



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## AGENDA

### REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, JANUARY 14, 2020, AT 7:00 P.M.

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting. Persons with a disability may request an accommodation such as a sign language interpreter by contacting Jani Savage, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943. A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).*

<b>ITEM #1:</b>	<b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. Mayor or Mayor's designee to lead the Pledge of Allegiance.	
<b>ITEM #2:</b>	<b>FINANCIAL REPORTS</b> Financial reports for December 2019	Discussion/Possible Action
<b>ITEM #3:</b>	<b>STAFF AND COUNCIL REPORTS</b> Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
<b>ITEM #4:</b>	<b>ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES</b> Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
<b>ITEM #5:</b>	<b>APPROVAL OF MINUTES</b> December 10, 2019 regular meeting – open session; December 10, 2019 special meeting – open and closed sessions; December 19, 2019 special meeting <i>If necessary, Council may enter into executive session, pursuant to A.R.S. §38-431.01(A)(2), for the discussion or consideration of records exempt by law from public inspection.</i>	Discussion/Possible Action
<b>ITEM #6:</b>	<b>PETITIONS FROM THE PUBLIC</b> <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
<b>ITEM #7:</b>	<b>ORDINANCES</b>	
	<b>ITEM #7A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 459, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 106, "DESIGN REVIEW BOARD," OF THE JEROME ZONING ORDINANCE, REGARDING THE BOARD'S COMPOSITION</b> Council may conduct the second reading of, and may approve, Ordinance No. 459, which would eliminate, effective March 1, 2020, the current provision that one member of the Design Review Board shall be a member of the Planning & Zoning Commission.	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<b>ITEM #7B: DISCUSSION ONLY: ORDINANCE REGARDING SMALL CELL SITES</b> Council will discuss the creation of an ordinance to regulate cellular sites within Jerome and may direct staff regarding same.	Sponsored by Mayor Alex Barber Discussion: Possible Direction
<b>ITEM #8:</b>	<b>UNFINISHED BUSINESS</b>	
	<b>ITEM #8A: TRANSFER OF HISTORIC RECORDS</b> Council may approve an agreement with the Jerome Historical Society regarding the transfer to them of certain historic records previously located in the Hotel Jerome.	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<b>ITEM #8B: SIDEWALK ENCROACHMENT POLICY</b> Council will review input from the Planning & Zoning Commission and Design Review Board regarding a sidewalk encroachment policy, will discuss what regulations to include, and may initiate the process to create an ordinance.	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<b>ITEM #8C: SELF-HELP CLINIC AT TOWN HALL</b> Council will resume discussion of the possibility of creating a "self-help" medical clinic on the upper floor of Town Hall.	Sponsored by Councilmember Jack Dillenborg Discussion: Possible Direction
	<b>ITEM #8D: PAID PARKING – SIGNAGE, DELINEATION AND PAVING</b> Council will discuss the need for additional signage, delineation of spaces and paving in the paid parking areas and may direct staff in this regard.	Sponsored by Vice Mayor Sage Harvey Discussion: Possible Direction

	<p><b>ITEM #8E: PARKING OVERLAY DISTRICT</b> The Zoning Administrator will provide an update regarding the proposed Parking Overlay District. The Council may direct staff to proceed with the survey work and the Council may initiate the process to create an ordinance.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
<b>ITEM #9:</b>	<b>NEW BUSINESS</b>	
	<p><b>ITEM #9A: PUBLIC HEARING REGARDING USE OF CDBG FUNDS</b> Council will conduct the second of two required public hearings regarding potential projects for the use of CDBG funding.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9B: RESOLUTION NO. 589, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY20 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION</b> Council may adopt Resolution No. 589, authorizing the submission of an application for FY20 CDBG (Community Development Block Grant) funding.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9C: RESOLUTION NO. 590, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING THE SUBMISSION OF A COMPETITIVE APPLICATION FOR FY19 AND/OR FY20 COMMUNITY DEVELOPMENT BLOCK GRANT STATE SPECIAL PROJECT (SSP) FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.</b> Council may adopt Resolution No. 590, authorizing the submission of an application for FY19 and/or FY20 CDBG (Community Development Block Grant) State Special Project (SSP) funding.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9D: RICH STREET PARKING SAFETY REVIEW</b> Council will discuss parking at the intersection of Rich Street and 89A, and review comments from Chief Muma and Chief Blair regarding safety at that location</p>	Sponsored by Mayor Alex Barber Discussion: Possible Direction
	<p><b>ITEM #9E: APPROVING AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES – DRAINAGE IMPROVEMENTS</b> Council may approve an agreement with Southwestern Environmental Consultants (SEC) for engineering related to drainage improvements to be funded with HURF Exchange funding.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9F: PROFESSIONAL ENGINEERING SERVICES – WASTEWATER TREATMENT PLANT</b> Council will review recommendations of staff and professionals regarding proposals received from three engineering firms for professional engineering services regarding wastewater treatment plant improvements and may approve entering into negotiations with one of the firms.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9G: RESOLUTION NO. 591, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA AMENDING A CONDITIONAL USE PERMIT FOR THE CENTRAL HOTEL</b> Council may approve Resolution No. 591, amending a Conditional Use Permit previously granted for the Central Hotel.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9H: JOINT MEETINGS WITH P&amp;Z AND DRB</b> Council may establish a schedule for regular joint meetings of the Council, Planning and Zoning Commission and Design Review Board.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
	<p><b>ITEM #9I: TOWN LOGO</b> Council will review various versions of a Town Seal logo as enhanced by Zoning Administrator John Knight and may select one for uniform use in Town forms, documents and web presence.</p>	Sponsored by Mayor Alex Barber Discussion: Possible Action
<b>ITEM #10:</b>	<p><b>TO AND FROM THE COUNCIL</b> Council may direct staff regarding items to be placed on a future meeting agenda.</p>	Discussion: Possible Direction
<b>ITEM #11:</b>	<b>ADJOURNMENT</b>	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before \_\_\_\_\_ p.m. on \_\_\_\_\_, in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Rosa Cays, Deputy Town Clerk



