

TOWN OF JEROME

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MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL HELD VIA WEB CONFERENCE on ZOOM FRIDAY, JUNE 5, 2020 AT 9:00 AM

<p>ITEM #1: 9:02 (1:17)</p>	<p>CALL TO ORDER/ROLL CALL</p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Alex Barber called the meeting to order at 9:02 pm.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called the roll. Remotely present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore, and Dr. Jack Dillenberg. Also present were Public Works Director Marty Boland, Deputy Clerk Rosa Cays, Isabel Rollins and Chloe Van Hoose of NACOG, and Krishan Ginige of Southwestern Environmental Consultants (SEC).</i></p>
<p>ITEM #2: 9:02 (1:56)</p>	<p>CDBG SSP FUNDING FOR CENTER AVENUE</p> <p>Council will discuss competitive CDBG SSP funding for Center Avenue and determine the scope of the project to be included in the grant application.</p> <p><i>Mayor Barber introduced the item.</i></p> <p><i>Ms. Gallagher reported the following: The most the town could get from this grant is \$500K. Budgeted for FY2020 was \$60K as part of the town's grant match for the engineering. The remaining \$40K is in next year's budget (FY2021). Krishan's estimates come to \$711K for this work. Of the \$500K grant, \$25K would go to NACOG grant administration, which leaves \$475K. This means the town would have to cover \$236K if the project came to \$711K as estimated by SEC. Because of the SSP funding, Jerome would have to complete whatever project is submitted, so this means committing to the remaining funds if the town wants to complete the project as outlined. Mr. Ginige provided estimates broken down by water/sewer, water/sewer/drainage, or water/sewer/drainage/paving, with the first two options likely covered by the grant, and the third option requiring more funding, which could be sought out and budgeted the following fiscal year. Mr. Ginige could possibly reduce some of the costs, but it would only affect the town's up-front commitment. The bottom line is Council needs to decide if they want to seek grant funding for part or all of the project. The town would be responsible for expenses incurred beyond the grant plus the 20 percent match. If bids come in at less, the town's costs would be less.</i></p> <p><i>Vice Mayor Sage Harvey asked for clarification on how much has been budgeted for the project. She then asked if there was a time limit to complete the project to stay in compliance with the grant.</i></p> <p><i>(6:08) Isabel Rollins of NACOG responded that there was, and the longest term limit they would give is two years. She said they prefer to get the competitive grants done sooner, so realistically the time limit is closer to 1.5 years to complete the project.</i></p> <p><i>Vice Mayor Harvey asked if HURF funds could be used for the project to supplement the grant, to which the answer was yes. She then asked about the contingency budget in the quote provided by SEC, which she had not seen before in other quotes from SEC.</i></p> <p><i>Ms. Gallagher said this was common and asked Mr. Ginige to respond to the vice mayor's question. Councilmember Jack Dillenberg asked if the pavement could be done as a separate project as it would save \$200K.</i></p> <p><i>Ms. Gallagher pointed out that this was an option presented earlier.</i></p> <p><i>Ms. Rollins said the pavement could be done later and patching could be done instead, but it would mean spending more money in the long run.</i></p> <p><i>Mayor Barber asked Councilmember Jane Moore to share her thoughts.</i></p> <p><i>Ms. Moore asked if change orders could be used if the town runs into unexpected problems during the project. She said that after conferring with Fire Chief Rusty Blair and Mr. Boland, she thought the</i></p>

town should go for the "whole shebang." She said she was hoping monies coming in from the parking kiosks could be used to cover pavement expenses.

Mayor Barber said she agreed with Ms. Moore and thought Ms. Rollins's point was valid as well.

Ms. Gallagher asked Ms. Rollins and Chloe Van Hoose if the town included the pavement portion of the project, would it have a better chance of being awarded the grant.

Ms. Rollins said it would give the town more match, which could help in a tiebreaker, but did not think it would make a big difference. The important thing is that the project be completed.

Ms. Van Hoose asked how strong an argument the town had for Center Avenue as a backup emergency byway.

Public Works Director Marty Boland explained that Center Avenue is the sole bypass for traveling from Cottonwood to Prescott and vice versa if there was a fire uptown. He gave examples of what has happened in emergency situations in the past.

Ms. Van Hoose said this would be the main argument for justifying the project.

Ms. Gallagher mentioned that the cobblestones would be paved so it would no longer be a cobblestone street. She said that Ms. Moore had suggested saving the cobblestones.

Ms. Moore clarified they could be used for repairs elsewhere in town.

Vice Mayor Harvey said that if HURF funds could be used, the town should go for it.

Ms. Gallagher pointed out that HURF funds are still part of the budget, to which Vice Mayor Harvey said but at least they were known funds and not reliance on undetermined sales tax revenues.

Councilmember Mandy Worth expressed her support of the project and made a motion.

Motion to proceed with the full scope of the Center Avenue project

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			


ITEM #3:

ADJOURNMENT

Motion to Adjourn at 9:17 a.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

APPROVE:



Christina "Alex" Barber, Mayor

ATTEST:



Candace B. Gallagher, CMC, Town Manager/Clerk

Date: July 15, 2020