



# TOWN OF JEROME

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## MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL

Council Chambers, Jerome Town Hall, 600 Clark Street

TUESDAY, MAY 11, 2021, AT 7:00 P.M.

<p>ITEM #1: 7:00 (0:03)</p>	<p><b>CALL TO ORDER/ROLL CALL</b> Mayor/Chairperson to call meeting to order. <i>Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy Worth, and Councilmembers Alex Barber, Jane Moore, and Sage Harvey. Also present were the Honorable Joan Dwyer, Police Chief Allen Muma, Police Officer Kerry Lee, Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, and Deputy Town Clerk Rosa Cays.</i> <i>Mayor Dillenberg commented on finally holding the meeting in person. He then rearranged the agenda and moved items #8E, #8F, and #7 to immediately follow item #2. Judge Dwyer requested that item #7 go before item #8E. The items have been kept in their original order in these minutes.</i></p>																																										
<p>ITEM #2: 7:01 (1:22)</p>	<p><b>FINANCIAL REPORTS</b> Financial reports for April 2021 <i>Councilmember Harvey had questions regarding police contract services and sanitation usage fees. Ms. Gallagher said we would get back to her regarding the police contract services, and Ms. Atkin answered her question about the sanitation usage fees. Ms. Harvey also had a question about a refund regarding the Jeep. Ms. Gallagher explained that there was a problem with the title which took, due to COVID, over a year to resolve.</i> <b>Motion to approve the April 2021 Financial Reports</b></p> <table border="1" data-bbox="418 982 1349 1102"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE		X	X				WORTH			X			
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<p>ITEM #3: 7:10 (10:19)</p>	<p><b>STAFF AND COUNCIL REPORTS</b> Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and Council members. <i>Ms. Gallagher read from her staff report. [Audio was not well recorded; quite a bit of ambient noise and other microphones picking up sounds made it difficult to hear Ms. Gallagher.]</i> <i>Councilmember Barber asked about the one utility account that has not been paid. Ms. Gallagher said that we are prepared to discontinue services for that accountholder.</i> <i>Vice Mayor Worth remarked that she was pleased to see town staff signing up for additional training and had a question about Chief Muma's report.</i> <b>Motion to approve the May 2021 Staff Reports</b></p> <table border="1" data-bbox="418 1402 1349 1528"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY			X				MOORE		X	X				WORTH			X			
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<p>ITEM #4: 7:15 (14:57)</p>	<p><b>ZONING ADMINISTRATOR'S REPORT AND MINUTES</b> Minutes are provided for the information of Council and do not require action. <i>Mr. Knight reported that the district signs have been removed and that a bee ordinance would be discussed later in the meeting. Mr. Knight said he met with Danna Wakefield, the new owner of the Clubhouse on Hill Street, and changes there are likely to happen within the next few months.</i></p>																																										
<p>ITEM #5: 7:16 (16:14)</p>	<p><b>APPROVAL OF MINUTES</b> April 6, 2021 (open and closed sessions); April 13, 2021 (open and closed sessions); April 20, 2021 (open and closed sessions) <b>Motion to approve the April 6, April 13, &amp; April 20, 2021 minutes (open &amp; closed sessions)</b></p> <table border="1" data-bbox="418 1801 1349 1917"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH	X		X			
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<p>ITEM #6: 7:17 (17:00)</p>	<p><b>PETITIONS FROM THE PUBLIC</b></p> <p>(18:21) Jerome resident Margie Hardie spoke about the procedures for doing resolutions and minutes for P&amp;Z and DRB and how they have changed since the last zoning administrator. She then explained how previous administrations did them and how they are currently done. She objected that the motions are now reflected by the resolution number without the specific language, which she would like to see spelled out verbatim in the minutes.</p> <p>Ms. Barber noted that the meeting minutes available on the town website include time markers for each item, making them easy to locate on the audio recordings.</p>
