



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, AUGUST 11, 2020, AT 7:00 P.M.

**DUE TO PUBLIC HEALTH CONCERNS, IN-PERSON ATTENDANCE AT PUBLIC MEETINGS
HAS BEEN SUSPENDED UNTIL FURTHER NOTICE.**

**Notice is hereby given pursuant to A.R.S. 38-431.02 that members of the Town Council
may attend this meeting electronically.**


PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
 - a. Computer: <https://us02web.zoom.us/j/9286347943>
 - b. Telephone: 1-669-900-6833 Meeting ID: 9286347943
2. Submitting questions and comments:
 - a. If attending by Zoom video conference, click the chat button at the bottom of the screen, or raise your hand.
 - b. Email c.gallagher@jerome.az.gov (Please submit comments at least one hour prior to the meeting.)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	FINANCIAL REPORTS Financial reports for July 2020	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES July 14 regular meeting; July 28 special meeting	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.	Discussion/Possible Direction

ITEM #7:	ORDINANCES	
	ITEM #7A: THIRD READING AND POSSIBLE ADOPTION: ORDINANCE NO. 461, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA TO AMEND ARTICLE 12-2, "RESIDENTIAL PARKING" OF THE JEROME TOWN CODE Council may conduct the third reading of and may adopt Ordinance No. 461, to amend Article 12-2, "Residential Parking" of the Jerome Town Code to provide for review of parking permit applications by the Zoning Administrator.	Sponsored by Vice Mayor Sage Harvey Discussion/Possible Action
ITEM #8:	ITEM #7B: FIRST READING: ORDINANCE NO 462, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY THE ADDITION OF NEW ARTICLE 1-14 THEREOF, ENTITLED "TOWN SEAL, TOWN INSIGNIA AND TOWN LOGO" Council may conduct the first reading of Ordinance No. 462, amending the Town Code regarding use of the Town seal, insignia and logo.	Sponsored by Vice Mayor Sage Harvey Discussion/Possible Action
ITEM #9:	2020-21 TAX LEVY	
	ITEM #8A: RESOLUTION NO. 602, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2020-21 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES. Council may approve the property tax levy for the Town of Jerome for the fiscal year ending June 30, 2021. No increase in the tax levy has been proposed.	Sponsored by Mayor Alex Barber Discussion/Possible Action
ITEM #9:	UNFINISHED BUSINESS	
	ITEM #9A: COVID-19 Council will again discuss plans and timeline for reopening Town Hall. Discussion will also include the annual Town picnic and Halloween Dance.	Sponsored by Mayor Alex Barber Discussion/Possible Action
ITEM #10:	ITEM #9B: REQUEST FOR RELOCATION OF STREET LIGHT Council will continue their review of a request by Janet Bustrin for the relocation of a streetlight in the backyard of her property at 538 School Street.	Sponsored by Councilmember Mandy Worth Discussion/Possible Action
	NEW BUSINESS	
ITEM #10:	ITEM #10A: APPOINTMENT TO DESIGN REVIEW BOARD  Council will review applications received and may make an appointment to the Design Review Board to fill a vacancy for an unexpired term ending March 28, 2023. As of agenda preparation date (August 4, 2020), one application had been received, from Carol Wittner.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #10B: USE OF \$1,000 TREE VOUCHER Council will discuss and may determine how best to use a \$1,000 tree voucher recently provided to the Town by APS.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #10C: APS LICENSING AGREEMENT Council will review and may approve a licensing agreement with APS relative to installation of solar panels at the 300 Level parking area.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #10D: FREEPORT-MCMORAN SOCIAL INVESTMENT FUNDING Council may discuss and decide on a project for which to apply during the upcoming round of social investment funding from Freeport-McMoRan Copper & Gold Foundation.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #10E: RESOLUTION #603, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 4, 2020 <i>If final election results are available by the meeting date, Council may approve Resolution #603, declaring and adopting the results of the primary election held on August 4, 2020. This Resolution will be provided once election results have been certified.</i>	Sponsored by Mayor Alex Barber Discussion/Possible Action
ITEM #11:	TO AND FROM THE COUNCIL Council may direct staff regarding items to be placed on a future agenda.	Discussion; Possible Direction
ITEM #12:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on August 4, 2020 in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Rosa Cays, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
20-Jul

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
General	10 GF Revenue	\$ 142,904.09	\$ 132,373.40	\$ 10,530.69	\$ 142,904.09	\$ 132,737.40	\$ 10,530.69
	Total	\$ 142,904.09	\$ 132,373.40	\$ 10,530.69	\$ 142,904.09	\$ 132,373.40	\$ 10,530.69
		Expense	Budget	Variance	Expense	Budget	Variance
	11 Admin	\$ 43,817.23	\$ 51,044.88	\$ 7,227.65	\$ 43,817.23	\$ 51,044.88	\$ 7,227.65
	12 Court	\$ 6,886.28	\$ 7,020.84	\$ 134.56	\$ 6,886.28	\$ 7,020.84	\$ 134.56
	13 Police	\$ 42,431.43	\$ 52,735.92	\$ 10,304.49	\$ 42,431.43	\$ 52,735.92	\$ 10,304.49
	14 Fire	\$ 36,084.99	\$ 45,924.43	\$ 9,839.44	\$ 36,084.99	\$ 45,924.43	\$ 9,839.44
	15 Library	\$ 4,739.36	\$ 7,913.57	\$ 3,174.21	\$ 4,739.36	\$ 7,913.57	\$ 3,174.21
	16 P&Z	\$ 7,245.13	\$ 8,720.82	\$ 1,475.69	\$ 7,245.13	\$ 8,720.82	\$ 1,475.69
	17 Parks	\$ 766.93	\$ 1,477.90	\$ 710.97	\$ 766.93	\$ 1,477.90	\$ 710.97
	18 Properties	\$ 18,307.14	\$ 22,882.66	\$ 4,575.52	\$ 18,307.14	\$ 22,882.66	\$ 4,575.52
	Total	\$ 160,278.49	\$ 197,721.02	\$ 37,442.53	\$ 160,278.49	\$ 197,721.02	\$ 37,442.53
	Net Income (Loss)	\$ (17,374.40)	\$ (65,347.62)	\$ 47,973.22	\$ (17,374.40)	\$ (65,347.62)	\$ 47,973.22
		Revenue	Budget	Variance	Revenue	Budget	Variance
	50 Water	\$ 21,480.65	\$ 22,345.93	\$ (865.28)	\$ 21,480.65	\$ 22,345.93	\$ (865.28)
	51 Sewer	\$ 22,189.19	\$ 23,041.74	\$ (852.55)	\$ 22,189.19	\$ 23,041.74	\$ (852.55)
	52 Trash	\$ 14,439.66	\$ 15,768.37	\$ (1,328.71)	\$ 14,439.66	\$ 15,768.37	\$ (1,328.71)
	Total	\$ 58,109.50	\$ 61,156.04	\$ (3,046.54)	\$ 58,109.50	\$ 61,156.04	\$ (3,046.54)
		Expense	Budget	Variance	Expense	Budget	Variance
	50 Water	\$ 17,394.59	\$ 21,580.02	\$ 4,185.43	\$ 17,394.59	\$ 21,580.02	\$ 4,185.43
	51 Sewer	\$ 19,532.35	\$ 22,082.52	\$ 2,550.17	\$ 19,532.35	\$ 22,082.52	\$ 2,550.17
	52 Trash	\$ 11,751.77	\$ 15,382.81	\$ 3,631.04	\$ 11,751.77	\$ 15,382.81	\$ 3,631.04
	Total	\$ 48,678.71	\$ 59,045.35	\$ 10,366.64	\$ 48,678.71	\$ 59,045.35	\$ 10,366.64
Utilities	Net Income (Loss)	\$ 9,430.79	\$ 2,110.69	\$ 7,320.10	\$ 9,430.79	\$ 2,110.69	\$ 7,320.10
		Revenue	Budget	Variance	Revenue	Budget	Variance
	30 HURF	\$ 3,278.22	\$ 3,443.74	\$ (165.52)	\$ 3,278.22	\$ 3,443.74	\$ (165.52)
Road		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 7,758.56	\$ 11,678.04	\$ 3,919.48	\$ 7,758.56	\$ 11,678.04	\$ 3,919.48
	Net Income (Loss)	\$ (4,480.34)	\$ (8,234.30)	\$ 3,753.96	\$ (4,480.34)	\$ (8,234.30)	\$ 3,753.96
Parking		Revenue	Budget	Variance	Revenue	Budget	Variance
	35 Parking	\$ 14,030.05	\$ 10,000.00	\$ 4,030.05	\$ 14,030.05	\$ 10,000.00	\$ 4,030.05
		Expense	Budget	Variance	Expense	Budget	Variance
Parking		\$ 8,682.30	\$ 9,220.96	\$ 538.66	\$ 8,682.30	\$ 9,220.96	\$ 538.66
	Net Income (Loss)	\$ 5,347.75	\$ 779.04	\$ 4,568.71	\$ 5,347.75	\$ 779.04	\$ 4,568.71
	Total Revenue	\$ 218,321.86			\$ 218,321.86		
	Less Total Expense	\$ 225,398.06			\$ 225,398.06		
	Net Income (Loss)	\$ (7,076.20)			\$ (7,076.20)		

8/3/20
8:31:03 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Property Taxes	\$3,342.78	\$3,200.00	\$142.78	4.5%	\$3,342.78	\$3,200.00	\$142.78	4.5%
City Sales Taxes	41,865.77	60,300.00	(18,434.23)	(30.6)	41,865.77	60,300.00	(18,434.23)	(30.6)
State Sales Taxes	4,872.18	3,437.24	1,434.94	41.7	4,872.18	3,437.24	1,434.94	41.7
Urban Revenue Share	17,864.25	17,864.25	0.00	0.0	17,864.25	17,864.25	0.00	0.0
Vehicle License Tax	2,968.22	2,830.99	137.23	4.8	2,968.22	2,830.99	137.23	4.8
Fines and Forfeitures	8,879.90	5,000.00	3,879.90	77.6	8,879.90	5,000.00	3,879.90	77.6
Court Security Fund Revenue	1,160.00	1,000.00	160.00	16.0	1,160.00	1,000.00	160.00	16.0
Building Permits	237.25	416.74	(179.49)	(43.1)	237.25	416.74	(179.49)	(43.1)
Planning & Zoning Fees	700.00	250.00	450.00	180.0	700.00	250.00	450.00	180.0
Business Licenses	100.00	500.00	(400.00)	(80.0)	100.00	500.00	(400.00)	(80.0)
Fire Dept Services Rev	1,008.00	833.37	174.63	21.0	1,008.00	833.37	174.63	21.0
Franchise Fees	3,076.63	4,250.00	(1,173.37)	(27.6)	3,076.63	4,250.00	(1,173.37)	(27.6)
Police Officer Safety Equip Rev	241.29	166.74	74.55	44.7	241.29	166.74	74.55	44.7
Police Services	3,041.00	1,666.74	1,374.26	82.5	3,041.00	1,666.74	1,374.26	82.5
Rents	6,563.51	6,543.50	20.01	0.3	6,563.51	6,543.50	20.01	0.3
Utility Reimbursements	212.31	416.74	(204.43)	(49.1)	212.31	416.74	(204.43)	(49.1)
Wildland Fire Fees	12,544.00	4,166.74	8,377.26	201.1	12,544.00	4,166.74	8,377.26	201.1
Wildlands Wage Reimbursement	20,391.02	2,750.00	17,641.02	641.5	20,391.02	2,750.00	17,641.02	641.5
Firewise Wage Reimbursement	0.00	2,083.37	(2,083.37)	(100.0)	0.00	2,083.37	(2,083.37)	(100.0)
Library Contributions	400.00	125.00	275.00	220.0	400.00	125.00	275.00	220.0
Interest	115.79	150.00	(34.21)	(22.8)	115.79	150.00	(34.21)	(22.8)
Sale of Assets	0.00	750.00	(750.00)	(100.0)	0.00	750.00	(750.00)	(100.0)
Miscellaneous Revenues	65.00	416.74	(351.74)	(84.4)	65.00	416.74	(351.74)	(84.4)
Administrative Charges	13,255.19	13,255.24	(0.05)	0.0	13,255.19	13,255.24	(0.05)	0.0
Net Revenues	\$142,904.09	\$132,373.40	\$10,530.69	8.0 %	\$142,904.09	\$132,373.40	\$10,530.69	8.0 %
Net Income (Loss)	\$142,904.09	\$132,373.40	\$10,530.69	8.0%	\$142,904.09	\$132,373.40	\$10,530.69	8.0%

8/3/20
8:38:10 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$79.85	\$375.00	\$295.15	78.7%	\$79.85	\$375.00	\$295.15	78.7%
Contract Services	618.74	1,283.37	664.63	51.8	618.74	1,283.37	664.63	51.8
Training & Education	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Dues, Subs & Memberships	3,869.00	4,000.00	131.00	3.3	3,869.00	4,000.00	131.00	3.3
TPT Collection Fee Exp	1,171.59	1,196.00	24.41	2.0	1,171.59	1,196.00	24.41	2.0
Election expenses	1,072.37	1,100.00	27.63	2.5	1,072.37	1,100.00	27.63	2.5
COVID Expenses	987.31	0.00	(987.31)	0.0	987.31	0.00	(987.31)	0.0
Legal Exp - Gen Gov	1,248.00	1,000.00	(248.00)	(24.8)	1,248.00	1,000.00	(248.00)	(24.8)
Miscellaneous	9.00	499.75	490.75	98.2	9.00	499.75	490.75	98.2
Bank Fees - Gen Admin	128.59	141.74	13.15	9.3	128.59	141.74	13.15	9.3
Bank Fees / Merch Svcs	855.31	566.74	(288.57)	(50.9)	855.31	566.74	(288.57)	(50.9)
Office Supplies	315.70	500.00	184.30	36.9	315.70	500.00	184.30	36.9
Copier & Equip Lease Expense	526.70	625.00	98.30	15.7	526.70	625.00	98.30	15.7
Software Support Exp - GG	228.16	733.37	505.21	68.9	228.16	733.37	505.21	68.9
Computer Hardware & Service	325.00	833.37	508.37	61.0	325.00	833.37	508.37	61.0
Operating Supplies - Gen Gov	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Postage	220.00	416.74	196.74	47.2	220.00	416.74	196.74	47.2
Rep and Maint - Vehicles	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Small Tools and Equipment	0.00	62.50	62.50	100.0	0.00	62.50	62.50	100.0
Telephone	226.06	291.74	65.68	22.5	226.06	291.74	65.68	22.5
Travel	0.00	250.00	250.00	100.0	0.00	250.00	250.00	100.0
Tourism 1% Bed Tax	10,000.00	10,000.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Community Health	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Preservation of Historic Buildings	0.00	833.37	833.37	100.0	0.00	833.37	833.37	100.0
Total Program Expenses	\$21,881.38	\$25,083.91	\$3,202.53	12.8 %	\$21,881.38	\$25,083.91	\$3,202.53	12.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$16,014.10	\$19,115.37	\$3,101.27	16.2%	\$16,014.10	\$19,115.37	\$3,101.27	16.2%
Payment in Lieu of Medical Benefits	489.46	530.25	40.79	7.7	489.46	530.25	40.79	7.7
FICA Match	1,227.36	1,511.62	284.26	18.8	1,227.36	1,511.62	284.26	18.8
Retirement Match	1,212.15	1,398.74	186.59	13.3	1,212.15	1,398.74	186.59	13.3
Health/Life Insurance	2,979.42	3,360.00	380.58	11.3	2,979.42	3,360.00	380.58	11.3
Unemployment Insurance	13.36	44.99	31.63	70.3	13.36	44.99	31.63	70.3
Total General & Administrative Expenses	\$21,935.85	\$25,960.97	\$4,025.12	15.5 %	\$21,935.85	\$25,960.97	\$4,025.12	15.5 %
Total Expenses	\$43,817.23	\$51,044.88	\$7,227.65	14.2%	\$43,817.23	\$51,044.88	\$7,227.65	14.2%

8/3/20
8:38:10 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	<u>\$(43,817.23)</u>	<u>\$(51,044.88)</u>	<u>\$7,227.65</u>	<u>14.2%</u>	<u>\$(43,817.23)</u>	<u>\$(51,044.88)</u>	<u>\$7,227.65</u>	<u>14.2%</u>

8/3/20
9:00:48 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Court Security Fund Expenses	\$48.64	\$25.00	\$(23.64)	(94.6)%	\$48.64	\$25.00	\$(23.64)	(94.6)%
Contract Services	1,551.12	583.37	(967.75)	(165.9)	1,551.12	583.37	(967.75)	(165.9)
Training & Education	0.00	43.75	43.75	100.0	0.00	43.75	43.75	100.0
Dues and Subscriptions	0.00	23.99	23.99	100.0	0.00	23.99	23.99	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Office Supplies	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Telephone	72.32	75.00	2.68	3.6	72.32	75.00	2.68	3.6
Travel	0.00	100.00	100.00	100.0	0.00	100.00	100.00	100.0
Total Program Expenses	\$1,672.08	\$892.85	\$(779.23)	(87.3)%	\$1,672.08	\$892.85	\$(779.23)	(87.3)%
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,693.80	\$5,509.00	\$815.20	14.8%	\$4,693.80	\$5,509.00	\$815.20	14.8%
FICA and Medicare	359.08	424.74	65.66	15.5	359.08	424.74	65.66	15.5
Retirement	160.00	192.25	32.25	16.8	160.00	192.25	32.25	16.8
Unemployment	1.32	2.00	0.68	34.0	1.32	2.00	0.68	34.0
Total General & Administrative Expenses	\$5,214.20	\$6,127.99	\$913.79	14.9 %	\$5,214.20	\$6,127.99	\$913.79	14.9 %
Total Expenses	\$6,886.28	\$7,020.84	\$134.56	1.9%	\$6,886.28	\$7,020.84	\$134.56	1.9%
Net Income (Loss)	\$(6,886.28)	\$(7,020.84)	\$134.56	1.9%	\$(6,886.28)	\$(7,020.84)	\$134.56	1.9%

8/3/20
9:26:45 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.74	\$41.74	100.0%	\$0.00	\$41.74	\$41.74	100.0%
Training & Education	0.00	500.00	500.00	100.0	0.00	500.00	500.00	100.0
Dispatch Fees	533.67	537.50	3.83	0.7	533.67	537.50	3.83	0.7
Dues and Subscriptions	75.00	125.00	50.00	40.0	75.00	125.00	50.00	40.0
Fuel	447.43	416.74	(30.69)	(7.4)	447.43	416.74	(30.69)	(7.4)
Legal Exp - Fire	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Medical Expenses	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Medical Supplies Exp	115.20	250.00	134.80	53.9	115.20	250.00	134.80	53.9
Miscellaneous	235.74	125.00	(110.74)	(88.6)	235.74	125.00	(110.74)	(88.6)
Software Service & Support	75.00	75.00	0.00	0.0	75.00	75.00	0.00	0.0
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Rep and Maint - Vehicles	3,407.25	3,433.27	26.02	0.8	3,407.25	3,433.27	26.02	0.8
Rep and Maint - Equipment	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Small Tools and Equipment	502.16	833.37	331.21	39.7	502.16	833.37	331.21	39.7
Telephone	213.73	333.37	119.64	35.9	213.73	333.37	119.64	35.9
Training Center Assessment	2,692.00	2,700.00	8.00	0.3	2,692.00	2,700.00	8.00	0.3
Total Program Expenses	\$8,297.18	\$10,037.84	\$1,740.66	17.3 %	\$8,297.18	\$10,037.84	\$1,740.66	17.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$6,485.60	\$11,100.75	\$4,615.15	41.6%	\$6,485.60	\$11,100.75	\$4,615.15	41.6%
Wildland Personnel	14,831.87	15,000.00	168.13	1.1	14,831.87	15,000.00	168.13	1.1
Volunteer-Employee Per Call Personnel	1,375.25	1,583.37	208.12	13.1	1,375.25	1,583.37	208.12	13.1
Firewise Personnel	1,110.00	2,750.00	1,640.00	59.6	1,110.00	2,750.00	1,640.00	59.6
FICA and Medicare	1,714.92	1,790.95	76.03	4.2	1,714.92	1,790.95	76.03	4.2
Retirement	467.36	819.49	352.13	43.0	467.36	819.49	352.13	43.0
Health Insurance	1,687.72	2,705.00	1,017.28	37.6	1,687.72	2,705.00	1,017.28	37.6
Unemployment	115.09	137.03	21.94	16.0	115.09	137.03	21.94	16.0
Total General & Administrative Expenses	\$27,787.81	\$35,886.59	\$8,098.78	22.6 %	\$27,787.81	\$35,886.59	\$8,098.78	22.6 %
Total Expenses	\$36,084.99	\$45,924.43	\$9,839.44	21.4%	\$36,084.99	\$45,924.43	\$9,839.44	21.4%
Net Income (Loss)	\$(36,084.99)	\$(45,924.43)	\$9,839.44	21.4%	\$(36,084.99)	\$(45,924.43)	\$9,839.44	21.4%

8/3/20
9:02:27 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Training & Education	\$0.00	\$83.37	\$83.37	100.0%	\$0.00	\$83.37	\$83.37	100.0%
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	100.00	100.00	100.0
Fuel	588.83	625.00	36.17	5.8	588.83	625.00	36.17	5.8
Prosecutor Exp	2,282.50	2,000.00	(282.50)	(14.1)	2,282.50	2,000.00	(282.50)	(14.1)
Miscellaneous	0.00	50.00	50.00	100.0	0.00	50.00	50.00	100.0
Software Service & Support	150.00	458.37	308.37	67.3	150.00	458.37	308.37	67.3
Computer Hardware & Service	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Operating Supplies - Police	127.26	208.37	81.11	38.9	127.26	208.37	81.11	38.9
Postage	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Rep and Maint - Vehicles	46.07	625.00	578.93	92.6	46.07	625.00	578.93	92.6
Rep and Maint - Equipment	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Police Officer Safety Equip Exp	0.00	166.74	166.74	100.0	0.00	166.74	166.74	100.0
Small Tools and Equipment	0.00	583.37	583.37	100.0	0.00	583.37	583.37	100.0
Telephone	340.19	333.37	(6.82)	(2.0)	340.19	333.37	(6.82)	(2.0)
Uniforms	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Vehicles, Cap Outlay, Police	10,710.86	10,750.00	39.14	0.4	10,710.86	10,750.00	39.14	0.4
Total Program Expenses	\$14,245.71	\$16,458.70	\$2,212.99	13.4 %	\$14,245.71	\$16,458.70	\$2,212.99	13.4 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$19,800.67	\$25,265.99	\$5,465.32	21.6%	\$19,800.67	\$25,265.99	\$5,465.32	21.6%
Longevity Bonus	418.00	418.00	0.00	0.0	418.00	418.00	0.00	0.0
FICA and Medicare	1,421.74	1,942.62	520.88	26.8	1,421.74	1,942.62	520.88	26.8
Retirement	2,295.66	2,899.12	603.46	20.8	2,295.66	2,899.12	603.46	20.8
Health Insurance	4,231.60	5,679.50	1,447.90	25.5	4,231.60	5,679.50	1,447.90	25.5
Unemployment	18.05	71.99	53.94	74.9	18.05	71.99	53.94	74.9
Total General & Administrative Expenses	\$28,185.72	\$36,277.22	\$8,091.50	22.3 %	\$28,185.72	\$36,277.22	\$8,091.50	22.3 %
Total Expenses	\$42,431.43	\$52,735.92	\$10,304.49	19.5%	\$42,431.43	\$52,735.92	\$10,304.49	19.5%
Net Income (Loss)	\$(42,431.43)	\$(52,735.92)	\$10,304.49	19.5%	\$(42,431.43)	\$(52,735.92)	\$10,304.49	19.5%

8/3/20
9:32:15 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$104.24	\$104.24	100.0%	\$0.00	\$104.24	\$104.24	100.0%
Miscellaneous	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Office Supplies	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Operating Supplies - Library	0.00	250.00	250.00	100.0	0.00	250.00	250.00	100.0
Print and Non-Print Materials	0.00	324.24	324.24	100.0	0.00	324.24	324.24	100.0
Rep and Maint - Equipment	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Small Tools and Equipment	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Telephone	76.59	75.00	(1.59)	(2.1)	76.59	75.00	(1.59)	(2.1)
E-Rate Exp	40.07	65.75	25.68	39.1	40.07	65.75	25.68	39.1
Total Program Expenses	\$116.66	\$994.34	\$877.68	88.3 %	\$116.66	\$994.34	\$877.68	88.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,289.60	\$5,329.25	\$2,039.65	38.3%	\$3,289.60	\$5,329.25	\$2,039.65	38.3%
FICA and Medicare	245.00	412.24	167.24	40.6	245.00	412.24	167.24	40.6
Retirement	263.16	289.74	26.58	9.2	263.16	289.74	26.58	9.2
Health Insurance	824.94	888.00	63.06	7.1	824.94	888.00	63.06	7.1
Total General & Administrative Expenses	\$4,622.70	\$6,919.23	\$2,296.53	33.2 %	\$4,622.70	\$6,919.23	\$2,296.53	33.2 %
Total Expenses	\$4,739.36	\$7,913.57	\$3,174.21	40.1%	\$4,739.36	\$7,913.57	\$3,174.21	40.1%
Net Income (Loss)	\$(4,739.36)	\$(7,913.57)	\$3,174.21	40.1%	\$(4,739.36)	\$(7,913.57)	\$3,174.21	40.1%

8/3/20
9:33:37 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$41.74	\$41.74	100.0%	\$0.00	\$41.74	\$41.74	100.0%
Conventions and Seminars	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Training & Education	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Legal Exp - P&Z	1,150.50	1,250.00	99.50	8.0	1,150.50	1,250.00	99.50	8.0
Map Upgrades and Materials	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Software Maintenance & Support	0.00	58.37	58.37	100.0	0.00	58.37	58.37	100.0
Operating Supplies - P&Z	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Small Tools and Equipment	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Telephone	72.56	50.00	(22.56)	(45.1)	72.56	50.00	(22.56)	(45.1)
Travel	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Total Program Expenses	\$1,223.06	\$1,725.33	\$502.27	29.1 %	\$1,223.06	\$1,725.33	\$502.27	29.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,759.10	\$5,586.00	\$826.90	14.8%	\$4,759.10	\$5,586.00	\$826.90	14.8%
Health Benefit Stipend	517.38	560.50	43.12	7.7	517.38	560.50	43.12	7.7
FICA and Medicare	403.64	472.37	68.73	14.6	403.64	472.37	68.73	14.6
Retirement	326.16	362.37	36.21	10.0	326.16	362.37	36.21	10.0
Health Insurance	5.22	0.00	(5.22)	0.0	5.22	0.00	(5.22)	0.0
Unemployment	10.57	14.25	3.68	25.8	10.57	14.25	3.68	25.8
Total General & Administrative Expenses	\$6,022.07	\$6,995.49	\$973.42	13.9 %	\$6,022.07	\$6,995.49	\$973.42	13.9 %
Total Expenses	\$7,245.13	\$8,720.82	\$1,475.69	16.9%	\$7,245.13	\$8,720.82	\$1,475.69	16.9%
Net Income (Loss)	\$(7,245.13)	\$(8,720.82)	\$1,475.69	16.9%	\$(7,245.13)	\$(8,720.82)	\$1,475.69	16.9%

8/3/20
9:35:48 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$2.90	\$4.24	\$1.34	31.6%	\$2.90	\$4.24	\$1.34	31.6%
Legal Exp - Parks	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Miscellaneous	0.00	20.87	20.87	100.0	0.00	20.87	20.87	100.0
Software Service & Support	12.50	16.74	4.24	25.3	12.50	16.74	4.24	25.3
Operating Supplies - Parks	22.34	16.74	(5.60)	(33.5)	22.34	16.74	(5.60)	(33.5)
R&M Building - Parks	0.00	8.37	8.37	100.0	0.00	8.37	8.37	100.0
Rep and Maint - Vehicles	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Rep and Maint - Infrastructure	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Small Tools and Equipment	23.61	25.00	1.39	5.6	23.61	25.00	1.39	5.6
Uniform Exp Parks	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Utilities	170.73	233.37	62.64	26.8	170.73	233.37	62.64	26.8
Lease Payments	21.68	21.74	0.06	0.3	21.68	21.74	0.06	0.3
Total Program Expenses	\$253.76	\$747.18	\$493.42	66.0 %	\$253.76	\$747.18	\$493.42	66.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$360.57	\$507.49	\$146.92	29.0%	\$360.57	\$507.49	\$146.92	29.0%
FICA and Medicare	26.47	38.87	12.40	31.9	26.47	38.87	12.40	31.9
Retirement	27.06	40.12	13.06	32.6	27.06	40.12	13.06	32.6
Health Insurance	98.72	143.00	44.28	31.0	98.72	143.00	44.28	31.0
Unemployment	0.35	1.24	0.89	71.8	0.35	1.24	0.89	71.8
Total General & Administrative Expenses	\$513.17	\$730.72	\$217.55	29.8 %	\$513.17	\$730.72	\$217.55	29.8 %
Total Expenses	\$766.93	\$1,477.90	\$710.97	48.1%	\$766.93	\$1,477.90	\$710.97	48.1%
Net Income (Loss)	\$(766.93)	\$(1,477.90)	\$710.97	48.1%	\$(766.93)	\$(1,477.90)	\$710.97	48.1%

8/3/20
9:38:06 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (1) General
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$4,617.77	\$4,708.37	\$90.60	1.9%	\$4,617.77	\$4,708.37	\$90.60	1.9%
Engineering Fees	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Fuel	5.81	8.37	2.56	30.6	5.81	8.37	2.56	30.6
Legal Exp - Properties	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Miscellaneous	96.88	125.00	28.12	22.5	96.88	125.00	28.12	22.5
Software Service & Support	12.50	16.74	4.24	25.3	12.50	16.74	4.24	25.3
Operating Supplies - Properties	146.72	100.00	(46.72)	(46.7)	146.72	100.00	(46.72)	(46.7)
R&M Building - Properties	5,694.65	5,333.37	(361.28)	(6.8)	5,694.65	5,333.37	(361.28)	(6.8)
Rep and Maint - Vehicles	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Rep and Maint - Infrastructure	438.00	3,500.00	3,062.00	87.5	438.00	3,500.00	3,062.00	87.5
Parking Kiosks Expenses	507.00	0.00	(507.00)	0.0	507.00	0.00	(507.00)	0.0
Small Tools and Equipment	23.62	20.87	(2.75)	(13.2)	23.62	20.87	(2.75)	(13.2)
Uniform Exp Properties	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Utilities	3,564.91	3,833.37	268.46	7.0	3,564.91	3,833.37	268.46	7.0
Lease Payments	21.68	21.74	0.06	0.3	21.68	21.74	0.06	0.3
Total Program Expenses	\$15,129.54	\$18,359.68	\$3,230.14	17.6 %	\$15,129.54	\$18,359.68	\$3,230.14	17.6 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,232.77	\$3,142.00	\$909.23	28.9%	\$2,232.77	\$3,142.00	\$909.23	28.9%
FICA and Medicare	163.88	240.37	76.49	31.8	163.88	240.37	76.49	31.8
Retirement	167.52	248.00	80.48	32.5	167.52	248.00	80.48	32.5
Health Insurance	611.28	885.37	274.09	31.0	611.28	885.37	274.09	31.0
Unemployment	2.15	7.24	5.09	70.3	2.15	7.24	5.09	70.3
Total General & Administrative Expenses	\$3,177.60	\$4,522.98	\$1,345.38	29.7 %	\$3,177.60	\$4,522.98	\$1,345.38	29.7 %
Total Expenses	\$18,307.14	\$22,882.66	\$4,575.52	20.0%	\$18,307.14	\$22,882.66	\$4,575.52	20.0%
Net Income (Loss)	\$(18,307.14)	\$(22,882.66)	\$4,575.52	20.0%	\$(18,307.14)	\$(22,882.66)	\$4,575.52	20.0%

