

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

AGENDA SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL MONDAY, JULY 25, 2022 AT 7:00 PM

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Rosa Cays, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	LOCATION FOR ANNUAL HALLOWEEN DANCE Council may approve a request by the Fire Chief to allow the Fire Department Auxiliary to hold the 2022 Halloween Dance in the area of the sliding jail.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
ITEM #3:	PUBLIC HEARING ON 2022-23 BUDGET AND TAX LEVY Council will conduct a public hearing on the proposed 2022-23 budget and tax levy for the Town of Jerome. Any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy. No increase in the tax levy is proposed.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
ITEM #4:	RESOLUTION #643: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023 Council may approve Resolution #643.	Sponsored by Mayor Jack Dillenberg Discussion; Possible Action
ITEM #5:	ADJOURNMENT	

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

Kristen Muenz, Deputy Town Clerk

TOWN OF JEROME STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Jerome Fire Department

Date: 7-15-22

Meeting Date: 07-25-2022

TITLE: Auxiliary Halloween dance location

RECOMMENDED ACTION: Allow the Jerome Fire Department Auxiliary to hold its annual fund raiser dance in the sliding jail area.

ACTION SUMMARY:

DISCUSSION:

Background/History: The Jerome Volunteer Fire Department Auxiliary has held their annual Halloween fundraiser for 46 years, traditionally at Spook Hall. However due to the pandemic, the auxiliary was unable they facilitate the event in 2020. This year with the Covid virus still running rampant, it would be hard to predict whether we'd be able to hold this event indoors at Spook Hall. So, we are asking the town to give us permission to hold our event once again outdoors at the basketball court. We would also be asking for a temporary variance for the noise ordinance, as the dance music plays to 1AM.

Key Considerations: The basketball court area would be approximately 15,000 square feet for the event, opposed to 3000 square feet at Spook Hall, that has limited ventilation. The basketball court area would provide for adequate ventilation and for appropriate social distancing for the event. The fire department auxiliary would be providing fencing along with natural barriers to contain the event to the location, in addition to security personnel. We will also be providing tents and porta potties for the event. We will be obtaining special events liquor license and liability insurance listing the town of Jerome as additionally insured.

Community Benefits and Considerations: This event provides entertainment for the entire community as it has done for the last 46 years. It also brings in visitors from all over the world, that book rooms years in advance.

Community Involvement: We have a lot of locals that volunteer their time to help with this event. This event also draws in a lot of the locals for a good time in Jerome.

Financial Implications: This event also brings in additional sales tax for the community from people renting rooms and eating at the local restaurants. this event also nets approximately \$10,000 into the auxiliary funds which benefits the Jerome Fire department directly.

Options and Alternatives: Postponing the event for another year.



DOME

Park St

Band

Tents

50'x100'

Bar

Security

50'x100'

Fence

Hull Ave

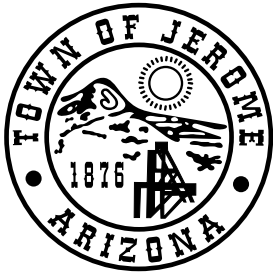
Entrance

Security 50'x100'

Fence

Area is about 15,000 Square Feet with 36 square feet per person is about 420 occupancy

erate



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RESOLUTION NO. 643

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023

WHEREAS, in accordance with the provisions of Title 42, Ch. 17, Art. 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on July 12, 2022, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Jerome, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on July 25, 2022, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on July 25, 2022 at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Jerome for the fiscal year 2022-23.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the 25th day of July, 2022.

APPROVED:

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Town Attorney



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Founded 1876
Incorporated 1899

MEMO

FROM: Candace Gallagher
TO: Mayor and Council
SUBJECT: 2022-23 Town budget for final adoption
DATE: July 18, 2022
MEETING DATE: July 25, 2022

Here is the final draft of our 2022-23 budget.

At tentative adoption, the following changes were made:

- Under Parking, corrected wages for one parking enforcement officer (added \$4,661)
- Under Sanitation, increased appropriation for fuel (added \$3,000)

As now drafted:

- We are using \$1,081,000 of our estimated \$1,767,000 unrestricted general fund balance, leaving \$686,000 in reserve, constituting 30% of general fund operating expenses.
- The budget utilizes \$66,500 of our accumulated utility fund balance, \$20,000 of accumulated fund balance in our HURF fund and \$54,661 of accumulated fund balance in our Parking fund.
- The General Fund is subsidizing other funds as follows:
 - Water budget - \$500,000
 - Sanitation budget - \$30,000
 - HURF fund - \$130,000
 - Capital fund - \$460,000
- The budget anticipates a \$1/day increase in the parking fee as of October 1. No increases in sales tax or property tax are anticipated.
- The parking fund is transferring \$324,000 to other funds to support infrastructure and public safety as follows:
 - General Fund (public safety): \$37,500
 - Water budget: \$90,000
 - Sewer budget: \$90,000
 - HURF budget: \$106,500
- The Sanitation budget once again includes a \$10,000 transfer to the Capital Fund toward the eventual purchase of a garbage truck. After this transfer, we will have accumulated \$70,000, enough for a substantial downpayment.

RECAP

CAPITAL AND ONE-TIME EXPENDITURES:

In addition to routine maintenance expenses, this third draft of the budget now includes the following capital and one-time expenditures:

- System to live stream Council and Board meetings - \$6,000

- Purchase and installation of PBX phone system for Town Hall - \$5,000
- Purchase of a patrol car to replace a 2008 vehicle - \$37,500
- Upgrade of police department network and computers - \$25,000
- Replacement of street level windows at Hotel Jerome - \$30,000
- Restoration of the School Street access to Town Hall - \$100,000 plus \$61,000 in grant monies received in prior years
- Appraisal of town-owned property in Clarkdale - \$5,000
- Purchase of real property to house future staff - \$350,000
- Security cameras for springs - \$10,000
- Live taps for Clark Street regulator - \$25,500
- Refurbishment of water tank on Cleopatra Hill - \$300,000
- Design/engineering for new water tank (location tbd) - \$75,000
- Design/engineering/preliminary expenses related to wastewater treatment plant upgrade - \$900,000 (funded by a bridge loan)
- Water leak detection study - \$20,000
- Repair to siphon at Mescal Canyon - \$100,000
- Sewer line replacement at Hull and Jerome - \$33,000
- Sewer line mapping - \$15,000
- Purchase of new dumpsters - \$6,000
- Completion of the public restrooms - \$25,000 (plus \$15,000 in Prop 202 funds under grants)
- Design/engineering/preliminary expenses related to repairs to School Street (includes water, sewer and roadway) - \$100,000
- Purchase of parking kiosk for use at police station - \$7,000
- Purchase of new shuttle van (trade in) - \$35,000

CONTINGENCIES:

We budget for contingencies so that if funds that are not anticipated in the regular budget are received, they can be spent. Revenues from excess sales tax, additional donations, sale or lease of real property and connection fees are included, as well as the use of additional fund balance if necessary. Expenditures provided for in the contingency budgets include:

- Design work for upper floor of the Hotel Jerome - \$20,000
- Repairs to the rock wall below School Street - \$100,000
- Hampshire Avenue sidewalk repair - \$60,000
- Purchase of flatbed truck – \$50,000
- Repairs to cobblestone streets - \$50,000
- Utility work on Center Avenue (prior to road repairs) - \$250,000
- Other utility work as needed - \$50,000

GRANTS:

The operating and capital grants portion of our budget remains a work in progress. We want to be sure to include any grant that is a possibility during the coming year, so that if received, it can be spent.

Some of the included grants are already confirmed. They are:

- Carryover of funding from prior grants from Freeport-McMoRan for restoration of the School Street access to Town Hall and for water planning - \$98,000
- Carryover of CDBG funding for Dundee water line improvements and hydrant installation (project in progress) - \$300,000
- American Rescue Plan Act funds (carryover of fy22 funds plus fy23 allotment) – used in part to supplement Dundee waterline project - \$151,780
- Legislative funding for Center Avenue improvements - \$560,000
- HURF Exchange funding – Drainage improvements construction (project in progress) - \$500,000
- Yavapai County Flood Control funding – Drainage improvements - \$130,000
- Carryover of prior year Prop 202 funding from the Yavapai-Apache nation - \$37,000

Other grants are included as well, in the hopes that they will be received. This includes \$1,134,000 in Congressional funding for waterline and hydrant work on Deception, Holly and the remainder of Dundee.

PERSONNEL:

As in the prior drafts, this budget includes an across-the-board COLA increase of 5.9%, consistent with that of the Social Security Administration for 2022.

