



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

AGENDA SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, MAY 28, 2020 AT 1:00 PM

DUE TO PUBLIC HEALTH CONCERNS, IN-PERSON ATTENDANCE AT PUBLIC MEETINGS HAS BEEN SUSPENDED UNTIL FURTHER NOTICE.

Notice is hereby given pursuant to A.R.S. 38-431.02 that members of the Town Council will attend this meeting.

PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
 - a. Computer: <https://us02web.zoom.us/j/9286347943>
 - b. Telephone: 1 669 900 6833 Meeting ID: 928 634 7943
2. Submitting questions and comments:
 - a. If attending by Zoom video conference, click the chat button and enter your name and what you would like to address.
 - b. Email c.gallagher@jerome.az.gov (Please submit comments at least one hour prior to the meeting.)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	PROPOSAL FOR ENGINEERING/DESIGN – DUNDEE/DECEPTION/HOLLY WATER LINES Council will review and may approve a proposal by Southwest Environmental Consultants for design work regarding water lines on Dundee, Deception Lane and Holly. This work will be covered by an upcoming CDBG grant.	Sponsored by Mayor Alex Barber Discussion; Possible Action
ITEM #3:	FY21 BUDGET Council will continue discussion of the FY21 Town budget. Discussion may include any or all aspects of the budget.	Sponsored by Mayor Alex Barber Discussion; Possible Action
ITEM #4:	ADJOURNMENT	

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before _____ on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk.

970 Gulch Road, side of Gulch Fire Station, exterior posting case
600 Clark Street, Jerome Town Hall, exterior posting case
120 Main Street, Jerome Post Office, interior posting case

Rosa Cays, Deputy Town Clerk

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center



**SOUTHWESTERN
ENVIRONMENTAL
CONSULTANTS, INC.**

www.sec-landmgt.com
info@sec-landmgt.com

CORPORATE OFFICE:
20 STUTZ BEARCAT DRIVE #6
SEDONA, ARIZONA 86336
(928) 282-7787
Fax: 282-0731

BRANCH OFFICE:
825 COVE PARKWAY
COTTONWOOD, ARIZONA 86326
(928) 634-5889
Fax: 634-2222

May 21, 2020

Candace B. Gallagher
Town Manager/Clerk
Town of Jerome
600 Clark Street
P.O. Box 335
Jerome, AZ 86331

RE: Engineering Services for Dundee Avenue, Deception Lane and Holly Avenue
Water Improvements

Dear Candace,

SEC, Inc. is pleased to present this proposal and an estimate of costs to provide engineering services for the above referenced project. Based on our understanding of the project, preliminary site investigation and our experience with similar projects the tasks to be accomplished include:

Services are to include the following:

- Topographic Survey- SEC will gather topography within the right-of-way and any above ground utility information. Blue stake is to be coordinated by the Town. SEC will collect the data and will include with the topography information.
- Boundary Survey- SEC will locate, verify and set any missing monuments within boundaries that SEC deems necessary. A Results of Survey plat will be prepared and recorded with Yavapai County if necessary.
- Water Plans- Water plans will consist of the following:
 - 30% Design Plans (Plan only)
 - 60% Design Plans (Plan and Profile)
 - 90% Design Plans (Plan and Profile)
 - Final CD including specifications
- Water Report- SEC will develop a water model and report for the proposed waterline section that will be submitted with the plans for ADEQ approval. Due to the existing conditions and the unknown of the Jerome water system, it is not proposed to develop a water model for the entire town distribution system. The proposed model will be based on the fire hydrants or starting pressures at the line which will be coordinated with the Town of Jerome and assumed to be provided by the Fire Department.



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It is assumed that all work is within the Town right-of-way or Town easements. Land acquisition or historic land rights are also not included within this proposal.

Please note that the below are estimated costs for the above referenced scope of work.

Dundee Avenue

With our experience on similar projects the total estimated cost is \$26,548.00. Please note that this cost excludes the below geotechnical and structural engineering allowances.

Deception Lane

With our experience on similar projects the total estimated cost is \$19,064.00. Please note that this cost excludes the below geotechnical and structural engineering allowances.

Holly Avenue

With our experience on similar projects the total estimated cost is \$21,344.00. Please note that this cost excludes the below geotechnical and structural engineering allowances.

- Geotechnical Engineering Allowance- It is difficult to estimate the costs for geotechnical engineering. Based on previous project experience an allowance of \$8,000.00 has been budgeted for this scope of work.
- Structural Engineering Allowance- It is difficult to estimate the costs for structural engineering. Based on previous project experience an allowance of \$8,000.00 has been budgeted for this scope of work.

Therefore, the total estimate for the three water lines are estimated to be **\$82,956.00**. If you would like to proceed with the project, please see the attached Work Order. If it meets with your approval, sign and return and we will proceed with the project. Should you have any questions or need any additional information, please contact me at kginige@sec-landmgt.com or (928) 282-7787 ext. 4219.

Sincerely,

Krishan Ginige, P.E., CFM, MS
President



SEC, INC.
825 COVE PARKWAY, SUITE A
COTTONWOOD, AZ 86326

WORK ORDER

Date Opened 5/21/2020 Date Required ASAP

Project Name TOWN OF JEROME/Water Improvements Project No. 20-0510CE

Ordered by Town of Jerome Attn: Candace Gallagher E-mail c.gallagher@jerome.az.gov

Bill to Town of Jerome Phone (480) 348-5818

Street P.O. Box 335 City Jerome State AZ Zip 86331

Received by Krishan Ginige Office Letter Phone Other

PROJECT LOCATION Town of Jerome- Dundee Avenue, Deception Lane & Holly Avenue

PROJECT DESCRIPTION Water Improvements

- 1) Per attached SEC Proposal Letters, dated 5/21/2020, attached hereto and made a part of this Work Order.
- 2) Any additional requests will be billed as "extra" items at current Time & Materials rates. Prior approval will be obtained before proceeding.
- 3) Retainer to be applied to final Invoice.

SEC, Inc. agrees to perform the work outlined herein under the terms and conditions set forth in Schedules A and B, attached hereto and made a part hereof. Client agrees to pay an estimated fee of \$ 82,956.00 plus any direct expenses. This is an estimated fee only, based upon information provided to SEC, Inc. by client, and in the event the information is inaccurate, or in the event of unforeseen circumstances, this estimate may change. Estimate may become void if Work Order is not received by 8/21/2020.

If additional work is requested during the project agreed to be performed under this agreement, fees will be based on the current SEC, Inc., hourly rate schedule. A retainer is to be remitted with this Work Order in the amount of \$ 0.00. The balance due SEC, Inc., shall be paid upon completion, or in payments during the course of the project. All past due accounts after deducting current payments and credits, shall bear interest at the rate of 1³/₄ percent per month, compounded, which is an annual percentage rate of 21 percent. Client agrees to pay all costs of collection, including reasonable attorney fees. Liability for errors and omissions in the work is limited to the amount of the fee.