Town of Jerome  
Budget to Actual Summary  
19-Dec

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
10	GF Revenue	\$ 232,409.13	\$ 167,282.96	\$ 65,126.17	\$ 1,028,761.78	\$ 901,286.18	\$ 127,475.60
	Total	\$ 232,409.13	\$ 167,282.96	\$ 65,126.17	\$ 1,028,761.78	\$ 901,286.18	\$ 127,475.60
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
11	Admin	\$ 56,232.93	\$ 60,534.34	\$ 4,301.41	\$ 327,687.26	\$ 375,474.22	\$ 47,786.96
12	Court	\$ 5,256.93	\$ 6,536.05	\$ 1,279.12	\$ 38,478.13	\$ 40,708.20	\$ 2,230.07
13	Police	\$ 49,722.37	\$ 54,258.94	\$ 4,536.57	\$ 239,762.17	\$ 265,316.28	\$ 25,554.11
14	Fire	\$ 19,206.08	\$ 24,031.25	\$ 4,825.17	\$ 176,947.44	\$ 191,239.00	\$ 14,291.56
15	Library	\$ 6,937.35	\$ 7,717.53	\$ 780.18	\$ 48,871.54	\$ 48,171.82	\$ (699.72)
16	P&Z	\$ 7,221.11	\$ 8,739.37	\$ 1,518.26	\$ 41,695.69	\$ 53,166.28	\$ 11,470.59
17	Parks	\$ 1,067.92	\$ 1,653.92	\$ 586.00	\$ 50,387.45	\$ 58,662.48	\$ 8,275.03
18	Properties	\$ 21,563.21	\$ 24,344.59	\$ 2,781.38	\$ 154,840.71	\$ 183,991.46	\$ 29,150.75
	Total	\$ 167,207.90	\$ 187,815.99	\$ 20,608.09	\$ 1,078,670.39	\$ 1,216,729.74	\$ 138,059.35
General	Net Income (Loss)	\$ 65,201.23	\$ (20,533.03)	\$ 85,734.26	\$ (49,908.61)	\$ (315,443.56)	\$ 265,534.95
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 25,141.61	\$ 25,250.00	\$ (108.39)	\$ 150,193.06	\$ 151,500.00	\$ (1,306.94)
51	Sewer	\$ 21,146.96	\$ 21,258.32	\$ (111.36)	\$ 126,380.79	\$ 127,550.08	\$ (1,169.29)
52	Trash	\$ 15,739.65	\$ 15,916.66	\$ (177.01)	\$ 94,097.23	\$ 95,500.04	\$ (1,402.81)
	Total	\$ 62,028.22	\$ 62,424.98	\$ (396.76)	\$ 370,671.08	\$ 374,550.12	\$ (3,879.04)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
50	Water	\$ 13,320.05	\$ 18,233.50	\$ 4,913.45	\$ 85,327.68	\$ 109,567.26	\$ 24,239.58
51	Sewer	\$ 13,699.86	\$ 19,581.76	\$ 5,881.90	\$ 83,577.59	\$ 121,150.44	\$ 37,572.85
52	Trash	\$ 12,723.28	\$ 15,726.37	\$ 3,003.09	\$ 89,486.16	\$ 102,767.04	\$ 13,280.88
	Total	\$ 39,743.19	\$ 53,541.63	\$ 13,798.44	\$ 258,391.43	\$ 333,484.74	\$ 75,093.31
Utilities	Net Income (Loss)	\$ 22,285.03	\$ 8,883.35	\$ 13,401.68	\$ 112,279.65	\$ 41,065.38	\$ 71,214.27
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
30	HURF	\$ 8,389.67	\$ 9,415.98	\$ (1,026.31)	\$ 241,102.39	\$ 254,298.12	\$ (13,195.73)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
		\$ 8,389.67	\$ 10,600.27	\$ 2,210.60	\$ 48,829.87	\$ 65,389.14	\$ 16,559.27
Road	Net Income (Loss)	\$ -	\$ (1,184.29)	\$ 1,184.29	\$ 192,272.52	\$ 188,908.98	\$ 3,363.54
	Total Revenue	\$ 302,827.02			\$ 1,640,535.25		
	Less Total Expense	\$ 215,340.76			\$ 1,385,891.69		
	Net Income (Loss)	\$ 87,486.26			\$ 254,643.56		

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (10) Revenues & General Fund