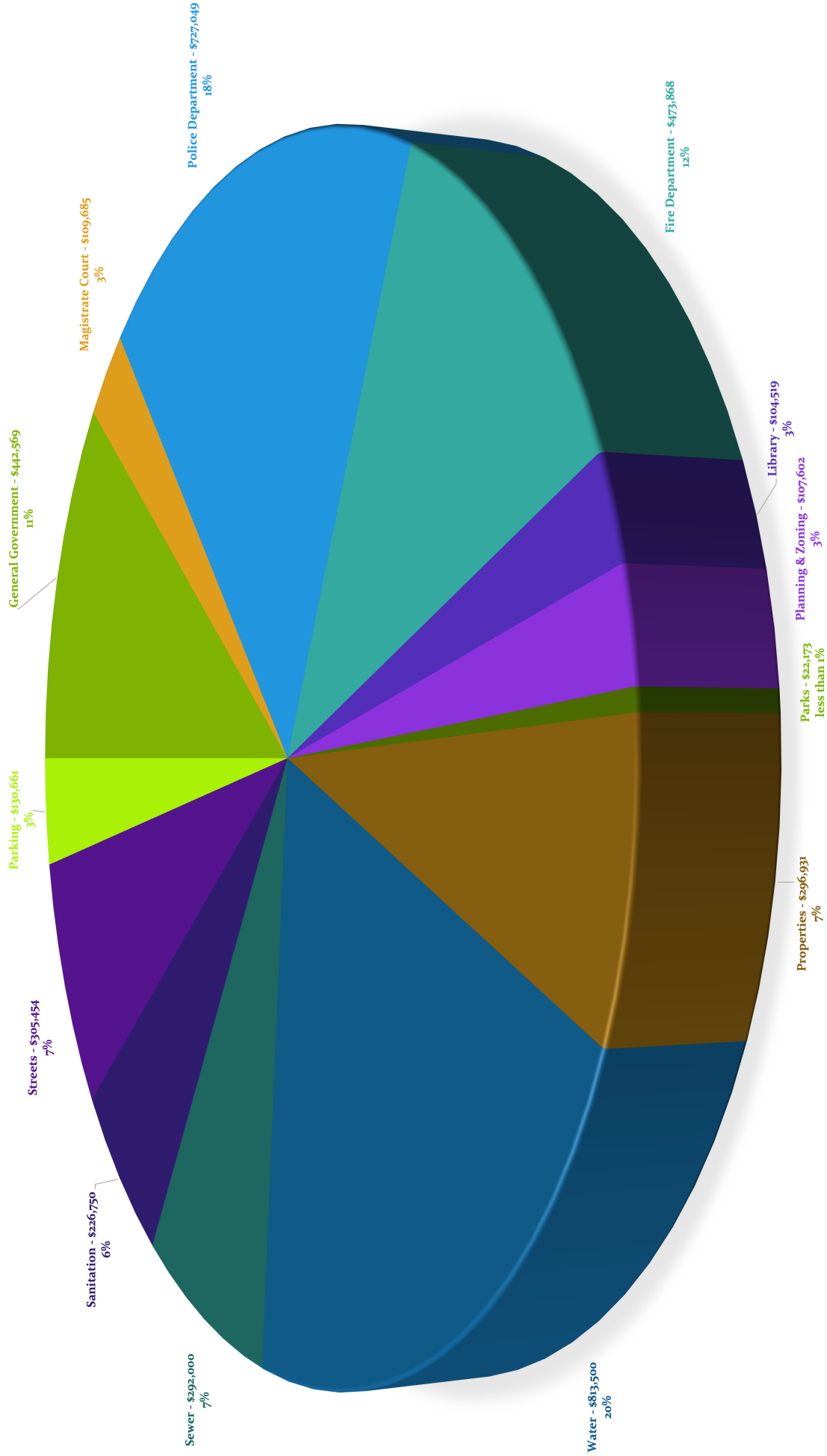
In addition, it anticipates the following additional hires/schedule changes:

- Hiring of sixth crew member (also budgeted in FY22 but no hire was made)
- Hiring of fifth full-time police officer (also budgeted in FY22 but no hire was made)
- Additional hours (4 per week) for library employee for STEM program
- Transition for part-time to full-time (with benefits) for court clerk as of January 1, 2023
- Hiring of additional part-time administrative aide in police department (16 hrs/wk)
- Weekend staffing at the Fire Station (\$20,000 appropriated for this)

The tentative budget was approved on July 12. It may be reduced but not increased prior to its final adoption at this meeting.

My thanks to Council and staff for their work in creating this budget!

OPERATING EXPENSES BY DEPARTMENT
EXCLUDES TRANSFERS AND CAPITAL EXPENDITURES



FUND BALANCE RECAP:

UNRESTRICTED general fund balance @ 7/1/21, per audited financial statements 1,217,014
 Plus: Anticipated surplus FY21 550,000
 NET ESTIMATED UNRESTRICTED FUND BALANCE @ 7/1/22 1,767,014

2021-22 GENERAL FUND OPERATING EXPENSES (per draft): 2,284,396
 net of capital expenditures and subsidies to other funds

FUND BALANCE PERCENTAGE 77%

Minimum fund balance per Financial Operations Manual
 adopted by Council: 25% of general fund operating
 expenses 571,099

Potentially available for use* 1,195,915
Used in this draft (excluding contingencies) (1,081,000)

General Fund Balance remaining available for use 114,915

Total General fund balance remaining 686,014
 Percentage of GF operating expenses 30%

Utilities Fund Balance @ 7/1/21 114,641
 Less: Anticipated deficit FY22 (20,000)
 TOTAL ESTIMATED UTILITIES FUND BALANCE @ 7/1/22 94,641

Utilized in this draft 66,500

Utilities Fund Balance remaining for use 28,141

HURF Fund Balance @ 7/1/21 108,158
 Less: Anticipated deficit FY22 (82,500)
 TOTAL ESTIMATED HURF FUND BALANCE @ 7/1/21 25,658

Utilized in this draft 20,000

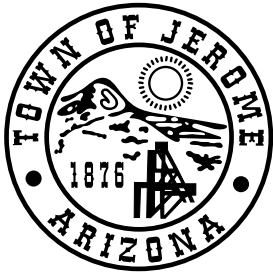
HURF Fund Balance remaining for use 5,658

PARKING fund
 Estimated surplus, FY22 75,000

Utilized in this draft 54,661

PARKING Fund Balance remaining for use 20,339

IF ALL UNFUNDED CONTINGENCIES WERE SPENT:
 Additional fund balance used 250,000
 Remaining Fund Balance would be 436,014
 Remaining fund balance percentage would be 19%



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2022-23 TAX LEVY INFORMATION

Once again this year, there has been no change in the tax levy, which will remain at \$47,500.

Because assessed valuation has increased, the tax RATE will decrease. Last year's rate was \$0.7166. This year's rate will be \$0.6911.

See attached Schedule for details.

