



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
 (928) 634-7943 FAX (928) 634-0715

REGULAR MEETING OF THE TOWN OF JEROME DESIGN REVIEW BOARD

DATE: Tuesday, October 15, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

MINUTES

ITEM 1: CALL TO ORDER/ROLL CALL

Chair Brice Wood called the meeting to order at 7:00 p.m.

Joni Savage, Deputy Clerk called roll. Present were Chair Brice Wood, Vice Chair Danny Smith, Henry Vincent, Tyler Christensen and John McDonald.

Additional staff present John Knight, Zoning Administrator.

7:00 (00:45) ITEM 2: APPROVAL OF MINUTES: Minutes of Sept. 9, 2019

Motion to Approve the Meeting Minutes of September 9, 2019

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD	X		X			
VINCENT			X			

7:01 (01:20) ITEM 3: PETITIONS FROM THE PUBLIC - Margie Hardie, a Jerome resident, spoke about the liaison position.

7:07 (07:42) ITEM 4: REPORT/SUMMARY OF RECENT P&Z ACTIVITIES HENRY VINCENT, P&Z LIASION

Mr. Vincent gave his update from the Planning and Zoning meeting in October.

7:09 (9:50) ITEM 5: Preliminary and Final Site Plan Review for Deck on Ex. Home (Continued from 9/9/2019)

APPLICANT: Karen Tomlinson

ADDRESS: 750 Verde Ave.

ZONE: AR

OWNER OF RECORD: Karen Tomlinson

APN: 401-07-167C

Applicant is seeking approval to replace an existing at grade deck, add a 2nd story deck and add overhead trellis.

Motion to Approve the Deck Expansion

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
CHRISTENSEN	X		X			
MCDONALD			X			
VINCENT			X			

7:14 (14:30) ITEM 6: Design Review for "Small Project" to Construct 6' Wood Fence

APPLICANT: Mary Chinander

ADDRESS: 860 Hampshire Ave.

ZONE: R1-5

OWNER OF RECORD: Mary and Andy Chinander

APN: 401-07-133

Applicant is seeking approval to remove ex. Fence and replace with 6' wood fence

Motion to Approve a 6' Wood Fence

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH	X		X			
CHRISTENSEN		X	X			
MCDONALD			X			
VINCENT			X			

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7:16 (17:27) ITEM 7: Design Review for "Small Project" to partially rebuild existing garage

APPLICANT: Debi Foli
 ADDRESS: 665 Verde Ave. ZONE: R1-5
 OWNER OF RECORD: Debi Foli APN: 401-07-037
 Applicant seeks approval to add a roll up garage door and rebuild garage roof

7:17 (18:09) Mike Sims, the contractor explained the project.
 7:19 (20:35) Ms. Foli spoke and agreed to use "Cinnamon Spice" or "Cinnamon Cider."

Motion to Approve the Application as Presented with Either of the Applicants Choice of Colors

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD	X		X			
SMITH		X	X			
CHRISTENSEN			X			
MCDONALD			X			
VINCENT			X			

7:22 (23:40) ITEM 8: Design Review to Change Ex. Windows on Hotel Jerome (Artists Co-op)

APPLICANT: Town of Jerome
 ADDRESS: 502 Main St. ZONE: C-1
 OWNER OF RECORD: Town of Jerome APN: 401-06-079
 Applicant seeks approval to install new windows

Motion to Approve the Dark Brown Window as Presented

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
CHRISTENSEN	X		X			
MCDONALD			X			
VINCENT			X			

7:31 (32:28) ITEM 9: 804 Hampshire – Possible Demolition

APPLICANT: Carol Anne Teague
 ADDRESS: 804 Hampshire ZONE: R1-5
 OWNER OF RECORD: Jay Misany APN: 401-07-128A
 Applicant seeks input of possible demolition of existing home

7:34 (34:45) Carol Anne Teague, the realtor spoke.
 7:34 (34:58) Sherri Misany, the owner of the property spoke.
 7:41 (41:57) Jay Misany, the owner of the property spoke.
 7:54 (54:17) Tai Keith, the potential buyer spoke.
 7:56 (56:30) Carol Anne Teague, the realtor spoke.
 7:58 (59:10) Tai Keith, the potential buyer spoke about her fears.
 7:59 (59:45) Sherri Misany said they are just trying to get clarification as to whether they can demolish the house.
 The Board suggested that the Misany's apply for a demolition permit and that is really the only way that they would know.

8:05 (1:05:40) ITEM 10: Future Agenda Items

8:08 (1:08:25) Mr. Vincent spoke on the record, Chair Wood did call him and asked him to call Jane Moore. He had asked Mr. Wood to write a letter and he said he forgot to write the letter. Mr. Vincent was not happy with the actions of Chair Wood.
 8:10 (1:10:00) Chair Wood said that he did not recall having the conversation with Jane Moore.
 John Knight gave an update from the Council and the upcoming meeting schedule.

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ITEM 11: ADJOURN

Motion to Adjourn at 8:15 p.m.

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
WOOD			X			
SMITH		X	X			
CHRISTENSEN	X		X			
MCDONALD	X		X			
VINCENT			X			

Approval on next page.