Acknowledgement and authorization:

Client Signature

Date

RATE SCHEDULE - SCHEDULE A

Professional Services
(effective January 1, 2012)

The cost of services, provided by SEC, Inc., are determined as basic direct wages times a cost multiplier for overhead expenses. Hourly charges for different disciplines are as follows:

<u>Functions</u>	<u>Hourly Rate (\$)</u>
Principal Engineer / Company Officer	175.00
Project Engineer	145.00
Senior Civil Engineer / Planner Level VI.....	135.00
CE Level IV / Registered Land Surveyor II.....	120.00
CE Level III / Registered Land Survey I or / Technician Level V / Planner Level V	105.00
CE Level II / Survey Chief III / Technician Level IV / Planner Level IV	95.00
CE Level I / Survey Chief II / Technician Level III / Planner Level III	85.00
Survey Chief I / Technician Level II / Planner Level II.....	75.00
Technician Level I / Planner Level I	60.00
Laborer	50.00
CADD Designer Level II	87.00
CADD Designer Level I	70.00
GIS – Level II	85.00
GIS - Level I	70.00
CADD Drafter	65.00
Secretary / Non-professional Research (min 1 hour)	50.00

See Natural Resource Rate SCHEDULE A, if applicable

Overtime/Expert Witness

Overtime for all disciplines will be charged at the rate of 1.5 times the hourly rate and 2.0 times the hourly rate for Sundays and holidays. Expert Witness will be charged at 2.0 times the hourly rate for that professional.

Equipment and Materials

Vehicles	0.70/mile
Field Materials	Cost plus 20%
Robotic Total Station.....	\$22/hr
GPS Receiver	\$26/hr
Special Service(s) & Equipment Rental	Cost plus 20%
Blackline Prints:	0.25/sf (Public 1.00/sf)
Color Prints: 11" x 17"	3.50 each
Mylar: 18" x 24"	7.50 each
24" x 36"	12.50 each
Xerox Copies, Letter & Legal: single/double sided	0.15/0.20 each
Xerox Copies: 11" x 17" or Color 8½" x 11"	0.75 each
Color Prints/Plots (24" x 36").....	15.00 each
Check Plots20¢/sf
CD copy	\$20.00 each
Miscellaneous	Cost plus 20%

Note: Above fee schedule rates are subject to change without notice. Equipment and material costs are subject to change without prior notice, to reflect supplier price changes.

On projects that require a field crew(s) to stay out of town, *per diem* expenses (meals, lodging) will be billed on basis of "costs" plus 20%. On all survey jobs, a **minimum** charge of 2 hours at the current rates will be applied to each job for field work.

**TERMS AND CONDITIONS OF AGREEMENT
BETWEEN CLIENT AND SEC, INC.**

(SCHEDULE B)

1. **AUTHORIZATION TO PROCEED.** Client's signing of this Work Order constitutes authorization for SEC to proceed with the described services and also constitutes acknowledgment and ratification of services previously rendered at Client's request to the extent they fall within the scope of services described on the Work Order.
2. **RETAINER.** Before SEC begins rendering services, Client shall pay a retainer in the amount set forth on the Work Order. As the retainer is depleted, additional funds will be requested to replenish the retainer balance. Any credit balance in retainer will be adjusted in the final invoice and any amounts due to the Client will be refunded at that time.
3. **INVOICES.** SEC will submit invoices to Client from time to time as services are provided. Invoices are due and payable upon receipt. Client shall promptly review invoices and notify SEC of any objection thereto; absent such objection in writing within ten (10) days of the date of the invoice, the invoice shall be deemed proper and acceptable.
4. **FEES.** Fees are based either on an estimate, quote, or on a time and material (T&M) basis as so stated on the Work Order. Rates are based on the current SEC Rate Schedule (Schedule A). Client shall pay the costs of all materials and direct expenses such as fees, permits, bond premiums, title company charges, delivery charges, travel, lodging, subsistence, blueprints and reproductions, and all other charges and expenses related to completion of the project not specifically covered by the terms of this agreement. In the event such reimbursable items are paid directly by SEC, then such charges and expenses will be invoiced to the Client at direct cost plus twenty (20) percent for handling. A minimum charge of two hours at current rates will be assessed to each survey job.
5. **LIMITATION OF FEES.** SEC's fees shall be limited to the amount set forth in the Work Order. SEC's estimate of the total fees is not a guarantee that all the described services can be performed for that amount but represents its good faith estimation of the approximate total fees that will be earned, based on the information available at the time. However, should the estimated fee amount be reached prior to the limit of services under this Agreement, SEC can limit its services to that amount. If all the services described are not completed, SEC shall provide Client with a revised estimate and proceed to completion only upon Client's authorization (either written or verbal).
6. **EXTRAS.** Client shall pay for any additional work agreed to be performed by SEC at the request of Client, in addition to those set forth herein. The additional work will be charged as extras based on the current SEC hourly rate schedule.
7. **PAYMENT.** Payment for invoices tendered by SEC, are net due upon receipt of the invoice. In the event any invoice is not paid within thirty (30) days, it shall commence bearing compound interest. Beginning on the date the invoice was rendered, compound interest will be calculated at the rate 1.75% per month, (twenty-one (21) percent per annum -- or such rates as may be maximum interest permissible under applicable law, -- whichever is lower). Client agrees to pay all accrued interest together with the charges for services rendered. SEC reserves the right to terminate work on the project until any amounts outstanding are paid in full.
8. **TERMINATION.** Either party may terminate this Agreement with or without cause, upon ten (10) working days written notice to the other. In the event any invoice submitted under this Agreement or under any other agreement between Client and SEC, is not paid in full within forty-five (45) days after rendering, Client agrees that SEC shall have the right to consider said default a material breach of this Agreement. Client shall have ten (10) days thereafter in which to cure said default. If said default is not cured by Client, SEC shall have the right, in addition to all other available rights and remedies, to terminate this Agreement even if the default is in payment of an invoice submitted under another agreement, and to terminate all other agreements between Client and SEC. Upon early termination, Client shall then promptly pay SEC for all of the fees and charges for all services rendered and costs incurred by SEC to the effective date of termination.
9. **CLIENT RESPONSIBILITIES.** Client shall cooperate with SEC by providing everything reasonably necessary for SEC to be able to provide its services., including but not limited to, all necessary information concerning the project and Clients requirements including design criteria, necessary access to public and private lands, legal accounting, insurance services required for the project, necessary permits, and approval of governmental authorities and other individuals.
10. **OWNERSHIP OF DOCUMENTS.** All documents prepared by SEC pursuant to this Agreement are prepared specifically for use in connection with this project. Originals of all such documents are and remain the property of SEC. SEC shall furnish Client with sufficient copies of such documents for its purposes at associated costs. All such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of this project or on any other work. The Client may use such documents for other purposes without further compensation to SEC; however, any reuse without written verification or adaptation by SEC for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to SEC. Client agrees to indemnify and hold harmless SEC from all claims, damage, losses, and expenses, including attorney's fees, arising out of or resulting from the Client's use of the documents for any purpose other than in connection with this project. Any verification or adaptation of the documents by SEC for other purposes will entitle SEC to further compensation as agreed upon between the parties.
11. **CONSTRUCTION COST ESTIMATES.** SEC has no control over actual project construction costs and estimates of such probable costs represent SEC's good faith estimation only of the approximate, probable cost to construct the project, based on the information available at the time. SEC cannot and does not represent or guarantee that actual project construction costs will not vary substantially from its estimate of probable costs.
12. **ARBITRATION AND LEGAL EXPENSES.** Any controversy of claim relating to this Agreement will be settled by arbitration upon the mutual agreement of the parties. Such arbitration shall be conducted in accordance with the rules of the American Arbitration Association in effect at the time of the arbitration, unless the parties mutually agree to conduct such arbitration by a different procedure. Judgment on the award or decision rendered may be entered in any court having jurisdiction over the matter. In the event of any legal action between the parties to enforce any of the terms of this Agreement, the party in whose favor judgment is rendered, shall be paid by the non-successful party, all costs and expenses incurred, including a reasonable attorney's fee.
13. **LIMITATION OF LIABILITY.** SEC's liability to the Client for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee earned under this Agreement.
14. **BINDING EFFECT.** The terms and conditions of this Agreement shall inure to the benefit of and be binding upon the parties and their respective heirs, successors, and assigns. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona. If any of the provisions of this Agreement are declared invalid, such declarations shall not affect the validity of the remainder of this Agreement.
15. **CAPTIONS.** The paragraph captions used in this Agreement are for convenience only; they are not construed as part of this Agreement; and they in no way define, limit or amplify the provision of this Agreement.