City/Town of Jerome
Tax levy and tax rate information
Fiscal year 2023

	2022	2023
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>94,894</u>	\$ <u>96,635</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>47,500</u>	\$ <u>47,500</u>
Property tax judgment	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment	_____	_____
C. Total property tax levy amounts	\$ <u>47,500</u>	\$ <u>47,500</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>47,500</u>	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ <u>47,500</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>47,500</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____ 0.7166	_____ 0.6911
Property tax judgment	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment	_____	_____
(3) Total city/town tax rate	_____ 0.7166	_____ 0.6911
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>NO</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Fund	Dept	Acct#		ADOPTED 2021-22	PROPOSED 2022-23
1	10		Use of General Fund fund balance	245,610	1,081,000
1	10	4001	Primary & Personal Prop. Tax	47,500	47,500
1	10	4005	City Sales Tax	1,100,000	1,400,000
1	10	4010	State Sales Tax	53,424	66,415
1	10	4015	State Urban Revenue Sharing	195,714	289,513
1	10	4030	Vehicle License Tax	34,816	41,033
1	10	4045	Business License Revenue	5,000	4,500
1	10	4050	Commercial Filming Fees	350	500
1	10	4055	Utility Franchises / Licenses	15,000	15,000
1	10	4300	Interest Earned	1,500	1,600
1	10	4400	Sale of Assets	7,500	5,000
1	10	4500	Miscellaneous Revenue	3,500	2,500
1	10	4200	Contributions	1,500	2,500
1	10	4600	Administration Charge to Utilities Fund	153,826	162,864
1	10	4600	Administration Charge to Parking	0	5,262
1	10	4600	Administration Charge to Streets	11,038	8,046
Total General Government Revenues				1,876,278	3,133,233
1	10	4035	Fines & Forfeitures	58,000	61,000
1	10	4035	Fines & Forfeitures - Parking Tickets	15,000	0
1	10	4037	Court Security Fund Revenue	10,000	10,000
Total Court Revenue				83,000	71,000
1	10	4061	Parking Citation Revenue	20,000	36,000
1	10	4062	Transfer from Parking Fund	30,000	37,500
1	10	4063	Smart and Safe AZ fund	0	5,000
1	10	4064	Dedicated PD Revenue from court fees	2,000	2,250
1	10	4065	Police Services Revenue	20,000	10,000
Total Police Department Revenue				72,000	90,750
1	10	4090	Fire Department Wildlands Revenue - Truck	70,000	70,000
1	10	4091	Fire Department Wildlands Revenue - Wage reimbursement	40,000	41,000
1	10	4092	Fire Department Firewise Reimbursements	30,000	36,000
1	10	4053	Fire Department Services Revenue	10,000	2,000
Total Fire Department Revenue				150,000	149,000
1	10	4020	Library Funds From Yavapai Co	24,721	25,235
1	10	4070	Civic Center Rents (bottom floor)	9,115	9,750
1	10	4200	Contributions and Miscellaneous	1,000	1,100
Total Library Revenue				34,836	36,085
1	10	4041	Planning & Zoning Fees	5,000	5,000
1	10	4040	Building Permits	8,000	10,500
Total Planning & Zoning Revenue				13,000	15,500
1	10	4080	Utility Reimbursements	4,500	4,500
1	10	4070	Property Rental - Holly Avenue	-	11,000
1	10	4070	Property Rentals	69,407	69,500
Total Properties Revenue				73,907	85,000
Total General Fund Revenues				\$ 2,303,021	3,580,568
Total Standard and Contingency Revenue					
General Government Expenses					
1	11	5001	Salaries & Wages	237,946	261,497
1	11	5006	Longevity Bonus	1,412	1,057
1	11	5007	Payt in lieu of medical benefits	6,935	595
1	11	5010	FICA Match	18,841	20,131
1	11	5011	Retirement Match	17,478	17,462
1	11	5012	Health / Life Insurance	43,752	61,933
1	11	5013	Workers Compensation	1,256	1,365
1	11	5014	Unemployment Insurance	336	416
1	11	6101	Accounting & Auditing	17,000	17,000
1	11	6105	Advertising, Printing & Publishing	4,500	7,000
1	11	6110	Contract Services - ArchiveSocial	4,800	6,000
1	11	6110	Contract Services - City of Phoenix tax data	100	0
1	11	6110	Contract Services - Cottonwood Area Transit	4,500	4,500
1	11	6110	Contract Services - Codification and Web	0	6,000
1	11	6115	Conventions and Seminars	4,000	4,000
1	11	6116	Training and Education	2,750	2,500
1	11	6125	Dues, Subs. & Memberships	6,000	7,000
1	11	6126	TPT Collection Fee expense (ADOR)	1,200	1,200
1	11	6130	Election Expenses	0	3,100
1	11	6155	Property & Liability Insurance	17,500	17,500
1	11	6156	Insurance Deductibles	1,000	500
1	11	6160	COVID Expenses	900	0
1	11	6170	Legal	14,000	20,000

				ADOPTED 2021-22	PROPOSED 2022-23
1	11	6185	Miscellaneous	4,666	2,707
1	11	6185	Miscellaneous - FRIENDS OF JEROME startup costs	1,000	0
1	11	6186	Bank charges	1,800	1,800
1	11	6188	Bank fees/Merch services	10,000	9,000
1	11	6190	Office Supplies	6,000	8,000
1	11	6191	Copier and Equip Lease	7,500	7,000
1	11	6192	Software and Web Expenses	17,662	22,478
1	11	6193	Computer Hardware and Service	10,000	10,000
1	11	6195	Operating Supplies	1,000	1,500
1	11	6200	Postage	5,000	4,000
1	11	6220	Rep and Maint - Vehicles	500	500
1	11	6245	Shuttle Expenses	1,500	3,000
1	11	6250	Small Tools & Minor Equipment (under \$5,000)	1,000	1,500
1	11	6250	Small Tools & Minor Equipment (under \$5,000) - A/V for streaming meetings	6,000	6,000
1	11	6250	Small Tools & Minor Equipment - Phone system upgrade	0	5,000
1	11	6265	Telephone	3,000	3,000
1	11	6275	Travel	500	2,000
1	11	6285	Tourism (from bed tax)	10,000	10,000
1	11	6286	Community Health	500	500
1	11	6287	Allowance for preservation of historic buildings	50,000	60,000
1	11	7025	Capital outlay - UTV	10,000	0
1	11	9500	Transfer to Utilities Fund - Water	0	500,000
1	11	9500	Transfer to Utilities Fund - Sewer	0	0
1	11	9500	Transfer to Utilities Fund - Sanitation	0	30,000
1	11	9500	Transfer to Capital Fund	0	460,000
1	11	9500	Transfer to HURF	59,500	130,000
Total General Government Expenses				613,334	1,738,741
Magistrate Court Expenses					
1	12	5001	Salaries & Wages	78,836	68,721
1	12	5006	Longevity bonus	529	200
1	12	5010	FICA	6,071	5,272
1	12	5011	Retirement	2,308	4,094
1	12	5012	Health/Life Insurance	0	8,577
1	12	5013	Workmen's Comp	262	227
1	12	5014	Unemployment	194	144
1	12	6037	Court Security Fund	10,000	10,000
1	12	6101	Accounting and Auditing	2,200	0
1	12	6110	Contract Services	7,000	7,000
1	12	6116	Training and Education	525	500
1	12	6125	Dues and Subscriptions	320	350
1	12	6185	Miscellaneous Expense	300	200
1	12	6190	Office Supplies	200	200
1	12	6191	Copier and Equipment Lease	2,310	2,400
1	12	6265	Telephone	900	800
1	12	6275	Travel	900	1,000
Total Magistrate Court Expenses				112,855	109,685
Police Department Expenses					
1	13	5001	Salaries & Wages	334,952	365,597
1	13	5006	Longevity bonus	1,845	1,727
1	13	5001	EMT/Firefighter Stipend	8,320	8,320
1	13	5010	FICA	26,401	28,737
1	13	5011	Retirement Match	31,622	38,366
1	13	5012	Health / Life Insurance	72,150	77,406
1	13	5013	Workers Compensation	23,524	24,792
1	13	5014	Unemployment	458	654
1	13	6110	Contract Services	500	500
1	13	6116	Training and Education	1,000	2,000
1	13	6120	Dispatch	36,855	42,000
1	13	6125	Dues and Subscriptions	1,200	1,200
1	13	6145	Fuel	9,000	15,000
1	13	6172	Prosecutor	24,000	20,000
1	13	6185	Miscellaneous	600	600
1	13	6192	Software Service & Support (Internet, Crimestar,+)	6,700	8,450
1	13	6193	Computer Hardware & Service	3,500	25,000
1	13	6195	Operating Supplies	2,500	2,500
1	13	6200	Postage	200	200
1	13	6220	Rep and Maint - Vehicles	7,500	6,000
1	13	6225	Rep and Maint -Equipment	7,500	5,000
1	13	6234	Police Dept Safety Equipment	2,000	2,250
1	13	6250	Small Tools & Equipment (under \$5,000)	7,000	5,000
1	13	6265	Telephone	5,200	6,750
1	13	6280	Uniforms	1,500	1,500
1	13	7025	Capital Outlay - Vehicles	37,300	37,500
Total Police Department Expenses				653,327	727,049
Fire Department Expenses					
1	14	5001	Salaries & Wages - Chief, Duty officers	172,067	161,846
1	14	5006	Longevity bonus	864	894
1	14	5007	Payt in lieu of medical benefits	0	7,316

