



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL

CONDUCTED VIA ZOOM

TUESDAY, NOVEMBER 9, 2021, AT 7:00 P.M.

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
 - a. Computer: <https://us02web.zoom.us/j/9286347943>
 - b. Telephone: 1 669 900 6833 Meeting ID: 928 634 7943
2. Submitting questions and comments:
 - a. If attending by Zoom video conference, click the chat button and enter your name and what you would like to address.
 - b. Email c.gallagher@jerome.az.gov (Please submit comments at least one hour prior to the meeting.)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Rosa Coys, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	FINANCIAL REPORTS Financial reports for October 2021	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES August 23, 2021 (closed session); October 4, 2021 (open and closed sessions); October 12, 2021 (open and closed sessions)	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #7:	PRESENTATIONS	
	ITEM #7A: YAVAPAI COUNTY BROADBAND INITIATIVE Stan Goligoski will present information regarding Yavapai County's Broadband Initiative.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Direction
ITEM #8:	ORDINANCES	
	ITEM #8A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 475, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY THE ADDITION OF NEW SECTION 10-3 THEREOF, ENTITLED “SPECIAL EVENTS” Council may conduct the second reading of, and may adopt, Ordinance No. 475.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #8B: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 476, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE TO REMOVE THE RESIDENCY REQUIREMENT FOR THE POSITIONS OF TOWN CLERK AND TOWN MANAGER Council may conduct the second reading of, and may adopt, Ordinance No. 476.	Sponsored by Vice Mayor Mandy Worth Discussion/Possible Action

	ITEM #8C: FIRST READING – ORDINANCE NO. 477, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, APPROVING AN AMENDMENT TO THE ZONING MAP Council may conduct the first reading of Ordinance No. 477.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
ITEM #9:	UNFINISHED BUSINESS	
	ITEM #9A: PUBLIC HEARING CONTINUED: WATER AND SEWER RATES, FEES AND CHARGES Council will continue a public hearing which commenced on September 14, 2021 regarding possible changes to water and sewer rates, fees and charges.	Sponsored by Councilmember Jane Moore Discussion/Possible Action
	ITEM #9B: RESOLUTION NO. 628, ESTABLISHING WATER AND SEWER RATES, FEES AND CHARGES Following the public hearing listed above, Council may adopt Resolution No. 628.	Sponsored by Councilmember Jane Moore Discussion/Possible Action
	ITEM #9C: TOUR BUSINESSES Council will discuss issues related to tour businesses in Jerome and possible amendments to the Town Code in that regard.	Sponsored by Councilmember Sage Harvey Discussion/Possible Action
	ITEM #9D: PUBLIC RESTROOMS AND PORTAJOHNS Council will review preliminary plans for a permanent public restroom and discuss when to remove the portajohns currently located near Middle Park.	Sponsored by Councilmember Alex Barber Discussion/Possible Action
	ITEM #9E: RESOLUTION NO. 624, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AMENDING THE ADOPTED FEE SCHEDULE REGARDING BUILDING PERMIT FEES Council may adopt Resolution No. 624.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #9F: ZONING ADMINISTRATOR POSITION Council will review and may approve a retainer with InterimPublicManagement.com to provide candidates to serve as interim zoning administrator/code enforcement officer.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #9G: CONTRACTUAL OPTIONS FOR ADDRESSING STREET ABANDONMENT AND SUBSIDENCE Council will discuss with the Town Attorney contractual options for addressing street abandonment and the area of subsidence near the Sliding Jail. A portion of this discussion may take place in executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4).	Sponsored by Mayor Jack Dillenberg Discussion/Possible Direction
ITEM #10:	NEW BUSINESS	
	ITEM #10A: RESOLUTION NO. 629, AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH SOUTHWESTERN ENVIRONMENTAL CONSULTANTS (DRAINAGE IMPROVEMENTS) Council may approve Resolution No. 629, authorizing a change order to the agreement with SEC for engineering work related to drainage improvements funded by the HURF Exchange program.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #10B: AMENDMENTS TO ZONING ORDINANCE: SIGNS Council will review amendments to the Zoning Ordinance regarding signs as recommended by the Planning & Zoning Commission and may direct staff in this regard.	Sponsored by Mayor Jack Dillenberg Discussion/Possible Action
	ITEM #10C: LETTER OF SUPPORT FOR VERDE VALLEY CIRCLE TRAIL PROJECT Council may authorize a letter of support from the Town of Jerome for the Verde Valley Circle Trail Project.	Sponsored by Councilmember Alex Barber Discussion/Possible Action
	ITEM #10D: COVID-19 PROTOCOL Council will review the most recent COVID statistics and discuss whether and when to resume in-person Council meetings, and the mask requirement for entering Town buildings.	Sponsored by Councilmember Jane Moore Discussion/Possible Action
ITEM #11:	TO AND FROM THE COUNCIL Council may direct staff regarding items to be placed on a future agenda.	Discussion; Possible Direction
ITEM #12:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Rosa Cays, Deputy Town Clerk

PACKET ITEMS STILL TO COME VIA ADDENDUM:

- Staff reports: Police and Court
- Council meeting minutes, October 12
- Item 9B - EXHIBIT C to Resolution #628
- Item 9C – Additional information/report
- Item 9D – Additional information/report

Town of Jerome
Budget to Actual Summary
21-Oct

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 151,604.81	\$ 151,703.67	\$ (98.86)	\$ 720,796.84	\$ 621,538.15	\$ 99,258.69
	Total	\$ 151,604.81	\$ 151,703.67	\$ (98.86)	\$ 720,796.84	\$ 621,538.15	\$ 99,258.69
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 39,927.83	\$ 50,771.14	\$ 10,843.31	\$ 185,544.73	\$ 230,638.88	\$ 45,094.15
12	Court	\$ 5,904.20	\$ 8,962.79	\$ 3,058.59	\$ 27,688.00	\$ 37,345.18	\$ 9,657.18
13	Police	\$ 50,586.86	\$ 54,464.52	\$ 3,877.66	\$ 217,468.43	\$ 230,578.48	\$ 13,110.05
14	Fire	\$ 31,432.48	\$ 38,227.79	\$ 6,795.31	\$ 145,512.80	\$ 181,790.23	\$ 36,277.43
15	Library	\$ 6,410.39	\$ 7,795.70	\$ 1,385.31	\$ 30,376.05	\$ 32,196.90	\$ 1,820.85
16	P&Z	\$ 2,202.77	\$ 9,689.36	\$ 7,486.59	\$ 28,035.05	\$ 38,789.62	\$ 10,754.57
17	Parks	\$ 1,212.12	\$ 1,921.28	\$ 709.16	\$ 4,409.48	\$ 7,379.01	\$ 2,969.53
18	Properties	\$ 11,197.93	\$ 16,643.62	\$ 5,445.69	\$ 46,026.37	\$ 77,675.29	\$ 31,648.92
	Total	\$ 148,874.58	\$ 188,476.20	\$ 39,601.62	\$ 685,060.91	\$ 836,393.59	\$ 151,332.68
General	Net Income (Loss)	\$ 2,730.23	\$ (36,772.53)	\$ 39,502.76	\$ 35,735.93	\$ (214,855.44)	\$ 250,591.37
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 17,499.27	\$ 18,833.32	\$ (1,334.05)	\$ 77,352.39	\$ 75,333.44	\$ 2,018.95
51	Sewer	\$ 17,634.25	\$ 19,212.48	\$ (1,578.23)	\$ 75,975.23	\$ 76,850.16	\$ (874.93)
52	Trash	\$ 14,878.71	\$ 15,833.33	\$ (954.62)	\$ 59,199.52	\$ 63,333.36	\$ (4,133.84)
	Total	\$ 50,012.23	\$ 53,879.13	\$ (3,866.90)	\$ 212,527.14	\$ 215,516.96	\$ (2,989.82)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 23,210.07	\$ 23,409.98	\$ 199.91	\$ 70,232.51	\$ 92,449.41	\$ 22,216.90
51	Sewer	\$ 18,729.09	\$ 24,018.77	\$ 5,289.68	\$ 74,189.82	\$ 94,571.62	\$ 20,381.80
52	Trash	\$ 17,936.69	\$ 21,494.93	\$ 3,558.24	\$ 71,881.38	\$ 83,239.84	\$ 11,358.46
	Total	\$ 59,875.85	\$ 68,923.68	\$ 9,047.83	\$ 216,303.71	\$ 270,260.87	\$ 53,957.16
Utilities	Net Income (Loss)	\$ (9,863.62)	\$ (15,044.55)	\$ 5,180.93	\$ (3,776.57)	\$ (54,743.91)	\$ 50,967.34
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 18,449.69	\$ 18,327.83	\$ 121.86	\$ 61,056.37	\$ 43,311.36	\$ 17,745.01
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 18,449.69	\$ 18,387.52	\$ (62.17)	\$ 61,056.37	\$ 76,979.61	\$ 15,923.24
Road	Net Income (Loss)	\$ -	\$ (59.69)	\$ 59.69	\$ -	\$ (33,668.25)	\$ 33,668.25
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
35	Parking	\$ 32,178.75	\$ 20,833.33	\$ 11,345.42	\$ 107,229.10	\$ 83,333.36	\$ 23,895.74
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 30,674.37	\$ 31,646.97	\$ 972.60	\$ 108,455.15	\$ 110,762.99	\$ 2,307.84
Parking	Net Income (Loss)	\$ 1,504.38	\$ (10,813.64)	\$ 12,318.02	\$ (1,226.05)	\$ (27,429.63)	\$ 26,203.58
		Current Month			Year To Date		
	Total Revenue	\$ 252,245.48			\$ 1,101,609.45		
	Less Total Expense	\$ 257,874.49			\$ 1,070,876.14		
	Net Income (Loss)	\$ (5,629.01)			\$ 30,733.31		

*The due to/from accounts are still off by \$677.78. I have been unable to fix the glitch with CYMA, but I am working with the CPA to figure out a solution.

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (10) Revenues & General Fund

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Property Taxes	\$0.00	\$0.00	\$0.00	0.0%	\$2,583.51	\$0.00	\$2,583.51	0.0%
City Sales Taxes	90,407.35	85,600.00	4,807.35	5.6	426,122.22	318,200.00	107,922.22	33.9
State Sales Taxes	5,309.56	4,452.00	857.56	19.3	20,707.49	17,808.00	2,899.49	16.3
Urban Revenue Share	16,485.43	16,309.50	175.93	1.1	65,589.86	65,238.00	351.86	0.5
Vehicle License Tax	3,119.59	2,901.33	218.26	7.5	12,788.10	11,605.36	1,182.74	10.2
Fines and Forfeitures	5,289.07	6,083.33	(794.26)	(13.1)	24,438.48	24,333.36	105.12	0.4
Court Security Fund Revenue	900.00	833.33	66.67	8.0	3,821.01	3,333.36	487.65	14.6
Building Permits	137.25	666.66	(529.41)	(79.4)	2,695.96	2,666.72	29.24	1.1
Planning & Zoning Fees	0.00	416.66	(416.66)	(100.0)	1,475.00	1,666.72	(191.72)	(11.5)
Business Licenses	270.00	416.66	(146.66)	(35.2)	1,370.00	1,666.72	(296.72)	(17.8)
Commercial Filming Fees	0.00	29.16	(29.16)	(100.0)	0.00	116.72	(116.72)	(100.0)
Fire Dept Services Rev	0.00	833.33	(833.33)	(100.0)	0.00	3,333.36	(3,333.36)	(100.0)
Franchise Fees	0.00	0.00	0.00	0.0	3,806.58	3,750.00	56.58	1.5
PD Parking Citation Revenue	3,084.00	1,666.66	1,417.34	85.0	9,466.00	6,666.72	2,799.28	42.0
PD Revenue From Parking Fund	2,500.00	2,500.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Police Officer Safety Equip Rev	181.85	166.66	15.19	9.1	865.66	666.72	198.94	29.8
Police Services	320.00	1,666.66	(1,346.66)	(80.8)	2,070.00	6,666.72	(4,596.72)	(69.0)
Rents	6,563.51	6,543.50	20.01	0.3	26,354.04	26,174.00	180.04	0.7
Utility Reimbursements	274.14	375.00	(100.86)	(26.9)	1,170.40	1,500.00	(329.60)	(22.0)
Wildland Fire Fees	2,058.00	2,058.00	0.00	0.0	26,950.00	26,950.00	0.00	0.0
Wildlands Wage Reimbursement	696.58	696.58	0.00	0.0	19,240.87	19,240.87	0.00	0.0
Firewise Wage Reimbursement	0.00	2,500.00	(2,500.00)	(100.0)	0.00	10,000.00	(10,000.00)	(100.0)
Contributions	0.00	125.00	(125.00)	(100.0)	2,713.00	500.00	2,213.00	442.6
Library Contributions	0.00	83.33	(83.33)	(100.0)	829.00	333.36	495.64	148.7
Interest	138.13	125.00	13.13	10.5	564.12	500.00	64.12	12.8
Sale of Assets	0.00	625.00	(625.00)	(100.0)	0.00	2,500.00	(2,500.00)	(100.0)
Miscellaneous Revenues	131.69	291.66	(159.97)	(54.8)	220.69	1,166.72	(946.03)	(81.1)
Administrative Charges	13,738.66	13,738.66	0.00	0.0	54,954.85	54,954.72	0.13	0.0
Net Revenues	\$151,604.81	\$151,703.67	\$(98.86)	(0.1)%	\$720,796.84	\$621,538.15	\$99,258.69	16.0 %
Net Income (Loss)	\$151,604.81	\$151,703.67	\$(98.86)	(0.1)%	\$720,796.84	\$621,538.15	\$99,258.69	16.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$823.68	\$825.00	\$1.32	0.2%	\$3,975.34	\$2,950.00	\$(1,025.34)	(34.8)%
Contract Services	0.00	409.09	409.09	100.0	4,979.00	6,127.28	1,148.28	18.7
Conventions and Seminars	1,250.88	1,081.81	(169.07)	(15.6)	2,441.32	2,545.52	104.20	4.1
Training & Education	0.00	229.16	229.16	100.0	199.00	916.72	717.72	78.3
Dues, Subs & Memberships	0.00	75.00	75.00	100.0	5,550.00	5,400.00	(150.00)	(2.8)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Insurance	8,298.15	8,450.00	151.85	1.8	8,622.03	8,800.00	177.97	2.0
Insurance Deductible Exp	200.00	83.33	(116.67)	(140.0)	200.00	333.36	133.36	40.0
COVID Expenses	0.00	75.00	75.00	100.0	0.00	300.00	300.00	100.0
Legal Exp - Gen Gov	643.50	1,166.66	523.16	44.8	1,763.50	4,666.72	2,903.22	62.2
Miscellaneous	0.00	472.16	472.16	100.0	485.52	1,888.72	1,403.20	74.3
Bank Fees - Gen Admin	134.48	150.00	15.52	10.3	549.02	600.00	50.98	8.5
Bank Fees / Merch Svcs	996.57	833.33	(163.24)	(19.6)	3,163.20	3,333.36	170.16	5.1
Office Supplies	21.44	500.00	478.56	95.7	2,037.25	2,000.00	(37.25)	(1.9)
Copier & Equip Lease Expense	336.18	625.00	288.82	46.2	1,942.40	2,500.00	557.60	22.3
Software Support Exp - GG	871.62	918.66	47.04	5.1	9,198.65	10,312.72	1,114.07	10.8
Computer Hardware & Service	1,013.67	833.33	(180.34)	(21.6)	2,336.17	3,333.36	997.19	29.9
Operating Supplies - Gen Gov	85.74	83.33	(2.41)	(2.9)	172.58	333.36	160.78	48.2
Postage	318.19	416.66	98.47	23.6	797.33	1,666.72	869.39	52.2
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Shuttle Expenses	242.85	125.00	(117.85)	(94.3)	1,142.73	500.00	(642.73)	(128.5)
Small Tools and Equipment	0.00	583.33	583.33	100.0	0.00	2,333.36	2,333.36	100.0
Telephone	216.29	250.00	33.71	13.5	818.46	1,000.00	181.54	18.2
Travel	0.00	41.66	41.66	100.0	126.56	166.72	40.16	24.1
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Community Health	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Preservation of Historic Buildings	0.00	4,166.66	4,166.66	100.0	0.00	16,666.72	16,666.72	100.0
Vehicles, Cap Outlay, Gen Gov	0.00	0.00	0.00	0.0	0.00	10,000.00	10,000.00	100.0
Transfers Out	0.00	958.33	958.33	100.0	17,537.61	20,833.36	3,295.75	15.8
Total Program Expenses	\$15,453.24	\$23,435.82	\$7,982.58	34.1 %	\$78,037.67	\$121,041.44	\$43,003.77	35.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$17,420.29	\$19,828.83	\$2,408.54	12.1%	\$77,549.17	\$79,315.36	\$1,766.19	2.2%
Longevity Bonus	328.00	228.00	(100.00)	(43.9)	829.00	854.00	25.00	2.9
Payment in Lieu of Medical Benefits	533.46	577.91	44.45	7.7	2,400.57	2,311.72	(88.85)	(3.8)
FICA Match	1,363.85	1,570.08	206.23	13.1	6,021.57	6,280.36	258.79	4.1

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Retirement Match	1,297.61	1,456.50	158.89	10.9	5,820.91	5,826.00	5.09	0.1
Health/Life Insurance	3,230.34	3,646.00	415.66	11.4	14,536.53	14,584.00	47.47	0.3
Workers Compensation	287.00	0.00	(287.00)	0.0	287.00	314.00	27.00	8.6
Unemployment Insurance	14.04	28.00	13.96	49.9	62.31	112.00	49.69	44.4
Total General & Administrative Expenses	\$24,474.59	\$27,335.32	\$2,860.73	10.5 %	\$107,507.06	\$109,597.44	\$2,090.38	1.9 %
Total Expenses	\$39,927.83	\$50,771.14	\$10,843.31	21.4%	\$185,544.73	\$230,638.88	\$45,094.15	19.6%
Net Income (Loss)	\$(39,927.83)	\$(50,771.14)	\$10,843.31	21.4%	\$(185,544.73)	\$(230,638.88)	\$45,094.15	19.6%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (12) Court

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Court Security Fund Expenses	\$0.00	\$833.33	\$833.33	100.0%	\$0.00	\$3,333.36	\$3,333.36	100.0%
Contract Services	69.01	583.33	514.32	88.2	619.01	2,333.36	1,714.35	73.5
Training & Education	0.00	43.75	43.75	100.0	0.00	175.00	175.00	100.0
Dues and Subscriptions	0.00	26.66	26.66	100.0	0.00	106.72	106.72	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Office Supplies	0.00	16.66	16.66	100.0	0.00	66.72	66.72	100.0
Copier & Equip Lease Exp	0.00	0.00	0.00	0.0	1,181.97	1,155.00	(26.97)	(2.3)
Telephone	71.68	75.00	3.32	4.4	290.68	300.00	9.32	3.1
Travel	134.40	75.00	(59.40)	(79.2)	203.72	300.00	96.28	32.1
Total Program Expenses	\$275.09	\$1,678.73	\$1,403.64	83.6 %	\$2,295.38	\$7,870.16	\$5,574.78	70.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$5,018.02	\$6,569.66	\$1,551.64	23.6%	\$22,509.61	\$26,278.72	\$3,769.11	14.3%
Longevity Bonus	0.00	0.00	0.00	0.0	273.00	273.00	0.00	0.0
FICA and Medicare	383.86	505.91	122.05	24.1	1,742.83	2,023.72	280.89	13.9
Retirement	176.00	192.33	16.33	8.5	811.84	769.36	(42.48)	(5.5)
Worker's Compensation	50.00	0.00	(50.00)	0.0	50.00	65.50	15.50	23.7
Unemployment	1.23	16.16	14.93	92.4	5.34	64.72	59.38	91.7
Total General & Administrative Expenses	\$5,629.11	\$7,284.06	\$1,654.95	22.7 %	\$25,392.62	\$29,475.02	\$4,082.40	13.9 %
Total Expenses	\$5,904.20	\$8,962.79	\$3,058.59	34.1%	\$27,688.00	\$37,345.18	\$9,657.18	25.9%
Net Income (Loss)	\$(5,904.20)	\$(8,962.79)	\$3,058.59	34.1%	(\$27,688.00)	\$(37,345.18)	\$9,657.18	25.9%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (13) Police