	Actual	Current Period		Variance	%	Actual	Year To Date Budget	Variance	%
		Budget	%						
<b>Revenues</b>									
Property Taxes	\$29,093.36	\$18,833.32	54.5 %	\$10,260.04	54.5 %	\$40,751.33	\$23,750.02	\$17,001.31	71.6 %
City Sales Taxes	130,522.90	79,100.00	65.0	51,422.90	65.0	577,425.10	493,800.00	83,625.10	16.9
State Sales Taxes	3,247.66	3,923.33	(17.2)	(675.67)	(17.2)	22,249.02	23,540.02	(1,291.00)	(5.5)
Urban Revenue Share	16,164.31	16,164.33	0.0	(0.02)	0.0	96,985.86	96,986.02	(0.16)	0.0
Yavapai County for Library	0.00	0.00	0.0	0.00	0.0	9,443.13	8,500.00	943.13	11.1
Vehicle License Tax	2,417.04	2,757.50	(12.3)	(340.46)	(12.3)	16,474.69	16,545.00	(70.31)	(0.4)
Fines and Forfeitures	5,019.01	5,416.66	(7.3)	(397.65)	(7.3)	31,383.58	32,500.04	(1,116.46)	(3.4)
Building Permits	2,022.93	458.33	341.4	1,564.60	341.4	5,079.22	2,750.02	2,329.20	84.7
Planning & Zoning Fees	883.00	291.66	202.7	591.34	202.7	1,918.00	1,750.04	167.96	9.6
Parking Revenue	13,988.20	14,921.87	(6.3)	(933.67)	(6.3)	41,184.20	35,468.78	5,715.42	16.1
Business Licenses	170.00	750.00	(77.3)	(580.00)	(77.3)	2,070.00	4,500.00	(2,430.00)	(54.0)
Commercial Filming Fees	0.00	41.66	(100.0)	(41.66)	(100.0)	0.00	250.04	(250.04)	(100.0)
Fire Dept Services Rev	544.00	625.00	(13.0)	(81.00)	(13.0)	8,958.26	3,750.00	5,208.26	138.9
Franchise Fees	0.00	0.00	0.0	0.00	0.0	7,786.39	9,000.00	(1,213.61)	(13.5)
Police Officer Safety Equip Rev	156.83	175.00	(10.4)	(18.17)	(10.4)	834.29	1,050.00	(215.71)	(20.5)
Police Services	1,175.00	2,400.00	(51.0)	(1,225.00)	(51.0)	8,583.97	11,600.00	(3,016.03)	(26.0)
Rents	6,623.51	6,543.50	1.2	80.01	1.2	39,561.06	39,261.00	300.06	0.8
Utility Reimbursements	260.01	416.66	(37.6)	(156.65)	(37.6)	1,778.59	2,500.04	(721.45)	(28.9)
Firewise Wage Reimbursement	0.00	0.00	0.0	0.00	0.0	21,645.33	7,000.00	14,645.33	209.2
Contributions	0.00	16.66	(100.0)	(16.66)	(100.0)	5.00	100.04	(95.04)	(95.0)
Library Contributions	356.00	250.00	42.4	106.00	42.4	599.00	1,500.00	(901.00)	(60.1)
Interest	172.24	133.33	29.2	38.91	29.2	1,030.08	800.02	230.06	28.8
Sale of Assets	0.00	500.00	(100.0)	(500.00)	(100.0)	2,197.00	3,000.00	(803.00)	(26.8)
Miscellaneous Revenues	849.68	583.33	45.7	266.35	45.7	7,379.43	3,500.02	3,879.41	110.8
Ins Dividends, Claims, Reimbursemts	5,804.29	41.66	13832.5	5,762.63	13832.5	5,804.29	250.04	5,554.25	2221.3
Administrative Charges	12,939.16	12,939.16	0.0	0.00	0.0	77,634.96	77,635.04	(0.08)	0.0
<b>Net Revenues</b>	<b>\$232,409.13</b>	<b>\$167,282.96</b>	<b>38.9 %</b>	<b>\$65,126.17</b>	<b>38.9 %</b>	<b>\$1,028,761.78</b>	<b>\$901,286.18</b>	<b>\$127,475.60</b>	<b>14.1 %</b>
<b>Net Income (Loss)</b>	<b>\$232,409.13</b>	<b>\$167,282.96</b>	<b>38.9 %</b>	<b>\$65,126.17</b>	<b>38.9 %</b>	<b>\$1,028,761.78</b>	<b>\$901,286.18</b>	<b>\$127,475.60</b>	<b>14.1 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$1,746.81	\$333.33	\$(1,413.48)	(424.0)%	\$3,206.12	\$2,000.02	\$(1,206.10)	(60.3)%
Contract Services	237.72	525.00	287.28	54.7	4,806.93	4,350.00	(456.93)	(10.5)
Conventions and Seminars	275.00	125.00	(150.00)	(120.0)	928.51	750.00	(178.51)	(23.8)
Training & Education	0.00	208.33	208.33	100.0	130.00	1,250.02	1,120.02	89.6
Dues, Subs & Memberships	528.00	150.00	(378.00)	(252.0)	6,134.62	5,700.00	(434.62)	(7.6)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	1,195.19	1,218.00	22.81	1.9
Insurance	1,292.76	1,416.68	123.92	8.7	1,505.01	1,566.68	61.67	3.9
Insurance Deductible Exp	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Legal Exp - Gen Gov	1,618.50	1,000.00	(618.50)	(61.9)	4,758.00	6,000.00	1,242.00	20.7
Miscellaneous	240.63	283.58	42.95	15.1	961.31	1,701.52	740.21	43.5
Bank Fees - Gen Admin	126.64	141.66	15.02	10.6	956.85	850.04	(106.81)	(12.6)
Bank Fees / Merch Svcs	812.77	566.66	(246.11)	(43.4)	3,164.07	3,400.04	235.97	6.9
Office Supplies	575.47	500.00	(75.47)	(15.1)	2,647.86	3,000.00	352.14	11.7
Copier & Equip Lease Expense	952.25	625.00	(327.25)	(52.4)	4,084.04	3,750.00	(334.04)	(8.9)
Software Support Exp - GG	1,999.14	541.66	(1,457.48)	(269.1)	5,797.93	4,750.04	(1,047.89)	(22.1)
Computer Hardware & Service	175.00	458.33	283.33	61.8	6,699.87	7,250.02	550.15	7.6
Operating Supplies - Gen Gov	103.85	83.33	(20.52)	(24.6)	503.34	500.02	(3.32)	(0.7)
Postage	71.25	458.33	387.08	84.5	1,435.05	2,750.02	1,314.97	47.8
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Shuttle Expenses	118.64	125.00	6.36	5.1	1,031.52	750.00	(281.52)	(37.5)
Small Tools and Equipment	0.00	83.33	83.33	100.0	0.00	500.02	500.02	100.0
Telephone	222.60	375.00	152.40	40.6	1,124.80	2,250.00	1,125.20	50.0
Travel	1,365.81	125.00	(1,240.81)	(992.6)	1,708.32	750.00	(958.32)	(127.8)
Tourism 1% Bed Tax	0.00	108.33	108.33	100.0	4,639.45	5,150.02	510.57	9.9
Community Health	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Preservation of Historic Buildings	0.00	4,166.66	4,166.66	100.0	0.00	25,000.04	25,000.04	100.0
Transfers Out	20,638.81	22,000.00	1,361.19	6.2	117,382.18	132,000.00	14,617.82	11.1
<b>Total Program Expenses</b>	<b>\$33,101.65</b>	<b>\$34,525.19</b>	<b>\$1,423.54</b>	<b>4.1 %</b>	<b>\$174,800.97</b>	<b>\$217,936.62</b>	<b>\$43,135.65</b>	<b>19.8 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$17,511.48	\$19,667.83	\$2,156.35	11.0 %	\$115,120.15	\$118,007.02	\$2,886.87	2.4 %
Longevity Bonus	0.00	0.00	0.00	0.0	680.50	682.00	1.50	0.2
Payment in Lieu of Medical Benefits	397.60	433.75	36.15	8.3	2,620.55	2,602.50	(18.05)	(0.7)
FICA Match	1,353.90	1,546.33	192.43	12.4	8,738.49	9,278.02	539.53	5.8
Retirement Match	1,256.60	1,412.66	156.06	11.0	8,329.84	8,476.04	146.20	1.7
Health/Life Insurance	2,611.70	2,895.75	284.05	9.8	16,976.05	17,374.50	398.45	2.3