				ADOPTED 2021-22	PROPOSED 2022-23
1	14	5002	Wildlands wages	35,000	35,000
1	14	5003	Volunteer-Employee Per Call Personnel	31,000	34,000
1	14	5004	Fuel abatement wages	40,000	31,000
1	14	5001	Allowance for weekend staffing	0	17,500
1	14	5010	FICA Match	20,191	20,698
1	14	5011	Retirement	11,371	13,176
1	14	5011-A	Retirement - Volunteer Contribution	12,000	15,000
1	14	5012	Health Insurance	44,388	36,300
1	14	5013	Workers Compensation	21,305	21,777
1	14	5014	Unemployment	633	888
1	14	6110	Contract Services	500	500
1	14	6116	Education and Training	6,000	8,000
1	14	6120	Dispatch	6,450	6,750
1	14	6125	Dues and Subscriptions	1,500	700
1	14	6145	Fuel	5,000	9,000
1	14	6170	Legal	500	500
1	14	6180	Medical Expenses	1,000	1,000
1	14	6181	Medical Supplies	4,500	4,500
1	14	6185	Miscellaneous	1,500	1,423
1	14	6192	Software Support and Maintenance (Internet)	900	900
1	14	6193	Computer Hardware and Service	0	2,500
1	14	6195	Operating Supplies	1,500	1,500
1	14	6220	Rep and Maint - Vehicles	20,000	20,000
1	14	6225	Rep and Maint - Equipment	5,000	5,000
1	14	6250	Small Tools & Equipment (under \$5000)	10,000	10,000
1	14	6265	Telephone	4,000	3,500
1	14	6270	Training Center Assessment	2,700	2,700
Total Fire Department Expenses				459,869	473,868
Library Expenses					
1	15	5001	Salaries & Wages	65,000	72,537
1	15	5006	Longevity bonus	708	558
1	15	5007	Payt in lieu of medical benefits	6,935	7,144
1	15	5010	FICA Match	5,557	6,138
1	15	5011	Retirement	3,556	4,370
1	15	5012	Health Insurance	492	492
1	15	5013	Workers Compensation	262	289
1	15	5014	Unemployment	173	241
1	15	6110	Contract services	1,250	1,250
1	15	6185	Miscellaneous	250	250
1	15	6190	Office Supplies	250	250
1	15	6195	Operating Supplies	3,000	4,500
1	15	6205	Print and Non-Print Materials	3,900	3,000
1	15	6225	R&M - Equipment	100	100
1	15	6250	Small Tools & Equipment (under \$5,000)	1,500	1,500
1	15	6265	Telephone (net of County contribution)	900	1,100
1	15	6266	E-Rate (Internet)	800	800
Total Library Expenses				94,633	104,519
Planning & Zoning Expenses					
1	16	5001	Salaries & Wages	68,558	62,133
1	16	5006	Longevity bonus	358	358
1	16	5010	FICA Match	5,272	4,781
1	16	5011	Retirement Match	4,447	3,890
1	16	5012	Health / Life Insurance	11,580	11,916
1	16	5013	Workers Compensation	262	536
1	16	5014	Unemployment Insurance	103	144
1	16	6105	Advertising, Printing & Publishing	300	100
1	16	6110	Contract Services	0	0
1	16	6115	Conventions and Seminars	500	500
1	16	6116	Training and Education	2,000	2,000
1	16	6170	Legal	18,000	18,000
1	16	6175	Map Upgrades / Copies	250	0
1	16	6185	Miscellaneous	112	200
1	16	6192	Software Maintenance & Support	2,715	1,544
1	16	6195	Operating Supplies	250	200
1	16	6250	Small Tools & Equipment (under \$5,000)	250	200
1	16	6265	Telephone	650	600
1	16	6275	Travel	500	500
Total Planning & Zoning Expenses				116,107	107,602
Parks Expenses					
1	17	5001	Salaries & Wages (incl longevity)	6,701	7,329
1	17	5010	FICA Match	513	561
1	17	5011	Retirement Match	531	586
1	17	5012	Health Insurance	2,132	1,883
1	17	5013	Workers Compensation	409	344
1	17	5014	Unemployment Insurance	8	9
1	17	6145	Fuel	1,300	2,000
1	17	6185	Misc. Expenses	283	300
1	17	6195	Operating Supplies	350	350
1	17	6170	Legal	250	250

				ADOPTED 2021-22	PROPOSED 2022-23
1	17	6215	Rep and Maint - Building	100	100
1	17	6220	Rep and Maint - Vehicles	1,500	1,500
1	17	6225	Rep and Maint - Equipment	500	500
1	17	6230	Rep and Maint - Infrastructure (routine)	2,000	1,500
1	17	6230	Rep and Maint - Infrastructure (grass in Upper Park)	2,000	500
1	17	6250	Small Tools & Equipment (under \$5,000)	300	1,000
1	17	6280	Uniforms	300	400
1	17	6285	Utilities	2,800	2,800
1	17	8040	Lease Payments	261	261
Total Parks Expenses				22,238	22,173
Properties Expenses					
1	18	5001	Salaries & Wages (incl longevity)	41,497	45,382
1	18	5010	FICA Match	3,175	3,472
1	18	5011	Retirement Match	3,289	3,631
1	18	5012	Health / Life Insurance	13,203	11,662
1	18	5013	Workers Compensation	2,533	2,065
1	18	5014	Unemployment Insurance	50	58
1	18	6110	Contract Services	10,500	10,500
1	18	6140	Engineering Fees	5,000	5,000
1	18	6145	Fuel	1,300	1,500
1	18	6170	Legal Services	300	100
1	18	6185	Miscellaneous Expense	1,200	1,000
1	18	6195	Operating Supplies	800	2,000
1	18	6215	Rep and Maint - Buildings (routine)	20,000	20,000
1	18	6215	Rep and Maint - Buildings (special)	20,000	30,000
1	18	6220	Rep and Maint - Vehicles	1,500	1,500
1	18	6225	Rep and Maint - Equipment	250	250
1	18	6230	Rep and Maint - Infrastructure (routine)	3,000	5,000
1	18	6230	Rep and Maint - Infrastructure (repair to overflow ditch)	10,000	10,000
1	18	6230	Rep and Maint - Infrastructure (School Street access - wall and steps repair)	50,000	100,000
1	18	6250	Small Tools & Equipment (under \$5,000)	500	1,200
1	18	6280	Uniforms	300	350
1	18	6285	Utilities	42,000	42,000
1	18	8040	Lease Payments	261	261
Total Properties Expenses				230,658	296,931
Total General Fund Expenses				2,303,021	3,580,568
Water Department Revenue					
2	50	4085	Water Usage Fees	180,000	182,000
2	50	4100	Water Connection Fees	5,000	5,000
			Transfer from PARKING FUND	40,000	90,000
			Use of UTILITY FUND BALANCE	82,000	34,000
2	50	4900	TRANSFER from General Fund	0	500,000
2	50	4500	Miscellaneous Water Revenue	1,000	2,500
Total Water Department Revenue				308,000	813,500
Water Department Expenses					
2	50	5001	Salaries & Wages (incl longevity)	73,199	80,053
2	50	5010	FICA Match	5,600	6,124
2	50	5011	Retirement Match	5,801	6,404
2	50	5012	Health / Life Insurance	23,290	20,571
2	50	5013	Workers Compensation	4,469	4,474
2	50	5014	Unemployment Insurance	89	102
2	50	6110	Contract Services	10,800	12,000
2	50	6110	Contract Services - Leak Detection	0	20,000
2	50	6116	Training and Education	500	500
2	50	6135	Permit Fees	1,800	1,800
2	50	6140	Engineering Fees	3,000	1,500
2	50	6145	Fuel	2,000	3,000
2	50	6155	Property & Liability Insurance	7,500	7,500
2	50	6170	Legal	1,750	43,000
2	50	6185	Miscellaneous Expense	299	795
2	50	6192	Software Maintenance & Support	5,017	5,628
2	50	6195	Operating Supplies	3,000	3,400
2	50	6215	Rep and Maint - Building	500	200
2	50	6220	Rep and Maint - Vehicles	2,000	2,000
2	50	6225	Rep and Maint - Equipment	2,500	1,500
2	50	6230	Rep and Maint - Infrastructure (routine)	20,000	20,000
2	50	6230	Rep and Maint - Refurbishment of 2nd water tank on Cleopatra Hill	0	300,000
2	50	6230	Rep and Maint - Water line replacement First Avenue	13,000	0
2	50	6230	Rep and Maint - Walnut Springs tank refurbishment	0	40,000
2	50	6230	Rep and Maint - Siphon repair	0	100,000
2	50	6230	Rep and Maint - Live taps for Clark St regulator	25,500	25,500
2	50	6230	Rep and Maint - Infrastructure (regulators routine)	5,000	10,000
2	50	6230	Rep and Maint - Infrastructure (County Road regulator)	0	15,000
2	50	6230	Rep and Maint - Infrastructure (springs)	16,500	9,500
2	50	6230	Rep and Maint - Water tank inspection and cleaning	3,500	4,000
2	50	6232	Springs Security expenses	5,000	10,000