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MEMO

FROM: Candace Gallagher, Town Manager/Clerk
TO: Mayor and Council
SUBJECT: Second draft: 2020-21 Town budget
DATE: May 27, 2020

Here is the second draft of our 2020-21 budget, incorporating changes suggested at today's budget meeting and making minor adjustments to various line items to balance.

We have now factored in:

- A 50% contribution by the Town toward dependent medical coverage.
- An across the board COLA increase of 1.6% (consistent with SSA).
- A \$1/hour mechanic stipend for two Public Works employees (above and beyond COLA).
- In the water budget, revenue from sale of the Jeep and spending of that revenue for an ATV. (I used \$5,000 for this purpose at the moment but will verify that with Marty and adjust if needed.)
- In the contingency budget, provision to purchase a flatbed truck (\$50,000).

We are now budgeting \$280,500 of General Fund Balance, leaving an estimated \$477,286 remaining. The remainder constitutes 24.4% of general fund operating expenses, close to but \$12,474 under the 25% reserve recommended by prior Councils. However, our current fiscal year's impact to the general fund balance is an estimate at this point, so the actual reserve percentage may end up varying slightly.

We are now utilizing \$124,000 of Utility Fund Balance, leaving an estimated \$47,407 remaining.

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

Fund	Dept	Acct#		ADOPTED 2019-20	Estimated thru 6/30/20	PROPOSED 2020-21	
1	10		Use of General Fund fund balance	383,683		280,500	
1	10	4001	Primary & Personal Prop. Tax	47,500	47,500	47,500	
1	10	4005	City Sales Tax	1,027,000	1,050,000	850,000	
1	10	4010	State Sales Tax	47,080	47,080	45,000	
1	10	4015	State Urban Revenue Sharing	193,972	193,972	190,000	
1	10	4030	Vehicle License Tax	33,090	33,090	30,000	
1	10	4045	Business License Revenue	9,000	6,000	6,000	
1	10	4050	Commercial Filming Fees	500	0	0	
1	10	4055	Utility Franchises / Licenses	18,000	18,000	17,000	
1	10	4300	Interest Earned	1,600	2,000	1,800	
1	10	4400	Sale of Assets	6,000	6,000	4,500	
1	10	4500	Miscellaneous Revenue	7,000	7,000	4,000	
1	10	4510	Insurance dividend and claims	500	0	0	
1	10	4200	Contributions	200	50	0	
1	10	4600	Administration Charge to Utilities Fund	144,696	144,696	148,159	
1	10	4600	Administration Charge to Streets	10,574	10,574	10,558	
			Total General Government Revenues	1,930,395		1,635,017	
1	10	4035	Fines & Forfeitures	65,000	65,000	60,000	
1	10	4037	Court Security Fund Revenue *NEW	0	7,860	12,000	
			Total Court Revenue	65,000		72,000	
1	10	4064	Dedicated PD Revenue from court fees	2,100	2,100	2,000	
1	10	4065	Police Services Revenue	26,000	20,000	20,000	
			Total Police Department Revenue	28,100		22,000	
1	10	4090	Fire Department Wildlands Revenue - Truck	50,000	0	50,000	
1	10	NEW	Fire Department Wildlands Revenue - Wage reimbursement	38,000	0	33,000	
1	10	NEW	Fire Department Firewise Reimbursements	33,000	25,000	25,000	
1	10	4053	Fire Department Services Revenue	7,500	15,000	10,000	
			Total Fire Department Revenue	128,500		118,000	
1	10	4020	Library Funds From Yavapai Co	17,000	19,000	19,000	
1	10	4070	Civic Center Rents (bottom floor)	9,115	9,115	9,115	
1	10	4200	Contributions and Miscellaneous	3,000	1,500	1,500	
			Total Library Revenue	29,115		29,615	
1	10	4041	Planning & Zoning Fees	3,500	3,000	3,000	
1	10	4040	Building Permits	5,500	7,000	5,000	
			Total Planning & Zoning Revenue	9,000		8,000	
1	10	4042	Parking Revenue	125,000	125,000	-	SEPARATE FUND
1	10	4080	Utility Reimbursements	5,000	5,000	5,000	
1	10	4070	Property Rentals	69,407	69,407	69,407	
			Total Properties Revenue	199,407		74,407	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
Total General Fund Revenues				\$ 2,389,517		\$ 1,959,039	
General Government Expenses							
1	11	5001	Salaries & Wages	236,014	230,000	229,384	
1	11	5006	Longevity Bonus	1,339	1,085	1,362	
1	11	5007	Payt in lieu of medical benefits	5,205	5,205	5,725	
1	11	5010	FICA Match	18,556	18,000	18,090	
1	11	5011	Retirement Match	16,952	16,500	16,733	
1	11	5012	Health / Life Insurance	34,749	31,500	40,320	
1	11	5013	Workers Compensation	1,601	1,550	1,414	
1	11	5014	Unemployment Insurance	634	634	539	
1	11	6101	Accounting & Auditing	17,500	17,500	18,000	
1	11	6105	Advertising, Printing & Publishing	4,000	5,000	4,500	
1	11	6110	Contract Services	5,000	5,000	5,000	
1	11	6110	Contract Services - ArchiveSocial	2,500	2,400	4,800	
1	11	6110	Contract Services - City of Phoenix tax data	0	0	600	
1	11	6110	Contract Services - VVREO workforce housing study	0	0	500	
1	11	6110	Contract Services - Cottonwood Area Transit	0	0	4,500	
1	11	6115	Conventions & Seminars	1,500	1,500	-	
1	11	6116	Training and Education	2,500	1,500	2,500	
1	11	6125	Dues, Subs. & Memberships	6,600	6,600	6,600	
1	11	6126	TPT Collection Fee expense (ADOR)	1,218	1,196	1,196	
1	11	6130	Election Expenses	0	0	6,000	
1	11	6155	Insurance	20,200	14,200	24,000	40% allocation
1	11	6156	Insurance Deductibles	500	0	0	
1	11	6170	Legal	12,000	12,000	12,000	
1	11	6185	Miscellaneous	2,403	5,000	4,429	
1	11	6185	Miscellaneous - FRIENDS OF JEROME startup costs	1,000	0	1,000	
1	11	6186	Bank charges	1,700	1,700	1,700	
1	11	6188	Bank fees/Merch services	6,800	6,800	6,800	
1	11	6190	Office Supplies	6,000	6,000	6,000	
1	11	6191	Copier and Equip Lease	7,500	7,500	7,500	
1	11	6192	Software Maintenance and Support	8,000	8,000	8,800	
1	11	6193	Computer Hardware and Service	10,000	10,000	10,000	
1	11	6195	Operating Supplies	1,000	1,000	1,000	
1	11	6200	Postage	5,500	4,500	5,000	
1	11	6220	Rep and Maint - Vehicles	500	0	500	
1	11	6245	Shuttle Expenses	1,500	2,000	1,500	
1	11	6250	Small Tools & Minor Equipment (under \$5,000)	1,000	500	750	
1	11	6265	Telephone	4,500	2,500	3,500	
1	11	6275	Travel	1,500	2,500	3,000	
1	11	6285	Tourism (from bed tax)	5,800	5,800	10,000	
1	11	6286	Community Health	500	0	500	
1	11	6287	Allowance for preservation of historic buildings	50,000	0	10,000	
1	11	9500	Transfer to Utilities Fund - Water	120,000	120,000	0	
1	11	9500	Transfer to Utilities Fund - Sewer	70,000	70,000	0	
1	11	9500	Transfer to Utilities Fund - Sanitation	0	0	0	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
1	11	9500	Transfer to HURF	74,000	50,000	-	
Total General Government Expenses				767,771		485,742	
Magistrate Court Expenses							
1	12	5001	Salaries & Wages	63,014	61,000	63,508	
1	12	5006	Longevity bonus	464	464	509	
1	12	5010	FICA	4,856	4,700	4,897	
1	12	5011	Retirement	2,098	2,098	2,099	
1	12	5013	Workmen's Comp	277	277	246	
1	12	5014	Unemployment	234	234	194	
1	12	6037	Court Security Fund *NEW	0	0	300	Uniforms
1	12	6101	Accounting and Auditing	0	0	0	
1	12	6110	Contract Services	5,500	5,500	7,000	DUI & Pro tem costs
1	12	6115	Conventions and Seminars	100	100	0	
1	12	6116	Training and Education	525	525	525	
1	12	6125	Dues and Subscriptions	250	285	287	
1	12	6185	Miscellaneous Expense	300	300	300	
1	12	6190	Office Supplies	0	0	200	
1	12	6191	Copier and Equipment Lease	2,250	2,250	2,250	
1	12	6265	Telephone	840	840	900	
1	12	6275	Travel	950	950	1,200	mileage + 3 hotel nights
Total Magistrate Court Expenses				81,658		84,415	
Police Department Expenses							
1	13	5001	Salaries & Wages	268,845	260,000	292,791	
1	13	5006	Longevity bonus	1,526	1,500	1,527	
1	13	5001	EMT/Firefighter Stipend	0		10,400	
1	13	5010	FICA	20,683	19,500	23,311	