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Workers Compensation	0.00	0.00	0.00	0.0	362.00	800.50	438.50	54.8
Unemployment Insurance	0.00	52.83	52.83	100.0	58.71	317.02	258.31	81.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$23,131.28</b>	<b>\$26,009.15</b>	<b>\$2,877.87</b>	<b>11.1 %</b>	<b>\$152,886.29</b>	<b>\$157,537.60</b>	<b>\$4,651.31</b>	<b>3.0 %</b>
<b>Total Expenses</b>	<b>\$56,232.93</b>	<b>\$60,534.34</b>	<b>\$4,301.41</b>	<b>7.1 %</b>	<b>\$327,667.26</b>	<b>\$375,474.22</b>	<b>\$47,786.96</b>	<b>12.7 %</b>
<b>Net Income (Loss)</b>	<b>\$(56,232.93)</b>	<b>\$(60,534.34)</b>	<b>\$4,301.41</b>	<b>7.1 %</b>	<b>\$(327,667.26)</b>	<b>\$(375,474.22)</b>	<b>\$47,786.96</b>	<b>12.7 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Contract Services	\$0.00	\$458.33	\$458.33	100.0 %	\$2,730.50	\$2,750.02	\$19.52	0.7 %
Conventions and Seminars	0.00	8.33	8.33	100.0	0.00	50.02	50.02	100.0
Training & Education	0.00	43.75	43.75	100.0	0.00	262.50	262.50	100.0
Dues and Subscriptions	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Miscellaneous	0.00	25.00	25.00	100.0	200.77	150.00	(50.77)	(33.8)
Office Supplies	0.00	0.00	0.00	0.0	76.79	0.00	(76.79)	0.0
Copier & Equip Lease Exp	0.00	0.00	0.00	0.0	1,125.00	1,125.00	0.00	0.0
Telephone	71.98	70.00	(1.98)	(2.8)	422.85	420.00	(2.85)	(0.7)
Travel	0.00	79.16	79.16	100.0	67.36	475.04	407.68	85.8
<b>Total Program Expenses</b>	<b>\$71.98</b>	<b>\$705.40</b>	<b>\$633.42</b>	<b>89.8 %</b>	<b>\$4,623.27</b>	<b>\$5,357.60</b>	<b>\$734.33</b>	<b>13.7 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,659.80	\$5,251.16	\$591.36	11.3 %	\$30,169.00	\$31,507.04	\$1,338.04	4.2 %
Longevity Bonus	0.00	0.00	0.00	0.0	228.00	228.00	0.00	0.0
FICA and Medicare	364.12	404.66	40.54	10.0	2,332.98	2,428.04	95.06	3.9
Retirement	160.00	174.83	14.83	8.5	1,058.24	1,049.02	(9.22)	(0.9)
Worker's Compensation	0.00	0.00	0.00	0.0	62.00	138.50	76.50	55.2
Unemployment	1.03	0.00	(1.03)	0.0	4.64	0.00	(4.64)	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,184.95</b>	<b>\$5,830.65</b>	<b>\$645.70</b>	<b>11.1 %</b>	<b>\$33,854.86</b>	<b>\$35,350.60</b>	<b>\$1,495.74</b>	<b>4.2 %</b>
<b>Total Expenses</b>	<b>\$5,256.93</b>	<b>\$6,536.05</b>	<b>\$1,279.12</b>	<b>19.6 %</b>	<b>\$38,478.13</b>	<b>\$40,708.20</b>	<b>\$2,230.07</b>	<b>5.5 %</b>
<b>Net Income (Loss)</b>	<b>\$(5,256.93)</b>	<b>\$(6,536.05)</b>	<b>\$1,279.12</b>	<b>19.6 %</b>	<b>\$(38,478.13)</b>	<b>\$(40,708.20)</b>	<b>\$2,230.07</b>	<b>5.5 %</b>



