

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 www.jerome.az.gov

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS

TUESDAY, JANUARY 12, 2021, AT 7:00 P.M.

ITEM #1:	CALL	TO ORDER/RO	OLL CALL	 -					
7:00 (0:35)	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order.								
,100 (0.55)	Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.								
	Town Clerk to call and record the roll.								
	Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy								
	Worth, and councilmembers Alex Barber, Sage Harvey, and Jane Moore. Also present were Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, and Deputy Town Clerk Rosa Cays.								
				counting cierk	weame Ackin,	and Deputy 10	own Cierk Rosa	Cays.	
ITEM #2:	1	NCIAL REPOR							
7:01 (1:19)		cial reports for							
	Co	uncilmember Ha	irvey asked i	about the sanit	ation usage fe	es.			
ļ	Ms	i. Atkin confirme	d the reven	ues did decrea:	se and explaine	ed the discrepa	ncy.		
	Motic	on to Approve Dec	ember 2020	Financial Report	<u>s</u>				
i		COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN]
	_	BARBER DILLENBERG	X	 	X			-	1
		HARVEY		х	X				1
		MOORE WORTH			X X				-
ITEM #3:		F AND COUNC	II REPOR	TS					
7:03 (3:17)	1	en staff reports			rk Deputy To	wn Clark Litili	tios Clark Acco	nunting Clark	
7,03 (3,17)	Public	c Works Departi	ment Buildi	ing Inspector	librant Munic	inal Court Pol	ice Chief and I	Fire Chief and	
		il reports from (Library, ividinc	ipai court, roi	ice Criiei, and i	re Cillei, and	
1		. Gallagher read			anart. Sha tha	mayor and vi	eo mauor attom	استنفسانية ماممام	
		eting about ber							tha
		dit, which went							
		cently hired thre							
		tter chance of re							
]		en Media for fre							
1	pro	ocess of establis	hing Friends	of Jerome as a	nonprofit and	l is talking to a	firm about hel	n with it. She so	ъ aid a
		ter has been ser							
		ility for the fire							
		ıys. Ms. Gallaghe							
		isten Muenz on l							
		d announced the							•
		e Mayor Worth				•		lepartment's ca	ılls
		oort, which Ms. (,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
	1 '	uncilmember Ba	_		n Muma's rend	ort and his five	vear window o	of retirement a	
		od reminder to				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	year minabir o	, , , c c., c., , c., , c	
	I -	. Worth said she		•	_	nssihly an ever	itive session ak	out personnel	
		ues and would li			i i ptions una pe	ssibiy un exect	31146 36331011 UL	out personner	
	1				Auma and hon-	es he'll stau on	longer		
	Mayor Dillenberg said he has talked to Chief Muma and hopes he'll stay on longer. Motion to Approve December 2020 Staff Reports								
	"MOUR	COUNCILMEMBER	MOVED	SECONDED SECONDED	AYE	NAY	ARFENT	ADSTAIN	1
		BARBER	MOTEU	SECONDED	X	TEAT	ABSENT	ABSTAIN	1
		DILLENBERG			Х				1
	_	HARVEY MOORE	Х		X X	 			1
		WORTH		х	X				1

ITEM #4: 7:10 (11:05)

ZONING ADMINISTRATOR'S REPORT AND MINUTES

Minutes are provided for the information of Council and do not require action.

Mr. Knight read from his staff report. He said at the upcoming P&Z meeting on January 20, the commission will advance the amendment of the residential lodging section in the zoning ordinance and will also hold work sessions on other ordinance amendments including temporary signs. Mr. Knight said he has been spending quite a bit of time on code enforcement and has been receiving almost daily calls and complaints about the signs on 89A by the high school. Mr. Knight said he has been working on residential parking with JPD Administrative Assistant Janice Pontious and has been meeting with the buyers of the Mexican pool property, now in escrow. He has also been talking to the owner of a vacant lot on Holly Street who is interested in building on it and mentioned that Ms. Muenz received a call at town hall from the owners of the Tamale Ladies' house who want to renovate it. Mr. Knight said discussions about coordination issues are planned with Verde Exploration—who will be doing a presentation for an upcoming Council meeting—and said Ms. Barber will be joining those discussions, as will the mayor. He said the owners of the Turquoise Spider are working with the owner of the Haskins Apartments about a possible lot line adjustment, and that the design guidelines are in process.

Ms. Harvey said Chief Muma's record management system was being considered for code enforcement tracking and asked if further action had been taken.