1	13	5011	Retirement Match	34,413	33,000	37,356	
1	13	5012	Health / Life Insurance	46,320	45,500	68,154	
1	13	5013	Workers Compensation	21,404	21,404	22,364	
1	13	5014	Unemployment	847	847	863	
1	13	6105	Advertising, Printing & Publishing	200	0	0	
1	13	6110	Contract Services	3,000	0	0	Included software in past
1	13	6116	Training and Education	2,500	1,000	1,000	
1	13	6120	Dispatch	35,100	35,100	35,100	
1	13	6125	Dues and Subscriptions	500	1,200	1,200	
1	13	6145	Fuel	8,000	8,000	7,500	
1	13	6172	Prosecutor	30,000	20,462	24,000	
1	13	6185	Miscellaneous	600	600	600	
1	13	6192	Software Service & Support	1,000	4,000	5,500	
1	13	6193	Computer Hardware & Service	5,000	100	2,500	
1	13	6195	Operating Supplies	2,500	2,500	2,500	
1	13	6200	Postage	100	200	200	
1	13	6220	Rep and Maint - Vehicles	5,500	7,000	7,500	
1	13	6225	Rep and Maint -Equipment	1,200	2,000	1,500	
1	13	6234	Police Dept Safety Equipment	2,100	0	2,000	from court revenue
1	13	6250	Small Tools & Equipment (under \$5,000)	3,000	3,000	3,000	
1	13	6265	Telephone	4,000	4,000	4,000	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
1	13	6280	Uniforms	1,500	500	1,500	
1	13	7025	Capital Outlay - Vehicles	11,500	11,186	10,750	Tahoe; Explorer
Total Police Department Expenses				511,338		567,116	
Fire Department Expenses							
1	14	5001	Salaries & Wages - Chief, Duty officers	124,273	119,000	133,209	Incl \$7K Chief's coverage
1	14	5006	Longevity bonus	824	616	806	
1	14	5002	Wildlands wages	38,000	0	38,000	
1	14	5003	Volunteer-Employee Per Call Personnel	24,000	18,500	19,000	
1	14	5004	Fuel abatement wages	43,200	25,000	33,000	
1	14	5010	FICA Match	16,470	12,500	15,492	
1	14	5011	Retirement	9,678	9,200	9,833	
1	14	5011-A	Retirement - Volunteer Contribution	12,000	12,000	12,000	
1	14	5012	Health Insurance	27,540	26,000	32,460	
1	14	5013	Workers Compensation	17,599	15,000	17,992	
1	14	5014	Unemployment	1,448	1,000	822	
1	14	6110	Contract Services	4,000	500	500	
1	14	6116	Education and Training	6,000	12,000	6,000	
1	14	6120	Dispatch	6,100	6,100	6,450	
1	14	6125	Dues and Subscriptions	1,500	1,500	1,500	
1	14	6145	Fuel	5,000	5,000	5,000	
1	14	6170	Legal	500	500	500	
1	14	6180	Medical Expenses	500	1,000	1,000	
1	14	6181	Medical Supplies	3,000	3,000	3,000	
1	14	6185	Miscellaneous	1,500	1,500	1,500	
1	14	6192	Software Support and Maintenance	0	900	900	Internet
1	14	6195	Operating Supplies	1,000	1,000	1,500	
1	14	6220	Rep and Maint - Vehicles	16,000	35,000	16,000	
1	14	6225	Rep and Maint - Equipment	5,000	5,000	5,000	
1	14	6250	Small Tools & Equipment (under \$5000)	10,000	10,000	10,000	
1	14	6265	Telephone	5,000	4,000	4,000	
1	14	6270	Training Center Assessment	2,700	2,500	2,700	
Total Fire Department Expenses				382,832		378,164	
Library Expenses							
1	15	5001	Salaries & Wages	63,265	62,000	63,951	
1	15	5006	Longevity bonus	678	660	698	
1	15	5010	FICA Match	4,892	4,800	4,946	
1	15	5011	Retirement	3,421	3,421	3,476	
1	15	5012	Health Insurance	9,720	9,720	10,656	
1	15	5013	Workers Compensation	304	304	269	
1	15	5014	Unemployment	373	373	288	
1	15	6110	Contract services	1,250	-	1,250	
1	15	6185	Miscellaneous	500	-	250	
1	15	6190	Office Supplies	300	300	250	
1	15	6195	Operating Supplies	4,000	4,000	3,000	
1	15	6205	Print and Non-Print Materials	3,890	3,890	3,890	
1	15	6225	R&M - Equipment	200	-	100	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
1	15	6250	Small Tools & Equipment (under \$5,000)	1,000	4,221	1,000	
1	15	6265	Telephone (net of County contribution)	1,000	1,000	900	
1	15	6266	E-Rate	300	800	800	
Total Library Expenses				95,093		95,724	
Planning & Zoning Expenses							
1	16	5001	Salaries & Wages	67,989	55,000	67,032	
1	16	5006	Longevity bonus	317	109	338	
1	16	5007	Payt in lieu of medical benefits	0	4,175	6,100	
1	16	5010	FICA Match	5,225	4,500	5,620	
1	16	5011	Retirement Match	4,440	3,400	4,348	
1	16	5012	Health / Life Insurance	8,500	53	0	
1	16	5013	Workers Compensation	699	650	613	
1	16	5014	Unemployment Insurance	199	400	171	
1	16	6105	Advertising, Printing & Publishing	1,000	500	500	
1	16	6110	Contract Services	1,500	0	0	
1	16	6115	Conventions and Seminars	0	0	500	
1	16	6116	Training and Education	1,500	500	1,000	
1	16	6125	Dues and Subscriptions	0	0	0	
1	16	6170	Legal	13,000	20,000	15,000	
1	16	6175	Map Upgrades / Copies	0	0	1,000	
1	16	6185	Miscellaneous	300	300	300	
1	16	6192	Software Maintenance & Support	0	0	700	Adobe Suite
1	16	6195	Operating Supplies	250	500	300	
1	16	6250	Small Tools & Equipment (under \$5,000)	250	250	300	
1	16	6265	Telephone	600	600	600	
1	16	6275	Travel	500	500	500	
Total Planning & Zoning Expenses				106,269		104,922	
Parks Expenses							
1	17	5001	Salaries & Wages (incl longevity)	5,978	5,500	6,089	
1	17	5010	FICA Match	457	450	466	
1	17	5011	Retirement Match	472	380	481	
1	17	5012	Health Insurance	1,375	1,100	1,716	
1	17	5013	Workers Compensation	476	350	368	
1	17	5014	Unemployment Insurance	16	25	14	
1	17	6145	Fuel	50	50	50	
1	17	6185	Misc. Expenses	200	300	250	
1	17	6192	Software Service and Support	400	200	200	
1	17	6195	Operating Supplies	500	200	200	
1	17	6170	Legal	1,500	0	500	
1	17	6215	Rep and Maint - Building	100	0	100	
1	17	6220	Rep and Maint - Vehicles	2,500	2,500	2,500	
1	17	6225	Rep and Maint - Equipment	500	0	0	
1	17	6230	Rep and Maint - Infrastructure (routine)	2,000	0	1,500	
1	17	6250	Small Tools & Equipment (under \$5,000)	300	200	300	
1	17	6265	Telephone	200	0	0	
1	17	6280	Uniforms	500	300	300	
1	17	6285	Utilities	2,500	2,500	2,800	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
1	17	6290	Purchase of Real Estate	48,500	43,469	0	
1	17	8040	Lease Payments	1,300	300	260	Gannon
Total Parks Expenses				69,824		18,094	
Properties Expenses							
1	18	5001	Salaries & Wages (incl longevity)	37,017	35,000	37,704	
1	18	5010	FICA Match	2,832	2,600	2,884	
1	18	5011	Retirement Match	2,924	2,400	2,976	
1	18	5012	Health / Life Insurance	8,512	7,000	10,624	
1	18	5014	Unemployment Insurance	101	150	86	
1	18	5013	Workers Compensation	2,946	2,000	2,278	
1	18	6110	Contract Services	10,000	8,000	8,500	
1	18	6140	Engineering Fees	5,000	0	5,000	
1	18	6142	Equipment Rental	100	0	0	
1	18	6145	Fuel	100	100	100	
1	18	6170	Legal Services	500	0	500	
1	18	6185	Miscellaneous Expense	1,000	1,500	1,500	
1	18	6192	Software Service and Support	400	200	200	
1	18	6195	Operating Supplies	1,500	800	1,200	
1	18	6215	Rep and Maint - Buildings (routine)	20,000	10,000	20,000	
1	18	6215	Rep and Maint - Buildings (special)	19,000	19,700	40,000	Hotel Jerome windows
1	18	6220	Rep and Maint - Vehicles	2,500	2,500	2,500	
1	18	6225	Rep and Maint - Equipment	250	0	0	
1	18	6230	Rep and Maint - Infrastructure (routine)	3,000	3,000	3,000	
1	18	6230	Rep and Maint - Infrastructure (School Street access - wall and steps repair)	39,000	0	39,000	
1	18	6230	Rep and Maint - Infrastructure (flume repair)	5,000	2,580	0	
1	18	6250	Small Tools & Equipment (under \$5,000)	250	250	250	
1	18	6280	Uniforms	500	500	300	
1	18	6285	Utilities	46,000	46,000	46,000	
1	18	6242	Parking Kiosk Purchase and Expenses	125,000	90,000	0	SEPARATE FUND
1	18	8040	Lease Payments	1,300	300	260	Gannon
Total Properties Expenses				374,732		224,862	
Total General Fund Expenses				2,389,517		1,959,039	
Water Department Revenue							
2	50	4085	Water Usage Fees	180,000	178,500	170,000	
2	50	4100	Water Connection Fees	0		0	
Transfer from PARKING FUND						30,000	
Use of UTILITY FUND BALANCE				47,000		63,000	
