

MINUTES

Regular Meeting of the Jerome Town Council Council Chambers, Jerome Town Hall 600 Clark Street, Jerome, Arizona Tuesday, January 10, 2023, AT 7:00 P.M.

<p>ITEM #1: 7:00 (0:01)</p>	<p>CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. <i>Mayor Alex Barber called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Brett Klein called the roll. Present were Mayor Alex Barber, Vice Mayor Jane Moore, and Council members Sage Harvey, Jack Dillenberg, and Sonia Sheffield.</i> <i>Staff Present included Town Manager/Clerk Brett Klein, Zoning Administrator Will Blodgett, Finance Manager Melanie Atkin, and Deputy Clerk Kristen Muenz.</i></p> <p><i>Mayor Barber welcomed everyone and apologized for missing the last meeting. Before moving on, she wished to mention that Jim Rome had recently passed away, and we lost Lew Currier on Christmas Day. We also lost Midge Steuber the day after Christmas. She asked for a few moments of silence to honor those we lost.</i> <i>The room was silent for several moments.</i> <i>Ms. Barber said that Lew wore many hats in this town. He was her neighbor, a former mayor, had many great things to say, and he was always spot-on with the financials. Midge had not lived in Jerome long, but she wrote some amazing books that can be purchased at the museum. She said that Jim Rome, who was an artist, was instrumental to the town as well. Ms. Barber said we are losing long-time residents so fast that her heart, and many hearts, are hurting. She asked if anyone else would like to say something.</i> <i>Vice Mayor Moore said that Jim had a gallery next to the Connor Hotel when she first moved to Jerome, and he was an incredible artist and person. She said Lew also lived here when she first arrived, and he served as the Town Clerk for a while. Ms. Moore said we have lost a lot of long-time residents and for her, it's very sad as she misses all of them. She suggested that if you are thinking of a person, the next thing you know they may be gone, so don't wait.</i> <i>Ms. Barber explained that the Verde Independent ran an article on Lew Currier. Also, in condolence of his passing, the town sent his wife flowers, and we had the flag at half-staff for a few days.</i> <i>Councilmember Sage Harvey clarified that the flag was kept at half-staff for a week.</i></p>																																										
<p>ITEM #2: 7:04 (4:01)</p>	<p>FINANCIAL REPORTS Financial Reports for December 2022 <i>Ms. Barber asked if anyone had any questions on the financial reports.</i> <i>Ms. Harvey said that she had had questions, but she already spoke to Finance Manager Melanie Atkin for clarification. She asked if anyone else had questions because she or Ms. Atkin could clear them up. Ms. Harvey also mentioned that the reports look different, but a lot of the information is the same. She noticed that we missed budgeting fuel for Town Hall when we were budgeting fuel for Police and Fire, so we are over budget for that, and there are a couple things that are incorrect because we are still working with Caselle. It looks like we are down this month, but it is not right and will be fixed to come up.</i> <i>Ms. Atkin confirmed that the numbers will be up in next month's reports.</i> <i>Ms. Moore asked if everyone was okay with the vertical style of the reports.</i> <i>Ms. Barber responded that she did prefer them in landscape because they were easier to read.</i> <i>Mr. Klein said that we will see if we can make changes to the style of the reports for next month.</i></p> <p>Motion to approve Financial Reports for December 2022</p> <table border="1" data-bbox="391 1514 1390 1640"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				SHEFFIELD			X			
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<p>ITEM #3: 7:06 (6:18)</p>	<p>STAFF AND COUNCIL REPORTS Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members. <i>Mr. Klein briefly summarized his report and explained that retail sales numbers have been down due to the economy, but everything else is doing well. We had a meeting with Freeport McMorran, and he will update everyone on that. There is an upcoming meeting for Managers and Mayors, and they will be looking for the next CEO of NAH. Finally, he drew attention to the STR report. Mr. Klein said we have received substantial cooperation; there are a few that we are still working with, but we have touched base with almost everyone. For the few that are still pending, most of them are waiting on getting their TPT numbers, and he has tried to assist them with recommendations on getting those.</i></p>																																										

Ms. Barber thanked Mr. Klein and said that she would like to make note of the anniversaries on his report. She read that Kerry Lee has 9 years of service as of January 6th, Angela Bradshaw Napper has 1 year, and William Lionberger has 12 years of service as of January 26th. She congratulated them. Also, she commented that the water flows look amazing. Ms. Barber said she wanted to say something about the Fire Department report. Chief Allen Muma recently had a death in the family, and Allen and Fire Chief Rusty Blair work together. She read a section of the report in which Chief Blair lists all of Chief Muma's contributions and said that she had to read it because Chief Blair is thanking Allen Muma for all that he does, and she does not think everyone realizes just how much he does. She said it will be hard for the town to lose either of these men and both could go at any time since they are nearing retirement. She said that during budget season, we may reach out to Chief Blair about trying to add personnel. In the meantime, Rusty and Allen, without whom the town would not run the way it does, are amazing.

Dr. Dillenberg said that he would be interested to hear if anyone has ideas on how to demonstrate to them how much they are appreciated.

