



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL

HELD via WEB CONFERENCE ON ZOOM  
TUESDAY, JULY 14, 2020, AT 7:00 P.M.

<p><b>ITEM #1:</b> 7:01 (0:52)</p>	<p><b>CALL TO ORDER/ROLL CALL</b> Mayor/Chairperson to call meeting to order. <i>Mayor Alex Barber called the meeting to order at 7:01 pm.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Remotely present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Dr. Jack Dillenberg, Jane Moore, and Mandy Worth. Police Chief Allen Muma, Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, and Deputy Clerk Rosa Cays were also present.</i></p>																																										
<p><b>ITEM #2:</b> 7:02 (1:49)</p>	<p><b>FINANCIAL REPORTS</b> Financial reports for June 2020 <b><u>Motion to Approve the June 2020 Financial Reports</u></b></p> <table border="1" data-bbox="386 825 1382 951"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER	X		X																																								
DILLENBERG			X																																								
HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								
<p><b>ITEM #3:</b> 7:03 (2:23)</p>	<p><b>STAFF AND COUNCIL REPORTS</b> Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members. <i>[Ms. Gallagher was dealing with technical issues with the live YouTube feed just as this item was introduced by the mayor.]</i> 3:40 Ms. Gallagher read from her staff report. She said the COVID pandemic continues to be her focus; she is continuing to oversee the solar installation at the 300 level, which is at a stopping point as Freeport McMoRan and APS work out the need for an easement. She shared details on grants currently in the works, including the Center Avenue project and the Hotel Jerome. She announced that Nikki Check had withdrawn from the council election but that her name would still appear on the ballot; any votes for her would not be counted. She also said that ADOT has placed a sign at the bottom of the hill regarding no turnarounds for larger trucks. Ms. Gallagher congratulated Chief Rusty Blair for 19 years of service to the town, and Chief Allen Muma for 21 years of service. Councilmember Dillenberg said he is still working on the health clinic but is also looking into bringing free COVID antibody testing to Jerome. He is also trying to get another dental van to Jerome in the fall. Councilmember Mandy Worth asked Ms. Gallagher if the ADOT sign has been up long enough to know if it's been effective. Ms. Gallagher said she has not heard of an incident and that the sign has been up for almost two weeks. Ms. Worth also asked about the Fire Dept. staff report and the mention of outside groups holding meetings at the fire station. Mayor Barber said she talked to Chief Blair about his report, who said that yes, outside groups are holding meetings at the station but they are being careful and following safety protocol with COVID in mind. Ms. Worth said that a constituent has asked why outsiders are allowed into town buildings (i.e. the fire station) but residents are not. Mayor Barber suggested Ms. Worth talk with Chief Blair directly about this.</p> <p><b><u>Motion to Approve the June 2020 Staff Reports</u></b></p> <table border="1" data-bbox="386 1688 1382 1814"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER	X		X																																								
DILLENBERG		X	X																																								
HARVEY			X																																								
MOORE			X																																								
WORTH			X																																								
<p><b>ITEM #4:</b> 7:13 (12:45)</p>	<p><b>ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES</b> Minutes are provided for the information of Council and do not require action. <i>Zoning Administrator John Knight shared highlights from his report: the garage project at 11 Rich St was approved for improvements; the July P&amp;Z meeting was canceled, while the Board of Adjustment did meet last month; he has been doing code enforcement regarding signs with cooperation from residents and fielded complaints regarding two properties; the Vander Horst property with the old swimming pool has been getting attention, even from the State</i></p>																																										

Historic Preservation Organization (SHPO). Mr. Knight also said he has been working with the JPD on residential parking.

Dr. Dillenberg asked who bought the Little Daisy on Upper Bell, and Mr. Knight informed him that it sold to someone in Flagstaff, supposedly for a vacation home, and that the information will be public once the deed is recorded.

Ms. Moore referred to the June 3 P&Z minutes and asked if the neighborhood meeting regarding lodging definitions for the zoning ordinance had been held. Mr. Knight said it would probably be pushed to August and include other code amendments so they could be dealt with all at once.

Ms. Moore said the whole town will probably be interested in this meeting. Mr. Knight said he would be contacting everyone who has lodging and that it would probably be held via Zoom video conference. Ms. Moore suggested waiting until the meeting could be held in person.

**ITEM #5: 7:19 (19:11)**      **APPROVAL OF MINUTES**

June 5 special meeting; June 9 regular meeting; June 20 special meeting; June 23 special meeting

**Motion to Approve the June 5 Special Council Meeting minutes**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

**Motion to Approve the June 9 Regular Council Meeting minutes**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

**Motion to Approve the June 20 Special Council Meeting minutes**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH						X

**Motion to Approve the June 23 Special Council Meeting minutes**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

**ITEM #6 7:21 (20:51)**      **PETITIONS FROM THE PUBLIC**

There were no petitions from the public.

