



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

AGENDA

(revised 12/3/2020)

REGULAR MEETING OF THE JEROME TOWN COUNCIL

JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

TUESDAY, DECEMBER 8, 2020, AT 7:00 P.M.

**DUE TO PUBLIC HEALTH CONCERNS, IN-PERSON ATTENDANCE AT PUBLIC MEETINGS
HAS BEEN SUSPENDED UNTIL FURTHER NOTICE.**

**Notice is hereby given pursuant to A.R.S. 38-431.02 that members of the Town Council
may attend this meeting electronically.**

PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
 - a. Computer: <https://us02web.zoom.us/j/9286347943>
 - b. Telephone: 1-669-900-6833 Meeting ID: 9286347943
2. Submitting questions and comments:
 - a. If attending by Zoom video conference, click the chat button at the bottom of the screen, or raise your hand.
 - b. Email c.gallagher@jerome.az.gov (Please submit comments **at least one hour prior to the meeting.**)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	FINANCIAL REPORTS Financial reports for November 2020	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES November 10 regular meeting; November 18 special meeting	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01 (H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #7:	ORDINANCES	
	ITEM #7A: SECOND READING - ORDINANCE NO. 463, AN ORDINANCE OF THE TOWN OF JEROME, ARIZONA, RELATING TO THE TRANSACTION PRIVILEGE TAX; ADOPTING "THE 2012-2014 AMENDMENTS TO THE TAX CODE OF THE TOWN OF JEROME BY REFERENCE; ESTABLISHING EFFECTIVE DATES; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS. Council may conduct the second reading of, and may adopt, Ordinance No. 463, adopting 2012-2014 amendments to the Model City Tax Code as previously approved by the Municipal Tax Code Commission.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
ITEM #8:	UNFINISHED BUSINESS	
	ITEM #8A: DISCUSSION: DRAFT ORDINANCE TO AMEND THE JEROME TOWN CODE REGARDING THE KEEPING OF BEES WITHIN TOWN LIMITS Council will continue their discussion of an ordinance amending the Town Code regarding the keeping of bees in Jerome and may direct staff in this regard.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Direction

	ITEM #8B: COVID-19 Council will again discuss plans and timeline for reopening Town Hall, resuming the weekend shuttle service, and conducting in-person public meetings.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
	ITEM #8C: PARKING AREA NEAR HOTEL JEROME Council will discuss the parking area near the Hotel Jerome and may direct the Zoning Administrator regarding the accomplishment of a survey there.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
	ITEM #8D: SPEEDING AND SIGNAGE ON DUNDEE Council will discuss a request by a resident for signage, speed hump and greater enforcement on Dundee.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
	ITEM #8E: COMMUNITY GARDEN UPDATE Zoning Administrator John Knight will provide an update regarding the Community Garden.	Sponsored by Councilmember Sage Harvey Discussion; Possible Direction
ITEM #9:	NEW BUSINESS	
	ITEM #9A: TOUR BUSINESS LICENSE – JEROME GHOST TOURS Council will review and may approve a request by Jerome Ghost Tours for a license to operate walking tours in the Town of Jerome.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
	ITEM #9B: APPOINTMENT TO PSPRS BOARD Council may appoint a citizen member to the PSPRS (Public Safety Personnel Retirement System) Board for the remainder of the four-year term ending November 20, 2023. Ian Haney is unable to continue serving, and Ricardo Hernandez has offered to fill that seat.	Sponsored by Councilmember Sage Harvey Discussion; Possible Action
	ITEM #9C: OPIOID SETTLEMENT The Town Attorney will advise Council regarding the Town's opportunity to participate along with other Arizona towns and counties in a settlement agreement with opioid manufacturers and distributors, and Council may approve a Memorandum of Understanding in that regard.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
	ITEM #9D: EXECUTIVE SESSION Council may convene in executive session with the Town Attorney, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4) to receive legal advice regarding certain water and zoning issues.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
ITEM #10:	TO AND FROM THE COUNCIL Council may direct staff regarding items to be placed on a future agenda.	Discussion; Possible Direction
ITEM #11:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Rosa Cays, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
20-Nov

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
General	10 GF Revenue	\$ 256,443.49	\$ 204,839.22	\$ 51,604.27	\$ 866,234.14	\$ 756,680.42	\$ 109,553.72
	Total	\$ 256,443.49	\$ 204,839.22	\$ 51,604.27	\$ 866,234.14	\$ 756,680.42	\$ 109,553.72
		Expense	Budget	Variance	Expense	Budget	Variance
	11 Admin	\$ 35,358.31	\$ 35,566.09	\$ 207.78	\$ 188,780.75	\$ 202,617.62	\$ 13,836.87
	12 Court	\$ 5,747.96	\$ 7,020.56	\$ 1,272.60	\$ 33,360.86	\$ 36,555.08	\$ 3,194.22
	13 Police	\$ 41,555.32	\$ 41,319.49	\$ (235.83)	\$ 204,064.30	\$ 226,753.57	\$ 22,689.27
	14 Fire	\$ 20,658.88	\$ 23,637.87	\$ 2,978.99	\$ 157,041.95	\$ 190,278.91	\$ 33,236.96
	15 Library	\$ 7,129.26	\$ 7,797.10	\$ 667.84	\$ 32,449.20	\$ 40,017.06	\$ 7,567.86
	16 P&Z	\$ 6,753.93	\$ 8,720.38	\$ 1,966.45	\$ 40,018.88	\$ 43,973.59	\$ 3,954.71
	17 Parks	\$ 1,070.37	\$ 1,477.10	\$ 406.73	\$ 4,914.69	\$ 7,478.30	\$ 2,563.61
	18 Properties	\$ 9,094.59	\$ 16,336.49	\$ 7,241.90	\$ 57,290.93	\$ 88,798.14	\$ 31,507.21
	Total	\$ 127,368.62	\$ 141,875.08	\$ 14,506.46	\$ 717,921.56	\$ 836,472.27	\$ 118,550.71
	Net Income (Loss)	\$ 129,074.87	\$ 62,964.14	\$ 66,110.73	\$ 148,312.58	\$ (79,791.85)	\$ 228,104.43
		Revenue	Budget	Variance	Revenue	Budget	Variance
	50 Water	\$ 16,758.35	\$ 17,345.83	\$ (587.48)	\$ 87,713.52	\$ 91,729.25	\$ (4,015.73)
	51 Sewer	\$ 16,823.56	\$ 17,541.66	\$ (718.10)	\$ 88,694.58	\$ 93,208.38	\$ (4,513.80)
	52 Trash	\$ 14,532.93	\$ 15,748.33	\$ (1,215.40)	\$ 71,603.58	\$ 78,761.69	\$ (7,158.11)
	Total	\$ 48,114.84	\$ 50,635.82	\$ (2,520.98)	\$ 248,011.68	\$ 263,699.32	\$ (15,687.64)
		Expense	Budget	Variance	Expense	Budget	Variance
	50 Water	\$ 14,239.29	\$ 21,409.18	\$ 7,169.89	\$ 71,294.91	\$ 112,121.49	\$ 40,826.58
	51 Sewer	\$ 12,646.82	\$ 18,671.68	\$ 6,024.86	\$ 65,733.48	\$ 101,463.99	\$ 35,730.51
	52 Trash	\$ 13,566.65	\$ 15,377.29	\$ 1,810.64	\$ 66,849.82	\$ 86,758.72	\$ 19,908.90
	Total	\$ 40,452.76	\$ 55,458.15	\$ 15,005.39	\$ 203,878.21	\$ 300,344.20	\$ 96,465.99
Utilities	Net Income (Loss)	\$ 7,662.08	\$ (4,822.33)	\$ 12,484.41	\$ 44,133.47	\$ (36,644.88)	\$ 80,778.35
		Revenue	Budget	Variance	Revenue	Budget	Variance
	30 HURF	\$ 3,798.59	\$ 3,443.66	\$ 354.93	\$ 18,166.16	\$ 17,218.38	\$ 947.78
Road		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 6,739.50	\$ 11,672.36	\$ 4,932.86	\$ 36,206.03	\$ 60,929.98	\$ 24,723.95
	Net Income (Loss)	\$ (2,940.91)	\$ (8,228.70)	\$ 5,287.79	\$ (18,039.87)	\$ (43,711.60)	\$ 25,671.73
Parking		Revenue	Budget	Variance	Revenue	Budget	Variance
	35 Parking	\$ 18,832.60	\$ 10,000.00	\$ 8,832.60	\$ 88,068.85	\$ 50,000.00	\$ 38,068.85
		Expense	Budget	Variance	Expense	Budget	Variance
Parking		\$ 11,792.51	\$ 9,220.64	\$ (2,571.87)	\$ 48,625.00	\$ 46,241.52	\$ (2,383.48)
	Net Income (Loss)	\$ 7,040.09	\$ 779.36	\$ 6,260.73	\$ 39,443.85	\$ 3,758.48	\$ 35,685.37
	Total Revenue	\$ 327,189.52			\$ 1,220,480.83		
	Less Total Expense	\$ 186,353.39			\$ 1,006,630.80		
	Net Income (Loss)	\$ 140,836.13			\$ 213,850.03		

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Property Taxes	\$21,002.92	\$18,000.00	\$3,002.92	16.7%	\$26,816.66	\$23,750.00	\$3,066.66	12.9%
City Sales Taxes	162,257.93	86,300.00	75,957.93	88.0	450,203.07	343,400.00	106,803.07	31.1
State Sales Taxes	3,528.89	3,437.16	91.73	2.7	20,839.93	17,185.88	3,654.05	21.3
Urban Revenue Share	17,864.25	17,864.25	0.00	0.0	89,321.25	89,321.25	0.00	0.0
Yavapai County for Library	10,968.80	9,500.00	1,468.80	15.5	10,968.80	9,500.00	1,468.80	15.5
Vehicle License Tax	2,721.89	2,830.91	(109.02)	(3.9)	16,384.83	14,154.63	2,230.20	15.8
Fines and Forfeitures	4,041.01	5,000.00	(958.99)	(19.2)	28,999.84	25,000.00	3,999.84	16.0
Court Security Fund Revenue	480.00	1,000.00	(520.00)	(52.0)	3,870.00	5,000.00	(1,130.00)	(22.6)
Building Permits	225.00	416.66	(191.66)	(46.0)	2,633.96	2,083.38	550.58	26.4
Planning & Zoning Fees	250.00	250.00	0.00	0.0	1,400.00	1,250.00	150.00	12.0
Business Licenses	340.00	500.00	(160.00)	(32.0)	1,420.00	2,500.00	(1,080.00)	(43.2)
Fire Dept Services Rev	0.00	833.33	(833.33)	(100.0)	1,208.00	4,166.69	(2,958.69)	(71.0)
Franchise Fees	0.00	0.00	0.00	0.0	7,054.40	8,500.00	(1,445.60)	(17.0)
Police Officer Safety Equip Rev	138.29	166.66	(28.37)	(17.0)	888.16	833.38	54.78	6.6
Police Services	2,920.75	1,666.66	1,254.09	75.2	11,643.05	8,333.38	3,309.67	39.7
Rents	6,563.51	6,543.50	20.01	0.3	32,897.55	32,717.50	180.05	0.6
Utility Reimbursements	220.60	416.66	(196.06)	(47.1)	1,112.55	2,083.38	(970.83)	(46.6)
Wildland Fire Fees	8,546.00	33,333.28	(24,787.28)	(74.4)	50,000.00	50,000.00	0.00	0.0
Wildlands Wage Reimbursement	0.00	0.00	0.00	0.0	33,000.00	33,000.00	0.00	0.0
Firewise Wage Reimbursement	0.00	2,083.33	(2,083.33)	(100.0)	2,233.04	10,416.69	(8,183.65)	(78.6)
Contributions	100.00	0.00	100.00	0.0	100.00	0.00	100.00	0.0
Library Contributions	0.00	125.00	(125.00)	(100.0)	605.00	625.00	(20.00)	(3.2)
Interest	120.36	150.00	(29.64)	(19.8)	565.94	750.00	(184.06)	(24.5)
Sale of Assets	0.00	750.00	(750.00)	(100.0)	3,650.00	3,750.00	(100.00)	(2.7)
Miscellaneous Revenues	898.10	416.66	481.44	115.5	2,142.16	2,083.38	58.78	2.8
Administrative Charges	13,255.19	13,255.16	0.03	0.0	66,275.95	66,275.88	0.07	0.0
Net Revenues	\$256,443.49	\$204,839.22	\$51,604.27	25.2 %	\$866,234.14	\$756,680.42	\$109,553.72	14.5 %
Net Income (Loss)	\$256,443.49	\$204,839.22	\$51,604.27	25.2%	\$866,234.14	\$756,680.42	\$109,553.72	14.5%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$715.83	\$375.00	\$(340.83)	(90.9)%	\$1,717.27	\$1,875.00	\$157.73	8.4%
Contract Services	400.15	1,283.33	883.18	68.8	2,390.11	6,416.69	4,026.58	62.8
Training & Education	490.28	208.33	(281.95)	(135.3)	2,020.19	1,041.69	(978.50)	(93.9)
Dues, Subs & Memberships	1,044.00	236.36	(807.64)	(341.7)	5,524.72	4,945.48	(579.24)	(11.7)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	1,171.59	1,196.00	24.41	2.0
Election expenses	0.00	445.45	445.45	100.0	1,812.37	2,881.85	1,069.48	37.1
Insurance	0.00	0.00	0.00	0.0	2,229.20	8,000.00	5,770.80	72.1
Insurance Deductible Exp	0.00	0.00	0.00	0.0	1,000.00	0.00	(1,000.00)	0.0
COVID Expenses	4,731.91	0.00	(4,731.91)	0.0	14,386.69	0.00	(14,386.69)	0.0
Legal Exp - Gen Gov	2,008.50	1,000.00	(1,008.50)	(100.9)	5,050.50	5,000.00	(50.50)	(1.0)
Miscellaneous	0.00	499.75	499.75	100.0	225.73	2,498.75	2,273.02	91.0
Bank Fees - Gen Admin	127.22	141.66	14.44	10.2	689.72	708.38	18.66	2.6
Bank Fees / Merch Svcs	374.61	566.66	192.05	33.9	3,226.96	2,833.38	(393.58)	(13.9)
Office Supplies	469.87	500.00	30.13	6.0	1,680.79	2,500.00	819.21	32.8
Copier & Equip Lease Expense	333.03	625.00	291.97	46.7	2,442.51	3,125.00	682.49	21.8
Software Support Exp - GG	2,028.16	733.33	(1,294.83)	(176.6)	5,588.96	3,666.69	(1,922.27)	(52.4)
Computer Hardware & Service	0.00	833.33	833.33	100.0	1,958.37	4,166.69	2,208.32	53.0
Operating Supplies - Gen Gov	0.00	83.33	83.33	100.0	408.42	416.69	8.27	2.0
Postage	220.00	416.66	196.66	47.2	1,239.92	2,083.38	843.46	40.5
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Shuttle Expenses	0.00	136.36	136.36	100.0	0.00	545.48	545.48	100.0
Small Tools and Equipment	0.00	62.50	62.50	100.0	527.16	312.50	(214.66)	(68.7)
Telephone	217.74	291.66	73.92	25.3	1,038.30	1,458.38	420.08	28.8
Travel	0.00	250.00	250.00	100.0	172.50	1,250.00	1,077.50	86.2
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Community Health	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Preservation of Historic Buildings	0.00	833.33	833.33	100.0	0.00	4,166.69	4,166.69	100.0
Total Program Expenses	\$13,161.30	\$9,605.36	\$(3,555.94)	(37.0)%	\$66,501.98	\$71,505.48	\$5,003.50	7.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$16,251.36	\$19,115.33	\$2,863.97	15.0%	\$88,484.94	\$95,576.69	\$7,091.75	7.4%
Longevity Bonus	0.00	0.00	0.00	0.0	799.00	954.00	155.00	16.2
Payment in Lieu of Medical Benefits	489.46	530.25	40.79	7.7	2,692.03	2,651.25	(40.78)	(1.5)
FICA Match	1,245.51	1,511.58	266.07	17.6	6,842.85	7,557.94	715.09	9.5
Retirement Match	1,229.04	1,398.66	169.62	12.1	6,776.55	6,993.38	216.83	3.1
Health/Life Insurance	2,979.42	3,360.00	380.58	11.3	16,386.81	16,800.00	413.19	2.5

12/1/20
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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Workers Compensation	0.00	0.00	0.00	0.0	256.00	354.25	98.25	27.7
Unemployment Insurance	2.22	44.91	42.69	95.1	40.59	224.63	184.04	81.9
Total General & Administrative Expenses	\$22,197.01	\$25,960.73	\$3,763.72	14.5 %	\$122,278.77	\$131,112.14	\$8,833.37	6.7 %
Total Expenses	\$35,358.31	\$35,566.09	\$207.78	0.6%	\$188,780.75	\$202,617.62	\$13,836.87	6.8%
Net Income (Loss)	\$(35,358.31)	\$(35,566.09)	\$207.78	0.6%	\$(188,780.75)	\$(202,617.62)	\$13,836.87	6.8%

12/1/20
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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Court Security Fund Expenses	\$0.00	\$25.00	\$25.00	100.0%	\$228.79	\$125.00	\$(103.79)	(83.0)%
Contract Services	0.00	583.33	583.33	100.0	49.70	2,916.69	2,866.99	98.3
Training & Education	0.00	43.75	43.75	100.0	0.00	218.75	218.75	100.0
Dues and Subscriptions	125.86	23.91	(101.95)	(426.4)	125.86	119.63	(6.23)	(5.2)
Miscellaneous	0.00	25.00	25.00	100.0	15.00	125.00	110.00	88.0
Office Supplies	0.00	16.66	16.66	100.0	0.00	83.38	83.38	100.0
Copier & Equip Lease Exp	0.00	0.00	0.00	0.0	1,153.14	1,125.00	(28.14)	(2.5)
Telephone	73.34	75.00	1.66	2.2	360.65	375.00	14.35	3.8
Travel	0.00	100.00	100.00	100.0	0.00	500.00	500.00	100.0
Total Program Expenses	\$199.20	\$892.65	\$693.45	77.7 %	\$1,933.14	\$5,588.45	\$3,655.31	65.4 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,988.97	\$5,509.00	\$520.03	9.4%	\$27,932.69	\$27,545.00	\$(387.69)	(1.4)%
Longevity Bonus	0.00	0.00	0.00	0.0	263.00	263.00	0.00	0.0
FICA and Medicare	381.65	424.66	43.01	10.1	2,156.94	2,123.38	(33.56)	(1.6)
Retirement	176.00	192.25	16.25	8.5	987.04	961.25	(25.79)	(2.7)
Worker's Compensation	0.00	0.00	0.00	0.0	68.00	64.00	(4.00)	(6.3)
Unemployment	2.14	2.00	(0.14)	(7.0)	20.05	10.00	(10.05)	(100.5)
Total General & Administrative Expenses	\$5,548.76	\$6,127.91	\$579.15	9.5 %	\$31,427.72	\$30,966.63	\$(461.09)	(1.5)%
Total Expenses	\$5,747.96	\$7,020.56	\$1,272.60	18.1%	\$33,360.86	\$36,555.08	\$3,194.22	8.7%
Net Income (Loss)	\$(5,747.96)	\$(7,020.56)	\$1,272.60	18.1%	(\$33,360.86)	\$(36,555.08)	\$3,194.22	8.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$0.00	\$0.00	0.0%	\$200.00	\$0.00	\$(200.00)	0.0%
Training & Education	0.00	83.33	83.33	100.0	0.00	416.69	416.69	100.0
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	500.00	500.00	100.0
Fuel	524.96	625.00	100.04	16.0	2,338.04	3,125.00	786.96	25.2
Prosecutor Exp	1,540.00	2,000.00	460.00	23.0	6,886.00	10,000.00	3,114.00	31.1
Miscellaneous	0.00	50.00	50.00	100.0	0.00	250.00	250.00	100.0
Software Service & Support	150.00	366.66	216.66	59.1	2,390.33	2,933.38	543.05	18.5
Computer Hardware & Service	0.00	208.33	208.33	100.0	0.00	1,041.69	1,041.69	100.0
Operating Supplies - Police	1,245.76	208.33	(1,037.43)	(498.0)	1,442.08	1,041.69	(400.39)	(38.4)
Postage	0.00	16.66	16.66	100.0	31.05	83.38	52.33	62.8
Rep and Maint - Vehicles	54.91	468.88	413.97	88.3	4,406.36	4,217.84	(188.52)	(4.5)
Rep and Maint - Equipment	0.00	125.00	125.00	100.0	293.94	625.00	331.06	53.0
Police Officer Safety Equip Exp	0.00	166.66	166.66	100.0	0.00	833.38	833.38	100.0
Small Tools and Equipment	404.00	583.33	179.33	30.7	908.29	2,916.69	2,008.40	68.9
Telephone	295.73	333.33	37.60	11.3	1,471.19	1,666.69	195.50	11.7
Uniforms	0.00	125.00	125.00	100.0	115.99	625.00	509.01	81.4
Vehicles, Cap Outlay, Police	0.00	0.00	0.00	0.0	10,710.86	10,750.00	39.14	0.4
Total Program Expenses	\$4,215.36	\$5,460.51	\$1,245.15	22.8 %	\$31,194.13	\$41,026.43	\$9,832.30	24.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$26,611.67	\$25,265.91	\$(1,345.76)	(5.3)%	\$119,962.57	\$126,329.63	\$6,367.06	5.0%
Longevity Bonus	0.00	0.00	0.00	0.0	841.00	841.00	0.00	0.0
FICA and Medicare	1,947.21	1,942.58	(4.63)	(0.2)	8,706.96	9,712.94	1,005.98	10.4
Retirement	3,499.24	2,899.08	(600.16)	(20.7)	14,167.18	14,495.44	328.26	2.3
Health Insurance	5,278.52	5,679.50	400.98	7.1	24,320.72	28,397.50	4,076.78	14.4
Worker's Compensation	0.00	0.00	0.00	0.0	5,612.00	5,591.00	(21.00)	(0.4)
Unemployment	3.32	71.91	68.59	95.4	103.94	359.63	255.69	71.1
Payroll Adjustment-Police	0.00	0.00	0.00	0.0	(844.20)	0.00	844.20	0.0
Total General & Administrative Expenses	\$37,339.96	\$35,858.98	\$(1,480.98)	(4.1)%	\$172,870.17	\$185,727.14	\$12,856.97	6.9 %
Total Expenses	\$41,555.32	\$41,319.49	\$(235.83)	(0.6)%	\$204,064.30	\$226,753.57	\$22,689.27	10.0%
Net Income (Loss)	\$(41,555.32)	\$(41,319.49)	\$(235.83)	(0.6)%	(\$204,064.30)	\$(226,753.57)	\$22,689.27	10.0%

12/1/20
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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$208.38	\$208.38	100.0%
Training & Education	0.00	0.00	0.00	0.0	2,992.51	2,500.00	(492.51)	(19.7)
Dispatch Fees	533.67	537.50	3.83	0.7	2,668.35	2,687.50	19.15	0.7
Dues and Subscriptions	0.00	125.00	125.00	100.0	105.00	625.00	520.00	83.2
Fuel	310.20	416.66	106.46	25.6	1,372.39	2,083.38	710.99	34.1
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Medical Expenses	30.00	83.33	53.33	64.0	30.00	416.69	386.69	92.8
Medical Supplies Exp	168.18	0.00	(168.18)	0.0	1,841.21	1,700.00	(141.21)	(8.3)
Miscellaneous	0.00	125.00	125.00	100.0	88.66	625.00	536.34	85.8
Software Service & Support	75.00	75.00	0.00	0.0	375.00	375.00	0.00	0.0
Operating Supplies - Fire Dept	0.00	0.00	0.00	0.0	1,566.95	1,500.00	(66.95)	(4.5)
Rep and Maint - Vehicles	1,182.17	842.43	(339.74)	(40.3)	9,790.98	10,102.99	312.01	3.1
Rep and Maint - Equipment	0.00	416.66	416.66	100.0	1,028.13	2,083.38	1,055.25	50.7
Small Tools and Equipment	892.59	333.33	(559.26)	(167.8)	4,966.01	4,166.69	(799.32)	(19.2)
Telephone	232.92	333.33	100.41	30.1	1,098.37	1,666.69	568.32	34.1
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
Total Program Expenses	\$3,424.73	\$3,371.56	\$(53.17)	(1.6)%	\$30,615.56	\$33,649.08	\$3,033.52	9.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$13,703.04	\$11,100.75	\$(2,602.29)	(23.4)%	\$46,262.23	\$55,503.75	\$9,241.52	16.7%
Wildland Personnel	0.00	0.00	0.00	0.0	48,964.37	38,000.00	(10,964.37)	(28.9)
Volunteer-Employee Per Call Personnel	(505.75)	1,583.33	2,089.08	131.9	6,095.25	7,916.69	1,821.44	23.0
Firewise Personnel	0.00	2,750.00	2,750.00	100.0	3,097.50	13,750.00	10,652.50	77.5
Longevity Bonus	0.00	0.00	0.00	0.0	0.00	180.00	180.00	100.0
FICA and Medicare	1,457.69	1,245.55	(212.14)	(17.0)	4,955.69	6,773.15	1,817.46	26.8
Retirement	891.45	819.41	(72.04)	(8.8)	15,305.27	16,097.13	791.86	4.9
Health Insurance	1,687.72	2,705.00	1,017.28	37.6	9,282.46	13,525.00	4,242.54	31.4
Worker's Compensation	0.00	0.00	0.00	0.0	3,102.00	4,498.00	1,396.00	31.0
Unemployment	0.00	62.27	62.27	100.0	325.99	386.11	60.12	15.6
Payroll Adjustment-Fire	0.00	0.00	0.00	0.0	(10,964.37)	0.00	10,964.37	0.0
Total General & Administrative Expenses	\$17,234.15	\$20,266.31	\$3,032.16	15.0 %	\$126,426.39	\$156,629.83	\$30,203.44	19.3 %
Total Expenses	\$20,658.88	\$23,637.87	\$2,978.99	12.6%	\$157,041.95	\$190,278.91	\$33,236.96	17.5%
Net Income (Loss)	\$(20,658.88)	\$(23,637.87)	\$2,978.99	12.6%	\$(157,041.95)	\$(190,278.91)	\$33,236.96	17.5%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$104.16	\$104.16	100.0%	\$0.00	\$520.88	\$520.88	100.0%
Miscellaneous	0.00	0.00	0.00	0.0	174.52	187.51	12.99	6.9
Office Supplies	0.00	20.83	20.83	100.0	0.00	104.19	104.19	100.0
Operating Supplies - Library	1,080.00	250.00	(830.00)	(332.0)	1,209.80	1,250.00	40.20	3.2
Print and Non-Print Materials	14.23	324.16	309.93	95.6	562.66	1,620.88	1,058.22	65.3
Rep and Maint - Equipment	0.00	8.33	8.33	100.0	0.00	41.69	41.69	100.0
Small Tools and Equipment	0.00	0.00	0.00	0.0	537.10	625.00	87.90	14.1
Telephone	84.60	75.00	(9.60)	(12.8)	404.39	375.00	(29.39)	(7.8)
E-Rate Exp	74.44	66.75	(7.69)	(11.5)	434.72	332.75	(101.97)	(30.6)
Total Program Expenses	\$1,253.27	\$849.23	\$(404.04)	(47.6)%	\$3,323.19	\$5,057.90	\$1,734.71	34.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,435.04	\$5,329.25	\$894.21	16.8%	\$21,393.44	\$26,646.25	\$5,252.81	19.7%
Longevity Bonus	0.00	0.00	0.00	0.0	25.00	210.00	185.00	88.1
FICA and Medicare	332.60	412.16	79.56	19.3	1,601.80	2,060.88	459.08	22.3
Retirement	267.40	289.66	22.26	7.7	1,469.20	1,448.38	(20.82)	(1.4)
Health Insurance	824.02	888.00	63.98	7.2	4,536.25	4,440.00	(96.25)	(2.2)
Worker's Compensation	0.00	0.00	0.00	0.0	53.00	67.25	14.25	21.2
Unemployment	16.93	28.80	11.87	41.2	47.32	86.40	39.08	45.2
Total General & Administrative Expenses	\$5,875.99	\$6,947.87	\$1,071.88	15.4 %	\$29,126.01	\$34,959.16	\$5,833.15	16.7 %
Total Expenses	\$7,129.26	\$7,797.10	\$667.84	8.6%	\$32,449.20	\$40,017.06	\$7,567.86	18.9%
Net Income (Loss)	\$(7,129.26)	\$(7,797.10)	\$667.84	8.6%	(\$32,449.20)	\$(40,017.06)	\$7,567.86	18.9%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$208.38	\$208.38	100.0%
Conventions and Seminars	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Training & Education	0.00	83.33	83.33	100.0	0.00	416.69	416.69	100.0
Legal Exp - P&Z	604.50	1,250.00	645.50	51.6	6,396.00	6,250.00	(146.00)	(2.3)
Map Upgrades and Materials	0.00	83.33	83.33	100.0	0.00	416.69	416.69	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	125.00	125.00	100.0
Software Maintenance & Support	0.00	58.33	58.33	100.0	0.00	291.69	291.69	100.0
Operating Supplies - P&Z	0.00	25.00	25.00	100.0	0.00	125.00	125.00	100.0
Small Tools and Equipment	0.00	25.00	25.00	100.0	0.00	125.00	125.00	100.0
Telephone	64.78	50.00	(14.78)	(29.6)	262.03	250.00	(12.03)	(4.8)
Travel	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Total Program Expenses	\$669.28	\$1,724.97	\$1,055.69	61.2 %	\$6,658.03	\$8,625.21	\$1,967.18	22.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,812.55	\$5,586.00	\$773.45	13.8%	\$26,023.22	\$27,930.00	\$1,906.78	6.8%
Longevity Bonus	0.00	0.00	0.00	0.0	218.00	218.00	0.00	0.0
Health Benefit Stipend	517.38	560.50	43.12	7.7	2,845.59	2,802.50	(43.09)	(1.5)
FICA and Medicare	407.75	472.33	64.58	13.7	2,225.16	2,361.69	136.53	5.8
Retirement	331.36	362.33	30.97	8.5	1,839.94	1,811.69	(28.25)	(1.6)
Health Insurance	5.22	0.00	(5.22)	0.0	28.71	0.00	(28.71)	0.0
Worker's Compensation	0.00	0.00	0.00	0.0	130.00	153.25	23.25	15.2
Unemployment	10.39	14.25	3.86	27.1	50.23	71.25	21.02	29.5
Total General & Administrative Expenses	\$6,084.65	\$6,995.41	\$910.76	13.0 %	\$33,360.85	\$35,348.38	\$1,987.53	5.6 %
Total Expenses	\$6,753.93	\$8,720.38	\$1,966.45	22.6%	\$40,018.88	\$43,973.59	\$3,954.71	9.0%
Net Income (Loss)	\$(6,753.93)	\$(8,720.38)	\$1,966.45	22.6%	(\$40,018.88)	\$(43,973.59)	\$3,954.71	9.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$3.67	\$4.16	\$0.49	11.8%	\$17.66	\$20.88	\$3.22	15.4%
Legal Exp - Parks	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Miscellaneous	1.32	20.83	19.51	93.7	4.76	104.19	99.43	95.4
Software Service & Support	12.50	16.66	4.16	25.0	62.50	83.38	20.88	25.0
Operating Supplies - Parks	0.00	16.66	16.66	100.0	176.50	83.38	(93.12)	(111.7)
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	41.69	41.69	100.0
Rep and Maint - Vehicles	122.31	208.33	86.02	41.3	249.99	1,041.69	791.70	76.0
Rep and Maint - Infrastructure	0.00	125.00	125.00	100.0	0.00	625.00	625.00	100.0
Small Tools and Equipment	86.20	25.00	(61.20)	(244.8)	86.20	125.00	38.80	31.0
Uniform Exp Parks	16.93	25.00	8.07	32.3	132.09	125.00	(7.09)	(5.7)
Utilities	173.19	233.33	60.14	25.8	894.67	1,166.69	272.02	23.3
Lease Payments	21.68	21.66	(0.02)	(0.1)	86.72	108.38	21.66	20.0
Total Program Expenses	\$437.80	\$746.62	\$308.82	41.4 %	\$1,711.09	\$3,733.66	\$2,022.57	54.2 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$458.37	\$507.41	\$49.04	9.7%	\$2,245.20	\$2,537.13	\$291.93	11.5%
FICA and Medicare	33.58	38.83	5.25	13.5	165.22	194.19	28.97	14.9
Retirement	34.36	40.08	5.72	14.3	164.14	200.44	36.30	18.1
Health Insurance	104.26	143.00	38.74	27.1	548.50	715.00	166.50	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	76.00	92.00	16.00	17.4
Unemployment	2.00	1.16	(0.84)	(72.4)	4.54	5.88	1.34	22.8
Total General & Administrative Expenses	\$632.57	\$730.48	\$97.91	13.4 %	\$3,203.60	\$3,744.64	\$541.04	14.4 %
Total Expenses	\$1,070.37	\$1,477.10	\$406.73	27.5%	\$4,914.69	\$7,478.30	\$2,563.61	34.3%
Net Income (Loss)	\$(1,070.37)	\$(1,477.10)	\$406.73	27.5%	\$(4,914.69)	\$(7,478.30)	\$2,563.61	34.3%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (1) General
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$50.00	\$344.70	\$294.70	85.5%	\$5,875.54	\$6,087.17	\$211.63	3.5%
Engineering Fees	0.00	416.66	416.66	100.0	0.00	2,083.38	2,083.38	100.0
Fuel	7.34	8.33	0.99	11.9	104.48	41.69	(62.79)	(150.6)
Legal Exp - Properties	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Miscellaneous	51.32	125.00	73.68	58.9	103.87	625.00	521.13	83.4
Software Service & Support	12.50	16.66	4.16	25.0	62.50	83.38	20.88	25.0
Operating Supplies - Properties	11.62	100.00	88.38	88.4	141.21	500.00	358.79	71.8
R&M Building - Properties	2,174.80	3,151.51	976.71	31.0	14,022.20	17,939.43	3,917.23	21.8
Rep and Maint - Vehicles	122.31	208.33	86.02	41.3	433.79	1,041.69	607.90	58.4
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	124.50	0.00	(124.50)	0.0
Rep and Maint - Infrastructure	0.00	3,500.00	3,500.00	100.0	789.87	17,500.00	16,710.13	95.5
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	104.19	104.19	100.0
Uniform Exp Properties	16.93	25.00	8.07	32.3	132.09	125.00	(7.09)	(5.7)
Utilities	2,718.90	3,833.33	1,114.43	29.1	15,628.83	19,166.69	3,537.86	18.5
Lease Payments	21.68	21.66	(0.02)	(0.1)	86.72	108.38	21.66	20.0
Total Program Expenses	\$5,187.40	\$11,813.67	\$6,626.27	56.1 %	\$37,505.60	\$65,614.38	\$28,108.78	42.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,838.40	\$3,142.00	\$303.60	9.7%	\$13,903.09	\$15,710.00	\$1,806.91	11.5%
FICA and Medicare	207.94	240.33	32.39	13.5	1,023.11	1,201.69	178.58	14.9
Retirement	212.77	248.00	35.23	14.2	1,016.53	1,240.00	223.47	18.0
Health Insurance	645.62	885.33	239.71	27.1	3,396.38	4,426.69	1,030.31	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	428.00	569.50	141.50	24.8
Unemployment	2.46	7.16	4.70	65.6	18.22	35.88	17.66	49.2
Total General & Administrative Expenses	\$3,907.19	\$4,522.82	\$615.63	13.6 %	\$19,785.33	\$23,183.76	\$3,398.43	14.7 %
Total Expenses	\$9,094.59	\$16,336.49	\$7,241.90	44.3%	\$57,290.93	\$88,798.14	\$31,507.21	35.5%
Net Income (Loss)	\$(9,094.59)	\$(16,336.49)	\$7,241.90	44.3%	\$(57,290.93)	\$(88,798.14)	\$31,507.21	35.5%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$0.00	\$0.00	\$0.00	0.0%	\$5,000.00	\$5,000.00	\$0.00	0.0%
Water Usage Fees	14,198.35	14,166.66	31.69	0.2	70,133.52	70,833.38	(699.86)	(1.0)
Miscellaneous	60.00	679.17	(619.17)	(91.2)	80.00	3,395.87	(3,315.87)	(97.6)
Transfers In	2,500.00	2,500.00	0.00	0.0	12,500.00	12,500.00	0.00	0.0
Net Revenues	\$16,758.35	\$17,345.83	\$(587.48)	(3.4)%	\$87,713.52	\$91,729.25	\$(4,015.73)	(4.4)%
<u>Program Expenses</u>								
Contract Services	\$900.00	\$900.00	\$0.00	0.0%	\$3,600.00	\$4,500.00	\$900.00	20.0%
Training & Education	0.00	33.33	33.33	100.0	0.00	166.69	166.69	100.0
Permit Fee Exp - Water	250.02	150.00	(100.02)	(66.7)	500.02	750.00	249.98	33.3
Engineering Fees	0.00	125.00	125.00	100.0	0.00	625.00	625.00	100.0
Fuel	174.80	166.66	(8.14)	(4.9)	483.44	833.38	349.94	42.0
Insurance	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Legal Exp - Water	105.00	1,658.33	1,553.33	93.7	420.00	8,391.69	7,971.69	95.0
Miscellaneous	1.32	28.16	26.84	95.3	34.79	140.88	106.09	75.3
Software Support Exp - Water	12.50	233.33	220.83	94.6	62.50	1,166.69	1,104.19	94.6
Operating Supplies - Water	84.35	250.00	165.65	66.3	200.78	1,250.00	1,049.22	83.9
R&M Building - Water	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Rep and Maint - Vehicles	293.75	208.33	(85.42)	(41.0)	501.04	1,041.69	540.65	51.9
Rep and Maint - Equipment	0.00	165.00	165.00	100.0	122.28	845.00	722.72	85.5
Rep and Maint - Infrastructure	233.63	4,583.33	4,349.70	94.9	7,546.97	22,916.69	15,369.72	67.1
Service Tests/System Testing	0.00	83.33	83.33	100.0	348.00	416.69	68.69	16.5
Small Tools and Equipment	36.17	125.00	88.83	71.1	69.11	625.00	555.89	88.9
DWR Fee Exp	0.00	0.00	0.00	0.0	0.00	900.00	900.00	100.0
Uniform Exp Water	16.93	25.00	8.07	32.3	132.09	125.00	(7.09)	(5.7)
Utilities Exp - Water	35.85	41.66	5.81	13.9	186.66	208.38	21.72	10.4
Administrative Charge	4,124.47	4,124.50	0.03	0.0	20,622.35	20,622.50	0.15	0.0
Lease Payments	75.88	75.91	0.03	0.0	303.52	379.63	76.11	20.0
Vehicle Purchase-Water	1,000.00	412.50	(587.50)	(142.4)	1,000.00	2,112.50	1,112.50	52.7
Total Program Expenses	\$7,344.67	\$13,431.03	\$6,086.36	45.3 %	\$36,133.55	\$71,225.79	\$35,092.24	49.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$5,006.88	\$5,542.41	\$535.53	9.7%	\$24,524.65	\$27,712.13	\$3,187.48	11.5%
FICA and Medicare	366.79	424.00	57.21	13.5	1,804.76	2,120.00	315.24	14.9
Retirement	375.30	437.41	62.11	14.2	1,793.14	2,187.13	393.99	18.0
Health Insurance	1,138.86	1,561.75	422.89	27.1	5,991.21	7,808.75	1,817.54	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	1,013.00	1,004.75	(8.25)	(0.8)