8/3/20
10:27:43 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (3) Road
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
HURF Revenue	\$3,230.11	\$3,360.37	\$(130.26)	(3.9)%	\$3,230.11	\$3,360.37	\$(130.26)	(3.9)%
Interest and Investment Earnings	48.11	83.37	(35.26)	(42.3)	48.11	83.37	(35.26)	(42.3)
Net Revenues	\$3,278.22	\$3,443.74	\$(165.52)	(4.8)%	\$3,278.22	\$3,443.74	\$(165.52)	(4.8)%
<u>Program Expenses</u>								
Engineering Fees	\$1,565.66	\$416.74	\$(1,148.92)	(275.7)%	\$1,565.66	\$416.74	\$(1,148.92)	(275.7)%
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Fuel	2.91	8.37	5.46	65.2	2.91	8.37	5.46	65.2
Miscellaneous	0.00	46.37	46.37	100.0	0.00	46.37	46.37	100.0
Software Service & Support	12.50	15.00	2.50	16.7	12.50	15.00	2.50	16.7
Operating Supplies - HURF	22.34	58.37	36.03	61.7	22.34	58.37	36.03	61.7
Public Restroom Supplies	0.00	183.37	183.37	100.0	0.00	183.37	183.37	100.0
R&M Building - HURF	0.00	416.74	416.74	100.0	0.00	416.74	416.74	100.0
Rep and Maint - Vehicles	0.00	171.25	171.25	100.0	0.00	171.25	171.25	100.0
Rep and Maint - Equipment	0.00	16.74	16.74	100.0	0.00	16.74	16.74	100.0
Rep and Maint - Infrastructure	61.88	2,812.50	2,750.62	97.8	61.88	2,812.50	2,750.62	97.8
Small Tools and Equipment	567.93	41.74	(526.19)	(1260.6)	567.93	41.74	(526.19)	(1260.6)
Street Lights	940.70	1,083.37	142.67	13.2	940.70	1,083.37	142.67	13.2
Street Supplies	0.00	500.00	500.00	100.0	0.00	500.00	500.00	100.0
Uniform Exp - HURF	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Administrative Charge	881.78	881.75	(0.03)	0.0	881.78	881.75	(0.03)	0.0
Lease Payments	21.69	25.00	3.31	13.2	21.69	25.00	3.31	13.2
Total Program Expenses	\$4,077.39	\$6,827.31	\$2,749.92	40.3 %	\$4,077.39	\$6,827.31	\$2,749.92	40.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,831.98	\$3,676.99	\$845.01	23.0%	\$2,831.98	\$3,676.99	\$845.01	23.0%
FICA and Medicare	211.06	281.25	70.19	25.0	211.06	281.25	70.19	25.0
Retirement	135.26	200.25	64.99	32.5	135.26	200.25	64.99	32.5
Health Insurance	493.58	679.25	185.67	27.3	493.58	679.25	185.67	27.3
Unemployment	9.29	12.99	3.70	28.5	9.29	12.99	3.70	28.5
Total General & Administrative Expenses	\$3,681.17	\$4,850.73	\$1,169.56	24.1 %	\$3,681.17	\$4,850.73	\$1,169.56	24.1 %
Total Expenses	\$7,758.56	\$11,678.04	\$3,919.48	33.6%	\$7,758.56	\$11,678.04	\$3,919.48	33.6%
Net Income (Loss)	\$(4,480.34)	\$(8,234.30)	\$3,753.96	45.6%	\$(4,480.34)	\$(8,234.30)	\$3,753.96	45.6%

8/3/20
10:30:03 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (3) Road
Department: (35) Parking

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Parking Kiosk Revenue	\$14,030.05	\$10,000.00	\$4,030.05	40.3%	\$14,030.05	\$10,000.00	\$4,030.05	40.3%
Net Revenues	\$14,030.05	\$10,000.00	\$4,030.05	40.3 %	\$14,030.05	\$10,000.00	\$4,030.05	40.3 %
<u>Program Expenses</u>								
Miscellaneous	\$0.00	\$64.62	\$64.62	100.0%	\$0.00	\$64.62	\$64.62	100.0%
Credit Card Processing Fees	2,502.94	2,250.00	(252.94)	(11.2)	2,502.94	2,250.00	(252.94)	(11.2)
Software Service and Support	0.00	400.00	400.00	100.0	0.00	400.00	400.00	100.0
Operating Supplies	0.00	333.37	333.37	100.0	0.00	333.37	333.37	100.0
Telephone	0.00	125.00	125.00	100.0	0.00	125.00	125.00	100.0
Transfers Out	5,000.00	5,000.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
Total Program Expenses	\$7,502.94	\$8,172.99	\$670.05	8.2 %	\$7,502.94	\$8,172.99	\$670.05	8.2 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$1,080.00	\$966.74	\$(113.26)	(11.7)%	\$1,080.00	\$966.74	\$(113.26)	(11.7)%
FICA and Medicare	82.62	73.99	(8.63)	(11.7)	82.62	73.99	(8.63)	(11.7)
Unemployment	16.74	7.24	(9.50)	(131.2)	16.74	7.24	(9.50)	(131.2)
Total General & Administrative Expenses	\$1,179.36	\$1,047.97	\$(131.39)	(12.5)%	\$1,179.36	\$1,047.97	\$(131.39)	(12.5)%
Total Expenses	\$8,682.30	\$9,220.96	\$538.66	5.8%	\$8,682.30	\$9,220.96	\$538.66	5.8%
Net Income (Loss)	\$5,347.75	\$779.04	\$4,568.71	586.5%	\$5,347.75	\$779.04	\$4,568.71	586.5%

8/3/20
9:40:56 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$5,000.00	\$5,000.00	\$0.00	0.0%	\$5,000.00	\$5,000.00	\$0.00	0.0%
Water Usage Fees	14,035.65	14,166.74	(131.09)	(0.9)	14,035.65	14,166.74	(131.09)	(0.9)
Miscellaneous	(55.00)	679.19	(734.19)	(108.1)	(55.00)	679.19	(734.19)	(108.1)
Transfers In	2,500.00	2,500.00	0.00	0.0	2,500.00	2,500.00	0.00	0.0
Net Revenues	\$21,480.65	\$22,345.93	\$(865.28)	(3.9)%	\$21,480.65	\$22,345.93	\$(865.28)	(3.9)%
<u>Program Expenses</u>								
Contract Services	\$900.00	\$900.00	\$0.00	0.0%	\$900.00	\$900.00	\$0.00	0.0%
Training & Education	0.00	33.37	33.37	100.0	0.00	33.37	33.37	100.0
Permit Fee Exp - Water	0.00	150.00	150.00	100.0	0.00	150.00	150.00	100.0
Engineering Fees	1,565.67	125.00	(1,440.67)	(1152.5)	1,565.67	125.00	(1,440.67)	(1152.5)
Fuel	150.09	166.74	16.65	10.0	150.09	166.74	16.65	10.0
Legal Exp - Water	210.00	1,758.37	1,548.37	88.1	210.00	1,758.37	1,548.37	88.1
Miscellaneous	5.92	28.24	22.32	79.0	5.92	28.24	22.32	79.0
Software Support Exp - Water	12.50	233.37	220.87	94.6	12.50	233.37	220.87	94.6
Operating Supplies - Water	22.34	250.00	227.66	91.1	22.34	250.00	227.66	91.1
R&M Building - Water	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Vehicles	0.00	208.37	208.37	100.0	0.00	208.37	208.37	100.0
Rep and Maint - Equipment	0.00	185.00	185.00	100.0	0.00	185.00	185.00	100.0
Rep and Maint - Infrastructure	4,661.77	4,583.37	(78.40)	(1.7)	4,661.77	4,583.37	(78.40)	(1.7)
Service Tests/System Testing	0.00	83.37	83.37	100.0	0.00	83.37	83.37	100.0
Small Tools and Equipment	23.62	125.00	101.38	81.1	23.62	125.00	101.38	81.1
Uniform Exp Water	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Utilities Exp - Water	37.08	41.74	4.66	11.2	37.08	41.74	4.66	11.2
Administrative Charge	4,124.47	4,124.50	0.03	0.0	4,124.47	4,124.50	0.03	0.0
Lease Payments	75.88	75.99	0.11	0.1	75.88	75.99	0.11	0.1
Vehicle Purchase-Water	0.00	462.50	462.50	100.0	0.00	462.50	462.50	100.0
Total Program Expenses	\$11,789.34	\$13,601.67	\$1,812.33	13.3 %	\$11,789.34	\$13,601.67	\$1,812.33	13.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,938.55	\$5,542.49	\$1,603.94	28.9%	\$3,938.55	\$5,542.49	\$1,603.94	28.9%
FICA and Medicare	289.09	424.00	134.91	31.8	289.09	424.00	134.91	31.8
Retirement	295.52	437.49	141.97	32.5	295.52	437.49	141.97	32.5
Health Insurance	1,078.30	1,561.75	483.45	31.0	1,078.30	1,561.75	483.45	31.0
Unemployment	3.79	12.62	8.83	70.0	3.79	12.62	8.83	70.0
Total General & Administrative Expenses	\$5,605.25	\$7,978.35	\$2,373.10	29.7 %	\$5,605.25	\$7,978.35	\$2,373.10	29.7 %

8/3/20
9:40:56 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	\$17,394.59	\$21,580.02	\$4,185.43	19.4%	\$17,394.59	\$21,580.02	\$4,185.43	19.4%
Net Income (Loss)	\$4,086.06	\$765.91	\$3,320.15	433.5%	\$4,086.06	\$765.91	\$3,320.15	433.5%

8/3/20
9:58:01 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$5,500.00	\$5,500.00	\$0.00	0.0%	\$5,500.00	\$5,500.00	\$0.00	0.0%
Sewer Usage Fees	14,189.19	15,033.37	(844.18)	(5.6)	14,189.19	15,033.37	(844.18)	(5.6)
Interest and Investment Earnings	0.00	8.37	(8.37)	(100.0)	0.00	8.37	(8.37)	(100.0)
Transfers In	2,500.00	2,500.00	0.00	0.0	2,500.00	2,500.00	0.00	0.0
Net Revenues	\$22,189.19	\$23,041.74	\$(852.55)	(3.7)%	\$22,189.19	\$23,041.74	\$(852.55)	(3.7)%
<u>Program Expenses</u>								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$3,200.00	\$3,200.00	\$0.00	0.0%
Engineering Fees	5,413.25	2,083.37	(3,329.88)	(159.8)	5,413.25	2,083.37	(3,329.88)	(159.8)
Fuel	78.27	183.37	105.10	57.3	78.27	183.37	105.10	57.3
Legal Exp - Sewer	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Miscellaneous	0.00	29.37	29.37	100.0	0.00	29.37	29.37	100.0
Software Support Exp - Sewer	12.50	233.37	220.87	94.6	12.50	233.37	220.87	94.6
Operating Supplies - Sewer	22.34	1,000.00	977.66	97.8	22.34	1,000.00	977.66	97.8
R&M Building - Sewer	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Rep and Maint - Vehicles	0.00	175.87	175.87	100.0	0.00	175.87	175.87	100.0
Rep and Maint - Equipment	0.00	375.00	375.00	100.0	0.00	375.00	375.00	100.0
Rep and Maint - Infrastructure	119.40	1,250.00	1,130.60	90.4	119.40	1,250.00	1,130.60	90.4
Service Tests/System Testing	195.00	1,000.00	805.00	80.5	195.00	1,000.00	805.00	80.5
Small Tools and Equipment	23.62	250.00	226.38	90.6	23.62	250.00	226.38	90.6
Uniform Exp Sewer	0.00	41.74	41.74	100.0	0.00	41.74	41.74	100.0
Utilities	152.29	250.00	97.71	39.1	152.29	250.00	97.71	39.1
Administrative Charge	4,124.47	4,124.50	0.03	0.0	4,124.47	4,124.50	0.03	0.0
Sewer Interest Expense	3,075.82	3,400.00	324.18	9.5	3,075.82	3,400.00	324.18	9.5
Lease Payments	75.88	75.99	0.11	0.1	75.88	75.99	0.11	0.1
Total Program Expenses	\$16,492.84	\$17,756.06	\$1,263.22	7.1 %	\$16,492.84	\$17,756.06	\$1,263.22	7.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,135.69	\$3,005.49	\$869.80	28.9%	\$2,135.69	\$3,005.49	\$869.80	28.9%
FICA and Medicare	156.78	229.99	73.21	31.8	156.78	229.99	73.21	31.8
Retirement	160.26	237.24	76.98	32.4	160.26	237.24	76.98	32.4
Health Insurance	584.72	846.87	262.15	31.0	584.72	846.87	262.15	31.0
Unemployment	2.06	6.87	4.81	70.0	2.06	6.87	4.81	70.0
Total General & Administrative Expenses	\$3,039.51	\$4,326.46	\$1,286.95	29.7 %	\$3,039.51	\$4,326.46	\$1,286.95	29.7 %
Total Expenses	\$19,532.35	\$22,082.52	\$2,550.17	11.5%	\$19,532.35	\$22,082.52	\$2,550.17	11.5%

8/3/20
9:58:01 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	\$2,656.84	\$959.22	\$1,697.62	177.0%	\$2,656.84	\$959.22	\$1,697.62	177.0%

8/3/20
9:59:48 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 7/1/2020 Through 7/31/2020

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Sanitation Usage Fees	\$14,325.66	\$15,685.00	\$(1,359.34)	(8.7)%	\$14,325.66	\$15,685.00	\$(1,359.34)	(8.7)%
Miscellaneous	114.00	83.37	30.63	36.7	114.00	83.37	30.63	36.7
Net Revenues	\$14,439.66	\$15,768.37	\$(1,328.71)	(8.4)%	\$14,439.66	\$15,768.37	\$(1,328.71)	(8.4)%
<u>Program Expenses</u>								
Recycling Contract Exp	\$120.00	\$183.37	\$63.37	34.6%	\$120.00	\$183.37	\$63.37	34.6%
Training & Education	0.00	21.25	21.25	100.0	0.00	21.25	21.25	100.0
Equipment Rentals	0.00	54.24	54.24	100.0	0.00	54.24	54.24	100.0
Fuel	502.88	750.00	247.12	32.9	502.88	750.00	247.12	32.9
Landfill Tipping Fees	1,934.40	2,041.74	107.34	5.3	1,934.40	2,041.74	107.34	5.3
Miscellaneous	0.00	16.62	16.62	100.0	0.00	16.62	16.62	100.0
Software Support Exp - Trash	12.50	108.37	95.87	88.5	12.50	108.37	95.87	88.5
Operating Supplies - Trash	22.34	16.74	(5.60)	(33.5)	22.34	16.74	(5.60)	(33.5)
Rep and Maint - Vehicles	176.06	833.37	657.31	78.9	176.06	833.37	657.31	78.9
Rep and Maint - Equipment	0.00	75.00	75.00	100.0	0.00	75.00	75.00	100.0
Small Tools and Equipment	23.62	250.00	226.38	90.6	23.62	250.00	226.38	90.6
Uniform Exp Trash	0.00	25.00	25.00	100.0	0.00	25.00	25.00	100.0
Administrative Charge	4,124.47	4,124.50	0.03	0.0	4,124.47	4,124.50	0.03	0.0
Total Program Expenses	\$6,916.27	\$8,500.20	\$1,583.93	18.6 %	\$6,916.27	\$8,500.20	\$1,583.93	18.6 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,397.70	\$4,781.37	\$1,383.67	28.9%	\$3,397.70	\$4,781.37	\$1,383.67	28.9%
FICA and Medicare	249.39	365.75	116.36	31.8	249.39	365.75	116.36	31.8
Retirement	254.92	377.37	122.45	32.4	254.92	377.37	122.45	32.4
Health Insurance	930.22	1,347.25	417.03	31.0	930.22	1,347.25	417.03	31.0
Unemployment	3.27	10.87	7.60	69.9	3.27	10.87	7.60	69.9
Total General & Administrative Expenses	\$4,835.50	\$6,882.61	\$2,047.11	29.7 %	\$4,835.50	\$6,882.61	\$2,047.11	29.7 %
Total Expenses	\$11,751.77	\$15,382.81	\$3,631.04	23.6%	\$11,751.77	\$15,382.81	\$3,631.04	23.6%
Net Income (Loss)	\$2,687.89	\$385.56	\$2,302.33	597.1%	\$2,687.89	\$385.56	\$2,302.33	597.1%

8/3/20
10:48:35 AM

Town of Jerome
Balance Sheet
As of 7/31/2020

Fund: (1) General

Assets

Current Assets

LGIP	\$1,672.26	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,209.00	
City Sales Taxes	138,908.63	
Franchise Fees	3,596.84	
GF Accounts Receivable	3,685.68	
Property Taxes	11,657.97	
Rents	(254.05)	
State Sales Taxes	1,530.91	
Court - Checking & Bond Acct	105,036.50	
Court - JCEF Acct	12,790.38	
Court - FTG Acct	6,167.01	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	84,119.18	
OAZ Checking	204,868.04	
OAZ General Savings	395,576.94	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$971,145.29

Other Assets

Due From Other Funds	\$1,605,815.08	
Total Other Assets		1,605,815.08

Total Assets

\$2,576,960.37

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$1,408.89	
Federal WH & FICA	(9.81)	
Arizona Withholding	(35.05)	
Unemployment Taxes	387.02	
AFLAC	(411.38)	
Health Insurance	(1,024.02)	
457G Retirement	181.13	
PSPRS	(56.88)	
Customer Deposits	6,760.72	
FD Per Call Payable	11,723.00	
Ganishments Payable	1,735.51	
Wages Payable	16,542.22	
Due To Other Funds	1,852,996.46	
Court Liabilities	10,835.64	
Total Current Liabilities		\$1,901,033.45
Total Liabilities		\$1,901,033.45

Net Assets

Unrestricted Funds	736,120.91	
Current Year Net Assets	(60,193.99)	
Total Net Assets		675,926.92
Total Liabilities and Net Assets		<u>\$2,576,960.37</u>

8/3/20
10:48:35 AM

Town of Jerome

Balance Sheet

As of 7/31/2020

Fund: (1) General

8/3/20
10:51:36 AM

Town of Jerome
Balance Sheet
As of 7/31/2020

Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	63,468.83	
Bond Account	9,672.23	
Replacement & Extension Acct	72,123.89	
Series 2001 Bond Reserve Acct	30,065.60	
Total Current Assets		\$160,330.55

Property, Plant & Equipment

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	189,011.29	
Buildings-Acc Depreciation	(1,477,164.98)	
Operating Equipment-Acc Depreciation	(153,793.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,124,340.83

Other Assets

Due From Other Funds	\$836,050.19	
Total Other Assets		836,050.19

Total Assets

\$3,120,721.57

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$112.22	
Sales Tax Payable	784.66	
Customer Deposits	23,895.85	
Compensated Absences	2,328.22	
Bonds Payable	148,445.73	
Other Liabilities	6,909.25	
Due To Other Funds	680,303.95	
Accrued Payroll	2,361.76	
Accrued Interest Payable	3,340.02	
Total Current Liabilities		\$868,481.66

Total Liabilities

\$868,481.66

Net Assets

Unrestricted Fund Balance	771,622.00	
Unrestricted Fund Balance	(153,829.30)	
Unrestricted Fund Balance	1,544,283.00	
Current Year Net Assets	90,164.21	

Total Net Assets

2,252,239.91

Total Liabilities and Net Assets

\$3,120,721.57

8/3/20
10:52:37 AM

Town of Jerome
Balance Sheet
As of 7/31/2020

Fund: (3) Road
Department: (30) HURF

Assets

Current Assets

HURF Accounts Receivable	\$3,625.78	
OAZ HURF Savings	380,467.55	
Total Current Assets		\$384,093.33

Other Assets

Due From Other Funds	\$291,374.34	
Total Other Assets		291,374.34

Total Assets

\$675,467.67

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$37.44	
Due To Other Funds	490,479.61	
Accrued Payroll	755.11	
Total Current Liabilities		\$491,272.16

Total Liabilities

\$491,272.16

Net Assets

Current Year Net Assets	\$184,195.51	
Total Net Assets		184,195.51
Total Liabilities and Net Assets		\$675,467.67

8/3/20
10:53:20 AM

Town of Jerome
Balance Sheet
As of 7/31/2020

Fund: (3) Road
Department: (35) Parking

Assets

Other Assets

Due From	\$14,030.05	
Total Other Assets		\$14,030.05
Total Assets		\$14,030.05

Liabilities and Net Assets

Current Liabilities

Due To	\$8,682.30	
Total Current Liabilities		\$8,682.30
Total Liabilities		\$8,682.30

Net Assets

Current Year Net Assets	\$5,347.75	
Total Net Assets		5,347.75
Total Liabilities and Net Assets		\$14,030.05

8/3/20
10:54:03 AM

Town of Jerome
Balance Sheet
As of 7/31/2020

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Investments - Pension & Relief	\$142,578.23	
Total Current Assets		\$142,578.23

Other Assets

Due From Other Funds	\$37,012.55	
Total Other Assets		37,012.55

Total Assets		\$179,590.78
---------------------	--	---------------------

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$22,854.66	
Total Current Liabilities		\$22,854.66

Total Liabilities		\$22,854.66
--------------------------	--	--------------------

Net Assets

Unrestricted Fund Balance	152,044.83	
Current Year Net Assets	4,691.29	

Total Net Assets		156,736.12
-------------------------	--	-------------------

Total Liabilities and Net Assets		\$179,590.78
---	--	---------------------

8/3/20
10:54:46 AM

Town of Jerome

Balance Sheet

As of 7/31/2020

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$124,908.75	
Inventory	13,193.06	
Total Current Assets		\$138,101.81

Other Assets

Due From Other Funds	\$336,443.98	
Total Other Assets		336,443.98

Total Assets

\$474,545.79

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$263,147.86	
Deferred Revenue - Opr Grants	56,436.41	
Accounts Payable - Opr Grants	(12,062.51)	
Total Current Liabilities		\$307,521.76

Total Liabilities

\$307,521.76

Net Assets

Unrestricted Fund Balance	11,433.46	
Current Year Net Assets	155,590.57	
Total Net Assets		167,024.03
Total Liabilities and Net Assets		<u>\$474,545.79</u>

8/3/20
10:55:30 AM

Town of Jerome

Balance Sheet

As of 7/31/2020

Fund: (6) Capital Grants

Assets

Other Assets

Due From Other Funds	\$254,591.68	
Total Other Assets		\$254,591.68
Total Assets		\$254,591.68

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$42,267.65	
Due To Other Funds	169,969.35	
Total Current Liabilities		\$212,237.00
Total Liabilities		\$212,237.00

Net Assets

Restricted Fund Balance	\$109,433.10	
Unrestricted Fund Balance	(117,281.30)	
Current Year Net Assets	50,202.88	
Total Net Assets		42,354.68
Total Liabilities and Net Assets		\$254,591.68

8/3/20
10:56:06 AM

Town of Jerome

Balance Sheet

As of 7/31/2020

Fund: (7) GF Contingencies

Assets

Other Assets

Due From Other Funds	\$89,351.93	
Total Other Assets		\$89,351.93
Total Assets		\$89,351.93

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$8,360.05	
Total Current Liabilities		\$8,360.05
Total Liabilities		\$8,360.05

Net Assets

Unrestricted Fund Balance	\$120,310.72	
Current Year Net Assets	(39,318.84)	
Total Net Assets		80,991.88
Total Liabilities and Net Assets		\$89,351.93

8/3/20
10:56:52 AM

Town of Jerome
Balance Sheet
As of 7/31/2020

Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$45,692.57	
Total Current Assets		\$45,692.57