**ITEM #7: 7:21 (21:01)**      **ORDINANCES**

Mayor Barber rearranged the agenda and moved Item #10D to be discussed before Item #7A. The items have been kept in their original agenda order in these minutes.

**ITEM #7A: SECOND READING AND POSSIBLE ADOPTION: ORDINANCE NO. 461, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA TO AMEND ARTICLE 12-2, "RESIDENTIAL PARKING" OF THE JEROME TOWN CODE**

Council may conduct the second reading of and may adopt Ordinance No. 461, to amend Article 12-2, "Residential Parking" of the Jerome Town Code to provide for review of parking permit applications by the Zoning Administrator.

Mayor Barber pointed out item #10D regarding the interpretation of the residential parking ordinance and asked if it should be discussed first. Councilmembers agreed it should be discussed before Item #7A. [Discussion moved to Item #10D.]

**Motion to Table the Second Reading of Ordinance 461 w/Direction to Staff to return with language appropriate to express Council's interpretation**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

**ITEM #8: 7:40 (39:21)**      **2020-21 TOWN BUDGET**

**ITEM #8A: APPROVAL OF TENTATIVE BUDGET FOR 2020-21**

Council will review and may approve a tentative budget for the Town of Jerome for the fiscal year ending June 30, 2021. If approved, the public hearing and final adoption of the budget would take place at a special meeting to be held at 6:00 p.m. on July 28, 2020.

Ms. Gallagher explained some of the minor adjustments made to the budget, including to the sewer budget, the general fund, and to the operating grants.

**Motion to Approve the Tentative Budget for FY2020-21 with minor adjustments**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

ITEM #9:

7:43 (42:45)

**UNFINISHED BUSINESS**

**ITEM #9A: COVID-19 AND TOWN HALL**

Council will again discuss plans and timeline for reopening Town Hall.

Mayor Barber said "slow and steady wins the race," and from what she understands, the town should keep doing what it's doing.

Dr. Dillenberg interjected his agreement, especially now that COVID cases are known in Jerome. He said the numbers are not going down, so he suggested keeping things as they are until the next Council meeting.

Vice Mayor Harvey agreed. She said it has been discussed giving bathroom access for those using the wifi hotspots, but also believes it's important to keep staff safe and keep town hall closed to the public as much as possible.

Ms. Worth also agreed and explained the reasons why.

Dr. Dillenberg said he has talked to Dr. Kissel who is managing COVID cases at the Verde Medical Center, and although the death rate has not increased drastically, the severe effects on health are significant.

Ms. Moore said she has mixed feelings about the situation. She said if numbers are going up, what the town is doing seems to be working.

Mr. Knight shared some of the positive impacts from COVID, including tech training and reducing the use of paper.

Ms. Gallagher said she believed the town should stay the course until the numbers start to go down. She has received no complaints up to this point.

**Motion to continue with closure of Town Hall and discuss again at the August 11 Council meeting**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

7:50 (50:11)

**ITEM #9B: APPROVAL OF PLANNING & ZONING COMMISSION AND DESIGN REVIEW BOARD BYLAWS**

Council will review and may approve bylaws of the Planning & Zoning Commission and the Design Review Board, as previously approved by each body. This includes a possible change to the meeting day of the month.

Mr. Knight updated the councilmembers on the bylaws and reminded them they had seen them before and had made suggestions for changes. He said one thing he would like Council to consider is to move DRB meetings to the first Monday and P&Z meetings to the third Wednesday of the month. Mr. Knight said this would help with the staff workload and that he would like to implement the changes in September if approved.

A motion was made and seconded, but Mayor Barber still had comments about the bylaws and referred to page 7 of the P&Z bylaws, second paragraph down. She read the sentence aloud and asked that the word the be added before Town Council. She also had a question about the recording of minutes, which Ms. Gallagher clarified for her.

Ms. Moore referred to page 6, no. 5 regarding the addition of resolution documentation. She asked for clarification between a recommendation and a resolution, saying the resolution would come after a decision is made by the board.

Mr. Knight explained the new process for the use of resolutions. He said some are for approval, some are for denial. He said the boards are fine with the resolution process and that this is a better way to document decisions.

Ms. Moore said her concern was that the resolution is presented to the board almost as the zoning administrator's recommendation for approval. She said the resolution should be presented after the board has considered an application and decided on approval or disapproval. She would rather the resolution be composed after a decision. Mayor Barber said this was a valid point, that this was perhaps "rubberstamping."