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$166.72	\$166.72	100.0%
Training & Education	0.00	83.33	83.33	100.0	0.00	333.36	333.36	100.0
Dispatch Fees	0.00	0.00	0.00	0.0	11,666.68	12,000.00	333.32	2.8
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	400.00	400.00	100.0
Fuel	922.42	750.00	(172.42)	(23.0)	2,774.90	3,000.00	225.10	7.5
Prosecutor Exp	1,138.50	2,000.00	861.50	43.1	3,916.00	8,000.00	4,084.00	51.1
Miscellaneous	287.13	150.00	(137.13)	(91.4)	287.13	300.00	12.87	4.3
Software Service & Support	478.21	66.66	(411.55)	(617.4)	2,223.20	2,233.36	10.16	0.5
Computer Hardware & Service	977.50	291.66	(685.84)	(235.2)	977.50	1,166.72	189.22	16.2
Operating Supplies - Police	167.52	208.33	40.81	19.6	474.21	833.36	359.15	43.1
Postage	44.35	16.66	(27.69)	(166.2)	82.90	66.72	(16.18)	(24.3)
Rep and Maint - Vehicles	165.93	200.00	34.07	17.0	4,371.51	4,075.00	(296.51)	(7.3)
Rep and Maint - Equipment	6,142.53	3,625.00	(2,517.53)	(69.4)	6,142.53	5,500.00	(642.53)	(11.7)
Police Officer Safety Equip Exp	0.00	166.66	166.66	100.0	362.98	666.72	303.74	45.6
Small Tools and Equipment	1,429.91	583.33	(846.58)	(145.1)	1,863.54	2,333.36	469.82	20.1
Telephone	558.74	433.33	(125.41)	(28.9)	1,972.78	1,733.36	(239.42)	(13.8)
Uniforms	0.00	125.00	125.00	100.0	0.00	500.00	500.00	100.0
Vehicles, Cap Outlay, Police	162.00	200.00	38.00	19.0	22,120.26	22,500.00	379.74	1.7
Total Program Expenses	\$12,474.74	\$9,041.62	\$(3,433.12)	(38.0)%	\$59,236.12	\$65,808.68	\$6,572.56	10.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$23,691.55	\$28,606.00	\$4,914.45	17.2%	\$109,603.91	\$114,424.00	\$4,820.09	4.2%
Longevity Bonus	0.00	50.00	50.00	100.0	871.00	921.00	50.00	5.4
FICA and Medicare	1,711.55	2,200.08	488.53	22.2	7,997.44	8,800.36	802.92	9.1
Retirement	2,169.84	2,635.16	465.32	17.7	10,213.03	10,540.72	327.69	3.1
Health Insurance	5,422.34	6,012.50	590.16	9.8	24,400.53	24,050.00	(350.53)	(1.5)
Worker's Compensation	5,112.00	5,881.00	769.00	13.1	5,112.00	5,881.00	769.00	13.1
Unemployment	4.84	38.16	33.32	87.3	34.40	152.72	118.32	77.5
Total General & Administrative Expenses	\$38,112.12	\$45,422.90	\$7,310.78	16.1 %	\$158,232.31	\$164,769.80	\$6,537.49	4.0 %
Total Expenses	\$50,586.86	\$54,464.52	\$3,877.66	7.1%	\$217,468.43	\$230,578.48	\$13,110.05	5.7%
Net Income (Loss)	\$(50,586.86)	\$(54,464.52)	\$3,877.66	7.1%	(\$217,468.43)	\$(230,578.48)	\$13,110.05	5.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (14) Fire

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$166.72	\$166.72	100.0%
Training & Education	0.00	500.00	500.00	100.0	751.51	2,000.00	1,248.49	62.4
Dispatch Fees	560.33	537.50	(22.83)	(4.2)	2,241.32	2,150.00	(91.32)	(4.2)
Dues and Subscriptions	0.00	125.00	125.00	100.0	0.00	500.00	500.00	100.0
Fuel	497.91	416.66	(81.25)	(19.5)	1,339.58	1,666.72	327.14	19.6
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Medical Expenses	0.00	83.33	83.33	100.0	0.00	333.36	333.36	100.0
Medical Supplies Exp	143.80	284.09	140.29	49.4	1,867.84	2,227.28	359.44	16.1
Miscellaneous	0.00	125.00	125.00	100.0	0.00	500.00	500.00	100.0
Software Service & Support	75.00	75.00	0.00	0.0	300.00	300.00	0.00	0.0
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	306.66	500.00	193.34	38.7
Rep and Maint - Vehicles	4,155.09	1,666.66	(2,488.43)	(149.3)	5,628.23	6,666.72	1,038.49	15.6
Rep and Maint - Equipment	0.00	416.66	416.66	100.0	322.20	1,666.72	1,344.52	80.7
Small Tools and Equipment	734.44	833.33	98.89	11.9	6,697.17	6,500.03	(197.14)	(3.0)
Telephone	226.54	333.33	106.79	32.0	814.42	1,333.36	518.94	38.9
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
Total Program Expenses	\$6,393.11	\$5,604.88	\$(788.23)	(14.1)%	\$22,960.93	\$29,377.63	\$6,416.70	21.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$10,934.06	\$14,338.91	\$3,404.85	23.7%	\$42,857.72	\$57,355.72	\$14,498.00	25.3%
Wildland Personnel	0.00	659.18	659.18	100.0	27,625.59	28,318.19	692.60	2.4
Volunteer-Employee Per Call Personnel	2,011.50	2,583.33	571.83	22.1	4,806.00	10,333.36	5,527.36	53.5
Firewise Personnel	1,930.00	3,333.33	1,403.33	42.1	5,735.00	13,333.36	7,598.36	57.0
Longevity Bonus	0.00	0.00	0.00	0.0	218.00	218.00	0.00	0.0
FICA and Medicare	934.75	1,682.58	747.83	44.4	5,625.32	6,730.36	1,105.04	16.4
Retirement	874.72	947.58	72.86	7.7	15,446.03	15,790.36	344.33	2.2
Health Insurance	3,389.44	3,699.00	309.56	8.4	15,252.48	14,796.00	(456.48)	(3.1)
Worker's Compensation	4,956.00	5,326.25	370.25	7.0	4,956.00	5,326.25	370.25	7.0
Unemployment	8.90	52.75	43.85	83.1	29.73	211.00	181.27	85.9
Total General & Administrative Expenses	\$25,039.37	\$32,622.91	\$7,583.54	23.2 %	\$122,551.87	\$152,412.60	\$29,860.73	19.6 %
Total Expenses	\$31,432.48	\$38,227.79	\$6,795.31	17.8%	\$145,512.80	\$181,790.23	\$36,277.43	20.0%
Net Income (Loss)	\$(31,432.48)	\$(38,227.79)	\$6,795.31	17.8%	(\$145,512.80)	\$(181,790.23)	\$36,277.43	20.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (15) Library

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$0.00	\$100.00	\$100.00	100.0%
Contract Services	0.00	104.16	104.16	100.0	0.00	416.72	416.72	100.0
Miscellaneous	0.00	20.83	20.83	100.0	0.00	83.36	83.36	100.0
Office Supplies	0.00	20.83	20.83	100.0	0.00	83.36	83.36	100.0
Operating Supplies - Library	133.03	150.00	16.97	11.3	1,577.68	1,600.00	22.32	1.4
Print and Non-Print Materials	34.51	325.00	290.49	89.4	529.66	1,300.00	770.34	59.3
Rep and Maint - Equipment	0.00	8.33	8.33	100.0	0.00	33.36	33.36	100.0
Small Tools and Equipment	0.00	125.00	125.00	100.0	0.00	500.00	500.00	100.0
Telephone	83.64	75.00	(8.64)	(11.5)	331.34	300.00	(31.34)	(10.4)
E-Rate Exp	42.95	66.66	23.71	35.6	171.80	266.72	94.92	35.6
Total Program Expenses	\$294.13	\$920.81	\$626.68	68.1 %	\$2,610.48	\$4,683.52	\$2,073.04	44.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,786.57	\$5,416.66	\$630.09	11.6%	\$21,739.79	\$21,666.72	\$(73.07)	(0.3)%
Longevity Bonus	0.00	0.00	0.00	0.0	210.00	210.00	0.00	0.0
Library Benefit Stipend	533.46	577.91	44.45	7.7	2,400.57	2,311.72	(88.85)	(3.8)
FICA and Medicare	406.48	463.08	56.60	12.2	1,862.36	1,852.36	(10.00)	(0.5)
Retirement	273.54	296.33	22.79	7.7	1,230.93	1,185.36	(45.57)	(3.8)
Health Insurance	41.22	41.00	(0.22)	(0.5)	185.49	164.00	(21.49)	(13.1)
Worker's Compensation	59.00	65.50	6.50	9.9	59.00	65.50	6.50	9.9
Unemployment	15.99	14.41	(1.58)	(11.0)	77.43	57.72	(19.71)	(34.1)
Total General & Administrative Expenses	\$6,116.26	\$6,874.89	\$758.63	11.0 %	\$27,765.57	\$27,513.38	\$(252.19)	(0.9)%
Total Expenses	\$6,410.39	\$7,795.70	\$1,385.31	17.8%	\$30,376.05	\$32,196.90	\$1,820.85	5.7%
Net Income (Loss)	\$(6,410.39)	\$(7,795.70)	\$1,385.31	17.8%	(\$30,376.05)	\$(32,196.90)	\$1,820.85	5.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (16) P & Z

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$25.00	\$25.00	100.0%	\$54.03	\$100.00	\$45.97	46.0%
Conventions and Seminars	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Training & Education	0.00	166.66	166.66	100.0	0.00	666.72	666.72	100.0
Legal Exp - P&Z	1,209.00	1,500.00	291.00	19.4	2,743.50	6,000.00	3,256.50	54.3
Map Upgrades and Materials	0.00	20.83	20.83	100.0	0.00	83.36	83.36	100.0
Miscellaneous	0.00	9.33	9.33	100.0	0.00	37.36	37.36	100.0
Software Maintenance & Support	75.00	226.25	151.25	66.9	300.00	905.00	605.00	66.9
Operating Supplies - P&Z	0.00	20.83	20.83	100.0	0.00	83.36	83.36	100.0
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	83.36	83.36	100.0
Telephone	66.16	54.16	(12.00)	(22.2)	198.58	216.72	18.14	8.4
Travel	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Total Program Expenses	\$1,350.16	\$2,127.21	\$777.05	36.5 %	\$3,296.11	\$8,509.32	\$5,213.21	61.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$693.45	\$5,713.16	\$5,019.71	87.9%	\$18,545.14	\$22,852.72	\$4,307.58	18.8%
Longevity Bonus	0.00	0.00	0.00	0.0	228.00	228.00	0.00	0.0
FICA and Medicare	53.04	439.33	386.29	87.9	1,434.25	1,757.36	323.11	18.4
Retirement	0.00	370.58	370.58	100.0	1,262.71	1,482.36	219.65	14.8
Health Insurance	0.00	965.00	965.00	100.0	3,135.86	3,860.00	724.14	18.8
Worker's Compensation	98.00	65.50	(32.50)	(49.6)	98.00	65.50	(32.50)	(49.6)
Unemployment	8.12	8.58	0.46	5.4	34.98	34.36	(0.62)	(1.8)
Total General & Administrative Expenses	\$852.61	\$7,562.15	\$6,709.54	88.7 %	\$24,738.94	\$30,280.30	\$5,541.36	18.3 %
Total Expenses	\$2,202.77	\$9,689.36	\$7,486.59	77.3%	\$28,035.05	\$38,789.62	\$10,754.57	27.7%
Net Income (Loss)	\$(2,202.77)	\$(9,689.36)	\$7,486.59	77.3%	\$(28,035.05)	\$(38,789.62)	\$10,754.57	27.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (17) Parks

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$111.90	\$108.33	\$(3.57)	(3.3)%	\$250.18	\$433.36	\$183.18	42.3%
Legal Exp - Parks	0.00	20.83	20.83	100.0	0.00	83.36	83.36	100.0
Miscellaneous	0.00	23.58	23.58	100.0	6.77	94.36	87.59	92.8
Operating Supplies - Parks	14.93	29.16	14.23	48.8	44.31	116.72	72.41	62.0
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	33.36	33.36	100.0
Rep and Maint - Vehicles	196.62	125.00	(71.62)	(57.3)	457.64	500.00	42.36	8.5
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Rep and Maint - Infrastructure	0.00	333.33	333.33	100.0	0.00	1,333.36	1,333.36	100.0
Small Tools and Equipment	0.00	25.00	25.00	100.0	36.61	100.00	63.39	63.4
Uniform Exp Parks	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Utilities	172.42	233.33	60.91	26.1	535.77	933.36	397.59	42.6
Lease Payments	0.00	21.75	21.75	100.0	65.04	87.00	21.96	25.2
Total Program Expenses	\$495.87	\$995.30	\$499.43	50.2 %	\$1,396.32	\$3,981.60	\$2,585.28	64.9 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$443.48	\$558.41	\$114.93	20.6%	\$2,033.86	\$2,233.72	\$199.86	8.9%
FICA and Medicare	31.77	42.75	10.98	25.7	146.30	171.00	24.70	14.4
Retirement	35.48	44.25	8.77	19.8	157.78	177.00	19.22	10.9
Health Insurance	142.52	177.66	35.14	19.8	612.04	710.72	98.68	13.9
Worker's Compensation	63.00	102.25	39.25	38.4	63.00	102.25	39.25	38.4
Unemployment	0.00	0.66	0.66	100.0	0.18	2.72	2.54	93.4
Total General & Administrative Expenses	\$716.25	\$925.98	\$209.73	22.6 %	\$3,013.16	\$3,397.41	\$384.25	11.3 %
Total Expenses	\$1,212.12	\$1,921.28	\$709.16	36.9%	\$4,409.48	\$7,379.01	\$2,969.53	40.2%
Net Income (Loss)	\$(1,212.12)	\$(1,921.28)	\$709.16	36.9%	(\$4,409.48)	\$(7,379.01)	\$2,969.53	40.2%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (1) General
Department: (18) Property

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$1,142.46	\$875.00	\$(267.46)	(30.6)%	\$2,384.92	\$3,500.00	\$1,115.08	31.9%
Engineering Fees	0.00	416.66	416.66	100.0	0.00	1,666.72	1,666.72	100.0
Fuel	47.16	108.33	61.17	56.5	160.99	433.36	272.37	62.9
Legal Exp - Properties	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Miscellaneous	15.92	100.00	84.08	84.1	155.15	400.00	244.85	61.2
Operating Supplies - Properties	108.25	66.66	(41.59)	(62.4)	226.77	266.72	39.95	15.0
R&M Building - Properties	1,746.65	333.33	(1,413.32)	(424.0)	13,069.10	14,333.36	1,264.26	8.8
Rep and Maint - Vehicles	196.62	125.00	(71.62)	(57.3)	457.64	500.00	42.36	8.5
Rep and Maint - Equipment	0.00	20.83	20.83	100.0	186.61	83.36	(103.25)	(123.9)
Rep and Maint - Infrastructure	272.10	5,250.00	4,977.90	94.8	321.26	21,000.00	20,678.74	98.5
Small Tools and Equipment	113.07	41.66	(71.41)	(171.4)	149.68	166.72	17.04	10.2
Uniform Exp Properties	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Utilities	3,151.58	3,500.00	348.42	10.0	10,221.64	14,000.00	3,778.36	27.0
Lease Payments	0.00	21.75	21.75	100.0	65.04	87.00	21.96	25.2
Total Program Expenses	\$6,793.81	\$10,909.22	\$4,115.41	37.7 %	\$27,398.80	\$56,637.24	\$29,238.44	51.6 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,746.15	\$3,458.08	\$711.93	20.6%	\$12,594.27	\$13,832.36	\$1,238.09	9.0%
FICA and Medicare	196.70	264.58	67.88	25.7	905.96	1,058.36	152.40	14.4
Retirement	219.69	274.08	54.39	19.8	977.07	1,096.36	119.29	10.9
Health Insurance	882.58	1,100.25	217.67	19.8	3,790.13	4,401.00	610.87	13.9
Worker's Compensation	359.00	633.25	274.25	43.3	359.00	633.25	274.25	43.3
Unemployment	0.00	4.16	4.16	100.0	1.14	16.72	15.58	93.2
Total General & Administrative Expenses	\$4,404.12	\$5,734.40	\$1,330.28	23.2 %	\$18,627.57	\$21,038.05	\$2,410.48	11.5 %
Total Expenses	\$11,197.93	\$16,643.62	\$5,445.69	32.7%	\$46,026.37	\$77,675.29	\$31,648.92	40.7%
Net Income (Loss)	\$(11,197.93)	\$(16,643.62)	\$5,445.69	32.7%	(\$46,026.37)	\$(77,675.29)	\$31,648.92	40.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (2) Utilities
Department: (50) Water

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Connection Fees	\$0.00	\$416.66	\$(416.66)	(100.0)%	\$5,800.00	\$1,666.72	\$4,133.28	248.0%
Water Usage Fees	14,415.94	15,000.00	(584.06)	(3.9)	58,083.99	60,000.00	(1,916.01)	(3.2)
Miscellaneous	(250.00)	83.33	(333.33)	(400.0)	135.00	333.36	(198.36)	(59.5)
Transfers In	3,333.33	3,333.33	0.00	0.0	13,333.40	13,333.36	0.04	0.0
Net Revenues	\$17,499.27	\$18,833.32	\$(1,334.05)	(7.1)%	\$77,352.39	\$75,333.44	\$2,018.95	2.7 %
Program Expenses								
Advertising, Printing, & Publishing	\$0.00	\$0.00	\$0.00	0.0%	\$36.02	\$0.00	\$(36.02)	0.0%
Contract Services	900.00	900.00	0.00	0.0	2,700.00	3,600.00	900.00	25.0
Training & Education	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Permit Fee Exp - Water	500.00	150.00	(350.00)	(233.3)	500.00	600.00	100.00	16.7
Engineering Fees	0.00	250.00	250.00	100.0	0.00	1,000.00	1,000.00	100.0
Fuel	102.47	166.66	64.19	38.5	467.55	666.72	199.17	29.9
Insurance	2,810.40	3,750.00	939.60	25.1	2,810.40	3,750.00	939.60	25.1
Legal Exp - Water	0.00	145.83	145.83	100.0	699.50	583.36	(116.14)	(19.9)
Miscellaneous	0.00	24.91	24.91	100.0	6.77	99.72	92.95	93.2
Software Support Exp - Water	0.00	0.00	0.00	0.0	3,211.11	3,410.00	198.89	5.8
Operating Supplies - Water	14.93	250.00	235.07	94.0	1,293.86	1,000.00	(293.86)	(29.4)
R&M Building - Water	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Rep and Maint - Vehicles	196.62	166.66	(29.96)	(18.0)	457.64	666.72	209.08	31.4
Rep and Maint - Equipment	0.00	208.33	208.33	100.0	0.00	833.36	833.36	100.0
Rep and Maint - Infrastructure	6,224.05	2,083.33	(4,140.72)	(198.8)	6,542.44	8,333.36	1,790.92	21.5
Springs Security Exp	168.06	416.66	248.60	59.7	495.89	11,666.72	11,170.83	95.7
Service Tests/System Testing	0.00	83.33	83.33	100.0	333.00	333.36	0.36	0.1
Small Tools and Equipment	0.00	125.00	125.00	100.0	171.83	500.00	328.17	65.6
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	300.00	300.00	100.0
Uniform Exp Water	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Utilities Exp - Water	37.08	41.66	4.58	11.0	113.72	166.72	53.00	31.8
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	17,091.76	17,091.72	(0.04)	0.0
Lease Payments	0.00	75.91	75.91	100.0	227.64	303.72	76.08	25.0
Total Program Expenses	\$15,226.54	\$13,294.51	\$(1,932.03)	(14.5)%	\$37,159.13	\$55,338.92	\$18,179.79	32.9 %
General & Administrative Expenses								
Salaries and Wages	\$4,844.15	\$6,099.91	\$1,255.76	20.6%	\$22,215.97	\$24,399.72	\$2,183.75	8.9%
FICA and Medicare	346.97	466.66	119.69	25.6	1,598.09	1,866.72	268.63	14.4
Retirement	387.55	483.41	95.86	19.8	1,723.56	1,933.72	210.16	10.9

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (2) Utilities
Department: (50) Water

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Health Insurance	1,556.86	1,940.83	383.97	19.8	6,685.75	7,763.36	1,077.61	13.9
Worker's Compensation	848.00	1,117.25	269.25	24.1	848.00	1,117.25	269.25	24.1
Unemployment	0.00	7.41	7.41	100.0	2.01	29.72	27.71	93.2
Total General & Administrative Expenses	\$7,983.53	\$10,115.47	\$2,131.94	21.1 %	\$33,073.38	\$37,110.49	\$4,037.11	10.9 %
Total Expenses	\$23,210.07	\$23,409.98	\$199.91	0.9%	\$70,232.51	\$92,449.41	\$22,216.90	24.0%
Net Income (Loss)	\$(5,710.80)	\$(4,576.66)	\$(1,134.14)	(24.8)%	\$7,119.88	\$(17,115.97)	\$24,235.85	141.6%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (2) Utilities
Department: (51) Sewer