**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2019 Through 12/31/2019**

Fund: (1) General  
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$0.00	\$16.66	\$16.66	100.0 %	\$0.00	\$100.04	\$100.04	100.0 %
Contract Services	0.00	250.00	250.00	100.0	0.00	1,500.00	1,500.00	100.0
Training & Education	0.00	208.33	208.33	100.0	285.00	1,250.02	965.02	77.2
Dispatch Fees	17,500.00	17,550.00	50.00	0.3	17,500.00	17,550.00	50.00	0.3
Dues and Subscriptions	350.00	41.66	(308.34)	(740.1)	1,041.00	250.04	(790.96)	(316.3)
Fuel	511.58	666.66	155.08	23.3	4,148.23	4,000.04	(148.19)	(3.7)
Prosecutor Exp	2,167.00	2,500.00	333.00	13.3	10,467.00	15,000.00	4,533.00	30.2
Miscellaneous	237.84	50.00	(187.84)	(375.7)	489.96	300.00	(189.96)	(63.3)
Software Service & Support	305.01	0.00	(305.01)	0.0	2,289.72	1,000.00	(1,289.72)	(129.0)
Computer Hardware & Service	0.00	416.66	416.66	100.0	100.00	2,500.04	2,400.04	96.0
Operating Supplies - Police	127.21	208.33	81.12	38.9	529.32	1,250.02	720.70	57.7
Postage	0.00	8.33	8.33	100.0	104.01	50.02	(53.99)	(107.9)
Rep and Maint - Vehicles	840.36	533.32	(307.04)	(57.6)	6,361.00	5,500.00	(861.00)	(15.7)
Rep and Maint - Equipment	0.00	0.00	0.00	0.0	1,762.32	1,200.00	(562.32)	(46.9)
Police Officer Safety Equip Exp	0.00	175.00	175.00	100.0	0.00	1,050.00	1,050.00	100.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	66.12	1,500.00	1,433.88	95.6
Telephone	297.54	333.33	35.79	10.7	1,794.92	2,000.02	205.10	10.3
Uniforms	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Vehicles, Cap Outlay, Police	0.00	0.00	0.00	0.0	11,185.58	11,500.00	314.42	2.7
<b>Total Program Expenses</b>	<b>\$22,336.54</b>	<b>\$23,333.28</b>	<b>\$996.74</b>	<b>4.3 %</b>	<b>\$58,124.18</b>	<b>\$68,250.24</b>	<b>\$10,126.06</b>	<b>14.8 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$20,059.64	\$22,403.75	\$2,344.11	10.5 %	\$128,791.12	\$134,422.50	\$5,631.38	4.2 %
Longevity Bonus	0.00	0.00	0.00	0.0	810.00	810.00	0.00	0.0
FICA and Medicare	1,480.49	1,723.58	243.09	14.1	9,500.14	10,341.52	841.38	8.1
Retirement	2,390.48	2,867.75	477.27	16.6	15,820.72	17,206.50	1,385.78	8.1
Health Insurance	3,426.54	3,860.00	433.46	11.2	22,272.51	23,160.00	887.49	3.8
Worker's Compensation	0.00	0.00	0.00	0.0	4,713.00	10,702.00	5,989.00	56.0
Unemployment	28.68	70.58	41.90	59.4	174.39	423.52	249.13	58.8
Payroll Adjustment-Police	0.00	0.00	0.00	0.0	(443.89)	0.00	443.89	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$27,385.83</b>	<b>\$30,925.66</b>	<b>\$3,539.83</b>	<b>11.4 %</b>	<b>\$181,637.99</b>	<b>\$197,066.04</b>	<b>\$15,428.05</b>	<b>7.8 %</b>
<b>Total Expenses</b>	<b>\$49,722.37</b>	<b>\$54,258.94</b>	<b>\$4,536.57</b>	<b>8.4 %</b>	<b>\$239,762.17</b>	<b>\$265,316.28</b>	<b>\$25,554.11</b>	<b>9.6 %</b>
<b>Net Income (Loss)</b>	<b>\$(49,722.37)</b>	<b>\$(54,258.94)</b>	<b>\$4,536.57</b>	<b>8.4 %</b>	<b>\$(239,762.17)</b>	<b>\$(265,316.28)</b>	<b>\$25,554.11</b>	<b>9.6 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Contract Services	\$0.00	\$333.33	\$333.33	100.0 %	\$100.00	\$2,000.02	\$1,900.02	95.0 %
Training & Education	750.00	0.00	(750.00)	0.0	7,584.59	6,000.00	(1,584.59)	(26.4)
Dispatch Fees	508.25	508.33	0.08	0.0	3,049.50	3,050.02	0.52	0.0
Dues and Subscriptions	0.00	125.00	125.00	100.0	315.00	750.00	435.00	58.0
Fuel	740.70	416.66	(324.04)	(77.8)	2,934.20	2,500.04	(434.16)	(17.4)
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Medical Expenses	0.00	41.66	41.66	100.0	715.00	250.04	(464.96)	(186.0)
Medical Supplies Exp	115.20	250.00	134.80	53.9	898.70	1,500.00	601.30	40.1
Miscellaneous	0.00	125.00	125.00	100.0	567.02	750.00	182.98	24.4
Operating Supplies - Fire Dept	0.00	83.33	83.33	100.0	263.62	500.02	236.40	47.3
Rep and Maint - Vehicles	73.16	0.00	(73.16)	0.0	33,502.22	16,000.00	(17,502.22)	(109.4)
Rep and Maint - Equipment	0.00	416.66	416.66	100.0	663.76	2,500.04	1,836.28	73.5
Small Tools and Equipment	2,099.69	722.22	(1,377.47)	(190.7)	6,468.03	5,666.68	(801.35)	(14.1)
Telephone	364.57	416.66	52.09	12.5	2,013.77	2,500.04	486.27	19.5
Training Center Assessment	0.00	0.00	0.00	0.0	2,492.00	2,700.00	208.00	7.7
<b>Total Program Expenses</b>	<b>\$4,651.57</b>	<b>\$3,480.51</b>	<b>\$(1,171.06)</b>	<b>(33.6)%</b>	<b>\$61,567.41</b>	<b>\$46,916.94</b>	<b>\$(14,650.47)</b>	<b>(31.2)%</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$9,282.20	\$10,356.08	\$1,073.88	10.4 %	\$59,221.77	\$62,136.52	\$2,914.75	4.7 %
Volunteer-Employee Volunteer Personnel	0.00	2,000.00	2,000.00	100.0	6,243.75	12,000.00	5,756.25	48.0
Firewise Personnel	1,428.00	3,600.00	2,172.00	60.3	13,539.50	21,600.00	8,060.50	37.3
Longevity Bonus	0.00	0.00	0.00	0.0	218.00	218.00	0.00	0.0
FICA and Medicare	829.95	1,372.50	542.55	39.5	5,860.29	8,235.00	2,374.71	28.8
Retirement	742.57	806.50	63.93	7.9	16,314.76	16,839.00	524.24	3.1
Health Insurance	2,258.70	2,295.00	36.30	1.6	11,293.50	13,770.00	2,476.50	18.0
Worker's Compensation	0.00	0.00	0.00	0.0	2,297.00	8,799.50	6,502.50	73.9
Unemployment	13.09	120.66	107.57	89.2	391.46	724.04	332.58	45.9
<b>Total General &amp; Administrative Expenses</b>	<b>\$14,554.51</b>	<b>\$20,550.74</b>	<b>\$5,996.23</b>	<b>29.2 %</b>	<b>\$115,380.03</b>	<b>\$144,322.06</b>	<b>\$28,942.03</b>	<b>20.1 %</b>
<b>Total Expenses</b>	<b>\$19,206.08</b>	<b>\$24,031.25</b>	<b>\$4,825.17</b>	<b>20.1 %</b>	<b>\$176,947.44</b>	<b>\$191,239.00</b>	<b>\$14,291.56</b>	<b>7.5 %</b>
<b>Net Income (Loss)</b>	<b>\$(19,206.08)</b>	<b>\$(24,031.25)</b>	<b>\$4,825.17</b>	<b>20.1 %</b>	<b>(\$176,947.44)</b>	<b>(\$191,239.00)</b>	<b>\$14,291.56</b>	<b>7.5 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Contract Services	\$0.00	\$104.16	\$104.16	100.0 %	\$0.00	\$625.04	\$625.04	100.0 %
Miscellaneous	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Office Supplies	0.00	25.00	25.00	100.0	150.38	150.00	(0.38)	(0.3)
Operating Supplies - Library	116.77	333.33	216.56	65.0	1,163.75	2,000.02	836.27	41.8
Print and Non-Print Materials	290.61	199.16	(91.45)	(45.9)	2,296.34	2,695.04	398.70	14.8
Rep and Maint - Equipment	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Small Tools and Equipment	0.00	83.33	83.33	100.0	4,221.01	500.02	(3,720.99)	(744.2)
Telephone	82.57	83.33	0.76	0.9	478.85	500.02	21.17	4.2
E-Rate Exp	320.21	25.00	(295.21)	(1180.8)	480.49	150.00	(330.49)	(220.3)
<b>Total Program Expenses</b>	<b>\$810.16</b>	<b>\$911.63</b>	<b>\$101.47</b>	<b>11.1 %</b>	<b>\$8,790.82</b>	<b>\$6,970.22</b>	<b>\$(1,820.60)</b>	<b>(26.1)%</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,714.40	\$5,272.08	\$557.68	10.6 %	\$30,701.72	\$31,632.52	\$930.80	2.9 %
Longevity Bonus	0.00	0.00	0.00	0.0	185.30	214.00	28.70	13.4
FICA and Medicare	373.85	407.66	33.81	8.3	2,327.51	2,446.04	118.53	4.8
Retirement	263.16	285.08	21.92	7.7	1,774.56	1,710.52	(64.04)	(3.7)
Health Insurance	752.90	810.00	57.10	7.0	4,893.85	4,860.00	(33.85)	(0.7)
Worker's Compensation	0.00	0.00	0.00	0.0	65.00	152.00	87.00	57.2
Unemployment	22.88	31.08	8.20	26.4	132.78	186.52	53.74	28.8
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,127.19</b>	<b>\$6,805.90</b>	<b>\$678.71</b>	<b>10.0 %</b>	<b>\$40,080.72</b>	<b>\$41,201.60</b>	<b>\$1,120.88</b>	<b>2.7 %</b>
