



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943  
[www.jerome.az.gov](http://www.jerome.az.gov)

## AGENDA

**Regular Meeting of the Jerome Town Council**  
**Council Chambers, Jerome Town Hall**  
**600 Clark Street, Jerome, Arizona**  
**Tuesday, January 10, 2023, AT 7:00 P.M.**

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.*

*Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).*

|                 |  |                               |
|-----------------|--|-------------------------------|
| <b>ITEM #1:</b> | <b>CALL TO ORDER/ROLL CALL</b><br>Mayor/Chairperson to call meeting to order.<br>Town Clerk to call and record the roll.   |                               |
| <b>ITEM #2:</b> | <b>FINANCIAL REPORTS</b><br>Financial Reports for December, 2022   | Discussion/Possible Action    |
| <b>ITEM #3:</b> | <b>STAFF AND COUNCIL REPORTS</b><br>Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.   | Discussion/Possible Action    |
| <b>ITEM #4:</b> | <b>ZONING ADMINISTRATOR'S REPORT/PLANNING &amp; ZONING AND DESIGN REVIEW BOARD MINUTES</b><br>Minutes are provided for the information of Council and do not require action.   | Discussion/Possible Direction |
| <b>ITEM #5:</b> | <b>APPROVAL OF MINUTES</b><br>December 13 Regular Meeting  | Discussion/Possible Action    |
| <b>ITEM #6:</b> | <b>PETITIONS FROM THE PUBLIC</b><br><i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i> | Discussion/Possible Direction |
| <b>ITEM #7:</b> | <b>ORDINANCES AND RESOLUTIONS</b>  |                               |
|                 | <b>ITEM #7A: CONSIDER TAKING FROM THE TABLE RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b><br>Council may take previously tabled Resolution No. 647 from the table; Motion to remove Resolution No. 647 from the table.  | Discussion/Possible Action    |
|                 | <b>ITEM #7B: CONSIDER RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b><br>Council May Consider /Approve Resolution No. 647, which designates Second Street as a one-way street.  | Discussion/Possible Action    |
| <b>ITEM #8:</b> | <b>UNFINISHED BUSINESS</b>   |                               |
|                 | <b>ITEM #8A: FOLLOW-UP DISCUSSION REGARDING THE TOWN OF JEROME COMMUNITY GARDEN</b><br>Council may discuss and provide direction related to the community garden, including but not limited to the yard tool shed, design and maintenance.   | Discussion/Possible Action    |
| <b>ITEM #9:</b> | <b>NEW BUSINESS</b>  |                               |
|                 | <b>ITEM #9A: CONSIDER TAKING FROM THE TABLE CONSIDERATION OF ESTABLISHING AND APPOINTMENT TO A COUNCIL AD HOC WATER COMMITTEE</b><br>Council may take this previously tabled item from the table for consideration   | Discussion/Possible Action    |

|                  |   |                                |
|------------------|---|--------------------------------|
|                  | <p><b>ITEM #9B: CONSIDER ESTABLISHING AND APPOINTMENT OF A COUNCIL AD HOC WATER COMMITTEE</b><br/>                 Council may consider the creation of, and appointment to, an ad hoc water committee.</p>   | Discussion/Possible Action     |
|                  | <p><b>ITEM #9C: CONSIDER NEW LEGAL SERVICES AGREEMENT FOR PROSECUTION SERVICES WITH LEXINGTON LAW FIRM PLC</b><br/>                 Council may consider / approve a legal services agreement with Lexington Law Firm</p>   | Discussion/Possible Action     |
|                  | <p><b>ITEM #9D: DISCUSSION REGARDING ARTICLE 8.6 OF THE JEROME TOWN CODE RELATED TO MOBILE FOOD VENDORS AND POSSIBLE DIRECTION</b><br/>                 Council may provide staff direction regarding future amendments to Article 8.6 of the Jerome Town Code</p>                                | Discussion/Possible Action     |
|                  | <p><b>ITEM #9E: EXECUTIVE SESSION – CONSIDERATION OF THE POTENTIAL RECEIVING OF BIDS FOR THE POSSIBLE SALE OF TOWN PROPERTY</b><br/>                 On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03(A)(3);(4); and (7)</p> | Discussion/Possible Action     |
| <b>ITEM #10:</b> | <p><b>TO AND FROM THE COUNCIL</b><br/>                 Council may direct staff regarding items to be placed on a future agenda.</p>  | Discussion; Possible Direction |
| <b>ITEM #11:</b> | <b>ADJOURNMENT</b>  |                                |

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

\_\_\_\_\_  
 Kristen Muenz, Deputy Town Clerk

TOWN OF JEROME  
 COMBINED CASH INVESTMENT  
 DECEMBER 31, 2022

COMBINED CASH ACCOUNTS

|            |                               |                 |
|------------|-------------------------------|-----------------|
| 99-00-1003 | LGIP                          | 1,709.55        |
| 99-00-1011 | NBA CHECKING                  | 111,242.28      |
| 99-00-1013 | OAZ CTL BUSINESS SAVINGS      | 5.00            |
| 99-00-1019 | ONE AZ CREDIT UNION CHECKING  | 401,266.26      |
| 99-00-1020 | OAZ GENERAL SAVINGS           | 2,080,566.15    |
|            |                               | 2,594,789.24    |
|            | TOTAL COMBINED CASH           | 2,594,789.24    |
| 99-00-1000 | CASH ALLOCATED TO OTHER FUNDS | ( 2,594,789.24) |
|            |                               | .00             |

CASH ALLOCATION RECONCILIATION

|    |   |                 |
|----|---|-----------------|
| 10 | ALLOCATION TO GENERAL FUND                      | 1,744,465.27    |
| 20 | ALLOCATION TO UTILITY FUND                      | 369,966.86      |
| 30 | ALLOCATION TO HURF FUND                         | ( 301,451.16)   |
| 35 | ALLOCATION TO PARKING FUND                      | 132,880.22      |
| 40 | ALLOCATION TO FIRE DEPT PENSION & RETIREMENT    | 12,030.70       |
| 50 | ALLOCATION TO OPERATING GRANTS REVENUE          | 91,946.71       |
| 60 | ALLOCATION TO CAPITAL GRANTS FUND               | 572,146.96      |
| 70 | ALLOCATION TO GENERAL FUND CONTINGENCIES FND    | ( 115,744.25)   |
| 80 | ALLOCATION TO UTILITIES CONTINGENCIES FUND      | 160,000.04      |
| 90 | ALLOCATION TO CAPITAL FUND                      | ( 71,452.11)    |
|    |   | 2,594,789.24    |
|    | TOTAL ALLOCATIONS TO OTHER FUNDS                | 2,594,789.24    |
|    | ALLOCATION FROM COMBINED CASH FUND - 99-00-1000 | ( 2,594,789.24) |
|    |   | .00             |

TOWN OF JEROME  
BALANCE SHEET  
DECEMBER 31, 2022

GENERAL FUND

ASSETS

|            |                              |               |                     |
|------------|------------------------------|---------------|---------------------|
| 10-00-1000 | CASH - COMBINED FUND         | 1,744,465.27  |                     |
| 10-00-1005 | PETTY CASH - GENERAL GOV     | 275.00        |                     |
| 10-00-1007 | COURT - CHECKING & BOND ACCT | 93,105.84     |                     |
| 10-00-1008 | COURT - JCEF ACCT            | 14,436.28     |                     |
| 10-00-1009 | COURT - FTG ACCT             | 8,891.93      |                     |
| 10-00-1014 | PETTY CASH - FIRE DEPT       | 150.00        |                     |
| 10-00-1015 | PETTY CASH - LIBRARY         | 150.00        |                     |
| 10-00-1020 | OAZ GENERAL SAVINGS          | ( 899,241.49) |                     |
| 10-00-1101 | AUTO LIEU TAXES              | 1,369.89      |                     |
| 10-00-1105 | CITY SALES TAXES             | 161,097.72    |                     |
| 10-00-1115 | FRANCHISE FEES               | 3,790.44      |                     |
| 10-00-1120 | GF ACCOUNTS RECEIVABLE       | 5,145.42      |                     |
| 10-00-1135 | PROPERTY TAXES               | 1,309.28      |                     |
| 10-00-1160 | STATE SALES TAXES            | 2,435.52      |                     |
|            | TOTAL ASSETS                 |               | <u>1,137,381.10</u> |

LIABILITIES AND EQUITY

LIABILITIES

|            |                             |             |            |
|------------|-----------------------------|-------------|------------|
| 10-00-2001 | ACCOUNTS PAYABLE            | 973.89      |            |
| 10-00-2401 | FEDERAL WH & FICA           | 10,032.01   |            |
| 10-00-2402 | ARIZONA WITHHOLDING         | 866.35      |            |
| 10-00-2403 | UNEMPLOYMENT TAXES          | 33.11       |            |
| 10-00-2405 | AFLAC                       | 27.24       |            |
| 10-00-2406 | HEALTH INSURANCE            | 10,970.80   |            |
| 10-00-2408 | 457G RETIREMENT             | 3,703.69    |            |
| 10-00-2409 | PSPRS                       | ( 1,600.19) |            |
| 10-00-2410 | WAGES PAYABLE               | 74,136.35   |            |
| 10-00-2411 | GANISHMENTS PAYABLE         | 1,735.51    |            |
| 10-00-2412 | HDHP SAVINGS                | 1,728.04    |            |
| 10-00-2413 | WORKMAN'S COMP PR LIABILITY | 1,347.45    |            |
| 10-00-2600 | CUSTOMER DEPOSITS           | 7,116.50    |            |
| 10-00-2940 | COURT LIABILITIES           | 5,635.31    |            |
| 10-00-2950 | FD PER CALL PAYABLE         | 2,710.00    |            |
|            | TOTAL LIABILITIES           |             | 119,416.06 |

FUND EQUITY

|            |                                 |               |                     |
|------------|---------------------------------|---------------|---------------------|
| 10-00-3002 | UNRESTRICTED FUND BALANCE       | 1,474,028.61  |                     |
|            | REVENUE OVER EXPENDITURES - YTD | ( 456,063.57) |                     |
|            | BALANCE - CURRENT DATE          | ( 456,063.57) |                     |
|            | TOTAL FUND EQUITY               |               | <u>1,017,965.04</u> |
|            | TOTAL LIABILITIES AND EQUITY    |               | <u>1,137,381.10</u> |

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|   |   | GENERAL FUND     |                   |                     |                   |             |
|---|---|------------------|-------------------|---------------------|-------------------|-------------|
|   |   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET              | UNEARNED          | PCNT        |
| <u>TAX REVENUE</u>                      |   |                  |                   |                     |                   |             |
| 10-30-4001                              | PROPERTY TAXES                                | 7,774.62         | 28,300.17         | 47,500.00           | 19,199.83         | 59.6        |
| 10-30-4005                              | CITY SALES TAXES                              | 79,158.93        | 630,975.57        | 1,400,000.00        | 769,024.43        | 45.1        |
| 10-30-4010                              | STATE SALES TAXES                             | 6,278.82         | 32,999.54         | 66,415.00           | 33,415.46         | 49.7        |
| 10-30-4030                              | VEHICLE LICENSE TAX                           | 2,780.32         | 18,580.50         | 41,033.00           | 22,452.50         | 45.3        |
| 10-30-4055                              | FRANCHISE FEES                                | .00              | 7,997.95          | 15,000.00           | 7,002.05          | 53.3        |
|   | <b>TOTAL TAX REVENUE</b>                      | <b>95,992.69</b> | <b>718,853.73</b> | <b>1,569,948.00</b> | <b>851,094.27</b> | <b>45.8</b> |
| <u>LICENSES, PERMITS&amp;OTHER FEES</u> |   |                  |                   |                     |                   |             |
| 10-31-4040                              | BUILDING PERMITS                              | 100.00           | 1,760.10          | 10,500.00           | 8,739.90          | 16.8        |
| 10-31-4041                              | PLANNING & ZONING FEES                        | 50.00            | 650.00            | 5,000.00            | 4,350.00          | 13.0        |
| 10-31-4045                              | BUSINESS LICENSES                             | 1,140.00         | 4,440.00          | 4,500.00            | 60.00             | 98.7        |
| 10-31-4050                              | COMMERCIAL FILMING FEES                       | .00              | .00               | 500.00              | 500.00            | .0          |
|   | <b>TOTAL LICENSES, PERMITS&amp;OTHER FEES</b> | <b>1,290.00</b>  | <b>6,850.10</b>   | <b>20,500.00</b>    | <b>13,649.90</b>  | <b>33.4</b> |
| <u>INTERGOVERNMENTAL REVENUE</u>        |   |                  |                   |                     |                   |             |
| 10-32-4015                              | URBAN REVENUE SHARE                           | 23,712.69        | 142,276.14        | 289,513.00          | 147,236.86        | 49.1        |
|   | <b>TOTAL INTERGOVERNMENTAL REVENUE</b>        | <b>23,712.69</b> | <b>142,276.14</b> | <b>289,513.00</b>   | <b>147,236.86</b> | <b>49.1</b> |
| <u>LIBRARY REVENUE</u>                  |   |                  |                   |                     |                   |             |
| 10-33-4020                              | YAVAPAI COUNTY FOR LIBRARY                    | 12,617.43        | 12,617.43         | 25,235.00           | 12,617.57         | 50.0        |
| 10-33-4070                              | RENTS-LIBRARY                                 | .00              | .00               | 9,750.00            | 9,750.00          | .0          |
| 10-33-4200                              | LIBRARY CONTRIBUTIONS                         | .00              | 1,878.00          | 1,100.00            | ( 778.00)         | 170.7       |
|   | <b>TOTAL LIBRARY REVENUE</b>                  | <b>12,617.43</b> | <b>14,495.43</b>  | <b>36,085.00</b>    | <b>21,589.57</b>  | <b>40.2</b> |
| <u>POLICE DEPT REVENUE</u>              |   |                  |                   |                     |                   |             |
| 10-34-4061                              | PD PARKING CITATION REVENUE                   | 2,316.00         | 18,140.25         | 36,000.00           | 17,859.75         | 50.4        |
| 10-34-4062                              | PD REVENUE FROM PARKING FUND                  | 3,125.00         | 18,750.00         | 37,500.00           | 18,750.00         | 50.0        |
| 10-34-4063                              | POLICE SMART & SAFE AZ FUND                   | 5,220.92         | 5,220.92          | 5,000.00            | ( 220.92)         | 104.4       |
| 10-34-4064                              | POLICE OFFICER SAFETY EQUIP RE                | 125.43           | 774.68            | 2,250.00            | 1,475.32          | 34.4        |
| 10-34-4065                              | POLICE SERVICES                               | 1,064.96         | 3,466.39          | 10,000.00           | 6,533.61          | 34.7        |
|   | <b>TOTAL POLICE DEPT REVENUE</b>              | <b>11,852.31</b> | <b>46,352.24</b>  | <b>90,750.00</b>    | <b>44,397.76</b>  | <b>51.1</b> |

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|                               |                                     | GENERAL FUND      |                     |                     |                     |             |
|-------------------------------|-------------------------------------|-------------------|---------------------|---------------------|---------------------|-------------|
|                               |                                     | PERIOD ACTUAL     | YTD ACTUAL          | BUDGET              | UNEARNED            | PCNT        |
| <u>COURT REVENUE</u>          |                                     |                   |                     |                     |                     |             |
| 10-35-4035                    | FINES AND FORFEITURES               | 3,074.32          | 29,038.01           | 61,000.00           | 31,961.99           | 47.6        |
| 10-35-4037                    | COURT SECURITY FUND REVENUE         | 555.00            | 3,890.00            | 10,000.00           | 6,110.00            | 38.9        |
|                               | <b>TOTAL COURT REVENUE</b>          | <b>3,629.32</b>   | <b>32,928.01</b>    | <b>71,000.00</b>    | <b>38,071.99</b>    | <b>46.4</b> |
| <u>RENTAL REVENUE</u>         |                                     |                   |                     |                     |                     |             |
| 10-36-4070                    | RENTS-TOWN PROPERTIES               | 1,140.00          | 35,450.00           | 80,500.00           | 45,050.00           | 44.0        |
| 10-36-4080                    | UTILITY REIMBURSEMENTS              | .00               | 1,569.98            | 4,500.00            | 2,930.02            | 34.9        |
|                               | <b>TOTAL RENTAL REVENUE</b>         | <b>1,140.00</b>   | <b>37,019.98</b>    | <b>85,000.00</b>    | <b>47,980.02</b>    | <b>43.6</b> |
| <u>FIRE DEPT REVENUE</u>      |                                     |                   |                     |                     |                     |             |
| 10-37-4053                    | FIRE DEPT SERVICES REV              | 144.00            | 2,212.00            | 2,000.00            | ( 212.00)           | 110.6       |
| 10-37-4090                    | WILDLAND FIRE FEES                  | .00               | 19,805.00           | 70,000.00           | 50,195.00           | 28.3        |
| 10-37-4091                    | WILDLANDS WAGE REIMBURSEMENT        | .00               | 10,272.99           | 41,000.00           | 30,727.01           | 25.1        |
| 10-37-4092                    | FIREWISE WAGE REIMBURSEMENT         | .00               | 8,239.05            | 36,000.00           | 27,760.95           | 22.9        |
|                               | <b>TOTAL FIRE DEPT REVENUE</b>      | <b>144.00</b>     | <b>40,529.04</b>    | <b>149,000.00</b>   | <b>108,470.96</b>   | <b>27.2</b> |
| <u>GENERAL FUND REVENUE</u>   |                                     |                   |                     |                     |                     |             |
| 10-38-4200                    | CONTRIBUTIONS                       | .00               | .00                 | 2,500.00            | 2,500.00            | .0          |
| 10-38-4300                    | INTEREST                            | 870.26            | 3,846.26            | 1,600.00            | ( 2,246.26)         | 240.4       |
| 10-38-4400                    | SALE OF ASSETS                      | .00               | 161.75              | 5,000.00            | 4,838.25            | 3.2         |
| 10-38-4500                    | MISCELLANEOUS REVENUES              | .00               | ( 1,088.91)         | 2,500.00            | 3,588.91            | ( 43.6)     |
|                               | <b>TOTAL GENERAL FUND REVENUE</b>   | <b>870.26</b>     | <b>2,919.10</b>     | <b>11,600.00</b>    | <b>8,680.90</b>     | <b>25.2</b> |
| <u>ADMINISTRATIVE CHARGES</u> |                                     |                   |                     |                     |                     |             |
| 10-39-4600                    | ADMINISTRATIVE CHARGES              | 14,681.00         | 88,086.00           | 176,172.00          | 88,086.00           | 50.0        |
|                               | <b>TOTAL ADMINISTRATIVE CHARGES</b> | <b>14,681.00</b>  | <b>88,086.00</b>    | <b>176,172.00</b>   | <b>88,086.00</b>    | <b>50.0</b> |
|                               | <b>TOTAL FUND REVENUE</b>           | <b>165,929.70</b> | <b>1,130,309.77</b> | <b>2,499,568.00</b> | <b>1,369,258.23</b> | <b>45.2</b> |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

GENERAL FUND

|   | PERIOD ACTUAL     | YTD ACTUAL        | BUDGET              | UNEXPENDED        | PCNT        |
|---|-------------------|-------------------|---------------------|-------------------|-------------|
| <u>GENERAL GOVT EXPENSES</u>              |                   |                   |                     |                   |             |
| 10-41-5001 SALARIES AND WAGES             | 28,006.21         | 143,288.07        | 261,497.00          | 118,208.93        | 54.8        |
| 10-41-5006 LONGEVITY BONUS                | .00               | 363.00            | 1,057.00            | 694.00            | 34.3        |
| 10-41-5007 PAYMENT IN LIEU OF MEDICAL BEN | .00               | 595.36            | 595.00              | (.36)             | 100.1       |
| 10-41-5010 FICA MATCH                     | 2,089.74          | 10,710.15         | 20,131.00           | 9,420.85          | 53.2        |
| 10-41-5011 RETIREMENT MATCH               | 2,063.55          | 10,157.65         | 17,462.00           | 7,304.35          | 58.2        |
| 10-41-5012 HEALTH/LIFE INSURANCE          | 6,718.79          | 28,956.71         | 61,933.00           | 32,976.29         | 46.8        |
| 10-41-5013 WORKERS COMPENSATION           | 349.60            | 769.60            | 1,365.00            | 595.40            | 56.4        |
| 10-41-5014 UNEMPLOYMENT INSURANCE         | 6.52              | 54.13             | 416.00              | 361.87            | 13.0        |
| 10-41-6101 ACCOUNTING AND AUDITING        | 8,535.00          | 8,535.00          | 17,000.00           | 8,465.00          | 50.2        |
| 10-41-6105 ADVERTISING, PRINTING, & PUBLI | .00               | 1,283.80          | 7,000.00            | 5,716.20          | 18.3        |
| 10-41-6110 CONTRACT SERVICES              | 500.00            | 8,179.00          | 16,500.00           | 8,321.00          | 49.6        |
| 10-41-6115 CONVENTIONS AND SEMINARS       | .00               | 1,021.88          | 4,000.00            | 2,978.12          | 25.6        |
| 10-41-6116 TRAINING & EDUCATION           | 325.00            | 629.83            | 2,500.00            | 1,870.17          | 25.2        |
| 10-41-6125 DUES, SUBS & MEMBERSHIPS       | 500.00            | 6,080.00          | 7,000.00            | 920.00            | 86.9        |
| 10-41-6126 TPT COLLECTION FEE EXP         | .00               | .00               | 1,200.00            | 1,200.00          | .0          |
| 10-41-6130 ELECTION EXPENSES              | .00               | 995.50            | 3,100.00            | 2,104.50          | 32.1        |
| 10-41-6145 FUEL                           | 67.28             | 67.28             | .00                 | (67.28)           | .0          |
| 10-41-6155 INSURANCE                      | 5,269.46          | 8,888.12          | 17,500.00           | 8,611.88          | 50.8        |
| 10-41-6156 INSURANCE DEDUCTIBLE EXP       | .00               | .00               | 500.00              | 500.00            | .0          |
| 10-41-6170 LEGAL EXP - GEN GOV            | 312.00            | 3,646.50          | 20,000.00           | 16,353.50         | 18.2        |
| 10-41-6185 MISCELLANEOUS                  | 322.10            | 1,392.48          | 2,707.00            | 1,314.52          | 51.4        |
| 10-41-6186 BANK FEES - GEN ADMIN          | 131.01            | 851.15            | 1,800.00            | 948.85            | 47.3        |
| 10-41-6188 BANK FEES / MERCH SVCS         | 491.81            | 3,185.13          | 9,000.00            | 5,814.87          | 35.4        |
| 10-41-6190 OFFICE SUPPLIES                | 897.73            | 5,983.91          | 8,000.00            | 2,016.09          | 74.8        |
| 10-41-6191 COPIER & EQUIP LEASE EXPENSE   | 749.75            | 2,826.64          | 7,000.00            | 4,173.36          | 40.4        |
| 10-41-6192 SOFTWARE SUPPORT EXP - GG      | 492.24            | 6,844.75          | 22,478.00           | 15,633.25         | 30.5        |
| 10-41-6193 COMPUTER HARDWARE & SERVICE    | 1,873.39          | 3,798.42          | 10,000.00           | 6,201.58          | 38.0        |
| 10-41-6195 OPERATING SUPPLIES - GEN GOV   | .00               | 444.98            | 1,500.00            | 1,055.02          | 29.7        |
| 10-41-6200 POSTAGE                        | 318.87            | 1,418.61          | 4,000.00            | 2,581.39          | 35.5        |
| 10-41-6220 REP AND MAINT - VEHICLES       | .00               | 70.00             | 500.00              | 430.00            | 14.0        |
| 10-41-6245 SHUTTLE EXPENSES               | 252.82            | 1,674.71          | 3,000.00            | 1,325.29          | 55.8        |
| 10-41-6250 SMALL TOOLS AND EQUIPMENT      | 238.83            | 238.83            | 12,500.00           | 12,261.17         | 1.9         |
| 10-41-6265 TELEPHONE                      | 212.35            | 1,190.16          | 3,000.00            | 1,809.84          | 39.7        |
| 10-41-6275 TRAVEL                         | 272.50            | 906.32            | 2,000.00            | 1,093.68          | 45.3        |
| 10-41-6285 TOURISM 1% BED TAX             | .00               | .00               | 10,000.00           | 10,000.00         | .0          |
| 10-41-6286 COMMUNITY HEALTH               | .00               | .00               | 500.00              | 500.00            | .0          |
| 10-41-6287 ALLOWANCE FOR PRESERVATION OF  | .00               | .00               | 60,000.00           | 60,000.00         | .0          |
| 10-41-9500 TRANSFERS OUT                  | 93,333.32         | 560,000.08        | 1,120,000.00        | 559,999.92        | 50.0        |
| <b>TOTAL GENERAL GOVT EXPENSES</b>        | <b>154,329.87</b> | <b>825,047.75</b> | <b>1,738,741.00</b> | <b>913,693.25</b> | <b>47.5</b> |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

GENERAL FUND

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET            | UNEXPENDED        | PCNT        |
|---|------------------|-------------------|-------------------|-------------------|-------------|
| <u>MAGISTRATE COURT EXPENSES</u>          |                  |                   |                   |                   |             |
| 10-42-5001 SALARIES AND WAGES             | 4,725.88         | 29,638.40         | 68,721.00         | 39,082.60         | 43.1        |
| 10-42-5006 LONGEVITY BONUS                | .00              | .00               | 200.00            | 200.00            | .0          |
| 10-42-5010 FICA AND MEDICARE              | 369.94           | 2,275.75          | 5,272.00          | 2,996.25          | 43.2        |
| 10-42-5011 RETIREMENT                     | 264.00           | 1,232.00          | 4,094.00          | 2,862.00          | 30.1        |
| 10-42-5012 HEALTH/LIFE INSURANCE          | .00              | .00               | 8,577.00          | 8,577.00          | .0          |
| 10-42-5013 WORKER'S COMPENSATION          | 41.62            | 97.62             | 227.00            | 129.38            | 43.0        |
| 10-42-5014 UNEMPLOYMENT                   | 1.47             | 10.20             | 144.00            | 133.80            | 7.1         |
| 10-42-6037 COURT SECURITY FUND EXPENSES   | .00              | .00               | 10,000.00         | 10,000.00         | .0          |
| 10-42-6110 CONTRACT SERVICES              | .00              | 1,716.82          | 7,000.00          | 5,283.18          | 24.5        |
| 10-42-6116 TRAINING & EDUCATION           | .00              | 220.00            | 500.00            | 280.00            | 44.0        |
| 10-42-6125 DUES AND SUBSCRIPTIONS         | .00              | 239.23            | 350.00            | 110.77            | 68.4        |
| 10-42-6185 MISCELLANEOUS                  | .00              | 138.04            | 200.00            | 61.96             | 69.0        |
| 10-42-6190 OFFICE SUPPLIES                | .00              | 205.94            | 200.00            | ( 5.94)           | 103.0       |
| 10-42-6191 COPIER & EQUIP LEASE EXP       | .00              | 1,211.52          | 2,400.00          | 1,188.48          | 50.5        |
| 10-42-6265 TELEPHONE                      | 70.62            | 429.64            | 800.00            | 370.36            | 53.7        |
| 10-42-6275 TRAVEL                         | .00              | .00               | 1,000.00          | 1,000.00          | .0          |
| <b>TOTAL MAGISTRATE COURT EXPENSES</b>    | <b>5,473.53</b>  | <b>37,415.16</b>  | <b>109,685.00</b> | <b>72,269.84</b>  | <b>34.1</b> |
| <u>POLICE DEPT EXPENSES</u>               |                  |                   |                   |                   |             |
| 10-43-5001 SALARIES AND WAGES             | 37,019.53        | 194,709.53        | 373,917.00        | 179,207.47        | 52.1        |
| 10-43-5006 LONGEVITY BONUS                | .00              | 593.00            | 1,727.00          | 1,134.00          | 34.3        |
| 10-43-5010 FICA AND MEDICARE              | 2,756.82         | 14,515.77         | 28,737.00         | 14,221.23         | 50.5        |
| 10-43-5011 RETIREMENT                     | 3,762.20         | 10,183.80         | 38,366.00         | 28,182.20         | 26.5        |
| 10-43-5012 HEALTH INSURANCE               | 6,747.87         | 31,490.06         | 77,406.00         | 45,915.94         | 40.7        |
| 10-43-5013 WORKER'S COMPENSATION          | 3,938.51         | 11,147.51         | 24,792.00         | 13,644.49         | 45.0        |
| 10-43-5014 UNEMPLOYMENT                   | 13.12            | 54.15             | 654.00            | 599.85            | 8.3         |
| 10-43-5020 PAYROLL ADJUSTMENT-POLICE      | ( 2,598.16)      | ( 9,862.11)       | .00               | 9,862.11          | .0          |
| 10-43-6110 CONTRACT SERVICES              | .00              | 1,000.00          | 500.00            | ( 500.00)         | 200.0       |
| 10-43-6116 TRAINING & EDUCATION           | .00              | .00               | 2,000.00          | 2,000.00          | .0          |
| 10-43-6120 DISPATCH FEES                  | 3,478.75         | 20,872.50         | 42,000.00         | 21,127.50         | 49.7        |
| 10-43-6125 DUES AND SUBSCRIPTIONS         | 350.00           | 350.00            | 1,200.00          | 850.00            | 29.2        |
| 10-43-6145 FUEL                           | 842.31           | 5,002.99          | 15,000.00         | 9,997.01          | 33.4        |
| 10-43-6172 PROSECUTOR EXP                 | 1,881.00         | 8,723.00          | 20,000.00         | 11,277.00         | 43.6        |
| 10-43-6185 MISCELLANEOUS                  | .00              | 101.05            | 600.00            | 498.95            | 16.8        |
| 10-43-6192 SOFTWARE SERVICE & SUPPORT     | 185.49           | 5,899.35          | 8,450.00          | 2,550.65          | 69.8        |
| 10-43-6193 COMPUTER HARDWARE & SERVICE    | 632.50           | 16,657.47         | 25,000.00         | 8,342.53          | 66.6        |
| 10-43-6195 OPERATING SUPPLIES - POLICE    | 1,214.97         | 1,612.48          | 2,500.00          | 887.52            | 64.5        |
| 10-43-6200 POSTAGE                        | 9.00             | 61.40             | 200.00            | 138.60            | 30.7        |
| 10-43-6220 REP AND MAINT - VEHICLES       | 80.25            | 962.93            | 6,000.00          | 5,037.07          | 16.1        |
| 10-43-6225 REP AND MAINT - EQUIPMENT      | .00              | ( 9,052.65)       | 5,000.00          | 14,052.65         | (181.1)     |
| 10-43-6234 POLICE OFFICER SAFETY EQUIP EX | 575.86           | 575.86            | 2,250.00          | 1,674.14          | 25.6        |
| 10-43-6250 SMALL TOOLS AND EQUIPMENT      | 502.60           | 5,256.16          | 5,000.00          | ( 256.16)         | 105.1       |
| 10-43-6265 TELEPHONE                      | 623.93           | 2,842.40          | 6,750.00          | 3,907.60          | 42.1        |
| 10-43-6280 UNIFORMS                       | 698.00           | 1,530.33          | 1,500.00          | ( 30.33)          | 102.0       |
| 10-43-7025 VEHICLES, CAP OUTLAY, POLICE   | .00              | 38,178.14         | 37,500.00         | ( 678.14)         | 101.8       |
| <b>TOTAL POLICE DEPT EXPENSES</b>         | <b>62,714.55</b> | <b>353,405.12</b> | <b>727,049.00</b> | <b>373,643.88</b> | <b>48.6</b> |



TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|                                 |                                | GENERAL FUND     |                   |                   |                   |             |
|---------------------------------|--------------------------------|------------------|-------------------|-------------------|-------------------|-------------|
|                                 |                                | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET            | UNEXPENDED        | PCNT        |
| <u>FIRE DEPT EXPENSES</u>       |                                |                  |                   |                   |                   |             |
| 10-44-5001                      | SALARIES AND WAGES             | 18,715.47        | 89,936.25         | 179,346.00        | 89,409.75         | 50.2        |
| 10-44-5002                      | WILDLAND PERSONNEL             | .00              | 10,272.99         | 35,000.00         | 24,727.01         | 29.4        |
| 10-44-5003                      | VOLUNTEER-EMPLOYEE PER CALL PE | 1,087.50         | 9,240.00          | 34,000.00         | 24,760.00         | 27.2        |
| 10-44-5004                      | FIREWISE PERSONNEL             | 306.00           | 11,841.85         | 31,000.00         | 19,158.15         | 38.2        |
| 10-44-5006                      | LONGEVITY BONUS                | .00              | 228.00            | 894.00            | 666.00            | 25.5        |
| 10-44-5007                      | PAYMENT IN LIEU OF BENEFITS    | 844.14           | 3,939.32          | 7,316.00          | 3,376.68          | 53.9        |
| 10-44-5010                      | FICA AND MEDICARE              | 1,466.57         | 6,691.89          | 20,698.00         | 14,006.11         | 32.3        |
| 10-44-5011                      | RETIREMENT                     | 1,478.14         | 21,681.95         | 13,176.00         | ( 8,505.95)       | 164.6       |
| 10-44-5012                      | HEALTH INSURANCE               | 3,851.85         | 17,975.30         | 36,300.00         | 18,324.70         | 49.5        |
| 10-44-5013                      | WORKER'S COMPENSATION          | 4,623.53         | 9,776.53          | 21,777.00         | 12,000.47         | 44.9        |
| 10-44-5014                      | UNEMPLOYMENT                   | 6.87             | 58.99             | 888.00            | 829.01            | 6.6         |
| 10-44-5015                      | RETIREMENT - VOLUNTEER CONTRIB | .00              | .00               | 15,000.00         | 15,000.00         | .0          |
| 10-44-6110                      | CONTRACT SERVICES              | .00              | .00               | 500.00            | 500.00            | .0          |
| 10-44-6116                      | TRAINING & EDUCATION           | .00              | 2,535.77          | 8,000.00          | 5,464.23          | 31.7        |
| 10-44-6120                      | DISPATCH FEES                  | 588.33           | 3,501.98          | 6,750.00          | 3,248.02          | 51.9        |
| 10-44-6125                      | DUES AND SUBSCRIPTIONS         | .00              | .00               | 700.00            | 700.00            | .0          |
| 10-44-6145                      | FUEL                           | 736.85           | 3,563.39          | 9,000.00          | 5,436.61          | 39.6        |
| 10-44-6170                      | LEGAL EXP - FIRE               | .00              | 331.50            | 500.00            | 168.50            | 66.3        |
| 10-44-6180                      | MEDICAL EXPENSES               | .00              | .00               | 1,000.00          | 1,000.00          | .0          |
| 10-44-6181                      | MEDICAL SUPPLIES EXP           | 139.20           | 2,760.08          | 4,500.00          | 1,739.92          | 61.3        |
| 10-44-6185                      | MISCELLANEOUS                  | .00              | 158.49            | 1,423.00          | 1,264.51          | 11.1        |
| 10-44-6192                      | SOFTWARE SERVICE & SUPPORT     | 110.48           | 662.91            | 900.00            | 237.09            | 73.7        |
| 10-44-6193                      | COMPUTER HARDWARE AND SERVICE  | .00              | .00               | 2,500.00          | 2,500.00          | .0          |
| 10-44-6195                      | OPERATING SUPPLIES - FIRE DEPT | .00              | 562.71            | 1,500.00          | 937.29            | 37.5        |
| 10-44-6220                      | REP AND MAINT - VEHICLES       | .00              | 2,623.74          | 20,000.00         | 17,376.26         | 13.1        |
| 10-44-6225                      | REP AND MAINT - EQUIPMENT      | .00              | .00               | 5,000.00          | 5,000.00          | .0          |
| 10-44-6250                      | SMALL TOOLS AND EQUIPMENT      | 344.20           | 2,370.81          | 10,000.00         | 7,629.19          | 23.7        |
| 10-44-6265                      | TELEPHONE                      | 301.92           | 1,648.78          | 3,500.00          | 1,851.22          | 47.1        |
| 10-44-6270                      | TRAINING CENTER ASSESSMENT     | .00              | 2,692.00          | 2,700.00          | 8.00              | 99.7        |
| <b>TOTAL FIRE DEPT EXPENSES</b> |                                | <b>34,601.05</b> | <b>205,055.23</b> | <b>473,868.00</b> | <b>268,812.77</b> | <b>43.3</b> |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|  |                                | GENERAL FUND     |                  |                   |                  |             |
|--|--------------------------------|------------------|------------------|-------------------|------------------|-------------|
|  |                                | PERIOD ACTUAL    | YTD ACTUAL       | BUDGET            | UNEXPENDED       | PCNT        |
| <u>LIBRARY EXPENSES</u>                |                                |                  |                  |                   |                  |             |
| 10-45-5001                             | SALARIES AND WAGES             | 7,670.66         | 37,726.06        | 72,537.00         | 34,810.94        | 52.0        |
| 10-45-5006                             | LONGEVITY BONUS                | .00              | .00              | 558.00            | 558.00           | .0          |
| 10-45-5007                             | LIBRARY BENEFIT STIPEND        | 824.34           | 3,846.92         | 7,144.00          | 3,297.08         | 53.9        |
| 10-45-5010                             | FICA AND MEDICARE              | 670.16           | 3,197.86         | 6,138.00          | 2,940.14         | 52.1        |
| 10-45-5011                             | RETIREMENT                     | 434.49           | 2,020.67         | 4,370.00          | 2,349.33         | 46.2        |
| 10-45-5012                             | HEALTH INSURANCE               | 61.83            | 288.54           | 492.00            | 203.46           | 58.7        |
| 10-45-5013                             | WORKER'S COMPENSATION          | 73.55            | 149.55           | 289.00            | 139.45           | 51.8        |
| 10-45-5014                             | UNEMPLOYMENT                   | 2.85             | 37.87            | 241.00            | 203.13           | 15.7        |
| 10-45-6110                             | CONTRACT SERVICES              | .00              | 755.76           | 1,250.00          | 494.24           | 60.5        |
| 10-45-6185                             | MISCELLANEOUS                  | .00              | .00              | 250.00            | 250.00           | .0          |
| 10-45-6190                             | OFFICE SUPPLIES                | .00              | 274.52           | 250.00            | ( 24.52)         | 109.8       |
| 10-45-6195                             | OPERATING SUPPLIES - LIBRARY   | 729.70           | 2,336.50         | 4,500.00          | 2,163.50         | 51.9        |
| 10-45-6205                             | PRINT AND NON-PRINT MATERIALS  | 437.60           | 992.80           | 3,000.00          | 2,007.20         | 33.1        |
| 10-45-6225                             | REP AND MAINT - EQUIPMENT      | .00              | .00              | 100.00            | 100.00           | .0          |
| 10-45-6250                             | SMALL TOOLS AND EQUIPMENT      | .00              | 318.89           | 1,500.00          | 1,181.11         | 21.3        |
| 10-45-6265                             | TELEPHONE                      | 86.00            | 518.19           | 1,100.00          | 581.81           | 47.1        |
| 10-45-6266                             | E-RATE EXP                     | 42.95            | ( 186.91)        | 800.00            | 986.91           | ( 23.4)     |
| <b>TOTAL LIBRARY EXPENSES</b>          |                                | <b>11,034.13</b> | <b>52,277.22</b> | <b>104,519.00</b> | <b>52,241.78</b> | <b>50.0</b> |
| <u>PLANNING &amp; ZONING EXP</u>       |                                |                  |                  |                   |                  |             |
| 10-46-5001                             | SALARIES AND WAGES             | 6,339.15         | 29,934.88        | 62,133.00         | 32,198.12        | 48.2        |
| 10-46-5006                             | LONGEVITY BONUS                | .00              | .00              | 358.00            | 358.00           | .0          |
| 10-46-5010                             | FICA AND MEDICARE              | 491.06           | 2,272.32         | 4,781.00          | 2,508.68         | 47.5        |
| 10-46-5011                             | RETIREMENT                     | 439.89           | 2,052.82         | 3,890.00          | 1,837.18         | 52.8        |
| 10-46-5012                             | HEALTH INSURANCE               | 1,382.70         | 6,452.60         | 11,916.00         | 5,463.40         | 54.2        |
| 10-46-5013                             | WORKER'S COMPENSATION          | 103.40           | 206.40           | 536.00            | 329.60           | 38.5        |
| 10-46-5014                             | UNEMPLOYMENT                   | 1.48             | 16.85            | 144.00            | 127.15           | 11.7        |
| 10-46-6105                             | ADVERTISING, PRINTING, & PUBLI | .00              | .00              | 100.00            | 100.00           | .0          |
| 10-46-6115                             | CONVENTIONS AND SEMINARS       | .00              | .00              | 500.00            | 500.00           | .0          |
| 10-46-6116                             | TRAINING AND EDUCATION         | .00              | .00              | 2,000.00          | 2,000.00         | .0          |
| 10-46-6170                             | LEGAL EXP - P&Z                | 19.50            | 7,056.00         | 18,000.00         | 10,944.00        | 39.2        |
| 10-46-6185                             | MISCELLANEOUS                  | .00              | .00              | 200.00            | 200.00           | .0          |
| 10-46-6192                             | SOFTWARE MAINTENANCE & SUPPORT | 75.00            | 820.75           | 1,544.00          | 723.25           | 53.2        |
| 10-46-6195                             | OPERATING SUPPLIES             | .00              | .00              | 200.00            | 200.00           | .0          |
| 10-46-6250                             | SMALL TOOLS AND EQUIPMENT      | .00              | .00              | 200.00            | 200.00           | .0          |
| 10-46-6265                             | TELEPHONE                      | 40.78            | 302.72           | 600.00            | 297.28           | 50.5        |
| 10-46-6275                             | TRAVEL                         | .00              | .00              | 500.00            | 500.00           | .0          |
| <b>TOTAL PLANNING &amp; ZONING EXP</b> |                                | <b>8,892.96</b>  | <b>49,115.34</b> | <b>107,602.00</b> | <b>58,486.66</b> | <b>45.7</b> |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

GENERAL FUND

|   | PERIOD ACTUAL     | YTD ACTUAL          | BUDGET              | UNEXPENDED          | PCNT        |
|---|-------------------|---------------------|---------------------|---------------------|-------------|
| <u>PARKS EXPENSES</u>                     |                   |                     |                     |                     |             |
| 10-47-5001 SALARIES AND WAGES             | 772.42            | 3,363.57            | 7,329.00            | 3,965.43            | 45.9        |
| 10-47-5010 FICA AND MEDICARE              | 57.13             | 248.33              | 561.00              | 312.67              | 44.3        |
| 10-47-5011 RETIREMENT                     | 52.87             | 227.17              | 586.00              | 358.83              | 38.8        |
| 10-47-5012 HEALTH INSURANCE               | 229.37            | 857.20              | 1,883.00            | 1,025.80            | 45.5        |
| 10-47-5013 WORKER'S COMPENSATION          | 79.13             | 156.13              | 344.00              | 187.87              | 45.4        |
| 10-47-5014 UNEMPLOYMENT                   | .98               | 1.78                | 9.00                | 7.22                | 19.8        |
| 10-47-6145 FUEL                           | 89.80             | 602.04              | 2,000.00            | 1,397.96            | 30.1        |
| 10-47-6170 LEGAL                          | .00               | .00                 | 250.00              | 250.00              | .0          |
| 10-47-6185 MISCELLANEOUS                  | .00               | 59.16               | 300.00              | 240.84              | 19.7        |
| 10-47-6195 OPERATING SUPPLIES - PARKS     | 23.23             | 88.15               | 350.00              | 261.85              | 25.2        |
| 10-47-6215 REP AND MAINT - BUILDING       | .00               | .00                 | 100.00              | 100.00              | .0          |
| 10-47-6220 REP AND MAINT - VEHICLES       | 127.64            | 286.24              | 1,500.00            | 1,213.76            | 19.1        |
| 10-47-6225 REP AND MAINT - EQUIPMENT      | 47.84             | 524.62              | 500.00              | ( 24.62)            | 104.9       |
| 10-47-6230 REP AND MAINT - INFRASTRUCTURE | .00               | .00                 | 2,000.00            | 2,000.00            | .0          |
| 10-47-6250 SMALL TOOLS AND EQUIPMENT      | .00               | 1,249.45            | 1,000.00            | ( 249.45)           | 125.0       |
| 10-47-6280 UNIFORM EXP PARKS              | 78.74             | 109.86              | 400.00              | 290.14              | 27.5        |
| 10-47-6285 UTILITIES                      | 251.62            | 1,343.19            | 2,800.00            | 1,456.81            | 48.0        |
| 10-47-8040 LEASE PAYMENTS                 | .00               | 108.40              | 261.00              | 152.60              | 41.5        |
| <b>TOTAL PARKS EXPENSES</b>               | <b>1,810.77</b>   | <b>9,225.29</b>     | <b>22,173.00</b>    | <b>12,947.71</b>    | <b>41.6</b> |
| <u>PROPERTIES EXPENSES</u>                |                   |                     |                     |                     |             |
| 10-48-5001 SALARIES AND WAGES             | 4,783.29          | 20,778.40           | 45,382.00           | 24,603.60           | 45.8        |
| 10-48-5010 FICA AND MEDICARE              | 353.73            | 1,537.63            | 3,472.00            | 1,934.37            | 44.3        |
| 10-48-5011 RETIREMENT                     | 327.45            | 1,406.70            | 3,631.00            | 2,224.30            | 38.7        |
| 10-48-5012 HEALTH INSURANCE               | 1,420.12          | 5,307.84            | 11,662.00           | 6,354.16            | 45.5        |
| 10-48-5013 WORKER'S COMPENSATION          | 452.29            | 884.29              | 2,065.00            | 1,180.71            | 42.8        |
| 10-48-5014 UNEMPLOYMENT                   | 6.08              | 11.06               | 58.00               | 46.94               | 19.1        |
| 10-48-6110 CONTRACT SERVICES              | 146.00            | 2,648.58            | 10,500.00           | 7,851.42            | 25.2        |
| 10-48-6140 ENGINEERING FEES               | .00               | 590.00              | 5,000.00            | 4,410.00            | 11.8        |
| 10-48-6145 FUEL                           | 50.99             | 340.10              | 1,500.00            | 1,159.90            | 22.7        |
| 10-48-6170 LEGAL SERVICES                 | .00               | .00                 | 100.00              | 100.00              | .0          |
| 10-48-6185 MISCELLANEOUS                  | 84.96             | 1,516.64            | 1,000.00            | ( 516.64)           | 151.7       |
| 10-48-6195 OPERATING SUPPLIES - PROPERTIE | 124.25            | 628.74              | 2,000.00            | 1,371.26            | 31.4        |
| 10-48-6215 R&M BUILDING - PROPERTIES      | 1,140.53          | ( 2,169.15)         | 50,000.00           | 52,169.15           | ( 4.3)      |
| 10-48-6220 REP AND MAINT - VEHICLES       | 127.64            | 286.24              | 1,500.00            | 1,213.76            | 19.1        |
| 10-48-6225 REP AND MAINT - EQUIPMENT      | .00               | 315.05              | 250.00              | ( 65.05)            | 126.0       |
| 10-48-6230 REP AND MAINT - INFRASTRUCTURE | .00               | .00                 | 115,000.00          | 115,000.00          | .0          |
| 10-48-6250 SMALL TOOLS AND EQUIPMENT      | 53.79             | 1,175.27            | 1,200.00            | 24.73               | 97.9        |
| 10-48-6280 UNIFORM EXP PROPERTIES         | 78.74             | 142.80              | 350.00              | 207.20              | 40.8        |
| 10-48-6285 UTILITIES                      | 4,663.93          | 19,323.65           | 42,000.00           | 22,676.35           | 46.0        |
| 10-48-8040 LEASE PAYMENTS                 | .00               | 108.40              | 261.00              | 152.60              | 41.5        |
| <b>TOTAL PROPERTIES EXPENSES</b>          | <b>13,813.79</b>  | <b>54,832.24</b>    | <b>296,931.00</b>   | <b>242,098.76</b>   | <b>18.5</b> |
| <b>TOTAL FUND EXPENDITURES</b>            | <b>292,670.65</b> | <b>1,586,373.35</b> | <b>3,580,568.00</b> | <b>1,994,194.65</b> | <b>44.3</b> |

TOWN OF JEROME  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

GENERAL FUND

|                               | PERIOD ACTUAL | YTD ACTUAL    | BUDGET          | UNEXPENDED    | PCNT    |
|-------------------------------|---------------|---------------|-----------------|---------------|---------|
| NET REVENUE OVER EXPENDITURES | ( 126,740.95) | ( 456,063.58) | ( 1,081,000.00) | ( 624,936.42) | ( 42.2) |

TOWN OF JEROME  
 BALANCE SHEET  
 DECEMBER 31, 2022

UTILITY FUND

ASSETS

|            |                                |                 |                     |
|------------|--------------------------------|-----------------|---------------------|
| 20-00-1000 | CASH - COMBINED FUND           | 369,966.86      |                     |
| 20-00-1015 | UTILITIES A/R                  | 47,623.59       |                     |
| 20-00-1125 | MISCELLANEOUS                  | 27.21           |                     |
| 20-00-1190 | ALLOWANCE FOR DOUBTFUL ACCTS   | ( 15,000.00)    |                     |
| 20-00-1515 | BUILDINGS-PROP, PLANT, EQUIP   | 2,166,541.66    |                     |
| 20-00-1518 | INFRASTRUCTURE                 | 1,399,746.06    |                     |
| 20-00-1520 | OPERATING EQUIPMENT-PROP, PLAN | 205,764.78      |                     |
| 20-00-1540 | CONSTRUCTION WIP               | 300,422.00      |                     |
| 20-00-1550 | BUILDINGS-ACC DEPRECIATION     | ( 1,685,397.98) |                     |
| 20-00-1555 | OPERATING EQUIPMENT-ACC DEPREC | ( 169,992.20)   |                     |
|            | TOTAL ASSETS                   |                 | <u>2,619,701.98</u> |

LIABILITIES AND EQUITY

LIABILITIES

|            |                      |           |           |
|------------|----------------------|-----------|-----------|
| 20-00-2450 | ACCRUED PAYROLL      | 6,056.53  |           |
| 20-00-2500 | SALES TAX PAYABLE    | 1,417.60  |           |
| 20-00-2600 | CUSTOMER DEPOSITS    | 28,221.53 |           |
| 20-00-2700 | COMPENSATED ABSENCES | 5,621.13  |           |
| 20-00-2950 | OTHER LIABILITIES    | 2,450.36  |           |
|            | TOTAL LIABILITIES    |           | 43,767.15 |

FUND EQUITY

|            |                                 |                   |                     |
|------------|---------------------------------|-------------------|---------------------|
| 20-00-3002 | UNRESTRICTED FUND BALANCE       | 1,651,744.47      |                     |
| 20-00-3051 | UNRESTRICTED FUND BALANCE       | 776,964.00        |                     |
| 20-00-3052 | UNRESTRICTED FUND BALANCE       | ( 149,031.00)     |                     |
|            | REVENUE OVER EXPENDITURES - YTD | <u>296,257.36</u> |                     |
|            | BALANCE - CURRENT DATE          | <u>296,257.36</u> |                     |
|            | TOTAL FUND EQUITY               |                   | <u>2,575,934.83</u> |
|            | TOTAL LIABILITIES AND EQUITY    |                   | <u>2,619,701.98</u> |

TOWN OF JEROME  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|                           |                       | UTILITY FUND  |            |              |             |       |
|---------------------------|-----------------------|---------------|------------|--------------|-------------|-------|
|                           |                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEARNED    | PCNT  |
| <u>WATER REVENUE</u>      |                       |               |            |              |             |       |
| 20-50-4085                | WATER USAGE FEES      | 13,093.30     | 81,749.88  | 182,000.00   | 100,250.12  | 44.9  |
| 20-50-4100                | WATER CONNECTION FEES | .00           | .00        | 5,000.00     | 5,000.00    | .0    |
| 20-50-4500                | MISCELLANEOUS         | 7,710.59      | 8,971.59   | 2,500.00     | ( 6,471.59) | 358.9 |
| 20-50-4900                | TRANSFERS IN          | 49,166.66     | 295,000.04 | 590,000.00   | 294,999.96  | 50.0  |
| TOTAL WATER REVENUE       |                       | 69,970.55     | 385,721.51 | 779,500.00   | 393,778.49  | 49.5  |
| <u>SEWER REVENUE</u>      |                       |               |            |              |             |       |
| 20-51-4050                | CONNECTION FEES       | .00           | .00        | 5,500.00     | 5,500.00    | .0    |
| 20-51-4085                | SEWER USAGE FEES      | 12,257.47     | 78,541.83  | 182,000.00   | 103,458.17  | 43.2  |
| 20-51-4900                | TRANSFERS IN          | 7,500.00      | 45,000.00  | 90,000.00    | 45,000.00   | 50.0  |
| TOTAL SEWER REVENUE       |                       | 19,757.47     | 123,541.83 | 277,500.00   | 153,958.17  | 44.5  |
| <u>SANITATION REVENUE</u> |                       |               |            |              |             |       |
| 20-52-4085                | SANITATION USAGE FEES | 14,825.70     | 87,842.83  | 188,000.00   | 100,157.17  | 46.7  |
| 20-52-4500                | MISCELLANEOUS         | .00           | 449.00     | 750.00       | 301.00      | 59.9  |
| 20-52-4900                | TRANSFERS IN          | 2,500.00      | 15,000.00  | 30,000.00    | 15,000.00   | 50.0  |
| TOTAL SANITATION REVENUE  |                       | 17,325.70     | 103,291.83 | 218,750.00   | 115,458.17  | 47.2  |
| TOTAL FUND REVENUE        |                       | 107,053.72    | 612,555.17 | 1,275,750.00 | 663,194.83  | 48.0  |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

UTILITY FUND

|   | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEXPENDED | PCNT  |
|---|---------------|------------|------------|------------|-------|
| <u>WATER EXPENDITURES</u>                 |               |            |            |            |       |
| 20-50-5001 SALARIES AND WAGES             | 8,437.74      | 36,740.90  | 80,053.00  | 43,312.10  | 45.9  |
| 20-50-5010 FICA AND MEDICARE              | 623.95        | 2,712.32   | 6,124.00   | 3,411.68   | 44.3  |
| 20-50-5011 RETIREMENT                     | 577.61        | 2,481.38   | 6,404.00   | 3,922.62   | 38.8  |
| 20-50-5012 HEALTH INSURANCE               | 2,505.03      | 9,362.90   | 20,571.00  | 11,208.10  | 45.5  |
| 20-50-5013 WORKER'S COMPENSATION          | 1,050.29      | 2,071.29   | 4,474.00   | 2,402.71   | 46.3  |
| 20-50-5014 UNEMPLOYMENT                   | 10.71         | 19.49      | 102.00     | 82.51      | 19.1  |
| 20-50-6110 CONTRACT SERVICES              | 900.00        | 6,856.22   | 32,000.00  | 25,143.78  | 21.4  |
| 20-50-6116 TRAINING AND EDUCATION         | .00           | .00        | 500.00     | 500.00     | .0    |
| 20-50-6135 PERMIT FEE EXP - WATER         | .00           | 411.90     | 1,800.00   | 1,388.10   | 22.9  |
| 20-50-6140 ENGINEERING FEES               | .00           | .00        | 1,500.00   | 1,500.00   | .0    |
| 20-50-6145 FUEL                           | 228.13        | 1,534.18   | 3,000.00   | 1,465.82   | 51.1  |
| 20-50-6155 INSURANCE                      | 2,080.05      | 2,080.05   | 7,500.00   | 5,419.95   | 27.7  |
| 20-50-6170 LEGAL EXP - WATER              | .00           | 625.50     | 43,000.00  | 42,374.50  | 1.5   |
| 20-50-6185 MISCELLANEOUS                  | .00           | 59.16      | 795.00     | 735.84     | 7.4   |
| 20-50-6192 SOFTWARE SUPPORT EXP - WATER   | 82.05         | 1,299.60   | 5,628.00   | 4,328.40   | 23.1  |
| 20-50-6195 OPERATING SUPPLIES - WATER     | 23.23         | 609.96     | 3,400.00   | 2,790.04   | 17.9  |
| 20-50-6215 R&M BUILDING - WATER           | .00           | .00        | 200.00     | 200.00     | .0    |
| 20-50-6220 REP AND MAINT - VEHICLES       | 272.44        | 859.44     | 2,000.00   | 1,140.56   | 43.0  |
| 20-50-6225 REP AND MAINT - EQUIPMENT      | 152.65        | 358.01     | 1,500.00   | 1,141.99   | 23.9  |
| 20-50-6230 REP AND MAINT - INFRASTRUCTURE | 638.22        | 4,514.49   | 524,000.00 | 519,485.51 | .9    |
| 20-50-6232 SPRINGS SECURITY EXP           | 58.08         | 3,457.75   | 10,000.00  | 6,542.25   | 34.6  |
| 20-50-6240 SERVICE TESTS/SYSTEM TESTING   | 15.00         | 105.00     | 750.00     | 645.00     | 14.0  |
| 20-50-6250 SMALL TOOLS AND EQUIPMENT      | 1,890.40      | 1,938.82   | 1,250.00   | ( 688.82)  | 155.1 |
| 20-50-6271 DWR FEE                        | .00           | .00        | 900.00     | 900.00     | .0    |
| 20-50-6280 UNIFORM EXP WATER              | 78.74         | 109.86     | 350.00     | 240.14     | 31.4  |
| 20-50-6285 UTILITIES EXP - WATER          | 40.69         | 219.71     | 500.00     | 280.29     | 43.9  |
| 20-50-6290 ADMINISTRATIVE CHARGE          | 4,524.00      | 27,144.00  | 54,288.00  | 27,144.00  | 50.0  |
| 20-50-8040 LEASE PAYMENTS                 | .00           | 379.40     | 911.00     | 531.60     | 41.7  |
| <br>                                      |               |            |            |            |       |
| TOTAL WATER EXPENDITURES                  | 24,189.01     | 105,951.33 | 813,500.00 | 707,548.67 | 13.0  |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

UTILITY FUND

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET            | UNEXPENDED        | PCNT        |
|---|------------------|-------------------|-------------------|-------------------|-------------|
| <u>SEWER EXPENDITURES</u>                 |                  |                   |                   |                   |             |
| 20-51-5001 SALARIES AND WAGES             | 4,575.42         | 19,922.94         | 43,409.00         | 23,486.06         | 45.9        |
| 20-51-5010 FICA AND MEDICARE              | 338.37           | 1,470.79          | 3,321.00          | 1,850.21          | 44.3        |
| 20-51-5011 RETIREMENT                     | 313.21           | 1,345.53          | 3,473.00          | 2,127.47          | 38.7        |
| 20-51-5012 HEALTH INSURANCE               | 1,358.33         | 5,076.96          | 11,155.00         | 6,078.04          | 45.5        |
| 20-51-5013 WORKER'S COMPENSATION          | 535.37           | 1,053.37          | 2,237.00          | 1,183.63          | 47.1        |
| 20-51-5014 UNEMPLOYMENT                   | 5.82             | 10.58             | 55.00             | 44.42             | 19.2        |
| 20-51-6110 CONTRACT SERVICES              | 3,200.00         | 16,000.00         | 54,600.00         | 38,600.00         | 29.3        |
| 20-51-6135 PERMIT FEE EXP - SEWER         | .00              | 1,378.94          | 1,375.00          | ( 3.94)           | 100.3       |
| 20-51-6140 ENGINEERING FEES               | .00              | .00               | 17,500.00         | 17,500.00         | .0          |
| 20-51-6145 FUEL                           | 104.67           | 936.39            | 3,000.00          | 2,063.61          | 31.2        |
| 20-51-6155 INSURANCE                      | 2,357.39         | 2,357.39          | 10,000.00         | 7,642.61          | 23.6        |
| 20-51-6170 LEGAL EXP - SEWER              | .00              | .00               | 1,100.00          | 1,100.00          | .0          |
| 20-51-6185 MISCELLANEOUS                  | 62.56            | 178.80            | 498.00            | 319.20            | 35.9        |
| 20-51-6192 SOFTWARE SUPPORT EXP - SEWER   | 82.05            | 1,299.60          | 5,628.00          | 4,328.40          | 23.1        |
| 20-51-6195 OPERATING SUPPLIES - SEWER     | 23.23            | 4,182.38          | 8,000.00          | 3,817.62          | 52.3        |
| 20-51-6215 R&M BUILDING - SEWER           | .00              | .00               | 300.00            | 300.00            | .0          |
| 20-51-6220 REP AND MAINT - VEHICLES       | 127.64           | 367.19            | 1,900.00          | 1,532.81          | 19.3        |
| 20-51-6225 REP AND MAINT - EQUIPMENT      | .00              | 80.11             | 2,400.00          | 2,319.89          | 3.3         |
| 20-51-6230 REP AND MAINT - INFRASTRUCTURE | .00              | 15,950.72         | 48,000.00         | 32,049.28         | 33.2        |
| 20-51-6240 SERVICE TESTS/SYSTEM TESTING   | 632.00           | 4,822.20          | 14,000.00         | 9,177.80          | 34.4        |
| 20-51-6250 SMALL TOOLS & EQUIPMENT (UNDER | .00              | 679.49            | 2,000.00          | 1,320.51          | 34.0        |
| 20-51-6280 UNIFORM EXP SEWER              | 83.10            | 114.22            | 350.00            | 235.78            | 32.6        |
| 20-51-6285 UTILITIES                      | 205.09           | 1,149.14          | 2,500.00          | 1,350.86          | 46.0        |
| 20-51-6290 ADMINISTRATIVE CHARGE          | 4,524.00         | 27,144.00         | 54,288.00         | 27,144.00         | 50.0        |
| 20-51-8040 LEASE PAYMENTS                 | .00              | 379.40            | 911.00            | 531.60            | 41.7        |
| <b>TOTAL SEWER EXPENDITURES</b>           | <b>18,528.25</b> | <b>105,900.14</b> | <b>292,000.00</b> | <b>186,099.86</b> | <b>36.3</b> |



TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

UTILITY FUND

|   | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED    | PCNT  |
|---|---------------|------------|--------------|---------------|-------|
| <u>SANITATION EXPENDITURES</u>          |               |            |              |               |       |
| 20-52-5001 SALARIES AND WAGES           | 7,279.02      | 31,695.46  | 69,060.00    | 37,364.54     | 45.9  |
| 20-52-5010 FICA AND MEDICARE            | 538.27        | 2,339.84   | 5,283.00     | 2,943.16      | 44.3  |
| 20-52-5011 RETIREMENT                   | 498.28        | 2,140.65   | 5,525.00     | 3,384.35      | 38.7  |
| 20-52-5012 HEALTH INSURANCE             | 2,161.08      | 8,077.20   | 17,746.00    | 9,668.80      | 45.5  |
| 20-52-5013 WORKER'S COMPENSATION        | 1,505.28      | 2,956.28   | 6,367.00     | 3,410.72      | 46.4  |
| 20-52-5014 UNEMPLOYMENT                 | 9.21          | 16.77      | 88.00        | 71.23         | 19.1  |
| 20-52-6111 RECYCLING CONTRACT EXP       | 120.00        | 720.00     | 1,500.00     | 780.00        | 48.0  |
| 20-52-6116 TRAINING & EDUCATION         | .00           | 95.00      | 500.00       | 405.00        | 19.0  |
| 20-52-6142 EQUIPMENT RENTALS            | .00           | 950.20     | 800.00       | ( 150.20)     | 118.8 |
| 20-52-6145 FUEL                         | 556.93        | 3,429.25   | 10,500.00    | 7,070.75      | 32.7  |
| 20-52-6155 INSURANCE                    | 2,773.40      | 2,773.40   | 10,000.00    | 7,226.60      | 27.7  |
| 20-52-6165 LANDFILL TIPPING FEES        | 1,851.20      | 8,556.00   | 21,600.00    | 13,044.00     | 39.6  |
| 20-52-6185 MISCELLANEOUS                | .00           | 110.08     | 265.00       | 154.92        | 41.5  |
| 20-52-6192 SOFTWARE SUPPORT EXP - TRASH | 82.05         | 743.52     | 5,628.00     | 4,884.48      | 13.2  |
| 20-52-6195 OPERATING SUPPLIES - TRASH   | 82.55         | 147.47     | 750.00       | 602.53        | 19.7  |
| 20-52-6220 REP AND MAINT - VEHICLES     | 167.79        | 2,445.61   | 10,000.00    | 7,554.39      | 24.5  |
| 20-52-6225 REP AND MAINT - EQUIPMENT    | .00           | .00        | 500.00       | 500.00        | .0    |
| 20-52-6250 SMALL TOOLS AND EQUIPMENT    | .00           | .00        | 6,000.00     | 6,000.00      | .0    |
| 20-52-6280 UNIFORM EXP TRASH            | 74.49         | 105.61     | 350.00       | 244.39        | 30.2  |
| 20-52-6290 ADMINISTRATIVE CHARGE        | 4,524.00      | 27,144.00  | 54,288.00    | 27,144.00     | 50.0  |
| 20-52-9500 TRANSFERS OUT                | .00           | 10,000.00  | 10,000.00    | .00           | 100.0 |
| <br>                                    |               |            |              |               |       |
| TOTAL SANITATION EXPENDITURES           | 22,223.55     | 104,446.34 | 236,750.00   | 132,303.66    | 44.1  |
| <br>                                    |               |            |              |               |       |
| TOTAL FUND EXPENDITURES                 | 64,940.81     | 316,297.81 | 1,342,250.00 | 1,025,952.19  | 23.6  |
| <br>                                    |               |            |              |               |       |
| NET REVENUE OVER EXPENDITURES           | 42,112.91     | 296,257.36 | ( 66,500.00) | ( 362,757.36) | 445.5 |

TOWN OF JEROME  
 BALANCE SHEET  
 DECEMBER 31, 2022

HURF FUND

| <u>ASSETS</u>                 |                                 |                  |                   |
|-------------------------------|---------------------------------|------------------|-------------------|
| 30-00-1000                    | CASH - COMBINED FUND            | (                | 301,451.16)       |
| 30-00-1015                    | HURF ACCOUNTS RECEIVABLE        |                  | 4,521.44          |
| 30-00-1022                    | OAZ HURF SAVINGS                |                  | 491,361.25        |
|                               | TOTAL ASSETS                    |                  | <u>194,431.53</u> |
| <u>LIABILITIES AND EQUITY</u> |                                 |                  |                   |
| <u>LIABILITIES</u>            |                                 |                  |                   |
| 30-00-2450                    | ACCRUED PAYROLL                 |                  | 1,548.18          |
|                               | TOTAL LIABILITIES               |                  | 1,548.18          |
| <u>FUND EQUITY</u>            |                                 |                  |                   |
| 30-00-3002                    | UNRESTRICTED FUND BALANCE       |                  | 102,311.86        |
|                               | REVENUE OVER EXPENDITURES - YTD | <u>90,571.49</u> |                   |
|                               | BALANCE - CURRENT DATE          |                  | <u>90,571.49</u>  |
|                               | TOTAL FUND EQUITY               |                  | <u>192,883.35</u> |
|                               | TOTAL LIABILITIES AND EQUITY    |                  | <u>194,431.53</u> |

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|                     |                                | HURF FUND     |            |            |            |       |
|---------------------|--------------------------------|---------------|------------|------------|------------|-------|
|                     |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEARNED   | PCNT  |
| <u>HURF REVENUE</u> |                                |               |            |            |            |       |
| 30-30-4020          | HURF REVENUE                   | 3,583.43      | 23,205.09  | 48,454.00  | 25,248.91  | 47.9  |
| 30-30-4300          | INTEREST AND INVESTMENT EARNIN | 145.55        | 546.52     | 500.00     | ( 46.52)   | 109.3 |
| 30-30-4900          | TRANSFERS IN                   | 19,708.33     | 118,250.02 | 236,500.00 | 118,249.98 | 50.0  |
| TOTAL HURF REVENUE  |                                | 23,437.31     | 142,001.63 | 285,454.00 | 143,452.37 | 49.8  |
| TOTAL FUND REVENUE  |                                | 23,437.31     | 142,001.63 | 285,454.00 | 143,452.37 | 49.8  |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|                               |                                | HURF FUND     |            |              |               |       |
|-------------------------------|--------------------------------|---------------|------------|--------------|---------------|-------|
|                               |                                | PERIOD ACTUAL | YTD ACTUAL | BUDGET       | UNEXPENDED    | PCNT  |
| <u>HURF EXPENDITURE</u>       |                                |               |            |              |               |       |
| 30-30-5001                    | SALARIES AND WAGES             | 5,316.57      | 24,187.38  | 51,458.00    | 27,270.62     | 47.0  |
| 30-30-5010                    | FICA AND MEDICARE              | 401.07        | 1,809.50   | 3,937.00     | 2,127.50      | 46.0  |
| 30-30-5011                    | RETIREMENT                     | 264.37        | 1,135.80   | 2,932.00     | 1,796.20      | 38.7  |
| 30-30-5012                    | HEALTH INSURANCE               | 1,146.68      | 4,285.87   | 9,416.00     | 5,130.13      | 45.5  |
| 30-30-5013                    | WORKER'S COMPENSATION          | 444.19        | 883.19     | 2,110.00     | 1,226.81      | 41.9  |
| 30-30-5014                    | UNEMPLOYMENT                   | 5.25          | 14.40      | 119.00       | 104.60        | 12.1  |
| 30-30-6140                    | ENGINEERING FEES               | .00           | .00        | 2,500.00     | 2,500.00      | .0    |
| 30-30-6142                    | EQUIPMENT RENTALS              | .00           | .00        | 800.00       | 800.00        | .0    |
| 30-30-6145                    | FUEL                           | 50.97         | 340.08     | 1,800.00     | 1,459.92      | 18.9  |
| 30-30-6155                    | INSURANCE                      | 1,386.70      | 1,386.70   | 5,000.00     | 3,613.30      | 27.7  |
| 30-30-6185                    | MISCELLANEOUS                  | .00           | 59.18      | 631.00       | 571.82        | 9.4   |
| 30-30-6192                    | SOFTWARE SERVICE & SUPPORT     | 27.36         | 124.22     | 1,594.00     | 1,469.78      | 7.8   |
| 30-30-6195                    | OPERATING SUPPLIES - HURF      | 23.23         | 88.21      | 500.00       | 411.79        | 17.6  |
| 30-30-6210                    | PUBLIC RESTROOM SUPPLIES       | .00           | 1,110.02   | 3,000.00     | 1,889.98      | 37.0  |
| 30-30-6215                    | REPAIR & MAINTENANCE - BUILDIN | .00           | .00        | 500.00       | 500.00        | .0    |
| 30-30-6220                    | REP AND MAINT - VEHICLES       | 127.64        | 286.23     | 1,500.00     | 1,213.77      | 19.1  |
| 30-30-6225                    | REP AND MAINT - EQUIPMENT      | .00           | 77.75      | 500.00       | 422.25        | 15.6  |
| 30-30-6230                    | REP AND MAINT - INFRASTRUCTURE | .00           | 505.58     | 165,000.00   | 164,494.42    | .3    |
| 30-30-6250                    | SMALL TOOLS AND EQUIPMENT      | 384.46        | 404.21     | 500.00       | 95.79         | 80.8  |
| 30-30-6255                    | STREET LIGHTS                  | 1,055.81      | 6,322.56   | 13,000.00    | 6,677.44      | 48.6  |
| 30-30-6260                    | STREET SUPPLIES                | 1,968.86      | 4,167.94   | 5,000.00     | 832.06        | 83.4  |
| 30-30-6280                    | UNIFORM EXP - HURF             | 78.74         | 109.87     | 350.00       | 240.13        | 31.4  |
| 30-30-6290                    | ADMINISTRATIVE CHARGE          | 670.50        | 4,023.00   | 8,046.00     | 4,023.00      | 50.0  |
| 30-30-7000                    | CAPITAL OUTLAY - PUBLIC RESTRO | .00           | .00        | 25,000.00    | 25,000.00     | .0    |
| 30-30-8040                    | LEASE PAYMENTS                 | .00           | 108.45     | 261.00       | 152.55        | 41.6  |
| TOTAL HURF EXPENDITURE        |                                | 13,352.40     | 51,430.14  | 305,454.00   | 254,023.86    | 16.8  |
| TOTAL FUND EXPENDITURES       |                                | 13,352.40     | 51,430.14  | 305,454.00   | 254,023.86    | 16.8  |
| NET REVENUE OVER EXPENDITURES |                                | 10,084.91     | 90,571.49  | ( 20,000.00) | ( 110,571.49) | 452.9 |

TOWN OF JEROME  
 BALANCE SHEET  
 DECEMBER 31, 2022

PARKING FUND

| <u>ASSETS</u>                 |                                 |              |            |
|-------------------------------|---------------------------------|--------------|------------|
| 35-00-1000                    | CASH - COMBINED FUND            | 132,880.22   |            |
|                               | TOTAL ASSETS                    |              | 132,880.22 |
| <u>LIABILITIES AND EQUITY</u> |                                 |              |            |
| <u>LIABILITIES</u>            |                                 |              |            |
| 35-00-2450                    | ACCRUED PAYROLL - PARKING FUND  | 1,271.65     |            |
|                               | TOTAL LIABILITIES               |              | 1,271.65   |
| <u>FUND EQUITY</u>            |                                 |              |            |
| 35-00-3002                    | UNRESTRICTED FUND BALANCE       | 192,333.34   |            |
|                               | REVENUE OVER EXPENDITURES - YTD | ( 60,724.77) |            |
|                               | BALANCE - CURRENT DATE          | ( 60,724.77) |            |
|                               | TOTAL FUND EQUITY               |              | 131,608.57 |
|                               | TOTAL LIABILITIES AND EQUITY    |              | 132,880.22 |

TOWN OF JEROME  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

|                             |                       | PARKING FUND  |            |            |            |      |
|-----------------------------|-----------------------|---------------|------------|------------|------------|------|
|                             |                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET     | UNEARNED   | PCNT |
| <u>PARKING FUND REVENUE</u> |                       |               |            |            |            |      |
| 35-35-4042                  | PARKING KIOSK REVENUE | 21,819.30     | 160,639.55 | 400,000.00 | 239,360.45 | 40.2 |
| TOTAL PARKING FUND REVENUE  |                       | 21,819.30     | 160,639.55 | 400,000.00 | 239,360.45 | 40.2 |
| TOTAL FUND REVENUE          |                       | 21,819.30     | 160,639.55 | 400,000.00 | 239,360.45 | 40.2 |

TOWN OF JEROME  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING DECEMBER 31, 2022

PARKING FUND

|   | PERIOD ACTUAL | YTD ACTUAL   | BUDGET       | UNEXPENDED  | PCNT    |
|---|---------------|--------------|--------------|-------------|---------|
| <u>PARKING FUND EXPENDITURE</u>           |               |              |              |             |         |
| 35-35-5001 SALARIES AND WAGES             | 4,159.22      | 20,069.01    | 37,072.00    | 17,002.99   | 54.1    |
| 35-35-5006 LONGEVITY BONUS                | .00           | 60.00        | .00          | ( 60.00)    | .0      |
| 35-35-5010 FICA MATCH                     | 330.44        | 1,552.15     | 2,836.00     | 1,283.85    | 54.7    |
| 35-35-5013 WORKER'S COMPENSATION          | 250.10        | 533.10       | 973.00       | 439.90      | 54.8    |
| 35-35-5014 UNEMPLOYMENT                   | 4.36          | 23.41        | 184.00       | 160.59      | 12.7    |
| 35-35-6145 FUEL                           | .00           | 254.66       | 2,000.00     | 1,745.34    | 12.7    |
| 35-35-6185 MISCELLANEOUS                  | .00           | .00          | 640.00       | 640.00      | .0      |
| 35-35-6186 BANK CHARGES                   | .00           | 33.80        | .00          | ( 33.80)    | .0      |
| 35-35-6188 CREDIT CARD PROCESSING FEES    | 2,592.92      | 16,985.41    | 45,500.00    | 28,514.59   | 37.3    |
| 35-35-6192 SOFTWARE SERVICE AND SUPPORT   | 471.40        | 3,195.06     | 10,494.00    | 7,298.94    | 30.5    |
| 35-35-6195 OPERATING SUPPLIES             | .00           | 635.13       | 3,000.00     | 2,364.87    | 21.2    |
| 35-35-6265 TELEPHONE                      | 347.12        | 1,283.92     | 3,200.00     | 1,916.08    | 40.1    |
| 35-35-6290 ADMINISTRATIVE CHARGE          | 438.50        | 2,631.00     | 5,262.00     | 2,631.00    | 50.0    |
| 35-35-8041 ALLOWANCE FOR ADDITIONAL CAPIT | 12,107.67     | 12,107.67    | 7,000.00     | ( 5,107.67) | 173.0   |
| 35-35-9500 TRANSFERS OUT                  | 27,000.00     | 162,000.00   | 336,500.00   | 174,500.00  | 48.1    |
| TOTAL PARKING FUND EXPENDITURE            | 47,701.73     | 221,364.32   | 454,661.00   | 233,296.68  | 48.7    |
| TOTAL FUND EXPENDITURES                   | 47,701.73     | 221,364.32   | 454,661.00   | 233,296.68  | 48.7    |
| NET REVENUE OVER EXPENDITURES             | ( 25,882.43)  | ( 60,724.77) | ( 54,661.00) | 6,063.77    | (111.1) |

Report Criteria:  
Detail report type printed

| Vendor Number | Name                | Invoice Number | Description            | Seq    | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|---------------------|----------------|------------------------|--------|--------------|----------------|-----------------|--------------|--------------|------------------|
| 1000          | #1 FOOD STORE       | 121522MA1      | Fuel FD                | 1      | 12/15/2022   | 332.62         | .00             | 332.62       | 100000       | 12/15/2022       |
|               |                     | 121522MA1      | Fuel for PD Vehicles   | 2      | 12/15/2022   | 99.57          | .00             | 99.57        | 100000       | 12/15/2022       |
|               |                     | 121522MA1      | Fuel GG                | 3      | 12/15/2022   | 67.28          | .00             | 67.28        | 100000       | 12/15/2022       |
| Total 1000:   |                     |                |                        |        |              | 499.47         | .00             | 499.47       |              |                  |
| 1005          | AACOP               | 121522MA35     | INV 2329 MEMBERSHIP R  | 1      | 12/15/2022   | 350.00         | .00             | 350.00       | 100001       | 12/15/2022       |
| Total 1005:   |                     |                |                        |        |              | 350.00         | .00             | 350.00       |              |                  |
| 1019          | AFLAC               | 122222MA11     | INV 943682 DECEMBER B  | 1      | 12/22/2022   | 54.48          | .00             | 54.48        | 100041       | 12/22/2022       |
| Total 1019:   |                     |                |                        |        |              | 54.48          | .00             | 54.48        |              |                  |
| 1031          | ALL-MED EQUIPMENT & | 121522MA2      | MONTHLY TANK RENTAL    | 1      | 12/15/2022   | 139.20         | .00             | 139.20       | 100002       | 12/15/2022       |
| Total 1031:   |                     |                |                        |        |              | 139.20         | .00             | 139.20       |              |                  |
| 1042          | AMRRP - WC          | 122822MA12     | ACCT 40000598 WC ADMI  | 1      | 12/28/2022   | 316.00         | .00             | 316.00       | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC COU   | 2      | 12/28/2022   | 37.00          | .00             | 37.00        | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC PD    | 3      | 12/28/2022   | 5,881.00       | .00             | 5,881.00     | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC FD    | 4      | 12/28/2022   | 4,314.00       | .00             | 4,314.00     | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC LB    | 5      | 12/28/2022   | 67.00          | .00             | 67.00        | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC PZ    | 6      | 12/28/2022   | 94.00          | .00             | 94.00        | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC PAR   | 7      | 12/28/2022   | 71.00          | .00             | 71.00        | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC PRO   | 8      | 12/28/2022   | 402.00         | .00             | 402.00       | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC WAT   | 9      | 12/28/2022   | 951.00         | .00             | 951.00       | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC SEW   | 10     | 12/28/2022   | 482.00         | .00             | 482.00       | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC TRA   | 11     | 12/28/2022   | 1,351.00       | .00             | 1,351.00     | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC HUR   | 12     | 12/28/2022   | 395.00         | .00             | 395.00       | 100061       | 12/28/2022       |
|               |                     | 122822MA12     | ACCT 40000598 WC PAR   | 13     | 12/28/2022   | 229.00         | .00             | 229.00       | 100061       | 12/28/2022       |
| Total 1042:   |                     |                |                        |        |              | 14,590.00      | .00             | 14,590.00    |              |                  |
| 1050          | APS                 | 121522MA29     | 9438060 HULL ST ROOF   | 1      | 12/15/2022   | 15.16          | .00             | 15.16        | 100003       | 12/15/2022       |
|               |                     | 122222MA14     | 149044 JEROME STREET   | 1      | 12/22/2022   | 1,055.81       | .00             | 1,055.81     | 100042       | 12/22/2022       |
|               |                     | 122822MA2      | 610957 PERKINSVILLE R  | 1      | 12/28/2022   | 170.90         | .00             | 170.90       | 100062       | 12/28/2022       |
|               |                     | 122822MA2      | 235372 GULTCH FD       | 2      | 12/28/2022   | 130.24         | .00             | 130.24       | 100062       | 12/28/2022       |
|               |                     | 122822MA2      | 7468241 MIDDLE PARK    | 3      | 12/28/2022   | 37.93          | .00             | 37.93        | 100062       | 12/28/2022       |
|               |                     | 122822MA2      | 3601574879 MAIN ST PAR | 4      | 12/28/2022   | 59.31          | .00             | 59.31        | 100062       | 12/28/2022       |
|               |                     | 122822MA2      | 002424 LOWER PARK      | 5      | 12/28/2022   | 37.93          | .00             | 37.93        | 100062       | 12/28/2022       |
|               |                     | 122822MA2      | 424629 WWTP            | 6      | 12/28/2022   | 205.09         | .00             | 205.09       | 100062       | 12/28/2022       |
|               |                     | 122822MA3      | 0421621 FD             | 1      | 12/28/2022   | 571.43         | .00             | 571.43       | 100063       | 12/28/2022       |
|               |                     | 122822MA3      | 806195 SUNSHINE HILL   | 2      | 12/28/2022   | 40.69          | .00             | 40.69        | 100063       | 12/28/2022       |
|               |                     | 122822MA3      | 321601 HOTEL JEROME    | 3      | 12/28/2022   | 37.93          | .00             | 37.93        | 100063       | 12/28/2022       |
|               |                     | 122822MA3      | 6506951 PD             | 4      | 12/28/2022   | 242.76         | .00             | 242.76       | 100063       | 12/28/2022       |
|               |                     | 122822MA3      | 2383901 UPPER PARK     | 5      | 12/28/2022   | 60.53          | .00             | 60.53        | 100063       | 12/28/2022       |
|               |                     | 122822MA3      | 757577 TOWN HALL       | 6      | 12/28/2022   | 841.51         | .00             | 841.51       | 100063       | 12/28/2022       |
|               |                     | 122822MA3      | 757577 TOWN HALL SOL   | 7      | 12/28/2022   | 312.50-        | .00             | 312.50-      | 100063       | 12/28/2022       |
| 122822MA3     | 561349 UPPER PARK 2 | 8              | 12/28/2022             | 55.92  | .00          | 55.92          | 100063          | 12/28/2022   |              |                  |
| 122822MA3     | 238398 GHOST PEPPER | 9              | 12/28/2022             | 255.99 | .00          | 255.99         | 100063          | 12/28/2022   |              |                  |
| 122822MA3     | 197652 CO-OP        | 10             | 12/28/2022             | 197.28 | .00          | 197.28         | 100063          | 12/28/2022   |              |                  |



| Vendor Number | Name                  | Invoice Number | Description             | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|-----------------------|----------------|-------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| Total 1050:   |                       |                |                         |     |              | 3,703.91       | .00             | 3,703.91     |              |                  |
| 1056          | ARIZONA BUG COMPANY   | 121522MA33     | Inv 190980 MONTLHY BU   | 1   | 12/15/2022   | 50.00          | .00             | 50.00        | 100004       | 12/15/2022       |
| Total 1056:   |                       |                |                         |     |              | 50.00          | .00             | 50.00        |              |                  |
| 1088          | AT&T                  | 121522MA27     | INV 287307080989X11262  | 1   | 12/15/2022   | 187.08         | .00             | 187.08       | 100005       | 12/15/2022       |
|               |                       | 121522MA27     | INV 287307080989X11262  | 2   | 12/15/2022   | 187.08         | .00             | 187.08       | 100005       | 12/15/2022       |
| Total 1088:   |                       |                |                         |     |              | 374.16         | .00             | 374.16       |              |                  |
| 1106          | AZ MUNICIPAL RISK RET | 121522MA32     | INV 40001406-12052022 Y | 1   | 12/15/2022   | 5,269.46       | .00             | 5,269.46     | 100006       | 12/15/2022       |
|               |                       | 121522MA32     | INV 40001406-12052022 Y | 2   | 12/15/2022   | 2,080.05       | .00             | 2,080.05     | 100006       | 12/15/2022       |
|               |                       | 121522MA32     | INV 40001406-12052022 Y | 3   | 12/15/2022   | 2,357.39       | .00             | 2,357.39     | 100006       | 12/15/2022       |
|               |                       | 121522MA32     | INV 40001406-12052022 Y | 4   | 12/15/2022   | 2,773.40       | .00             | 2,773.40     | 100006       | 12/15/2022       |
|               |                       | 121522MA32     | INV 40001406-12052022 Y | 5   | 12/15/2022   | 1,386.70       | .00             | 1,386.70     | 100006       | 12/15/2022       |
| Total 1106:   |                       |                |                         |     |              | 13,867.00      | .00             | 13,867.00    |              |                  |
| 1144          | BRANDI M. SUDA        | 121522MA22     | INV 111 AUDIT PREP FY2  | 1   | 12/15/2022   | 3,535.00       | .00             | 3,535.00     | 100007       | 12/15/2022       |
| Total 1144:   |                       |                |                         |     |              | 3,535.00       | .00             | 3,535.00     |              |                  |
| 1158          | CANDACE GALLAGHER     | 121522MA26     | CODIFICATION SERVICE    | 1   | 12/15/2022   | 500.00         | .00             | 500.00       | 100008       | 12/15/2022       |
| Total 1158:   |                       |                |                         |     |              | 500.00         | .00             | 500.00       |              |                  |
| 1178          | CENTURY LINK          | 122222MA10     | Inv 620616757 PHONE G   | 1   | 12/22/2022   | 8.53           | .00             | 8.53         | 100044       | 12/22/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 1   | 12/28/2022   | 34.27          | .00             | 34.27        | 100064       | 12/28/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 2   | 12/28/2022   | 163.15         | .00             | 163.15       | 100064       | 12/28/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 3   | 12/28/2022   | 178.05         | .00             | 178.05       | 100064       | 12/28/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 4   | 12/28/2022   | 86.00          | .00             | 86.00        | 100064       | 12/28/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 5   | 12/28/2022   | 40.15          | .00             | 40.15        | 100064       | 12/28/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 6   | 12/28/2022   | 125.11         | .00             | 125.11       | 100064       | 12/28/2022       |
|               |                       | 122822MA1      | ACCT J-520-111-3806 829 | 7   | 12/28/2022   | 70.62          | .00             | 70.62        | 100064       | 12/28/2022       |
| Total 1178:   |                       |                |                         |     |              | 705.88         | .00             | 705.88       |              |                  |
| 1195          | CITY OF COTTONWOOD    | 122222MA12     | Inv 5562 DISPATCH FD    | 1   | 12/22/2022   | 588.33         | .00             | 588.33       | 100045       | 12/22/2022       |
|               |                       | 122222MA12     | Inv 5585 DISPATCH PD    | 2   | 12/22/2022   | 3,478.75       | .00             | 3,478.75     | 100045       | 12/22/2022       |
| Total 1195:   |                       |                |                         |     |              | 4,067.08       | .00             | 4,067.08     |              |                  |
| 1206          | COLBY & POWELL, PLC   | 122222MA9      | PREPARATION OF AUDIT    | 1   | 12/22/2022   | 5,000.00       | .00             | 5,000.00     | 100046       | 12/22/2022       |
| Total 1206:   |                       |                |                         |     |              | 5,000.00       | .00             | 5,000.00     |              |                  |
| 1213          | CONTRACT WASTEWATE    | 121522MA30     | Inv #1015402 SPRING MA  | 1   | 12/15/2022   | 900.00         | .00             | 900.00       | 100009       | 12/15/2022       |
|               |                       | 121522MA30     | INV #1015402 WWTP MAI   | 2   | 12/15/2022   | 3,200.00       | .00             | 3,200.00     | 100009       | 12/15/2022       |
|               |                       | 121522MA30     | Inv #1015402 TRANSPOR   | 3   | 12/15/2022   | 130.00         | .00             | 130.00       | 100009       | 12/15/2022       |
| Total 1213:   |                       |                |                         |     |              | 4,230.00       | .00             | 4,230.00     |              |                  |
| 1217          | COTTONWOOD EXPRES     | 122822MA11     | Inv 82891 OIL CHANGE U  | 1   | 12/28/2022   | 61.07          | .00             | 61.07        | 100065       | 12/28/2022       |

| Vendor Number | Name                 | Invoice Number | Description             | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|----------------------|----------------|-------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| Total 1217:   |                      |                |                         |     |              | 61.07          | .00             | 61.07        |              |                  |
| 1239          | DANA KEPNER CO       | 121522MA17     | INV #9033131 AUTO GUN   | 1   | 12/15/2022   | 1,890.40       | .00             | 1,890.40     | 100010       | 12/15/2022       |
|               |                      | 122822MA8      | INV 9035125 ROMAC CO    | 1   | 12/28/2022   | 638.22         | .00             | 638.22       | 100066       | 12/28/2022       |
| Total 1239:   |                      |                |                         |     |              | 2,528.62       | .00             | 2,528.62     |              |                  |
| 1264          | DIESEL DIRECT WEST   | 121522MA6      | INV #84870591 FUEL, WA  | 1   | 12/15/2022   | 38.02          | .00             | 38.02        | 100011       | 12/15/2022       |
|               |                      | 121522MA6      | INV #84870591 FUEL, SE  | 2   | 12/15/2022   | 38.02          | .00             | 38.02        | 100011       | 12/15/2022       |
|               |                      | 121522MA6      | INV #84870591 FUEL, TR  | 3   | 12/15/2022   | 304.17         | .00             | 304.17       | 100011       | 12/15/2022       |
|               |                      | 122822MA6      | INV 84896166, WATER     | 1   | 12/28/2022   | 11.41          | .00             | 11.41        | 100067       | 12/28/2022       |
|               |                      | 122822MA6      | INV 84896166, SEWER     | 2   | 12/28/2022   | 11.41          | .00             | 11.41        | 100067       | 12/28/2022       |
|               |                      | 122822MA6      | INV 84896166, TRASH     | 3   | 12/28/2022   | 91.30          | .00             | 91.30        | 100067       | 12/28/2022       |
| Total 1264:   |                      |                |                         |     |              | 494.33         | .00             | 494.33       |              |                  |
| 1322          | FOUR-D LLC           | 121522MA23     | Inv #865 IT WORK COMPL  | 1   | 12/15/2022   | 230.00         | .00             | 230.00       | 100013       | 12/15/2022       |
|               |                      | 121522MA23     | Inv #865 IT WORK COMPL  | 2   | 12/15/2022   | 632.50         | .00             | 632.50       | 100013       | 12/15/2022       |
|               |                      | 122222MA17     | Inv 867 WORK DONE ON    | 1   | 12/22/2022   | 747.50         | .00             | 747.50       | 100047       | 12/22/2022       |
| Total 1322:   |                      |                |                         |     |              | 1,610.00       | .00             | 1,610.00     |              |                  |
| 1376          | HRDIRECT             | 122222MA19     | INV 12844109 YEARLY C   | 1   | 12/22/2022   | 93.36          | .00             | 93.36        | 100049       | 12/22/2022       |
|               |                      | 122222MA19     | INV 12844107 YEARLY C   | 2   | 12/22/2022   | 93.36          | .00             | 93.36        | 100049       | 12/22/2022       |
|               |                      | 122222MA19     | INV 12844108 YEARLY C   | 3   | 12/22/2022   | 93.36          | .00             | 93.36        | 100049       | 12/22/2022       |
| Total 1376:   |                      |                |                         |     |              | 280.08         | .00             | 280.08       |              |                  |
| 1388          | IKE'S LOCK & SAFE    | 122822MA10     | INV 447080 REKEY SERVI  | 1   | 12/28/2022   | 169.00         | .00             | 169.00       | 100068       | 12/28/2022       |
| Total 1388:   |                      |                |                         |     |              | 169.00         | .00             | 169.00       |              |                  |
| 1412          | JANICE PONTIOUS      | 121522MA7      | Reimbursement For PD Su | 1   | 12/15/2022   | 74.97          | .00             | 74.97        | 100014       | 12/15/2022       |
| Total 1412:   |                      |                |                         |     |              | 74.97          | .00             | 74.97        |              |                  |
| 1417          | JAY KINSELLA         | 121522MA41     | LMP REFUND ACCT #213    | 1   | 12/15/2022   | 27.33          | .00             | 27.33        | 100015       | 12/15/2022       |
| Total 1417:   |                      |                |                         |     |              | 27.33          | .00             | 27.33        |              |                  |
| 1419          | JC CULLEN INC        | 121522MA20     | Inv #151585 PORT SERVI  | 1   | 12/15/2022   | 35.49          | .00             | 35.49        | 100016       | 12/15/2022       |
|               |                      | 121522MA20     | Inv #151585 PORT SERVI  | 2   | 12/15/2022   | 35.48          | .00             | 35.48        | 100016       | 12/15/2022       |
| Total 1419:   |                      |                |                         |     |              | 70.97          | .00             | 70.97        |              |                  |
| 1462          | KAIROS HEALTH ARIZON | 121522MA34     | HEALTH INSURANCE DE     | 1   | 12/15/2022   | 18,699.58      | .00             | 18,699.58    | 100017       | 12/15/2022       |
| Total 1462:   |                      |                |                         |     |              | 18,699.58      | .00             | 18,699.58    |              |                  |
| 1464          | KATHLEEN JARVIS      | 121522MA11     | REIMBURSE FOR ART W     | 1   | 12/15/2022   | 729.70         | .00             | 729.70       | 100018       | 12/15/2022       |
| Total 1464:   |                      |                |                         |     |              | 729.70         | .00             | 729.70       |              |                  |
| 1503          | LEGEND               | 121522MA15     | INV #2217289            | 1   | 12/15/2022   | 75.00          | .00             | 75.00        | 100019       | 12/15/2022       |
|               |                      | 121522MA15     | INV #2217720            | 2   | 12/15/2022   | 75.00          | .00             | 75.00        | 100019       | 12/15/2022       |
|               |                      | 121522MA15     | INV #2218130            | 3   | 12/15/2022   | 75.00          | .00             | 75.00        | 100019       | 12/15/2022       |