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Connection Fees	\$0.00	\$458.33	\$(458.33)	(100.0)%	\$5,500.00	\$1,833.36	\$3,666.64	200.0%
Sewer Usage Fees	14,300.92	15,416.66	(1,115.74)	(7.2)	57,141.83	61,666.72	(4,524.89)	(7.3)
Interest and Investment Earnings	0.00	4.16	(4.16)	(100.0)	0.00	16.72	(16.72)	(100.0)
Transfers In	3,333.33	3,333.33	0.00	0.0	13,333.40	13,333.36	0.04	0.0
Net Revenues	\$17,634.25	\$19,212.48	\$(1,578.23)	(8.2)%	\$75,975.23	\$76,850.16	\$(874.93)	(1.1)%
Program Expenses								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$9,600.00	\$12,800.00	\$3,200.00	25.0%
Permit Fee Exp - Sewer	0.00	0.00	0.00	0.0	1,170.00	1,150.00	(20.00)	(1.7)
Engineering Fees	0.00	0.00	0.00	0.0	13,230.01	15,250.03	2,020.02	13.2
Fuel	147.15	166.66	19.51	11.7	432.27	666.72	234.45	35.2
Insurance	3,185.12	5,000.00	1,814.88	36.3	3,185.12	5,000.00	1,814.88	36.3
Legal Exp - Sewer	0.00	100.00	100.00	100.0	0.00	400.00	400.00	100.0
Miscellaneous	0.00	26.58	26.58	100.0	99.01	106.36	7.35	6.9
Software Support Exp - Sewer	0.00	0.00	0.00	0.0	3,211.11	3,413.00	201.89	5.9
Operating Supplies - Sewer	14.93	833.33	818.40	98.2	1,358.09	3,333.36	1,975.27	59.3
R&M Building - Sewer	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Rep and Maint - Vehicles	196.62	166.66	(29.96)	(18.0)	457.64	666.72	209.08	31.4
Rep and Maint - Equipment	0.00	333.33	333.33	100.0	0.00	1,333.36	1,333.36	100.0
Rep and Maint - Infrastructure	28.31	1,250.00	1,221.69	97.7	28.31	5,000.00	4,971.69	99.4
Service Tests/System Testing	3,255.00	2,500.00	(755.00)	(30.2)	5,753.20	5,500.00	(253.20)	(4.6)
Small Tools & Equipment (under \$5,000)	0.00	291.66	291.66	100.0	36.61	1,166.72	1,130.11	96.9
Uniform Exp Sewer	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Utilities	129.78	250.00	120.22	48.1	404.76	1,000.00	595.24	59.5
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	17,091.76	17,091.72	(0.04)	0.0
Lease Payments	0.00	75.91	75.91	100.0	227.64	303.72	76.08	25.0
Total Program Expenses	\$14,429.84	\$18,533.70	\$4,103.86	22.1 %	\$56,285.53	\$74,448.43	\$18,162.90	24.4 %
General & Administrative Expenses								
Salaries and Wages	\$2,626.76	\$3,307.75	\$680.99	20.6%	\$12,046.70	\$13,231.00	\$1,184.30	9.0%
FICA and Medicare	188.15	253.00	64.85	25.6	866.57	1,012.00	145.43	14.4
Retirement	210.14	262.16	52.02	19.8	934.60	1,048.72	114.12	10.9
Health Insurance	844.20	1,052.41	208.21	19.8	3,625.32	4,209.72	584.40	13.9
Worker's Compensation	430.00	605.75	175.75	29.0	430.00	605.75	175.75	29.0
Unemployment	0.00	4.00	4.00	100.0	1.10	16.00	14.90	93.1
Total General & Administrative Expenses	\$4,299.25	\$5,485.07	\$1,185.82	21.6 %	\$17,904.29	\$20,123.19	\$2,218.90	11.0 %

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	<u>\$18,729.09</u>	<u>\$24,018.77</u>	<u>\$5,289.68</u>	<u>22.0%</u>	<u>\$74,189.82</u>	<u>\$94,571.62</u>	<u>\$20,381.80</u>	<u>21.6%</u>
Net Income (Loss)	<u>\$(1,094.84)</u>	<u>\$(4,806.29)</u>	<u>\$3,711.45</u>	<u>77.2%</u>	<u>\$1,785.41</u>	<u>\$(17,721.46)</u>	<u>\$19,506.87</u>	<u>110.1%</u>

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Sanitation Usage Fees	\$14,878.71	\$15,750.00	\$(871.29)	(5.5)%	\$59,199.52	\$63,000.00	\$(3,800.48)	(6.0)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	0.00	333.36	(333.36)	(100.0)
Net Revenues	\$14,878.71	\$15,833.33	\$(954.62)	(6.0)%	\$59,199.52	\$63,333.36	\$(4,133.84)	(6.5)%
Program Expenses								
Recycling Contract Exp	\$0.00	\$208.33	\$208.33	100.0%	\$240.00	\$833.36	\$593.36	71.2%
Training & Education	0.00	66.66	66.66	100.0	0.00	266.72	266.72	100.0
Equipment Rentals	0.00	83.33	83.33	100.0	0.00	333.36	333.36	100.0
Fuel	541.63	541.66	0.03	0.0	1,835.55	2,166.72	331.17	15.3
Insurance	3,747.20	5,000.00	1,252.80	25.1	3,747.20	5,000.00	1,252.80	25.1
Landfill Tipping Fees	1,617.60	2,041.66	424.06	20.8	5,289.80	8,166.72	2,876.92	35.2
Miscellaneous	0.00	29.00	29.00	100.0	45.26	116.00	70.74	61.0
Software Support Exp - Trash	0.00	0.00	0.00	0.0	2,033.00	2,213.00	180.00	8.1
Operating Supplies - Trash	107.71	41.66	(66.05)	(158.5)	229.98	166.72	(63.26)	(37.9)
Rep and Maint - Vehicles	289.00	0.00	(289.00)	0.0	2,327.24	2,937.53	610.29	20.8
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Small Tools and Equipment	0.00	416.66	416.66	100.0	36.63	1,666.72	1,630.09	97.8
Uniform Exp Trash	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Administrative Charge	4,272.93	4,272.91	(0.02)	0.0	17,091.76	17,091.72	(0.04)	0.0
Transfers Out	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Total Program Expenses	\$10,576.07	\$12,768.53	\$2,192.46	17.2 %	\$42,876.42	\$51,225.29	\$8,348.87	16.3 %
General & Administrative Expenses								
Salaries and Wages	\$4,178.93	\$5,262.25	\$1,083.32	20.6%	\$19,165.18	\$21,049.00	\$1,883.82	8.9%
FICA and Medicare	299.32	402.58	103.26	25.6	1,378.63	1,610.36	231.73	14.4
Retirement	334.31	417.08	82.77	19.8	1,486.84	1,668.36	181.52	10.9
Health Insurance	1,343.06	1,674.33	331.27	19.8	5,767.58	6,697.36	929.78	13.9
Worker's Compensation	1,205.00	963.75	(241.25)	(25.0)	1,205.00	963.75	(241.25)	(25.0)
Unemployment	0.00	6.41	6.41	100.0	1.73	25.72	23.99	93.3
Total General & Administrative Expenses	\$7,360.62	\$8,726.40	\$1,365.78	15.7 %	\$29,004.96	\$32,014.55	\$3,009.59	9.4 %
Total Expenses	\$17,936.69	\$21,494.93	\$3,558.24	16.6%	\$71,881.38	\$83,239.84	\$11,358.46	13.6%
Net Income (Loss)	\$(3,057.98)	\$(5,661.60)	\$2,603.62	46.0%	(\$12,681.86)	\$(19,906.48)	\$7,224.62	36.3%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (3) Road
Department: (30) HURF

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
HURF Revenue	\$3,754.95	\$3,277.83	\$477.12	14.6%	\$15,504.55	\$13,111.36	\$2,393.19	18.3%
Interest and Investment Earnings	36.90	50.00	(13.10)	(26.2)	144.68	200.00	(55.32)	(27.7)
Transfers In	14,657.84	15,000.00	(342.16)	(2.3)	45,407.14	30,000.00	15,407.14	51.4
Net Revenues	\$18,449.69	\$18,327.83	\$121.86	0.7 %	\$61,056.37	\$43,311.36	\$17,745.01	41.0 %
Program Expenses								
Engineering Fees	\$0.00	\$416.66	\$416.66	100.0%	\$0.00	\$1,666.72	\$1,666.72	100.0%
Equipment Rentals - HURF	0.00	83.33	83.33	100.0	0.00	333.36	333.36	100.0
Fuel	47.16	108.33	61.17	56.5	150.88	433.36	282.48	65.2
Insurance	1,873.60	2,500.00	626.40	25.1	1,873.60	2,500.00	626.40	25.1
COVID Expenses - Portajohns	1,540.00	1,250.00	(290.00)	(23.2)	6,848.00	7,000.00	152.00	2.2
Miscellaneous	0.00	38.91	38.91	100.0	6.77	155.72	148.95	95.7
Software Service & Support	0.00	0.00	0.00	0.0	677.75	738.00	60.25	8.2
Operating Supplies - HURF	14.93	58.33	43.40	74.4	91.80	233.36	141.56	60.7
Public Restroom Supplies	0.00	233.33	233.33	100.0	0.00	933.36	933.36	100.0
R&M Building - HURF	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Rep and Maint - Vehicles	196.62	125.00	(71.62)	(57.3)	457.64	500.00	42.36	8.5
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	166.72	166.72	100.0
Rep and Maint - Infrastructure	0.00	1,666.66	1,666.66	100.0	13,260.00	21,666.72	8,406.72	38.8
Small Tools and Equipment	0.00	41.66	41.66	100.0	74.85	166.72	91.87	55.1
Street Lights	981.17	1,083.33	102.16	9.4	4,007.99	4,333.36	325.37	7.5
Street Supplies	8,218.62	3,749.94	(4,468.68)	(119.2)	9,874.35	10,000.00	125.65	1.3
Uniform Exp - HURF	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Administrative Charge	919.87	919.83	(0.04)	0.0	3,679.57	3,679.36	(0.21)	0.0
Lease Payments	0.00	21.75	21.75	100.0	65.07	87.00	21.93	25.2
Total Program Expenses	\$13,791.97	\$12,405.38	\$(1,386.59)	(11.2)%	\$41,068.27	\$54,860.48	\$13,792.21	25.1 %
General & Administrative Expenses								
Salaries and Wages	\$3,175.58	\$3,958.66	\$783.08	19.8%	\$14,686.67	\$15,834.72	\$1,148.05	7.3%
FICA and Medicare	232.11	302.83	70.72	23.4	1,077.07	1,211.36	134.29	11.1
Retirement	177.39	221.33	43.94	19.9	788.96	885.36	96.40	10.9
Health Insurance	712.64	888.41	175.77	19.8	3,060.35	3,553.72	493.37	13.9
Worker's Compensation	360.00	603.25	243.25	40.3	360.00	603.25	243.25	40.3
Unemployment	0.00	7.66	7.66	100.0	15.05	30.72	15.67	51.0
Total General & Administrative Expenses	\$4,657.72	\$5,982.14	\$1,324.42	22.1 %	\$19,988.10	\$22,119.13	\$2,131.03	9.6 %

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (3) Road
Department: (30) HURF

	<u>Actual</u>	<u>Current Period Budget</u>	<u>Variance</u>	<u>%</u>	<u>Actual</u>	<u>Year To Date Budget</u>	<u>Variance</u>	<u>%</u>
Total Expenses	<u>\$18,449.69</u>	<u>\$18,387.52</u>	<u>\$(62.17)</u>	<u>(0.3)%</u>	<u>\$61,056.37</u>	<u>\$76,979.61</u>	<u>\$15,923.24</u>	<u>20.7%</u>
Net Income (Loss)	<u>\$0.00</u>	<u>\$(59.69)</u>	<u>\$59.69</u>	<u>100.0%</u>	<u>\$0.00</u>	<u>\$(33,668.25)</u>	<u>\$33,668.25</u>	<u>100.0%</u>

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2021 Through 10/31/2021

Fund: (3) Road
Department: (35) Parking

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Revenues								
Parking Kiosk Revenue	\$32,178.75	\$20,833.33	\$11,345.42	54.5%	\$107,229.10	\$83,333.36	\$23,895.74	28.7%
Net Revenues	\$32,178.75	\$20,833.33	\$11,345.42	54.5 %	\$107,229.10	\$83,333.36	\$23,895.74	28.7 %
Program Expenses								
Miscellaneous	\$0.00	\$20.00	\$20.00	100.0%	\$0.00	\$80.00	\$80.00	100.0%
Credit Card Processing Fees	3,515.29	3,333.33	(181.96)	(5.5)	13,535.60	13,333.36	(202.24)	(1.5)
Software Service and Support	413.31	447.50	34.19	7.6	1,881.71	2,528.00	646.29	25.6
Operating Supplies	0.00	250.00	250.00	100.0	0.00	1,000.00	1,000.00	100.0
Telephone	120.32	166.66	46.34	27.8	704.82	666.72	(38.10)	(5.7)
Capital Outlay	411.88	0.00	(411.88)	0.0	20,441.70	15,000.00	(5,441.70)	(36.3)
Allow for Additional Capital Purchases	0.00	166.66	166.66	100.0	0.00	666.72	666.72	100.0
Transfers Out	23,824.50	24,500.00	675.50	2.8	63,858.58	67,000.00	3,141.42	4.7
Total Program Expenses	\$28,285.30	\$28,884.15	\$598.85	2.1 %	\$100,422.41	\$100,274.80	\$(147.61)	(0.1)%
General & Administrative Expenses								
Salaries and Wages	\$2,095.20	\$2,384.08	\$288.88	12.1%	\$7,325.60	\$9,536.36	\$2,210.76	23.2%
FICA Match	160.28	182.41	22.13	12.1	560.39	729.72	169.33	23.2
Worker's Compensation	122.00	187.75	65.75	35.0	122.00	187.75	65.75	35.0
Unemployment	11.59	8.58	(3.01)	(35.1)	24.75	34.36	9.61	28.0
Total General & Administrative Expenses	\$2,389.07	\$2,762.82	\$373.75	13.5 %	\$8,032.74	\$10,488.19	\$2,455.45	23.4 %
Total Expenses	\$30,674.37	\$31,646.97	\$972.60	3.1%	\$108,455.15	\$110,762.99	\$2,307.84	2.1%
Net Income (Loss)	\$1,504.38	\$(10,813.64)	\$12,318.02	113.9%	\$(1,226.05)	\$(27,429.63)	\$26,203.58	95.5%

11/2/21
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Town of Jerome
Balance Sheet
As of 10/31/2021
Fund: (1) General

Assets

Current Assets

LGIP	\$1,705.08	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,703.09	
City Sales Taxes	159,335.89	
Franchise Fees	3,806.58	
GF Accounts Receivable	(3,563.53)	
Property Taxes	2,314.93	
State Sales Taxes	2,658.34	
Court - Checking & Bond Acct	99,163.31	
Court - JCEF Acct	13,793.90	
Court - FTG Acct	8,060.05	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
General Fund PrePaid Exp	(6,419.94)	
NBA Checking	71,278.37	
OAZ Checking	246,898.48	
OAZ General Savings	646,615.98	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,247,930.53

Other Assets

Due From Other Funds	\$1,970,639.96	
Total Other Assets		1,970,639.96

Total Assets

\$3,218,570.49

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$5,838.76	
Federal WH & FICA	(3.83)	
Health Insurance	3,242.54	
457G Loan Payments	(66.53)	
457G Retirement	3,299.78	
PSPRS	(1,690.73)	
Customer Deposits	6,760.72	
FD Per Call Payable	15,849.50	
Ganishments Payable	1,735.51	
Wages Payable	30,589.12	
Due To Other Funds	2,164,487.64	
Court Liabilities	11,987.79	
Total Current Liabilities		\$2,242,030.27
Total Liabilities		\$2,242,030.27

Net Assets

Unrestricted Funds	638,873.64	
Current Year Net Assets	337,666.58	
Total Net Assets		976,540.22
Total Liabilities and Net Assets		\$3,218,570.49

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1:42:02 PM

Town of Jerome
Balance Sheet
As of 10/31/2021
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$ (15,000.00)	
Utilities A/R	60,822.60	
Miscellaneous	27.21	
Construction WIP	72,959.00	
Total Current Assets		\$118,808.81

Property, Plant & Equipment

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	205,764.78	
Buildings-Acc Depreciation	(1,615,986.98)	
Operating Equipment-Acc Depreciation	(162,494.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		1,993,571.32

Other Assets

Due From Other Funds	\$967,109.07	
Total Other Assets		967,109.07

Total Assets

\$3,079,489.20

Liabilities and Net Assets

Current Liabilities

Sales Tax Payable	\$631.65	
Customer Deposits	24,722.31	
Compensated Absences	5,461.24	
Other Liabilities	4,040.76	
Due To Other Funds	876,455.74	
Accrued Payroll	4,996.84	
Total Current Liabilities		\$916,308.54

Total Liabilities

\$916,308.54

Net Assets

Unrestricted Fund Balance	768,669.00	
Unrestricted Fund Balance	(142,984.00)	
Unrestricted Fund Balance	1,556,567.24	
Current Year Net Assets	(19,071.58)	
Total Net Assets		2,163,180.66
Total Liabilities and Net Assets		\$3,079,489.20

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Town of Jerome
Balance Sheet
As of 10/31/2021

Fund: (3) Road
Department: (30) HURF

Assets

Current Assets

HURF Accounts Receivable	\$3,934.32	
OAZ HURF Savings	436,731.60	
Total Current Assets		\$440,665.92

Other Assets

Due From Other Funds	\$82,773.40	
Total Other Assets		82,773.40

Total Assets		\$523,439.32
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$413,994.78	
Accrued Payroll	1,287.17	
Total Current Liabilities		\$415,281.95

Total Liabilities		\$415,281.95
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Net Assets

Unrestricted Fund Balance	153,174.00	
Current Year Net Assets	(45,016.63)	

Total Net Assets		108,157.37
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Total Liabilities and Net Assets		\$523,439.32
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Town of Jerome
Balance Sheet
As of 10/31/2021

Fund: (3) Road
Department: (35) Parking

Assets

Other Assets

Due From	\$348,287.43	
Total Other Assets		\$348,287.43
Total Assets		\$348,287.43

Liabilities and Net Assets

Current Liabilities

Due To	\$233,187.17	
Wages Payable	387.54	
Total Current Liabilities		\$233,574.71
Total Liabilities		\$233,574.71

Net Assets

Current Year Net Assets	\$114,712.72	
Total Net Assets		114,712.72
Total Liabilities and Net Assets		\$348,287.43

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Town of Jerome
Balance Sheet
As of 10/31/2021

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Investments - Pension & Relief	\$206,837.23	
Total Current Assets	<hr/>	\$206,837.23

Other Assets

Due From Other Funds	\$36,235.09	
Total Other Assets	<hr/>	36,235.09

Total Assets		<hr/> \$243,072.32
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$24,204.39	
Total Current Liabilities	<hr/>	\$24,204.39

Total Liabilities		<hr/> \$24,204.39
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Net Assets

Unrestricted Fund Balance	163,876.90	
Current Year Net Assets	54,991.03	
Total Net Assets	<hr/>	218,867.93

Total Liabilities and Net Assets		<hr/> \$243,072.32
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Town of Jerome
Balance Sheet
As of 10/31/2021

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$2,431.47	
Inventory	13,193.06	
Total Current Assets		\$15,624.53

Other Assets

Due From Other Funds	\$122,875.00	
Total Other Assets		122,875.00

Total Assets

\$138,499.53

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$74,846.35	
Deferred Revenue - Opr Grants	51,303.51	
Total Current Liabilities		\$126,149.86

Total Liabilities

\$126,149.86

Net Assets

Unrestricted Fund Balance	32,586.67	
Current Year Net Assets	(20,237.00)	
Total Net Assets		12,349.67

Total Liabilities and Net Assets

\$138,499.53

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Town of Jerome
Balance Sheet
As of 10/31/2021
Fund: (6) Capital Grants

Assets

Current Assets

Cap Grants Receivable	\$74,159.08	
Total Current Assets		\$74,159.08

Other Assets

Due From Other Funds	\$361,498.47	
Total Other Assets		361,498.47

Total Assets		\$435,657.55
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Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$109,069.87	
Due To Other Funds	254,689.98	
Total Current Liabilities		\$363,759.85

Total Liabilities		\$363,759.85
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Net Assets

Restricted Fund Balance	\$141,447.16	
Unrestricted Fund Balance	(128,623.24)	
Current Year Net Assets	59,073.78	