<b>Total Expenses</b>	<b>\$6,937.35</b>	<b>\$7,717.53</b>	<b>\$780.18</b>	<b>10.1 %</b>	<b>\$48,871.54</b>	<b>\$48,171.82</b>	<b>\$(699.72)</b>	<b>(1.5)%</b>
<b>Net Income (Loss)</b>	<b>\$(6,937.35)</b>	<b>\$(7,717.53)</b>	<b>\$780.18</b>	<b>10.1 %</b>	<b>\$(48,871.54)</b>	<b>\$(48,171.82)</b>	<b>\$(699.72)</b>	<b>(1.5)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$0.00	\$34.54	\$34.54	100.0 %	\$0.00	\$792.76	\$792.76	100.0 %
Contract Services	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Training & Education	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Legal Exp - P&Z	799.50	249.99	(549.51)	(219.8)	12,051.00	11,500.06	(550.94)	(4.8)
Miscellaneous	88.39	25.00	(63.39)	(253.6)	88.39	150.00	61.61	41.1
Operating Supplies - P&Z	353.37	20.83	(332.54)	(1596.4)	353.37	125.02	(228.35)	(182.7)
Small Tools and Equipment	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Telephone	59.87	50.00	(9.87)	(19.7)	305.87	300.00	(5.87)	(2.0)
Travel	106.72	41.66	(65.06)	(156.2)	106.72	250.04	143.32	57.3
<b>Total Program Expenses</b>	<b>\$1,407.85</b>	<b>\$692.85</b>	<b>\$(715.00)</b>	<b>(103.2)%</b>	<b>\$12,905.35</b>	<b>\$14,742.90</b>	<b>\$1,837.55</b>	<b>12.5 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$4,693.33	\$6,121.72	\$1,428.39	23.3 %	\$23,933.07	\$31,258.68	\$7,325.61	23.4 %
Health Benefit Stipend	416.92	0.00	(416.92)	0.0	1,459.22	0.00	(1,459.22)	0.0
FICA and Medicare	402.41	470.45	68.04	14.5	1,953.98	2,402.30	448.32	18.7
Retirement	295.38	493.33	197.95	40.1	1,117.23	1,480.02	362.79	24.5
Health Insurance	5.22	944.44	939.22	99.4	18.27	2,833.36	2,815.09	99.4
Worker's Compensation	0.00	0.00	0.00	0.0	112.00	349.50	237.50	68.0
Unemployment	0.00	16.58	16.58	100.0	196.57	99.52	(97.05)	(97.5)
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,813.26</b>	<b>\$8,046.52</b>	<b>\$2,233.26</b>	<b>27.8 %</b>	<b>\$28,790.34</b>	<b>\$38,423.38</b>	<b>\$9,633.04</b>	<b>25.1 %</b>
<b>Total Expenses</b>	<b>\$7,221.11</b>	<b>\$8,739.37</b>	<b>\$1,518.26</b>	<b>17.4 %</b>	<b>\$41,695.69</b>	<b>\$53,166.28</b>	<b>\$11,470.59</b>	<b>21.6 %</b>
<b>Net Income (Loss)</b>	<b>\$(7,221.11)</b>	<b>\$(8,739.37)</b>	<b>\$1,518.26</b>	<b>17.4 %</b>	<b>(\$41,695.69)</b>	<b>\$(53,166.28)</b>	<b>\$11,470.59</b>	<b>21.6 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Fuel	\$70.12	\$4.16	\$(65.96)	(1585.6)%	\$156.05	\$25.04	\$(131.01)	(523.2)%
Legal Exp - Parks	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Miscellaneous	0.00	16.66	16.66	100.0	88.09	100.04	11.95	11.9
Software Service & Support	0.00	33.33	33.33	100.0	62.50	200.02	137.52	68.8
Operating Supplies - Parks	42.60	41.66	(0.94)	(2.3)	83.42	250.04	166.62	66.6
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	50.02	50.02	100.0
Rep and Maint - Vehicles	43.88	208.33	164.45	78.9	1,220.07	1,250.02	29.95	2.4
Rep and Maint - Equipment	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Rep and Maint - Infrastructure	0.00	166.66	166.66	100.0	0.00	1,000.04	1,000.04	100.0
Small Tools and Equipment	0.00	25.00	25.00	100.0	56.44	150.00	93.56	62.4
Telephone	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Uniform Exp Parks	73.28	41.66	(31.62)	(75.9)	126.67	250.04	123.37	49.3
Utilities	193.74	208.33	14.59	7.0	1,194.49	1,250.02	55.53	4.4
Purchase of Real Estate-Parks	0.00	0.00	0.00	0.0	43,468.30	48,500.00	5,031.70	10.4
Lease Payments	43.36	25.00	(18.36)	(73.4)	130.08	150.00	19.92	13.3
<b>Total Program Expenses</b>	<b>\$466.98</b>	<b>\$962.44</b>	<b>\$495.46</b>	<b>51.5 %</b>	<b>\$46,586.11</b>	<b>\$54,275.36</b>	<b>\$7,689.25</b>	<b>14.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$455.77	\$498.16	\$42.39	8.5 %	\$2,792.09	\$2,989.04	\$196.95	6.6 %
FICA and Medicare	34.61	38.08	3.47	9.1	212.78	228.52	15.74	6.9
Retirement	28.13	39.33	11.20	28.5	186.95	236.02	49.07	20.8
Health Insurance	81.16	114.58	33.42	29.2	527.54	687.52	159.98	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	76.00	238.00	162.00	68.1
Unemployment	1.27	1.33	0.06	4.5	5.98	8.02	2.04	25.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$600.94</b>	<b>\$691.48</b>	<b>\$90.54</b>	<b>13.1 %</b>	<b>\$3,801.34</b>	<b>\$4,387.12</b>	<b>\$585.78</b>	<b>13.4 %</b>
<b>Total Expenses</b>	<b>\$1,067.92</b>	<b>\$1,653.92</b>	<b>\$586.00</b>	<b>35.4 %</b>	<b>\$50,387.45</b>	<b>\$58,662.48</b>	<b>\$8,275.03</b>	<b>14.1 %</b>
<b>Net Income (Loss)</b>	<b>\$(1,067.92)</b>	<b>\$(1,653.92)</b>	<b>\$586.00</b>	<b>35.4 %</b>	<b>(\$50,387.45)</b>	<b>\$(58,662.48)</b>	<b>\$8,275.03</b>	<b>14.1 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (1) General  
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Program Expenses</b>								
Contract Services	\$1,107.72	\$466.66	\$(641.06)	(137.4)%	\$4,090.98	\$5,000.04	\$909.06	18.2 %
Engineering Fees	0.00	416.66	416.66	100.0	0.00	2,500.04	2,500.04	100.0
Equipment Rentals - Properties	0.00	8.33	8.33	100.0	0.00	50.02	50.02	100.0
Fuel	70.13	8.33	(61.80)	(741.9)	156.07	50.02	(106.05)	(212.0)
Legal Exp - Properties	0.00	41.66	41.66	100.0	0.00	250.04	250.04	100.0
Miscellaneous	0.00	83.33	83.33	100.0	930.63	500.02	(430.61)	(86.1)
Software Service & Support	0.00	33.33	33.33	100.0	62.50	200.02	137.52	68.8
Operating Supplies - Properties	69.38	125.00	55.62	44.5	346.95	750.00	403.05	53.7
R&M Building - Properties	1,192.30	1,666.66	474.36	28.5	24,658.38	29,000.04	4,341.66	15.0
Rep and Maint - Vehicles	43.89	208.33	164.44	78.9	1,287.15	1,250.02	(37.13)	(3.0)
Rep and Maint - Equipment	0.00	20.83	20.83	100.0	0.00	125.02	125.02	100.0
Rep and Maint - Infrastructure	96.63	250.00	153.37	61.3	4,204.24	10,500.00	6,295.76	60.0
Parking Kiosks Expenses	11,275.82	12,812.50	1,536.68	12.0	74,964.27	83,125.00	8,160.73	9.8
Small Tools and Equipment	117.38	20.83	(96.55)	(463.5)	217.76	125.02	(92.74)	(74.2)
Uniform Exp Properties	73.28	41.66	(31.62)	(75.9)	126.67	250.04	123.37	49.3
Utilities	3,752.24	3,833.33	81.09	2.1	20,166.86	23,000.02	2,833.16	12.3
Lease Payments	43.36	25.00	(18.36)	(73.4)	130.08	150.00	19.92	13.3
<b>Total Program Expenses</b>	<b>\$17,842.13</b>	<b>\$20,062.44</b>	<b>\$2,220.31</b>	<b>11.1 %</b>	<b>\$131,342.54</b>	<b>\$156,825.36</b>	<b>\$25,482.82</b>	<b>16.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,822.24	\$3,084.75	\$262.51	8.5 %	\$17,289.63	\$18,508.50	\$1,218.87	6.6 %
FICA and Medicare	214.28	236.00	21.72	9.2	1,317.62	1,416.00	98.38	6.9
Retirement	174.17	243.66	69.49	28.5	1,157.40	1,462.04	304.64	20.8
Health Insurance	502.52	709.33	206.81	29.2	3,266.38	4,256.02	989.64	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	430.00	1,473.00	1,043.00	70.8
Unemployment	7.87	8.41	0.54	6.4	37.14	50.54	13.40	26.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$3,721.08</b>	<b>\$4,282.15</b>	<b>\$561.07</b>	<b>13.1 %</b>	<b>\$23,498.17</b>	<b>\$27,166.10</b>	<b>\$3,667.93</b>	<b>13.5 %</b>
<b>Total Expenses</b>	<b>\$21,563.21</b>	<b>\$24,344.59</b>	<b>\$2,781.38</b>	<b>11.4 %</b>	<b>\$154,840.71</b>	<b>\$183,991.46</b>	<b>\$29,150.75</b>	<b>15.8 %</b>
<b>Net Income (Loss)</b>	<b>\$(21,563.21)</b>	<b>\$(24,344.59)</b>	<b>\$2,781.38</b>	<b>11.4 %</b>	<b>\$(154,840.71)</b>	<b>\$(183,991.46)</b>	<b>\$29,150.75</b>	<b>15.8 %</b>