12/1/20
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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Unemployment	6.79	12.58	5.79	46.0	34.60	62.94	28.34	45.0
Total General & Administrative Expenses	\$6,894.62	\$7,978.15	\$1,083.53	13.6 %	\$35,161.36	\$40,895.70	\$5,734.34	14.0 %
Total Expenses	\$14,239.29	\$21,409.18	\$7,169.89	33.5%	\$71,294.91	\$112,121.49	\$40,826.58	36.4%
Net Income (Loss)	\$2,519.06	\$(4,063.35)	\$6,582.41	162.0%	\$16,418.61	\$(20,392.24)	\$36,810.85	180.5%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$0.00	\$0.00	\$0.00	0.0%	\$5,500.00	\$5,500.00	\$0.00	0.0%
Sewer Usage Fees	14,323.56	15,033.33	(709.77)	(4.7)	70,680.36	75,166.69	(4,486.33)	(6.0)
Interest and Investment Earnings	0.00	8.33	(8.33)	(100.0)	14.22	41.69	(27.47)	(65.9)
Transfers In	2,500.00	2,500.00	0.00	0.0	12,500.00	12,500.00	0.00	0.0
Net Revenues	\$16,823.56	\$17,541.66	\$(718.10)	(4.1)%	\$88,694.58	\$93,208.38	\$(4,513.80)	(4.8)%
<u>Program Expenses</u>								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$12,800.00	\$16,000.00	\$3,200.00	20.0%
Permit Fee Exp - Sewer	0.00	0.00	0.00	0.0	0.00	1,150.00	1,150.00	100.0
Engineering Fees	0.00	2,083.33	2,083.33	100.0	0.00	10,416.69	10,416.69	100.0
Fuel	83.79	183.33	99.54	54.3	348.82	916.69	567.87	61.9
Insurance	0.00	0.00	0.00	0.0	0.00	3,000.00	3,000.00	100.0
Legal Exp - Sewer	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Miscellaneous	1.32	29.33	28.01	95.5	4.76	146.69	141.93	96.8
Software Support Exp - Sewer	12.50	233.33	220.83	94.6	62.50	1,166.69	1,104.19	94.6
Operating Supplies - Sewer	832.06	1,000.00	167.94	16.8	1,070.95	5,000.00	3,929.05	78.6
R&M Building - Sewer	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Rep and Maint - Vehicles	122.31	165.83	43.52	26.2	250.00	839.19	589.19	70.2
Rep and Maint - Equipment	0.00	375.00	375.00	100.0	0.00	1,875.00	1,875.00	100.0
Rep and Maint - Infrastructure	44.31	1,250.00	1,205.69	96.5	345.82	6,250.00	5,904.18	94.5
Service Tests/System Testing	270.00	1,000.00	730.00	73.0	3,449.20	5,000.00	1,550.80	31.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	3,505.94	1,250.00	(2,255.94)	(180.5)
Uniform Exp Sewer	16.93	41.66	24.73	59.4	132.09	208.38	76.29	36.6
Utilities	124.62	250.00	125.38	50.2	730.56	1,250.00	519.44	41.6
Administrative Charge	4,124.47	4,124.50	0.03	0.0	20,622.35	20,622.50	0.15	0.0
Sewer Interest Expense	0.00	0.00	0.00	0.0	3,075.82	3,400.00	324.18	9.5
Lease Payments	75.88	75.91	0.03	0.0	303.52	379.63	76.11	20.0
Total Program Expenses	\$8,908.19	\$14,345.54	\$5,437.35	37.9 %	\$46,702.33	\$79,288.22	\$32,585.89	41.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,715.00	\$3,005.41	\$290.41	9.7%	\$13,298.58	\$15,027.13	\$1,728.55	11.5%
FICA and Medicare	198.90	229.91	31.01	13.5	978.66	1,149.63	170.97	14.9
Retirement	203.52	237.16	33.64	14.2	972.36	1,185.88	213.52	18.0
Health Insurance	617.54	846.83	229.29	27.1	3,248.78	4,234.19	985.41	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	514.00	544.75	30.75	5.6
Unemployment	3.67	6.83	3.16	46.3	18.77	34.19	15.42	45.1
Total General & Administrative Expenses	\$3,738.63	\$4,326.14	\$587.51	13.6 %	\$19,031.15	\$22,175.77	\$3,144.62	14.2 %

12/1/20
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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	\$12,646.82	\$18,671.68	\$6,024.86	32.3%	\$65,733.48	\$101,463.99	\$35,730.51	35.2%
Net Income (Loss)	\$4,176.74	\$(1,130.02)	\$5,306.76	469.6%	\$22,961.10	\$(8,255.61)	\$31,216.71	378.1%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Sanitation Usage Fees	\$14,532.93	\$15,665.00	\$(1,132.07)	(7.2)%	\$71,435.58	\$78,345.00	\$(6,909.42)	(8.8)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	168.00	416.69	(248.69)	(59.7)
Net Revenues	\$14,532.93	\$15,748.33	\$(1,215.40)	(7.7)%	\$71,603.58	\$78,761.69	\$(7,158.11)	(9.1)%
<u>Program Expenses</u>								
Recycling Contract Exp	\$120.00	\$183.33	\$63.33	34.5%	\$480.00	\$916.69	\$436.69	47.6%
Training & Education	0.00	16.25	16.25	100.0	0.00	86.25	86.25	100.0
Equipment Rentals	0.00	54.16	54.16	100.0	0.00	270.88	270.88	100.0
Fuel	494.64	750.00	255.36	34.0	1,703.00	3,750.00	2,047.00	54.6
Insurance	0.00	0.00	0.00	0.0	0.00	4,000.00	4,000.00	100.0
Landfill Tipping Fees	1,644.40	2,041.66	397.26	19.5	6,332.40	10,208.38	3,875.98	38.0
Miscellaneous	96.36	16.58	(79.78)	(481.2)	99.81	82.94	(16.87)	(20.3)
Software Support Exp - Trash	12.50	108.33	95.83	88.5	62.50	541.69	479.19	88.5
Operating Supplies - Trash	0.00	16.66	16.66	100.0	116.47	83.38	(33.09)	(39.7)
Rep and Maint - Vehicles	1,109.49	833.33	(276.16)	(33.1)	1,403.09	4,166.69	2,763.60	66.3
Rep and Maint - Equipment	0.00	75.00	75.00	100.0	0.00	375.00	375.00	100.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	0.00	1,250.00	1,250.00	100.0
Uniform Exp Trash	16.94	25.00	8.06	32.2	132.19	125.00	(7.19)	(5.8)
Administrative Charge	4,124.47	4,124.50	0.03	0.0	20,622.35	20,622.50	0.15	0.0
Transfers Out	0.00	0.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
Total Program Expenses	\$7,618.80	\$8,494.80	\$876.00	10.3 %	\$35,951.81	\$51,479.40	\$15,527.59	30.2 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,319.32	\$4,781.33	\$462.01	9.7%	\$21,156.87	\$23,906.69	\$2,749.82	11.5%
FICA and Medicare	316.43	365.75	49.32	13.5	1,556.92	1,828.75	271.83	14.9
Retirement	323.78	377.33	53.55	14.2	1,546.90	1,886.69	339.79	18.0
Health Insurance	982.46	1,347.25	364.79	27.1	5,168.45	6,736.25	1,567.80	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	1,439.00	866.75	(572.25)	(66.0)
Unemployment	5.86	10.83	4.97	45.9	29.87	54.19	24.32	44.9
Total General & Administrative Expenses	\$5,947.85	\$6,882.49	\$934.64	13.6 %	\$30,898.01	\$35,279.32	\$4,381.31	12.4 %
Total Expenses	\$13,566.65	\$15,377.29	\$1,810.64	11.8%	\$66,849.82	\$86,758.72	\$19,908.90	22.9%
Net Income (Loss)	\$966.28	\$371.04	\$595.24	160.4%	\$4,753.76	\$(7,997.03)	\$12,750.79	159.4%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (3) Road
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
HURF Revenue	\$3,750.14	\$3,360.33	\$389.81	11.6%	\$17,923.91	\$16,801.69	\$1,122.22	6.7%
Interest and Investment Earnings	48.45	83.33	(34.88)	(41.9)	242.25	416.69	(174.44)	(41.9)
Net Revenues	\$3,798.59	\$3,443.66	\$354.93	10.3 %	\$18,166.16	\$17,218.38	\$947.78	5.5 %
<u>Program Expenses</u>								
Engineering Fees	\$0.00	\$416.66	\$416.66	100.0%	\$2,991.25	\$2,083.38	\$(907.87)	(43.6)%
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	625.00	625.00	100.0
Fuel	3.67	8.33	4.66	55.9	17.67	41.69	24.02	57.6
Insurance	0.00	0.00	0.00	0.0	0.00	2,000.00	2,000.00	100.0
Miscellaneous	1.32	46.33	45.01	97.2	4.76	231.69	226.93	97.9
Software Service & Support	12.50	15.00	2.50	16.7	62.50	75.00	12.50	16.7
Operating Supplies - HURF	71.88	58.33	(13.55)	(23.2)	180.35	291.69	111.34	38.2
Public Restroom Supplies	0.00	183.33	183.33	100.0	0.00	916.69	916.69	100.0
R&M Building - HURF	0.00	416.66	416.66	100.0	0.00	2,083.38	2,083.38	100.0
Rep and Maint - Vehicles	104.66	166.25	61.59	37.0	152.75	836.25	683.50	81.7
Rep and Maint - Equipment	369.06	16.66	(352.40)	(2115.2)	369.06	83.38	(285.68)	(342.6)
Rep and Maint - Infrastructure	43.93	2,812.50	2,768.57	98.4	96.35	14,062.50	13,966.15	99.3
Small Tools and Equipment	0.00	41.66	41.66	100.0	0.00	208.38	208.38	100.0
Street Lights	940.70	1,083.33	142.63	13.2	4,703.50	5,416.69	713.19	13.2
Street Supplies	241.58	500.00	258.42	51.7	883.85	2,500.00	1,616.15	64.6
Uniform Exp - HURF	16.93	25.00	8.07	32.3	132.09	125.00	(7.09)	(5.7)
Administrative Charge	881.78	881.75	(0.03)	0.0	4,408.90	4,408.75	(0.15)	0.0
Lease Payments	21.69	25.00	3.31	13.2	86.76	125.00	38.24	30.6
Total Program Expenses	\$2,709.70	\$6,821.79	\$4,112.09	60.3 %	\$14,089.79	\$36,114.47	\$22,024.68	61.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,103.60	\$3,676.91	\$573.31	15.6%	\$16,825.16	\$18,384.63	\$1,559.47	8.5%
FICA and Medicare	230.00	281.25	51.25	18.2	1,254.47	1,406.25	151.78	10.8
Retirement	171.79	200.25	28.46	14.2	820.79	1,001.25	180.46	18.0
Health Insurance	521.30	679.25	157.95	23.3	2,742.41	3,396.25	653.84	19.3
Worker's Compensation	0.00	0.00	0.00	0.0	450.00	562.50	112.50	20.0
Unemployment	3.11	12.91	9.80	75.9	23.41	64.63	41.22	63.8
Total General & Administrative Expenses	\$4,029.80	\$4,850.57	\$820.77	16.9 %	\$22,116.24	\$24,815.51	\$2,699.27	10.9 %
Total Expenses	\$6,739.50	\$11,672.36	\$4,932.86	42.3%	\$36,206.03	\$60,929.98	\$24,723.95	40.6%
Net Income (Loss)	\$(2,940.91)	\$(8,228.70)	\$5,287.79	64.3%	\$(18,039.87)	\$(43,711.60)	\$25,671.73	58.7%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (3) Road
Department: (30) HURF

Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 11/1/2020 Through 11/30/2020

Fund: (3) Road
Department: (35) Parking

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Parking Kiosk Revenue	\$18,832.60	\$10,000.00	\$8,832.60	88.3%	\$88,068.85	\$50,000.00	\$38,068.85	76.1%
Net Revenues	\$18,832.60	\$10,000.00	\$8,832.60	88.3 %	\$88,068.85	\$50,000.00	\$38,068.85	76.1 %
<u>Program Expenses</u>								
Miscellaneous	\$0.00	\$64.58	\$64.58	100.0%	\$57.00	\$322.94	\$265.94	82.3%
Credit Card Processing Fees	3,722.48	2,250.00	(1,472.48)	(65.4)	13,288.87	11,250.00	(2,038.87)	(18.1)
Software Service and Support	803.28	400.00	(403.28)	(100.8)	2,042.96	2,000.00	(42.96)	(2.1)
Operating Supplies	768.33	333.33	(435.00)	(130.5)	768.33	1,666.69	898.36	53.9
Telephone	120.32	125.00	4.68	3.7	481.28	625.00	143.72	23.0
Transfers Out	5,000.00	5,000.00	0.00	0.0	25,000.00	25,000.00	0.00	0.0
Total Program Expenses	\$10,414.41	\$8,172.91	\$(2,241.50)	(27.4)%	\$41,638.44	\$40,864.63	\$(773.81)	(1.9)%
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$1,280.16	\$966.66	\$(313.50)	(32.4)%	\$6,303.60	\$4,833.38	\$(1,470.22)	(30.4)%
Longevity Bonus	0.00	0.00	0.00	0.0	50.00	50.00	0.00	0.0
FICA and Medicare	97.94	73.91	(24.03)	(32.5)	486.09	369.63	(116.46)	(31.5)
Worker's Compensation	0.00	0.00	0.00	0.0	120.00	88.00	(32.00)	(36.4)
Unemployment	0.00	7.16	7.16	100.0	26.87	35.88	9.01	25.1
Total General & Administrative Expenses	\$1,378.10	\$1,047.73	\$(330.37)	(31.5)%	\$6,986.56	\$5,376.89	\$(1,609.67)	(29.9)%
Total Expenses	\$11,792.51	\$9,220.64	\$(2,571.87)	(27.9)%	\$48,625.00	\$46,241.52	\$(2,383.48)	(5.2)%
Net Income (Loss)	\$7,040.09	\$779.36	\$6,260.73	803.3%	\$39,443.85	\$3,758.48	\$35,685.37	949.5%

12/1/20
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Town of Jerome
Balance Sheet
As of 11/30/2020
Fund: (1) General

Assets

Current Assets

LGIP	\$1,672.26	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,516.46	
City Sales Taxes	99,828.97	
Franchise Fees	3,076.63	
GF Accounts Receivable	1,878.11	
Property Taxes	3,342.78	
State Sales Taxes	2,465.18	
Court - Checking & Bond Acct	99,349.60	
Court - JCEF Acct	13,187.48	
Court - FTG Acct	7,304.04	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	48,018.85	
OAZ Checking	412,672.16	
OAZ General Savings	395,840.48	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$1,090,733.00

Other Assets

Due From Other Funds	\$2,009,086.11	
Total Other Assets		2,009,086.11

Total Assets

\$3,099,819.11

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$739.11	
Federal WH & FICA	2,796.37	
Arizona Withholding	(35.05)	
Unemployment Taxes	387.02	
AFLAC	(412.64)	
Health Insurance	1,684.18	
457G Retirement	(198.35)	
PSPRS	(56.83)	
Customer Deposits	6,760.72	
Ganishments Payable	1,735.51	
Wages Payable	24,939.58	
Due To Other Funds	2,281,254.33	
Court Liabilities	12,419.35	
Total Current Liabilities		\$2,332,013.30
Total Liabilities		\$2,332,013.30

Net Assets

Unrestricted Funds	745,721.19	
Current Year Net Assets	22,084.62	
Total Net Assets		767,805.81
Total Liabilities and Net Assets		\$3,099,819.11

12/1/20
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Town of Jerome
Balance Sheet
As of 11/30/2020
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	65,192.19	
Bond Account	15,473.58	
Replacement & Extension Acct	73,952.99	
Series 2001 Bond Reserve Acct	30,069.37	
Total Current Assets		\$169,688.13

Property, Plant & Equipment

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	189,011.29	
Buildings-Acc Depreciation	(1,477,164.98)	
Operating Equipment-Acc Depreciation	(153,793.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,124,340.83

Other Assets

Due From Other Funds	\$1,028,972.30	
Total Other Assets		1,028,972.30

Total Assets

\$3,323,001.26

Liabilities and Net Assets

Current Liabilities

Sales Tax Payable	\$762.07	
Customer Deposits	23,613.82	
Compensated Absences	5,220.11	
Bonds Payable	136,703.30	
Other Liabilities	6,909.25	
Due To Other Funds	865,812.85	
Accrued Payroll	4,023.49	
Accrued Interest Payable	3,075.85	
Total Current Liabilities		\$1,046,120.74

Total Liabilities

\$1,046,120.74

Net Assets

Unrestricted Fund Balance	746,343.00	
Unrestricted Fund Balance	(138,334.00)	
Unrestricted Fund Balance	1,511,631.39	
Current Year Net Assets	157,240.13	
Total Net Assets		2,276,880.52
Total Liabilities and Net Assets		\$3,323,001.26

12/1/20
2:13:08 PM

Town of Jerome
Balance Sheet
As of 11/30/2020

Fund: (3) Road
Department: (30) HURF

Assets

Current Assets

HURF Accounts Receivable	\$3,230.11	
OAZ HURF Savings	395,355.49	
Total Current Assets		\$398,585.60

Other Assets

Due From Other Funds	\$298,688.66	
Total Other Assets		298,688.66

Total Assets

\$697,274.26

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$528,495.95	
Accrued Payroll	1,146.12	
Total Current Liabilities		\$529,642.07

Total Liabilities

\$529,642.07

Net Assets

Unrestricted Fund Balance	(3,596.67)	
Current Year Net Assets	171,228.86	
Total Net Assets		167,632.19
Total Liabilities and Net Assets		\$697,274.26

12/1/20
2:13:56 PM

Town of Jerome
Balance Sheet
As of 11/30/2020

Fund: (3) Road
Department: (35) Parking

Assets

Other Assets

Due From	\$88,124.85	
Total Other Assets		\$88,124.85
Total Assets		\$88,124.85

Liabilities and Net Assets

Current Liabilities

Due To	\$48,681.00	
Total Current Liabilities		\$48,681.00
Total Liabilities		\$48,681.00

Net Assets

Current Year Net Assets	\$39,443.85	
Total Net Assets		39,443.85
Total Liabilities and Net Assets		\$88,124.85

12/1/20
2:15:16 PM

Town of Jerome
Balance Sheet
As of 11/30/2020

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Due from State of AZ	\$2,127.19	
Investments - Penison & Relief	149,719.01	
Total Current Assets		\$151,846.20

Other Assets

Due From Other Funds	\$32,548.16	
Total Other Assets		32,548.16

Total Assets

\$184,394.36

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$20,517.46	
Total Current Liabilities		\$20,517.46

Total Liabilities

\$20,517.46

Net Assets

Unrestricted Fund Balance	156,773.30	
Current Year Net Assets	7,103.60	

Total Net Assets

163,876.90

Total Liabilities and Net Assets

\$184,394.36

12/1/20
2:16:33 PM

Town of Jerome

Balance Sheet

As of 11/30/2020

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$124,908.75	
Inventory	13,193.06	
Total Current Assets		\$138,101.81

Other Assets

Due From Other Funds	\$361,443.98	
Total Other Assets		361,443.98

Total Assets

\$499,545.79

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$274,284.36	
Deferred Revenue - Opr Grants	56,436.41	
Total Current Liabilities		\$330,720.77

Total Liabilities

\$330,720.77

Net Assets

Unrestricted Fund Balance	78,990.87	
Current Year Net Assets	89,834.15	

Total Net Assets

168,825.02

Total Liabilities and Net Assets

\$499,545.79

12/1/20
2:17:15 PM

Town of Jerome

Balance Sheet

As of 11/30/2020

Fund: (6) Capital Grants

Assets

Other Assets

Due From Other Funds	\$328,869.56	
Total Other Assets		\$328,869.56
Total Assets		\$328,869.56

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$42,267.65	
Due To Other Funds	250,461.67	
Total Current Liabilities		\$292,729.32
Total Liabilities		\$292,729.32

Net Assets

Restricted Fund Balance	\$12,643.92	
Current Year Net Assets	23,496.32	
Total Net Assets		36,140.24
Total Liabilities and Net Assets		\$328,869.56

12/1/20
2:17:57 PM

Town of Jerome

Balance Sheet

As of 11/30/2020

Fund: (7) GF Contingencies

Assets

Other Assets

Due From Other Funds	\$145,627.81	
Total Other Assets		\$145,627.81
Total Assets		\$145,627.81

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$55,978.25	
Total Current Liabilities		\$55,978.25
Total Liabilities		\$55,978.25

Net Assets

Unrestricted Fund Balance	\$89,351.93	
Current Year Net Assets	297.63	
Total Net Assets		89,649.56
Total Liabilities and Net Assets		\$145,627.81

12/1/20
2:18:32 PM

Town of Jerome
Balance Sheet
As of 11/30/2020

Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$50,711.83	
Total Current Assets		\$50,711.83

Other Assets

Due From Other Funds	\$32,124.44	
Total Other Assets		32,124.44

Total Assets

\$82,836.27

Net Assets

Unrestricted Fund Balance	\$72,712.30	
Current Year Net Assets	10,123.97	

Total Net Assets

82,836.27

Total Liabilities and Net Assets

\$82,836.27

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 1002 - XEROX FINANCIAL SERVICES											\$0.00
111820MA13	11/18/20	11/18/20	12/18/20								
020-0098114-001, Inv 2333716 Lease		1.11.6191 - Copier & Equip Lease Expense			\$321.03	\$0.00	\$321.03	11/18/20	11463	ASCUCK	\$0.00
INVOICE 111820MA13 TOTALS:					\$321.03	\$0.00	\$321.03				\$0.00
XEROX FINANCIAL SERVICES TOTALS:					\$321.03	\$0.00	\$321.03				\$0.00
VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)											\$0.00
112520MA8	11/25/20	11/25/20	12/25/20								
Inv 2020-825 HURF Exchange ADEQ PAC		6.70.6185 - Misc Exp - Cap Grants			\$6,345.00	\$0.00	\$6,345.00	11/25/20	11482	ASCUCK	\$0.00
INVOICE 112520MA8 TOTALS:					\$6,345.00	\$0.00	\$6,345.00				\$0.00
SOUTHWESTERN ENVIRON (SEC) TOTALS:					\$6,345.00	\$0.00	\$6,345.00				\$0.00
VENDOR: 1022 - KEITH LAZARO											\$0.00
111220MA19	11/10/20	11/10/20	12/10/20								
JFD Per Call		1.10.2950 - FD Per Call Payable			\$1,134.00	\$0.00	\$1,134.00	11/12/20	11432	ASCUCK	\$0.00
INVOICE 111220MA19 TOTALS:					\$1,134.00	\$0.00	\$1,134.00				\$0.00
KEITH LAZARO TOTALS:					\$1,134.00	\$0.00	\$1,134.00				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH											\$0.00
11420MA8	11/04/20	11/04/20	12/04/20								
Inv 20-648 E-Rate LB		1.15.6266 - E-Rate Exp			\$74.44	\$0.00	\$74.44	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access GG		1.11.6192 - Software Support Exp - GG			\$120.00	\$0.00	\$120.00	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access Parks		1.17.6192 - Software Service & Support			\$12.50	\$0.00	\$12.50	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access Prop		1.18.6192 - Software Service & Support			\$12.50	\$0.00	\$12.50	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access Water		2.50.6192 - Software Support Exp - Water			\$12.50	\$0.00	\$12.50	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access Sewer		2.51.6192 - Software Support Exp - Sewer			\$12.50	\$0.00	\$12.50	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access Trash		2.52.6192 - Software Support Exp - Trash			\$12.50	\$0.00	\$12.50	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access HURF		3.30.6192 - Software Service & Support			\$12.50	\$0.00	\$12.50	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access FD		1.14.6192 - Software Service & Support			\$75.00	\$0.00	\$75.00	11/04/20	11408	ASCUCK	\$0.00
Inv 20-669 Internet Access PD		1.13.6192 - Software Service & Support			\$150.00	\$0.00	\$150.00	11/04/20	11408	ASCUCK	\$0.00
INVOICE 11420MA8 TOTALS:					\$494.44	\$0.00	\$494.44				\$0.00
YAVAPAI CO. EDUCATION TECH TOTALS:					\$494.44	\$0.00	\$494.44				\$0.00
VENDOR: 1031 - GARY ALLEN											\$0.00
111820MA16	11/18/20	11/18/20	12/18/20								
Reimbursement for Bolts, Parks		1.17.6220 - Rep and Maint - Vehicles			\$1.67	\$0.00	\$1.67	11/18/20	11464	ASCUCK	\$0.00
Reimbursement for Bolts, Prop		1.18.6220 - Rep and Maint - Vehicles			\$1.67	\$0.00	\$1.67	11/18/20	11464	ASCUCK	\$0.00
Reimbursement for Bolts, Water		2.50.6220 - Rep and Maint - Vehicles			\$1.67	\$0.00	\$1.67	11/18/20	11464	ASCUCK	\$0.00
Reimbursement for Bolts, Sewer		2.51.6220 - Rep and Maint - Vehicles			\$1.67	\$0.00	\$1.67	11/18/20	11464	ASCUCK	\$0.00
Reimbursement for Bolts, Trash		2.52.6220 - Rep and Maint - Vehicles			\$1.72	\$0.00	\$1.72	11/18/20	11464	ASCUCK	\$0.00
Reimbursement for Bolts, HURF		3.30.6220 - Rep and Maint - Vehicles			\$1.67	\$0.00	\$1.67	11/18/20	11464	ASCUCK	\$0.00
INVOICE 111820MA16 TOTALS:					\$10.07	\$0.00	\$10.07				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
GARY ALLEN TOTALS:					\$10.07	\$0.00	\$10.07				\$0.00
VENDOR: 1033 - BROWN & BROWN LAW OFFICES											\$0.00
111220MA30	11/12/20	11/12/20	12/12/20								
Inv JEROME-2784 Legal, Water			2.50.6170 - Legal Exp - Water		\$105.00	\$0.00	\$105.00	11/12/20	11433	ASCUCK	\$0.00
INVOICE 111220MA30 TOTALS:					\$105.00	\$0.00	\$105.00				\$0.00
BROWN & BROWN LAW OFFICES TOTALS:					\$105.00	\$0.00	\$105.00				\$0.00
VENDOR: 1045 - ARCHIVESOCIAL											\$0.00
11420MA5	11/04/20	11/04/20	12/04/20								
Inv 12988 Upgrade Package			1.11.6192 - Software Support Exp - GG		\$1,800.00	\$0.00	\$1,800.00	11/04/20	11409	ASCUCK	\$0.00
INVOICE 11420MA5 TOTALS:					\$1,800.00	\$0.00	\$1,800.00				\$0.00
ARCHIVESOCIAL TOTALS:					\$1,800.00	\$0.00	\$1,800.00				\$0.00
VENDOR: 1054 - PARKEON											\$0.00
11420MA13	11/04/20	11/04/20	12/04/20								
31335, Inv IV119360 Parkfolio			3.35.6192 - Software Service and Support		\$312.00	\$0.00	\$312.00	11/04/20	11410	ASCUCK	\$0.00
31335, Inv IV119360 Validation Code			3.35.6192 - Software Service and Support		\$30.00	\$0.00	\$30.00	11/04/20	11410	ASCUCK	\$0.00
31335, Inv IV119360 Tax			3.35.6192 - Software Service and Support		\$33.69	\$0.00	\$33.69	11/04/20	11410	ASCUCK	\$0.00
INVOICE 11420MA13 TOTALS:					\$375.69	\$0.00	\$375.69				\$0.00
111820MA12	11/18/20	11/18/20	12/18/20								
S0131335, Inv IV119575 Flowbird Fee			3.35.6192 - Software Service and Support		\$51.90	\$0.00	\$51.90	11/18/20	11465	ASCUCK	\$0.00
INVOICE 111820MA12 TOTALS:					\$51.90	\$0.00	\$51.90				\$0.00
112520MA4	11/24/20	11/24/20	12/24/20								
S0131335, Inv IV119620 Tickets x 1			3.35.6195 - Operating Supplies		\$768.33	\$0.00	\$768.33	11/25/20	11483	ASCUCK	\$0.00
S0131335, Inv IV119801 Parkfolio, C			3.35.6192 - Software Service and Support		\$375.69	\$0.00	\$375.69	11/25/20	11483	ASCUCK	\$0.00
INVOICE 112520MA4 TOTALS:					\$1,144.02	\$0.00	\$1,144.02				\$0.00
PARKEON TOTALS:					\$1,571.61	\$0.00	\$1,571.61				\$0.00
VENDOR: 1056 - PREMIER DIESEL TRUCK & EQUIP											\$0.00
111920MA1	11/19/20	11/19/20	12/19/20								
Inv 84 Chassis Service R-111 Labor			1.14.6220 - Rep and Maint - Vehicles		\$145.00	\$0.00	\$145.00	11/19/20	11480	ASCUCK	\$0.00
Inv 84 Chassis Service R-111 Parts			1.14.6220 - Rep and Maint - Vehicles		\$334.86	\$0.00	\$334.86	11/19/20	11480	ASCUCK	\$0.00
Inv 83 Chassis Service A-111 Labor			1.14.6220 - Rep and Maint - Vehicles		\$100.00	\$0.00	\$100.00	11/19/20	11480	ASCUCK	\$0.00
Inv 83 Chassis Service A-111 Parts			1.14.6220 - Rep and Maint - Vehicles		\$233.90	\$0.00	\$233.90	11/19/20	11480	ASCUCK	\$0.00
INVOICE 111920MA1 TOTALS:					\$813.76	\$0.00	\$813.76				\$0.00
PREMIER DIESEL TRUCK & EQUIP TOTALS:					\$813.76	\$0.00	\$813.76				\$0.00
VENDOR: 1057 - JASON SUPPLE											\$0.00
111220MA25	11/10/20	11/10/20	12/10/20								