Mr. Knight said the process, possible ordinance amendments, and fee changes may need to be looked at further before moving forward on tracking, and said he'd be ready to present something at the next Council meeting.

Ms. Harvey clarified that she was referring to code enforcement <u>now</u>, especially if Mr. Knight is receiving lots of complaints, and that she has talked to Chief Muma about integrating code enforcement tracking in the JPD's RMS.

Mayor Dillenberg asked if this could be expedited.

Ms. Moore said further discussion was needed on this before anything is done but that a tracking system is needed.

Mr. Knight suggested adding this topic to the agenda for the special meeting on January 19 and noted that this meeting was now livestreaming on YouTube.

ITEM #5: 7:18 (18:51)

APPROVAL OF MINUTES

November 24 special meeting; December 1 joint meeting (Council & P&Z); December 8 regular meeting (open and closed sessions)

Note: If necessary, for review of closed session minutes, Council may convene in executive session, pursuant to A.R.S. § 38-431.03 (A)(2), for discussion or consideration of records exempt by law from public inspection.

Motion to Approve the Minutes for the following: November 24 special meeting: December 1 joint meeting with P&Z; December 8 regular meeting (opened and closed sessions)

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			Х			
DILLENBERG			х			
HARVEY	X		X			
MOORE		X	X			
WORTH			X			

ITEM #6: 7:19 (19:51)

PETITIONS FROM THE PUBLIC

Ms. Gallagher said that Jerome business owner Artis Roque wanted to address several items on the agenda and suggested she do so as each item comes up. Ms. Roque agreed.

ITEM #7: 7:20 (20:34)

UNFINISHED BUSINESS

ITEM #7A: COCODONA 250 RACE

Council will hear once again from Steve Aderholt regarding the Cocodona 250 running race that is planned to pass through Jerome in May.

Steven Aderholt updated the Council on the event's progress and referred to the information in the agenda packet. He said they were working with ADOT on safety at two curves on 89A that raised concerns. Mr. Aderholt then went through the rest of the list of six items being addressed.

Ms. Moore said that Verde Exploration needed to be added to the list of private property owners permitting the race to cross their land.

Mr. Adherholt said that this was already in place and that he would be providing documentation to the town. He also announced that John Litteer from ADOT had joined the meeting and that it had been a pleasure working with him. He then asked for preliminary approval to move forward with the event on the condition that all six items in progress have been completed.

Vice Mayor Worth motioned to preliminarily approve the race and reiterated that this was contingent upon completion of the referenced six items, and that the event organizers would present at the April Council meeting with a final update.

Ms. Gallagher and Mayor Dillenberg thanked Mr. Litteer for his time and efforts.

Mr. Litteer said he had met with Mr. Aderholt and assessed all concerning locations, and that ADOT is getting full cooperation for a safe and successful event.

Mayor Dillenberg expressed that safety above and beyond to include COVID safety (i.e., masks, distancing) was of utmost importance.

Motion to preliminarily approve the Cocodona Race through Jerome subject to provision of documentation of six items to be addressed

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			Х	11/2000		
DILLENBERG	_		Х			
HARVEY		Х	X			
MOORE			х			
WORTH	Х		х			

7:27 (27:58)

ITEM #7B: DISTRICT SIGNS

Council will continue their discussion regarding district signs and whether they should be altered or removed.

Mr. Knight said he had emailed approximately 30 business owners and received a variety of responses from four of the 30: one person didn't care and thought the signs were not well executed; another wanted to recoup their investment; another wanted more modern district signs. Mr. Knight said he met with Ms. Moore and talked about including a map if the Council wants to keep the signs.

Mayor Dillenberg suggested removing the signs and replacing them later with newer, more relevant signs. Ms. Barber advocated for salvaging part of the signs if possible.

Ms. Roque suggested a "You Are Here" sign, with the town mapped out using the existing frames. She said the businesses not on Main Street are basically neglected—that visitors need to know about the stores on other streets.

Ms. Moore agreed with Ms. Barber and explained her idea of retaining the posts and installing a map with the businesses (buildings) numbered and a correlated directory; if the business changes, the only thing that would need to be updated is the directory.

Ms. Gallagher mentioned that the bed tax funds, which must be used to promote tourism, have been coming in higher than anticipated and could be used for the district signs.

Mayor Dillenberg said he liked the idea of recycling the sign frames and giving them a Jerome feel.