| Vendor Number | Name                   | Invoice Number | Description              | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|------------------------|----------------|--------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
|               |                        | 122822MA13     | INV 2218502 TESTING, W   | 1   | 12/28/2022   | 15.00          | .00             | 15.00        | 100069       | 12/28/2022       |
|               |                        | 122822MA13     | INV 2218502 TESTING, S   | 2   | 12/28/2022   | 277.00         | .00             | 277.00       | 100069       | 12/28/2022       |
|               |                        | Total 1503:    |                          |     |              | 517.00         | .00             | 517.00       |              |                  |
| 1507          | LIFE & PROPERTY SAFE   | 122822MA4      | Inv 8850 MONTLHY FIRE    | 1   | 12/28/2022   | 96.00          | .00             | 96.00        | 100070       | 12/28/2022       |
|               |                        | Total 1507:    |                          |     |              | 96.00          | .00             | 96.00        |              |                  |
| 1532          | MARTIN BOLAND          | 122222MA16     | Reimbursement for Gloves | 1   | 12/22/2022   | 8.54           | .00             | 8.54         | 100050       | 12/22/2022       |
|               |                        | 122222MA16     | Reimbursement for Gloves | 2   | 12/22/2022   | 8.54           | .00             | 8.54         | 100050       | 12/22/2022       |
|               |                        | 122222MA16     | Reimbursement for Gloves | 3   | 12/22/2022   | 8.54           | .00             | 8.54         | 100050       | 12/22/2022       |
|               |                        | 122222MA16     | Reimbursement for Gloves | 4   | 12/22/2022   | 8.54           | .00             | 8.54         | 100050       | 12/22/2022       |
|               |                        | 122222MA16     | Reimbursement for Gloves | 5   | 12/22/2022   | 8.59           | .00             | 8.59         | 100050       | 12/22/2022       |
|               |                        | 122222MA16     | Reimbursement for Gloves | 6   | 12/22/2022   | 8.54           | .00             | 8.54         | 100050       | 12/22/2022       |
|               |                        | Total 1532:    |                          |     |              | 51.29          | .00             | 51.29        |              |                  |
| 1550          | MICHAEL HIGGINSON      | 121522MA25     | YEARLY PENSION WITHD     | 1   | 12/15/2022   | 1,000.00       | .00             | 1,000.00     | 100020       | 12/15/2022       |
|               |                        | Total 1550:    |                          |     |              | 1,000.00       | .00             | 1,000.00     |              |                  |
| 1576          | NAPA AUTO PARTS        | 121522MA5      | Inv #304992 BRAKE CON    | 1   | 12/15/2022   | 12.50          | .00             | 12.50        | 100021       | 12/15/2022       |
|               |                        | 121522MA5      | Inv #306606 WIRE KIT, BL | 2   | 12/15/2022   | 40.07          | .00             | 40.07        | 100021       | 12/15/2022       |
|               |                        | Total 1576:    |                          |     |              | 52.57          | .00             | 52.57        |              |                  |
| 1603          | ODP BUSINESS SOLUTIO   | 121522MA13     | INV #280556457001 MINT   | 1   | 12/15/2022   | 16.64          | .00             | 16.64        | 100022       | 12/15/2022       |
|               |                        | 121522MA13     | INV #280552500001 CHRI   | 2   | 12/15/2022   | 124.28         | .00             | 124.28       | 100022       | 12/15/2022       |
|               |                        | 121522MA13     | INV #280184218001 BATT   | 3   | 12/15/2022   | 36.79          | .00             | 36.79        | 100022       | 12/15/2022       |
|               |                        | 121522MA13     | INV #277685983001 WIPE   | 4   | 12/15/2022   | 17.25          | .00             | 17.25        | 100022       | 12/15/2022       |
|               |                        | 121522MA13     | INV #277652278001 TISS   | 5   | 12/15/2022   | 22.15          | .00             | 22.15        | 100022       | 12/15/2022       |
|               |                        | 121522MA13     | INV #281999427001 TONE   | 6   | 12/15/2022   | 366.40         | .00             | 366.40       | 100022       | 12/15/2022       |
|               |                        | 121522MA13     | INV #282001858001 STEN   | 7   | 12/15/2022   | 25.12          | .00             | 25.12        | 100022       | 12/15/2022       |
|               |                        | 122222MA13     | WINDOW ENVELOPES IN      | 1   | 12/22/2022   | 222.83         | .00             | 222.83       | 100053       | 12/22/2022       |
|               |                        | 122822MA7      | INV 279681207002 COFF    | 1   | 12/28/2022   | 12.74          | .00             | 12.74        | 100071       | 12/28/2022       |
|               |                        | 122822MA7      | INV 279681207001 OFFIC   | 2   | 12/28/2022   | 53.53          | .00             | 53.53        | 100071       | 12/28/2022       |
|               |                        | Total 1603:    |                          |     |              | 897.73         | .00             | 897.73       |              |                  |
| 1607          | O'REILLY AUTOMOTIVE, I | 121522MA4      | REF #3492-159477 MAF-R   | 1   | 12/15/2022   | 132.30         | .00             | 132.30       | 100023       | 12/15/2022       |
|               |                        | Total 1607:    |                          |     |              | 132.30         | .00             | 132.30       |              |                  |
| 1615          | PARKEON                | 121522MA10     | INV #IV133313 PARKING    | 1   | 12/15/2022   | 12,107.67      | .00             | 12,107.67    | 100024       | 12/15/2022       |
|               |                        | 122222MA18     | INV IV133491 FLOWBIRD    | 1   | 12/22/2022   | 35.43          | .00             | 35.43        | 100054       | 12/22/2022       |
|               |                        | 122822MA5      | INV IV133707 PARKFOLIO   | 1   | 12/28/2022   | 408.64         | .00             | 408.64       | 100072       | 12/28/2022       |
|               |                        | Total 1615:    |                          |     |              | 12,551.74      | .00             | 12,551.74    |              |                  |
| 1618          | PATRIOT DISPOSAL, INC. | 121522MA28     | INV 3617 GARBAGE DISP    | 1   | 12/15/2022   | 1,851.20       | .00             | 1,851.20     | 100025       | 12/15/2022       |
|               |                        | Total 1618:    |                          |     |              | 1,851.20       | .00             | 1,851.20     |              |                  |
| 1625          | PERSONNEL SAFETY EN    | 121522MA31     | INV #103593 PW FIRST AI  | 1   | 12/15/2022   | 23.23          | .00             | 23.23        | 100026       | 12/15/2022       |
|               |                        | 121522MA31     | INV #103593 FIRST AID KI | 2   | 12/15/2022   | 23.23          | .00             | 23.23        | 100026       | 12/15/2022       |
|               |                        | 121522MA31     | INV #103593 FIRST AID KI | 3   | 12/15/2022   | 23.23          | .00             | 23.23        | 100026       | 12/15/2022       |

| Vendor Number | Name                  | Invoice Number | Description              | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|-----------------------|----------------|--------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
|               |                       | 121522MA31     | INV #103593 FIRST ADI KI | 4   | 12/15/2022   | 23.23          | .00             | 23.23        | 100026       | 12/15/2022       |
|               |                       | 121522MA31     | INV #103593 FIRST AID KI | 5   | 12/15/2022   | 23.25          | .00             | 23.25        | 100026       | 12/15/2022       |
|               |                       | 121522MA31     | INV #10593 FIRST AID KIT | 6   | 12/15/2022   | 23.23          | .00             | 23.23        | 100026       | 12/15/2022       |
|               |                       | Total 1625:    |                          |     |              | 139.40         | .00             | 139.40       |              |                  |
| 1637          | POSTMASTER            | 122222MA20     | Postage for Newsletter   | 1   | 12/22/2022   | 69.87          | .00             | 69.87        | 100055       | 12/22/2022       |
|               |                       | Total 1637:    |                          |     |              | 69.87          | .00             | 69.87        |              |                  |
| 1643          | PRESCOTT LAW GROUP,   | 121522MA9      | INV #6043 PROSECUTOR     | 1   | 12/15/2022   | 1,881.00       | .00             | 1,881.00     | 100027       | 12/15/2022       |
|               |                       | Total 1643:    |                          |     |              | 1,881.00       | .00             | 1,881.00     |              |                  |
| 1647          | PROCOPY               | 121522MA19     | Inv #3807920 COPIER US   | 1   | 12/15/2022   | 413.42         | .00             | 413.42       | 100028       | 12/15/2022       |
|               |                       | 121522MA19     | Inv #3807921 COPIER LE   | 2   | 12/15/2022   | 336.33         | .00             | 336.33       | 100028       | 12/15/2022       |
|               |                       | Total 1647:    |                          |     |              | 749.75         | .00             | 749.75       |              |                  |
| 1677          | REESE'S TIRE & AUTOTI | 122222MA8      | RE-SURFACE ROTORS 2      | 1   | 12/22/2022   | 8.95           | .00             | 8.95         | 100056       | 12/22/2022       |
|               |                       | 122222MA8      | RE-SURFACE ROTORS 2      | 2   | 12/22/2022   | 8.95           | .00             | 8.95         | 100056       | 12/22/2022       |
|               |                       | 122222MA8      | RE-SURFACE ROTORS 2      | 3   | 12/22/2022   | 8.95           | .00             | 8.95         | 100056       | 12/22/2022       |
|               |                       | 122222MA8      | RE-SURFACE ROTORS 2      | 4   | 12/22/2022   | 8.95           | .00             | 8.95         | 100056       | 12/22/2022       |
|               |                       | 122222MA8      | RE-SURFACE ROTORS 2      | 5   | 12/22/2022   | 9.00           | .00             | 9.00         | 100056       | 12/22/2022       |
|               |                       | 122222MA8      | RE-SURFACE ROTORS 2      | 6   | 12/22/2022   | 8.95           | .00             | 8.95         | 100056       | 12/22/2022       |
|               |                       | Total 1677:    |                          |     |              | 53.75          | .00             | 53.75        |              |                  |
| 1707          | RUGGED DEPOT          | 121522MA8      | INV #68998 STANDARD B    | 1   | 12/15/2022   | 333.60         | .00             | 333.60       | 100029       | 12/15/2022       |
|               |                       | Total 1707:    |                          |     |              | 333.60         | .00             | 333.60       |              |                  |
| 1712          | RUSSELL SAN FELICE    | 121522MA14     | REIMBURSE FOR FUEL U     | 1   | 12/15/2022   | 51.45          | .00             | 51.45        | 100030       | 12/15/2022       |
|               |                       | Total 1712:    |                          |     |              | 51.45          | .00             | 51.45        |              |                  |
| 1718          | SALTUS TECHNOLOGIES   | 122822MA9      | INV 2212-56 4" PRE-PRIN  | 1   | 12/28/2022   | 1,140.00       | .00             | 1,140.00     | 100073       | 12/28/2022       |
|               |                       | Total 1718:    |                          |     |              | 1,140.00       | .00             | 1,140.00     |              |                  |
| 1728          | SEDONA RECYCLES, INC  | 121522MA21     | INV #JRME 1122           | 1   | 12/15/2022   | 120.00         | .00             | 120.00       | 100031       | 12/15/2022       |
|               |                       | Total 1728:    |                          |     |              | 120.00         | .00             | 120.00       |              |                  |
| 1740          | SIMS MACKIN, LTD      | 121522MA37     | Inv 35461 LEGAL SERVIC   | 1   | 12/15/2022   | 312.00         | .00             | 312.00       | 100033       | 12/15/2022       |
|               |                       | 121522MA37     | Inv 35461 LEGAL SERVIC   | 2   | 12/15/2022   | 19.50          | .00             | 19.50        | 100033       | 12/15/2022       |
|               |                       | Total 1740:    |                          |     |              | 331.50         | .00             | 331.50       |              |                  |
| 1751          | SOUTHWESTERN ENVIR    | 122222MA4      | HURF EXCHANGE-DRAIN      | 1   | 12/22/2022   | 30,516.91      | .00             | 30,516.91    | 100058       | 12/22/2022       |
|               |                       | Total 1751:    |                          |     |              | 30,516.91      | .00             | 30,516.91    |              |                  |
| 1812          | TOWN OF JEROME - UTIL | 121522MA18     | 7002-01 TOWN HALL        | 1   | 12/15/2022   | 194.51         | .00             | 194.51       | 100035       | 12/15/2022       |
|               |                       | 121522MA18     | 7060-01 TOWN YARD        | 2   | 12/15/2022   | 180.44         | .00             | 180.44       | 100035       | 12/15/2022       |
|               |                       | 121522MA18     | 7054-01 POLICE STATION   | 3   | 12/15/2022   | 177.32         | .00             | 177.32       | 100035       | 12/15/2022       |
|               |                       | 121522MA18     | 7015-01 FIRE STATION     | 4   | 12/15/2022   | 180.44         | .00             | 180.44       | 100035       | 12/15/2022       |

| Vendor Number | Name                  | Invoice Number | Description              | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|-----------------------|----------------|--------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
| Total 1812:   |                       |                |                          |     |              | 732.71         | .00             | 732.71       |              |                  |
| 1813          | TOWN OF JEROME PR     | 122222MA1      | Payroll Transfer         | 1   | 12/22/2022   | 90,000.00      | .00             | 90,000.00    | 100059       | 12/22/2022       |
| Total 1813:   |                       |                |                          |     |              | 90,000.00      | .00             | 90,000.00    |              |                  |
| 1827          | UNISOURCE ENERGY SE   | 121522MA12     | 7133613001 HOLLY AVE     | 1   | 12/15/2022   | 29.69          | .00             | 29.69        | 100036       | 12/15/2022       |
|               |                       | 121522MA12     | 750593 TOWN HALL         | 2   | 12/15/2022   | 763.52         | .00             | 763.52       | 100036       | 12/15/2022       |
|               |                       | 121522MA12     | 693726 POLICE STATION    | 3   | 12/15/2022   | 58.85          | .00             | 58.85        | 100036       | 12/15/2022       |
|               |                       | 122222MA2      | 2353340 CO-OP            | 1   | 12/22/2022   | 266.28         | .00             | 266.28       | 100060       | 12/22/2022       |
|               |                       | 122222MA2      | 435334 TOWN YARD         | 2   | 12/22/2022   | 363.55         | .00             | 363.55       | 100060       | 12/22/2022       |
|               |                       | 122222MA2      | 055982 FIRE DEPT         | 3   | 12/22/2022   | 298.63         | .00             | 298.63       | 100060       | 12/22/2022       |
| Total 1827:   |                       |                |                          |     |              | 1,780.52       | .00             | 1,780.52     |              |                  |
| 1851          | VERDE VALLEY HARDWA   | 121522MA3      | REF #50031 WASP SPRA     | 1   | 12/15/2022   | 30.71          | .00             | 30.71        | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50068 WEED EATE     | 2   | 12/15/2022   | 384.46         | .00             | 384.46       | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50070 WASP SPRA     | 3   | 12/15/2022   | 28.96          | .00             | 28.96        | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50143 EXTENSION     | 4   | 12/15/2022   | 152.65         | .00             | 152.65       | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50199 WINDOW GL     | 5   | 12/15/2022   | 17.11          | .00             | 17.11        | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50373 TRASH BAG     | 6   | 12/15/2022   | 59.30          | .00             | 59.30        | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50496 ASPHALT RE    | 7   | 12/15/2022   | 395.20         | .00             | 395.20       | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50617 SPRAYER, P    | 8   | 12/15/2022   | 56.00          | .00             | 56.00        | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50889 FISH, ELECT   | 9   | 12/15/2022   | 53.79          | .00             | 53.79        | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50917 CORD COVE     | 10  | 12/15/2022   | 101.02         | .00             | 101.02       | 100037       | 12/15/2022       |
|               |                       | 121522MA3      | REF #50954 FANWHEEL      | 11  | 12/15/2022   | 47.20          | .00             | 47.20        | 100037       | 12/15/2022       |
| Total 1851:   |                       |                |                          |     |              | 1,326.40       | .00             | 1,326.40     |              |                  |
| 1859          | VERIZON WIRELESS      | 121522MA38     | INV 9921494845 PHONE     | 1   | 12/15/2022   | 40.78          | .00             | 40.78        | 100038       | 12/15/2022       |
|               |                       | 121522MA38     | INV 9921494845 PHONE     | 2   | 12/15/2022   | 176.81         | .00             | 176.81       | 100038       | 12/15/2022       |
|               |                       | 121522MA38     | INV 9921494845 PHONE     | 3   | 12/15/2022   | 40.67          | .00             | 40.67        | 100038       | 12/15/2022       |
|               |                       | 121522MA38     | INV 9921494845 PHONE     | 4   | 12/15/2022   | 80.02          | .00             | 80.02        | 100038       | 12/15/2022       |
|               |                       | 121522MA39     | INV 9921494846 PHONE     | 1   | 12/15/2022   | 104.36         | .00             | 104.36       | 100039       | 12/15/2022       |
|               |                       | 121522MA39     | INV 9921494846 PHONE P   | 2   | 12/15/2022   | 160.04         | .00             | 160.04       | 100039       | 12/15/2022       |
| Total 1859:   |                       |                |                          |     |              | 602.68         | .00             | 602.68       |              |                  |
| 1914          | YAVAPAI CO. EDUCATION | 121522MA24     | Inv #22-1616 INTERNET A  | 1   | 12/15/2022   | 120.00         | .00             | 120.00       | 100040       | 12/15/2022       |
|               |                       | 121522MA24     | Inv #22-1616 INTERNET A  | 2   | 12/15/2022   | 75.00          | .00             | 75.00        | 100040       | 12/15/2022       |
|               |                       | 121522MA24     | Inv #22-1616 INTERNET A  | 3   | 12/15/2022   | 75.00          | .00             | 75.00        | 100040       | 12/15/2022       |
|               |                       | 121522MA24     | Inv #22-1616 INTERNET A  | 4   | 12/15/2022   | 150.00         | .00             | 150.00       | 100040       | 12/15/2022       |
|               |                       | 121522MA24     | Inv #22-1615 E-RATE      | 5   | 12/15/2022   | 42.95          | .00             | 42.95        | 100040       | 12/15/2022       |
| Total 1914:   |                       |                |                          |     |              | 462.95         | .00             | 462.95       |              |                  |
| 1950          | BRETT KLEIN           | 122222MA6      | Mileage Reimbursement EI | 1   | 12/22/2022   | 125.00         | .00             | 125.00       | 100043       | 12/22/2022       |
| Total 1950:   |                       |                |                          |     |              | 125.00         | .00             | 125.00       |              |                  |
| 1958          | MULCAIRE & SON CONT   | 122222MA3      | HURF EXCHANGE-DRAIN      | 1   | 12/22/2022   | 144,335.09     | .00             | 144,335.09   | 100052       | 12/22/2022       |
| Total 1958:   |                       |                |                          |     |              | 144,335.09     | .00             | 144,335.09   |              |                  |
| 1969          | SHAWN MAPLES          | 121522MA16     | REIMBURSE FOR PANTS      | 1   | 12/15/2022   | 4.32           | .00             | 4.32         | 100032       | 12/15/2022       |
|               |                       | 121522MA16     | REIMBURSE FOR PANTS      | 2   | 12/15/2022   | 4.32           | .00             | 4.32         | 100032       | 12/15/2022       |

| Vendor Number | Name                       | Invoice Number | Description             | Seq | Invoice Date | Invoice Amount | Discount Amount | Check Amount | Check Number | Check Issue Date |
|---------------|----------------------------|----------------|-------------------------|-----|--------------|----------------|-----------------|--------------|--------------|------------------|
|               |                            | 121522MA16     | REIMBURSE FOR PANTS     | 3   | 12/15/2022   | 4.32           | .00             | 4.32         | 100032       | 12/15/2022       |
|               |                            | 121522MA16     | REIMBURSE FOR PANTS     | 4   | 12/15/2022   | 4.32           | .00             | 4.32         | 100032       | 12/15/2022       |
|               |                            | 121522MA16     | REIMBURSE FOR PANTS     | 5   | 12/15/2022   | 4.36           | .00             | 4.36         | 100032       | 12/15/2022       |
|               |                            | 121522MA16     | REIMBURSE FOR PANTS     | 6   | 12/15/2022   | 4.32           | .00             | 4.32         | 100032       | 12/15/2022       |
|               |                            | Total 1969:    |                         |     |              | 25.96          | .00             | 25.96        |              |                  |
| 1970          | ELCO Industries LLC        | 121522MA36     | SHIELD BADGE PATCHE     | 1   | 12/15/2022   | 698.00         | .00             | 698.00       | 100012       | 12/15/2022       |
|               |                            | Total 1970:    |                         |     |              | 698.00         | .00             | 698.00       |              |                  |
| 1971          | Thomas Brownlee            | 121522MA40     | LMP REFUND ACCT #300    | 1   | 12/15/2022   | 61.50          | .00             | 61.50        | 100034       | 12/15/2022       |
|               |                            | Total 1971:    |                         |     |              | 61.50          | .00             | 61.50        |              |                  |
| 1972          | Friends of the Verde River | 122222MA5      | YEARLY MEMBERSHIP IN    | 1   | 12/22/2022   | 500.00         | .00             | 500.00       | 100048       | 12/22/2022       |
|               |                            | Total 1972:    |                         |     |              | 500.00         | .00             | 500.00       |              |                  |
| 1973          | Sonia Sheffield            | 122222MA7      | Mileage Reimbursement N | 1   | 12/22/2022   | 147.50         | .00             | 147.50       | 100057       | 12/22/2022       |
|               |                            | Total 1973:    |                         |     |              | 147.50         | .00             | 147.50       |              |                  |
| 1974          | MOYER'S HEATING & CO       | 122222MA15     | INV 117518 AC/FURNANC   | 1   | 12/22/2022   | 95.00          | .00             | 95.00        | 100051       | 12/22/2022       |
|               |                            | Total 1974:    |                         |     |              | 95.00          | .00             | 95.00        |              |                  |
|               |                            | Grand Totals:  |                         |     |              | 369,842.20     | .00             | 369,842.20   |              |                  |

Report Criteria:  
Detail report type printed

For the meeting of January 10, 2022

## **MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL**

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Transitioned to Caselle financial management software.
- Worked with ADOT, NACOG and contractors regarding drainage improvements project and waterline/hydrant project on Dundee.
- Finished work on the Town Hall telephone hardware / software transition.
- Worked with STRs on licenses and implementing the new regulations.
- Continued work on switching credit card processing companies as our fees have gone back up.
- Continued attendance at various meetings and webinars with local officials and others including the transportation advisory committee.
- Attended the League's new elected official training.
- Continued researching and met with potential financial advisors.
- Worked with the Chamber on potential grant initiatives.
- Worked with FD on the annual holiday staff lucheon.
- Met with engineer for project update and ensure approved projects are progressing.
- CAT riders for the pilot program are averaging around 12 per week (Thursday)

### **\*\* CONGRATULATIONS TO \*\***

Kerry Lee on completing 9 years of service effective January 6, 2023.

Angela Napper on completing 1 year of service effective January 6, 2023.

William Lionberger on completing 12 years of service effective January 26, 2023.

Following is an accounting of sales tax revenues through November, and a water flow report.

TOWN OF JEROME, AZ  
 CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

|                  | <b>FY2023 BUDGET</b> | <b>FY2023 actual</b> | <b>Budget +/-</b> | <b>FY2022 actual</b> | <b>Compared to prior year +/-</b> |
|------------------|----------------------|----------------------|-------------------|----------------------|-----------------------------------|
| July             | 111,000              | 104,350              | (6,650)           | 117,605              | (13,255)                          |
| August           | 111,000              | 74,612               | (36,388)          | 118,436              | (43,824)                          |
| September        | 78,000               | 115,431              | 37,431            | 81,826               | 33,605                            |
| October          | 132,000              | 114,937              | (17,063)          | 140,055              | (25,118)                          |
| November         | 150,000              | 139,121              | (10,879)          | 160,051              | (20,930)                          |
| December         | 117,000              |                      |                   | 124,708              |                                   |
| January          | 116,000              |                      |                   | 123,149              |                                   |
| February         | 81,000               |                      |                   | 85,855               |                                   |
| March            | 100,000              |                      |                   | 105,343              |                                   |
| April            | 148,000              |                      |                   | 157,557              |                                   |
| May              | 141,000              |                      |                   | 149,917              |                                   |
| June             | 115,000              |                      |                   | 121,930              |                                   |
| <b>Total YTD</b> | <b>1,400,000</b>     | <b>548,451</b>       | <b>(33,549)</b>   | <b>1,486,432</b>     | <b>(69,522)</b>                   |



**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

|                  | RESTAURANTS/BARS (Bus Class 11) |                |                 | ACCOMMODATION (Bus Class 44/144) |                |                 | RETAIL (Bus Class 17) |                |                 |
|------------------|---------------------------------|----------------|-----------------|----------------------------------|----------------|-----------------|-----------------------|----------------|-----------------|
|                  | FY2023 actual                   | FY2022 actual  | +/-             | FY2023 actual                    | FY2022 actual  | +/-             | FY2023 actual         | FY2022 actual  | +/-             |
| July             | 38,001                          | 38,281         | (280)           | 18,295                           | 18,467         | (172)           | 32,588                | 47,339         | (14,751)        |
| August           | 31,508                          | 41,580         | (10,072)        | 4,896                            | 18,024         | (13,128)        | 18,230                | 47,731         | (29,501)        |
| September        | 32,105                          | 26,920         | 5,185           | 14,925                           | 14,684         | 241             | 33,655                | 28,573         | 5,082           |
| October          | 39,918                          | 45,726         | (5,808)         | 18,989                           | 20,051         | (1,062)         | 36,563                | 58,351         | (21,788)        |
| November         | 48,302                          | 53,186         | (4,884)         | 24,809                           | 25,622         | (813)           | 57,373                | 68,645         | (11,272)        |
| December         |                                 | 42,240         |                 |                                  | 19,769         |                 |                       | 51,239         |                 |
| January          |                                 | 36,189         |                 |                                  | 17,289         |                 |                       | 48,750         |                 |
| February         |                                 | 28,416         |                 |                                  | 12,954         |                 |                       | 32,562         |                 |
| March            |                                 | 33,497         |                 |                                  | 19,946         |                 |                       | 41,523         |                 |
| April            |                                 | 57,834         |                 |                                  | 25,878         |                 |                       | 57,920         |                 |
| May              |                                 | 47,889         |                 |                                  | 24,239         |                 |                       | 69,268         |                 |
| June             |                                 | 43,530         |                 |                                  | 17,059         |                 |                       | 53,014         |                 |
| <b>Total YTD</b> |                                 | <b>495,288</b> | <b>(15,859)</b> |                                  | <b>233,982</b> | <b>(14,934)</b> |                       | <b>604,915</b> | <b>(72,231)</b> |

**Added 1% Bed Tax**

|           | <u>Monthly total</u> | <u>TOTAL TO DATE</u> |
|-----------|----------------------|----------------------|
| July      | 2,815                | 2,815                |
| August    | 753                  | 3,568                |
| September | 2,296                | 5,864                |
| October   | 1,909                | 7,773                |
| November  | 3,817                | 11,590               |
| December  |                      |                      |
| January   |                      |                      |
| February  |                      |                      |
| March     |                      |                      |
| April     |                      |                      |
| May       |                      |                      |
| June      |                      |                      |

**WATER FLOWS REPORT**

| <b>Reading Date</b> | <b>WALNUT GPM</b> | <b>VERDE GPM</b> |
|---------------------|-------------------|------------------|
| 2021 6-July         | 52                | 248              |
| 12-July             | 57                | 240              |
| 14-July             | 48                | 243              |
| 19-July             | 52                | 180              |
| 28-July             | 83                | 177              |
| 2-Aug               | 101               | 108              |
| 11-Aug              | 77                | 175              |
| 16-Aug              | 172               | 180              |
| 23-Aug              | 72                | 175              |
| 30-Aug              | 66                | 170              |
| 8-Sept              | 61                | 168              |
| 13-Sept             | 57                | 170              |
| 20-Sept             | 57                | 148              |
| 27-Sept             | 61                | 162              |
| 4-Oct               | 57                | 160              |
| 11-Oct              | 61                | 162              |
| 18-Oct              | 71                | 165              |
| 25-Oct              | 71                | 160              |
| 1-Nov               | 66                | 152              |
| 8-Nov               | 61                | 159              |
| 19-Nov              | 71                | 158              |
| 22-Nov              | 71                | 155              |
| 29-Nov              | 61                | 158              |
| 6-Dec               | 66                | 155              |
| 14-Dec              | 71                | 156              |
| 20-Dec              | 71                | 144              |
| 23-Dec              | 71                | 142              |
| 27-Dec              | 71                | 144              |
| <b>2022</b> 3-Jan   | 71                | 140              |
| 18-Jan              | 68                | 145              |
| 24-Jan              | 71                | 150              |
| 31-Jan              | 77                | 141              |
| 7-Feb               | 77                | 137              |
| 14-Feb              | 57                | 134              |
| 28-Feb              | 57                | 139              |
| 14-Mar              | 52                | 148              |
| 21-Mar              | 48                | 135              |
| 28-Mar              | 48                | 129              |
| 4-Apr               | 52                | 131              |
| 11-Apr              | 40                | 163              |
| 18-Apr              | 44                | 153              |
| 25-Apr              | 40                | 153              |
| 2-May               | 44                | 159              |
| 9-May               | 44                | 148              |
| 16-May              | 44                | 153              |
| 23-May              | 40                | 154              |
| 31-May              | 39                | 153              |
| 21-Jun              | 36                | 157              |
| 27-Jun              | 40                | 162              |
| 5-July              | 39                | 165              |
| 11-July             | 32                | 170              |
| 25-July             | 26                | 212              |
| 1-Aug               | 36                | 210              |
| 8-Aug               | 40                | 135              |
| 15-Aug              | 77                | 148              |
| 22-Aug              | 77                | 128              |
| 29-Aug              | 61                | 104              |
| 7-Sept              | 61                | 148              |
| 12-Sept             | 61                | 233              |
| 19-Sept             | 52                | 272              |
| 26-Sept             | 57                | 266              |
| 3-Oct               | 61                | 235              |
| 10-Oct              | 57                | 224              |
| 17-Oct              | 57                | 225              |
| 24-Oct              | 57                | 219              |
| 31-Oct              | 57                | 242              |
| 7-Nov               | 57                | 244              |
| 14-Nov              | 61                | 230              |
| 21-Nov              | 61                | 235              |
| 28-Nov              | 57                | 235              |
| 05-Dec              | 57                | 230              |
| 12-Dec              | 57                | 235              |
| 19-Dec              | 57                | 229              |
| 27-Dec              | 57                | 230              |
| 03-Jan              | 57                | 318              |



## JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P O Box 335  
Jerome, AZ 86331

600 Clark Street  
Phone (928) 649-3250

---

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate *AmBN*

SUBJECT: Monthly Staff Report

DATE: January 5, 2022

Thankfully, the municipal court returned to being fully staffed in December. I am thrilled to have Micheala back. She hit the ground running and as a team, we have caught up on nearly everything that was put on hold during her time away. Indeed, her absence was informative in as much as we are now better equipped to work remotely and intend to put systems in place to better accommodate coverage by outside staff should the need arise in the future. But hopefully, we will never need to endure the challenges of November 2022 again.

We are grateful for our new phones and the new integrated phone system which is up and running nicely. Thanks to the town manager and public works/facilities/IT staff for going the extra mile as always.

The court hours were modified as reported last month. We are open Monday – Thursday, 8:30am to 3:00pm. We have not yet received feedback from other town employees or the public, but no downsides have been identified or experienced thus far.

Projects which were tabled will be resumed, such as the parking citation project in collaboration with the police department and the security assessment in cooperation with the county Superior Court staff.

In addition to our regular court schedule and routine administrative obligations, we also have our MAS report due to AOC this month, and begin implementation/integration of new changes in the law which became effective on January 1, 2023.

Attached for your review are the November and December financial remittance reports.

In December, I was moved by overwhelming gratitude. January finds me hopeful. Cheers to the new year and the blessings of patient and cooperative forward progress.