Ms. Moore said she has no problem pointing out that ordinance requirements are being met in an application, but she does not want a boilerplate template used; that it makes it too easy for the boards to push something through.

Ms. Gallagher said that the process is similar to that of the Council's, in that she drafts a resolution before a decision is made to document it for the Council, but that it can always be revised, as it has been in the past. She said she understood Ms. Moore's concern and that perhaps Mr. Knight could initially present it as something other than a resolution.

Ms. Moore postulated that a resolution that comes to the Council is usually for an issue that has already been discussed.

Ms. Gallagher replied not always; often, yes, but not always, and that Council does not hesitate to make changes.

Ms. Moore used the permit parking ordinance as an example of an issue that has already been discussed and that the resolution was presented afterward. Discussion ensued about the process.

Ms. Gallagher suggested an approach to drafting a resolution.

Mr. Knight said he had concerns with the resolution issue. He explained that the boards are made up of laypersons who don't spend the time Council does on these matters, and that staff needs to make the process as "easy as possible" for them. He went on to explain how he identifies approval criteria in his staff reports along with other elements of a project. He said this was standard practice and that it is up to the boards to review the resolutions and get into the details. He expressed a few more concerns about getting rid of the resolution process.

Ms. Moore said she was not talking about getting rid of resolutions. She said when someone volunteers to be on a committee, they should be learning the ordinance and become familiar with the process. She said she felt resolutions

are prematurely presented and take the work out of it for the boards, so why bother with a board if the zoning administrator can make all decisions in accordance with the zoning ordinance? She said the board is a cross section of the community to discuss issues about a certain application. If the zoning administrator recommends approval, why bother looking at it? She supposed it could depend on the board.

Vice Mayor Harvey said Ms. Moore and Mr. Knight had valid points, but that the boards need to take responsibility and hopefully do what they're supposed to be doing.

**Motion to Approve the Revised Bylaws of the Planning and Zoning Commission and Design Review Board**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE				X		
WORTH		X	X			

**ITEM #10:**

**NEW BUSINESS**

8:09 (1:08:42)

**ITEM #10A: RENEWAL OF EMPLOYMENT AGREEMENT WITH MUNICIPAL MAGISTRATE**

Council will review and may approve a renewed employment agreement with Joan Dwyer, Municipal Magistrate, for the period July 1, 2020 through June 30, 2022.

Mayor Barber introduced the item, and Ms. Gallagher noted that Ms. Dwyer was present via Zoom.

Ms. Worth verified that the contract was the same in the renewal contract other than the pay. Ms. Gallagher confirmed this.

**Motion to Renew Employment Agreement with Municipal Magistrate Joan Dwyer**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH		X	X			

8:11 (1:10:50)

**ITEM #10B: REQUEST FOR RELOCATION OF STREET LIGHT**

Council will review a request by Janet Bustrin for the relocation of a streetlight in the backyard of her property at 538 School Street.

Mayor Barber suggested taking down just the streetlight from the pole, but said she was not sure if it was the only one on School Street. Ms. Gallagher made it known that Janet Bustrin was present via Zoom.

Vice Mayor Harvey said she had gone to School Street and looked at the streetlight. She said the photos and letter included in the agenda packet were somewhat deceptive regarding the wires connected to the pole in question. Vice Mayor Harvey said eight houses are wired to that line, which she verified with APS. Other poles on School Street are in other homeowners' yards, so there is no other option for moving the pole. The only solution would be to move the light itself or donate it to the historical society. If the pole were to be relocated, it would cost \$20,000—at the owner's expense. To relocate the light, it would cost \$300; to remove the light and give it to the town would cost \$100.

Dr. Dillenberg asked about the power box (transformer) on the pole.

Vice Mayor said it could be moved only if the pole is moved, for \$20k.

Ms. Worth said the light is needed and said it is too dark without it, based on years of experience of walking home on that street. She shared more thoughts on the history of electricity in Jerome.

Chief Muma said he is not in favor of removing any streetlights. He said it was also on a utility easement. He said the streets are dark enough as they are.

Dr. Dillenberg read Janet Bustrin's chat message aloud regarding replacing or redirecting the light so it shined onto the street instead of the yard.

Chief Muma said APS can reconfigure the streetlight with one that won't throw glare out, but that the Town has not been in favor of this in the past.

Mayor Barber made a few comments about the historical lights and their "twinkle" that Jerome is fond of and achieving "dark skies" in the near future.

Ms. Moore asked about shades installed to block lights from shining into people's yards.