<p>ITEM #7: 7:04 (3:38)</p> <p>7:23 (23:09)</p>	<p><b>PRESENTATIONS</b></p> <p><b>ITEM #7A: COMMENDATIONS – POLICE CHIEF ALLEN MUMA AND OFFICER KERRY LEE</b></p> <p>Police Chief Allen Muma and Officer Kerry Lee will be presented with commendations for their quick actions in saving a life while off duty on April 27.</p> <p>Mayor Dillenberg spoke about the event on April 27, when Chief Muma and Officer Lee saved a man's life at the local Planet Fitness while they were off duty. He then presented them with certificates of commendation. The men were given a round of applause and photographed with the mayor.</p>  <p><b>ITEM #7B: WATER AND SEWER RATE STRUCTURE</b></p> <p>John Bartell will address Council regarding the town's water and sewer rate structure.</p> <p>(23:55) Jerome property owner John Bartell spoke about Jerome's water and sewer rate structure with a focus on commercial accounts. He said that, for him, it is a fairness issue as well as a financial issue. He referred to Tab 1 in the materials he provided and shared data regarding water usage/charges in Prescott versus Jerome and quoted from the town code, section 13-9-5 E: "Water conservation, by its very nature, should be a normal component of a well-run town ...". Mr. Bartell said that about two years ago, the town of Jerome hired a consultant for \$9k to study Jerome's water/sewer rate structure with four key objectives, which Mr. Bartell listed, including equitable billing. The consultant, he said, ultimately suggested that the town charge by use, which the town has not yet done, although he hopes it will. Mr. Bartell read from his report and explained a plan for conservation and fairness. He then referred to the 2020 Jerome water usage report, which he said is like comparing apples to oranges; he explained how and used the example of one restaurant that used 34,000 gallons of water that he said paid 1400 percent more per gallon than another, larger restaurant in town that used 529,000 gallons. He also compared other types of businesses. Mr. Bartell stated that part of the government's responsibility is to provide a level playing field for businesses.</p> <p>Mayor Dillenberg thanked Mr. Bartell for the information and said he did not see a recommendation in Mr. Bartell's report. Mr. Bartell said he did not include one.</p> <p>Mayor Dillenberg said he was in complete agreement about fairness and asked Mr. Bartell to work together with Council toward a solution. He said he also wanted to address any concerns Council might have.</p> <p>Councilmember Moore explained that this process was delayed when COVID hit, and that she did not want to discuss an increase in water rates without getting feedback from citizens.</p> <p>Mayor Dillenberg suggested forming a committee or working group to address the issue and come up with a fair solution.</p> <p>Ms. Barber asked Ms. Gallagher for her recommendation. Ms. Gallagher stated that the town has an existing contract with Willdan [Financial Services], and that with the pandemic, work had stopped. She said that Willdan needs to present again to complete their work and suggested sharing Mr. Bartell's findings with Willdan, and asking them to return at a future meeting.</p> <p>Mayor Dillenberg acknowledged Mr. Bartell's hard work and asked that he be included in the next meeting with Willdan. Mr. Bartell said he would be willing to meet.</p> <p>Mr. Bartell urged Council to read through his packet. He brought up antitrust and the concept of fairness and the legal responsibilities of the town. He then thanked the Council for their time.</p>
<p>ITEM #8: 7:39 (39:11)</p>	<p><b>ORDINANCES AND RESOLUTIONS</b></p> <p><b>ITEM #8A: RESOLUTION NO. 612, A RESOLUTION OF THE TOWN COUNCIL OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "PROPOSED CHANGES TO THE JEROME ZONING ORDINANCE REGARDING SIGNAGE"</b></p> <p>Council may adopt Resolution 612, declaring as a public record certain changes to the Jerome Zoning Ordinance to be considered for adoption as part of Ordinance 472.</p> <p>Mayor Dillenberg read the title of the resolution, and Ms. Gallagher explained its purpose: exempting the town from having to publish the Code changes in their entirety.</p> <p>Mr. Knight said that at the last council meeting, the first reading of Ordinance 472 was conducted, and Council made a few suggested changes: the definition for gas-generated signs was reinstated and barber poles were pointed out as moving signs, which are prohibited, so this information was made consistent with allowable signs.</p>

