



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

MINUTES REGULAR MEETING OF THE JEROME TOWN COUNCIL HELD VIA WEB CONFERENCE on ZOOM TUESDAY, APRIL 14, 2020, AT 7:00 P.M.

Times noted approximately correlate with the video recorded on Facebook:
http://www.facebook.com/watch/live/?v=1708663182617666&ref=watch_permalink

<p>ITEM #1: 7:02 (3:07)</p>	<p>CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Mayor Alex Barber called the meeting to order at 7:02 pm. Town Clerk to call and record the roll. Town Manager/Clerk Candace Gallagher called the roll. Remotely present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore, and Dr. Jack Dillenberg. Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, and Deputy Clerk Rosa Cays were also present. Mayor Barber and Ms. Gallagher explained to meeting attendees how to operate and participate in the Zoom video conferencing.</p>																																										
<p>ITEM #2: 7:04 (4:54)</p>	<p>FINANCIAL REPORTS Financial reports for March 2020 Motion to Approve the March 2020 Financial Reports</p> <table border="1" data-bbox="376 961 1377 1087"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH		X	X			
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<p>ITEM #3: 7:04 (5:21)</p>	<p>STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Councilmembers. Ms. Gallagher said that much of her time, as well as the time of councilmembers and department leaders, is being consumed by daily teleconferences and the COVID-19 situation. She then read from her staff report. Councilmember Jack Dillenberg asked if the League of Women Voters would be planning another "meet the candidates" panel discussion for Jerome's election. Ms. Gallagher said they are still considering what they will do in light of the pandemic. Councilmember Mandy Worth said she has been paying attention to the league and they are expecting to keep these meetings in July in person but are working on contingency plans for virtual or write-in commentary. Ms. Worth then asked Ms. Gallagher to address the letter to Sen. Sinema mentioned in her staff report. Ms. Gallagher summarized what she had written in the letter, which emphasized the need for Congress to let the CARES Act funding be used for revenue replacement, not just expense reimbursement. Mayor Barber encouraged attendees to contact the National League of Cities via Twitter, as well as the governor and state senators, regarding the CARES Act II that Sen. Sinema would like to see implemented to support towns like Jerome through this pandemic. Mayor Barber said if Jerome is closed for six months, the town would lose approximately \$640,000 in revenue. Mayor Barber illustrated the amount of work that has been added to her duties because of COVID-19. She is confident that Jerome will get through this. She thanked Ms. Gallagher and councilmembers. Councilmember Jane Moore asked if the public has a way to reach town staff if needed. Ms. Gallagher said a notice is posted at town hall at the main entrance. Deputy Clerk Rosa Cays said that a notice is also at each posting place in town. Mayor Barber pointed out that the town website also has useful information. Vice Mayor Sage Harvey said this all started for Jerome on March 13, and that she and the mayor have been working hard to stay on top of information. She said Ms. Gallagher and Chief Allen Muma have been instrumental in coordinating efforts. Vice Mayor Harvey said Yavapai County was hosting a webinar to educate constituents about the financial support available for small businesses and those who are self-employed. Things are on hold while states hear from the federal government regarding guidelines. The website to visit for information is YCAZbusiness.org. Vice Mayor Harvey encouraged people to keep filing and named other organizations that are helping citizens get through this difficult time. Ms. Worth said during the first three weeks of quarantine, she and a tech-savvy friend redesigned and rebuilt the Haven Methodist Church website, which has launched with updated information about the food bank and other support</p>																																										

services. She is also coordinating with Haven to get custom boxes to residents who cannot visit the food bank in person. Ms. Worth also thanked the Haunted Group for continuing to donate food for the residents of Jerome. They recently delivered 18 cases of produce, milk, and bread.

Dr. Dillenberg said he wanted it to be known, in case anything should be done, that people from outside of Jerome have also been visiting the Haven food bank.

Mayor Barber said she and the vice mayor were told at one of the meetings they attended that food banks are open to anyone in need. She clarified that some of the people coming up to Jerome were employees at local businesses that have temporarily closed.

Vice Mayor Sage Harvey said that Yavapai County's emergency manager, Ron Sauntman, was the person who said food banks in the county are open to anyone in need.

Ms. Worth said Haven Methodist Church works closely with St. Thomas Episcopal Church in Clarkdale. She pointed out Jerome residents could also take advantage of resources in other places and have supplies delivered to Jerome. Veterans or active-duty military families can also benefit from specific programs for them; Ms. Worth has more information if anyone is interested.

Ms. Gallagher said she recently ordered toilet paper and baby wipes for Jerome residents.