				ADOPTED 2021-22	PROPOSED 2022-23
2	50	6232	Springs Security - Gating	10,000	0
2	50	6240	Service Tests/System Testing	1,000	750
2	50	6250	Small Tools & Equipment (under \$5,000)	1,500	1,250
2	50	6271	DWR Fee	900	900
2	50	6280	Uniforms	300	350
2	50	6285	Utilities	500	500
2	50	6290	Administration charge	51,275	54,288
2	50	8040	Lease Payments	911	911
Total Water Department Expenses				308,000	813,500
			Sewer Department Revenue		
2	51	4085	Sewer Usage Fees	185,000	182,000
			Sewer Connection Fees	5,500	5,500
			Transfer from PARKING FUND	40,000	90,000
			Use of UTILITY FUND BALANCE	49,000	14,500
2	51	4900	TRANSFER from General Fund	0	0
2	51	4300	Interest and Investment Earnings	50	0
Total Sewer Revenue				279,550	292,000
			Sewer Department Expenses		
2	51	5001	Salaries & Wages (incl longevity)	39,693	43,409
2	51	5010	FICA Match	3,036	3,321
2	51	5011	Retirement Match	3,146	3,473
2	51	5012	Health / Life Insurance	12,629	11,155
2	51	5013	Workers Compensation	2,423	2,237
2	51	5014	Unemployment Insurance	48	55
2	51	6110	Contract Services - MacVittie	38,400	39,600
2	51	6110	Contract Services - sewer line mapping	0	15,000
2	51	6135	Permit Fees	1,150	1,375
2	51	6140	Engineering Fees	25,000	17,500
2	51	6145	Fuel	2,000	3,000
2	51	6155	Property & Liability Insurance	10,000	10,000
2	51	6170	Legal	1,200	1,100
2	51	6185	Miscellaneous	319	498
2	51	6192	Software Maintenance and Support	5,020	5,628
2	51	6195	Operating Supplies	10,000	8,000
2	51	6215	Rep and Maint - Building	500	300
2	51	6220	Rep and Maint - Vehicles	2,000	1,900
2	51	6225	Rep and Maint - Equipment	4,000	2,400
2	51	6230	Rep and Maint - Infrastructure (routine)	15,000	15,000
2	51	6230	Rep and Maint - Infrastructure (sewer line replacement Hull & Jerome)	33,000	33,000
2	51	6240	Service Tests/System Testing	12,000	14,000
2	51	6250	Small Tools & Equipment (under \$5,000)	3,500	2,000
2	51	6280	Uniforms	300	350
2	51	6285	Utilities	3,000	2,500
2	51	6290	Administration charge	51,275	54,288
2	51	8040	Lease Payments	911	911
Total Sewer Expenses				279,550	292,000
			Sanitation Department Revenue		
2	52	4085	Sanitation Service Fees	189,000	188,000
			Use of UTILITY FUND BALANCE	33,000	18,000
2	52	4900	TRANSFER from General Fund	-	30,000
2	52	4500	Miscellaneous Sanitation Revenue	1,000	750
Total Sanitation Revenue				223,000	236,750
			Sanitation Department Expense		
2	52	5001	Salaries & Wages (incl longevity)	63,147	69,060
2	52	5010	FICA Match	4,831	5,283
2	52	5011	Retirement Match	5,005	5,525
2	52	5012	Health / Life Insurance	20,092	17,746
2	52	5013	Workers Compensation	3,855	6,367
2	52	5014	Unemployment Insurance	77	88
2	52	6111	Recycling Contract Services	2,500	1,500
2	52	6116	Training & Education	800	500
2	52	6142	Equipment Rental	1,000	800
2	52	6145	Fuel	6,500	10,500
2	52	6155	Property & Liability Insurance	10,000	10,000
2	52	6165	Landfill Tipping Fees	24,500	21,600
2	52	6185	Miscellaneous	348	265
2	52	6192	Software Maintenance and Support	5,020	5,628
2	52	6195	Operating Supplies	500	750
2	52	6220	Rep and Maint - Vehicles	7,750	10,000
2	52	6225	Rep and Maint - Equipment	500	500
2	52	6250	Small Tools & Minor Equipment	5,000	6,000
2	52	6280	Uniforms	300	350
2	52	6290	Administration charge	51,275	54,288
			Transfer to Capital Fund	10,000	10,000
Total Sanitation Expenses				223,000	236,750
			HURF Revenue		

				ADOPTED 2021-22	PROPOSED 2022-23
Use of HURF Fund Balance (carryover)				82,500	20,000
3	30	4020	Highway User Revenue	39,334	48,454
3	30	4300	HURF Interest	600	500
3	30		Transfer from PARKING FUND	40,000	106,500
3	30	4900	Transfer from General Fund	59,500	130,000
Total HURF Revenue				221,934	305,454
HURF Expenses					
3	30	5001	Salaries & Wages (incl longevity)	47,504	51,458
3	30	5010	FICA Match	3,634	3,937
3	30	5011	Retirement Match	2,656	2,932
3	30	5012	Health/Life Insurance	10,661	9,416
3	30	5013	Workers Compensation	2,413	2,110
3	30	5014	Unemployment Insurance	92	119
3	30	6140	Engineering Fees	5,000	2,500
3	30	6142	Equipment Rentals	1,000	800
3	30	6145	Fuel	1,300	1,800
3	30	6155	Property & Liability Insurance	5,000	5,000
3	30	6160	COVID Expenses - Portajohns	15,000	0
3	30	6185	Miscellaneous Expense	467	631
3	30	6192	Software Maintenance & Support	1,108	1,594
3	30	6195	Operating Supplies	700	500
3	30	6210	Public Restroom Supplies	2,800	3,000
3	30	6215	Repair & Maintenance - Building	500	500
3	30	6220	Repair & Maintenance - Vehicles	1,500	1,500
3	30	6225	Repair & Maintenance - Equipment	500	500
3	30	6230	Repair & Maintenance - Infrastructure (routine R&M)	10,000	15,000
3	30	6230	Repair & Maintenance - PAVING PARKING LOT ACROSS FROM SPIRIT RO	15,000	0
3	30	6230	Repair & Maintenance - Street patching	10,000	15,000
3	30	6230	Repair & Maintenance - School Street (Phase 1: Incl. Design/Engineering)	0	100,000
3	30	6230	Repair & Maintenance - Paving First Avenue and Town Hall parking	0	35,000
3	30	6250	Small Tools & Equipment	500	500
3	30	6255	Street Lights	13,000	13,000
3	30	6260	Street Supplies	5,000	5,000
3	30	6260	Street Supplies - speed limit sign	5,000	0
3	30	6280	Uniforms	300	350
3	30	6290	Administration Charge	11,038	8,046
3	30	NEW	Capital outlay - Public restrooms	50,000	25,000
3	30	8040	Lease Payments	261	261
Total HURF Expenses				221,934	305,454
PARKING FUND REVENUE					
Use of parking fund balance (carryover)					54,661
3	35	4042	Kiosk revenues	250,000	340,000
3	35	4042	Allowance for fee increase October 2022		60,000
Total Parking Fund revenues				250,000	454,661
PARKING FUND EXPENSES					
3	35	5001	Salaries & Wages (incl longevity)	28,609	37,072
3	35	5010	FICA Match	2,189	2,836
3	35	5013	Workers Compensation	751	973
3	35	5014	Unemployment Insurance	103	184
3	35	6145	Fuel	0	2,000
3	35	6185	Miscellaneous	240	640
3	35	6188	Credit Card processing fees	40,000	45,500
3	35	6192	Software Maintenance and Support (Kiosks)	5,000	8,900
3	35	6192	Software Maintenance and Support (admin)	1,108	1,594
3	35	6195	Operating Supplies	3,000	3,000
3	35	6265	Telephone	2,000	3,200
3	35	6290	Administration Charge	-	5,262
3	35		Capital outlay - Purchase of ATV	15,000	0
3	35	8041	Allowance for additional capital purchases	2,000	7,000
3	35	9500	Allowance for additional transfers to utilities, HURF and/or public safety budgets	-	12,500
3	35	9500	Transfer to General Budget (public safety)	30,000	37,500
3	35	9500	Transfer to HURF Budget	40,000	106,500
3	35	9500	Transfer to Water Budget	40,000	90,000
3	35	9500	Transfer to Sewer Budget	40,000	90,000
Total Parking Fund expenses				250,000	454,661
Fire Department P&R Revenue					
4	60	4250	Town Contribution	12,000	15,000
4	60	4255	State Pension Contribution	2,500	2,500
4	60	4256	Receipts from Retirement Fund	10,000	10,000
Total Fire P&R Revenue				24,500	27,500
Fire Department P&R Expenses					
4	60	6110	Contract Services (Admin Fees)	2,000	2,000
4	60	6235	Retirement/Refunds/Distributions	22,500	25,500
Total Fire P&R Expenses				24,500	27,500
Operating Grants Revenue					
5	40	4067	Police: GOHS Grant	9,000	9,000