Ms. Moore brought up that wood was removed as an allowable material for signs. Discussion ensued.  
 Ms. Harvey said she wanted wood to remain an option for signs. She asked about the definition of barber pole, which Mr. Knight clarified; and situations where a flag may not be attached to the building. Mr. Knight said that it would likely be on a flagpole.  
 Vice Mayor Worth said wood signs are historically in line with Jerome and wants to keep it as an option. Ms. Gallagher suggested changing the wording in the ordinance to reflect this, and Council agreed with her recommended language.  
 Ms. Barber said that allowing flags to be illuminated but not signs seemed contradictory. Mr. Knight said that this was applicable to temporary signs in residential zones.  
 Ms. Kennedy interjected that her three wooden signs were approved and installed three years ago and still look good.

**Motion to approve Resolution No. 612 with changes proposed during discussion**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY			X			
MOORE		X	X			
WORTH	X		X			

7:52 (50:52)

**ITEM #8B: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 472, AN ORDINANCE OF THE TOWN COUNCIL OF JEROME, ARIZONA AMENDING SECTIONS OF THE JEROME ZONING ORDINANCE REGARDING TEMPORARY SIGNAGE**

Council may conduct the second reading of, and may adopt, Ordinance No. 472.

**Motion to approve Ordinance no. 472 with changes proposed (to Resolution 612) during the Item #8A discussion**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY			X			
MOORE		X	X			
WORTH	X		X			

7:52 (51:2)

**ITEM #8C: RESOLUTION NO. 610, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "2021 CHANGES TO THE JEROME ZONING ORDINANCE REGARDING ADMINISTRATIVE APPROVALS AND APPEALS"**

Council may adopt Resolution 610, declaring as a public record certain changes to the Jerome Zoning Ordinance to be considered for adoption as part of Ordinance 470.

Mr. Knight said this ordinance had returned to P&Z for significant changes and was now before Council for approval.  
 Ms. Barber acknowledged that this was a lot of work and good changes have been made. Her one request was to specifically say preliminary and final site plans, not just plans, in Section 303.4, pg. 40 of 93, so that it is explicitly clear to applicants. A brief discussion followed.  
 Vice Mayor Worth, for the benefit of the public, stated that this ordinance has gone back and forth several times to staff and boards. Appreciation was expressed all around to those who had worked on it.  
 Discussion then returned to preliminary site reviews, which the vice mayor pointed out is the applicant's choice to submit one or go straight to submitting a final site plan review.  
 Ms. Moore asked about the separate definition of shed and if it should be part of the definition of accessory building. Mr. Knight explained why he included the separate definition. Discussion ensued. Ms. Moore said what is defined in the P&Z section of the zoning ordinance should correlate with what is defined in the DRB section in reference to accessory feature as well as accessory building, the latter not to be used for human habitation, per the ordinance.  
 Ms. Harvey explained her reasons for wanting to list a separate definition for shed in the ordinance.  
 Ms. Moore reiterated that the criteria in the DRB sections should correspond with the P&Z sections.  
 (1:03:10) Ms. Hardie returned to the podium and said she had reviewed the changes to the ordinance, which she admits can be ambiguous. She said she was concerned about referencing shed, an accessory building, in two places and that it would confuse applicants. She then explained what a shed was used for.  
 Ms. Harvey called a point of information and read aloud the Oxford Dictionary definition of shed.  
 Ms. Hardie was more concerned about someone changing the use of a shed once it had been approved. She said her even greater concern was the "deletion" of a preliminary site plan, one of the most important things in the approval process as it gives the applicant the opportunity to "fix things." She also said she disagreed with allowing administrative approvals on simpler projects. She said if Mr. Knight could do unilateral approvals, and she appealed his decision, she would have to pay \$200 to go to the Board of Adjustment. She said this was unfair.  
 Vice Mayor Worth pointed out that the definition of shed states that it could be used for storage or a workshop, so a change of use would not have to be reapproved, and that the separate definition of shed is for clarification. As for the "deletion" of the preliminary site plan, the vice mayor explained in detail and with examples that it is now an option for the applicant and that the opportunity is not eliminated.  
 Ms. Gallagher mentioned that the \$200 Board of Adjustment fee is refundable if the appeal is upheld.

Ms. Moore asked if the definition for accessory buildings could be revised to read as it does in the in the DRB section of the ordinance. Discussion ensued about the definitions of shed and accessory buildings and where they are mentioned in the ordinance. She then had a question about the appeals process, which Mr. Knight explained. Discussion continued. Ms. Barber requested that in the definition for shed, "not for human habitation" be included despite the redundancy. Vice Mayor Worth called point of procedure. Ms. Gallagher explained. The vice mayor motioned to table the item and add it to the same agenda when the second reading of Ordinance No. 470 will be conducted. Ms. Moore confirmed that this would include the changes discussed.

