. Has an admission or registration fee;
 - 6. Offers food, drink, goods or merchandise for sale or by donation.

Section 10-3-3 Special Event Permit Application.

- A. Special Event Permit applications shall be submitted to the Town, on forms provided by the Town, for review and approval. Special event permit applications must be submitted at least thirty (30) days prior to the event.
 - 1. All special event applications must be reviewed and approved by the Town Manager, in consultation as needed with the Fire Inspector, Police Chief, Zoning Administrator, Building Inspector and/or Public Works Director.

ORDINANCE NO. 475 – APPENDIX “A”

2. Separate permits or approvals may be required by County or State agencies, such as the Yavapai County Health Services Department, Arizona Department of Transportation, and Arizona Department of Liquor Licenses and Control. Documentation of such approval, if applicable, must be provided prior to the beginning of the event.
- B. The Special Event Permit application must include:
1. Primary access routes to the property and available parking for the crowds anticipated. Special traffic control personnel may be required for larger events.
 2. Provisions that will be made for trash removal, outdoor lighting or other electrical needs, and signage.
- C. Special events which occur on a Town right-of-way or on property owned or leased by the Town require an “Application for Facility Use.” This application must be submitted along with the Special Event Permit application.

Section 10-3-4 Restrictions and Limitations.

- A. Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.
- B. The Town reserves the right to limit the hours of the special event to avoid unreasonable interference with adjacent properties.
- C. No special event shall be detrimental to the public health, safety, peace, convenience, comfort and general welfare of persons residing or working in the neighborhood of such event, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the Town.
- D. The special event must not disrupt parking access, traffic flow, pedestrian access or landscaped areas.
- E. Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the special event or as otherwise provided for in the Special Event Permit.
- F. No special event shall continue for longer than two days without explicit permission from the Jerome Town Council.

Section 10-3-5 Signage.

- A. All signage must comply with Section 509 of the Jerome Zoning Ordinance.
- B. A separate sign permit is not required for special event signs.

Section 10-3-6 Fee and Insurance Requirements.

- A. The application for a Special Event Permit shall be accompanied by a filing fee in an amount established by a schedule adopted by resolution of the Council. No part of the application fee shall be returnable. Payment of the application fee shall be waived when the petitioner is the County, State or Federal Government.
- B. The applicant shall execute a hold harmless agreement indemnifying the Town from any liability related to personal injury, death or property damage as a result of the special event.
- C. The applicant shall provide a certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage that names the Town of Jerome as an additional insured and references the specific activity and date(s).

Section 10-3-7 Exceptions.

- A. The following activities shall be considered exempt from the requirements for a Special Event Permit where such activities are conducted entirely on private property or permitted public facilities. Activities listed as exempt are required to be in compliance with all applicable Town codes, ordinances and regulations at all times, including those pertaining to noise, signs and off-premise activities.
 - 1. Weddings and funeral ceremonies. Weddings, funerals and similar religious ceremonies conducted at churches, cemeteries, private facilities or residences.
 - 2. Yard and garage sales. Sales events conducted at residential properties by and for the residents to allow disposal of miscellaneous used personal property, where such events are otherwise in compliance with all applicable Town codes, ordinances and regulations.
 - 3. Election activities and political rallies. Activities, meetings, and gatherings of a political nature.
 - 4. Private events conducted entirely on private property.
 - 5. Town-sponsored or Town co-sponsored activities and events.

Section 10-3-8 Appeals.

- A. Any person may file an appeal with the Town Council over any decision of the Town Manager and/or Staff regarding the granting or denying of a Special Event Permit. If no appeal is filed within fifteen (15) days after the Town’s action, the action shall be considered final.

ORDINANCE NO. 475 – APPENDIX “A”

- B. A written appeal shall be filed with the Town Clerk who shall then schedule the item for consideration by the Town Council. The Council shall consider the appeal at a public meeting and shall either uphold the action of the Town Manager, reverse that action, or make a decision of its own findings. The Council’s decision shall be final.

Section 10-3-9 Violations and Penalty.

- A. Special events requiring a permit as set forth in this Article and occurring without a valid permit shall be subject to immediate cessation pursuant to notice from the Town Manager or designee. It shall be unlawful to continue event activities after notice of a violation has been issued.
- B. Failure to comply with the requirements of this section or with any stipulations of the Special Event Permit is a Class 2 misdemeanor offense and may be punishable by a fine in an amount up to seven hundred fifty dollars (\$750.00) plus applicable surcharges, imprisonment for a period up to four (4) months, and probation for a period up to two (2) years.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

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APPLICATION TO SERVE AS MEMBER OF DESIGN REVIEW BOARD, PLANNING & ZONING COMMISSION OR BOARD OF ADJUSTMENT

We understand you are interested in serving on one of the Town boards or commissions. We appreciate your volunteering. Such service is vital to the community and we hope this will reward you with a better understanding of your local government and a sense that, through your efforts, Jerome will be a better place to live. We are delighted to hear of your willingness to help.

