



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
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MINUTES

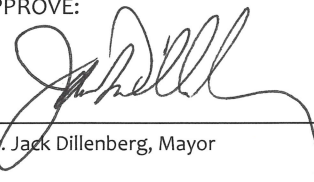
SPECIAL MEETING OF THE JEROME TOWN COUNCIL
COUNCIL CHAMBERS, JEROME TOWN HALL, 600 CLARK STREET, JEROME, AZ
WEDNESDAY, SEPTEMBER 21, 2022, AT 7:00 P.M.

ITEM #1: 7:00 (0:01)	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. <i>Mayor Jack Dillenberg Called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Brett Klein called the roll. Present were Dr. Dillenberg, Vice Mayor Alex Barber, Councilmember Sage Harvey, and Councilmember Sonia Sheffield. Councilmember Jane Moore joined the meeting via telephone.</i> <i>Staff present included Mr. Klein and Deputy Town Clerk Kristen Muenz.</i>																																										
ITEM #2: 7:01 (0:40)	ITEM #2: CONSIDERATION OF SPECIAL EVENT PERMIT FOR JEROME CHAMBER OF COMMERCE JEROME ART AND WINE WALK (APPLICANT JEROME CHAMBER) AND CHAMBER UPDATE Council will consider and may approve a special event permit <i>Dr. Dillenberg invited Dylan Jung to speak on behalf of the Chamber of Commerce.</i> <i>Mr. Jung presented an updated mission statement for Jerome Chamber of Commerce. They have received a grant of \$93,000 for FY 2022-2023 and have applied for another for the coming year. The plan is to use grant funds for upcoming projects and events, including creating a QR walking map of Jerome, visitor center updates, and directions to the parking areas. Their insurance is certified for all town events, mainly the rebranded art walk which 35 businesses are now participating in. They are also planning another event called Light Up the Mountain on November 26th, and the town Christmas Party in December. Mr. Jung stated that one benefit of the grant funds is they can now use membership dues for things that are needed that the grant can't cover, such as a van. He said they could hold a meeting between the Chamber and Council for the purpose of cooperating on creating a list of projects.</i> <i>Dr. Dillenberg commented that it is wonderful to see the Chamber doing positive things and engaging with the town.</i> <i>(9:00) Vice Mayor Barber said that she had talked to Ginger, who she said is wonderful as the Chamber President and has some great ideas. She commented that the previous Zoning Administrator had wanted to use QR codes similarly. She thinks the Little Daisy experience sounds interesting and is excited to be working with the Chamber to fund the shuttle. Ms. Barber said that the new Chamber has taken it to the next level, and she thinks it's wonderful. She thanked Mr. Jung for presenting on behalf of the Chamber.</i> <i>Dr. Dillenberg said it would be wonderful to collaborate and he would like to motion to approve.</i> <i>Ms. Harvey said that she will second that motion.</i> Motion to approve the Special Event Permit for Jerome Chamber of Commerce- Jerome Art and Wine Walk <table><tr><th>COUNCILMEMBER</th><th>MOTION</th><th>SECOND</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>SHEFFIELD</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY		X	X				MOORE			X				SHEFFIELD			X			
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ITEM #3: 7:12 (11:26)	ITEM #3: CONSIDERATION OF SPECIAL EVENT PERMIT FOR FRAVEL SHADOWS STATE THE OBVIOUS SIDE SHOW AND SKATE FOR LIFE (APPLICANT TRAVEL SHADOWS / STATE THE OBVIOUS PRODUCTIONS) Council will consider and may approve a special event permit																																										