**Motion to table Resolution no. 610 and to add it to the agenda with the second reading of Ordinance No. 470**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

8:24  
(1:24:19)

**ITEM #8D: FIRST READING - ORDINANCE NO. 470, AN ORDINANCE OF THE TOWN COUNCIL OF JEROME, ARIZONA AMENDING SECTIONS 106, 302, 303.1, 303.2, 303.3, 303.4, 304 AND 502 OF THE JEROME ZONING ORDINANCE RELATED TO ADMINISTRATIVE APPROVAL AND THE APPEALS PROCESS FOR CERTAIN TYPES OF PROJECTS**

Council may conduct the first reading of Ordinance No. 470.

Mayor Dillenberg read Ordinance No. 470 by title.

Vice Mayor Worth said that since this was the first reading and the discussion about Resolution No. 610 was fairly intensive, she wanted to give Council, staff, and the public the opportunity to comment or ask so that anything which might be added could be incorporated before the second reading. No comments were made, or questions asked.

7:06 (5:53)

**ITEM #8E: PUBLIC HEARING - RESOLUTION NO. 613, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, ADOPTING THE HOME DETENTION PROGRAM**

Council will conduct a public hearing regarding a home detention program recommended by Town Magistrate Joan Dwyer, and following the hearing, may adopt Resolution No. 613 approving same.

Mayor Dillenberg opened the public hearing on Resolution 613.

Judge Dwyer explained the home detention program, an alternative to serving solely jail time that will allow people to serve part time in jail but then return home with an ankle monitor. She explained that because of the pandemic, jails were closed and work release was no longer available. To serve for a DUI, statute 9-499.07 requires that this program be adopted by the town council by resolution.

Jerome resident and business owner Rebekah Kennedy asked if someone would have to "blow" before they left their house. Judge Dwyer told her that the ankle monitor detects alcohol use. Ms. Kennedy then asked if there would be a cost to the town, to which the judge answered no. She said it was also less expensive for the defendant.

Vice Mayor Worth commented on the monitoring system and clarified that it monitored 24 hours/day, not just when someone attempted to drive.

(9:31) No further public comment was heard, and Mayor Dillenberg closed the public hearing.

**Motion to approve Resolution no. 613**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

8:26  
(1:25:36)

**ITEM #8F: RESOLUTION NO. 614, A RESOLUTION OF THE TOWN OF JEROME, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2020 AND FISCAL YEAR 2021 EXPENDITURE LIMITATION REPORTS TO THE ARIZONA AUDITOR GENERAL**

Council may adopt Resolution 613, designating Town Manager Candace Gallagher as the individual to officially submit the FY20 and FY21 Expenditure Limitation Reports to the Auditor General.

**Motion to approve Resolution no. 614**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

After the item was approved, Council took a 10-minute recess and returned at 8:37 p.m. (1:27:20). Mayor Dillenberg then jumped to Item #9C to accommodate members of the public in attendance.

ITEM #9:

**UNFINISHED BUSINESS**

9:19 (26:58)

**ITEM #9A: DISCUSSION OF ORDINANCE REGARDING BEES**

Council will discuss provisions of an ordinance to regulate bees in Jerome and may direct staff to create a draft for first reading or initiate an ordinance to be drafted by the Planning & Zoning Commission.

*Ms. Harvey said she would like to get an ordinance together soon and that she was no longer going to work on the residential parking ordinance.*

*Mr. Knight was it was good to allow bees but only in certain circumstances. He talked about other bee issues to be addressed including aggressive hives. He said he sees two pathways: a standard one, similar to how pets and horses are addressed; or a conditional use permit (CUP), although some restrictions would need to be in place.*

*Mayor Dillenberg asked if any interventions were in place. Ms. Gallagher said that the lidded trash cans have been received, but cans need to have liners installed, so it is a work in progress.*

*Ms. Barber said she was willing to work with Mr. Knight on the ordinance and suggested keeping it simple. She said she was also open to working with town crew to help with planting pollinators. Ms. Barber asked how other councilmembers felt about adopting a bee ordinance.*

*The mayor said something is needed, although not as complicated as what was initially discussed. He said he does not want to punish those who have bees.*

*Mr. Knight said a standard ordinance would be easy and that a CUP would be more involved.*

*Ms. Moore said she would like to see effective trash can lids, perhaps flowers planted that do not need a lot of water, and a way to eradicate the problem bees.*

9:27 (35:05)

**ITEM #9B: DISCUSSION OF ORDINANCE REGARDING SPECIAL EVENTS**

Council will discuss provisions of an ordinance to regulate special events in Jerome and may direct staff to create a draft for first reading or initiate an ordinance to be drafted by the Planning & Zoning Commission.