7:11 (11:43) Ms. Harvey said that she wanted to follow up that by pointing out that the Fire Department received a generous donation of \$70,000. She thanked whoever made the donation, which allowed the Fire Department to purchase another Polaris and radios.

Ms. Barber said that she attended the Historical Society meeting, and Roberto Rabago's kids gave a donation to the Historical Society; she is not sure if it is same person, but it could be.

Ms. Harvey asked for an update on the credit card processing fees.

Mr. Klein said that he has been extensively communicating with the representatives of the new processor, who he has worked with in the past. He said they will save us a considerable amount of money, but we want to make sure the process is seamless so that the end user, people using the kiosks etcetera, do not experience any interruptions. The change is days away and no one will know there's a difference except for the lesser cost on the invoice.

Ms. Harvey asked about the search for a financial advisor.

Mr. Klein said it is going well and he was able to reach out to other communities to expand the search. He said there were capable and competent individuals representing large firms with extensive experience and, at the next meeting, we will have their proposals and biographies. From there, we can pick one or can choose some to meet.

Ms. Harvey thanked Mr. Klein and asked for an update on a project engineer and project processing.

Mr. Klein said it went okay; we've expanded the scope of the project on Center Avenue because we need to, for one, because what it was engineered at is now easily \$1.5 million. We don't have that much money but there are grants we can apply for. He said that Ginger Mackenzie has helped connect us with a grant writer. With the expansion in scope, it will probably end as a \$2.5 to \$3 million project, with no more out-put from the town than was planned because of the grants. This has slowed down the progress, but it will make a better overall project.

Ms. Moore wanted to comment on what a fabulous report we had from the Fire Department, and hoped the residents read it and realize how lucky we are to have those guys and how important it is to have full time residents that want to help the town.

Ms. Barber said that if anyone would like to volunteer for the Fire Department, they can join the weekly meetings.

Motion to approve Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

ITEM #4:
7:16 (16:25)

ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Minutes are provided for the information of Council and do not require action.

Zoning Administrator Will Blodgett read his report and explained that he did not hold P&Z or DRB meetings in December due to illness and holiday travel. At their last meeting, the Board of Adjustment selected a new chair, Margie Hardie. Mr. Blodgett said that December had been slow and gave him time to work on Design Review guidelines and he should have his initial draft done by the end of the month. Also, he met with representatives from Yavapai County GIS, and he is working with them to give council vendor options to look at. He was also able to begin collecting information for utilization in the commercial district.

Ms. Barber commented that it was a lot of work.

Dr. Dillenberg said, thank you, and we are glad you are feeling better because we know you were very sick.

Ms. Barber said that quite a few people in town have gotten sick. She gave direction to Mr. Blodgett to keep working on other businesses and said she is also glad he is feeling better.

ITEM #5:
7:18 (18:20)

APPROVAL OF MINUTES
December 13 Regular Meeting

Ms. Barber said that she would abstain from the vote as she was absent at the meeting.

Ms. Harvey asked about a note on the minutes regarding the audio recording.

Ms. Muenz explained that there had been an issue with the sound mixer and the equipment had only picked up rustling and static sounds. Also, due to having the plastic dividers back in place, the recorder was not able to capture ambient sounds, so no discernible audio had been caught. She said that she had tested the equipment prior to the current meeting to be sure it was functioning properly this time.

