

## **TOWN OF JEROME**

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 www.jerome.az.gov

## **MINUTES**

## REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA

## TUESDAY, APRIL 12, 2022, AT 7:00 P.M.

ITEM #1: 7:00 PM (0:01)		R/ROLL CA	LL								
	Mayor/Chairpers	-		rder							
(0.01)	Mayor/Chairperson to call meeting to order. Mayor Jack Dillenberg called the meeting to order at 7:00 PM.										
10.011	Town Clerk to call and record the roll.										
							Maria Lask D				
	Town Manager,					e meeting was	s Mayor Jack Di	lienberg, vice iv	layor P		
	Barber, Council		-								
	Also present w	ere Zoning	Administrat	or Will Blodget	t, Finance Man	ager Melanie A	Atkin, and Depu	ity Clerk Kristen	Muen		
ITEM #2:	FINANCIAL REPORTS										
7:00 (0:26)	Financial reports for March 2022										
	Mo	tion to acc	ept the Mai	rch 2022 Finano	<u>cial Reports</u>						
		CILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN			
	BARBE				X X						
	HARVE		х		x						
	MOOR			х	х				<u> </u>		
ITEM #3:	STAFF AND COU	JNCIL REP	ORTS								
7:01 (0:46)	Reports by the To	wn Manag	er/Clerk, De	puty Town Clei	rk, Utilities Clei	k, Accounting	Clerk, Public W	/orks Departme	nt,		
	<b>Building Inspecto</b>	r, Library, I	Aunicipal Co	ourt, Police Chie	ef, Fire Chief, a	nd Council me	nbers.				
	Town Manager										
	Vice Mayor Bar		0		•	ho passed rec	entlv. She reco	mmended that	people		
	reach out to th										
	request for fun										
	objections were										
							an buge en den n	isi dunugher re.	ponde		
	that the Public Works director is looking into purchasing understate contract.										
	Jerome resident Nancy Robinson asked about the mention in the Police Report of a house on Holly Street. Councilmember Harvey responded that there was a question as to the house's use, and the police department is looking										
		naivey ie	sponded tha	it there was a q	uestion as to t	ne nouse's use	, and the police	e department is	ΙΟΟΚΙΙ		
	into it.				D						
		CILMEMBER	MOVED	rch 2022 Staff SECONDED	AYE	NAY	ABSENT	ABSTAIN	I		
			X	SECONDED	X		Absent	ADJIAIN	1		
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	BARBE DILLEN HARVE	IBERG Y		x	Х						
17504.44	BARBE DILLEN HARVE MOOR	IBERG Y E			X X						
	BARBE DILLEN HARVE MOOR	BERG Y E NISTRATC		RT/PLANNING	x x G & ZONING		REVIEW BO	ARD MINUTES			
	ZONING ADMII Minutes are prov	BERG Y E NISTRATO ided for the	e informatio	RT/PLANNING	x X G & ZONING A d do not requi		REVIEW BO/	ARD MINUTES			
	BARBE DILLEN HARVE MOOR	BERG Y E NISTRATO ided for the	e informatio	RT/PLANNING	x X G & ZONING A d do not requi		REVIEW BO	ARD MINUTES			
7:07 (6:36)	ZONING ADMII Minutes are prov	BERG Y E NISTRATC ided for the strator Will	e informatio	RT/PLANNING	x X G & ZONING A d do not requi		REVIEW BOA	ARD MINUTES	; ;		
ITEM #4: 7:07 (6:36) ITEM #5: 7:09 (9:09)	ZONING ADMII Minutes are prov Zoning Adminis	BERG Y E NISTRATC ided for the strator Will MINUTES	e informatio Blodgett re	RT/PLANNING n of Council an viewed his repo	x <b>5 &amp; ZONING</b> / d do not requi ort.	re action.					
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ITEM #6:	PETITION	S FROM THE PU	BLIC									
7:10 (10:06)												
ITEM #7:	ORDINANCES AND RESOLUTIONS											
7:10 (10:16)	ITEM #7A: RESOLUTION NO. 637, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AWARDING CONTRACT FOR WATERLINE IMPROVEMENTS AND HYDRANT											
	INSTALLATION											
	Council may approve Resolution No. 637, awarding a contract for waterline improvements and hydrant installation on Dundee Avenue. The project will be funded by a CDBG grant and ARPA funds.											
	Mayor Dillenberg read Resolution 637 in title only.											
	Mayor Differible great Resolution 637 in the only. Ms. Gallagher then explained the scope of the project.											
	Vice Mayor Barber commented that the town will be receiving grant funds for a good portion the project.											
	Motion to adopt Resolution No. 637											
		COUNCILMEMBER BARBER	MOTION X	SECOND	AYE X	NAY	ABSENT	ABSTAIN				
		DILLENBERG	~		Х							
		HARVEY MOORE		x	X X							
7:12 (11:49)	ITEM #7B	: RESOLUTION	NO. 638, A	RESOLUTIO	N OF THE MA	YOR AND TO	WN COUNC	IL OF THE TO	WN OF			
	JEROME,	ARIZONA, AW	ARDING CO	ONTRACT FOR	R DRAINAGE	IMPROVEME	NTS					
	Council m	ay approve Res	solution No	o. 638, award	ing a contrac	t for drainag	e improveme	ents. The proj	ect will			
	be funded	d by HURF Exch	lange mon	ies.	-	_						
		llenberg read Res										
		gher explained th										