Ms. Moore asked if it was possible to get a list of distribution places posted on social media or the town website so residents are aware of the resources available to them.

Ms. Worth said she would get a one-sheet list together and submit it to Ms. Gallagher. She also said Haven volunteers work with other organizations in the valley to facilitate deliveries to Jerome residents.

Motion to Approve the Staff Reports

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

ITEM #4:
7:26 (27:00)

ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES

Minutes are provided for the information of Council and do not require action.

Zoning Administrator John Knight read from his staff report. He announced that the DRB chair is now Tyler Christensen, and Brice Wood will serve as vice chair.

Mr. Knight revisited a list of projects he has been working on based on the Council's priorities and suggested they may want to review it and reconsider the order of importance.

Vice Mayor Harvey suggested the telecommunications ordinance may need to be prioritized as the community has become more reliant on telephonic and video communication. She asked that it be added to the May agenda.

ITEM #5:
7:29 (30:26)

APPROVAL OF MINUTES

March 10, 2020 regular meeting; March 10, 2020 special meeting; March 10, 2020 Closed Session; March 17, 2020 special meeting; March 24, 2020 special meeting

Mayor Barber suggested that all the minutes be approved in one motion. She asked councilmembers if they had any additions or changes to the minutes.

Ms. Gallagher noted two very minor changes to make to the March 10 minutes of the regular meeting.

Motion to Approve the Minutes with the corrections to the March 10, 2020 Regular Meeting

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

ITEM #6:
7:31 (32:29)

ORDINANCES

ITEM #6A: SECOND READING AND FINAL ADOPTION – ORDINANCE NO. 460, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, APPROVING AMENDMENT TO ZONING MAP TO ESTABLISH R-2 (SINGLE- AND TWO-FAMILY RESIDENTIAL) ZONE

Council may conduct the second reading of, and possibly adopt, Ordinance No. 460, adopting an amended zoning map for the Town of Jerome. The new map will include a new R-2 Zone and rezone certain properties from R1-5 to R-2. This change was recommended by the Planning and Zoning Commission on February 12.