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
JFD Per Call		1.10.2950 - FD Per Call Payable			\$850.50	\$0.00	\$850.50	11/12/20	11434	ASCUCK	\$0.00
		INVOICE 111220MA25 TOTALS:			\$850.50	\$0.00	\$850.50				\$0.00
		JASON SUPPLE TOTALS:			\$850.50	\$0.00	\$850.50				\$0.00
VENDOR: 1075 - MARK SACHARA											\$0.00
111220MA7	11/10/20	11/10/20	12/10/20								
Reimbursement Mileage Red Salmon Fi		7.25.6276 - Wildlands Exp - Contingency			\$5,159.85	\$0.00	\$5,159.85	11/12/20	11435	ASCUCK	\$0.00
Reimbursement Meal Red Salmon Fire		7.25.6276 - Wildlands Exp - Contingency			\$249.81	\$0.00	\$249.81	11/12/20	11435	ASCUCK	\$0.00
		INVOICE 111220MA7 TOTALS:			\$5,409.66	\$0.00	\$5,409.66				\$0.00
		MARK SACHARA TOTALS:			\$5,409.66	\$0.00	\$5,409.66				\$0.00
VENDOR: 1077 - GO AZ MOTORCYCLES COTTONWOOD											\$0.00
11420MA24	11/04/20	11/04/20	12/04/20								
2008 Kawasaki ATV		7.25.6276 - Wildlands Exp - Contingency			\$16,242.52	\$0.00	\$16,242.52	11/04/20	11411	ASCUCK	\$0.00
		INVOICE 11420MA24 TOTALS:			\$16,242.52	\$0.00	\$16,242.52				\$0.00
		GO AZ MOTORCYCLES COTTONWOOD TOTALS:			\$16,242.52	\$0.00	\$16,242.52				\$0.00
VENDOR: 1080 - NICE JONS, INC.											\$0.00
111220MA1	11/10/20	11/10/20	12/10/20								
Inv 34246 Toilets and Handwashing S		1.11.6160 - COVID Expenses			\$1,251.80	\$0.00	\$1,251.80	11/12/20	11436	ASCUCK	\$0.00
		INVOICE 111220MA1 TOTALS:			\$1,251.80	\$0.00	\$1,251.80				\$0.00
112520MA6	11/24/20	11/24/20	12/24/20								
Inv 34198 Toilet and Hand Washing C		1.11.6160 - COVID Expenses			\$836.00	\$0.00	\$836.00	11/25/20	11484	ASCUCK	\$0.00
		INVOICE 112520MA6 TOTALS:			\$836.00	\$0.00	\$836.00				\$0.00
		NICE JONS, INC. TOTALS:			\$2,087.80	\$0.00	\$2,087.80				\$0.00
VENDOR: 1082 - JACOB GILES											\$0.00
111220MA14	11/10/20	11/10/20	12/10/20								
JFD Per Call		1.10.2950 - FD Per Call Payable			\$459.00	\$0.00	\$459.00	11/12/20	11437	ASCUCK	\$0.00
		INVOICE 111220MA14 TOTALS:			\$459.00	\$0.00	\$459.00				\$0.00
		JACOB GILES TOTALS:			\$459.00	\$0.00	\$459.00				\$0.00
VENDOR: 1083 - CHAD HEMBROUGH											\$0.00
111220MA17	11/10/20	11/10/20	12/10/20								
JFD Per Call		1.10.2950 - FD Per Call Payable			\$60.75	\$0.00	\$60.75	11/12/20	11438	ASCUCK	\$0.00
		INVOICE 111220MA17 TOTALS:			\$60.75	\$0.00	\$60.75				\$0.00
		CHAD HEMBROUGH TOTALS:			\$60.75	\$0.00	\$60.75				\$0.00
VENDOR: 1084 - KYLIE STRECK											\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
111220MA24	11/10/20	11/10/20	12/10/20								
JFD Per Call		1.10.2950 - FD Per Call Payable			\$486.00	\$0.00	\$486.00	11/12/20	11439	ASCUCK	\$0.00
INVOICE 111220MA24 TOTALS:					\$486.00	\$0.00	\$486.00				\$0.00
KYLIE STRECK TOTALS:					\$486.00	\$0.00	\$486.00				\$0.00
VENDOR: 109 - AFLAC											\$0.00
111820MA15	11/18/20	11/18/20	11/18/20								
Acct # DN513, Inv. 211229 Nov 2020		1.10.2405 - AFLAC			\$143.52	\$0.00	\$143.52	11/18/20	11466	ASCUCK	\$0.00
INVOICE 111820MA15 TOTALS:					\$143.52	\$0.00	\$143.52				\$0.00
AFLAC TOTALS:					\$143.52	\$0.00	\$143.52				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											\$0.00
111220MA11	11/10/20	11/10/20	11/10/20								
Inv 624123 Monthly Tank Rental		1.14.6181 - Medical Supplies Exp			\$119.04	\$0.00	\$119.04	11/12/20	11440	ASCUCK	\$0.00
INVOICE 111220MA11 TOTALS:					\$119.04	\$0.00	\$119.04				\$0.00
ALL-MED EQUIPMENT & SERVICES TOTALS:					\$119.04	\$0.00	\$119.04				\$0.00
VENDOR: 119 - APS											\$0.00
11420MA14	11/04/20	11/04/20	11/19/20								
9438060 Hull St Roof		1.18.6285 - Utilities			\$13.87	\$0.00	\$13.87	11/04/20	11412	ASCUCK	\$0.00
INVOICE 11420MA14 TOTALS:					\$13.87	\$0.00	\$13.87				\$0.00
112520MA10	11/25/20	11/25/20	12/10/20								
1490440 Street Lights		3.30.6255 - Street Lights			\$940.70	\$0.00	\$940.70	11/25/20	11485	ASCUCK	\$0.00
6109570 Perkinsville Rd		1.18.6285 - Utilities			\$126.79	\$0.00	\$126.79	11/25/20	11485	ASCUCK	\$0.00
7575770 Civic Center		1.18.6285 - Utilities			\$725.83	\$0.00	\$725.83	11/25/20	11485	ASCUCK	\$0.00
6506951 PD		1.18.6285 - Utilities			\$124.89	\$0.00	\$124.89	11/25/20	11485	ASCUCK	\$0.00
8468241 Middle Park		1.17.6285 - Utilities			\$37.08	\$0.00	\$37.08	11/25/20	11485	ASCUCK	\$0.00
5613490 Upper Park 2		1.17.6285 - Utilities			\$55.59	\$0.00	\$55.59	11/25/20	11485	ASCUCK	\$0.00
8061950 Sunshine Hill Tank		2.50.6285 - Utilities Exp - Water			\$35.85	\$0.00	\$35.85	11/25/20	11485	ASCUCK	\$0.00
2383901 Upper Park		1.17.6285 - Utilities			\$40.12	\$0.00	\$40.12	11/25/20	11485	ASCUCK	\$0.00
4246290 WWTP		2.51.6285 - Utilities			\$124.62	\$0.00	\$124.62	11/25/20	11485	ASCUCK	\$0.00
3216010 Hotel Jerome		1.18.6285 - Utilities			\$45.71	\$0.00	\$45.71	11/25/20	11485	ASCUCK	\$0.00
0024240 Lower Park		1.17.6285 - Utilities			\$40.40	\$0.00	\$40.40	11/25/20	11485	ASCUCK	\$0.00
2353720 FD Gulch		1.18.6285 - Utilities			\$54.39	\$0.00	\$54.39	11/25/20	11485	ASCUCK	\$0.00
0421621 Fire Station		1.18.6285 - Utilities			\$309.42	\$0.00	\$309.42	11/25/20	11485	ASCUCK	\$0.00
2839800 Ghost Pepper		1.18.6285 - Utilities			\$69.54	\$0.00	\$69.54	11/25/20	11485	ASCUCK	\$0.00
1976520 Co-Op		1.18.6285 - Utilities			\$101.01	\$0.00	\$101.01	11/25/20	11485	ASCUCK	\$0.00
INVOICE 112520MA10 TOTALS:					\$2,831.94	\$0.00	\$2,831.94				\$0.00
APS TOTALS:					\$2,845.81	\$0.00	\$2,845.81				\$0.00
VENDOR: 120 - ARROW EXPRESS											\$0.00
112520MA12	11/25/20	11/25/20	12/25/20								

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
Inv 131984 Sewer Sample Shipping		2.51.6240 - Service Tests/System Testing			\$45.00	\$0.00	\$45.00	11/25/20	11486	ASCUCK	\$0.00
INVOICE 112520MA12 TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
ARROW EXPRESS TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
VENDOR: 122 - AT&T											\$0.00
112520MA1	11/24/20	11/24/20	12/24/20								
287251435682x11152020 PD		1.13.6265 - Telephone			\$45.47	\$0.00	\$45.47	11/25/20	11487	ASCUCK	\$0.00
INVOICE 112520MA1 TOTALS:					\$45.47	\$0.00	\$45.47				\$0.00
AT&T TOTALS:					\$45.47	\$0.00	\$45.47				\$0.00
VENDOR: 167 - OFFICE DEPOT											\$0.00
111220MA10	11/10/20	11/10/20	01/09/21								
63266436, Inv132968604001 Report Co		1.11.6190 - Office Supplies			\$36.42	\$0.00	\$36.42	11/12/20	11441	ASCUCK	\$0.00
63266436, Inv132954333001 Lrg Paper		1.11.6190 - Office Supplies			\$1.76	\$0.00	\$1.76	11/12/20	11441	ASCUCK	\$0.00
INVOICE 111220MA10 TOTALS:					\$38.18	\$0.00	\$38.18				\$0.00
111820MA11	11/18/20	11/18/20	01/17/21								
63266436, Inv 135018339001 Black In		1.11.6190 - Office Supplies			\$27.14	\$0.00	\$27.14	11/18/20	11467	ASCUCK	\$0.00
INVOICE 111820MA11 TOTALS:					\$27.14	\$0.00	\$27.14				\$0.00
112520MA13	11/25/20	11/25/20	01/24/21								
63266436, Inv137591259001 Supplies		1.11.6190 - Office Supplies			\$184.98	\$0.00	\$184.98	11/25/20	11488	ASCUCK	\$0.00
INVOICE 112520MA13 TOTALS:					\$184.98	\$0.00	\$184.98				\$0.00
OFFICE DEPOT TOTALS:					\$250.30	\$0.00	\$250.30				\$0.00
VENDOR: 168 - CENTURY LINK											\$0.00
112520MA9	11/25/20	11/25/20	12/10/20								
928 634 2245 PD		1.13.6265 - Telephone			\$35.62	\$0.00	\$35.62	11/25/20	11489	ASCUCK	\$0.00
928 634 7943 GG		1.11.6265 - Telephone			\$168.55	\$0.00	\$168.55	11/25/20	11489	ASCUCK	\$0.00
928 634 8992 PD		1.13.6265 - Telephone			\$173.13	\$0.00	\$173.13	11/25/20	11489	ASCUCK	\$0.00
928 639 0574 LB		1.15.6265 - Telephone			\$84.60	\$0.00	\$84.60	11/25/20	11489	ASCUCK	\$0.00
928 649 2776 PD		1.13.6265 - Telephone			\$41.51	\$0.00	\$41.51	11/25/20	11489	ASCUCK	\$0.00
928 649 3034 FD		1.14.6265 - Telephone			\$129.75	\$0.00	\$129.75	11/25/20	11489	ASCUCK	\$0.00
928 649 3250 CT		1.12.6265 - Telephone			\$73.34	\$0.00	\$73.34	11/25/20	11489	ASCUCK	\$0.00
INVOICE 112520MA9 TOTALS:					\$706.50	\$0.00	\$706.50				\$0.00
CENTURY LINK TOTALS:					\$706.50	\$0.00	\$706.50				\$0.00
VENDOR: 190 - HUGHES SUPPLY											\$0.00
111820MA14	11/18/20	11/18/20	11/28/20								
Acct U151128, Inv S160090515.001 To		1.18.6215 - R&M Building - Properties			\$201.97	\$0.00	\$201.97	11/18/20	11468	ASCUCK	\$0.00
INVOICE 111820MA14 TOTALS:					\$201.97	\$0.00	\$201.97				\$0.00
HUGHES SUPPLY TOTALS:					\$201.97	\$0.00	\$201.97				\$0.00

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Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 203 - SMART DOCUMENT SOLUTIONS											\$0.00
111820MA3	11/18/20	11/18/20	11/18/20								
C10253, CT1221-01, Inv 14648 Copier		1.11.6191 - Copier & Equip Lease Expense			\$12.00	\$0.00	\$12.00	11/18/20	11469	ASCUCK	\$0.00
		INVOICE 111820MA3 TOTALS:			\$12.00	\$0.00	\$12.00				\$0.00
		SMART DOCUMENT SOLUTIONS TOTALS:			\$12.00	\$0.00	\$12.00				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC											\$0.00
11420MA11	11/04/20	11/04/20	11/04/20								
Recycling Services, Inv JEROME1120		2.52.6111 - Recycling Contract Exp			\$120.00	\$0.00	\$120.00	11/04/20	11413	ASCUCK	\$0.00
		INVOICE 11420MA11 TOTALS:			\$120.00	\$0.00	\$120.00				\$0.00
		SEDONA RECYCLES, INC TOTALS:			\$120.00	\$0.00	\$120.00				\$0.00
VENDOR: 207 - HOME DEPOT CREDIT SERVICES											\$0.00
11420MA16	11/04/20	11/04/20	11/24/20								
3429 Ref WM2005571511487 Kwikset Lo		1.18.6215 - R&M Building - Properties			\$130.39	\$0.00	\$130.39	11/04/20	11414	ASCUCK	\$0.00
		INVOICE 11420MA16 TOTALS:			\$130.39	\$0.00	\$130.39				\$0.00
		HOME DEPOT CREDIT SERVICES TOTALS:			\$130.39	\$0.00	\$130.39				\$0.00
VENDOR: 218 - VERIZON WIRELESS											\$0.00
11420MA10	11/04/20	11/04/20	11/29/20								
870476021 928 300 5987 Barry		1.16.6265 - Telephone			\$48.68	\$0.00	\$48.68	11/04/20	11415	ASCUCK	\$0.00
870476021 928 300 8701 Rusty		1.14.6265 - Telephone			\$60.54	\$0.00	\$60.54	11/04/20	11415	ASCUCK	\$0.00
870476021 928 821 0133 Shuttle		1.11.6265 - Telephone			\$33.09	\$0.00	\$33.09	11/04/20	11415	ASCUCK	\$0.00
870476021 928 963 4958 Rusty		1.14.6265 - Telephone			\$10.43	\$0.00	\$10.43	11/04/20	11415	ASCUCK	\$0.00
870476021 Access Charges GG		1.11.6265 - Telephone			\$16.10	\$0.00	\$16.10	11/04/20	11415	ASCUCK	\$0.00
870476021 Access Charges FD		1.14.6265 - Telephone			\$32.20	\$0.00	\$32.20	11/04/20	11415	ASCUCK	\$0.00
870476021 Access Charges PZ		1.16.6265 - Telephone			\$16.10	\$0.00	\$16.10	11/04/20	11415	ASCUCK	\$0.00
		INVOICE 11420MA10 TOTALS:			\$217.14	\$0.00	\$217.14				\$0.00
11420MA9	11/04/20	11/04/20	11/29/20								
870476021 928 451 2174 Kiosk Line		3.35.6265 - Telephone			\$30.08	\$0.00	\$30.08	11/04/20	11415	ASCUCK	\$0.00
870476021 928 451 2402 Kiosk Line		3.35.6265 - Telephone			\$30.08	\$0.00	\$30.08	11/04/20	11415	ASCUCK	\$0.00
870476021 928 451 2436 Kiosk Line		3.35.6265 - Telephone			\$30.08	\$0.00	\$30.08	11/04/20	11415	ASCUCK	\$0.00
870476021 928 821 0736 Kiosk Line		3.35.6265 - Telephone			\$30.08	\$0.00	\$30.08	11/04/20	11415	ASCUCK	\$0.00
		INVOICE 11420MA9 TOTALS:			\$120.32	\$0.00	\$120.32				\$0.00
		VERIZON WIRELESS TOTALS:			\$337.46	\$0.00	\$337.46				\$0.00
VENDOR: 224 - LEGEND											\$0.00
11420MA4	11/04/20	11/04/20	12/04/20								
Acct 00-0001475, Inv. 2016157		2.51.6240 - Service Tests/System Testing			\$99.00	\$0.00	\$99.00	11/04/20	11416	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2016342		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	11/04/20	11416	ASCUCK	\$0.00

Town of Jerome

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Description		Account									
INVOICE 11420MA4 TOTALS:					\$174.00	\$0.00	\$174.00				\$0.00
111820MA6	11/18/20	11/18/20	12/18/20								
Acct 00-0001475, Inv. 2017209		2.51.6240 - Service Tests/System Testing			\$51.00	\$0.00	\$51.00	11/18/20	11470	ASCUCK	\$0.00
INVOICE 111820MA6 TOTALS:					\$51.00	\$0.00	\$51.00				\$0.00
LEGEND TOTALS:					\$225.00	\$0.00	\$225.00				\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES											\$0.00
111820MA5	11/18/20	11/18/20	12/08/20								
750593 Civic Center		1.18.6285 - Utilities			\$124.69	\$0.00	\$124.69	11/18/20	11471	ASCUCK	\$0.00
693726 Police Dept		1.18.6285 - Utilities			\$23.68	\$0.00	\$23.68	11/18/20	11471	ASCUCK	\$0.00
055982 Fire Dept		1.18.6285 - Utilities			\$69.23	\$0.00	\$69.23	11/18/20	11471	ASCUCK	\$0.00
435334 Town Yard		1.18.6285 - Utilities			\$73.15	\$0.00	\$73.15	11/18/20	11471	ASCUCK	\$0.00
235334 Co-Op		1.18.6285 - Utilities			\$49.80	\$0.00	\$49.80	11/18/20	11471	ASCUCK	\$0.00
INVOICE 111820MA5 TOTALS:					\$340.55	\$0.00	\$340.55				\$0.00
UNISOURCE ENERGY SERVICES TOTALS:					\$340.55	\$0.00	\$340.55				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE											\$0.00
11420MA25	11/04/20	11/04/20	11/19/20								
2860 Inv 23477 AA Batteries		2.50.6250 - Small Tools and Equipment			\$36.17	\$0.00	\$36.17	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 23502 Door Supplies		1.14.6250 - Small Tools and Equipment			\$22.59	\$0.00	\$22.59	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 23567 Pipe 3/4" x 48"		2.50.6230 - Rep and Maint - Infrastructure			\$24.16	\$0.00	\$24.16	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 23746 Air Filter, Spark Pl		1.17.6250 - Small Tools and Equipment			\$86.20	\$0.00	\$86.20	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 24144 Nuts, Bolts, Fastner		3.30.6260 - Street Supplies			\$44.35	\$0.00	\$44.35	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 24177 Ga Wire, Threaded Ro		7.25.6276 - Wildlands Exp - Contingency			\$53.32	\$0.00	\$53.32	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 24187 ABS and Flex Coupler		2.51.6230 - Rep and Maint - Infrastructure			\$44.31	\$0.00	\$44.31	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 24244 Saw, PVC Pipe		1.18.6215 - R&M Building - Properties			\$23.60	\$0.00	\$23.60	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 24292 Blacktop Repair		3.30.6260 - Street Supplies			\$184.42	\$0.00	\$184.42	11/04/20	11417	ASCUCK	\$0.00
2860 Inv 24426 Fasteners		1.18.6195 - Operating Supplies - Properties			\$11.62	\$0.00	\$11.62	11/04/20	11417	ASCUCK	\$0.00
INVOICE 11420MA25 TOTALS:					\$530.74	\$0.00	\$530.74				\$0.00
VERDE VALLEY HARDWARE TOTALS:					\$530.74	\$0.00	\$530.74				\$0.00
VENDOR: 252 - NAPA AUTO PARTS											\$0.00
11420MA7	11/04/20	11/04/20	11/24/20								
31380 Inv 236413 Warranty Adjust, P		1.17.6220 - Rep and Maint - Vehicles			\$17.66	\$0.00	\$17.66	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 236413 Warranty Adjust, P		1.18.6220 - Rep and Maint - Vehicles			\$17.66	\$0.00	\$17.66	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 236413 Warranty Adjust, W		2.50.6220 - Rep and Maint - Vehicles			\$17.66	\$0.00	\$17.66	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 236413 Warranty Adjust, S		2.51.6220 - Rep and Maint - Vehicles			\$17.66	\$0.00	\$17.66	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 236413 Warranty Adjust, T		2.52.6220 - Rep and Maint - Vehicles			\$17.67	\$0.00	\$17.67	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 236413 Warranty Adjust, H		2.50.6220 - Rep and Maint - Vehicles			\$17.66	\$0.00	\$17.66	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 236682 Support, Oil Dry		7.25.6276 - Wildlands Exp - Contingency			\$55.99	\$0.00	\$55.99	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 237039 Lift Support, Ball		1.14.6220 - Rep and Maint - Vehicles			\$110.90	\$0.00	\$110.90	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 237873 Battery		2.50.6220 - Rep and Maint - Vehicles			\$153.78	\$0.00	\$153.78	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 238011 Flashers, Lamp		2.52.6220 - Rep and Maint - Vehicles			\$48.61	\$0.00	\$48.61	11/04/20	11418	ASCUCK	\$0.00

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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
31380 Inv 238134 Brake Light		2.52.6220 - Rep and Maint - Vehicles		\$3.61	\$0.00	\$3.61	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 238320 Air Filter, Wire		7.25.6276 - Wildlands Exp - Contingency		\$143.32	\$0.00	\$143.32	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 238361 Running Lamp Relay		7.25.6276 - Wildlands Exp - Contingency		\$82.78	\$0.00	\$82.78	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 238862 Batteries for Rada		3.30.6225 - Rep and Maint - Equipment		\$369.06	\$0.00	\$369.06	11/04/20	11418	ASCUCK	\$0.00
31380 Inv 239038 PD Taurus Intercep		1.13.6220 - Rep and Maint - Vehicles		\$54.91	\$0.00	\$54.91	11/04/20	11418	ASCUCK	\$0.00
INVOICE 11420MA7 TOTALS:				\$1,128.93	\$0.00	\$1,128.93				\$0.00
NAPA AUTO PARTS TOTALS:				\$1,128.93	\$0.00	\$1,128.93				\$0.00
VENDOR: 254 - VERDE VALLEY NEWSPAPERS										\$0.00
111220MA8	11/10/20	11/10/20	11/20/20							
11366 Budget Publication 7/19/20		1.11.6105 - Advertising, Printing, & Publishin		\$194.88	\$0.00	\$194.88	11/12/20	11442	ASCUCK	\$0.00
11366 Budget Publication 7/26/20		1.11.6105 - Advertising, Printing, & Publishin		\$194.88	\$0.00	\$194.88	11/12/20	11442	ASCUCK	\$0.00
11366 Budget Publication Tax		1.11.6105 - Advertising, Printing, & Publishin		\$13.64	\$0.00	\$13.64	11/12/20	11442	ASCUCK	\$0.00
11366 Legal Notice 9/6/20		1.11.6105 - Advertising, Printing, & Publishin		\$99.45	\$0.00	\$99.45	11/12/20	11442	ASCUCK	\$0.00
11366 Ref 154213 Finance Charge		1.11.6105 - Advertising, Printing, & Publishin		\$2.98	\$0.00	\$2.98	11/12/20	11442	ASCUCK	\$0.00
INVOICE 111220MA8 TOTALS:				\$505.83	\$0.00	\$505.83				\$0.00
VERDE VALLEY NEWSPAPERS TOTALS:				\$505.83	\$0.00	\$505.83				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD										\$0.00
112520MA11	11/25/20	11/25/20	11/25/20							
Inv 3975 Dispatch Fees FD		1.14.6120 - Dispatch Fees		\$533.67	\$0.00	\$533.67	11/25/20	11490	ASCUCK	\$0.00
INVOICE 112520MA11 TOTALS:				\$533.67	\$0.00	\$533.67				\$0.00
CITY OF COTTONWOOD TOTALS:				\$533.67	\$0.00	\$533.67				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS										\$0.00
11420MA15	11/04/20	11/04/20	11/29/20							
Inv 1014753 Spring Maint. Oct 2020		2.50.6110 - Contract Services		\$900.00	\$0.00	\$900.00	11/04/20	11419	ASCUCK	\$0.00
Inv 1014753 WWTP Maint. Oct 2020		2.51.6110 - Contract Services		\$3,200.00	\$0.00	\$3,200.00	11/04/20	11419	ASCUCK	\$0.00
Inv 1014753 Supplies for WWTP Oct 2		2.51.6195 - Operating Supplies - Sewer		\$564.84	\$0.00	\$564.84	11/04/20	11419	ASCUCK	\$0.00
INVOICE 11420MA15 TOTALS:				\$4,664.84	\$0.00	\$4,664.84				\$0.00
CONTRACT WASTEWATER OPERATIONS TOTALS:				\$4,664.84	\$0.00	\$4,664.84				\$0.00
VENDOR: 268 - MATTHEW POE										\$0.00
111220MA22	11/10/20	11/10/20	11/10/20							
JFD Per Call		1.10.2950 - FD Per Call Payable		\$540.00	\$0.00	\$540.00	11/12/20	11443	ASCUCK	\$0.00
INVOICE 111220MA22 TOTALS:				\$540.00	\$0.00	\$540.00				\$0.00
MATTHEW POE TOTALS:				\$540.00	\$0.00	\$540.00				\$0.00
VENDOR: 270 - KATHLEEN JARVIS										\$0.00
111820MA7	11/18/20	11/18/20	11/25/20							
Reimbursement for Roving Machine		1.15.6195 - Operating Supplies - Library		\$650.00	\$0.00	\$650.00	11/18/20	11472	ASCUCK	\$0.00