Other Assets

Due From Other Funds	\$32,124.44	
Total Other Assets		32,124.44

Total Assets		\$77,817.01
---------------------	--	--------------------

Net Assets

Unrestricted Fund Balance	\$67,643.86	
Current Year Net Assets	10,173.15	

Total Net Assets		77,817.01
-------------------------	--	------------------

Total Liabilities and Net Assets		\$77,817.01
---	--	--------------------

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 1002 - XEROX FINANCIAL SERVICES											\$0.00
7920MA4	07/08/20	07/08/20	08/07/20								
020-0098114-001, Inv 2164092 Copier		1.11.6191 - Copier & Equip Lease Expense			\$321.03	\$0.00	\$321.03	07/09/20	11084	ASCUCK	\$0.00
INVOICE 7920MA4 TOTALS:					\$321.03	\$0.00	\$321.03				\$0.00
XEROX FINANCIAL SERVICES TOTALS:					\$321.03	\$0.00	\$321.03				\$0.00
VENDOR: 1004 - CHARLOTTE PAGE											\$0.00
72220MA4	07/22/20	07/22/20	08/21/20								
457G Cash Out-Page		1.10.2999 - Suspense Account			\$3,252.81	\$0.00	\$3,252.81	07/22/20	11132	ASCUCK	\$0.00
457G Cash Out-Page Fed WH		1.10.2401 - Federal WH & FICA			(\$325.28)	\$0.00	(\$325.28)	07/22/20	11132	ASCUCK	\$0.00
INVOICE 72220MA4 TOTALS:					\$2,927.53	\$0.00	\$2,927.53				\$0.00
CHARLOTTE PAGE TOTALS:					\$2,927.53	\$0.00	\$2,927.53				\$0.00
VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)											\$0.00
JUN3072220MA1	07/22/20	07/22/20	08/21/20								
Inv 2020-165, Review, survey, inves		6.70.6185 - Misc Exp - Cap Grants			\$6,687.75	\$0.00	\$6,687.75	07/22/20	11133	ASCUCK	\$0.00
INVOICE JUN3072220MA1 TOTALS:					\$6,687.75	\$0.00	\$6,687.75				\$0.00
JUN3072920MA2	07/29/20	07/29/20	08/28/20								
Inv 2020-181 Center Ave Improvement		2.50.6140 - Engineering Fees			\$1,565.67	\$0.00	\$1,565.67	07/29/20	11149	ASCUCK	\$0.00
Inv 2020-181 Center Ave Improvement		2.51.6140 - Engineering Fees			\$1,565.67	\$0.00	\$1,565.67	07/29/20	11149	ASCUCK	\$0.00
Inv 2020-181 Center Ave Improvement		3.30.6140 - Engineering Fees			\$1,565.66	\$0.00	\$1,565.66	07/29/20	11149	ASCUCK	\$0.00
INVOICE JUN3072920MA2 TOTALS:					\$4,697.00	\$0.00	\$4,697.00				\$0.00
SOUTHWESTERN ENVIRON (SEC) TOTALS:					\$11,384.75	\$0.00	\$11,384.75				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH											\$0.00
7920MA24	07/08/20	07/08/20	08/07/20								
Inv 19-510 Internet Access GG		1.11.6192 - Software Support Exp - GG			\$120.00	\$0.00	\$120.00	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access Parks		1.17.6192 - Software Service & Support			\$12.50	\$0.00	\$12.50	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access Prop		1.18.6192 - Software Service & Support			\$12.50	\$0.00	\$12.50	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access Water		2.50.6192 - Software Support Exp - Water			\$12.50	\$0.00	\$12.50	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access Sewer		2.51.6192 - Software Support Exp - Sewer			\$12.50	\$0.00	\$12.50	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access Trash		2.52.6192 - Software Support Exp - Trash			\$12.50	\$0.00	\$12.50	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access HURF		3.30.6192 - Software Service & Support			\$12.50	\$0.00	\$12.50	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access FD		1.14.6192 - Software Service & Support			\$75.00	\$0.00	\$75.00	07/09/20	11115	ASCUCK	\$0.00
Inv 19-510 Internet Access PD		1.13.6192 - Software Service & Support			\$150.00	\$0.00	\$150.00	07/09/20	11115	ASCUCK	\$0.00
INVOICE 7920MA24 TOTALS:					\$420.00	\$0.00	\$420.00				\$0.00
7920MA25	07/08/20	07/08/20	08/07/20								
Inv 19-490 Erate LB		1.15.6266 - E-Rate Exp			\$40.07	\$0.00	\$40.07	07/09/20	11115	ASCUCK	\$0.00
INVOICE 7920MA25 TOTALS:					\$40.07	\$0.00	\$40.07				\$0.00
YAVAPAI CO. EDUCATION TECH TOTALS:					\$460.07	\$0.00	\$460.07				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
VENDOR: 1031 - GARY ALLEN											\$0.00
72220MA7	07/22/20	07/22/20	08/21/20								
Reimbursement, Tape			2.50.6185 - Miscellaneous		\$5.92	\$0.00	\$5.92	07/22/20	11134	ASCUCK	\$0.00
INVOICE 72220MA7 TOTALS:					\$5.92	\$0.00	\$5.92				\$0.00
GARY ALLEN TOTALS:					\$5.92	\$0.00	\$5.92				\$0.00
VENDOR: 1033 - BROWN & BROWN LAW OFFICES											\$0.00
JUN3071620MA2	07/16/20	07/16/20	08/15/20								
Legal Expense, Water			2.50.6170 - Legal Exp - Water		\$210.00	\$0.00	\$210.00	07/16/20	11116	ASCUCK	\$0.00
INVOICE JUN3071620MA2 TOTALS:					\$210.00	\$0.00	\$210.00				\$0.00
BROWN & BROWN LAW OFFICES TOTALS:					\$210.00	\$0.00	\$210.00				\$0.00
VENDOR: 1044 - YAVAPAI CO. FIRE/EMS CHIEFS											\$0.00
72920MA10	07/29/20	07/29/20	08/28/20								
Annual Membership			1.14.6125 - Dues and Subscriptions		\$75.00	\$0.00	\$75.00	07/29/20	11150	ASCUCK	\$0.00
INVOICE 72920MA10 TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00
YAVAPAI CO. FIRE/EMS CHIEFS TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00
VENDOR: 1046 - ROGER'S CUSTOM HEATING & COOL											\$0.00
72220MA11	07/22/20	07/22/20	08/21/20								
Inv 20-2411, AC courtroom fix			1.18.6215 - R&M Building - Properties		\$285.00	\$0.00	\$285.00	07/22/20	11135	ASCUCK	\$0.00
INVOICE 72220MA11 TOTALS:					\$285.00	\$0.00	\$285.00				\$0.00
ROGER'S CUSTOM HEATING & COOL TOTALS:					\$285.00	\$0.00	\$285.00				\$0.00
VENDOR: 1053 - VINCE'S AUTOBODY											\$0.00
JUN3072220MA3	07/22/20	07/22/20	08/21/20								
Inv 28698, Paint Materials			5.40.6236 - RICO Exp - Opr Grants		\$1,098.50	\$0.00	\$1,098.50	07/22/20	11136	ASCUCK	\$0.00
INVOICE JUN3072220MA3 TOTALS:					\$1,098.50	\$0.00	\$1,098.50				\$0.00
VINCE'S AUTOBODY TOTALS:					\$1,098.50	\$0.00	\$1,098.50				\$0.00
VENDOR: 1054 - PARKEON											\$0.00
JUN307920MA2	07/08/20	07/08/20	08/07/20								
00031335, Inv IV117296 Flowbird Fee			1.18.6242 - Parking Kiosks Expenses		\$10.99	\$0.00	\$10.99	07/09/20	11085	ASCUCK	\$0.00
00031335, Inv IV117139 Parkfolio			1.18.6242 - Parking Kiosks Expenses		\$312.00	\$0.00	\$312.00	07/09/20	11085	ASCUCK	\$0.00
00031335, Inv IV117139 Validation C			1.18.6242 - Parking Kiosks Expenses		\$63.69	\$0.00	\$63.69	07/09/20	11085	ASCUCK	\$0.00
INVOICE JUN307920MA2 TOTALS:					\$386.68	\$0.00	\$386.68				\$0.00
PARKEON TOTALS:					\$386.68	\$0.00	\$386.68				\$0.00
VENDOR: 1056 - PREMIER DIESEL TRUCK & EQUIP											\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
72220MA3	07/22/20	07/22/20	08/21/20							
Inv1896,B111 A/C compressor service		1.14.6220 - Rep and Maint - Vehicles		\$1,050.00	\$0.00	\$1,050.00	07/22/20	11137	ASCUCK	\$0.00
Inv1896,B111 A/C compressor service		1.14.6220 - Rep and Maint - Vehicles		\$2,281.75	\$0.00	\$2,281.75	07/22/20	11137	ASCUCK	\$0.00
INVOICE 72220MA3 TOTALS:				\$3,331.75	\$0.00	\$3,331.75				\$0.00
PREMIER DIESEL TRUCK & EQUIP TOTALS:				\$3,331.75	\$0.00	\$3,331.75				\$0.00
VENDOR: 1071 - PACIFIC ADVANCED CIVIL ENGIN										\$0.00
JUN307920MA4	07/08/20	07/08/20	08/07/20							
Inv 4079 Wastewater Engineering pay		2.51.6140 - Engineering Fees		\$3,847.58	\$0.00	\$3,847.58	07/09/20	11086	ASCUCK	\$0.00
INVOICE JUN307920MA4 TOTALS:				\$3,847.58	\$0.00	\$3,847.58				\$0.00
PACIFIC ADVANCED CIVIL ENGIN TOTALS:				\$3,847.58	\$0.00	\$3,847.58				\$0.00
VENDOR: 1075 - MARK SACHARA										\$0.00
7920MA10	07/08/20	07/08/20	08/07/20							
Reimbursement Bighorn Fire-mileage		7.25.6295 - Expense - GF Contingencies		\$2,048.35	\$0.00	\$2,048.35	07/09/20	11087	ASCUCK	\$0.00
Reimbursement Bighorn Fire-lodging		7.25.6295 - Expense - GF Contingencies		\$1,321.86	\$0.00	\$1,321.86	07/09/20	11087	ASCUCK	\$0.00
Reimbursement Pioneer Fire-mileage		7.25.6295 - Expense - GF Contingencies		\$178.60	\$0.00	\$178.60	07/09/20	11087	ASCUCK	\$0.00
INVOICE 7920MA10 TOTALS:				\$3,548.81	\$0.00	\$3,548.81				\$0.00
MARK SACHARA TOTALS:				\$3,548.81	\$0.00	\$3,548.81				\$0.00
VENDOR: 1076 - RUNBECK ELECTION SERVICES										\$0.00
7920MA6	07/08/20	07/08/20	08/07/20							
TOJ August 2020 Election Pamphlet		1.11.6130 - Election expenses		\$1,072.37	\$0.00	\$1,072.37	07/09/20	11088	ASCUCK	\$0.00
INVOICE 7920MA6 TOTALS:				\$1,072.37	\$0.00	\$1,072.37				\$0.00
RUNBECK ELECTION SERVICES TOTALS:				\$1,072.37	\$0.00	\$1,072.37				\$0.00
VENDOR: 1077 - GO AZ MOTORCYCLES COTTONWOOD										\$0.00
72220MA1	07/22/20	07/22/20								
ATV Service P-111, labor		1.14.6220 - Rep and Maint - Vehicles			\$0.00	\$580.76	07/22/20		ASCUCK	(\$580.76)
		1.14.6220 - Rep and Maint - Vehicles		\$580.76	\$0.00	\$580.76	*V 07/22/20	11138	ASCUCK	\$0.00
		1.14.6220 - Rep and Maint - Vehicles			\$0.00	(\$580.76)	*V 07/22/20	11138	ASCUCK	\$580.76
ATV Service P-111, parts/tax		1.14.6220 - Rep and Maint - Vehicles			\$0.00	\$75.39	07/22/20		ASCUCK	(\$75.39)
		1.14.6220 - Rep and Maint - Vehicles		\$75.39	\$0.00	\$75.39	*V 07/22/20	11138	ASCUCK	\$0.00
		1.14.6220 - Rep and Maint - Vehicles			\$0.00	(\$75.39)	*V 07/22/20	11138	ASCUCK	\$75.39
INVOICE 72220MA1 TOTALS:				\$656.15	\$0.00	\$656.15				\$0.00
CR-0000001	07/22/20	07/22/20	08/21/20							
ATV Service P-111, labor		1.14.6220 - Rep and Maint - Vehicles		(\$580.76)	\$0.00	(\$580.76)	07/22/20		ASCUCK	\$0.00
ATV Service P-111, parts/tax		1.14.6220 - Rep and Maint - Vehicles		(\$75.39)	\$0.00	(\$75.39)	07/22/20		ASCUCK	\$0.00
INVOICE CR-0000001 TOTALS:				(\$656.15)	\$0.00	(\$656.15)				\$0.00
GO AZ MOTORCYCLES COTTONWOOD TOTALS:				\$0.00	\$0.00	\$0.00				\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 1078 - D&B ELITE CARPENTRY, LLC											\$0.00
72220MA2	07/22/20	07/22/20	08/21/20								
Inv965, Install of windows, Hotel J		6.70.6215 - R&M Building Exp - Cap Grants		\$24,400.00	\$0.00	\$24,400.00	07/22/20	11139	ASCUCK	\$0.00	
INVOICE 72220MA2 TOTALS:				\$24,400.00	\$0.00	\$24,400.00				\$0.00	
D&B ELITE CARPENTRY, LLC TOTALS:				\$24,400.00	\$0.00	\$24,400.00				\$0.00	
VENDOR: 109 - AFLAC											\$0.00
71620MA6	07/16/20	07/16/20	07/16/20								
Acct # DN513, Inv. 560509		1.10.2405 - AFLAC		\$143.52	\$0.00	\$143.52	07/16/20	11117	ASCUCK	\$0.00	
INVOICE 71620MA6 TOTALS:				\$143.52	\$0.00	\$143.52				\$0.00	
AFLAC TOTALS:				\$143.52	\$0.00	\$143.52				\$0.00	
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES											\$0.00
JUN3071620MA4	07/16/20	07/16/20	07/16/20								
Inv 608429, Monthly Tank Rental Fee		1.14.6181 - Medical Supplies Exp		\$115.20	\$0.00	\$115.20	07/16/20	11118	ASCUCK	\$0.00	
INVOICE JUN3071620MA4 TOTALS:				\$115.20	\$0.00	\$115.20				\$0.00	
ALL-MED EQUIPMENT & SERVICES TOTALS:				\$115.20	\$0.00	\$115.20				\$0.00	
VENDOR: 119 - APS											\$0.00
JUN307920MA8	07/08/20	07/08/20	07/23/20								
9438060 Hull St Roof		1.18.6285 - Utilities		\$14.21	\$0.00	\$14.21	07/09/20	11089	ASCUCK	\$0.00	
INVOICE JUN307920MA8 TOTALS:				\$14.21	\$0.00	\$14.21				\$0.00	
72920MA4	07/29/20	07/29/20	08/13/20								
8061950 Sunshine Hill Water Tank		2.50.6285 - Utilities Exp - Water		\$37.08	\$0.00	\$37.08	07/29/20	11151	ASCUCK	\$0.00	
2383901 Upper Park		1.17.6285 - Utilities		\$40.95	\$0.00	\$40.95	07/29/20	11151	ASCUCK	\$0.00	
0421621 Fire Station		1.18.6285 - Utilities		\$449.83	\$0.00	\$449.83	07/29/20	11151	ASCUCK	\$0.00	
4246290 WWTP		2.51.6285 - Utilities		\$152.29	\$0.00	\$152.29	07/29/20	11151	ASCUCK	\$0.00	
3216010 Hotel Jerome		1.18.6285 - Utilities		\$41.25	\$0.00	\$41.25	07/29/20	11151	ASCUCK	\$0.00	
5613490 Upper Park 2		1.17.6285 - Utilities		\$50.96	\$0.00	\$50.96	07/29/20	11151	ASCUCK	\$0.00	
6506951 PD		1.18.6285 - Utilities		\$200.48	\$0.00	\$200.48	07/29/20	11151	ASCUCK	\$0.00	
8468241 Middle Park		1.17.6285 - Utilities		\$38.36	\$0.00	\$38.36	07/29/20	11151	ASCUCK	\$0.00	
6109570 Perkinsville Road		1.18.6285 - Utilities		\$114.53	\$0.00	\$114.53	07/29/20	11151	ASCUCK	\$0.00	
2353720 FD Gulch		1.18.6285 - Utilities		\$38.71	\$0.00	\$38.71	07/29/20	11151	ASCUCK	\$0.00	
7575770 Civic Center		1.18.6285 - Utilities		\$1,590.73	\$0.00	\$1,590.73	07/29/20	11151	ASCUCK	\$0.00	
0024240 Lower Park		1.17.6285 - Utilities		\$40.46	\$0.00	\$40.46	07/29/20	11151	ASCUCK	\$0.00	
1976520 Co-Op		1.18.6285 - Utilities		\$94.04	\$0.00	\$94.04	07/29/20	11151	ASCUCK	\$0.00	
2839800 Ghost Pepper		1.18.6285 - Utilities		\$89.88	\$0.00	\$89.88	07/29/20	11151	ASCUCK	\$0.00	
1490440 Street Lights		3.30.6255 - Street Lights		\$940.70	\$0.00	\$940.70	07/29/20	11151	ASCUCK	\$0.00	
INVOICE 72920MA4 TOTALS:				\$3,920.25	\$0.00	\$3,920.25				\$0.00	
APS TOTALS:				\$3,934.46	\$0.00	\$3,934.46				\$0.00	

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 120 - ARROW EXPRESS											\$0.00
71620MA11	07/16/20	07/16/20	08/15/20								
Sewer sample shipping Inv 131962		2.51.6240 - Service Tests/System Testing			\$45.00	\$0.00	\$45.00	07/16/20	11119	ASCUCK	\$0.00
INVOICE 71620MA11 TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
ARROW EXPRESS TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
VENDOR: 122 - AT&T											\$0.00
JUN307920MA11	07/08/20	07/08/20	08/07/20								
287251435682x 287251435682X06152020		1.13.6265 - Telephone			\$45.47	\$0.00	\$45.47	07/09/20	11090	ASCUCK	\$0.00
INVOICE JUN307920MA11 TOTALS:					\$45.47	\$0.00	\$45.47				\$0.00
72920MA9	07/29/20	07/29/20	08/28/20								
287251435682x 07152020 PD		1.13.6265 - Telephone			\$46.13	\$0.00	\$46.13	07/29/20	11152	ASCUCK	\$0.00
INVOICE 72920MA9 TOTALS:					\$46.13	\$0.00	\$46.13				\$0.00
AT&T TOTALS:					\$91.60	\$0.00	\$91.60				\$0.00
VENDOR: 151 - BEDROCK LANDSCAPE MATERIALS											\$0.00
72220MA8	07/22/20	07/22/20	08/21/20								
Inv 137008, 1 & 1/4 yard of concret		1.18.6215 - R&M Building - Properties			\$208.72	\$0.00	\$208.72	07/22/20	11140	ASCUCK	\$0.00
INVOICE 72220MA8 TOTALS:					\$208.72	\$0.00	\$208.72				\$0.00
BEDROCK LANDSCAPE MATERIALS TOTALS:					\$208.72	\$0.00	\$208.72				\$0.00
VENDOR: 157 - BOUND TREE MEDICAL, LLC											\$0.00
72920MA6	07/29/20	07/29/20	08/28/20								
103795, Inv 83669714 Thermometers c		1.11.6160 - COVID Expenses			\$211.87	\$0.00	\$211.87	07/29/20	11153	ASCUCK	\$0.00
INVOICE 72920MA6 TOTALS:					\$211.87	\$0.00	\$211.87				\$0.00
BOUND TREE MEDICAL, LLC TOTALS:					\$211.87	\$0.00	\$211.87				\$0.00
VENDOR: 164 - ARIZONA SUPERIOR COURT											\$0.00
JUN3071620MA5	07/16/20	07/16/20	07/16/20								
Pro Tem April-June 2020		1.12.6110 - Contract Services			\$51.12	\$0.00	\$51.12	07/16/20	11120	ASCUCK	\$0.00
Forehead Thermometer		1.12.6037 - Court Security Fund Expenses			\$48.64	\$0.00	\$48.64	07/16/20	11120	ASCUCK	\$0.00
INVOICE JUN3071620MA5 TOTALS:					\$99.76	\$0.00	\$99.76				\$0.00
ARIZONA SUPERIOR COURT TOTALS:					\$99.76	\$0.00	\$99.76				\$0.00
VENDOR: 167 - OFFICE DEPOT											\$0.00
7920MA5	07/08/20	07/08/20	09/06/20								
63266436, Inv102904385001 facial ti		1.11.6190 - Office Supplies			\$7.01	\$0.00	\$7.01	07/09/20	11091	ASCUCK	\$0.00
63266436, Inv102905244001 batteries		1.11.6190 - Office Supplies			\$10.41	\$0.00	\$10.41	07/09/20	11091	ASCUCK	\$0.00
63266436, Inv101593211001 stamp, in		1.11.6190 - Office Supplies			\$30.26	\$0.00	\$30.26	07/09/20	11091	ASCUCK	\$0.00
INVOICE 7920MA5 TOTALS:					\$47.68	\$0.00	\$47.68				\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
71620MA5	07/16/20	07/16/20	09/14/20							
63266436, 103561199001 Ink, envelop		1.11.6190 - Office Supplies		\$72.93	\$0.00	\$72.93	07/16/20	11121	ASCUCK	\$0.00
63266436, 105446466001 paper, ink p		1.11.6190 - Office Supplies		\$50.37	\$0.00	\$50.37	07/16/20	11121	ASCUCK	\$0.00
INVOICE 71620MA5 TOTALS:				\$123.30	\$0.00	\$123.30				\$0.00
72220MA9	07/22/20	07/22/20	09/20/20							
63266436, Inv102933148001 envelopes		1.11.6190 - Office Supplies		\$112.05	\$0.00	\$112.05	07/22/20	11141	ASCUCK	\$0.00
INVOICE 72220MA9 TOTALS:				\$112.05	\$0.00	\$112.05				\$0.00
72920MA8	07/29/20	07/29/20	09/27/20							
63266436, Inv 109383168001 Pens, Ti		1.11.6190 - Office Supplies		\$13.01	\$0.00	\$13.01	07/29/20	11154	ASCUCK	\$0.00
INVOICE 72920MA8 TOTALS:				\$13.01	\$0.00	\$13.01				\$0.00
OFFICE DEPOT TOTALS:				\$296.04	\$0.00	\$296.04				\$0.00
VENDOR: 168 - CENTURY LINK										\$0.00
72920MA1	07/29/20	07/29/20	08/13/20							
928 634 2245 PD		1.13.6265 - Telephone		\$35.12	\$0.00	\$35.12	07/29/20	11155	ASCUCK	\$0.00
928 634 7943 GG		1.11.6265 - Telephone		\$169.07	\$0.00	\$169.07	07/29/20	11155	ASCUCK	\$0.00
928 634 8992 PD		1.13.6265 - Telephone		\$172.47	\$0.00	\$172.47	07/29/20	11155	ASCUCK	\$0.00
928 639 0574 LB		1.15.6265 - Telephone		\$76.59	\$0.00	\$76.59	07/29/20	11155	ASCUCK	\$0.00
928 649 2776 PD		1.13.6265 - Telephone		\$41.00	\$0.00	\$41.00	07/29/20	11155	ASCUCK	\$0.00
928 649 3034 FD		1.14.6265 - Telephone		\$130.05	\$0.00	\$130.05	07/29/20	11155	ASCUCK	\$0.00
928 649 3250 CT		1.12.6265 - Telephone		\$72.32	\$0.00	\$72.32	07/29/20	11155	ASCUCK	\$0.00
INVOICE 72920MA1 TOTALS:				\$696.62	\$0.00	\$696.62				\$0.00
CENTURY LINK TOTALS:				\$696.62	\$0.00	\$696.62				\$0.00
VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP										\$0.00
7920MA16	07/08/20	07/08/20	07/08/20							
51348, Service Contract 7/1/20 - 9/		1.18.6110 - Contract Services		\$1,057.77	\$0.00	\$1,057.77	07/09/20	11092	ASCUCK	\$0.00
INVOICE 7920MA16 TOTALS:				\$1,057.77	\$0.00	\$1,057.77				\$0.00
72920MA2	07/29/20	07/29/20	07/29/20							
51348,Inv6000454532 #2 Payment 5yr		1.18.6110 - Contract Services		\$1,755.00	\$0.00	\$1,755.00	07/29/20	11156	ASCUCK	\$0.00
INVOICE 72920MA2 TOTALS:				\$1,755.00	\$0.00	\$1,755.00				\$0.00
THYSSENKRUPP ELEVATOR CORP TOTALS:				\$2,812.77	\$0.00	\$2,812.77				\$0.00
VENDOR: 185 - COTTONWOOD EXPRESS LUBE										\$0.00
71620MA7	07/16/20	07/16/20	07/16/20							
Oil Change Unit 25, labor		1.13.6220 - Rep and Maint - Vehicles		\$40.00	\$0.00	\$40.00	07/16/20	11122	ASCUCK	\$0.00
Oil Change Unit 25, parts		1.13.6220 - Rep and Maint - Vehicles		\$6.07	\$0.00	\$6.07	07/16/20	11122	ASCUCK	\$0.00
INVOICE 71620MA7 TOTALS:				\$46.07	\$0.00	\$46.07				\$0.00
COTTONWOOD EXPRESS LUBE TOTALS:				\$46.07	\$0.00	\$46.07				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 190 - HUGHES SUPPLY											\$0.00
72920MA3	07/29/20	07/29/20	08/08/20								
Acct 151128 Inv S159234097.001		2.51.6230 - Rep and Maint - Infrastructure			\$89.51	\$0.00	\$89.51	07/29/20	11157	ASCUCK	\$0.00
Acct 151128 Inv S159240894.001		2.51.6230 - Rep and Maint - Infrastructure			(\$48.06)	\$0.00	(\$48.06)	07/29/20	11157	ASCUCK	\$0.00
INVOICE 72920MA3 TOTALS:					\$41.45	\$0.00	\$41.45				\$0.00
HUGHES SUPPLY TOTALS:					\$41.45	\$0.00	\$41.45				\$0.00
VENDOR: 203 - SMART DOCUMENT SOLUTIONS											\$0.00
JUN3071620MA1	07/16/20	07/16/20	07/16/20								
C10253, CT1221-01, 13047		1.11.6191 - Copier & Equip Lease Expense			\$205.67	\$0.00	\$205.67	07/16/20	11123	ASCUCK	\$0.00
INVOICE JUN3071620MA1 TOTALS:					\$205.67	\$0.00	\$205.67				\$0.00
SMART DOCUMENT SOLUTIONS TOTALS:					\$205.67	\$0.00	\$205.67				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC											\$0.00
JUN307920MA6	07/08/20	07/08/20	07/08/20								
Recycling Services, Inv JEROME 720		2.52.6111 - Recycling Contract Exp			\$120.00	\$0.00	\$120.00	07/09/20	11093	ASCUCK	\$0.00
INVOICE JUN307920MA6 TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
SEDONA RECYCLES, INC TOTALS:					\$120.00	\$0.00	\$120.00				\$0.00
VENDOR: 207 - HOME DEPOT CREDIT SERVICES											\$0.00
72920MA5	07/29/20	07/29/20	08/18/20								
3429, Inv 1025683 Misc Supplies		1.18.6215 - R&M Building - Properties			\$83.16	\$0.00	\$83.16	07/29/20	11158	ASCUCK	\$0.00
3429, Inv 5522592 Painting Supplie		1.18.6215 - R&M Building - Properties			\$146.54	\$0.00	\$146.54	07/29/20	11158	ASCUCK	\$0.00
INVOICE 72920MA5 TOTALS:					\$229.70	\$0.00	\$229.70				\$0.00
JUN3072920MA1	07/29/20	07/29/20	08/18/20								
3429, Inv3545079 Extension Cords		1.14.6185 - Miscellaneous			\$136.10	\$0.00	\$136.10	07/29/20	11158	ASCUCK	\$0.00
3429, Inv2022835 Tape, board		3.30.6230 - Rep and Maint - Infrastructure			\$61.88	\$0.00	\$61.88	07/29/20	11158	ASCUCK	\$0.00
INVOICE JUN3072920MA1 TOTALS:					\$197.98	\$0.00	\$197.98				\$0.00
HOME DEPOT CREDIT SERVICES TOTALS:					\$427.68	\$0.00	\$427.68				\$0.00
VENDOR: 218 - VERIZON WIRELESS											\$0.00
JUN307920MA10	07/08/20	07/08/20	08/02/20								
870476021 928 300 5987 Barry		1.16.6265 - Telephone			\$51.10	\$0.00	\$51.10	07/09/20	11095	ASCUCK	\$0.00
870476021 928 300 8701 Rusty		1.14.6265 - Telephone			\$62.22	\$0.00	\$62.22	07/09/20	11095	ASCUCK	\$0.00
870476021 928 821 0133 Shuttle		1.11.6265 - Telephone			\$35.51	\$0.00	\$35.51	07/09/20	11095	ASCUCK	\$0.00
870476021 access charges		1.16.6265 - Telephone			\$21.46	\$0.00	\$21.46	07/09/20	11095	ASCUCK	\$0.00
870476021 access charges		1.14.6265 - Telephone			\$21.46	\$0.00	\$21.46	07/09/20	11095	ASCUCK	\$0.00
870476021 access charges		1.11.6265 - Telephone			\$21.48	\$0.00	\$21.48	07/09/20	11095	ASCUCK	\$0.00
INVOICE JUN307920MA10 TOTALS:					\$213.23	\$0.00	\$213.23				\$0.00
JUN307920MA9	07/08/20	07/08/20	08/02/20								

