

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

ORDINANCE NO. 475

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY THE ADDITION OF NEW SECTION 10-3 THEREOF, ENTITLED "SPECIAL EVENTS"

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The Jerome Town Code is hereby amended by the addition of new Section 10 thereof, "Special Events," as set forth on Appendix A, attached.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2021.

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: 10/12/2021

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

ARTICLE 10-3 SPECIAL EVENTS

- 10-3-1 Purpose and Intent
- 10-3-2 Permit Required
- 10-3-3 Special Event Permit Application
- 10-3-4 Restrictions and Limitations
- 10-3-5 Signage
- 10-3-6 Fee and Insurance Requirements
- 10-3-7 Exceptions
- 10-3-8 Appeals
- 10-3-9 Violations and Penalty

Section 10-3-1 Purpose and Intent.

The purpose of this Article is to provide specific requirements, provisions, limitations, restrictions, and conditions for approval for special events occurring in the Town of Jerome to ensure the general health, safety, and welfare of the community and compatibility of the event with the location and facility.

Section 10-3-2 Permit Required.

- A. Unless otherwise exempted by Section 10-3-4, a Special Event permit is required for an event with any of the following components:
 - 1. Occurs on a Town right-of-way or on property owned or leased by the Town;
 - 2. Uses outdoor, amplified sound;
 - 3. Uses tents or canopies;
 - 4. Is advertised for attendance by the general public;
 - 5. Has an admission or registration fee;
 - 6. Offers food, drink, goods or merchandise for sale or by donation.

Section 10-3-3 Special Event Permit Application.

- A. Special Event Permit applications shall be submitted to the Town, on forms provided by the Town, for review and approval. Special event permit applications must be submitted at least thirty (30) days prior to the event.
 - 1. All special event applications must be reviewed and approved by the Town Manager, in consultation as needed with the Fire Inspector, Police Chief, Zoning Administrator, Building Inspector and/or Public Works Director.

ORDINANCE NO. 475 – APPENDIX “A”

2. Separate permits or approvals may be required by County or State agencies, such as the Yavapai County Health Services Department, Arizona Department of Transportation, and Arizona Department of Liquor Licenses and Control. Documentation of such approval, if applicable, must be provided to the Town Clerk prior to the beginning of the event.
- B. The Special Event Permit application must include:
1. Primary access routes to the property and available parking for the crowds anticipated. Special traffic control personnel may be required for larger events.
 2. Provisions that will be made for trash removal, outdoor lighting or other electrical needs, and signage.
- C. Special events which occur on a Town right-of-way or on property owned or leased by the Town require an “Application for Facility Use.” This application must be submitted along with the Special Event Permit application.

Section 10-3-4 Restrictions and Limitations.

- A. Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.
- B. The Town reserves the right to limit the hours of the special event to avoid unreasonable interference with adjacent properties.
- C. No special event shall be detrimental to the public health, safety, peace, convenience, comfort and general welfare of persons residing or working in the neighborhood of such event, or be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the Town.
- D. The special event must not disrupt parking access, traffic flow, pedestrian access or landscaped areas.
- E. Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the special event or as otherwise provided for in the Special Event Permit.
- F. No special event shall continue for longer than two consecutive days without explicit permission from the Jerome Town Council.
- G. Any event where attendance is anticipated by more people than the building’s current occupancy limit will allow, and where attendees will spill out on the Town’s sidewalks or streets, must arrange for a law enforcement officer to provide crowd control. This applies to exempt events described in Section 10.3.7 as well as non-exempt events.

ORDINANCE NO. 475 – APPENDIX “A”

Section 10-3-5 Signage.

- A. All signage must comply with Section 509 of the Jerome Zoning Ordinance.
- B. A separate sign permit is not required for special event signs.

Section 10-3-6 Fee and Insurance Requirements.

- A. The application for a Special Event Permit shall be accompanied by a filing fee in an amount established by a schedule adopted by resolution of the Council. No part of the application fee shall be returnable. Payment of the application fee shall be waived when the petitioner is the County, State or Federal Government.
- B. The applicant shall execute a hold harmless agreement indemnifying the Town from any liability related to personal injury, death or property damage as a result of the special event.
- C. The applicant shall provide a certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage that names the Town of Jerome as an additional insured and references the specific activity and date(s).

Section 10-3-7 Exceptions.

- A. The following activities shall be considered exempt from the requirements for a Special Event Permit where such activities are conducted entirely on private property or permitted public facilities. Activities listed as exempt are required to be in compliance with all applicable Town codes, ordinances and regulations at all times, including those pertaining to noise, signs and off-premise activities.
 - 1. Weddings and funeral ceremonies. Weddings, funerals and similar religious ceremonies conducted at churches, cemeteries, private facilities or residences.
 - 2. Yard and garage sales. Sales events conducted at residential properties by and for the residents to allow disposal of miscellaneous used personal property, where such events are otherwise in compliance with all applicable Town codes, ordinances and regulations.
 - 3. Election activities and political rallies. Activities, meetings, and gatherings of a political nature.
 - 4. Events conducted entirely on private property at a single location.
 - 5. Private events held in a Town park, attended by no more than 20 people, and where no alcohol is served or consumed.
 - 6. Town-sponsored or Town co-sponsored activities and events.

ORDINANCE NO. 475 – APPENDIX “A”

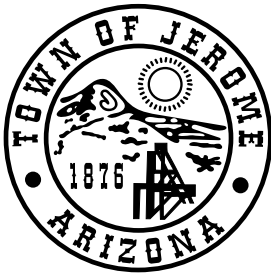
- B. Regardless of exemption status, any event where attendance is anticipated by more people than the building’s current occupancy limit will allow, and where attendees are expected to spill out on the Town’s sidewalks or streets, must arrange for a law enforcement officer to provide crowd control.
- C. Regardless of exemption status, for any event having more than 75 attendees, attendees are encouraged to park at the 300 level parking area or arrange to be shuttled in.
- D. Events which would otherwise require a permit, but which are conducted for the exclusive benefit of a non-profit organization, charitable cause or as a fundraiser for a resident in need, may apply to the Town Council for a special exemption.

Section 10-3-8 Appeals.

- A. Any person may file an appeal with the Town Council over any decision of the Town Manager and/or Staff regarding the granting or denying of a Special Event Permit. If no appeal is filed within fifteen (15) days after the Town’s action, the action shall be considered final.
- B. A written appeal shall be filed with the Town Clerk who shall then schedule the item for consideration by the Town Council. The Council shall consider the appeal at a public meeting and shall either uphold the action of the Town Manager, reverse that action, or make a decision of its own findings. The Council’s decision shall be final.

Section 10-3-9 Violations and Penalty.

- A. Special events requiring a permit as set forth in this Article and occurring without a valid permit shall be subject to immediate cessation pursuant to notice from the Town Manager or designee. It shall be unlawful to continue event activities after notice of a violation has been issued.
- B. Failure to comply with the requirements of this section or with any stipulations of the Special Event Permit is a Class 2 misdemeanor offense and may be punishable by a fine in an amount up to seven hundred fifty dollars (\$750.00) plus applicable surcharges, imprisonment for a period up to four (4) months, and probation for a period up to two (2) years.



TOWN OF JEROME

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ORDINANCE NO. 476

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 3-1, "OFFICERS IN GENERAL," OF THE JEROME TOWN CODE TO REMOVE THE RESIDENCY REQUIREMENT FOR THE POSITIONS OF TOWN CLERK AND TOWN MANAGER

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Paragraph C of Section 3-1-1 of Article 3-1, "Officers in General," of the Jerome Town Code is hereby amended as follows (additions underlined; deletions in strikeout text):

- c. Within six months of appointment, the ~~Town Manager, Town Clerk,~~ Police Chief, and Fire Chief shall reside in the Town of Jerome. Within six months of appointment, the Public Works Director shall reside within 15 miles of the Town of Jerome.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2021.

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: 10/12/2021

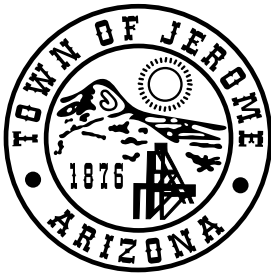
Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

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BARBER						
DILLENBERG						
HARVEY						
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WORTH						



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ORDINANCE NO. 477

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, APPROVING AN AMENDMENT TO THE ZONING MAP

WHEREAS, the Town of Jerome Zoning Map dated April 14, 2020 illustrates the location and boundaries of all zoning districts in the Town; and

WHEREAS, Cameron Sinclair and Bethany Halbreich are the owners of parcel 401-06-128G (300 Queen Street), which parcel is currently split between the AR and C-1 zones; and

WHEREAS, Mr. Sinclair and Ms. Halbreich have requested that the portion of said parcel that is zoned as AR be rezoned as C-1, thereby making the entire parcel part of the C-1 zone; and

WHEREAS, on October 20, 2021 the Planning and Zoning Commission adopted P&Z Resolution No. 2021-17, recommending that Council approve this rezoning; and

WHEREAS, it is the desire of the Town Council to amend the Town Zoning Map accordingly;

NOW THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The portion of parcel 401-06-128G (300 Queen Street) which is currently zoned as AR is hereby rezoned as C-1.

Section 2. The Town Clerk is hereby directed to arrange for a new Zoning Map reflecting this change.

Section 3. Upon receipt of the new Zoning Map, a notation shall be included in the Jerome Zoning Ordinance referencing the date of the new map as the effective date of this Ordinance.

Section 4. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 5. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 6. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

Date of first reading:

Dates of publication:

Date of adoption:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA,
THIS ____ DAY OF _____ 2021.

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

P&Z RESOLUTION NO. 2021-17

AR to C-1 ZONING AMENDMENT

WHEREAS Cameron Sinclair and Bethany Halbreich are interested in rezoning an area from A-R to C-1; and

WHEREAS the property to be rezoned is at 300 Queen Street, parcel APN: 401-06-128G; and

WHEREAS a Neighborhood Meeting was held on October 11, 2021; and

WHEREAS the Jerome Planning and Zoning Commission is required to set a public hearing date and provide public notice in accordance with Section 301.C. of the Zoning Ordinance; and

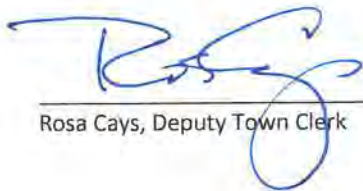
WHEREAS notice was provided (1) by direct mail to parties in the area to be rezoned and within 300 feet of the proposed rezone, (2) by posting on the site at least fifteen (15) days prior to the hearing, and (3) by posting in the *Verde Independent Newspaper* on October 3, 2021; and

WHEREAS a public hearing was held by the Planning and Zoning Commission on October 20, 2021; and


NOW, THEREFORE, BE IT RESOLVED by the Planning and Zoning Commission of the Town of Jerome, Arizona, that an amendment to the Zoning Map, in accordance with Exhibit A, is hereby recommended for approval to the Town Council.

ADOPTED AND APPROVED by a majority vote of the Planning and Zoning Commission on the 20th day of October 2021.

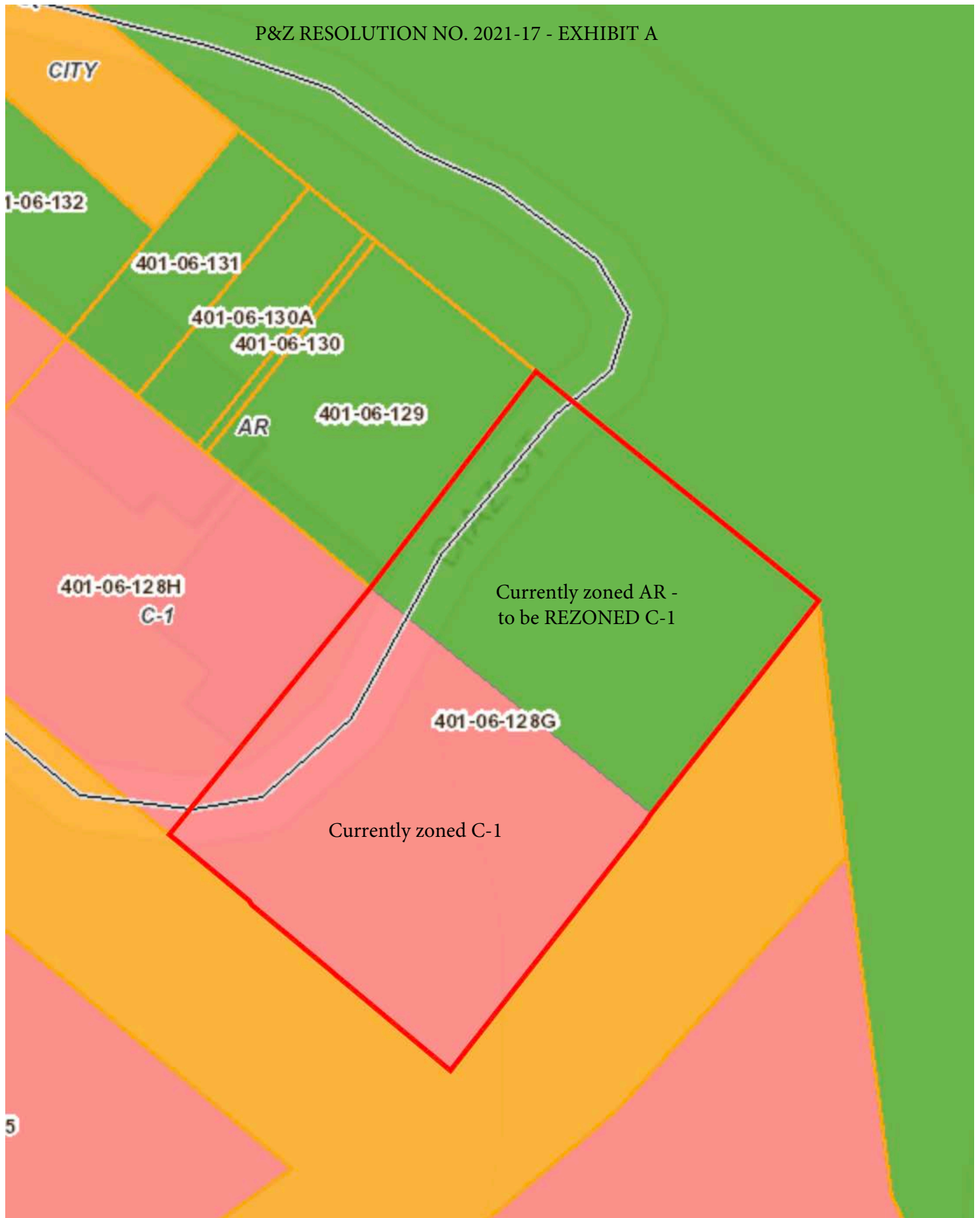
ATTEST:


Rosa Cays, Deputy Town Clerk

APPROVED:

 10/21/2021
Chairman Lance Schall

P&Z RESOLUTION NO. 2021-17 - EXHIBIT A



300 Queen Street, Jerome, AZ - Rezoning Application

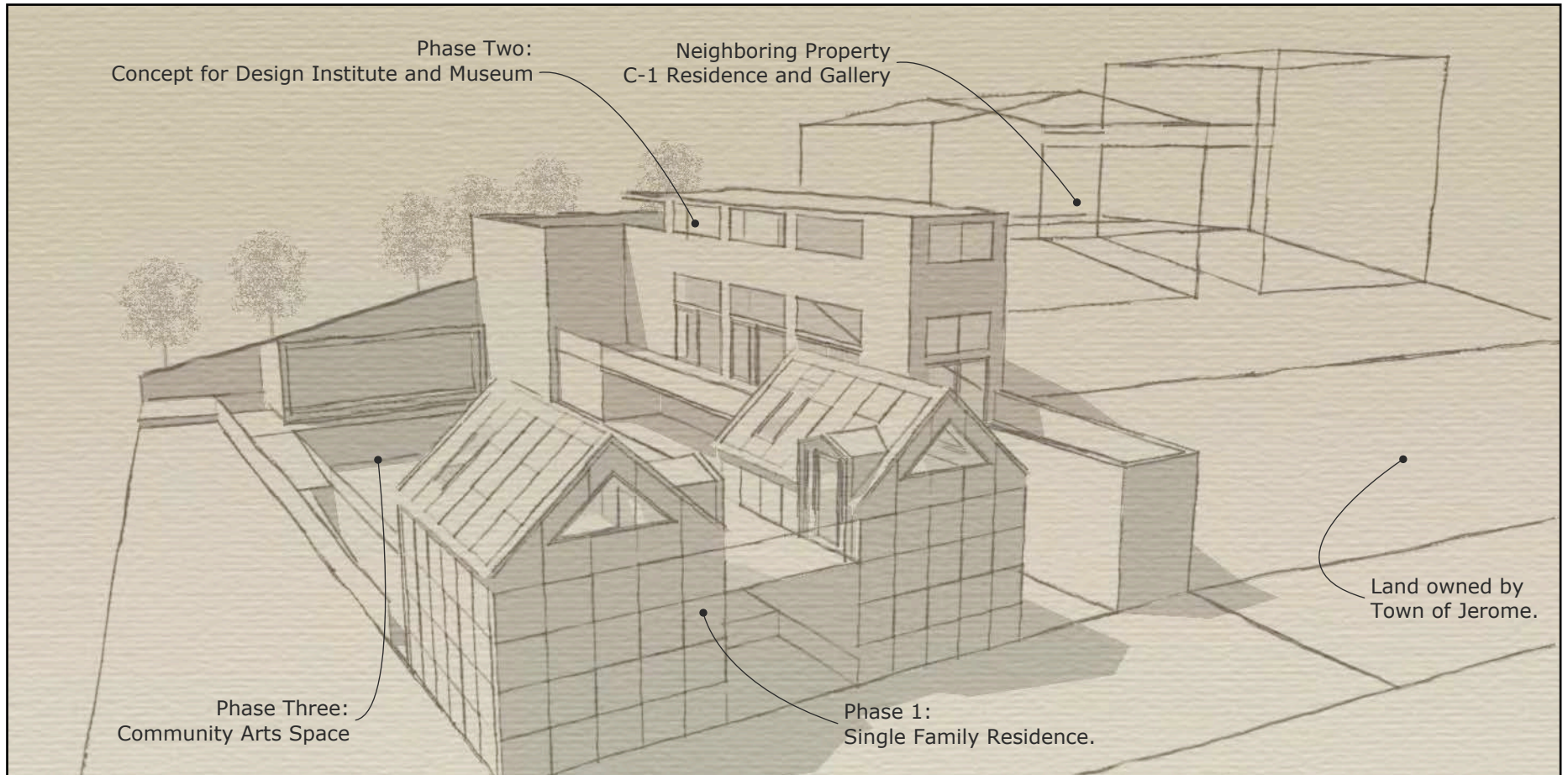


300 Queen Street

In early 2021 we purchased 300 Queen Street, in the heart of Jerome, AZ. The property is the last lot on Queen Street and borders Conglomerate and Diaz St. There is also a public right of way on the neighboring 'Guth' property. 65% of the lot is in C-1 and 35% is in AR. The historic pool bridges the two zones and, based on town ordinance, is C-1. **Since 1928 this lot has been used for civic and institutional use only.** However during the 1940's part of the parcel was reclassified as AR, creating the only split lot in this area.