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Town of Jerome

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Description				Account							
INVOICE 111820MA7 TOTALS:					\$650.00	\$0.00	\$650.00				\$0.00
KATHLEEN JARVIS TOTALS:					\$650.00	\$0.00	\$650.00				\$0.00
VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS											\$0.00
11420MA22	11/04/20	11/04/20	12/04/20								
Inv 62272 Rear Tires Mount, Trash T		2.52.6220		- Rep and Maint - Vehicles	\$106.94	\$0.00	\$106.94	11/04/20	11420	ASCUCK	\$0.00
Inv 62272 Rear Tires, Supplies, Tra		2.52.6220		- Rep and Maint - Vehicles	\$827.91	\$0.00	\$827.91	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires Mount and Balance,		1.17.6220		- Rep and Maint - Vehicles	\$14.00	\$0.00	\$14.00	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires Mount and Balance,		1.18.6220		- Rep and Maint - Vehicles	\$14.00	\$0.00	\$14.00	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires Mount and Balance,		2.50.6220		- Rep and Maint - Vehicles	\$14.00	\$0.00	\$14.00	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires Mount and Balance,		2.51.6220		- Rep and Maint - Vehicles	\$14.00	\$0.00	\$14.00	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires Mount and Balance,		2.52.6220		- Rep and Maint - Vehicles	\$14.00	\$0.00	\$14.00	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires Mount and Balance,		3.30.6220		- Rep and Maint - Vehicles	\$14.00	\$0.00	\$14.00	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires, Supplies Parks		1.17.6220		- Rep and Maint - Vehicles	\$74.81	\$0.00	\$74.81	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires, Supplies Prop		1.18.6220		- Rep and Maint - Vehicles	\$74.81	\$0.00	\$74.81	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires, Supplies Water		2.50.6220		- Rep and Maint - Vehicles	\$74.81	\$0.00	\$74.81	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires, Supplies Sewer		2.51.6220		- Rep and Maint - Vehicles	\$74.81	\$0.00	\$74.81	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires, Supplies Trash		2.52.6220		- Rep and Maint - Vehicles	\$74.81	\$0.00	\$74.81	11/04/20	11420	ASCUCK	\$0.00
Inv 62633 Tires, Supplies HURF		3.30.6220		- Rep and Maint - Vehicles	\$74.82	\$0.00	\$74.82	11/04/20	11420	ASCUCK	\$0.00
INVOICE 11420MA22 TOTALS:					\$1,467.72	\$0.00	\$1,467.72				\$0.00
REESE'S TIRE & AUTOTIRE PROS TOTALS:					\$1,467.72	\$0.00	\$1,467.72				\$0.00
VENDOR: 335 - MICHAEL HIGGINSON											\$0.00
111220MA16	11/10/20	11/10/20	11/10/20								
JFD Per Call		1.10.2950		- FD Per Call Payable	\$1,201.50	\$0.00	\$1,201.50	11/12/20	11444	ASCUCK	\$0.00
INVOICE 111220MA16 TOTALS:					\$1,201.50	\$0.00	\$1,201.50				\$0.00
MICHAEL HIGGINSON TOTALS:					\$1,201.50	\$0.00	\$1,201.50				\$0.00
VENDOR: 338 - ANDREW PETERSON											\$0.00
111220MA21	11/10/20	11/10/20	11/10/20								
JFD Per Call		1.10.2950		- FD Per Call Payable	\$364.50	\$0.00	\$364.50	11/12/20	11445	ASCUCK	\$0.00
INVOICE 111220MA21 TOTALS:					\$364.50	\$0.00	\$364.50				\$0.00
ANDREW PETERSON TOTALS:					\$364.50	\$0.00	\$364.50				\$0.00
VENDOR: 340 - JAYNE "BURT" DOSS											\$0.00
111220MA13	11/10/20	11/10/20	11/10/20								
JFD Per Call		1.10.2950		- FD Per Call Payable	\$661.50	\$0.00	\$661.50	11/12/20	11446	ASCUCK	\$0.00
INVOICE 111220MA13 TOTALS:					\$661.50	\$0.00	\$661.50				\$0.00
JAYNE "BURT" DOSS TOTALS:					\$661.50	\$0.00	\$661.50				\$0.00
VENDOR: 450 - #1 FOOD STORE											\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
111820MA4	11/18/20	11/18/20	11/18/20								
Fuel, FD			1.14.6145 - Fuel		\$310.20	\$0.00	\$310.20	11/18/20	11473	ASCUCK	\$0.00
INVOICE 111820MA4 TOTALS:					\$310.20	\$0.00	\$310.20				\$0.00
#1 FOOD STORE TOTALS:					\$310.20	\$0.00	\$310.20				\$0.00
VENDOR: 502 - DANA KEPNER CO											\$0.00
111820MA17	11/18/20	11/18/20	12/18/20								
5124, Inv 9022471 CRD Rubber Kit			2.50.6230 - Rep and Maint - Infrastructure		\$209.47	\$0.00	\$209.47	11/18/20	11474	ASCUCK	\$0.00
INVOICE 111820MA17 TOTALS:					\$209.47	\$0.00	\$209.47				\$0.00
111820MA18	11/18/20	11/18/20	12/18/20								
5124, Inv 9021342 Tapp Sadd Nylon			2.50.6195 - Operating Supplies - Water		\$84.35	\$0.00	\$84.35	11/18/20	11474	ASCUCK	\$0.00
INVOICE 111820MA18 TOTALS:					\$84.35	\$0.00	\$84.35				\$0.00
DANA KEPNER CO TOTALS:					\$293.82	\$0.00	\$293.82				\$0.00
VENDOR: 520 - JAY KINSELLA											\$0.00
111220MA18	11/10/20	11/10/20	11/10/20								
JFD Per Call			1.10.2950 - FD Per Call Payable		\$1,701.00	\$0.00	\$1,701.00	11/12/20	11447	ASCUCK	\$0.00
INVOICE 111220MA18 TOTALS:					\$1,701.00	\$0.00	\$1,701.00				\$0.00
JAY KINSELLA TOTALS:					\$1,701.00	\$0.00	\$1,701.00				\$0.00
VENDOR: 544 - CHUCK HARRIS											\$0.00
111820MA8	11/18/20	11/18/20	11/18/20								
Reimbursement for Key Blank			1.13.6195 - Operating Supplies - Police		\$13.82	\$0.00	\$13.82	11/18/20	11475	ASCUCK	\$0.00
INVOICE 111820MA8 TOTALS:					\$13.82	\$0.00	\$13.82				\$0.00
CHUCK HARRIS TOTALS:					\$13.82	\$0.00	\$13.82				\$0.00
VENDOR: 549 - IKE'S LOCK & KEY											\$0.00
111220MA34	11/12/20	11/12/20	11/12/20								
Inv 183188 Re-key 5 locks, 8 keys			1.13.6250 - Small Tools and Equipment		\$159.00	\$0.00	\$159.00	11/12/20	11448	ASCUCK	\$0.00
INVOICE 111220MA34 TOTALS:					\$159.00	\$0.00	\$159.00				\$0.00
112520MA7	11/24/20	11/24/20	11/24/20								
Inv 183219 Re-Key Doors and Studios			1.18.6215 - R&M Building - Properties		\$198.00	\$0.00	\$198.00	11/25/20	11491	ASCUCK	\$0.00
INVOICE 112520MA7 TOTALS:					\$198.00	\$0.00	\$198.00				\$0.00
IKE'S LOCK & KEY TOTALS:					\$357.00	\$0.00	\$357.00				\$0.00
VENDOR: 628 - NACOG											\$0.00
11420MA2	11/04/20	11/04/20	11/04/20								
Inv 2020-01 EDA Assessment/Worth			1.11.6125 - Dues, Subs & Memberships		\$544.00	\$0.00	\$544.00	11/04/20	11421	ASCUCK	\$0.00
INVOICE 11420MA2 TOTALS:					\$544.00	\$0.00	\$544.00				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
NACOG TOTALS:					\$544.00	\$0.00	\$544.00				\$0.00
VENDOR: 656 - ADEQ											\$0.00
11420MA19	11/04/20	11/04/20	12/04/20								
B2031711 Inv 330519 X Water Quality		2.50.6135 - Permit Fee Exp - Water			\$250.02	\$0.00	\$250.02	11/04/20	11422	ASCUCK	\$0.00
INVOICE 11420MA19 TOTALS:					\$250.02	\$0.00	\$250.02				\$0.00
ADEQ TOTALS:					\$250.02	\$0.00	\$250.02				\$0.00
VENDOR: 716 - AHS RESCUE											\$0.00
111220MA4	11/10/20	11/10/20	12/10/20								
Inv 21314 Rescue Pod, 12 Carabiners		1.14.6250 - Small Tools and Equipment			\$870.00	\$0.00	\$870.00	11/12/20	11449	ASCUCK	\$0.00
INVOICE 111220MA4 TOTALS:					\$870.00	\$0.00	\$870.00				\$0.00
AHS RESCUE TOTALS:					\$870.00	\$0.00	\$870.00				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											\$0.00
111220MA9	11/10/20	11/10/20	11/25/20								
18583, Inv 83796001 Fuel, Water		2.50.6145 - Fuel			\$16.39	\$0.00	\$16.39	11/12/20	11450	ASCUCK	\$0.00
18583, Inv 83796001 Fuel, Sewer		2.51.6145 - Fuel			\$16.39	\$0.00	\$16.39	11/12/20	11450	ASCUCK	\$0.00
18583, Inv 83796001 Fuel, Trash		2.52.6145 - Fuel			\$131.17	\$0.00	\$131.17	11/12/20	11450	ASCUCK	\$0.00
INVOICE 111220MA9 TOTALS:					\$163.95	\$0.00	\$163.95				\$0.00
112520MA5	11/24/20	11/24/20	12/09/20								
18583, Inv 83815063 Fuel, Water		2.50.6145 - Fuel			\$22.26	\$0.00	\$22.26	11/25/20	11492	ASCUCK	\$0.00
18583, Inv 83815063 Fuel, Sewer		2.51.6145 - Fuel			\$22.26	\$0.00	\$22.26	11/25/20	11492	ASCUCK	\$0.00
18583, Inv 83815063 Fuel, Trash		2.52.6145 - Fuel			\$178.10	\$0.00	\$178.10	11/25/20	11492	ASCUCK	\$0.00
INVOICE 112520MA5 TOTALS:					\$222.62	\$0.00	\$222.62				\$0.00
DIESEL DIRECT WEST TOTALS:					\$386.57	\$0.00	\$386.57				\$0.00
VENDOR: 735 - FOUR-D LLC											\$0.00
11420MA18	11/04/20	11/04/20	12/04/20								
Inv 775 Oct 2020 IT Work		1.11.6193 - Computer Hardware & Service			\$3,050.00	\$0.00	\$3,050.00	11/04/20	11423	ASCUCK	\$0.00
INVOICE 11420MA18 TOTALS:					\$3,050.00	\$0.00	\$3,050.00				\$0.00
FOUR-D LLC TOTALS:					\$3,050.00	\$0.00	\$3,050.00				\$0.00
VENDOR: 747 - TOWN OF JEROME PR											\$0.00
111220MA2	11/10/20	11/10/20	11/10/20								
Payroll Transfer		1.10.2999 - Suspense Account			\$90,000.00	\$0.00	\$90,000.00	11/12/20	11451	ASCUCK	\$0.00
INVOICE 111220MA2 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD											\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
111920MA2	11/19/20	11/19/20	12/19/20								
Inv 29836 Legal, GG		1.11.6170 - Legal Exp - Gen Gov		\$2,008.50	\$0.00	\$2,008.50	11/19/20	11481	ASCUCK		\$0.00
Inv 29836 Legal, PZ		1.16.6170 - Legal Exp - P&Z		\$604.50	\$0.00	\$604.50	11/19/20	11481	ASCUCK		\$0.00
INVOICE 111920MA2 TOTALS:				\$2,613.00	\$0.00	\$2,613.00					\$0.00
SIMS MACKIN, LTD TOTALS:				\$2,613.00	\$0.00	\$2,613.00					\$0.00
VENDOR: 754 - ARIZONA BUG COMPANY											\$0.00
112520MA3	11/24/20	11/24/20	12/24/20								
pest control, 10101 Inv 165729 prop		1.18.6110 - Contract Services		\$50.00	\$0.00	\$50.00	11/25/20	11493	ASCUCK		\$0.00
INVOICE 112520MA3 TOTALS:				\$50.00	\$0.00	\$50.00					\$0.00
ARIZONA BUG COMPANY TOTALS:				\$50.00	\$0.00	\$50.00					\$0.00
VENDOR: 792 - HACH COMPANY											\$0.00
111220MA3	11/10/20	11/10/20	12/10/20								
100622, Inv 12171588 Pour-Thru Cell		2.51.6195 - Operating Supplies - Sewer		\$267.22	\$0.00	\$267.22	11/12/20	11452	ASCUCK		\$0.00
INVOICE 111220MA3 TOTALS:				\$267.22	\$0.00	\$267.22					\$0.00
HACH COMPANY TOTALS:				\$267.22	\$0.00	\$267.22					\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											\$0.00
11420MA17	11/04/20	11/04/20	12/04/20								
7002-01 Civic Center		1.18.6285 - Utilities		\$216.90	\$0.00	\$216.90	11/04/20	11424	ASCUCK		\$0.00
7015-01 Fire Station		1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	11/04/20	11424	ASCUCK		\$0.00
7031-01 Library		1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	11/04/20	11424	ASCUCK		\$0.00
7054-01 Police Station		1.18.6285 - Utilities		\$177.32	\$0.00	\$177.32	11/04/20	11424	ASCUCK		\$0.00
7060-01 Town Yard		1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	11/04/20	11424	ASCUCK		\$0.00
INVOICE 11420MA17 TOTALS:				\$806.90	\$0.00	\$806.90					\$0.00
TOWN OF JEROME - UTILITIES TOTALS:				\$806.90	\$0.00	\$806.90					\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											\$0.00
111820MA9	11/18/20	11/18/20	12/18/20								
2011-00019 Inv 3651 Legal, PD		1.13.6172 - Prosecutor Exp		\$1,540.00	\$0.00	\$1,540.00	11/18/20	11476	ASCUCK		\$0.00
INVOICE 111820MA9 TOTALS:				\$1,540.00	\$0.00	\$1,540.00					\$0.00
PRESCOTT LAW GROUP, PLC TOTALS:				\$1,540.00	\$0.00	\$1,540.00					\$0.00
VENDOR: 839 - DIGITAL-ALLY											\$0.00
111220MA33	11/12/20	11/12/20	12/12/20								
Inv 1114928 DVR w/ Battery Cover		1.13.6250 - Small Tools and Equipment		\$245.00	\$0.00	\$245.00	11/12/20	11453	ASCUCK		\$0.00
INVOICE 111220MA33 TOTALS:				\$245.00	\$0.00	\$245.00					\$0.00
DIGITAL-ALLY TOTALS:				\$245.00	\$0.00	\$245.00					\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 848 - JAMES PAISANO											\$0.00
111220MA20	11/10/20	11/10/20	11/10/20								
JFD Per Call		1.10.2950 - FD Per Call Payable			\$351.00	\$0.00	\$351.00	11/12/20	11454	ASCUCK	\$0.00
INVOICE 111220MA20 TOTALS:					\$351.00	\$0.00	\$351.00				\$0.00
JAMES PAISANO TOTALS:					\$351.00	\$0.00	\$351.00				\$0.00
VENDOR: 860 - VVMC OCCUPATIONAL MEDICINE											\$0.00
11420MA23	11/04/20	11/04/20									
CDL Physical/Keith		2.52.6185 - Miscellaneous				\$0.00	\$95.00	11/05/20		ASCUCK	(\$95.00)
		2.52.6185 - Miscellaneous			\$95.00	\$0.00	\$95.00	*V 11/04/20	11425	ASCUCK	\$0.00
		2.52.6185 - Miscellaneous				\$0.00	(\$95.00)	*V 11/05/20	11425	ASCUCK	\$95.00
INVOICE 11420MA23 TOTALS:					\$95.00	\$0.00	\$95.00				\$0.00
CR-0000001	11/05/20	11/05/20	12/04/20								
CDL Physical/Keith		2.52.6185 - Miscellaneous			(\$95.00)	\$0.00	(\$95.00)	11/05/20		ASCUCK	\$0.00
INVOICE CR-0000001 TOTALS:					(\$95.00)	\$0.00	(\$95.00)				\$0.00
111220MA5	11/10/20	11/10/20	12/10/20								
Inv 2774 TB Test/Reese		1.14.6180 - Medical Expenses			\$30.00	\$0.00	\$30.00	11/12/20	11455	ASCUCK	\$0.00
INVOICE 111220MA5 TOTALS:					\$30.00	\$0.00	\$30.00				\$0.00
VVMC OCCUPATIONAL MEDICINE TOTALS:					\$30.00	\$0.00	\$30.00				\$0.00
VENDOR: 866 - DEERE CREDIT, INC.											\$0.00
11420MA1	11/04/20	11/04/20	12/04/20								
510001614248 JD 210L, parks		1.17.8040 - Lease Payments			\$21.68	\$0.00	\$21.68	11/04/20	11426	ASCUCK	\$0.00
510001614248 JD 210L, prop		1.18.8040 - Lease Payments			\$21.68	\$0.00	\$21.68	11/04/20	11426	ASCUCK	\$0.00
510001614248 JD 210L, water		2.50.8040 - Lease Payments			\$75.88	\$0.00	\$75.88	11/04/20	11426	ASCUCK	\$0.00
510001614248 JD 210L, sewer		2.51.8040 - Lease Payments			\$75.88	\$0.00	\$75.88	11/04/20	11426	ASCUCK	\$0.00
510001614248 JD 210L, HURF		3.30.8040 - Lease Payments			\$21.69	\$0.00	\$21.69	11/04/20	11426	ASCUCK	\$0.00
INVOICE 11420MA1 TOTALS:					\$216.81	\$0.00	\$216.81				\$0.00
DEERE CREDIT, INC. TOTALS:					\$216.81	\$0.00	\$216.81				\$0.00
VENDOR: 876 - FRIENDS OF VERDERIVER											\$0.00
111820MA1	11/18/20	11/18/20	11/18/20								
Inv FVR 71758 Verde Front Process,		1.11.6125 - Dues, Subs & Memberships			\$500.00	\$0.00	\$500.00	11/18/20	11477	ASCUCK	\$0.00
INVOICE 111820MA1 TOTALS:					\$500.00	\$0.00	\$500.00				\$0.00
FRIENDS OF VERDERIVER TOTALS:					\$500.00	\$0.00	\$500.00				\$0.00
VENDOR: 912 - TRAFFICADE WORKZONE SHORING											\$0.00
11420MA3	11/04/20	11/04/20	12/04/20								
Inv 01512258 Message Board COVID		1.11.6160 - COVID Expenses			\$1,137.67	\$0.00	\$1,137.67	11/04/20	11427	ASCUCK	\$0.00
INVOICE 11420MA3 TOTALS:					\$1,137.67	\$0.00	\$1,137.67				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
111820MA10	11/18/20	11/18/20	12/18/20								
Inv 01514217 Message Board COVID			1.11.6160 - COVID Expenses		\$1,213.52	\$0.00	\$1,213.52	11/18/20	11478	ASCUCK	\$0.00
INVOICE 111820MA10 TOTALS:					\$1,213.52	\$0.00	\$1,213.52				\$0.00
TRAFFICADE WORKZONE SHORING TOTALS:					\$2,351.19	\$0.00	\$2,351.19				\$0.00
VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC											\$0.00
111820MA2	11/18/20	11/18/20	12/18/20								
Inv 4946 Vehicle Bracket, FD			1.14.6220 - Rep and Maint - Vehicles		\$29.98	\$0.00	\$29.98	11/18/20	11479	ASCUCK	\$0.00
INVOICE 111820MA2 TOTALS:					\$29.98	\$0.00	\$29.98				\$0.00
LIFE & PROPERTY SAFETY, LLC TOTALS:					\$29.98	\$0.00	\$29.98				\$0.00
VENDOR: 921 - SEAN BAUER											\$0.00
111220MA12	11/10/20	11/10/20	12/10/20								
JFD Per Call			1.10.2950 - FD Per Call Payable		\$1,323.00	\$0.00	\$1,323.00	11/12/20	11456	ASCUCK	\$0.00
INVOICE 111220MA12 TOTALS:					\$1,323.00	\$0.00	\$1,323.00				\$0.00
SEAN BAUER TOTALS:					\$1,323.00	\$0.00	\$1,323.00				\$0.00
VENDOR: 923 - IAN HANEY											\$0.00
111220MA15	11/10/20	11/10/20	12/10/20								
JFD Per Call			1.10.2950 - FD Per Call Payable		\$1,039.50	\$0.00	\$1,039.50	11/12/20	11457	ASCUCK	\$0.00
INVOICE 111220MA15 TOTALS:					\$1,039.50	\$0.00	\$1,039.50				\$0.00
IAN HANEY TOTALS:					\$1,039.50	\$0.00	\$1,039.50				\$0.00
VENDOR: 936 - RED ROCK AUTO GLASS											\$0.00
111220MA6	11/10/20	11/10/20	12/10/20								
Inv 409802 Windshield Replacement L			1.14.6220 - Rep and Maint - Vehicles		\$85.00	\$0.00	\$85.00	11/12/20	11458	ASCUCK	\$0.00
Inv 409802 Windshield Replacement P			1.14.6220 - Rep and Maint - Vehicles		\$100.00	\$0.00	\$100.00	11/12/20	11458	ASCUCK	\$0.00
INVOICE 111220MA6 TOTALS:					\$185.00	\$0.00	\$185.00				\$0.00
RED ROCK AUTO GLASS TOTALS:					\$185.00	\$0.00	\$185.00				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											\$0.00
112520MA2	11/24/20	11/24/20	12/24/20								
Health Insurance - Inv1120-52 Nov 2			1.10.2406 - Health Insurance		\$15,384.78	\$0.00	\$15,384.78	11/25/20	11494	ASCUCK	\$0.00
INVOICE 112520MA2 TOTALS:					\$15,384.78	\$0.00	\$15,384.78				\$0.00
KAIROS HEALTH ARIZONA, INC. TOTALS:					\$15,384.78	\$0.00	\$15,384.78				\$0.00
VENDOR: 964 - JESSICA LAUREL REESE											\$0.00
111220MA23	11/10/20	11/10/20	12/10/20								
JFD Per Call			1.10.2950 - FD Per Call Payable		\$810.00	\$0.00	\$810.00	11/12/20	11459	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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Description		Account									
INVOICE 111220MA23 TOTALS:					\$810.00	\$0.00	\$810.00				\$0.00
JESSICA LAUREL REESE TOTALS:					\$810.00	\$0.00	\$810.00				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											\$0.00
11420MA12	11/04/20	11/04/20	12/04/20								
0040, Inv 2899 Ticket 228257		2.52.6165 - Landfill Tipping Fees			\$390.00	\$0.00	\$390.00	11/04/20	11428	ASCUCK	\$0.00
0040, Inv 2899 Ticket 228702		2.52.6165 - Landfill Tipping Fees			\$411.60	\$0.00	\$411.60	11/04/20	11428	ASCUCK	\$0.00
0040, Inv 2899 Ticket 229129		2.52.6165 - Landfill Tipping Fees			\$442.80	\$0.00	\$442.80	11/04/20	11428	ASCUCK	\$0.00
0040, Inv 2899 Ticket 229563		2.52.6165 - Landfill Tipping Fees			\$400.00	\$0.00	\$400.00	11/04/20	11428	ASCUCK	\$0.00
INVOICE 11420MA12 TOTALS:					\$1,644.40	\$0.00	\$1,644.40				\$0.00
PATRIOT DISPOSAL, INC. TOTALS:					\$1,644.40	\$0.00	\$1,644.40				\$0.00
VENDOR: 972 - BLUE 360 MEDIA											\$0.00
111220MA35	11/12/20	11/12/20	12/12/20								
Inv INV-200921-SF-03984 Law Manual		1.12.6125 - Dues and Subscriptions			\$125.86	\$0.00	\$125.86	11/12/20	11460	ASCUCK	\$0.00
INVOICE 111220MA35 TOTALS:					\$125.86	\$0.00	\$125.86				\$0.00
BLUE 360 MEDIA TOTALS:					\$125.86	\$0.00	\$125.86				\$0.00
VENDOR: ONETIM - DOOLEY ENTERPRISES											\$0.00
1112202MA31	11/12/20	11/12/20	12/12/20								
Inv 58871 9mm 115gr Full Metal Jack		1.13.6195 - Operating Supplies - Police			\$1,187.74	\$0.00	\$1,187.74	11/12/20	11461	ASCUCK	\$0.00
INVOICE 1112202MA31 TOTALS:					\$1,187.74	\$0.00	\$1,187.74				\$0.00
DOOLEY ENTERPRISES TOTALS:					\$1,187.74	\$0.00	\$1,187.74				\$0.00
VENDOR: ONETIM - EMPIRE WEST TITLE AGENCY LLC											\$0.00
11420MA6	11/04/20	11/04/20	12/04/20								
Inv 14767 Title Research		1.18.6185 - Miscellaneous			\$50.00	\$0.00	\$50.00	11/04/20	11431	ASCUCK	\$0.00
INVOICE 11420MA6 TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
EMPIRE WEST TITLE AGENCY LLC TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
VENDOR: ONETIM - MR ROOTER PLUMBING											\$0.00
11420MA21	11/04/20	11/04/20									
Inv 42158 Plumbing Work at FD		1.18.6215 - R&M Building - Properties				\$0.00	\$1,620.84	11/18/20		ASCUCK	(\$1,620.84)
		1.18.6215 - R&M Building - Properties			\$1,620.84	\$0.00	\$1,620.84	*V 11/04/20	11430	ASCUCK	\$0.00
		1.18.6215 - R&M Building - Properties				\$0.00	(\$1,620.84)	*V 11/18/20	11430	ASCUCK	\$1,620.84
INVOICE 11420MA21 TOTALS:					\$1,620.84	\$0.00	\$1,620.84				\$0.00
CR-0000009	11/18/20	11/18/20	12/04/20								
Inv 42158 Plumbing Work at FD		1.18.6215 - R&M Building - Properties			(\$1,620.84)	\$0.00	(\$1,620.84)	11/18/20		ASCUCK	\$0.00
INVOICE CR-0000009 TOTALS:					(\$1,620.84)	\$0.00	(\$1,620.84)				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2020 to 11/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
MR ROOTER PLUMBING TOTALS:				\$0.00	\$0.00	\$0.00				\$0.00
VENDOR: ONETIM - STEVE CHEIFETZ										\$0.00
11420MA20	11/04/20	11/04/20	12/04/20							
Partial Refund of LMP		2.00.2600 - Customer Deposits		\$57.65	\$0.00	\$57.65	11/04/20	11429	ASCUCK	\$0.00
INVOICE 11420MA20 TOTALS:				\$57.65	\$0.00	\$57.65				\$0.00
STEVE CHEIFETZ TOTALS:				\$57.65	\$0.00	\$57.65				\$0.00
VENDOR: ONETIM - UNIVERSAL POLICE SUPPLY CO.										\$0.00
111220MA32	11/12/20	11/12/20	12/12/20							
Inv 26937 Vest, Razor G2 2 Panels O		5.40.6237 - Police Dept Exp - Opr Grants		\$1,437.35	\$0.00	\$1,437.35	11/12/20	11462	ASCUCK	\$0.00
Inv 26808 Vest, Razor G2 x 3		5.40.6237 - Police Dept Exp - Opr Grants		\$4,312.05	\$0.00	\$4,312.05	11/12/20	11462	ASCUCK	\$0.00
INVOICE 111220MA32 TOTALS:				\$5,749.40	\$0.00	\$5,749.40				\$0.00
UNIVERSAL POLICE SUPPLY CO. TOTALS:				\$5,749.40	\$0.00	\$5,749.40				\$0.00
LEDGER TOTALS:				\$190,298.24	\$0.00	\$190,298.24				\$0.00

For the meeting of December 8, 2020

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month included:

- Continuation of COVID-19 activities, including conference calls twice a week with local, County, State and Federal officials.
- With assistance and full cooperation of United Verde Exploration, finalized easement from UVX needed for installation of water line at Rich Street.
- Finalized lease agreement with Jay Pastula for Jerome Ghost Pepper Company.
- Prepared information for and attended special Council meetings on November 18, November 24 and December 1.
- Met onsite with ADEQ representative and Town Engineer regarding HURF Exchange-funded drainage project.
- Met onsite with Marty Boland, Rusty Blair and Supervisor Randy Garrison regarding slide area on Perkinsville Road near fire station.
- Met via Zoom with staff of Senator Sinema for a “meet and greet” with Mayor Dillenberg and Vice Mayor Worth.
- Met via Zoom with Town engineers, Councilmember Moore and ADEQ representatives regarding wastewater treatment plant.
- Updated online Town Code with adopted Ordinance 464 (Recreational Marijuana). Hard copies available upon request.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including public records requests, Planning and Zoning issues, personnel matters and much more.

Following are a water flows report and an accounting of sales tax revenues through October. As always, please feel free to contact me with any questions or concerns.

Candace

WATER FLOWS REPORT

Some fluctuations due to turnout or turn-in of springs as needed.

Reading Date	WALNUT GPM	VERDE GPM
2019 5-Nov	39.5	232
14-Nov	39.5	192
25-Nov	36	199
2-Dec	39.5	172
9-Dec	47.6	301
11-Dec	39.5	70
16-Dec	39.5	44
17-Dec	39.5	76
23-Dec	39.5	80
30-Dec	47.6	220
2020 3-Jan	47.6	190
6-Jan	43.5	178
10-Jan	43.5	170
13-Jan	43.5	158
17-Jan	43.5	146
22-Jan	47.5	144
3-Feb	52	136
10-Feb	56.5	125
18-Feb	55.6	118
24-Feb	56.5	120
2-Mar	61	138
9-Mar	61	135
16-Mar	414	330
17-Mar	277	Turned out
23-Mar	211	↓
27-Mar	265	↓
30-Mar	328	↓
3-Apr	476	↓
6-Apr	181	↓
10-Apr	163	↓
13-Apr	154	↓
17-Apr	211	↓
20-Apr	211	↓
24-Apr	200	↓
27-Apr	191	↓
1-May	191	↓
4-May	181	↓
8-May	172	↓
11-May	181	↓
14-May	163	↓
18-May	154	↓
22-May	No reading	219
26-May	146	190
29-May	138	190
4-Jun	130	170
10-Jun	123	154
18-Jun	108	145
22-Jun	108	150
25-Jun	108	150
29-Jun	108	140
6-Jul	89	220
16-Jul	83	212
20-Jul	83	214
24-Jul	89	220
27-Jul	89	210
3-Aug	83	208
10-Aug	77	200
17-Aug	71	204
21-Aug	71	199
25-Aug	83	215
3-Sept	66	201
9-Sept	77	200
15-Sept	77	200
21-Sept	71	205
28-Sept	66	197
5-Oct	71	190
12-Oct	67	190
19-Oct	66	190
26-Oct	77	182
5-Nov	83	190
9-Nov	83	185
16-Nov	89	190
23-Nov	89	190
30-Nov	89	186

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2021 BUDGET	FY2021 actual	Budget +/-	FY2020 actual	Compared to prior year +/-
July	60,300	84,065	23,765	88,280	(4,215)
August	63,200	81,343	18,143	94,652	(13,309)
September	57,100	77,127	20,027	77,333	(206)
October	76,500	89,557	13,057	94,743	(5,186)
November	86,300			106,938	
December	65,500			103,563	
January	69,200			82,098	
February	50,800			72,541	
March	60,000			84,006	
April	94,700			61,358	
May	96,400			17,842	
June	70,000			56,019	
Total YTD	850,000	332,092	74,992	939,373	(22,916)

TOWN OF JEROME, AZ

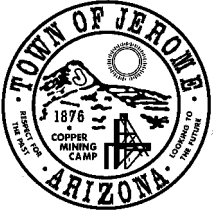
Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues

FY2021 vs FY2020

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144/325/344)			RETAIL (Bus Class 17)		
	FY2021 actual	FY2020 actual	+/-	FY2021 actual	FY2020 actual	+/-	FY2021 actual	FY2020 actual	+/-
July	30,997	39,559	(8,562)	12,545	11,815	730	31,882	29,123	2,759
August	27,677	33,614	(5,937)	12,215	12,450	(235)	26,169	32,101	(5,932)
September	28,733	29,346	(613)	12,548	11,761	787	27,630	28,177	(547)
October	29,686	32,816	(3,130)	14,078	12,094	1,984	37,015	37,691	(676)
November		34,381			17,329			45,646	
December		39,638			13,276			43,142	
January		26,239			9,493			34,031	
February		27,273			9,242			26,862	
March		26,192			12,659			31,545	
April		21,873			7,097			23,466	
May		2,029			986			8,853	
June									
Total YTD		312,960	(18,242)		118,202	3,266		340,637	(4,396)

Added 1% Bed Tax

		<u>TOTAL TO DATE</u>
July	1,930	1,930
August	1,879	3,809
September	1,930	5,739
October	2,165	7,904
November		
December		
January		
February		
March		
April		
May		
June		



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft , Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 b.wolstencroft@jerome.az.gov

Founded 1876

Incorporated 1899

November 2020

1. Reviewed plans for interior remodel at 538 School Street. Waiting for DRB approval to issue permit.
2. Inspected attachment of exterior ornamental façade at 136 Main Street.
3. Various questions and inspections at 639 Center Avenue.
4. Green tagged gas line at 778 East Avenue.
5. Final inspection for mechanical work done at 860 Hampshire Ave. Issued permit for deck rehab and addition.
6. Business license inspections.

Barry Wolstencroft, Building Inspector

**JEROME MUNICIPAL COURT
CASH REPORT
MONTH OF NOVEMBER 2020**

TOWN REVENUE

TRAFFIC & CRIMINAL FINES	\$	2,461.24
DEFENS DRIVING DIVERSION FEE	\$	110.00
ATTORNEY FEES REIMBURSEMENT	\$	391.53
DEFAULT FEE	\$	229.80
OFFICER SAFETY EQUIPMENT - PD	\$	81.00
DEFERRED PROSECUTION FEE	\$	-
LICENSE PLATE VIOLATION	\$	-
WARRANT FEE&OVERPAYMENT FORFEIT	\$	-
COURT SECURITY FEE	\$	480.00
TOTAL TOWN REVENUE	\$	3,753.57

YTD

COURT REVENUE	COURT ENHANCEMENT FEE	\$	-	\$	44,674.68
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REMITTED DIRECT	CLEAN ELECTION FUND (16-949D;16-954C)	\$	229.58
	CRIMINAL JUSTICE ENHANCE FUND	\$	964.18
	DNA STATE 3%	\$	-
	FARE DELINQUENCY FEE	\$	-
	FARE SPECIAL COLLECTION	\$	-
	FARE ENHANCED SPEC COLLECT FEE	\$	16.34
	FARE ENHANCED DELINQUENCY FEE	\$	98.00
	FILL THE GAP 7%	\$	160.67
	DUI ABATEMENT FUND	\$	-
	JUDICIAL COLLECTION ENHANCE FUND	\$	91.00
	EXTRA DUI ASSESSMENT	\$	-
	PEACE OFFICER TRAINING EQUIP FUND	\$	77.01
	MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	298.45
	2011 ADDTNL ASSMT-STATE TRSR	\$	162.05
	PRISON CONSTRUCTION	\$	233.00
	PROBATION SURCHARGE	\$	405.07
	ADPS FORENSIC FUND	\$	137.68
	PUBLIC SAFETY EQUIPMENT FUND	\$	830.00
	VICTIM COMPENSATION/ASSIST FUND	\$	68.46
	VICTIMS RIGHTS ENFOR ASSMT FUND	\$	40.53
	VICTIM'S RIGHT FUND	\$	113.82
	TOTAL STATE REVENUE	\$	3,925.84

REMITTED DIRECT	JAIL (INCARCERATION FEES)	\$	498.47
	2011 ADDTNL ASSMT - CNTY TRSR	\$	20.26
	TOTAL COUNTY REVENUE	\$	518.73

YTD

LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED		\$	49.00	\$	13,667.73
	TITLE 22 Fees				
	TOTAL JCEF FEES	\$	49.00		

UNAPPLIED PAYMENTS	\$	-
RESTITUTION	\$	50.00
TOTAL RECEIPTED FOR MONTH	\$	8,297.14

BONDS	Received During the Month	\$	-
	Bonds Forfeited to Pay Fines	\$	-
	Open Bonds	\$	500.00

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of November 2020

Joan Dwyer, Magistrate

COURT REVENUE

2020-2021 TOWN REVENUE

June - May

SECURITY

	Gross	PD Equip Fund	FEE	NET to Town
June	\$ 9,121.19	\$ 241.29	\$ 1,160.00	\$ 8,879.90
July	\$ 7,501.14	\$ 176.32	\$ 915.00	\$ 6,409.82
August	\$ 6,387.90	\$ 129.02	\$ 640.00	\$ 5,618.88
Sept	\$ 4,860.39	\$ 135.16	\$ 675.00	\$ 4,050.23
October	\$ 4,630.20	\$ 109.19	\$ 480.00	\$ 4,041.01
November	\$ 3,753.57	\$ 81.00	\$ 480.00	\$ 3,192.57
December				
2020				
January				
February				
March				
April				
May				

TOTAL \$ 36,254.39 \$ 871.98 \$ 4,350.00 \$ 32,192.41

NOTE:

Month noted in column reflects prior month revenue
i.e., June column is money received in May

Other Court Monies (as of 11-30--2020)

JCEF \$ 13,618.73
Fill the Gap \$ 7,733.15

Court Enhancement Funds 2
Court Enhancement Funds 1

\$ 44,674.68

2008-2011

\$ 31,392.97 funds transferred to Court on 10-19-2017

Fare Money

\$ 1,200.69

TOTAL

\$ 98,620.22

CHARGES

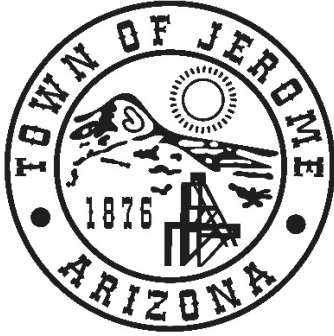
Civil Traffic Criminal Criminal Traffic DUI

*CEF

\$ 47.00	67	6	2	0
\$ 139.24	23	2	2	0
\$ 43.70	42	5	5	2
\$ -	32	7	0	7
\$ 20.00	37	1	2	0
\$ -	27	2	0	1

\$ 249.94 228 23 11 10

*Court Enhancement Fund



TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME,
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

NOVEMBER 2020 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a November summary budget to actual report for General, Utility, and Road funds.
- ❖ Continuing to work with our CPA to prepare for the audit in December.

HR Duties:

- ❖ Processed and paid out FD annual per call monies.
- ❖ Processed and paid out PTO hours for the annual PTO buy-back.
- ❖ Beginning to gather information for annual 1099misc, 1099R, and 945 IRS filings.



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



December 2, 2020

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for November 2020.

The November "Calls for Service" report contained no significant calls. Total call volume is running about average. The volume of people seems to be above average.

The parking kiosks brought in \$17,429.70 (this does not count people who pay cash at the PD) for the month of November. 140 parking citations were issued for the month of November.

Respectfully,

Allen L. Muma, Chief of Police



JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 12/02/2020
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

11/01/2020 to 11/30/2020

Call Type		Totals
10-34	Motorist Assist	1
205	Trespass	1
247	Civil Problem	1
410	Criminal Damage	1
415D	Drunk Disturbance	1
415F	Domestic Disturbance	1
459	Burglary	1
500	Welfare Check	4
647A	Suspicious Person	3
692	DUI	2
903	Follow-Up	9
908F	Found Property	6
908L	Lost or Stolen Property	9
927	Unknown Trouble	1
961	Accident - No injuries	4
AA	Agency Assist	3
ACPD	Assist Clarkdale PD	6
AF	Assist Fire Department	4
AYCSO	Assist YCSO	4
BI	Background Investigation	2
CA	Citizen Assist	6
COV19	Covid 19 Related	1
CRT	Court Appearance	1
DIS	Disorderly Conduct	3
ES	Escort Services	4
FPF	Fingerprinting	1
HAR	Harrassment	1
INFO	Information	3
ME	Medical Emergency	2
MEET	Meeting	1
OT	Oversize Truck	7
PARK	Parking Complaint	4
PARKV	Parking Violation	14
PE	Parking Enforcement	20
PKM	Parking Kiosk Maintenance	2
REC	Reckless Driver	1
SC	Security Check	2
SS	Suspicious Situation	3

Printed By/On: CHIEF / 12/02/2020 12:11:35

CrimeStar® Law Enforcement Records Management System

Licensed to: JEROME POLICE DEPARTMENT

CFS-002



JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 12/02/2020
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

11/01/2020 to 11/30/2020

Call Type		Totals
TO	Traffic Offense	2
TRN	Training	1
Grand Total for all calls		143



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report Month: November Year: 2020

Calls by Type	Number	Resident	Non-Resident
EMS Calls	17	7	10
Residential Fire			
Commercial Fire			
Wildland			
Still Assignment	7	7	
Special Duty	20	8	12
Snake Removal			
Tech Rescue / rope			
MVA/Rescue	1		1
HazMat			
Dispatch Error			
Totals:	45	22	23
Total Calls Chief on Scene	36		
Total JFD Meetings Chief Attended	7		

Department Meetings and Drills	Number
Officer's Meeting	2
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 396.5
--	--------------------

Fire Chief Meetings	Date
Fire Chief's Meeting	11-4-20
Council meeting	
Yavapai County Chiefs meeting	

Education

- Chad Hembrough has finished the EMT basic course and has been moved from recruit status to membership.
- Keith Lazaro finished his EMT basic course at the end of December. He still needs to test with the national registry to become an EMT.
- Sean Bauer has finally taken his national registry and has passed. He has applied for his state EMT card and will be an EMT shortly.
- The fire department has two members registered for re-certification in February with Wizard education. They are Allen Muma and Carl Whiting.

Additional Training:

- On November 5 at 5PM to 7PM we conducted our Business Meeting and monthly truck checks.

- On November 12 at 5PM to 7PM we performed CPR, SCBA and mayday training with Whiting.
- On November 14 Saturday 9AM to 12PM we had a Work Session
- On November 19 at 5PM to 7PM we performed an Interior attack with smoke training at Spook Hall.
- On November 26 was Thanksgiving
- On November 28 Saturday 9AM to 12PM we did Rope training on tying knots with Allen Muma.

Using social distancing practices, we have been conducting regular weekly training to ensure continuity within the Fire Department.

Coronavirus update

- In preparation for the coronavirus, the Fire Department has provided additional training and protocols for personnel to limit exposure at the station and out on calls. The meeting room, door handles, and vehicles have been wiped down daily. At this point we have boxes of gloves, N95 masks, eye protection, gowns, biohazard suits, and hand sanitizer in all the vehicles and around the station. Jerome is in a unique situation with a limited population, and with few tourists, it is easy for us to social distance during these times. I have ordered and received non-contact, infrared body thermometers. Right now we have 6 thermometers; I have issued 2 to Jerome PD, and Jerome Fire has 4 to monitor personnel and patients with the coronavirus. In addition, we have ultraviolet lighting that we can use to sterilize entire rooms and vehicles. Masks are now required for all meetings. We are also taking temperatures at the door for every meeting.

Department Affairs and Ongoing Projects

- Jerome Fire Department and surrounding areas have moved out of stage one fire restrictions. However, residents still need to use extreme caution when using their charcoal /wood barbecues or a warming fire.
- During the Month of November Jerome Fire has had several weekends with additional coverage. The Company Captains have been working closely together by coordinating effort to ensure that there are adequate personnel in district and at the Fire Station.
The Department has increased the stipend pay for working a Fire Station shift. The individual must commit to an eight-hour shift at the Fire station and complete additional training and other departmental needs to receive the added stipend. So far in the month of November it has cost \$280.00.
This stipend has three different pay rates depending on the individual's certifications. This stipend increase will hopefully encourage our personnel to further their education and gain additional certifications.
We will likely need to roll over allocated funds in this fiscal year to the next fiscal year. This will ensure our ability to pay out with the per call next November.
- Our November call volume was up 9 calls to 45 calls over last year's November calls of 36. Our year-to-date call volume is 388 compared to 576 calls YTD 2019. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Wildlands season is not quite over yet, but we did receive a request to go to California on the day before Thanksgiving. However, we did not accept the assignment due to the covid-19 concerns. Jerome Fire Department has netted over \$70,000 so far this season. We have received all payments invoiced out for the brush truck.
- Narcotics Anonymous meetings are still being held at Station 11 using social distancing protocols.
- Our annual fire hydrant testing and hose testing has been completed: 33 hydrants and about 5,000 feet of hose.

Prevention

- We have had a total of zero Fire Department Firewise activities but added 41 residential loads of unwanted fuel to the burn pile. We were able to reopen the brush pile after receiving enough moisture for us to be able to safely burn. The burn pile was so full that it burned so hot and deep that we had to go back several times to extinguish it to ensure that it was completely out.

- We sent in our application again this year and have received our certificate recognizing us as a Firewise community. Keep in mind that Jerome Fire Department is the only nationally recognized Firewise community in the Verde Valley.
- Also, the Fire Department has brought the ISO rating down to a 4 from a 6, saving money on everyone's homeowner's insurance, since I started as Fire Chief.
- We have been using grant monies from PAWIC in the amount of \$21,000 for fuel abatement work with a crew of two. Now that we have cooler temperatures and chainsaw restrictions have been lifted we will be amping up our efforts in regards to the areas that need to be treated.
- Performed 6 fire inspections for business licenses.
- Had an adult probation crew of 4 out to pick up trash and do weed eating on 89A.

Other projects the chief has been involved with since 2008

- CDBG installation both water tanks on Sunshine Hill. The construction of a Road and reconstruction of the water tanks on Cleopatra Hill. Most recently assisting with the grant for the water lines on Dundee Ave and Deception Lane.
- Worked on grants from Freeport Mac Moran heading up projects for the horseshoe pit area chase way. The sidewalk from the fire station to the 300 level. The curb and gutter for the paid parking.
- Yavapai Apache nation grant for improvements to both upper and middle park.
- Submitted the idea for paid parking in 2008 and since then did 3 surveys to show feasibility of the project.
- Implemented a prevention program and adopted new fire codes.
- Assisted with FEMA grants receiving a new truck, extrication equipment, air packs, SCBA compressor, turnouts and hose.
- 100 club grants receiving new turnouts and a Thermo imager
- Firehouse Sub grant receiving turnouts.
- RFA grants receiving wildland gear.
- Oversaw the public works Department in between 4 public works directors and more.