Total Net Assets		71,897.70
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Total Liabilities and Net Assets		\$435,657.55
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1:48:42 PM

Town of Jerome

Balance Sheet

As of 10/31/2021

Fund: (7) GF Contingencies

Assets

Other Assets

Due From Other Funds	\$246,880.87	
Total Other Assets		\$246,880.87
Total Assets		\$246,880.87

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$201,860.41	
Total Current Liabilities		\$201,860.41
Total Liabilities		\$201,860.41

Net Assets

Unrestricted Fund Balance	\$80,916.63	
Current Year Net Assets	(35,896.17)	
Total Net Assets		45,020.46
Total Liabilities and Net Assets		\$246,880.87

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Town of Jerome

Balance Sheet

As of 10/31/2021

Fund: (8) UF Contingencies

Assets

Other Assets

Due From Other Funds	\$75,980.48	
Total Other Assets	<hr/>	\$75,980.48
Total Assets		<hr/> \$75,980.48

Net Assets

Current Year Net Assets	\$75,980.48	
Total Net Assets	<hr/>	75,980.48
Total Liabilities and Net Assets		<hr/> \$75,980.48

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Town of Jerome
Balance Sheet
As of 10/31/2021
Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$60,755.52	
Total Current Assets	<hr/>	\$60,755.52

Other Assets

Due From Other Funds	\$32,124.44	
Total Other Assets	<hr/>	32,124.44

Total Assets		<hr/> \$92,879.96
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Net Assets

Unrestricted Fund Balance	\$77,812.73	
Current Year Net Assets	15,067.23	
Total Net Assets	<hr/>	92,879.96
Total Liabilities and Net Assets		<hr/> \$92,879.96

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 1002 - XEROX FINANCIAL SERVICES											\$0.00
10521MA3	10/05/21	10/05/21	11/04/21								
020-0098114-001, Inv 2840708 Copier		1.10.1045 - General Fund PrePaid Exp			\$321.03	\$0.00	\$321.03	10/05/21	12244	ASCUCK	\$0.00
		INVOICE 10521MA3 TOTALS:			\$321.03	\$0.00	\$321.03				\$0.00
		XEROX FINANCIAL SERVICES TOTALS:			\$321.03	\$0.00	\$321.03				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH											\$460.07
101421MA12	10/14/21	10/14/21	11/13/21								
Inv 21-1066 Internet Access GG		1.11.6192 - Software Support Exp - GG			\$120.00	\$0.00	\$120.00	10/14/21	12268	ASCUCK	\$0.00
Inv 21-1066 Internet Access PW		1.16.6192 - Software Maintenance & Suppoi			\$75.00	\$0.00	\$75.00	10/14/21	12268	ASCUCK	\$0.00
Inv 21-1066 Internet Access FD		1.14.6192 - Software Service & Support			\$75.00	\$0.00	\$75.00	10/14/21	12268	ASCUCK	\$0.00
Inv 21-1066 Internet Access PD		1.13.6192 - Software Service & Support			\$150.00	\$0.00	\$150.00	10/14/21	12268	ASCUCK	\$0.00
Inv 21-1065 E-Rate LB		1.15.6266 - E-Rate Exp			\$42.95	\$0.00	\$42.95	10/14/21	12268	ASCUCK	\$0.00
		INVOICE 101421MA12 TOTALS:			\$462.95	\$0.00	\$462.95				\$0.00
		YAVAPAI CO. EDUCATION TECH TOTALS:			\$462.95	\$0.00	\$462.95				\$460.07
VENDOR: 1031 - GARY ALLEN											\$0.00
10521MA22	10/05/21	10/05/21	11/04/21								
Reimburse For Shop Supplies		1.18.6250 - Small Tools and Equipment			\$29.63	\$0.00	\$29.63	10/05/21	12245	ASCUCK	\$0.00
		INVOICE 10521MA22 TOTALS:			\$29.63	\$0.00	\$29.63				\$0.00
		GARY ALLEN TOTALS:			\$29.63	\$0.00	\$29.63				\$0.00
VENDOR: 1054 - PARKEON											\$0.00
10521MA9	10/05/21	10/05/21	11/04/21								
S0131335, Inv IV124927 Flowbird		3.35.6192 - Software Service and Support			\$37.62	\$0.00	\$37.62	10/05/21	12246	ASCUCK	\$0.00
		INVOICE 10521MA9 TOTALS:			\$37.62	\$0.00	\$37.62				\$0.00
101421MA6	10/14/21	10/14/21	11/13/21								
S0131335, Inv IV125235 Parkfolio Fe		3.35.6192 - Software Service and Support			\$312.00	\$0.00	\$312.00	10/14/21	12269	ASCUCK	\$0.00
S0131335, Inv IV125235 Validation C		3.35.6192 - Software Service and Support			\$63.69	\$0.00	\$63.69	10/14/21	12269	ASCUCK	\$0.00
		INVOICE 101421MA6 TOTALS:			\$375.69	\$0.00	\$375.69				\$0.00
		PARKEON TOTALS:			\$413.31	\$0.00	\$413.31				\$0.00
VENDOR: 1056 - PREMIER DIESEL TRUCK & EQUIP											\$0.00
101421MA8	10/14/21	10/14/21	11/13/21								
Inv 116 E-111 Service Labor		1.14.6220 - Rep and Maint - Vehicles			\$200.00	\$0.00	\$200.00	10/14/21	12270	ASCUCK	\$0.00
Inv 116 E-111 Service Parts		1.14.6220 - Rep and Maint - Vehicles			\$411.90	\$0.00	\$411.90	10/14/21	12270	ASCUCK	\$0.00
Inv 115 A-111 Service Labor		1.14.6220 - Rep and Maint - Vehicles			\$100.00	\$0.00	\$100.00	10/14/21	12270	ASCUCK	\$0.00
Inv 115 A-111 Service Parts		1.14.6220 - Rep and Maint - Vehicles			\$322.09	\$0.00	\$322.09	10/14/21	12270	ASCUCK	\$0.00
Inv 122 B-111 Service Labor		1.14.6220 - Rep and Maint - Vehicles			\$100.00	\$0.00	\$100.00	10/14/21	12270	ASCUCK	\$0.00
Inv 122 B-111 Service Parts		1.14.6220 - Rep and Maint - Vehicles			\$348.33	\$0.00	\$348.33	10/14/21	12270	ASCUCK	\$0.00
Inv 114 R-111 Service Labor		1.14.6220 - Rep and Maint - Vehicles			\$100.00	\$0.00	\$100.00	10/14/21	12270	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Inv 114 R-111 Service Parts					1.14.6220 - Rep and Maint - Vehicles	\$517.95	\$0.00	\$517.95	10/14/21	12270	ASCUCK	\$0.00
Inv 118 Service Call Labor					1.14.6220 - Rep and Maint - Vehicles	\$200.00	\$0.00	\$200.00	10/14/21	12270	ASCUCK	\$0.00
Inv 118 Service Call Miles					1.14.6220 - Rep and Maint - Vehicles	\$88.80	\$0.00	\$88.80	10/14/21	12270	ASCUCK	\$0.00
Inv 117 E-112 Service Labor					1.14.6220 - Rep and Maint - Vehicles	\$250.00	\$0.00	\$250.00	10/14/21	12270	ASCUCK	\$0.00
Inv 117 E-112 Service Parts					1.14.6220 - Rep and Maint - Vehicles	\$419.52	\$0.00	\$419.52	10/14/21	12270	ASCUCK	\$0.00
INVOICE 101421MA8 TOTALS:						\$3,058.59	\$0.00	\$3,058.59				\$0.00
102021MA7	10/20/21	10/20/21	11/19/21									
RO#137 Service Call					7.25.6276 - Wildlands Exp - Contingency	\$188.80	\$0.00	\$188.80	10/20/21	12292	ASCUCK	\$0.00
RO#136 B-111 Brakes Labor					7.25.6276 - Wildlands Exp - Contingency	\$200.00	\$0.00	\$200.00	10/20/21	12292	ASCUCK	\$0.00
RO#136 B-111 Brakes Parts					7.25.6276 - Wildlands Exp - Contingency	\$295.26	\$0.00	\$295.26	10/20/21	12292	ASCUCK	\$0.00
Inv10-7-21 R-111 Brakes Labor					1.14.6220 - Rep and Maint - Vehicles	\$200.00	\$0.00	\$200.00	10/20/21	12292	ASCUCK	\$0.00
Inv10-7-21 R-111 Brakes Parts					1.14.6220 - Rep and Maint - Vehicles	\$295.26	\$0.00	\$295.26	10/20/21	12292	ASCUCK	\$0.00
INVOICE 102021MA7 TOTALS:						\$1,179.32	\$0.00	\$1,179.32				\$0.00
PREMIER DIESEL TRUCK & EQUIP TOTALS:						\$4,237.91	\$0.00	\$4,237.91				\$0.00
VENDOR: 1059 - WILLDAN FINANCIAL SERVICES												\$0.00
102021MA4	10/20/21	10/20/21	11/19/21									
Inv 010-49279 FMI Water Planning Gr					5.40.6104 - FMI Water Planning Expenses	\$420.00	\$0.00	\$420.00	10/20/21	12293	ASCUCK	\$0.00
INVOICE 102021MA4 TOTALS:						\$420.00	\$0.00	\$420.00				\$0.00
WILLDAN FINANCIAL SERVICES TOTALS:						\$420.00	\$0.00	\$420.00				\$0.00
VENDOR: 1079 - O'REILLY AUTOMOTIVE, INC.												\$0.00
10521MA13	10/05/21	10/05/21	11/04/21									
2848366 Inv 3492-473141 Motor Oil					2.52.6220 - Rep and Maint - Vehicles	\$21.96	\$0.00	\$21.96	10/05/21	12247	ASCUCK	\$0.00
INVOICE 10521MA13 TOTALS:						\$21.96	\$0.00	\$21.96				\$0.00
O'REILLY AUTOMOTIVE, INC. TOTALS:						\$21.96	\$0.00	\$21.96				\$0.00
VENDOR: 1080 - NICE JONS, INC.												\$0.00
101421MA22	10/14/21	10/14/21	11/13/21									
Inv 39123 Service 10/12-11/8					3.30.6160 - COVID Expenses - Portajohns	\$1,540.00	\$0.00	\$1,540.00	10/14/21	12271	ASCUCK	\$0.00
INVOICE 101421MA22 TOTALS:						\$1,540.00	\$0.00	\$1,540.00				\$0.00
NICE JONS, INC. TOTALS:						\$1,540.00	\$0.00	\$1,540.00				\$0.00
VENDOR: 109 - AFLAC												\$0.00
102721MA6	10/27/21	10/27/21	10/27/21									
Acct # DN513, Inv. 644582					1.10.2405 - AFLAC	\$103.20	\$0.00	\$103.20	10/27/21	12306	ASCUCK	\$0.00
INVOICE 102721MA6 TOTALS:						\$103.20	\$0.00	\$103.20				\$0.00
AFLAC TOTALS:						\$103.20	\$0.00	\$103.20				\$0.00
VENDOR: 1098 - PROCOPY												\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
10521MA16	10/05/21	10/05/21	11/04/21								
Inv INV3176694 Oct Billing		1.11.6191 - Copier & Equip Lease Expense		\$336.18	\$0.00	\$336.18	10/05/21	12248	ASCUCK	\$0.00	
		INVOICE 10521MA16 TOTALS:		\$336.18	\$0.00	\$336.18				\$0.00	
		PROCOPY TOTALS:		\$336.18	\$0.00	\$336.18				\$0.00	
VENDOR: 1099 - DISCOUNT CELL, INC											\$0.00
10521MA21	10/05/21	10/05/21	11/04/21								
Inv OE-24918 Data, Repeater		7.25.6276 - Wildlands Exp - Contingency		\$3,075.80	\$0.00	\$3,075.80	10/05/21	12249	ASCUCK	\$0.00	
		INVOICE 10521MA21 TOTALS:		\$3,075.80	\$0.00	\$3,075.80				\$0.00	
		DISCOUNT CELL, INC TOTALS:		\$3,075.80	\$0.00	\$3,075.80				\$0.00	
VENDOR: 1100 - KIRT DEMICHIEL											\$0.00
101421MA14	10/14/21	10/14/21	11/13/21								
Reimbursement Gas For #819 Assist		1.13.6145 - Fuel		\$30.24	\$0.00	\$30.24	10/14/21	12272	ASCUCK	\$0.00	
		INVOICE 101421MA14 TOTALS:		\$30.24	\$0.00	\$30.24				\$0.00	
		KIRT DEMICHIEL TOTALS:		\$30.24	\$0.00	\$30.24				\$0.00	
VENDOR: 1101 - INDUSTRIAL COMMISSION OF AZ											\$0.00
101421MA19	10/14/21	10/14/21	11/13/21								
Inv MFCRF22037 Firefighter Cancer F		1.11.6155 - Insurance		\$1,178.47	\$0.00	\$1,178.47	10/14/21	12273	ASCUCK	\$0.00	
		INVOICE 101421MA19 TOTALS:		\$1,178.47	\$0.00	\$1,178.47				\$0.00	
		INDUSTRIAL COMMISSION OF AZ TOTALS:		\$1,178.47	\$0.00	\$1,178.47				\$0.00	
VENDOR: 1102 - YOURMEMBERSHIP.COM, INC											\$0.00
101421MA23	10/14/21	10/14/21	11/13/21								
Inv R53040552 Job Listing PZ Admin		1.11.6105 - Advertising, Printing, & Publishin		\$229.00	\$0.00	\$229.00	10/14/21	12274	ASCUCK	\$0.00	
		INVOICE 101421MA23 TOTALS:		\$229.00	\$0.00	\$229.00				\$0.00	
		YOURMEMBERSHIP.COM, INC TOTALS:		\$229.00	\$0.00	\$229.00				\$0.00	
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											\$0.00
101421MA17	10/14/21	10/14/21	10/14/21								
Inv 667282 Monthly Tank Rental		1.14.6181 - Medical Supplies Exp		\$115.20	\$0.00	\$115.20	10/14/21	12275	ASCUCK	\$0.00	
		INVOICE 101421MA17 TOTALS:		\$115.20	\$0.00	\$115.20				\$0.00	
		ALL-MED EQUIPMENT & SERVICES TOTALS:		\$115.20	\$0.00	\$115.20				\$0.00	
VENDOR: 119 - APS											\$0.00
10521MA1	10/05/21	10/05/21	10/20/21								
7575770 Civic Center		1.18.6285 - Utilities		\$1,316.35	\$0.00	\$1,316.35	10/05/21	12250	ASCUCK	\$0.00	
7575770 Civic Center Solar Credit		1.18.6285 - Utilities		(\$312.50)	\$0.00	(\$312.50)	10/05/21	12250	ASCUCK	\$0.00	

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
				0024240 Lower Park	1.17.6285 - Utilities	\$40.52	\$0.00	\$40.52	10/05/21	12250	ASCUCK	\$0.00
				6109570 Perkinsville Rd	1.18.6285 - Utilities	\$146.31	\$0.00	\$146.31	10/05/21	12250	ASCUCK	\$0.00
				8061950 Sunshine Hill Water Tank	2.50.6285 - Utilities Exp - Water	\$37.08	\$0.00	\$37.08	10/05/21	12250	ASCUCK	\$0.00
				4246290 WWTP	2.51.6285 - Utilities	\$129.78	\$0.00	\$129.78	10/05/21	12250	ASCUCK	\$0.00
				2353720 Gulch Fire Station	1.18.6285 - Utilities	\$41.01	\$0.00	\$41.01	10/05/21	12250	ASCUCK	\$0.00
				0421621 Fire Station	1.18.6285 - Utilities	\$486.16	\$0.00	\$486.16	10/05/21	12250	ASCUCK	\$0.00
				8468241 Middle Park	1.17.6285 - Utilities	\$38.37	\$0.00	\$38.37	10/05/21	12250	ASCUCK	\$0.00
				5613490 Upper Park 2	1.17.6285 - Utilities	\$54.26	\$0.00	\$54.26	10/05/21	12250	ASCUCK	\$0.00
				3216010 Hotel Jerome	1.18.6285 - Utilities	\$50.09	\$0.00	\$50.09	10/05/21	12250	ASCUCK	\$0.00
				6506951 Police Station	1.18.6285 - Utilities	\$178.96	\$0.00	\$178.96	10/05/21	12250	ASCUCK	\$0.00
				2383901 Upper Park	1.17.6285 - Utilities	\$39.27	\$0.00	\$39.27	10/05/21	12250	ASCUCK	\$0.00
				2839800 Ghost Pepper	1.18.6285 - Utilities	\$82.95	\$0.00	\$82.95	10/05/21	12250	ASCUCK	\$0.00
				1976520 Co-Op	1.18.6285 - Utilities	\$169.43	\$0.00	\$169.43	10/05/21	12250	ASCUCK	\$0.00
INVOICE 10521MA1 TOTALS:						\$2,498.04	\$0.00	\$2,498.04				\$0.00
101421MA3	10/14/21	10/14/21	10/29/21									
				9438060 Hull St Roof	1.18.6285 - Utilities	\$15.22	\$0.00	\$15.22	10/14/21	12276	ASCUCK	\$0.00
INVOICE 101421MA3 TOTALS:						\$15.22	\$0.00	\$15.22				\$0.00
102721MA5	10/27/21	10/27/21	11/11/21									
				1490440 Street Lights	3.30.6255 - Street Lights	\$981.17	\$0.00	\$981.17	10/27/21	12307	ASCUCK	\$0.00
INVOICE 102721MA5 TOTALS:						\$981.17	\$0.00	\$981.17				\$0.00
APS TOTALS:						\$3,494.43	\$0.00	\$3,494.43				\$0.00
VENDOR: 122 - AT&T												\$0.00
102021MA13	10/20/21	10/20/21	11/19/21									
				287251435682x10152021 Phone PD	1.13.6285 - Telephone	\$45.47	\$0.00	\$45.47	10/20/21	12305	ASCUCK	\$0.00
INVOICE 102021MA13 TOTALS:						\$45.47	\$0.00	\$45.47				\$0.00
102021MA3	10/20/21	10/20/21	11/19/21									
				287307080989x09262021 Sat Phone FD	7.25.6276 - Wildlands Exp - Contingency	\$2,615.20	\$0.00	\$2,615.20	10/20/21	12294	ASCUCK	\$0.00
INVOICE 102021MA3 TOTALS:						\$2,615.20	\$0.00	\$2,615.20				\$0.00
AT&T TOTALS:						\$2,660.67	\$0.00	\$2,660.67				\$0.00
VENDOR: 135 - AMRRP - WC												\$0.00
10521MA5	10/05/21	10/05/21	10/05/21									
				AZWC016318, Qrt 3 2021 WC, GG	1.11.5013 - Workers Compensation	\$287.00	\$0.00	\$287.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, CT	1.12.5013 - Worker's Compensation	\$50.00	\$0.00	\$50.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, PD	1.13.5013 - Worker's Compensation	\$5,112.00	\$0.00	\$5,112.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, FD	1.14.5013 - Worker's Compensation	\$4,956.00	\$0.00	\$4,956.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, LB	1.15.5013 - Worker's Compensation	\$59.00	\$0.00	\$59.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, PZ	1.16.5013 - Worker's Compensation	\$98.00	\$0.00	\$98.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, Parks	1.17.5013 - Worker's Compensation	\$63.00	\$0.00	\$63.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, Prop	1.18.5013 - Worker's Compensation	\$359.00	\$0.00	\$359.00	10/05/21	12251	ASCUCK	\$0.00
				AZWC016318, Qrt 3 2021 WC, Water	2.50.5013 - Worker's Compensation	\$848.00	\$0.00	\$848.00	10/05/21	12251	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
AZWC016318, Qrt 3 2021 WC, Sewer		2.51.5013			Worker's Compensation	\$430.00	\$0.00	\$430.00	10/05/21	12251	ASCUCK	\$0.00
AZWC016318, Qrt 3 2021 WC, Trash		2.52.5013			Worker's Compensation	\$1,205.00	\$0.00	\$1,205.00	10/05/21	12251	ASCUCK	\$0.00
AZWC016318, Qrt 3 2021 WC, HURF		3.30.5013			Worker's Compensation	\$360.00	\$0.00	\$360.00	10/05/21	12251	ASCUCK	\$0.00
AZWC016318, Qrt 3 2021 WC, Parking		3.35.5013			Worker's Compensation	\$122.00	\$0.00	\$122.00	10/05/21	12251	ASCUCK	\$0.00
INVOICE 10521MA5 TOTALS:						\$13,949.00	\$0.00	\$13,949.00				\$0.00
AMRRP - WC TOTALS:						\$13,949.00	\$0.00	\$13,949.00				\$0.00
VENDOR: 157 - BOUND TREE MEDICAL, LLC												\$0.00
102721MA7	10/27/21	10/27/21	11/26/21									
103795, Inv 84192230 IV Catheters		1.14.6181			Medical Supplies Exp	\$28.60	\$0.00	\$28.60	10/27/21	12308	ASCUCK	\$0.00
INVOICE 102721MA7 TOTALS:						\$28.60	\$0.00	\$28.60				\$0.00
BOUND TREE MEDICAL, LLC TOTALS:						\$28.60	\$0.00	\$28.60				\$0.00
VENDOR: 164 - ARIZONA SUPERIOR COURT												\$0.00
101421MA11	10/14/21	10/14/21	10/14/21									
ProTem Costs July-Sept		1.12.6110			Contract Services	\$69.01	\$0.00	\$69.01	10/14/21	12277	ASCUCK	\$0.00
INVOICE 101421MA11 TOTALS:						\$69.01	\$0.00	\$69.01				\$0.00
ARIZONA SUPERIOR COURT TOTALS:						\$69.01	\$0.00	\$69.01				\$0.00
VENDOR: 167 - OFFICE DEPOT												\$0.00
101421MA20	10/14/21	10/14/21	12/13/21									
63266436, Inv200786440001 Paper, Co		1.11.6190			Office Supplies	\$21.44	\$0.00	\$21.44	10/14/21	12278	ASCUCK	\$0.00
INVOICE 101421MA20 TOTALS:						\$21.44	\$0.00	\$21.44				\$0.00
OFFICE DEPOT TOTALS:						\$21.44	\$0.00	\$21.44				\$0.00
VENDOR: 168 - CENTURY LINK												\$0.00
102021MA2	10/20/21	10/20/21	11/04/21									
88707005 Inv 246559279 Phone		1.11.6265			Telephone	\$1.84	\$0.00	\$1.84	10/20/21	12295	ASCUCK	\$0.00
INVOICE 102021MA2 TOTALS:						\$1.84	\$0.00	\$1.84				\$0.00
102721MA2	10/27/21	10/27/21	11/11/21									
928 634 2245 PD		1.13.6265			Telephone	\$34.81	\$0.00	\$34.81	10/27/21	12309	ASCUCK	\$0.00
928 634 7943 GG		1.11.6265			Telephone	\$165.23	\$0.00	\$165.23	10/27/21	12309	ASCUCK	\$0.00
928 634 8992 PD		1.13.6265			Telephone	\$175.41	\$0.00	\$175.41	10/27/21	12309	ASCUCK	\$0.00
928 649 0574 LB		1.15.6265			Telephone	\$83.64	\$0.00	\$83.64	10/27/21	12309	ASCUCK	\$0.00
928 649 2776 PD		1.13.6265			Telephone	\$40.68	\$0.00	\$40.68	10/27/21	12309	ASCUCK	\$0.00
928 649 3034 FD		1.14.6265			Telephone	\$127.13	\$0.00	\$127.13	10/27/21	12309	ASCUCK	\$0.00
928 649 3250 CT		1.12.6265			Telephone	\$71.68	\$0.00	\$71.68	10/27/21	12309	ASCUCK	\$0.00
INVOICE 102721MA2 TOTALS:						\$698.58	\$0.00	\$698.58				\$0.00
CENTURY LINK TOTALS:						\$700.42	\$0.00	\$700.42				\$0.00