	as an alternate, staging. The low bidder realized after his bid was submitted that he had significantly underbid the staging portion, and, although he would stand by his bid if required, he would prefer to be awarded only the construction portion											
	This has been reflected in the Resolution. The staging would then be awarded (later in this meeting) to the Town Engineer Dr. Dillenberg said that council would like to do the fair thing.											
	Dr. Dillenberg sala that council would like to do the fair thing. Motion to adopt Resolution No. 638											
	-	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	1			
		040050		Х	Х							
		BARBER		^								
		DILLENBERG HARVEY	Х	<u>^</u>	X X							
7.15 (14.55)	ITEM #7C	DILLENBERG HARVEY MOORE			X X X							
7:15 (14:55)	-	DILLENBERG HARVEY MOORE RESOLUTION	NO. 639, A	RESOLUTION	X X X N OF THE MA							
7:15 (14:55)	JEROME,	DILLENBERG HARVEY MOORE RESOLUTION ARIZONA, DEC	NO. 639, A LARING AS	RESOLUTION	× × × N OF THE MA ECORD THAT	CERTAIN DO	CUMENT FIL	ED WITH THE	E TOWN			
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ITEM #8:	UNFINISHED BUSINESS										
7:21 (20:30)											
	Council will review recommendations by the Planning & Zoning Commission, Design Review Board, Historical Society and Zoning Administrator regarding design guidelines prepared by Bill Otwell & Associates.										
	<ul> <li>Ms. Gallagher commented that Zoning Administrator Will Blodgett has taken all recommendations into account and has created a report for council.</li> <li>Mr. Blodgett read his report, which explained the deficiencies of the guideline document. He explained that the Secretary of the Interior standards, which apply to Jerome as a Historic District, are clear, with better guidelines. After reaching out to the consultant who created the original document and to SHPO, Mr. Blodgett believes he could do a better job with</li> </ul>										
	this in-house. Mr. Blodgett stated that he will include the significant era of Jerome's revitalization during the 1970's,										
	collaborating with the Historical Society. Mayor Dillenberg suggested he watch Michael McDonald's video interviews with residents that were done through the Historical Society. Councilmember Moore expressed regret at the speed with which the Design Guidelines document had been put togethe										
		gested that Mr. Bl							logether.		
7:28 (28:02)		3: APPROVING							NING		
	COMMIS	SION									
		ay approve chang eeting dates.	ges to the b	ylaws of the P	lanning & Zoni	ng Commissio	n and Design R	leview Board re	egarding		
		anager/Clerk Galld									
		d the changes to I Tuesday of each						nission would n	neet on		
		Motion to approv		0		-	-	Commission			
	-	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN			
		BARBER DILLENBERG		Х	X X						
		HARVEY MOORE	Х		X X						
7:29 (29:00)	ITEM #80	C: COUNCIL VAG	CANCY								
		ill discuss the pro									
		nember Harvey as	ked if they s	hould take app	olications for th	ne vacancy as it	will be several	months until t	he new		
		s seated.	agostod the	u u ait u stil the	August alastic	n and coat the	norconwhoh	ac the bighest y	atas		
		nember Moore su agher said it is pre			-			-			
		ore said she is hop					-				
		' agher suggested t							ember.		
		llowing the Augu				with the perso	n receiving the	most votes in t	he		
		. She will ask the T									
	There w	as direction to sta	iff to post ai	nd solicit applic	cations for the	vacancy.					
ITEM #9:		JSINESS									
7:33 (33:26)	-	A: CONDITION									
		ill review and ma									
	Street in the C-1 Zone. This CUP was recommended for approval by Council by the Planning & Zoning Commission on March 16, 2022.										
			l Blodgett re	viewed the ap	plication for th	e conditional u	se permit for r	esidential apart	ments in		
	Zoning Administrator Will Blodgett reviewed the application for the conditional use permit for residential apartments i the commercial zone. In response to a question from Mayor Dillenberg regarding parking, Mr. Blodgett explained that the parking requiremen for the retail portion of the building is based on the useable amount of space. The residential units, if approved, could b										
								ts, if approved,	could be		
		ed existing nonco or Barber comm						s to be a reside	ntial		
	space.	for Burber comm		ie does not be	neve the top jit	or has the req		s to be a resider	iciui		
	-	as some discussio	n of the buil	ding's history,	the top floor, a	Ind the parking	g issues.				
	Mr. Bloc	lgett suggested tl	ney table the	e item until the	y can get some						
	<u> </u>	Motion to table t									
		COUNCILMEMBER BARBER	MOTION	SECOND X	AYE X	NAY	ABSENT	ABSTAIN			
		DILLENBERG	v		X						
		HARVEY MOORE	Х		X						

