



TOWN OF JEROME

Planning and Zoning Commission Meeting Agenda

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Wednesday, August 5, 2020 Time: 6:00 pm

ACTION MINUTES

Item 1: Call to order/roll call

Item 2: Petitions from the public — Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the commission. All comments are subject to reasonable time, place, and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please state your name, and please observe the three (3)-minute time limit. No petitioners will be recognized without a request. The commission's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

Possible Direction to Staff

Item 3: Approval of Minutes: Minutes of the meeting of June 3, 2020
Discussion/Possible Action/ Possible Direction to Staff

APPROVED

Old (continued) Business: none

New Business:

Item 4: Access stair setback interpretation/possible ordinance amendment

Applicant: Town of Jerome

Discussion and direction to staff – **P&Z Resolution 2020-12**

The commission approved a motion to not amend the ordinance.

Item 5: Yard setback interpretation

Applicant: Town of Jerome

Discussion and possible direction to staff

NO ACTION

Item 6: Preliminary/final site plan review for stairs and misc. improvements

Applicant: Janet Bustrin

Address: 538 School Street

Zone: C-1

Owner of record: Bustrin Family Trust

APN: 401-06-092

Applicant is seeking preliminary and final site design approval to construct rear yard stairs and various yard improvements.

Discussion/Possible Action – **P&Z Reso. 2020-13**

APPROVED

Item 7: Preliminary/final site plan review for a lot line adjustment, addition, and stairs for a single-family home

Applicant: Greg Worth

Address: 639 Center Avenue

Zone: R1-5

Owner of record: Gregory A. Worth Living Trust

APN: 401-08-037

Applicant is seeking preliminary and final site design approval to adjust a property line, construct an addition, and construct second-story access stairs for a single-family home.

Discussion/Possible Action – **P&Z Reso. 2020-14**

APPROVED

Item 8: Preliminary/final site plan review for rear deck

Applicant: Mary and Andrew Chinander

Address: 860 Hampshire Avenue

Zone: R1-5

Owner of record: Andrew and Mary Chinander

APN: 401-07-133

Applicant is seeking preliminary and final site design approval to construct a rear deck.

Discussion/Possible Action – **P&Z Reso. 2020-15**

APPROVED

Item 9: Discussion about mixed-use in C-1 Zone

Applicant: Town of Jerome

Discussion and possible direction to staff

Informational Items (Current Event Summaries):

Item 10: Updates of recent and upcoming meetings – John Knight, Zoning Administrator

- a. **June 8, 2020 DRB Meeting** – 446 Clark Street apartments and parking structure; change meeting date to first Monday of the month
- b. **June 9, 2020 Council Meeting** – first reading of residential parking ordinance
- c. **July 13, 2020 DRB Meeting** – approved garage remodel 11 Rich Street; discussed adopting design guidelines
- d. **July 14, 2020 Council Meeting** – approved P&Z and DRB bylaws and changed meeting dates

Item 11: Potential items for Wednesday, September 16, 2020 (*Note meeting date change to third Wednesday*):

Possible ordinance amendments for a sidewalk encroachments, temporary signs, residential lodging, and stair setbacks.

Discussion/Possible Direction to Staff

Item 12: Adjourn – 7:16 p.m.

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 6 p.m. on _____

970 Gulch Road, side of Gulch fire station, exterior posting case

600 Clark Street, Jerome Town Hall, exterior posting case

120 Main Street, Jerome Post Office, interior posting case

Rosa Cays, Deputy Clerk, Attest

Persons with a disability may request reasonable accommodations such as a sign language interpreter by contacting Town Hall at (928) 634-7943. Requests should be made as early as possible to allow sufficient time to make arrangements. Anyone needing clarification on a P&Z Commission agenda item may call John Knight at (928) 634-7943.