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Town of Jerome

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Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP											\$0.00
101421MA16	10/14/21	10/14/21	10/14/21								
51348, Inv 3006198873 10/1-12/31		1.18.6110 - Contract Services		\$1,092.46	\$0.00	\$1,092.46	10/14/21	12279	ASCUCK	\$0.00	
INVOICE 101421MA16 TOTALS:				\$1,092.46	\$0.00	\$1,092.46				\$0.00	
THYSSENKRUPP ELEVATOR CORP TOTALS:				\$1,092.46	\$0.00	\$1,092.46				\$0.00	
VENDOR: 185 - COTTONWOOD EXPRESS LUBE											\$0.00
10521MA20	10/05/21	10/05/21	10/05/21								
Inv 70451 Unit 25 Oil Change		1.13.6220 - Rep and Maint - Vehicles		\$50.07	\$0.00	\$50.07	10/05/21	12252	ASCUCK	\$0.00	
INVOICE 10521MA20 TOTALS:				\$50.07	\$0.00	\$50.07				\$0.00	
COTTONWOOD EXPRESS LUBE TOTALS:				\$50.07	\$0.00	\$50.07				\$0.00	
VENDOR: 218 - VERIZON WIRELESS											\$0.00
10521MA11	10/05/21	10/05/21	10/30/21								
928 300 5987 PZ		1.16.6265 - Telephone		\$50.06	\$0.00	\$50.06	10/05/21	12254	ASCUCK	\$0.00	
928 300 8701 FD		1.14.6265 - Telephone		\$56.75	\$0.00	\$56.75	10/05/21	12254	ASCUCK	\$0.00	
928 821 0133 Shuttle		1.11.6265 - Telephone		\$33.12	\$0.00	\$33.12	10/05/21	12254	ASCUCK	\$0.00	
928 963 4958 FD		1.14.6265 - Telephone		\$10.46	\$0.00	\$10.46	10/05/21	12254	ASCUCK	\$0.00	
Access Charges PZ		1.16.6265 - Telephone		\$16.10	\$0.00	\$16.10	10/05/21	12254	ASCUCK	\$0.00	
Access Charges GG		1.11.6265 - Telephone		\$16.10	\$0.00	\$16.10	10/05/21	12254	ASCUCK	\$0.00	
Access Charges FD		1.14.6265 - Telephone		\$32.20	\$0.00	\$32.20	10/05/21	12254	ASCUCK	\$0.00	
INVOICE 10521MA11 TOTALS:				\$214.79	\$0.00	\$214.79				\$0.00	
10521MA12											
928 301 4380 PD	10/05/21	1.13.6265 - Telephone	10/30/21	\$50.69	\$0.00	\$50.69	10/05/21	12253	ASCUCK	\$0.00	
928 301 9672 PD		1.13.6265 - Telephone		\$50.68	\$0.00	\$50.68	10/05/21	12253	ASCUCK	\$0.00	
Access Charges PD		1.13.6265 - Telephone		\$161.00	\$0.00	\$161.00	10/05/21	12253	ASCUCK	\$0.00	
928 451 2174 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	10/05/21	12253	ASCUCK	\$0.00	
928 451 2402 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	10/05/21	12253	ASCUCK	\$0.00	
928 451 2436 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	10/05/21	12253	ASCUCK	\$0.00	
928 821 0736 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	10/05/21	12253	ASCUCK	\$0.00	
INVOICE 10521MA12 TOTALS:				\$382.69	\$0.00	\$382.69				\$0.00	
VERIZON WIRELESS TOTALS:				\$597.48	\$0.00	\$597.48				\$0.00	
VENDOR: 224 - LEGEND											\$0.00
101421MA1	10/14/21	10/14/21	11/13/21								
Acct 00-0001475, Inv. 2114691		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	10/14/21	12280	ASCUCK	\$0.00	
Acct 00-0001475, Inv. 2114690		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	10/14/21	12280	ASCUCK	\$0.00	
INVOICE 101421MA1 TOTALS:				\$150.00	\$0.00	\$150.00				\$0.00	
LEGEND TOTALS:				\$150.00	\$0.00	\$150.00				\$0.00	
VENDOR: 237 - UNISOURCE ENERGY SERVICES											\$0.00

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Description		Account									
102021MA1	10/20/21	10/20/21	11/09/21								
235334 Co-Op		1.18.6285 - Utilities		\$22.52	\$0.00	\$22.52	10/20/21	12296	ASCUCK	\$0.00	
693726 Police Dept		1.18.6285 - Utilities		\$21.76	\$0.00	\$21.76	10/20/21	12296	ASCUCK	\$0.00	
750593 Civic Center		1.18.6285 - Utilities		\$59.13	\$0.00	\$59.13	10/20/21	12296	ASCUCK	\$0.00	
055982 Fire Station		1.18.6285 - Utilities		\$35.71	\$0.00	\$35.71	10/20/21	12296	ASCUCK	\$0.00	
435334 Town Yard		1.18.6285 - Utilities		\$31.58	\$0.00	\$31.58	10/20/21	12296	ASCUCK	\$0.00	
INVOICE 102021MA1 TOTALS:				\$170.70	\$0.00	\$170.70				\$0.00	
UNISOURCE ENERGY SERVICES TOTALS:				\$170.70	\$0.00	\$170.70				\$0.00	
VENDOR: 238 - VERDE VALLEY HARDWARE											\$0.00
10521MA14	10/05/21	10/05/21	10/20/21								
2860 Inv 35090 Paint, Scour Pads		2.50.6230 - Rep and Maint - Infrastructure		\$75.66	\$0.00	\$75.66	10/05/21	12255	ASCUCK	\$0.00	
2860 Inv 35275 Sanitizer, Trash Bag		2.52.6195 - Operating Supplies - Trash		\$35.11	\$0.00	\$35.11	10/05/21	12255	ASCUCK	\$0.00	
2860 Inv 35478 Gypsum		3.30.6260 - Street Supplies		\$21.51	\$0.00	\$21.51	10/05/21	12255	ASCUCK	\$0.00	
2860 Inv 35609 Trash Bags, Weedeate		1.18.6195 - Operating Supplies - Properties		\$93.32	\$0.00	\$93.32	10/05/21	12255	ASCUCK	\$0.00	
2860 Inv 35698 4" Flex Coupler		2.51.6230 - Rep and Maint - Infrastructure		\$28.31	\$0.00	\$28.31	10/05/21	12255	ASCUCK	\$0.00	
2860 Inv 35853 Concrete, Asphalt Pa		1.18.6230 - Rep and Maint - Infrastructure		\$272.10	\$0.00	\$272.10	10/05/21	12255	ASCUCK	\$0.00	
2860 Inv 36006 Trash Bags		2.52.6195 - Operating Supplies - Trash		\$57.67	\$0.00	\$57.67	10/05/21	12255	ASCUCK	\$0.00	
INVOICE 10521MA14 TOTALS:				\$583.68	\$0.00	\$583.68				\$0.00	
VERDE VALLEY HARDWARE TOTALS:				\$583.68	\$0.00	\$583.68				\$0.00	
VENDOR: 249 - POSTMASTER											\$0.00
102721MA10	10/27/21	10/27/21	10/27/21								
Postage Newsletter Nov/Dec 2021		1.11.6200 - Postage		\$62.99	\$0.00	\$62.99	10/27/21	12310	ASCUCK	\$0.00	
INVOICE 102721MA10 TOTALS:				\$62.99	\$0.00	\$62.99				\$0.00	
POSTMASTER TOTALS:				\$62.99	\$0.00	\$62.99				\$0.00	
VENDOR: 252 - NAPA AUTO PARTS											\$0.00
10521MA10	10/05/21	10/05/21	10/25/21								
31380 Invs 267615, 268197, 268199 P		1.17.6220 - Rep and Maint - Vehicles		\$43.80	\$0.00	\$43.80	10/05/21	12256	ASCUCK	\$0.00	
31380 Invs 269344, 269844, 269958 P		1.18.6220 - Rep and Maint - Vehicles		\$43.80	\$0.00	\$43.80	10/05/21	12256	ASCUCK	\$0.00	
31380 Water Brake Pads, Steering Sh		2.50.6220 - Rep and Maint - Vehicles		\$43.80	\$0.00	\$43.80	10/05/21	12256	ASCUCK	\$0.00	
31380 Sewer Flashers, Fuses, Tubes		2.51.6220 - Rep and Maint - Vehicles		\$43.80	\$0.00	\$43.80	10/05/21	12256	ASCUCK	\$0.00	
31380 Trash Valves, Rubbing Compound		2.52.6220 - Rep and Maint - Vehicles		\$43.82	\$0.00	\$43.82	10/05/21	12256	ASCUCK	\$0.00	
31380 HURF Transmission Fluid		3.30.6220 - Rep and Maint - Vehicles		\$43.80	\$0.00	\$43.80	10/05/21	12256	ASCUCK	\$0.00	
31380 Inv 269084 V-Belt, Delo		2.52.6220 - Rep and Maint - Vehicles		\$70.26	\$0.00	\$70.26	10/05/21	12256	ASCUCK	\$0.00	
31380 Inv 270030 PD		1.13.6220 - Rep and Maint - Vehicles		\$67.55	\$0.00	\$67.55	10/05/21	12256	ASCUCK	\$0.00	
INVOICE 10521MA10 TOTALS:				\$400.63	\$0.00	\$400.63				\$0.00	
NAPA AUTO PARTS TOTALS:				\$400.63	\$0.00	\$400.63				\$0.00	
VENDOR: 254 - VERDE VALLEY NEWSPAPERS											\$0.00
JUN30102021MA1	10/20/21	10/20/21	10/30/21								

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Town of Jerome

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Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
11366 Inv 157982 Budget Publish, Ta		1.11.6105 - Advertising, Printing, & Publishin			\$471.96	\$0.00	\$471.96	10/20/21	12297	ASCUCK	\$0.00
INVOICE JUN30102021MA1 TOTALS:					\$471.96	\$0.00	\$471.96				\$0.00
VERDE VALLEY NEWSPAPERS TOTALS:					\$471.96	\$0.00	\$471.96				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD											\$0.00
102721MA3	10/27/21	10/27/21	10/27/21								
Inv 4668 Dispatch Fees FD		1.14.6120 - Dispatch Fees			\$560.33	\$0.00	\$560.33	10/27/21	12311	ASCUCK	\$0.00
INVOICE 102721MA3 TOTALS:					\$560.33	\$0.00	\$560.33				\$0.00
CITY OF COTTONWOOD TOTALS:					\$560.33	\$0.00	\$560.33				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS											\$0.00
10521MA15	10/05/21	10/05/21	10/30/21								
Inv 1015031 Spring Maint Sept 2021		2.50.6110 - Contract Services			\$900.00	\$0.00	\$900.00	10/05/21	12257	ASCUCK	\$0.00
Inv 1015031 WWTP Maint Sept 2021		2.51.6110 - Contract Services			\$3,200.00	\$0.00	\$3,200.00	10/05/21	12257	ASCUCK	\$0.00
Inv 1015031 WWTP Sample Transport		2.51.6240 - Service Tests/System Testing			\$55.00	\$0.00	\$55.00	10/05/21	12257	ASCUCK	\$0.00
INVOICE 10521MA15 TOTALS:					\$4,155.00	\$0.00	\$4,155.00				\$0.00
CONTRACT WASTEWATER OPERATIONS TOTALS:					\$4,155.00	\$0.00	\$4,155.00				\$0.00
VENDOR: 273 - TAPCO											\$0.00
10521MA18	10/05/21	10/05/21	11/04/21								
Inv I707395 Radar Feedback Sign		3.30.6260 - Street Supplies			\$7,808.14	\$0.00	\$7,808.14	10/05/21	12258	ASCUCK	\$0.00
INVOICE 10521MA18 TOTALS:					\$7,808.14	\$0.00	\$7,808.14				\$0.00
TAPCO TOTALS:					\$7,808.14	\$0.00	\$7,808.14				\$0.00
VENDOR: 284 - HALES ROOFING CO, INC											\$0.00
101421MA9	10/14/21	10/14/21	11/13/21								
Inv 24952 301 Main St Service		1.18.6215 - R&M Building - Properties			\$993.26	\$0.00	\$993.26	10/14/21	12281	ASCUCK	\$0.00
INVOICE 101421MA9 TOTALS:					\$993.26	\$0.00	\$993.26				\$0.00
HALES ROOFING CO, INC TOTALS:					\$993.26	\$0.00	\$993.26				\$0.00
VENDOR: 297 - ARIZONA EMERGENCY PRODUCTS											\$0.00
101421MA5	10/14/21	10/14/21	11/13/21								
Inv0026886 Single Weapon Mount		1.13.6250 - Small Tools and Equipment			\$452.78	\$0.00	\$452.78	10/14/21	12282	ASCUCK	\$0.00
INVOICE 101421MA5 TOTALS:					\$452.78	\$0.00	\$452.78				\$0.00
ARIZONA EMERGENCY PRODUCTS TOTALS:					\$452.78	\$0.00	\$452.78				\$0.00
VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS											\$0.00
102021MA12	10/20/21	10/20/21	11/19/21								
Inv73526 New Tires B-111/Install La		7.25.6276 - Wildlands Exp - Contingency			\$155.82	\$0.00	\$155.82	10/20/21	12298	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
Inv73526 New Tires B-111/Install Pa		7.25.6276 - Wildlands Exp - Contingency			\$1,080.75	\$0.00	\$1,080.75	10/20/21	12298	ASCUCK	\$0.00
Inv73716 C-112 Alignment Labor		7.25.6276 - Wildlands Exp - Contingency			\$85.00	\$0.00	\$85.00	10/20/21	12298	ASCUCK	\$0.00
INVOICE 102021MA12 TOTALS:					\$1,321.57	\$0.00	\$1,321.57				\$0.00
REESE'S TIRE & AUTOTIRE PROS TOTALS:					\$1,321.57	\$0.00	\$1,321.57				\$0.00
VENDOR: 349 - ALERT											\$0.00
10521MA19	10/05/21	10/05/21	11/04/21								
10-140, Inv 21-1160 RADAR Certifica		1.13.6225 - Rep and Maint - Equipment			\$457.60	\$0.00	\$457.60	10/05/21	12259	ASCUCK	\$0.00
INVOICE 10521MA19 TOTALS:					\$457.60	\$0.00	\$457.60				\$0.00
ALERT TOTALS:					\$457.60	\$0.00	\$457.60				\$0.00
VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES											\$0.00
102021MA10	10/20/21	10/20/21	11/19/21								
80001143, Inv 102511 First Aid Kit		1.15.6195 - Operating Supplies - Library			\$101.23	\$0.00	\$101.23	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		1.11.6195 - Operating Supplies - Gen Gov			\$85.74	\$0.00	\$85.74	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		1.17.6195 - Operating Supplies - Parks			\$14.93	\$0.00	\$14.93	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		1.18.6195 - Operating Supplies - Properties			\$14.93	\$0.00	\$14.93	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		2.50.6195 - Operating Supplies - Water			\$14.93	\$0.00	\$14.93	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		2.51.6195 - Operating Supplies - Sewer			\$14.93	\$0.00	\$14.93	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		2.52.6195 - Operating Supplies - Trash			\$14.93	\$0.00	\$14.93	10/20/21	12299	ASCUCK	\$0.00
80001143, Inv 102511 First Aid Kit		3.30.6195 - Operating Supplies - HURF			\$14.93	\$0.00	\$14.93	10/20/21	12299	ASCUCK	\$0.00
INVOICE 102021MA10 TOTALS:					\$276.55	\$0.00	\$276.55				\$0.00
102721MA8	10/27/21	10/27/21	11/26/21								
80001143, Inv 102539 First Aid Kit		1.13.6195 - Operating Supplies - Police			\$167.52	\$0.00	\$167.52	10/27/21	12312	ASCUCK	\$0.00
INVOICE 102721MA8 TOTALS:					\$167.52	\$0.00	\$167.52				\$0.00
PERSONNEL SAFETY ENTERPRISES TOTALS:					\$444.07	\$0.00	\$444.07				\$0.00
VENDOR: 376 - AQUATIC TESTING & CONSULTING											\$0.00
102721MA4	10/27/21	10/27/21	11/26/21								
Inv 21600056 WWTP Testing		2.51.6240 - Service Tests/System Testing			\$3,050.00	\$0.00	\$3,050.00	10/27/21	12313	ASCUCK	\$0.00
INVOICE 102721MA4 TOTALS:					\$3,050.00	\$0.00	\$3,050.00				\$0.00
AQUATIC TESTING & CONSULTING TOTALS:					\$3,050.00	\$0.00	\$3,050.00				\$0.00
VENDOR: 389 - KUSTOM SIGNALS, INC											\$0.00
101421MA4	10/14/21	10/14/21	11/13/21								
Inv 587937 Eagle 3 Dual Ka-Band Ant		1.13.6225 - Rep and Maint - Equipment			\$5,654.19	\$0.00	\$5,654.19	10/14/21	12283	ASCUCK	\$0.00
INVOICE 101421MA4 TOTALS:					\$5,654.19	\$0.00	\$5,654.19				\$0.00
KUSTOM SIGNALS, INC TOTALS:					\$5,654.19	\$0.00	\$5,654.19				\$0.00
VENDOR: 450 - #1 FOOD STORE											\$0.00