Vice Mayor Harvey talked about a shade on a streetlight on Second Street, which has helped somewhat. She also said there is a half shade on the School Street light and that a full shade would only emphasize the light into the homeowner's backyard.

Ms. Gallagher shared Ms. Bustrin's Zoom chat message, which referred to the broken shade on the streetlight and that APS would not fix it.

8:21 (1:20:30) Ms. Mackenzie Rogers of APS addressed this and said a "troubleman" had been sent out to check on the broken shade. She said it was a half shade, and that a full shade could potentially break the historic light fixture. She said the half shade directs the glare away from the house as much as possible.

8:22 (1:21:24) Janet Bustrin said she understood that the historical lights are beloved by everyone, but the glare is the problem. She said if APS is willing to remove it and have it donated, she would fund it. Ms. Bustrin said she didn't realize glare would be an issue; she had not been in the yard at night when the house was purchased, and that she was also relying on the General Plan approved in 2018 that addresses the "objectionable impact" of glare. She shared a few more comments and said she wanted to know if APS had another solution to remove the glare yet keep the street lit.

Vice Mayor Harvey said to redirect the light to the street would only direct it into someone else's house. She also commented on the safety of School Street and the need for the light and reminded everyone of the utility easement that Chief Muma had mentioned.

Dr. Dillenberg asked if Ms. Rogers had any suggestions based on Ms. Bustrin's comments.

8:26 (1:25:25) Ms. Rogers said that APS can remove the light or move it to a new location. APS could also replace the light with one with longer arms, different glare patterns, and more energy efficient. The issue is Jerome has not wanted to install the more modern lights.

Ms. Moore asked if a solution could be worked out between Ms. Bustrin and APS that they could bring back to Council. The only thing town would have to approve is a new location for the light. She asked if Council would consider this.

Vice Mayor Harvey said she had walked School Street and deduced there is no other place for the pole unless a neighbor would allow it. She said it was put in a functionable place.

8:29 (1:29:13) Ms. Bustrin asked if a second pole could be dropped on her property by the retaining wall and move the light to that pole so that it would shine onto the street. Ms. Rogers said she would have to check the easement location. Ms. Bustrin and Ms. Rogers decided they would discuss this further with Darla Deville of APS.

Mayor Barber suggested Ms. Bustrin and APS work out a solution and present it to Council at a future date. She made a few comments about the light pole and the need for it, and that it would not be fair to move it to someone else's yard.

(1:30:38) Ms. Bustrin interjected that moving the pole to another yard was not her intent. She reiterated that she is willing to put a second pole in her yard against the retaining wall and move the light so it shines more onto the street.

Vice Mayor Harvey made a point of clarification regarding placement and relocation of the pole presently in Ms. Bustrin's yard.

Ms. Bustrin explained that she is willing to install a second pole just for the streetlight.

Dr. Dillenberg reminded everyone that the issue was between APS and Ms. Bustrin to bring back to Council with a solution; he added a few more comments.

**Motion to Table Item #10B and a solution presented to Council at a future meeting**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

8:33 (1:33:15)

**ITEM #10C: RESOLUTION NO. 600, A RESOLUTION OF THE TOWN COUNCIL OF JEROME, ARIZONA, APPROVING THE DESIGNATION OF APPLICANT'S AGENT FORM SUBMISSION TO THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS, WHICH DESIGNATES THE JEROME TOWN MANAGER AS THE TOWN'S AGENT FOR APPLYING FOR CERTAIN PUBLIC ASSISTANCE; AND AUTHORIZING THE MAYOR AND TOWN MANAGER TO EXECUTE AND DELIVER SAID APPLICATION ON BEHALF OF THE TOWN OF JEROME**

Council will review and may approve the designation of the Town Manager as the Town's agent for applying for certain public assistance from the Arizona Department of Emergency and Military Affairs (DEMA).

Mayor Barber read the resolution aloud in title only.

**Motion to Approve Resolution No. 600**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

7:22 (22:06)

**ITEM #10D: REQUEST FOR INTERPRETATION OF RESIDENTIAL PARKING ORDINANCE**

Staff requests Council confirm interpretation of Section 12-2-4.A regarding issuance of a residential parking permit for residences with onsite parking.

Mr. Knight said he has been working with the Jerome Police Dept. (JPD) on taking on responsibilities of the residential permit parking and parking ordinance and noticed a sentence in the ordinance that could be interpreted in multiple ways. Mr. Knight read aloud the language in question: "Residential parking permits shall not be issued to dwelling units required by zoning to have onsite parking on their property." He said he had discussed this with Janice Pontious, JPD administrator, who said it has been interpreted in various ways. Mr. Knight's understanding of the sentence is that anything built after the zoning ordinance was adopted in the late 1970s should have onsite parking required by code, so newer residences should not qualify for on-street permit parking. Yet older homes with off-street parking could qualify for street permit parking.