300 Queen Street, Jerome, AZ, 86331

Project Narrative



"Respect for the past, looking forward to the future"

Phase 1: Single Family Residence 2021-2022

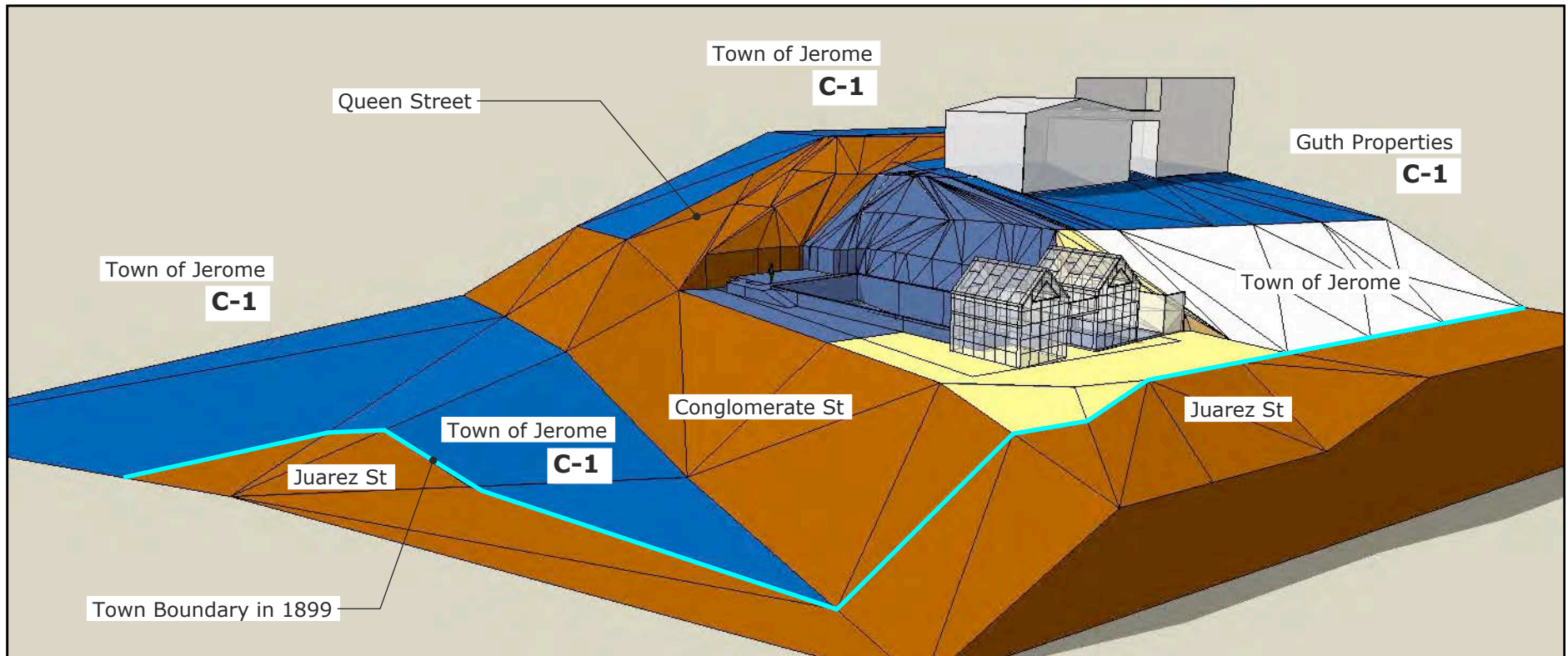
Currently we are building a one bedroom residence that frames out the pool and will allow us to continue to live in Jerome. Additionally we will build 42" fencing that will protect the historic pool structure. We are looking to unify the split lot during this phase of the project.

Phase 2: Design Institute and Museum - 2022-2026

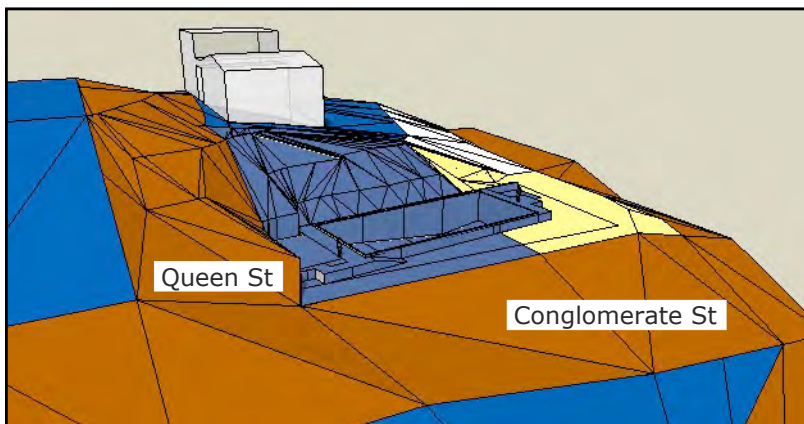
As we move into this phase we plan host a series of neighborhood meetings and community workshops. This will ensure we are creating a center that benefits the whole community. Given some of the existing issues with the area, this process will take years. We will and have continued to create an honest and transparent process with the residents of Jerome and town officials.

Rezoning Application Addendum
300 Queen Street, Jerome, AZ, 86331

"Respect for the past, looking forward to the future"



300 Queen Street



Land Surveys, Geo-technical and Topographic Studies

Four Land Surveys were completed between 2017 and 2021, a geo-technical report for the lot was completed on 3/2018 and cultural resource study on 3/2021. In 6/21 and 10/21 we created a series of topographical studies.

Project Support

We first noted unifying the lot in January 2021 and since then garnered support from all nearby residents including owners of the Cuban Queen and representatives of UVX. Before her passing Denise Guth (of the Queen's Neighbor) enthusiastically lent her support for the project and rezoning.

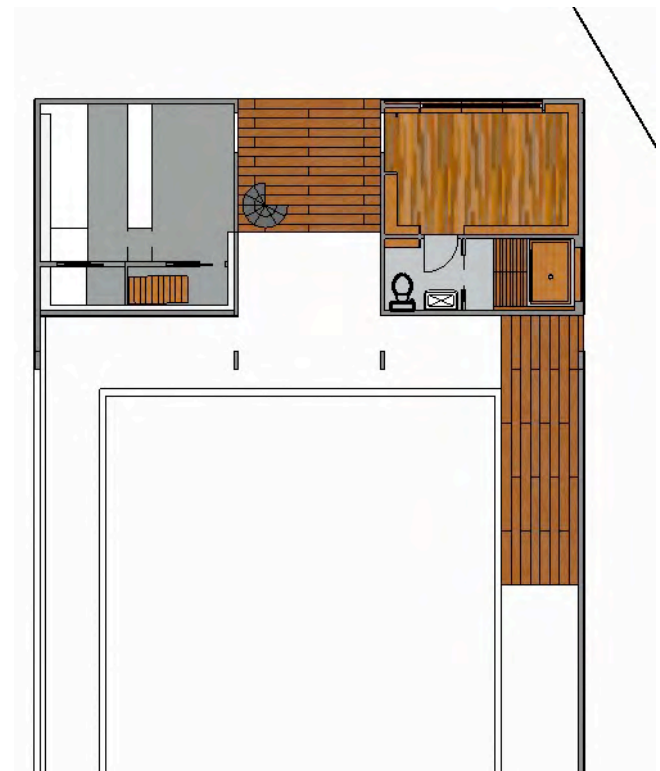
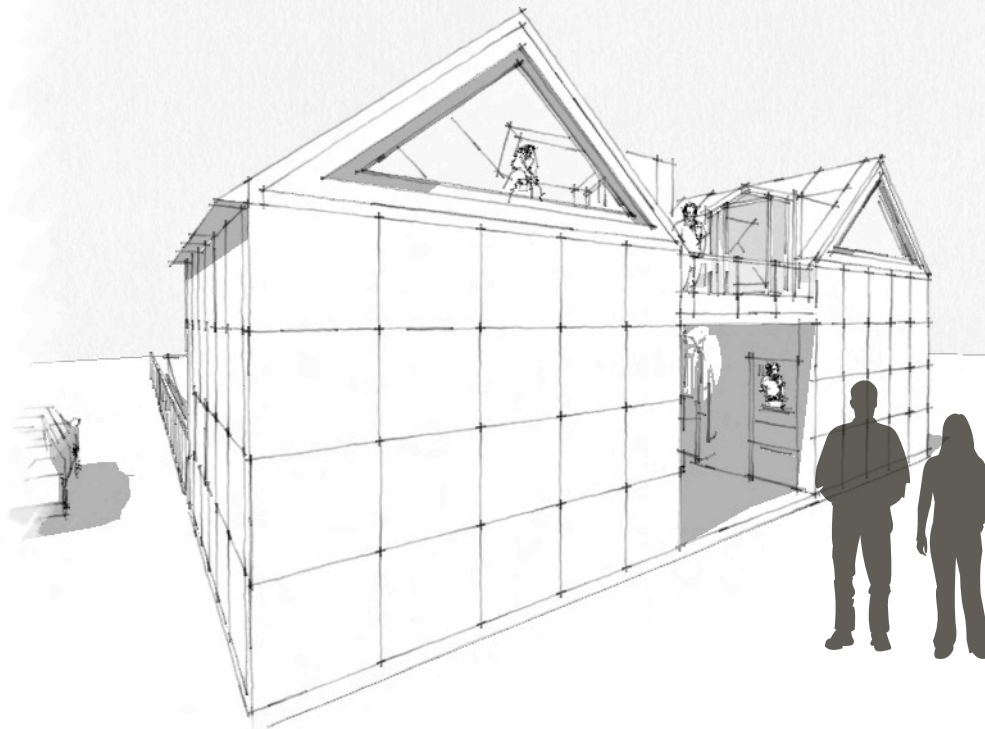
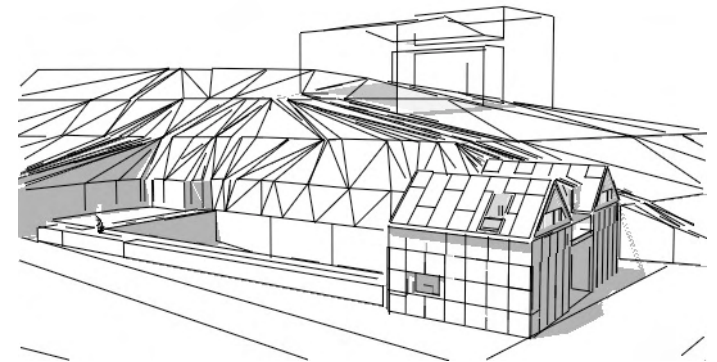
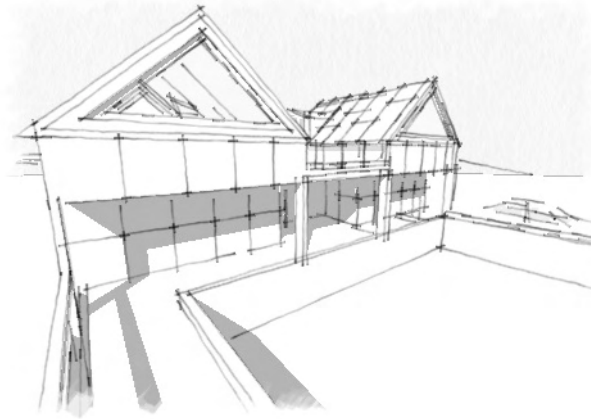
The State Historic Preservation Office (SHPO) has also voiced strong support for our project, the layout, elevations and selection of materials.

300 Queen Street, Jerome, AZ, 86331

Phase One - Single Family Home

We are building an 1100 sq ft. single family home with one bedroom, one bathroom, an office, kitchen and living room. The home has P&Z and DRB approval and permits for demolition (of the pump house) and foundations.

We are reusing and recycling all materials and expect to be completed by early 2022.



300 Queen Street

Site Plan

Key

---	Power
---	Gas
---	Water
---	Sewer
---	Drainage
△	Parking Spot

Utilities

Since P&Z April 2021 Meeting Fire Chief and Public Works Manager visited site and gave verbal approval for access and utilities.

Parking Requirements:

2 Parking Spots in AR/ Residential

Proposed Parking:

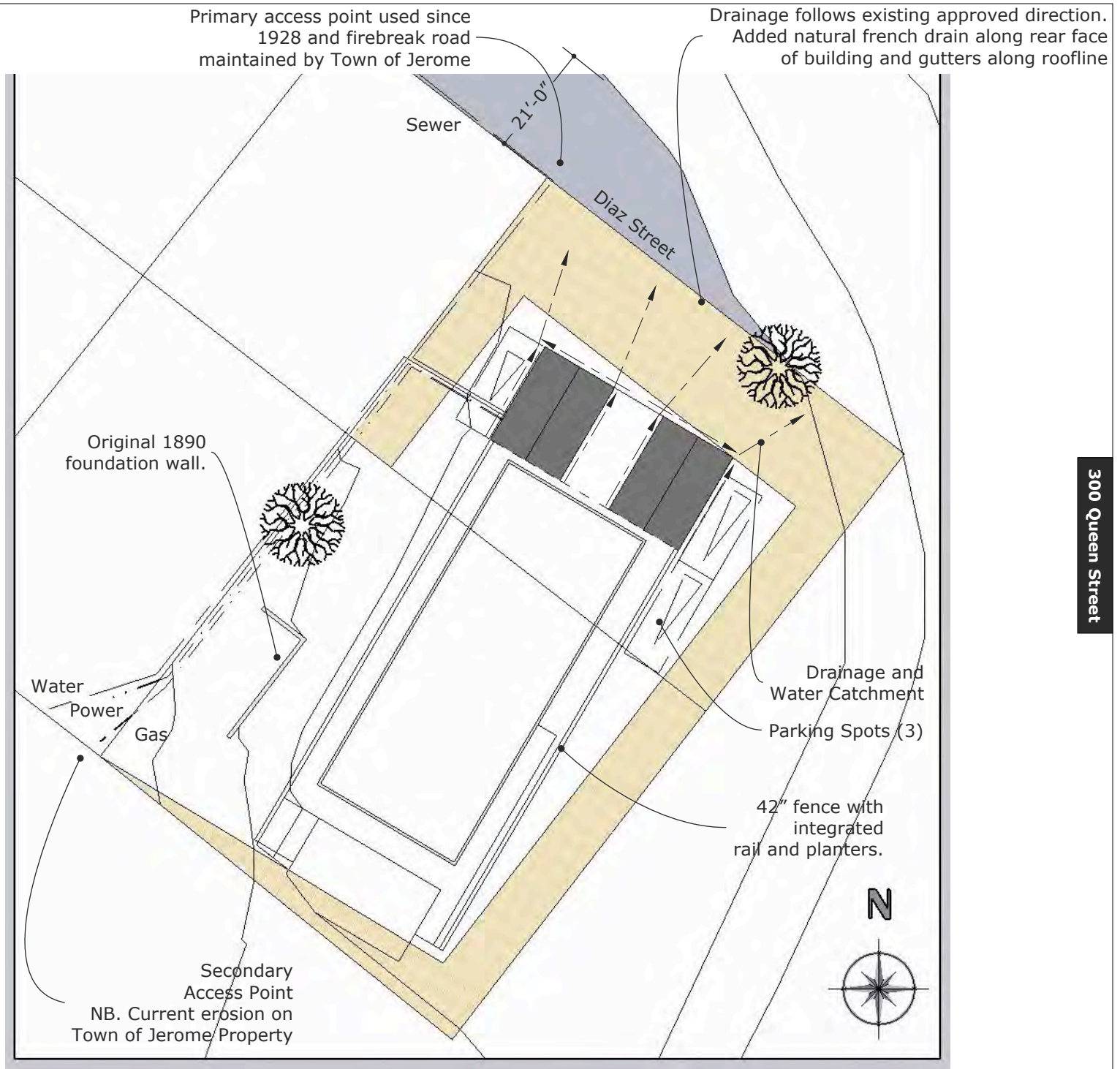
3 Parking Spots

Cultural Resource Study:

We have looked to adapt the pump house with materials that reflect the mining community and cultural community of the 1920's in this area of Jerome. Additionally a Cultural Resource Survey was completed March 2021.

Additional Notes:

New ordinance changes setback on 1927 pool house footprint. Original 1890's foundation wall noted in study.

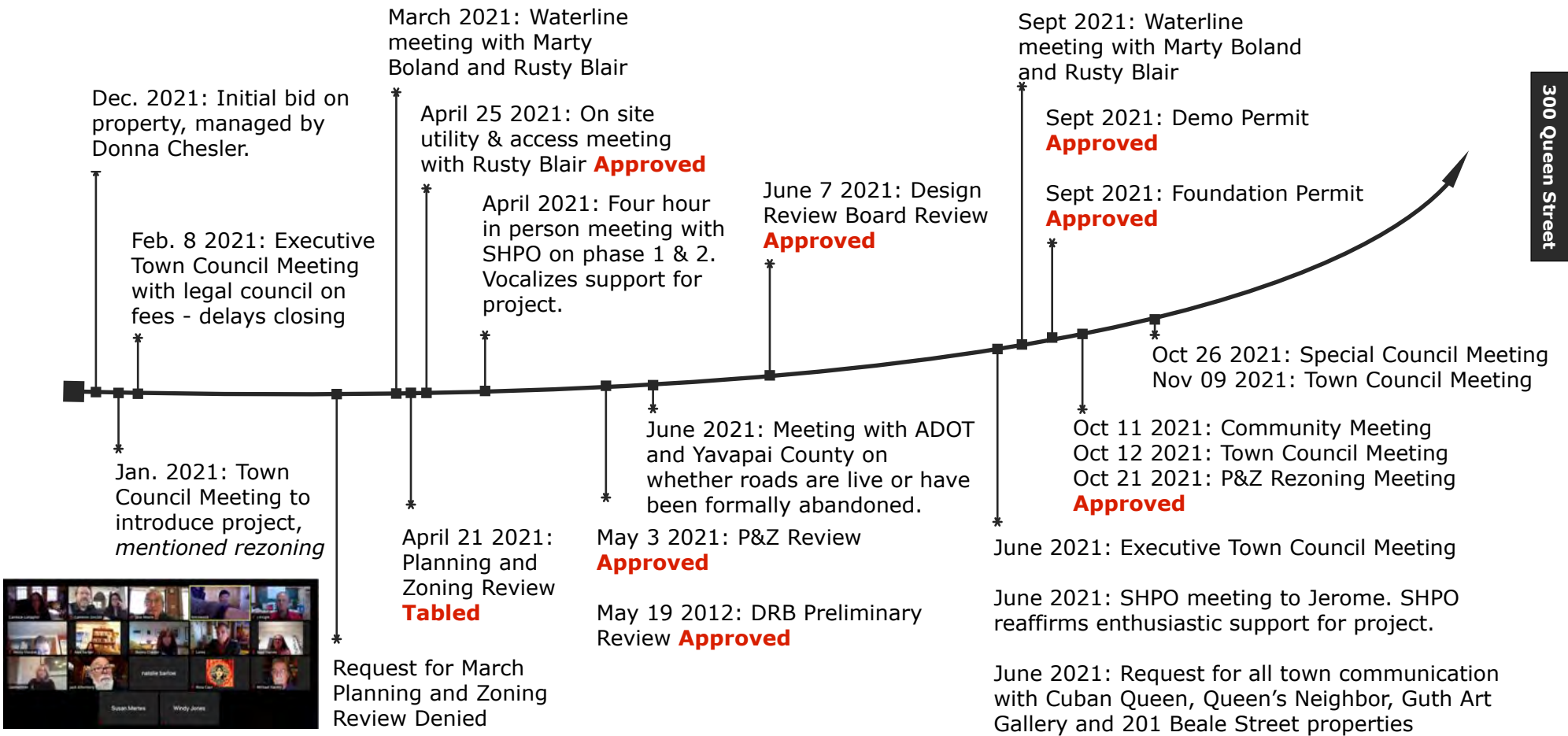


Phase One Timeline - Year One

To date we have with met with town staff hundreds of times over the course of phase one of our project. This includes over 150 email threads, dozens of calls and twice weekly meetings with John Knight alone. We have been transparent in our communication with elected and appointed officials, ensuring that quorum is not met during non official meetings. Due to requirements by town staff our DRB and P&Z set is over 100 pages including geo-technical study and cultural resource study. The town required us to pay for 3 surveys in 6 months.