Ms. Barber asked how many district signs were around town. Mr. Knight said he thought four; Ms. Cays commented via chat that there were six signs.

Mr. Knight said he would come back with estimates to the February Council meeting. Dr. Dillenberg suggested he bring a sample.

Ms. Moore suggested the map be made of metal and weatherproof. Ms. Harvey suggested copper.

Mr. Knight said he would get samples for the next council meeting.

ITEM #7C: BEES IN JEROME

8:03 (1:04:14)

Patrick Pynes, president of the Northern AZ Organic Beekeepers Association, will provide information regarding the recent proliferation of bees in Jerome.

[This item was slightly delayed due to Mr. Pynes not being on the call at the start of the discussion, although Ms. Roque gave her input before the meeting moved on to Item #7D.]

(39:21) Ms. Roque shared her experience with the bee problem in and around her store and suggested putting lids on the trash cans as she feels it would help with other pests and sanitation.

Mayor Dillenberg explained to Ms. Roque that this had been discussed and listed what needs to be considered before installing lids on the trashcans. He thanked her for her input.

(1:04:14) [Mr. Pynes joined the meeting.] Mr. Knight introduced the item then introduced Mr. Pynes, who he has been a beekeeper for 30 years and was a gardener/beekeeper at La Posada Hotel in Winslow so understands the importance of tourism. Mr. Pynes lives in Sedona and still keeps bees. His understanding is that the Jerome issue is harassment by bees.

Ms. Harvey shared her experience and said that the bees have gotten excessive and she knows the water drought is part of the problem. She asked Mr. Pynes if one could tell the difference between domestic and feral bees.

Mr. Pynes said it helps to see the hive; that the Africanized (feral) bee is slightly smaller, darker, and moves fast, and the European honeybees move more like butterflies. He confirmed that the severity of the drought and aridity seems to be the main problem. He then elaborated on the bees' behavior and their "defensiveness" rather than "aggressiveness." One way to work with the bees is to set up water stations where they can drink water on a regular basis. He said it is required in Flagstaff for beekeepers to provide water sources.

Ms. Moore said one beekeeper in town does keep her bees watered. She suggested a bee be caught to see if it's an Africanized or honeybee. She also said that lids on trash cans are badly needed. She asked about the proximity of the bees at La Posada and if they bothered hotel guests.

Mr. Pynes said he had Africanized bees at the hotel but that they were about a quarter mile away. He said bees prefer nectar from flowers over soda unless they're thirsty.

Ms. Harvey offered to catch a couple of bees to show Mr. Pynes, who suggested putting them in the freezer.

7:41 (41:42)

ITEM #7D: PORTAJOHNS IN JEROME

Council will again discuss porta-johns in Jerome and may revisit their recent decision to remove most of them.

Mayor Dillenberg said he has been receiving mixed reactions from the public about the portable johns, that the one by the Spirit Room is being overused and it has been recommended that a second one be reinstalled at that location.

Ms. Harvey said that according to Chief Muma, it has been reported that people have been seen relieving themselves in public. She thought this was considered indecent exposure. She said if the porta-johns are needed, then so be it.

Mayor Dillenberg suggested that just the second one be added by the Spirit Room.

Vice Mayor Worth agreed with Ms. Harvey, then pointed out that there used to only be public restrooms at the New State building, the fire station, and the Artists Co-op, and that "dropping trow" in public is a new thing and doesn't think it is related. What is needed is a porta-john closer to the lower end of town as well as a permanent public restroom in Middle Park once funding is available.

Ms. Barber said a composting toilet would be good to install at Middle Park. She agreed a porta-john is needed at the lower end of town and pointed out that the Spirit Room and Paul & Jerry's are now open and have restrooms.

Ms. Harvey suggested putting the porta-johns near but not next to Middle Park.

(48:44) Sarah Harms, assistant manager at the Artists Co-op, said the co-op is currently open as much as possible, but members are still opposed to opening the restrooms to the public. She said better ventilation would perhaps help.

Ms. Moore asked why the johns were needed across from the Spirit Room; were they for the folks drinking on the steps? She wondered why those johns were so popular now when they were not needed before and agreed that a permanent restroom at Middle Park is worth a discussion in the future.

Ms. Barber said Ms. Moore was correct: the porta-johns were initially brought in for the locals drinking on the steps before Paul & Jerry's Saloon had reopened.

Ms. Harvey said a wash station was needed at each john station.