	<p align="center">Motion to approve Minutes for the regular meeting of December 13, 2022</p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER						X	DILLENBERG		X	X				HARVEY	X		X				MOORE			X				SHEFFIELD			X			
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<p>ITEM #6: 7:19 (19:35)</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>Margie Hardie- 2nd Street. Aaron Swenson- 2nd Street. Both petitions regarded an agendized item; it was decided that they would be allowed to speak during the discussion of that item.</p>																																										
<p>ITEM #7: 7:20 20:11</p>	<p>ORDINANCES AND RESOLUTIONS</p> <p>ITEM #7A: CONSIDER TAKING FROM THE TABLE RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</p> <p>Council may take previously tabled Resolution No. 647 from the table; Motion to remove Resolution No. 647 from the table.</p> <p>Ms. Barber said we will consider taking the item from the table. She asked Ms. Harvey to speak first.</p> <p>Ms. Harvey clarified that first, we consider taking it from the table, after which we consider the item. She said she would like to say that this item was an attempt to deter tourists and delivery trucks from going up 2nd Street and to be proactive in saving our cobblestone roads. There was a petition passed around, and it is here for people to see. Ms. Harvey said that none of the people listed in the petition use that road except for one, who only travels part-way down. She said the situation has been blown out of proportion and repeated that it was an attempt to get tourists and delivery trucks to quit going up; if there was a "do not enter" sign at the bottom, they might pay attention to it. Referring to the maps included in the agenda, she stated that the first was from the 1984 General Plan circulation map, and the second from the 2018 General Plan circulation map when, she believes, Ms. Hardie was on the commission; she said to note that for close to 40 years the General Plan showed it as a down, one-way road. She was only trying to help and to save our cobblestone roads which everyone in town seems to want to do when we talk about fixing infrastructure. When we pull lines up, she guesses we can get rid of the cobblestones?</p> <p>Ms. Barber replied that she hopes not. She pointed out that the old maps were missing road names.</p> <p>Ms. Harvey said that she labeled her copy of the map because the names were not listed. She explained to Ms. Barber which streets were shown on the map and said she wanted everyone to be clear on the streets because there were questions about which streets were which.</p> <p>Referencing the petition, Dr. Dillenberg said every homeowner on that street doesn't want to change it.</p> <p>Ms. Harvey clarified that her landlord was the exception, and he doesn't care.</p> <p>Dr. Dillenberg replied that all the others don't want to make a change, and that got his attention.</p> <p>Ms. Harvey said what was interesting to her is that none of them use it the wrong or right way, so it feels to her that they are simply standing their ground in not wanting a one-way road. For her, it comes down to the cobblestones and what is happening to them. She wondered how many of them have walked or driven down that road and looked to see what is happening from the vehicles traveling up at a 32-degree incline.</p> <p>Ms. Barber said that she does not drive down any of those roads because if she goes down Verde it is a nightmare for her to get out. She said that the petition includes a statement from Rusty Blair. He said he has lived there since 1987 and, in that time, has only seen one cobblestone move. Chief Blair also said he had an idea on how to fix it. Ms. Barber said that a petition with signatures from two department heads, one of whom lives on that street, saying no, she is hesitant. The staff recommendation would be to either officially designate it a one-way street or install something to the effect of 'no-truck traffic' signs. She feels that all of Verde Street should say 'residential only.' She relayed an instance when someone drove in a truck so big, they had to hold up the power lines to keep from ripping them off. For those that wish to move to Jerome, Ms. Barber suggested planning on how to get your belongings into the areas where trucks do not fit.</p> <p>Ms. Harvey said she would like to finish her statement. She is not intent on the change; it was purely an attempt to try to keep the street and there were personal attacks towards herself. She said that she wanted people to know that there was no malice in this, it was about taking care of our streets, and if owners on that street want to allow people to tear it up, that is fine.</p> <p>Councilmember Jack Dillenberg replied that he supported Ms. Harvey, and she should not receive negative energy for her comments on the street.</p> <p>Ms. Harvey commented that the road causes rocks to be slung against her house.</p> <p>Dr. Dillenberg said that he understood that and appreciated it very much. He thanked Ms. Harvey.</p> <p>Ms. Barber asked to make a statement. She said the people who sit behind this dais are volunteers, we do it because we care about the town. When we come up with ideas that we believe are for the betterment of the town, we should not be attacked until we make a determination of what we are going to do. She said, "come speak about it, these are ideas, I don't come in here with an agenda in my head besides to keep this town something that I want to continue to live in and to continue to fight for this town." From her understanding, at first some department heads said the idea was okay, but things changed. Sometimes people can sway other people, which is why we are a democratic council that will allow people to talk. If you want to talk about an agenda item, please come here and talk, and don't just criticize us after we made the determination. If you read the agenda and did not write a letter or come to the meeting, you are not being part of the community that you say you care about. Ms. Barber finished by saying that she is not pushing to make it a one-way street.</p> <p>Ms. Harvey said that we should leave it tabled.</p>																																										

Dr. Dillenberg asked Ms. Barber if she wanted to leave it as two-way.

Ms. Barber responded that she thinks we should leave it as-is, but put a "no truck traffic" sign. She asked if there was a residential-only sign on Verde.

(28:10) Ms. Harvey responded that she believed there was a residential parking sign near First Avenue.

Ms. Moore asked to speak and said, when we first started talking about this, she had mentioned that people who live on streets that are being discussed to be turned to one-way should be notified so they know personally, and not just expect them to notice it is on an agenda. She said that is how she would feel if we wanted to do that on Gulch Road. On another note, she said it took a while, but Gulch Road used to be a short-cut and people would race around to beat traffic. They still do, but now it's not as bad. She said they still drive too fast on Gulch, but she doesn't think that will be an issue on 2nd Street. Ms. Moore also said that you can call if a street says, "residential only" or "no trucks."

Ms. Harvey replied that there is no sign that says local-traffic only, the sign says permit-parking only.

Ms. Moore said that if there are signs saying it is residential traffic only, hopefully no one else will be going up it but the residents.

Ms. Barber said she would like to recap why people don't like to come out at Verde. She said that when you approach 89-A, the mirrors are so weird that a lot of homeowners would rather drive up 5th or they will go up 2nd Street to go out. Ms. Barber agreed you can see traffic a little better from that area.

Ms. Harvey said that there is only one person left who goes up that way.

Dr. Dillenberg commented that sometimes the people that are coming down the hill [on 89-A] go 40 mph, and it is dangerous.

Ms. Harvey agreed, and said that she can feel it in her house when people hit the dips at high speed.