**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 12/1/2019 Through 12/31/2019  
 Fund: (2) Utilities  
 Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Water Usage Fees	\$14,936.61	\$15,000.00	\$(63.39)	(0.4)%	\$88,873.06	\$90,000.00	\$(1,126.94)	(1.3)%
Miscellaneous	205.00	250.00	(45.00)	(18.0)	1,320.00	1,500.00	(180.00)	(12.0)
Transfers In	10,000.00	10,000.00	0.00	0.0	60,000.00	60,000.00	0.00	0.0
<b>Net Revenues</b>	<b>\$25,141.61</b>	<b>\$25,250.00</b>	<b>\$(108.39)</b>	<b>(0.4)%</b>	<b>\$150,193.06</b>	<b>\$151,500.00</b>	<b>\$(1,306.94)</b>	<b>(0.9)%</b>
<b>Program Expenses</b>								
Contract Services	\$900.00	\$916.66	\$16.66	1.8 %	\$4,770.00	\$5,500.04	\$730.04	13.3 %
Training & Education	0.00	41.66	41.66	100.0	15.00	250.04	235.04	94.0
Dues and Subscriptions	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Permit Fee Exp - Water	0.00	0.00	0.00	0.0	1,766.01	400.00	(1,366.01)	(341.5)
Engineering Fees	0.00	112.50	112.50	100.0	0.00	675.00	675.00	100.0
Equipment Rentals	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Fuel	102.61	166.66	64.05	38.4	468.06	1,000.04	531.98	53.2
Insurance	510.30	566.68	56.38	9.9	510.30	566.68	56.38	9.9
Legal Exp - Water	735.00	1,250.00	515.00	41.2	1,412.00	7,500.00	6,088.00	81.2
Miscellaneous	0.00	56.50	56.50	100.0	192.19	339.00	146.81	43.3
Software Support Exp - Water	0.00	208.33	208.33	100.0	1,478.23	1,250.02	(228.21)	(18.3)
Operating Supplies - Water	58.94	250.00	191.06	76.4	2,628.66	1,500.00	(1,128.66)	(75.2)
R&M Building - Water	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Rep and Maint - Vehicles	28.02	208.33	180.31	86.6	1,204.92	1,250.02	45.10	3.6
Rep and Maint - Equipment	0.00	208.33	208.33	100.0	83.49	1,250.02	1,166.53	93.3
Rep and Maint - Infrastructure	53.32	2,083.33	2,030.01	97.4	3,454.78	12,500.02	9,045.24	72.4
Service Tests/System Testing	0.00	91.66	91.66	100.0	45.00	550.04	505.04	91.8
Small Tools and Equipment	0.00	125.00	125.00	100.0	252.05	750.00	497.95	66.4
Telephone Exp - Water	0.00	83.33	83.33	100.0	146.89	500.02	353.13	70.6
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	450.00	450.00	100.0
Uniform Exp Water	73.32	41.66	(31.66)	(76.0)	126.74	250.04	123.30	49.3
Utilities Exp - Water	35.85	41.66	5.81	13.9	226.21	250.04	23.83	9.5
Administrative Charge	4,019.33	4,019.33	0.00	0.0	24,115.98	24,116.02	0.04	0.0
Lease Payments	151.76	83.33	(68.43)	(82.1)	455.28	500.02	44.74	8.9
<b>Total Program Expenses</b>	<b>\$5,668.45</b>	<b>\$10,679.93</b>	<b>\$4,011.48</b>	<b>37.6 %</b>	<b>\$43,351.79</b>	<b>\$61,647.18</b>	<b>\$18,295.39</b>	<b>29.7 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$5,058.35	\$5,441.41	\$383.06	7.0 %	\$30,738.47	\$32,648.54	\$1,910.07	5.9 %
FICA and Medicare	384.08	416.25	32.17	7.7	2,342.59	2,497.50	154.91	6.2
Retirement	307.24	429.83	122.59	28.5	2,041.64	2,579.02	537.38	20.8