Mayor Barber shared her understanding of the statement and said that if offsite parking had to be provided on newer properties, then it should be used. She said too many cars are parked on the streets and that off-street parking is not being used as intended.

Dr. Dillenberg and Vice Mayor Harvey both agreed with the mayor.

Ms. Worth understands the second interpretation, i.e., newer homes having to require onsite parking, but that it seems this is a parcel-by-parcel situation. She went on to explain why.

Ms. Moore said people with onsite parking should use it for parking and not be asking for permits. She said this should be enforced fairly across the board and not just apply to those whose homes were built after 1977.

Mayor Barber summarized the agreed-upon interpretation and asked Chief Allen Muma for his input.

(28:26) Chief Muma said that what Mr. Knight had explained was the original intent, and that it has been abused and become a nightmare. He said that when the ordinance was first proposed, it was configured so that homes with onsite parking would not get permits. Discussion ensued.

Mr. Knight said the problem is for older houses with off-street parking and offered examples of eligibility. He suggested rewording the ordinance and that the date a home was built not be the disclaimer. Mr. Knight asked Council how they wanted to proceed. He said properties with multiple units with insufficient onsite parking and street parking are probably the main issue, and that there are residents who should have their permits pulled.

Ms. Worth said where this issue gets sticky is with 1) older buildings with usable garages whose residents have permit parking, and 2) people with adjacent parcels specifically for parking—but not using it for parking. She said she agrees with the first interpretation.

Vice Mayor Harvey said she agreed with Ms. Worth and suggested Council revise the language immediately.

Mayor Barber reiterated that if residents have usable onsite parking, they should use it and not expect a permit.

Ms. Worth said she agreed with Vice Mayor Harvey.

Ms. Moore said the original intention was to provide parking for those who cannot park on their property, so they should be taken care of first, and if there is extra parking on a street, then those with only one spot on their premise could possibly get a second permit. She said permit parking is meant for those who don't have a place to park.

Mayor Barber asked Mr. Knight how the language needed to be changed.

Ms. Gallagher interjected and said that this was enough of a change that another reading should be held prior to adoption. Her suggestion for revision: "Residential parking permits shall not be issued to dwelling units with onsite parking on their property."

Mr. Knight said he was hesitant about that wording because of places that have parking but not enough parking. He said he would come back with language at the next Council meeting.

8:34 (1:34:11)

**ITEM #10E: APPOINTMENT TO BOARD OF ADJUSTMENT**

Council will review applications received and may make an appointment to the Board of Adjustment to fill a vacancy for an unexpired term ending March 28, 2023. As of agenda preparation date (July 7, 2020), one application had been received, from Jerome resident Margie Hardie.

Mayor Barber introduced the item.

Vice Mayor Harvey shared a few comments about Ms. Hardie and recommended she be appointed to the board.

**Motion to Appoint Margie Hardie to the Jerome Board of Adjustment**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #11:  
8:36 (1:35:35)

**TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda[RC1].

Mayor Barber brought up the need for a portable toilet for residents who want to use the library's wifi hotspot. She also pointed out that there is no open public restroom at the lower end of the business district since the artists' co-op is currently closed. She suggested Nice Johns be placed near town hall and near Hull Avenue.

Ms. Worth thanked staff for starting the process on job descriptions. She mentioned succession planning and said the job descriptions will help with this. Ms. Worth brought up the issue of school consolidation and how it will affect students, neighbors, employees of the schools, and property taxes. She urged everyone to investigate the issue, decide, and vote. She also thanked John Knight, building inspector Barry Wolstencroft, and the town crew for help with her house renovation project on Center Avenue.

Ms. Moore asked about the July 25 meeting regarding the community garden, making sure social distancing and masks will be required. Mr. Knight confirmed they would be.

Ms. Gallagher asked if this was to be a council meeting (requiring an agenda and minutes). Mr. Knight said he had not intended for it to be a council meeting.

Ms. Moore asked if it would be a problem if all councilmembers attended.

Ms. Gallagher said it was fine if town business was not discussed and no decisions were made.

Mr. Knight said a notice could be posted saying councilmembers may attend but no official business would be done.

Vice Mayor thanked Ms. Gallagher and Chief Muma for all their efforts in keeping the town safe during the COVID shutdown.

Mayor Barber gave a round of thanks.

ITEM #12:  
8:42

**ADJOURNMENT**

**Motion to Adjourn at 8:42 p.m.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_