*Vice Mayor Worth said she would like to see what other similar municipalities are doing to make sure Jerome stays within legal limits.*

*Mr. Knight gave a brief staff report. He said he and Councilmembers Harvey and Moore met and did review ordinances in other jurisdictions and boiled them down to a few good points. He said Cottonwood seemed to have the best ordinance that could apply to Jerome. Mr. Knight asked if Council wanted to pursue an ordinance.*

*Mayor Dillenberg said that now that we are headed to a post-pandemic time, Jerome may not see special events until late 2021 or early 2022.*

8:37 (1:27:32)

*Discussion on this item will be continued at the next council meeting.*

**ITEM #9C: DISCUSSION OF ORDINANCE REGARDING RESIDENTIAL PARKING**

Council will discuss proposed changes to the Jerome Town Code regarding residential parking and may direct staff in this regard.

*Mr. Knight thanked Ms. Harvey for her work on the ordinance and said the goal was to make the permitting an equitable system. He then shared ideas that have been discussed and went through some of the revisions to the ordinance.*

*(1:32:03) Ms. Kennedy expressed her frustration with the fact that her employees must pay to park.*

*Vice Mayor Worth and Ms. Harvey both called point of order; the vice mayor explained that this item was about residential parking, not paid parking.*

*Ms. Kennedy then expressed her frustrations with residential parking and tourists ignoring the signs that say LOCALS ONLY and RESIDENTIAL PARKING ONLY. She asked what determines trespassing when tourists park in the neighborhoods and walk across residents' lawns.*

*Ms. Worth said the ordinance did not seem ready at this point; that what needs to be considered is what is fair and equitable, best practices, and who oversees what. She said all the concerns Ms. Kennedy brought up were valid; that a parking inventory needs to be done; and that eliminating temporary permits was not a good idea.*

*[Audio difficulties here]*

*Ms. Barber shared thoughts on visiting neighbors and that residents should not be penalized for doing so.*

*Ms. Harvey said this is not a first reading; it is in front of Council for consideration on how to resolve this issue. She voiced her frustration with the whole situation and said temporary permits do not work on Verde Avenue since parking is taken up by residents. She said residents should not have to worry about having a place to park on their own street.*

*Ms. Harvey said she needed Council to step up, that Chief Muma gets too busy; that this was about getting Council's opinion, not just one councilperson (herself) working on this.*

*Vice Mayor Worth said she has offered to help with the parking ordinance—and other ordinances—in the past. She said there is no issue with councilmembers being willing to assist. She and Ms. Harvey got into a discussion about this. Vice Mayor Worth said that for the record, she has offered to help.*

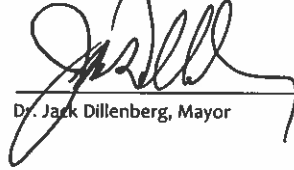
*(6:28) Jerome resident Lacey Ritter asked if it was of interest to Council and P&Z to talk to the residents and determine what the problems are on specific streets as they obviously vary.*

*Mayor Dillenberg validated Ms. Ritter's suggestion. Vice Mayor Worth confirmed that input and direction was requested with this item.*