				ADOPTED 2021-22	PROPOSED 2022-23
5	40	4066	Police: RICO Revenue	4,500	4,500
5	40	4067	Police: Safety Equipment grant	60,000	0
5	40	NEW	Police: Prop 207 funding	0	8,000
5	40	4068	Fire: FEMA	0	100,000
5	40	4068	Fire: Firehouse Subs Grant	16,000	0
5	40	4068	Fire: 100 Club grant	5,000	5,000
5	40	4068	Fire: NEAMS funding	7,500	7,500
5	40	4068	Fire: Title 3 Fuels	15,000	15,000
5	40	4068	Fire: Rural Fire Assistance	5,000	0
5	40	4104	FMI: Water Planning	41,000	37,000
5	40		FMI: Community Investment 2022	0	40,000
5	40		PZ: SHPO Grant - Design Guidelines	20,000	0
5	40	4101	USDA SEARCH grant (WWTP engineering)	30,000	0
5	40	4185	MISCELLANEOUS grants	300,000	350,000
5	40	4102	Yavapai County Storm Drainage/Flood Control	120,000	0
Total Operating Grants Revenues				633,000	576,000
Operating Grants Expenses					
5	40	6237	Police: GOHS Grant	9,000	9,000
5	40	6236	Police: RICO Revenue	4,500	4,500
5	40	6237	Police: Safety Equipment grant	60,000	0
5	40	NEW	Police: Prop 207 funding	0	8,000
5	40	6238	Fire: FEMA	0	100,000
5	40	6238	Fire: Firehouse Subs Grant	16,000	0
5	40	6238	Fire: 100 Club grant	5,000	5,000
5	40	6238	Fire: NEAMS funding	7,500	7,500
5	40	6238	Fire: Title 3 Fuels	15,000	15,000
5	40	6238	Fire: Rural Fire Assistance	5,000	0
5	40	6104	FMI: Water Planning	41,000	37,000
5	40		FMI: Community Investment 2022	0	40,000
5	40		PZ: SHPO Grant - Design Guidelines	20,000	0
5	40	6101	USDA SEARCH grant (WWTP engineering)	30,000	0
5	40	6185	Use of MISCELLANEOUS grants	300,000	350,000
5	40	6102	Yavapai County Storm Drainage/Flood Control	120,000	0
Total Operating Grants Expenses				633,000	576,000
Capital Grants Revenue					
6	70	4105	CDBG Guaranteed DUNDEE Waterline	309,170	300,000
6	70		CDBG Competitive Center Avenue	500,000	0
6	70		Congressional funding - Waterlines/hydrants	0	1,134,000
6	70		Legislative funding - Center Avenue	0	560,000
6	70	4106	HURF Exchange funding - Drainage Project design	80,000	0
6	70	4106	HURF Exchange funding - Drainage Project construction	500,000	500,000
6	70	4106	Yavapai County Flood Control funding - Drainage Project	0	130,000
6	70	4107	Yavapai Apache Nation Prop 202 - Carryover (Comm Garden)	31,000	22,000
6	70	4107	Yavapai Apache Nation Prop 202 Carryover (Restrooms; shuttle)	15,000	15,000
6	70	4107	Yavapai Apache Nation Prop 202 - FY23	0	18,000
6	70	4108	Freeport McMoRan - Social Investment 2015 (School Street access)	31,000	31,000
6	70	4108	Freeport-McMoRan - Social Investment 2020 (School Street access)	30,000	30,000
6	70	4109	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	60,000	0
6	70	4110	Grant for Healthcare Clinic	50,000	50,000
6	70	4195	American Rescue Fund/State of AZ funding	1,000,000	151,780
6	70	4185	Miscellaneous Capital Grants	250,000	500,000
Total Capital Grants Revenue				2,856,170	3,441,780
Capital Grants Expenses					
6	70	6105	CDBG Guaranteed DUNDEE Waterline	309,170	300,000
6	70		CDBG Competitive Center Avenue	500,000	0
6	70		Congressional funding - Waterlines/hydrants	0	1,134,000
6	70		Legislative funding - Center Avenue	0	560,000
6	70	6106	HURF Exchange funding - Drainage Project design	80,000	0
6	70		HURF Exchange funding - Drainage Project construction	500,000	500,000
6	70	6106	Yavapai County Flood Control funding - Drainage Project	0	130,000
6	70	6107	Yavapai Apache Nation Prop 202 - Carryover (Comm Garden)	31,000	22,000
6	70	6107	Yavapai Apache Nation Prop 202 Carryover (Restrooms; shuttle)	15,000	15,000
6	70	6107	Yavapai Apache Nation Prop 202 - FY23	0	18,000
6	70	6108	Freeport McMoRan - Social Investment 2015 (School Street access)	31,000	31,000
6	70	6108	Freeport-McMoRan - Social Investment 2020 (School Street access)	30,000	30,000
6	70	6109	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	60,000	0
6	70	6110	Grant for Healthcare Clinic	50,000	50,000
6	70	6185	American Rescue Fund/State of AZ funding	1,000,000	151,780
6	70	6185	Miscellaneous Capital Grants	250,000	500,000
Total Capital Grants Expenses				2,856,170	3,441,780
Capital Fund Revenues					
9	57	NEW	Transfer from General Fund		460,000
9	57	new	Bridge Loan for wastewater plant design - ACF		900,000
9	57	4900	Contribution from Sanitation Account	10,000	10,000
9	57	4520	CARRYOVER Capital Fund	50,000	60,000
Total Capital Fund Revenues				60,000	1,430,000
Capital Fund Expenses					

				ADOPTED 2021-22	PROPOSED 2022-23
9	57	new	Wastewater treatment plant design	0	900,000
9	57	new	Third water tank design	0	75,000
9	27	7025	New shuttle van (trade)	-	35,000
9	57	new	Purchase of housing for future staff	0	350,000
9	57	7025	Downpayment on new garbage truck	60,000	70,000
Total Capital Fund Expenses				60,000	1,430,000
General Fund Contingencies Revenue					
7	25	4295	Excess City Sales Tax	219,390	400,000
7	25	4295	Sale or Lease of Real Property	1,000,000	1,000,000
7	25	4295	Additional Library Donations	2,500	2,500
7	25	4295	DEMA/FEMA COVID reimbursement	30,000	30,000
7	25	4295	Budgeted fund balance	360,000	250,000
7	25	4090	Excess Wildlands Fire Fees	100,000	100,000
Total General Fund contingency revenues				1,711,890	1,782,500
General Fund Contingencies Expenses					
7	25	6295	Additional GRANT MATCH - CDBG Center Avenue	50,000	0
7	25	6295	Utility work on Center Avenue	250,000	0
7	25	6295	Transfer to Utilities Fund contingencies		320,000
7	25	6295	Design work - Hotel Jerome	20,000	20,000
7	25	6295	Purchase of water truck	40,000	0
7	25	6295	Use of proceeds from Sale or Lease of Real Property	1,000,000	1,000,000
7	25	6295	Use of additional library donations	2,500	2,500
7	25	6295	Use of DEMA/FEMA reimbursement	30,000	30,000
7	25	6295	Repairs to rock wall below School Street	75,000	100,000
7	25	6295	Hampshire Avenue sidewalk repairs	50,000	60,000
7	25	6295	Purchase of flatbed truck	50,000	50,000
7	25	6295	Cobblestone repair	-	50,000
7	25	6295	Miscellaneous other expenditures	44,390	50,000
7	25	6276	Use of Excess Wildlands Fire Fees	100,000	100,000
Total General Fund contingency expenses				1,711,890	1,782,500
Utilities Fund Contingencies Revenue					
8	55	4295	American Rescue Act funds	54,285	0
Transfer from General Fund contingencies					320,000
			Water connection fees	10,000	10,000
			Sewer connection fees	11,000	11,000
			Design Bridge Loan (Wastewater Engineering Phase Two, if needed)	500,000	0
Total Utilities Fund contingency revenues				575,285	341,000
Utilities Fund Contingencies Expenses					
8	55	6295	American Rescue Act funds	54,285	0
			Wastewater engineering (Phase Two if needed)	500,000	0
			Various utilities projects	-	300,000
			Contribution toward State's replacement of water line	-	20,000
			Use of proceeds from Water connection fees	10,000	10,000
			Use of proceeds from Sewer connection fees	11,000	11,000
Total Utilities Fund contingency expenses				575,285	341,000
RECAP:					
REVENUES:					
			General Government	1,876,278	3,133,233
			Magistrate Court	83,000	71,000
			Police Department	72,000	90,750
			Fire Department	150,000	149,000
			Library	34,836	36,085
			Planning & Zoning	13,000	15,500
			Properties	73,907	85,000
Total General Fund Revenues				2,303,021	3,580,568
			Water Department	308,000	813,500
			Sewer	279,550	292,000
			Sanitation	223,000	236,750
Total Utilities Fund Revenues				810,550	1,342,250
			HURF		
Total HURF Fund Revenue				221,934	305,454
			Parking	250,000	454,661
Total Parking Fund Revenue				250,000	454,661
			Fire Dep't. P & R Fund		
Total Fire Dept P&R Fund Revenue				24,500	27,500
			Operating Grant Fund		
Total Operating Grant Fund Revenue				633,000	576,000
			Capital Grant Fund		
Total Capital Grant Fund Revenue				2,856,170	3,441,780
			General Fund Contingencies		