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
870476021 928 451 2174 PD		1.18.6242 - Parking Kiosks Expenses		\$30.08	\$0.00	\$30.08	07/09/20	11094	ASCUCK	\$0.00
870476021 928 451 2402 PD		1.18.6242 - Parking Kiosks Expenses		\$30.08	\$0.00	\$30.08	07/09/20	11094	ASCUCK	\$0.00
870476021 928 451 2436 PD		1.18.6242 - Parking Kiosks Expenses		\$30.08	\$0.00	\$30.08	07/09/20	11094	ASCUCK	\$0.00
870476021 928 821 0736 PD		1.18.6242 - Parking Kiosks Expenses		\$30.08	\$0.00	\$30.08	07/09/20	11094	ASCUCK	\$0.00
INVOICE JUN307920MA9 TOTALS:				\$120.32	\$0.00	\$120.32				\$0.00
VERIZON WIRELESS TOTALS:				\$333.55	\$0.00	\$333.55				\$0.00
VENDOR: 223 - LEAGUE OF AZ CITIES AND TOWNS										\$0.00
7920MA21	07/08/20	07/08/20	07/08/20							
FY21 Dues		1.11.6125 - Dues, Subs & Memberships		\$3,869.00	\$0.00	\$3,869.00	07/09/20	11096	ASCUCK	\$0.00
INVOICE 7920MA21 TOTALS:				\$3,869.00	\$0.00	\$3,869.00				\$0.00
LEAGUE OF AZ CITIES AND TOWNS TOTALS:				\$3,869.00	\$0.00	\$3,869.00				\$0.00
VENDOR: 224 - LEGEND										\$0.00
71620MA8	07/16/20	07/16/20	08/15/20							
Acct 00-0001475, Inv 2010395		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	07/16/20	11124	ASCUCK	\$0.00
INVOICE 71620MA8 TOTALS:				\$75.00	\$0.00	\$75.00				\$0.00
72920MA12	07/29/20	07/29/20	08/28/20							
Acct 00-0001475, Inv. 2010920		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	07/29/20	11159	ASCUCK	\$0.00
INVOICE 72920MA12 TOTALS:				\$75.00	\$0.00	\$75.00				\$0.00
LEGEND TOTALS:				\$150.00	\$0.00	\$150.00				\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES										\$0.00
72220MA12	07/22/20	07/22/20	08/11/20							
0559820 Fire Station		1.18.6285 - Utilities		\$30.38	\$0.00	\$30.38	07/22/20	11142	ASCUCK	\$0.00
7505930 Town Hall		1.18.6285 - Utilities		\$29.11	\$0.00	\$29.11	07/22/20	11142	ASCUCK	\$0.00
6937260 Police Station		1.18.6285 - Utilities		\$21.76	\$0.00	\$21.76	07/22/20	11142	ASCUCK	\$0.00
4353340 Town Yard		1.18.6285 - Utilities		\$21.34	\$0.00	\$21.34	07/22/20	11142	ASCUCK	\$0.00
2353340 Co-Op		1.18.6285 - Utilities		\$21.76	\$0.00	\$21.76	07/22/20	11142	ASCUCK	\$0.00
INVOICE 72220MA12 TOTALS:				\$124.35	\$0.00	\$124.35				\$0.00
UNISOURCE ENERGY SERVICES TOTALS:				\$124.35	\$0.00	\$124.35				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE										\$0.00
JUN307920MA15	07/08/20	07/08/20	07/23/20							
2860 Inv 18625 Shop Supplies Parks		1.17.6195 - Operating Supplies - Parks		\$22.34	\$0.00	\$22.34	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18625 Shop Supplies Prop		1.18.6195 - Operating Supplies - Properties		\$22.34	\$0.00	\$22.34	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18625 Shop Supplies Water		2.50.6195 - Operating Supplies - Water		\$22.34	\$0.00	\$22.34	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18625 Shop Supplies Sewer		2.51.6195 - Operating Supplies - Sewer		\$22.34	\$0.00	\$22.34	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18625 Shop Supplies Trash		2.52.6195 - Operating Supplies - Trash		\$22.34	\$0.00	\$22.34	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18625 Shop Supplies HURF		3.30.6195 - Operating Supplies - HURF		\$22.34	\$0.00	\$22.34	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18738 Anchors		1.18.6185 - Miscellaneous		\$14.82	\$0.00	\$14.82	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18812 Saw Stuff		1.14.6250 - Small Tools and Equipment		\$115.67	\$0.00	\$115.67	07/09/20	11098	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
2860 Inv 18817 Hosereel Upgrade B-1		1.14.6250 - Small Tools and Equipment		\$81.20	\$0.00	\$81.20	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18853 Shovel, coupling ret		1.14.6250 - Small Tools and Equipment		(\$54.87)	\$0.00	(\$54.87)	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18868 Fuel Abatement suppl		7.25.6276 - Wildlands Exp - Contingency		\$104.82	\$0.00	\$104.82	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18870 Fuel Abatement suppl		7.25.6276 - Wildlands Exp - Contingency		\$52.67	\$0.00	\$52.67	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18955 Shop Supplies		1.18.6195 - Operating Supplies - Properties		\$124.38	\$0.00	\$124.38	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 18958 Fastners, sharpie		2.50.6230 - Rep and Maint - Infrastructure		\$28.28	\$0.00	\$28.28	07/09/20	11098	ASCUCK	\$0.00
2860 Inv 19014 Mounts/fastners		7.25.6276 - Wildlands Exp - Contingency		\$56.73	\$0.00	\$56.73	07/09/20	11098	ASCUCK	\$0.00
INVOICE JUN307920MA15 TOTALS:				\$657.74	\$0.00	\$657.74				\$0.00
JUN307920MA16	07/08/20	07/08/20	07/23/20							
2860 Inv 19021 couplers		2.51.6230 - Rep and Maint - Infrastructure		\$77.95	\$0.00	\$77.95	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19125 Washers/nuts		7.25.6276 - Wildlands Exp - Contingency		\$45.72	\$0.00	\$45.72	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19129 Chainsaw supplies		7.25.6276 - Wildlands Exp - Contingency		\$93.93	\$0.00	\$93.93	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19175 Couplers		2.50.6230 - Rep and Maint - Infrastructure		\$72.47	\$0.00	\$72.47	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19213 Fastners, caps, pain		2.50.6230 - Rep and Maint - Infrastructure		\$40.71	\$0.00	\$40.71	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19295 Silicone, chuck key		1.18.6185 - Miscellaneous		\$41.03	\$0.00	\$41.03	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19379 Saw Stuff		7.25.6276 - Wildlands Exp - Contingency		\$131.25	\$0.00	\$131.25	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19499 Oxygen		2.50.6230 - Rep and Maint - Infrastructure		\$13.17	\$0.00	\$13.17	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19551 Toilet repair parts		1.18.6215 - R&M Building - Properties		\$57.95	\$0.00	\$57.95	07/09/20	11097	ASCUCK	\$0.00
2860 Inv 19803 Saw blade, sprinkler		1.18.6185 - Miscellaneous		\$41.03	\$0.00	\$41.03	07/09/20	11097	ASCUCK	\$0.00
INVOICE JUN307920MA16 TOTALS:				\$615.21	\$0.00	\$615.21				\$0.00
VERDE VALLEY HARDWARE TOTALS:				\$1,272.95	\$0.00	\$1,272.95				\$0.00
VENDOR: 254 - VERDE VALLEY NEWSPAPERS										\$0.00
JUN307920MA18	07/08/20	07/08/20	07/18/20							
11366, Inv 152142 May 2020		1.11.6105 - Advertising, Printing, & Publishin		\$37.83	\$0.00	\$37.83	07/09/20	11099	ASCUCK	\$0.00
11366, Inv 151138 March 2020		1.11.6105 - Advertising, Printing, & Publishin		\$42.02	\$0.00	\$42.02	07/09/20	11099	ASCUCK	\$0.00
INVOICE JUN307920MA18 TOTALS:				\$79.85	\$0.00	\$79.85				\$0.00
VERDE VALLEY NEWSPAPERS TOTALS:				\$79.85	\$0.00	\$79.85				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD										\$0.00
71620MA1	07/16/20	07/16/20	07/16/20							
Dispatch fees FD		1.14.6120 - Dispatch Fees		\$533.67	\$0.00	\$533.67	07/16/20	11125	ASCUCK	\$0.00
INVOICE 71620MA1 TOTALS:				\$533.67	\$0.00	\$533.67				\$0.00
CITY OF COTTONWOOD TOTALS:				\$533.67	\$0.00	\$533.67				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS										\$0.00
JUN307920MA7	07/08/20	07/08/20	08/02/20							
Inv 1014656, Spring Maintenance Jun		2.50.6110 - Contract Services		\$900.00	\$0.00	\$900.00	07/09/20	11100	ASCUCK	\$0.00
Inv 1014656, WWTP Maintenance June		2.51.6110 - Contract Services		\$3,200.00	\$0.00	\$3,200.00	07/09/20	11100	ASCUCK	\$0.00
Inv 1014656, Fabricaion of Cliff Sp		2.50.6230 - Rep and Maint - Infrastructure		\$1,600.00	\$0.00	\$1,600.00	07/09/20	11100	ASCUCK	\$0.00
INVOICE JUN307920MA7 TOTALS:				\$5,700.00	\$0.00	\$5,700.00				\$0.00
CONTRACT WASTEWATER OPERATIONS TOTALS:				\$5,700.00	\$0.00	\$5,700.00				\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: 277 - JEROME CHAMBER OF COMMERCE											\$0.00
73020MA1	07/30/20	07/30/20	08/06/20								
Invoice #617 Funding Employee, Adve		1.11.6285 - Tourism 1% Bed Tax			\$10,000.00	\$0.00	\$10,000.00	07/30/20	11162	ASCUCK	\$0.00
INVOICE 73020MA1 TOTALS:					\$10,000.00	\$0.00	\$10,000.00				\$0.00
JEROME CHAMBER OF COMMERCE TOTALS:					\$10,000.00	\$0.00	\$10,000.00				\$0.00
VENDOR: 284 - HALES ROOFING CO, INC											\$0.00
7920MA30	07/09/20	07/09/20	08/08/20								
Partial Payment for Roof Repair		1.18.6215 - R&M Building - Properties			\$3,921.35	\$0.00	\$3,921.35	07/09/20	11101	ASCUCK	\$0.00
INVOICE 7920MA30 TOTALS:					\$3,921.35	\$0.00	\$3,921.35				\$0.00
HALES ROOFING CO, INC TOTALS:					\$3,921.35	\$0.00	\$3,921.35				\$0.00
VENDOR: 287 - KS STATE BANK											\$0.00
71620MA9	07/16/20	07/16/20	08/15/20								
Final Payment for 2014 Tahoe PD		1.13.7025 - Vehicles, Cap Outlay, Police			\$5,415.58	\$0.00	\$5,415.58	07/16/20	11126	ASCUCK	\$0.00
INVOICE 71620MA9 TOTALS:					\$5,415.58	\$0.00	\$5,415.58				\$0.00
KS STATE BANK TOTALS:					\$5,415.58	\$0.00	\$5,415.58				\$0.00
VENDOR: 310 - VERDE VALLEY CHIEFS ASSOC											\$0.00
71620MA2	07/16/20	07/16/20	07/16/20								
Annual Membership Dues FD		1.14.6270 - Training Center Assessment			\$2,692.00	\$0.00	\$2,692.00	07/16/20	11127	ASCUCK	\$0.00
INVOICE 71620MA2 TOTALS:					\$2,692.00	\$0.00	\$2,692.00				\$0.00
VERDE VALLEY CHIEFS ASSOC TOTALS:					\$2,692.00	\$0.00	\$2,692.00				\$0.00
VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES											\$0.00
JUN307920MA12	07/08/20	07/08/20	08/07/20								
Inv 102013 first aid kit supplies P		1.13.6195 - Operating Supplies - Police			\$127.26	\$0.00	\$127.26	07/09/20	11102	ASCUCK	\$0.00
INVOICE JUN307920MA12 TOTALS:					\$127.26	\$0.00	\$127.26				\$0.00
PERSONNEL SAFETY ENTERPRISES TOTALS:					\$127.26	\$0.00	\$127.26				\$0.00
VENDOR: 381 - EXTRICATION CONCEPTS, LLC											\$0.00
JUN307920MA3	07/08/20	07/08/20	08/07/20								
Inv ECI-3311 5 gallons 94 gas for e		1.14.6185 - Miscellaneous			\$99.64	\$0.00	\$99.64	07/09/20	11103	ASCUCK	\$0.00
INVOICE JUN307920MA3 TOTALS:					\$99.64	\$0.00	\$99.64				\$0.00
EXTRICATION CONCEPTS, LLC TOTALS:					\$99.64	\$0.00	\$99.64				\$0.00
VENDOR: 450 - #1 FOOD STORE											\$0.00
JUN307920MA21	07/09/20	07/09/20	07/09/20								
Fuel FD		1.14.6145 - Fuel			\$332.61	\$0.00	\$332.61	07/09/20	11104	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
INVOICE JUN307920MA21 TOTALS:					\$332.61	\$0.00	\$332.61				\$0.00
#1 FOOD STORE TOTALS:					\$332.61	\$0.00	\$332.61				\$0.00
VENDOR: 502 - DANA KEPNER CO											\$0.00
7920MA8	07/08/20	07/08/20	08/07/20								
5124, Inv 9020304, hose barb, coupl		2.50.6230 - Rep and Maint - Infrastructure			\$254.64	\$0.00	\$254.64	07/09/20	11105	ASCUCK	\$0.00
INVOICE 7920MA8 TOTALS:					\$254.64	\$0.00	\$254.64				\$0.00
DANA KEPNER CO TOTALS:					\$254.64	\$0.00	\$254.64				\$0.00
VENDOR: 513 - HANSON AGGREGATES LLC											\$0.00
JUN3071620MA3	07/16/20	07/16/20	08/15/20								
Inv 30307494, 5000 psi air flow		3.30.6250 - Small Tools and Equipment			\$544.31	\$0.00	\$544.31	07/16/20	11128	ASCUCK	\$0.00
INVOICE JUN3071620MA3 TOTALS:					\$544.31	\$0.00	\$544.31				\$0.00
HANSON AGGREGATES LLC TOTALS:					\$544.31	\$0.00	\$544.31				\$0.00
VENDOR: 678 - FORESTRY SUPPLIERS, INC.											\$0.00
7920MA9	07/08/20	07/08/20	08/07/20								
Inv 732838-00 Firefighters shovel		7.25.6276 - Wildlands Exp - Contingency			\$190.59	\$0.00	\$190.59	07/09/20	11106	ASCUCK	\$0.00
INVOICE 7920MA9 TOTALS:					\$190.59	\$0.00	\$190.59				\$0.00
FORESTRY SUPPLIERS, INC. TOTALS:					\$190.59	\$0.00	\$190.59				\$0.00
VENDOR: 704 - MINGUS ELECTRIC											\$0.00
JUN307920MA17	07/08/20	07/08/20	08/07/20								
Inv 1134 Lamp timer repair-labor		1.18.6215 - R&M Building - Properties			\$340.00	\$0.00	\$340.00	07/09/20	11107	ASCUCK	\$0.00
Inv 1134 Lamp timer repair-parts		1.18.6215 - R&M Building - Properties			\$160.92	\$0.00	\$160.92	07/09/20	11107	ASCUCK	\$0.00
INVOICE JUN307920MA17 TOTALS:					\$500.92	\$0.00	\$500.92				\$0.00
MINGUS ELECTRIC TOTALS:					\$500.92	\$0.00	\$500.92				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											\$0.00
JUN307920MA14	07/08/20	07/08/20	07/23/20								
18583, Inv 83641953 Fuel Water		2.50.6145 - Fuel			\$20.57	\$0.00	\$20.57	07/09/20	11108	ASCUCK	\$0.00
18583, Inv 83641953 Fuel Sewer		2.51.6145 - Fuel			\$20.57	\$0.00	\$20.57	07/09/20	11108	ASCUCK	\$0.00
18583, Inv 83641953 Fuel Trash		2.52.6145 - Fuel			\$164.63	\$0.00	\$164.63	07/09/20	11108	ASCUCK	\$0.00
INVOICE JUN307920MA14 TOTALS:					\$205.77	\$0.00	\$205.77				\$0.00
72220MA10	07/22/20	07/22/20	08/06/20								
18583, Inv 83654206 Fuel, Water		2.50.6145 - Fuel			\$20.18	\$0.00	\$20.18	07/22/20	11143	ASCUCK	\$0.00
18583, Inv 83654206 Fuel, Sewer		2.51.6145 - Fuel			\$20.18	\$0.00	\$20.18	07/22/20	11143	ASCUCK	\$0.00
18583, Inv 83654206 Fuel, Trash		2.52.6145 - Fuel			\$161.48	\$0.00	\$161.48	07/22/20	11143	ASCUCK	\$0.00
INVOICE 72220MA10 TOTALS:					\$201.84	\$0.00	\$201.84				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
DIESEL DIRECT WEST TOTALS:					\$407.61	\$0.00	\$407.61				\$0.00
VENDOR: 735 - FOUR-D LLC											\$0.00
JUN307920MA5	07/08/20	07/08/20	08/07/20								
Inv 762 June 2020 Work		1.11.6193 - Computer Hardware & Service			\$100.00	\$0.00	\$100.00	07/09/20	11109	ASCUCK	\$0.00
INVOICE JUN307920MA5 TOTALS:					\$100.00	\$0.00	\$100.00				\$0.00
JUN3072220MA5	07/22/20	07/22/20	08/21/20								
Inv 756, Services March 2020		1.11.6193 - Computer Hardware & Service			\$225.00	\$0.00	\$225.00	07/22/20	11144	ASCUCK	\$0.00
INVOICE JUN3072220MA5 TOTALS:					\$225.00	\$0.00	\$225.00				\$0.00
FOUR-D LLC TOTALS:					\$325.00	\$0.00	\$325.00				\$0.00
VENDOR: 747 - TOWN OF JEROME PR											\$0.00
71620MA10	07/16/20	07/16/20	07/16/20								
Payroll Transfer		1.10.2999 - Suspense Account			\$90,000.00	\$0.00	\$90,000.00	07/16/20	11129	ASCUCK	\$0.00
INVOICE 71620MA10 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD											\$0.00
JUN307920MA20	07/09/20	07/09/20	08/08/20								
Legal Services June 2020 GG		1.11.6170 - Legal Exp - Gen Gov			\$1,248.00	\$0.00	\$1,248.00	07/09/20	11110	ASCUCK	\$0.00
Legal Services June 2020 PZ		1.16.6170 - Legal Exp - P&Z			\$1,150.50	\$0.00	\$1,150.50	07/09/20	11110	ASCUCK	\$0.00
INVOICE JUN307920MA20 TOTALS:					\$2,398.50	\$0.00	\$2,398.50				\$0.00
SIMS MACKIN, LTD TOTALS:					\$2,398.50	\$0.00	\$2,398.50				\$0.00
VENDOR: 754 - ARIZONA BUG COMPANY											\$0.00
72220MA6	07/22/20	07/22/20	08/21/20								
pest control, 10101 prop (FD) Inv 1		1.18.6110 - Contract Services			\$50.00	\$0.00	\$50.00	07/22/20	11145	ASCUCK	\$0.00
INVOICE 72220MA6 TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
ARIZONA BUG COMPANY TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											\$0.00
JUN307920MA13	07/08/20	07/08/20	08/07/20								
7015-01 Fire Station		1.18.6285 - Utilities			\$137.56	\$0.00	\$137.56	07/09/20	11111	ASCUCK	\$0.00
7054-01 Police Station		1.18.6285 - Utilities			\$177.32	\$0.00	\$177.32	07/09/20	11111	ASCUCK	\$0.00
7031-01 Library		1.18.6285 - Utilities			\$137.56	\$0.00	\$137.56	07/09/20	11111	ASCUCK	\$0.00
7060-01 PW Yard		1.18.6285 - Utilities			\$137.56	\$0.00	\$137.56	07/09/20	11111	ASCUCK	\$0.00
7002-01 Town Hall		1.18.6285 - Utilities			\$216.90	\$0.00	\$216.90	07/09/20	11111	ASCUCK	\$0.00
INVOICE JUN307920MA13 TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											\$0.00
JUN3072220MA4	07/22/20	07/22/20	08/21/20								
2011-00019, Inv3319 June 2020			1.13.6172 - Prosecutor Exp		\$2,282.50	\$0.00	\$2,282.50	07/22/20	11146	ASCUCK	\$0.00
INVOICE JUN3072220MA4 TOTALS:					\$2,282.50	\$0.00	\$2,282.50				\$0.00
PRESCOTT LAW GROUP, PLC TOTALS:					\$2,282.50	\$0.00	\$2,282.50				\$0.00
VENDOR: 866 - DEERE CREDIT, INC.											\$0.00
72920MA7	07/29/20	07/29/20	08/28/20								
510001614248 JD210L Parks			1.17.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	07/29/20	11160	ASCUCK	\$0.00
510001614248 JD210L Prop			1.18.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	07/29/20	11160	ASCUCK	\$0.00
510001614248 JD210L Water			2.50.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	07/29/20	11160	ASCUCK	\$0.00
510001614248 JD210L Sewer			2.51.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	07/29/20	11160	ASCUCK	\$0.00
510001614248 JD210L HURF			3.30.8040 - Lease Payments		\$21.69	\$0.00	\$21.69	07/29/20	11160	ASCUCK	\$0.00
INVOICE 72920MA7 TOTALS:					\$216.81	\$0.00	\$216.81				\$0.00
DEERE CREDIT, INC. TOTALS:					\$216.81	\$0.00	\$216.81				\$0.00
VENDOR: 868 - ARIZONA DEPT OF REVENUE											\$0.00
7920MA13	07/08/20	07/08/20	08/07/20								
Inv 2021-137 Collections Assessment			1.11.6126 - TPT Collection Fee Exp		\$1,171.59	\$0.00	\$1,171.59	07/09/20	11112	ASCUCK	\$0.00
INVOICE 7920MA13 TOTALS:					\$1,171.59	\$0.00	\$1,171.59				\$0.00
ARIZONA DEPT OF REVENUE TOTALS:					\$1,171.59	\$0.00	\$1,171.59				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											\$0.00
72220MA5	07/22/20	07/22/20	08/21/20								
Health Insurance - Inv 0720-52 July			1.10.2406 - Health Insurance		\$14,138.91	\$0.00	\$14,138.91	07/22/20	11147	ASCUCK	\$0.00
INVOICE 72220MA5 TOTALS:					\$14,138.91	\$0.00	\$14,138.91				\$0.00
KAIROS HEALTH ARIZONA, INC. TOTALS:					\$14,138.91	\$0.00	\$14,138.91				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											\$0.00
JUN307920MA1	07/08/20	07/08/20	08/07/20								
0040, Ticket # 220645			2.52.6165 - Landfill Tipping Fees		\$422.40	\$0.00	\$422.40	07/09/20	11113	ASCUCK	\$0.00
0040, Ticket # 221077			2.52.6165 - Landfill Tipping Fees		\$376.00	\$0.00	\$376.00	07/09/20	11113	ASCUCK	\$0.00
0040, Ticket # 221478			2.52.6165 - Landfill Tipping Fees		\$404.00	\$0.00	\$404.00	07/09/20	11113	ASCUCK	\$0.00
0040, Ticket # 221904			2.52.6165 - Landfill Tipping Fees		\$377.60	\$0.00	\$377.60	07/09/20	11113	ASCUCK	\$0.00
0040, Ticket # 222332			2.52.6165 - Landfill Tipping Fees		\$354.40	\$0.00	\$354.40	07/09/20	11113	ASCUCK	\$0.00
INVOICE JUN307920MA1 TOTALS:					\$1,934.40	\$0.00	\$1,934.40				\$0.00
PATRIOT DISPOSAL, INC. TOTALS:					\$1,934.40	\$0.00	\$1,934.40				\$0.00
VENDOR: 970 - HUNTER BACHRACH											\$0.00
JUN307920MA19	07/09/20	07/09/20	08/08/20								
LMP Refund 2122-04			2.00.2600 - Customer Deposits		\$25.64	\$0.00	\$25.64	07/09/20	11114	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 7/1/2020 to 7/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
INVOICE JUN307920MA19 TOTALS:				\$25.64	\$0.00	\$25.64				\$0.00
HUNTER BACHRACH TOTALS:				\$25.64	\$0.00	\$25.64				\$0.00
VENDOR: 974 - PURSELL LAW FIRM, PLLC										\$0.00
JUN3072220MA2	07/22/20	07/22/20	08/21/20							
Counsel Exp, Verdi TR 202000011		1.12.6110 - Contract Services		\$550.00	\$0.00	\$550.00	07/22/20	11148	ASCUCK	\$0.00
Counsel Exp, Altherr TR 2019000031		1.12.6110 - Contract Services		\$550.00	\$0.00	\$550.00	07/22/20	11148	ASCUCK	\$0.00
Counsel Exp, Zowel CM 2019000006 &1		1.12.6110 - Contract Services		\$400.00	\$0.00	\$400.00	07/22/20	11148	ASCUCK	\$0.00
INVOICE JUN3072220MA2 TOTALS:				\$1,500.00	\$0.00	\$1,500.00				\$0.00
PURSELL LAW FIRM, PLLC TOTALS:				\$1,500.00	\$0.00	\$1,500.00				\$0.00
VENDOR: 978 - MCMASTER-CARR										\$0.00
72920MA11	07/29/20	07/29/20	08/28/20							
Inv 41988074 Steel sheets, doors		2.50.6230 - Rep and Maint - Infrastructure		\$2,652.50	\$0.00	\$2,652.50	07/29/20	11161	ASCUCK	\$0.00
INVOICE 72920MA11 TOTALS:				\$2,652.50	\$0.00	\$2,652.50				\$0.00
MCMASTER-CARR TOTALS:				\$2,652.50	\$0.00	\$2,652.50				\$0.00
VENDOR: ONETIM - MARK HEMLEBEN										\$0.00
71620MA3	07/16/20	07/16/20	08/15/20							
LMP Refund		2.00.2600 - Customer Deposits		\$23.92	\$0.00	\$23.92	07/16/20	11130	ASCUCK	\$0.00
INVOICE 71620MA3 TOTALS:				\$23.92	\$0.00	\$23.92				\$0.00
MARK HEMLEBEN TOTALS:				\$23.92	\$0.00	\$23.92				\$0.00
VENDOR: ONETIM - RICHARD FAYE										\$0.00
71620MA4	07/16/20	07/16/20	08/15/20							
LMP Refund		2.00.2600 - Customer Deposits		\$33.34	\$0.00	\$33.34	07/16/20	11131	ASCUCK	\$0.00
INVOICE 71620MA4 TOTALS:				\$33.34	\$0.00	\$33.34				\$0.00
RICHARD FAYE TOTALS:				\$33.34	\$0.00	\$33.34				\$0.00
LEDGER TOTALS:				\$216,961.31	\$0.00	\$216,961.31				\$0.00

Payroll check register prior month

Employee Name	Payroll Check Date	Payroll Net Pay
Allen, Gary G	07/09/2020	\$1,214.04
	07/23/2020	\$1,091.11
Atkin, Melanie	07/09/2020	\$1,338.08
	07/23/2020	\$1,307.43
Bauer, Sean L	07/09/2020	\$746.01
Blair, Russell	07/09/2020	\$1,668.20
	07/23/2020	\$1,668.18
Boan, Mark	07/09/2020	\$1,198.34
	07/23/2020	\$1,035.55
Boland, Martin	07/09/2020	\$1,360.08
	07/23/2020	\$1,298.54
Brockman, Ronda	07/09/2020	\$1,117.80
	07/23/2020	\$1,117.81
Cays, Rosa	07/09/2020	\$1,171.37
	07/23/2020	\$1,143.02
Dwyer, Joan	07/09/2020	\$464.05
	07/23/2020	\$464.05
Gallagher, Candace	07/09/2020	\$2,523.84
	07/23/2020	\$2,523.82
Haney, Ian A	07/09/2020	\$339.19
	07/23/2020	\$231.91
Harris, Charles G	07/09/2020	\$483.44
	07/23/2020	\$483.44
Hernandez, Ricardo M	07/09/2020	\$711.33
	07/09/2020	\$469.28
	07/23/2020	\$502.90

Employee Name	Payroll Check Date	Payroll Net Pay
	07/23/2020	\$1,355.34
Jarvis, Kathleen	07/09/2020	\$1,322.65
	07/23/2020	\$1,322.65
Keith, Lyle	07/09/2020	\$1,585.24
	07/23/2020	\$1,535.43
Knight, John R	07/09/2020	\$1,656.84
	07/23/2020	\$1,656.84
Lee, Kerry	07/09/2020	\$1,517.09
	07/23/2020	\$1,317.08
Levering, Laura	07/09/2020	\$317.89
	07/23/2020	\$309.88
Lionberger, William	07/09/2020	\$258.46
	07/23/2020	\$178.25
Lohman, Jason L	07/09/2020	\$152.90
	07/23/2020	\$169.88
Martinez, Jon A	07/09/2020	\$39.25
	07/23/2020	\$39.25
McDonald, John P	07/09/2020	\$429.67
	07/23/2020	\$394.30
Muenz, Kristen J	07/09/2020	\$1,112.53
	07/23/2020	\$1,098.71
Muma, Allen L	07/09/2020	\$1,719.57
	07/23/2020	\$1,460.88
Pontious, Janice	07/09/2020	\$459.15
	07/23/2020	\$459.15
Sachara, Mark T	07/09/2020	\$5,599.58
	07/23/2020	\$1,569.87
San Felice, Russell	07/09/2020	\$1,102.40

Employee Name	Payroll Check Date	Payroll Net Pay
	07/23/2020	\$1,062.41
Shakespeare, Leo	07/09/2020	\$65.17
	07/23/2020	\$53.32
Stangl, Derek A	07/09/2020	\$318.13
	07/09/2020	\$506.40
	07/23/2020	\$354.83
Warren, Brandon M	07/09/2020	\$439.35
	07/23/2020	\$176.95
Wessel Dudley, Casner B	07/09/2020	\$930.25
	07/23/2020	\$538.72
	07/23/2020	\$1,235.19
Wolstencroft, Barry	07/09/2020	\$285.39
	07/23/2020	\$170.83

For the meeting of August 11, 2020

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

My activities over the past month included:

- COVID-19 activities, including conference calls twice a week with local, County, State and Federal officials. Although Town Hall is closed to the public, staff continues to work and things remain busy. Town Hall staff is, for the most part, now working onsite, with some telework continuing. Library staffing remains minimal at this time. Police, Fire and Public Works personnel continue on their usual shifts. At this meeting, we'll again be discussing plans for reopening Town Hall and the Library.
- Completed annual confidentiality training regarding AZ Department of Revenue sales tax information.
- In process of compiling and submitting information for annual insurance renewal with Risk Pool.
- With Mayor Barber and Councilmember Jane Moore, participated in online conference with representatives of Freeport-McMoRan regarding Verde Central remediation project.
- With John Knight and Marty Boland, participated in online conference with representatives of NACOG and SHPO regarding re-use of cobblestones removed during Center Avenue project.
- With town engineers, participated in online conference with ADEQ regarding amendments to town consent order (ammonia and copper).
- Attended AZ Municipal Clerks Association elections training (part 1), conducted via webinar.
- Continued work with APS regarding solar installation at 300 Level parking lot. A license agreement is on this agenda.
- Continued work on several grants (CDBG – Center Avenue; DEMA – COVID expenses; HURF Exchange - drainage improvements; USDA – Hotel Jerome; ADEQ Brownfields – Hotel Jerome) and completed new mandatory post-funding report regarding three projects previously funded by Freeport-McMoRan.
- Completed work on the FY2021 budget, including legal notices. The final budget was approved on July 28.
- Continued work regarding primary election on August 4.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention.

**** CONGRATULATIONS TO ****

Public Works Director Marty Boland, who completed **four years of service** to the Town (this time around!) on August 1.

Zoning Administrator John Knight who completed **one year of service** to the Town on August 1.

Following are a water flows report and an accounting of sales tax revenues through June. As always, please feel free to contact me with any questions or concerns.

Candace

WATER FLOWS REPORT

Some fluctuations due to turnout or turn-in of springs as needed.

Reading Date	WALNUT GPM	VERDE GPM
2019 1-Jul	52	175
8-Jul	52	210
15-Jul	52.1	220
22-Jul	52.1	210
29-Jul	52.1	202
6-Aug	52.1	199
13-Aug	52.1	180
19-Aug	52.1	230
26-Aug	43.5	225
3-Sept	43.5	228
9-Sept	52.1	230
16-Sept	47.5	212
23-Sept	43.5	210
30-Sept	40	212
7-Oct	40	212
14-Oct	43.5	212
21-Oct	47.6	216
31-Oct	39.5	232
5-Nov	39.5	232
14-Nov	39.5	192
25-Nov	36	199
2-Dec	39.5	172
9-Dec	47.6	301
11-Dec	39.5	70
16-Dec	39.5	44
17-Dec	39.5	76
23-Dec	39.5	80
30-Dec	47.6	220
2020 3-Jan	47.6	190
6-Jan	43.5	178
10-Jan	43.5	170
13-Jan	43.5	158
17-Jan	43.5	146
22-Jan	47.5	144
3-Feb	52	136
10-Feb	56.5	125
18-Feb	55.6	118
24-Feb	56.5	120
2-Mar	61	138
9-Mar	61	135
16-Mar	414	330
17-Mar	277	Turned out
23-Mar	211	↓
27-Mar	265	↓
30-Mar	328	↓
3-Apr	476	↓
6-Apr	181	↓
10-Apr	163	↓
13-Apr	154	↓
17-Apr	211	↓
20-Apr	211	↓
24-Apr	200	↓
27-Apr	191	↓
1-May	191	↓
4-May	181	↓
8-May	172	↓
11-May	181	↓
14-May	163	↓
18-May	154	↓
22-May	No reading	219
26-May	146	190
29-May	138	190
4-Jun	130	170
10-Jun	123	154
18-Jun	108	145
22-Jun	108	150
25-Jun	108	150
29-Jun	108	140
6-Jul	89	220
16-Jul	83	212
20-Jul	83	214
24-Jul	89	220
27-Jul	89	210

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FYE 2020 BUDGET	FY2020 actual	Budget +/-	FY2019 actual	Compared to prior year +/-
July	72,800	88,280	15,480	72,844	15,436
August	76,400	94,652	18,252	76,404	18,248
September	68,900	77,333	8,433	68,834	8,499
October	92,300	94,743	2,443	92,254	2,489
November	104,300	106,938	2,638	104,329	2,609
December	79,100	103,563	24,463	79,084	24,479
January	83,600	82,098	(1,502)	83,596	(1,498)
February	61,400	72,541	11,141	61,341	11,200
March	72,600	84,006	11,406	72,552	11,454
April	114,500	61,358	(53,142)	114,414	(53,056)
May	116,500	17,842	(98,658)	116,468	(98,626)
June	84,600	56,016	(28,584)	84,593	(28,577)
Total YTD	1,027,000	939,370	(87,630)	1,026,713	(87,343)



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report Month: July Year: 2020

Calls by Type	Number	Resident	Non-Resident
EMS Calls	7	4	3
Residential Fire			
Commercial Fire	1	1	
Wildland	2		2
Still Assignment	1	1	
Special Duty	13	11	2
Snake Removal	4	4	
Tech Rescue / rope	1		1
MVA/Rescue	3		3
HazMat			
Dispatch			
Totals:	32	21	11
Total Calls Chief on Scene	30		
Total JFD Meetings Chief Attended	6		

Department Meetings and Drills	Number
Officer's Meeting	0
Work Session	1
Rope Drill	1
Drills	5

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 496.8
--	---------------------------

Fire Chief Meetings	Date
Verde Valley Fire Chief's Meeting	7-2-20

Education, Yavapai College Spring Semester

- The fall semester for the college starts at the end of August. Currently we have 3 new recruits and all have registered for the EMT basic course. They are Jason Lohman, Chad Hembrough, and Abigail Rothwell.
- Keith Lazaro finished his EMT Basic course at the end of December, and Sean Bauer at the end of May last year. They still need to test with the national registry to become EMTs.

Additional Training:

- On July 2nd we conducted our Business Meeting and monthly truck checks.
- On July 9th we conducted interior attack simulations training by Capt. Paisano.
- On July 11th we had a Work Session.
- On July 16th we did SCBA air-pack and triage training held by Jay Kinsella.

- On July 23rd we simulated a motor vehicle accident with a patient trapped under the vehicle and with an additional active fire involving a hazmat situation. Training provided by Muma.
- July 25th and 26th we had rope Technician class held by Muma.
- On July 30th weekly training was hose deployment, EMS, and Ops. Training provided by Matt Poe.

Using social distancing practices, we have been conducting regular weekly training to ensure continuity within the Fire Department.

Coronavirus update

- In preparation for the coronavirus, the Fire Department has provided additional training and protocols for personnel to limit exposure at the station and out on calls. Currently the fire Department building has been closed for all public meetings. The meeting room, door handles, and vehicles have been wiped down daily. At this point we have boxes of gloves, N95 masks, eye protection, gowns, biohazard suits, and hand sanitizer in all the vehicles and around the station. Jerome is in a unique situation with a limited population, and with few tourists, it is easy for us to social distance during these times. I have ordered and received non-contact infrared body thermometers. Right now we just have 2; I have issued 1 to Jerome PD, and Jerome Fire has one to monitor personnel and patients with the coronavirus. In addition, we've also received our ultraviolet lighting that we can use to sterilize entire rooms and vehicles. Masks are now required for all meetings.