Ms. Barber said, if all these people who live on these streets feel safer coming out at the top, she is not going to tell them they have to go out at Verde Street. She repeated that she will not even drive on Verde Avenue, she prefers to park and walk into that neighborhood. She asked if the petitioners would like to speak.

Jerome resident, Aaron Swenson, said he has been living on 2nd Street and Verde for 10 years. He didn't know about this until yesterday and he has never seen a problem with people hitting each other on that street or any of that kind of thing. He said he does know his landlady is pretty hotheaded about this particular issue, but she does not live in town, so she wanted him here tonight. His neighbor who had a stroke used to use that road all the time, Michael Thompson, if I'm going to speak for him to say that, no, we don't want that a one-way street. The reason that he would drive up that road, like Alex Barber was saying, is when you get to the Verde Street mirrors. He said that has always been his biggest issue, he has never come to a council meeting to address it, but he has always wondered why it is not a main thing. Mr. Swenson said the one-way thing is ridiculous compared to that; it is the most unsafe intersection in Arizona. Everyone he and everybody he knows takes a chance because there is no way to tell who is coming and he has seen cars coming around the curve going 35 mph. Mr. Swenson said he was shaking imagining what it is like at that intersection when the sun is blinding you in the mirrors and you can't see and don't know if you are going to be hit.

Ms. Harvey said that was true.

Mr. Swenson said that he uses Third Street, a one-way street, and he and his neighbors use it the wrong way.

Ms. Harvey commented that a lot of the locals do.

Mr. Swenson said that GPS sends people down Verde Street, they are lost, and for them to be forced out at that intersection is a safety issue. He said it is such a dangerous intersection, that it needs to be addressed.

Several council members thanked Aaron Swenson for speaking.

Ms. Barber wanted to add that they have had problems on Gulch Road with GPS as well. There are signs on both ends saying your GPS is wrong. Verde Street is town owned, ADOT owns the state highway. Our town just happens to have all the little streets right off the state highway and our hands are tied. When we want to have those roads fixed, we must talk to them. If we wanted to fix them, we would still need to be involved, but we would rather the state fix the highway because the state has more money than the town. She asked if anyone else on council wanted to make a statement or motion.

Ms. Harvey said let's leave it tabled to which Ms. Barber said that would be fine.

Dr. Dillenberg said he agreed with that, and would encourage Will Blodgett or others to get together with ADOT and monitor the situation to see the reality of the risk and to engage the neighborhood with the discussion if we move forward. He feels we should leave it tabled for a period to gather information and make a good decision.

Ms. Moore asked, if we leave it tabled, will it be on our agenda every month?

Ms. Barber asked for staff knowledge.

Mr. Klein said he had talked with the attorney. Following the rules of procedure, if we did not want to see this again, let it die from lack of a motion and then instruct staff if you should ever like to see it again. He explained that involving the public was an oversight, and certainly it will be done moving forward in any similar situation.

Ms. Moore asked if we should do some direction about signage.

Mr. Klein said that could be discussed during to-from.

Ms. Harvey said that, because we are not untabling this, we shouldn't do direction here.

Ms. Barber agreed it was not on the agenda.

Dr. Dillenberg said we will gather data on it, and he suggested addressing signage at next meeting.

Jerome resident, Mansel Mathews spoke. He said he lives on School Street, and no one sees the signs. There are 3 big one-way signs, they turn around right in front of them; forget signs. He said a gate is the only thing that is going to work. To Ms. Harvey, he said it is horrible your house is getting hit with rocks, and he asked if it was Amazon trucks. He mentioned that Amazon is offering opening a distribution site for \$30,000 and somehow you make the money back. If someone in Jerome wanted to do that, you could get rid of all their vans.