	ADOPTED 2021-22	PROPOSED 2022-23
Total General Fund Contingencies Revenue	1,711,890	1,782,500
Utilities Fund Contingencies		
Total Utilities Fund Contingencies Revenue	575,285	341,000
Capital Fund		
Total Capital Fund Revenue	60,000	1,430,000
Revenue Totals	9,446,350	13,281,713
EXPENSES:		
General Government	613,334	1,738,741
Magistrate Court	112,855	109,685
Police Department	653,327	727,049
Fire Department	459,869	473,868
Library	94,633	104,519
Planning & Zoning	116,107	107,602
Parks	22,238	22,173
Properties	230,658	296,931
(Rounding adjustment)		
Total General Fund Expenses	2,303,021	3,580,568
Water Department	308,000	813,500
Sewer	279,550	292,000
Sanitation	223,000	236,750
Total Utilities Fund Expenses	810,550	1,342,250
HURF	221,934	305,454
Total HURF Fund Expenses	221,934	305,454
Parking	250,000	454,661
Total Parking Fund Expenses	250,000	454,661
Fire Dep't. P & R Fund	24,500	27,500
Total Fire Dept P&R Expenses	24,500	27,500
Operating Grant Fund	633,000	576,000
Total Operating Grant Fund Expenses	633,000	576,000
Capital Grant Fund	2,856,170	3,441,780
Total Capital Grant Fund Expenses	2,856,170	3,441,780
General Fund Contingencies	1,711,890	1,782,500
Total General Fund Contingencies Expenses	1,711,890	1,782,500
Utilities Fund Contingencies	575,285	341,000
Total Utilities Fund Contingencies Expenses	575,285	341,000
Capital Fund	60,000	1,430,000
Total Capital Fund Expenses	60,000	1,430,000
Expense Totals	9,446,350	13,281,713
Budget (Deficit) excess	-	0
(Deficit)/excess by fund:		
General Fund	-	0
Utilities Fund	-	0
HURF Special Revenue Fund	-	0
Parking Special Revenue Fund	-	0
Fire Dept P&R Fiduciary Fund	-	0
Operating Grants Fund	-	0
Capital Grants Fund	-	0
General Fund Contingencies	-	0
Utilities Fund Contingencies	-	0
Capital Fund	-	0
Total	-	0

Official Budget Forms

City/Town of Jerome

Fiscal year 2023

City/Town of Jerome

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Fiscal year 2023

Resolution for the adoption of the budget

Schedule A—Summary Schedule of estimated revenues and expenditures/expenses

Schedule B—Tax levy and tax rate information

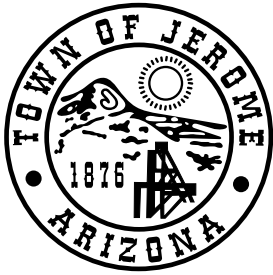
Schedule C—Revenues other than property taxes

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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 643

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023

WHEREAS, in accordance with the provisions of Title 42, Ch. 17, Art. 1-5, Arizona Revised Statutes (A.R.S.), the Town Council did, on July 12, 2022, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Jerome, and

WHEREAS, in accordance with said chapter of said title, and following due public notice, the Council met on July 25, 2022, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Town Council would meet on July 25, 2022 at the office of the Council for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

WHEREAS, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate exceed that amount as computed in A.R.S. §42-17051(A), therefore be it

RESOLVED, that the said estimates of revenues and expenditures/expenses shown on the accompanying schedules, as now increased, reduced, or changed, are hereby adopted as the budget of the Town of Jerome for the fiscal year 2022-23.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the 25th day of July, 2022.

APPROVED:

Dr. Jack Dillenberg, Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Town Attorney

City/Town of Jerome
 Summary Schedule of estimated revenues and expenditures/expenses
 Fiscal year 2023

Fiscal year	S c h		Funds							
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Contingency Funds	Total all funds
2022	E	1	2,303,021	3,811,104	0	60,000	24,500	810,550	2,287,175	9,296,350
2022	E	2	1,901,315	608,239	0	5,000	27,373	636,914	111,546	3,290,387
2023		3	1,767,014	100,658	0	60,000	0	94,641	0	2,022,313
2023	B	4	47,500							47,500
2023	B	5								0
2023	C	6	2,414,568	4,466,734	0	900,000	27,500	565,750	1,803,500	10,178,052
2023	D	7	0	0	0	0	0	0	0	0
2023	D	8	0	0	0	0	0	0	0	0
2023	D	9	37,500	236,500	0	470,000	0	697,000	320,000	1,761,000
2023	D	10	1,107,000	324,000	0	0	0	10,000	320,000	1,761,000
2023			Line 11: Reduction for fund balance reserved for future budget year expenditures							
			Maintained for future debt retirement							
			Maintained for future capital projects							
			Maintained for future financial stability							
2023		12	3,159,582	4,479,892	0	1,430,000	27,500	1,347,391	1,803,500	12,247,865
2023	E	13	2,460,568	4,453,895	0	1,430,000	27,500	1,332,250	1,803,500	11,507,713

Expenditure limitation comparison

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2022	2023
1	\$ 9,296,350	\$ 11,507,713
2		
3	9,296,350	11,507,713
4		
5	\$ 9,296,350	\$ 11,507,713
6	\$	\$

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes expenditure/expense adjustments approved in the current year from Schedule E.
 ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
 *** Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

City/Town of Jerome
Tax levy and tax rate information
Fiscal year 2023

	2022	2023
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 94,894	\$ 96,635
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	\$ _____
3. Property tax levy amounts		
A. Primary property taxes	\$ 47,500	\$ 47,500
Property tax judgment	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment	_____	_____
C. Total property tax levy amounts	\$ 47,500	\$ 47,500
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 47,500	\$ _____
(2) Prior years' levies	\$ _____	\$ _____
(3) Total primary property taxes	\$ 47,500	\$ _____
B. Secondary property taxes		
(1) Current year's levy	\$ _____	\$ _____
(2) Prior years' levies	\$ _____	\$ _____
(3) Total secondary property taxes	\$ _____	\$ _____
C. Total property taxes collected	\$ 47,500	\$ _____
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.7166	0.6911
Property tax judgment	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment	_____	_____
(3) Total city/town tax rate	0.7166	0.6911
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>NO</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

City/Town of Jerome
Revenues other than property taxes
Fiscal Year 2023

Source of revenues	Estimated revenues 2022	Actual revenues* 2022	Estimated revenues 2023
General Fund			
Local taxes			
City Sales Tax	\$ 1,100,000	\$ 1,484,142	\$ 1,400,000
Licenses and permits			
Business Licenses	5,000	4,675	4,500
Utility Franchises	15,000	16,779	15,000
Building Permits	8,000	10,965	10,500
Commercial Filming Fees	350	500	500
Intergovernmental			
State Sales Tax	53,424	65,602	66,415
Urban Revenue Share	195,714	197,473	289,513
Vehicle License Tax	34,816	37,718	41,033
Yavapai County Library	24,721	22,945	25,235
Charges for services			
Utility Reimbursements	4,500	4,417	4,500
Rental Income	78,522	78,982	90,250
Planning & Zoning Fees	5,000	5,100	5,000
Police Services	40,000	57,964	51,000
Fire Services	150,000	117,818	149,000
Fines and forfeits			
Fines and Forfeitures	73,000	66,116	61,000
Dedicated Police Revenue from Court Fees	2,000	2,134	2,250
Court Security Fund Revenue	10,000	10,481	10,000
Interest on investments			
Interest Earned	1,500	1,934	1,600
In-lieu property taxes			
Contributions			
Voluntary Contributions	1,500	2,713	2,500
Library Contributions	1,000	1,524	1,100
Miscellaneous			
Sale of Assets	7,500		5,000
Administrative Charges to Other Funds	164,864	164,864	176,172
Other Miscellaneous Revenue	3,500	2,383	2,500
Total General Fund	\$ 1,979,911	\$ 2,357,229	\$ 2,414,568