To date the town of Jerome has received over \$700 in various fees in 2021. We’ve had two legal issues that have arisen so far, including hookup fees and potential infringement of constitutional rights on applicants by council members. Both issues have been resolved. Currently we are looking to rezone our lot and begin the community design process of introducing our second phase.

This rezone was first mentioned in January of 2021 and town staff recommended we start the process in August 2021.



Site Images



East-North-East Facing View



East-South-East Facing View



South Facing View



East Facing View



300 Queen Street



North Facing View



Neighbor Images

The only neighbor to 300 Queen Street are the Guth Properties, a series of mixed use buildings that include an art gallery, wine bar and a residence. The two level art gallery connects to a three level residence via deck bridge over breezeway entrance.

We have spoken with Denise Guth regarding the project and she is in support of the design.

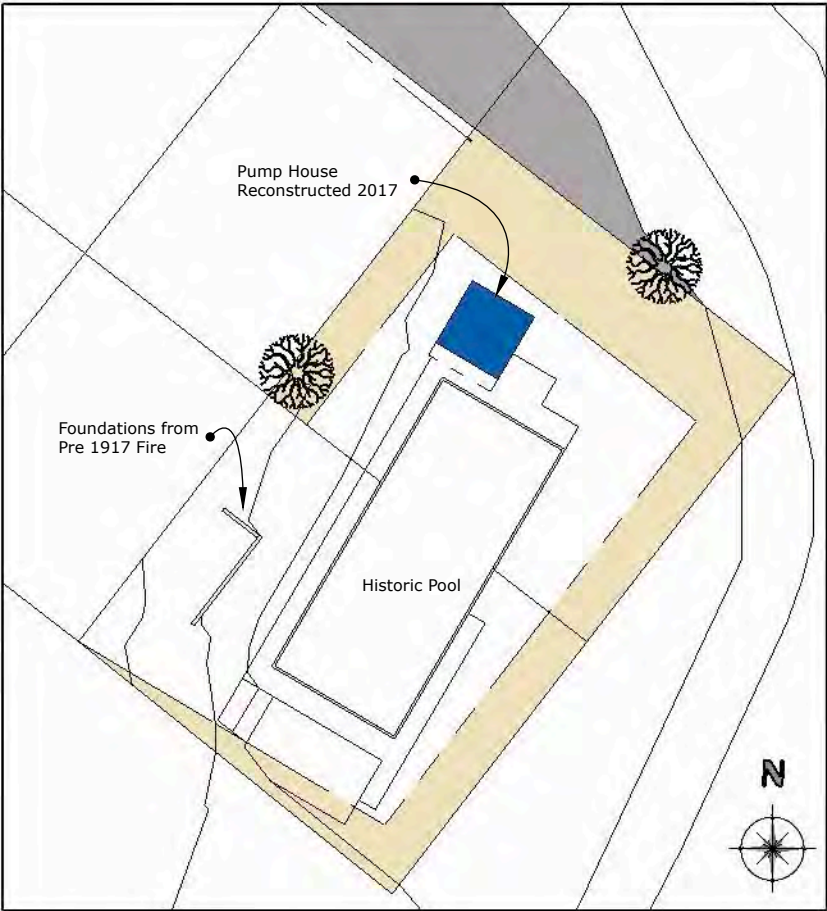
Other surrounding open land is owned by the Town of Jerome, including Queen St. and Conglomerate St. Verde Exploration, owns the land formally known as Diaz St.



300 Queen Street



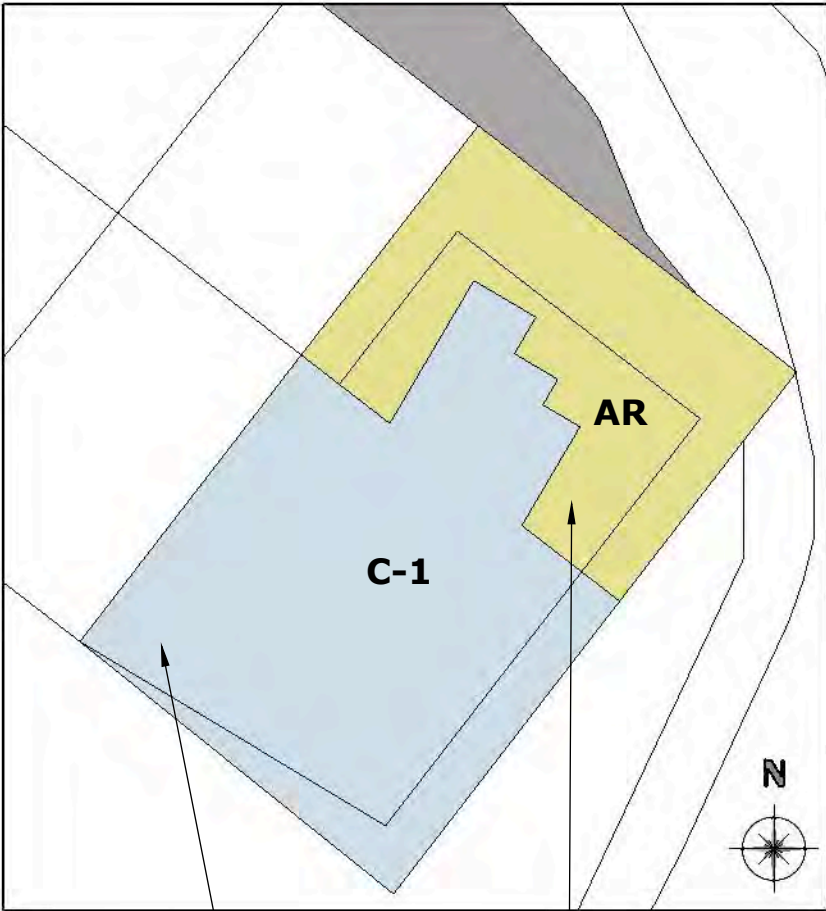
Existing Plans



3113 Sq Ft - Pool

7426 Sq Ft - Total C-1
6287 Sq Ft - C-1 with setbacks
3174 Sq Ft - C-1 Buildable Space

Existing Zoning

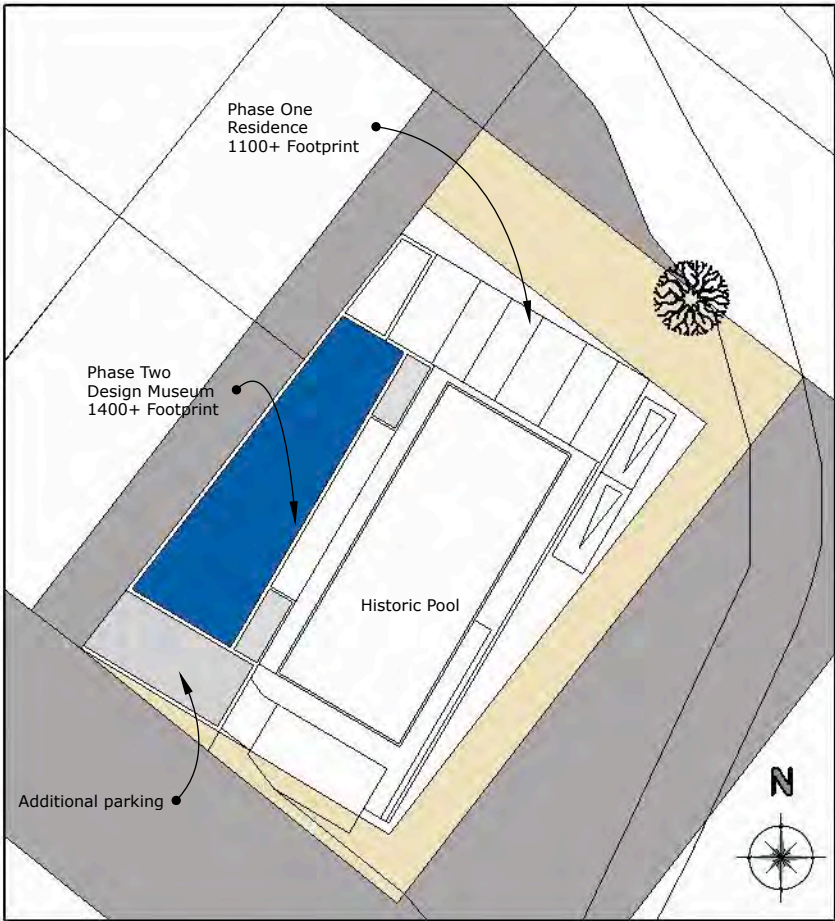


7426 sq ft (65%) 4017 sq ft (35%)

4017 Sq Ft - Total AR
1534 Sq Ft - AR with setbacks
1534 Sq Ft - AR Buildable Space

65% of the lot is C-1 and 35% is AR. In terms of buildable space only 27.8% in C-1 and 13.4% is in AR
NB. Legal council and land use experts have confirmed that this is the current split on our property.

Proposed Phase Two



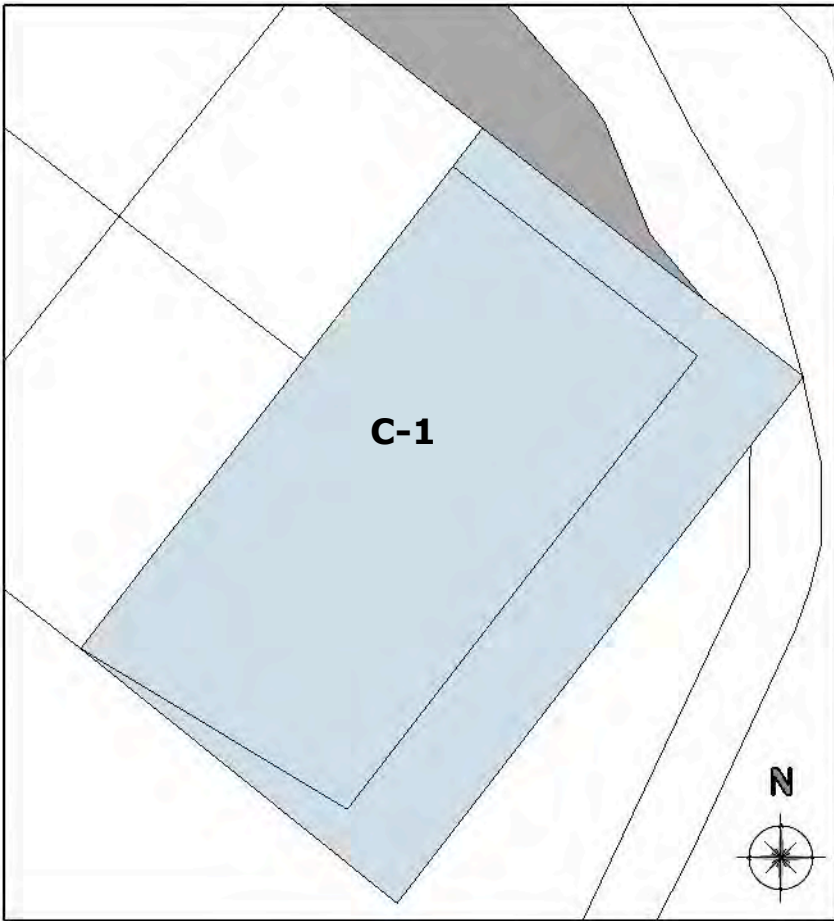
11443 Sq Ft - Total C-1
8962 Sq Ft - C-1 with setbacks

1537 Sq Ft - Proposed Phase Two Footprint
453 Sq Ft - Proposed Additional Parking
1990 Sq Ft - Total Proposed Footprint

Building Space = 17.3%

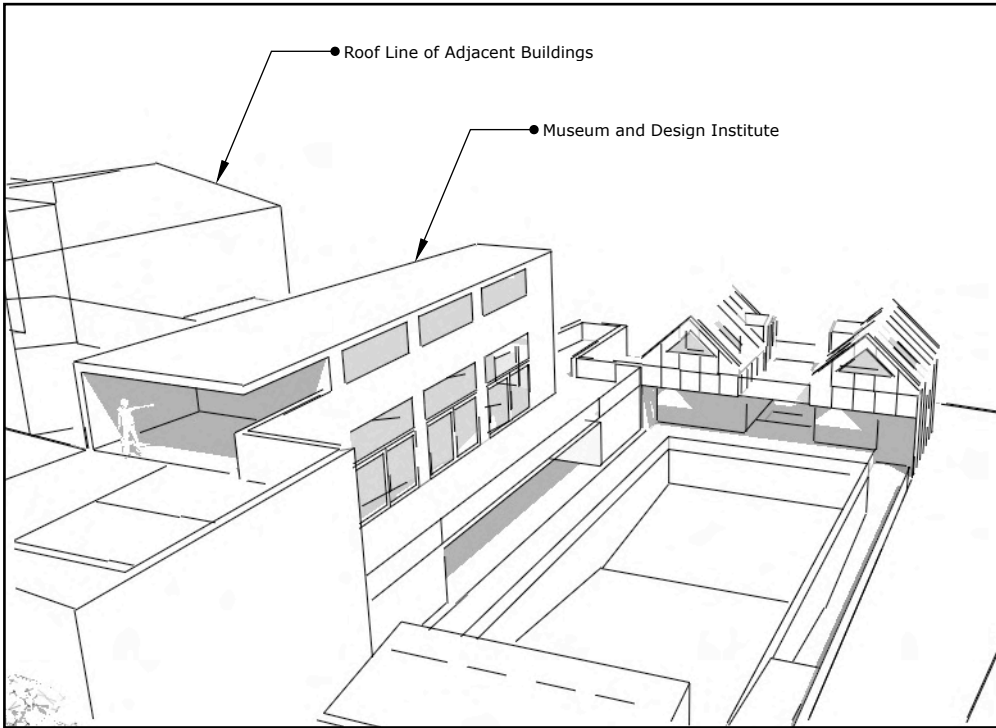
Land Use

Proposed Zoning (without town additions*)



*With phase two we would be looking to finance a 142' long retaining wall that is to stop the Town of Jerome property from eroding into our property and causing instability in neighboring properties.

Conceptual rendering for museum and design institute



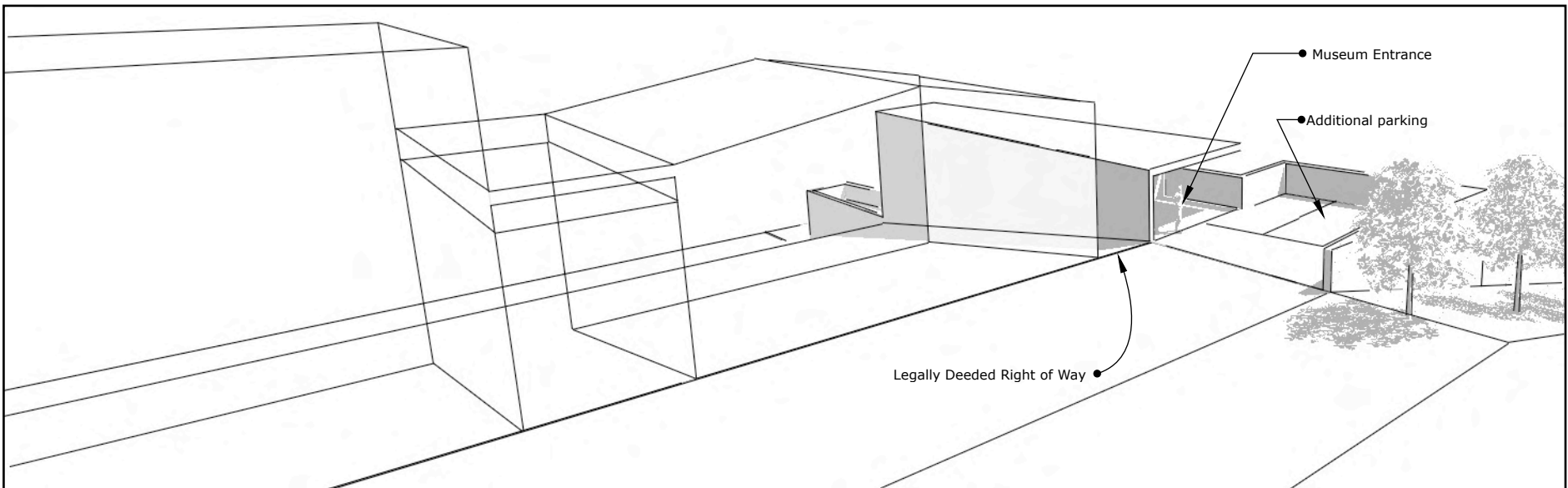
Why C-1?