MONTHLY REVENUE REMITTANCE

NOV 2022

TOTAL DISBURSEMENTS

|                   |              |                 |                 |              |                 |
|-------------------|--------------|-----------------|-----------------|--------------|-----------------|
| <b>SUBTOTALS:</b> | <b>49.00</b> | <b>3,544.44</b> | <b>3,735.12</b> | <b>26.44</b> | <b>7,355.00</b> |
| JCEF              | 49.00        |                 | 3,609.32        | Gen Fund     |                 |
| FTG               | 0.00         |                 | 125.80          | Splits       |                 |

| FUND   | CODE         | GL ACCT | OTH AGY | STATE    | TOWN     | COUNTY |                          |
|--|--------------|---------|---------|----------|----------|--------|--------------------------|
| Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)           | ZJCL         | 4-13-03 | 49.00   |          |          |        |                          |
| Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)                 | ZJCLF        | 4-13-02 |         |          |          |        |                          |
| Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)     | ZJCLF        | 4-13-01 |         |          |          |        |                          |
| Fill the Gap Revenue (MFTG)                                    | FTGREV       | 4-98-03 |         |          |          |        | (S2 WRITE-IN)            |
| ADPS Forensic Fund   | ZADPS        | 2-14-08 |         | 167.99   |          |        | 167.99 ZADPS & ZCNAS     |
| Arson Detection Reward Fund - Title 22 Fees                    | ZADRF        | 2-13-05 |         |          |          |        | 0.00 ZADRF               |
| Arson Detection Reward Fund                                    | ZADRF        | 2-11-05 |         |          |          |        |                          |
| Address Confidentiality Program Assmt 12-116.05                | ZCAA1        | 2-15-33 |         |          |          |        | 0.00 ZCAA1 ZDVSF & ZTECH |
| Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)   | ZCEF         | 2-14-03 |         | 279.99   |          |        |                          |
| Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401   | ZCJEF        | 2-14-01 |         | 1,175.76 |          |        |                          |
| Child Passenger Restraint Fund 28-907C                         | ZCPRF        | 2-11-11 |         |          |          |        |                          |
| Drug & Gang Enforcement Acct - 13-34xx, 13-811C                | ZDECJ        | 2-11-25 |         |          |          |        |                          |
| DNA 3% of Base Fine - 12-116.01C                               | ZDNAS        | 2-14-05 |         |          |          |        |                          |
| DUI Abatement Fnd - 28-1304A, 1382.3 (Extrm DUI, \$250)        | ZDUJA        | 2-15-11 |         |          |          |        |                          |
| DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2     | ZDVSF        | 2-15-34 |         |          |          |        | (S2 WRITE-IN)            |
| FARE Fee Special Collections (19%) AO 2003-126                 | ZFAR1        | 2-13-23 |         | 12.77    |          |        | 38.23 ZFAR 1 & 3         |
| FARE Delinquency Fee (\$35.00 Fee) AO 2003-126                 | ZFAR2        | 2-13-22 |         | 20.23    |          |        | 94.23 ZFAR 2 & 4         |
| FARE Enhanced Spec Colection Fee                               | ZFAR3        | 2-13-25 |         | 25.46    |          |        |                          |
| FARE Enhanced Deliquency Fee                                   | ZFAR4        | 2-13-24 |         | 74.00    |          |        |                          |
| FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J          | ZFTGS        | 2-14-04 |         | 195.89   |          |        |                          |
| Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C  | ZHRF3        | 2-11-36 |         |          |          |        |                          |
| Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116            | ZJCS         | 2-13-52 |         | 77.00    |          |        | 91.00 ZJCS 52 & ZJCS 53  |
| Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116         | ZJCS         | 2-13-53 |         | 14.00    |          |        |                          |
| Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)   | ZJCSF        | 2-13-51 |         |          |          |        |                          |
| Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01       | ZMSEF        | 2-14-02 |         | 363.89   |          |        |                          |
| 2011 Additional Assmt (\$8) 12-116.04C                         | ZOS1         | 2-15-31 |         | 211.63   |          |        | 343.87 ZOS 1-99          |
| Prison Construction & Operations Fnd 5-395.01A4, 41-1651       | ZPCOF        | 2-15-13 |         |          |          |        |                          |
| Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731 | ZPOTE        | 2-15-42 |         | 105.80   |          |        |                          |
| Probation Surcharge (\$5) 12-114.01                            | ZPRSU/6/9    | 2-14-06 |         | 529.06   |          |        |                          |
| Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723     | ZPSEF        | 2-15-14 |         |          |          |        |                          |
| Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....     | ZTECH        | 2-15-35 |         |          |          |        |                          |
| Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)           | ZVCAF        | 2-15-43 |         | 89.41    |          |        | 238.07 ZVCAF & ZVRF      |
| Victims Rights Enforcement Fund (S2) 12-116.09, 41-1722        | ZVREA        | 2-15-37 |         | 52.90    |          |        |                          |
| Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)           | ZVRF         | 2-15-44 |         | 148.66   |          |        |                          |
| Forfeited Overpayments   |              | 4-91-04 |         |          |          |        |                          |
| Installment Payment Fee  |              | 4-39-08 |         |          |          |        |                          |
| <b>Attorney Reimbursement Fees (Indigent Defense)</b>          | <b>ZATT</b>  | 2-31-01 |         |          | 20.00    |        | 20.00 ZATT & ZPUIZ       |
| Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05        | ZCAA2        | 4-29-22 |         |          |          |        |                          |
| <b>Court Enhancement Fee</b>                                   | <b>ZCE</b>   | 4-30-04 |         |          |          |        | 2,827.62 ZCAA2 & ZFINES  |
| Defensive Driving School Fee 28-3396                           | ZDDS         | 4-31-01 |         |          | 110.00   |        |                          |
| Default Fees - LOCAL   | ZDEFF        | 4-32-01 |         |          | 89.70    |        | 89.70 ZDEFF & ZWARF      |
| Deferred Prosecution Fees                                      | ZDFEE        | 4-31-02 |         |          |          |        |                          |
| Fines - CT Penalties - 13-811A & 28-1554B                      | ZFINE        | 4-21-10 |         |          | 1,527.29 |        |                          |
| Fines - CR (NT) Penalties - 13-811A & 28-1554B                 | ZFINE        | 4-22-30 |         |          |          |        | 2,827.62 ALL ZFINES      |
| Fines - CR T (DUI) Penalties - 13-811A & 28-1554B              | ZFINE        | 4-22-10 |         |          | 567.23   |        |                          |
| Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B             | ZFINE        | 4-22-20 |         |          |          |        |                          |
| Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B             | ZFINE        | 4-21-95 |         |          |          |        |                          |
| Fines - CR Penalties - 13-811A & 28-1554B                      | ZFINE        | 4-59-04 |         |          |          |        |                          |
| Fines - CV Penalties - 13-811A & 28-1554B                      | ZFINE        | 4-49-07 |         |          | 733.10   |        |                          |
| OTHER CLERK FEES   | ZLCL         | 4-39-09 |         |          | 27.00    |        |                          |
| COURT SECURITY FEE   | ZMCSF        | 4-30-25 |         |          | 555.00   |        |                          |
| Miscellaneous (T22) Filing/Answer Fees 22-281C3                | ZMISC        | 4-11-01 |         |          |          |        | 555.00 ZLCL & ZMISC      |
| Miscellaneous (T22) Other Fees 22-281C3                        | ZMISC        | 4-11-02 |         |          |          |        |                          |
| 2011 Additional Assmt - Citing Agcy Share                      | ZOS          | 2-51-03 |         |          |          |        |                          |
| <b>Officer Safety Equip - LCOAL PD 12-116.04D</b>              | <b>ZOS3</b>  | 4-23-03 |         |          | 105.80   |        |                          |
| 2011 Additional Assmt - State Citing Agencies                  | ZOS5         | 2-15-32 |         |          |          |        |                          |
| Non-Refundable Overpayments                                    | ZOVF         | 4-91-02 |         |          |          |        |                          |
| <b>Public Defender Fees</b>                                    | <b>ZPUBZ</b> | 4-39-71 |         |          |          |        | (S3 WRITE-IN)            |
| License Plate Violation (Susp/Dispay) 28-4139                  | ZSLPX/ZHRFC  | 4-23-02 |         |          |          |        |                          |
| Warrant Fee  | ZWARF        | 4-32-03 |         |          |          |        |                          |
| Jail (incarceration) Fees                                      | ZJF          | 4-33-21 |         |          |          |        |                          |
| 2011 Additional Assmt - Justice Courts Share                   | ZOS2         | 2-21-53 |         |          |          |        | 26.44                    |

| <b>PASS-THROUGH MONIES:</b>                   |                      | <b>Received</b> |
|---|----------------------|-----------------|
| <b>OVERPAYMENT REPORT</b>                     |                      |                 |
| Carried Forward from Previous Month           |                      | \$0.00          |
| RECEIVED in current month                     | <b>ZOVR 2-72-01</b>  | <b>\$0.00</b>   |
| DISBURSED (Hold Rcpt Refund) in current month |                      | \$0.00          |
| Allocation Adjustments                        |                      | \$0.00          |
| <b>Balance at End of Current Month</b>        |                      | <b>\$0.00</b>   |
| <b>UNAPPLIED PAYMENTS REPORT</b>              |                      |                 |
| Carried Forward from Previous Month           |                      | \$0.00          |
| Received, not applied this month              | <b>UAP 2-79-11</b>   | <b>\$0.00</b>   |
| Allocated During Current month                |                      | \$0.00          |
| <b>Balance at End of Current Month</b>        |                      | <b>\$0.00</b>   |
| <b>DEFERRED AGENCY ALLOCATIONS REPORT</b>     |                      |                 |
| Carried Forward from Previous Month           |                      | \$0.00          |
| Agency Not Assigned in Current Month          | <b>DAA 2-99-02</b>   | <b>\$0.00</b>   |
| Allocated During Current month                |                      | \$0.00          |
| <b>Balance at End of Current Month</b>        |                      | <b>\$0.00</b>   |
| <b>BOND REPORT</b>                            |                      |                 |
| Carried Forward from previous month           |                      | \$0.00          |
| RECEIVED in current month                     | <b>ZBND 2-71-01</b>  | <b>\$0.00</b>   |
| DISBURSED in current month                    |                      | \$0.00          |
| FORFEITED in current month                    |                      | \$0.00          |
| <b>Balance at End of Current Month:</b>       |                      | <b>\$0.00</b>   |
| <b>RESTITUTION REPORT</b>                     |                      |                 |
| Carried Forward from previous month           |                      | \$0.00          |
| RECEIVED in current month                     | <b>ZREST 2-41-01</b> | <b>\$0.00</b>   |
| DISBURSED in current month                    |                      | \$0.00          |
| <b>Balance at End of Current Month</b>        |                      | <b>\$0.00</b>   |

|   |            |                   |
|---|------------|-------------------|
| <b>TOTAL REVENUE FOR DISBURSEMENT</b>   |            | <b>\$7,306.00</b> |
| JCEF account                            | \$49.00    |                   |
| FTG account                             | \$0.00     |                   |
| State Revenue                           | \$3,544.44 |                   |
| City/Town                               | \$3,735.12 |                   |
| Yavapai County                          | \$26.44    |                   |
| Other Agencies                          |            |                   |
| <b>TOTAL DISBURSEMENTS</b>              |            | <b>\$7,355.00</b> |
| <b>PASS-THROUGH MONIES:</b>             |            | <b>\$0.00</b>     |
| Overpayment Refunds                     | \$0.00     |                   |
| Unapplied Payments                      | \$0.00     |                   |
| Bonds (ZBND)                            | \$0.00     |                   |
| Restitution (ZREST)                     | \$0.00     |                   |
| Agency Not Assigned - not yet allocated | \$0.00     |                   |
| <b>SABA TOTAL (Total Revenue)</b>       |            | <b>\$7,355.00</b> |

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **NOVEMBER 2022**

*[Handwritten Signature]*  
12/15/22

Signature

*M. Brewer*

Verified by:

*Angela Wagner*

**MONTHLY REVENUE REMITTANCE**

Dec 2022

**TOTAL DISBURSEMENTS**

**SUBTOTALS: 35.00 3,512.78 4,738.99 22.23** **8,309.00**

JCEF 35.00 4,650.09 Gen Fund  
FTG 0.00 88.90 Splits

| FUND   | CODE         | GL ACCT | OTH AGY | STATE    | TOWN         | COUNTY |                                  |
|--|--------------|---------|---------|----------|--------------|--------|----------------------------------|
| Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)           | ZJCL         | 4-13-03 | 35.00   |          |              |        |                                  |
| Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)                 | ZJCLF        | 4-13-02 |         |          |              |        |                                  |
| Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)     | ZJCLF        | 4-13-01 |         |          |              |        |                                  |
| Fill the Gap Revenue (MFTG)                                    | FTGREV       | 4-98-03 |         |          |              |        | <b>(S2 WRITE-IN)</b>             |
| ADPS Forensic Fund   | ZADPS        | 2-14-08 |         | 158.34   |              |        | <b>158.83</b> ZADPS & ZDNAS      |
| Arson Detection Reward Fund - Title 22 Fees                    | ZADRF        | 2-13-05 |         |          |              |        | <b>0.00</b> ZADRF                |
| Arson Detection Reward Fund                                    | ZADRF        | 2-11-05 |         |          |              |        |                                  |
| Citz Clean Elect Fund (1% Base)                                | ZCEF         | 3-98-58 |         | 0.89     |              |        | <b>0.89</b> ZCAA1, ZDVSF & ZTECH |
| Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)   | ZCEF         | 2-14-03 |         | 264.75   |              |        |                                  |
| Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401   | ZCJEF        | 2-14-01 |         | 1,112.17 |              |        |                                  |
| Child Passenger Restraint Fund 28-907C                         | ZCPRF        | 2-11-11 |         |          |              |        |                                  |
| Drug & Gang Enforcement Acct - 13-34xx, 13-811C                | ZDECJ        | 2-11-25 |         |          |              |        |                                  |
| DNA 3% of Base Fine - 12-116.01C                               | ZDNAS        | 2-14-05 |         | 0.49     |              |        |                                  |
| DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)        | ZDUIA        | 2-15-11 |         | 13.00    |              |        |                                  |
| DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2     | ZDVSF        | 2-15-34 |         |          |              |        | <b>(S2 WRITE-IN)</b>             |
| FARE Fee Special Collections (19%) AO 2003-126                 | ZFAR1        | 2-13-23 |         |          |              |        | <b>170.52</b> ZFAR 1 & 3         |
| FARE Delinquency Fee (\$35.00 Fee) AO 2003-126                 | ZFAR2        | 2-13-22 |         | 35.00    |              |        | <b>156.08</b> ZFAR 2 & 4         |
| FARE Enhanced Spec Collection Fee                              | ZFAR3        | 2-13-25 |         | 170.52   |              |        |                                  |
| FARE Enhanced Delinquency Fee                                  | ZFAR4        | 2-13-24 |         | 121.08   |              |        |                                  |
| FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J          | ZFTGS        | 2-14-04 |         | 185.30   |              |        |                                  |
| Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C  | ZHRF3        | 2-11-36 |         |          |              |        |                                  |
| Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116            | ZJCS         | 2-13-52 |         | 55.00    |              |        | <b>65.00</b> ZJCS 52 & ZJCS 53   |
| Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116         | ZJCS         | 2-13-53 |         | 10.00    |              |        |                                  |
| Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)   | ZJCSF        | 2-13-51 |         |          |              |        |                                  |
| Medical Svcs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01       | ZMSEF        | 2-14-02 |         | 344.06   |              |        |                                  |
| 2011 Additional Assmt (\$8) 12-116.04C                         | ZOS1         | 2-15-31 |         | 177.85   |              |        | <b>288.98</b> ZOS 1-99           |
| Prison Construction & Operations Fnd 5-395.01A4, 41-1651       | ZPCOF        | 2-15-13 |         |          |              |        |                                  |
| Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731 | ZPOTE        | 2-15-42 |         | 88.71    |              |        |                                  |
| Probation Surcharge (\$5) 12-114.01                            | ZPRSU/6/9    | 2-14-06 |         | 444.58   |              |        |                                  |
| Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723     | ZPSEF        | 2-15-14 |         | 87.00    |              |        |                                  |
| Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....     | ZTECH        | 2-15-35 |         |          |              |        |                                  |
| Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)           | ZVCAF        | 2-15-43 |         | 74.92    |              |        | <b>199.55</b> ZVCAF & ZVRF       |
| Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722       | ZVREA        | 2-15-37 |         | 44.49    |              |        |                                  |
| Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)           | ZVRF         | 2-15-44 |         | 124.63   |              |        |                                  |
| Forfeited Overpayments   |              | 4-91-04 |         |          |              |        |                                  |
| Installment Payment Fee  |              | 4-39-08 |         |          |              |        |                                  |
| <b>Attorney Reimbursement Fees (Indigent Defense)</b>          | <b>ZATT</b>  | 2-31-01 |         |          |              |        | <b>0.00</b> ZATT & ZPUBZ         |
| Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05        | ZCAA2        | 4-29-22 |         |          |              |        |                                  |
| <b>Court Enhancement Fee</b>                                   | <b>ZCE</b>   | 4-30-04 |         |          |              |        | <b>2,677.17</b> ZCAA2 & ZFINES   |
| Defensive Driving School Fee 28-3396                           | ZDDS         | 4-31-01 |         |          | 880.00       |        |                                  |
| Default Fees - LOCAL   | ZDEFF        | 4-32-01 |         |          | 467.92       |        | <b>467.92</b> ZDEFF & ZWARF      |
| Deferred Prosecution Fees                                      | ZDFEE        | 4-31-02 |         |          | 120.00       |        |                                  |
| Fines - CT Penalties - 13-811A & 28-1554B                      | ZFINE        | 4-21-10 |         |          | 1,204.47     |        |                                  |
| Fines - CR (NT) Penalties - 13-811A & 28-1554B                 | ZFINE        | 4-22-30 |         |          |              |        | <b>2,677.17</b> ALL ZFINES       |
| Fines - CR T (DUI) Penalties - 13-811A & 28-1554B              | ZFINE        | 4-22-10 |         |          | 367.89       |        |                                  |
| Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B             | ZFINE        | 4-22-20 |         |          |              |        |                                  |
| Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B             | ZFINE        | 4-21-95 |         |          | 8.21         |        |                                  |
| Fines - CR Penalties - 13-811A & 28-1554B                      | ZFINE        | 4-59-04 |         |          |              |        |                                  |
| Fines - CV Penalties - 13-811A & 28-1554B                      | ZFINE        | 4-49-07 |         |          | 1,096.60     |        |                                  |
| OTHER CLERK FEES   | ZLCL         | 4-39-09 |         |          | 5.00         |        |                                  |
| COURT SECURITY FEE   | ZMCSF        | 4-30-25 |         |          | 500.00       |        |                                  |
| Miscellaneous (T22) Filing/Answer Fees 22-281C3                | ZMISC        | 4-11-01 |         |          |              |        | <b>500.00</b> ZLCL & ZMISC       |
| Miscellaneous (T22) Other Fees 22-281C3                        | ZMISC        | 4-11-02 |         |          |              |        |                                  |
| 2011 Additional Assmt - Citing Agcy Share                      | ZOS          | 2-51-03 |         |          |              |        |                                  |
| <b>Officer Safety Equip - LCOAL PD 12-116.04D</b>              | <b>ZOS3</b>  | 4-23-03 |         |          | <b>88.90</b> |        |                                  |
| 2011 Additional Assmt - State Citing Agencies                  | ZOS5         | 2-15-32 |         |          |              |        |                                  |
| Non-Refundable Overpayments                                    | ZOVF         | 4-91-02 |         |          |              |        |                                  |
| <b>Public Defender Fees</b>                                    | <b>ZPUBZ</b> | 4-39-71 |         |          |              |        | <b>(S3 WRITE-IN)</b>             |
| License Plate Violation (Susp/Dispaly) 28-4139                 | ZSLPX/ZHRFC  | 4-23-02 |         |          |              |        |                                  |
| Warrant Fee  | ZWARF        | 4-32-03 |         |          |              |        |                                  |
| Jail (incarceration) Fees                                      | ZJF          | 4-33-21 |         |          |              |        |                                  |
| 2011 Additional Assmt - Justice Courts Share                   | ZOS2         | 2-21-53 |         |          |              |        | 22.23                            |

| <b>PASS-THROUGH MONIES:</b>                   |               | <b>Received</b> |
|---|---------------|-----------------|
| <b>OVERPAYMENT REPORT</b>                     |               |                 |
| Carried Forward from Previous Month           |               | \$0.00          |
| RECEIVED in current month                     | ZOVR 2-72-01  | \$0.00          |
| DISBURSED (Hold Rcpt Refund) in current month |               | \$0.00          |
| Allocation Adjustments                        |               | \$0.00          |
| <b>Balance at End of Current Month</b>        |               | <b>\$0.00</b>   |
| <b>UNAPPLIED PAYMENTS REPORT</b>              |               |                 |
| Carried Forward from Previous Month           |               | \$0.00          |
| Received, not applied this month              | UAP 2-78-11   | \$0.00          |
| Allocated During Current month                |               | \$0.00          |
| <b>Balance at End of Current Month</b>        |               | <b>\$0.00</b>   |
| <b>DEFERRED AGENCY ALLOCATIONS REPORT</b>     |               |                 |
| Carried Forward from Previous Month           |               | \$0.00          |
| Agency Not Assigned in Current Month          | DAA 2-99-02   | \$0.00          |
| Allocated During Current month                |               | \$0.00          |
| <b>Balance at End of Current Month</b>        |               | <b>\$0.00</b>   |
| <b>BOND REPORT</b>                            |               |                 |
| Carried Forward from previous month           |               | \$0.00          |
| RECEIVED in current month                     | ZBND 2-71-01  | \$0.00          |
| CONVERTED (Exonerated) to Fines/Fees          |               | \$0.00          |
| DISBURSED in current month                    |               | \$0.00          |
| FORFEITED in current month                    |               | \$0.00          |
| <b>Balance at End of Current Month:</b>       |               | <b>\$0.00</b>   |
| <b>RESTITUTION REPORT</b>                     |               |                 |
| Carried Forward from previous month           |               | \$0.00          |
| RECEIVED in current month                     | ZREST 2-41-01 | \$0.00          |
| DISBURSED in current month                    |               | \$0.00          |
| <b>Balance at End of Current Month</b>        |               | <b>\$0.00</b>   |

|   |            |                   |
|---|------------|-------------------|
| <b>TOTAL REVENUE FOR DISBURSEMENT</b>   |            | <b>\$8,274.00</b> |
| JCEF account                            | \$35.00    |                   |
| FTG account                             | \$0.00     |                   |
| State Revenue                           | \$3,512.78 |                   |
| City/Town                               | \$4,738.99 |                   |
| Yavapai County                          | \$22.23    |                   |
| Other Agencies                          |            |                   |
| <b>TOTAL DISBURSEMENTS</b>              |            | <b>\$8,309.00</b> |
| <b>PASS-THROUGH MONIES:</b>             |            | <b>\$0.00</b>     |
| Overpayment Refunds                     | \$0.00     |                   |
| Unapplied Payments                      | \$0.00     |                   |
| Bonds (ZBND)                            | \$0.00     |                   |
| Restitution (ZREST)                     | \$0.00     |                   |
| Agency Not Assigned - not yet allocated | \$0.00     |                   |
| <b>SABA TOTAL (Total Revenue)</b>       |            | <b>\$8,309.00</b> |

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: DECEMBER 2022

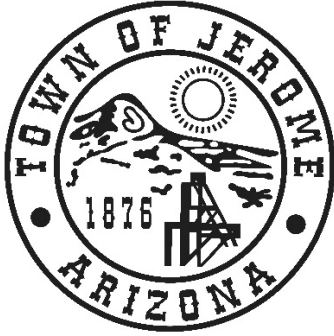
Signature

Micheala Brewer

Verified by:

Angela B. Napp

*Micheala Brewer*  
1/5/23



TOWN OF JEROME, ARIZONA  
POST OFFICE BOX 335, JEROME,  
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## **DECEMBER 2022 STAFF REPORT**

From: Melanie Atkin, Finance Manager

To: The Mayor and Council

### **Accounting Duties:**

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges and supplemented Water, Sewer, Police, and HURF departments with transfers from the Parking and General Funds.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a December summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Run daily bank statements, making the necessary journal entries to balance the daily bank reconciliations.
- ❖ Continuing to work with Caselle on the software conversion.

### **HR Duties:**

- ❖ Helped some employees with benefit related questions.
- ❖ Beginning the 1099 NEC, 1099R, 1095B, 1094B, and 945 IRS paperwork and filings.





Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## January 2023 Staff Report for December activity

Respectfully submitted by Kristen Muenz, Deputy Town Clerk

- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, post office, town hall).
- ⚙ Prepared agenda packets for the DRB meeting with support from Will Blodgett and assisted in preparing the Council meeting agenda packets. Took and transcribed the minutes for all open sessions of Council, P&Z, BOA, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintain proper records of agendas and drafted minutes.
- ⚙ Attended online training classes for our new billing software, Caselle.
- ⚙ Attended a Zoom meeting with representatives from Civic Plus, the agenda management software.
- ⚙ Permits and Licensing activities for December:
  - Business Licenses
    - 12 Businesses were sent renewal notices.
    - 9 Businesses sent in their renewal application.
    - 2 Businesses applied for a NEW Business License.
    - 7 Business Licenses were issued.
    - 9 Business Licenses are pending approval.
  - STR Licenses
    - 4 STR/Vacation Rental License applications have been received.
    - 5 STR Licenses were issued.
    - 4 STR Licenses are pending approval.
  - Special Event Permits
    - 0 Special Event permits were issued.



# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Founded 1876  
Incorporated 1899

January 2023 staff report for December activity submitted by Terri Card.

## Utilities

- Current debt (45 days past due):

16 accounts were on the shut-off list at the beginning of December. 10 accounts were sent Yellow Tags, and 0 accounts was shut off because all made payments or paid in full.

Balance owed on shut-off accounts from November billing: \$5266.06

Balance owed at end of December: \$2954.50

- A copy of the December AR Aging report is not yet attached.

## Rentals

All renters made their rental payments and are on track.



**Jerome Fire Department**  
**P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039**  
**e-mail: blair@jeromefire.us**

**2022 Year End Chief's Report in Accordance with Town Code 4-2-4 H and G**

|  | Jan       | Feb       | Mar       | Apr       | May       | Jun       | Jul       | Aug       | Sept      | Oct       | Nov       | Dec       | Total                 |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------------|
| <b>Calls By Type</b>   |           |           |           |           |           |           |           |           |           |           |           |           |                       |
| EMS  | 8         | 14        | 16        | 12        | 10        | 15        | 12        | 9         | 11        | 9         | 6         | 7         | <b>129</b>            |
| Residential Fire   | 1         | 0         | 0         | 2         | 0         | 0         | 0         | 1         | 0         | 1         | 1         | 0         | <b>6</b>              |
| Commercial Fire  | 0         | 0         | 0         | 0         | 0         | 0         | 2         | 0         | 2         | 0         | 2         | 0         | <b>6</b>              |
| Wildland   | 0         | 0         | 2         | 0         | 1         | 0         | 2         | 0         | 0         | 2         | 0         | 1         | <b>8</b>              |
| Still Assignment   | 3         | 5         | 4         | 6         | 2         | 2         | 0         | 6         | 2         | 2         | 7         | 2         | <b>41</b>             |
| Station Staffing   | 0         | 7         | 6         | 5         | 1         | 2         | 0         | 2         | 4         | 8         | 2         | 1         | <b>38</b>             |
| Citizen Assist   | 0         | 1         | 4         | 4         | 7         | 3         | 3         | 2         | 3         | 6         | 1         | 2         | <b>36</b>             |
| Agency Assist  | 4         | 2         | 2         | 7         | 6         | 10        | 4         | 8         | 4         | 6         | 2         | 3         | <b>58</b>             |
| Special Duty   | 4         | 6         | 5         | 3         | 5         | 7         | 2         | 2         | 6         | 6         | 4         | 10        | <b>60</b>             |
| Snake Removal  | 0         | 0         | 0         | 4         | 1         | 3         | 10        | 13        | 3         | 3         | 0         | 0         | <b>37</b>             |
| Tech Rescue  | 0         | 1         | 0         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | <b>2</b>              |
| Rescue MVA   | 2         | 5         | 0         | 2         | 3         | 2         | 5         | 1         | 4         | 2         | 1         | 3         | <b>30</b>             |
| Haz-Mat  | 0         | 0         | 1         | 4         | 4         | 0         | 1         | 5         | 2         | 0         | 1         | 2         | <b>20</b>             |
| <b>Total Calls</b>   | <b>22</b> | <b>41</b> | <b>40</b> | <b>50</b> | <b>40</b> | <b>44</b> | <b>41</b> | <b>49</b> | <b>41</b> | <b>45</b> | <b>27</b> | <b>31</b> | <b>471</b>            |
| <b>Officer's meeting</b>   | 2         | 1         | 0         | 1         | 2         | 0         | 1         | 2         | 0         | 1         | 1         | 1         | <b>12</b>             |
| Work session   | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 0         | 1         | <b>11</b>             |
| Rope Drill   | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | 1         | <b>12</b>             |
| Drill's  | 4         | 4         | 5         | 4         | 5         | 4         | 4         | 4         | 4         | 4         | 3         | 4         | <b>49</b>             |
| <b>HOURS</b>   |           |           |           |           |           |           |           |           |           |           |           |           |                       |
| Volunteer Calls & Meetings                                       | 152       | 323       | 333       | 473       | 288       | 330       | 227       | 460       | 403       | 653       | 318       | 319       | <b>4,279</b>          |
| Chief's and Staff's Hours  | 520       | 520       | 520       | 520       | 520       | 520       | 520       | 520       | 520       | 520       | 520       | 520       | <b>6,240</b>          |
| <b>Total Hours</b>   |           |           |           |           |           |           |           |           |           |           |           |           |                       |
| <b>Volunteer Hours are equivalent to 2.2 full time personnel</b> |           |           |           |           |           |           |           |           |           |           |           |           |                       |
| Fire Chief Weekly Hours  |           |           |           |           |           |           |           |           |           |           |           |           | <b>Varies 55 - 60</b> |
| Fire Chief on duty Calls   |           |           |           |           |           |           |           |           |           |           |           |           |                       |
| <b>Fire Chief off duty</b> Calls and Meetings                    |           |           |           |           |           |           |           |           |           |           |           |           |                       |
| Resident Calls   | 9         | 22        | 28        | 36        | 23        | 36        | 22        | 38        | 29        | 28        | 22        | 18        | <b>311</b>            |
| Non-resident Calls   | 13        | 19        | 12        | 14        | 17        | 8         | 19        | 11        | 12        | 17        | 5         | 13        | <b>160</b>            |



**Jerome Fire Department**  
**P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039**  
**e-mail: [blair@jeromefire.us](mailto:blair@jeromefire.us)**



**Jerome Fire Department**  
**P.O. Box 1025 Jerome, AZ 86331**  
**Tel. (928) 649-3034 Fax (928) 649-3039**  
 e-mail: blair@jeromefire.us

| <b>Spring Semester 2022</b>                   |  | <b>Fall Semester 2022</b>  |
|---|--|----------------------------|
| Education is in addition to in house training |  |                            |
| <b>Class</b>                                  | <b>Personnel</b>                               | <b>Personnel</b>           |
| <b>YCC EMT Training</b>                       |  |                            |
| <b>YCC Fire Education</b>                     | Hernandez, Whiting,                            |                            |
| <b>EMT Refresher</b>                          |  |                            |
| <b>Wildland Fire Training</b>                 | Lazaro, Dudley, Hernandez                      |                            |
| <b>Wildland Refresher</b>                     | Hernandez, Dudley, Whiting,<br>Lazano, Lohman, |                            |
| <b>Hazmat</b>                                 |  |                            |
| <b>Rope Rescue Reed</b>                       |  |                            |
| <b>Rope Rescue Ops</b>                        |  | Krmpotich                  |
| <b>Rope Rescue Tech</b>                       |  | Krmpotich                  |
| <b>Swiftwater Training</b>                    |  | Muma, Whiting, Lee, Supple |
| <b>YCC Fire Academy</b>                       |  |                            |
| <b>AZ State Fire School</b>                   |  | Hernandez, Whiting         |
| <b>National Fire School</b>                   | Hernandez                                      |                            |

### **Additional Training**

Jerome Fire hosted Ropes Operations and Tech courses in February, October, and November. Allen Muma is our lead instructor with help from Chief Blair and Kerry Lee. This class is offered as free training to all Jerome Fire Department personnel, with a fee of \$300 being charged to other participating agencies, this included both Tech and Ops certifications. Jerome Fire Department now has 15 certified rope personnel.

