



# TOWN OF JEROME

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**ACTION MINUTES**  
**SPECIAL JOINT MEETING OF THE JEROME TOWN COUNCIL**  
**AND THE JEROME PLANNING & ZONING COMMISSION**  
**VIA ZOOM**  
**TUESDAY, DECEMBER 1, 2020 AT 6:00 PM**

<b>ITEM #1:</b>	<p><b>CALL TO ORDER/ROLL CALL</b></p> <p>Mayor/Chairperson to call meeting to order. <b>6:01 PM</b>          Town Clerk to call and record the roll for Town Council. <b>ALL MEMBERS PRESENT.</b>          Deputy Clerk to call and record the roll for Planning &amp; Zoning Commission. <b>ALL MEMBERS PRESENT.</b></p>
<b>ITEM #2:</b>	<p><b>(P&amp;Z ONLY): PRELIMINARY/FINAL SITE PLAN REVIEW FOR A DECK AND ACCESS STAIRS AT 146 JUAREZ STREET</b></p> <p>Planning and Zoning Commission will review proposed exterior improvements to extend an existing deck and add exterior stairs to a residential structure at 146 Juarez Street (APN 401-06-133C).  <b>CONDITIONALLY APPROVED</b></p>
<b>ITEM #3:</b>	<p><b>RESPECTIVE ROLES AND RESPONSIBILITIES OF P&amp;Z AND COUNCIL</b></p> <p>Council and the Commission will discuss their respective roles and responsibilities, and any concerns in that regard. <b>DISCUSSION CONDUCTED.</b></p>
<b>ITEM #4:</b>	<p><b>POSSIBLE AMENDMENTS TO ZONING ORDINANCE</b></p>
	<p><b>ITEM #4A – SETBACKS, APPEALS AND REVIEW PROCESS</b></p> <p>Council and Planning and Zoning Commission will discuss possible ordinance amendments related to setbacks, yard requirements, and appeals to Council. <b>DISCUSSION CONDUCTED.</b></p>
	<p><b>ITEM #4B – ADMINISTRATIVE APPROVAL OF SMALL PROJECTS</b></p> <p>Council and Planning and Zoning Commission will discuss possible ordinance amendments to allow small projects to be processed administratively by staff instead of through the Planning and Zoning Commission and Design Review Board/s. <b>DISCUSSION CONDUCTED.</b></p>
	<p><b>ITEM #4C – RESIDENTIAL LODGING</b></p> <p>Council and Planning Commission will discuss possible ordinance amendments related to the definitions and permit process for various types of Residential Lodging. This may include, but is not limited to bed and breakfast, boarding house/rooming house, hotel and motel uses. <b>DISCUSSION CONDUCTED.</b></p>
	<p><b>ITEM #4D – SIGNS</b></p> <p>Council and Planning Commission will discuss possible ordinance amendments related to various types of temporary signs. <b>DISCUSSION CONDUCTED.</b></p>
	<p><b>ITEM #4E – MIXED USE</b></p> <p>Council and Planning Commission will discuss possible ordinance amendments related to mixed use in the C-1 and I-1 Zones. <b>DISCUSSION CONDUCTED.</b></p>
	<p><b>ITEM #4F – TELECOM ORDINANCE</b></p> <p>Council and Planning Commission will discuss possible ordinance amendments related to providing a permit process and standards for new telecom facilities. <b>DISCUSSION CONDUCTED.</b></p>
<b>ITEM #5</b>	<p><b>ADJOURNMENT 8:11 PM</b></p>