7:38 (38:16)	<p><i>Ms. Barber said the Town Manager recommended that we let the item die from lack of a motion. Do we want to rescind the motion to table? She asked council if that is how we will proceed.</i> <i>Dr. Dillenberg said he suggests that as well.</i></p>
ITEM #8:	<p>ITEM #7B: CONSIDER RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</p>
7:38 (38:29)	<p>Council May Consider /Approve Resolution No. 647, which designates Second Street as a one-way street. <i>Ms. Barber asked if there was a motion on this item and, hearing none, the meeting moved on to the next agenda item.</i></p> <p>UNFINISHED BUSINESS</p> <p>ITEM #8A: FOLLOW-UP DISCUSSION REGARDING THE TOWN OF JEROME COMMUNITY GARDEN</p> <p>Council may discuss and provide direction related to the community garden, including but not limited to the yard tool shed, design and maintenance.</p> <p><i>Jerome resident Wendy Irving-Mills said that she has been involved with the Community Garden since the beginning. She had developed some drawings, one of which was of a tool shed, so that they could be sure to leave enough room in the garden design. She said she would be happy to share those drawings.</i> <i>Ms. Barber asked Ms. Irving-Mills to send them to Mr. Klein for distribution.</i> <i>Ms. Irving-Mills said that originally, they were looking at a shed that was 8' by 12' long.</i> <i>Dr. Dillenberg commented that we had a shed that we were considering.</i> <i>Ms. Moore replied that she didn't think that one was as big.</i> <i>Ms. Harvey agreed that it wasn't as big, she explained that the shed council had considered was 4' by 8'.</i> <i>Ms. Harvey offered to show the shed to Ms. Irving-Mills.</i> <i>Mr. Blodgett explained the shed was on the agenda of the next DRB meeting, along with Mimi's sign for the Community Garden.</i> <i>Dr. Dillenberg directed Mr. Blodgett to keep in contact with Mimi and Ms. Irving-Mills and Mr. Blodgett offered to give her his contact information.</i> <i>Ms. Moore explained that it is not a done deal until it goes before DRB; there have been issues with prefab sheds in the past.</i> <i>Ms. Barber asked if the shed was plastic, to which Ms. Harvey replied that it is vinyl, but it looks fitting.</i> <i>Ms. Moore suggested it could be hidden and Ms. Harvey added that it could be painted.</i> <i>Ms. Irving-Mills said that if that option does not go through, she does have drawings for something else that will be site built with siding that blends in with Jerome.</i> <i>Ms. Moore asked if she would be interested in going to the DRB meeting.</i> <i>Ms. Irving-Mills thanked council for making the Community Garden happen. She said not all the garden beds are used yet, but it's coming. Now that the fence is in place, more people are developing it.</i> <i>Council thanked Ms. Irving-Mills and Ms. Barber added that if she is interested in doing more work for the garden, she can be included in further discussions.</i> <i>Ms. Moore reminded everyone that we also should discuss tree placement.</i> <i>Ms. Harvey agreed, and said we were going to go there to decide; she still has the voucher for the trees.</i> <i>Jerome resident Lacy Ritter said she had a question. She asked, who is responsible for the area outside of the garden boxes. Is it us?</i> <i>Ms. Harvey responded that when we decided to put in the Community Garden, we didn't want to put any additional burdens on the town crew. She suggested that they could each keep the area clean around their box, and perhaps get together every few months to weed as a group.</i> <i>Ms. Ritter asked about the possibility of a weed whacker donation or purchase.</i> <i>Someone in attendance said that they have a weed whacker, but they were waiting for the storage shed to be installed before they brought it to the garden.</i> <i>Jerome resident, Chuck Romberger, said there was also no power available to use the weed whacker, and asked if it was possible for the town crew to give them access to the power box located nearby.</i> <i>Ms. Harvey said that was a good suggestion.</i> <i>A member of the public asked if they could take weeds to the burn pile and Ms. Harvey suggested they contact the Fire Department.</i> <i>Jerome resident Mansel Mathews said that he has lost his windshield to weed whackers, in reference to cars that may be parked nearby.</i> <i>Ms. Barber said the garden is a small distance from the parking area. She said it seems there are a few people interested in maintaining the garden and, while she has not seen the sign yet, she is sure it will be wonderful.</i> <i>Ms. Harvey commented that some of them did a cleanup recently and it looks much better; thank you.</i> <i>Ms. Barber asked if we have talked about sprinklers or how people can water individual beds.</i> <i>Ms. Harvey said, as part of this discussion, we can talk about possibly adding a drip system so that people can water their plants by a timer.</i> <i>At this point of the meeting, Dr. Dillenberg asked to step away from dais momentarily.</i> <i>Ms. Barber said if we can get electricity and a drip system it would be nice. She asked if there is just a hose in there right now.</i></p>

Members of the public confirmed there are 4 hose connections; people can use hose timers and soaker hoses in the beds work well.
 Ms. Barber suggested that we talk again in the spring to have a follow-up discussion.
 Ms. Harvey said that for now, get an electrical outlet in there for the weed whacker.
 Ms. Barber said it would be better if the electrical outlet was closer to the shed.
 Ms. Muenz explained that might have been former ZA, John Knight's original thought. The electrical could be run to an outlet inside the shed and that way, it could be kept locked up.
 Ms. Barber suggested we follow-up after we find out if the 4' by 8' shed is approved. She asked if there is enough room for a bigger shed.
 Ms. Harvey replied that they left enough room for a shed, enough that they could walk around it if we put in the smaller one.
 Ms. Barber made a motion to table the item until March, which was seconded by Ms. Harvey. Ms. Barber said thank you to everyone that works on the garden, including the Rombergers, and she is looking forward to seeing Mimi's sign.