We are fortunate to have the continued help and support from EMT and Jerome Police Chief Allen Muma. Allen was recognized by Jerome FD as someone who consistently goes above and beyond the call of duty. Allen provides most of our EMS trainings, these trainings include Stop the Bleed, NARCAN administration and draw up Epinephrine injections.

He also heads up our Rope Ops & Tech training. Allen donates any tuition paid by other agencies for the rope training back to the Jerome FD Auxiliary for the purchase of new rope, hardware, etc.

All Jerome FD personnel have access to this important training, free of charge to them or the department. Thanks Allen. Allen has been acting as Assistant Fire Chief since September 2019 and was appointed to assistant chief in March 2020

Education is one of the most valuable line items in the fire department budget. Without trained personnel we would not be able to maintain the professional service that the fire department is expected to provide to the Town of Jerome.

We also provide a wide variety of scenario-based training, as well as classroom trainings every Thursday at 5 PM available to all our personnel. In addition to a fourth Saturday rope and work session every second Saturday.

## Prevention Program

The prevention program has come a long way since I started as Chief, with the adoption of new fire codes and ordinances. Jerome Town Council and Jerome Fire Department adopted the 2018 version of the fire code this year. The adoption of more current standards and laws will help Jerome keep up with the State of Arizona's minimum standards. These minimum standards keep the Town of Jerome from falling behind on more recent fire codes for any new construction projects and existing buildings requirements.

The Jerome Fire Department was once again recognized as a Firewise Community! Jerome joins many communities throughout the United States that have earned the Firewise USA Designation. Each year we hold a Community Awareness Day so that we may continue with education and our outreach efforts. This year it was hosted in September along with our community picnic. Due to a successful turnout and comments from attendees we will keep this trend going forward.

The Fire Department has burned at the slash pile 6 times within the last year. In addition to the fires at the burn pile, the Fire Department has also issued 8 burn permits and burned in place 2 times this year. There was a total of 428 loads of brush going to the burn pile. Because of the drought conditions last summer, the Fire Department had to close the burn pile down for approximately 1 month, as it became too full to receive any more fuel.

The Fire Department has done a lot of fuel abatement this year removing brush from the Gulch area, Giroux Street, Douglas Road, Clark Street, Dundee, County Road, Highway 89A and other residential properties. We have made these great strides with help from the Firewise crew. The Adult Probation Department also working for a total of 30 hours with 39 personnel for the year.

## Burn Pile Log for December 2022

| Date       | Address        | Adult Prob. | # Crew Firewise | FW Hrs. | Firewise Total Hrs. | # Loads | # crew | # Hrs. | JC Total Hrs. |
|------------|----------------|-------------|-----------------|---------|---------------------|---------|--------|--------|---------------|
| 12/1/2022  | School St.     |             | 1               | 5       | 5                   |         |        |        | 0             |
| 12/2/2022  | 110 Dundee     |             |                 |         | 0                   | 7       | 1      | 4      | 4             |
| 12/6/2022  | 581 Main       |             |                 |         | 0                   | 2       | 1      | 4      | 4             |
| 12/6/2022  | 619 Center     |             |                 |         | 0                   | 2       | 1      | 2      | 2             |
| 12/7/2022  | 110 Dundee     |             |                 |         | 0                   | 2       | 1      | 2      | 2             |
| 12/8/2022  | 89A            |             |                 |         | 0                   | 4       | 1      | 4      | 4             |
| 12/16/2022 | 619 Center Ave |             |                 |         | 0                   | 3       | 1      | 4      | 4             |
| 12/19/2022 | 875 Gulch Rd.  |             |                 |         | 0                   | 2       | 1      | 4      | 4             |
| 12/19/2022 | 675 Main St    |             |                 |         | 0                   | 2       | 2      | 4      | 8             |
| 12/22/2022 | 89A/ County    |             | 2               | 7       | 14                  |         |        |        | 0             |
| 12/23/2022 | 884 Hampshire  |             |                 |         | 0                   | 1       | 1      | 2      | 2             |
| 12/23/2022 | 300 Upper Bell |             |                 |         | 0                   | 1       | 1      | 2      | 2             |
| 12/27/2022 | 110 Dundee     |             |                 |         | 0                   | 1       | 1      | 2      | 2             |
| 12/29/2022 | 446 Clark St.  |             |                 |         | 0                   | 1       | 1      | 2      | 2             |

|                       | Totals | 0           | 3        | 12      | 19                  | 28      | 13     | 36     | 40            |
|-----------------------|--------|-------------|----------|---------|---------------------|---------|--------|--------|---------------|
| Jerome Citizen Hours- |        | Adult Prob. | Firewise | FW Hrs. | Firewise Total Hrs. | # Loads | # Crew | # Hrs. | JC Total Hrs. |

### Grants

The Fire Department received a \$15,000.00 grant from Firehouse subs this year to purchase 5 sets of turnouts (bunker gear). These Turnouts replaced the old and out of date turnouts of five of our members. The Fire department is constantly looking for grants to keep our members in up-to-date gear that hasn't expired.

We received a grant from Northern Arizona Emergency Medical Services and have already placed new consumables and another vacuum splint into service. NAEMS receives funding from the Arizona Department of Health Services that provides grants for education, equipment, and supplies. This year we received \$5,923. We will be resubmitting another grant this year. NAEMS operates with a board of directors and a steering committee.

We have also received \$10,000 dollars for hazardous fuels removal from Yavapai County this year. We are currently waiting for the signed agreement from Yavapai County Firewise. This grant would encompass treating hazardous fuels. This is for 20 acres of town property in the wastewater treatment plant area. The grant award is \$1,600 an acre with the town matching 10%.

The Fire Department continues looking for and writing grants to increase our ability to better serve the town of Jerome and its visitors. These grants help the fire department equip and protect our Firefighters when they respond to the numerous calls that we get throughout each year. These grants could not have been possible without the town's participation in matching funds, along with the auxiliary's help as well. This is truly a team effort, and we are grateful.

### Firefighter Wellness

The job of Firefighter/EMT can be stressful. Our men and women can be subjected to death, traumatic injuries, motor vehicle rollovers, motorcycles over the edge, gunshot wounds, etc. This past year Jerome has lost many longtime residents and friends. The Jerome FD in conjunction with Spectrum Health Services, offers free Mental Health Awareness training to personnel. This training is very valuable, and we are grateful to be able to provide these services.

### Inter-Agency Agreements

We currently have IGAs with Arizona Department of Forestry and Fire, Yavapai County, The Training Center, Verde Valley Medical Center, Cottonwood Fire, Verde Valley Fire District, Copper Canyon Fire District, Sedona Fire District, Verde Valley Ambulance and The Prescott National Forest.

## **Budget**

For the fiscal year of 22-23, the Town Manager's budget, with Council approval, allotted the Fire Department \$473,868. We are halfway through our current budget year for FY 22-23. This budget includes the volunteer per call, wildland personnel wages and Fuels crew wages.

The FD budget is broken down into different line items with each one having a running list of all expenditures. Copies of each purchase receives a purchase order. Every purchase order is retained in the department files and a copy goes to Town Hall.

This running expenditure list allows the staff to see how much of the budget has been spent, as well as the remaining budgeted totals.

The Fire Department will begin the budget process for fiscal year 23-24 in January and should have the first draft for the Town Manager by the First of February.

The Jerome Fire Department has a vast amount of equipment that we keep a close inventory on, with maintenance schedules to ensure that equipment is always in good operational condition and ready to be utilized in the event of an emergency, as well as keeping in good standings with NFPA and ISO standards.

The Fire Department and its personnel clean and maintain the building, the apparatus, equipment, and the property to help keep costs down and reduce the need for additional monies from the town budget.

We have teamed up with Recovery USA to help with our Motor Vehicle Accident incident expenses. These fees are paid by the vehicle drivers' insurance company. In 2022 we have recouped \$840 from insurance companies 2 claims, with 2 claims pending in the amount of \$3,000. The only time we submit for billing on an MVA is when we feel we have a chance to recover some monies and the insured is not a citizen of the Town of Jerome.

The Fire Department Auxiliary has done very well this year, through donations, retail sales and our annual Halloween Dance. Helping the Fire Department purchase items not budgeted for such as station supplies, uniforms for the personnel, disaster supplies and numerous other projects.

The Fire department received a generous donation to the Fire Department auxiliary this year to the sum of \$70,000.00. These funds allowed the Fire department to purchase a new Polaris Ranger, 4 new mobile radios and 10 new handheld radios.

The fire department is very grateful when we receive any donation, without these donations from the community it would be difficult for us to purchase the necessary equipment needed.

## **Department Affairs and On-going Projects**

The Fire Department has maintained an ISO rating of a 4. This year our scheduled reinspection occurred in February. This involved flowing hydrants, fire hose testing, response times, pump testing, rate on our communication center, water system, training records, and organizing all our data. We will be informed of the results hopefully within the next few months. The meeting on the 17th of February went very well, the representative from ISO was very impressed with our thoroughness of our report.



Jerome Fire and our Engine Boss Carl Whiting were requested for 3 different assignments this year, two were in Texas and one in New Mexico with our brush truck bringing in just over \$75,000. This has been a great help in financing station repairs, supplies and gear.

This year Jerome Fire was able to assist Prescott National Forest with two prescribed burns, assisting with these prescribed fires our Wildland firefighters get extra training and experience. We appreciate all that our wildland crew does to keep themselves and others safe when fighting wildland fires.

For JFD The months of September and October are very busy for the Fire Department. With Labor Day weekend, the Volkswagen club, our Fire Department town picnic, and our Halloween dance.

It is nice to have some personnel to help with the workload and will allow for me to take some time off. With the Fire Departments call volume being over 400 calls, 80 Meetings a year and me being on duty 24 hours a day 365 days a year for the last 14 years.

I now have Rick doing NFIRS (National Fire Incident Reporting System) to keep the Fire Department eligible for government grants.

Carl attends Yavapai Firewise community (PAWUIC) meetings to keep the Fire Department eligible for fuel abatement money and to keep our Firewise status. He is also attending the Verde Valley Fire Chief's Safety committee, Verde Valley training Committee, Verde Valley Life and Safety public Education group, Arizona State wildland qualifications committee.

As Fire Chief, my crew and I work closely with the public works department. We assist with many different projects that may include the repair water and sewer leaks, cleaning out storm drains. We are working with town crew this year to repair the cantilevered sidewalk.

I also work closely with the Building Department and Zoning Administrator doing 89 business license inspections and covering for the building inspector. I also did 3 building inspections when the building inspector was unavailable this year. This past year I assisted the town crew with the flushing of numerous sewer manholes.

The Fire Department annually tests all fire hydrants and hose, keeping accurate records of their flow pressures and status.

We also schedule annual maintenance on all vehicles, extrication equipment, air packs, SCBA compressor, turnout inspections, Ladders and Biannually rotates all the batteries in all the small equipment. Flashlights, medical equipment, radios and too many things to list

This year the Fire Department self-dispatched to 301 calls. If it is not a 911 call and someone calls The Fire Department direct and if we do not need additional help, The Fire Department just takes care of it. Only running one call through Cottonwood alarm cost the Town of Jerome \$60.00. By being self-dispatched, it has saved the town \$18,060.00 this year.

### **Community Outreach**

Our Fire Station is used by several groups throughout the year. This year our fire station served as a meeting place for Yavapai County Probation, the Jerome Chamber of Commerce, the Yavapai County Fire Chiefs association and 2 NA groups.

## Call Volume

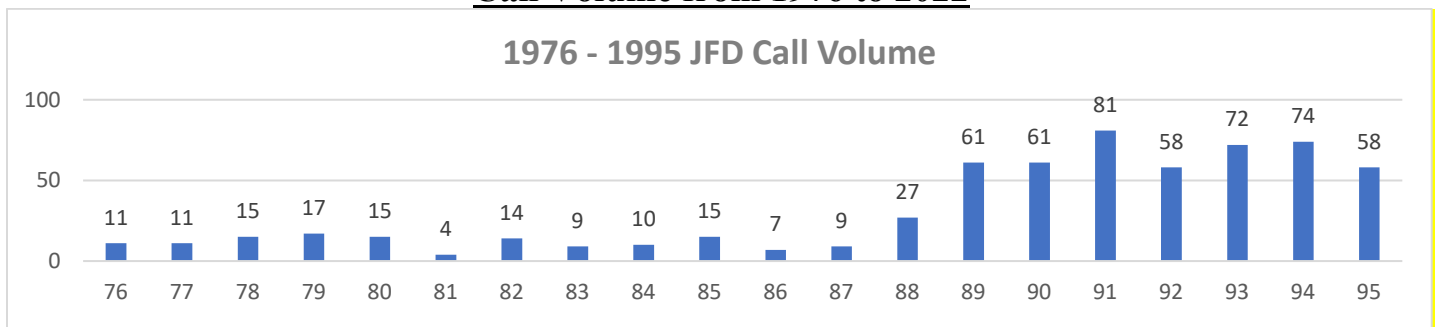
Upon researching the amount of calls our department has had over the years and the great increase in volume, we found that the increase was quite significant. The yearly numbers show that our department, though volunteer, is quite busy compared to paid departments in our area. The number of personnel on our roster and the amount of personnel responding has not really increased, but our call volume has. Below is a list of calls per year from 1976 through 2022. Based on the numbers below, it appears that the Jerome Fire Department did not take on EMS until the late 80s.

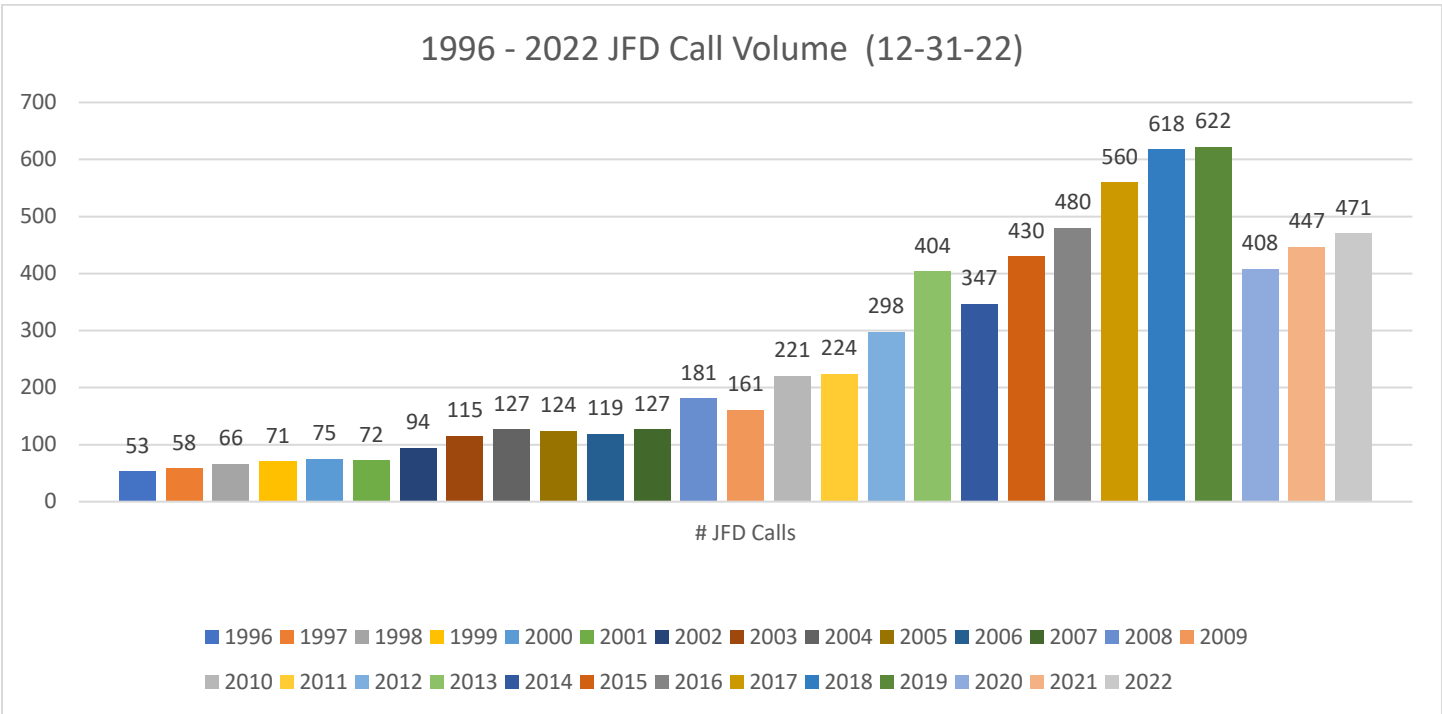
### December 2022 Calls

| Incident | Date     | Day of week | Select Type                 | Address           | Additional Info                 | Hrs  | # per | T Hrs |
|----------|----------|-------------|-----------------------------|-------------------|---------------------------------|------|-------|-------|
| 162      | 12/1/22  | Thurs       | Wildland                    | Mingus Mountain   | Mutual Aid: Springs - RX        | 8.5  | 2     | 17.0  |
| 22-280   | 12/3/22  | Sat         | Special Duty Non-Resident   | Cottonwood        | Cottonwood Xmas parade          | 5.50 | 7     | 38.5  |
| 22-281   | 12/6/22  | Tue         | Agency Assist Non-Resident  | Hull Rd           | Assist JPD W/ oversized vehicle | 0.25 | 3     | 0.8   |
| 163      | 12/7/22  | Wed         | EMS Non Resident            | 340 S Willard St. | Canceled Enroute                | 0.25 | 2     | 0.5   |
| 22-282   | 12/8/22  | Thurs       | Special Duty Resident       | 89A               | Clean Gutters after storm       | 4.00 | 1     | 4.0   |
| 22-283   | 12/9/22  | Fri         | Agency Assist Non-Resident  | 101 Main          | Oversized Vehicle               | 0.25 | 4     | 1.0   |
| 22-284   | 12/10/22 | Sat         | Special Duty Resident       | 302 Hull          | Assist W/ Kids Xmas             | 2.00 | 6     | 12.0  |
| 22-285   | 12/10/22 | Sat         | Citizen Assist Non-Resident | Perkinsville Rd.  | Disabled Vehicle                | 0.25 | 2     | 0.5   |
| 22-286   | 12/11/22 | Sun         | Station Staffing            | 101 Main          | Staffing                        | 1.50 | 3     | 4.5   |
| 22-287   | 12/12/22 | Mon         | Special Duty Resident       | 1st st.           | Remove Ice Hazard               | 0.50 | 3     | 1.5   |
| 22-288   | 12/13/22 | Tue         | Special Duty Resident       | 1st st.           | Remove Ice Hazard               | 0.50 | 2     | 1.0   |
| 22-289   | 12/13/22 | Tue         | Special Duty Resident       | Mp 338            | Remove Road Hazard              | 0.25 | 2     | 0.5   |
| 22-290   | 12/13/22 | Tue         | Agency Assist Resident      | 101 County Rd.    | Assist W/ Water Leak            | 1.50 | 2     | 3.0   |
| 22-291   | 12/13/22 | Tues        | Special Duty Resident       | 103 Main          | Remove Ice Hazard               | 1.00 | 2     | 2.0   |

|        |          |       |                           |                      |                             |      |   |      |
|--------|----------|-------|---------------------------|----------------------|-----------------------------|------|---|------|
| 164    | 12/14/22 | Wed   | MVA/Rescue Resident       | Main + Verde         | Single Vehicle Non-Injury   | 0.75 | 7 | 5.3  |
| 22-292 | 12/14/22 | Wed   | Special Duty Resident     | 103 Main             | Remove Ice Hazard           | 0.50 | 2 | 1.0  |
| 22-293 | 12/14/22 | Wed   | Citizen Assist Resident   | 40 Rich St.          | Disabled Vehicle            | 0.25 | 1 | 0.3  |
| 22-294 | 12/15/22 | Thurs | Special Duty Resident     | 1st st.              | Remove Ice Hazard           | 0.50 | 4 | 2.0  |
| 165    | 12/20/22 | Tues  | EMS Non Resident          | 101 Main             | Unknown Medical - High BP   | 0.75 | 3 | 2.3  |
| 166    | 12/21/22 | Wed   | EMS Resident              | 105 Deception        | Unknown Medical             | 0.75 | 4 | 3.0  |
| 22-295 | 12/21/22 | Wed   | Special Duty Resident     | 101 Main             | Host Appreciation Lunch     | 7.00 | 4 | 28.0 |
| 167    | 12/22/22 | Thurs | EMS Non Resident          | FR 113               | 83 YOM - Right Leg Injury   | 1.25 | 7 | 8.8  |
| 168    | 12/22/22 | Thurs | EMS Non Resident          | 155 Perkinsville Rd. | 50 YOM - Unknown Medical    | 0.50 | 7 | 3.5  |
| 22-296 | 12/23/22 | Fri   | Hazmat                    | 101 Main             | Remove Biohazard            | 0.50 | 1 | 0.5  |
| 169    | 12/26/22 | Mon   | MVA/Rescue Non-Resident   | MP 341               | Canceled Enroute            | 0.25 | 5 | 1.3  |
| 22-297 | 12/26/22 | Mon   | EMS Non Resident          | 160 Main             | Assist PD W/ Assault Victim | 0.25 | 2 | 0.5  |
| 170    | 12/26/22 | Mon   | EMS Non Resident          | 101 Main             | Assist PD W/ Examination    | 1.00 | 4 | 4.0  |
| 22-298 | 12/27/22 | Tue   | Still Assignment Resident | 119 Jerome Ave.      | Surprise Fire Inspection    | 0.25 | 2 | 0.5  |
| 22-299 | 12/27/22 | Tue   | Still Assignment Resident | 115 Jerome Ave.      | Surprise Fire Inspection    | 0.25 | 2 | 0.5  |
| 22-300 | 12/27/22 | Tue   | Hazmat                    | 120 Main             | Clean up Antifreeze Spill   | 1.00 | 3 | 3.0  |
| 22-301 | 12/30/22 | Fri   | MVA/Rescue Non-Resident   | First St.            | Single Vehicle Stuck        | 0.75 | 4 | 3.0  |

### Call Volume from 1976 to 2022





In addition to the calls we run on, each call has an activity sheet filled out, a 2-to-10-page written report depending upon the nature of the call, they get logged in on 3 separate spreadsheets and a report sent to DHS. The Fire Department also fills out an activity sheet for each training, work session, rope drill and meeting which also get logged in on three different spreadsheets.

### **Volunteer Personnel**

The official name for our department is the Jerome Volunteer Fire Department, although we are a combination department, consisting of volunteers and paid staff. Paid staff include the Fire Chief and 2 Duty Officers. The remainder of the personnel is paid-on-call. Paid-on-call members of the Fire Department receive a flat \$15 when they respond to a call, regardless of the amount of time required to complete the assignment. Our recruit members are paid \$7.50 per training and call attendance. Our Associate Member program allows a Firefighter or EMT to come train with us and staff when they available at no cost to the Fire Department.

Members of the Jerome Volunteer Fire Department responded to 471 calls for service this year 119 of which were outside of normal working hours. In addition to the calls, 84 meetings, trainings and work session were attended.

A normal week is 40 per week with 2 days off, with 2080 hours a year. The Fire Department staffs 24/7 with a total of 9605 hours a year.

In 2022 the total amount paid to the Volunteer Firefighters was \$17,411. Budgeted was \$34,000. This amount represents payment for participation in 556 different events including Calls, trainings, drills, and meetings and includes \$5,759 for pure volunteers and \$11,653 for town employees volunteering in their off hours.

The Town is very fortunate to receive the generous services of these volunteers. It would be an impossible financial burden for the town to match the salaries paid for comparable work in the surrounding towns of the Verde Valley.

The paid-on-call personnel are, by far, the heart of the Jerome Volunteer Fire Department. Being a paid-on-call member of the Fire Department means that you carry a pager and/or a radio, and when a call comes in you drop whatever you are doing and respond to the fire station, 24 hours a day, 7 days a week, if you are available. Calls range from simple EMS to heart problems, rescue assignments with extrication, to commercial, residential, Wildland working fires.

When these calls come in, members of the Fire Department leave their families and businesses and respond to assist their community. Most do not do this for the pay, obviously. Some do it because they care about their community. Others do it because they want to help people. And others even do it to further their education and careers with other departments. But we all do it because of the camaraderie and the fact that we know that we are members of the last Volunteer Fire Department in the Verde Valley.

Although it is economical for the town to try to maintain a volunteer agency with three full-time employees, it is very challenging to maintain the highest standards of administration and operations. There is a large amount of paperwork including tracking budgets, equipment, apparatus, personnel, hydrants, station maintenance and the 161 businesses that need to be inspected yearly in accordance to adopted Town codes.

The town budgets about \$473,868 -- for wages, salaries, fuel abatement wages, wildland personnel wages, workmen's comp, and all other benefits for 26 Fire Department personnel. I would like to express my gratitude to those who make it possible to respond 24 hours a day, 7 days a week to calls for help in and around Jerome.

We assist other agencies on many automatic aid calls. Our personnel, though volunteer, have the same certifications as any other paid personnel in the fire service. Many of our volunteers have been hired on with other agencies and still provide volunteer service to the town. Time after time, I hear from the other Chiefs, officers, and crews on scene how happy they are to see us when we respond.

We are a small group of people that make up one of the best equipped, best trained, fastest responding fire departments in the State of Arizona.

| <b>Rank</b>   | <b>Name</b>    | <b>Total Meetings 72- Members 84-Officers</b> | <b>Total Calls and Meetings 555</b> | <b>Total JFD Calls 301</b> | <b>Total Alarm Calls 170</b> | <b>Since</b> |
|---|----------------|---|-------------------------------------|----------------------------|------------------------------|--------------|
| Fire Chief – FF1&2,EMT, TRT,WLFFT2  | Rusty Blair    | 72  | 444                                 | 229                        | 143                          | 01/98        |
| Assistant Fire Chief – TRT Tech Instructor -EMT, Swift water tech                             | Allen Muma     | 55  | 152                                 | 37                         | 60                           | 07/15        |
| EMS Captain - EMT - TRT   | Burt Doss      | 34  | 43                                  | 2                          | 7                            | 07/96        |
| Battalion Chief – FF1&2, EMT, TRTTECH, HZMT, ENGB. TFLD, ICT4 Instructor1&2, Swift water Tech | Carl Whiting   | 73  | 247                                 | 120                        | 54                           | 8/20         |
| Captain – FF1&2, TRT TECH   | Jay Kinsella   | 25  | 107                                 | 11                         | 71                           | 08/12        |
| Captain-FF1&2, EMT, TRT TECH, WLFF2   | Rick Hernandez | 66  | 342                                 | 144                        | 132                          | 1/10         |
| Captain -FF1&2, TRT Tech  | Jacob Giles    | 30  | 46                                  | 3                          | 13                           | 4/20         |

|  |                      |    |     |    |     |       |
|--|----------------------|----|-----|----|-----|-------|
| Captain-TRT TECH,<br>EMT, Swift water Tech | Kerry Lee            | 69 | 210 | 41 | 100 | 02/13 |
| FF1&2 -                                    | Michael<br>Higginson | 3  | 5   | 0  | 2   | 09/83 |
| FF1&2- EMT-RR-<br>WLFF2                    | Andy<br>Peterson     | 16 | 20  | 0  | 4   | 06/18 |
| FF1&2                                      | Keith Lazaro         | 2  | 2   | 0  | 0   | 8/18  |
| FF1&2,EMT                                  | Sean Bauer           | 11 | 51  | 17 | 23  | 10/16 |
| EMT  | Sierra<br>Hutchinson | 36 | 43  | 3  | 4   | 11/22 |
| First responder CPR                        | Brigham<br>Peterson  | 17 | 27  | 10 | 0   | 11/22 |
| First responder CPR                        | Chad<br>Hembrough    | 20 | 25  | 2  | 3   | 8/20  |
| TRT,EMT                                    | Rusty San<br>Felice  | 25 | 62  | 8  | 29  | 7/19  |
| FF1&2,EMT,WWFF2                            | Scott<br>Thompson    | 37 | 72  | 23 | 12  | 6/21  |
| TRT TECH, Swift water<br>Tech              | Jason Supple         | 41 | 70  | 6  | 23  | 7/17  |

### Recruits

|                                  |               |    |     |    |    |       |
|----------------------------------|---------------|----|-----|----|----|-------|
| First responder<br>CPR           | Will Blodgett | 2  | 4   | 2  | 0  | 11/22 |
| First responder<br>CPR, TRT Tech | John Krmptich | 38 | 141 | 25 | 78 | 05/22 |
|                                  | Scott Staab   | 31 | 58  | 7  | 20 | 05/22 |

### Associates **Not reporting on**

|             |               |  |  |  |  |       |
|-------------|---------------|--|--|--|--|-------|
| EMT         | Marty Stan    |  |  |  |  | 05/15 |
| EMT         | Lana Stan     |  |  |  |  | 07/17 |
| FF1&2 - EMT | Lee Ondovchak |  |  |  |  | 1/18  |
| TRT Tech    | Danial Evans  |  |  |  |  | 2/22  |

Thanks for your continuing support.  
Fire Chief Blair  
Jerome Volunteer Fire Department

## **Jerome library, December 2022 Staff Report**

Finalized State Data Report

Updated Yavapai County Library Directory for Jerome staff.

Reviewed Allocation for FY 22/23 from the Yavapai Library Network,  
Funding for Jerome totals 25,234.

Reviewed, December 2022 Circulation meeting minutes.

Reviewed, New Library of Congress Genre Headings.

Standardizing for Paper notices for Holds pick up and overdues, this is an effort to encourage patrons to move from paper notices to e-mail.

Continued preparing classes for the Jerome Art Workshop.

New classes for 2023 begin in February.

Training new volunteer staff for Art workshop.

Respectfully,

Librarian, Kathleen Jarvis







# JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



January 3, 2023

TO: Honorable Mayor and Jerome Town Council

FROM: Allen L. Muma, Chief of Police

Attached please find the police activity reports for December 2022.

During the month of December, the police department responded to a violent domestic at the Connor Hotel. This incident resulted in a brief pursuit of an armed suspect. The suspect discarded the firearm during the pursuit and we are still searching areas where the firearm could have been thrown from the vehicle during the pursuit on the mountain. This case resulted in several felony and misdemeanor charges to include, felony flight from law enforcement, assault per DV, and felony narcotics charges.

There was one theft incident reported. This was a shoplifting from Nellie Bly. There are no significant leads. There was some video recovered and we will follow-up as needed. There were no other significant incidents to report during this month.

Jerome Police Officers and Parking Officers conducted several enforcement actions over the month of December. There were 245 parking citations written. Most parking citations were settled with the respondent paying the fee for parking and the citation being dismissed. There were 32 citations and 19 warnings for various moving traffic violations.

Respectfully,

Allen L. Muma  
Chief of Police

# JEROME POLICE DEPARTMENT 305 MAIN STREET

JEROME, AZ 86331  
(928) 634-8992

Date: 01/03/2023  
Page: 1  
Agency: JPD

## Calls For Service Totals By Call Type

12/01/2022 to 12/31/2022

| Call Type                       | Totals |
|---------------------------------|--------|
| 10-34 Motorist Assist           | 2      |
| 205 Trespass                    | 1      |
| 410 Criminal Damage             | 1      |
| 476 Animal Control Problem      | 1      |
| 487 Theft                       | 1      |
| 54A Intoxicated Individual      | 1      |
| 647A Suspicious Person          | 1      |
| 903 Follow-Up                   | 8      |
| 908F Found Property             | 5      |
| 908L Lost or Stolen Property    | 1      |
| 961 Accident - No injuries      | 2      |
| 962 Accident - With Injuries    | 1      |
| AA Agency Assist                | 2      |
| ACPD Assist Clarkdale PD        | 4      |
| AF Assist Fire Department       | 3      |
| AYCSO Assist YCSO               | 9      |
| BI Background Investigation     | 2      |
| CA Citizen Assist               | 1      |
| CO Call Out                     | 1      |
| CRT Court Appearance            | 2      |
| DIS Disorderly Conduct          | 1      |
| FF Family Fight                 | 2      |
| HAR Harrassment                 | 2      |
| HR Hit & Run Accident           | 1      |
| HSE Hampshire Speed Enforcement | 1      |
| INFO Information                | 2      |
| OA Officer Assist               | 1      |
| OT Oversize Truck               | 4      |
| PARK Parking Complaint          | 1      |
| PE Parking Enforcement          | 26     |
| SC Security Check               | 12     |
| SLC Street Light Check          | 4      |
| SS Suspicious Situation         | 2      |
| T/S Traffic Stop                | 1      |
| TO Traffic Offense              | 1      |
| TRN Training                    | 1      |





Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 123rd Anniversary  
1899 - 2022

### December 2022 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. Trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

#### OTHER PROJECTS

- Grade Jaurez, North and Dundee.
- Run phone lines in town hall.
- Hand dig the sewer trench in the Gulch.
- Work on the snowplow.
- Some patching on Fifth St.
- Weed eat roads and parking area.
- Fix the leak on 1<sup>st</sup> St., backfill and plate with asphalt.
- Salt street areas and sidewalks.
- Sewer line on Main St. and in front of Vaqueros.
- Stripe Parking spots.
- Check storm drains and roads for debris and rocks.
- Clean up at new town bathrooms.
- Sewer issue on the Boardwalk.