Incident	Date	Time	Day	Select Type	Additional Info	#
136	11/4/20	5:47:00 PM	Wed	EMS Non Resident	59 YOM Unknown medical-Diabetic problems	6
20-209	11/4/20	6:37:00 PM	Wed	Special Duty Non-Resident	Assist JPD W/ Traffic Stop- Stand by with Victims	1
20-210	11/5/20	1:00:00 PM	Thurs	EMS Non Resident	64 YOF Bee Sting	2
137	11/5/20	1:44:00 PM	Thurs	EMS Resident	Unknown Medical- Diabetic	7
20-211	11/6/20	9:30:00 AM	Fri	Special Duty Non-Resident	PD Assist Oversized Vehicle	2
20-212	11/6/20	10:00:00 AM	Fri	Special Duty Non-Resident	PD Assist Oversized Vehicle	3
20-213	11/6/20	10:30:00 AM	Fri	Special Duty Non-Resident	Disabled Vehicle	3
20-214	11/6/20	11:00:00 AM	Fri	EMS Non Resident	Bandage burn	1
138	11/6/20	12:00:00 PM	Fri	EMS Non Resident	Bee Stings- Multiple Patients	5
20-215	11/6/20	12:00:00 PM	Fri	EMS Non Resident	34 YOM Bee Sting	5
139	11/6/20	12:34:00 PM	Fri	EMS Resident	Cardiac Complaint	7
140	11/6/20	12:30:00 PM	Fri	EMS Non Resident	Bee Sting Basic first aid 18YOF	4
141	11/6/20	12:37:00 PM	Fri	EMS Non Resident	Ems Bee Sting Canceled Enroute	7
20-216	11/6/20	1:45:00 PM	Fri	Special Duty Non-Resident	Assist JPD W/ Oversized	4
20-217	11/6/20	2:15:00 PM	Fri	EMS Non Resident	46 YOF Basic First Aid Bee Sting	2
20-235	11/7/20	8:00:00 AM	Sat	Special Duty Resident	Station Staffing Pronto	6

20-218	11/7/20	2:45:00 AM	Sat	Special Duty Non-Resident	Lockout	5
20-219	11/7/20	8:00:00 PM	Sat	Special Duty Resident	Remove Construction fence from Roadway	2
142	11/8/20	12:47:00 PM	Sun	Special Duty Non-Resident	Assisted with building Access	3
20-220	11/8/20	6:30:00 PM	Sun	Special Duty Resident	Chained Up Vehicles for Winter Storm	2
20-221	11/9/20	9:00:00 AM	Mon	Special Duty Resident	Burnt the Burn Pile	4
20-222	11/9/20	9:30:00 PM	Mon	Still Assignment Resident	Burn Pile Hotspots	1
143	11/10/20	8:45:00 AM	Tues	EMS Resident	70 YOM Breathing Difficulty	5
20-223	11/10/20	8:00:00 AM	Tues	Special Duty Non-Resident	Assist PD with Oversized	2
20-224	11/10/20	9:15:00 AM	Tues	Special Duty Non-Resident	Assist PD with Oversized	3
20-225	11/10/20	12:00:00 PM	Tues	Still Assignment Resident	Burn Pile Hotspots	2
20-226	11/11/20	10:30:00 AM	Wed	Still Assignment Resident	Burn Pile Hotspots	3
20-227	11/12/20	1:30:00 PM	Thurs	Special Duty Resident	Supply water for road project	2
20-228	11/14/20	2:00:00 PM	Sat	Still Assignment Resident	Smell of Gas -Turned off propane grill	2
20-229	11/16/20	8:00:00 AM	Mon	Special Duty Non-Resident	Assisted with Oversized Trucks	1
20-230	11/16/20	9:00:00 AM	Mon	Special Duty Non-Resident	Assisted with Oversized Escort	1
20-231	11/16/20	1:00:00 PM	Mon	Still Assignment Resident	Burn Pile Hotspots	1
144	11/16/20	3:43:00 PM	Mon	Still Assignment Resident	Report of smoke in the area	7
145	11/16/20	6:52:00 PM	Mon	EMS Resident	66YOF Unknown medical ETOH	7
146	11/20/20	8:00:00 AM	Fri	MVA/Rescue Non-Resident	Cancelled Enroute	5
20-232	11/20/20	5:00:00 PM	Fri	Special Duty Non-Resident	Stuck Box Truck	6
20-233	11/21/20	8:00:00 AM	Sat	Special Duty Resident	Station Staffing Victor	4
20-234	11/22/20	8:00:00 AM	Sun	Special Duty Resident	Station Staffing Victor	4
20-236	11/23/20	10:00:00 AM	Mon	Still Assignment Resident	Put out hot spots burn pile	2
147	11/24/20	4:59:00 PM	Tues	EMS Non Resident	2- 26 yofs with injuries due to fall	3
148	11/25/20	10:27:00 AM	Wed	EMS Resident	37 yof unknown Medical	10
149	11/26/20	3:32:00 PM	Thurs	EMS Resident	20 yom Abdominal Pains	6
20-237	11/28/20	9:00:00 AM	Sat	Special Duty Resident	Station Staffing Victor	3
150	11/29/20	12:36:00 PM	Sun	EMS Non Resident	32 yom unknown medical	7
151	11/29/20	8:48:00 PM	Sun	EMS Resident	70 YOM Breathing Difficulty	2

Incident	Date	Time	Day	Select Type	Additional Info	#
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October 2020 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
11/09/20	Burnt at Burn Pile	0	10	0	0	0	10
11/11/20	29 Magnolia	0	0	3	2	4	8
11/11/20	110 Dundee	0	0	3	1	4	4
11/11/20	`18 North DR	0	0	3	2	6	12
11/14/20	699 Holly	0	0	1	2	1	2
11/16/20	29 Magnolia	0	0	3	2	4	8

Fire Chief's Report

11/17/20	111 Third	0	0	2	1	2	2
11/17/20	675 Main	0	0	2	2	4	8
11/19/20	39 Paradise	0	0	3	2	6	12
11/19/20	200 County RD	0	0	2	1	2	2
11/19/20	838 Gulch RD	0	0	2	1	2	2
11/23/20	110 Dundee	0	0	2	2	4	8
11/23/20	156 North DR	0	0	3	2	4	8
11/24/20	100 Holly	0	0	1	1	1	1
11/28/20	880 Hampshire	0	0	2	2	4	8
11/28/20	711 East AVE	0	0	3	1	5	5
			10	41	24	53	100
	Jerome Citizen Hours- 0	Adult Prob.	Firewise	# Loads	# Crew	# Hrs.	Total # Hrs

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

**Thank you for your continuing support,
Rusty Blair Chief JVFD**



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Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary
1899 - 2020

NOVEMBER 2020 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- We assisted in digging up, Cutting, replacing, and pouring concrete for the bad sewer line at the Fire station. We snaked the sewer lines on the boardwalk, Main St., and the Trunk line.
- Unclogged the Flume ditch pipe a few times
- Worked on the power outage at upper park
- Cut and replaced the asphalt on UVX above rock wall repair a month or so ago
- Fixed leaky toilets at town hall, and removed the a/c unit in the court room
- Painted "One Way" arrows on East Ave, and removed the tree in front of "Do Not Enter" sign on East Ave., asphalt patch on Verde St.

Water Regulators

County Rd. 2", on 11/2/2020- rebuild, no replacement parts needed
4", 11/2/2020- Rebuild, no new parts needed. Will need a new rubber seat next time.

School St. 2", on 11/3/2020- Rebuild, no new parts needed.
4", on 11/3/2020- Rebuild, no new parts needed

Verde St. 2 ½", on 11/4/2020- Rebuild, no new parts needed
4", on 11/4/2020- Rebuild, replaced the gaskets on the CRD and Needle valve.

Gulch Rd. 2", on 11/5/2020- Rebuild, replaced the copper line
4", on 11/5/2020- Rebuild, no new parts needed

We still need to do the lower 2" on School St., which we will schedule for, and the 2" on Dundee. Gary Felix was parked on the box when we went to do that. All looked well on this round of rebuilds with very little parts needing replaced. Giroux was done a few months back, so we left it alone for now.



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Deputy Clerk December 2020 Staff Report (November activity)

Respectfully submitted by Rosa Cays

- ⚙ Assisted in preparing packets for Council, Design Review, and P&Z meetings; took minutes for the videoconferenced meetings and transcribed the minutes, including for special meetings.
- ⚙ Attended the League's webinar on *Roles, Responsibilities, and Best Practices of a P&Z Member*. Also registered other staff, Council, and P&Z board members for the webinar.
- ⚙ Archived signed resolutions, ordinances, meeting minutes, and agenda packets for the town's records for Council, Design Review, and P&Z.
- ⚙ Posted various town notices at the three locations in town (Gulch Road, post office, town hall) throughout the month.
- ⚙ Continue to review and edit documents associated with P&Z and DRB for John Knight, zoning administrator, including staff reports, resolutions, notices of decision, agendas, and other documents.
- ⚙ Compiled P&Z binders for newly appointed Commissioner Mike Harvey that included the Jerome general plan, town code, zoning ordinance, and information on Robert's Rules, Riggins Rules, Open Meeting Law, P&Z bylaws, and a zoning map.
- ⚙ Coordinated with Josh Epperson of Nice Jons to set up more public restrooms and a wash station across from the Connor Hotel, and with Brian of Mingus Electric to deal with the problems with power at Upper Park.
- ⚙ Processed the daily bank reconciliation reports as well as the end-of-month reconciliations for October.
- ⚙ Continue to assist staff members, department heads, board members, and residents with a range of inquiries or tasks and help answer the phone when needed.



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December 2020 staff report for November activity submitted by Kristen Muenz

Utilities

Current debt (45 days past due):

Thirty accounts were on the shut-off list at the beginning of November. No accounts were sent Yellow Tags and no shutoffs were completed per our pandemic relief. One of the accounts is on a monthly payment plan, payment was made.

Balance owed on these accounts from November billing: \$14,646.68

Balance owed at end of November: \$9,439.60

A copy of the December AR Aging report is attached.

Business Licenses

Applications submitted: 8

Issued: 5

In process: 11

Renewal reminders went out to 11 businesses whose licenses expire at the end of November and we received an additional application for 1 new business. Also, a special letter was sent out to businesses who have not renewed their licenses yet and are more than two months overdue. We offered to waive the 2020 license fee for those that have been closed for most of the year due to the pandemic.

Rentals

Two renters have not made a payment in November. The first is behind by three months. The second renter is behind by eight months. No action has been taken against any renters who fall behind due to the pandemic.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$568.96)	\$0.00	(\$137.56)	(\$137.56)	(\$769.68)	(\$1,613.76)
Water	\$0.00	\$3,980.85	\$392.62	\$121.33	\$82.34	\$794.56	\$5,371.70
Sewer	\$0.00	\$4,962.69	\$503.74	\$155.67	\$105.65	\$1,320.28	\$7,048.03
Trash	\$0.00	\$6,818.35	\$845.21	\$268.06	\$178.78	\$2,066.99	\$10,177.39
Tax	\$0.00	\$389.74	\$38.66	\$11.94	\$8.11	\$90.87	\$539.32
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00	\$2,160.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----							
Subtotal --->	\$0.00	\$15,582.67	\$1,780.23	\$419.44	\$237.32	\$5,663.02	\$23,682.68
UserType: Residential							
Credit	\$0.00	(\$223.06)	(\$38.42)	(\$165.23)	(\$167.96)	(\$2,867.27)	(\$3,461.94)
Water	\$0.00	\$8,565.09	\$1,508.34	\$488.46	\$430.17	\$2,807.28	\$13,799.34
Sewer	\$0.00	\$7,714.95	\$1,511.41	\$478.70	\$337.42	\$3,852.39	\$13,894.87
Trash	\$0.00	\$6,137.47	\$1,152.14	\$411.67	\$328.31	\$2,502.69	\$10,532.28
Tax	\$0.00	\$827.27	\$147.30	\$47.66	\$42.39	\$360.05	\$1,424.67
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$93.55	\$123.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,809.45	\$5,809.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)-----							
Subtotal --->	\$0.00	\$23,051.72	\$4,280.77	\$1,261.26	\$970.33	\$12,558.14	\$42,122.22
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)-----							
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
=====							
UserType: Commercial							
Credit	\$0.00	(\$60.00)	(\$60.00)	(\$60.00)	(\$14.75)	\$0.00	(\$194.75)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$6,431.31	\$296.17	\$296.17	\$296.02	\$1,563.36	\$8,883.03
Gas	\$0.00	\$49.80	\$0.00	\$0.00	\$0.00	\$0.00	\$49.80
Electric	\$0.00	\$170.55	\$0.00	\$0.00	\$0.00	\$0.00	\$170.55
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----							
Subtotal --->	\$0.00	\$6,591.66	\$236.17	\$236.17	\$281.27	\$1,563.36	\$8,908.63
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)-----							
Subtotal --->	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (35)=====							
=====>	\$0.00	\$45,816.05	\$6,297.17	\$1,916.87	\$1,488.92	\$19,784.52	\$75,303.53

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$852.02)	(\$98.42)	(\$362.79)	(\$320.27)	(\$3,636.95)	(\$5,270.45)
Water	\$0.00	\$12,715.63	\$1,900.96	\$609.79	\$512.51	\$3,601.84	\$19,340.73
Sewer	\$0.00	\$12,895.34	\$2,015.15	\$634.37	\$443.07	\$5,172.67	\$21,160.60
Trash	\$0.00	\$13,141.74	\$1,997.35	\$679.73	\$507.09	\$4,569.68	\$20,895.59
Tax	\$0.00	\$1,233.70	\$185.96	\$59.60	\$50.50	\$450.92	\$1,980.68
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$93.55	\$123.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,969.45	\$7,969.45
Rent	\$0.00	\$6,431.31	\$296.17	\$296.17	\$296.02	\$1,563.36	\$8,883.03
Gas	\$0.00	\$49.80	\$0.00	\$0.00	\$0.00	\$0.00	\$49.80
Electric	\$0.00	\$170.55	\$0.00	\$0.00	\$0.00	\$0.00	\$170.55
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	=====	=====	=====	=====	=====	=====	=====
=====>	\$0.00	\$45,816.05	\$6,297.17	\$1,916.87	\$1,488.92	\$19,784.52	\$75,303.53

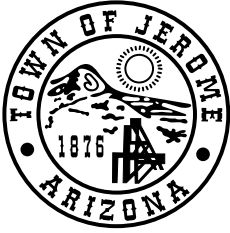
Customer Count = 382

Library Staff Report, November 2020

- Out of Concern for the safety of library patrons and staff due to the recent spike in Covid-19, the Jerome Library is now requiring users to gain permission to access. We have a significant increase in tourists entering the library to sightsee. Authorized users will be able to enter for computer access or materials check-out only, and a knock on the door or phone call will be sufficient.
- The Old Book Room and Community Art Room remain closed.
- Reviewed Yavapai County Library District Policies and Procedures for Library Access.
- Reviewed Kindergarten Readiness Resources available through the Washington State Library.
- Attended Literary Southwest Event online through Yavapai College.
- Reviewed contribution amounts for FY 20/21 from the Yavapai County Library District.

Respectfully

Kathleen Jarvis



Town of Jerome – Zoning Administrator's Report

Council Meeting Date: Tuesday, December 8, 2020

Prepared by: John Knight, Zoning Administrator

- P&Z – Nov. 18th: Meeting cancelled due to lack of agenda items.
- DRB – Dec. 8th: Deck on 146 Juarez and window replacement at 538 School Street.
- Joint P&Z/Council Meeting – Dec. 1st at 6:00 pm: Joint meeting regarding various code amendments and planning related issues
- Upcoming January P&Z Meeting – Jan. 20th: Hearings for code amendments
- Upcoming January Council Meeting: Discussion about creating a comprehensive code enforcement process and fines/penalties for violations.
- Miscellaneous
 - Various code amendments
 - Residential parking permit coordination
 - Code Enforcement
 - 218 Fifth Street Research regarding duplex/triplex
- Design Guidelines Grant: working on an RFP (or RFQ)
- Community Garden Update
 - Raised beds constructed and filled
 - Received two bids for garden fencing
 - Mimi Romberger working on a garden sign
 - Working with Kristen Muenz on a notification/bulletin board
 - Considering doing a workshop on composting and/or vermiculture
 - Beds are still available!



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

REGULAR MEETING OF THE DESIGN REVIEW BOARD

Monday, November 2, 2020, 6:00 pm

MINUTES

6:00 (0:14) Item 1: Call to order

Chair Tyler Christensen called the meeting to order at 6:00 p.m.

Rosa Cays, deputy clerk, called the roll. Present were Chair Christensen, Vice Chair Brice Wood, and board members John McDonald, Danny Smith, and Carol Wittner. Zoning Administrator John Knight was also present.

6:00 (0:41) Item 2: Petitions from the public – There were no petitions from the public.

6:00 (0:55) Item 3: Approval of Minutes: Minutes of the regular meeting of October 5, 2020

Mr. Smith abstained from the vote as he was not in attendance at the October 5 meeting.

Motion to Approve the Minutes of the Regular Meeting of October 5, 2020

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD		X	X			
SMITH						X
WITTNER			X			
WOOD			X			

Continued Items/Old Business: None

New Business:

6:01 (1:52) Item 4: Design Review for a metal cornice

Applicants: Mary Wills and Sally Dryer

Address: 136 Main Street

Zone: C-1

Owner of record: Mary Wills and Sally Dryer

APN: 401-06-007

Applicants are seeking preliminary and final design review to install a new metal cornice on an existing building (where Nellie Bly is located).

Discussion/Possible Action – DRB Reso. 2020-28

Chair Christensen introduced the item and Mr. Knight read from his staff report. He said the applicants were interested in dressing up the building with a metal cornice, replicating the original as close as possible.

6:03 (3:12) Mary Wills spoke about their plans and their desire to reconstruct the original look of the building based on historic photos.

(4:24) Mike Morfeld, the designer, also joined the meeting and spoke about the cornice and the photo Ms. Wills had found in the Jerome Historical Society archives. He said work needed to be done to the building to make sure everything is attached properly and that they're working with an engineer and an architect. Mr. Morfeld said old photos show the cornice has been gone for quite some time.

Motion to Approve Resolution 2020-28

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD			X			
SMITH			X			
WITTNER		X	X			
WOOD	X		X			

6:07 (7:21) Item 5: Design Review for a two-rail pipe fence

Applicant: Larry A. Altherr

Address: 200 Hill Street

Zone: C-1

Owner of record: Larry Altherr

APN: 401-07-166L & 169B

Applicant is seeking preliminary and final design review to install a two-rail pipe fence along Hill Street from the Grand Hotel to just before the overflow ditch

Discussion/Possible Action – DRB Reso. 2020-29

Audio issues slightly delayed discussion. Mr. Knight described the project as a two-rail pipe fence that would also serve as a safety rail along Hill Street toward the Grand Hotel. He pointed out that sections in photos included in the agenda packet show where it would connect to the existing belt fence (side note: Chair Christensen said he had heard, though not verified, that the belt fences were originally used for the mine shafts and that the

braided of the belt originated in Jerome). Mr. Knight said this pipe fencing is common in town and that Mr. Altherr would like to add a sidewalk at some point in the future.

Chair Christensen said he liked the project, especially the safety measure. Ms. Wittner agreed.

(11:53) Mr. Altherr introduced himself as the owner of the Grand Hotel and said several insurance companies had advised him to construct a railing in front of the hotel. Because people walk up and down Hill Street, Mr. Altherr decided it would be best to extend the fencing down Hill Street.

Mr. Christensen asked about the color of the railing. Mr. Altherr said it would be matched to the black by the hotel and be silver in color along Hill Street (and likely eventually rust).

Motion to Approve Resolution 2020-29

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
SMITH		X	X			
WITTNER			X			
WOOD			X			

6:14 (14:04) Item 6: Design Review for a new sign

Applicant: Michelle Romberger

Address: 420 Hull Avenue

Zone: C-1

Owner of record: Charles and Michelle Romberger

APN: 401-06-078C

Applicant is seeking preliminary and final design review to install a new sign to change from Lola to MiMi.

Discussion/Possible Action – DRB Reso. 2020-30

Mr. Knight said the applicant is changing the name of the retail store from Lola to Mimi.

(15:01) Michelle "Mimi" Romberger introduced herself. She said she had decided to change the name from Lola to Mimi with encouragement from friends and talked about her plan to stay with the exact same sign and colors and simply change the name.

Mr. Knight asked Ms. Romberger if she had determined the material of the sign, and Mr. Romberger confirmed that it was wood.

After the board approved the project, Mr. Knight mentioned that the Rombergers have volunteered to paint the sign for the community garden.

Motion to Approve Resolution 2020-30

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD	X		X			
SMITH			X			
WITTNER			X			
WOOD		X	X			

6:17 (17:48) Item 7: Design Review for painting

Applicants: Candace Gallagher and Michael Gallagher

Address: 123 Beale Street/236 Diaz St.

Zone: AR

Owner of record: Candace and Michael Gallagher

APN: 401-06-111D

Applicants are seeking preliminary and final design review to paint the house and garage

Discussion/Possible Action – DRB Reso. 2020-31

Chair Christensen introduced the item, then commented that the new house color seemed close to the old one, perhaps because of the lighting in his house.

Ms. Gallagher explained which photos were their house and that the images showing the new color was a different house. She said the house had not been painted in 20 years.

Mr. Knight said the house had been built around 2000.

Motion to Approve Resolution 2020-31

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD		X	X			
SMITH			X			
WITTNER			X			
WOOD			X			

6:20 (20:49) Item 8: Discussion about changes in the field

Applicant: Town of Jerome

Discussion and possible direction to staff on how staff should address minor changes in the field to account for existing and topographical conditions that may not be known at the time of permit approval

Discussion/Possible Direction to staff

Mr. Knight explained "changes in the field": When someone goes to build a project, oftentimes they must make changes midway, perhaps because of discoveries in the topography or a certain material becoming unavailable, etc. For a recent Jerome project at 538 School St, the stairway had to

change direction because of existing topography. Mr. Knight wanted to bring this up for discussion to get direction on how to handle changes in the field going forward.

Chair Christensen said he would like to give staff authorization to determine if it needs to be brought back to the board.

Ms. Wittner asked if an applicant had to come back to the board, would they have to wait till the next regular meeting or would a special meeting be scheduled?

Mr. Knight shared a few scenarios for how different projects would be handled and then shared three options for how to handle a change in the field: 1) stop construction completely unless it's a safety issue and schedule the project on the next meeting agenda; 2) let the project proceed but inform the applicant they must go back to the board for final approval, or 3) if the change is in substantial conformance with the original approval, then let the project proceed.

Mr. Smith said he generally sides with the property owner—any delay in a project can be a pain. He said Mr. Knight knows what he is doing and is in favor of the staff making decisions on changes in the field. If it's more than a minor change, then bring it to the board.

Mr. Wood said this was a perennial issue. He said the staff does have to make calls along the way; changes in the field are part of that process. In the years he has served on the board, he has never disagreed with a decision made regarding a change in the field. He said writing this sort of thing into the ordinance is a balancing act and doesn't see this as a significant problem. Jerome has always cruised through these situations, and though he agreed with Mr. Smith, he also wanted to give the staff credit for making sound decisions.

Mr. Smith said he had never been on a "ground-up" project that went smoothly—he said there are always changes in the field.

Chair Christensen said this was a good topic to discuss and could only see a drastic material or paint color change needing to come back to the board.

Mr. Wood said that it's usually a neighbor complaining whose gone through the town's process and is pushing for someone to go back to the staff or board because they had to.

Mr. Knight gave the example of an applicant claiming they're building a 300-square-foot deck and suddenly it's 600 square feet, which would halt the project. Discussion continued.

Ms. Wittner asked if special meetings are called and was told they do happen on occasion.

Mr. Knight shared an old planners' saying: "There's no such thing as a "planning emergency."

Chair Christensen acknowledged that Mr. Knight has probably been adequately handling changes in the field.

Mr. Knight said it was the building inspector Barry Wolstencroft who was concerned because of a project change at 538 School Street.

Informational Items (Current Event Summaries):

6:35 (35:45) Item 8: Updates of Recent and Upcoming Meetings: John Knight, Zoning Administrator

- a) **October 8, 2020 Council Meeting** – Zoning Administrator work priorities (recreational marijuana ordinance, code amendments/code enforcement, telecom ordinance, design guidelines, and small projects)
- b) **October 13, 2020 Council Meeting** – beekeeping ordinance, COVID-19 reopening, and recreational marijuana ordinance
- c) **October 14, 2020 Council Meeting** – Recreational marijuana ordinance
- d) **October 21, 2020 P&Z Meeting** – Ordinance amendments for mixed use, stair setbacks, yards, appeals and project approvals

Mr. Knight highlighted topics discussed at recent Council meetings and topics coming up at future Council and P&Z meetings.

(37:05) Item 9: Future DRB Agenda Items for December 7, 2020: Deck on Juarez Street

Chair Christensen said another project on East Avenue may be coming up for DRB.

Item 10: Adjourn

Motion to Adjourn at 6:38 p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD			X			
SMITH	X		X			
WITTNER		X	X			
WOOD			X			

Approved: _____ Date: _____

Tyler Christensen, Design Review Board Chair

Attest: _____ Date: _____

Rosa Cays, Deputy Clerk



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

TUESDAY, NOVEMBER 10, 2020, AT 7:00 P.M.

ITEM #1:
7:03 (4:02)

CALL TO ORDER/ROLL CALL

Mayor/Chairperson to call meeting to order.

Mayor Alex Barber called the meeting to order at 7:03 pm.

Town Clerk to call and record the roll.

Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Jane Moore, Mandy Worth, and Dr. Jack Dillenberg. Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, Deputy Clerk Rosa Cays, P&Z Chair Jessamyn Ludwig, P&Z commissioner Chuck Romberger, and DRB board member Carol Wittner also joined the meeting.

ITEM #2:
7:03 (4:34)

REORGANIZATION

(Council members have been sworn in prior to this meeting by Town Magistrate Joan Dwyer.)

ITEM #2A: SELECTION OF MAYOR AND VICE MAYOR

Council may select their Mayor and Vice Mayor by nomination and vote.

Mayor Barber announced that all councilmember had been sworn in prior to the meeting, and that it went smoothly. She then said that as long as she has been on the dais, the next mayor was usually the candidate with the most votes, if they wish to be mayor, and the candidate with the second most votes becomes vice mayor. After the nominations, Mayor Barber resigned her position to Mayor Dillenberg to take over the remainder of the meeting.

Motion to Nominate Dr. Jack Dillenberg as Mayor of Jerome

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY			X			
MOORE		X	X			
WORTH	X		X			

Motion to Nominate Mandy Worth as Vice Mayor of Jerome

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
WORTH			X			

7:06 (7:20)

ITEM #2B: REMARKS BY MAYOR, VICE MAYOR AND COUNCILMEMBERS

Mayor Dillenberg thanked the citizens of Jerome for the opportunity, made remarks about the honor of being mayor, and said he was committed to helping Jerome however he could. He thanked the mayor and vice mayor for the extraordinary work they've done, especially during the pandemic, and said that Ms. Barber and Ms. Harvey had spent hours on end at meetings looking out for the best interest of Jerome citizens.

Vice Mayor Worth also expressed her appreciation for the dedication of Mayor Barber and Vice Mayor Harvey. She then thanked the Jerome citizens for keeping this council together and thanked the other councilmembers and town staff. She said she looked forward to the challenge of being vice mayor and learning under Mayor Dillenberg, and that she would be leaning on the other councilmembers.

Mayor Dillenberg gave special thanks to Councilmember Moore for her expertise and said he was glad the council was back together again. He said he appreciated the mutual respect and their common commitment to the town of Jerome.

Councilmember Sage Harvey said that it has been a pleasure to work with this council and staff and that much has been accomplished and she looks forward to the next two years. Ms. Harvey also said that it has been a great honor and privilege to be vice mayor to Ms. Barber and then described the experience of working behind the scenes together. She thanked Chief Allen Muma for his efforts during the pandemic, and though she was not in search of accolades, she wanted it known that she and Ms. Barber did what they could to keep the town safe. She thanked Chief Muma again, along with Lt. Rusty San Felice, Ms. Gallagher, Randy Garrison and his administrative assistant, and the mayors in the Verde Valley for keeping everyone safe, and thanked the citizens of Jerome for voting her back in.

Mayor Barber thanked the citizens of Jerome for voting the hardworking council back in, then thanked Ms. Gallagher, town staff, volunteers, and everyone who dedicates themselves to Jerome. As the COVID-19 numbers climb and with holidays coming up, she urged everyone to remain vigilant and stay safe. She said that although she would not describe being mayor as "fun," it was a worthwhile experience. Ms. Barber said she will remain protective of Jerome and expects the best out of every councilmember and will help Mayor Dillenberg however she can.

7:19 (20:15)

Councilmember Moore said what a privilege it has been to work with this council and that she looks forward to the next two years. She praised Ms. Barber and Ms. Harvey for their work as mayor and vice mayor and said she could not thank them enough for what they have done during the COVID crisis. She added that she looks forward to meetings in person again and said that having worked with many councils over 16 years, this one was fun.

Ms. Barber expressed her appreciation, especially because as mayor, the thanks were far and few between.

Mayor Dillenberg voiced one more round of appreciation and said he would keep the Council fun. He then reminded everyone about Veterans Day.

ITEM #2C: RESOLUTION NO. 607, DESIGNATING SIGNATORIES FOR TOWN BANK ACCOUNTS

Council may approve Resolution No. 607, designating signatories for the Town's bank accounts with National Bank of Arizona and OneAZ Credit Union.

Ms. Gallagher said the tradition has been to have the mayor, vice mayor, and town manager as signatories, and that she would like to add Deputy Clerk Rosa Cays as a signatory as an emergency measure in cases when the mayor and vice mayor may not be available.

Mayor Dillenberg and Vice Mayor Worth said they were fine with being signatories.

Ms. Barber asked if the previous deputy clerk, Joni Savage, had been a signatory. Ms. Gallagher said no, because she was heavily involved in the finance department, but that the previous deputy clerk, Rosemarie Shemaitis, was a signatory. She said this would be used only as an emergency measure and would be cleared by the mayor if only staff would be signing a check.

Ms. Harvey said it wasn't good practice and it would be best to keep checks and balances in place instead of leaving it open to the possibility of embezzlement. She emphasized that this was not a reflection on staff.

Ms. Gallagher said it was not necessary to have Ms. Cays as signatory.

Ms. Moore agreed with Ms. Harvey.

Motion to Approve Resolution 607, to include Mayor Dillenberg, Vice Mayor Worth, and Ms. Gallagher as signatories

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
HARVEY			X			
MOORE		X	X			
WORTH			X			

ITEM #3:
7:23 (24:26)

FINANCIAL REPORTS

Financial reports for October 2020

Ms. Harvey pointed out that recently, legal expenses have gone way up with recent P&Z ordinance changes. She suggested taking on ordinance changes little by little to avoid using up the budget.

Motion to Approve November 2020 Financial Reports

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #4:
7:25 (26:17)

STAFF AND COUNCIL REPORTS

Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.

Ms. Gallagher went over her report and highlighted the following: COVID-19 meetings are still taking place twice a week; grant reimbursement documents have been submitted to cover the cost of the windows at the Hotel Jerome; the CDBG grant to help cover the Dundee, Deception, and Holly waterline improvements is now underway; and preliminary information has been submitted to DEMA for reimbursement of pandemic expenses. She said the water flows are okay and sales tax revenues are rather astonishing, considering the situation, and that the burn pile was finally burned, so residents can start ridding their properties of brush again.

Vice Mayor Worth said that on the fire department's report in the incident logs, several illegal fires are listed and noted as "resident." She asked if the town cites this or if there is a fine, if this is a new thing, and if this was done by one person, and stated she did not want to see this happening on a regular basis and wants to mitigate the situation. Vice Mayor Worth then said that on the police department report, it was mentioned that an unexpected RICO distribution was received, and asked how the funding would be used, knowing there are restrictions. She also requested that an executive session be scheduled to discuss Chief Muma's eventual retirement based on the announcement in his staff report.

Ms. Barber suggested asking the fire and police chiefs questions about their staff reports before the council meeting so that they can either prepare and join the meeting or provide answers prior to the meeting. Ms. Barber said she too was concerned about the fires in Chief Blair's report and said she would be glad to reach out to him for more information.

Ms. Harvey reported that one fire was from a transient camping by the cemetery. She said she was not sure if he was cited but he was told to put it out.

Motion to Approve November 2020 Staff Reports

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

**ITEM #5:
7:32 (33:25)****ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES**

Minutes are provided for the information of Council and do not require action.

Mr. Knight started off by saying he would take to heart the concern about legal fees and will take a look at them with Ms. Gallagher. He suggested that code amendments could be prioritized at the upcoming joint session with P&Z.

Ms. Moore said she listened to the audio of the October 21 P&Z meeting and that it appears there is a lot of misunderstanding about ordinance amendments that the Council has talked about with the planning and zoning commission. She urged everyone to listen to the audio of that meeting and hopefully by the time the joint session happens, "we can clear up some misunderstanding, I hope." Ms. Moore said she would also like more information about resolutions in the action minutes.

Vice Mayor Worth pointed out that Mr. Knight mentioned in his report that he had met with the current owner and new buyer of the Jerome Clubhouse. She requested an update about this at a subsequent meeting. Mr. Knight said that the building is in escrow and that he has been providing information to them. Vice Mayor Worth said that, perhaps after escrow closes, more information could be presented to Council. She then asked Ms. Gallagher about setting up a meeting to discuss code enforcement penalties. Mr. Knight said it could be worked into the joint meeting or at the next regular meeting.

Ms. Harvey said she too listened to the October 21 P&Z meeting and agreed with the serious confusion. She then expressed her disappointment in the commission because only Lance Schall signed up for the League of Arizona's webinar regarding the role of a planning and zoning commissioner. Ms. Harvey pointed out that on the P&Z application, applicants are asked if they are willing to read materials and take occasional workshops and felt the League's webinar should have been mandatory.

Ms. Barber said she too was disappointed and was hoping all the commissioners would have signed up for it. She strongly expressed her feelings about what it means to volunteer to be on the commission and what is expected of someone who does.

Mr. Knight noted that Chuck Romberger signed up for the league's webinar as well, but that Chair Jessamyn Ludwig would be working that day. He said he had not heard from Henry Vincent.

Ms. Harvey suggested that the town could purchase the webinar to be part of the commissioner training.

Ms. Worth said she agreed with Ms. Harvey and Ms. Barber. She said volunteers are wanted but also need to be willing to go through training.

Mayor Dillenberg asked Ms. Gallagher to look into purchasing a copy of the webinar.

**ITEM #6:
7:43 (43:56)****APPROVAL OF MINUTES**

October 8 special meeting open session; October 8 special meeting closed session; October 13 regular meeting

Ms. Gallagher suggested tabling the October 8 special meeting closed session, as one member had requested a change. She then explained to Mayor Dillenberg that the October 8 and 13 minutes could be approved together or separately.

Ms. Barber said she had corrections to the October 13 meeting and asked that they be approved separately. She clarified under Item #3, Staff and Council Reports, information about meetings that had and had not taken place with then Councilmember Worth, Mr. Bacharach and Chloe Van Hoose. She also clarified under Item #10, To and From the Council, that she had not said a "public" meeting with Randy Garrison about public use of public lands. Ms. Gallagher said she would remove the word "public" before "meeting."

Ms. Harvey pointed out a typo in Item #9.

Ms. Gallagher then pointed out two statements regarding Ms. Moore that needed to be clarified, both under Item #9D. A brief discussion ensued, and Ms. Gallagher said she would make the necessary changes.