	<p>Ms. Harvey asked if Ms. Shadow's business was a 501-C.</p> <p>Ms. Shadows explained that it's an LLC called State the Obvious and is an outreach for youth dealing with issues such as suicide that includes multi-media platforms for them to express themselves. They want to hold an event involving skating and live music at the basketball courts, but the skating will not take place now. The plan was to have local musician Dani Bennet, aka Dani Boots, performing at the event. She said that Ms. Bennet was present to play a song.</p> <p>Dr. Dillenberg thanked Ms. Bennet for attending but said there was not enough time for a performance.</p> <p>Ms. Harvey asked about the certificate of insurance for the event.</p> <p>Ms. Shadows replied that it had been turned in.</p> <p>Mr. Klein confirmed that he had received the insurance certificate. He said there is some administrative work to do but there are no problems with the application.</p> <p>Ms. Harvey asked to bring attention to the fact that all information must be submitted at least 30 days prior to the event, but the application was dated 9/15 for a suggested event date of 9/28.</p> <p>Ms. Shadows explained that she was new to the process; they were offered another location for this event but for future events they would love to work with Jerome.</p> <p>Ms. Barber asked if there was no approval needed because they will be using another location and if they will want to submit the application again.</p> <p>Ms. Shadows said, "in the future, yes."</p> <p>Dr. Dillenberg wished Ms. Shadows great success and said we would not need any action at this point.</p> <p>Ms. Harvey requested that the application be turned in within the 30-day window next time and thanked Ms. Shadows for her work in suicide awareness.</p>																																										
<p>ITEM #4: 7:16 (15:47)</p>	<p>ITEM #4: SECOND READING – ORDINANCE NO. 484, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 8-7, "SHORT TERM RENTAL REGULATIONS," OF THE JEROME TOWN CODE</p> <p>Council may conduct the second reading and approve Ordinance No. 484.</p> <p><i>There was some discussion on whether Council will enter an executive session, and it was decided that they will take action first.</i></p> <p>Ms. Harvey asked to bring to everyone's attention that there was a revised posting, as there were a couple things left out in the Penalties section. Ms. Harvey then read section 8-7-7 parts C and D, which add civil penalties for failure to apply for a business license or update contact information. She explained that Councilmember Sheffield caught that those items had been missed in the draft and need to be included per SB 1168. Ms. Harvey made a motion to approve the revised ordinance.</p> <p>Ms. Moore thanked Ms. Harvey for her hard work.</p> <p>Motion to approve the revised Ordinance No. 484, Amending Article 8-7, "Short Term Rental Regulations," of the Jerome Town Code</p> <table><tr><th>COUNCILMEMBER</th><th>MOTION</th><th>SECOND</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>SHEFFIELD</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table> <p>(18:45) The meeting moved into executive session at 7:22 p.m.</p>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				SHEFFIELD			X			
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<p>ITEM #5: 7:46 (19:05)</p>	<p>ITEM #5: DISCUSSION AND POSSIBLE DIRECTION RELATING TO AMENDING AND ADOPTING USER FEES AND CHARGES FOR PERMITS, LICENSES, DEVELOPMENT RELATED SERVICES AND OTHER TOWN SERVICES.</p> <p>Council may review and provide input / direction related to the master user fee schedule.</p> <p>Dr. Dillenberg read a summary of the item, discussion on updates to the Fee Schedule.</p> <p>Mr. Klein explained that, because Councilmember Moore had been unable to attend the last meeting, they wanted to give her time to consider the updates that Council had suggested before they were implemented. He said it was also an opportunity for any member of the public to provide suggestions.</p> <p>Ms. Harvey explained her suggestion to increase the fee for out-of-town Preliminary Plats to match the current fee of \$2 per lot or acre for in-town Preliminary Plats. Also, she said she had suggested making connection fees higher for bars and restaurants than for a residential house because they have a higher use. Ms. Harvey said that a business also benefits financially from a connection, while a residence does not. The current connection fee is \$5,500 a sewer connection, and Ms. Harvey said she thinks a business should pay more than that.</p>																																										

	<p><i>Ms. Muenz commented that they might also consider basing the rate structure on the connection size, like Clarkdale, in the future.</i></p> <p><i>Dr. Dillenberg asked about the average number of seats in a restaurant or bar.</i></p> <p><i>Ms. Moore asked to comment in response. She said that bars and restaurants also pay a per-seat charge of \$550, which adds to the total sewer connection fee.</i></p> <p><i>Ms. Harvey replied that the water fees had recently been changed, so perhaps the sewer fee should remain the same.</i></p> <p><i>Mr. Klein reminded everyone that this was just discussion, and final changes are yet to be made.</i></p>																																										
ITEM #6:	<p>ADJOURNMENT</p> <p>Motion to adjourn at 7:54 p.m.</p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY			X				MOORE			X				SHEFFIELD		X	X			
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APPROVE:



Dr. Jack Dillenberg, Mayor

ATTEST:



Brett Klein, Town Manager/Clerk

Date:

10/11/2022