(52:35) Business owner Tom Blosser, Ms. Roque's husband, said the johns at Middle Park have been needed for a long time and that tourism is up. Visitors park, some have traveled far and need a bathroom, and the closest one is across from the Spirit Room, and that's why they're so popular. He suggested putting portajohns by the sliding jail.

Mayor Dillenberg agreed there is a need, but it is not inexpensive.

needed.

Mr. Blosser suggested focusing on the need, worry about the expense later, and suggested raising the parking fees to help cover it.

Ms. Harms agreed with Mr. Blosser and said that in the past, twenty people have lined up to use the restroom at the Artists Co-op. Pandemic safety precautions would be challenging if they opened the restroom to the public.

Ms. Harvey suggested what johns and washing stations were needed and proposed that a discussion about a permanent restroom at Middle Park be added to a future agenda.

Ms. Gallagher asked for clarification on how many johns were needed by Middle Park, as originally there were three.

Vice Mayor Worth suggested talking about the permanent restroom at Middle Park during budget meetings and perhaps add the discussion to an agenda after that, as more background information is needed, considering it's been a topic for at least 19 years.

Ms. Moore said the State Historical Preservation Office (SHPO) did not want a bathroom building at the back of Middle Park due to "lack of historic character." SHPO suggested building one by the High House (where the Rickeldoris candy shop is now), which was an issue Council did not understand at the time. Mayor Dillenberg agreed it would be good to discuss during the budget meetings and talk to the people at SHPO to find out what would be acceptable. He clarified what porta-johns and washing stations were

Ms. Roque asked where the porta-johns at the lower level would go and was concerned they would be too close to Rickeldoris again, as they were when originally installed. Discussion ensued and Ms. Harvey clarified the johns would be closer to the cardboard bin in the corner of the parking lot.

Motion to add one porta-john across from the Spirit Room and two porta-johns (including one handicapped accessible) plus a wash station in the corner of the middle parking lot

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			Х	1		
DILLENBERG			_ X			
HARVEY	Х		Х			
MOORE			Х			
WORTH		Х	X	1		

8:22 (1:22:58)

ITEM #7E: COVID-19

Council will again discuss plans and timeline for reopening Town Hall, resuming the weekend shuttle service, and conducting in-person public meetings.

Mayor Dillenberg suggested staying with the status quo for at least the next two months.

Ms. Moore asked for an update on the number of current cases and vaccine information.

Ms. Worth said there have been 30 reported cases in Jerome. Ms. Gallagher clarified that this was cumulative, not necessarily the current cases.

Ms. Worth said that as of December 23, Jerome was at 19 cases, and reached 30 cases as of January 11.

Ms. Gallagher said Phase 1B vaccinations start next week, including essential workers, which she believed includes government personnel. A brief discussion ensued.

Mayor Dillenberg said if the other councilmembers agreed, town hall would stay closed until March. There was general agreement on this.

ITEM #8:

NEW BUSINESS

8:26 (1:26:17)

ITEM #8A: LEASE RENEWAL: JEROME ARTISTS COOPERATIVE GALLERY

Council may approve a renewed lease with the Jerome Artists Cooperative Gallery for space located in the Hotel Jerome at 502 Main Street.

Ms. Gallagher highlighted information in the agenda packet and explained lease stipulations. She said Rex Peters, manager of the artists co-op, would like to renew the lease but is not yet comfortable opening the restrooms to the public and would pay the utilities in the meantime. He said they may also be willing to help pay for repairs to the front window.

(8:28) Ms. Harms expressed the members' love for the space and appreciation of the town. She said the next membership meeting was January 27 when they would discuss and vote on payment for the front window project or ventilation in the bathrooms; their budget is \$5k.

Ms. Moore said having local artists represented benefits the whole community and that Jerome has fewer and fewer local artists.

Ms. Harvey said she was not comfortable with raising anyone's rent right now and understands not wanting to open the bathrooms to the public.

The mayor agreed with both councilmembers and suggested shortening the lease. He also asked about the cost to repair the window.

Ms. Gallagher said Hunter Bacharach was looking into quotes and that the lease as drafted allows for annual increases so there is no need to shorten its term.