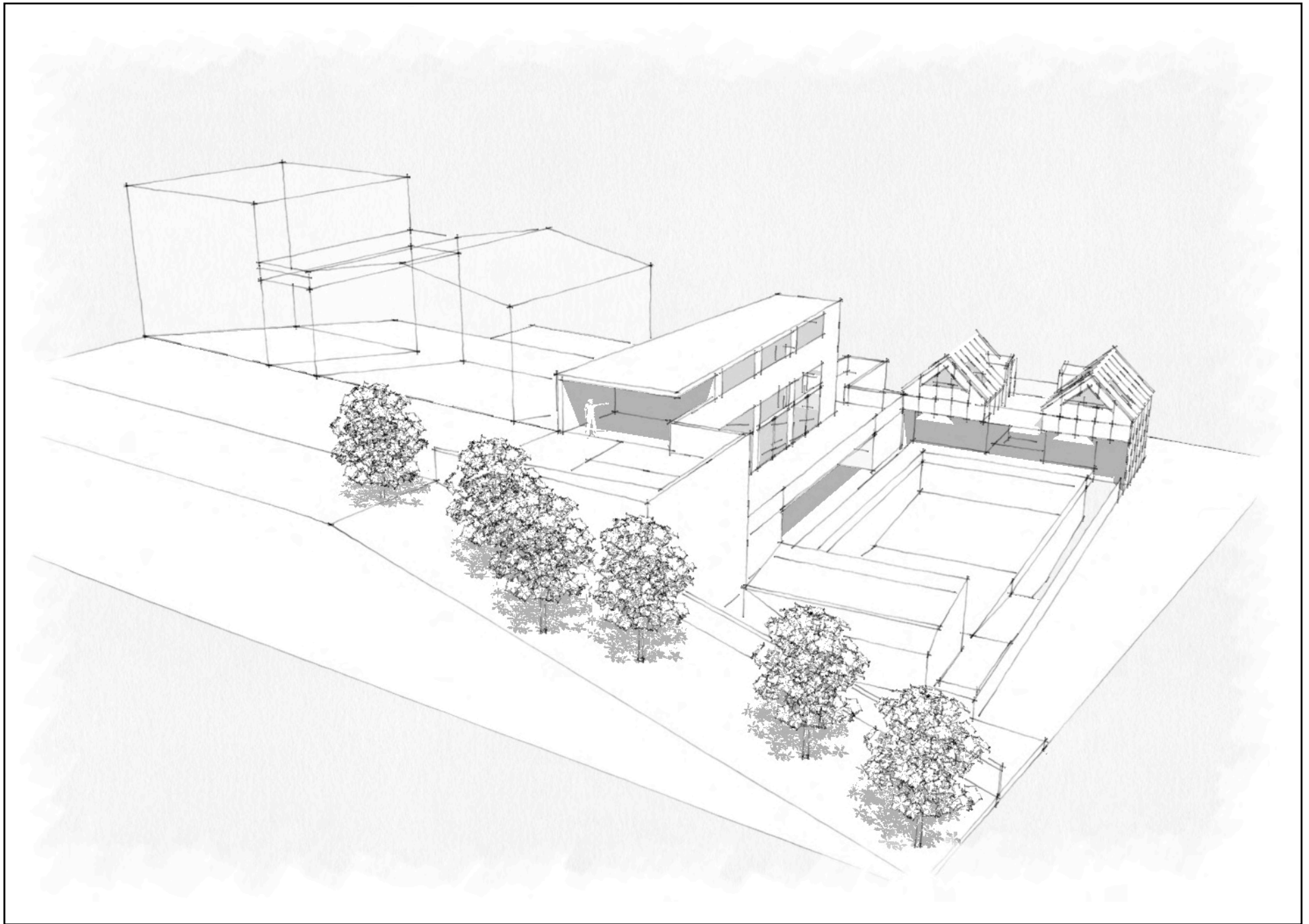
C-1 is designated for institutional use not just commercial. Our project falls under the following categories:

15. Establishments whose principal function is **basic research, design, and pilot or experimental product development.**

16. Business and **trade schools**, dancing, art and music schools and studios.

17. **Headquarters buildings of charitable, philanthropic, and welfare organizations.**





"Respect for the past, looking forward to the future"

Appendix A: History

Cultural Sustainability in Historic Preservation: Working class housing in Mining Towns of Arizona

Perched on the edge of Cleopatra Hill, more than 15,000 people lived and worked in an area that was the center of the US mining industry. During its' peak over 80% of the mine workers were from Mexico or from Mexican heritage. While the mining companies executives lived at the top of the hill, almost all the hispanic workers lived in a densely crowded section of town known as Mexicantown. (Also originally inhabited by Austrian and Italian immigrants)

This area was filled with single pitched roofed homes made from materials used in the mines and heated by simple wood stoves. While Jerome has never been a formally segregated town, in the 1920's the makeup of residents above Hull Street were almost all European or born in the United States of European heritage and those below were either Mexican or born in the United States from Mexican heritage.

Thanks to the Jerome Historical Society and many private individuals countless buildings have been saved. However the homes of the original workforce have often been overlooked with a few appointed and elected officials recently noting in public meetings that these homes are 'unworthy' and were a blight on the town (and rightfully destroyed).



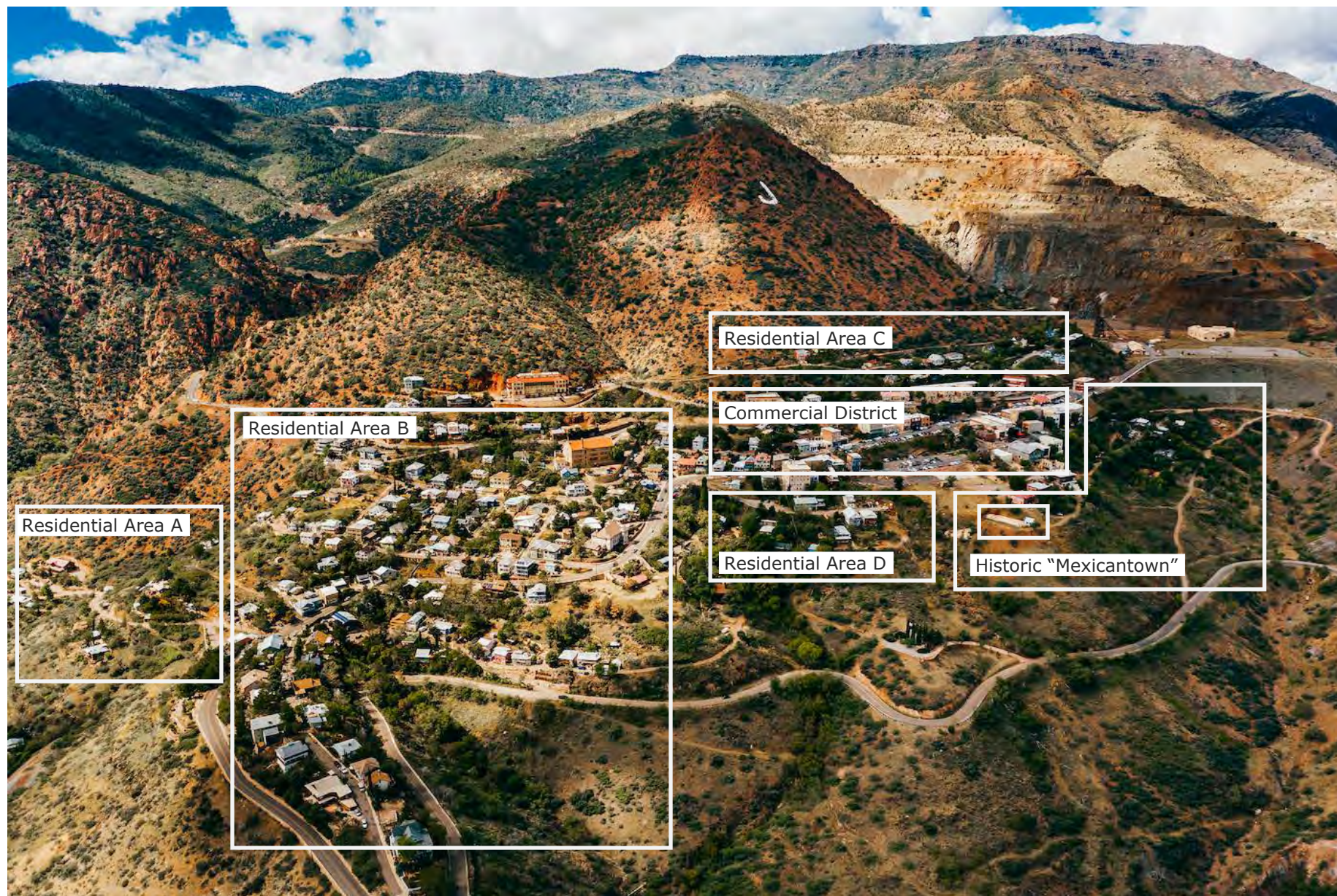
300 Queen Street

As we look to embrace broader perspectives and engaging diverse voices, historic preservation should encourage conversations around our complex and often challenging history. Our team, made up of cultural and land use specialists, are hoping we can create a building that reflects and tells the story of the neighborhoods past but also looks to the future.

It is vital that as we look to honor the legacy and architectural history of Jerome we must look to tell the honest story of the homes of the working class. Generations of mine workers built Jerome with blood and sweat so we should not neglect their contribution to the unique and distinct architectural legacy of Jerome.

One of the last remaining structures we believe best encapsulates this struggle is La Piscina Mexicana. Through this unique property, we will continue to investigate and understand social inequity in our architectural history.

Understanding the architectural language of Jerome: A place of many historic styles.

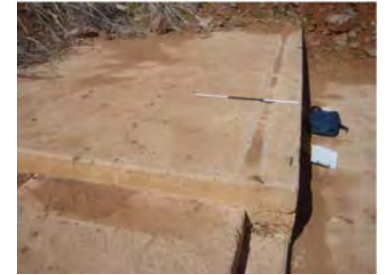


The town has been built with a variety of architectural styles, in part to the social and economic hierarchy of a place reliant on the mining industry. The most well documented style are the Victorian homes of the mining executives and the downtown brick commercial buildings. However, other areas haven't been formally recognized that are contributing factors to history. The least documented have been the structures built in the "Mexicantown" district.



La Piscina Mexicana

From 1928-36 La Piscina Mexicana served as the only community structure within this area of town. Built by UVCC, it was gifted to the mine workers and their families as a place to gather, swim and relax. It was open from 9-9 every day with a lifeguard on duty.



Swimming and Segregation in Jerome

Jerome has been home to three pools; Walnut Springs (now in ruins), The American Pool (covered/built over) and La Piscina Mexicana (uncovered in 2017 and currently visible.) However the story of these pools reveal the checkered past of the evolution of the town.

Jerome is one of the few places in the United States where community structures began integrated, then segregated, then reintegrated again. Our cultural resource study noted that, based on timing, segregation happened when mixed gender swimming became the norm. **Records show strong pushback from town council members on mixed race interactions**, primarily hispanic male miners swimming with the towns' caucasian women.



For the first 3 months of existence the American pool used to segregate "American" and "Mexican" residents, draining the pool every few days when each group was designated to use it. In a last minute decision UVCC built La Piscina Mexicana (a few months after The American Pool). By the 1930's only the American pool remained and renamed as the 300 level pool. In the undated photo on the right, it appears this pool was finally integrated.

Walnut Springs Pool (2 miles from town)



Name
Built
Size (ft.)
Area of water (sq. ft.)
Maximum Depth
Diving platform
Railings around pool
Area lights
Underwater lights
Benches next to pool
Wading pool
Change room
Showers and lockers
Pipe fencing
Lifeguard
Current Status

The American Pool.



The American Pool
May 1928
85x48
4080
9.5
Yes
No
6
Yes?
Yes
Yes
Yes
No
Yes
Yes
Built over

La Piscina Mexicana



La Piscina Mexicana
July 1928
70x30*
2100
8.1
No
Yes (2 sides)
4
Yes?
No
No
Yes
No
No
Yes
Visible. Uncovered 2017

The uncovering of La Piscina Mexicana

In late 2017 the former owner (also former Mayor of Jerome) Frank Vander horst dug out the pool after being covered in mud since the late 1930's. As a result the pool has been completely preserved and currently the only civic structure in Jerome built to serve the hispanic working class community of the town.

Located on Rich Street (now Queen) in the heart of the "Mexicantown" neighborhood. During this period Jerome had an unwritten rule that hispanic workers could only live below Hull Street, in what current City Council member Jane Moore called the "Fighting line" between Causacian and Mexican residents⁽¹⁾.



2006



2009



2011



2012



2014



June 2015



Dec 2015



June 2017

300 Queen Street

(1) in Conversation with Andrew Christensen on 03/22/2021

Before the Pool: Historic Maps of 300 Queen Street (1898-1917)



Sanborn Map May 1898 (pop. 2800)



Sanborn Map September 1901



Sanborn Map October 1910



9 Rich Street (renamed 307 Rich Street, now on the site of 300 Queen Street) was built prior to the 1890's with a similar footprint to its famous neighbor "The Cuban Queen". It was the only home on Rich St with a terra-cotta chimney and appears to be one of the first worker housing built in Jerome with access to utilities. 10 Rich Street was built on piers.



8 Rich Street (renumbered 306) was owned by Francisco Madrid. Foundations remain on site and have not shifted in 120+ years ago. Clear utilities are embedded within the foundations. This land was purchased by VX and buildings removed for the building of La Piscina Mexicana.

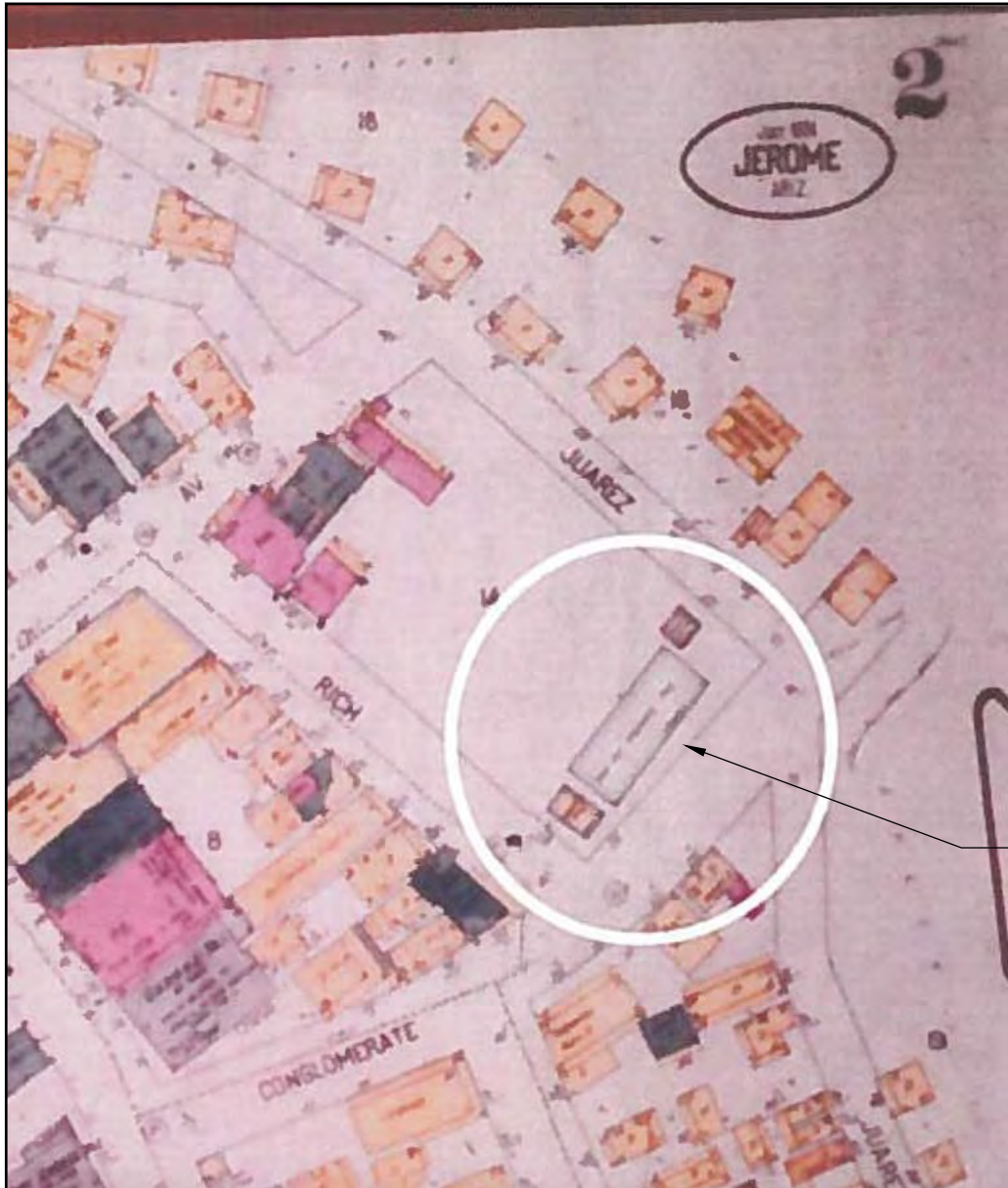
From 1898 to 1917 the site grew from two to nine homes.

In 1917 a fire swept through this section of town possibly leaving only the slagcrete foundations of 306 Rich St (tbc).

The Library of Congress has Sanborn maps from 1925 and 1938. These have been requested for use for planning and zoning in addition to contextual data for the design review board and Town of Jerome city council members.



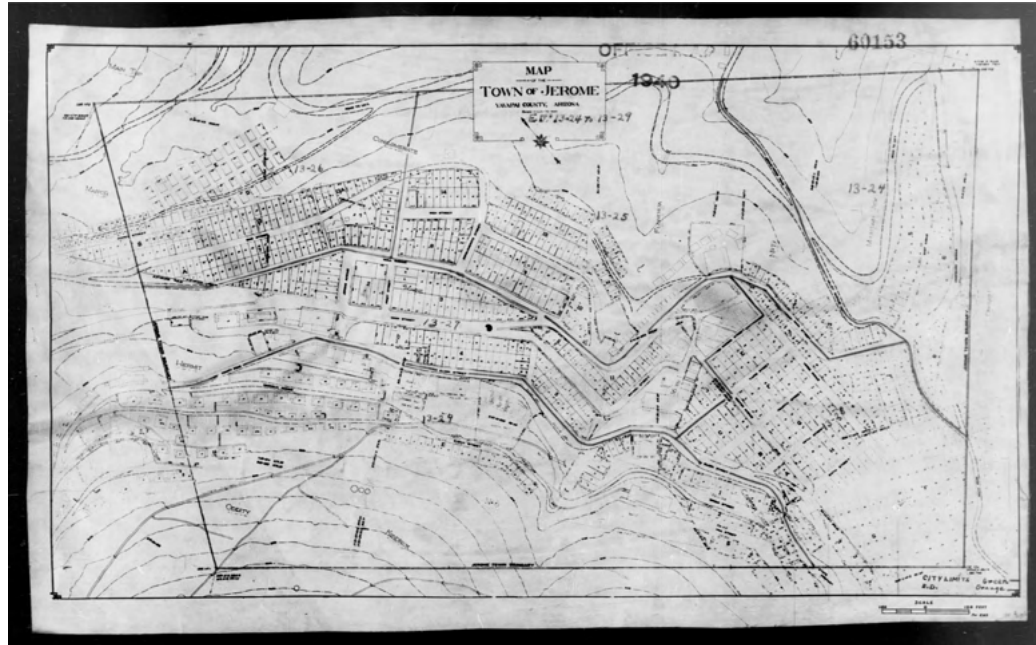
During the Pool: Historic Maps of 300 Queen Street (1934)



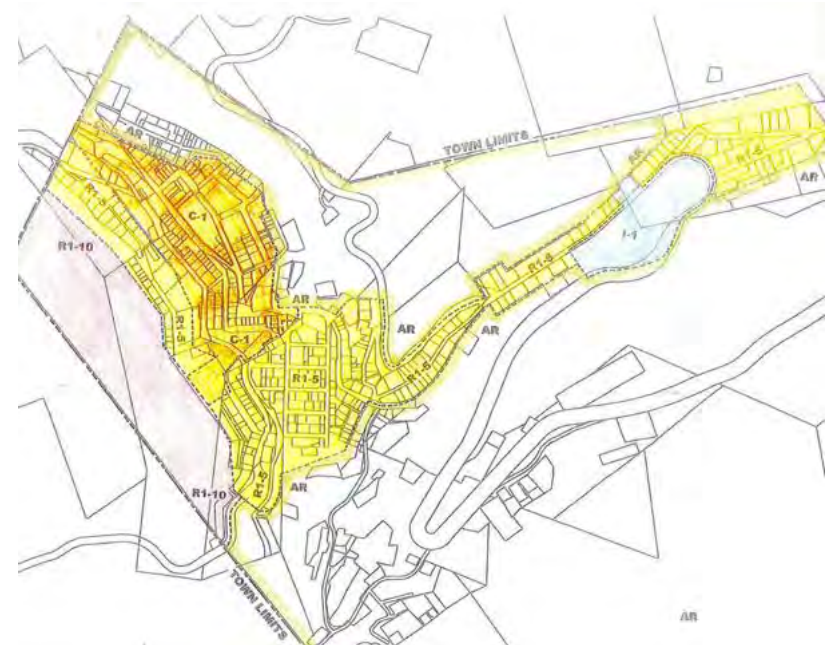
Sanborn Map July 1934

- After the great fire of 1917
There were **no residential properties**
in the area between Juarez and Rich Street.
These were female 'boarding houses' aka bordellos
and the pool provided by the mining company