Motion to table the follow-up discussion to the March meeting

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

ITEM #9:
7:51 (50:56)

NEW BUSINESS

ITEM #9A: CONSIDER TAKING FROM THE TABLE CONSIDERATION OF ESTABLISHING AND APPOINTMENT TO A COUNCIL AD HOC WATER COMMITTEE

Council may take this previously tabled item from the table for consideration
 Ms. Barber introduced the item and asked council for thoughts on the Ad Hoc water committee, which would involve herself and Jane Moore.
 Ms. Moore added, along with some staff.
 Dr. Dillenberg asked if there was someone in town who might offer some expertise.
 Ms. Moore said that decisions must be made on maintenance and things of that nature. She is thinking maybe Tyler, Henry, Rusty, Marty, and Brett.
 Dr. Dillenberg suggested Will Blodgett.
 Ms. Barber agreed to include whoever we need from staff, as well as two people from council. If she and Ms. Moore couldn't be at a meeting, perhaps someone else from council will step in, so long as there are only 2 councilmembers in a meeting. She explained that we would mostly be doing foot work and if anything needed to come back for changes, we would talk about it at a meeting and the whole council would be involved.
 Dr. Dillenberg said it covers a large area from tanks, to pipes, to other issues.
 Ms. Moore said she also thought that Brett Klein would be involved; Mr. Klein was asked for input.
 Mr. Klein recommended that the best course was to give direction that council are supportive of the process.
 Ms. Barber agreed that council were supportive of the process.

7:53 (53:29)

ITEM #9B: CONSIDER ESTABLISHING AND APPOINTMENT OF A COUNCIL AD HOC WATER COMMITTEE

Council may consider the creation of, and appointment to, an ad hoc water committee.
 Ms. Barber asked if there was a motion on this item and, hearing none, the meeting moved on to the next agenda item.

7:53 (53:40)

ITEM #9C: CONSIDER NEW LEGAL SERVICES AGREEMENT FOR PROSECUTION SERVICES WITH LEXINGTON LAW FIRM PLC

Council may consider / approve a legal services agreement with Lexington Law Firm
 Ms. Barber said that we have already been utilizing this law firm. She asked if the Judge and staff were pleased with the services they have received, and asked about Andy Jolly.
 Mr. Klein explained it was still Prosecutor Andy Jolly, but a different law group; this is his group.
 Ms. Barber said it is more than we were paying him originally, but he came down from what he wanted to a reasonable amount. She asked, is he good with that?
 Mr. Klein answered yes, he has agreed to that for a two-year term.
 Ms. Barber replied, then staff are happy, the Police are happy, and the Judge is happy; so long as he will be happy with this amount, which is a little more of a fiscal impact.
 Ms. Harvey said it is only a little more, about \$100, which is similar to C.O.L.A. for Social Security.
 Ms. Barber agreed and said we are lucky to have him, referring to Mr. Jolly.
 Dr. Dillenberg thanked Mr. Klein for the information.

Motion to approve a legal services agreement with Lexington Law Firm

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:55 (55:18)

ITEM #9D: DISCUSSION REGARDING ARTICLE 8.6 OF THE JEROME TOWN CODE RELATED TO MOBILE FOOD VENDORS AND POSSIBLE DIRECTION

Council may provide staff direction regarding future amendments to Article 8.6 of the Jerome Town Code

Ms. Barber introduced the topic. She read that council may provide direction on future amendments and said that, usually when we see it spelled out like this, we see strikeouts.

Ms. Harvey clarified the meanings of the red and blue strikeouts we usually see.

Mr. Klein said there were no proposed changes from staff. He explained that, due to a hot dog vendor, there had been a lot of questions. Because it was brought up, he put it on the agenda for discussion should council want to see any changes. Mr. Klein said that if a concessioner should follow the ordinance to the letter of the law, there is virtually no place on main street they could set up, except for the end spot near the recycling, which would be both safe and appropriate. They are allowed to set up in a private spot provided they have approval, but they are not usually going to see the opportunity for that. Outside of that, there's nothing on Main Street, so if we wanted to expand on it, we could consider it. Council could specify or clarify parking, or leave it as-is.

Ms. Harvey said, in reference to Main Street, the reason we worded it that way is the road is tight already, so people would be standing in the road to try to order food. Also, it would be too much obstruction on the sidewalks. She said she believes that Arizona state law requires there not be anything on the highway or impeding sidewalks. Ms. Harvey said the hot dogs are great, by the way, and the vendor paid for three spaces to park his vehicles and his cart. Also, he has a sandwich board with all his licenses visible.

Dr. Dillenber asked, would that still be permissible?

Ms. Harvey said yes, it is still satisfactory. It has not been long since we put this into effect.

Ms. Barber said she remembered that Candace had spoken with the state, and you are not allowed to put any vendors in spots abutting the highway. The only places vendors could go were in our parking areas. She has noticed that is where they go, in our parking area across from the Spirit Room. According to this, I thought they could only operate out of one legal parking space. She asked if anyone wanted to tweak the ordinance because she does not have a problem with food trucks coming into town and paying for parking in that area.

Ms. Harvey repeated that he paid for the space for the hot dog cart, and for his and his wife's personal vehicle.

Dr. Dillenber said we have the opportunity to evaluate it over time.

Ms. Harvey commented that the parking area under discussion is safe to stand in unless someone has a motorcycle or wants to pull up to do recycling, but there is still room on the end.

Ms. Barber pointed out that Chapter 8, page 31, states that a mobile food unit, including any semi-permanent structure associated with the unit, may use no more than 1 legal parking space unless they have an agreement. She said he is going into 3 spaces and paying \$15 for parking to sell hot dogs.