Motion to Approve Ordinance No. 60

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

<p>ITEM #7: 7:32 (33:32)</p>	<p style="background-color: #92d050; padding: 2px;">UNFINISHED BUSINESS</p> <p>ITEM #7A: RESOLUTION NO. 596, A RESOLUTION AUTHORIZING AND SUPPORTING AN APPLICATION FOR A USDA RURAL DEVELOPMENT SEARCH GRANT TO FINANCE ENGINEERING FOR THE WASTEWATER TREATMENT PLANT</p> <p>Council may approve Resolution 596, authorizing an application to USDA Rural Development for a \$30,000 SEARCH grant to finance engineering for the wastewater treatment plant.</p> <p>Vice Mayor Harvey asked if the town had a financial commitment to the grant.</p> <p>Ms. Gallagher explained that the town will have to help pay for the engineering and that this grant will help.</p> <p>Motion to Approve Resolution No. 596</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">COUNCILMEMBER</th> <th style="text-align: center;">MOVED</th> <th style="text-align: center;">SECONDED</th> <th style="text-align: center;">AYE</th> <th style="text-align: center;">NAY</th> <th style="text-align: center;">ABSENT</th> <th style="text-align: center;">ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY			X				MOORE		X	X				WORTH	X		X			
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<p>7:34 (34:53)</p>	<p>ITEM #7B: RESOLUTION NO. 597, AUTHORIZING A SETTLEMENT AGREEMENT WITH THE CUBAN QUEEN BORDELLO, LLC</p> <p>Council may approve a settlement agreement with the Cuban Queen Bordello, LLC (Windy Jones and Josh Lindner) related to parking requirements for development at 324 Queen Street.</p> <p>Motion to Approve Resolution No. 597</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">COUNCILMEMBER</th> <th style="text-align: center;">MOVED</th> <th style="text-align: center;">SECONDED</th> <th style="text-align: center;">AYE</th> <th style="text-align: center;">NAY</th> <th style="text-align: center;">ABSENT</th> <th style="text-align: center;">ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH		X	X			
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<p>7:34 (35:38)</p>	<p>ITEM #7C: MEETING TIME FOR DESIGN REVIEW BOARD AND PLANNING & ZONING COMMISSION</p> <p>Council may revisit their former rejection of the change to a 6 p.m. meeting time for the Design Review Board and the Planning & Zoning Commission.</p> <p>Dr. Dillenberg said that after talking with committee members and citizens, he feels the Council should support what the boards have recommended and honor their decision to change the DRB regular meeting time to 6 p.m. from 7 p.m. He does not feel the time change will diminish community participation since the meetings are announced well in advance.</p> <p>Ms. Moore explained that the reason for wanting to keep the meeting time at 7 p.m. was not because "it's always been done that way" but rather for people who work late and needed the extra time to get to the meeting on time. She was also fine with changing the meeting time to 6 p.m. if the public is fine with it. She said public participation is important.</p> <p>Dr. Dillenberg agreed, and said that if the public knows in advance when the meetings begin, the time change should be fine; if for whatever reason it does not work for the public, then the time could be changed back to 7 p.m.</p> <p>Ms. Moore's concern was consistency, which Dr. Dillenberg agreed was important.</p> <p>Vice Mayor Harvey said she agreed with Ms. Moore and remembered the discussion about this item at the last council meeting. She said the time was to accommodate the public, not the board members. She also pointed out that when the board members stepped up and the zoning administrator took the job, they all knew when the meetings started.</p> <p>Mr. Knight noted that the time change was supported unanimously by both P&Z and DRB boards. One reason was they felt it was better to have the meeting earlier was to get home earlier for a later dinner. He said he has received no complaints from applicants since the meeting time has changed. He did a quick survey of other locations in the Verde Valley and found that most meetings begin at 6 p.m. and some at 5 or 5:30 p.m., with county meetings scheduled during the workday. Mr. Knight said he felt the later time may discourage public participation. He does agree it is important to the public and applicants, and to encourage participation, but Mr. Knight did want to remind the council that it was unanimously supported by both boards to change the meeting times to 6 p.m.</p> <p>Dr. Dillenberg commented that he did not realize the meetings have already been held at 6 p.m. without any problems and with support from the public up till now. He feels the responsible thing to do is to honor the boards' wishes.</p> <p>Mayor Barber said she feels that since we're asking volunteers to be on our boards, and if they would rather have the meetings at 6, then Council ought to support this change. She asked Mr. Knight how long the meetings have been starting at 6.</p> <p>Mr. Knight said it has been a while and the reason the bylaws were being revised in the first place. The time change has been well received.</p> <p>Dr. Dillenberg reiterated his support for the time change and thanked the mayor and other councilmembers for approving this item.</p> <p>Mayor Barber thought Mr. Knight made a good case for the time change.</p> <p>Motion to Support the Time Change from 7p.m. to 6 p.m. for DRB and P&Z Regular Meetings</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">COUNCILMEMBER</th> <th style="text-align: center;">MOVED</th> <th style="text-align: center;">SECONDED</th> <th style="text-align: center;">AYE</th> <th style="text-align: center;">NAY</th> <th style="text-align: center;">ABSENT</th> <th style="text-align: center;">ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td style="text-align: center;">X</td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td style="text-align: center;">X</td> <td style="text-align: center;">X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY			X				MOORE			X				WORTH		X	X			
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<p>ITEM #8: 7:44 (45:06)</p>	<p>NEW BUSINESS</p> <p>ITEM #8A: PROFESSIONAL LEGAL SERVICES – TOWN PROSECUTOR</p> <p>Council may approve a renewed agreement with Andrew Jolley, Town Prosecutor.</p> <p>Ms. Worth pointed out in the agreement that the rate is the same as last year and very reasonable compared to comparable services. She said she is always impressed by Mr. Jolley's humanity and professionalism.</p> <p><u>Motion to Approve the Renewed Agreement with Andrew Jolley, Town Prosecutor</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY			X				MOORE			X				WORTH	X		X			
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<p>7:46 (47:20)</p>	<p>ITEM #8B: PROFESSIONAL LEGAL SERVICES – TOWN ATTORNEY</p> <p>Council may approve a renewed agreement with Bill Sims, Town Attorney.</p> <p>Mayor Barber asked if Mr. Sims has adjusted his rates.</p> <p>Ms. Gallagher said he has not adjusted his rates since 2012.</p> <p>Dr. Dillenberg expressed his approval of Mr. Sims.</p> <p><u>Motion to Approve the Renewed Agreement with Bill Sims, Town Attorney</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY		X	X				MOORE			X				WORTH			X			
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<p>7:47 (48:04)</p>	<p>ITEM #8C: TOWN RENTAL PROPERTIES/COVID-19</p> <p>Council will consider requests by tenants of Town-owned properties for deferred and/or reduced rental fees during the COVID-19 pandemic.</p> <p>Ms. Worth suggested a deferment for all tenants, not just the three who have requested the deferred and/or reduced rental fees.</p> <p>Vice Mayor Harvey agreed with Ms. Worth and expressed her thoughts about the coming months.</p> <p>Dr. Dillenberg also agreed with a deferment of rent and suggested it be initiated immediately for 90 to 120 days and reevaluate after 90 days. He also proposed to add the owed rent onto the end of the lease or extend the lease.</p> <p>Ms. Gallagher agreed with letting tenants defer payment but not make them pay the owed rent all at once.</p> <p>Ms. Worth advised deferring for 90 days since the pandemic situation is changing moment by moment and to revisit this item at the June Council meeting to reevaluate and decide on how to move forward.</p> <p>Mayor Barber summarized what had been suggested and asked if would be necessary to make this retroactive to March rents or to start with April.</p> <p>Ms. Gallagher was not sure if offering the deferment retroactively was necessary but did suggest no late fees would be applied and no rental payment would be required during the deferment.</p> <p>Ms. Worth amended her motion.</p> <p>Vice Mayor asked how many rentals the Town manages. Ms. Gallagher listed them.</p> <p><u>Motion to Approve a Deferment of Rental Payments for 90 Days as of April 14, 2020, for All Town-Owned Properties, to be Revisited at the June Council Meeting for Reconsideration</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH	X		X			
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MOORE			X																																								
WORTH	X		X																																								
<p>7:55 (56:14)</p>	<p>ITEM #8D: COMMUNITY GARDEN AND VIRTUAL HOME GARDENING WORKSHOP</p> <p>Council will discuss options for a community garden and the possibility of airing a virtual home gardening workshop led by Zoning Administrator and home gardener John Knight.</p> <p>Mr. Knight said he has perused potential garden areas in town, including the property between the Haunted Hamburger and Upper Park, along Middle Park, and near the Sliding Jail. He also toured Cottonwood's community garden with their city clerk, who manages it, and said it was a much-loved, shared resource for the town. Mr. Knight listed some of the supplies that would be needed. He said if there was interest, he could do an online gardening workshop.</p> <p>Ms. Worth said she loved the idea of a community garden, especially as we're rebuilding our society through the COVID crisis. She mentioned the Yavapai Library has an extensive seed library. She also said Council would need to see what the interest level would be and what can be donated. Ms. Worth offered to put a short survey together to send out to the community.</p> <p>Mr. Knight commented it would be good to get a sense of interest before taking action.</p> <p>Mayor Barber asked Council how they felt about Middle Park as the chosen garden area.</p> <p>Vice Mayor Harvey said she was in favor of Middle Park and believes community members would want to get involved. She said the project would bring Jerome back to its roots and added that she has something of a green thumb.</p>																																										