Department Affairs and Ongoing Projects

- Due to the lack of moisture, the Jerome Fire Department and surrounding agencies will stay in Stage 2 fire restrictions until further notice.
- I have officially appointed Allen Muma to the Assistant Chief position. He has been the acting assistant chief since September 2019 and has been doing an excellent job for us.
- Our July call volume was down by 23 calls over last year's July calls of 55, totaling 32 less calls this month. Our year-to-date call volume is 214 compared with 341 calls YTD 2019. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring. Our call volume is down due to the town closures March through June for the coronavirus.
- Jerome Fire Department was deployed for Brush 111 to the Ocotillo Fire On May 30th with a crew of three. The crew was Mark Sachara, Engine Boss, Rick Hernandez, Firefighter II, and Dereck Stangl, Firefighter II. The truck itself made \$6762.00. It was also deployed to the Aquila Fire on June 23 with the same crew; the truck made \$3773.00. The truck was deployed to the Polles Fire near Payson on July 5th with Rick Hernandez, Casner Dudley, and Mark Sachara. The truck itself made \$8,771.00. The truck has brought in \$19,306.00 in revenue so far this season, minus employee wages.

8/3/2020 Vendor Payment Search

Payment Search Results

If you are a health care provider that does business with the State of Arizona and have a question about a payment from the Arizona Health Care Cost Containment System (AHCCCS), please send those inquiries to ahcccs.warrantinquiries@azahcccs.gov.

Last Updated: 08/01/2020
[Go to Agency List](#)
[Return to Payment Search](#)
[Download to Excel](#) [Print](#)

Taxpayer ID	AZ Agency ID	AZ Agency Name	Mail Code	City	State	Zip	Invoice #	Invoice Description	Invoice Date	Transaction Amount	Payment Amount	Payment Type	Payment #	Issue Date	Paym Stat
866000250	FOA	OFFICE OF THE STATE FORESTER	P0001	Jerome	AZ	86331	JRM 2019-1	Painted Wagon Fire-PML7VP	04/12/2019	2,249.52	2,249.52	A	24456	04/23/2019	3
866000250	FOA	OFFICE OF THE STATE FORESTER	P0400	Jerome	AZ	86331	JRM2019-5	2018 AHF/SOPS Support Fire-WGESK4	11/25/2018	5,505.79	5,505.79	A	32114	05/01/2019	3
866000250	FOA	OFFICE OF THE STATE FORESTER	10003	JEROME	AZ	86331	JRM 2020-1	Ocotillo Fire-PNMSCE	06/04/2020	11,160.20	11,160.20	A	66394	06/15/2020	3
866000250	FOA	OFFICE OF THE STATE FORESTER	10003	JEROME	AZ	86331	JRM 2020-2	Big Horn Fire-P3H5OC	06/23/2020	12,168.04	12,168.04	A	79654	06/29/2020	3
866000250	FOA	OFFICE OF THE STATE FORESTER	10003	JEROME	AZ	86331	JRM 2020-3	Aquila Fire-PNM7GX	06/26/2020	5,902.63	5,902.63	A	86599	07/07/2020	3
866000250	FOA	OFFICE OF THE STATE FORESTER	10003	JEROME	AZ	86331	JRM 2020-5	Polles Fire-P3H5OC	07/11/2020	14,864.35	14,864.35	A	00766	07/24/2020	3

- The town has currently been paid for all outstanding invoices for the fires.
- Jerome Fire Department was deployed Brush 111 to the Pig Fire near highway 179 and I-17 on August 1.
- The Chamber of Commerce and Narcotics anonymous meetings are still being held at Station 11.
- No adult probation workers this month. I utilized them to weed eat down the highway in order to create larger fire breaks.

Prevention

- We have had a total of 36 visits to the burn pile in July, with 79 loads of trimmings, slash, and brush for a total of 178 Jerome citizen, Firewise, and probation hours.
- We have been using grant monies from PAWIC in the amount of \$21,000 for fuel abatement work with a crew of two.
- Performed 0 fire inspections for business licenses.

Incident	Date	Time	Day	Select Type	Additional Info	#
70	7/1/20	1:23:00 PM	Wed.	EMS Resident	61 YOM sick person	6
20-114	7/3/20	7:55:00 AM	Fri.	Special Duty Non-Resident	Assist JPD with traffic control.	3
20-115	7/4/20	6:00:00 AM	Sat.	Snake Removal & Relocation	1.5-ft. Diamondback	1
71	7/4/20	8:18:00 PM	Sat.	Special Duty Non-Resident	Firework safety	4
72	7/5/20	5:30:00 AM	Sun.	Wildland	Polles Fire	4
20-116	7/5/20	9:00:00 AM	Sun.	Special Duty Resident	Station Staffing	3
20-117	7/6/20	12:00:00 PM	Mon.	Snake Removal & Relocation	Rattlesnake; nothing found	1
20-118	7/8/20	12:00:00 PM	Wed.	EMS Non Resident	57 YOF fall injury; basic first aid	2
20-119	7/8/20	5:00:00 PM	Wed.	MVA/Rescue Non-Resident	Report of MVA nothing found	2
20-120	7/11/20	9:00:00 AM	Sat.	Special Duty Resident	Station Staffing	3
20-121	7/12/20	9:00:00 AM	Sun.	Special Duty Resident	Station Staffing	4
20-122	7/16/20	8:00:00 AM	Thurs.	Snake Removal & Relocation	2-ft. rattlesnake	2
73	7/16/20	5:24:00 AM	Thurs.	Wildland	Wildland canceled en route	5
74	7/16/20	1:39:00 PM	Thurs.	EMS Non Resident	EMS Echo	10
20-123	7/16/20	2:15:00 PM	Thurs.	Special Duty Resident	Vehicle extrication	7
20-124	7/16/20	5:00:00 PM	Thurs.	Special Duty Resident	Clear road hazards	5
75	7/17/20	11:55:00 PM	Fri.	MVA/Rescue Non-Resident	Non-injury	6
20-125	7/19/20	10:00:00 AM	Sun.	Special Duty Resident	Station Staffing	4
76	7/19/20	5:40:00 AM	Sun.	Special Duty Resident	Hazard check	5
77	7/20/20	6:37:00 AM	Mon.	Commercial Fire	Canceled en route	10
20-126	7/20/20	12:20:00 PM	Mon.	Still Assignment Resident	Smell of gas; checked with meter	1
20-127	7/21/20	12:30:00 PM	Tues.	Snake Removal & Relocation	3.5-foot blacktail	1
20-128	7/22/20	9:30:00 AM	Wed.	Special Duty Resident	Assist Jerome Public Works	2
20-129	7/22/20	10:00:00 AM	Wed.	Special Duty Non-Resident	Assist civilian with disabled vehicle	2
78	7/23/20	11:30:00 AM	Thurs.	EMS Resident	EMS 74 YOF Fall	8
20-130	7/25/20	8:00:00 AM	Sat.	Special Duty Resident	Rope Class/ Station Staffing	7
79	7/25/20	4:34:00 PM	Sat.	EMS Resident	46 YOF Unknown Medical (Not entering System)	4
80	7/25/20	5:33:00 PM	Sat.	EMS Resident	47 YOF Unknown Medical	2
20-131	7/26/20	7:00:00 AM	Sun.	Special Duty Resident	Station Staffing	6

81	7/26/20	1:16:00 PM	Sun.	MVA/Rescue Non-Resident	Rolled Quad, 2 PT, 44YOM. 52 YOF 2 Helicopter transport	9
20-132	7/26/20	7:00:00 AM	Sun.	Special Duty Resident	Assisted Public Works water problem	1
82	7/29/20	7:09:00 AM	Thurs.	EMS Non Resident	Dehydrated 38 YOM	6

Incident	Date	Time	Day	Select Type	Additional Info	#
----------	------	------	-----	-------------	-----------------	---

May 2020 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
7/3/20	300 Bell Rd			2	1	2	2
7/6/20	300 Bell Rd			2	1	2	2
7/7/20	472 Clark			2	2	4	8
7/1/20	Deception		X	4	1	6	6
7/2/20	Douglas		X	4	1	6	6
7/8/20	101 Deception			2	2	4	8
7/9/20	Sunshine Hill		X	2	1	2	2
7/9/20	101 Deception			2	2	4	8
7/9/20	300 Bell			2	2	4	8
7/9/20	600 Clark			3	2	4	8
7/10/20	875 Gulch			2	2	2	4
7/10/20	Sunshine		X	2	2	4	8
7/13/20	300 Bell			2	1	4	4
7/13/20	Sunshine		X	4	2	4	8
7/14/20	Sunshine		X	2	1	4	4
7/14/20	721 East		X	2	1	2	2
7/14/20	200 County Rd			1	1	3	3
7/14/20	150 North Dr.			2	2	3	6
7/15/20	Sewer Plant		X	2	1	4	4
7/16/20	Perkinsville		X	2	1	4	4
7/17/20	UVX Rd		X	2	1	5	5
7/20/20	875 Gulch Rd			2	1	4	4
7/20/20	UVX Rd		X	1	1	4	4
7/21/20	Beale		X	2	2	3	6
7/22/20	Beale		X	2	2	3	6
7/22/20	Hampshire		X	1	2	1	2
7/24/20	714 Main			2	1	3	3
7/23/20	UVX Rd		X	2	2	4	8
7/23/20	300 Hull		X	2	1	4	4
7/24/20	300 Hull		X	2	1	4	4
7/25/20	201 County Rd.			2	1	4	4

Fire Chief's Report

7/29/20	36 County Rd.			2	1	4	4
7/30/20	36 County Rd.			2	1	2	2
7/30/20	East			2	1	3	3
7/31/20	884 Hampshire			2	2	4	8
7/31/20	Middle Park		X	3	1	4	4
7/31/20	842 Gulch Rd.			2	1	2	2
	Totals	0	18	79	51	130	178
	Jerome Citizen Hours-	Adult Prob.	Firewise	# Loads	# Crew	# Hrs.	Total # Hrs

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

**Thank you for your continuing support,
Rusty Blair Chief JVFD**

**JEROME MUNICIPAL COURT
CASH REPORT
MONTH OF JULY 2020**

TOWN REVENUE

TRAFFIC & CRIMINAL FINES	\$	4,510.97
DEFENS DRIVING DIVERSION FEE	\$	330.00
ATTORNEY FEES REIMBURSEMENT	\$	434.74
DEFAULT FEE	\$	770.00
OFFICER SAFETY EQUIPMENT - PD	\$	176.32
DEFERRED PROSECUTION FEE	\$	240.00
LICENSE PLATE VIOLATION	\$	43.11
WARRANT FEE&OVERPAYMENT FORFEIT	\$	81.00
COURT SECURITY FEE	\$	915.00
TOTAL TOWN REVENUE	\$	7,501.14

COURT REVENUE COURT ENHANCEMENT FEE

\$	139.24	\$	YTD 44,849.93
----	---------------	----	----------------------

REMITTED DIRECT CLEAN ELECTION FUND (16-949D;16-954C)

CRIMINAL JUSTICE ENHANCE FUND	\$	1,998.41
DNA STATE 3%	\$	39.38
FARE DELINQUENCY FEE	\$	198.50
FARE SPECIAL COLLECTION	\$	201.18
FARE ENHANCED SPEC COLLECT FEE	\$	54.40
FARE ENHANCED DELINQUENCY FEE	\$	147.00
FILL THE GAP 7%	\$	327.25
DRUG AND GANG ENFORCEMENT	\$	-
JUDICIAL COLLECTION ENHANCE FUND	\$	260.00
EXTRA DUI ASSESSMENT	\$	-
PEACE OFFICER TRAINING EQUIP FUND	\$	153.74
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	607.90
2011 ADDTNL ASSMT-STATE TRSR	\$	352.70
PRISON CONSTRUCTION	\$	391.00
PROBATION SURCHARGE	\$	911.72
ADPS FORENSIC FUND	\$	242.32
PUBLIC SAFETY EQUIPMENT FUND	\$	-
VICTIM COMPENSATION/ASSIST FUND	\$	138.84
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	88.16
VICTIM'S RIGHT FUND	\$	230.81
TOTAL STATE REVENUE	\$	6,810.94

REMITTED DIRECT JAIL (INCARCERATION FEES)

2011 ADDTNL ASSMT - CNTY TRSR	\$	44.12
TOTAL COUNTY REVENUE	\$	214.38

LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED

TITLE 22 Fees	\$	140.00	\$	YTD 13,446.48
---------------	----	--------	----	----------------------

TOTAL JCEF FEES

\$	140.00
----	---------------

UNAPPLIED PAYMENTS

\$	-
----	---

OVERPAYMENT REFUNDS

TOTAL RECEIPTED FOR MONTH

\$	14,805.70
----	------------------

BONDS

Received During the Month	\$	500.00
Bonds Forfeited to Pay Fines	\$	280.00
Open Bonds	\$	500.00

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of July 2020

Joan Dwyer, Magistrate

2020-2021 TOWN REVENUE

CHARGES

Civil Traffic Criminal Criminal Traffic DUI

*CEF			
\$	47.00		
\$	139.24		

67	6	2	0
23	2	2	0

\$	186.24	90	8	4	0
----	--------	----	---	---	---

NOTE:

Month noted in column reflects prior month revenue

i.e., June column is money received in May

Other Court Monies (as of 7-31--2020)

JCEF	\$ 13,446.48
------	--------------

Fill the Gap	\$ 7,304.04
--------------	-------------

Court Enhancement Funds 2	\$ 44,849.93
---------------------------	--------------

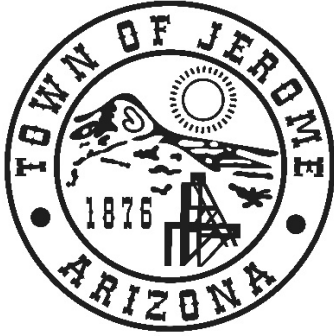
Court Enhancement Funds 1

2008-2011	\$ 31,392.97
-----------	--------------

Fare Money	\$ 1,131.35
------------	-------------

TOTAL	\$ 98,124.77
-------	--------------

funds transferred to Court on 10-19-2017



TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME,
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

JULY 2020 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Calculated Retro pay for raises and EMT/Firefighter/Mechanic stipends.
- ❖ Made necessary monthly postings for Admin Charges and transfers to Water and Sewer departments from the Parking Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a July summary budget to actual report for General, Utility, HURF, and Parking funds.
- ❖ After the budget was approved, numbers were entered into the accounting software to complete the budget to actual reports.

HR Duties:

- ❖ Helped a former employee update their address and cash out their 457G account.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary
1899 - 2020

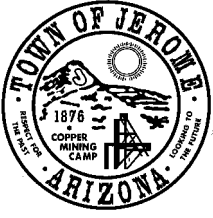
July 2020 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Finish oil changes, Brakes on Car 111
- Weld handrail at Passion Cellars
- Clean the Flume ditch on School St.
- Replace and pour concrete at Carol Wittner's from damage of water seepage
- Dig up and replace 2 water service lines on the Gulch Rd., fix a leak on Holly and Upper bell
- Sewer issue on the 12" trunk line below Hampshire
- Install parking spot sign on School St.
- Work on sprinklers in the upper park
- Weed eat and clean gutter on Hampshire across from Mary Wills
- Grading on Giroux St. for drainage.
- Hook up new sewer on North Dr.
- Help Tyler install new door at Twin Springs



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft, Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 b.wolstencroft@jerome.az.gov

Founded 1876

Incorporated 1899

JULY 2020

1. Final inspection for deck at 728 East Ave.
2. Issued a demolition permit for work at 639 Center Ave.
3. Inspected partial sewer line to tap for a new residence at 18 North Dr.

Barry Wolstencroft, Building Inspector



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Deputy Clerk August 2020 Staff Report (July activity)

Respectfully submitted by Rosa Cays

- ⚙ Collected, edited, and published content for the July–August *Point of View* newsletter, with contributions from staff, town council, and members of the community.
- ⚙ Assisted in preparing packets for Council, Design Review, and P&Z meetings; took minutes for the videoconferenced meetings and transcribed the minutes, including for special meetings.
- ⚙ Archived signed resolutions, ordinances, and meeting minutes (and packets) for the town's records for Council, Design Review, and P&Z.
- ⚙ Coordinated with Roger's Heating and Cooling to repair the air conditioning unit in the courtroom.
- ⚙ Became official member of the Arizona Municipal Clerks Association (AMCA).
- ⚙ Posted various town notices at the three locations in town (Gulch Road, post office, town hall) throughout the month.
- ⚙ Continue to review and edit documents associated with P&Z and DRB for John Knight, zoning administrator, including staff reports, resolutions, notices of decision, agendas, and other documents.
- ⚙ Processed the daily bank reconciliation reports and gradually taking on the monthly reconciliations as well.
- ⚙ Continue to assist staff members, department heads, and board members with a range of inquiries or tasks and cover the phone when needed.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

August 2020 staff report for July activity submitted by Kristen Muenz

Utilities

Current debt (45 days past due):

Twenty accounts were on the shut-off list at the beginning of July. This is a large reduction in overdue accounts compared to last month. No accounts were sent Yellow Tags and no shutoffs were completed. One of the accounts is on a monthly payment plan.

Balance owed on these accounts from June billing: \$8,762.81

Balance owed at end of July: \$6,527.73

Note: Of the accounts on the shutoff list, 3 are closed due to the accountholder moving away from the address attached to the account. There is a final balance owed on these 3 accounts. One of these has been closed for 4 months, one for 5 months and one for 9 months. I continue to send monthly statements to the accountholders.

*All late fees are being waived for the time being.

A copy of the July AR Aging report is attached.

Business Licenses

Applications submitted: 3

Issued: 2

In process: 8

Renewal reminders went out to 5 businesses whose licenses expire at the end of May.

Rentals

Three renters have not made a payment for July. One renter is behind by two months and another renter is behind for 4 months, or just over the 90-day mark. So far, no action has been taken towards non-payment as the renters had been given a 90-day deferment period.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$190.53)	(\$137.56)	(\$137.56)	(\$59.82)	(\$1,679.07)	(\$2,204.54)
Water	\$0.00	\$3,871.28	\$550.28	\$189.24	\$136.56	\$475.33	\$5,222.69
Sewer	\$0.00	\$4,875.65	\$732.89	\$339.45	\$175.20	\$910.69	\$7,033.88
Trash	\$0.00	\$6,669.88	\$742.18	\$276.48	\$144.63	\$1,374.31	\$9,207.48
Tax	\$0.00	\$378.26	\$49.35	\$18.62	\$13.44	\$59.43	\$519.10
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00	\$2,160.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$15,604.54	\$1,937.14	\$686.23	\$425.01	\$3,300.69	\$21,953.61
UserType: Residential							
Credit	\$0.00	(\$1,878.97)	(\$535.60)	(\$143.60)	(\$44.77)	(\$2,090.20)	(\$4,693.14)
Water	\$0.00	\$7,788.21	\$1,559.62	\$566.80	\$291.26	\$2,463.69	\$12,669.58
Sewer	\$0.00	\$6,996.47	\$1,511.01	\$352.90	\$202.95	\$3,343.16	\$12,406.49
Trash	\$0.00	\$5,431.07	\$1,233.95	\$468.70	\$243.01	\$2,132.11	\$9,508.84
Tax	\$0.00	\$764.22	\$146.62	\$47.20	\$25.05	\$327.02	\$1,310.11
Misc	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$93.55	\$108.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,919.45	\$5,919.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$19,116.00	\$3,915.60	\$1,292.00	\$717.50	\$12,188.78	\$37,229.88
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

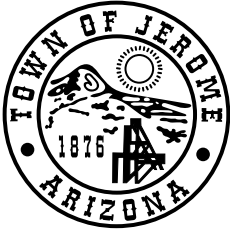
Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
=====							
UserType: Commercial							
Credit	\$0.00	(\$116.95)	\$0.00	(\$115.75)	\$0.00	\$0.00	(\$232.70)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$6,431.31	\$2,882.17	\$287.11	\$243.20	\$590.56	\$10,434.35
Gas	\$0.00	\$21.76	\$0.00	\$0.00	\$0.00	\$0.00	\$21.76
Electric	\$0.00	\$183.92	\$0.00	\$0.00	\$0.00	\$0.00	\$183.92
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----							
Subtotal --->	\$0.00	\$6,520.04	\$2,882.17	\$171.36	\$243.20	\$590.56	\$10,407.33
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)-----							
Subtotal --->	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (35)=====							
=====>	\$0.00	\$41,830.58	\$8,734.91	\$2,149.59	\$1,385.71	\$16,080.03	\$70,180.82

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$2,186.45)	(\$673.16)	(\$396.91)	(\$104.59)	(\$3,769.27)	(\$7,130.38)
Water	\$0.00	\$11,829.18	\$2,109.90	\$756.04	\$427.82	\$2,939.02	\$18,061.96
Sewer	\$0.00	\$12,089.82	\$2,243.90	\$692.35	\$378.15	\$4,253.85	\$19,658.07
Trash	\$0.00	\$12,286.87	\$1,976.13	\$745.18	\$387.64	\$3,506.42	\$18,902.24
Tax	\$0.00	\$1,159.17	\$195.97	\$65.82	\$38.49	\$386.45	\$1,845.90
Misc	\$0.00	\$15.00	\$0.00	\$0.00	\$15.00	\$93.55	\$123.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,079.45	\$8,079.45
Rent	\$0.00	\$6,431.31	\$2,882.17	\$287.11	\$243.20	\$590.56	\$10,434.35
Gas	\$0.00	\$21.76	\$0.00	\$0.00	\$0.00	\$0.00	\$21.76
Electric	\$0.00	\$183.92	\$0.00	\$0.00	\$0.00	\$0.00	\$183.92
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	=====	=====	=====	=====	=====	=====	=====
=====>	\$0.00	\$41,830.58	\$8,734.91	\$2,149.59	\$1,385.71	\$16,080.03	\$70,180.82

Customer Count = 383



Town of Jerome – Zoning Administrator's Report

Council Meeting Date: Tuesday, August 11, 2020

Prepared by: John Knight, Zoning Administrator

- Planning and Zoning Commission – August 5, 2020: Stair setback interpretation, yard setback interpretation, 538 School Street improvements (Bustrin), 639 Center Street addition and stairs (Worth), 860 Hampshire rear deck (Chinander), discussion about mixed-use in C-1
- DRB – August 10, 2020 – 538 School Street improvements (Bustrin), 639 Center Street addition and stairs (Worth), 860 Hampshire rear deck and deck rehabilitation (Chinander), 112 Main Street sign (University Shack), 111 3rd Street retaining wall and fence (Schadegg)
- DRB – August 31, 2020 (tentative date): Work session with SHPO
- Zoning Enforcement: Ghost Town Tours
- Code Amendments
 - Residential Lodging
 - Temporary Signs
 - Sidewalk Encroachments
 - Possible amendment regarding stairs (discussion scheduled for August 5, P&Z meeting)
 - Possible amendment regarding mixed-use in C-1 (discussion scheduled for August 5, P&Z meeting)
- Community Garden
 - Meeting with Marty Boland and others on Aug. 4th to work out details
 - Meeting Saturday, August 8th at 9am with full group
 - Scheduling workdays to construct raised beds



TOWN OF JEROME

Design Review Board Meeting

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

MINUTES

via VIDEOCONFERENCE (ZOOM)

Monday, July 13, 2020, 6:00 pm

6:02 (0:02) Item 1: Call to order

Chair Tyler Christensen called the meeting to order at 6:02 p.m.

Rosa Cays, deputy clerk, called the roll. Present were Chair Christensen, Vice Chair Brice Wood, and board member Danny Smith. Zoning Administrator John Knight was also present. Board member John McDonald was absent.

6:03 (0:38) Item 2: Petitions from the public – There were no petitions from the public.

6:03 (0:44) Item 3: Approval of Minutes: Minutes of the regular meeting of June 8, 2020.

Discussion/Possible Action

Motion to Approve the Minutes of the Regular Meeting of June 8, 2020

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD					X	
SMITH		X	X			
WOOD			X			

Continued Items/Old Business: None

New Business:

6:03 (1:24) Item 4: Design Review for garage repairs

Applicant: Don and Kathi Feher

Address: 11 Rich Street

Zone: C-1

Owner of record: Donald J. and Mary K. Feher

APN: 401-06-085

Applicant is seeking preliminary and final design review approval to add windows and a door.

Discussion/Possible Action – DRB Reso. 2020-19

Chair Christensen introduced the item, then asked Don and Kathi to talk about the project.

6:04 (2:04) – Jerome resident Don Feher spoke about the project. He said he wanted to add two windows to the north side of the garage as there are no windows now, so the garage is very dark. He would like to use old windows from the old Jerome High School that he found in Cottonwood. Mr. Feher is seeking approval for the windows and a “man” door, which will be clad in corrugated iron to match the building. He said the door, which will swing inward, is so the garage door will not need to be lifted to get in and out.

Chair Christensen asked if the window would be cleaned up or left aged.

Mr. Feher said he planned to clean it up.

Vice Chair Brice Wood said he liked it and thinks it's a good project.

Zoning Administrator John Knight added comments about the man door.

Chair Christensen asked about the age of the building. Mr. Feher said it was built in 1969.

Board member Danny Smith said he was all for the project.

Mr. Feher said he and Kathi say their mission is “bringing Jerome back to Jerome.”

Motion to Approve DRB Resolution 2020-19

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD					X	
SMITH	X		X			
WOOD		X	X			

6:09 (7:04) Item 5: Discussion about Design Guidelines

Applicant: Town of Jerome

Discussion about potentially adopting design guidelines.

Discussion/Possible Direction to staff

Chair Christensen acknowledged the in-depth manual from Williams, AZ, that Mr. Knight had included in the agenda packet and shared a few comments about the content and the attention to historic districts in Williams. He asked if historic “districts” applied to Jerome.

Mr. Knight shared background on the guidelines and the involvement of the State Historic Preservation Office (SHPO), and how this came up when he called the organization about a property on Center Avenue. SHPO is working with towns designated as historic landmarks and helping them with their design guidelines. He said DRB essentially serves as Jerome’s historic preservation board. Mr. Knight said Jerome’s ordinance term “visually compatible” is broad, and that SHPO as well as town attorney Bill Sims said the term would not hold up in court. He went on to talk about the different areas in Jerome and how they’re uniquely perceived. He reminded the board members that this document was created as a guideline and not an ordinance, and if the board was interested, he would present the idea to P&Z and Council to get their input. Mr. Knight also mentioned that SHPO had informed him that grant monies could be available to help with funding a design guidelines project and possibly hire a consultant. He would also like to invite business and property owners to participate.

Chair Christensen said he was interested in this as a possibility for Jerome, but what he is most interested in is identifying the historic overlay of Jerome.

Vice Chair Brice Wood said the historic overlay is pretty much the whole town. He said how historic towns address the question of preservation depends on their size and budget and what professional consultants they can bring in. Mr. Wood said that when Jerome adopted its historic status, they used the language the Dept. of Interior had provided, and that SHPO was based on that structure as well. He made a few more comments and then referred to the Jerome General Plan, which is the guideline Jerome basically follows, and is not sure the town needs to take on a whole new set of guidelines. He referred again to the language used. Chair Wood said the current language in the ordinance, although vague, seems to have worked fine over the years.

Chair Christensen agreed with Chair Wood’s comment about the zoning ordinance. He referred again to specific districts in Jerome and questioned if they are identified on the historic registry. Chair Christensen said he would like to see a historic overlay map in, and sees room for, additions to the current Jerome ordinance. He shared examples of situations where this may help homeowners in the future.

Chair Wood pointed out that certain styles in Jerome have become neighborhoods and shared examples: Dundee and North Drive are different than the rest of Jerome; Company Hill is unique, and two-thirds of the town has the vernacular, industrial, residential architecture of the period.

Mr. Smith said SHPO presented at one of the first DRB meetings when he joined the board. He said he was also told DRB changes with its members and their opinions—but he also doesn’t want too much regulation. He shared that Bisbee was getting into trouble for “false” history, i.e., homes made to look old, although visually they have to fit in. SHPO said Jerome was the “most protected” town in the country as far as losing its status.

Chair Christensen doesn’t want to throw things out that have been working, but he sees value in aspects of the Williams guidelines.

Mr. Smith said that an argument that comes up often is a project “threatening” Jerome’s status in jeopardy, so he asked SHPO about this, and they said it can’t really happen in the foreseeable future. He went on to say that about 103 to 107 buildings in Jerome are listed, and even if half were bulldozed, maybe then Jerome would lose its historic status. Mr. Smith used his property as an example of taking into consideration people’s property rights. He said it is good to have guidance, but a good balance of property rights and the flavor of Jerome are also important, which can be a challenge with how the boards’ members change. He said he also doesn’t want a six-inch-thick book of regulations.

Mr. Knight said discussions with SHPO have included scheduling another workshop for the board sometime in the coming months. He said he sees the design guidelines as supplementing the current ordinance, not replacing it, and that the guidelines also help applicants to improve their chance of approval unless they want to do something completely different.

Chair Christensen agreed that more guidance would be good, as did Vice Chair Wood and Mr. Smith, who liked the idea of asking those of authority these questions. Chair Christensen said he would like to see a map showing the areas of Jerome that hold historic status in the National Registry of Historic Places, and perhaps more recently built structures could be added by now.

Vice Chair Wood said the whole town is historic. The question may be what properties are being used as historic assets for tax reasons.

Mr. Smith suggested to Mr. Knight that he contact Jay Kinsella or Allen Muma of the Jerome Historical Society (JHS) about which buildings qualified for historic status. Mr. Smith said he chose not to go for historic status with his building (Turquoise Spider) because he did not want to lose control of what he can or cannot do to his property. He said JHS may have addresses for Mr. Knight, and that only 107 or so buildings are considered historic.

Mr. Knight said Jerome was designated historic landmark status in the late 1960s. In the 1980s, the town took inventory of historic addresses; he mentioned the section in the General Plan on historic status. He said he would check with Mr. Kinsella.

Mr. Smith commented that a lot of buildings within a historic district may not be historic.

Chair Christensen said he would like to determine if any newer buildings would be considered historic since the 1980 inventory. He also said he would like the JHS and members of the community to weigh in on incorporating the guidelines.

Mr. Knight said he would contact SHPO to schedule a workshop about the guidelines. Discussion ensued about what buildings may qualify.

Informational Items (Current Event Summaries):

6:33 (30:53) Item 6: Updates of Recent and Upcoming Meetings: John Knight, Zoning Administrator

- a) **Planning and Zoning Commission – July 1, 2020:** Cancelled
- b) **Planning and Zoning Commission – August 5, 2020:** Site Plan Review 639 Center Ave.

Mr. Knight also mentioned the change to meeting dates for P&Z and DRB, which would be discussed with Council the next evening. If approved, he will suggest having the change go into effect in September and that DRB would move to the first Monday of month.

6:34 (32:23) Item 7: Future DRB Agenda Items – August 10, 2020 Meeting: Design Review for 639 Center Ave.