Motion to renew lease with Jerome Artists Cooperative Gallery

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABŞENT	ABSTAIN
BARBER	·	х	X	177.702		
DILLENBERG	Х		X			
HARVEY	. –		Х			
MOORE			X			
WORTH			X			

8:36 (1:36:18)

ITEM #8B: REQUEST BY PAUL & JERRY'S SALOON FOR VENDING MACHINE ON SIDEWALK

Council will review a request by Paul & Jerry's Saloon to place a vending machine on the sidewalk in front of their establishment.

Mr. Knight said he spoke with saloon owner Mr. Jerry Vojnic who could not join the meeting and that the request is to put a retail soda machine in front of Paul & Jerry's Saloon.

Vice Mayor Worth asked the other councilmembers how long the old vending machine had been there before. Ms. Moore said it was in the alcove, not on the sidewalk (which is public property), blocking the ingress/egress and only exit. She said the vending machine was there for a long time until fire safety was in question. Ms. Barber and Ms. Harvey said the soda vending machine was moved from the alcove to the sidewalk sometime in the 1980s.

Mayor Dillenberg asked what everyone thought about having it back on the sidewalk.

Ms. Moore said it is public property and asked if the town wanted everyone to have the option to sell retail on the sidewalk. She said the zoning ordinance addresses the outside sale of goods on private property, and the sidewalk is public property.

Ms. Gallagher cautioned that this would be allowing someone to profit off public property and that it could set a dangerous precedent. The vice mayor agreed. Discussion ensued about street vendors in the Town Code.

Motion to deny request for a vending machine on the sidewalk in front of Paul & Jerry's Salo	
Motion to deliviteduest for a venume machine on the sidewark in mont of radi & Jen v 5 Sug	,0//

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER) X			
DILLENBERG			Х			
HARVEY	Х		X	(
MOORE		X	Х			
WORTH			X			

8:45 (1:46:00)

ITEM #8C: RESOLUTION NO. 609, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, SUPPORTING THE STATEMENT OF THE NATIONAL LEAGUE OF CITIES CONDEMNING THE RECENT ATTACK ON THE UNITED STATES CAPITOL BUILDING AND AFFIRMING A PEACEFUL TRANSITION OF POWER

Council may approve Resolution No. 609, supporting the statement of the National League of Cities condemning the recent attack on the U.S. Capitol and affirming a peaceful transition of power.

Mayor Dillenberg introduced the resolution in title only.

The vice mayor read the resolution in full.

The mayor welcomed Congressman Paul Gosar and Senator Wendy Rogers to come to Jerome and explain themselves.

Motion to Approve Resolution No. 609

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	х			
HARVEY			Х			
MOORE			X			
WORTH	Х		X			

ITEM #9:

EXECUTIVE SESSION

8:57 (1:52:00)

Council may convene in executive session with the Town Attorney, pursuant to A.R.S. § 38-431.03 (A)(3) and (A)(4) to receive legal advice regarding certain zoning issues.

Ms. Gallagher said she needed to invite Town Attorney Bill Sims to the session and suggested taking a fiveminute break.

[Council took a five-minute break before moving into executive session.]

After the executive session, Mr. Sims addressed the councilmembers to restate their request for the town attorney and zoning administrator to review the town zoning ordinance, determine who is not in compliance, especially regarding duplexes and triplexes, and return with their recommendations for how to fairly address the uses by property owners and commence the process of rigorous code enforcement.

Motion to convene in executive session with the Town Attorney

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	Х		X	771100-054		
DILLENBERG			Х			
HARVEY			X	_		
MOORE		X	х			
WORTH			X			

ITEM #10:

TO AND FROM THE COUNCIL

9:36 (1:52:59)

Council may direct staff regarding items to be placed on a future agenda.

Vice Mayor Worth listed the items she would like to see on future agendas: parking inventory update, code enforcement, and job descriptions, specifically department heads, positions that require residency or certification, and solo jobs (i.e., court clerk).

Ms. Moore said she would like to discuss temporary signage and water issues at a future meeting, which may require an executive session.

Mayor Dillenberg expressed his disappointment in some of the state's leaders, especially Paul Gosar and Wendy Rogers, and wants to invite them to talk to the Jerome Town Council about how they can support the town. He said he would like the same kind of consideration from them that Senator Kyrsten Sinema has shown to us.

ITEM #11:

ADJOURNMENT

Motion to Adjourn at 9:39 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		L	X			
HARVEY	Х		Х			
MOORE		х	X			
WORTH			х			

ATTEST:

APPROVE:

Dr. Jack billenberg, Mayor

andre B. Lacenz Candace B. Gallagher, CMC, Town Manager Clerk