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

---

Town Council: Tuesday, January 10, 2023  
Prepared by: William Blodgett, Zoning Administrator

### **Planning & Zoning Commission- Regular Meeting of December 20th, 2022**

Meeting Cancelled due to both the Holiday, and due to multiple illnesses.

### **Design Review Board- Regular Meeting of December 27, 2022**

Meeting Cancelled due to both the Holiday, and due to multiple illnesses.

**Board of Adjustment-** Nothing to report, no meeting for December 2022.

**Code Enforcement-** Nothing significant to report for December 2022.

### **Administrative Approvals-**

Nothing to report for December 2022.

### **Other Business-**

Meeting with Yavapai County GIS department on Monday January 9<sup>th</sup>, after rescheduling our previous meeting due to illness.

Working steadily on Design Review Guidelines, aiming to have a rough draft version completed by the end of January.

Began collecting information on Building Inventory sheets regarding useable square footage in commercial businesses, etc.. To assist in GIS data tables, as well as conduct a parking utilization survey with the resulting data.

Meetings in December were cancelled due to illness and proximity to the Holidays.





# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943  
 www.jerome.az.gov

## DRAFT MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, DECEMBER 13, 2022, AT 7:00 P.M.

| <b>ITEM #1:</b><br><b>7:00</b> | <b>CALL TO ORDER/ROLL CALL</b><br>Mayor/Chairperson to call meeting to order.<br><i>Vice Mayor Jane Moore called the meeting to order at 7:00 p.m.</i><br>Town Clerk to call and record the roll.<br><i>Town Manager/Clerk Brett Klein called the roll. Present were Vice Mayor Moore, Councilmembers Jack Dillenberg, Sage Harvey, and Sonia Sheffield. Mayor Alex Barber was absent.</i><br><i>Staff present included Mr. Klein, Finance Manager Melanie Atkin, and Deputy Clerk Kristen Muenz.</i><br><i>Vice Mayor Moore led the meeting in the absence of Mayor Barber. It was agreed that the order of agenda items would be changed to accommodate those present. Item #9A was addressed after Items #1 through #6; after which, items #7A through #11 were addressed in their original order. The items are presented here in the order in which they appeared on the agenda.</i><br><i>*Due to technical difficulties, an audio recording was not captured. Therefore, no recording time stamps have been included.</i>  |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
|--------------------------------|---|---------------|--------|--------|--------|---------|--------|---------|--------|--|--|--|--|---|--|------------|---|---|---|--|--|--|--------|---|---|---|--|--|--|-------|--|--|---|--|--|--|-----------|--|--|---|--|--|--|
| <b>ITEM #2:</b><br><b>7:00</b> | <b>FINANCIAL REPORTS</b><br>Financial Reports for November 2022<br><i>Vice Mayor Moore said that Mayor Barber had questioned an item on page 11, but it was explained by Ms. Atkin that it was an annual payment for software programming.</i><br><b>Motion to accept Financial Reports for November 2022</b><br><table border="1" data-bbox="370 1073 1373 1199"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>  | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |   | X | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  |  | X |  |  |  |
| COUNCILMEMBER                  | MOTION  | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| BARBER                         |   |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| DILLENBERG                     |   | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| HARVEY                         | X   |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| MOORE                          |   |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| SHEFFIELD                      |   |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| <b>ITEM #3:</b><br><b>7:01</b> | <b>STAFF AND COUNCIL REPORTS</b><br>Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.<br><i>Mr. Klein read his report. He explained that he and Ms. Sheffield will soon be attending a meeting held by the Arizona League of Cities and Towns. Ms. Sheffield commented that she was excited about the training. Mr. Klein also said that all the town departments have been dealing with illness.</i><br><i>Ms. Moore asked if there was anything of note from the recent Mayors and Managers meeting to discuss.</i><br><i>Mr. Klein said the meeting was well attended, but there was nothing significant to report; mostly it was about changes in elected officials and discussion of ongoing and upcoming developments in their respective communities.</i><br><i>Ms. Moore asked Councilmember Sage Harvey if she would like to discuss the shed.</i><br><i>Ms. Harvey agreed; she said that she had gotten involved with the Community Garden, which needed a shed. She explained that she didn't want to have someone build it from scratch, or to put the work on the Public Works department. She pointed out some photographs that she had printed and included for review; she recently found one option for \$949. She said she would also like to plant some trees in the area and beautify the space. Her choice of shed has a foundation, and she pointed out that we could easily add a shelf inside.</i><br><i>Ms. Moore commented that we had someone from the Community Garden present.</i><br><i>Mimi Romberger, a member of the Community Garden present at the meeting, was shown a picture of the shed. She commented, "that's great."</i><br><i>Ms. Harvey asked how we should move forward with the purchase of the shed.</i><br><i>Mr. Klein responded that he had the direction and can move forward as purchasing a shed was in the budget.</i><br><i>Ms. Harvey said they should send the plan for a shed to DRB for review.</i><br><b>Motion to accept Staff and Council Reports</b><br><table border="1" data-bbox="370 1829 1373 1950"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG | X |   | X |  |  |  | HARVEY |   | X | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  |  | X |  |  |  |
| COUNCILMEMBER                  | MOTION  | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| BARBER                         |   |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| DILLENBERG                     | X   |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| HARVEY                         |   | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| MOORE                          |   |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |
| SHEFFIELD                      |   |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |  |   |  |  |  |

| <b>ITEM #4:</b><br>7:06 | <p><b>ZONING ADMINISTRATOR'S REPORT/PLANNING &amp; ZONING AND DESIGN REVIEW BOARD MINUTES</b></p> <p>Minutes are provided for the information of Council and do not require action.</p> <p><i>Ms. Moore explained that Zoning Administrator Will Blodgett was not present. She asked if anyone would like to make a comment on the ZA Report or Minutes for P&amp;Z.</i></p> <p><i>Ms. Harvey said she would like to point out that the roll call had not been included in the minutes. She asked about the request by Commissioner Peterson to have her reason for a Nay vote added to the minutes.</i></p> <p><i>Ms. Muenz replied that Ms. Peterson's comments had been made after the item had been voted on and approved. She had agreed with Ms. Peterson that her stated reason should be included in the official minutes and offered to provide those edited minutes to the Council after the meeting for their review.</i></p> <p><i>Ms. Moore explained that, if there is a Nay vote, the voter's reasoning should always be included in the minutes.</i></p>   |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
|-------------------------|--|---------------|--------|--------|--------|---------|--------|---------|--------|--|--|--|--|---|--|------------|--|---|---|--|--|--|--------|---|---|---|--|--|--|-------|--|--|---|--|--|--|-----------|---|---|---|--|--|--|
| <b>ITEM #5:</b><br>7:11 | <p><b>APPROVAL OF MINUTES</b></p> <p>November 8 Regular Meeting; and November 21<sup>st</sup> Special Meeting</p> <p><b><u>Motion to approve Minutes of the November 8, 2022, Regular Meeting &amp; November 21, 2022, Special Meeting as presented</u></b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>   | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |  | X | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |   |   | X |  |  |  |
| COUNCILMEMBER           | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| BARBER                  |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| DILLENBERG              |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| HARVEY                  | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| MOORE                   |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| SHEFFIELD               |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| <b>ITEM #6:</b><br>7:11 | <p><b>PETITIONS FROM THE PUBLIC</b></p> <p><i>There were no petitions from the public.</i></p>   |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| <b>ITEM #7:</b><br>7:26 | <p><b>ORDINANCES AND RESOLUTIONS</b></p>   |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| 7:26                    | <p><b>ITEM #7A: SECOND READING OF ORDINANCE NO. 485, AN ORDINANCE AMENDING ARTICLE 13-9 DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN, SECTION 13-9-6(D)(1) DEMAND REDUCTION STRATEGY I, OF THE JEROME TOWN CODE.</b></p> <p>Council May Conduct the Second Reading and Possible Adoption of Ordinance No. 485.</p> <p><i>Ms. Moore read the ordinance in title only.</i></p> <p><i>Ms. Sheffield motioned to adopt Ordinance Number 485.</i></p> <p><i>Ms. Harvey seconded the motion.</i></p> <p><i>Ms. Moore asked if there was any further discussion and, hearing none, called the vote.</i></p> <p><b><u>Motion to adopt Ordinance No. 485</u></b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |  |   | X |  |  |  | HARVEY |   | X | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD | X |   | X |  |  |  |
| COUNCILMEMBER           | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| BARBER                  |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| DILLENBERG              |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| HARVEY                  |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| MOORE                   |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| SHEFFIELD               | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| 7:27                    | <p><b>ITEM #7B: SECOND READING OF ORDINANCE NO. 486, AN ORDINANCE AMENDING ARTICLE 10-3 SPECIAL EVENTS, SECTIONS 10-3-3 SPECIAL EVENT PERMIT APPLICATION AND 10-3-7 EXCEPTIONS OF THE JEROME TOWN CODE</b></p> <p>Council May Conduct the Second Reading and Possible Adoption of Ordinance No. 486.</p> <p><i>Ms. Moore read the ordinance in title only.</i></p> <p><i>Ms. Harvey motioned to adopt Ordinance Number 486.</i></p> <p><b><u>Motion to adopt Ordinance No. 486</u></b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>  | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |  |   | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |   | X | X |  |  |  |
| COUNCILMEMBER           | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| BARBER                  |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| DILLENBERG              |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| HARVEY                  | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| MOORE                   |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| SHEFFIELD               |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |
| 7:27                    | <p><b>ITEM #7C: SECOND READING OF ORDINANCE NO. 487, AN ORDINANCE AMENDING ARTICLE 8-3, BUSINESS LICENSE TAX, SECTION 8-3-6, NON-PROFIT, CHARITABLE, GOVERNMENTAL AND OTHER EXEMPTIONS OF THE JEROME TOWN CODE</b></p> <p>Council May Conduct the Second Reading and Possible Adoption of Ordinance No. 487.</p> <p><i>Ms. Moore read the ordinance in title only. She asked for clarification as to whom the amendment would apply.</i></p> <p><i>As an example, Mr. Klein explained that if a large event has 45 vendors, the vendors will not need to each apply for a separate business license. Instead, the applicant for the event will be paying the town per vendor. The onus will be on the applicant to provide TPT licenses and to be sure the businesses have any other licenses as required. He said there is an exception for mobile food vendors, who will still be required to apply to the town for a Business License as there is more involved with licensing that type of business.</i></p>   |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |  |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |   |   |   |  |  |  |



|  | <p><b>Motion to adopt Ordinance No. 487</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>   | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG | X |   | X |  |  |  | HARVEY |   | X | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  |   | X |  |  |  |
|--|--|---------------|--------|--------|--------|---------|--------|---------|--------|--|--|--|--|---|--|------------|---|---|---|--|--|--|--------|---|---|---|--|--|--|-------|--|--|---|--|--|--|-----------|--|---|---|--|--|--|
| COUNCILMEMBER                              | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| BARBER                                     |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| DILLENBERG                                 | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| HARVEY                                     |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| MOORE                                      |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| SHEFFIELD                                  |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>7:29</p>                                | <p><b>ITEM #7D: CONSIDER TAKING FROM THE TABLE RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b></p> <p>Council may take previously tabled Resolution No. 647 from the table; Motion to remove Resolution No. 647 from the table.</p> <p><i>Ms. Moore asked if there was any further discussion.</i><br/> <i>Mr. Klein briefly explained the parliamentary procedure for tabling an item and removing an item from the table.</i><br/> <i>Ms. Harvey said she would like to take the item from the table, then table it again because she would like for the mayor to be able to participate.</i><br/> <i>Ms. Moore said that Ms. Barber had told her that it would be fine to table the item until she could be there.</i></p> <p><b>Motion to remove Resolution No. 647 from the table</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>   | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |   |   | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  | X | X |  |  |  |
| COUNCILMEMBER                              | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| BARBER                                     |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| DILLENBERG                                 |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| HARVEY                                     | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| MOORE                                      |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| SHEFFIELD                                  |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>7:31</p>                                | <p><b>ITEM #7E: CONSIDER RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b></p> <p>Council May Consider /Approve Resolution No. 647, which designates Second Street as a one-way street.</p> <p><i>Ms. Harvey said she would like to table the item until all members of Council can be present for the discussion.</i></p> <p><b>Motion to table so that all members may be present</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>  | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |   | X | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  |   | X |  |  |  |
| COUNCILMEMBER                              | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| BARBER                                     |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| DILLENBERG                                 |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| HARVEY                                     | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| MOORE                                      |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| SHEFFIELD                                  |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p><b>ITEM #8: UNFINISHED BUSINESS</b></p> |  |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>7:31</p>                                | <p><b>ITEM #8A: FOLLOW-UP DISCUSSION REGARDING HOTEL JEROME VISION / USES AND SELECTION OF A FINANCIAL ADVISOR</b></p> <p>Council may discuss and provide direction related to the Hotel Jerome project and how a financial advisor would be able to assist.</p> <p><i>Mr. Klein was asked to continue from previous discussions. He said that we discussed the necessity of a Financial Advisor for reviewing bonding structure, for the Wastewater Treatment project, securing an interim loan, and a financial analysis for the Hotel Jerome. Our immediate need is for the WWTP. Mr. Klein explained that a consultant will need to prepare a rate structure study for review with the WWTP. The study would examine potential rate changes based on variants such as commercial property charges, occupants, and others; and with any changes, provide a full analysis. Also, with the required Interim Loan Financing, an advisor could assist in reviewing the structure and obtaining competitive rates for the interim loan. Mr. Klein said the fees for the Financial Advisor are accounted for in the USDA grant. He explained that we don't have a Financial Advisor on staff because we traditionally don't issue bonds, but we have the need for the WWTP and Hotel Jerome projects. He said he reached out to colleagues for referrals and two names came up. Mark Reader, who has worked with Camp Verde, Clarkdale, Sedona, and Cottonwood, and is experienced working in rural areas. He has also worked with Dan Jackson, who did Jerome's last rate study. The other recommendation came from Pat Walker, and, like Dan Jackson, is from Wildan. Mr. Klein recommended that both come before Council so that we can get to know them. He reminded council that we are not signing anything until meeting the advisors and feeling comfortable with the arrangement.</i><br/> <i>Ms. Moore said that she would like to keep talking about the Hotel. She would also like to see what Mr. Reader thinks he can do, cost-wise. She said that the main reason for the Hotel remodel is not to make money, it's for housing.</i><br/> <i>Dr. Dillenberg added, affordable housing is the big push.</i><br/> <i>Ms. Harvey said it is important for the town to not lose money.</i><br/> <i>Ms. Moore said that she had a discussion with the fire chief. He said he felt we could avoid some of the things needed on the upper floors if we have one or two apartments downstairs. We could build those sooner than the upper floors because they will not require a fire escape. Ms. Moore said she would really like for someone to look at the possibility. She said that Mr. Knowlton told us we should wait before we do that area, but Chief Blair said perhaps heating and cooling can go on the roof rather than the lower level.</i><br/> <i>Jerome resident Nancy Robinson was asked if she we like to say something. She said she spoke with Mr. Knowlton, and he wanted her to say to keep in mind that if you do the two apartments, you may have to redo them to make room for utilities. He wants you to know going in that there is a chance that later on you will need to move things around for the utilities.</i><br/> <i>Ms. Moore agreed that they may need to make changes later.</i><br/> <i>Ms. Robinson asked if council wanted her to ask Mr. Knowlton to do rough floor plan.</i><br/> <i>Ms. Moore added that perhaps they could utilize another unit on the floor below for heating and cooling.</i><br/> <i>Ms. Robinson said that she had the same discussion with Chief Blair, but council was in charge of the project.</i></p> |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |

Ms. Moore said that we were just giving direction at this time.  
Council thanked Ms. Robinson for her participation in the discussion.

**ITEM #9: NEW BUSINESS**

**7:12 ITEM #9A: CONSIDER ARAVAIPA RUNNING SPECIAL EVENT APPLICATION – COCODONA 250 (2023)**

Council may approve a special event permit for the Cocodona 250.

Presenter Steven Aderholt started by thanking council for the opportunity to speak about his event, which he said is now in its 3<sup>rd</sup> year. He said it will be a low impact event and will be a little different this year. For the first year, in 2020, the running route came in via Gulch Road. They had a recommendation for a different route last year along Perkinsville Road, which worked very well. They would like to utilize that same route for the 250-mile run this year. He provided a printout and explained the two routes shown on his map. Mr. Aderholt said that Jerome is the half-way point for the longer route, and they hope to have a new, 125-mile route this year. The plan is to have the new route's start taking place in the Perkinsville parking lot. Mr. Aderholt said that he has spoken with Freeport McMorrان, and they have given permission for the use of the property but explained that he will also need permission from the town. He said the racers will be spread out for the long run but, with the 125-mile route starting in Jerome, there will be more people grouped together at first. Mr. Aderholt estimated it would be about 70 people in total for the shorter run. He explained there will be 3 road crossings and they would like to have a police presence to allow runners to cross.

Ms. Moore asked for clarification on the map of the parking lot, which showed an area marked off on the left. She asked it that would be the area they would be using, and if the rest of the lot would be available for public parking.

Mr. Aderholt answered, yes.

Ms. Moore asked if the participants are expecting to be parking in the lot as well.

Mr. Aderholt replied, no, they will be bussing people in because that will be more convenient for the participants. However, he said some participant's family may park for the beginning of race and then leave, so they will not be there all day. The parking lot will remain open to the public.

Ms. Moore commented that if they are starting with 70 people, the runners will all take off at once and be grouped together. She asked why they will need the space for 3 days.

Mr. Aderholt clarified that they are asking for the space from 11 am on the 2<sup>nd</sup> to 9 am on the 3<sup>rd</sup>, because they would like to set up the afternoon before the run. The participants will show up on morning of the run.

In reference to the request for staff, Ms. Harvey said that if they need traffic control personnel, they will need to make that happen themselves as we don't have that many staff. She suggested that they hire traffic control. She wanted to speak about the proposed PA system that they would be using in the morning. She said that you may not have seen them, but there are neighborhoods in the vicinity that will be impacted. It is not soundproof up here and the areas of Mexican town, the Boardwalk and Company Hill will be affected.

Mr. Aderholt said that they could do low-level ambient and voice announcements instead if that was preferred.

Ms. Harvey replied that it would be preferred. She said she would also like to comment about using the fire lane, which the plan suggested we leave open. She explained that our Fire Department have staff that need to use that space for parking daily.

Mr. Aderholt said that they can route around that area instead.

Dr. Dillenberg suggested that there is the possibility of volunteer police assistance.

Ms. Harvey clarified that there are the reserves that might be able to assist.

Dr. Dillenberg said that perhaps the Police Chief could coordinate volunteer personnel for the event. He said the reserves volunteer if they are not busy, and we have used their help for a variety of events in the past.

7:23 There was discussion as to the name of the group and how to contact them. Mr. Aderholt thanked council and Mr. Klein for the information.

Ms. Moore said that she previously thought the event would last several days and be taking up the entire parking lot. She pointed out that the Special Event Permit application had been approved by public safety already. She also pointed out to Mr. Aderholt that there will be an event fee charge, which he indicated he was aware of.

Ms. Harvey said that, if Mr. Aderholt accepts the recommended changes, she will motion to approve the Special Event.

Mr. Aderholt confirmed that he will be sending updated information to Mr. Klein.

**Motion to approve a Special Event Permit for Cocodona-250 with recommended changes**

| COUNCILMEMBER | MOTION | SECOND | AYE | NAY | ABSENT | ABSTAIN |
|---------------|--------|--------|-----|-----|--------|---------|
| BARBER        |        |        |     |     | X      |         |
| DILLENBERG    |        |        | X   |     |        |         |
| HARVEY        | X      |        | X   |     |        |         |
| MOORE         |        |        | X   |     |        |         |
| SHEFFIELD     |        | X      | X   |     |        |         |

**7:42 ITEM #9B: CONSIDER CLEOPATRA HILL WATER STORAGE TANK #2 REPAIRS**

Council may consider / approve a proposal for repairing tank #2.

Ms. Moore explained that we have received two estimates, with quite a cost difference. PRPC is one, and they assume we will be working with SWI.

Mr. Klein clarified that Richard, who was previously with SWI, has agreed to provide his services. PRPC are fine with that arrangement.

|                       | <p><i>Ms. Harvey said she would like to make a comment. She said that, considering what they have done previously, and what they plan on doing now, saving us money by not using a helicopter and working with our own crew, she would like to motion to accept PRPC's proposal. She suggested that in the future, some of the money we saved could be put towards a third tank.</i></p> <p><b>Motion to approve the PRPC Proposal dated September 13, 2022</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>   | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |   |   | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  | X | X |  |  |  |
|-----------------------|--|---------------|--------|--------|--------|---------|--------|---------|--------|--|--|--|--|---|--|------------|---|---|---|--|--|--|--------|---|---|---|--|--|--|-------|--|--|---|--|--|--|-----------|--|---|---|--|--|--|
| COUNCILMEMBER         | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| BARBER                |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| DILLENBERG            |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| HARVEY                | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| MOORE                 |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| SHEFFIELD             |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>7:44</p>           | <p><b>ITEM #9C: CONSIDER ESTABLISHING AND APPOINTMENT OF AN AD HOC WATER COMMITTEE</b><br/>                 Council may consider the creation of, and appointment to, an ad hoc water committee.</p> <p><i>Ms. Harvey suggested they table the discussion until the mayor is present.</i><br/> <i>Mr. Klein said there will be a meeting with FMI representatives prior to the next Council meeting.</i><br/> <i>Dr. Dillenberg gave direction for Mr. Klein to have a discussion with the mayor directly.</i><br/> <i>Ms. Harvey added that Mayor Barber may want to be on the committee herself.</i></p>   |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>7:46</p>           | <p><b>ITEM #9D: EXECUTIVE SESSION – CONSIDERATION OF THE POTENTIAL RECEIVING OF BIDS FOR THE POSSIBLE SALE OF TOWN PROPERTY</b><br/>                 On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03(A)(3); (4); and (7)</p> <p><i>Council briefly discussed whether an executive session would be beneficial or if we should wait until the mayor could participate.</i><br/> <i>Ms. Moore asked if the issue was time sensitive.</i><br/> <i>Mr. Klein answered that the timeline could be extended.</i><br/> <i>Ms. Moore asked when the town attorney will be available.</i><br/> <i>Mr. Klein said that attorney Bill Sims will set aside time as needed. Also, he has given some recommendations on the process, which is what we would discuss in an executive session. Mr. Klein said the information might be beneficial.</i></p> <p><b>Motion to enter executive session at 7:49 p.m.</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><i>Council exited executive session at 8:00 p.m.</i></p>   | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG |   | X | X |  |  |  | HARVEY | X |   | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  |   | X |  |  |  |
| COUNCILMEMBER         | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| BARBER                |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| DILLENBERG            |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| HARVEY                | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| MOORE                 |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| SHEFFIELD             |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>ITEM #10: 8:00</p> | <p><b>TO AND FROM THE COUNCIL</b><br/>                 Council may direct staff regarding items to be placed on a future agenda.</p> <p><i>Ms. Harvey said she would like to talk about who will be maintaining the public restrooms once they are completed. She commented that Public Works already have plenty to do.</i><br/> <i>Mr. Klein said that perhaps John McDonald would be willing.</i><br/> <i>Ms. Harvey said she may want to beautify around the restrooms, perhaps by planting lilacs. Then, we should take a field trip to the Community Garden to figure out placement for trees.</i><br/> <i>Dr. Dillenberg suggested that it would be best to wait until it is warmer.</i><br/> <i>Ms. Harvey said she has been thinking that we might want to split the APS tree voucher between the Garden and the Lower Park and beautify Lower Park area as well. She repeated that she does not want to put the burden of the maintenance on our town crew. She also wants to talk about installing a drip system.</i><br/> <i>Ms. Moore asked how many trees was the voucher for?</i><br/> <i>Ms. Harvey answered, \$500 worth.</i><br/> <i>Ms. Moore said she would like to mention something. She saw in a staff report someone mentioned doing an inventory of parking for the commercial district. She said it would be nice to get on that. Ms. Moore asked if we could hire somebody or perhaps use volunteers for some of the work.</i><br/> <i>Mr. Klein replied that his intention was to use volunteers in addition to staff.</i><br/> <i>Ms. Moore suggested it might be easier for someone from town to maybe do 5 a week. She would like to know what is involved to list each building, it's use, and the required parking spaces.</i><br/> <i>Dr. Dillenberg recommended contacting a local university for volunteers.</i><br/> <i>Ms. Moore said it has been in an ordinance for years and it would be nice to get it done.</i></p> |               |        |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| <p>ITEM #11:</p>      | <p><b>ADJOURNMENT</b></p> <p><b>Motion to adjourn at 8:07 p.m.</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>  | COUNCILMEMBER | MOTION | SECOND | AYE    | NAY     | ABSENT | ABSTAIN | BARBER |  |  |  |  | X |  | DILLENBERG | X |   | X |  |  |  | HARVEY |   | X | X |  |  |  | MOORE |  |  | X |  |  |  | SHEFFIELD |  |   | X |  |  |  |
| COUNCILMEMBER         | MOTION   | SECOND        | AYE    | NAY    | ABSENT | ABSTAIN |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| BARBER                |  |               |        |        | X      |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| DILLENBERG            | X  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| HARVEY                |  | X             | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| MOORE                 |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |
| SHEFFIELD             |  |               | X      |        |        |         |        |         |        |  |  |  |  |   |  |            |   |   |   |  |  |  |        |   |   |   |  |  |  |       |  |  |   |  |  |  |           |  |   |   |  |  |  |

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

Date: \_\_\_\_\_







Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** Item# 7b: Second Street as a One-Way Street Resolution

**MEETING DATE:** January 10, 2023

---

### Summary:

There were discussions at numerous regular Council meetings centered around the adverse impacts to the infrastructure on Second Street due to uphill traffic, in particular truck traffic. It was discussed that signage would be placed at the bottom of Second Street restricting entry. Upon examination and considerable research by staff, it was determined that there was uncertainty regarding whether or not Second Street is designated a one-way street. Per Town Code, the Public Works Director and Police Chief conferred on the matter. It was determined that prior to placing any type of “Do Not Enter” or “One Way Street” signage, the uncertainty should be eliminated by the Council designating Second Street a one-way street should they so desire.

### Fiscal Impact:

Signs are in stock with the City now and there will be no fiscal impact.

### Recommendation

Staff recommend either designating Second Street officially a one-way street so the originally desired signage can be installed, or installing something to the effect of, “No Truck Traffic” signs.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## RESOLUTION NO. 647

### A RESOLUTION DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET

**WHEREAS**, pursuant to State law, and the Town Code of the Town of Jerome, Arizona, the Town Council may designate any street or alley within the Town as a one-way street or alley; and

**WHEREAS**, following Council discussion at the October 11, 2022, Regular Council Meeting, the Public Works Director and Chief of Police conferred and determined it would be in the best interest of the public to designate Second Street a one-way street.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. Second Street shall be designated a one-way Street immediately upon the installation of signage indicating such; and
2. The Public Works Director is hereby authorized to install signage providing notice of Second Street as a one-way street, with such signs being placed at every intersection of Second Street.
3. That this resolution shall be in full force and effect immediately upon its adoption.

**APPROVED AND ADOPTED** in open session of the Jerome Town Council on this 10th day of January, 2023.

---

Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

---

Brett Klein, Town Manager / Clerk

---

William Sims, Town Attorney



# Petition

This is a petition from the homeowners who live on or whose property borders Second St to leave Second St a two-way Street.

Leaving an alternative route for people also living on Verde St to avoid using the mirrors to enter onto Main St.

| Date     | address       | Name Print        | signature                |
|----------|---------------|-------------------|--------------------------|
| 1-8-23   | 620 Center    | KATHERINE FOWLER  | <i>Katherine Fowler</i>  |
| 1-6-23   | 215 Second St | Rusty Blair       | <i>Rusty Blair</i>       |
| 1/7/23   | 215 Second St | Margie Hardie     | <i>Margie Hardie</i>     |
| 1/6/2023 | 217 Second St | Gayle F. Gardner  | <i>Gayle F. Gardner</i>  |
| 1/8/2023 | 216 Second St | GREGORY DRIVER    | <i>Gregory Driver</i>    |
| 1/8/2023 | 647 Verde     | Jennifer McDonald | <i>Jennifer McDonald</i> |
|          | 645 Verde     |                   |                          |
| 1/8-2023 | 620 CENTER    | BARBARA FOWLER    | <i>Barbara Fowler</i>    |

1-6-2023

To the Jerome Town Council and to whom it may concern

My name is Rusty Blair and I have been a homeowner on Second St. since 1987. In all those years I've only seen one cobblestone move. This is at the edge of one of the horse footing block outs that the material has eroded out of. These horse footing block outs were designed for horses to be able to go up and down the street before cars. I can't say that this one cobblestone moved because of traffic going uphill or downhill or that it just rolled into the hole. But, if you would like to preserve the rest of the cobblestones, these areas need to be dug out and replaced with concrete to prevent further erosion. In addition, the dirt that has covered the cobblestone in the gutter areas needs to be cleaned, so the cobblestones are exposed.

As Fire Chief there is no reason the fire department would need there to be a change from two way to one way, as the street already does not meet fire code. Fire code dictates that any street exceeding a 10% grade needs to be concrete. With Second St. exceeding the 10% grade, in the event of an emergency on this street we'd be fighting fire from either Verde St or Center St, or in the case of a medical emergency we are unable to park an ambulance on this hillside. Therefore, patients will be carried up to Center Ave. or down the Verde St to an awaiting ambulance.

Rusty Blair, Homeowner and Fire Chief

A handwritten signature in black ink, appearing to read "Rusty Blair", with a long horizontal flourish extending to the right.

1/6/2023

To Whom it may concern - Town of Jerome,

My house at 217 SECOND STREET, JEROME AZ, has been in my family since 1912.

My grandparents Milton Scott and Bessie M Scott owned this house and raised my mother Frances B Scott and her sister Rene Scott in the house at 217 Second Street, Jerome AZ. This house has historical recognition.

I am not in favor of changing the perfectly fine two-way access the street has been since at least 1912 - over 100 years - to a one way street.

This proposal is not helpful in anyway to my house or neighboring houses on other streets that access Second Street.

Please **DO NOT CHANGE** the two-way status of Second Street - **KEEP IT A TWO WAY STREET.**

Thanking you in advance for your careful consideration to retain the two way access of Second Street, Jerome AZ.

Gayle Frances Gardner



949 631-1916 cell

gayle@2gardner.com

# Keeping non-residents off local roads: Traffic solution or unfair action?

Updated: Mar. 02, 2019, 2:05 a.m. | Published: Jan. 26, 2018, 10:00 a.m.