Motion to Approve the October 8 special Council meeting minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

Motion to Approve the October 13 regular Council meeting minutes with revisions discussed

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

**ITEM #7:
7:51 (52:06)****PETITIONS FROM THE PUBLIC**

Jerome property owner John Bartell shared a statement regarding Jerome's status as a National Historic Landmark (NHL). He said he wanted to address a conversation with Ms. Moore at a previous meeting regarding the town's design guidelines. He said there is really no risk of Jerome losing its NHL status, then shared statistics of how landmarks have lost their status. He said not a single American town has lost its status as a national historic site, and that everyone should be

	<p>able to do what they want with their own property. Mr. Bartell said the Council needs to be sensitive to these rights. He said obviously Jerome is unique, but that the town does not need to be concerned about losing its NHL status, and he wanted Ms. Moore to understand this.</p> <p>Ms. Moore said her understanding was that SHPO said Tombstone almost lost its NHL status because they were building replica buildings.</p>
ITEM #8:	PRESENTATIONS
7:51 (56:19)	<p>ITEM #8A: COCODONA 250 RACE</p> <p>Steve Aderholt will address Council to provide information about the planned "Cocodona 250" running event that will pass through Jerome in May 2021.</p> <p>Race director Steve Aderholt introduced himself and mentioned that the owner of Aravaipa Running, Jamil Coury, was also in the meeting. He talked about Aravaipa Running and its reputation and the professionalism of events they produce, and that his goal was to ensure minimal impact to Jerome residents with the Cocodona race. Mr. Aderholt described the 254-mile route and course from Black Canyon City to Flagstaff. He said it will take runners five days to complete the race, although most will finish in four days. He referred to pg. 4 of information in the agenda packet and said a major aid station will be located at the top of Mingus Mountain and a minor one at Jerome State Park [Douglas Mansion], which would also be the halfway point of the race. Mr. Aderholt said they want runners in and out of Jerome quickly, then explained what the route through town would be (Mingus to the Gulch, across 89A to the commercial district, down Jerome Avenue to UVX Road and onward to the state park). He said he was working on the approval with ADOT and mentioned that John Litteer of ADOT had also joined the meeting.</p> <p>Ms. Moore asked if runners would be coming off Hwy 89A onto Gulch Road. Mr. Aderholt explained that the runners would be coming from the top of Mingus to Gulch Road and that there were a number of trails they could take. Ms. Moore asked if it was Allen Springs Road; Ms. Barber confirmed that it was. Ms. Moore asked if they had gotten permission from Freeport McMoRan. Mr. Aderholt said the US Forest Service has the right of way on the road he was talking about and that he had talked to the mining companies.</p> <p>Ms. Moore said when an outfit wants to do something like this, they provide the signed liability insurance documents to the town, etc. Mr. Aderholt said yes, they were well versed in producing this type of event and were working with several other cities and two counties. He said they were happy to meet the necessary requirements. Mr. Aderholt said by the time runners get to Jerome, they will be spread out and likely hiking, and would be due to arrive in Jerome on Tuesday, May 4 around 10 am. He said they plan to put in serious rules for the runners and crew vehicles to ensure minimal impact so that traffic would not be slowed or stopped. He said they have preliminary approvals from most entities except ADOT and Jerome.</p> <p>Mayor Dillenberg pointed out that there are no sidewalks on Douglas Road, then asked about public Johns for the runners and said Jerome is sensitive to mask wearing, social distancing, and protecting our citizens. He then asked if there was anything in it for the town.</p> <p>Ms. Harvey asked if support vehicles would be following the runners from Allen Springs Road onto Gulch Road. Mr. Aderholt said no, they would stay on 89A from the top of Mingus.</p> <p>Mr. Bartell remarked that events like this were great for the town.</p> <p>Ms. Moore said the Council should require proof that Freeport McMoRan has signed off on this, as most of Allen Springs Road belongs to the mining company; only a little over a mile of it is Forest Service property. She said that the town actually has jurisdiction on that road. Ms. Gallagher said she has talked to Mr. Aderholt about the insurance and requested copies of all permits. Mr. Aderholt said he will provide all of the necessary documents.</p> <p>Vice Mayor Worth agreed that these kinds of events are great, especially during the pandemic, and that it was something people can get excited about. She said her concern was the two "blind" crossovers from Gulch Road to Holly Street/East Avenue, and by the Methodist Church.</p> <p>Ms. Harvey said emergency services to Mingus Mountain near the top of the Gulch Road can take 45 minutes to an hour, something to keep in mind. Mr. Aderholt said they were well aware.</p> <p>John Litteer of ADOT joined the discussion, and said he planned to survey the areas of concern, and that there are about eight locations that ADOT needs to check in the area, because from ADOT's perspective, public safety is the priority. He said the biggest impact will be in Jerome and wanted to be sure Jerome had a say in the approval process. Mr. Litteer mentioned that ADOT has worked with other race groups and will take that knowledge forward with Aravaipa Running.</p> <p>Mayor Dillenberg asked if there was an opportunity to get crosswalks in place at the crossovers. Mr. Latier said it was a good question and that it could be revisited.</p> <p>Ms. Gallagher said she would add this topic to the December 8 meeting for further discussion.</p> <p>Dr. Dillenberg said he was willing to collaborate and enhance the town's relationship with ADOT. He thanked Mr. Aderholt for the presentation.</p> <p>Ms. Barber said no decision could be made yet as the town needs to see permits and documentation. Mr. Aderholt said he would provide them.</p> <p>Ms. Moore asked if Bill Sims needed to be consulted about liability. Ms. Gallagher said she would reach out to the town's Risk Pool.</p>

Vice Mayor Worth said she had the same concern as Ms. Harvey. She has been watching Colorado and Michigan and paying attention to cafés and gifting to persons 21 or older, and is not sure how Arizona is handling these things. Mr. Sims said there is nothing to stop gifting or to bar marijuana use in private establishments. It would be called "facilitating delivery," not selling.

Vice Mayor Worth said some places are becoming established as "consumption only," like a smoking lounge or cigar shop.

Mayor Dillenberg asked what action needed to be taken regarding the ordinance. Ms. Gallagher suggested a motion removing Article 19-6 and any other changes at this meeting, before the second reading.

Ms. Moore asked about cafés in residential zones vs. commercial zones.

Mr. Sims said a café cannot be established in a residential zone. In a commercial district, a café can advertise they allow smoking there. Ms. Moore said then it is possible for bars to allow pot smoking. Mr. Sims said yes. Mr. Sims then read from the statute regarding what was allowed.

Mayor Dillenberg asked if anyone else wanted to remove Article 19-6 besides Ms. Harvey. Vice Mayor Worth and Ms. Barber said they did.

Ms. Barber said she was ready to make a motion to remove Article 19-6, with a second from Ms. Harvey.

Vice Mayor Worth said she wanted to see landlord approval in the ordinance, that if someone doesn't own property, they need approval from the property owner to grow. She would also like to see in the ordinance that a business cannot offer or advertise a place for consumption if it carries a liquor license. Mr. Sims said this was not possible because the town is restrained by the statute. Landlords cannot control if a tenant grows or smokes marijuana in their home if they're 21 and partaking in the allowed amount.

Ms. Moore asked for clarification on Article 19-6 and if it would prohibit a person from taking marijuana to a café.

Mr. Sims said they cannot facilitate delivery and that towns trying to bar smoking cafés are trying this angle. Ms. Moore said this is why she would like to wait and see what falls out in other municipalities and what legal challenges arise.

Vice Mayor Worth asked if prohibition of marijuana in bars was covered. Mr. Sims said it was not in the statute; that the liquor board controls that.

Ms. Barber made her motion again but said she would revise what she said before and leave Article 19-6 in if it would keep marijuana smoking out of cafés. Ms. Harvey said she would then rescind her second.

Ms. Gallagher said they needed a motion to revise the ordinance. Ms. Barber made the motion, this time to remove Article 19-6, and Ms. Harvey seconded it. Mayor Dillenberg called the question, and the vote was split 3-2.

Mr. Sims said a roll call was needed under the new open meeting law. Ms. Gallagher called the roll:

Mayor Dillenberg – no
Vice Mayor Worth – yes
Ms. Barber – yes
Ms. Harvey – yes
Ms. Moore – no.

Mayor Dillenberg said the yeses had it to remove Article 19-6 before the second reading.

Motion to remove Article 19-6 from the draft ordinance

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG				X		
HARVEY		X	X			
MOORE				X		
WORTH			X			

Ms. Barber requested a five-minute break at 8:58 p.m.

ITEM #10:

9:07 (2:00:30)

UNFINISHED BUSINESS

ITEM #10A: BLANKET EXTENSION OF PERMITS

Council will consider an additional extension of previously approved building and zoning permits. Previously, a blanket extension had been granted for six months, expiring on November 12.

Mr. Knight said a blanket extension was granted six months ago due to the pandemic. He said he has been asked for extensions from several applicants, which can be handled individually or as a second blanket extension. He said some were in planning and several were building permits. Mr. Knight said this would extend the permits to May 12, 2021.

Ms. Harvey said this would possibly affect the contract with the Cuban Queen and parking. Ms. Gallagher said her understanding was that this extension would affect those expiring in the next 6 months. Mr. Knight said it would affect the Cuban Queen project and that the applicants have already requested an extension independently should the blanket extension not pass.

Ms. Worth clarified that the extended permits would remain as issued, which Mr. Knight confirmed. She then suggested making it a three-month extension instead of six months. Mr. Knight said he didn't see much change in the next three months and that it wouldn't make much difference to those financially affected by the pandemic. He said COVID is not going away in the next few months.

Motion to Approve a blanket extension of six months to May 12, 2021

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE	X		X			
WORTH			X			

9:12 (2:05:55)

ITEM #10B: DISCUSSION: DRAFT ORDINANCE TO AMEND THE JEROME TOWN CODE REGARDING THE KEEPING OF BEES WITHIN TOWN LIMITS

Council will review a first draft of an ordinance amending the Town Code regarding the keeping of bees in Jerome and may direct staff in this regard.

Ms. Gallagher said this was up for discussion to determine the route Council may want to take with a beekeeping ordinance. She said she worked with the mayor on this, taking ideas from Sedona and Winslow's ordinances, and brought up some of the issues with their ordinances.

She suggested besides the town code, to also put something in the zoning ordinance about needing a conditional use permit once it's established what zones beekeeping would be allowed. Or the Council could leave things as they are or prohibit beekeeping altogether.

Ms. Moore said bees have been coming into shops for years, long before beehives were in town. She said she's not sure if the problem is because of the hives. And if the town code were to be amended, she asked if it would prohibit those who already have hives. Ms. Gallagher said those people would likely have time to get into compliance.

Ms. Harvey said the wild bees are getting forced out, from what she has read in studies about them. She shared a few other facts and said she is still having bee problems at home. Ms. Harvey thinks that hives should be prohibited in the C-1 and residential areas; that Jerome is too small a town to allow hives.

Ms. Worth commended Ms. Harvey for the outstanding research, that she had read it but that she needed more time to digest it.

Mayor Dillenberg suggested tabling the discussion until the next meeting since winter is here and it will give everyone more time to think about it.

Motion to table the discussion until the regular Council meeting in December

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

9:22 (2:15:07)

ITEM #10C: COVID-19

Council will again discuss plans and timeline for reopening Town Hall, resuming the weekend shuttle service, and conducting in-person public meetings.

Mayor Dillenberg suggested everything remain as it is; that things are getting worse, not better with regard to the spread of COVID-19.

Ms. Barber said that the numbers are spiking and that Jerome now has a line item on the county website.

Ms. Gallagher clarified that town hall is not closed and that services are still provided; there is just no public access.

Motion to continue current practices (doors locked, no weekend shuttle, no in-person meetings)

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

ITEM #11:

NEW BUSINESS

9:23 (2:16:59)

ITEM #11A: PARKING PERMIT REQUIREMENTS

Council will review requirements for obtaining parking permits and may provide direction to staff regarding what qualifies as an off-street parking space.

Mr. Knight said he had been working with Janice Pontius at the police department, who was doing an audit of parking permits. Mr. Knight said a good case to review is one on School Street where the residents are concerned about the safety of off-street parking at their building. He said it was previously established that if a resident had off-street parking, they were ineligible for a permit unless the off-street parking was deemed unsafe, as claimed by the residents at 537 School Street. Mr. Knight also brought up the dangerous off-street parking on Clark Street.

Ms. Harvey said she has seen three cars parked at 537 School Street as a child. She doesn't see any danger in the off-street parking there and said the photos submitted were deceptive. She said Jerome has parking problems, not issues, and that it is a difficult place to park and that new residents need to be aware of this before they move to town. She noted that this property had been turned into a duplex on the condition that they have three off-street parking spaces. Ms. Harvey said she has also been talking to Ms. Pontious, whose suggestion was to get landlords onboard and send letters urging them to educate potential tenants of the parking situation in Jerome.

Ms. Barber said the owner of 537 School Street brought the duplex idea to council after her husband died, with the promise that three off-street spaces were available. If the council that approved the duplex knew what the actual situation was with the parking, they likely would not have approved the duplex.

Ms. Gallagher clarified that Mr. Knight was asking for direction, not action, which he confirmed, and not just for this situation but in general.

Ms. Moore said cars have parked there. The tenants have parking and should use it.

Vice Mayor Worth reiterated that so many different parking scenarios exist in town and that what is needed is a comprehensive catalogue listing all properties and their quirks. Ms. Harvey said she would volunteer time to work on the list, as did the vice mayor. Ms. Barber said until we get the list, parking needs to be addressed case by case.

(2:31:31) Jerome resident Lacey Ritter attempted to speak but there were audio issues. Mr. Knight suggested having Jerome resident Jennifer Coleman speak in the meantime.

(2:32:44) Ms. Coleman said she understood the parking complications and the need for disclosure in her lease and talked about her experience in renting the lower unit at 537 School Street. She said that had she known about the parking issues, she might not have signed the lease. She said in applying for a parking permit, she was subjected to personal questions. Ms. Coleman talked about other problems with using the driveway and her concerns for safety, insurance, and invited councilmembers to try parking there. She also said the previous tenant had been given a parking permit and that many spaces stay empty along the street, even though "storage" vehicles are also being parked.

(2:40:24) Ms. Ritter said the submitted photos were to give a clear understanding of the parking situation and were illustrating the restricted space with the trashcan and planting pots. She said there is room to park on School Street, although the weekends are busy and that construction workers take spaces at times, but she was told that no more parking permits can be issued for School Street. Ms. Ritter said some people are making assumptions about the parking space and she too invited councilmembers to come and try it.

Ms. Harvey said that Ms. Pontious and Mr. Knight have informed her that School Street is full, which is permitted for houses on both sides of the street. She also reiterated that she has seen three cars parked at 537 School Street and has recently walked by to make sure her memory was accurate. Ms. Harvey shared her own parking challenges and said she would be happy to try the space with her truck.

Ms. Coleman said her own car is small but is still concerned that safety is the issue due to tourists stopping to read the historic plaque on the building and invited further discussion about the problem.

(2:50:34) Jerome resident and DRB member Carol Wittner shared her views on the parking challenges, as she lives next to 537 School Street. She said Ms. Ritter and Ms. Coleman sometimes have 4-5 cars on the street on the weekends due to visitors and that it does create a problem. Ms. Wittner said the previous tenant used to cover the historic plaque, so perhaps that would be an option to keep tourists from gathering by the driveway. She said most of the time the street is jammed.

Mr. Knight said that Ms. Pontious has been tracking the permits and had recently determined that up to seven spaces may be open on the second bend of School Street. He said they are auditing permits, so availability may change. He acknowledged that two trucks have been stored on the street that will likely need to be moved, opening up two more spaces.

Ms. Ritter said they should not be penalized for having visitors—temporary passes are available for them, and that neighbors have construction workers taking up spaces as well. She said two other vehicles at the start of School Street also never move, besides the ones Mr. Knight mentioned. Ms. Ritter also said that even if two small cars parked in the driveway, they would still block the sidewalk, yet another safety issue.

Vice Mayor Worth mentioned again her cataloging idea and suggested visiting the site.

Mayor Dillenberg suggested Mr. Knight meet with Ms. Harvey and Vice Mayor Worth to discuss the issue, and Mr. Knight said he would coordinate with them.

10:05 (2:58:58)

ITEM #11B: DISTRICT SIGNS

Council will discuss current district signage and may determine if changes are needed to the process, appearance and/or locations.

Mr. Knight said that Kevin Savage, president of the Jerome Chamber of Commerce had told him that the Chamber is still committed to adding headers to the signs and a map. But Mr. Knight said that, after looking at the poor condition of the signs, perhaps Council would like to do something different with them. He questioned if they were needed or still had value, and said to keep in mind that businessowners may need to be reimbursed for the signs they had made.

Ms. Harvey said the signs are not effective, don't look good, and are not up to date. She said it was something we tried but it didn't work. The mayor agreed.

Ms. Barber said there would be no problem with repurposing the signs or getting rid of them. She said the idea started with former zoning administrator Al Sengstock and she doubted the businesses would expect a refund.

Mayor Dillenberg said the town could use the space for more useful signs.

Ms. Moore said the email in the packet from Mr. Savage seemed to suggest maps instead of district signs set up around town.

(3:06:13) Chamber president Kevin Savage commented on what mistakes were made with the signs. He said the planks should have been made of metal, not wood. What he had suggested in his email was a general map of the business district showing the fire station, restrooms, defibrillators, etc. He said he was fine with taking the signs down.

Mayor Dillenberg suggested taking down the district signs for now.

Mr. Knight said he was looking for direction at this point and would get input from businessowners. He said he was fine with tabling the item to the December meeting.

Mr. Savage mentioned that though the planks were \$10, many businesses spent upward of \$100 to have a sign graphically done.

Ms. Moore said she had ideas and would meet with Mr. Knight.

10:19 (3:12:26)

ITEM #11C: GHOST PEPPER LEASE

Council will consider a request by Bill Sotiros of the Ghost Pepper Company to transfer his lease of space at 500 Main Street to a potential new owner of the business.

Ms. Gallagher shared information about the situation, that the current owner, Bill Sotiros, was leasing the retail space month-to-month as the lease had recently expired and that the business was being sold. Mr. Sotiros was requesting that the new owner be approved to enter into a new lease with the town.

Vice Mayor Worth asked how someone is considered appropriate when they lease property from the town. Ms. Gallagher said they would consider if the business reflects the historic and creative nature of town.

Vice Mayor Worth asked if a leaseholder's rental or credit history is checked. Ms. Gallagher said it has not been in the past.

Mayor Dillenberg asked if the rent was being raised. Ms. Gallagher said the rent is \$1,200 per month and that the lease includes a provision to increase the rent by 10 percent a year, but Council has never exercised that option. Town attorney Bill Sims had said it would be acceptable to pass the lease to the new businessowner and also advised raising the lease amount by 10 percent.

Ms. Barber asked if the business would remain the same, i.e., would there be changes to the floorplan, inventory, etc.? (3:16:11) Bill Sotiros said the new owner, speaking on his behalf, wants to keep the store as it is.

Ms. Barber suggested not raising the rent yet because of COVID.

Motion to approve the lease with the new business owner at the same rate and terms

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

10:24 (3:17:36)

ITEM #11D: APPOINTMENT TO PLANNING & ZONING COMMISSION

Council may make an appointment to fill a vacancy on the Planning and Zoning Commission for the remainder of the unexpired term ending February 28, 2023. As of the agenda preparation date (11/3/20) two applications had been received, from Mike Parry and Mike Harvey.

Mayor Dillenberg shared a few comments about having encouraged Mike Parry to fill the vacancy on P&Z, not knowing Mike Harvey was applying for it, then asked Mr. Knight for his input.

Mr. Knight said both candidates were capable.

(3:18:50) Mr. Harvey said he would appreciate the opportunity to serve Jerome and spoke about having the experience, time, and interest; that he didn't travel and would be open to training.

Ms. Moore moved to appoint Mr. Harvey to P&Z, and said she thought he would be good.

Ms. Barber reminded everyone that Mr. Parry had previously stepped down, couldn't make all meetings, and no longer lives in Jerome full time. She recommended giving Mr. Harvey a chance.

Motion to appoint Mike Harvey to the Jerome Planning and Zoning Commission

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY			X			
MOORE	X		X			
WORTH			X			

10:29 (3:22:26)

ITEM #11E: APPOINTMENT TO PSPRS BOARD

Council may approve the appointment of the Mayor, or the Mayor's designee, as Chair of the PSPRS Board, as per statute.

Ms. Harvey said she was willing to serve another term.

Motion to retain Sage Harvey as Mayor's designee as Chair to the PSPRS Board

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
WORTH	X		X			

ITEM #12:

10:31 (3:24:38)

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Harvey said it was probably time for a survey of the Hotel Jerome parking area. She also announced that the Chamber of Commerce has canceled Light up the Mountain, but she and Ms. Barber asked Chamber president Mr. Savage if they could take it on. He was supportive of the idea and even helped with the decorations.

Ms. Barber reminded everyone that the League was holding their online training for newly elected officials starting December 1.

Ms. Moore said that a meeting needs to be scheduled to discuss the town's AZPDES permit for the wastewater treatment plant. Ms. Gallagher said she would set up a meeting.

Vice Mayor Worth shared her experience at the NACOG retreat at the Grand Canyon. She suggested Jerome host the summer NACOG meeting. She also said she would like the Council to review residency requirements for town staff within the next few months.

ITEM #13:

ADJOURNMENT

Motion to adjourn at 10:38 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
WORTH	X		X			

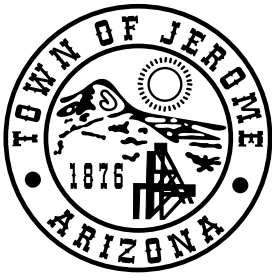
APPROVE:

ATTEST:

Dr. Jack Dillenberg, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



TOWN OF JEROME

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MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL VIA ZOOM WEDNESDAY, NOVEMBER 18, 2020 AT 3:00 PM

<div>ITEM #1:</div> <div>3:00 (0:08)</div>	<div>CALL TO ORDER/ROLL CALL</div> <div>Mayor/Chairperson to call meeting to order.</div> <div>Mayor Jack Dillenberg called the meeting to order at 3 p.m.</div> <div>Town Clerk to call and record the roll.</div> <div>Town Manager Candace Gallagher called the role. Present were Mayor Dillenberg, Vice Mayor Mandy Worth, and councilmembers Jane Moore, Alex Barber, and Sage Harvey. Also present was Deputy Town Clerk Rosa Cays.</div>																																										
<div>ITEM #2:</div> <div>3:00 (0:41)</div>	<div>APPOINTMENT TO PSPRS BOARD</div> <div>Council may approve the appointment of a citizen member to the PSPRS Board for the four-year term ending 11/20/2024.</div> <div>Mayor Dillenberg introduced the item and confirmed with Ms. Harvey that she would continue serving on the board.</div> <div>Ms. Gallagher clarified that Ms. Harvey was previously appointed and that now Jerome resident Nancy Smith needed to be appointed for a succeeding four-year term.</div> <div>Councilmember Harvey spoke on Ms. Smith's behalf, with Ms. Smith's permission, who has indicated that she was prepared to serve another four-year term.</div> <div>Motion to Nancy Smith to the PSPRS Board for another four-year term</div> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH		X	X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
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MOORE			X																																								
WORTH		X	X																																								
<div>ITEM #3:</div> <div>3:02 (2:18)</div>	<div>SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 464, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY ADOPTING A NEW CHAPTER 19, “RECREATIONAL MARIJUANA,” ESTABLISHING A PURPOSE; SETTING FORTH DEFINITIONS; PROHIBITING MARIJUANA ON PUBLIC PROPERTY; PROHIBITING MARIJUANA TESTING FACILITIES; PROHIBITING MARIJUANA ESTABLISHMENTS; SETTING FORTH VIOLATIONS; PROVIDING FOR PENALTIES; AND DECLARING AN EMERGENCY.</div> <div>Council may conduct the second reading of, and may adopt, Ordinance No. 464, amending the Town Code to prohibit retail marijuana establishments. A portion of this discussion may be conducted with the Town Attorney in executive session, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4).</div> <div>Mayor Dillenberg read the ordinance in title only.</div> <div>Following a brief discussion, Mayor Dillenberg asked for the councilmembers to entertain a motion. Ms. Harvey obliged.</div> <div>Vice Mayor Worth made clear that this ordinance, as with any ordinance, could be revisited and revised in the future.</div> <div>Councilmember Moore said waiting and seeing what happens with the new statute across the state is a good idea.</div> <div>Ms. Barber said yes, this ordinance can be changed later to be more beneficial to Jerome, and the way it is written now is what benefits Jerome now</div> <div>Motion to Adopt Ordinance No. 464</div> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY			X				MOORE		X	X				WORTH	X		X			
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DILLENBERG			X																																								
HARVEY			X																																								
MOORE		X	X																																								
WORTH	X		X																																								
<div>ITEM #4:</div>	<div>ADJOURNMENT</div> <div>Motion to Adjourn at 3:06 p.m.</div> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH		X	X			
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MOORE			X																																								
WORTH		X	X																																								

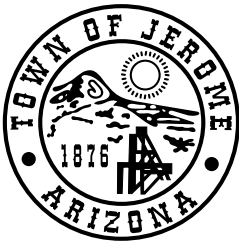
APPROVE:

ATTEST:

Dr. Jack Dillenberg, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



TOWN OF JEROME

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ORDINANCE NO. 463

AN ORDINANCE OF THE TOWN OF JEROME, ARIZONA, RELATING TO THE TRANSACTION PRIVILEGE TAX; ADOPTING "THE 2012-2014 AMENDMENTS TO THE TAX CODE OF THE TOWN OF JEROME" BY REFERENCE; ESTABLISHING EFFECTIVE DATES; PROVIDING FOR SEVERABILITY AND PROVIDING PENALTIES FOR VIOLATIONS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, ARIZONA:

Section 1: That certain document known as "The 2012-2014 Amendments to the Tax Code of the Town of Jerome", three copies of which are on file in the office of the Town Clerk of the Town of Jerome, Arizona, which document was made a public record by [Resolution No. 608](#) of the Town of Jerome, Arizona, is hereby referred to, adopted and made a part hereof as if fully set out in this ordinance.

Section 2: Any person found guilty of violating any provision of these amendments to the Tax Code shall be guilty of a class one misdemeanor. Each day that a violation continues shall be a separate offense punishable as herein above described.

Section 3: If any section, subsection, sentence, clause, phrase or portion of this ordinance or any part of these amendments to the Tax Code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 4: The provisions of this ordinance conforms this local code to the Model City Tax Code, which is controlling. The provisions of each section are effective as stated in each section and are as provided by the Municipal Tax Code Commission upon approval of the stated change to the Model City Tax Code. Provisions subject to a retroactive effective date at the time of approval by the Municipal Tax Code Commission favor taxpayers by reducing an imposition of the tax or increasing an allowable deduction, exemption, or exclusion. Provisions that increase the imposition of the tax or decrease the application of a deduction, exemption, or exclusion had a prospective effective date at the time of approval by the Municipal Tax Code Commission. Provisions creating a new Option state the first effective date the new Option is available for selection. Provisions eliminating an existing Option state the last effective date of the eliminated Option.

PASSED AND ADOPTED by the Mayor and Council of the Town of Jerome, Arizona, this ____ day of _____, 2020.

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: 11/10/2020

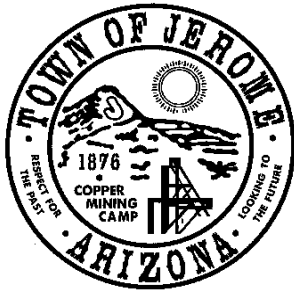
Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						



Founded 1876
Incorporated 1899

TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: **ITEM #8A: DRAFT ORDINANCE TO AMEND THE JEROME TOWN CODE
REGARDING THE KEEPING OF BEES WITHIN TOWN LIMITS**

MEETING DATE: December 8, 2020

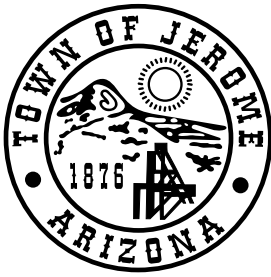
At the October 13 meeting, the Mayor and I were asked to come back to Council with a draft ordinance regarding beekeeping. A draft ordinance was presented and discussed at the November 10 meeting, and the matter tabled for further discussion at this meeting.

Mayor Barber had provided sample ordinances from Queen Creek, Sedona and Winslow, with certain provisions highlighted that she would like to see included, and I created the draft ordinance using those provisions.

I noted that there was a provision in Sedona's "Standards for the Keeping of Bees" (also included in this draft) which required notification to property owners within 100 feet prior to the issuance of a beekeeping license, yet there was no reference to what would happen if those owners objected. In Sedona's Land Development Code, beekeeping is considered an "accessory use."

Council may want to consider whether, in addition to establishing the new Code Article set forth in this draft, beekeeping should be listed as a Conditional Use in selected zones as part of our Zoning Ordinance, which could then trigger a neighborhood meeting and allow conditions to be set at P&Z and Council's discretion. If Council so wishes, I can draft an accompanying ordinance to that effect.

There is no great urgency at this point, as cold weather is about to set in. However, if Council wishes to establish beekeeping regulations, we should have something in place by early spring.



TOWN OF JEROME

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ORDINANCE NO. xxx

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY THE ADDITION OF NEW ARTICLE 6-6, "BEES AND BEE KEEPING"

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The Jerome Town Code is hereby amended by the addition of NEW Article 6-6, "Bees and Bee Keeping," to read as set forth on Exhibit A, attached hereto and made a part hereof.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS _____ DAY OF _____ 2020.

Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: _____

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

ARTICLE 6-6: **Bees and Bee Keeping**

- 6-6-1 Definitions
- 6-6-2 License Required
- 6-6-3 Requirements
- 6-6-4 Violations; Penalty
- 6-6-5 Abandoned Hives, Colonies and Apiaries
- 6-6-6 Town Liability

Section 6-6-1 **Definitions**

As used in this Article:

“Apiary” means one or more hives or colonies of bees at one location.

“Colony” means the inhabitation of the hive, including the queen, drones, worker bees and brood.

“Hives” means the domicile of bees, including any receptacles or containers inhabited by the bees.

“Swarm” means a population of transient bees that have not permanently established themselves.

Section 6-6-2 **License Required**

- A. Prior to the keeping of any hive, colony or apiary bees within the town limits, all persons shall be required to obtain a beekeeping license issued by the Town Clerk. The application form for the license shall include the name, address and telephone number of the person seeking the license as well as the name, address and telephone number of the property owner. If the applicant is other than the property owner, then the application shall also include written permission of the owner for the use of the property for keeping a hive, colony or apiary. The form shall also include a drawing of the property indicating the location for the keeping of the hive, colony or apiary and an acknowledgement that, prior to the placing of the hive, colony or apiary upon the property, an adequate supply of water is available on the property in close proximity to the hive, colony or apiary.
- B. Upon receipt of a beekeeping license application, and 15 days prior to issuing any beekeeping license, public notification shall be mailed by the Town to properties within 100 feet of the subject property.
- C. An annual fee of [REDACTED] dollars (\$ [REDACTED]) shall be charged and collected for the issuance of each license, and a separate license shall be required for each parcel at which beekeeping will occur.

Section 6-6-3 **Requirements**

- A. No more than two hives shall be allowed on a parcel.
- B. Hives shall be located in the area behind the primary structure and in front of the rear lot line, and set back from the side and rear property lines a minimum of five feet.

- C. Each beekeeper shall ensure that a constant and easily accessible supply of fresh water and other nutrients of sufficient quantity to meet the needs of all bees being maintained or kept is available to the bees at all times so that they are discouraged from congregating at pet water bowls, birdbaths, pools, spas or other water sources where they may cause human or domestic pet contact.
- D. Initial hives shall contain a queen selected from stock bred for gentleness and non-swarming characteristics. If a colony becomes aggressive or swarms, the beekeeper shall re-queen the colony with a queen selected from stock bred for gentleness and non-swarming characteristics.
- E. Any receptacle or container inhabited by bees shall be marked on the outside to reflect the license number issued by the Town.

Section 6-6-4 Violations; Penalty

- A. The first violation of this Article shall be treated as a petty offense. All subsequent violations within a succeeding two-year period shall be treated as Class I misdemeanors, subject to penalties as set forth in Article 1-8 of the Jerome Town Code.
- B. The provisions of this Section shall not apply to any property owner upon whose property a swarm of transient bees is attempting to or has established a domicile.

Section 6-6-5 Abandoned Hives, Colonies and Apiaries

- A. Any honeybee colony not residing in a structure intended for beekeeping, or any swarm of bees or colony residing in a standard or homemade hive that, by virtue of its condition, has obviously been abandoned by the beekeeper, or any hive, colony or apiary which does not contain the marking requirements of Section 6-6-3 (E), the water and nutrient requirements of Section 6-6-3 (C), and for which no license required by Section 6-6-2 has been issued, is unlawful and shall be deemed a public nuisance.
- B. The Town, upon a complaint, may take all action necessary to remove the abandoned hive, colony or apiary from the property.

Section 6-6-6 Town Liability

The Town shall bear no liability or responsibility for the keeping of bees within the Town limits.



Shephard  Wesnitzer, Inc.

75 Kallof Place
Sedona, AZ 86336

P.O. Box 3924
Sedona, AZ 86340

928.282.1061
928.282.2058 fax

www.swiaz.com

Engineering an environment of excellence.

PROPOSAL/ AGREEMENT FOR PROFESSIONAL SERVICES

Ref. No. 19251.002

December 30, 2019

BETWEEN:

Town of Jerome
ATTN: John Knight
P.O. Box 335.
Jerome, AZ 86331 ("CLIENT")

AND:

Shephard - Wesnitzer, Inc.
P.O. Box 3924
Sedona, AZ 86340 ("SWI")

FOR THE PROJECT:

Professional Survey Services –
Boundary and Topographic Survey ("PROJECT")
APN: 401-06-079, 401-06-086 and 401-06-086A
Jerome AZ ("SITE")

The Client and SWI do hereby agree as follows:

1.0 DESCRIPTION OF PROJECT

Information provided by Client indicates that the Project will consist of parking improvements in Jerome AZ.

2.0 PURPOSE

The purpose of our Survey Services will be to provide a Boundary and Topographic Survey for the PROJECT.

Client's Initials _____

SEDONA

COTTONWOOD

FLAGSTAFF

PRESCOTT

KINGMAN

3.0 SCOPE OF SERVICES

We propose to provide the following:

Item No.	Description	Fee
1.	Topographic Survey (APN: 401-06-079, 401-06-086 and 401-06-086A): SWI will Locate topographic features on the property, including existing buildings, existing ground conditions, location of existing drainage and drainage structures, visible above ground utilities (surface appurtenances), edges of roadway, fence lines, trees 4" and larger DBH (diameter at breast height), and spot elevations. SWI will establish a site benchmark referenced to NAVD 88. SWI will prepare a sealed and signed topographic drawing with one (1) foot contour intervals and spot elevations depicting site features, with location of record boundary lines. Deliverables: 24"x36" sealed topographic survey and PDF of sealed drawing.	\$2000
2.	Boundary Survey (APN: 401-06-079, 401-06-086 and 401-06-086A): SWI will Research record documents, deeds and plats with the Yavapai County Recorder office for the subject parcels, locate and verify existing boundary corners, (or set same if missing) on the subject parcel. Prepare a Results of Survey showing the boundary and data gathered in the field. A Record of Survey drawing will be recorded with the Yavapai County Recorder in compliance with the current Arizona State Board of Technical Registration rules and regulations.	\$3200
TOTAL		\$5200

4.0 SCHEDULE

Work will be scheduled upon receipt of a signed copy of this agreement and retainer. Boundary Survey is expected to require 3-4 weeks to complete for Client review.

5.0 ASSUMPTIONS

That sufficient boundary monumentation necessary to determine the boundaries of the subject parcels exists on or adjacent to the subject parcels. It is also assumed that no survey problems exist, such as erroneous monumentation, overlapping or defective deeds, or discrepancies between record title dimensions and actual field conditions or occupation. Client will be notified of any such circumstances.

6.0 MANNER OF PAYMENT

Billing for work in progress will be made on a monthly basis. Payment is due upon receipt of monthly billings. Late fees at the rate of 2% interest on balance owed will be assessed to client for delays in payments in excess of 30 days from the date of invoice. Services will be halted due to delays in payment. Final revisions to calculations and drawings will be released upon receipt of final payment.