Mr. Knight added that a SHPO workshop would be scheduled.

Item 7: Adjourn

Motion to Adjourn at 6:35 p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD					X	
SMITH		X	X			
WOOD	X		X			

Approved: _____ Date: _____

Tyler Christensen, Design Review Board Chair

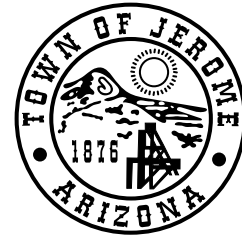
Attest: _____ Date: _____

Rosa Cays, Deputy Clerk

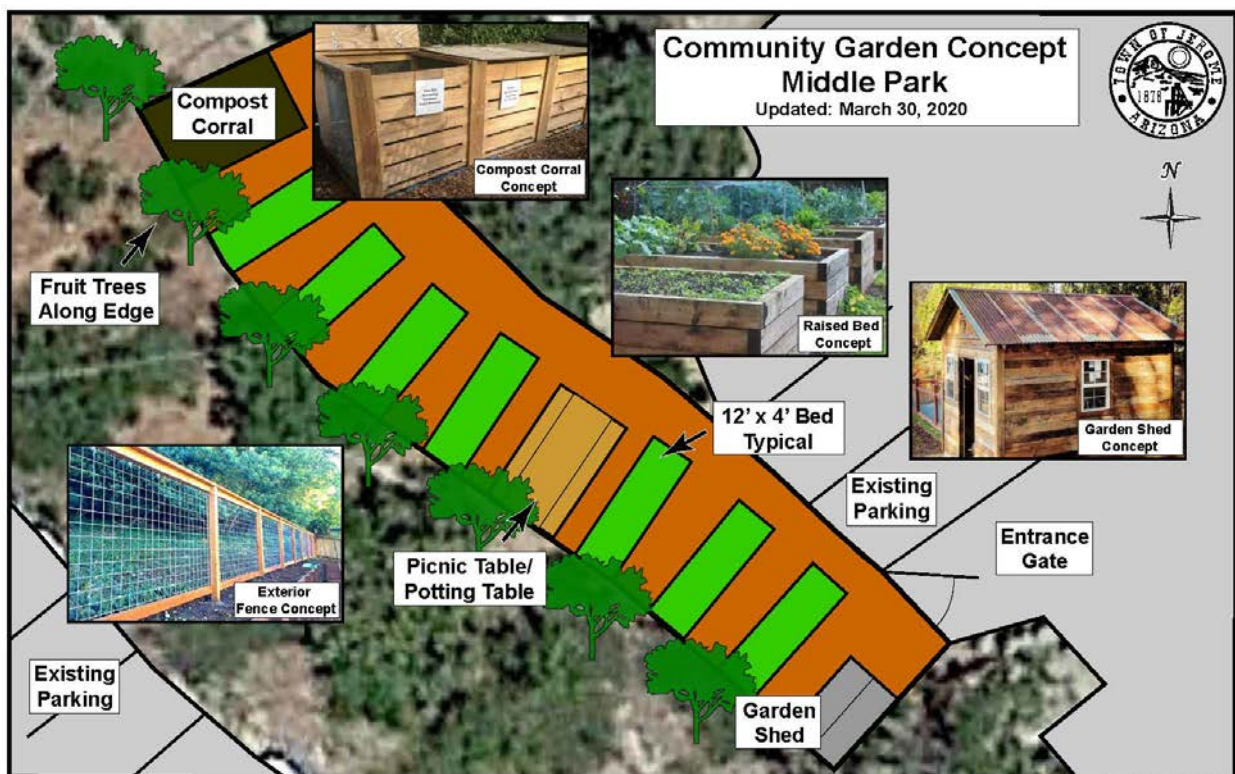
Garden Workshop – Meeting Notes

Saturday, July 25, 2020 at 9am

Prepared: 7/30/2020



1. Introductions, sign-up sheet (see attached)
2. Purpose of meeting – John Knight discussed purpose of the meeting
3. Review preliminary design concept and components
 - a. Organic gardening – consensus
 - b. Design options
 - 1) Raised beds – prefer wood beds (see example). Should add drainage at bottom.
 - 2) Fencing – start with simple T-posts and hog-wire fabric (see example)
 - 3) Compost area – pallets with cover (see example)
 - c. Garden shed – use a variety of materials that have a Jerome look/feel (wood, metal, etc.)
 - d. Watering/Irrigation – Jerome water has a high (basic) PH and will need to adjust the water to correct the PH to be closer to neutral
 - e. Table with shade cover
 - f. Notice board - need
 - g. Hugelkultur – mentioned as a possible way to set up the beds – more info here: <https://richsoil.com/hugelkultur/>
 - h. Trellises – need to consider trellis locations for vining plants
 - i. Trees – may need to remove some of the Paradise trees due to invasive roots
4. Administration – will need a separate subcommittee to work on setting up the rules. See attached examples from Cottonwood.
5. Volunteers, donations, and other support – will need to distribute a list of items needed
6. Next meeting date – Saturday, August 8th at 9am



Possible design for garden beds



Possible design for fencing



Possible design for compost pallets



COTTONWOOD COMMUNITY GARDEN
INDIVIDUAL/FAMILY USER AGREEMENT 2019

In order to use a plot(s) at the Cottonwood Community Garden I agree to:

1. **LEASE FEE:** Pay a user fee in the amount of \$40.00 per 16' x 16' plot (plus \$2.00 for key) assigned for my use by the Garden Manager for a 12 month period beginning February 4, 2019, and ending January 31, 2020. *There are no refunds if I surrender my plot before the end of the 12 month period.*
2. **DEPOSIT:** Pay a \$50.00 clean-up deposit per plot (refundable if you leave your plot clean when you vacate the plot) that will cover the cost to clean my plot if my plot is:
 - Abandoned/Neglected and the community garden manager has made every reasonable effort to contact me with the contact information I provide.
 - Not left clean of weeds, plants, grass, etc., when I vacate my plot.
3. **VOLUNTEER:** Volunteer at least two hours a month at the community garden to weed, clean, and share the responsibility of keeping the common/unused areas of the garden clean and tidy. *Upkeep of the pathway areas around your plot are not considered part of the two hours of volunteer time.*
4. **WEEDING AROUND PLOT:** I will keep the pathway around my assigned plot weeded and free of weeds, grass, "volunteer" sunflowers, vine plants, and any other vegetable or flowering plants that may start to grow in the common area.
5. **GARDEN TOOLS:** Leave all community garden tools and equipment at the garden site, and return to the tool shed after use. *The city is not responsible for any personal tools or equipment I bring to the garden.*
6. **VACATE PLOT:** When I no longer desire to use my plot I will notify the Garden Manager and remove all plants, weeds, and temporary structures such as trellises and tomato cages from my plot and dispose of these items in a proper manner. **Plot leases may not be transferred without notifying the Garden Manager.**

Photo permission: From time to time, gardeners, and the media will take photos of the garden. Please check here (☐) if you do not give your permission for your photo to be published. If you do not give your permission, please let photographers know when you encounter them at the garden.

Email: The Garden Manager will create an email group list of all community gardeners for communication purposes. Please check here (☐) if you do not give your permission to share your email with all gardeners.

By signing below, I agree that I have read and understand the Cottonwood Community Garden Policies and Regulations and Plot Agreement, and agree to abide by the Cottonwood Community Garden's program policies and regulations. I agree to indemnify and hold harmless the City of Cottonwood and its employees from and against all damages, claims, demands, suits, actions resulting from or because of any damage to property or bodily injury or death of any person arising out of the occupancy and/or use of the Cottonwood Community Garden by the participant or the participant's co-gardener or guests.

Signature

Date

PLEASE PRINT:

Gardener/Lessee: _____

Gardening partner(s): _____

Gardener Mailing Address: _____

Number and Street/P.O. Box

City

State

Zip

Gardener Email: _____

Gardener Home Phone Number: _____ Cell: _____

Partner Mailing Address: _____

Number and Street/P.O. Box

City

State

Zip

Partner Home Phone Number: _____ Cell: _____

Partner Email: _____

This Section for Garden Manager use only:

Number of plots this year: _____ Fee per plot: \$_____ Total plot fee paid: \$_____

Garden Plot(s) Assigned: _____ Deposit Paid: _____

Notes:

Garden Manager: Marianne Jiménez, City Clerk (928-340-2727) mjimenez@cottonwoodaz.gov



COTTONWOOD COMMUNITY GARDEN Policies & Regulations

1. Community Garden plots (16' x 16' or 8' x 16') are assigned by the Community Garden Manager and may not be transferred without notifying the Garden Manager and a new agreement signed by the transferee.
2. No structures such as plastic portable "tool sheds," site built tool sheds or storage compartments, or raised beds constructed of materials other than 2 x 4 or 2 x 6 wood, may be brought in or constructed onsite without permission of the Garden Manager.

Temporary garden structures such as hoop houses, trellises, tomato cages, pots, raised beds, and *garden* furniture (i.e., chairs and tables) are permitted if they do not encroach upon pathways, community spaces, or neighboring plots. If garden furniture is light enough to be moved or blown away by wind gusts, such garden furniture must be secured so as not to be blown onto neighboring plots.

Please orient your structures and plantings to avoid casting shade on adjoining plots. Other than hoop houses used for winter gardening, all structures are to be removed during the winter and when a plot is vacated.

3. Community garden plots must be gardened and maintained on a consistent basis. Community gardens are public spaces and must be maintained through the year. Gardeners whose plots are weedy or unattended will be notified either by email or in writing and asked to remedy the problems with their plot by a specified date.
4. The Cottonwood Community Garden is an organic garden. No synthetic chemicals including herbicides, pesticides, or chemical fertilizers are allowed unless they are listed on the Organic Materials Review Institute (OMRI) product list. A copy of the list is available for review online at the following link: www.omri.org
5. Gardeners must be in the garden while watering. Water within your plot only and do not let the water seep or flood neighboring plots or paths. Water conservation is highly encouraged--water when it is coolest (mornings or evenings.)
6. No flowers or plants may be planted along the fence or common pathway areas, as they impede the access along the pathways to the plots. Please do not place/plant any plants on the edge of your interior garden plot perimeter that will overgrow into the pathways. That little plant will grow 2-3 feet wide!

Cottonwood Community Garden
Policies & Regulations/Page 2

7. Aggressive growing plants such as mint, horseradish, ivy, holly, morning glories, etc., are not allowed to be planted in the community garden due to their invasive nature. Crops grown in garden plots are for home use and must be legal.
8. No railroad ties or tires are allowed in the community garden.
9. Each gardener is responsible for dealing with the garden material generated from their garden plot. A waste container is located at the front of the garden to dispose of garden debris. Gardeners must compost within their own garden plot or in an area agreed upon by the Garden Manager. Bringing food scraps from home to compost in your plot, including cooked foods, meats, dairy, eggs, or bones is strictly prohibited.
10. Garden plots are assigned by the garden manager and may not be transferred without the garden manager's permission. If more than one person is gardening in a plot, co-gardeners must be added to the primary plot holder's account.
11. Garden participants are required to volunteer at least two hours a month in the community garden to help weed and maintain the common and unused areas of the garden. It is the responsibility of the plot holder to report volunteer hours to the garden manager.
12. Children must be accompanied by an adult in the garden. Do not leave children unsupervised.
13. No dogs are allowed in the community garden.
14. When a plot holder vacates an assigned plot they must notify the Garden Manager and remove all plants, weeds, and temporary structures from the plot.
15. In the fall (end of October) garden plots must be cleaned and all dead plant materials and temporary structures such as trellises and tomato cages removed.
16. If gardeners are found to be in non-compliance with the garden policies and regulations, they will be sent a letter notifying them of any problems or complaints and asked to take action by a specified date. Gardeners who receive three notices a year must vacate their assigned plot.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

HELD via WEB CONFERENCE ON ZOOM
TUESDAY, JULY 14, 2020, AT 7:00 P.M.

ITEM #1: 7:01 (0:52)	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Mayor Alex Barber called the meeting to order at 7:01 pm. Town Clerk to call and record the roll. Town Manager/Clerk Candace Gallagher called the roll. Remotely present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Dr. Jack Dillenberg, Jane Moore, and Mandy Worth. Police Chief Allen Muma, Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, and Deputy Clerk Rosa Cays were also present.																																										
ITEM #2: 7:02 (1:49)	FINANCIAL REPORTS Financial reports for June 2020 <u>Motion to Approve the June 2020 Financial Reports</u> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER	X		X																																								
DILLENBERG			X																																								
HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								
ITEM #3: 7:03 (2:23)	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members. [Ms. Gallagher was dealing with technical issues with the live YouTube feed just as this item was introduced by the mayor.] 3:40 Ms. Gallagher read from her staff report. She said the COVID pandemic continues to be her focus; she is continuing to oversee the solar installation at the 300 level, which is at a stopping point as Freeport McMoRan and APS work out the need for an easement. She shared details on grants currently in the works, including the Center Avenue project and the Hotel Jerome. She announced that Nikki Check had withdrawn from the council election but that her name would still appear on the ballot; any votes for her would not be counted. She also said that ADOT has placed a sign at the bottom of the hill regarding no turnarounds for larger trucks. Ms. Gallagher congratulated Chief Rusty Blair for 19 years of service to the town, and Chief Allen Muma for 21 years of service. Councilmember Dillenberg said he is still working on the health clinic but is also looking into bringing free COVID antibody testing to Jerome. He is also trying to get another dental van to Jerome in the fall. Councilmember Mandy Worth asked Ms. Gallagher if the ADOT sign has been up long enough to know if it's been effective. Ms. Gallagher said she has not heard of an incident and that the sign has been up for almost two weeks. Ms. Worth also asked about the Fire Dept. staff report and the mention of outside groups holding meetings at the fire station. Mayor Barber said she talked to Chief Blair about his report, who said that yes, outside groups are holding meetings at the station but they are being careful and following safety protocol with COVID in mind. Ms. Worth said that a constituent has asked why outsiders are allowed into town buildings (i.e. the fire station) but residents are not. Mayor Barber suggested Ms. Worth talk with Chief Blair directly about this. <u>Motion to Approve the June 2020 Staff Reports</u> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER	X		X																																								
DILLENBERG		X	X																																								
HARVEY			X																																								
MOORE			X																																								
WORTH			X																																								
ITEM #4: 7:13 (12:45)	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES Minutes are provided for the information of Council and do not require action. Zoning Administrator John Knight shared highlights from his report: the garage project at 11 Rich St was approved for improvements; the July P&Z meeting was canceled, while the Board of Adjustment did meet last month; he has been doing code enforcement regarding signs with cooperation from residents and fielded complaints regarding two properties: the Vander Horst property with the old swimming pool has been getting attention, even from the State																																										

Historic Preservation Organization (SHPO). Mr. Knight also said he has been working with the JPD on residential parking.

Dr. Dillenberg asked who bought the Little Daisy on Upper Bell, and Mr. Knight informed him that it sold to someone in Flagstaff, supposedly for a vacation home, and that the information will be public once the deed is recorded.

Ms. Moore referred to the June 3 P&Z minutes and asked if the neighborhood meeting regarding lodging definitions for the zoning ordinance had been held. Mr. Knight said it would probably be pushed to August and include other code amendments so they could be dealt with all at once.

Ms. Moore said the whole town will probably be interested in this meeting. Mr. Knight said he would be contacting everyone who has lodging and that it would probably be held via Zoom video conference. Ms. Moore suggested waiting until the meeting could be held in person.

ITEM #5:
7:19 (19:11)

APPROVAL OF MINUTES

June 5 special meeting; June 9 regular meeting; June 20 special meeting;
June 23 special meeting

Motion to Approve the June 5 Special Council Meeting minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

Motion to Approve the June 9 Regular Council Meeting minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

Motion to Approve the June 20 Special Council Meeting minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH						X

Motion to Approve the June 23 Special Council Meeting minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #6
7:21 (20:51)

PETITIONS FROM THE PUBLIC

There were no petitions from the public.

ITEM #7:
7:21 (21:01)

ORDINANCES

Mayor Barber rearranged the agenda and moved Item #10D to be discussed before Item #7A. The items have been kept in their original agenda order in these minutes.

ITEM #7A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 461, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA TO AMEND ARTICLE 12-2, "RESIDENTIAL PARKING" OF THE JEROME TOWN CODE

Council may conduct the second reading of and may adopt Ordinance No. 461, to amend Article 12-2, "Residential Parking" of the Jerome Town Code to provide for review of parking permit applications by the Zoning Administrator.

Mayor Barber pointed out item #10D regarding the interpretation of the residential parking ordinance and asked if it should be discussed first. Councilmembers agreed it should be discussed before Item #7A. [Discussion moved to Item #10D.]

Motion to Table the Second Reading of Ordinance 461 w/Direction to Staff to return with language appropriate to express Council's interpretation

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

ITEM #8:
7:40 (39:21)

2020-21 TOWN BUDGET

ITEM #8A: APPROVAL OF TENTATIVE BUDGET FOR 2020-21

Council will review and may approve a tentative budget for the Town of Jerome for the fiscal year ending June 30, 2021. If approved, the public hearing and final adoption of the budget would take place at a special meeting to be held at 6:00 p.m. on July 28, 2020.

Ms. Gallagher explained some of the minor adjustments made to the budget, including to the sewer budget, the general fund, and to the operating grants.

Motion to Approve the Tentative Budget for FY2020-21 with minor adjustments

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

ITEM #9:

7:43 (42:45)

UNFINISHED BUSINESS**ITEM #9A: COVID-19 AND TOWN HALL**

Council will again discuss plans and timeline for reopening Town Hall.

Mayor Barber said "slow and steady wins the race," and from what she understands, the town should keep doing what it's doing.

Dr. Dillenberg interjected his agreement, especially now that COVID cases are known in Jerome. He said the numbers are not going down, so he suggested keeping things as they are until the next Council meeting.

Vice Mayor Harvey agreed. She said it has been discussed giving bathroom access for those using the wifi hotspots, but also believes it's important to keep staff safe and keep town hall closed to the public as much as possible.

Ms. Worth also agreed and explained the reasons why.

Dr. Dillenberg said he has talked to Dr. Kissel who is managing COVID cases at the Verde Medical Center, and although the death rate has not increased drastically, the severe effects on health are significant.

Ms. Moore said she has mixed feelings about the situation. She said if numbers are going up, what the town is doing seems to be working.

Mr. Knight shared some of the positive impacts from COVID, including tech training and reducing the use of paper.

Ms. Gallagher said she believed the town should stay the course until the numbers start to go down. She has received no complaints up to this point.

Motion to continue with closure of Town Hall and discuss again at the August 11 Council meeting

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

7:50 (50:11)

ITEM #9B: APPROVAL OF PLANNING & ZONING COMMISSION AND DESIGN REVIEW BOARD BYLAWS

Council will review and may approve bylaws of the Planning & Zoning Commission and the Design Review Board, as previously approved by each body. This includes a possible change to the meeting day of the month.

Mr. Knight updated the councilmembers on the bylaws and reminded them they had seen them before and had made suggestions for changes. He said one thing he would like Council to consider is to move DRB meetings to the first Monday and P&Z meetings to the third Wednesday of the month. Mr. Knight said this would help with the staff workload and that he would like to implement the changes in September if approved.

A motion was made and seconded, but Mayor Barber still had comments about the bylaws and referred to page 7 of the P&Z bylaws, second paragraph down. She read the sentence aloud and asked that the word the be added before Town Council. She also had a question about the recording of minutes, which Ms. Gallagher clarified for her.

Ms. Moore referred to page 6, no. 5 regarding the addition of resolution documentation. She asked for clarification between a recommendation and a resolution, saying the resolution would come after a decision is made by the board.

Mr. Knight explained the new process for the use of resolutions. He said some are for approval, some are for denial. He said the boards are fine with the resolution process and that this is a better way to document decisions.

Ms. Moore said her concern was that the resolution is presented to the board almost as the zoning administrator's recommendation for approval. She said the resolution should be presented after the board has considered an application and decided on approval or disapproval. She would rather the resolution be composed after a decision.

Mayor Barber said this was a valid point, that this was perhaps "rubberstamping."

Ms. Moore said she has no problem pointing out that ordinance requirements are being met in an application, but she does not want a boilerplate template used; that it makes it too easy for the boards to push something through.

Ms. Gallagher said that the process is similar to that of the Council's, in that she drafts a resolution before a decision is made to document it for the Council, but that it can always be revised, as it has been in the past. She said she understood Ms. Moore's concern and that perhaps Mr. Knight could initially present it as something other than a resolution.

Ms. Moore postulated that a resolution that comes to the Council is usually for an issue that has already been discussed.

Ms. Gallagher replied not always; often, yes, but not always, and that Council does not hesitate to make changes.

Ms. Moore used the permit parking ordinance as an example of an issue that has already been discussed and that the resolution was presented afterward. Discussion ensued about the process.

Ms. Gallagher suggested an approach to drafting a resolution.

Mr. Knight said he had concerns with the resolution issue. He explained that the boards are made up of laypersons who don't spend the time Council does on these matters, and that staff needs to make the process as "easy as possible" for them. He went on to explain how he identifies approval criteria in his staff reports along with other elements of a project. He said this was standard practice and that it is up to the boards to review the resolutions and get into the details. He expressed a few more concerns about getting rid of the resolution process.

Ms. Moore said she was not talking about getting rid of resolutions. She said when someone volunteers to be on a committee, they should be learning the ordinance and become familiar with the process. She said she felt resolutions

are prematurely presented and take the work out of it for the boards, so why bother with a board if the zoning administrator can make all decisions in accordance with the zoning ordinance? She said the board is a cross section of the community to discuss issues about a certain application. If the zoning administrator recommends approval, why bother looking at it? She supposed it could depend on the board.

Vice Mayor Harvey said Ms. Moore and Mr. Knight had valid points, but that the boards need to take responsibility and hopefully do what they're supposed to be doing.

Motion to Approve the Revised Bylaws of the Planning and Zoning Commission and Design Review Board

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE				X		
WORTH		X	X			

ITEM #10:

NEW BUSINESS

8:09 (1:08:42)

ITEM #10A: RENEWAL OF EMPLOYMENT AGREEMENT WITH MUNICIPAL MAGISTRATE

Council will review and may approve a renewed employment agreement with Joan Dwyer, Municipal Magistrate, for the period July 1, 2020 through June 30, 2022.

Mayor Barber introduced the item, and Ms. Gallagher noted that Ms. Dwyer was present via Zoom.

Ms. Worth verified that the contract was the same in the renewal contract other than the pay. Ms. Gallagher confirmed this.

Motion to Renew Employment Agreement with Municipal Magistrate Joan Dwyer

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH		X	X			

8:11 (1:10:50)

ITEM #10B: REQUEST FOR RELOCATION OF STREET LIGHT

Council will review a request by Janet Bustrin for the relocation of a streetlight in the backyard of her property at 538 School Street.

Mayor Barber suggested taking down just the streetlight from the pole, but said she was not sure if it was the only one on School Street. Ms. Gallagher made it known that Janet Bustrin was present via Zoom.

Vice Mayor Harvey said she had gone to School Street and looked at the streetlight. She said the photos and letter included in the agenda packet were somewhat deceptive regarding the wires connected to the pole in question. Vice Mayor Harvey said eight houses are wired to that line, which she verified with APS. Other poles on School Street are in other homeowners' yards, so there is no other option for moving the pole. The only solution would be to move the light itself or donate it to the historical society. If the pole were to be relocated, it would cost \$20,000—at the owner's expense. To relocate the light, it would cost \$300; to remove the light and give it to the town would cost \$100.

Dr. Dillenberg asked about the power box (transformer) on the pole.

Vice Mayor said it could be moved only if the pole is moved, for \$20k.

Ms. Worth said the light is needed and said it is too dark without it, based on years of experience of walking home on that street. She shared more thoughts on the history of electricity in Jerome.

Chief Muma said he is not in favor of removing any streetlights. He said it was also on a utility easement. He said the streets are dark enough as they are.

Dr. Dillenberg read Janet Bustrin's chat message aloud regarding replacing or redirecting the light so it shined onto the street instead of the yard.

Chief Muma said APS can reconfigure the streetlight with one that won't throw glare out, but that the Town has not been in favor of this in the past.

Mayor Barber made a few comments about the historical lights and their "twinkle" that Jerome is fond of and achieving "dark skies" in the near future.

Ms. Moore asked about shades installed to block lights from shining into people's yards.

Vice Mayor Harvey talked about a shade on a streetlight on Second Street, which has helped somewhat. She also said there is a half shade on the School Street light and that a full shade would only emphasize the light into the homeowner's backyard.

Ms. Gallagher shared Ms. Bustrin's Zoom chat message, which referred to the broken shade on the streetlight and that APS would not fix it.

8:21 (1:20:30) Ms. Mackenzie Rogers of APS addressed this and said a "troubleman" had been sent out to check on the broken shade. She said it was a half shade, and that a full shade could potentially break the historic light fixture. She said the half shade directs the glare away from the house as much as possible.

8:22 (1:21:24) Janet Bustrin said she understood that the historical lights are beloved by everyone, but the glare is the problem. She said if APS is willing to remove it and have it donated, she would fund it. Ms. Bustrin said she didn't realize glare would be an issue; she had not been in the yard at night when the house was purchased, and that she was also relying on the General Plan approved in 2018 that addresses the "objectionable impact" of glare. She shared a few more comments and said she wanted to know if APS had another solution to remove the glare yet keep the street lit.

Vice Mayor Harvey said to redirect the light to the street would only direct it into someone else's house. She also commented on the safety of School Street and the need for the light and reminded everyone of the utility easement that Chief Muma had mentioned.

Dr. Dillenberg asked if Ms. Rogers had any suggestions based on Ms. Bustrin's comments.

8:26 (1:25:25) Ms. Rogers said that APS can remove the light or move it to a new location. APS could also replace the light with one with longer arms, different glare patterns, and more energy efficient. The issue is Jerome has not wanted to install the more modern lights.

Ms. Moore asked if a solution could be worked out between Ms. Bustrin and APS that they could bring back to Council. The only thing town would have to approve is a new location for the light. She asked if Council would consider this.

Vice Mayor Harvey said she had walked School Street and deduced there is no other place for the pole unless a neighbor would allow it. She said it was put in a functionable place.

8:29 (1:29:13) Ms. Bustrin asked if a second pole could be dropped on her property by the retaining wall and move the light to that pole so that it would shine onto the street. Ms. Rogers said she would have to check the easement location. Ms. Bustrin and Ms. Rogers decided they would discuss this further with Darla Deville of APS.

Mayor Barber suggested Ms. Bustrin and APS work out a solution and present it to Council at a future date. She made a few comments about the light pole and the need for it, and that it would not be fair to move it to someone else's yard.

(1:30:38) Ms. Bustrin interjected that moving the pole to another yard was not her intent. She reiterated that she is willing to put a second pole in her yard against the retaining wall and move the light so it shines more onto the street.

Vice Mayor Harvey made a point of clarification regarding placement and relocation of the pole presently in Ms. Bustrin's yard.

Ms. Bustrin explained that she is willing to install a second pole just for the streetlight.

Dr. Dillenberg reminded everyone that the issue was between APS and Ms. Bustrin to bring back to Council with a solution; he added a few more comments.

Motion to Table Item #10B and a solution presented to Council at a future meeting

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

8:33 (1:33:15)

ITEM #10C: RESOLUTION NO. 600, A RESOLUTION OF THE TOWN COUNCIL OF JEROME, ARIZONA, APPROVING THE DESIGNATION OF APPLICANT'S AGENT FORM SUBMISSION TO THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS, WHICH DESIGNATES THE JEROME TOWN MANAGER AS THE TOWN'S AGENT FOR APPLYING FOR CERTAIN PUBLIC ASSISTANCE; AND AUTHORIZING THE MAYOR AND TOWN MANAGER TO EXECUTE AND DELIVER SAID APPLICATION ON BEHALF OF THE TOWN OF JEROME

Council will review and may approve the designation of the Town Manager as the Town's agent for applying for certain public assistance from the Arizona Department of Emergency and Military Affairs (DEMA).

Mayor Barber read the resolution aloud in title only.

Motion to Approve Resolution No. 600

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #10D: REQUEST FOR INTERPRETATION OF RESIDENTIAL PARKING ORDINANCE

Staff requests Council confirm interpretation of Section 12-2-4.A regarding issuance of a residential parking permit for residences with onsite parking.

7:22 (22:06)

Mr. Knight said he has been working with the Jerome Police Dept. (JPD) on taking on responsibilities of the residential permit parking and parking ordinance and noticed a sentence in the ordinance that could be interpreted in multiple ways. Mr. Knight read aloud the language in question: "Residential parking permits shall not be issued to dwelling units required by zoning to have onsite parking on their property." He said he had discussed this with Janice Pontious, JPD administrator, who said it has been interpreted in various ways. Mr. Knight's understanding of the sentence is that anything built after the zoning ordinance was adopted in the late 1970s should have onsite parking required by code, so newer residences should not qualify for on-street permit parking. Yet older homes with off-street parking could qualify for street permit parking.

Mayor Barber shared her understanding of the statement and said that if offsite parking had to be provided on newer properties, then it should be used. She said too many cars are parked on the streets and that off-street parking is not being used as intended.

Dr. Dillenberg and Vice Mayor Harvey both agreed with the mayor.

Ms. Worth understands the second interpretation, i.e., newer homes having to require onsite parking, but that it seems this is a parcel-by-parcel situation. She went on to explain why.

Ms. Moore said people with onsite parking should use it for parking and not be asking for permits. She said this should be enforced fairly across the board and not just apply to those whose homes were built after 1977.

Mayor Barber summarized the agreed-upon interpretation and asked Chief Allen Muma for his input.

8:34 (1:34:11)

(28:26) Chief Muma said that what Mr. Knight had explained was the original intent, and that it has been abused and become a nightmare. He said that when the ordinance was first proposed, it was configured so that homes with onsite parking would not get permits. Discussion ensued.

Mr. Knight said the problem is for older houses with off-street parking and offered examples of eligibility. He suggested rewording the ordinance and that the date a home was built not be the disclaimer. Mr. Knight asked Council how they wanted to proceed. He said properties with multiple units with insufficient onsite parking and street parking are probably the main issue, and that there are residents who should have their permits pulled.

Ms. Worth said where this issue gets sticky is with 1) older buildings with usable garages whose residents have permit parking, and 2) people with adjacent parcels specifically for parking—but not using it for parking. She said she agrees with the first interpretation.

Vice Mayor Harvey said she agreed with Ms. Worth and suggested Council revise the language immediately.

Mayor Barber reiterated that if residents have usable onsite parking, they should use it and not expect a permit.

Ms. Worth said she agreed with Vice Mayor Harvey.

Ms. Moore said the original intention was to provide parking for those who cannot park on their property, so they should be taken care of first, and if there is extra parking on a street, then those with only one spot on their premise could possibly get a second permit. She said permit parking is meant for those who don't have a place to park.