After the Pool: Historic Maps of 300 Queen Street (1940-1977)



Census Map 1940



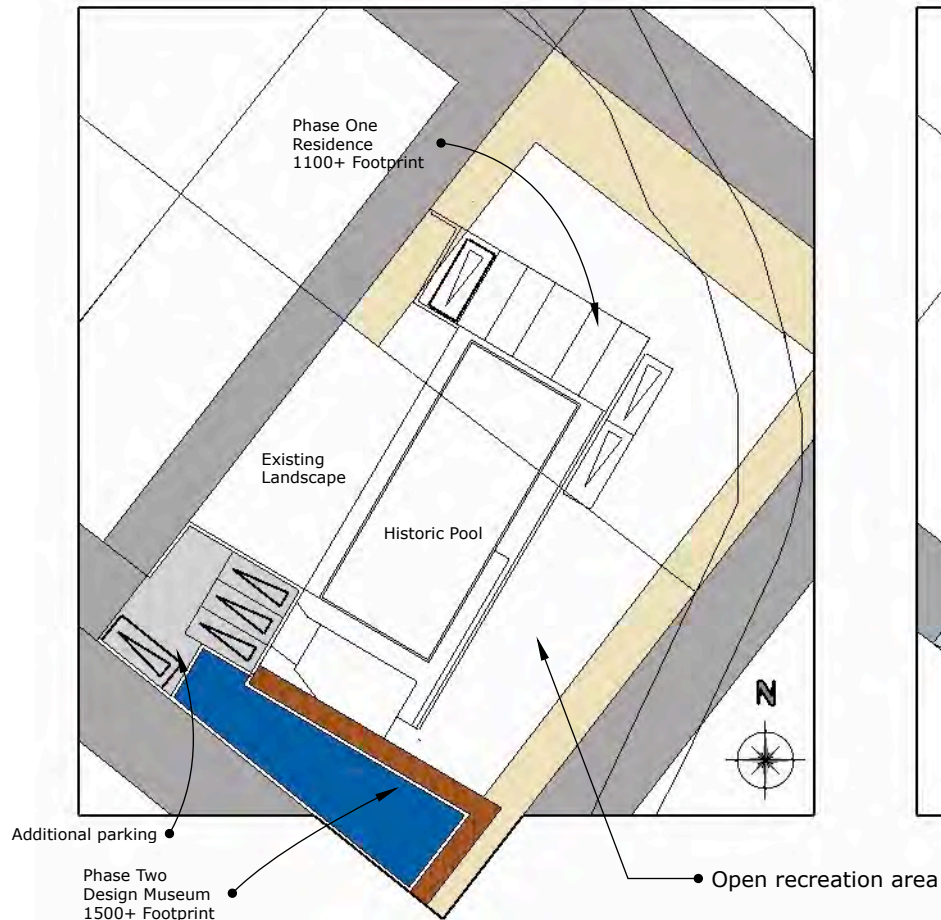
Town of Jerome Map 1977



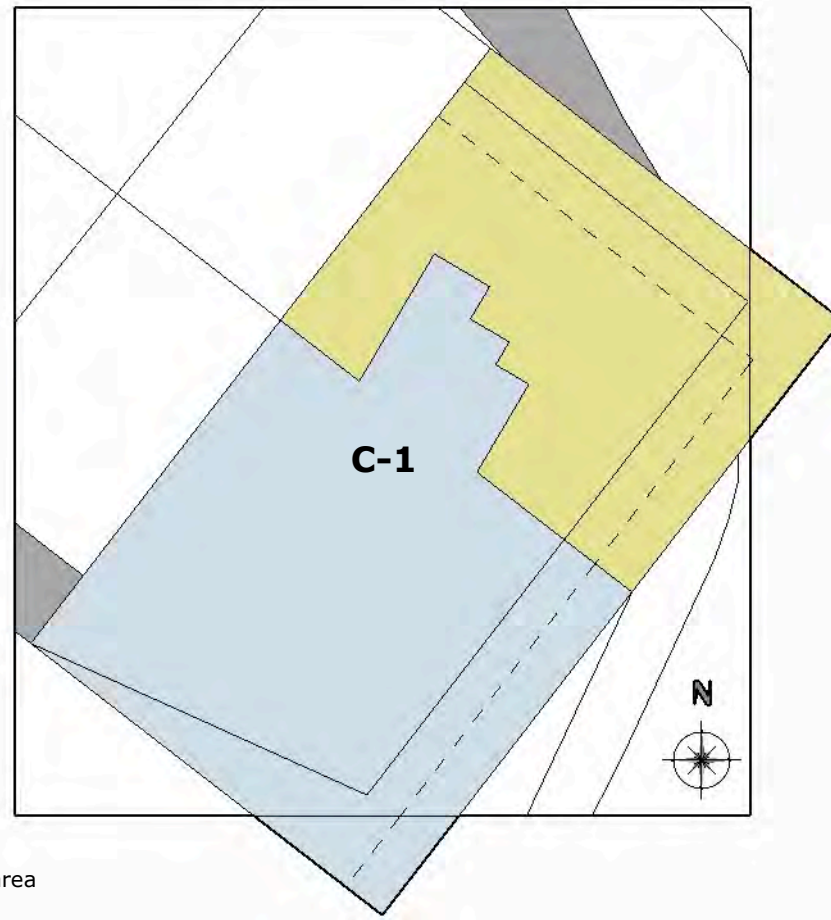
Enlargement of Mexicantown

Appendix B: Alternate Zoning

Alternative 1 Phase Two



Alternative Zoning



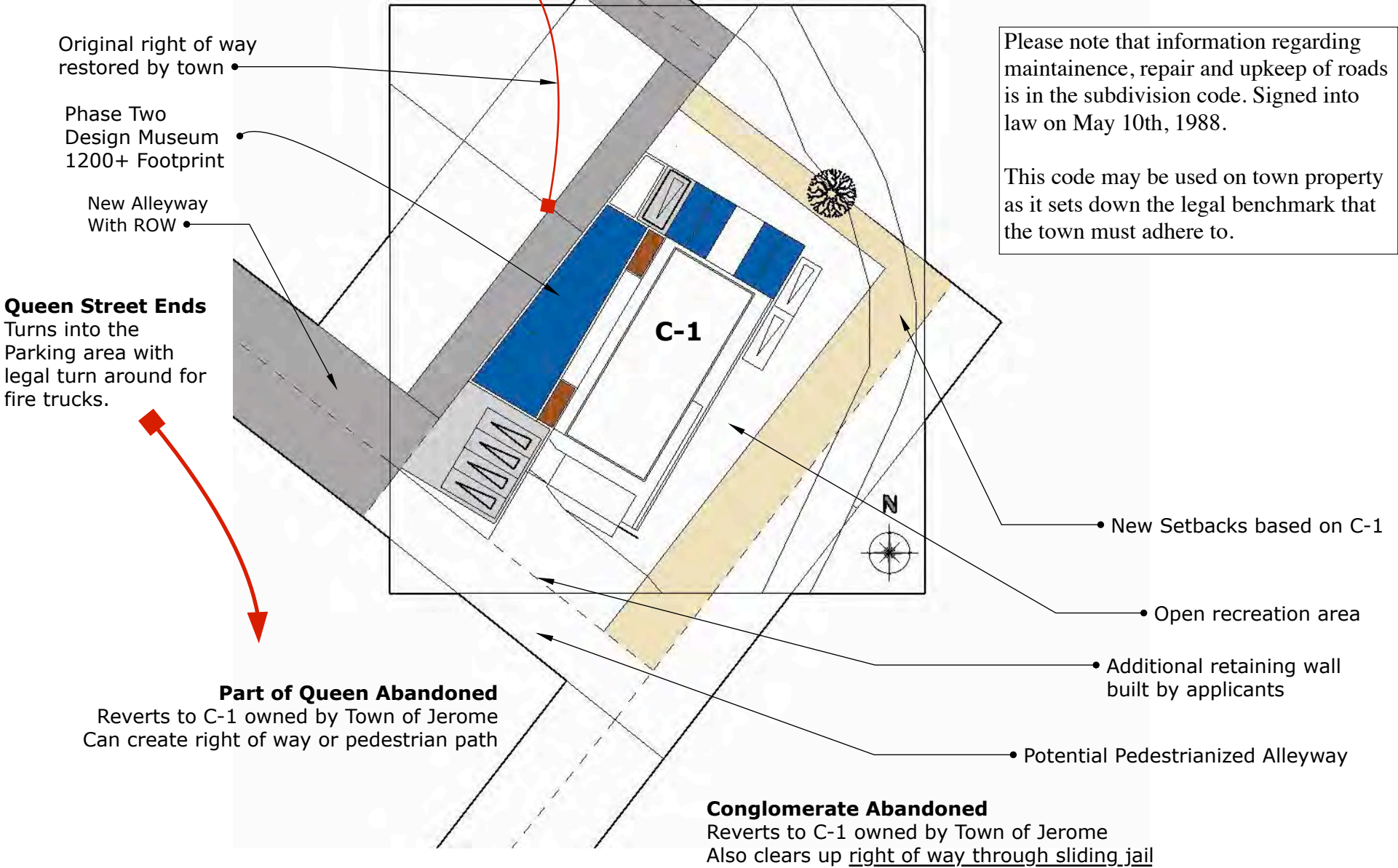
Continuing the split lot will mean relocating of phase two. This would be visually disjointed and create a large unprotected hole between the residential and institutional elements of the project. A retaining wall would form a 15'-20' drop from the deeded right of way on the land owned by the Town of Jerome and also lead to continual drainage and erosion issues caused by the elevation rise and redirection of Queen Street in the early 2000's.

Unless the Town of Jerome abandons *ghost streets* it is financially responsible for building and maintaining a 20' high 10" retaining wall on the southern border of the property as well as the south western edge. The TOJ will also be financially responsible for protecting UVX land to the North and East of the property. The Jerome Historical Society only has liabilities for the Sliding Jail.

300 Queen Street || Alternate Land Use

Alternative (ideal scenario)

Minimizing all town liability and future financial responsibilities.



Appendix B: About us



Cameron Sinclair

For the past two decades Cameron has worked at the forefront of social innovation, community development and historic preservation. He began his career restoring Brancusi monuments and developing urban planning strategies for the World Monuments Fund. As a trained architect he has built cultural centers, educational facilities and implemented community centric urban planning projects. He has managed multi-multidisciplinary teams to support communities in 58 countries, developing and building housing, schools and health facilities to over two million people.

Cameron runs a design consultancy, focused on shelter solutions around the world His teams have developed workforce and affordable housing, economic revitalization of rural towns, addressing systems for nomadic populations, livelihoods for resettled refugees, marketplaces for traditional craftspeople and advising on historic preservation projects in Afghanistan, Japan, South Africa and the United States.

In 1999 Sinclair co-founded of Architecture for Humanity, which designed and built schools, health clinics, resilient housing and developed long term sustainable reconstruction programs. Through this organization he was recognized with TED prize, the National Design Award and a runner-up for UK Designer of the Year. He was recipient of the bicentennial medal from the Royal Society of the Arts for his community driven development work.

He is a strong advocate in the power of design as a catalyst for social and economic change. Sinclair compiled a number of best selling books, is a visiting professor to a number of universities and holds an honorary doctorate of Architecture. Sinclair was a Senior Fellow of the Design Futures Council, an advisor at USAID, UNESCO and a Young Global Leader of the World Economic Forum.



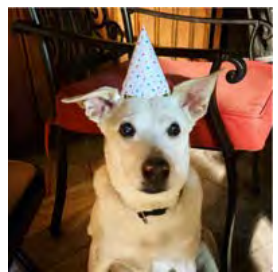
Bethany Halbreich

Bethany Halbreich is the founder of Paint the World, a non profit dedicated to inspiring and enabling creative expression through collaborative experiences. They have programs in eight countries, primarily activating communities by securing large blank canvas installations in areas that would otherwise have little or no access to these tools. In 2020, Paint the World worked with emergency wards and intensive care units across the United States, including Arizona, to utilize art therapy as a creative outlet for the stress in frontline workers responding to the Covid-19 crises.

She leads Incipe Insight, an innovation, design & strategy company with clients including IBM and PepsiCo. For the past three years she has also run Going Tiny, Living Large - a site to support those building and developing location specific tiny homes. This was borne out of her own experience designing and building a home in Topanga, California. Her tiny home video has has over 1.1M views.

Previously Bethany was director of onsite operations of THINK Global School, the world's first traveling high school, to empower the next generation of leaders through travel and cultural immersion. In her first stint as an Arizona resident, she worked at in addiction rehabilitation, directing various projects that harnessed the Native American communities' entrepreneurial potential.

Bethany received her B.A. from New York University's Gallatin School of Individualized Study, concentrating in Sustainable Development, Entrepreneurship and Global Initiative and her M.S.Ed. in Education Entrepreneurship at the University of Pennsylvania. She was an inaugural Resident at TED and has spoken at TED conference across the US.



Alvie Woof.

Environmental, Regenerative and Restorative Design Team



Raúl de Villafranca
Architect, Master in Socio-environmental Business Administration (UMA), Courses at Schumacher College, Center Of Ecoliteracy, National Charrete Institute, Fellow at the Biomimicry Institute, Visiting Professor at Schumacher College and Professor at the Department of Architecture at Ibero. Co-designer of the master's program in architecture at UMA. Member of Regenesi Group and Regenesi Group México. Founder of the NGO Ecología y Habitat AC Co-Creator of the ANP Filobobos and co-discoverer of the Pre-Hispanic city of Cuajilote.

Regenerative architect, socio-environmental activist and nature lover, committed to a genuine comprehensive well-being, with various projects such as the Systemic Strategy of projects on the northern border of the country, landscape, basic architecture, specialized in architecture with Bamboo, Biomimseis, Regeneration, Ecotourism and river descent.

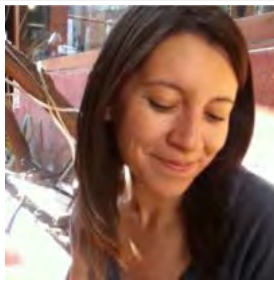


Juan Manuel Casillas Pintor
Juan Manuel Casillas Pintor is an architect who has been involved with rural and Native communities for the last 18 years. He is a professor at the IberoAmerican University of Mexico City. He has worked across North America on innovative collaborative projects in partnership with students and communities where he co-teaches ecological techniques, solar energy, bio climatic design and constructions of earth.



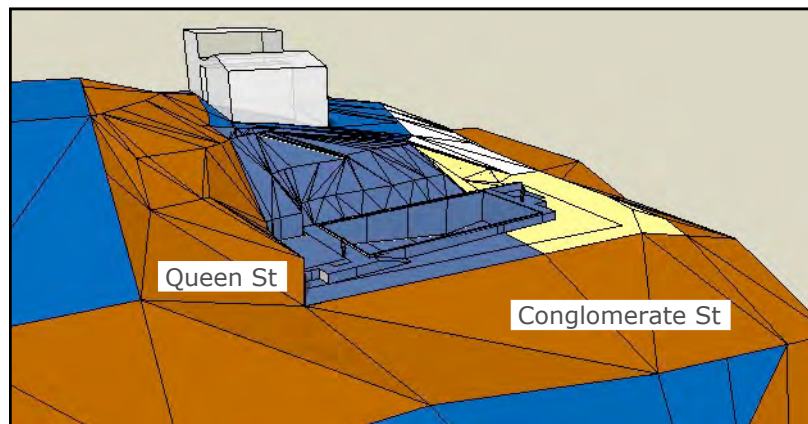
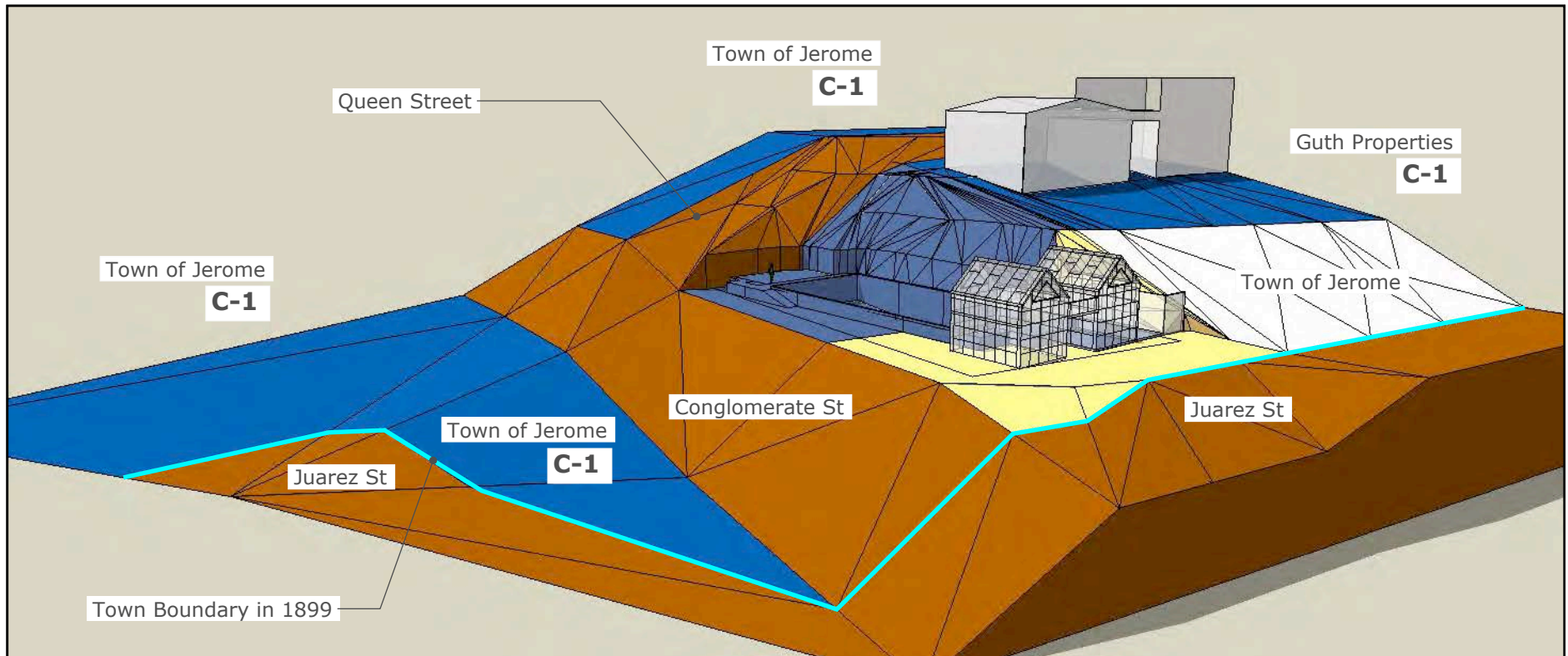
Elias Cattán
Elias is Founder and Director of Taller13 Arquitectura Regenerativa, dedicated to understanding living systems within nature and cities. He designs furniture, interiors, buildings and urban planning to scale, integrating the patterns of community life and the systems in which they operate.