7.0 FEES

The cost for Survey services for item 1 is a lump sum fee of \$5200 including reimbursable expenses. Reimbursable expenses include FedEx charges, mileage, plan reproduction costs. Any additional work which may be indicated by the discovery of unanticipated conditions in the field or revisions instigated by others will be performed, only upon your authorization, in accordance with our current standard fee schedule. Current standard hourly rates are subject to change as current year expires. The estimated fee noted above is valid for 90 (ninety) calendar days after which time a review by SWI will be required.

8.0 STANDARD SWI TERMS AND CONDITIONS

Attached hereto and incorporated by the reference are the **SWI Standard Terms and Conditions**, which shall govern this agreement.

9.0 SERVICES NOT INCLUDED

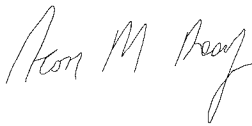
Construction plans, boundary survey, traffic studies, structural design, geotechnical investigations, Army Corp of Engineers 404 permitting, environmental studies, cultural resources, archeological studies, construction staking, or any other work not specifically identified in Section 3.0, Scope of Services. All agency and/or permitting fees to be paid by Client.

This Proposal/Agreement, and the attached **Terms and Conditions**, contains the entire agreement between the parties, and supersedes all other agreements, either oral or written. No representations or warranties shall be valid or binding unless contained herein.

The signature below constitutes Shephard - Wesnitzer Inc.'s intention to be bound under the terms of this Proposal/Agreement, including the attached **Terms and Conditions**. The Client may accept by signing and returning to Shephard - Wesnitzer, Inc.

Any change to the **Terms and Conditions** of this Proposal/Agreement, or the tender of any contract documents in place of this Proposal/Agreement shall not be valid unless made in writing, dated and signed by all the parties.

EXECUTED BY:



Aron M. Reay
Survey Project Manager
Shephard-Wesnitzer, Inc.

December 30, 2019

The foregoing AGREEMENT with its attached **Terms and Conditions** has been proposed by Shephard - Wesnitzer, Inc. and has been read, is understood, and is hereby accepted.

EXECUTED BY:

_____, 2019
Clients Authorized Representative Date

Typed or Printed Name

Title

TERMS AND CONDITIONS

Ref. No. 19251.002

The captions of the sections herein are intended for convenience of reference only and shall not be used to interpret the content of each section.

1. PROJECT INFORMATION

- 1.1 In preparation of its Proposal, SWI has relied on certain information and documentation supplied by CLIENT or CLIENT's agents as being accurate, and CLIENT agrees that SWI has a right to rely on the said information or documentation.
- 1.2 CLIENT affirms that CLIENT has provided all documents, maps and other information in CLIENT's possession, relating to past, present and proposed future use of THE SITE and its surrounding area, to SWI before execution of this Agreement by SWI.
- 1.3 CLIENT confirms that the content of all documents, maps and other information which CLIENT has provided to SWI before SWI's execution of this Agreement is correctly addressed in the Scope of Services part of this Agreement.
- 1.4 CLIENT will designate in writing those persons, organizations or agencies to be contacted in the event conditions are revealed during the execution of SWI's services that would require possible alteration of the services hereunder.

2. WARRANTY

SWI warrants their services are performed, within the limits prescribed by this Agreement, with the usual thoroughness and competence of the professions practicing these services in the same or similar locality of THE SITE at the time of this Agreement. No other warranty or representation, either expressed or implied, is included or intended under this Agreement.

3. SAFETY

SWI will perform work under safe conditions. CLIENT may be charged additionally for safety or security measures required by dangerous job conditions, encountered during SWI's performance of the required services that could not be anticipated by review of the information available at the time the Agreement was executed.

4. INSURANCE

- 4.1 SWI will maintain the following insurance and amounts: Workman's Compensation, statutory limits; General Liability, \$1,000,000; Professional Liability, \$1,000,000.
- 4.2 No insurance, of whatever kind or type which may be carried by SWI, is to be considered in any way limiting the responsibility of others for damages resulting from their operations or for furnishing work and materials ON THE SITE.

5. LIMITS OF LIABILITY

For any damage, cost, expenses, or other liability, direct or indirect, resulting from any error, omission, or professional negligence in the performance of SWI's services, the liability of SWI, its employees, agents, officers, and consultants to all claimants with respect to THE PROJECT will be limited to an aggregate sum not to exceed \$50,000 or SWI's total fee for the services rendered on THE PROJECT, whichever is greater.

6. NOTIFICATION OF DEFECTS IN SERVICE

CLIENT, CLIENT's personnel, and CLIENT's contractors and subcontractors shall promptly report in writing to SWI any defects or suspected defects in SWI's work or services, in order that SWI may take prompt, effective measures which in SWI's opinion will minimize the consequences of a defect in service.

7. INDEPENDENT CONTRACTOR STATUS

CLIENT confirms that SWI is employed as an independent contractor to perform the services required under this Agreement. SWI shall be free to exercise its discretion and independent

judgment as to the methods and means of performance of these services, consistent with all other requirements of this Agreement.

8. OWNERSHIP AND DISPOSITION OF DOCUMENTS

- 8.1 CLIENT agrees that all documents, calculations, studies, plans, maps, models, photographs, drawings, computer printouts, field notes, samples, logs, specimens, laboratory test data, and other products generated in the performance of services rendered under this agreement constitute work for hire and are and shall remain the property of the SWI.

- 8.2 SWI agrees that, during the performance of this Agreement, and thereafter it will not disclose to any persons, other than the CLIENT, CLIENT's authorized representatives, and those persons, organizations or agencies specifically designated in writing by CLIENT, any information pertaining to this Agreement or services rendered by SWI pursuant to this agreement except as follows:

- 8.3 In response to a valid subpoena or requirement under the law; however, SWI shall notify CLIENT upon receipt of the subpoena or other mandate in order to give CLIENT time to protect the confidentiality of the materials sought; and

- 8.2.2 Under circumstances where, in SWI's professional judgment, the performance of the duties under this agreement discloses a serious threat to the public health, safety of welfare, and the CLIENT after being notified of the threat refuses to, or does not take appropriate action within a reasonable time, then SWI has a professional obligation to notify the appropriate Regulatory Agency of the specific nature of the public threat.

9. DELIVERY OF ELECTRONIC FILES

In accepting and utilizing any drawings, reports and data on any form of electronic media generated and furnished by the Consultant, the Client agrees that all such electronic files are instruments of service of the Consultant, who shall be deemed the author, and shall retain all common law, statutory law and other rights, without limitation, including copyrights.

The Client agrees not to reuse these electronic files, in whole or in part, for any purpose other than for the Project. The Client agrees not to transfer these electronic files to others without the prior written consent of the Consultant. The Client further agrees to waive all claims against the Consultant resulting in any way from any unauthorized changes to or reuse of the electronic files for any other project by anyone other than the Consultant.

The Client and the Consultant agree that any electronic files furnished by either party shall conform to the specifications listed in Exhibit A. Any changes to the electronic specifications by either the Client or the Consultant are subject to review and acceptance by the other party. If the Consultant is required to expend additional effort to incorporate changes to the electronic file specifications made by the Client, these efforts shall be compensated for as Additional Services.

Electronic files furnished by either party shall be subject to an acceptance period of seven (7) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic files shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

The Client is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the Consultant and

TERMS AND CONDITIONS

Ref. No. 19251.002

electronic files, the signed or sealed hard-copy construction documents shall govern.

In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and sub-consultants (collectively, Consultant) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the Consultant or from any reuse of the electronic files without the prior written consent of the Consultant.

Under no circumstances shall delivery of electronic files for use by the Client be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the Consultant be liable for indirect or consequential damages as a result of the Client's use or reuse of the electronic files.

10. ACTS OR OMISSIONS OF OTHERS

SWI shall not be responsible for acts or omissions of any other party or parties involved in planning or designing of any project(s) for construction on THE SITE or the failure of any contractor or subcontractor to construct any item on THE SITE in accordance with recommendations contained in any issued by SWI. SWI, by the performance of services hereunder, does not in any way assume, abridge or abrogate any of those duties, responsibilities or authorities with regard to any project(s) on THE SITE customarily vested in project architects, design engineers, or any other design agencies or authorities.

11. RELIANCE ON PUBLIC RECORDS OR OTHER NON-SWI REPORTS AND DATA

Unless otherwise described in "SCOPE OF SERVICES", SWI accepts no responsibility for the correctness or accuracy of data or conclusions contained in public records, reports or other documents which were not published by SWI, but which are discovered by SWI in performance of the services required by this Agreement. CLIENT waives any claim against SWI, and agrees to defend, indemnify and hold SWI harmless from any claim or liability for injury or loss allegedly arising from errors, omissions or inaccuracies in such public records or in such other reports or documents.

12. SITE ENTRY

CLIENT will furnish right of entry onto THE SITE for SWI to make the necessary field studies.

13. MEDIATION

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

14. LITIGATION BETWEEN AGREEMENT PARTIES

In the event of litigation or arbitration between the parties to this Agreement, all reasonable costs and attorney's fees to enforce this Agreement incurred by the prevailing party shall be reimbursed by the non-prevailing party.

SWI and its subcontractors shall comply with all existing applicable laws and regulations under this Agreement; however, laws or ordinances enacted after the signing of this Agreement may increase SWI's cost of performing services included in this Agreement by requiring modifications of or additions to SWI's work, facilities or equipment. CLIENT shall reimburse SWI for such increased cost.

15. SUBPOENAS

CLIENT is responsible, after notification, for payment of time and expenses resulting from SWI's required response to subpoenas issued in conjunction with SWI's work. Compensation will be based on schedules in effect at the time the subpoena is served.

16. COMPLIANCE WITH LAWS

SWI and its subcontractors shall comply with all existing applicable laws and regulations under this Agreement; however, laws or ordinances enacted after the signing of this Agreement might increase SWI's cost of performing services included in this Agreement by requiring modifications of or additions to SWI's work, facilities or equipment. CLIENT shall reimburse SWI for such increased cost in proportion to the amount of the cost attributable to SWI's performance of services on THE PROJECT.

17. INDEMNITY

CLIENT and SWI do hereby indemnify and hold each other harmless from damage to property of whatsoever kind and nature, and injury to persons, including death, occasioned by the negligent or willful acts, errors or omissions of the indemnifying party, arising out of, or in any way connected to this Agreement.

18. NOTIFICATION OF HAZARDOUS SUBSTANCES

CLIENT hereby warrants that, if it knows or has any reason to assume or suspect that hazardous substances may exist at THE SITE, CLIENT has so informed SWI.

19. DISCOVERY OF UNANTICIPATED HAZARDOUS SUBSTANCES

SWI and CLIENT agree that the discovery of unanticipated hazardous substances constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. SWI agrees to notify CLIENT as soon as practically possible should unanticipated hazardous substances or suspected hazardous substances be encountered. SWI is hereby authorized to take such emergency measures, if any, that are necessary in SWI's professional opinion to immediately protect the health, safety and welfare of the public and SWI's personnel, and/or the environment and CLIENT agrees to compensate SWI for such emergency work. Thereafter, CLIENT and SWI will negotiate to change the scope of services hereunder to include said emergency work. In addition, CLIENT waives any claim against SWI, and agrees to indemnify, defend and hold SWI harmless from any claim or liability for injury or loss arising from SWI's encountering unanticipated hazardous substances or suspected hazardous substances. CLIENT also agrees to compensate SWI for any time spent and expenses incurred by SWI in defense of any such claim, with such compensation to be based upon SWI's prevailing fee schedule and expense reimbursement policy.

20. PAYMENT

CLIENT shall pay SWI in full for all services under the Agreement and executed written Change Orders, irrespective of any claim by CLIENT to third parties for compensation for additional work conducted by SWI. Any such claim shall in no respect delay payment of fees for services performed by SWI. Standard hourly rates are subject to change as current year expires.

21. TERMINATION

This Agreement may be terminated by either party giving not less than ten (10) days written notice to the other party specifying a substantial failure to perform in accordance with the terms of the Agreement through no fault of the terminating party, provided that

TERMS AND CONDITIONS

Ref. No. 19251.002

the terminating party is in full compliance with the Agreement at the time of the notice of termination.

21.2 Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice.

21.3 In the event of termination for any reason prior to completion of all reports contemplated by the Agreement, SWI reserves the right to complete such analyses and records as are necessary to place their files in order and, where considered necessary by them to protect their professional reputation, to complete a report on the services performed to date.

22. TERMINATION CHARGES

22.1 If this Agreement is terminated and the termination is due to substantial failure of CLIENT to perform in accordance with the Agreement through no fault of SWI, CLIENT shall pay SWI for services performed to the termination date plus termination charges.

22.2 Termination charges shall include personnel and equipment rescheduling and/or reassignment adjustments and all other related costs that are directly attributable to termination. At the option of SWI an additional termination charge, not to exceed thirty percent (30%) of all charges incurred up to the date of termination may be made to cover the cost of completing analyses, records and reports in accordance with 21.3 of these Terms and Conditions.

23. SUSPENSION OF SERVICES

23.1 CLIENT may, upon ten (10) days written notice, suspend further performance by SWI at any time.

23.2 If CLIENT's payment of statements is delinquent, SWI may, upon ten (10) days written notice, suspend further performance until such payment is restored to a current basis.

23.3 At the option of SWI, suspension for any reason exceeding thirty (30) days shall make this Agreement subject to termination or renegotiation.

23.4 All suspensions shall extend this Agreement's completion date commensurately.

23.5 In the event of suspension of services for any reason prior to completion of all reports contemplated by the Agreement, SWI reserves the right to complete such analyses and records as are necessary to place their files in order and, where considered necessary by them to protect their professional reputation, to complete a report on the services performed to date.

24. SUSPENSION CHARGES

24.1 If SWI's performance is suspended for any reason, CLIENT shall pay SWI for services performed to the suspension notice date plus suspension charges.

24.2 Suspension charges shall include personnel and equipment rescheduling and/or reassignment adjustments, all other related costs indirectly attributable to suspension, and charges for completing analyses, records and reports in accordance with 21.5 of these Terms and Conditions.

25. DELAYS

25.1 Delays resulting from acts of God or from factors beyond the reasonable control of the parties, or from the action or inaction of CLIENT shall extend this Agreement completion date commensurately.

25.2 CLIENT shall pay SWI for services performed to the delay commencement date plus delay charges. Delay charges shall include personnel and equipment rescheduling and/or reassignment adjustments and all other related costs indirectly attributable to such delays.

26. ASSIGNS

Neither CLIENT nor SWI may delegate, assign or transfer his duties or interest in this Agreement without the written consent of the other party.

27. BETTERMENT

If, due to SWI's error, any required item or component of the PROJECT is omitted from SWI's construction documents, SWI shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the PROJECT or otherwise adds value or betterment to the PROJECT. In no event shall SWI be responsible for any cost or expense that provides betterment, upgrade or enhancement of the PROJECT.

28. CONSTRUCTION OBSERVATION

28.1 SWI shall visit the site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and SWI, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow SWI, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, SWI shall keep the Client informed about the progress of the Work and shall endeavor to guard the Client against deficiencies in the Work.

If the Client desires more extensive project observation or full-time project representation, the Client shall request that such services be provided by SWI as Additional Services in accordance with the terms of this Agreement.

SWI shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected neither by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

SWI shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. SWI does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

28.2 SWI shall not be responsible for as-built certifications requested by the CLIENT, regulatory agencies or other third parties unless SWI has conducted the as-built field surveys and has conducted adequate construction observation services to certify to the accuracy and quality of the construction.

P:\2016\16018\Project Management\Proposal\16018 Sedona Rouge APN 408-24-069
Topographic and Boundary Survey.doc

SHEPHARD-WESNITZER, INC. - 2019 HOURLY RATES**STANDARD RATE SCHEDULE**

E-5	ENGINEER 5	\$185/HOUR
E-4	ENGINEER 4	\$175/HOUR
E-3	ENGINEER 3	\$150/HOUR
E-2	ENGINEER 2	\$135/HOUR
E-1	ENGINEER 1	\$120/HOUR
EIT-4	ENGINEER IN TRAINING	\$115/HOUR
EIT-3	ENGINEER IN TRAINING	\$110/HOUR
EIT-2	ENGINEER IN TRAINING	\$105/HOUR
EIT-1	ENGINEER IN TRAINING	\$100/HOUR
CADD-4	CADD DESIGNER	\$115/HOUR
CADD-3	CADD DESIGNER	\$100/HOUR
CADD-2	CADD DESIGNER	\$85/HOUR
CADD-1	CADD DESIGNER	\$65/HOUR
CAD-4	CAD DRAFTER	\$85/HOUR
CAD-3	CAD DRAFTER	\$75/HOUR
CAD-2	CAD DRAFTER	\$65/HOUR
CAD-1	CAD DRAFTER	\$55/HOUR
A-1	CLERICAL	\$65/HOUR
RLS	REGISTERED LAND SURVEYOR, PROJECT MANAGER	\$145/HOUR
RLSPC	REGISTERED LAND SURVEYOR, PARTY CHIEF	\$125/HOUR
LSIT	LAND SURVEYOR IN TRAINING, PARTY CHIEF	\$105/HOUR
NRL	NON-REGISTERED LAND SURVEYOR, PARTY CHIEF	\$105/HOUR
T-4	CONSTRUCTION INSPECTION TECHNICIAN	\$105/HOUR
T-3	PROJECT COORDINATOR	\$90/HOUR
INT -1	INTERN	\$60/HOUR
	MARKETING DIRECTOR	\$65/HOUR
	GIS COORDINATOR	\$95/HOUR
	INSTRUMENT PERSON	\$65/HOUR
	GPS RECEIVER	\$30/HOUR PER RECEIVER
	ROBOTIC TOTAL STATION	\$25/HOUR
	ARCHIVE FILE RESEARCH	\$60/HOUR, 1 HOUR MINIMUM

OUTSIDE SERVICE COST + 10%

PRINTS

BOND	\$2.75EACH
VELLUMS	\$5.00EACH
MYLAR	\$6.00EACH

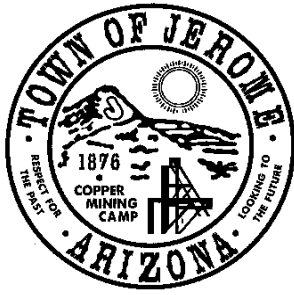
PLOTS

BOND	\$5.00EACH
VELLUM	\$10.00EACH
MYLAR	\$10.00EACH
COLOR PLOTS/BOND	\$15.00EACH
XEROX	\$.09EACH
CD'S	\$5.00EACH
MILEAGE	\$.65 PER MILE
FOR ANY AND ALL SERVICES RELATED TO LITIGATION OR OTHER LEGAL PROCEEDINGS TWO TIMES OUR STANDARD RATES	

WORK OUTSIDE NORMAL BUSINESS HOURS WILL BE CHARGED AT 1½ TIMES HOURLY RATE. PAYMENT IS DUE UPON RECEIPT OF MONTHLY BILLINGS AND INVOICES ARE DELINQUENT THIRTY (30) DAYS AFTER DATE OF INVOICE. WORK IN PROGRESS WILL BE BILLED MONTHLY FOR PORTIONS COMPLETED AND UPON JOB COMPLETION FOR FINAL BALANCE. IF PAYMENTS ARE NOT MADE IN FULL PRIOR TO DELINQUENCY, THE CLIENT AGREES TO PAY INTEREST ON THE UNPAID AMOUNT AT THE RATE OF 2% PER MONTH FROM DELINQUENCY DATE. ALL PAYMENTS RECEIVED SHALL FIRST BE CREDITED TO PAYMENT OF INTEREST, AND THEN TO THE PRINCIPAL BALANCE.

EXHIBIT A
SHEPHARD-WESNITZER, INC.
ELECTRONIC FILE SPECIFICATIONS

FILE TYPE	FILE FORMAT
Text Document	Microsoft Office Word 2010
Spreadsheet	Microsoft Office Excel 2010
Database	Microsoft Office Access 2010
Project Scheduling	Microsoft Office Project 2003
Meeting Notification	Microsoft Office Outlook 2010
Presentations	Microsoft Office PowerPoint 2010
Drawing Files	AutoCAD 2014 or MicroStation V8i
Geographic Information Systems	ESRI ArcGIS or AutoCAD Map 2014
Storm Drain Analysis	Bentley StormCAD
Water System Analysis	Bentley WaterCAD
Sewer System Analysis	Bentley SewerCAD
Culvert Analysis	Bentley CulvertMaster
Open Channel Analysis	Bentley FlowMaster
Pond Routing Analysis	Bentley PondPack



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk
ITEM: Item #8D: Speeding and Signage on Dundee
MEETING DATE: December 8, 2020

At the October 13 meeting, a petition was submitted by David Soule requesting a speed bump and another speed limit sign on Dundee.

I discussed this with Chief Muma and Marty Boland, as well as with David's wife, Lisa.

While there is a speed limit sign on Dundee for downhill traffic, they requested that an additional sign be installed for uphill traffic, and Chief Muma concurred. I have requested that Public Works take care of this, and that is underway.

Regarding a speed bump, Chief Muma indicated, for reasons stated in his memo, that this would be a "last resort." However, the Chief and I discussed the Department's sending a letter to all Dundee and North Drive residents letting them know that concerns about speeding have been raised and encouraging them to observe the posted speed limits. That letter should be going out within the next week.

Lisa explained that part of the recent problem there has been speeding by construction vehicles using Dundee. Chief Muma said that he would look into that and speak with the construction firm.

Chief Muma's memo in this regard is attached.



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



Monday, November 30, 2020

TO: Mayor and Council

FROM: Allen Muma, Chief of Police

RE: Dundee Speed limits / Speeding issues

I was asked to look into whether there was a speeding problem on Dundee Avenue.

I first checked with my records maintenance system for the police department and could not locate any specific speeding problems that were reported on Dundee Avenue itself, now there were a number concerning the Dundee intersection with Highway 89A.

Both myself and Lt. San Felice have heard, albeit third person, about complaints of speeding on Dundee but we do not have any records of complaints called into the police department.

We have done some dedicated speed monitoring lately on Dundee, and never caught anybody exceeding 8 mph according to Lt. San Felice.

We are repairing the speed trailer we were given by Camp Verde Marshall's Office so we can use it to gather data from places such as this but it is not operational yet. We can also do some additional officer speed monitoring over the next month or so and see what results from that.

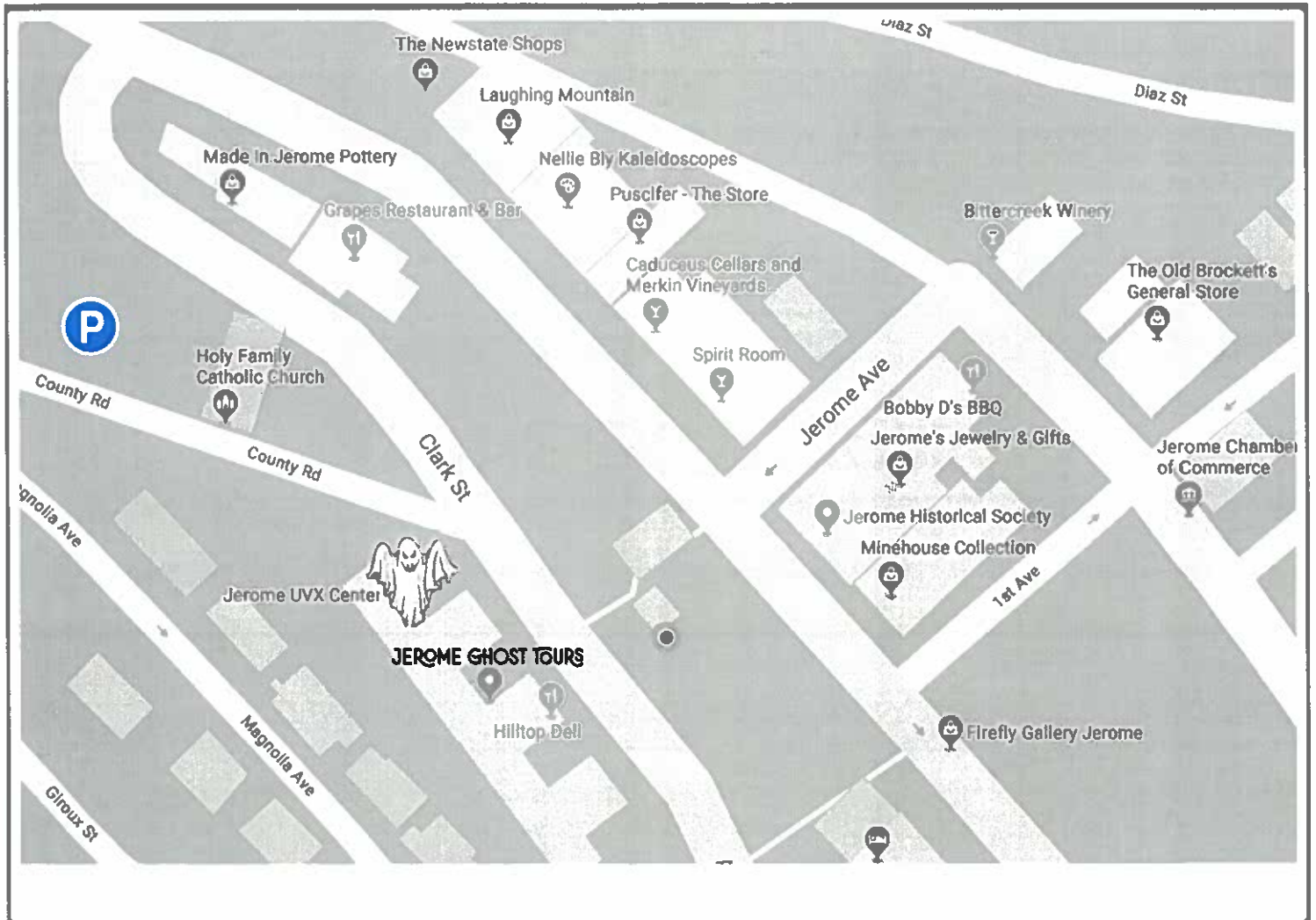
I do want to mention that I do not favor "speed bumps" as they are very hard on our equipment, and pose a potential liability risk due to possible damage to a motorist's vehicle passing over them. Additionally, once there, people just speed up when between them.

There is currently only one small 5 mph speed limit sign on Dundee, we could actually replace that sign with a larger sign as well adding another 5 mph sign near the east end of the street.

Respectfully,

Allen L. Muma, Chief
Jerome Police Department

JEROME GHOST TOURS



Route Guide 2020

403 CLARK ST B-7 JEROME, AZ 86331

(928) 649-8998

JEROME HISTORY WALK

this history walk will leave from the UVX and make its first stop at the Catholic Church. From there we will head down County Rd to the park. Next we will stop in front of the Conner Hotel. We will head north on Main St to the Fire Station. We will head back and down to Husbands Ally. From there we will pass by Spook Hall and head past the remains of the Cuban Queen and on to the sliding jail. We will exit using the staircase north of the basketball court. We will cross over to the Barlett hotel and on to the Smelter. The topics will focus on family friendly orientation.

WILD WEST

the wild west tour will be the same as the Jerome History Walk but will continue from the smelter to the Historical Society. We will head up to the Clubhouse and finally to the Jerome Grand Hotel. The Wild West Tour will go into depth on some of Jerome's darker history and run a little longer.

GHOST WALK

Ghost walk will consist of covering Jerome's notable haunted locations. The route will visit the Conner Hotel, Husbands Ally, Spook Hall, Ghost City Inn and the Jerome Grand Hotel. We will cover some history and the stories of those who lived and died on these locations and have been rumored to haunt these places.

PANDORA'S BOX

This would be the same tour as Ghost Walk but we would also make a trip to the Jerome High School auditorium. We are currently working with the Wescott's and the owner of the Jerome High School to establish a contract.

Note – we do not enter the establishment of any of the mentioned locations. Tours are set outside and in passing on public property. We do not enter private property.

ARTICLE 8-5 **Tour Business Code**

- 8-5-1 Purpose and Intent
- 8-5-2 Definitions
- 8-5-3 Compliance with Town Regulations
- 8-5-4 Location
- 8-5-5 Routes
- 8-5-6 General Provisions
- 8-5-7 Exclusions
- 8-5-8 Existing Tour Businesses
- 8-5-9 Violations and Penalties

Section 8-5-1 Purpose and Intent. It is the purpose and intent of this Article to regulate tour businesses within the Town of Jerome, to promote the public health and safety and general welfare of citizens and visitors to the Town, and to mitigate the detrimental secondary effects of tour businesses through reasonable regulations.

Section 8-5-2. Definitions. For the purposes of this Article, a “tour business” is defined as follows: the carrying or guiding of persons, for compensation, on foot or in any mode of transportation, around any portion of the Town of Jerome for the purpose of viewing the Town or portions thereof, and not for the primary purpose of transportation from one location to another.

Section 8-5-3. Compliance with Town Regulations.

- A. All tour businesses must be licensed by the Town to conduct business, in accordance with Article 8-3 of the Jerome Town Code.
- B. All tour businesses are subject to the requirements of the Jerome Zoning Ordinance regarding parking, signage and all other matters, and all other laws of the Town of Jerome.

Section 8-5-4. Location.

- A. All tour businesses shall be operated out of premises located in the C-1 Zone of the Town of Jerome and shall have a leasehold or ownership interest in said premises, supported by delivery of documents to the Town Manager evidencing such interest. Said location shall be the bona fide place where the business is conducted and available for service of legal process.
- B. Any change in business location must be approved in writing by the Town Manager.
- C. If the ownership or leasehold interest in a tour business location ceases, then the tour business’s business license expires concurrently, with no refund of unused fees and no notice by the Town required.

Section 8-5-5. Routes.

- A. Tour businesses shall not operate in, conduct tours through, or traverse residential areas of the Town of Jerome.
- B. The proposed routes of all tour businesses shall be approved in advance by the Town Council. The submittal seeking approval shall include a legible map of the Town clearly showing all routes, stopping points, pick-up and drop-off points, and the business's parking area.
- C. Deviation from the approved route at any time during a tour shall be grounds for revocation of the business license.

Section 8-5-6. General Provisions.

- A. A tour business may not create congestion on any Town right of way during its operations.
- B. Sales and related literature of the tour business may not be distributed on any public property or right of way within the Town of Jerome except at the business location of the tour business.
- C. A tour business shall not utilize external sound amplification devices within Town of Jerome limits.
- D. No tour business shall operate within the jurisdiction of the Town of Jerome unless it has first provided acceptable evidence of liability insurance naming the Town of Jerome as an additional insured. The minimum limit of liability for each applicable coverage shall be \$1,000,000.00.
- E. All drivers of tour vehicles shall maintain a current driver's license issued by the State of Arizona. A copy of each driver's license shall be filed by the tour business with the Town prior to that driver operating any tour business vehicle.
- F. Open alcoholic beverages shall not be carried in any tour business vehicle during operations.

Section 8-5-7 Exclusions. This section shall not apply to the Annual Home Tour conducted by the Jerome Chamber of Commerce.

Section 8-5-8 Existing Tour Businesses. Tour businesses lawfully operating within the Town of Jerome as of the effective date of this Ordinance shall comply fully with all of the provisions herein within sixty (60) days.

Section 8-5-9 Violations and Penalties. A person commits a Class 1 misdemeanor if that person operates or causes to be operated a tour business within the Town of Jerome unless in full compliance with this Article.



3101 North Central Avenue, Suite 870
Phoenix, Arizona 85012
(602) 772-5500 (O) • (602) 772-5509 (F)

William J. Sims, III
Direct: (602) 772-5501
wjsims@simsmackin.com

To: AMRRP Member City and Town Attorneys

From: Bill Sims

Date: November 18, 2020

RE: Opioid Settlement Proposal

Your Risk Pool Board took steps early on to address problems created by the opioid crisis for local governments. For example, over two years ago the Board hired a law firm to address increased workers compensation and related costs for the Risk Pool's municipal members.

There are active settlement negotiations and reports of a potential settlement with several opioid distributors and one manufacturer. Recently your jurisdiction was asked to approve a Memorandum of Understanding that includes a process for allocating future opioid settlement proceeds among levels of government, but your jurisdiction has been given limited time to review and approve: until December 15, 2020.

We cannot validate the process leading to the proposal, and we do not know the potential amount of the settlement funds or contemplated timing of settlement payments, but we can help explain one component of the process: the methodology for allocating settlement proceeds within each county. That allocation concept arose out of litigation in Ohio and was approved by a federal judge. The allocation is based on data collected in 2012 by the U.S. Census Bureau in its survey of State and Local Government Finances and includes expenditure categories for public welfare (including child protective services), hospitals net of capital outlay, health, police protection, fire protection, corrections net of capital outlay, housing and community development, and judicial and legal services.

Given the urgency imposed by the Attorney General for approving the MOU, acting now is appropriate, but by its terms the MOU does not limit your jurisdiction's right to approve (or

November 19, 2020

Page 2

not approve) any final settlement plan. The MOU, however, would limit an individual municipality's ability to object to the allocations set forth in the MOU.

Your Risk Pool Board has authorized me to assist you. If you have questions, the best way to contact me would be to contact me via e-mail: wjsims@simsmackin.com.

RECEIVED

NOV 09 2020

BY: 



MARK BRNOVICH
Attorney General

Office of the Attorney General
State of Arizona

November 3, 2020

Town of Jerome
C/O William Sims
Attorney for Jerome
3101 N Central Ave Ste 870
Phoenix, AZ 85012

Re: One Arizona Opioid Settlement Memorandum of Understanding

Dear Mr. Sims:

State and local governments across the country have been litigating against the opioid industry in response to their alleged unethical and illegal practices. Arizona now has an opportunity to settle with some of the manufacturers and distributors and secure financial resources to contend with the devastation that has been caused to our communities. **The total amount of money that Arizonans receive is dependent upon the number of local governments that participate, so I invite you to join our efforts.**

A major step to facilitating a resolution with the opioid parties was recently achieved. The State of Arizona and all 15 counties have now agreed to the **One Arizona Opioid Settlement Memorandum of Understanding** (the "*One Arizona Plan*" or "MOU"). This MOU provides a framework for distributing opioid settlement funds fairly and effectively throughout our state. Moreover, the *One Arizona Plan* treats both litigating and non-litigating political subdivisions equally.

Like all states engaged in this process, Arizona's MOU employs certain formulas and data collected by federal agencies such as (i) opioid use disorder rates, (ii) the number of opioid overdose deaths, and (iii) the amount and potency of opioids shipped to each community. U.S. Census Bureau data is also used to determine historical expenditures related to opioid abatement for designated areas. With this in mind, please be assured that my office has made every effort to maximize recovery for all cities and towns. In fact, under the MOU the State government's share of funds actually declines with the participation of more counties and cities. Nevertheless, this structure was agreed to because it will increase the overall benefit to Arizona's residents.

Also important to consider is what the *One Arizona Plan* will not do. Unlike some other states, Arizona's *MOU* does not create new foundations, form boards, or make political appointments to control the funding. In fact, our MOU does the exact opposite thus cutting red tape

November 3, 2020

Re: One Arizona Opioid Settlement Memorandum of Understanding

and streamlining the grant process to quickly get the funds to those in need. Local governments are best able to utilize resources targeted for their constituents, so no state authorization is required for expenditure. The only requirements are that funds be spent in accordance with the approved purposes detailed in the *One Arizona Plan*'s Exhibit A, and that basic reciprocal reporting be completed.

