



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

ORDINANCE NO. 486

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 10-3, "SPECIAL EVENTS", SECTION 10-3-3, "SPECIAL EVENT PERMIT APPLICATION", AND SECTION 10-3-7 "EXCEPTIONS" OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Article 10-3, Section 10-3-3 is hereby amended to read as follows:

10-3-3: Special Event Permit Application

A. Special Event Permit applications shall be submitted to the Town Clerk for review and approval consideration on forms provided by the Town. Special Event Permit applications must be submitted at least thirty (30) days prior to the first day of the event.

1. All Special Event Permit applications must be reviewed and approved by the Town Manager in consultation as needed with the Fire Chief / Inspector, Police Chief, Zoning Administrator, Building Inspector and / or Public Works Director.
2. Separate permits or approvals may be required by County or State agencies, such as the Yavapai County Health Services Department, Arizona Department of Transportation, and Arizona Department of Liquor Licenses and Control, etc. Documentation of such approval must be provided to the Town Clerk **at least one week prior** to the beginning of the event, when applicable.

B. The Special Event Permit application must include:

1. Primary access routes to the property and available parking for the crowds anticipated. Special traffic control personnel may be required for larger events.
2. Provisions that will be made for trash removal, outdoor lighting or other electrical needs, and signage.
3. **The business name (dba), contact information, and proof of Transaction Privilege Tax License (TPT) or exemption status for every vendor that will be attending the special event for the purpose of selling food, drink, or retail sales of any kind, or promotion of their business or another.**
4. **Copies of any required State or local licenses, or application submitted for State or local licenses for any business attending in accordance with Section 10-3-3(B)(3) of this Article, including Town of Jerome Business licenses when required. See Article 8-3 of the Jerome Town Code.**

- 5. Listing of any specific item, exact location, and material proposed to be used to affix anything to Town property.

Section 10-3-7 Exceptions is hereby amended as follows:

10-3-7(A)(4) Events conducted entirely on private property at a single location that are also otherwise exempt from obtaining a Special Event Permit.

The remainder of Section 10-3-7 remains unchanged.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Esq. Town Attorney

Date of first reading: 11/8/2022

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						