Ms. Harvey said it is talking about semi-permanent structures, not vehicles. She said the ordinance also mentions Arizona Revised Statutes having been updated because originally, this came to us as a law and we could only regulate certain things, like keeping them out of residential zones. If they want to pull up and sell right in the middle of town, they can compete with all the restaurants, but it does not seem like they are coming up here much anymore.

Ms. Muenz said there are currently only two mobile food vendors with licenses, one of which uses the very spot that Mr. Klein mentioned. That could be an issue if they were both in town at the same time; there are not many safe parking spots. She suggested coming up with a map of recommended spots, and explained that there have been other vendors interested in getting a license, so there is the possibility of having several at the same time.

Ms. Barber said it could be a question for legal, can we tell them these are the spots you have to park in?

Ms. Harvey said she didn't think so.

Ms. Moore asked, looking at the wording on parking restrictions in A.R.S., does it mean you can, or you are prohibited?

Ms. Harvey replied that it says you may, she read a portion of the statute.

Ms. Moore said, so we could prohibit them from certain spots. She thought the area of Middle Park might also be good.

Ms. Harvey asked to make a clarification, and read that the statute includes certain items we cannot restrict.

Ms. Moore asked about congestion or issues with streets and sidewalks being blocked.

Ms. Harvey replied that we can restrict the vehicle size and the parking duration.

Ms. Moore said that if this does become more popular, it could become a problem.

Dr. Dillenber commented that we should think about an area we want to designate for these food trucks. He said that our town will continue to get visitors with more events, including those held by the Chamber. We need to look at where can we have more than one food truck for an event and set it aside as a designated food truck area. It could be free parking when it is not being used and closed off when it is.

Ms. Harvey said the president of the Chamber of Commerce was planning to do events with multiple food trucks.

Dr. Dillenber said she mentioned one event at the High School with food trucks. We don't have to decide anything, but he said he thinks we will need more space.

Ms. Moore commented that the congestion by the Spirit Room is bad; people use one lane as if it was a sidewalk.

Dr. Dillenber said he does not know where the ideal space is.

Ms. Harvey commented that Jerome does not have an ideal space.

Mr. Klein said that staff believe Middle Park is logical. State statute does not allow council to do too much, by virtue of being located on the state highway; they do allow us to talk about safety and security. Because of that, we could steer them towards Middle Park. Also, staff have brought up that the vendors are paying \$5 dollars a day for parking, and eliminating potential turnover, which is something to consider.

Ms. Harvey said she has watched parking from her place of business, and she has sometimes seen turnover of 20 to 30 times a day.

Ms. Barber reiterated that, as far as food truck go, ADOT says not on highways, so we are limited to our parking. Clarkdale has had a food truck festival and if something like that were to happen here, they would have to go to the Lower Park area or to the parking lot past the Fire Station because there is nowhere in town that can handle more trucks except those two areas. She also explained that food trucks at the High school would not be our business because that is private property. She asked if anyone had any direction to give.

Dr. Dillenberg said we direct staff to find the best options.

Mr. Klein said that if you are pleased with it now, nothing is needed. However, that gentleman in question had all his paperwork in order and was very courteous, but technically we could have closed him up because he did not fit within the legal space. And virtually nobody who is running a mobile food truck is going to fit. That is why we are asking do we want to make changes. Do we want to designate spots and say they are the only legal spots?

Ms. Harvey said that, in her opinion, it's a mobile food truck and they are taking their chances driving into any town and finding parking. In Jerome, it's a more extensive issue because we are limited on parking.

Dr. Dillenberg suggested having a discussion with the Chamber and see what ideas they have for some spaces.

Ms. Harvey commented that it is hard for anyone to come here on the weekend.

Ms. Barber suggested that when vendors come in to get their license, we tell them these are the three spots you can park in. She asked, is that within our legal rights?

Mr. Klein answered that it would be, we could show them the legal spaces. We are not dictating, but we can say these are the legal spaces because of our geographical challenges.

Ms. Barber said she thinks it is a good idea; we are talking about the lot across from the Spirit Room, the lot past the Fire Station, and Middle Park. She commented that some of the parking spaces are small.

Ms. Harvey suggested that they could pay for a second spot if they needed more room.

Mr. Klein said there is also the payment issue of \$5 for a whole day.

Ms. Harvey asked, can we charge them more by law for parking? Or could we increase their business license?

Mr. Klein confirmed that we could approach it that way.

Ms. Muenz explained that it does take up more staff time to process the application for a mobile food vendor business license because there are more elements involved.

Ms. Harvey asked if we could add a parking fee to the process and Mr. Klein replied that it wouldn't be as safe as an increase in the business license to cover administrative time. He said an increase of \$10 to \$20 would be appropriate and would be the equivalent to 2 to 4 parking turnovers.

Dr. Dillenberg suggested that trucks could park at the basketball court, to which Ms. Harvey replied that there are rocks there so you can't drive up on the basketball court.

Ms. Barber added that she does not think anyone wants to drive a food truck down those roads, they are too small. We have direction for staff, so we are moving on.