A do not enter street sign stands in Leonia, N.J., on Monday, Jan. 22, 2018, where local officials are trying to reduce traffic congestion on their way to the nearby George Washington Bridge into New York. (AP Photo/David Porter)

**By Erik Bascome | [tbascome@siadvance.com](mailto:tbascome@siadvance.com)**

STATEN ISLAND, N.Y. -- Towns across the United States have begun closing their local roads to non-residents during peak commuting hours.

With interactive navigation apps, like Waze and Google Maps, redirecting drivers off crowded highways and onto local roads, some towns are taking action to protect their streets from shortcut-seeking commuters.

While some have criticized the act as a selfish move to reduce traffic in the towns, officials maintain that the restriction of out-of-town vehicles is strictly a safety measure.

The widespread phenomenon has spanned the nation from Medford, Mass., to Fremont, Calif., with Staten Islanders experiencing the tactic firsthand during this past summer and fall. One of the worst traffic jams of the summer occurred on a Sunday night in July, when drivers trying to get to the Outerbridge Crossing on a Sunday night experienced severe congestion made worse when local police in Perth Amboy, N.J., closed exits to try and prevent spillover onto local roads.

But the most recent, and highly publicized, case comes from the small town of Leonia, N.J.

### **SHORTCUT TO GWB**

Leonia has been plagued in recent years by non-residential commuters congesting its local roads in search of a shortcut to the George Washington Bridge.

The small town is located approximately one mile from the George Washington Bridge and has a police force of just 18 officers.

"Leonia is stuck between the world's busiest road (New Jersey Turnpike) and possibly the world's busiest bridge (George Washington Bridge)," said Leonia Police Chief Thomas Rowe.

"And when you don't have the personnel you have to get creative," he added.

According to Rowe, Leonia has three exits off the New Jersey Turnpike, feeding inordinate amounts of traffic into the small town.

"Back in the day, people had their secret shortcuts to beat traffic, but now with all of the navigation apps, there are no more secrets," Rowe said.

Three years ago, during a 90-minute delay en route to the George Washington Bridge, an excessive amount of traffic funneled into Leonia, resulting in a pedestrian being struck and killed, according to Rowe.

"The reason why we're doing this is so we don't have another pedestrian fatality," said Rowe.

As of this week, 60 Leonia streets are now closed from 6 to 10 a.m. and from 4 to 9 p.m., seven days a week, to all drivers besides residents and those employed in the town.

The town's three main roads (Fort Lee Road, Broad Avenue and Grand Avenue) will remain open to all vehicles.

According to Rowe, the program is functioning effectively and has exceeded expectations.

"I drove around all of the side streets that are usually packed with cars and they were completely empty. I was floored," said Rowe. "It's working. It's really working."

In addition to closing local streets to non-residents, Leonia has also worked with navigation apps like Waze and Apple Maps to remove the local roads from their algorithms.

The town has issued yellow tags for residents and employees to hang in their cars when using the streets during peak commuting hours.

Drivers without the tag will be subject to a \$200 fine for using the local roads.

Rowe has stated that he does not believe that this solution is appropriate for limiting traffic in all towns.

"I don't recommend that all towns do this. Only if they are in a specific situation similar to ours," said Rowe. "This is a small town in an extremely busy area with an inordinate amount of traffic."

Many have questioned the legality of discriminately closing roads to certain commuters, but Rowe maintains it is within the town's legal jurisdiction.

"What it comes down to is that most people have this gut feeling that this should be illegal, but it's not," Rowe said.

According to Rowe, the town sought extensive legal advice regarding the situation and cited a 1977 Supreme Court decision which gave towns the right to regulate traffic for certain needs, in this case to ensure public safety.

"We're just trying to keep the traffic on the highway where it belongs," Rowe added.

The town is currently offering a two-week grace period in which it will work to educate commuters on the new laws -- fines will not be issued during this time.

### **PERTH AMBOY, N.J.**

Councilman Joseph Borelli (R-South Shore) took to Facebook in September to criticize Perth Amboy for not allowing Staten Island drivers to use city streets as a shortcut to the Outerbridge Crossing.

In addition to his Facebook post, Borelli penned a letter to New York State Attorney General Eric Schneiderman asking that he explore the legality of closing local streets to non-residential traffic.

The city of Perth Amboy defended its actions, stating that the restriction of vehicle traffic on local roads is strictly a matter of public safety.

"The actions of the City of Perth Amboy are based on safety in our community and for all commuters in traveling through this area," according to the city's administration.

Perth Amboy Mayor Wilda Diaz has cited the lack of emergency vehicle lanes on the local Perth Amboy roads as the reason for the decision, claiming that traffic from New York drivers did not leave enough room for emergency vehicles to safely and efficiently navigate the area. According to the city administration, the traffic congestion from outer state vehicles has grown exponentially worse in recent years with the rise in navigation apps.

However, since restricting access for New York drivers, the situation in Perth Amboy has improved.

"Traffic has improved during the peak season. The situation is only seasonal, typically during warm weather -- during summer and early autumn," according to the city's administration.

While Schneiderman has not responded to Borelli's letter, a member of his staff informed the Advance that the situation in question is outside the attorney general's jurisdiction.

"If the AG believes that defending New Yorkers against unjust action by various levels of government in the State of New Jersey is not his jurisdiction, I would urge him to read the state constitution. I'm not asking the AG for a traffic fix, I'm asking him to stand up for the civil liberties of his constituents on Staten Island," said Borelli.

According to Schneiderman's office, the Port Authority of New York & New Jersey has jurisdiction over the situation.

Instead of responding with a similar program proposal that would restrict New Jersey residents from exiting the West Shore Expressway and Staten Island Expressway on their way to the Verrazano-Narrows Bridge, Borelli proposed what he believed to be a better alternative.

"A better start would be to consider charging New Jersey residents for the use of our free Park-and-Rides and our New York State-subsidized public transit," Borelli said.

#### **GRIDLOCK SAM WEIGHS IN**

Renowned transportation engineer Samuel I. Schwartz -- Gridlock Sam -- said he views the situation as a slippery slope of which he's unsure of the legality.

"Banning cars from moving on public thoroughfares (roads) is something I hadn't heard about until Leonia," said Schwartz.

"To say on a public thoroughfare that New Yorkers can not use a road, I believe an attorney could make a good challenge," Schwartz added.

Schwartz said that because almost all localities use state and federal funding for infrastructure and road construction, the restriction of the tax-paying public from these roads could be challenged legally.

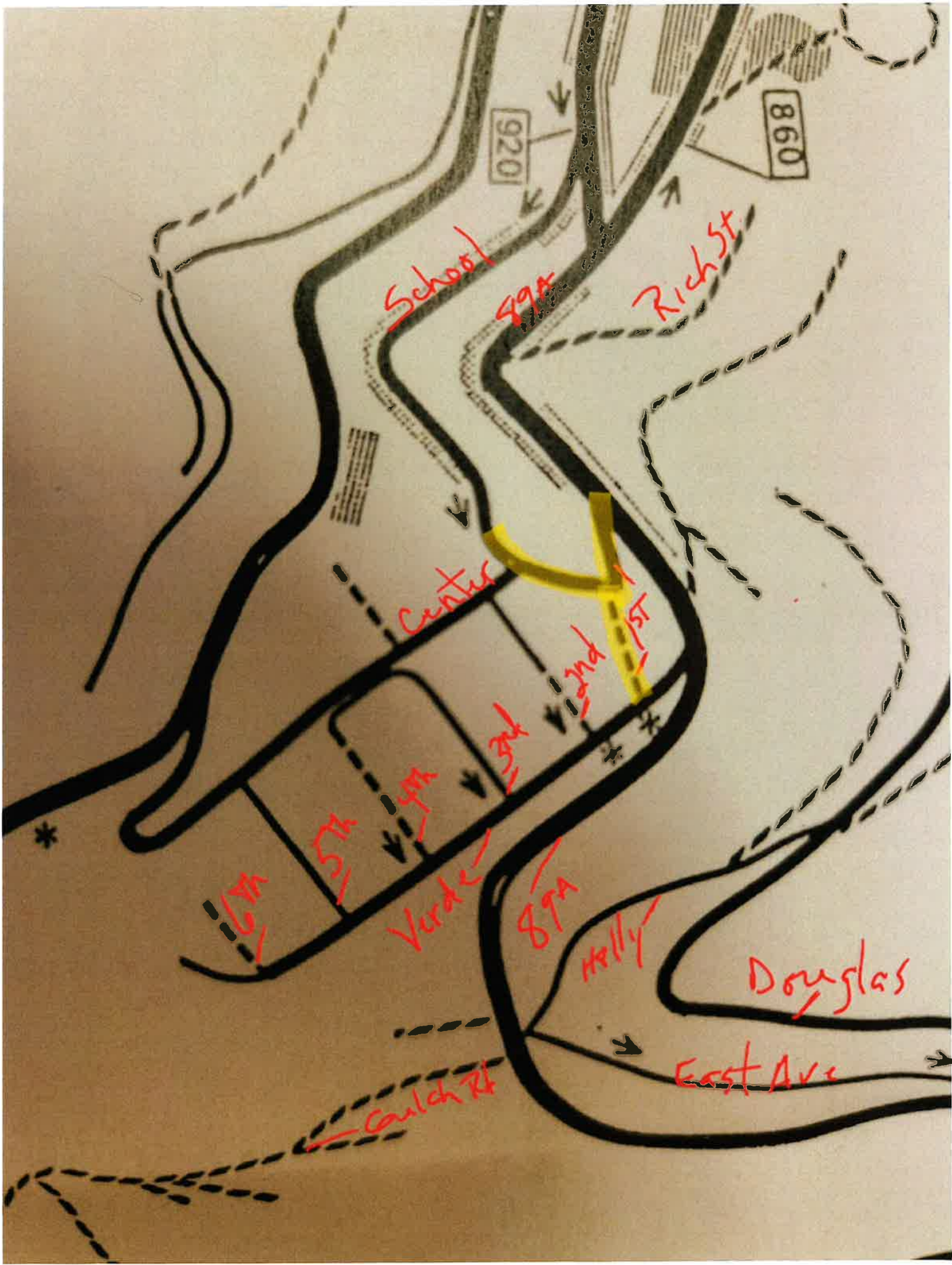
According to Schwartz, navigation apps like Waze are the primary culprit in these situations.

"I have no doubt that apps that offer shortcuts through local streets are the cause. The apps' algorithms give users the shortest possible travel time which often involves exiting the highway and taking the streets," Schwartz said.

Schwartz offered a variety of alternative measures that could have been explored to reduce town traffic without restricting vehicle access, such as changing street directions, installing diagonal diverters and adding stop signs.

"There are a lot of things in the traffic engineering toolbox that could have been used short of banning certain people from the roads," said Schwartz.





School

920

Rich St

860

Center

1st

2nd

3rd

4th

5th

6th

Verde

89A

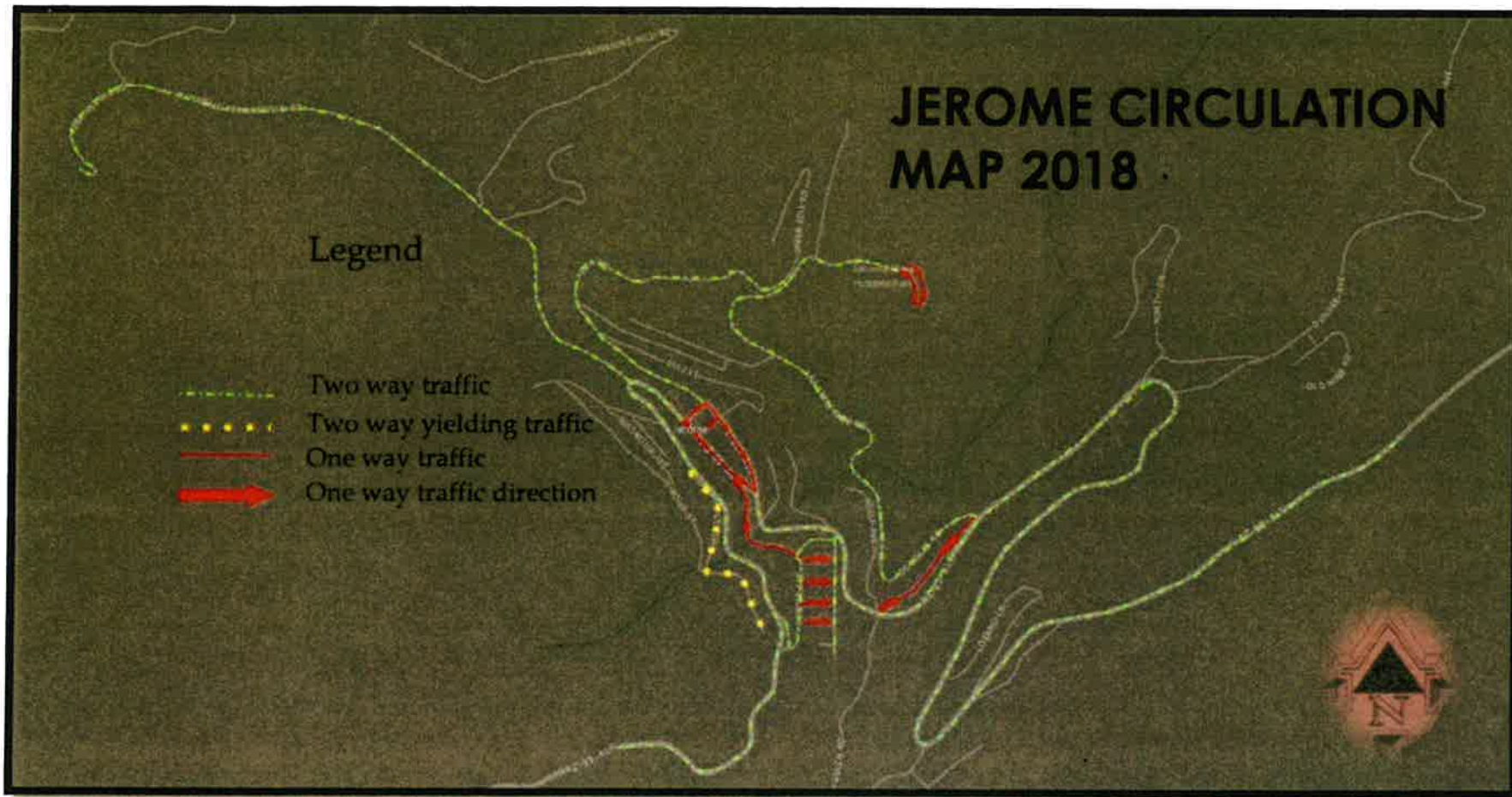
Holly

Douglas

East Ave

Gulch Rd

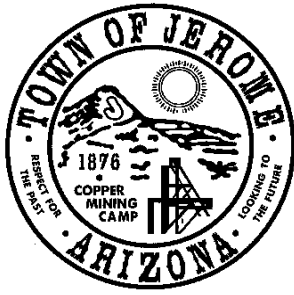
# CIRCULATION ELEMENT



The purpose of the Circulation Element is to provide guidelines which may be used to plan the safe, pleasant and efficient movement of people and materials within and through the Town. Although the primary mode of transportation to and from Jerome today is by motor vehicles, pedestrian paths and corridors are the primary mode of circulation within the Town.

Roadways within Jerome can be best described by the following three categories:

- **ARTERIALS** - Although such streets normally move high volumes of traffic, with limited direct access from private properties, 89A is Jerome's only "arterial" which carries high traffic volumes through Town. However, due to the historic location of homes



Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item # 9b: Establishing and Appointing Water Ad Hoc Committee**

**MEETING DATE:** January 10, 2023

---

### **Summary:**

There are numerous outstanding water system issues that need to be addressed and conversations that need to happen with a variety of different entities. In addition, there will be many variables, opportunities and challenges arising on a weekly basis once construction of the upgraded wastewater treatment plant is under way. It is not feasible to convene a special meeting in all instances. Entrusting a committee of two (2) council members affords the flexibility of last-minute meetings and scheduling while maintaining regular elected official involvement. All major decisions and expenditures will still be under the jurisdiction of the entire Council and regular reports will be provided to the Council during regular or executive session.

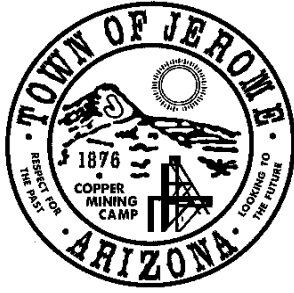
### **Fiscal Impact:**

None to establish the committee.

### **Recommendation**

Staff recommend the formation of an ad hoc water / sewer committee with two council member representatives and staff representatives as needed. Alternatively, entrusting two members in a less formal manner to participate with staff as needed.





Founded 1876  
Incorporated 1899

# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item # 9c: Consider New Legal Service Agreement for Prosecution Services**

**MEETING DATE:** January 10, 2023

---

### **Summary:**

The most recent agreement for prosecution services expired during the peak of the pandemic and continued under the terms of that agreement. Lexington Law Firm is interested in continuing with providing prosecution services for the Town. Judge Napper and the Police Department are pleased with the services received from Lexington Law Firm, PLC and would like to retain their services. All parties would like to move from the hourly rate of pay to a flat monthly fee, which will help with budgeting and when follow-up prosecutor services are required. The agreement under Council consideration is for a term of two years. The Lexington Law Firm's initial proposal was for \$2,500 a month due to not having received an increase for several years. We discussed an incremental increase instead of \$2,000 / month and re-evaluate after trying the monthly flat fee for a period of time.

### **Fiscal Impact:**

With an average monthly bill for services of around \$1,800 +/-, this represents an increase of approximately ten percent. However, it has been four (4) years since there was any increase and currently the monthly bills fluctuate with some being more than \$1,800 and some being less.

### **Recommendation**

Staff recommends approval of the proposal for Prosecution Services Agreement.

# PROSECUTION SERVICES AGREEMENT

## Jerome Municipal Court Misdemeanors

This Agreement by and between the **Town of Jerome**, hereinafter called "Town," and **Lexington Law Firm PLC**, hereinafter called "LLF."

### RECITALS

WHEREAS, the Town and the Jerome Municipal Court in and for the County of Yavapai, hereinafter called "Court," have determined that execution of Legal Services Agreements is an appropriate method to provide prosecutorial services to the Town and for certain other types of legal proceedings; and

WHEREAS, LLF has represented that it is professionally qualified to perform such services, and the Town has relied on such representation in entering into this Agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

#### I. DUTIES OF THE TOWN

- A. Compensation. For services rendered pursuant to this Agreement, Town agrees to pay LLF a wage of \$2000.00 per month as flat fee. This amount will include any travel expenses.

#### II. DUTIES OF LLF

- A. In General. LLF shall provide professional legal prosecutions in cases based upon the express warranties that any person providing such prosecutions pursuant to this Agreement is licensed to practice law in the state of Arizona and that such persons are qualified by reason of competence, training and experience to provide the designated prosecutorial services.
- B. Good Standing. During the term of the Agreement or any renewal thereof, LLF will report any bar complaints, malpractice claims or lawsuits in which a determination, finding or decision adverse to any of its attorneys has been made to the Presiding Judge within seven (7) working days of becoming aware of, or receiving notice of the existence or occurrence of such determination, finding or decision. Suspension or loss of LLF's license to practice law in the State of Arizona shall give the Town the Ability to terminate this contract.
- C. Local Availability. The Town and the Court expect that LLF will be fully prepared to provide effective prosecutions and an appropriate level of service to the Court and the justice system. LLF agrees that, during the effective term of this Agreement, LLF will maintain office facilities within the boundaries of Yavapai County and that such facilities will be located and equipped to effectively discharge the duties and responsibilities set forth in this Agreement. It is understood and agreed that LLF shall establish and maintain communications capability that will allow prompt receipt of and responses to electronic communications including, but not limited to telephone and facsimile, and that LLF will

be available to receive and promptly respond to such communications. LLF further agrees to be physically present in Yavapai County at such times as may be required to make court appearances and to meet with defendants, justice system personnel and other parties as necessary or to make provisions for substitute prosecutions as specified in Section II(E) of this Agreement.

- D. Acceptance of Assignments. LLF agrees to accept cases appointed by the Court during the effective term of this Agreement unless LLF is not ethically permitted to prosecute under the Arizona Rules of Professional Conduct. LLF shall prosecute defendants throughout their trial court proceedings subject to withdrawal or substitution only as provided in this Agreement or in accordance with Arizona Rules of Criminal Procedure. The duty to prosecute continues until each case is terminated by dismissal, acquittal, sentence, suspension of sentence or imposition of terms of probation and shall include any necessary post-verdict proceedings pursuant to Rule 24, Arizona Rules of Criminal Procedure.
- E. Substitute Representation. The parties contemplate that, unless otherwise specifically provided in writing in this Agreement or attachments thereto, substantially all services to be rendered pursuant to this Agreement are to be provided by LLF. The parties understand and agree that from time to time, illness, vacation or other circumstances may prevent LLF from providing some services. In that event, it shall be the responsibility of LLF to arrange for qualified substitute prosecutorial services at the same rate listed in I(A) above. All substitute attorneys are subject to prior approval by the trial judge. LLF shall not broker or subcontract cases or portions of cases to other firms.
- F. Activity Records. LLF agrees to maintain case logs, final disposition records, time sheets and other pertinent activity records, which shall include the number of days the case was open, the names of the officers involved in each case and any co-defendants for each assigned case and to transmit these records to the Presiding Judge upon request.

### III. INDEPENDENT CONTRACTOR STATUS

In performance of the duties set forth herein, it is mutually understood and agreed that LLF is, at all times, acting as an independent provider of prosecutorial services. It is further understood and agreed that Town shall not seek to exercise control or direction over the methods by which LLF shall provide services to individual cases excepting that LLF does, by this Agreement agree to perform said duties in strict accordance with legal and ethical standards governing the provisions of legal services.

### IV. TERM AND TERMINATION

- A. Effective Term of Agreement. Unless otherwise specified, the effective term of each Agreement shall run from January 1, 2023 through December 31, 2024.
- B. Termination of Agreement; General. The Town may terminate this Agreement without cause and in its sole discretion, upon thirty (30) days written notice to LLF. LLF may

terminate this Agreement without cause and in its sole discretion upon sixty (60) days written notice to the Town and the Presiding Judge.

#### V. TEMPORARY MODIFICATIONS.

In the event that circumstances arise which prevent LLF from providing effective prosecutions, Town representatives and the Presiding Judge may confer with LLF to identify the issues and attempt to resolve any problems. The Town may make temporary modifications of the Agreement to the extent that the legitimate interests of the parties and the interests of justice may be served thereby.

#### VII. APPROVALS

LEXINGTON LAW FIRM, PLC

TOWN OF JEROME

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



[Redacted]

[Redacted]

[Redacted]

[Redacted]

**ARTICLE 8.6 Mobile Food Vendors**

- Section 8.6.1 Purpose.
- Section 8.6.2 Definitions
- Section 8.6.3 Compliance with State Licensing Requirements
- Section 8.6.4 Licensing Requirements
- Section 8.6.6 Operational Requirements
- Section 8.6.7 Penalties

Section 8.6.1 Purpose. This article is adopted to protect the health, safety and welfare of the community of the Town of Jerome by enacting reasonable regulation for mobile food vendors, their employees, agents, lessees or independent contractors by requiring compliance with minimum standards for safety and security.

Section 8.6.2 Definitions. The below words and phrases, wherever used in this article shall be construed as defined in this section unless, clearly from the context, a different meaning is intended. Words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

- A. "Legal parking space" means an area designated for vehicle parking in the Town of Jerome that may be paved or unpaved and may be delineated by road surface markings.
- B. "Mobile food unit" means a food establishment that is licensed by the State of Arizona, that is readily movable and that dispenses food or beverages for immediate service and consumption and other incidental retail items from any vehicle as defined in Arizona Revised Statutes Section 28-101.
- C. "Mobile food vendor" means any person who owns, controls, manages or leases a mobile food unit or contracts with a person to prepare foods and vend from, drive or operate a mobile food unit.
- D. "Person" means an individual, partnership, corporation, association or any other entity of whatever kind or nature.
- E. "Right-of-way" means an area of land that is owned or leased by the Town of Jerome and used for street or highway purposes.
- F. "Semi-permanent structure" means equipment, or any dining area, including, but not limited to, tables, chairs, booths, bar stools, benches, and standup counters.

Section 8.6.3 Compliance with State Licensing Requirements. It shall be unlawful for any person to operate a mobile food unit or act as a mobile food vendor without having first obtained a valid license from the State of Arizona Department of Health Services pursuant to A.R.S. § 36-1761.

- A. It shall be a class one misdemeanor to violate this section.

Section 8.6.4 Licensing Requirements. It shall be unlawful for a person to operate a mobile food unit at any location within the Town of Jerome without obtaining a business license from the Town of Jerome in accordance with Article 8-3 of the Jerome Town Code.

Section 8.6.5 Operational Requirements.

- A. It is unlawful for any person to operate a food truck that does not meet the requirements in this section.

- B. Fire Safety and Inspection. A mobile food vendor must ensure that all mobile food units comply with the version of the International Fire Code in effect at the time, State law, and the Town of Jerome Code relating to fire and explosion safety standards, also in effect at the time.
- C. A mobile food unit(s) shall be inspected by the Town of Jerome's Fire Department, or the mobile food vendor shall provide evidence that the mobile food unit passed a fire inspection by another city or town fire department in this state within the preceding twelve (12) months.
- D. Refuse, Trash and Litter Maintenance. A mobile food unit shall:
  - 1. Provide a minimum of one fifteen (15) gallon trash receptacle within fifteen (15) feet of each individual mobile food unit for customers and employees;
  - 2. Maintain an area around the mobile unit clear of litter, garbage, rubble and debris; and
  - 3. The mobile food vendor shall remove all trash generated by the mobile food vendor from Town limits. No trash generated by the mobile food vendor may be disposed of by the mobile food vendor in dumpsters or waste receptacles located in the Town.
    - a. The Town Council may establish, by Resolution, a daily fee to cover the cost of trash generated by the mobile food vendor and disposed of by its customers in public waste receptacles.
- E. Noise Restrictions. Noise levels from mobile food units shall not exceed the Town's noise ordinance standards pursuant to Section 10-1-13 of the Jerome Town Code.
- F. Security.
  - 1. The mobile food unit and the surrounding vending area shall be maintained in a safe and clean manner at all times.
  - 2. A mobile food unit shall have adequate lighting to ensure customer safety in the vending area. Lighting shall be directed downwards and away from rights-of-way and adjacent properties.
  - 3. The mobile food unit and its customers shall not obstruct the movement of pedestrians or other vehicles using the sidewalk, street, alley, or other public right-of-way.
- G. Insurance.
  - 1. If the mobile food unit operates at an event sponsored by the Town of Jerome or operates on public property, including rights-of-way or property owned by the Town of Jerome, the mobile food vendor shall obtain insurance naming the Town of Jerome as an additional insured in amounts as required by the Town of Jerome and in accordance with the requirements of A.R.S. Title 9, Chapter 4, Article 7.2.
  - 2. The insurance company issuing the policy shall be authorized to issue commercial liability policies in Arizona by the Arizona Department of Insurance.

3. The policy shall designate by manufacturer's serial or identification number all mobile food units for which coverage is granted.
  4. The policy shall insure the person named in the policy and any other person using the mobile food vendor with the express or implied permission of the named insured against any liability arising out of the ownership, maintenance or use of the mobile food unit in Arizona.
- H. Location. A mobile food vendor shall operate a mobile food unit only in the C-1 Zoning district in accordance with the Jerome Zoning Ordinance and to a limited extent in a residential area as set forth below, and subject to the following limitations and conditions:
1. Residential Area. A mobile food vendor shall not operate in an area zoned for residential use or within two hundred fifty (250) feet of an area zoned for residential use, except:
    - a. A mobile food vendor selling only ice cream may operate on public rights-of-way in areas zoned for residential use; or
    - a. Subject to applicable laws and the Jerome Town Code, a mobile food vendor may operate on private property in a residential area if the mobile food vendor obtains a separate agreement with the property owner to operate a mobile food unit for a maximum of six (6) hours within a twenty-four (24) hour period on the private property.
  2. Town of Jerome-Owned Property. A mobile food vendor shall only operate in a legal parking space. If the mobile food vendor desires to operate on Town of Jerome property other than a legal parking space, the mobile food vendor shall obtain permission from the Jerome Town Council.
  3. Private Property. A mobile food vendor shall obtain written permission to use any private property where a mobile food unit is operating and shall provide proof of such written permission on demand by the Town of Jerome.
    - a. Notwithstanding the permission of a person owning or having lawful control of private real property, a mobile food unit shall not remain in one location on private property for longer than ninety- six (96) consecutive hours, unless the Town of Jerome grants permission for a permitted event greater than four (4) days. "One location" within this subsection means a any location within a parcel of land and includes movements from different parked positions within the same parcel.
- I. Parking. A mobile food unit shall comply with this subsection and applicable law as it pertains to parking.
1. A mobile food unit shall only operate in a legal parking space or on private property or Town property as authorized by this Article.
  2. A mobile food unit, including any semi-permanent structure used or associated with the mobile food unit, may use no more than one (1) legal parking space, unless the mobile food vendor has a separate agreement with the Town of Jerome to use additional legal parking spaces.

3. No mobile food unit exceeding twenty-four (24) feet may park diagonally in a diagonal parking space or park in any manner that occupies more than one (1) diagonal parking space.
4. No mobile food unit shall operate with the serving window facing street traffic.
5. A mobile food unit shall abide by all parking regulations, including posted time limits. A mobile food unit shall not occupy a legal parking space for more than six (6) hours in a twenty-four (24) hour period. "Occupy" within this subsection means within one hundred (100) feet of the place in which the mobile food unit was initially parked.
6. A mobile food vendor shall not claim or attempt to establish any exclusive right to park at a particular street location, unless the parking space is part of a permitted event.

Section 8.6.6 Penalties.

- A. Each day of any violation of any provision of this article shall continue shall constitute a separate offense.
- B. Civil Penalty: Except as otherwise provided herein, violations of any provision of this article shall be civil code offenses which may be adjudicated and enforced by the Town of Jerome civil hearing process set forth in Article 18-3 of the Jerome Town Code.

[Ord. No. 450, 6/11/2019]

---

# VIEW DOCUMENT

The Arizona Revised Statutes have been updated to include the revised sections from the 55th Legislature, 2nd Regular Session. Please note that the next update of this compilation will not take place until after the conclusion of the 56th Legislature, 1st Regular Session, which convenes in January 2023.

## DISCLAIMER

This online version of the Arizona Revised Statutes is primarily maintained for legislative drafting purposes and reflects the version of law that is effective on January 1st of the year following the most recent legislative session. The official version of the Arizona Revised Statutes is published by Thomson Reuters.

### §-485.01. Mobile food vendors; mobile food units; operation

1. In relation to a mobile food vendor or mobile food unit, a city or town by ordinance or resolution may:

.. Prohibit or restrict a mobile food vendor from operating at a public airport or public transit facility, in an area zoned for residential use or within two hundred fifty feet of an area zoned for residential use.

2. Continue to enact and enforce regulations and zoning codes on mobile food units or mobile food vendors that are not otherwise prohibited by law.

3. In relation to a mobile food vendor or mobile food unit, a city or town may not:

.. Require a mobile food vendor, property owner or lessee of a property to apply for and receive any special permit that is not required for other temporary or mobile vending businesses in the same zoning district.

2. Require a mobile food vendor or mobile food unit to operate a specific distance from the perimeter of an existing commercial establishment or restaurant, except as required by applicable building, fire, street and sidewalk codes.

3. Prohibit or restrict a mobile food vendor or mobile food unit from using any legal parking space, including metered parking, except to restrict the number of spaces, vehicle size and parking duration and the ability to occupy sites with insufficient parking capacity as prescribed by a local zoning ordinance of the city or town or as otherwise prohibited by federal law.

4. Require a mobile food unit to be inspected by a city or town fire department before operation if the mobile food vendor provides evidence that the mobile food unit passed a fire inspection by another city or town fire department in this state within the preceding twelve months.

5. A city or town with a population of more than fifty thousand persons shall make available all applicable license applications in an electronic format that is available online and may not require a mobile food vendor to apply in person.