Dr. Dillenberg thanked Mr. Knight for his report and efforts. He mentioned that the area below Town Hall had been considered for a garden in the past and asked if it was still viable. He believes the garden would bring back community unity.

Mayor Barber said the soil quality behind Town Hall is not optimal, plus it would take away parking. She suggested starting with Middle Park.

Ms. Moore interjected that Jerome resident Curtis Lindner had commented on Facebook, asking how the public can participate in this meeting. She also clarified that her suggestion of building a garden below Town Hall was to build planters along the fencing, not eliminate parking. She said she supported the idea of starting with Middle Park.

Mayor Barber commented that Mr. Lindner had joined the meeting via Zoom.

Ms. Worth said starting with Middle Park is a good place and visible to the public (and tourists). She also mentioned that her sister, a horticulturalist, said climbing plants could work at Town Hall if a garden is established there in the future. (Sound quality diminished and cut off at this point.)

Vice Mayor Harvey said we need to keep in mind the state lockdown/social distancing, as it may still be an issue.

Mayor Barber agreed with the vice mayor but said some "inhouse" work needed to be done before the community starts planting the actual garden. She made suggestions for action items and asked John to work with the town crew to get the ball rolling.

Dr. Dillenberg suggested earmarking this project at the upcoming budget meetings. The mayor agreed.

Ms. Moore requested that names of interested parties be collected and see who can donate to the project.

Motion to Begin "Inhouse" Work on a Community Garden at Middle Park and Collect Names of Interested Citizens and Donations

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

8:14 (1:16:06)

ITEM #8E: DISCUSSION – POSSIBLE AMENDMENTS TO ZONING ORDINANCE

Council will discuss possible amendments to the Jerome Zoning Ordinance and may initiate the process to amend the ordinance. Possible changes include but are not limited to:

- Regulations regarding temporary and political signage
- Definitions of Boarding House and Hotel
- Definition of small projects that can be approved administratively

Mayor Barber suggested tabling this item until July.

Ms. Worth agreed that it was a lot to consider but that some of it had legal implications. She said she wanted to do more research on state law situations and how they apply to the ordinance. She suggested tabling the discussion until June.

