



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 www.jerome.az.gov

## AGENDA SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, OCTOBER 8, 2020 AT 1:00 PM

**DUE TO PUBLIC HEALTH CONCERNS, IN-PERSON ATTENDANCE AT PUBLIC MEETINGS HAS BEEN SUSPENDED UNTIL FURTHER NOTICE.**

**Notice is hereby given pursuant to A.R.S. 38-431.02 that members of the Town Council will attend this meeting.**

### PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
  - a. Computer: <https://us02web.zoom.us/j/9286347943>
  - b. Telephone: 1 669 900 6833 Meeting ID: 928 634 7943
2. Submitting questions and comments:
  - a. If attending by Zoom video conference, click the chat button and enter your name and what you would like to address.
  - b. Email [c.gallagher@jerome.az.gov](mailto:c.gallagher@jerome.az.gov) (Please submit comments at least one hour prior to the meeting.)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

<b>ITEM #1:</b>	<b>CALL TO ORDER/ROLL CALL</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
<b>ITEM #2:</b>	<b>EXECUTIVE SESSION: PERFORMANCE REVIEW</b> Council will conduct a one-year performance review of the Zoning Administrator in executive session, pursuant to A.R.S. § 38-431.03 (A)(1). <i>NOTE: Public attendees will be placed in or remain in the Zoom "waiting room" during this executive session, and will be admitted immediately upon reconvening into open session.</i>	Sponsored by Mayor Alex Barber Discussion; Possible Action
<b>ITEM #3:</b>	<b>ZONING ADMINISTRATOR WORK PRIORITIES</b> Council will discuss with the Zoning Administrator projects that he is currently working on and may establish priorities and add or remove projects from that list.	Sponsored by Mayor Alex Barber Discussion; Possible Action
<b>ITEM #4:</b>	<b>ADJOURNMENT</b>	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

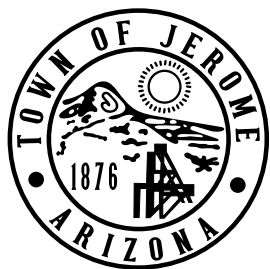
#### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before \_\_\_\_\_ on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

\_\_\_\_\_  
Rosa Cays, Deputy Town Clerk

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center



**TOWN OF JEROME**  
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 OFFICE (928) 634-7943 FAX (928) 634-0715

**Zoning Administrator Analysis  
 Council Staff Report  
 October 8, 2020**

**ITEM:** **PLANNING AND ZONING GOAL SETTING AND PRIORITIES**  
**Applicant:** Town of Jerome  
**Recommendation:** Discussion/Possible Action  
**Prepared by:** John Knight, Zoning Administrator  
**Approved by:** Candace Gallagher, Town Manager/Clerk

**Summary:** On Nov. 18, 2019; a joint meeting/workshop was held to develop and prioritize Town goals. The meeting included members of the Council, Planning and Zoning Commission, and Design Review Board. There were several members of the public that participated as well (see attached sign-in sheet). A previously prepared list of goals was presented at the meeting. Finally, participants were invited to vote on the items to narrow down the items into their top priorities.

After the public meeting, these priorities were presented and discussed at the Council on December 10, 2019. An excerpt from the minutes is shown below.

<p><b>8:52 (35:10)</b></p>	<p><b>ITEM #9D: PLANNING AND ZONING GOAL SETTING AND PRIORITIES</b>          Zoning Administrator John Knight will review with Council the results of a joint workshop meeting of Council, P&amp;Z and DRB held on November 18, 2019. Following the review, Council may prioritize the goals established.</p> <p><i>Mr. Knight spoke about the results of the joint goal setting meeting.          The Council prioritized and made suggestions. They gave direction to Mr. Knight to look into the following items:</i></p> <ul style="list-style-type: none"> <li>a. <i>Affordable Housing</i></li> <li>b. <i>Parking in C-1</i></li> <li>c. <i>Telecommunications Ordinance</i></li> <li>d. <i>Wayfinding Signage</i></li> <li>e. <i>Jerome Cemetery site</i></li> </ul>
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**2019 Priorities:** The Council prioritized the following as key items to work on.

1. Affordable Housing
2. Parking in the C-1
3. Telecommunications Ordinance
4. Wayfinding Signage
5. Jerome Cemetery Site

Since 2019, there have been many changes and it may be useful for the Council to revisit these items and determine if they are still priorities going forward. A list of additional previous priorities and potential new priorities are included below for Council discussion.

**Previous List of Priorities:**

- Affordable Housing
- Parking in the C-1
- Telecommunications Ordinance
- Wayfinding Signage
- Jerome Cemetery Site

**Additional items for consideration:**

- Certified Local Government Grant (CLG) for Design Guidelines
- Community Garden implementation and management
- Zoning/Code enforcement
- Code amendment for stair setbacks and appeals process
- Code amendment for sidewalk encroachments
- Code amendment for temporary signs
- Code amendment for residential lodging
- Code amendment for mixed use in the C-1 Zoning District
- Code amendment for recreational marijuana use

**Direction:** Additional direction/prioritizing needs to be done by the Council to update the priorities. Once the list has been updated, staff will return with a more detailed work program and schedule for these items.