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Town of Jerome

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Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
101421MA21	10/14/21	10/14/21	10/14/21								
Fuel, PD		1.13.6145 - Fuel			\$87.89	\$0.00	\$87.89	10/14/21	12284	ASCUCK	\$0.00
Fuel, FD		1.14.6145 - Fuel			\$497.91	\$0.00	\$497.91	10/14/21	12284	ASCUCK	\$0.00
		INVOICE 101421MA21 TOTALS:			\$585.80	\$0.00	\$585.80				\$0.00
		#1 FOOD STORE TOTALS:			\$585.80	\$0.00	\$585.80				\$0.00
VENDOR: 502 - DANA KEPNER CO											\$0.00
102721MA12	10/27/21	10/27/21	11/26/21								
5124, Inv 9028414 Water Pipe, Valve		2.50.6230 - Rep and Maint - Infrastructure			\$6,148.39	\$0.00	\$6,148.39	10/27/21	12314	ASCUCK	\$0.00
		INVOICE 102721MA12 TOTALS:			\$6,148.39	\$0.00	\$6,148.39				\$0.00
		DANA KEPNER CO TOTALS:			\$6,148.39	\$0.00	\$6,148.39				\$0.00
VENDOR: 513 - HANSON AGGREGATES LLC											\$0.00
102021MA8	10/20/21	10/20/21	11/19/21								
Inv 1142850 ABC, Freight		3.30.6260 - Street Supplies			\$388.97	\$0.00	\$388.97	10/20/21	12300	ASCUCK	\$0.00
		INVOICE 102021MA8 TOTALS:			\$388.97	\$0.00	\$388.97				\$0.00
		HANSON AGGREGATES LLC TOTALS:			\$388.97	\$0.00	\$388.97				\$0.00
VENDOR: 548 - NILES RADIO COMMUNICATION											\$0.00
10521MA2	10/05/21	10/05/21	11/04/21								
Inv 148256 Kenwood Hand Mic		1.14.6250 - Small Tools and Equipment			\$49.14	\$0.00	\$49.14	10/05/21	12260	ASCUCK	\$0.00
		INVOICE 10521MA2 TOTALS:			\$49.14	\$0.00	\$49.14				\$0.00
101421MA7	10/14/21	10/14/21	11/13/21								
Inv 148310 Antennas, Charger		1.14.6250 - Small Tools and Equipment			\$223.44	\$0.00	\$223.44	10/14/21	12285	ASCUCK	\$0.00
		INVOICE 101421MA7 TOTALS:			\$223.44	\$0.00	\$223.44				\$0.00
		NILES RADIO COMMUNICATION TOTALS:			\$272.58	\$0.00	\$272.58				\$0.00
VENDOR: 597 - YAVAPAI CO DEVELOPMENT SVCS											\$0.00
10521MA30	10/05/21	10/05/21	11/04/21								
Processing Fee CDBG Waterline Dunde		6.70.6105 - CDBG Dundee Waterline Expen			\$364.00	\$0.00	\$364.00	10/05/21	12267	ASCUCK	\$0.00
		INVOICE 10521MA30 TOTALS:			\$364.00	\$0.00	\$364.00				\$0.00
10521MA8	10/05/21	10/05/21	11/04/21								
Inv 21-052 DRY WLE21-000021 CDBG Wa		6.70.6105 - CDBG Dundee Waterline Expen			\$345.00	\$0.00	\$345.00	10/05/21	12261	ASCUCK	\$0.00
		INVOICE 10521MA8 TOTALS:			\$345.00	\$0.00	\$345.00				\$0.00
		YAVAPAI CO DEVELOPMENT SVCS TOTALS:			\$709.00	\$0.00	\$709.00				\$0.00
VENDOR: 656 - ADEQ											\$0.00
101421MA18	10/14/21	10/14/21	11/13/21								
Inv 350730X WQL Water Quality		2.50.6135 - Permit Fee Exp - Water			\$250.00	\$0.00	\$250.00	10/14/21	12286	ASCUCK	\$0.00

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Description		Account									
Inv 350596X MAP Monitoring		2.50.6135 - Permit Fee Exp - Water			\$250.00	\$0.00	\$250.00	10/14/21	12286	ASCUCK	\$0.00
		INVOICE 101421MA18 TOTALS:			\$500.00	\$0.00	\$500.00				\$0.00
		ADEQ TOTALS:			\$500.00	\$0.00	\$500.00				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											\$0.00
10521MA17	10/05/21	10/05/21	10/20/21								
18583, Inv 84210036 Fuel, Water		2.50.6145 - Fuel			\$27.60	\$0.00	\$27.60	10/05/21	12262	ASCUCK	\$0.00
18583, Inv 84210036 Fuel, Sewer		2.51.6145 - Fuel			\$27.60	\$0.00	\$27.60	10/05/21	12262	ASCUCK	\$0.00
18583, Inv 84210036 Fuel, Trash		2.52.6145 - Fuel			\$220.80	\$0.00	\$220.80	10/05/21	12262	ASCUCK	\$0.00
		INVOICE 10521MA17 TOTALS:			\$276.00	\$0.00	\$276.00				\$0.00
102721MA1	10/27/21	10/27/21	11/11/21								
18583, Inv 84236546 Fuel, Water		2.50.6145 - Fuel			\$24.82	\$0.00	\$24.82	10/27/21	12315	ASCUCK	\$0.00
18583, Inv 84236546 Fuel, Sewer		2.51.6145 - Fuel			\$24.82	\$0.00	\$24.82	10/27/21	12315	ASCUCK	\$0.00
18583, Inv 84236546 Fuel, Trash		2.52.6145 - Fuel			\$198.56	\$0.00	\$198.56	10/27/21	12315	ASCUCK	\$0.00
		INVOICE 102721MA1 TOTALS:			\$248.20	\$0.00	\$248.20				\$0.00
		DIESEL DIRECT WEST TOTALS:			\$524.20	\$0.00	\$524.20				\$0.00
VENDOR: 735 - FOUR-D LLC											\$0.00
10521MA23	10/05/21	10/05/21	11/04/21								
Inv 816 IT Work Completed Sept 2021		1.11.6193 - Computer Hardware & Service			\$1,753.75	\$0.00	\$1,753.75	10/05/21	12263	ASCUCK	\$0.00
		INVOICE 10521MA23 TOTALS:			\$1,753.75	\$0.00	\$1,753.75				\$0.00
		FOUR-D LLC TOTALS:			\$1,753.75	\$0.00	\$1,753.75				\$0.00
VENDOR: 747 - TOWN OF JEROME PR											\$0.00
102021MA11	10/20/21	10/20/21	10/20/21								
Monthly Payroll Transfer		1.10.2999 - Suspense Account			\$90,000.00	\$0.00	\$90,000.00	10/20/21	12301	ASCUCK	\$0.00
		INVOICE 102021MA11 TOTALS:			\$90,000.00	\$0.00	\$90,000.00				\$0.00
		TOWN OF JEROME PR TOTALS:			\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD											\$0.00
102021MA6	10/20/21	10/20/21	11/19/21								
Inv 32591 Legal GG		1.11.6170 - Legal Exp - Gen Gov			\$643.50	\$0.00	\$643.50	10/20/21	12302	ASCUCK	\$0.00
Inv 32591 Legal PZ		1.16.6170 - Legal Exp - P&Z			\$1,209.00	\$0.00	\$1,209.00	10/20/21	12302	ASCUCK	\$0.00
		INVOICE 102021MA6 TOTALS:			\$1,852.50	\$0.00	\$1,852.50				\$0.00
		SIMS MACKIN, LTD TOTALS:			\$1,852.50	\$0.00	\$1,852.50				\$0.00
VENDOR: 754 - ARIZONA BUG COMPANY											\$0.00
102721MA9	10/27/21	10/27/21	11/26/21								
Inv 176609 Pest Control, 10101 prop		1.18.6110 - Contract Services			\$50.00	\$0.00	\$50.00	10/27/21	12316	ASCUCK	\$0.00

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Description		Account									
INVOICE 102721MA9 TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
ARIZONA BUG COMPANY TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
VENDOR: 755 - RONDA BROCKMAN											\$0.00
102021MA5	10/20/21	10/20/21	11/19/21								
Mileage to Seligman-Court Admin Mee		1.12.6275 - Travel			\$134.40	\$0.00	\$134.40	10/20/21	12303	ASCUCK	\$0.00
INVOICE 102021MA5 TOTALS:					\$134.40	\$0.00	\$134.40				\$0.00
RONDA BROCKMAN TOTALS:					\$134.40	\$0.00	\$134.40				\$0.00
VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&C											\$0.00
10521MA6	10/05/21	10/05/21	10/05/21								
Inv 40001406-10042021 9/21-9/22 GG		1.11.6155 - Insurance			\$7,119.68	\$0.00	\$7,119.68	10/05/21	12264	ASCUCK	\$0.00
Inv 40001406-10042021 9/21-9/22 Wat		2.50.6155 - Insurance			\$2,810.40	\$0.00	\$2,810.40	10/05/21	12264	ASCUCK	\$0.00
Inv 40001406-10042021 9/21-9/22 Sew		2.51.6155 - Insurance			\$3,185.12	\$0.00	\$3,185.12	10/05/21	12264	ASCUCK	\$0.00
Inv 40001406-10042021 9/21-9/22 Tra		2.52.6155 - Insurance			\$3,747.20	\$0.00	\$3,747.20	10/05/21	12264	ASCUCK	\$0.00
Inv 40001406-10042021 9/21-9/22 HUR		3.30.6155 - Insurance			\$1,873.60	\$0.00	\$1,873.60	10/05/21	12264	ASCUCK	\$0.00
INVOICE 10521MA6 TOTALS:					\$18,736.00	\$0.00	\$18,736.00				\$0.00
AZ MUNICIPAL RISK RET POOL P&C TOTALS:					\$18,736.00	\$0.00	\$18,736.00				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											\$0.00
1521MA7	10/05/21	10/05/21	11/04/21								
7002-01 Town Hall		1.18.6285 - Utilities			\$216.90	\$0.00	\$216.90	10/05/21	12265	ASCUCK	\$0.00
7015-01 Fire Station		1.18.6285 - Utilities			\$137.56	\$0.00	\$137.56	10/05/21	12265	ASCUCK	\$0.00
7031-01 Library		1.18.6285 - Utilities			\$137.56	\$0.00	\$137.56	10/05/21	12265	ASCUCK	\$0.00
7054-01 Police Station		1.18.6285 - Utilities			\$177.32	\$0.00	\$177.32	10/05/21	12265	ASCUCK	\$0.00
7060-01 Town Yard		1.18.6285 - Utilities			\$137.56	\$0.00	\$137.56	10/05/21	12265	ASCUCK	\$0.00
INVOICE 1521MA7 TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
VENDOR: 804 - KERRY LEE											\$0.00
101421MA15	10/14/21	10/14/21	11/13/21								
Reimbursement For SD Cards		1.13.6225 - Rep and Maint - Equipment			\$30.74	\$0.00	\$30.74	10/14/21	12287	ASCUCK	\$0.00
INVOICE 101421MA15 TOTALS:					\$30.74	\$0.00	\$30.74				\$0.00
102721MA11	10/27/21	10/27/21	11/26/21								
Reimbursement Windshield Polaris AT		3.35.7000 - Capital Outlay			\$411.88	\$0.00	\$411.88	10/27/21	12317	ASCUCK	\$0.00
INVOICE 102721MA11 TOTALS:					\$411.88	\$0.00	\$411.88				\$0.00
KERRY LEE TOTALS:					\$442.62	\$0.00	\$442.62				\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											\$0.00
101421MA13	10/14/21	10/14/21	11/13/21								

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Description		Account									
2011-00019 Inv 4621 Legal, PD		1.13.6172 - Prosecutor Exp			\$1,138.50	\$0.00	\$1,138.50	10/14/21	12288	ASCUCK	\$0.00
		INVOICE 101421MA13 TOTALS:			\$1,138.50	\$0.00	\$1,138.50				\$0.00
		PRESCOTT LAW GROUP, PLC TOTALS:			\$1,138.50	\$0.00	\$1,138.50				\$0.00
VENDOR: 848 - JAMES PAISANO											\$0.00
102021MA9	10/20/21	10/20/21	10/20/21								
FD Pension Cash Out/Paisano		4.60.6235 - Retirement Exp FD P&R			\$10,000.00	\$0.00	\$10,000.00	10/20/21	12304	ASCUCK	\$0.00
		INVOICE 102021MA9 TOTALS:			\$10,000.00	\$0.00	\$10,000.00				\$0.00
		JAMES PAISANO TOTALS:			\$10,000.00	\$0.00	\$10,000.00				\$0.00
VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC											\$0.00
10521MA4	10/05/21	10/05/21	11/04/21								
Inv 6626 Annual Alarm and Backflow		1.18.6215 - R&M Building - Properties			\$652.35	\$0.00	\$652.35	10/05/21	12266	ASCUCK	\$0.00
		INVOICE 10521MA4 TOTALS:			\$652.35	\$0.00	\$652.35				\$0.00
		LIFE & PROPERTY SAFETY, LLC TOTALS:			\$652.35	\$0.00	\$652.35				\$0.00
VENDOR: 936 - RED ROCK AUTO GLASS											\$0.00
101421MA10	10/14/21	10/14/21	11/13/21								
Inv 860289 Windshield Replacement L		1.11.6156 - Insurance Deductible Exp			\$100.00	\$0.00	\$100.00	10/14/21	12289	ASCUCK	\$0.00
Inv 860289 Windshield Replacement P		1.11.6156 - Insurance Deductible Exp			\$100.00	\$0.00	\$100.00	10/14/21	12289	ASCUCK	\$0.00
		INVOICE 101421MA10 TOTALS:			\$200.00	\$0.00	\$200.00				\$0.00
		RED ROCK AUTO GLASS TOTALS:			\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											\$0.00
101421MA24	10/14/21	10/14/21	11/13/21								
Health Insurance - Oct 2021 Billing		1.10.2406 - Health Insurance			\$19,307.49	\$0.00	\$19,307.49	10/14/21	12290	ASCUCK	\$0.00
		INVOICE 101421MA24 TOTALS:			\$19,307.49	\$0.00	\$19,307.49				\$0.00
		KAIROS HEALTH ARIZONA, INC. TOTALS:			\$19,307.49	\$0.00	\$19,307.49				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											\$0.00
101421MA2	10/14/21	10/14/21	11/13/21								
0040, Ticket 249472		2.52.6165 - Landfill Tipping Fees			\$410.80	\$0.00	\$410.80	10/14/21	12291	ASCUCK	\$0.00
0040, Ticket 249990		2.52.6165 - Landfill Tipping Fees			\$372.80	\$0.00	\$372.80	10/14/21	12291	ASCUCK	\$0.00
0040, Ticket 250413		2.52.6165 - Landfill Tipping Fees			\$399.60	\$0.00	\$399.60	10/14/21	12291	ASCUCK	\$0.00
0040, Ticket 250943		2.52.6165 - Landfill Tipping Fees			\$434.40	\$0.00	\$434.40	10/14/21	12291	ASCUCK	\$0.00
		INVOICE 101421MA2 TOTALS:			\$1,617.60	\$0.00	\$1,617.60				\$0.00
		PATRIOT DISPOSAL, INC. TOTALS:			\$1,617.60	\$0.00	\$1,617.60				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2021 to 10/31/2021

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
LEDGER TOTALS:				<u>\$217,736.41</u>	<u>\$0.00</u>	<u>\$217,736.41</u>				<u>\$460.07</u>

*V - Denotes Voided Check Entries

For the meeting of November 9, 2021

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month have included:

- Placed survey on Town website and Facebook page regarding transit services.
- Provided draft Design Review Guidelines to members of P&Z and DRB, and to the Jerome Historical Society for their input.
- Updated Town Code and Zoning Ordinance with all ordinances adopted to date. The updated codes are available on our website, and hard copies can be provided upon request.
- Met with Eric Stoff, grantwriter for Yavapai College, who may be able to assist the town with grantwriting efforts in the future.
- Sat in on meetings of Planning & Zoning and Design Review Board to provide support if needed.
- Continued work with ADOT and Town engineer on drainage improvement project. A change order to the engineer's contract is on this agenda for Council's approval.
- Prepared and compiled materials for Council meeting packets.
- Continued to work internally with staff regarding succession planning.
- Continued attendance at various virtual meetings with local officials and others.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to a LOT of day-to-day issues requiring my attention, including support for Planning & Zoning.

Following are a water flows report and an accounting of sales tax revenues through September. As always, please feel free to contact me with any questions or concerns.

Candace

TOWN OF JEROME, AZ
 CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2022 BUDGET	FY2022 actual	Budget +/-	FY2021 actual	Compared to prior year +/-
July	80,500	117,605	37,105	84,065	33,540
August	78,000	118,436	40,436	81,343	37,093
September	74,100	81,826	7,726	77,127	4,699
October	85,600			89,557	
November	101,700			107,091	
December	97,000			102,005	
January	69,600			72,290	
February	71,300			74,062	
March	92,700			97,302	
April	113,900			133,377	
May	114,200			133,613	
June	121,400			141,472	
Total YTD	1,100,000	317,867	85,267	1,193,304	75,332

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues
FY2022 vs FY2021

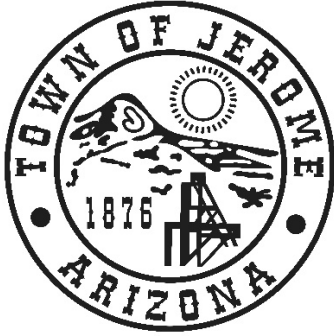
	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2022 actual	FY2021 actual	+/-	FY2022 actual	FY2021 actual	+/-	FY2022 actual	FY2021 actual	+/-
July	38,281	30,997	7,284	18,467	12,545	5,922	47,339	31,882	15,457
August	41,580	27,677	13,903	18,024	12,215	5,809	47,731	26,169	21,562
September	26,920	28,733	(1,813)	14,684	12,548	2,136	28,573	27,630	943
October		29,686			14,078			37,015	
November		39,092			17,604			41,909	
December		31,036			17,514			43,545	
January		20,729			12,071			30,776	
February		26,693			12,132			24,068	
March		34,952			13,831			38,250	
April		49,265			21,947			50,849	
May		39,869			21,324			60,061	
June		54,832			20,516			54,061	
Total YTD		413,561	19,374		188,325	13,867		466,215	37,962

Added 1% Bed Tax

		<u>TOTAL TO DATE</u>
July	2,841	2,841
August	2,773	5,614
September	2,259	7,873
October		
November		
December		
January		
February		
March		
April		
May		
June		

WATER FLOWS REPORT

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
5-Oct	71	190
12-Oct	67	190
19-Oct	66	190
26-Oct	77	182
5-Nov	83	190
9-Nov	83	185
16-Nov	89	190
23-Nov	89	190
30-Nov	89	186
8-Dec	89	185
14-Dec	89	187
22-Dec	83	187
28-Dec	77	192
2021 04-Jan	82.6	191
11-Jan	No reading	188
19-Jan	No reading	180
2-Feb	No reading	198
8-Feb	77	192
16-Feb	77	194
22-Feb	77	188
1-Mar	77	185
8-Mar	77	188
15-Mar	77	190
22-Mar	77	104
29-Mar	77	104
6-Apr	77	109
12-Apr	82	102
19-Apr	77	180
26-Apr	71	194
7-May	77	196
11-May	77	190
17-May	66	193
24-May	71	189
1-June	66	182
8-June	60	250
15-June	57	248
21-June	57	242
28-June	57	244
6-July	52	248
12-July	57	240
14-July	48	243
19-July	52	180
28-July	83	177
2-Aug	101	108
11-Aug	77	175
16-Aug	172	180
23-Aug	72	175
30-Aug	66	170
8-Sept	61	168
13-Sept	57	170
20-Sept	57	148
27-Sept	61	162
4-Oct	57	160
11-Oct	61	162
18-Oct	71	165
25-Oct	71	160



TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME,
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

OCTOBER 2021 STAFF REPORT

From: Melanie Atkin, Finance Manager/HR Coordinator

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges and supplemented Water and Sewer departments with transfers from the Parking Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created an October summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Continuing to work with the CPA to prepare for the budget.

HR Duties:

- ❖ Continued setting up and depositing 457 funds into our new Nationwide retirement account for employees that wished to change from American Funds.

Miscellaneous:

- ❖ Attended the Women Leading Government conference in Phoenix with Rosa. It was a nice variety of speakers and individual work sessions. Also, it was a great opportunity to network with fellow Arizona women in government positions.