2	50	4900	TRANSFER from General Fund	120,000	120,000	0	
2	50	4500	Miscellaneous Water Revenue	3,000	3,000	8,000	incl Sale of Jeep
Total Water Department Revenue				350,000		271,000	
Water Department Expenses							
2	50	5001	Salaries & Wages (incl longevity)	65,297	61,500	66,509	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
2	50	5010	FICA Match	4,995	4,500	5,088	
2	50	5011	Retirement Match	5,158	4,500	5,249	
2	50	5012	Health / Life Insurance	15,016	13,000	18,741	
2	50	5013	Workers Compensation	5,197	4,700	4,019	
2	50	5014	Unemployment Insurance	177	300	151	
2	50	6110	Contract Services	11,000	10,800	10,800	
2	50	6116	Training and Education	500	100	500	
2	50	6125	Dues, Subs. & Memberships	200	0	0	
2	50	6135	Permit Fees	400	1,766	1,800	
2	50	6140	Engineering Fees	1,350	250	1,500	
2	50	6142	Equipment Rentals	200	0	0	
2	50	6145	Fuel	2,000	2,000	2,000	
2	50	6155	Insurance	9,500	5,602	9,000	15% allocation
2	50	6170	Legal	15,000	6,500	20,000	
2	50	6185	Miscellaneous Expense	678	300	346	
2	50	6192	Software Maintenance & Support	2,500	2,500	2,800	
2	50	6195	Operating Supplies	3,000	3,000	3,000	
2	50	6215	Rep and Maint - Building	200	0	500	
2	50	6220	Rep and Maint - Vehicles	2,500	2,500	2,500	
2	50	6225	Rep and Maint - Equipment	2,500	500	2,000	
2	50	6230	Rep and Maint - Infrastructure (routine)	25,000	5,000	20,000	
2	51	6230	Rep and Maint - Infrastructure (Center Street/Hull Rd/School Street)	70,000	0	0	
2	50	6230	Rep and Maint - Infrastructure (regulator boxes)	20,000	0	15,000	
2	50	6230	Rep and Maint - Infrastructure (springs)	6,900	5,000	20,000	
2	50	6240	Service Tests/System Testing	1,100	500	1,000	
2	50	6250	Small Tools & Equipment (under \$5,000)	1,500	1,000	1,500	
2	50	6265	Telephone	1,000	300	0	
2	50	6271	DWR Fee	900	900	900	
2	50	6280	Uniforms	500	300	300	
2	50	6285	Utilities	500	500	500	
2	50	6290	Administration charge	48,232	48,232	49,386	
2	50	8041	Vehicle purchase	25,000	25,000	5,000	ATV for springs
2	50	8040	Lease Payments	2,000	1,000	911	Gannon
Total Water Department Expenses				350,000		271,000	
Sewer Department Revenue							
2	51	4085	Sewer Usage Fees	185,000	183,500	180,400	
						30,000	
				28,000		45,000	
2	51	4900	TRANSFER from General Fund	70,000	70,000	0	
2	51	4300	Interest and Investment Earnings	100	60	100	
Total Sewer Revenue				283,100		255,500	
Sewer Department Expenses							
2	51	5001	Salaries & Wages (incl longevity)	35,407	34,000	36,065	
2	51	5010	FICA Match	2,832	2,600	2,759	
2	51	5011	Retirement Match	2,797	2,400	2,846	
2	51	5012	Health / Life Insurance	8,142	6,500	10,162	
2	51	5013	Workers Compensation	2,818	2,818	2,179	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
2	51	5014	Unemployment Insurance	96	150	82	
2	51	6110	Contract Services	38,400	38,400	38,400	
2	51	6116	Training and Education	100	0	0	
2	51	6135	Permit Fees	1,250	1,129	1,150	
2	51	6140	Engineering Fees	20,000	2,000	25,000	
2	51	6142	Equipment Rentals	200	0	0	
2	51	6145	Fuel	2,100	2,100	2,200	
2	51	6155	Insurance	10,500	6,349	9,000	15% allocation
2	51	6170	Legal	200	100	500	
2	51	6185	Miscellaneous	326	250	460	
2	51	6192	Software Maintenance and Support	2,500	2,500	2,800	
2	51	6195	Operating Supplies	15,000	3,000	12,000	
2	51	6215	Rep and Maint - Building	100	0	500	
2	51	6220	Rep and Maint - Vehicles	1,200	2,000	2,000	
2	51	6225	Rep and Maint - Equipment	7,500	3,000	4,500	
2	51	6230	Rep and Maint - Infrastructure (routine)	25,000	5,000	15,000	
2	51	6230	Rep and Maint - Infrastructure (sewer line replacement)	5,000	0	0	
2	51	6230	Rep and Maint - Infrastructure (Center/Hull/School Street)	15,000	0	0	
2	51	6240	Service Tests/System Testing	11,000	11,000	12,000	
2	51	6250	Small Tools & Equipment (under \$5,000)	1,500	3,500	3,000	
2	51	6265	Telephone	900	250	500	
2	51	6280	Uniforms	500	300	0	
2	51	6285	Utilities	3,000	3,000	3,000	
2	51	6290	Administration charge	48,232	48,232	49,386	
2	51	8010	Bond Principal - 92-06	4,000	11,743	4,100	
2	51	8010	Bond Principal - 92-08	8,000		8,200	
2	51	8020	Bond Interest - 92-06	2,800	6,681	2,250	
2	51	8020	Bond Interest - 92-08	4,700		4,550	
2	51	8040	Lease Payments	2,000	1,000	911	Gannon
Total Sewer Expenses				283,100		255,500	
Sanitation Department Revenue							
2	52	4085	Sanitation Service Fees	190,000	188,000	188,000	
Use of UTILITY FUND BALANCE				16,500		16,000	
2	52	4900	TRANSFER from General Fund	-		-	
2	52	4500	Miscellaneous Sanitation Revenue	1,000	700	1,000	
Total Sanitation Revenue				207,500		205,000	
Sanitation Department Expense							
2	52	5001	Salaries & Wages (incl longevity)	56,330	53,000	57,376	
2	52	5010	FICA Match	4,309	3,950	4,389	
2	52	5011	Retirement Match	4,449	4,000	4,528	
2	52	5012	Health / Life Insurance	12,954	11,000	16,167	
2	52	5013	Workers Compensation	4,483	5,000	3,467	
2	52	5014	Unemployment Insurance	153	250	130	
2	52	6110	Contract Services	500	0	0	
2	52	6111	Recycling Contract Services	2,000	2,000	2,200	
2	52	6116	Training & Education	300	0	200	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
2	52	6142	Equipment Rental	1,000	0	750	
2	52	6145	Fuel	8,500	8,500	9,000	
2	52	6155	Insurance	12,500	7,470	12,000	20% allocation
2	52	6165	Landfill Tipping Fees	23,500	23,500	24,500	
2	52	6185	Miscellaneous	240	200	207	
2	52	6192	Software Maintenance and Support	0	1,176	1,300	Billmaster; Internet
2	52	6195	Operating Supplies	200	200	200	
2	52	6215	Rep and Maint - Building	150	0	0	
2	52	6220	Rep and Maint - Vehicles	12,000	10,000	10,000	
2	52	6225	Rep and Maint - Equipment	2,000	500	900	
2	52	6250	Small Tools & Minor Equipment	6,300	6,300	3,000	
2	52	6265	Telephone	900	250	0	
2	52	6280	Uniforms	500	300	300	
2	52	6290	Administration charge	48,232	48,232	49,386	
2	51	8040	Lease payments	1,000	0	0	
			Transfer to Capital Fund	5,000	5,000	5,000	
Total Sanitation Expenses				207,500		205,000	
			HURF Revenue				
			Use of HURF Fund Balance (carryover)			107,000	Carryover
3	30	4020	Highway User Revenue	38,642	38,642	40,000	
3	30	4020	Special streets and highways revenue	197,802	197,802	0	
3	30	4300	HURF Interest	350	1,100	1,000	
3	30	4900	Transfer from General Fund	74,000	45,000	0	
Total HURF Revenue				310,794		148,000	
			HURF Expenses				
3	30	5001	Salaries & Wages (incl longevity)	43,344	41,000	44,123	
3	30	5010	FICA Match	3,316	3,100	3,375	
3	30	5011	Retirement Match	2,361	2,000	2,403	
3	30	5012	Health/Life Insurance	6,873	5,600	8,151	
3	30	5013	Workers Compensation	2,840	1,900	2,250	
3	30	5014	Unemployment Insurance	181	200	155	
3	30	6140	Engineering Fees	2,000	0	5,000	
3	30	6142	Equipment Rentals	1,500	0	1,500	
3	30	6145	Fuel	50	50	100	
3	30	6155	Liability Insurance	6,500	3,735	6,000	10% allocation
3	30	6185	Miscellaneous Expense	155	155	455	
3	30	6192	Software Service & Support	400	150	180	Internet allocation
3	30	6195	Operating Supplies	700	200	500	
3	30	6210	Public Restroom Supplies	2,200	2,200	2,200	
3	30	6215	Repair & Maintenance - Building	6,300	5,000	5,000	
3	30	6220	Repair & Maintenance - Vehicles	2,400	2,000	2,000	
3	30	6225	Repair & Maintenance - Equipment	350	0	200	
3	30	6230	Repair & Maintenance - Infrastructure (routine R&M)	12,000	3,000	10,000	
3	30	6230	Repair & Maintenance - PAVING PARKING LOT ACROSS FROM SPIRIT ROOM	13,750	0	13,750	
3	30	6230	Repair & Maintenance - Street patching	25,000	0	10,000	
3	30	6230	Repair & Maintenance - CENTER/HULL/SCHOOL STREETS	110,000	0	0	
3	30	6230	Repair & Maintenance - Infrastructure (SIDEWALKS)	40,000	0	0	