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Special revenue funds

City/Town of Jerome
Other financing sources/(uses) and interfund transfers
Fiscal year 2023

Fund	Other financing 2023		Interfund transfers 2023	
	Sources	(Uses)	In	(Out)
General Fund				
Public Safety - Transfer fom Parking	\$	\$	\$ 37,500	\$
General Fund - Transfer to HURF				130,000
General Fund - Transfer to Water				487,000
General Fund - Transfer to Trash				30,000
General Fund - Transfer to Capital Fund				460,000
Total General Fund	\$	\$	\$ 37,500	\$ 1,107,000
Special revenue funds				
Parking Fund - Transfer to Water	\$	\$	\$	\$ 90,000
Parking Fund - Transfer to Sewer				90,000
Parking Fund - Transfer to HURF				106,500
Parking Fund - Transfer to Public Safety				37,500
HURF - Transfer from General Fund			130,000	
HURF - Transfer from Parking Fund			106,500	
Total special revenue funds	\$	\$	\$ 236,500	\$ 324,000
Debt service funds				
	\$	\$	\$	\$
Total debt service funds	\$	\$	\$	\$
Capital projects funds				
Capital Fund - Transfer from Sanitation	\$	\$	\$ 10,000	\$
Capital Fund - Transfer from General Fund			460,000	
Total capital projects funds	\$	\$	\$ 470,000	\$
Permanent funds				
	\$	\$	\$	\$
Total permanent funds	\$	\$	\$	\$
Enterprise funds				
Water - Transfer from Parking Fund	\$	\$	\$ 90,000	\$
Water - Transfer from General Fund			487,000	
Sewer - Transfer from Parking Fund			90,000	
Trash - Transfer from General Fund			30,000	
Trash - Transfer to Capital Fund				10,000
Total enterprise funds	\$	\$	\$ 697,000	\$ 10,000
Contingency Funds				
Gen Fund Cont. - Transfer to Utilities Cont.	\$	\$	\$	\$ 320,000
Utilities Cont. - Transfer from Gen Fund Cont.			320,000	
Total Internal Service Funds	\$	\$	\$ 320,000	\$ 320,000
Total all funds	\$	\$	\$ 1,761,000	\$ 1,761,000

City/Town of Jerome
Expenditures/expenses by fund
Fiscal year 2023

Fund/Department	Adopted budgeted expenditures/ expenses 2022	Expenditure/ expense adjustments approved 2022	Actual expenditures/ expenses* 2022	Budgeted expenditures/ expenses 2023
General Fund				
General Government	\$ 613,334	\$	\$ 513,580	\$ 618,741
Magistrate Court	112,855		81,301	109,685
Police	653,327		600,389	727,049
Fire	459,869		371,808	473,868
Library	94,633		93,703	104,519
Planning & Zoning	116,107		71,244	107,602
Parks	22,238		15,697	22,173
Properties	230,658		153,593	296,931
Total General Fund	\$ 2,303,021	\$	\$ 1,901,315	\$ 2,460,568
Special revenue funds				
HURF	\$ 221,934	\$	\$ 131,291	\$ 305,454
Parking	100,000		257,824	130,661
Operating Grants	633,000		43,698	576,000
Capital Grants	2,856,170		175,426	3,441,780
Total special revenue funds	\$ 3,811,104	\$	\$ 608,239	\$ 4,453,895
Debt service funds				
	\$	\$	\$	\$
Total debt service funds	\$	\$	\$	\$
Capital projects funds				
Capital Fund	\$ 60,000	\$	\$ 5,000	\$ 1,430,000
Total capital projects funds	\$ 60,000	\$	\$ 5,000	\$ 1,430,000
Permanent funds				
Fire Dept. Pension & Relief	\$ 24,500	\$	\$ 27,373	\$ 27,500
Total permanent funds	\$ 24,500	\$	\$ 27,373	\$ 27,500
Enterprise funds				
Water	\$ 308,000	\$	\$ 224,642	\$ 813,500
Sewer	279,550		211,540	292,000
Trash	223,000		200,732	226,750
Total enterprise funds	\$ 810,550	\$	\$ 636,914	\$ 1,332,250
Contingency Funds				
General Fund Contingency	\$ 1,711,890	\$	\$ 111,046	\$ 1,462,500
Utility Fund Contingency	575,285		500	341,000
Total internal service funds	\$ 2,287,175	\$	\$ 111,546	\$ 1,803,500
Total all funds	\$ 9,296,350	\$	\$ 3,290,387	\$ 11,507,713

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Department total	\$	<u>632,869</u>	\$	<u>478,494</u>	\$	<u>728,868</u>

List department:

Library

*	General Fund	\$	<u>94,633</u>	\$	<u>93,703</u>	\$	<u>104,519</u>
	Contingency		<u>2,500</u>				<u>2,500</u>

City/Town of Jerome
Full-time employees and personnel compensation
Fiscal year 2023

Fund	Full-time equivalent (FTE) 2023	Employee salaries and hourly costs 2023	Retirement costs 2023	Healthcare costs 2023	Other benefit costs 2023	Total estimated personnel compensation 2023
General Fund	13	\$ 793,216	\$	\$ 196,870	\$ 85,575	\$ 1,075,661
Special revenue funds						
HURF	1	\$ 36,644	\$	\$ 9,416	\$ 2,932	\$ 48,992
Total special revenue funds	1	\$ 36,644	\$	\$ 9,416	\$ 2,932	\$ 48,992
Debt service funds						
		\$	\$	\$	\$	\$
Total debt service funds		\$	\$	\$	\$	\$
Capital projects funds						
		\$	\$	\$	\$	\$
Total capital projects funds		\$	\$	\$	\$	\$
Permanent funds						
		\$	\$	\$	\$	\$
Total permanent funds		\$	\$	\$	\$	\$
Enterprise funds						
Water	2	\$ 80,053	\$	\$ 20,571	\$ 6,404	\$ 107,028
Sewer	1	43,409	\$	11,155	3,473	58,037
Trash	1	69,060	\$	17,746	5,525	92,331
Total enterprise funds	4	\$ 192,522	\$	\$ 49,472	\$ 15,402	\$ 257,396
Internal service funds						
		\$	\$	\$	\$	\$
Total internal service fund		\$	\$	\$	\$	\$
Total all funds	18	\$ 1,022,382	\$	\$ 255,758	\$ 103,909	\$ 1,382,049

**Reconciliation of Excel spreadsheet as reviewed by Council to State Budget Forms
2022-23**

Revenues:

Per spreadsheet	13,281,713
Per State forms	<u>10,178,052</u>

Difference \$3,103,661

		<i>Explanation:</i>
Property Taxes	\$47,500	Shown in separate column on State forms
Provision for use of fund balance - General Fund	\$1,081,000	Not shown as revenue on State forms
Provision for use of Utility fund balance	66,500	Not shown as revenue on State forms
Provision for use of carryover - Capital Fund	60,000	Not shown as revenue on State forms
Provision for use of carryover - HURF	20,000	
Provision for use of carryover - Parking	54,661	
Interfund transfers:		Reflected on Schedule D
Utilities fund to Capital Fund	10,000	
General Government Cont. fund to Utilities Cont. Fund	320,000	
General Government to HURF	130,000	
General Government to Capital Fund	460,000	
General Government to Water	500,000	
General Government to Trash	30,000	
Parking fund to water	90,000	
Parking fund to sewer	90,000	
Parking fund to General Government-PD	37,500	
Parking fund to HURF	106,500	

\$3,103,661

Expenditures:

Per spreadsheet	13,281,713
Per State forms	<u>11,507,713</u>

Difference \$1,774,000

Interfund transfers		Reflected on Schedule D
Utilities fund to Capital Fund	10,000	
Parking fund to water	90,000	
Parking fund to sewer	90,000	
Parking fund to HURF	106,500	
Parking fund to General Government (Public Safety)	37,500	
General Government Cont. to Utilities Cont. Fund	320,000	
General Government to Water	500,000	
General Government to Trash	30,000	
General Government to Capital Fund	460,000	
General Government to HURF	130,000	

\$1,774,000