Cattán has been recognized for his work in regenerative urban design and leader of the Regeneration of the Río de la Piedad project in Mexico City. He is a graduate of Architecture and holds a diploma in sustainable design and construction from Universidad Iberoamericana in Mexico. He has also completed courses in urbanism at The Architectural Association in England and in furniture design in Italy.



Estefania Henkel
Co-founder of PuntoArco Arquitectos, based in Pachuca and Mexico City. We provide design and extensive construction management experience at different scales: from housing to public space intervention. Holds a Master's in Architecture, Design and Sustainable Construction Candidate at the University of the Environment (UMA), in Mexico.

Previously co-founded Aparato and worked for a housing development company for over 6 years. Collaborated at Folio Volumen de Diseño Magazine. After the devastating earthquakes that shook Mexico in September 2017, Estefania formed a network of voluntary architects and designers to help vulnerable people reconstruct their homes called Casa Voluntaria.



Phase 1: Single Family Residence

Currently we are building a one bedroom residence that frames out the pool and will allow us to continue to live in Jerome. Additionally we will build 42" fencing that will protect the historic pool structure.

Phase 2: Design Institute and Museum

As we move into this phase we plan host a series of neighborhood meetings and community workshops. This will ensure we are creating a center that benefits the whole community. This process will take years but we have continued to create an honest and transparent process with the residents of Jerome and town officials. Once this phase is completed we will move our family into the lower level and repurpose phase one

LAW OFFICES
BOYLE, PECHARICH, CLINE, WHITTINGTON & STALLINGS, P.L.L.C.

Robert S. Pecharich
William R. Whittington
John C. Stallings
Donald C. Zavala, Jr.
Jonathan A. Millet
Nancy Hargiss-Tatlock

125 North Granite Street
Prescott, Arizona 86301
Telephone: (928) 445-0122
Facsimile: (928) 445-8021
prescottlawoffices.com

Stephen W. Polk
Tyler J. Godbehere
Hans N. Clugston, Of Counsel
John T. Polk, Of Counsel

September 29, 2021

VIA EMAIL j.knight@jerome.az.gov

Town of Jerome
Planning & Zoning Department
P.O. Box 335
Jerome, AZ 86331

Re: Planning and Zoning Commission Hearing
Wednesday, October 20, 2021, at 6:00 p.m.

Dear Mr. Knight:

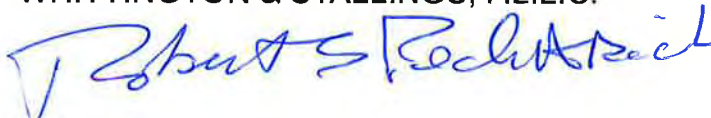
Please be advised that this Firm represents Verde Exploration, owner of property near the Parcel 401-06-128G and located at 300 Queen Street, Jerome, Arizona.

Please be advised that Verde Exploration has received your notice of an application to rezone from AR to C-1 zone. Verde Exploration has no objection to the rezone, and supports the application for zoning change.

If you have any questions, please do not hesitate to contact the office.

Sincerely,

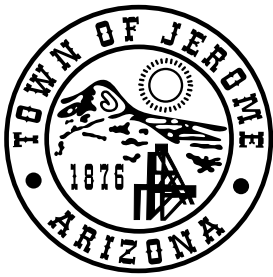
BOYLE, PECHARICH, CLINE,
WHITTINGTON & STALLINGS, P.L.L.C.



Robert S. Pecharich

RSP/mrc

p:\vx\cameron sinclair-mexican pool lease (5072.278)\lr2town of jerome, planning & zoning department 9.29.21.dotx



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 628

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ESTABLISHING CERTAIN WATER AND SEWER RATES, FEES AND CHARGES

WHEREAS, over the past many months, the Town Council has been examining the reasonableness of its rate structure for water and sewer billing; and

WHEREAS, pursuant to A.R.S. 9-511, the Town commissioned a rate study by Willdan Associates to examine various rate structures, which study has been made available for review by Town residents; and

WHEREAS, on July 13, 2021, the Town Council approved a "Notice of Intent to Change Billing Method and Set New Rates, Fees or Charges for Water and Wastewater Service," which notice was published in the Verde Independent; and

WHEREAS, a public hearing to review rate alternatives and solicit input from ratepayers was held on September 14, 2021, continued to October 12, 2021 and subsequently continued to November 9, 2021; and

WHEREAS, it is the desire of the Council to change the billing method for commercial accounts only at this time, and to continue to study the possibility of changing the billing for residential users; and

WHEREAS, it is the further desire of the Council to establish a line maintenance charge to cover costs of maintaining water lines that service all accounts;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, as follows:

1. The new rate plan for non-residential accounts, which plan is attached hereto as Exhibit A and made a part hereof, is hereby adopted, and shall become effective as of January 1, 2022.
2. At this time, there will be no changes to the existing rate structure for residential accounts, and the rates currently in effect for residential users, as set forth on Exhibit B attached hereto, will remain in effect until changed by further action of Council.
3. A line maintenance charge, as set forth on Exhibit C attached hereto, is hereby adopted, and shall become effective as of January 1, 2022.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2021.

APPROVED:

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

RESOLUTION #628 - EXHIBIT A
NON-RESIDENTIAL RATES



	Effective Jan-22	Effective Jan-23	Effective Jan-24	Effective Jan-25	Effective Jan-26
WATER Rates -- Non-Residential					
Monthly Minimum Charge -- 12,000 Gal	58.00	63.22	68.91	74.42	77.40
Volume Rate/1,000 Gal	3.25	3.54	3.86	4.17	4.34
WASTEWATER Rates -- Non-Residential					
Monthly Minimum Charge -- 12,000 Gal	72.00	79.92	88.71	91.37	94.11
Volume Rate/1,000 Gal	4.50	5.00	5.54	5.71	5.88

RESOLUTION #628 - EXHIBIT B

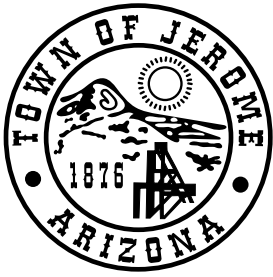
TOWN OF JEROME

Monthly Water and Sewer Rates - RESIDENTIAL

	<u>WATER</u>	<u>SEWER</u>
<u>IN TOWN RESIDENTIAL RATES</u>		
Single Resident	25.36	32.54
Double Resident	33.20	42.60
Multi Resident	41.05	52.67
Artist Studio	25.36	32.54
<u>OUT OF TOWN RESIDENTIAL RATES:</u>		
Single Resident	28.99	37.19
Double Resident	40.90	52.47
Multi Resident	51.56	66.15
Artist Studio	25.36	32.54

Rates listed above are the rates currently in effect.

No change is proposed in these rates at this time.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 624

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AMENDING THE ADOPTED FEE SCHEDULE REGARDING BUILDING PERMIT FEES

WHEREAS, on July 13, 2021, Council adopted Resolution 621, consolidating all town fees into one schedule; and

WHEREAS, the Building Official has recommended changes to the fees set forth on Schedule A-1 of Resolution 621;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that Schedule A-1 of the town's adopted Fee Schedule is hereby replaced in its entirety by new Schedule A-1, attached hereto and made a part hereof.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2021.

APPROVED:

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney

SCHEDULE A-1 BUILDING PERMIT FEES

VALUATION AND FEE SCHEDULE

<u>TOTAL VALUATION</u>	<u>FEE</u>
\$1.00 TO \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$2.75 for each additional \$100.00 or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$91.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$378.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$603.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$916.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$2,916.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, up to and including \$1,000,000.00
\$1,000,001 and up	\$5,041.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof

INSPECTIONS AND OTHER FEES

<u>DESCRIPTION</u>	<u>FEE</u>
Inspections outside of normal business hours (minimum charge two hours)	\$50.00 per hour*
Reinspection fees assessed under provisions of Section 108.8	\$50.00 per hour*
Inspections for which no fee is specifically indicated (minimum charge one-half hour)	\$50.00 per hour*
Additional plan review required by changes, additions or revisions to plans (minimum charge one-half hour)	\$50.00 per hour*
Use of outside consultants for plan checking and inspection, or both	Actual costs**
<p><i>* Or the total hourly cost to the town, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.</i></p> <p><i>** Actual costs include administrative and overhead costs.</i></p>	

SPECIFIC FEES

<u>DESCRIPTION</u>	<u>FEE</u>
Re-Roof	\$50.00
New electrical service	\$50.00
Combination permits for electrical, plumbing or mechanical- valuations up to \$3,000	\$50.00 for each trade
Combination permits for electrical, plumbing or mechanical- valuations over \$3,000	Use Valuation and Fee Schedule
Retaining walls over 4 feet high	Use Valuation and Fee Schedule; valued at \$10.00 per each sq. ft. above 4 ft. high
Minimum permit fee	\$50.00
All other permit fees to be determined by the Valuation and Fee Schedule	



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: **ITEM #9E: RESOLUTION NO. 624 (BUILDING PERMIT FEES)**

MEETING DATE: November 9, 2021

Council requested additional information regarding the "Valuation and Fee Schedule" included as part of Resolution No. 624. The concern was that, as the value of a project goes up, the permit fee per \$1,000 in value goes down.

I spoke with Mr. Wolstencroft, who explained that this is typical. I also found some similarly constructed schedules online from other Arizona entities. I have attached examples here:

- Our EXISTING valuation/fee schedule
 - Per \$1,000 fee ranges from \$27.50 for small projects down to \$2.75 for large projects
 - The proposed new schedule includes the same rates per \$1,000 as currently exist but raises the minimum fee from \$30 to \$50
- Bisbee's valuation/fee schedule
 - Minimum fee \$78
 - Per \$1,000 fee ranges from \$12.50 for small projects down to \$1.50 for large projects
- Huachuca City's valuation/fee schedule
 - Minimum fee \$23.50
 - Per \$1,000 fee ranges from \$30.50 for small projects down to \$3.65 for large projects
- Cortez's valuation/fee schedule
 - Minimum fee \$75.00
 - Per \$1,000 fee ranges from \$40.00 for small projects down to \$4.00 for large projects
- Pinal County's valuation/fee schedule
 - Minimum fee \$22.00
 - Per \$1,000 fee ranges from \$27.50 for small projects down to \$2.75 for large projects

TOWN OF JEROME EXISTING

VALUATION & FEE SCHEDULE

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$30.00 for the first \$500.00 plus \$2.75 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$62.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$349.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$574.75 for the first \$50,000.00 plus \$6.25 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$887.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$2,887.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,012.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00, or fraction thereof.

Other Inspections and Fees:

1. Inspections outside of normal business hours\$50.00 per hour*
(minimum charge – two hours)
2. Reinspection fees assessed under provisions of Section 108.8\$50.00 per hour*
3. Inspections for which no fee is specifically indicated\$50.00 per hour*
(minimum charge – one-half hour)
4. Additional plan review required by changes,
additions or revisions to plans\$50.00 per hour*
(minimum charge – one-half hour)
5. For use of outside consultants for plan checking and
inspection, or both..... Actual Costs**

*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**Actual costs include administrative and overhead costs.

BISBEE

FEE SCHEDULE	
BUILDING INSPECTOR	FEES
Building Permits(see sheet 2 for Valuation determinations):	
\$1 - \$2,000 Valuation	\$78.00
\$2,001 - \$40,000 Valuation	\$78 for first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof.
\$40,0001 - \$100,000 Valuation	\$550 for first \$40,000, plus \$10 for each additional \$1,000 or fraction thereof.
\$100,001 - \$500,000 Valuation	\$1,161 for first \$100,000, plus \$8 for each additional \$1,000 or fraction thereof.
\$500,0001 - \$1,000,000 Valuation	\$4,325 for first \$500,000, plus \$6 for each additional \$1,000 or fraction thereof.
\$1,000,0001 - \$5,000,000 Valuation	\$7,150 for first \$1,000,000, plus \$3.5 for each additional \$1,000 or fraction thereof.
\$5,000,0001 and over	\$20,710 for first \$5,000,000, plus \$1.50 for each additional \$1,000,000 or fraction thereof.

15.65.010 Building permit fee table.

Since the International Building Code and International Residential Code, 2000 Editions, do not include building permit fee tables, Table 1-A from the Uniform Building Code Book, Volume 1, 1997 Edition, is therefore adopted and shall serve as the official minimum building permit fee table for all Huachuca City building permits. Otherwise, the cost estimate provided by the architect, engineer, contractor or other person(s) qualified to provide an accurate estimate of the construction cost will be used, whichever is greater.

HUACHUCA CITY

TOTAL VALUATION	FEE***
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.75 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$3.65 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$42.00 per hour* (minimum charge – two hours)
2. Re-inspection fees assessed under provisions of Section 108.8, Uniform Building Code Book, Volume 1, 1997 Edition	\$42.00 per hour*
3. Inspections for which no fee is specifically indicated	\$42.00 per hour*
4. Additional plan review required by changes, additions or revisions to plans	\$42.00 per hour*
5. For use of outside consultants for plan checking and inspections, or both	Actual costs**

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

** Actual costs include administrative and overhead costs.

CORTEZ

BUILDING PERMIT FEES

From the total valuation of the structure, the permit fee is tabulated. See table below:

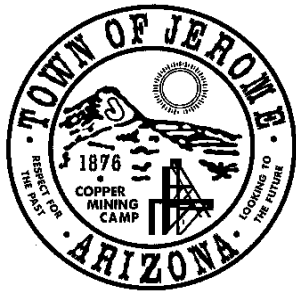
<u>TOTAL VALUATION</u>	<u>FEE</u>
\$1.00 to \$500.00	\$75.00
\$501.00 to \$2,000	\$75.00 for the first \$500.00 plus \$4.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001 to \$25,000	\$135.00 for the first \$2,000.00 plus \$13.75 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001 to \$50,000	\$451.25 for the first \$25,000.00 plus \$10.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001 to \$100,000	\$713.75 for the first \$50,000.00 plus \$7.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001 to \$500,000	\$1,076.25 for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001 to \$1,000,000	\$3,476.25 for the first \$500,000 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001 and up	\$5,976.25 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof.

PINAL COUNTY

ARTICLE 3

BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$22.00
\$501.00 to \$ 2,000.00	\$22.00 for the first \$500.00 plus \$2.75 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$63.25 for the first \$2,000.00 plus \$12.50 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$350.75 for the first \$25,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00 .	\$575.75 for the first \$50,000.00 plus \$6.25 for each additional \$1000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$888.25 for the first \$100,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$2,888.25 for the first \$500,000.00 plus \$4.25 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001 and up	\$5,013.25 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000.00 or fraction thereof



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: **ITEM #9F: ZONING ADMINISTRATOR POSITION**

MEETING DATE: November 9, 2021

In consideration of the lack of qualified candidates to date for the position of Zoning Administrator, I reached out to Tim Pickering of InterimPublicManagement.com (IPA) to inquire about their services.

Mr. Pickering feels confident that the firm can provide a capable and experienced professional to serve as an interim Zoning Administrator while we continue our search. He has provided a retainer letter for your approval. If approved, the fee would be \$1,500 to provide information on three candidates for the town's consideration. If we did choose one of the candidates and contracted with IPA for that person's services, the \$1,500 fee would be applied to that cost. Any candidate chosen would be an employee of IPA and not of the town.

I have reached out to other Arizona towns and am in the process of gathering information about the firm and the costs. Mr. Pickering did not provide a cost beyond that of the retainer but said that they would work within our budget and would adjust the time spent here to meet that goal.

Meanwhile, I did hear from Prescott Valley. They have been pleased with the quality of the service provided but did note that it can be costly. I've attached an example of the fee schedule for their contract to provide an interim general plan consultant.

While we are saving money right now due to not paying a Zoning Administrator and covering those benefits, the cost to obtain an interim person is likely to exceed what we have saved and will be saving, unless we restrict the hours accordingly.

We continue to advertise the position on GovtJobs.com, our website, our Facebook page, Indeed.com and the League's website. We have had very few responses to date.



Interim Public Management, LLC

16868 North Stoneridge Court

Fountain Hills, Arizona 85268

480.577.0949

tim@interimpublicmanagement.com

October 29, 2021

Candace Gallagher, Town Manager
PO Box 335
Jerome, AZ 86331

Via electronic mail only: c.gallagher@jerome.az.gov

Dear Candace,

Thank you for reaching out to us. Interim Public Management (IPM) is happy to be able to provide services to the Town of Jerome. By retaining IPM under the terms of this letter to search for an Interim Code Enforcement Officer/Zoning Administrator, the Town will receive the following services:

- Up to three confidential interim resumes provided by no later than 15 business days from the date of the signature of this letter in order to meet your preferred start date.
- Access to over 250 pre-qualified and vetted interim managers, department directors and Associates, all under confidentiality agreements; and
- Handling of all call-ins and external referrals of potential interims (which eliminates County staff time and allows for a coordinated effort, background searches and vets potential candidates) and related contract administration.

IPM's retainer fee for the above services is \$1,500 payable by the Town on net 10-day payment terms, which will be credited to the Town should you choose an IPM Associate for interim services. For a period of 30 days after signing this letter and returning it to IPM, you agree that the Town will use IPM exclusively for this search.

If the Town wishes to retain IPM under these terms, please sign this letter below and email it to me by November 10, 2021. After that date, these terms will expire due to the time sensitive nature of the search. Although you are under no obligation to select any IPM Associates provided to you for interviews, a contracted interim search ensures a coordinated effort, reduces the Town's staff time, and increases the quality and speed of your interim interview process.

October 29, 2021

Page 2

IPM appreciates the opportunity to serve the Town of Jerome, as we have served many other nearby public entities such as Prescott Valley, Clarkdale and Cottonwood.

Kindest regards,

Timothy G. Pickering,
President and CEO

The Town of Jerome agrees with the above understanding.

By: _____

Candace Gallagher, Town Manager

Date _____

**SCHEDULE A
TO
PROFESSIONAL SERVICES AGREEMENT DATED SEPTEMBER 9, 2021
BETWEEN THE PARTIES**

Effective Date of Schedule: September 9, 2021

Client: Town of Prescott Valley, Arizona

Services: Interim General Plan Consultant

Expected Commencement Date for Engagement: September 13, 2021

Expected Services Performance: Five days per week, typically Monday through Friday on and off-site.

Fees: Client shall pay to IPM the Fees set forth below, in consideration of the Services rendered by IPM hereunder:

Services Fees:	The Client shall pay IPM the following fee for each week during which the Consultant or other IPM representatives provide Services to the Town: \$4,409 per week as listed in the Expected Services Performance section, per Consultant or other IPM resource
----------------	---

The Services Fees set forth above shall increase by five percent on September 1, 2020 and annually thereafter. Services Fees may be prorated by IPM as appropriate. If Client expressly approves or requests that a Contractor work overtime hours, and if IPM is required to pay such Consultant overtime rates for such work, Client hereby agrees that its rates for such Consultant with respect to such overtime hours shall be 1.5 times the Services Fees rates set forth above.

