



**TOWN OF JEROME**  
POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

**REGULAR MEETING OF THE DESIGN REVIEW BOARD**  
**Monday, November 2, 2020, 6:00 pm**  
**ACTION MINUTES**

**Item 1: Call to order 6:00**

**Item 2: Petitions from the public** — Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the board. All comments are subject to reasonable time, place, and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please unmute your microphone, state your name, and please observe the three (3)-minute time limit. No petitioners will be recognized without a request. The board’s response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

**Possible Direction to Staff**

**Item 3: Approval of Minutes:** Minutes of the regular meeting of October 5, 2020  
**Discussion/Possible Action**

**APPROVED**

**Continued Items/Old Business:** None

**New Business:**

**Item 4: Design Review for a metal cornice**

Applicants: Mary Wills and Sally Dryer

Address: 136 Main Street

Zone: C-1

Owner of record: Mary Wills and Sally Dryer

APN: 401-06-007

Applicants are seeking preliminary and final design review to install a new metal cornice on an existing building (where Nellie Bly is located).

**Discussion/Possible Action – DRB Reso. 2020-28**

**APPROVED**

**Item 5: Design Review for a two-rail pipe fence**

Applicant: Larry A. Altherr

Address: 200 Hill Street

Zone: C-1

Owner of record: Larry Altherr

APN: 401-07-166L & 169B

Applicant is seeking preliminary and final design review to install a two-rail pipe fence along Hill Street from the Grand Hotel to just before the overflow ditch

**Discussion/Possible Action – DRB Reso. 2020-29**

**APPROVED**

**Item 6: Design Review for a new sign**

Applicant: Michelle Romberger

Address: 420 Hull Avenue

Zone: C-1

Owner of record: Charles and Michelle Romberger

APN: 401-06-078C

Applicant is seeking preliminary and final design review to install a new sign to change from Lola to MiMi

**Discussion/Possible Action – DRB Reso. 2020-30**

**APPROVED**

**Item 7: Design Review for painting**

Applicants: Candace Gallagher and Michael Gallagher

Address: 123 Beale Street/236 Diaz St.

Zone: AR

Owner of record: Candace and Michael Gallagher

APN: 401-06-111D

Applicants are seeking preliminary and final design review to paint the house and garage

**Discussion/Possible Action – DRB Reso. 2020-31**

**APPROVED**

**Item 8: Discussion about changes in the field**

Applicant: Town of Jerome

Discussion and possible direction to staff on how staff should address minor changes in the field to account for existing and topographical conditions that may not be known at the time of permit approval

**Discussion/Possible Direction to staff**

**Informational Items (Current Event Summaries):**

**Item 9: Updates of Recent and Upcoming Meetings:** John Knight, Zoning Administrator

- a) **October 8, 2020 Council Meeting** – Zoning Administrator work priorities (recreational marijuana ordinance, code amendments/code enforcement, telecom ordinance, design guidelines, and small projects)
- b) **October 13, 2020 Council Meeting** – beekeeping ordinance, COVID-19 reopening, and recreational marijuana ordinance
- c) **October 14, 2020 Council Meeting** – Recreational marijuana ordinance
- d) **October 21, 2020 P&Z Meeting** – Ordinance amendments for mixed use, stair setbacks, yards, appeals and project approvals

**Future DRB Agenda Items for December 7, 2020:** Deck on Juarez Street

**Item 10: Adjourn 6:38**