7:38 (37:57)	ITEM #9B: AGREEMENTS FOR PROFESSIONAL ENGINEERING SERVICES										
	Council will review and may approve agreements with the Town Engineer, Southwestern Environmental Consultants,										
	Inc., as follows:										
	Post-design work, Dundee waterline improvements										
	Construction staking, Dundee waterline improvements										
	Post-design work, drainage improvements										
	Construction staking, drainage improvements										
	Town Manager/Clerk Candace Gallagher reviewed the project proposals from the engineers and confirmed that the cost										
	will be covered by grant monies.										
	Motion to approve all of the agreements for professional engineering services										
		COUNCILMEMBER BARBER	MOTION	SECOND	AYE X	NAY	ABSENT	ABSTAIN			
		DILLENBERG		Х	X						
		HARVEY MOORE	х		X X				-		
7:40 (40:01)	ITEM #9	C: PROCLAMAT	ION: FAIR	HOUSING MO							
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-	nay approve a pro				022 as Fair Ho	using Month.				
		member Sage Har		-							
		Motion to approv				as Fair Housing	g Month				
		COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	]		
		BARBER DILLENBERG			X X						
		HARVEY	х		X						
		MOORE		х	Х						
ITEM #10:	-	FROM THE COU	-		<b>c</b> .						
7:42 (42:06)		nay direct staff reg									
		iyor Barber asked something can be			o Council certai	n corresponae	nce from the P.	ACE engineers.	She also		
	-	lagher said she wil			d talk to the p	ublic works cro	w about Pich S	traat			
		ber asked if they c							oft M/III		
		tt, and Fire Chief R			•		re knownon, be	arry worsterier	<i>J</i> , <i>v</i> , <i>i</i> ,		
	-	lagher stated that					e finished their	work. and AD	=0 may he		
		attend also.				,,	- ,	,			
	Steve K	nowlton commen	ted that he v	vill be unavaila	ıble after May 1	st.					
	Councili	member Moore sa	id that Cent	er and Verde S	treet have bad	potholes. The	town crew hav	e filled one larg	e hole,		
		ew small ones on V									
		member Harvey m									
		g with PACE. It wa									
		consider purchasi	-					-	tage.		
	-	Dillenberg agreed	that the tow	n should consi	der the opport	unity to rehab	homes and use	them for the			
	commu In refer	ence to Ms. Harvey	u's commant	Mc Moora d	arified that Her	ny MacVittio a	nd Tylor Christ	ancon of Contr	ict		
		vater suggested th									
		Dillenberg comme									
ITEM #11:	ADJOUR	-	,		,						
	Motion to adjourn at 7:49 p.m.										
		COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	1		
		BARBER DILLENBERG	х		X X				-		
		HARVEY		x	X						
		MOORE			Х						
APPR	OVE	$\left( \right) \left( \right) \right)$	Λ		ATTEST:						
7.111					ATTEST.						
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	ck Dillenberg	a Mayor			Candace P	Gallagher CMC	, Town Manager	Clerk			
01.34	CK DUICIDEI E	5, mayor	/			Ganagher, CIVIC	, iowii wallager				
			/								
Date:	5/11/202	2									