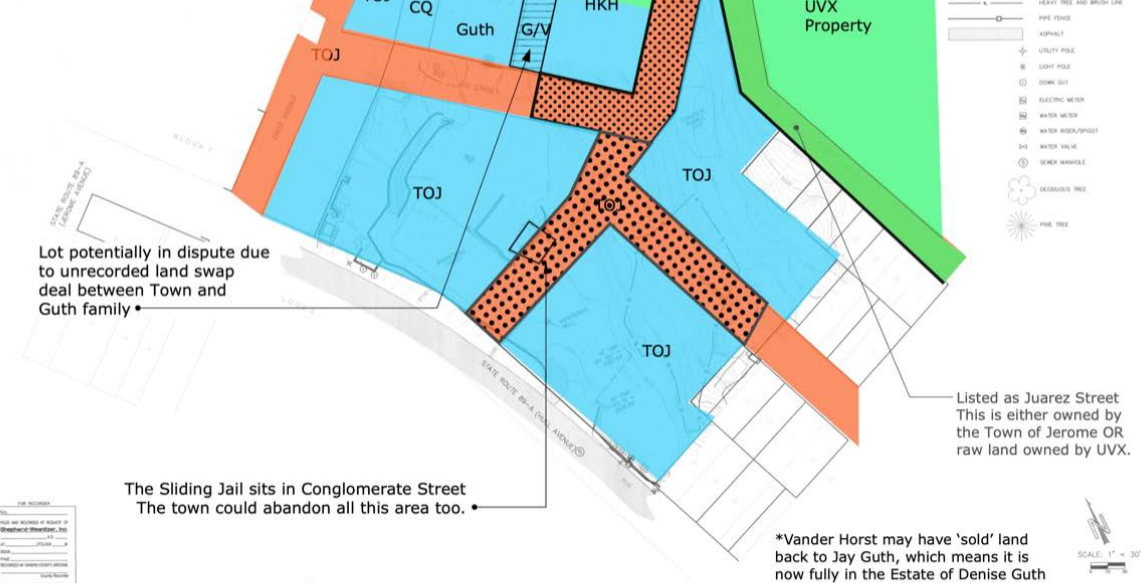
Expenses: Client shall reimburse IPM for the following expenses: Actual cost for mileage at IRS standard rates and lodging expenses reasonably related to the performance of the Services.

Term: This Schedule shall commence upon its stated Commencement Date and shall continue until December 17, 2021 and shall continue month to month after said date. This Schedule may be terminated either (a) by either party without cause by providing the other party 30 days' prior written notice of termination, with such notice being given no earlier than 30 days prior to the date set forth in the preceding sentence; or (b) by either party with cause by providing the other party at least fifteen (15) days' prior written notice of termination for cause, provided that if the party giving such notice agrees that such cause has been cured during the first seven (7) days of such notice period then such notice of termination shall have no force or effect. Should the Client terminate the agreement before December 17, 2021, Client shall pay to IPM as a termination fee and not as a penalty fifty percent (50%) of the Services Fee set forth above for each week remaining between the date of Client's early termination and December 17, 2021.

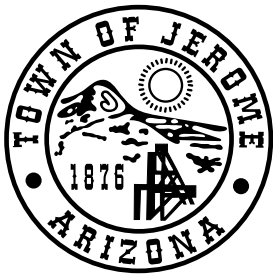
Street Abandonment - Town Council Special Meeting **Packet for public distribution**

Property Owners

WH = Wendy Hauptli
 Guth = Estate of Denise Guth
 CQ = Cuban Queen
 G/V* = 50% Guth & 50% Vander Horst
 HKH = Half Kingdom Holdings
 TOJ = Town of Jerome



<p>1-800-STAKE-IT</p>		<p>SVI Shepard / Wenzel Inc.</p>		<p>700 Market Place Phoenix, AZ 85001 602.258.1000 www.svi.com</p>		<p>TOWN OF JEROME</p>		<p>RESULTS OF SURVEY</p>		<p>RS4 4 4</p>	
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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 629

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH SOUTHWESTERN ENVIRONMENTAL CONSULTANTS (DRAINAGE IMPROVEMENTS)

WHEREAS, on February 11, 2020 the Jerome Town Council authorized agreements with Southwestern Environmental Consultants for engineering work related to planned drainage improvements; and

WHEREAS, engineering and construction for this project are funded entirely through ADOT's HURF Exchange program;

WHEREAS, the engineer has requested change orders to these agreements as follows:

<i>Project</i>	<i>Original amount</i>	<i>Increase/(Decrease)</i>	<i>Revised amount</i>
<i>Flume design</i>	\$34,508	(\$15,415)	\$19,093
<i>Holly Avenue</i>	\$20,871	\$9,500	\$30,371
<i>Hampshire Avenue</i>	\$19,631	\$9,500	\$29,131
<i>Douglas Road culvert</i>	\$29,874	\$16,500	\$46,374
<i>Bid specifications</i>	\$0	\$6,000	\$6,000
<i>TOTAL</i>	\$104,884	\$26,085	\$130,969

; and

WHEREAS, the figures shown do not represent set fees but rather "not to exceed" amounts; and

WHEREAS, the net increase in fees resulting from this change order will be covered by the available HURF Exchange funding for the project, representing no additional cost to the town;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that change orders to the agreements with Southwestern Environmental Consultants as detailed herein are hereby approved.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2021.

APPROVED:

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney

From: Krishan Ginige KGINIGE@sec-landmgt.com

Subject: Town of Jerome- Drainage improvement projects-

Date: October 22, 2021 at 10:46 AM

To: Candace Gallagher (c.gallagher@jerome.az.gov) c.gallagher@jerome.az.gov

KG

Hi Candace,

As indicated to you at my telephone conversation yesterday, this Town of Jerome drainage projects have evolved from our preliminary assumptions. We all knew that this would not be a conventional project. The design needed developing different options and then finalizing details with design team as well as ADOT. Multiple site visits, data collections added to the cost too. This process has made us exceed our initial estimate. Therefore we request additional extension of the contract as below,

Holly- 9,500.00

Hampshire- 9,500.00

Douglas Culvert - 16,500.00

Additionally ADOT has brought up the need for a bid packet development and specification development. The Town may already have the documentation. We may be able to salvage documents from another jurisdiction too. While the cost will depend on the level of documents that would be needed, we suggest a budget of 6,000 to be allocated.

Please let us know if you have any questions.

Thanks

Krishan

Krishan G. Ginige, P.E, MS (Env/Civil Eng.)
President



Southwestern Environmental Consultants Inc.

~ 47 Years of Trusted Excellence~

Phone 928-634-5889

Cell 928-202-6310

Fax 928-634-2222

825 Cove Parkway

Cottonwood AZ 86326

20 Stutz Bearcat Drive #6

Sedona AZ 86336

www.sec-landmgt.com

**REDLINE OF PROPOSED CHANGES TO THE SIGN ORDINANCE
AS REVIEWED BY THE PLANNING AND ZONING COMMISSION ON
AUGUST 18, 2021**

SECTION 509. SIGNS

A. PURPOSE

This section provides a set of standards for the design and construction of signs within the Town of Jerome. The purpose of this section is to encourage the preservation of historic buildings and artifacts, to protect the general public from damage and injury, to protect property values, to preserve the beauty and unique character of Jerome, to aid in the free flow of traffic within the town, and to promote the tourist industry, which is important to the economy of Jerome, and the Historic Overlay District. The section also recognizes free speech rights by regulating signs in a content-neutral manner.

B. DEFINITIONS

Within and for the purposes of this section, the following definitions, and only these definitions, apply.

1. Area -- Sign area is calculated as the area within a continuous perimeter that encloses the limits of text and graphics of a sign, together with any frame or other material or color forming an integral part of the display or used to differentiate the sign's message from the background against which it is placed. The area excludes the structure upon which the sign is placed and sign supports.
- ~~1.2.~~ Barber Pole-pole – a type of sign used by barbers to signify the place or shop where they perform their craft. The sign includes a staff or pole with a helix of colored stripes (usually red, white, and blue). The pole may be stationary or may rotate, often with the aid of an electric motor.
- ~~2.3.~~ Clear Vision-vision Triangle-triangle – A ~~triangle-triangle~~-shaped zone formed by the existing or proposed curb lines of two or more intersecting streets, roads, or alleys and a third line connecting said curb lines at a distance of thirty (30) feet in each direction from the point of the curb line intersection, in order to provide vehicular traffic an unobstructed view of cross traffic at intersections. In locations without curbs, the edge of the drivable surface of the street or road shall be treated the same as a curb.
4. Flying Banner-banner – a flexible or rigid pole ~~to which~~ attached to one side of a flexible fabric, generally in the shape of a feather ~~or similar shape, is attached, and which is~~ used for the primary purpose of advertising or attention-getting by the public display of visually communicative images. Such banners are also known and sold under names ~~which that~~ include, but are not limited to, “quill sign,” “wing banner,” “banana banner,” “blade banner,” “flutter banner,” “flutter flag,” “bowflag,” “teardrop banner,” and others. The definition includes functionally similar display devices.
5. Mannequin/skeleton – a styled and three-dimensional representation of the human form.
6. Mural – See definition for *Sign, Painted*.
- ~~3.~~ —
7. Organization – An organized body of people with a particular non-profit or for-profit purpose, such as a society, association, civic or charitable group.
- ~~4.8.~~ Sign -- An object meant to convey a message through the use of words or symbols. A sign can be painted on one ~~surface,~~ or ~~both~~ multiple surfaces, be free-standing, ~~or be signs~~ supported by a ~~pole, or pole~~ or attached to a building. All exterior signs, whether public or private, are regulated by this ordinance.

9. Sign, A-frame – A temporary, movable, free-standing sign placed on but not permanently anchored in the ground. This definition includes T-frame signs and other similar temporary signs. A-frame signs are typically constructed of wood, cardboard, plastic, or other lightweight and rigid material, and are often referred to as sandwich boards.
10. Sign, Balloon –~~Balloon sign shall mean~~ any sign painted onto or otherwise attached to or suspended from a balloon, whether ~~such balloon is~~ anchored or affixed to ~~a building or any other~~ portion of the premises or tethered to and floating above any portion of the premises.
11. Sign, Banner – A sign made of lightweight fabric or similar material with no enclosing framework that is mounted to a building or structure and does not flutter or move (see also definition for flying banner).
12. Sign, Business Door Identification -- A nameplate sign of a business name on an entry door, not exceeding 2 by 12 inches.
- ~~5. —~~
- ~~6. — Area – A rectangular area calculated by drawing horizontal and vertical lines from all sign extremities excluding those which are essentially sign supports.~~
- ~~7.~~13. Sign, Canopy -- A sign mounted ~~on~~ or painted on a canopy or awning.
14. Sign, Changeable-Copy – A sign, or portion thereof, with characters, letters, or illustrations that can be changed or rearranged manually without altering the face or surface of the sign. Examples include whiteboards, chalkboards, and menu boards.
15. Sign, Directional – An exterior sign that indicates whether a business is open or closed or directs people to a particular entrance of a building.
- ~~8.~~16. Sign, Free-~~S~~standing -- A sign not attached to or supported by a building.
17. Sign, Gas-~~G~~enerated -- Gas-generated signs or signs illuminated by gas-generated lighting.
- ~~9.~~18. Sign, Height -- The vertical distance from the ground directly under the sign to the ~~lowest~~ highest point of the sign.
- ~~10.~~19. Sign, Interior -- Signs within a building not accessible from outside. Interior signs are not regulated by this ordinance.
- ~~11. — Sign, Gas Generated – Gas generated signs or signs illuminated by gas generated lighting, other than those existing on June 14, 1977, are prohibited.~~
20. Sign, Nameplate - A sign typically used to identify the business or residents of the premises.
- ~~12.~~21. Sign, Off-premise -- A permanent or temporary sign not located on the premises of the business ~~which~~ that it advertises.
- ~~13.~~22. Sign, On-premise -- A permanent or temporary sign located on the premises of the business that it advertises~~A sign, the content of which relates to the premises on which it is located~~, referring exclusively to the name, location, products, persons, accommodations, services, or activities of or on those premises, or the sale or lease of those premises.
- ~~14. — Sign, Nameplate – A sign which is limited to the name and/or business of the residents of the premises, not exceeding two inches by twelve inches (2" x 12").~~

- ~~15. Sign, Business Door Identification—A nameplate sign of a business name on an entry door, not exceeding two inches by twelve inches (2" x 12").~~
23. Sign, Open/Closed – See definition of *Sign, Directional*.
24. Sign, Painted – A sign painted directly on the building façade.
25. Sign, Permanent – A sign permanently attached to a structure or affixed to the ground. Includes *Wall Signs, Free standing Signs, Projecting Signs, Painted Signs, and Barber poles*. Permanent signs are intended to advertise or call attention to any item, business, activity, or place; are visible from outside a building; and are intended to be in place for longer than thirty days.
- ~~16.~~26. Sign, Projecting -- A building-mounted sign which that projects from and is supported by a wall of a building.
- ~~17. Sign, Wall—A sign attached flush to the exterior surface of a building, or permanently applied to a window of a building. The sign must not project above the roof. Light sources aimed at the wall sign may project further.~~
- ~~18. Sign, Historical/Historical Period—A sign in use in Jerome during the period between 1876 and 1953.~~
- ~~19.~~27. Sign, Service -- An interior sign whose purpose is not to advertise the business displaying the sign, but to inform or provide for the safety of the public. Signs such as credit card placards, directional signs, and “No Smoking” signs, and menu boards are examples of service signs.
- ~~20. Sign, Open/Closed—A sign indicating that a place of business is open or closed.~~
- ~~21.~~28. Sign, Temporary -- A sign not permanently attached to a structure or to the ground. Examples of temporary signs include garage sale signs, temporary sale signs, contractor signs, banner signs, A-frame signs, T-frame signs, candidate signs, and real estate signs. Temporary signs shall only be displayed for a limited period. The definition of temporary sign does not include flags.
- ~~22.~~29. Sign Walker – A person (or persons) waving “sales theme signs” with arrows at entrances to major highways or at corners of high traffic intersections directing customers to a sale. Also called sign twirlers, sign holders, human billboards, and sign events.
30. Sign, Wall - A sign attached flush to the exterior surface of a building, or permanently applied to a window of a building. The sign must not project above the roof. Light sources aimed at the wall sign may project further out from the wall.
- ~~23. Organization—An organized body of people with a particular purpose, such as a society, association, civic or charitable group, or similar, whether non-profit or for-profit.~~

[Ord. No. 457; Ord. No. 472]

C. APPLICABILITY

The provisions of this section shall apply to all signs placed or maintained within the Town of Jerome with the exception of the following:

1. Non-illuminated names of buildings, dates of erection, monument citations, commemorative tablets, and the like, when carved into stone, concrete, metal, or any other permanent type construction and made an integral part of a permitted structure or made flush to the ground.
2. Signs required by law or signs of a duly constituted governmental body, such as traffic signs, warning signs, or no trespassing signs.

3. Signs placed by a public utility for the safety, welfare, or convenience of the public, such as signs identifying high voltage, public telephone, or underground cables.
4. Notices regarding parking, directions, or trespassing on private property.
5. Signs upon a vehicle, provided that any such vehicle is actively used for bona fide delivery or other business purposes.

[Ord. No. 457]

D. PERMITS

1. A sign permit shall be required before a permanent sign may be placed, constructed, re-constructed, or altered within the Town of Jerome with the exception of the following:
 - a. A-frame signs which are on private property (see additional standards regarding A-frame signs).
 - b. Changeable-Copy Signs.
 - c. Directional Signs.
 - d. Exterior temporary signs in the residential districts.
 - ~~a.e.~~ Name-plate signs and business door identifiers not exceeding ~~two 2 inches~~ by twelve inches (~~2" x 12"~~).
 - ~~b.f.~~ Repainting or maintenance of signs, provided there is no change in size, shape, wording, composition, or color.
 - ~~c.~~ On-site menu boards, either in a wall-mounted case or window display.
 - ~~d.~~ Exterior temporary signs.
 - ~~e.g.~~ Signs not permanently affixed to a window and located entirely within an enclosed building.
2. An application for a permanent sign permit shall be filed with the ~~Zoning~~ zoning Administrator ~~administrator~~ on a form prescribed by the ~~Zoning~~ zoning Administrator ~~department~~. ~~The application and~~ shall be accompanied by the required number of copies required by the Zoning Administrator. ~~eight identical copies of the sign plans.~~ Each copy shall be on one or more sheets of paper measuring ~~not more~~ no larger than ~~twenty-four~~ 24 inches by ~~thirty-six~~ 36 inches (~~24" x 36"~~) drawn to scale, which shall show the following:
 - a. Signature of the applicant.
 - b. The name and address of the sign owner and sign erector.
 - c. Drawings showing the design, dimensions, color, material, and structure of the sign.
 - d. A drawing or photograph of the building facade indicating the proposed location of the sign, and all other existing signs maintained on the premises and regulated by this ordinance.
 - e. Proposed method of lighting the sign.
 - f. Any additional information ~~which~~ that the Design Review Board may require in order to decide on the application.
 - g. Payment of a non-refundable, one-time filing fee in an amount established by a schedule adopted by resolution of the Council and filed in the offices of the ~~Town~~ town Clerk ~~clerk~~. Applicant may re-submit a modified plan without paying an

additional fee. Payment of the filing fee shall be waived when the applicant is an ~~agency agent~~ of the town, county, state, or federal government.

3. Plan Review

The ~~Zoning zoning Administrator administrator~~ shall review and accept completed plans in accordance with the provisions of Section 303. These plans shall be placed on the agenda of the next Design Review Board meeting.

4. Design Review

The Design Review Board shall, in accordance with the provisions of Section 304, deny, approve, or conditionally approve any application for a sign permit. Upon approval of an application by the Design Review Board, the ~~Zoning zoning Administrator administrator~~ shall be instructed to issue the sign permit.

5. The Design Review Board may waive the requirements of this section in order to allow the preservation or restoration of signs or commercial graphics ~~which are~~ determined to be of historical significance.

[Ord. No. 457; Ord. No. 472]

E. REGULATIONS APPLICABLE TO SIGNS IN ALL ZONES

1. The design, color, shape, materials, and style of permanent signs shall be subject to review and approval of the Design Review Board.

2. All signs shall be constructed, designed, or attached to structures in conformance with the building code adopted by the Town of Jerome.

3. No sign or mannequin/skeleton shall be constructed or placed in the clear vision triangle, erected or lit in such a manner as to interfere in any way with the flow of traffic on the public right of way, or present a traffic hazard.

4. No sign or mannequin/skeleton shall be constructed or placed in such a manner as to interfere with pedestrian traffic on public or private walkways, stairs, and/or handrails.

~~4.5.~~ Free-standing signs shall not exceed four (4) feet in height.

~~5.6.~~ Organizations as defined herein are allowed temporary signs without a permit or review for temporary special event banners or signs. Banners for special events must be removed within three (3) days of the close of any event and may not be hung on Town property without permission of the Town of Jerome. The ~~Town town Manager manager~~ may approve special event banners to be hung on ~~Town town~~ property for recurring events. Banners to be hung on ~~Town town~~ property for ~~first first~~-time events shall be approved by the ~~Town town Council council~~.