	<p>Mr. Knight said the parking situation is more complicated than expected and suggested forming a committee of residents from different streets rather than councilmembers to gather input.</p> <p>Chief Muma said parking is complaint driven; that he gets complaints from almost all the streets with permit parking except for East Avenue, where the neighbors seem to have come up with their own solution. Chief Muma said some residents use the temporary permits all year long; that common courtesy is "out the window" so an ordinance has to be in place. He also said that parking takes up a third of JPD's administrative time and that Council needs to give JPD the rules to enforce.</p> <p>Ms. Kennedy explained how the residents on East Avenue have worked out the parking. She suggested each neighborhood should get together and see what works for them.</p> <p>Ms. Moore said getting the parking inventory seemed key and that maybe each neighborhood should come up with their own solution. She said she did not like the idea of homebound residents not getting visitors or food because of parking.</p> <p>Mr. Knight suggested a citizen-involved program and said he would come back with an idea for the next Council meeting. He said he would also get with JPD to get the parking inventory completed.</p> <p>Vice Mayor Worth remarked that it is difficult to make decisions without data. She made several suggestions including sending out a survey to all constituents and addressing the problems in phases.</p> <p>Chief Muma said the basic inventory is done, but what has not been determined is who has on-site parking and revoke their permits. Discussion ensued about parking on Verde Avenue.</p> <p>Mayor Dillenberg said he would like to see members of the neighborhoods be part of the solution. Ms. Gallagher then read Suzy Mound's letter aloud, who suggested rescinding the parking ordinance altogether.</p>																																										
<p>9:31 (39:33)</p>	<p><b>ITEM #9D: HOTEL JEROME</b></p> <p>Council will discuss the Hotel Jerome project and the possibility of engaging a general contractor and architect.</p> <p>Vice Mayor Worth said that it is unusual for a municipality to own a building that could be put to residential use. For the town to take advantage of infrastructure funding coming available (i.e., building infrastructure, not sewer/water), she said a concept and design need to be in place, so an architect and general contractor need to be in place.</p> <p>Ms. Kennedy asked if it could be written in the lease that tenants cannot use their apartments for short-term rentals and that this be enforced.</p> <p>Vice Mayor Worth said yes, that the goal is to provide housing for people who work in Jerome and that it would be in the lease agreement and prohibited.</p> <p>Ms. Gallagher explained that an RFP is a request for proposal, and that an RFQ is a request for qualifications of a firm. She said an architect and a contractor could be hired with an RFQ.</p> <p>Vice Mayor Worth asked if each position could be filled with a separate RFQ, which Ms. Gallagher confirmed.</p> <p>Mayor Dillenberg said he would like this to move forward as soon as possible. The vice mayor clarified direction to staff.</p> <p>Ms. Moore asked about the status of the land survey (i.e., parking for Hotel Jerome). Mr. Knight said the contract is signed and the survey is scheduled, and that the survey should happen by late May or June.</p>																																										
<p>ITEM #10: 9:38 (46:40)</p>	<p><b>NEW BUSINESS</b></p> <p><b>ITEM #10A: BORDELLO LIQUOR LICENSE</b></p> <p>Council will review an application by Marcus da Fonseca for a change in ownership of a Series 12 (Restaurant) liquor license at The Bordello of Jerome and may recommend approval or disapproval of the change or take no action.</p> <p>Vice Mayor Worth said she had two concerns: she pointed out that application numbers did not match, and that Mark da Fonseca has not completed management training. She said she was open to approving this with conditions.</p> <p>Ms. Harvey had made a motion to approve, and amended her motion to recommend approval subject to the owner getting his management Title 4 training as required by state law.</p> <p>Ms. Gallagher clarified for Ms. Barber that Council recommends approval or disapproval by the State, or takes no action; they do not actually approve the liquor license itself. A brief discussion ensued.</p> <p><b><u>Motion to recommend approval of liquor license for the Bordello of Jerome subject to the owner's completion of Title 4 management training</u></b></p> <table border="1" data-bbox="418 1549 1349 1669"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH			X			
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<p>ITEM #11: 9:42 (50:44)</p>	<p><b>TO AND FROM THE COUNCIL</b></p> <p>Council may direct staff regarding items to be placed on a future agenda.</p> <p>Vice Mayor said she would like to collect reactions to the Cocodona 250 before the June Council meeting. Ms. Gallagher said Steve Aderholt would be at the June meeting. Mayor Dillenberg spoke highly of all the volunteers and participants he met from the race.</p> <p>Ms. Gallagher said the next budget meeting would be May 18 at 2:00 p.m.</p> <p>Vice Mayor Worth informed everyone that on the May 18 agenda, she has requested an item be scheduled about paid parking fee waivers for NACOG participants coming to Jerome for their annual meeting in June.</p>																																										

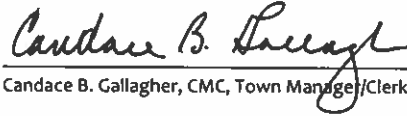
ITEM #12:	<b>ADJOURNMENT</b>						
	<b>Motion to adjourn at 9:47 p.m.</b>						
	<b>COUNCILMEMBER</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	BARBER		X	X			
	DILLENBERG			X			
	HARVEY	X		X			
	MOORE			X			
WORTH			X				

APPROVE:



Dr. Jack Dillenberg, Mayor

ATTEST:



Candace B. Gallagher, CMC, Town Manager/Clerk

Date: 6-9-21