Name: Jera S.H. Peterson Date: 7/27/2021

Mailing Address: P.O. Box 366, Jerome, AZ 86331

Physical Address: 10 North Drive, Jerome AZ 86331

Home phone: (559) 706-7785 Cell phone: SAME

Email: jerahawk@gmail.com

Which board or commission would you prefer to join? P&Z

How long have you resided in Jerome? ~ 2 yrs

Have you read Jerome's present Zoning Ordinance? Reading

Have you read Jerome's Comprehensive Plan? Reading

Do you have previous experience on any of our boards or commissions? If yes, which ones? Have you served on similar committees, councils, boards, etc. in other communities? Which? When? Where?

No previous experience on any of Jerome Boards. I have been involved w/ being on Non Profit boards; Over ten years experience. Film Festival Director, Co-coordinator of committee

Please list any or all background information that would enhance your qualifications to serve.

Served on Numerous Non-profit Committees from grassroots to well established organizations. Member of Trustees

Briefly state your reasons for wanting to serve at this time.

To be a part of maintaining the integrity of Jerome.

For Planning & Zoning Commission and Board of Adjustment Applicants only:

What attracted you to Jerome?

It grabbed my heart and did not let it go. The history, the people, the buildings, the land and spirit/souls of Jerome.

What concerns, if any, do you have regarding the impact of growth on the town and its infrastructure?

Sustaining Jerome's historic character while managing ongoing growth.

What is your long-term "vision" for Jerome? Please explain your answer.

Serving and preserving Jerome's unique community. Always honoring the history while current expansion is occurring. Never losing site of our community and maintaining historic integrity, while managing growth.

How important or not is the Historic Landmark Status of Jerome?

Very important!

If there were one major change you would like to see happen in this town, what would it be?

All I can say is that I will make it my duty to not allow for Oursite; if such things have happened in the Past.

What qualities and qualifications do you feel you have that would make you an excellent member of the Planning & Zoning Commission or Board of Adjustment?

Integrity and a dedication to preservation of historic Jerome with an eye for detail.

We feel it is very important to be knowledgeable about the laws, concepts and reasoning behind our Zoning Ordinance and general plan. Are you free enough and willing to read published materials and go to occasional conferences to enhance your ability to do a good job on the commission?

Yes

Do you understand that your duty as a Commissioner or Board member is to give a fair and impartial hearing to each proposal or appeal based on its meeting the requirements of the Jerome Zoning Ordinance?

Yes

Give an example of a situation in which you have had to handle something under pressure that would relate to serving on this board.

Running, Coordinating a Film Festival from start to finish. The 3rd Largest of its kind in California Fresno Reel/Frid.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE TOWN OF CLARKDALE AND THE TOWN OF JEROME FOR
JOINT LAW ENFORCEMENT DISPATCH SYSTEM**

This Intergovernmental Agreement between the Town of Clarkdale and the Town of Jerome (“Agreement”) is made pursuant to State and Municipal law authorizing intergovernmental agreements between public agencies for the purpose of contracting services, exercise of common powers, and mutual aid by and between the Town of Jerome, Arizona, a municipal Corporation (“TOWN OF JEROME”), and the Town of Clarkdale, Arizona, a municipal Corporation (“TOWN OF CLARKDALE”) (collectively, “THE PARTIES”).

RECITALS:

WHEREAS, the PARTIES are empowered by ARS §11-952 and ARS § 13-3872 to enter into intergovernmental, cooperative and/or mutual aid agreements.

WHEREAS, the PARTIES find that is in the best interests of the TOWN OF JEROME and the TOWN OF CLARKDALE to consolidate a radio dispatching system in their adjoining jurisdictions for economical operations and better radio reception; and

WHEREAS, the TOWN OF JEROME has facilities and equipment for providing said law enforcement radio dispatching system; and

WHEREAS, pursuant to ARS 9-240 B(12) the TOWN OF JEROME has authority to enter into this Agreement; and

WHEREAS, pursuant to ARS 9-240 B(12) the TOWN OF CLARKDALE has authority to enter into this Agreement.

AGREEMENT:

NOW THEREFORE, the parties mutually agree as follows:

1. **Purpose.** This Agreement is made to provide centralized and uniform police dispatching equipment that will be utilized within the jurisdictional areas of the TOWN OF JEROME and the TOWN OF CLARKDALE.

2. **Services.** The TOWN OF JEROME agrees to provide radio transmitter equipment to be maintained by Jerome for public safety communications and maintain licensing of public safety dispatching radio frequencies, to wit frequency 151.2725 and 155.7225 and provide a location at the Hotel Jerome, for housing a single duplexing radio transmitter, cabling, antenna and battery back-up.

3. **Clarkdale Radio List.** The TOWN OF CLARKDALE shall at all times maintain an accurate and updated list of the TOWN OF CLARKDALE’s law enforcement mobile and portable radios and shall provide a copy of the list to the TOWN OF JEROME police department.

