



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

MINUTES

Regular Meeting of the Planning and Zoning Commission

Tuesday, Aug 16, 2022, 6:00 pm

CONDUCTED VIA ZOOM

6:02 (0:10) Item 1: Call to order

Chair Ready called the meeting to order at 6:02 p.m.

Deputy Town Clerk Kristen Muenz called the roll. Present were Chair Ready, Vice Chair Schall, Commissioner Peterson, Commissioner Riley, and Commissioner Romberger. Members of staff present included Zoning Administrator Will Blodgett and Ms. Muenz.

6:02 (0:51) Item 2: Petitions from the public – There were no petitions from the public.

Possible Direction to Staff

6:03 (1:10) Item 3: Approval of Minutes – Regular meeting of April 19, 2022, Regular meeting of July 19, 2022

Chair Ready and Vice Chair Schall said the April 19th, 2022, Regular Meeting Minutes looked fine and had no problems.

Vice Chair Schall asked that a minor change be made to the July 19th, 2022, Regular Meeting Minutes: Vice Chair Schall pointed out that as they began to motion for approval of the April 19th minutes, Commissioner Romberger said he must abstain from the vote. There would not be enough Commissioners present for an approval to carry, so staff were directed to table the minutes to the next meeting. Vice Chair Schall said he would motion to approve the July 19th minutes with a request to edit the wording to “tabled.” Chair Ready chose to abstain from voting for the July 19th minutes because she was not present at the July meeting, while Commissioner Peterson chose to abstain from voting for the April and July minutes because she had not had the opportunity to read them.

Motion to approve the minutes of the regular meeting of April 19, 2022

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson						X
Ready		X	X			
Riley			X			
Romberger			X			
Schall	X		X			

Motion to approve the minutes of the regular meeting of July 19, 2022, with a minor change

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson						X
Ready						X
Riley			X			
Romberger		X	X			
Schall	X		X			

Old (continued) Business: none

New Business:

6:12 (9:55) Item 4: Seeking reapproval for Garage Remodel

Applicant/Owner: Kelly Foy

Zone: R1-5

Address: 121 Third Street

APN: 401-08-040

Applicant is seeking reapproval to remodel their Garage on 121 Third Street.

Discussion/Possible Action

Chair Ready asked Zoning Administrator Will Blodgett for updates on the reapproval.

Mr. Blodgett requested that the Commission table the item because he had received a lot of new information over the last 24 hours. He added that the additional information is important enough that the packets need to be updated. He stated that he would like to expedite the process for the applicant and therefore also requested that they try to meet again in 2 weeks.

The applicant, Kelley Foy, said it was the second time the item had been tabled and wanted some explanation.

Mr. Blodgett explained that he now had additional information that he had not had time to review, analyze, and address. He wanted to be sure they had a clear view of the full project so that they could treat it as fairly as possible.

Ms. Foy replied that she appreciated that.

Chair Ready said she felt that the Commission needed to have the full picture because it is impossible to make a decision without it. She asked Mr. Blodgett if he was working with the applicant to get everything needed.

At this point, the Zoom meeting ended abruptly due to technical difficulties. The meeting was restarted at 6:13 p.m.

(2nd half-1:00) Mr. Blodgett apologized for the interruption. In response to Ms. Ready, he said that he will need more time. Mr. Blodgett said that he would like to meet with the applicant and go over a checklist of specific items to be sure he has all the needed information. To expedite the process for applicant, he would like to hold a special meeting rather than waiting until the next regularly scheduled meeting in a month's time.

Commissioner Riley asked about the date for the special meeting.

There was general discussion about scheduling the special meeting.

Chair Ready began to motion to table the item until a later date when Vice Chair Schall made a point of order and recommended that they not pin the motion to a particular date to be sure that there were no conflicts of scheduling.

Motion to table the reapproval for Garage Remodel to a special meeting at a later date

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready	X		X			
Riley			X			
Romberger			X			
Schall		X	X			

Meeting Updates:

6:20 (4:30) Item 5: Updates of recent and upcoming meetings

- July 26 DRB meeting –
- Aug 09 Council meeting –

Ms. Muenz read updates from the most recent DRB and Council meetings.

6:24 (8:20) Item 6: Potential items for September's Planning & Zoning meeting, Tuesday Sept. 20, 2022 – Nothing Planned
Zoning Administrator Blodgett confirmed that he had not received any items for the September meeting yet.

Item 7: Adjourn

Motion to adjourn at 6:26 p.m.

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson			X			
Ready	X		X			
Riley		X	X			
Romberger			X			
Schall			X			

Approved: _____

Chair Ready, Planning & Zoning Commission Chair

Date: _____

9-21-2022

Attest: _____

Kristen Muenz, Deputy Town Clerk

Date: _____

9/21/2022