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TOWN OF JEROME, ARIZONA
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November 2021 Staff Report (October activity)

Respectfully submitted by Rosa Cays, Deputy Town Clerk

- ⚙ Because more of my time has been needed to administer P&Z and DRB-related business in the absence of a zoning administrator, I have gotten slightly behind on minutes transcripts. I will get them done as soon as possible.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, post office, town hall), plus posted notices at two residences regarding public hearings.
- ⚙ Assisted in preparing agenda packets for Council, P&Z, and DRB meetings; took and transcribed the minutes (some in progress).
- ⚙ Reviewed and edited documents associated with P&Z and DRB. Coordinated with board/commission chairs to get signatures on essential documents.
- ⚙ Processed the daily bank reconciliation reports for October as well as the end-of-month reconciliations for September.
- ⚙ Hotel Jerome update: A representative from the Glass Co. was in town November 1 to work on estimates for the window replacements. I requested he give us two: one with wood framing (work possibly to be done by Mack Brennan with Crested Construction), and one with metal, which would be installed by the Glass Co. He said I should have them this week; I will pass them on to Vice Mayor Worth as requested, along with the other two estimates.
- ⚙ Have been coordinating with volunteer John Passeno, who has been clearing brush at the old cemetery (he alerts us when he has collected enough to be hauled away by the town crew). The other volunteer cleaning up the cemetery, David Garner, has brought on a crew of about 10-15 helpers in recent weeks. When he was notified that everyone would need to sign a hold harmless agreement, he said he would tell the crew to “stop showing up” and that he would no longer be doing volunteer work at the cemetery.
- ⚙ Collected, edited, designed, and published content for the November-December *Point of View* newsletter, with contributions from staff, town council, and members of the community.
- ⚙ On October 28-29, attended the Women Leading Government conference in Phoenix with Melanie Atkin. Two takeaways: Stress is a chemical issue (and easy ways to deal with it at work); and from the deputy city managers of Phoenix: “Be a diplomat—not a doormat or a dictator.” It was worthwhile; WLG is a small, new but mighty organization. Great turnout.
- ⚙ Continue to assist staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and help answer the phone when needed. Have also served as interpreter in assisting Spanish-speaking members of the public with municipal court business.





Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report

Month: October Year: 2021

Calls by Type	Number	Resident	Non-Resident
EMS Calls	13	9	4
Residential Fire	1	1	0
Commercial Fire	1	1	0
Wildland	0	0	0
Still Assignment	4	4	0
Station Staffing	7	7	0
Citizen Assist	1	1	0
Agency Assist	6	1	5
Special Duty	1	1	0
Snake Removal	2	2	0
Tech Rope Rescue	1	0	1
MVA/Rescue	3	0	3
HazMat	0	0	0
Dispatch Error	0	0	0
Totals:	40	27	13
Total Calls Chief on Scene	30		
Total JFD Meetings Chief Attended	6		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 582.75
--	---------------------

Fire Chief Meetings	Date
Fire Marshals Meeting	10/6/21
Verde Valley Chief's Meeting	10/6/21
Yavapai Chief's Meeting	10/28/21

Education, Summer Semester:

- Rick Hernandez and Carl Whiting are signed up for Fire Science classes this spring at Yavapai College.

Additional Training:

- On Thursday 5PM October 7t we had a business meeting with hose-loading training, conducted by Blair.
- On Thursday 5PM October 14th we conducted hose testing with Blair.
- On Thursday 5PM October 21St we conducted training on chimney fires and hydrants with Kinsella.
- On Saturday 9AM October 23rd we conducted rope rescue with a tracking line conducted by Muma and Lee.
- On Thursday 5PM October 28th we prepared for our annual fire department Auxiliary Halloween dance.

Department Affairs and On-going Projects

- Our October call volume is down by 6 calls over last October's 46 calls, totaling 40 calls this month. Our year-to-date call volume is 370 compared with 342 calls YTD 2020. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- We hosted our annual Fire Department Auxiliary Halloween dance with an overwhelming request to have this event outdoors again. However, it also added over \$3000 extra to our expenses. We grossed \$13,893.00, had \$6,817.48 in expenses and a beginning bank of \$1,400, netting \$5,675.52. We had about 450 people attend, and it was very easy to manage because we had a very large area for the event. I would like to do this event again outdoors; however, it can be a crapshoot with the weather considerations.
- All hoses have been tested. Testing was completed in 9 hours with 49 personnel over 4 days, totaling 298 man hours.
- Hydrant testing has been completed.
- So far this wildland season, Jerome Fire has been deployed three times. First fire was the Mescal Fire in Arizona. We invoiced \$41,397.80 and the truck netted \$24,353.00 for this fire. The next fire was the Pack Creek fire in Utah. We invoiced \$46,651.33 and the truck netted \$24,892.00. The last fire was the French fire in California. We invoiced \$40,165.43 and the truck netted \$26,509.00. So far this fire season the truck has netted \$75,754.00 and the season is not yet over. Last season, our last deployment was in December with our personnel coming back on Christmas Day.
- We have had all our vehicles annual service done. However, we still need to have our annual service on the CAFS units and pump test on our larger units.
- On October 27, 2021, at 21:11, Jerome Fire Department responded to a report of a fire at 885 Hampshire Avenue, a two-story, large commercial structure approximately 15,000 square feet containing 6 businesses and an apartment. Jerome PD, first on scene, reported smoke and flames in an approximately 10-by-10-foot area. Jerome Fire units arrived and extended fire attack lines and were able to get initial knockdown within minutes. Fire was contained to a single room and contents on the second floor within the B Building. Fire cause is still under investigation. Additional crews from Cottonwood Fire Department, Verde Valley Fire Department, Verde Valley Ambulance Company and Clarkdale PD were on scene to assist with operations, overall, and mop-up. Copper Canyon Fire responded with their ladder truck but was canceled by the Incident Commander enroute. Jerome Fire Department appreciates all the agencies who responded, for all their help, as well as Cottonwood Dispatch for all their hard work. With everyone's help we were able to take care of the incident quickly and efficiently with limited damage to the structure.



Prevention

- We have had a total of 22 Firewise activities and visits to the burn pile in October, with 33 loads of trimmings, slash, and brush for a total of 81 combined Jerome's citizen hours, as well as 21 total hours from our Fuels Crew and Adult Probation. If you need assistance and have not filled out a Firewise application, they can be obtained at Town Hall or the Fire Department.
- 2 building inspections were performed.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

October Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
21-204	10/1/21	10:00:00 AM	Fri	Snake Removal & Relocation	2.5 Ft Blacktail Rattlesnake	3
128	10/3/21	1:12:00 AM	Sun	EMS Resident	69 YOM - Fall w/ back pain	4
21-204	10/3/21	3:00:00 PM	Sun	Station Staffing	Staffing	1
129	10/4/21	8:15:00 AM	Mon	Still Assignment Resident	Activated fire alarm	4
130	10/4/21	2:32:00 PM	Mon	Still Assignment Resident	Activated fire alarm	2
21-206	10/5/21	1:00:00 PM	Tue	Snake Removal & Relocation	Nothing found	1

21-207	10/7/21	9:30:00 AM	Thurs	Agency Assist Resident	Welfare check	3
131	10/7/21	12:04:00 PM	Thurs	EMS Resident	75 YOM choking	5
132	10/7/21	3:23:00 PM	Thurs	MVA/Rescue Non-Resident	Single vehicle vs guardrail	8
133	10/7/21	3:32:00 PM	Thurs	MVA/Rescue Non-Resident	2 vehicle rear ending	9
134	10/7/21	4:50:00 PM	Thurs	Still Assignment Resident	Activated fire alarm	8
21-208	10/9/21	12:00:00 PM	Sat	Station Staffing	Staffing	6
135	10/9/21	6:17:00 PM	Sat	EMS Non-Resident	52 YOF cardiac arrest	12
136	10/8/21	8:07:00 PM	Sat	EMS Non-Resident	12 YOF vitals check	5
21-209	10/9/21	5:00:00 PM	Sat-Sun	Station Staffing	Overnight staffing	1
21-210	10/11/21	10:00:00 AM	Sun	Station Staffing	Staffing	3
21-211	10/11/21	12:22:00 PM	Mon	Agency Assist Non-Resident	Oversized vehicle	3
137	10/11/21	3:37:00 PM	Mon	MVA/Rescue Non-Resident	Car vs pedestrian	7
138	10/13/21	8:43:00 AM	Wed	Still Assignment Resident	Broken gas line	8
21-212	10/13/21	11:30:00 AM	Wed	Citizen Assist Resident	Mitigation of wasp nest	2
139	10/14/21	7:05:00 AM	Thurs	EMS Resident	66 YOF fainting	4
21-213	10/14/21	8:00:00 AM	Thurs	Residential Fire	Smell of NG in structure	4
21-214	10/15/21	10:00:00 AM	Fri	Agency Assist Non-Resident	Oversized vehicle	1
140	10/17/21	8:37:00 AM	Sun	EMS Non-Resident	Suicide threats staged per PD	10
141	10/17/21	10:35:00 AM	Sun	EMS Resident	50 YOF fainting	5
142	10/17/21	11:20:00 AM	Sun	EMS Non-Resident	28 YOM suicide threats	8
21-215	10/17/21	3:50:00 PM	Sun	Station Staffing	Staffing	2
143	10/19/21	8:55:00 AM	Tues	Tech Rescue Non-Resident	66 YOF fall w/ leg injury	8
144	10/19/21	2:46:00 PM	Tue	EMS Resident	85 YOF unresponsive	6
21-216	10/20/21	2:15:00 PM	Wed	Agency Assist Non-Resident	Clean up coolant spill	4
145	10/20/21	2:27:00 PM	Wed	EMS Resident	47 YOF suicide threats	5
21-217	10/21/21	12:15:00 PM	Thurs	EMS Resident	71 YOF - Basic first aid	2
21-218	10/27/21	3:00:00 PM	Wed	Agency Assist Non-Resident	Oversized vehicle	2
21-219	10/27/21	3:43:00 PM	Wed	Agency Assist Non-Resident	Oversized vehicle	6
146	10/27/21	9:13:00 PM	Wed	Commercial Fire	Jerome High School	18
147	10/28/21	7:03:00 AM	Thurs	EMS Resident	66 YOM ALOC	7
21-220	10/29/21	8:00:00 AM	Fri	Station Staffing	Prep for Dance	10
148	10/29/21	12:53:00 PM	Fri	EMS Resident	47 YOF psych issues	10
21-221	10/30/21	18:00	Sat	Special Resident	Halloween Dance	15
21-222	10/31/21	07:00	Sun	Station Staffing	Staffing/ Clean-up	7
Incident	Date	Time	Day of week	Select Type	Additional Info	#

October 2021 Burn Pile Log **JC stands for Jerome citizens**

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
10/1/2021	150 North Dr.	0	0	0	0	1	1	4	4
10/1/2021	100 Hill St.	0	0	0	0	2	2	2	4
10/1/2021	558 Clark St.	0	0	0	0	2	2	2	4
10/2/2021	701 Hull	0	0	0	0	1	1	4	4
10/2/2021	32 Magnolia	0	0	0	0	1	2	4	8
10/4/2021	446 Clark	0	0	0	0	2	2	4	8
10/4/2021	100 Hill St.	0	0	0	0	2	2	4	8
10/6/2021	Beale	0	1	8	8	0	0	0	0
10/7/2021	310 Queen	0	0	0	0	1	1	2	2
10/7/2021	120 Juarez	0	0	0	0	1	1	2	2
10/7/2021	Allen Springs	0	0	0	0	1	1	2	2
10/7/2021	901 Hampshire	0	0	0	0	1	1	2	2
10/8/2021	213 6th	0	0	0	0	2	3	4	12
10/12/2021	687 Main	0	0	0	0	1	1	1	1
10/13/2021	1000 Perkinsville Rd Burn Permit				0				0
10/13/2021	219 Diaz	0	0	0	0	2	2	4	8
10/17/2021	Deception Ln.	0	1	9	9	3	0	0	0
10/18/2021	817 Hampshire	0	0	0	0	2	1	4	4
10/21/2021	501 Douglas Rd.	0	0	0	0	2	1	2	2
10/22/2021	Juarez	0	0	0	0	3	1	4	4
10/23/2021	101 Main	0	2	2	4	2	0	0	0
	Totals	0	4	19	21	33	26	53	81
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support
Rusty Blair Chief JVFD**



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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

November 2021 staff report for September activity submitted by Kristen Muenz.

Utilities

Current debt (45 days past due):

18 accounts were on the shut-off list at the beginning of October. 11 accounts were sent Yellow Tags and 2 shut offs were needed. 1 account paid their balance in full and was reinstated.

We have only 1 account remaining on a pandemic payment-plan; we received a payment.

Balance owed on shut-off accounts from September billing: \$9,118.40

Balance owed at end of October: \$683.88

A copy of the October AR Aging report is attached.

Business Licenses

Applications submitted: 5

Issued: 1

In process: 10

Renewal reminders went out to 12 businesses whose licenses expire at the end of October.

Rentals

All renters have made their payments this month and all rentals are current.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$1,937.48)	(\$650.00)	(\$565.00)	(\$400.57)	(\$853.71)	(\$4,406.76)
Water	\$0.00	\$4,891.26	\$896.33	\$719.44	\$0.00	\$463.44	\$6,970.47
Sewer	\$0.00	\$6,123.19	\$1,149.98	\$923.04	\$175.74	\$770.26	\$9,142.21
Trash	\$0.00	\$7,892.49	\$983.48	\$786.95	\$0.00	\$1,034.25	\$10,697.17
Tax	\$0.00	\$479.90	\$88.26	\$70.87	\$0.00	\$58.23	\$697.26
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$40.00	\$20.00	\$10.00	\$0.00	\$2,130.00	\$2,200.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$17,489.36	\$2,488.05	\$1,945.30	(\$224.83)	\$3,602.47	\$25,300.35
UserType: Residential							
Credit	\$0.00	\$81.14	(\$606.34)	(\$141.21)	(\$1,188.29)	(\$2,321.46)	(\$4,176.16)
Water	\$0.00	\$7,871.96	\$1,387.92	\$292.66	\$66.40	\$2,679.46	\$12,298.40
Sewer	\$0.00	\$6,786.22	\$1,141.51	\$311.46	\$42.60	\$3,984.34	\$12,266.13
Trash	\$0.00	\$5,351.54	\$1,024.25	\$213.82	\$69.42	\$2,581.19	\$9,240.22
Tax	\$0.00	\$753.10	\$131.73	\$27.29	\$6.54	\$349.84	\$1,268.50
Misc	\$0.00	\$45.00	\$15.00	\$0.00	\$0.00	\$63.55	\$123.55
Late Fee	\$0.00	\$190.00	\$150.00	\$110.00	\$0.00	\$5,139.45	\$5,589.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$21,078.96	\$3,244.07	\$814.02	(\$1,003.33)	\$12,476.37	\$36,610.09
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$116.95)	(\$60.00)	\$0.00	(\$120.00)	(\$259.00)	(\$555.95)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$5,902.54	\$0.00	\$0.00	\$0.00	\$347.36	\$6,249.90
Gas	\$0.00	\$22.52	\$0.00	\$0.00	\$0.00	\$0.00	\$22.52
Electric	\$0.00	\$212.78	\$0.00	\$0.00	\$0.00	\$0.00	\$212.78
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$6,020.89	(\$60.00)	\$0.00	(\$120.00)	\$88.36	\$5,929.25
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal --->	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (35)							
=====>	\$0.00	\$45,179.21	\$5,672.12	\$2,759.32	(\$1,348.16)	\$16,167.20	\$68,429.69

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$1,973.29)	(\$1,316.34)	(\$706.21)	(\$1,708.86)	(\$3,434.17)	(\$9,138.87)
Water	\$0.00	\$12,932.91	\$2,284.25	\$1,012.10	\$66.40	\$3,142.90	\$19,438.56
Sewer	\$0.00	\$13,127.11	\$2,291.49	\$1,234.50	\$218.34	\$4,754.60	\$21,626.04
Trash	\$0.00	\$13,429.95	\$2,007.73	\$1,000.77	\$69.42	\$3,615.44	\$20,123.31
Tax	\$0.00	\$1,249.69	\$219.99	\$98.16	\$6.54	\$408.07	\$1,982.45
Misc	\$0.00	\$45.00	\$15.00	\$0.00	\$0.00	\$63.55	\$123.55
Late Fee	\$0.00	\$230.00	\$170.00	\$120.00	\$0.00	\$7,269.45	\$7,789.45
Rent	\$0.00	\$5,902.54	\$0.00	\$0.00	\$0.00	\$347.36	\$6,249.90
Gas	\$0.00	\$22.52	\$0.00	\$0.00	\$0.00	\$0.00	\$22.52
Electric	\$0.00	\$212.78	\$0.00	\$0.00	\$0.00	\$0.00	\$212.78
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$45,179.21	\$5,672.12	\$2,759.32	(\$1,348.16)	\$16,167.20	\$68,429.69

Customer Count = 390



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 122nd Anniversary
1899 - 2021

October 2021 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, weed whip, and mow.
- RECYCLE: Pick up cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Set posts for gate on Allen Springs Rd.
- Reinsulate and put heat tape on the tanks on Sunshine Hill.
- Pothole and search for water leak on Gulch Rd. (It was MaryBeth's irrigation.)
- Fix and get the gator running.
- Fix and replace the passenger steering box on the garbage truck.
- Work with Allen Muma to set up and install new electric speed limit sign.
- Snake sewer line on Hull Rd.
- Rebuild the hydrant on UVX Rd.
- Grade Juarez, Dundee, North Dr., and Gulch Rd.
- Lyle and I were invited to go down to Clarkdale to meet with the utilities crew for a tour of their facilities.
- Haul loads of brush from the cemetery.
- Weed-eat throughout town

REGULATORS

- County, 10/18/2021- 2" and 4" rebuilt. Rubber seat on the 4" replaced.
- Giroux - Rebuilt, nothing replaced.
- School St.- Rebuilt, nothing replaced.

Jerome Library Staff Report, October 2021

On April 9, 2021, the Arizona State Library was awarded over \$3.6 million in the American Rescue Plan Act of 2021 (ARPA), funds from the Institute of Museum and Library Services (IMLS) to help "communities respond directly and immediately to the pandemic, as well as to related economic and community needs." The Arizona State Library is also committed to supporting Arizona libraries in their efforts to provide informal education opportunities for all. **ARPA STEAM for Arizona Libraries** is designed to address community needs for STEAM learning, technology skills development, and informal education support.

The Jerome Library has applied for this opportunity; we will know the results this month.

Reviewed changes to the Yavapai Library Network Circulation Manual and the State Data Report: A new and improved Yavapai Library Network catalog is here! The online catalog connects all the public libraries and many school libraries as well as museums, archives, and special collections across Yavapai County. Through this catalog, patrons have access to well over a million items, even in the smallest and most remote libraries.

The Jerome library staff is working to help launch this new catalog. The experience has been very functional and user friendly. Educating our patrons on using the new catalog will begin soon.

Library staff are creating a Day of the Dead exhibit in the library (Artistas de los Muertos) that will continue through December 2021.

We now have displays of over a dozen Jerome artists who have passed on and their work throughout the library. This exhibit is well worth coming in to take a look.

Respectfully, Kathleen Jarvis



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

ACTION MINUTES

Regular Meeting of the **Planning and Zoning Commission**

Wednesday, October 20, 2021, 6:00 pm

CONDUCTED VIA ZOOM

Item 1: Call to order 6:00 p.m. All commissioners present except for Jera Peterson.

Item 2: Petitions from the public – NONE

Item 3: Approval of Minutes – Regular meeting of September 15, 2021

APPROVED

Old (continued) Business: none

Public Hearings:

Item 4: Ordinance amendments related to temporary signs in the commercial and industrial zones

Applicant: Town of Jerome

Amendments include but may not be limited to Section 509 of the Jerome Zoning Ordinance.

Discussion/Possible Action

HEARING TO BE CONTINUED TO NOVEMBER MEETING

Item 5: Rezone from AR to C-1

Applicant/Owner: Cameron Sinclair and Bethany Halbreich/Half Kingdom Holdings LLC

Zone: AR/C-1

Address: 300 Queen Street

APN: 401-06-128G

Applicants are seeking to rezone approximately 6,000 square feet of their property from AR (Agricultural Residential) to C-1 (General Commercial).

Discussion/Possible Action – P&Z Reso. 2021-17

APPROVED

New Business:

Item 6: Final Site Plan Review for a garage

Applicant/Owner: Cynthia Barber and Christina Barber

Zone: AR

Address: 875 Gulch Road

APN: 401-09-013

Applicants are seeking final site plan approval to construct an approximately 280-square-foot garage. Request for a variance was approved by the Board of Adjustment on September 21, 2021.

Discussion/Possible Action – P&Z Reso. 2021-18

APPROVED

Item 7: Final Site Review for a deck extension on a single-family residence

Applicant/Owner: Adam Downey/Thomas Bauers

Zone: R1-5

Address: 630 Main Street

APN: 401-07-151

Applicant is seeking final site plan approval to construct an approximately 220-square-foot rear deck. Request for a variance was approved by the Board of Adjustment on September 21, 2021.