~~6.7.~~ Lighting shall be directed at the sign from an external, incandescent light source and shall be installed so as to avoid any glare or reflection into any adjacent property, or onto a street or alley so as to create a traffic hazard. These restrictions shall apply to internally lighted signs, which may be allowed if constructed of metal or wood. No internally lit signs that are constructed of acrylic or plastic are allowed. No sign that flashes or blinks shall be permitted outside. No visible bulbs, neon tubing, or luminous paints shall be permitted as part of any sign.

~~7.8.~~ Any existing nonconforming, permanent sign legally constructed or permitted prior to the adoption of this ordinance may be continued in use; if such a sign is damaged, it may be restored or repaired. If a new sign is constructed, it must conform to the provisions of this chapter.

~~8.9.~~ Signs shall be removed ~~upon~~ within thirty (30) days of business relocation or closure.

~~9.10.~~ If any sign becomes a danger to the public or becomes deteriorated or is abandoned, the property owner, or owner of the sign shall be notified to remove or repair the sign. If ~~he/she~~ they does not comply within ten (10) days, the ~~Zoning~~ zoning Administrator administrator shall have the sign removed and the cost assessed to the owner of the property on which such sign is located.

11. Painted Signs. Painted signs shall be subject to review by the Design Review Board. The maximum number and area of painted signs shall be subject to the same restrictions and standards as other permanent signs.

~~10.12.~~ Flags. Unless otherwise required by state law or specified in this ~~Article~~ article, no more than two (2) flags may be displayed on a flagpole, from a flag bracket, or on a flag stanchion. Examples of flags include, but are not limited to, the insignia of any nation, organization of nations, state, province, county, city, any religious, civic or fraternal organization, or educational institution. The area of each flag shall not exceed sixteen (16) square feet and the height of the flag shall be no taller than the building to which it is attached. For the purpose of determining the area of a flag, only one side of the flag shall be counted. Flags may be externally illuminated. A sign permit is not required for a flag.

[Ord. No. 457; Ord. No. 472]

F. REGULATIONS APPLICABLE TO SIGNS IN RESIDENTIAL ZONES

1. One nameplate sign not exceeding ~~two~~ 2 inches by ~~twelve~~ 12 inches (~~2"x12"~~) indicating the names of the occupants or business, and one set of numbers ~~four~~ 4 inches 4 by ~~twelve~~ 12 inches (~~4"x12"~~) indicating the street address shall be allowed for each dwelling unit without a permit.
2. One non-illuminated sign not exceeding eight (8) square feet in area shall be allowed on premises only to identify a home business and requires a permit and review by the Design Review Board. A two-sided sign is one sign.
3. No sign shall extend above the eaves line of a building or extend higher than ten (10) feet above the ground directly below it.
4. Temporary signs shall be permitted in the residential zones without a permit, subject to the following provisions:
 - a. The sum area of all temporary signs does not exceed five (5) square feet in size.
 - b. If the temporary sign pertained to an event (such as an open house or garage sale), the sign shall be removed within three (3) days of the completion of the event or activity ~~which~~ that is being advertised.
 - c. Signs shall maintain a minimum setback from the right of way of ten (10) feet, unless there is a primary structure on the lot ~~which is~~ located closer to the right of way ~~than~~ ten (10) feet, in which case the sign may be placed at the same setback as the primary structure.
 - d. The maximum height of a temporary sign is four (4) feet.
 - e. Signs shall not be illuminated.

[Ord. No. 457; Ord. No. 472]

G. REGULATIONS APPLICABLE TO SIGNS IN COMMERCIAL AND INDUSTRIAL ZONES

1. No more than two (2) permanent signs are permitted for any one business except that a business having frontage on and physical access from two (2) or more streets will be allowed a total of three (3) signs.
2. The maximum area of all permanent signs shall not exceed 32 square feet.
- ~~2.3.~~ _____ The area of any single wall, projecting, free-standing or canopy sign shall not exceed ~~sixteen (16)~~ square feet.
- ~~3.4.~~ _____ No sign shall extend above the roof of the building to which it is attached.
- ~~4.5.~~ _____ The bottom of any projecting sign shall be no lower than ~~eight (8)~~ feet above the ground directly below it.
- ~~5.6.~~ _____ No part of any projecting or free-standing sign may project over any roadway.
- ~~6.7.~~ _____ One (1) set of address numbers not exceeding ~~four 4 inches 4~~ by ~~twelve 12 inches (4" x 12")~~ in total area shall be allowed in addition to normal sign allowances.
- ~~7.8.~~ _____ Temporary signs, which are promotional in nature and intended to advertise a specific event, activity, or business, such as "sale" signs are allowed in addition to other signs. Examples of temporary signs include, but are not limited to and banner signs. Temporary signs must meet all restrictions for signs in this section in addition to the following:
 - a. _____ The sum area of all temporary signs shall not exceed ~~eight (8)~~ square feet.
 - ~~a.b.~~ _____ A maximum of one (1) temporary sign may be placed on the property.
 - ~~b.c.~~ _____ No business may display a temporary sign for more than thirty (30) consecutive ninety (90) days twice per calendar year. ~~, or forty-five (45) consecutive days.~~
 - d. _____ If the temporary sign pertained to an event (such as an open house or garage sale), the sign shall be removed within three (3) days of the completion of the event or activity which is being advertised.
 - e. _____ Temporary signs shall maintain a minimum setback from the right of way of five (5) feet, unless there is a primary structure on the lot which is located closer to the right of way than five (5) feet, in which case the sign may be placed at the same setback as the primary structure.
 - f. _____ The maximum height of a temporary sign is four (4) feet.
 - g. _____ Temporary signs require administrative approval from the zoning administrator. Applications shall be submitted on a form prepared by the zoning administrator and shall demonstrate compliance with the standards of this section.
 - h. _____ ~~Signs shall not be illuminated.~~ Application for a temporary sign shall include payment of a non-refundable, one-time filing fee in an amount established by a schedule adopted by resolution of the Council and filed in the offices of the town clerk. Payment of the filing fee shall be waived when the applicant is an agent of the town, county, state, or federal government.
 - i. _____ Temporary signs shall not be illuminated.
 - e. _____ ~~No permit is required for temporary signs.~~
Examples of temporary signs:

- ~~Chalkboards or signs that change daily for menu specials~~
- ~~Signs for special events that have limited use, such as Art Walk announcements~~
- ~~Sandwich boards / A-Frame signs (allowed in vestibules and on private property, but not on public sidewalks)~~
- ~~Banners~~
- ~~"Sale" and other exterior product advertising~~

9. A-frame signs are allowed without a permit provided they meet the following requirements:

- a. They do not exceed four (4) square feet in size.
- b. They do not exceed four (4) feet in height.
- c. They are located entirely on private property owned by the business that they are advertising.
- d. They are not left outside during non-business hours.

10. Changeable-copy signs are allowed without a permit provided they do not exceed four (4) square feet in size and are attached to the façade of a building. A maximum of one sign per business is allowed.

~~15.11. Exterior Directional signs indicating open and closed~~ are permitted in addition to normal sign allowances. No more than two (2) directional signs are allowed with a maximum total area of ~~These signs should be no more than four (4) square feet in area.~~ Directional signs do not require a permit. Such an exterior open/closed sign requires a permit and approval from the Design Review Board.

~~16.12. Standard copyright signs~~ Service signs offering information on incidental services or recommendations, e.g., VISA, MasterCard, WiFi, etc., are permitted in addition to normal sign allowances; provided:

- a. They conform to all provisions contained in this section.
- b. They are inside a window.
- c. There is no more than one (1) sign per incidental service per public entrance to the business.
- d. ~~No sign's area shall~~ Each sign does not exceed ~~sixteen (16)~~ square inches in area.

[Ord. No. 457; Ord. No. 472]

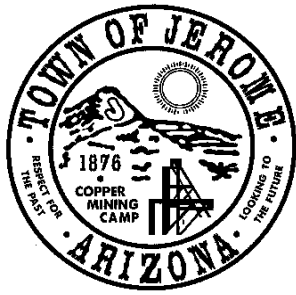
H. PROHIBITED SIGNS

1. Abandoned signs
2. Billboards
3. Digital or electronic signs with changeable copy
4. Flying banners
5. Flashing or blinking signs
6. Gas-generated signs
7. Inflatable and balloon signs
8. Mannequins/skeletons displaying, wearing, or holding any advertising content such as flyers, business cards, or other promotional materials.

- ~~8-9.~~ 9. Moving and rotating signs – including rotating barber poles
- ~~9-10.~~ 10. Off-premise signs in the commercial or industrial zoning districts
- ~~10-11.~~ 11. Signs attached to or painted on trees, rocks or other natural features
- ~~11-12.~~ 12. Signs emitting any sound designed to attract attention
- ~~12-13.~~ 13. Signs in the clear vision triangle
- 14. Signs in the right-of-way
- ~~13-15.~~ 15. Signs blocking pedestrian pathways, stairs, or handrails
- ~~14-16.~~ 16. Signs painted on fences
- ~~15-17.~~ 17. Sign walkers
- ~~16-18.~~ 18. Signs with visible bulbs, neon tubing, or luminous paints

[Ord. No. 472]

~~17.~~19.



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: **ITEM #10B: SIGN ORDINANCE AMENDMENTS**

MEETING DATE: November 9, 2021

The Planning & Zoning Commission has held duly noticed public hearings and has recommended Zoning Ordinance amendments as set forth on the attached redline document.

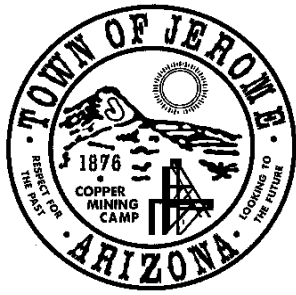
I have reviewed the recommended changes, as has the Town Attorney.

Our questions/comments are as follows:

- Definition for “Mannequin/Skeleton”
 - BILL: Should we include “statue” as well?
- Definition for “Sign, Banner”
 - CBG: Suggest remove the words “lightweight” and “does not flutter or move,” and add “Does not include a flying banner.”
- Definition for “Sign, Interior”
 - BILL: “Signs within a building not **accessible** from outside.” Should that word be changed to “visible”?
- Definition for “Sign, Wall”
 - CBG/BILL: Is this intended to include signs attached to a window on the interior but facing and visible from the outside? Perhaps clarify.
- C.5. Exception for “Signs upon a vehicle, provided that ...actively used for bonafide delivery or other business purposes.”
 - BILL: Does this mean that bumper stickers on private vehicles are controlled by this ordinance? Perhaps they should be specifically exempted.
- D.1.a. “See additional standards ...”
 - BILL: Include specific reference to G.9.
- D.1.g. No permit needed for “signs not permanently affixed to a window and located entirely within an enclosed building.”
 - CBG: What is “permanently affixed”? Is the intent to exempt any sign “taped” to the inside of a window but facing out? If not, this should be clarified.

- D.2.f. “Any additional information that the Design Review Board may require...”
 - BILL: What are the criteria for their review? Are they limited to the parameters of 304.H.4?
 - CBG: Perhaps that reference should be included. “... in accordance with Section 304.H.4 of the Zoning Ordinance.”
- D.3. “The ZA shall review and accept completed plans in accordance with the provisions of Section 303.”
 - BILL: Which section(s) of 303?
 - CBG: This may be intended to refer instead to Section 304, which addresses signs. 303 does not.
- E.3. “No sign or mannequin/skeleton shall be ... placed in the clear vision triangle...”
 - BILL: This could allow statues to be placed there. Same point applies to E.4. (see same comment above under Definitions)
- E.7. “Lighting shall be directed From an external, incandescent light source...”
 - CBG: Remove the word “incandescent.” Rapidly becoming outdated.
- E.10. “...shall have the sign removed and the cost assessed to the owner of the property...”
 - BILL: How does the town get reimbursed if there is no solvent owner?
- E.11. “Painted signs ... subject to review by the Design Review Board.”
 - BILL: What are the criteria for their review? Are they limited to the parameters of 304.H.4?
 - CBG: Perhaps that reference should be included. “... in accordance with Section 304.H.4 of the Zoning Ordinance.”
- F.2. “... and review by the Design Review Board.”
 - BILL: Need to establish criteria.
- G.8.a. “The sum area of all temporary signs shall not exceed 8 square feet.”
 - CBG: There has been recent discussion about that size limitation. Does Council wish to alter that?
- G.8.e. “minimum setback from the right-of-way of five (5) feet ...”
 - CBG: Would this prohibit banners on the structure across from the Spirit Room where they are typically hung? Perhaps include language to provide for that in some way.
- G.8.f. “The maximum height of a temporary sign is four (4) feet.”
 - CBG: Does this mean dimensional height or height from the ground? J. Knight said that this is intended to apply to A-Frame signs. If so, that is already specified in Section G.9.b, and could be deleted here.
- G.8. (general) - Council has recently indicated that town-sponsored or co-sponsored events should be exempt from the requirements for temporary signs. That change would need to be included here.

Because of the volume and nature of these questions, we have included it on this agenda for discussion rather than as a first reading, and the Planning & Zoning Commission expects to agendize this at their next regular meeting in order to consider any changes requested by Council.



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STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: **ITEM #10C: LETTER OF SUPPORT FOR VERDE VALLEY CIRCLE TRAIL**

MEETING DATE: November 9, 2021

The proposed Verde Valley Circle Trail would connect trails in Sedona, Camp Verde, Cottonwood and Clarkdale in a continuous loop, providing recreational opportunities for residents and visitors.

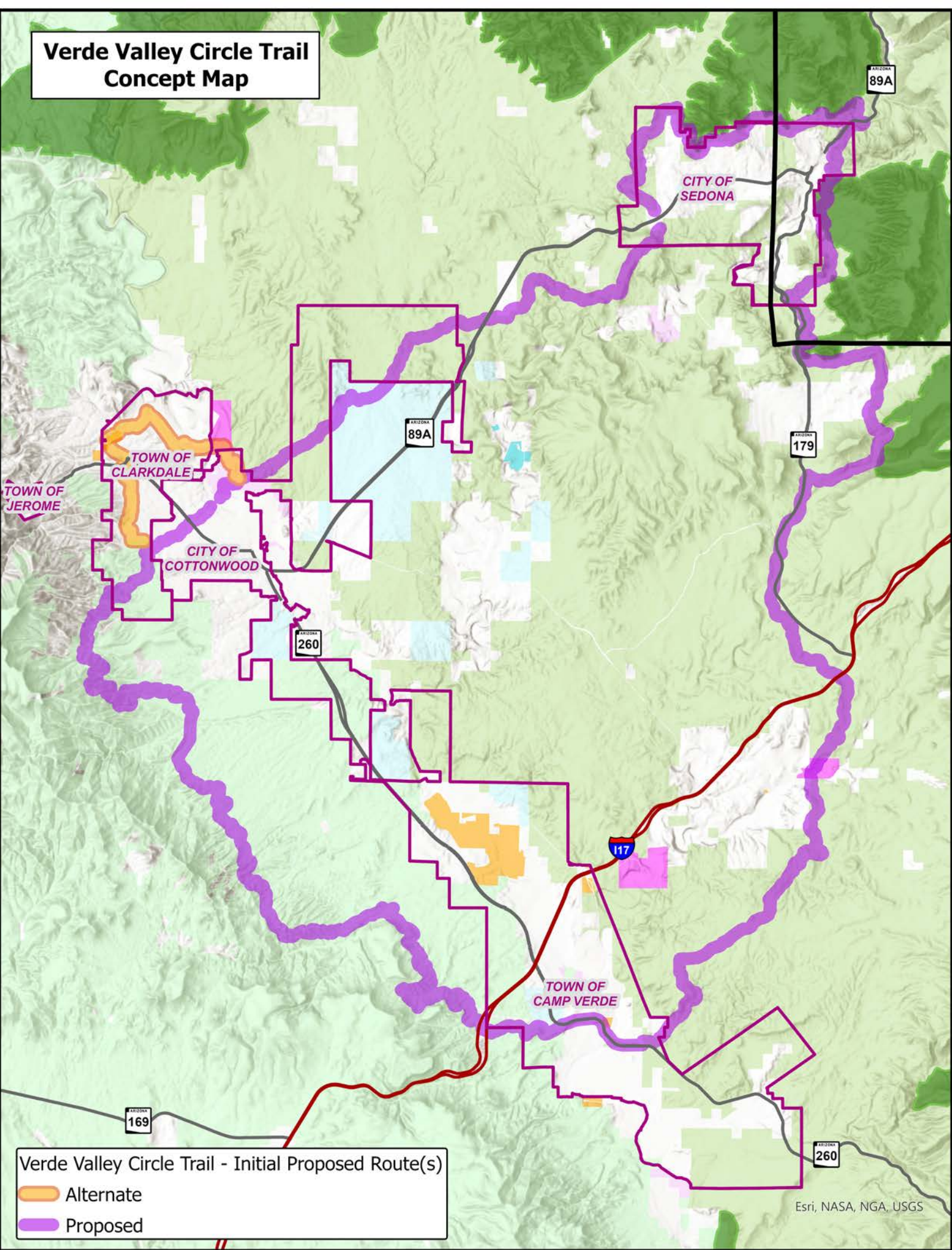
A memorandum of understanding has been circulated to the Verde Valley towns which would enable jurisdictions to work together for mutual benefit through coordinating efforts to manage these trails in ways that will support the objectives of healthy natural environments, strong economies and sustainable communities. So far, the towns of Clarkdale and Camp Verde have signed the MOU.

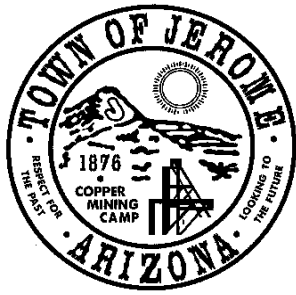
Because the planned trail does not pass through Jerome, the town has been asked to simply provide a letter of support for the project, rather than sign the memorandum of understanding.

With Council's approval, I will draft a letter of support for the Verde Valley Circle Trail project, citing the recreational opportunities it will provide for area residents and visitors, and its anticipated contribution to our regional natural environment, economy and sustainability. The letter could be signed by Mayor Dillenberg on behalf of the entire Council.

Action needed: Approval of motion to have staff draft a letter of support for the Verde Valley Circle Trail project for signature by the mayor.

Verde Valley Circle Trail Concept Map





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STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: **ITEM #10D: COVID-19 PROTOCOL**

MEETING DATE: November 9, 2021

Council has requested a review of the COVID-19 situation at this meeting.

According to the November 1 press release from Yavapai County Health Services, the county is still experiencing high transmission, with a 14.8% positivity rate and 223 cases per 100,000 residents for the week ending October 23, 2021. Jerome has had 46 recorded COVID cases since the inception of the pandemic. I will provide updated figures at this meeting.

Currently, the Town's protocol is that:

- Council and board meetings are conducted via Zoom.
- In-person meetings are kept to a minimum and conducted virtually when possible.
- Town Hall and the library are open to the public. Masks are required in Town buildings and made available to visitors if needed. We have made no distinction as to vaccination status.
- Staff is required to wear masks when interacting indoors with the public or when in close proximity to each other.
- Hand sanitation and social distancing are encouraged.
- The town shuttle is operating on weekends and on Wednesdays. Riders are advised that the driver is fully vaccinated and that they ride at their own risk. Masks and hand sanitizer are carried in the van and available to passengers.

Questions for Council:

- At what point do you wish to resume in-person meetings? Under what circumstances?
- Do you wish to continue to require masks in town buildings? Under what circumstances?
- Are there any other changes you wish to make to the protocol detailed above?