4. **3rd-Party Dispatch Service.** THE PARTIES will work cooperatively to ensure access to the network for any third-party responsible for the public safety

answering point and/or dispatch service utilized by either PARTY.

5. **Compensation.** The TOWN OF CLARKDALE will pay the TOWN OF JEROME for such radio dispatching equipment as described in Section 2, the annual sum of fifty-percent (50%) of the actual costs incurred for the purchase and maintenance of said equipment and radio frequencies by the Town of Jerome as established through receipts and time records provided to the Town of Clarkdale by the Town of Jerome. The payment shall be paid by the TOWN OF CLARKDALE upon receipt of the TOWN OF JEROME's annual invoice at the end of each annual period. Any necessary capital improvement or replacement expense shall be communicated to THE TOWN OF CLARKDALE annually before January 1 of each year to provide adequate time to seek budgetary authority per State Statutes. The first such capital improvement or replacement under this agreement is estimated to total \$16,000 and shall occur in Fiscal Year 2021-2022.

6. **Equipment Ownership.** Ownership of the equipment will be fifty percent (50%) the TOWN OF JEROME and fifty percent (50%) the TOWN OF CLARKDALE. No other party shall be permitted to use jointly-owned equipment and/or frequencies governed by this Agreement without the express written approval of both PARTIES.

7. **Indemnification.** Each party hereby indemnifies and holds the other party as well as their respective agents, representatives, principals, employees, officers and directors herein after known as "Agents" harmless for, from, and against to the extent any loss, damage or expense, including reasonable attorney's fees and costs incurred or suffered by or threatened against the indemnified party, or any of their Agents, in connection with or as a result of any claim for personal injury or property damage or otherwise brought by or on behalf of any third party person, firm or corporation as a result of or in connection with the negligence or willful misconduct of the indemnifying party or its Agents, which claim does not result from the negligence or willful misconduct of the indemnified party or its Agents. If a claim or claims by third parties become subject to this indemnity provision, the parties to this Agreement shall expeditiously meet to discuss a common and mutual defense, including possible proportionate liability and payment of possible litigation expenses and damages. The obligations under this Section 7 shall survive termination of this Agreement.

8. **Communications Concerning Dispatch Equipment.** It is understood and agreed to by the parties that the TOWN OF CLARKDALE's Chief of Police or designee may bring concerns regarding the purchase, repairs and maintenance of said radio dispatching equipment to the direct attention of the Chief of Police of the TOWN OF JEROME, and/or Town of Jerome Manager. The TOWN OF CLARKDALE's Chief of Police and the TOWN OF JEROME Chief of Police shall meet periodically to review the delivery of the services provided hereunder and to discuss any adjustments or improvements needed to improve the delivery of said services.

9. **Term and Duration.** The term of this Agreement shall be for a period of ten (10) years, commencing on July 1, 2021, or as soon thereafter as it has been approved and executed by both parties and expiring on June 30, 2031. This Agreement shall automatically extend on the same terms and conditions herein provided for successive two-year periods unless either PARTY provides notice of cancellation as provided herein. The Agreement may be renewed for a maximum five (5) additional terms, and shall

terminate on or before June 30, 2041, as provided herein.

10. **Termination.** Either party may terminate this Agreement, with or without cause, upon three-hundred-sixty-five (365) days' written notice to the other party. Upon termination of this Agreement, all jointly-owned radio dispatch equipment shall be divided equally by the PARTIES, or such other allocation as mutually agreed.

11. **Termination for Conflict of Interest.** Notice is hereby given that this Agreement is subject to cancellation by the TOWN OF JEROME and/or the TOWN OF CLARKDALE pursuant to ARS 38-511, the pertinent provisions of which are incorporated by reference.

12. **Immunities.** The TOWN OF JEROME and THE TOWN OF CLARKDALE enjoy immunities under state law, including but not limited to ARS 12-820 through 12-820-05. Nothing in this Agreement shall be construed to constitute a waiver the respective parties' immunities.

13. **Amendments.** This Agreement shall not be amended except through a written instrument formally executed by the governing bodies of both parties hereto.

14. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed sufficient if given in writing and sent by registered or certified mail to:

Town Manager
Town of Clarkdale
PO Box 308
Clarkdale AZ 86324

Mayor
Town of Jerome
600 Clark St.
Jerome AZ 86331

15. **Entire Agreement.** Once executed, this Agreement constitutes the entire Agreement between the parties. All written agreements previously entered into between the parties regarding dispatching services are mutually rescinded upon execution of this Agreement.

[Signature page follows]

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year as set forth below:

TOWN OF JEROME

Jack Dillenberg, Mayor

DATE

ATTEST:

Candace Gallagher, Town Clerk

TOWN OF CLARKDALE

Robyn Prud'homme-Bauer, Mayor

DATE

ATTEST:

Mary Ellen Dunn, Town Clerk

APPROVED AS TO FORM AND CONTENT:

Stephen W. Polk, Esq.
Town of Clarkdale Attorney

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