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
3	30	6250	Small Tools & Equipment	500	600	500	
3	30	6255	Street Lights	12,500	12,500	13,000	
3	30	6260	Street Supplies	3,000	5,500	6,000	
3	30	6265	Telephone	200	0	0	
3	30	6280	Uniforms	500	300	300	
3	30	6290	Administration Charge	10,574	10,574	10,558	
3	30	8040	Lease Payments	1,300	300	300	Gannon
Total HURF Expenses				310,794		148,000	
new	new	new	PARKING FUND REVENUE				
3	40		Kiosk revenues			120,000	
3	40		Allowance for additional revenues			30,000	
Total Parking Fund revenues				-		150,000	
new	new	new	PARKING FUND EXPENSES				
3	40	5001	Salaries & Wages (incl longevity)			11,600	
3	40	5010	FICA Match			887	
3	40	5013	Workers Compensation			352	
3	40	5014	Unemployment Insurance			86	
3	40	6185	Miscellaneous			775	
3	40	6188	Credit Card processing fees			27,000	
3	40	6192	Software Maintenance and Support			4,800	
3	40	6195	Operating Supplies			4,000	
3	40	6265	Telephone			1,500	
3	40		Allowance for additional capital purchases			19,000	
3	40		Allowance for additional transfers to utilities and/or public safety budgets			20,000	
3	40		Transfer to Water Budget			30,000	
3	40		Transfer to Sewer Budget			30,000	
Total Parking Fund expenses				-		150,000	
Fire Department P&R Revenue							
4	60	4250	Town Contribution	12,000	12,000	12,000	
4	60	4255	State Pension Contribution	2,500	2,165	2,500	
4	60	4256	Receipts from Retirement Fund	10,000	8,691	10,000	
Total Fire P&R Revenue				24,500		24,500	
Fire Department P&R Expenses							
4	60	6110	Contract Services (Admin Fees)	2,000	2,000	2,000	
4	60	6235	Retirement/Refunds/Distributions	22,500	22,856	22,500	
Total Fire P&R Expenses				24,500		24,500	
Operating Grants Revenue							
5	40	4100	CDBG Housing rehab	360,000		0	
5	40	4067	Police: Bulletproof vest funding	1,400		1,400	
5	40	4067	Police: GOHS Grant	4,000		4,000	DUI/Traffic enforcement
5	40	4066	Police: RICO Revenue	0		5,000	
5	40	4068	Fire: FEMA	80,000		100,000	

				ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21	
5	40	4068	Fire: Firehouse Subs Grant	20,000		20,000	
5	40	4068	Fire: 100 Club grant	5,000		5,000	
5	40	4068	Fire: State Fire School (training)	1,000		1,000	
5	40	4068	Fire: NEAMS funding	4,500		4,500	
5	40	4100	Grant for community Garden/wall repair	50,000		0	
5	40	4100	USDA SEARCH grant (WWTP engineering)	0		30,000	
5	40	4100	MISCELLANEOUS grants	100,000		100,000	
5	40	4100	Yavapai County Storm Drainage/Flood Control	30,000		90,000	
Total Operating Grants Revenues				655,900		360,900	
Operating Grants Expenses							
5	40	4100	CDBG Housing rehab	360,000		0	
5	40	4067	Police: Bulletproof vest funding	1,400		1,400	
5	40	4067	Police: GOHS Grant	4,000		4,000	DUI/Traffic enforcement
5	40	4066	Police: RICO Revenue	0		5,000	
5	40	4068	Fire: FEMA	80,000		100,000	
5	40	4068	Fire: Firehouse Subs Grant	20,000		20,000	
5	40	4068	Fire: 100 Club grant	5,000		5,000	
5	40	4068	Fire: State Fire School (training)	1,000		1,000	
5	40	4068	Fire: NEAMS funding	4,500		4,500	
5	40	4100	Grant for community Garden/wall repair	50,000		0	
5	40	4100	USDA SEARCH grant (WWTP engineering)	0		30,000	
5	40	4100	Use of MISCELLANEOUS grants	100,000		100,000	
5	40	4100	Yavapai County Storm Drainage/Flood Control	30,000		90,000	
Total Operating Grants Expenses				655,900		360,900	
Capital Grants Revenue							
5	40	4100	CDBG Guaranteed DUNDEE Waterline	0		359,170	
5	40	4100	CDBG Competitive Center Avenue	0		500,000	
			HURF Exchange funding - Drainage Project design	0		200,000	
6	70	4105	Yavapai Apache Nation Gaming Donation	18,000		36,000	\$18K carryover
		4105	Freeport McMoRan - Social Investment 2015 (School Street access)	31,000		31,000	Carryover
		4105	Freeport-McMoRan - Social Investment 2020 (School Street access)	30,000		30,000	Carryover
		4105	USDA Rural Development 2018 - Hotel Jerome windows	56,500		56,500	
6	70	4100	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	105,000		0	
			ADEQ Brownfields: Hotel Jerome window removal	0		20,000	
		4105	Grant for Healthcare Clinic	50,000		50,000	
		4105	Miscellaneous Capital Grants	200,000		250,000	
Total Capital Grants Revenue				490,500		1,532,670	
Capital Grants Expenses							
5	40	4100	CDBG Guaranteed DUNDEE Waterline	0		359,170	
5	40	4100	CDBG Competitive Center Avenue	0		500,000	
			HURF Exchange funding - Drainage Project design	0		200,000	
6	70	4105	Yavapai Apache Nation Gaming Donation	18,000		36,000	\$18K carryover
		4105	Freeport McMoRan - Social Investment 2015 (School Street access)	31,000		31,000	Carryover
		4105	Freeport-McMoRan - Social Investment 2020 (School Street access)	30,000		30,000	Carryover
		4105	USDA Rural Development 2018 - Hotel Jerome windows	56,500		56,500	
6	70	4100	Brownfields grant: Lead Paint Abatement (Hotel Jerome)	105,000		0	