8:13 (1:13:18)

ITEM #9E: EXECUTIVE SESSION – CONSIDERATION OF THE POTENTIAL RECEIVING OF BIDS FOR THE POSSIBLE SALE OF TOWN PROPERTY

On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03(A)(3); (4); and (7)

Ms. Barber asked if the other members of council would like to take a brief break. The meeting was paused for a few minutes. (13:52) The meeting continued, and Ms. Barber motioned to enter E-Session at 8:20 p.m.

Motion to enter Executive Session

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

(1:14:18) Council moved out of Executive Session at 8:41 p.m. Regarding the E-session, Ms. Barber explained that we will be getting a market analysis and will now move on to the next agenda item.

ITEM #10:
8:41 (1:14:33)

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Ms. Barber said Clarkdale now states that they are on the grounds of the Yavapai and Apache people and respect their elders, past and present. She said that she has looked at maps and could not find any Apache in Yavapai, but she would like to speak with the tribe and then talk about it next month. She said that as Jerome, we could state that we are on their lands and respect their elders. Further, she would not include the Apache with Yavapai without speaking to them; they may ask to be included because the tribes were forced to combine when they were marched to San Carlos.

Ms. Moore said that after the meeting she attended with Freeport, she feels we should have an E-Session on water so that council can be brought up to speed on certain things with the water attorney. She mentioned that our water attorney may be turning the business over to his son. Also, she would like an update on the Gila River Adjudication. Ms. Moore asked about nondisclosure agreements for new council members.

Mr. Klein replied that the document to be signed by the mayor would cover all officers.

Ms. Moore said that it looks like we are going forward with some of the repairs on water lines that are needed. However, the crew will have to receive training on safety procedures through Freeport. Ms. Moore said she would like to ask them if they have expertise to lend to the town.

Mr. Klein explained that Mr. Boland had already reached out to them for help, and they seem willing.

Ms. Barber commented that she thought the meeting went wonderfully.

Ms. Moore said we should make sure the work moves forward smoothly.

Ms. Harvey said that she and Ms. Moore have talked about pushing for the possibility of 2 apartments in the lower level of Hotel Jerome. She suggested a special meeting and another walk-through. Ms. Harvey said she thought we could start housing people in that location much sooner, and we need affordable housing for staff and residents.

Ms. Barber agreed that location would not require a fire escape or elevator.

Mr. Klein asked if council would like to wait until Mr. Knowlton was able to provide drawings.

Ms. Harvey said that we had asked him to do a drawing, which Ms. Barber confirmed.

Jerome resident Nancy Robinson suggested that if you do a walk-through, perhaps take Steve Knowlton with you. She explained that she and Steve could have visited over the holiday, but they have been very busy.

Ms. Barber said that someone on staff could let them in, or we could do a walk-through. She said that there's an area of that level that is not desirable, and we could keep some space there for utilities. Also, it was mentioned that if that area is revamped, it may need to be changed later to add more space, but she was okay with that.

Ms. Robinson suggested checking with the Building Inspector on whether a certificate of occupancy can be done for individual apartments rather than the whole building.

Council thanked Ms. Robinson for the helpful suggestion.

Ms. Moore wondered if we should talk about musicians on the sidewalks. She said one person looked like they were amplified in front of the Bartlett and people were unable to get around him.

Ms. Barber said she thought there were permits to allow amplification.

Ms. Muenz said that there is a portion of the Special Event Permit application regarding amplification, but Mr. Klein clarified that this person was not part of a special event.

Ms. Moore brought up the code sections regarding noise, sidewalks, amplification, and town rights-of-way.

Ms. Harvey pointed out that it says you must go to the Police Chief to get a permit. She said that she knows of only one person who has a permit and makes sure not to block the sidewalk. The person Ms. Moore was referencing tends to be very loud and rude with his amplification.

Ms. Moore said this person selected a very bad spot to set up in, because the steps are there, and people could not get around.

Mr. Blodgett said that sidewalk may be owned by the Historical Society, and he needs to investigate the wording regarding private property.

Ms. Moore replied that it is still a public right-of-way, you may own it, but it can't be blocked because a wheelchair could not get through. She suggested that Mr. Blodgett talk to Chief Blair or the Police.

There were a few more comments about the issue and Mr. Blodgett suggested that if someone is causing a hazard, to contact him for Code Enforcement.

Dr. Dillenberg asked if we have set up a meeting with the Chamber of Commerce yet, because that is one thing he would like to get done soon.

Ms. Barber said the president wanted to do a dinner if council would like.

Dr. Dillenberg suggested we reach out to her on it. Also, he is concerned about the area of town near the Mexican restaurant and leather shop being too dark at night. He is worried about safety and said we should put it on agenda. Perhaps we could add preventative lighting to make the area safer.

Ms. Barber thanked Dr. Dillenberg, and Ms. Sheffield said that she did not have anything to add at this time.

ITEM #11:

ADJOURNMENT

Motion to adjourn at 8:56 p.m.

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

APPROVE:


 Alex Barber, Mayor

ATTEST:


 Brett Klein, Town Manager/Clerk

Date: 2/20/2023