Mayor Barber asked Mr. Knight how the language needed to be changed.

Ms. Gallagher interjected and said that this was enough of a change that another reading should be held prior to adoption. Her suggestion for revision: "Residential parking permits shall not be issued to dwelling units with onsite parking on their property."

Mr. Knight said he was hesitant about that wording because of places that have parking but not enough parking. He said he would come back with language at the next Council meeting.

ITEM #10E: APPOINTMENT TO BOARD OF ADJUSTMENT

Council will review applications received and may make an appointment to the Board of Adjustment to fill a vacancy for an unexpired term ending March 28, 2023. As of agenda preparation date (July 7, 2020), one application had been received, from Jerome resident Margie Hardie.

Mayor Barber introduced the item.

Vice Mayor Harvey shared a few comments about Ms. Hardie and recommended she be appointed to the board.

Motion to Appoint Margie Hardie to the Jerome Board of Adjustment

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #11:
8:36 (1:35:35)

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future [agenda](#)[RC1].

Mayor Barber brought up the need for a portable toilet for residents who want to use the library's wifi hotspot. She also pointed out that there is no open public restroom at the lower end of the business district since the artists' co-op is currently closed. She suggested Nice Johns be placed near town hall and near Hull Avenue.

Ms. Worth thanked staff for starting the process on job descriptions. She mentioned succession planning and said the job descriptions will help with this. Ms. Worth brought up the issue of school consolidation and how it will affect students, neighbors, employees of the schools, and property taxes. She urged everyone to investigate the issue, decide, and vote. She also thanked John Knight, building inspector Barry Wolstencroft, and the town crew for help with her house renovation project on Center Avenue.

Ms. Moore asked about the July 25 meeting regarding the community garden, making sure social distancing and masks will be required. Mr. Knight confirmed they would be.

Ms. Gallagher asked if this was to be a council meeting (requiring an agenda and minutes). Mr. Knight said he had not intended for it to be a council meeting.

Ms. Moore asked if it would be a problem if all councilmembers attended.

Ms. Gallagher said it was fine if town business was not discussed and no decisions were made.

Mr. Knight said a notice could be posted saying councilmembers may attend but no official business would be done.

Vice Mayor thanked Ms. Gallagher and Chief Muma for all their efforts in keeping the town safe during the COVID shutdown.

Mayor Barber gave a round of thanks.

ITEM #12:
8:42

ADJOURNMENT

Motion to Adjourn at 8:42 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

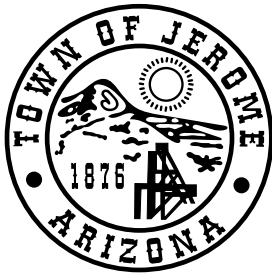
APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL HELD VIA WEB CONFERENCE ON ZOOM COUNCIL CHAMBERS, JEROME TOWN HALL TUESDAY, JULY 28, 2020 AT 6:00 PM

ITEM #1: 6:00 (1:14)	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Dr. Jack Dillenberg, Jane Moore, and Mandy Worth. Accounting Clerk Melanie Atkin and Deputy Clerk Rosa Cays were also present.</i>																																										
ITEM #2: 6:00 (1:58)	PUBLIC HEARING ON 2020-21 BUDGET AND TAX LEVY Council will conduct a public hearing on the proposed 2020-21 budget and tax levy for the Town of Jerome. Any taxpayer may appear via Zoom and be heard in favor of or against any proposed expenditure or tax levy. Comments may also be emailed to c.gallagher@jerome.az.gov up to 5 p.m. on July 28. No increase in the tax levy is proposed. <i>Mayor Barber introduced the item and asked if any comments from the public had been submitted. Ms. Gallagher replied that no comments had been submitted.</i> <i>As no members of the public were in attendance, Mayor Barber asked if the public hearing could be closed. Ms. Gallagher suggested waiting a few minutes and then shared highlights of the proposed budget. She also mentioned that Resolution #601 to adopt the budget was on the agenda.</i> <i>A motion was made and seconded to adopt the budget (see Item #3 below). Mayor Barber said she wanted to allow more time for the public hearing and suggested that Council wait until 6:05 p.m. to give the public the opportunity to participate.</i> <i>Ms. Gallagher shared that the property tax levy had not changed in many years and that it was reduced about ten years ago.</i> <i>Mayor Barber closed the public hearing at 6:05 p.m.</i>																																										
ITEM #3: 6:05	RESOLUTION #601: ADOPTING THE 2020-21 BUDGET Following the public hearing, Council may approve Resolution #601, adopting the final budget for the Town of Jerome for the fiscal year ending June 30, 2021. <i>Motion to Approve Resolution #601, Adoption of the 2020-21 Budget</i> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER			X																																								
DILLENBERG	X		X																																								
HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								
ITEM #4: 6:06 (7:38)	LEASE AGREEMENT WITH FREEPORT-MCMORAN (300 LEVEL PARKING LOT) Council will review and may approve a renewed lease agreement with Freeport-McMoRan regarding the 300 Level parking lot. <i>Ms. Gallagher explained that the solar array is the only addition to this lease. A license agreement with APS as authorized by this lease will be on the August council agenda. No start or completion date has been announced from APS, but the project is on the fast track.</i> <i>Ms. Gallagher was asked if oversized trucks would still be able to turn around in the parking lot and she replied that they could, as the solar array would only be at one end of the lot.</i> <i>Ms. Moore asked if it was known how much power would be generated and if it would go back to APS. Ms. Gallagher said the power would go back to APS, but the town would be getting a discount on the monthly bill.</i> <i>Mayor Barber said her understanding was that after 20 years, the town would own the solar array.</i> <i>After brief further discussion:</i>																																										

	<u>Motion to Approve a Renewed Lease Agreement with Freeport McMoRan</u>						
	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
	BARBER	X		X			
	DILLENBERG			X			
	HARVEY		X	X			
	MOORE			X			
	WORTH			X			
ITEM #5:	ADJOURNMENT						
	<u>Motion to Adjourn at 6:09 p.m.</u>						
	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
	BARBER	X		X			
	DILLENBERG			X			
	HARVEY		X	X			
	MOORE			X			
	WORTH			X			

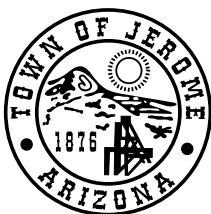
APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
OFFICE (928) 634-7943

ZONING ADMINISTRATOR REPORT Town Council August 11, 2020

ITEM 7A: Third reading of Ordinance No. 461 regarding amendments to Article 12-2, Residential Parking
Prepared by: John Knight, Zoning Administrator
Approved by: Candace Gallagher, Town Manager
Action: Possible adoption

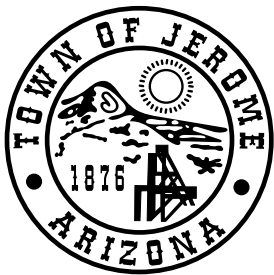
Background and Summary: At the previous Council meeting in July, the Council discussed additional changes to Article 12-2, Residential Parking. The changes discussed included clarifying that residents may be ineligible for a permit if they already have off-street parking. Refer to Section C. for the new language. Additional language has also been added to address the process for obtaining a Physically Impaired Parking Only sign. Refer to Sections H. and I.

A new section has been added to provide an appeal process if the permit is denied or revoked by the Zoning Administrator or Police Chief. Refer to Section J. This section allows applicants to appeal to Council within 30 days if the permit is revoked or denied.

A complete redline draft of the ordinance is included for the Council's consideration.

Action: discussion and possible adoption

Attachment: redline draft of the proposed changes



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

ORDINANCE NO. 461

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, TO AMEND ARTICLE 12-2, "RESIDENTIAL PARKING" OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Section 12-2-4, "Issuance of Residential Parking Permits," is hereby amended as follows (additions underlined; deletions in ~~strikeout text~~):

Section 12-2-4 Issuance of Residential Parking Permits

Persons occupying residences with frontage (based on street address) along a street or portion of a street designated in Section 12-2-3 for residential permit parking, who desire to park a motor vehicle on a public street, may apply to the ~~Police Department~~Town for residential parking permits as outlined in this article.

A. Applications will be accepted at Town Hall on forms provided by the Town and will first be reviewed by the Zoning Administrator. Following review and approval by the Zoning Administrator, the application will be forwarded to the Police Department for processing.

B. Recognized dwelling units with frontage along a street or portion of a street designated for residential permit parking shall be entitled to receive one residential parking permit, per recognized dwelling unit, for a single motor vehicle owned or operated by a person residing in the dwelling unit~~by registering the motor vehicle with the Jerome police department~~. The following information must be submitted ~~to the police department~~on the application: the name of the registered owner (this information must match the Arizona Department of Motor Vehicle registration for said vehicle), the make and color of the motor vehicle, the vehicle's license plate number and the address of the dwelling unit the vehicle is attached to.

C. Except as herein provided, Residential parking permits shall not be issued to dwelling units ~~required by zoning to have with onsite off-street~~ parking on their property, provided that the number of off-street spaces is consistent with the current parking requirements of the Jerome Zoning Ordinance. A~~n inventory of such units shall be maintained by the Zoning Administrator.~~

a. Should the off-street parking spaces be less than number required by the zoning ordinance or be substandard in terms of the size of the space, the applicant may be eligible for a residential parking permit. This will be determined by the Zoning Administrator on a case by case basis.

Date of first reading: June 9, 2020

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

b. Should the off-street spaces be difficult to use due to safety reasons, the applicant may be eligible for a residential parking permit. This will be determined by the Zoning Administrator on a case by case basis.

~~B~~C. An inventory of usable parking spaces shall be conducted for each street subject to residential parking by permit. The Jerome Police Chief, Zoning Administrator and Fire Chief will approve the spaces and determine the final number of spaces available on each street. Once the inventory is completed and the number of spaces available is determined, it will be compared to the number of residential parking permit applications. If the number of residential parking permit applications exceeds the number of available parking spaces, permits will be issued by random lottery pick. Once all available spaces on a given street have been assigned by permit, additional permits may be available for spaces located at the Old Town Yard parking lot, with final selection determined by lottery pick.

~~E~~D. Persons occupying recognized dwelling units with frontage (based on street address) along a street or portion of a street designated for residential permit parking may, subject to availability of parking spaces as set forth in Section 12-2-4(~~C~~B), receive up to one additional residential parking permit ~~as authorized by Section 12-2-4(B)~~. No more than a total of two permits per recognized dwelling unit shall be issued or valid. Second permits may be revoked if the availability of parking spaces changes and/or space is needed for issuance of a first permit.

~~D~~E. Following review and approval by the Zoning Administrator, Residential Parking permits ~~shall~~ may be issued by the Police Department and shall be valid for that motor vehicle, and the street designated thereon, until such time as ownership of the vehicle changes, or the residency of the owner of the vehicle changes. The permit shall become immediately invalid when (i) the person to whom the permit is issued moves to another residence, whether or not such residence has frontage on the posted area, or (ii) when the vehicle is sold.

~~E~~F. It shall be the responsibility of the residential parking permit holder to notify the Jerome Police Department regarding any changes in the information provided in their original application, including changes in vehicles or changes in residency.

G. The fee for residential parking permits shall be set by Resolution of the Town Council.

~~F~~H. Priority will be given to the issuance of residential parking permits issued to dwelling unit(s) with a motor vehicle bearing Arizona Disability license plates. In the event of a lottery pick for permits pursuant to Section 12-2-4(~~C~~B) for a specific street, motor vehicles displaying Arizona Disability license plates will be granted a permit before lottery picks are made. Additionally, application can be made to the Town of Jerome for placement of a "~~Disabled Vehicle~~Physically Impaired Parking Only" sign on the street where the registered owner of a motor vehicle bearing Arizona Disability license plates occupies a legal dwelling unit, provided that eligibility criteria as defined herein are met. ~~Costs of this installation, if such application is approved, shall be the responsibility of the applicant~~ shall pay a one-time fee in the amount of \$120.00 to cover the cost of labor and materials.

I. In order to qualify for placement of a "Physically Impaired Parking Only" sign pursuant to Section 12-2-4 (H), applicant must provide:

1. A completed Town of Jerome Disabled Person Vehicle Parking Application on forms provided by the Town.
2. Evidence of a current Disability License Plate or Temporary Placard issued by any state Motor Vehicle Department.

3. A letter from a person licensed as a physician (doctor of medicine, osteopathy, podiatry or chiropractic, licensed to practice medicine in the United States), a registered nurse practitioner, physician assistant or by a hospital administrator, documenting at least one of the following conditions:

a. Unable to walk more than 100' without stopping to rest

b. Unable to walk without help from another person or a brace, cane, crutch, wheelchair or other prosthetic device

c. Severely limited in ability to walk due to arthritic, neurological or orthopedic condition

Any "Physically Impaired Parking Only" sign erected pursuant to this Section is subject to periodic review by the Town and may be revoked if the requirements specified herein are no longer being met.

~~G. The fee for residential parking permits shall be set by Resolution of the Town Council.~~

J. Should a residential parking permit be denied or revoked by the Zoning Administrator or Police Chief, the applicant may appeal in writing to the Jerome Town Council within thirty (30) days from the date they are notified of the denial or revocation of the permit.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA,
THIS ____ DAY OF _____ 2020.

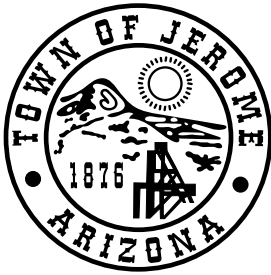
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

ORDINANCE NO. 462

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY THE ADDITION OF NEW ARTICLE 1-14 THEREOF, ENTITLED "TOWN SEAL, TOWN INSIGNIA AND TOWN LOGO"

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. The Jerome Town Code is hereby amended by the addition of NEW Article 1-14, "Town Seal, Town Insignia and Town Logo," as set forth on Exhibit A, attached hereto and made a part hereof.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS ____ DAY OF _____ 2020.

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: _____

Dates of publication: _____

Date of adoption: _____

Date of posting: _____

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

EXHIBIT "A"

ARTICLE 1-14 Town Seal, Town Insignia and Town Logo

- 1-14-1 Definitions
- 1-14-2 Use of Town Seal, Town Insignia and Town Logo
- 1-14-3 Prohibited Uses of Town Seal, Town Insignia and Town Logo
- 1-14-4 Violations

Section 1-14-1 Definitions.

"Town seal," "Town insignia" and "Town logo" may be used interchangeably herein to refer to the two designs approved by the Town Council on February 11, 2020:



Small format:



Large format:

Section 1-14-2 Use of Town Seal, Town Insignia and Town Logo.

The Town Manager or designee, acting as the custodian of the official Town seal and insignia of the Town, is authorized to determine the appropriate use of and to ensure that Town insignia is used only on documents, property, and programs that reflect official Town business, ownership, or endorsement. In deciding the manner by which the Town's official insignia may be utilized, the Town Manager shall endeavor to protect the Town's brand, reputation and credibility by preventing use of the insignia in such a manner as to suggest Town endorsement of events, political issues, products and other uses that are prohibited by law. The Town Council may allow use of the insignia in a manner consistent with this chapter and in a nondiscriminatory manner.

Section 1-14-3 Prohibited uses of Town Seal, Town Insignia and Town Logo.

1. It is unlawful for any person or entity to make use of the Town seal and/or the Town insignia or logo, or any portion, facsimile, mock-up, or reproduction thereof, or make use of any design, symbol, emblem, insignia or similar device that is an imitation of said Town seal, Town insignia, or Town logo, in whole or in part or that may be mistaken therefor, that is designed, intended or likely to confuse, deceive or mislead the public, for private or

commercial purposes or for any purpose other than the official business of the Town without the express written consent of the Town Manager or designee under the authority granted by the Town Council.

2. No person, firm, association, corporation or other entity shall use the Town seal, Town insignia or Town logo, or any facsimile thereof, for purposes of supporting or opposing the nomination or election to any Town or other public office of him or herself or any other person, or for purposes of supporting or opposing any ballot measure, nor include such Town insignia on any writing distributed for purposes of influencing the action of the electorate, or any part thereof, in any election. This section shall not be applicable to writings and other forms of communication issued by the Town of Jerome or the Town Council pursuant to law.
3. No use of the Town seal, Town insignia or Town logo shall be made except in connection with official Town of Jerome letterhead, brochures, publications, pamphlets, signs, patches, insignias, paintings, messaging devices, postings, social media and website.

Section 1-14-4 Violation.

Any person who willfully violates this chapter is guilty of a misdemeanor and is subject to punishment as set forth in Article 1-8 of the Jerome Town Code. The Town's right to prosecute under this section shall not affect its rights to pursue civil or injunctive relief under federal or state laws, or any other relief available under the law.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

Jerome Town Hall and Civic Center
600 Clark Street
P.O. Box 335, Jerome, AZ 86331
(928) 634-7943 FAX (928) 634-0715

RESOLUTION NO. 602

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF PROPERTY WITHIN THE TOWN A CERTAIN SUM OF MONEY FOR FISCAL YEAR 2020-21 TO BE ASSESSED AGAINST THE VALUATION OF REAL PROPERTY FOR PRIMARY TAX PURPOSES.

WHEREAS, the Town Council is required by A.R.S. §42-17253 to adopt an annual tax levy based upon the rate to be assessed per each One Hundred Dollars (\$100.00) of valuation of property within the Town; and

WHEREAS, the Town published a summary of an estimate of Town expenses and made available for public review a complete copy of the estimate of Town expenses as required by A.R.S. § 42-17103; and

WHEREAS, a public hearing on the proposed budget and tax levy was held on July 28, 2020, in accordance with the provisions of A.R.S. §42-17104; and

WHEREAS, the primary tax levy must be adopted not less than fourteen days after the adoption of the municipal budget; and

WHEREAS, the municipal budget of the Town of Jerome was adopted at a meeting of the Town Council held on July 28, 2020, at least fourteen days prior to the adoption of this Resolution; and

WHEREAS, the Town has computed tax rates per One Hundred Dollars (\$100.00) of valuation to be levied and collected, at \$0.7480 for primary taxes, as set forth on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that there is hereby levied on each one hundred dollars (\$100.00) of assessed value of all property, both real and personal, within the corporate limits of the Town, except such property as may be by law exempt from taxation, a primary property tax rate sufficient to raise the sum of \$47,500.00, as provided in the adopted budget for the fiscal year ending on June 30, 2021 (with the maximum levy allowed by law for the fiscal year being \$92,972.00), and as set forth on Exhibit A, attached hereto.

APPROVED:

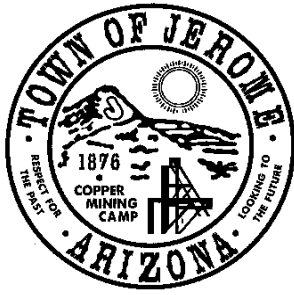
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk

ITEM: Item 9B: Request for relocation of street light

MEETING DATE: August 11, 2020

Following the last meeting, APS representatives worked with Ms. Bustrin to find a solution to the problem of the streetlight that shines brightly into her back yard. Here is a summary of what has taken place since that time:

July 17: APS rotated the light so that the shield on it was facing her home, but it was not enough to solve the problem.

July 28: Brandon Echols of APS developed an alternate plan to place a pole across the street, where he said that the light would shine on the roadway much better.

- He said that the cost for this would be added to the town's monthly street light bill – an additional \$9.64 per month.
- The area is a "tight spot," and he is not sure where the right of way is without getting a survey performed. They may need an easement from the town. As such, he wants to know if the town feels this is an option before proceeding.

July 28: I requested clarification about that added monthly charge and stated that it had been discussed that any costs would be absorbed by the homeowner who requested this change.

July 31: Mr. Echols responded to say that If the town was to take on the charges it would fall under the current streetlight agreement and would be a permanent monthly charge. They are unable to charge the customer a monthly fee for the streetlight as that charge is strictly for streetlight agreements with municipalities. HOWEVER, the other option would be if the customer paid for the total cost of the pole, which would be \$2,259.00.

I have requested additional clarification regarding the cost of the pole, the survey and any easement that may be needed and hope to have that before this meeting.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

APPLICATION TO SERVE AS MEMBER OF DESIGN REVIEW BOARD, PLANNING & ZONING COMMISSION OR BOARD OF ADJUSTMENT

We understand you are interested in serving on one of the Town boards or commissions. We appreciate your volunteering. Such service is vital to the community and we hope this will reward you with a better understanding of your local government and a sense that, through your efforts, Jerome will be a better place to live. We are delighted to hear of your willingness to help.

Name: CAROL WITTNER BOLAND Date: 7/20/2020

Mailing Address: P.O. BOX 837, JEROME, AZ 86331

Physical Address: 549 SCHOOL ST, JEROME, AZ 86331

Home phone: _____ Cell phone: 928.274.0655

Email: carolwittner@gmail.com

Which board or commission would you prefer to join? Design Review

How long have you resided in Jerome? I bought my home in 1975 and have lived here off & on since

Have you read Jerome's present Zoning Ordinance? YES

Have you read Jerome's Comprehensive Plan? YES

Do you have previous experience on any of our boards or commissions? If yes, which ones? Have you served on similar committees, councils, boards, etc. in other communities? Which? When? Where?

I HAVE NOT SERVED ON ANY COMMUNITY BOARDS IN JEROME
I HAVE SERVED ON THE BOARD OF THE SEDONA
FOOD BANK UNTIL RECENTLY

Please list any or all background information that would enhance your qualifications to serve.

I HAVE RENOVATED/RESTORED A COMMERCIAL BUILDING &
A HOME HERE. I HAVE AN EXTENSIVE ART BACKGROUND
HAVE EXPERIENCE AS A VISUAL MERCHANDISER AND BECAUSE OF
35 YES IN RETAIL, HAVE A VERY GOOD EYE FOR DESIGN

Briefly state your reasons for wanting to serve at this time.

I'VE JUST RECENTLY SETTLED INTO JEROME & WOULD LIKE
TO HAVE MORE INVOLVEMENT IN THIS TOWN. I LOVE JEROME
& PRESERVING ITS HISTORICAL INTEGRITY IS VERY IMPORTANT
TO ME. I FEEL THAT DESIGN REVIEW IS A REALLY GOOD
OPPORTUNITY FOR ME TO WORK IN OUR COMMUNITY.



Tracy Moore
6672 Corsair Ave, MS 4714
Prescott, AZ 86301
928-443-6783 Office
928-273-0883 Cell
928-776-3658 Fax
tracy.moore@aps.com

February 25, 2020

Verde River Growers
2613 S. Rocking Chair Ranch Rd.
Cottonwood, AZ 86323

Re: Tree Voucher# 468

To Whom It May Concern:

Arizona Public Service (APS) appreciates the opportunity to support the local community. In furtherance of this, the APS NW Forestry Division agrees to the purchase of \$1000 worth of trees and live shrub material to be donated to the City of Jerome by APS on voucher number 468.

The continued education of the public about planting the right tree in the right place around utility power lines is a primary goal of the Forestry Department at APS and this is one more step toward a greener future.

Please contact me if you have any questions.

Respectfully,

Tracy Moore
Supervisor, Forestry & Special Programs



408

TREE VOUCHER

LANDOWNER NAME	City of Jerome	TELEPHONE	()
LANDOWNER ADDRESS			
FEEDER NO.			

\$1000.00 Worth

~~5 COTTON~~ TREE(S) OR ~~\$50.00~~ WORTH OF LIVE SHRUB MATERIAL FOR ONE YEAR FOLLOWING THE DATE OF ISSUE.

YOU CAN CHOOSE TREE(S) FROM THE FOLLOWING LIST ONLY:

(Nursery, please fill in the quantity of each tree selected.)

PEAR	
PEACH	
APPLE	
PLUM	
CHERRY	
APRICOT	
WESTERN RED BUD	
PURPLE LEAF PLUM	
RED TIP PHOTINIA	
SPARTAN JUNIPER	
WICHITA BLUE JUNIPER	
HOLLYWOOD JUNIPER	
BLUE POINT JUNIPER	
OR \$30.00 OF LIVE SHRUB MATERIAL	

IF THIS VOUCHER IS FOR TREES IT WILL INCLUDE ONE BAG OF
GROW MULCH PER TREE

CUSTOMER SIGNATURE	DATE USED	1 / 1
APS REPRESENTATIVE APPROVAL	APS REPRESENTATIVE - PLEASE PRINT	
Ken Shoemaker	K. Shoemaker	
DATE ISSUED	DATE VOUCHER EXPIRES	
2/25/2020	11/1/2020	* cannot be extended*

443-03CW (8-13)

VALID AT VERDE RIVER GROWERS
2613 S. ROCKING CHAIR RANCH ROAD
COTTONWOOD, AZ 86326
(928) 639-0122

Please call APS at (928) 776-3663 if you have any questions
about the use of this voucher.

~ NO CASH VALUE ~

WHITE: Landowner

CANARY: Nursery

PINK: APS

DRAFT subject to final attorney review

NE 22 T16N R2E
34.753192, -112.119927
APN 401-03-015L
WA526463
DMS

TOWN OF JEROME SOLAR LICENSE AGREEMENT NO. _____

THIS REAL PROPERTY LICENSE AGREEMENT is effective this _____ day of _____, 2020, between the TOWN OF JEROME, a municipal corporation (“Town”)(“Licensor”), and ARIZONA PUBLIC SERVICE COMPANY (APS hereinafter referred to as “Licensee”).

In consideration of the mutual promises contained in this License Agreement, the parties agree as follows:

Town is the Lessee of real property owned by FREEPORT-MCMORAN, a New York Corporation located in Yavapai County, Arizona as more particularly described on Exhibit “A” (hereinafter called “Town Property”). Town is authorized to grant this Licensee for the purposes described below within the Town Property licensed hereunder (the “Licensed Premises”).

Licensee is hereby granted the right within the Licensed Premises to: construct, reconstruct, replace, repair, operate and maintain electrical lines, together with appurtenant facilities and fixtures for use in connection therewith, for the transmission and distribution of electricity to, through, across, and beyond the Licensed Premises; install, operate and maintain telecommunication wires, cables, conduits, fixtures and facilities incidental to supplying electricity or for Licensee’s own use (said electrical and telecommunication lines, facilities and fixtures collectively herein called "Licensee Facilities"); utilize the Licensed Premises for all other purposes connected therewith; and permit the installation of the wires, fixtures, conduits, or cables of any other company. [BS1] The Licensee Facilities include but are not limited to parking structures, shade structures, transformers, inverters, service entrance sections, cabinets, meters, solar panels, etc.

Licensee is hereby granted the right, but not the obligation, to trim, prune, cut, and clear away trees, brush, shrubs, or other vegetation on, or adjacent to, the Licensed Premises whenever in Licensee’s judgment the same shall be necessary for the convenient and safe exercise of the rights herein granted.

Licensee shall at all times have the right of full and free ingress and egress to and along the Licensed Premises for the purposes herein specified.

Licensor shall maintain clear areas that extend: 1) 3 feet from and around all edges of all switching cabinet pads and 2 feet from and around all edges of all transformer pads and other

DRAFT subject to final attorney review

equipment pads, and 2) a clear operational area that extends 10 feet immediately in front of all transformer, switching cabinet and other equipment openings, and 3) a 6 feet by 6 feet hot-stick operating area off the front left corner of all transformers. No obstructions, trees, shrubs, large landscape rocks, fences, fixtures, or permanent structures shall be placed by Licensor within said clear areas; nor shall Licensor install landscape irrigation or sprinkler systems within said clear areas. Landscape irrigation or sprinkler systems installed adjacent to the clear areas shall be installed and maintained so that the transformers, switching cabinets or any other equipment do not get wet by spray or irrigation.

Licensor shall not locate, erect or construct, or permit to be located, erected or constructed, any building or other structure or drill any well within the limits of the Licensed Premises; nor shall Licensor plant or permit to be planted any trees within the limits of the Licensed Premises without the prior written consent of Licensee. However, Licensor reserves the right to use the Licensed Premises for purposes that are not inconsistent with Licensee's rights herein conveyed and which do not interfere with or endanger any of the Licensee Facilities, including, without limitation, granting others the right to use all or portions of the Licensed Premises for utility or roadway purposes and constructing improvements within the Licensed Premises such as paving, sidewalks, landscaping, and curbing. Notwithstanding the foregoing, Licensor shall not have the right to lower by more than one foot or raise by more than two feet the surface grade of the Licensed Premises, and in no event shall a change in the grade compromise Licensee's minimum cover requirements [BS2] or interfere with Licensee's operation, maintenance or repair.

By accepting and utilizing this License Agreement, Licensee agrees that following any installation, excavation, maintenance, repair, or other work by Licensee within the Licensed Premises, the affected area will be restored by Licensee to as close to original condition as is reasonably practicable, at the expense of Licensee; and that Licensee shall indemnify Licensor, to the extent required by law, for any loss, cost or damage incurred by Licensor as a result of any negligent installation, excavation, maintenance, repair or other work performed by Licensee within the Licensed Premises.

The covenants and provisions herein set forth shall extend and inure in favor and to the benefit of, and shall be binding on the heirs, administrators, executors, successors in ownership and estate, assigns and lessees of Licensor and Licensee.

This License Agreement is solely for the purposes identified above.

As long as the purpose of this License Agreement exists, Licensee shall have the rights set forth herein. Town reserves the right to require the relocation of Licensee Facilities to a new location; provided however, that: (1) Town pays the entire cost of redesigning and relocating Licensee Facilities which may include the removal of existing facilities if required by Town; and (2) Town provides Licensee with a new license at no cost to Licensee.

Licensee shall comply with all existing and subsequently enacted Federal, State and local laws, ordinances, and codes and regulations that are, or become, applicable to this License Agreement.

This License Agreement constitutes the entire understanding between the parties regarding

DRAFT subject to final attorney review

Licensee's use of the Licensed Premises to provide electricity to the Town Property^[BS3], and this License Agreement supersedes any prior understanding or representation of any kind not memorialized herein, and no such prior representation shall be binding or enforceable. It is expressly understood that, although this License Agreement may be recorded in the records of Maricopa County^[BS4], Town does not intend to, and does not hereby, grant or convey any right, title, interest or estate in or to any portion of the airport to Licensee by this License Agreement, except those privileges specifically set forth and described in this License Agreement.

The privileges granted to Licensee by this Agreement are personal to Licensee and shall not be assigned or transferred to any other person, firm, corporation, or other entity (other than (1) Licensee's parent corporation, Pinnacle West Capital Corporation or one of its subsidiaries; or (2) another entity authorized by the Arizona Corporation Commission to acquire the Licensee Facilities and provide electric energy therewith) without the prior written consent of Town.

DRAFT subject to final attorney review

IN WITNESS WHEREOF, the parties hereto have caused this License Agreement to be executed by the respective officers hereunto duly authorized.