Standing together, we can maximize critically needed resources to assist Arizonans impacted by the opioid crisis, so our goal is 100% participation among cities and towns. I urge you to consider the *One Arizona Plan* with your legal counsel, execute the MOU in the space provided and return it to my office. The deadline to submit your signature page is **December 15, 2020 at 5:00 pm.** Any questions that you have may be addressed to Acting Section Chief Matthew du Mée at Matthew.duMee@azag.gov, or Assistant Attorney General Jennifer Bonham at Jennifer.Bonham@azag.gov.

Respectfully yours,



Mark Brnovich
Attorney General

Enclosures:

One Arizona Opioid Settlement Memorandum of Understanding

Exhibits: A-D

City/Town Signature Page

cc: Joseph Sciarrotta, Jr., AGO Civil Litigation Division Chief Counsel
Matthew du Mée, AGO Acting Consumer Protection & Advocacy Section Chief Counsel
Jennifer Bonham, AGO Assistant Attorney General
Tom Belshe, Executive Director – League of Arizona Cities and Towns
Christina Estes-Werther, General Counsel – League of Arizona Cities and Towns

ONE ARIZONA OPIOID SETTLEMENT MEMORANDUM OF UNDERSTANDING

General Principles

- The people of the State of Arizona and Arizona communities have been harmed by the opioid epidemic, which was caused by entities within the Pharmaceutical Supply Chain.
- The State of Arizona, *ex rel.* Mark Brnovich, Attorney General (the “State”), and certain Participating Local Governments are separately engaged in litigation seeking to hold the Pharmaceutical Supply Chain Participants accountable for the damage they caused.
- The State and the Participating Local Governments share a common desire to abate and alleviate the impacts of the Pharmaceutical Supply Chain Participants’ misconduct throughout the State of Arizona.
- The State and the Participating Local Governments enter into this One Arizona Opioid Settlement Memorandum of Understanding (“MOU”) to jointly approach Settlement negotiations with the Pharmaceutical Supply Chain Participants.
- This MOU has been drafted collaboratively to maintain the Parties’ existing or potential legal claims (to the extent legally cognizable) while allowing the Parties to cooperate in exploring all possible means of resolution.
- Nothing in this MOU binds the Parties to a specific outcome. Any resolution under this MOU will require a subsequent acceptance by the State and the Participating Local Governments of a final opioid Settlement plan.
- Nothing in this MOU should alter or change the right of the State or any Participating Local Government to pursue its own claim. The intent of this MOU is to join the Parties to seek a Settlement or Settlements with one or more Pharmaceutical Supply Chain Participants.

A. Definitions

As used in this MOU:

1. “Approved Purpose(s)” shall mean those uses identified in the agreed Opioid Abatement Strategies attached as Exhibit A.
2. “Litigation” means existing or potential legal claims against Pharmaceutical Supply Chain Participants seeking to hold them accountable for the damage caused by their misfeasance, nonfeasance, and malfeasance relating to the unlawful manufacture, marketing, promotion, distribution, or dispensing of prescription opioids.

3. "Opioid Funds" shall mean monetary amounts obtained through a Settlement as defined in this MOU.
4. "Participating Local Government(s)" shall mean all counties, cities, and towns within the geographic boundaries of the State that have chosen to sign on to this MOU. The Participating Local Governments may be referred to separately in this MOU as "Participating Counties" and "Participating Cities and Towns" (or "Participating Cities or Towns," as appropriate).
5. "Parties" shall mean the State and the Participating Local Governments.
6. "Pharmaceutical Supply Chain" shall mean the process and channels through which licit opioids are manufactured, marketed, promoted, distributed, or dispensed.
7. "Pharmaceutical Supply Chain Participant" shall mean any entity that engages in or has engaged in the manufacture, marketing, promotion, distribution, or dispensing of licit opioids.
8. "Settlement" shall mean the negotiated resolution of legal or equitable claims against a Pharmaceutical Supply Chain Participant when that resolution has been jointly entered into by the State and the Participating Local Governments.
9. "Trustee" shall mean an independent trustee who shall be responsible for the ministerial task of releasing the Opioid Funds that are in trust as authorized herein and accounting for all payments into or out of the trust.

B. Intrastate Regions

1. The State of Arizona will be divided into regions, each of which will be referred to as a "Region" and will consist of: (1) a single Participating County and all of its Participating Cities and Towns; or (2) all of the Participating Cities and Towns within a non-Participating County. If there is only one Participating City or Town within a non-Participating County, that single Participating City or Town will still constitute a Region. Two or more Regions may at their discretion form a group ("Multicounty Region"). Regions that do not choose to form a Multicounty Region will be their own Region. Participating Cities and Towns within a non-Participating County may not form a Region with Participating Cities and Towns in another county.
2. The LG Share funds described in Section C(1) will be distributed to each Region according to the percentages set forth in Exhibit B. The Regional allocation model uses three equally weighted factors: (1) the amount of opioids shipped to the Region; (2) the number of opioid deaths that occurred in that Region; and (3) the number of people who suffer opioid use disorder in that Region. In the event any county does not participate in this MOU, that county's percentage share shall be reallocated proportionally amongst the Participating Counties by applying this same methodology to only the Participating Counties.
3. In single-county Regions, that county's health department will serve as the lead agency responsible for distributing the LG Share funds. That health department, acting as the

lead agency, shall consult with the cities and towns in the county regarding distribution of the LG Share funds.

4. For each Multicounty Region, an advisory council shall be formed from the Participating Local Governments in the Multicounty Region to distribute the collective LG Share funds. Each advisory council shall include at least three Participating Local Government representatives, not all of whom may reside in the same county. Each advisory council shall consult with the Participating Local Governments in the Multicounty Region regarding distribution of the collective LG Share funds.
5. For each Region consisting of the Participating Cities and Towns within a non-Participating County, an advisory council shall be formed from the Participating Cities and Towns in the Region to distribute the LG Share funds. Each advisory council shall include at least three representatives from the Participating Cities and Towns in the Region, or a representative from each Participating City and Town if the Region consists of fewer than three Participating Cities and Towns. In no event may more than one individual represent the same city or town. To the extent any Participating Cities or Towns in the Region are not represented on the advisory council, the advisory council shall consult with the non-represented Participating Cities and Towns regarding distribution of the collective LG Share funds.

C. Allocation of Settlement Proceeds

1. All Opioid Funds shall be divided with 44% to the State (“State Share”) and 56% to the Participating Local Governments (“LG Share”).¹
2. All Opioid Funds, regardless of allocation, shall be utilized in a manner consistent with the Approved Purposes definition, as ultimately memorialized in a Settlement that becomes an order of the court. Compliance with this requirement shall be verified through reporting, as set out in Section F.
3. The LG Share will be distributed to each Region as set forth in Section B(2). Participating Counties and their constituent Participating Cities and Towns may distribute the funds allocated to the Region amongst themselves in any manner they choose. If the county and its cities and towns cannot agree on how to allocate the funds, Exhibit C reflects a default allocation that will apply. The default allocation formula uses historical federal data showing how the specific county and the cities and towns within it have made opioids-related expenditures in the past. If the county or any cities or towns within a Region do not sign on to this MOU and subsequent Settlement, and if the Participating Local Governments in the Region cannot agree on how to allocate the funds amongst themselves, they shall reallocate the funds proportionally amongst themselves by applying this same methodology to only the Participating Local Governments in the Region.

¹ This MOU assumes that any opioid settlement for Native American Tribes and Third-Party Payors, including municipal insurance pools, will be dealt with separately.

4. If the LG Share for a given Participating Local Government is less than \$500, then that amount will instead be distributed to the county in which the Participating Local Government is located to allow practical application of the abatement remedy. If the county did not sign on to the Settlement as defined herein, the funds will be reallocated to the State Share.
5. The State Share shall be paid by check or wire transfer directly to the State through the Trustee, who shall hold the funds in trust in a Qualified Settlement Fund (QSF) for the benefit of the State to be promptly distributed as set forth in C(1) herein. The LG Share shall be paid by check or wire transfer directly to the Participating Local Governments through the Trustee, who shall hold the funds in trust in a QSF for the benefit of the Participating Local Governments to be promptly distributed as set forth in B(2), C(1), C(3), and C(4) herein.
6. The State Share shall be used only for (1) Approved Purposes within the State or (2) grants to organizations for Approved Purposes within the State.
7. The LG Share shall be used only for (1) Approved Purposes by Participating Local Governments within a Region or Multicounty Region or (2) grants to organizations for Approved Purposes within a Region or Multicounty Region.
8. The State will endeavor to prioritize up to 30% of the State Share for: opioid education and advertising related to awareness, addiction, or treatment; Department of Corrections and related prison and jail opioid uses, and opioid interdiction and abatement on Arizona's southern border, including grants to assist with the building, remodeling and/or operation of centers for treatment, drug testing, medication-assisted treatment services, probation, job training, and/or counseling services, among other programs.

D. Participation of Cities and Towns

1. By virtue of signing on to the MOU and Settlement, each Participating County will receive 60% of its available LG Share. The Participating County will receive up to an additional 40% of its available LG Share by securing the participation of its constituent cities and towns as signatories to this MOU and the Settlement. The sliding scale attached as Exhibit D will determine the share of funds available to the Participating County.
2. If a Participating County does not achieve 100% participation of its cities and towns within the period of time required in a Settlement document for subdivision participation, the remaining portions of the LG Share that were otherwise available to the Participating County will be reallocated to (i) the State Share and (ii) the LG Share for the Participating Counties which have achieved 100% participation of their cities and towns in accordance with the percentages described in Sections B(2), C(1), and C(3), and set forth in Exhibits B and C.

E. Payment of Counsel and Litigation Expenses

1. The Parties anticipate that any national Settlement will provide for the payment of all or a portion of the fees and litigation expenses of certain state and local governments.

2. If the court in *In Re: National Prescription Opiate Litigation*, MDL No. 2804 (N.D. Ohio) or if a national Settlement establishes a common benefit fund or similar device to compensate attorneys for services rendered and expenses incurred that have benefited plaintiffs generally in the litigation (the “Common Benefit Fund”), and requires certain governmental plaintiffs to pay a share of their recoveries from defendants into the Common Benefit Fund as a “tax,” then the Participating Local Governments shall first seek to have the settling defendants pay the “tax.” If the settling defendants do not agree to pay the “tax,” then the “tax” shall be paid from the LG Share prior to allocation and distribution of funds to the Participating Local Governments.²
3. Any governmental entity that seeks attorneys’ fees and expenses from the Litigation shall seek those fees and expenses first from the national Settlement. In addition, the Parties agree that the Participating Local Governments will create a supplemental attorney’s fees and costs fund (the “Backstop Fund”).
4. The Backstop Fund is to be used to compensate counsel for Participating Local Governments that filed opioid lawsuits by September 1, 2020 (“Litigating Participating Local Governments”). Payments out of the Backstop Fund shall be determined by a committee consisting of one representative from each of the Litigating Participating Local Governments (the “Opioid Fee and Expense Committee”).
5. The Backstop Fund shall be funded as follows: From any national Settlement, the funds to be deposited in the Backstop Fund shall be 14.25% of the LG Share of each payment (annual or otherwise) to the State of Arizona for that Settlement. No portion of the State Share shall be used for the Backstop Fund or in any other way to fund any Participating Local Government’s attorney’s fees and costs.
6. The maximum percentage of any contingency fee agreement permitted for compensation shall be 25% of the portion of the LG Share attributable to the Litigating Participating Local Government that is a party to the contingency fee agreement, plus expenses attributable to that Litigating Participating Local Government. Under no circumstances may counsel collect more for its work on behalf of a Litigating Participating Local Government than it would under its contingency agreement with that Litigating Participating Local Government.
7. Any funds remaining in the Backstop Fund in excess of the amounts needed to cover private counsels’ representation agreements shall revert to the Participating Local Governments according to the percentages set forth in Exhibits B and C, to be used for Approved Purposes as set forth herein and in Exhibit A.

² This paragraph shall not apply to any Settlement with distributors McKesson, Amerisource Bergen, and Cardinal Health or manufacturer Johnson & Johnson.

F. Compliance Reporting and Accountability

1. The Trustee shall provide an up-to-date accounting of payments into or out of the trust and/or its subaccounts upon written request of the State or a Participating Local Government.
2. The State, Regions, and Participating Local Governments may object to an allocation or expenditure of Opioid Funds solely on the basis that the allocation or expenditure at issue (1) is inconsistent with provision C(1) hereof with respect to the amount of the State Share or LG Share; (2) is inconsistent with an agreed-upon allocation, or the default allocations in Exhibits B and C, as contemplated by Section C(3); or (3) violates the limitations set forth in F(3) with respect to compensation of the Trustee. The objector shall have the right to bring that objection within two years of the date of its discovery to a superior court in Maricopa County, Arizona.
3. Out of the Opioid Funds, reasonable expenses up to 0.005% shall be paid to the Trustee.
4. The Parties shall maintain, for a period of at least five years, records of abatement expenditures and documents underlying those expenditures, so that it can be verified that funds are being or have been utilized in a manner consistent with the Approved Purposes definition.
5. At least annually, each Region or Multicounty Region shall provide to the State a report detailing for the preceding time period (1) the amount of the LG Share received by each Participating Local Government within the Region or Multicounty Region, (2) the allocation of any awards approved (listing the recipient, the amount awarded, the program to be funded, and disbursement terms), and (3) the amounts disbursed on approved allocations. In order to facilitate this reporting, each Participating Local Government within a Region or Multicounty Region shall provide information necessary to meet these reporting obligations to a delegate(s) selected by the Region or Multicounty Region to provide its annual report to the State.
6. At least annually, the State shall publish on its website a report detailing for the preceding time period (1) the amount of the State Share received, (2) the allocation of any awards approved (listing the recipient, the amount awarded, the program to be funded, and disbursement terms), and (3) the amounts disbursed on approved allocations. In addition, the State shall publish on its website the reports described in F(5) above.
7. If it appears to the State, a Region, or a Multicounty Region that the State or another Region or Multicounty Region is using or has used Settlement funds for non-Approved Purposes, the State, Region, or Multicounty Region may on written request seek and obtain the documentation underlying the report(s) described in F(5) or F(6), as applicable, including documentation described in F(4). The State, Region, or Multicounty Region receiving such request shall have 14 days to provide the requested information. The requesting party and the State, Region, or Multicounty Region receiving such request may extend the time period for compliance with the request only upon mutual agreement.

8. Following a request made pursuant to F(7) and when it appears that LG Share funds are being or have been spent on non-Approved Purposes, the State may seek and obtain in an action in a court of competent jurisdiction in Maricopa County, Arizona an injunction prohibiting the Region or Multicounty Region from spending LG Share funds on non-Approved Purposes and requiring the Region or Multicounty Region to return the monies that it spent on non-Approved Purposes after notice as is required by the rules of civil procedure. So long as the action is pending, distribution of LG Share funds to the Region or Multicounty Region temporarily will be suspended. Once the action is resolved, the suspended payments will resume, less any amounts that were ordered returned but have not been returned by the time the action is resolved.
9. Following a request made pursuant to F(7) and when it appears to at least eight Participating Counties that have signed on to this MOU and a subsequent Settlement that the State Share funds are being or have been spent on non-Approved Purposes, the Participating Counties may seek and obtain in an action in a superior court of Maricopa County, Arizona an injunction prohibiting the State from spending State Share funds on non-Approved Purposes and requiring the State to return the monies it spent on non-Approved Purposes after notice as is required by the rules of civil procedure. So long as the action is pending, distribution of State Share funds to the State temporarily will be suspended. Once the action is resolved, the suspended payments will resume, less any monies that were ordered returned but have not been returned by the time the action is resolved.
10. In an action brought pursuant to F(8) or F(9), attorney's fees and costs shall not be recoverable.

F. Settlement Negotiations

1. The State and the Participating Local Governments agree to inform each other in advance of any negotiations relating to an Arizona-only settlement with a Pharmaceutical Supply Chain Participant that includes both the State and the Participating Local Governments and shall provide each other the opportunity to participate in all such negotiations.
2. The State and the Participating Local Governments further agree to keep each other reasonably informed of all other global settlement negotiations with Pharmaceutical Supply Chain Participants. Neither this provision, nor any other, shall be construed to state or imply that either the State or the Participating Local Governments (collectively, the "Arizona Parties") are unauthorized to engage in settlement negotiations with Pharmaceutical Supply Chain Participants without prior consent or contemporaneous participation of the other, or that either party is entitled to participate as an active or direct participant in settlement negotiations with the other. Rather, while the State's and the Participating Local Government's efforts to achieve worthwhile settlements are to be collaborative, incremental stages need not be so.
3. The State or any Participating Local Government may withdraw from coordinated Settlement discussions detailed in this Section upon 10 business days' written notice to the other Arizona Parties and counsel for any affected Pharmaceutical Supply Chain

Participant. The withdrawal of any Arizona Party releases the remaining Arizona Parties from the restrictions and obligations in this Section.

4. The obligations in this Section shall not affect any Party's right to proceed with trial or, within 30 days of the date upon which a trial involving that Party's claims against a specific Pharmaceutical Supply Chain Participant is scheduled to begin, reach a case-specific resolution with that particular Pharmaceutical Supply Chain Participant.

G. Amendments

1. The Parties agree to make such amendments as necessary to implement the intent of this agreement.

ACCEPTED by the undersigned and executed this 16 day of October, 2020.

ARIZONA ATTORNEY GENERAL


Mark Brnovich

APACHE COUNTY

Michael B. Whiting

COCHISE COUNTY

Brian McIntyre

COCONINO COUNTY

William P. Ring

GILA COUNTY

Bradley B. Beauchamp

Participant. The withdrawal of any Arizona Party releases the remaining Arizona Parties from the restrictions and obligations in this Section.

4. The obligations in this Section shall not affect any Party's right to proceed with trial or, within 30 days of the date upon which a trial involving that Party's claims against a specific Pharmaceutical Supply Chain Participant is scheduled to begin, reach a case-specific resolution with that particular Pharmaceutical Supply Chain Participant.

G. Amendments

1. The Parties agree to make such amendments as necessary to implement the intent of this agreement.

ACCEPTED by the undersigned and executed this _____ day of _____, 2020.

ARIZONA ATTORNEY GENERAL

Mark Brnovich

APACHE COUNTY

Michael B. Whiting

COCHISE COUNTY

Brian McIntyre

COCONINO COUNTY

Elizabeth C. Archuleta, Chair

GILA COUNTY

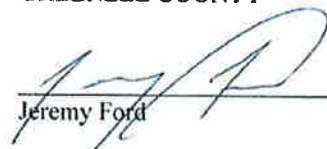
Bradley B. Beauchamp

Bradley B. Beauchamp

GRAHAM COUNTY


Kenny Angle

GREENLEE COUNTY


Jeremy Ford

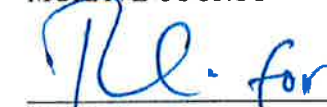
LA PAZ COUNTY


Tony Rogers

MARICOPA COUNTY


Allister Adel

MOHAVE COUNTY


Matthew J. Smith

NAVAJO COUNTY


Brad Carlyon

PIMA COUNTY


Barbara LaWall

PINAL COUNTY



Kent Volkmer

SANTA CRUZ COUNTY



George Silva

YAVAPAI COUNTY



Sheila Polk

YUMA COUNTY



Jean R. Smith

YAVAPAI COUNTY CITIES & TOWNS

CAMP VERDE TOWN

By: _____
Its: _____

DEWEY-HUMBOLDT TOWN

By: _____
Its: _____

CHINO VALLEY TOWN

By: _____
Its: _____

JEROME TOWN

By: _____
Its: _____

CLARKDALE TOWN

By: _____
Its: _____

PRESCOTT CITY

By: _____
Its: _____

COTTONWOOD CITY

By: _____
Its: _____

PRESCOTT VALLEY TOWN

By: _____
Its: _____

Exhibit A

OPIOID ABATEMENT STRATEGIES

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse services that include the full American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to:
 - a. Medication-Assisted Treatment (MAT);
 - b. Abstinence-based treatment;
 - c. Treatment, recovery, or other services provided by states, subdivisions, community health centers; non-for-profit providers; or for-profit providers;
 - d. Treatment by providers that focus on OUD treatment as well as treatment by providers that offer OUD treatment along with treatment for other SUD/MH conditions, co-usage, and/or co-addiction; or
 - e. Evidence-informed residential services programs, as noted below.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based, evidence-informed, or promising practices such as adequate methadone dosing.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction and for persons who have experienced an opioid overdose.
6. Support treatment of mental health trauma resulting from the traumatic experiences of the opioid user (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose

or overdose fatality), and training of health care personnel to identify and address such trauma.

7. Support detoxification (detox) and withdrawal management services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including medical detox, referral to treatment, or connections to other services or supports.
8. Support training on MAT for health care providers, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Provide fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
12. Support the dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
13. Support the development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in treatment for and recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Provide the full continuum of care of recovery services for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, residential treatment, medical detox services, peer support services and counseling, community navigators, case management, and connections to community-based services.
2. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

3. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including supportive housing, recovery housing, housing assistance programs, or training for housing providers.
4. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
5. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
6. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
7. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
8. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to manage the opioid user in the family.
9. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to current and recovering opioid users, including reducing stigma.
10. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.

**C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)**

Provide connections to care for people who have – or are at risk of developing – OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Support Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.

4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Support training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
6. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or persons who have experienced an opioid overdose, into community treatment or recovery services through a bridge clinic or similar approach.
7. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or persons that have experienced an opioid overdose.
8. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
9. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced an opioid overdose.
10. Provide funding for peer navigators, recovery coaches, care coordinators, or care managers that offer assistance to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction or to persons who have experienced on opioid overdose.
11. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
12. Develop and support best practices on addressing OUD in the workplace.
13. Support assistance programs for health care providers with OUD.
14. Engage non-profits and the faith community as a system to support outreach for treatment.
15. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
16. Create or support intake and call centers to facilitate education and access to treatment, prevention, and recovery services for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.

17. Develop or support a National Treatment Availability Clearinghouse – a multistate/nationally accessible database whereby health care providers can list locations for currently available in-patient and out-patient OUD treatment services that are accessible on a real-time basis by persons who seek treatment.

D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are involved – or are at risk of becoming involved – in the criminal justice system through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or post-arrest diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including established strategies such as:
 - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
 - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
 - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
 - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative;
 - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise and to reduce perceived barriers associated with law enforcement 911 responses; or
 - g. County prosecution diversion programs, including diversion officer salary, only for counties with a population of 50,000 or less. Any diversion services in matters involving opioids must include drug testing, monitoring, or treatment.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts for persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, but only if these courts provide referrals to evidence-informed treatment, including MAT.

4. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction who are leaving jail or prison have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and the needs of their families, including babies with neonatal abstinence syndrome, through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based, evidence-informed, or promising treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Provide training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
3. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
4. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.

5. Offer enhanced family supports and home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, including but not limited to parent skills training.
6. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
2. Academic counter-detailing to educate prescribers on appropriate opioid prescribing.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
 - a. Increase the number of prescribers using PDMPs;
 - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs or by improving the interface that prescribers use to access PDMP data, or both; or
 - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD.
6. Development and implementation of a national PDMP – Fund development of a multistate/national PDMP that permits information sharing while providing appropriate safeguards on sharing of private health information, including but not limited to:
 - a. Integration of PDMP data with electronic health records, overdose episodes, and decision support tools for health care providers relating to OUD.

- b. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Corrective advertising or affirmative public education campaigns based on evidence.
2. Public education relating to drug disposal.
3. Drug take-back disposal or destruction programs.
4. Fund community anti-drug coalitions that engage in drug prevention efforts.
5. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
6. Engage non-profits and faith-based communities as systems to support prevention.
7. Support evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
8. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
9. Support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
10. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
11. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses or other school staff, to

address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based, evidence-informed, or promising programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, opioid users, families and friends of opioid users, schools, community navigators and outreach workers, drug offenders upon release from jail/prison, or other members of the general public.
2. Provision by public health entities of free naloxone to anyone in the community, including but not limited to provision of intra-nasal naloxone in settings where other options are not available or allowed.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
10. Support mobile units that offer or provide referrals to treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
11. Provide training in treatment and recovery strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction.
12. Support screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items C8, D1 through D7, H1, H3, and H8, support the following:

1. Current and future law enforcement expenditures relating to the opioid epidemic.
2. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, and coordination to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Community regional planning to identify goals for reducing harms related to the opioid epidemic, to identify areas and populations with the greatest needs for treatment intervention services, or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A government dashboard to track key opioid-related indicators and supports as identified through collaborative community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to in various items above, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Invest in infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, co-usage, and/or co-addiction, or implement other

strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
5. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
6. Research on expanded modalities such as prescription methadone that can expand access to MAT.

Exhibit B

Exhibit B**Allocation to Arizona Counties/Regions**

County/Region	Percentage of LG Share
APACHE	0.690%
COCHISE	1.855%
COCONINO	1.688%
GILA	1.142%
GRAHAM	0.719%
GREENLEE	0.090%
LA PAZ	0.301%
MARICOPA	57.930%
MOHAVE	4.898%
NAVAJO	1.535%
PIMA	18.647%
PINAL	3.836%
SANTA CRUZ	0.370%
YAVAPAI	4.291%
YUMA	2.008%

Exhibit C

Exhibit C					
Government Name	County Name	State Name	Government Type	Census ID	Intra-county Allocation (%) Based on Past Spending
APACHE COUNTY					
APACHE COUNTY	Apache County	ARIZONA	County	3100100100000	56.63%
EAGAR TOWN	Apache County	ARIZONA	City	3200100100000	20.66%
SPRINGERVILLE TOWN	Apache County	ARIZONA	City	3200100300000	10.73%
ST JOHNS CITY	Apache County	ARIZONA	City	3200100200000	11.98%
COCHISE COUNTY					
COCHISE COUNTY	Cochise County	ARIZONA	County	3100200200000	63.47%
BENSON CITY	Cochise County	ARIZONA	City	3200200100000	3.52%
BISBEE CITY	Cochise County	ARIZONA	City	3200200200000	3.47%
DOUGLAS CITY	Cochise County	ARIZONA	City	3200200300000	8.44%
HUACHUCA CITY TOWN	Cochise County	ARIZONA	City	3200250100000	0.91%
SIERRA VISTA CITY	Cochise County	ARIZONA	City	3200200400000	16.63%
TOMBSTONE CITY	Cochise County	ARIZONA	City	3200200500000	1.16%
WILCOX CITY	Cochise County	ARIZONA	City	3200200600000	2.39%
COCONINO COUNTY					
COCONINO COUNTY	Coconino County	ARIZONA	County	3100300300000	71.16%
FLAGSTAFF CITY	Coconino County	ARIZONA	City	3200300100000	18.45%
FREDONIA TOWN	Coconino County	ARIZONA	City	3200300300000	0.31%
PAGE CITY	Coconino County	ARIZONA	City	3200390100000	3.41%
SEDONA CITY	Coconino County	ARIZONA	City	3201340200000	4.09%
TUSAYAN TOWN	Coconino County	ARIZONA	City	3200310100000	0.67%
WILLIAMS CITY	Coconino County	ARIZONA	City	3200300200000	1.92%
GILA COUNTY					
GILA COUNTY	Gila County	ARIZONA	County	3100400400000	68.13%
GLOBE CITY	Gila County	ARIZONA	City	3200400100000	10.23%
HAYDEN TOWN	Gila County	ARIZONA	City	3200450100000	2.31%
MIAMI TOWN	Gila County	ARIZONA	City	3200400200000	2.71%
PAYSON TOWN	Gila County	ARIZONA	City	3200490100000	16.17%
STAR VALLEY TOWN	Gila County	ARIZONA	City	3200410100000	0.35%
WINKELMAN TOWN	Gila County	ARIZONA	City	3200400300000	0.10%
GRAHAM COUNTY					
GRAHAM COUNTY	Graham County	ARIZONA	County	3100500500000	62.26%
PIMA TOWN	Graham County	ARIZONA	City	3200500100000	2.22%

SAFFORD CITY	Graham County	ARIZONA	City	3200500200000	26.83%
THATCHER TOWN	Graham County	ARIZONA	City	3200500300000	8.68%
GREENLEE COUNTY					
GREENLEE COUNTY	Greenlee County	ARIZONA	County	3100600600000	88.29%
CLIFTON TOWN	Greenlee County	ARIZONA	City	3200600100000	11.43%
DUNCAN TOWN	Greenlee County	ARIZONA	City	3200600200000	0.28%
LA PAZ COUNTY					
LA PAZ COUNTY	La Paz County	ARIZONA	County	3101501500000	88.71%
PARKER TOWN	La Paz County	ARIZONA	City	3201560100000	5.19%
QUARTZSITE TOWN	La Paz County	ARIZONA	City	3201540100000	6.11%
MARICOPA COUNTY					
MARICOPA COUNTY	Maricopa County	ARIZONA	County	3100700700000	51.53%
APACHE JUNCTION CITY	Maricopa County	ARIZONA	City	3201160100000	0.38%
AVONDALE CITY	Maricopa County	ARIZONA	City	3200700100000	0.98%
BUCKEYE TOWN	Maricopa County	ARIZONA	City	3200700200000	0.46%
CAREFREE TOWN	Maricopa County	ARIZONA	City	3200740100000	0.04%
CAVE CREEK TOWN	Maricopa County	ARIZONA	City	3200740200000	0.06%
CHANDLER CITY	Maricopa County	ARIZONA	City	3200700300000	2.86%
EL MIRAGE CITY	Maricopa County	ARIZONA	City	3200700400000	0.39%
FOUNTAIN HILLS TOWN	Maricopa County	ARIZONA	City	3200740400000	0.17%
GILA BEND TOWN	Maricopa County	ARIZONA	City	3200770100000	0.03%
GILBERT TOWN	Maricopa County	ARIZONA	City	3200700500000	1.71%
GLENDALE CITY	Maricopa County	ARIZONA	City	3200700600000	2.63%
GOODYEAR CITY	Maricopa County	ARIZONA	City	3200700700000	0.76%
GUADALUPE TOWN	Maricopa County	ARIZONA	City	3200790100000	0.00%
LITCHFIELD PARK CITY	Maricopa County	ARIZONA	City	3200740300000	0.04%
MESA CITY	Maricopa County	ARIZONA	City	3200700800000	6.06%
PARADISE VALLEY TOWN	Maricopa County	ARIZONA	City	3200750100000	0.34%
PEORIA CITY	Maricopa County	ARIZONA	City	3200700900000	1.51%
PHOENIX CITY	Maricopa County	ARIZONA	City	3200701000000	21.28%
QUEEN CREEK TOWN	Maricopa County	ARIZONA	City	3200740500000	0.11%
SCOTTSDALE CITY	Maricopa County	ARIZONA	City	3200701100000	3.99%
SURPRISE CITY	Maricopa County	ARIZONA	City	3200750200000	0.98%
TEMPE CITY	Maricopa County	ARIZONA	City	3200701200000	3.27%
TOLLESON CITY	Maricopa County	ARIZONA	City	3200701300000	0.27%
WICKENBURG TOWN	Maricopa County	ARIZONA	City	3200701400000	0.10%

YOUNGTOWN TOWN	Maricopa County	ARIZONA	City	3200750300000	0.05%
MOHAVE COUNTY					
MOHAVE COUNTY	Mohave County	ARIZONA	County	3100800800000	62.51%
BULLHEAD CITY CITY	Mohave County	ARIZONA	City	3200840100000	13.10%
COLORADO CITY TOWN	Mohave County	ARIZONA	City	3200840200000	0.61%
KINGMAN CITY	Mohave County	ARIZONA	City	3200800100000	9.91%
LAKE HAVASU CITY CITY	Mohave County	ARIZONA	City	3200860100000	13.87%
NAVAJO COUNTY					
NAVAJO COUNTY	Navajo County	ARIZONA	County	3100900900000	70.29%
HOLBROOK CITY	Navajo County	ARIZONA	City	3200900100000	3.75%
PINETOP-LAKESIDE TOWN	Navajo County	ARIZONA	City	3200940100000	4.75%
SHOW LOW CITY	Navajo County	ARIZONA	City	3200900200000	9.39%
SNOWFLAKE TOWN	Navajo County	ARIZONA	City	3200900300000	2.94%
TAYLOR TOWN	Navajo County	ARIZONA	City	3200980100000	2.68%
WINSLOW CITY	Navajo County	ARIZONA	City	3200900400000	6.19%
PIMA COUNTY					
PIMA COUNTY	Pima County	ARIZONA	County	3101001000000	72.19%
MARANA TOWN	Pima County	ARIZONA	City	3201090200000	2.06%
ORO VALLEY TOWN	Pima County	ARIZONA	City	3201090100000	1.72%
SAHUARITA TOWN	Pima County	ARIZONA	City	3201020100000	0.81%
SOUTH TUCSON CITY	Pima County	ARIZONA	City	3201000100000	0.31%
TUCSON CITY	Pima County	ARIZONA	City	3201000200000	22.91%
PINAL COUNTY					
PINAL COUNTY	Pinal County	ARIZONA	County	3101101100000	53.01%
CASA GRANDE CITY	Pinal County	ARIZONA	City	3201100100000	5.54%
COOLIDGE CITY	Pinal County	ARIZONA	City	3201100200000	1.68%
ELOY CITY	Pinal County	ARIZONA	City	3201100300000	34.98%
FLORENCE TOWN	Pinal County	ARIZONA	City	3201100400000	1.19%
KEARNY TOWN	Pinal County	ARIZONA	City	3201150100000	0.28%
MAMMOTH TOWN	Pinal County	ARIZONA	City	3201150200000	0.16%
MARICOPA CITY	Pinal County	ARIZONA	City	3201110100000	2.73%
SUPERIOR TOWN	Pinal County	ARIZONA	City	3201190100000	0.44%
SANTA CRUZ COUNTY					
SANTA CRUZ COUNTY	Santa Cruz County	ARIZONA	County	3101201200000	76.78%
NOGALES CITY	Santa Cruz County	ARIZONA	City	3201200100000	22.55%
PATAGONIA TOWN	Santa Cruz County	ARIZONA	City	3201200200000	0.67%

YAVAPAI COUNTY					
YAVAPAI COUNTY	Yavapai County	ARIZONA	County	3101301300000	69.31%
CAMP VERDE TOWN	Yavapai County	ARIZONA	City	3201340100000	0.97%
CHINO VALLEY TOWN	Yavapai County	ARIZONA	City	3201380100000	0.68%
CLARKDALE TOWN	Yavapai County	ARIZONA	City	3201350100000	0.72%
COTTONWOOD CITY	Yavapai County	ARIZONA	City	3201350200000	4.89%
DEWEY-HUMBOLDT TOWN	Yavapai County	ARIZONA	City	3201310100000	1.54%
JEROME TOWN	Yavapai County	ARIZONA	City	3201300100000	0.03%
PRESCOTT CITY	Yavapai County	ARIZONA	City	3201300200000	13.79%
PRESCOTT VALLEY TOWN	Yavapai County	ARIZONA	City	3201360100000	8.09%
YUMA COUNTY					
YUMA COUNTY	Yuma County	ARIZONA	County	3101401400000	66.03%
SAN LUIS CITY	Yuma County	ARIZONA	City	3201460100000	4.80%
SOMERTON CITY	Yuma County	ARIZONA	City	3201400200000	2.24%
WELLTON TOWN	Yuma County	ARIZONA	City	3201480100000	0.61%
YUMA CITY	Yuma County	ARIZONA	City	3201400300000	26.32%

Exhibit D

Exhibit D	
Percent Participation of Cities	Award
0	0%
5	2%
10	4%
15	6%
20	8%
25	10%
30	12%
35	14%
40	16%
45	18%
50	20%
55	22%
60	24%
65	26%
70	28%
75	30%
80	32%
85	34%
90	36%
95	38%
100	40%