				ADOPTED 2019-20	Estimated thru 6/30/20	PROPOSED 2020-21
			ADEQ Brownfields: Hotel Jerome window removal	0		20,000
		4105	Grant for Healthcare Clinic	50,000		50,000
		4105	Miscellaneous Capital Grants	200,000		250,000
Total Capital Grants Expenses				490,500		1,532,670
Capital Fund Revenues						
9	57	4900	Contribution from Sanitation Account	5,000	5,000	5,000
9	57	4520	CARRYOVER Capital Fund	40,000	40,000	45,000
Total Capital Fund Revenues				45,000		50,000
Capital Fund Expenses						
9	57	7025	Downpayment on new garbage truck	45,000	45,000	50,000
Total Capital Fund Expenses				45,000		50,000
General Fund Contingencies Revenue						
7	25	4295	Excess City Sales Tax	100,000		400,000
		4295	Sale or Lease of Real Property	1,000,000		1,000,000
		4295	Additional Library Donations	2,000		2,500
		4295	Budgeted fund balance	137,000		40,000
7	25	4090	Excess Wildlands Fire Fees	50,000		80,000
7	25	4285	Excess Parking Revenue	50,000		80,000
Total General Fund contingency revenues				1,339,000		1,602,500
General Fund Contingencies Expenses						
7	25	6295	Use of fund balance for additional GRANT MATCH - CDBG Center Avenue	-		40,000
7	25	6295	Use of proceeds from Sale or Lease of Real Property	1,000,000		1,000,000
		6295	Use of additional library donations	2,000		2,500
		6295	Purchase of golf cart or ATV for administration	3,000		3,500
		6295	Use of Fund Balance for Grant match - FEMA	4,000		-
		6295	Use of Fund Balance to TRANSFER TO UTILITY FUND CONTINGENCIES	130,000		-
		6295	Repairs to steps (Old Town Hall and Parade steps)	30,000		25,000
		6295	Repair to rock wall below School Street	-		50,000
		6295	Hampshire Avenue sidewalk repairs	-		40,000
		6295	Purchase of flatbed truck	-		50,000
		6295	Use of excess city sales tax for other purposes	70,000		231,500
7	25	6276	Use of Excess Wildlands Fire Fees	50,000		80,000
7	25	6285	Use of excess Parking Revenue	50,000		80,000
Total General Fund contingency expenses				1,339,000		1,602,500
Utilities Fund Contingencies Revenue						
8	55	4295	Water connection fees	10,000		10,000
			Transfer from GENERAL FUND BALANCE	130,000		-
			Sewer connection fees	11,000		11,000
			Design Bridge Loan (Wastewater Engineering Phase Two, if needed)	-		100,000
Total Utilities Fund contingency revenues				151,000		121,000
Utilities Fund Contingencies Expenses						
8	55	6295	Replacement of water line, hydrants and regulator - DUNDEE AVE	130,000		-

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

	ADOPTED 2019-20	Estimated thru 6/30/20	PROPOSED 2020-21
Wastewater engineering (Phase Two if needed)			100,000
Use of proceeds from Water connection fees	10,000		10,000
Use of proceeds from Sewer connection fees	11,000		11,000
Total Utilities Fund contingency expenses	151,000		121,000
RECAP:			
REVENUES:			
General Government	1,930,395		1,635,017
Magistrate Court	65,000		72,000
Police Department	28,100		22,000
Fire Department	128,500		118,000
Library	29,115		29,615
Planning & Zoning	9,000		8,000
Properties	199,407		74,407
Total General Fund Revenues	2,389,517		1,959,039
Water Department	350,000		271,000
Sewer	283,100		255,500
Sanitation	207,500		205,000
Total Utilities Fund Revenues	840,600		731,500
HURF	310,794		
Total HURF Fund Revenue	310,794		148,000
Parking			150,000
Total Parking Fund Revenue			150,000
Fire Dep't. P & R Fund	24,500		
Total Fire Dept P&R Fund Revenue	24,500		24,500
Operating Grant Fund	655,900		
Total Operating Grant Fund Revenue	655,900		360,900
Capital Grant Fund	490,500		
Total Capital Grant Fund Revenue	490,500		1,532,670
General Fund Contingencies	1,339,000		
Total General Fund Contingencies Revenue	1,339,000		1,602,500
Utilities Fund Contingencies	151,000		
Total Utilities Fund Contingencies Revenue	151,000		121,000
Capital Fund	45,000		
Total Capital Fund Revenue	45,000		50,000
Revenue Totals	6,246,811		6,680,109

TOWN OF JEROME
BUDGET WORKSHEET
2020-21

	ADOPTED 2019-20	Estimated thru 6/30/20	PROPOSED 2020-21
EXPENSES:			
General Government	767,771		485,742
Magistrate Court	81,658		84,415
Police Department	511,338		567,116
Fire Department	382,832		378,164
Library	95,093		95,724
Planning & Zoning	106,269		104,922
Parks	69,824		18,094
Properties	374,732		224,862
(Rounding adjustment)			
Total General Fund Expenses	2,389,517		1,959,039
Water Department	350,000		271,000
Sewer	283,100		255,500
Sanitation	207,500		205,000
Total Utilities Fund Expenses	840,600		731,500
HURF	310,794		148,000
Total HURF Fund Expenses	310,794		148,000
Parking			150,000
Total Parking Fund Expenses			150,000
Fire Dep't. P & R Fund	24,500		24,500
Total Fire Dept P&R Expenses	24,500		24,500
Operating Grant Fund	655,900		360,900
Total Operating Grant Fund Expenses	655,900		360,900
Capital Grant Fund	490,500		1,532,670
Total Capital Grant Fund Expenses	490,500		1,532,670
General Fund Contingencies	1,339,000		1,602,500
Total General Fund Contingencies Expenses	1,339,000		1,602,500
Utilities Fund Contingencies	151,000		121,000
Total Utilities Fund Contingencies Expenses	151,000		121,000
Capital Fund	45,000		50,000
Total Capital Fund Expenses	45,000		50,000
Expense Totals	6,246,811		6,680,109
Budget (Deficit) excess		-	

TOWN OF JEROME
 BUDGET WORKSHEET
 2020-21

			ADOPTED 2019-20	<i>Estimated thru 6/30/20</i>	PROPOSED 2020-21
		(Deficit)/excess by fund:			
		<i>General Fund</i>	-		
		<i>Utilities Fund</i>	-		
		<i>HURF Special Revenue Fund</i>	-		
		<i>Parking Special Revenue Fund</i>	-		
		<i>Fire Dept P&R Fiduciary Fund</i>	-		
		<i>Operating Grants Fund</i>	-		
		<i>Capital Grants Fund</i>	-		
		<i>General Fund Contingencies</i>	-		
		<i>Utilities Fund Contingencies</i>	-		
		<i>Capital Fund</i>	-		
		Total	-		