Mr. Knight clarified that some of the ordinances need to be addressed sooner than later, i.e., temporary and political signs. The other items on the list of possible ordinance amendments were for the councilmembers' awareness to be addressed sometime in the future.

Mayor Barber suggested adding the sign ordinance to the May council meeting agenda and addressing the rest of the items on the list in July.

Ms. Moore asked about the sign ordinance and if it referred to size limitations and if it could be enforced. Mr. Knight spoke about the challenges of enforcing our sign ordinance, noting that regulations cannot be content-based. He said verbal and written complaints have been submitted about a couple of signs in town. He is working with the town attorney to be sure the ordinance is enforceable before any action is taken. Mr. Knight referred to the court case Reed vs. Town of Gilbert and said Jerome may be able to borrow from the town's now robust sign ordinance.

Ms. Worth suggested that councilmembers get familiar with the Reed vs. Gilbert case and to visit the town of Gilbert's website for more information prior to the May council meeting.

Vice Mayor Harvey read from the zoning ordinance regarding signs for Ms. Moore's clarification.

Motion to Table the Sign Ordinance Discussion until May and the rest of the Possible Ordinance Amendments until July

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
WORTH		X	X			

8:25 (1:25:56)

ITEM #8F: FAIR HOUSING PROCLAMATION

Council may approve a proclamation designating April 2020 as Fair Housing Month.

Ms. Gallagher clarified that the proclamation designation is an annual requirement of the town's CDBG funding.

Motion to Approve the Fair Housing Proclamation

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #9:
8:26 (1:27:40)

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future meeting agenda.

Ms. Worth noted that it is Census Month. She has found that most Jerome residents received cards with incorrect zip codes. She was advised to fill out the census online and urged others to do the same and not return the cards. She asked that a notice be posted, and she is hoping to alert residents with a "how to" note via the Haven food bank.

Ms. Worth alerted meeting listeners that those who do not file tax returns need to visit the IRS website to indicate this to receive a stimulus payment, and asked if Vice Mayor Harvey would help to compile a list of organizations that help with tax preparation for those who need assistance.

Ms. Worth also announced that Governor Ducey has reached out to businessowners, restaurant industry workers, and tourism leaders via his website asking for input on how to kickstart the economy.

Ms. Worth mentioned that she has compiled a substantial list of educational resources for families who are homeschooling, if anyone is interested. She also asked everyone to check in on friends, neighbors, and family during this time of crisis.

Mr. Knight asked for clarification from the Council to see if they were interested in his offer to do a beginner's how-to gardening video in conjunction with the community garden project. Councilmembers encouraged him to do it.

Vice Mayor Harvey said the zip code was correct on her Census 2020 card. As for stimulus payments, those who do not file taxes can go to www.irs.gov for assistance. As for filing returns, the due date was extended to July 15. Vice Mayor Harvey said she is available to residents if anyone needs assistance during this time, and asked listeners to be patient with the unemployment process; the system is overwhelmed.

Ms. Gallagher said Jerome resident John Bartell had posted on Facebook that he had submitted questions for the council via email, which she received just before the meeting. Ms. Gallagher read Mr. Bartell's questions to the Council and answered them one by one.

Mayor Barber shared Sen. Kyrsten Sinema's contact information for Arizonans who need assistance with the financial stimulus process: outreach@sinema.senate.gov. She said Sen. Sinema's aides will help residents maneuver through the loan programs and that they also want to hear from those who have applied but have not heard back with confirmation or funding. Her office is also willing to assist those with unemployment applications or SBA loans via casework@sinema.senate.gov.

Dr. Dillenberg said he has talked to someone in town interested in purchasing former Mayor Frank Vander Horst's property for a public/private partnership. If the project has merit, he will pass it by Ms. Gallagher.

Mayor Barber said there is talk to reopen the economy "in waves." People need to get tested first. She suggested visiting the county website for the latest statistics about the virus. She clarified that if a zip code area has less than ten COVID cases, they will not be listed in the zip code tracking data. Mayor Barber said that Coconino County seems to have the most cases in Arizona and is sending some patients to Verde Valley Medical Center.

Vice Mayor Harvey confirmed the information regarding Coconino County and said it is partly because of the overwhelming number of COVID-19 cases in the Navajo Nation going to Flagstaff for medical care. She also shared the county website link providing the latest updates on the virus: www.yavapai.us/chs.

ITEM #10:

ADJOURNMENT

Motion to Adjourn at 8:45 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
WORTH			X			

APPROVE:

ATTEST:

 Christina "Alex" Barber, Mayor

 Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____