Discussion/Possible Action – P&Z Reso. 2021-19

APPROVED

Informational Items (Current Event Summaries):

Item 8: Updates of recent and upcoming meetings

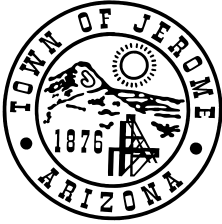
a. **September 21, 2021, BOA meeting** – variances for 875 Gulch Road, 148 Juarez Street, and 630 Main Street.

b. **October 4, DRB meeting** – 875 Gulch Road and 630 Main Street

Item 9: Potential items for Wednesday, November 17, 2021 – continuation of public hearing on sign ordinance amendments

Prospective application for CUP at 300 Queen Street

Item 10: Adjourn 6:26 p.m.



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P&Z RESOLUTION NO. 2021-17

AR to C-1 ZONING AMENDMENT

WHEREAS Cameron Sinclair and Bethany Halbreich are interested in rezoning an area from A-R to C-1; and

WHEREAS the property to be rezoned is at 300 Queen Street, parcel APN: 401-06-128G; and

WHEREAS a Neighborhood Meeting was held on October 11, 2021; and

WHEREAS the Jerome Planning and Zoning Commission is required to set a public hearing date and provide public notice in accordance with Section 301.C. of the Zoning Ordinance; and

WHEREAS notice was provided (1) by direct mail to parties in the area to be rezoned and within 300 feet of the proposed rezone, (2) by posting on the site at least fifteen (15) days prior to the hearing, and (3) by posting in the *Verde Independent Newspaper* on October 3, 2021; and

WHEREAS a public hearing was held by the Planning and Zoning Commission on October 20, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Planning and Zoning Commission of the Town of Jerome, Arizona, that an amendment to the Zoning Map, in accordance with Exhibit A, is hereby recommended for approval to the Town Council.

ADOPTED AND APPROVED by a majority vote of the Planning and Zoning Commission on the 20th day of October 2021.

ATTEST:

APPROVED:

Rosa Cays, Deputy Town Clerk

Chairman Lance Schall



TOWN OF JEROME

Post Office Box 335, JEROME, ARIZONA 86331 (928) 634-7943

P&Z Resolution No. 2021-18

Approving Final Site Plan for a Garage at 875 Gulch Road

Whereas the Town of Jerome has received an application from Cynthia Barber and Christina Barber for construction of a 280-square-foot garage at 875 Gulch Road (APN 401-09-013); and

Whereas the property is in the AR zoning district; and

Whereas a notice was posted at the site on October 4, 2021, in accordance with Jerome Zoning Ordinance Section 303.1.E.; and

Whereas the Jerome Planning & Zoning Commission reviewed this application at their August 18, 2021 meeting and approved the application with certain conditions, including review and approval of the variance request by the Board of Adjustment and return to the Planning and Zoning Commission for final site plan approval; and

Whereas the Jerome Board of Adjustment reviewed this application at their September 20, 2021 meeting and approved the variance request; and

Whereas the Jerome Planning & Zoning Commission finds that the site plan does not adversely affect the public health, safety, and general welfare, and so protects the environment and the historical character of the Town of Jerome.

Now, therefore be it resolved by the Planning and Zoning Commission of the Town of Jerome, Arizona, that the Final Site Plan submitted for an approximately 280-square-foot-garage at 875 Gulch Road is hereby approved, subject to the following conditions:

1. **Height** – The building height shall not exceed fourteen (14) feet above the existing average grade.
2. **Setbacks** – Minimum side setbacks of ten (10) feet and a minimum rear setback of twenty (20) feet shall be provided.
3. **Construction Hours and Noise** – Construction and noise shall be limited between 8:00 pm and 7:00 am in accordance with Section 10-1-13.C. of the Jerome Town Code.
4. **Lot Combination** – Although the County has assigned a single parcel number to the property, the survey identifies two legal lots. Prior to issuance of a building permit, the applicant shall provide evidence showing the lots have been combined into a single parcel.
5. **Engineering Reports** – Prior to issuance of a building permit, the applicants shall provide geotechnical and/or soil engineering reports, as required by the Building Inspector, demonstrating the site is suitable for the improvements proposed.
6. **Other Improvements/Changes** – Any subsequent modifications or changes to the Plans, including but not limited to changes in setbacks, square footage, fences, siding, roofing, height, etc., will

P&Z Resolution No. 2021-18

require additional review by the Planning and Zoning Commission and/or the Design Review Board.

7. **Drainage** – The building permit submittal shall indicate both existing and proposed drainage. This includes, but is not limited to, how drainage will be collected (such as from roof drains) and directed to provide disposal and protection of neighboring properties. This may include splash blocks, swales, detention basins, and gravel catchments to help dissipate hydraulic energy. Roof drains shall not be directed over any public sidewalks.
8. **Grading** – Grading shall comply with the requirements of Section 303.3 of the Zoning Ordinance. Grading plans shall include, but not be limited to, adequate dust control measures, erosion control/drainage, and fencing to protect sensitive features (such as trees to be saved).
9. **Building Permit Submittal and Code Requirements** – The applicants shall consult with the Building Official and submit detailed drawings for building permits that clearly demonstrate compliance with all Code requirements, such as coverage, height, parking, and setbacks (Section 503).
10. **Conditions on Plans** – The building permit plan submittal shall include a sheet with a list of the approved conditions.
11. **Expiration of Approval** – This approval shall become null and void if a building permit is not issued within six (6) months of final Planning and Zoning and Design Review Board Approval of this application. If necessary, the applicants may request an extension by the approval body, if the extension is submitted prior to approval expiration.

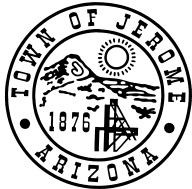
ADOPTED AND APPROVED by a majority vote of the Planning and Zoning Commission on the 20th day of October 2021.

ATTEST:

APPROVED:

Rosa Cays, Deputy Town Clerk

Lance Schall, Chair



TOWN OF JEROME

Post Office Box 335, JEROME, ARIZONA 86331 (928) 634-7943

P&Z Resolution No. 2021-19

Approving Final Site Plan for a Deck Extension at 630 Main Street

WHEREAS the Town of Jerome has received an application from Adam Downey (applicant) and Thomas Bauers (owner) for construction of an approximately 220-square-foot rear deck at 630 Main Street (APN 401-07-151); and

WHEREAS the property is in the R1-5 zoning district; and

WHEREAS a notice was posted at the site on October 4, 2021, in accordance with Jerome Zoning Ordinance Section 303.1.E.; and

WHEREAS the Jerome Planning & Zoning Commission reviewed this application at their August 18, 2021 meeting and approved the application with certain conditions, including review and approval of the variance request by the Board of Adjustment; and

WHEREAS the Jerome Board of Adjustment reviewed this application at their September 20, 2021 meeting and approved the variance request; and

WHEREAS the Planning and Zoning Commission finds that the site plan does not adversely affect the public health, safety, and general welfare, and so protects the environment and the historical character of the Town of Jerome.

NOW, THEREFORE BE IT RESOLVED by the Planning and Zoning Commission of the Town of Jerome, Arizona, that the Final Site Plan submitted for construction of an approximately 220-square-foot rear deck at 630 Main Street is hereby approved, subject to the following conditions:

1. **Height** – The deck height shall not exceed twenty-seven (27) feet above the existing grade.
2. **Setbacks** – Minimum side setbacks of five (5) feet shall be provided.
3. **Construction Hours and Noise** – Construction and noise shall be limited between 8:00 pm and 7:00 am in accordance with Section 10-1-13.C. of the Jerome Town Code.
4. **Other Improvements/Changes** – Any subsequent modifications or changes to the Plans, including but not limited to changes in setbacks, square footage, fences, siding, roofing, height, etc., will require additional review by the Planning and Zoning Commission and/or the Design Review Board.
5. **Building Permit Submittal and Code Requirements** – The applicants shall consult with the Building Official and submit detailed drawings for building permits that clearly demonstrate compliance with all Code requirements, such as coverage, height, parking, and setbacks (Section 505).
6. **Conditions on Plans** – The building permit plan submittal shall include a sheet with a list of the approved conditions.

P&Z Resolution No. 2021-19

7. **Expiration of Approval** – This approval shall become null and void if a building permit is not issued within six (6) months of final Planning and Zoning and Design Review Board Approval of this application. If necessary, the applicants may request an extension by the approval body, if the extension is submitted prior to approval expiration.

ADOPTED AND APPROVED by a majority vote of the Planning and Zoning Commission on the 20th day of October 2021.

ATTEST:

APPROVED:

Rosa Cays, Deputy Town Clerk

Lance Schall, Chair



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Regular Meeting of the Town of Jerome

DESIGN REVIEW BOARD

Monday, November 1, 6:00 pm

CONDUCTED VIA ZOOM

ACTION MINUTES

Item 1: Call to order 6:04 p.m. All board members were present: Chair Tyler Christensen, Vice Chair Brice Wood, John McDonald, Carol Wittner, and Mimi Romberger.

Item 2: Petitions from the public – None

Item 3: Approval of Minutes: Minutes of the regular meeting of October 4, 2021
Discussion/Possible Action

APPROVED

Continued Items/Old Business: none

New Business:

Item 4: Signage for new business: Cornish Pasty

Applicant: Robert Umbower

Zone: C-1

Address: 414 Clark Street, B2-3

APN: 401-06-036

Applicant is seeking approval for a sign to be mounted on the UVX building in the same place the Prohibition Pizza sign is still located.

Discussion/Possible Action - DRB Resolution 2021-23

TABLED: INCOMPLETE APPLICATION

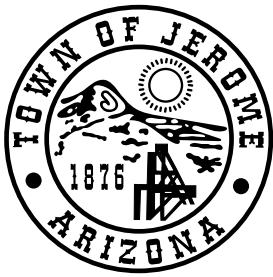
Informational Items (Current Event Summaries):

Item 5: Updates of Recent and Upcoming Meetings – Rosa Cays, Deputy Town Clerk

- a) **October 12, 2021, Council meeting** – CUP for microbrewery at House of Joy; zoning administrator; co-sponsorship of chamber events; design review guidelines
- b) **October 20, 2021, P&Z meeting** – Ordinance amendments public hearing continued; 300 Queen Street rezone; Barber garage; Bauers deck

Item 6: Future DRB Agenda Items for Monday, December 6, 2021: No items currently scheduled.

Item 7: Adjourn 6:23 p.m.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 www.jerome.az.gov

MINUTES
SPECIAL MEETING OF THE JEROME TOWN COUNCIL
CONDUCTED VIA ZOOM
MONDAY, OCTOBER 4, 2021 AT 2:00 PM

<p>ITEM #1: 2:01 (0:16)</p>	<p>CALL TO ORDER/ROLL CALL</p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Dillenberg called the meeting to order at 2:01 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy Worth, and councilmembers Jane Moore, Sage Harvey, and Alex Barber. Also present were Mike Krebs and Taylor Pierce of PACE, Henry MacVittie of Contract Wastewater Operations, Public Works Director Marty Boland, and Deputy Town Clerk Rosa Cays.</i></p>
<p>ITEM #2: 2:02</p>	<p>WASTEWATER TREATMENT PLANT</p> <p>Council will review engineering reports prepared by PACE Engineering with respect to possible upgrades at the town's wastewater treatment facility.</p> <p><i>Mayor Dillenberg made a few comments about the opportunity before Council and the Town of Jerome.</i></p> <p><i>Mike Krebs of PACE Engineering outlined the information included in the engineering report (included as an addendum to these minutes). He noted that Council did not want to consider potential alternate sites for the treatment plant, and that PACE had thought that moving the plant might cost less than keeping it where it is. He listed the three basic areas of direct costs: 1) the access road—\$1.5 million; 2) the half-mile-long collection line from Douglas Road to the plant—\$1.5 million; and 3) the treatment plant itself—\$3 million, for \$6 million total.</i></p> <p><i>Mayor Dillenberg asked if Mr. Krebs had any ideas regarding where the money could come from.</i></p> <p><i>Mr. Krebs said he did, but that what he wanted to focus on is what the town wants. He said the town will need a letter of conditions from the USDA, who will want to look at current sewer rates, median income, population, etc., and that the monthly sewer rate should be around \$45 per EDU (family unit), which will determine the grant/loan ratio from the USDA. Mr. Krebs said that our existing consent order will help Jerome with the USDA, and that the grant could possibly pay 50 to 75 percent of the cost at an interest rate of 1.25 percent. He added that the USDA will require the town to have a short-lived asset reserve to accumulate funds to replace pumps, and a debt reserve.</i></p> <p><i>Ms. Gallagher asked what was next regarding the USDA grant. Mr. Krebs explained the next steps, and that once the town has met their requirements, the USDA will submit to Jerome a letter of conditions, about eight pages long, that will need to be signed. He said it would not bind the town to anything at this point and that he would further break down the costs of building the treatment plant.</i></p> <p><i>Mr. Krebs answered Councilmember Moore's question about a timeframe and said that the application should be submitted by the end of October.</i></p> <p><i>Ms. Moore said the town would need at least a \$1 million loan and asked if this would have to go to the voters for a bond. Mr. Krebs said the town could set up a Municipal Property Corporation (MPC) which would negate the requirement for an election; that the town attorney could assist with this, the Council could choose who would be on the board, and that a bond would not be necessary. He also said USDA may be able to help.</i></p> <p><i>Ms. Moore asked why it would be cost prohibitive to repair the existing treatment plant. Discussion first turned to submission deadlines and page 29 of the PACE presentation in the agenda packet. Mr. Pierce said that the deadlines are not set in stone; the town just needs to show progress to ADEQ and stick with the schedule. Mr. Krebs said that the USDA has been doing groundwork and that Jerome could be funded before Thanksgiving if all paperwork is submitted in October.</i></p> <p><i>Ms. Gallagher asked if official Council approval was needed, and Mr. Krebs replied that it is not. He said the Council could approve the PER, basically for the record, then the project could go forward.</i></p> <p><i>Mr. Pierce got back to Ms. Moore's question about repairing the existing plant. He said that to repair the plant would not address the nitrate issue and would involve additional infrastructure that would be less cost effective because it would require more concrete than if a new plant were built with a smaller footprint.</i></p>

	<p>Ms. Moore asked about the trickling filter. Mr. Pierce said they could build a new one that would be the same size, possibly larger. Mr. Krebs said that ADEQ’s requirement for the effluent will be upgraded and explained how building a new trickling filter was more complicated and that other components would need to be replaced or installed.</p> <p>Henry MacVittie of Contract Wastewater Operations joined the meeting at 2:30 p.m.</p> <p>Mr. Pierce explained the permit situation regarding replacement of the trickling filter.</p> <p>Ms. Moore asked if replacing the trickling filter would correct the ammonia and nitrate levels. Mr. Pierce said he was sure it would not. Discussion ensued, then turned to Alternative 1—Trickling Filters with Post Denitrification Reactor (page 20 of the PACE presentation). Mr. Pierce explained why it was not the best option.</p> <p>Mr. Krebs said ADEQ will look at a 20-year life cycle, and that Jerome would need to balance capital costs with operational costs. He said Alternative 2 had the lowest overall lifecycle cost.</p> <p>Councilmember Harvey brought to everyone’s attention page 27, Table 2, which showed the present worth summary for each alternative.</p> <p>Ms. Moore asked for clarification on tables showing costs in the packet provided by PACE. Discussion ensued. Mr. Pierce later explained that Table 13 on page 22 was the cost of the treatment plant only, and that Table 29 on page 32 reflected all costs.</p> <p>Ms. Moore then asked about traffic from sludge removal. Mr. Pierce guessed it would be one truck per week based on other similar plants. He said he spoke with Mr. MacVittie about reducing the volume of sludge and how it could be done.</p> <p>Ms. Moore asked about the noise in the buildings to provide aeration to the basins. Mr. Pierce explained how this less passive system worked, and that only the 10- to 15-horsepower blower made noise, which he recommended be put in a shed and that PACE could provide sound dampers.</p> <p>Ms. Moore asked what Jerome would do in 20 years. Mr. Pierce said it would likely be time for an upgraded plant.</p> <p>Ms. Harvey said that the noise from a 15-horsepower blower was nothing compared to noise from the cement plant.</p> <p>Mr. Pierce said that PACE was looking at as many low-impact, low-energy options as they could.</p> <p>Mayor Dillenberg said this a big project for Jerome and that access to funding will determine the outcome.</p> <p>Ms. Moore said the population is only 440 but thousands of people come to Jerome and asked if this would have any influence in the grant application. Mr. Krebs said it did not have influence and compared Jerome to Quartzsite, which was recently awarded a \$10 million project, with 80 percent paid through grants. A brief discussion began about other relative statistics such as median average income.</p> <p>Ms. Harvey referred to page 3 of the PACE packet and said Jerome’s population is down from what it has been. Mr. Krebs said this could affect USDA grant eligibility if the population declines. Ms. Gallagher said that the current population per the 2020 census is around 460, so it is actually slightly higher than in 2010.</p> <p>Mayor Dillenberg asked what the next step would be. Mr. Krebs said they’ve received comments from ADEQ on the preliminary engineering report and are waiting for official comments from the USDA. PACE will then address the comments and finalize the report, which needs to be submitted by the town.</p> <p>Ms. Moore asked if the footprint for Alternative 2 is smaller than Alternative 1. Mr. Pierce said that it is. Ms. Moore then asked if concrete was the only option for the basins; Mr. Krebs replied that steel was also an option but more expensive, and that ADEQ will want something that would be guaranteed not to leak.</p> <p>Mr. Pierce said the town’s point of compliance was after the wetlands. He said if the plant is upgraded, it would be beneficial to move the point of compliance upstream. The wetlands would then not be part of the permit but could be maintained, or they could be used for sludge drying beds—or they can remain part of the permit if the town wants to keep them.</p> <p>Ms. Moore asked if something could be grown there instead. Mr. Pierce said it could, and if the town took this route, it might want to consider storage for irrigation control.</p>
<p>ITEM #3: 2:57 (55:53)</p>	<p>ZONING ADMINISTRATOR POSITION</p> <p>Council will discuss options for filling the position of Zoning Administrator/ Planner/Historic Preservation Officer/Code Enforcement Officer.</p> <p>Mayor Dillenberg said that the salary was low compared to other places in Yavapai County and that historic preservation should be separate from zoning issues. He said each position could work two days per week.</p> <p>Ms. Gallagher noted that Jerome’s wages aren’t competitive in any position. It was noted that part-time positions would not receive benefits. Mayor Dillenberg said this would save the town money and that he didn’t see either position requiring full time.</p> <p>Vice Mayor Worth agreed that the position could be split but that there was also the code enforcement aspect of the position. This would require more than 20 hours a week, not to mention all the meetings they would be attending. She said a job without benefits would be difficult to fill, although a historic preservation officer could likely be part time.</p>

Ms. Gallagher asked the Council for clarification on the position description and said that there had not been much response to the ad. She said one frustration past zoning administrators have experienced is that the position entails little planning and a great deal of code enforcement. In newer postings, she changed the title to zoning code enforcement officer.

Councilmember Barber said the revised title seemed more realistic and that they would have to establish a separate title for the historic preservation officer. She said Jerome cannot be compared to other municipalities considering the vast difference in population, and used Cottonwood as an example.

Vice Mayor Worth suggested that code enforcement be prominent in the job posting as well as the need to attend meetings and oversee boards. She suggested the ad be placed on governmentjobs.com and with the League website postings.

Ms. Moore said she liked the idea of separating the duties and that in addition, the zoning administrator needs to be able to read architectural plans and understand the ordinance; and that the historic preservation officer could work when needed—and perhaps be “borrowed” from a nearby municipality.

Ms. Gallagher asked if an ad should be placed for the historic preservation officer. Ms. Harvey requested Council discuss the description for the historic preservation officer before an ad is placed. Ms. Moore also suggested listing the positions with the National Trust for Historic Preservation.

ITEM #4:
3:12 (1:10:25)

EXECUTIVE SESSION: PERSONNEL

Council will convene in executive session pursuant to A.R.S. §38-431.03 (A)(1) to consider employment, assignment or appointment options for filling the positions of Town Manager and Town Clerk following the eventual retirement of the current Town Manager/Clerk.

Motion to move into executive session at 3:12 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
WORTH			X			

Council returned to open session at 3:46 p.m.

(1:11:26) Ms. Gallagher said that the restructuring of the town manager/clerk position would be discussed further at the regular Council meeting on October 12.

ITEM #5:

ADJOURNMENT

Motion to adjourn at 3:47 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

APPROVE:

ATTEST:

Dr. Jack Dillenberg, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____