TOWN OF JEROME, a municipal corporation

By: _____

Name: _____

Title: _____

STATE OF ARIZONA)
) ss.
County of Maricopa)

This instrument was acknowledged before me this _____ day of _____,
2020 by _____ on behalf of Town of
Jerome _____ it's,
_____.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Notary Public

My Commission Expires:

DRAFT subject to final attorney review

ARIZONA PUBLIC SERVICE COMPANY

By: _____
Tracy Wieczorek
Supervisor Land Services

STATE OF ARIZONA)
) ss.
County of Maricopa)

This instrument was acknowledged before me this _____ day of _____, 2020 by Tracy Wieczorek, Supervisor Land Services on behalf of Arizona Public Service Company.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Notary Public

My Commission Expires:

EXHIBIT "A"

LEGAL DESCRIPTION OF TOWN PROPERTY

That portion of the Northeast Quarter of Section 22, Township 16 North, Range 2 East of the Gila and Salt River Meridian, Yavapai County, Arizona. Also being a portion of Yavapai County Assessor Parcel Number 401-03-015L.

LEGAL DESCRIPTION OF LICENSE AREA

EXHIBIT "B"
ARIZONA PUBLIC SERVICE COMPANY
SKETCH SHOWING THE LOCATION AND
LIMITS OF UTILITY EASEMENT.

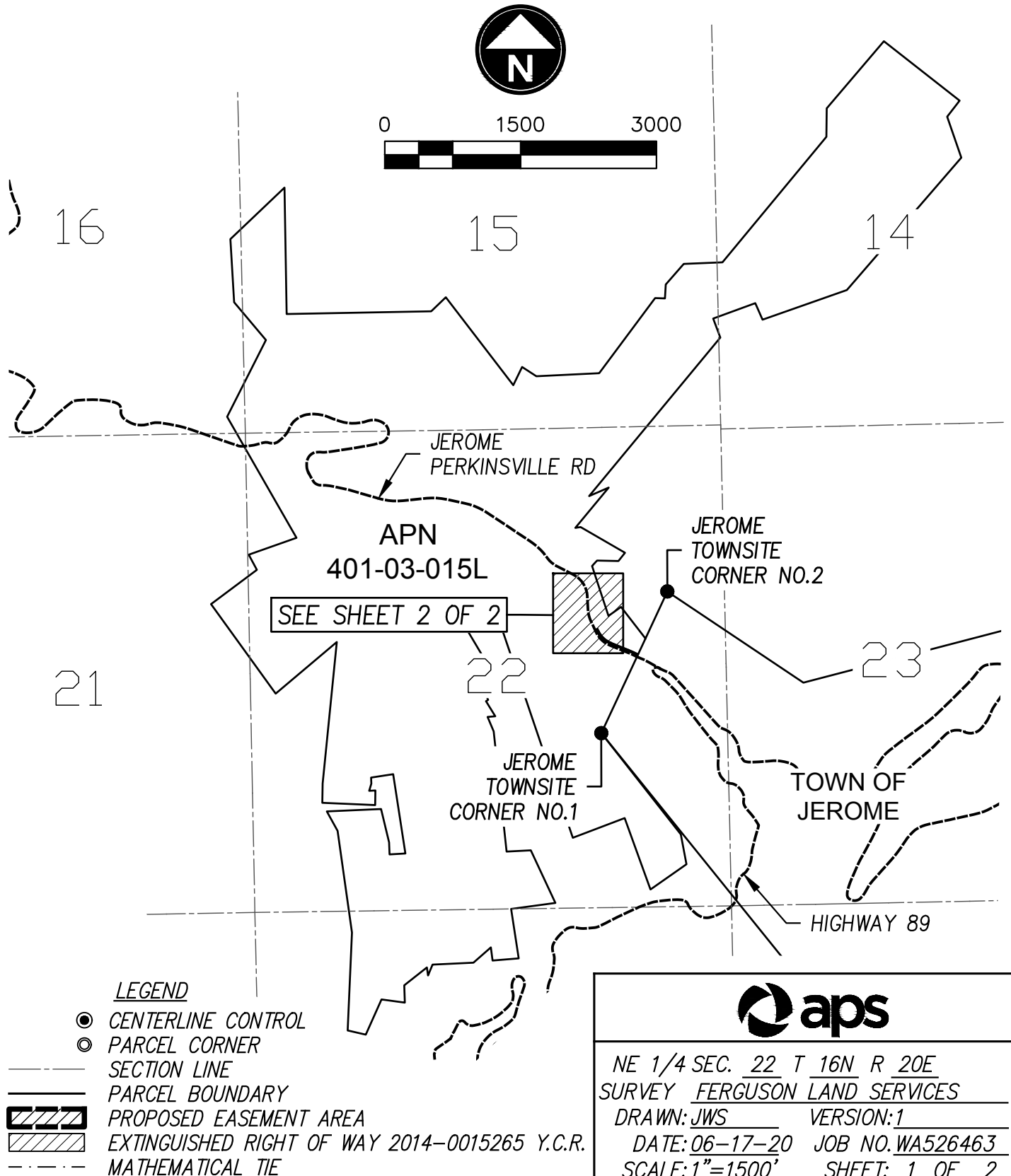
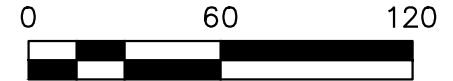


EXHIBIT "B"

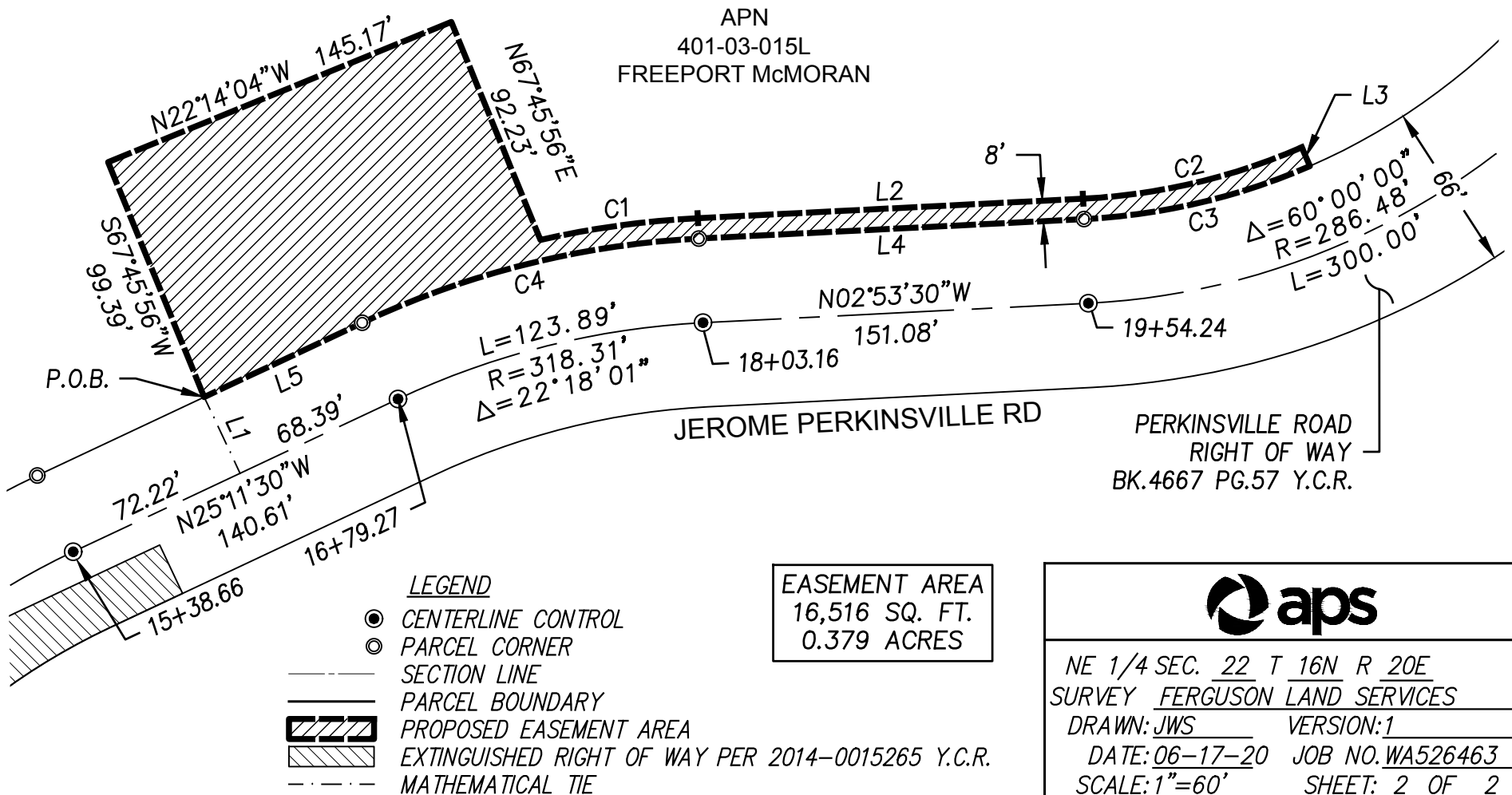
ARIZONA PUBLIC SERVICE COMPANY

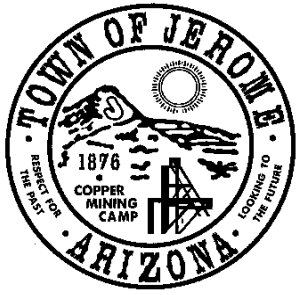
SKETCH SHOWING THE LOCATION AND
LIMITS OF UTILITY EASEMENT.



L#	BEARING	DISTANCE
L1	S64°48'30"W	33.00'
L2	N02°53'30"W	151.08'
L3	N66°27'54"E	8.00'
L4	S02°53'30"E	151.08'
L5	S25°11'30"E	68.39'

C#	LENGTH	RADIUS	DELTA	CHORD
C1	62.29'	359.31'	9°55'57"	N07°51'28"W 62.21'
C2	88.45'	245.48'	20°38'36"	N13°12'48"W 87.97'
C3	91.33'	253.48'	20°38'36"	S13°12'48"E 90.83'
C4	136.74'	351.31'	22°18'01"	S14°02'29"E 135.87'





Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk
ITEM: Item #10D: Freeport-McMoRan Social Investment Funding
MEETING DATE: August 11, 2020

In preparing this staff summary report, I visited the Freeport-McMoRan website to review the application process for this year's Social Investment funding round.

Unfortunately, I learned that the Foundation's Social Investment Funding is temporarily on hold due to COVID-19. Their website states:

The COVID-19 health crisis continues to have far-reaching effects on all of our daily lives and our business. Due to the rapid change in global market conditions, including the sharp decline in the price of copper, along with a highly uncertain outlook, we have had to defer some of our 2020 investments to a future time. Our ongoing commitment to existing partners also prevents us from accepting 2021 Social Investment applications until further notice.

I then contacted Angie Harmon at Freeport-McMoRan, and she explained that funding may be restored in the future, and that we would be notified at that time, although that may not take place until next year. In the meantime, smaller awards may be possible (in the area of \$5,000) for specific projects, but that would be outside of the Social Investment program.

There may also be a possibility that they could provide a consultant with expertise on biodiversity, pollinating gardens, etc. to work with us on our community garden.

JEROME TOWN COUNCIL MEETING

August 11, 2020

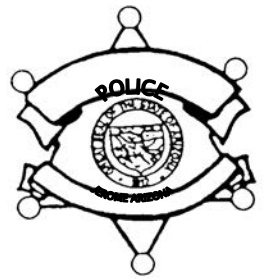
PACKET ADDENDUM #1

- For ITEM 3 – Police Department Staff Report
- For ITEM 9B – Additional information regarding request to relocate streetlight



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



August 4, 2020

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for July 2020.

The June "Calls for Service" report contained no significant calls. Total call volume is still down due to the impact of the COVID-19 pandemic, but has been increasing.

The parking kiosks brought in \$14,418.60 (this does not count people who pay cash at the PD). I had to complete maintenance on the kiosks twice for July, dealing with a communications issue (which is not yet solved) and replacing receipt paper on another. 150 parking citations were issued for the month of July.

We continue to work through the COVID-19 crisis, dealing with everything from social distancing to the governor's proclamations. We moved in another message board that is at the fire department which gives us coverage on both sides of Highway 89A into Jerome. We have dealt with a number of complaints, including some business related, concerning these issues. Overall, I would say mask usage is running high, actually better than I have observed in other towns with the same requirement.

Jason Lohman, a current part-time officer, was chosen to fill the full-time position on the police department. Jason has been with us part-time for almost four years. He retired from Prescott Valley PD, is a wildland Firefighter and will get his EMT certification next year.

ADOT has announced maintenance on 89A through Jerome on August 18th, from 7PM until 5AM. They will be oiling the asphalt and re-striping. Parking on Main Street will be prohibited that night (vehicles must park in one of the lots) and there will be no through traffic in Jerome. Residents will be able to get to their homes, however, travel is not recommended due to fresh oil. Flyers will be distributed to vehicles parked on the roadway up until the maintenance.

The police department received a grant from the Arizona Attorney General's Office in the amount of \$9,960.00 for the purchase of new body armor and portable radios.

Respectfully,

Allen L. Muma, Chief of Police



JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : 08/05/2020
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

07/01/2020 to 07/31/2020

Call Type		Totals
10-34	Motorist Assist	1
247	Civil Problem	2
459A	Burglar Alarm	1
476	Animal Control Problem	3
487	Theft	1
585	Traffic Hazard	4
647A	Suspicious Person	1
666	Suicide	1
903	Follow-Up	8
908F	Found Property	6
908L	Lost or Stolen Property	4
917	Abandoned Vehicle	1
918	Mentally Ill Person	1
961	Accident - No injuries	3
AA	Agency Assist	10
AC	Animal Cruelty	1
ACPD	Assist Clarkdale PD	3
CA	Citizen Assist	2
CRT	Court Appearance	1
DIS	Disorderly Conduct	2
FIP	False Information to Police Officer	1
FP	Foot Patrol	1
HR	Hit & Run Accident	1
HSE	Hampshire Speed Enforcement	1
HUC	911 Hang Up Call	3
INFO	Information	1
LIT	Littering	1
ME	Medical Emergency	2
OT	Oversize Truck	9
PARK	Parking Complaint	1
PARKV	Parking Violation	15
PE	Parking Enforcement	15
PKM	Parking Kiosk Maintenance	2
PS	Civil Paper Service	1
SC	Security Check	10
SS	Suspicious Situation	1
TCD	Traffic Control Duties	1
TF	Trip & Fall / Slip & Fall	2



JEROME POLICE DEPARTMENT
305 MAIN STREET
JEROME, AZ 86331
(928) 634-8992

Date : **08/05/2020**
Page : **2**
Agency : **JPD**

Calls For Service Totals By Call Type

07/01/2020 to 07/31/2020

Call Type		Totals
TO	Traffic Offense	3
TRN	Training	3
Grand Total for all calls		130

NE 22 T16N R2E
34.753192, -112.119927
APN 401-03-015L
WA526463
DMS

TOWN OF JEROME SOLAR
LICENSE AGREEMENT NO. _____

THIS REAL PROPERTY LICENSE AGREEMENT is effective this _____ day of _____, 2020, between the TOWN OF JEROME, a municipal corporation ("Town")("Licensor"), and ARIZONA PUBLIC SERVICE COMPANY (APS hereinafter referred to as "Licensee").

In consideration of the mutual promises contained in this License Agreement, the parties agree as follows:

Town is the Lessee of real property owned by FREEPORT-MCMORAN, a New York Corporation located in Yavapai County, Arizona as more particularly described on Exhibit "A" (hereinafter called "Town Property"). Town is authorized to grant this Licensee for the purposes described below within the Town Property licensed hereunder (the "Licensed Premises").

Licensee is hereby granted the right within the Licensed Premises to: construct, reconstruct, replace, repair, operate and maintain electrical lines, together with appurtenant facilities and fixtures for use in connection therewith, for the transmission and distribution of electricity to, through, across, and beyond the Licensed Premises; install, operate and maintain telecommunication wires, cables, conduits, fixtures and facilities incidental to supplying electricity or for Licensee's own use (said electrical and telecommunication lines, facilities and fixtures collectively herein called "Licensee Facilities"); utilize the Licensed Premises for all other purposes connected therewith; and permit the installation of the wires, fixtures, conduits, or cables of any other company. The Licensee Facilities include but are not limited to parking structures, shade structures, transformers, inverters, service entrance sections, cabinets, meters, solar panels, etc.

Licensee is hereby granted the right, but not the obligation, to trim, prune, cut, and clear away trees, brush, shrubs, or other vegetation on, or adjacent to, the Licensed Premises whenever in Licensee's judgment the same shall be necessary for the convenient and safe exercise of the rights herein granted.

Licensee shall at all times have the right of full and free ingress and egress to and along the Licensed Premises for the purposes herein specified.

Licensor shall maintain clear areas that extend: 1) 3 feet from and around all edges of all switching cabinet pads and 2 feet from and around all edges of all transformer pads and other

equipment pads, and 2) a clear operational area that extends 10 feet immediately in front of all transformer, switching cabinet and other equipment openings, and 3) a 6 feet by 6 feet hot-stick operating area off the front left corner of all transformers. No obstructions, trees, shrubs, large landscape rocks, fences, fixtures, or permanent structures shall be placed by Licensor within said clear areas; nor shall Licensor install landscape irrigation or sprinkler systems within said clear areas. Landscape irrigation or sprinkler systems installed adjacent to the clear areas shall be installed and maintained so that the transformers, switching cabinets or any other equipment do not get wet by spray or irrigation.

Licensor shall not locate, erect or construct, or permit to be located, erected or constructed, any building or other structure or drill any well within the limits of the Licensed Premises; nor shall Licensor plant or permit to be planted any trees within the limits of the Licensed Premises without the prior written consent of Licensee. However, Licensor reserves the right to use the Licensed Premises for purposes that are not inconsistent with Licensee's rights herein conveyed and which do not interfere with or endanger any of the Licensee Facilities, including, without limitation, granting others the right to use all or portions of the Licensed Premises for utility or roadway purposes and constructing improvements within the Licensed Premises such as paving, sidewalks, landscaping, and curbing. Notwithstanding the foregoing, Licensor shall not have the right to lower by more than one foot or raise by more than two feet the surface grade of the Licensed Premises, and in no event shall a change in the grade compromise Licensee's minimum cover requirements or interfere with Licensee's operation, maintenance or repair.

By accepting and utilizing this License Agreement, Licensee agrees that following any installation, excavation, maintenance, repair, or other work by Licensee within the Licensed Premises, the affected area will be restored by Licensee to as close to original condition as is reasonably practicable, at the expense of Licensee; and that Licensee shall indemnify Licensor, to the extent required by law, for any loss, cost or damage incurred by Licensor as a result of any negligent installation, excavation, maintenance, repair or other work performed by Licensee within the Licensed Premises.

The covenants and provisions herein set forth shall extend and inure in favor and to the benefit of, and shall be binding on the heirs, administrators, executors, successors in ownership and estate, assigns and lessees of Licensor and Licensee.

This License Agreement is solely for the purposes identified above.

As long as the purpose of this License Agreement exists, Licensee shall have the rights set forth herein. Town reserves the right to require the relocation of Licensee Facilities to a new location; provided however, that: (1) Town pays the entire cost of redesigning and relocating Licensee Facilities which may include the removal of existing facilities if required by Town; and (2) Town provides Licensee with a new license at no cost to Licensee.

Licensee shall comply with all existing and subsequently enacted Federal, State and local laws, ordinances, and codes and regulations that are, or become, applicable to this License Agreement.

This License Agreement constitutes the entire understanding between the parties regarding Licensee's use of the Licensed Premises to provide electricity to the APS Grid, and this License Agreement supersedes any prior understanding or representation of any kind not memorialized herein, and no such prior representation shall be binding or enforceable. It is expressly understood that, although this License Agreement may be recorded in the records of Yavapai County, Town does not intend to, and does not hereby, grant or convey any right, title, interest or estate in or to any portion of the airport to Licensee by this License Agreement, except those privileges specifically set forth and described in this License Agreement.

The privileges granted to Licensee by this Agreement are personal to Licensee and shall not be assigned or transferred to any other person, firm, corporation, or other entity (other than (1) Licensee's parent corporation, Pinnacle West Capital Corporation or one of its subsidiaries; or (2) another entity authorized by the Arizona Corporation Commission to acquire the Licensee Facilities and provide electric energy therewith) without the prior written consent of Town.

IN WITNESS WHEREOF, the parties hereto have caused this License Agreement to be executed by the respective officers hereunto duly authorized.

TOWN OF JEROME, a municipal corporation

By: _____

Name: _____

Title: _____

STATE OF ARIZONA)
) ss.
County of Maricopa)

This instrument was acknowledged before me this _____ day of _____,
2020 by _____ on behalf of Town of Jerome, it's,
_____.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Notary Public

My Commission Expires:

ARIZONA PUBLIC SERVICE COMPANY

By: _____
Tracy Wieczorek
Supervisor Land Services

STATE OF ARIZONA)
) ss.
County of Maricopa)

This instrument was acknowledged before me this _____ day of _____, 2020 by Tracy Wieczorek, Supervisor Land Services on behalf of Arizona Public Service Company.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Notary Public

My Commission Expires:

EXHIBIT “A”

LEGAL DESCRIPTION OF TOWN PROPERTY

That portion of the Northeast Quarter of Section 22, Township 16 North, Range 2 East of the Gila and Salt River Meridian, Yavapai County, Arizona. Also being a portion of Yavapai County Assessor Parcel Number 401-03-015L.

EXHIBIT "B"
ARIZONA PUBLIC SERVICE COMPANY
 SKETCH SHOWING THE LOCATION AND
 LIMITS OF UTILITY EASEMENT.

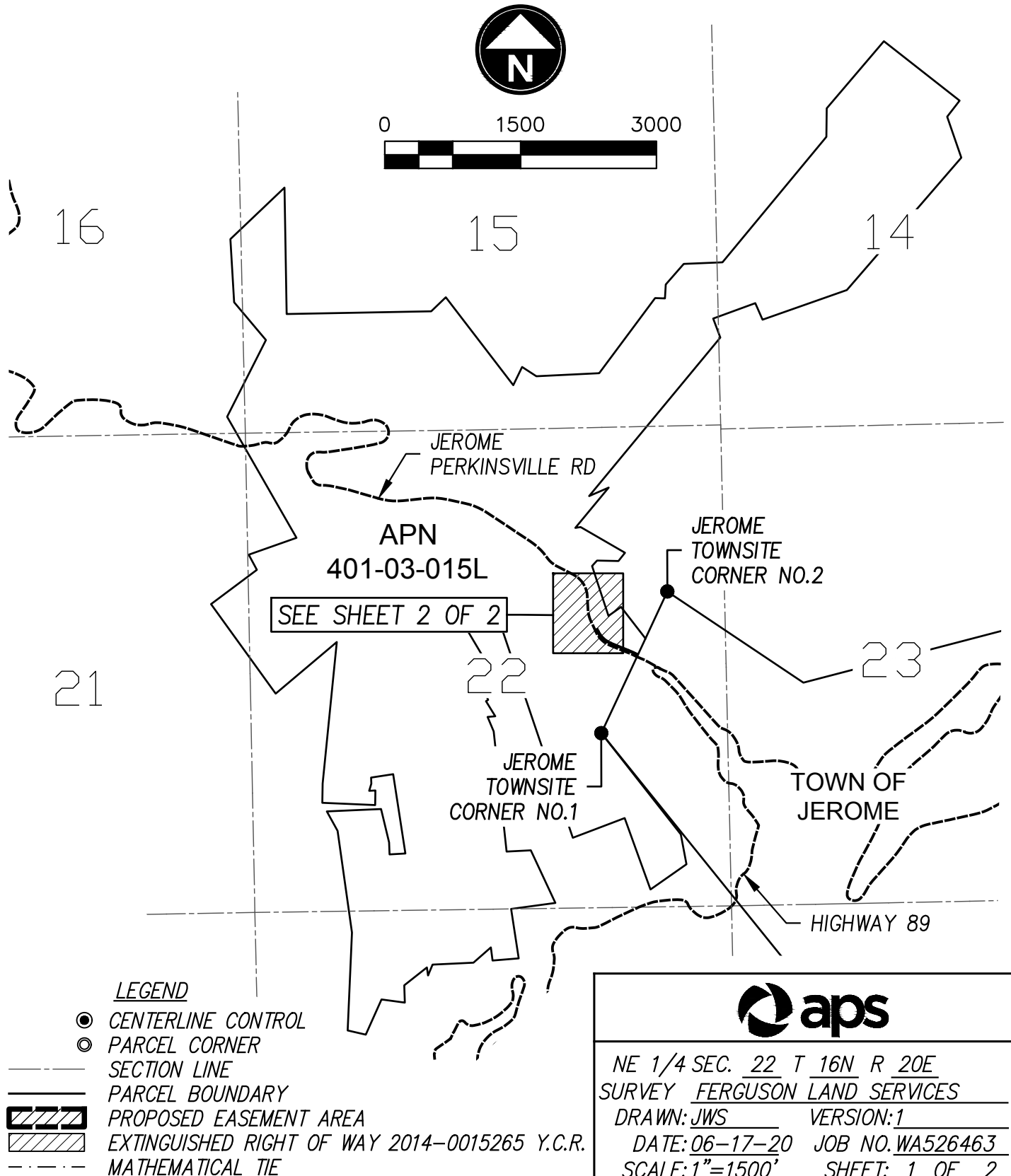
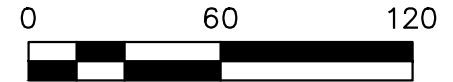
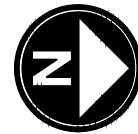


EXHIBIT "B"

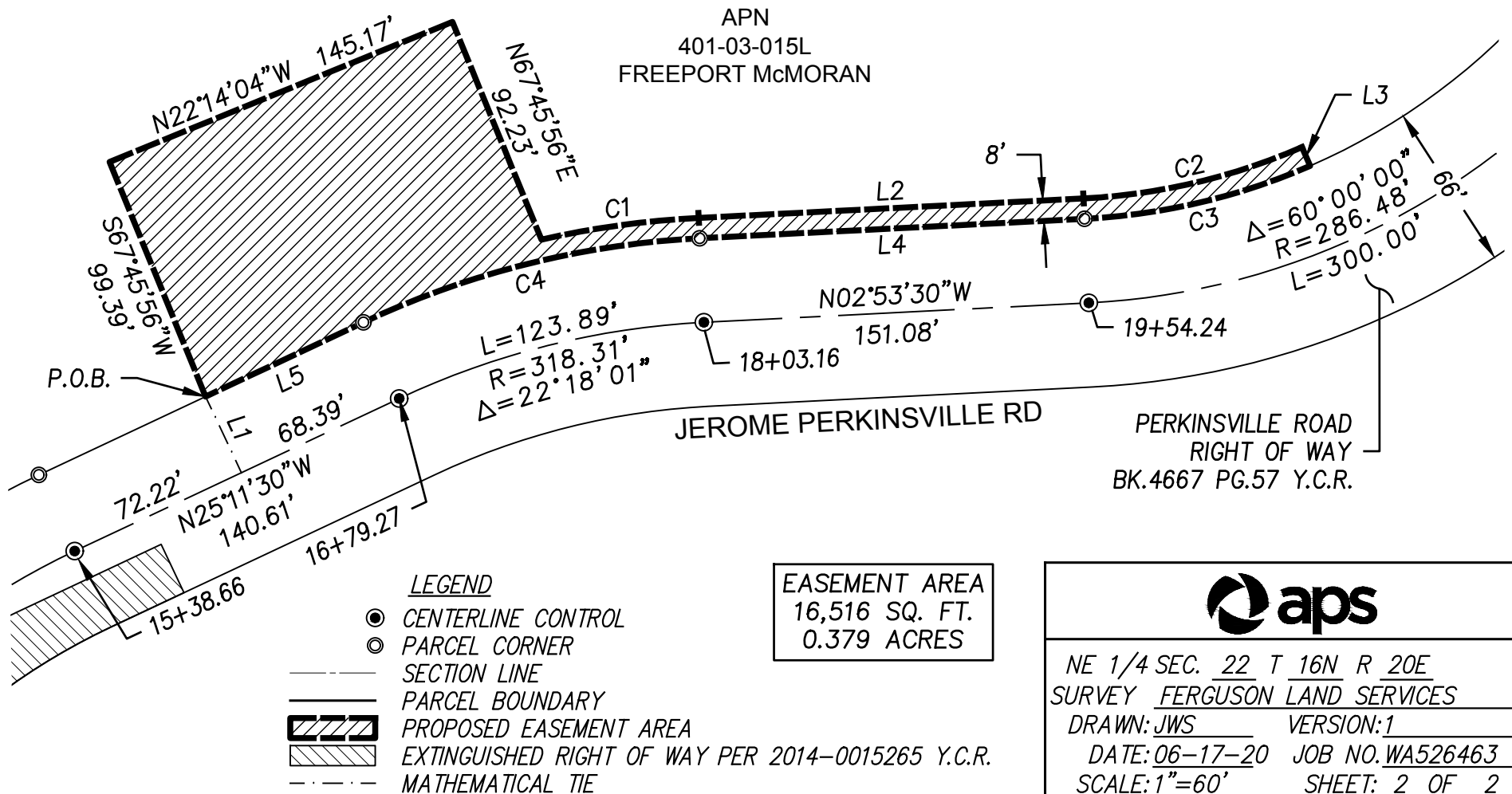
ARIZONA PUBLIC SERVICE COMPANY

SKETCH SHOWING THE LOCATION AND
LIMITS OF UTILITY EASEMENT.



L#	BEARING	DISTANCE
L1	S64°48'30"W	33.00'
L2	N02°53'30"W	151.08'
L3	N66°27'54"E	8.00'
L4	S02°53'30"E	151.08'
L5	S25°11'30"E	68.39'

C#	LENGTH	RADIUS	DELTA	CHORD
C1	62.29'	359.31'	9°55'57"	N07°51'28"W 62.21'
C2	88.45'	245.48'	20°38'36"	N13°12'48"W 87.97'
C3	91.33'	253.48'	20°38'36"	S13°12'48"E 90.83'
C4	136.74'	351.31'	22°18'01"	S14°02'29"E 135.87'



2008-8:59am

TOTALS 29,296
All Basketball court 52x96 (4,992)

DANCE FLOOR 48x52 (2,496)

Sq. Ft. Volley Ball Parking AREA 50x110 (5,500)

Entry & Parking AREA 60x100 (6,000)

Total Sq. Ft. (18,988)
DANCE FLOOR (2,496)
STANDING/Seating (16,492)

Bar
BEER only

Mask are
REQUIRED

** 305 people @ 36 sq. ft.
per person
In table & chair AREA