**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 12/1/2019 Through 12/31/2019

Fund: (2) Utilities  
 Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Health Insurance	886.43	1,251.33	364.90	29.2	5,761.79	7,508.02	1,746.23	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	1,021.00	2,598.50	1,577.50	60.7
Unemployment	15.50	14.75	(0.75)	(5.1)	70.40	88.50	18.10	20.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,651.60</b>	<b>\$7,553.57</b>	<b>\$901.97</b>	<b>11.9 %</b>	<b>\$41,975.89</b>	<b>\$47,920.08</b>	<b>\$5,944.19</b>	<b>12.4 %</b>
<b>Total Expenses</b>	<b>\$13,320.05</b>	<b>\$18,233.50</b>	<b>\$4,913.45</b>	<b>26.9 %</b>	<b>\$85,327.68</b>	<b>\$109,567.26</b>	<b>\$24,239.58</b>	<b>22.1 %</b>
<b>Net Income (Loss)</b>	<b>\$11,821.56</b>	<b>\$7,016.50</b>	<b>\$4,805.06</b>	<b>68.5 %</b>	<b>\$64,865.38</b>	<b>\$41,932.74</b>	<b>\$22,932.64</b>	<b>54.7 %</b>



**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Sewer Usage Fees	\$15,308.69	\$15,416.66	\$(107.97)	(0.7)%	\$91,353.13	\$92,500.04	\$(1,146.91)	(1.2)%
Interest and Investment Earnings	4.94	8.33	(3.39)	(40.7)	27.68	50.02	(22.34)	(44.7)
Transfers In	5,833.33	5,833.33	0.00	0.0	34,999.98	35,000.02	(0.04)	0.0
<b>Net Revenues</b>	<b>\$21,146.96</b>	<b>\$21,258.32</b>	<b>\$(111.36)</b>	<b>(0.5)%</b>	<b>\$126,380.79</b>	<b>\$127,550.08</b>	<b>\$(1,169.29)</b>	<b>(0.9)%</b>
<b>Program Expenses</b>								
Advertising, Printing, & Publishing	\$16.21	\$0.00	\$(16.21)	0.0 %	\$16.21	\$0.00	\$(16.21)	0.0 %
Contract Services	3,200.00	3,200.00	0.00	0.0	16,270.00	19,200.00	2,930.00	15.3
Training & Education	0.00	8.33	8.33	100.0	322.40	50.02	(272.38)	(544.5)
Permit Fee Exp - Sewer	0.00	104.16	104.16	100.0	0.00	625.04	625.04	100.0
Engineering Fees	0.00	1,666.66	1,666.66	100.0	1,350.00	10,000.04	8,650.04	86.5
Equipment Rentals	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Fuel	102.61	175.00	72.39	41.4	468.06	1,050.00	581.94	55.4
Insurance	578.34	600.00	21.66	3.6	578.34	600.00	21.66	3.6
Legal Exp - Sewer	0.00	16.66	16.66	100.0	19.50	100.04	80.54	80.5
Miscellaneous	77.95	27.16	(50.79)	(187.0)	166.10	163.04	(3.06)	(1.9)
Software Support Exp - Sewer	0.00	208.33	208.33	100.0	1,478.23	1,250.02	(228.21)	(18.3)
Operating Supplies - Sewer	42.62	1,250.00	1,207.38	96.6	1,055.51	7,500.00	6,444.49	85.9
R&M Building - Sewer	0.00	8.33	8.33	100.0	0.00	50.02	50.02	100.0
Rep and Maint - Vehicles	59.77	100.00	40.23	40.2	1,482.06	600.00	(882.06)	(147.0)
Rep and Maint - Equipment	0.00	625.00	625.00	100.0	0.00	3,750.00	3,750.00	100.0
Rep and Maint - Infrastructure	1,331.16	2,083.33	752.17	36.1	1,466.67	12,500.02	11,033.35	88.3
Service Tests/System Testing	407.00	791.66	384.66	48.6	6,557.20	6,250.04	(307.16)	(4.9)
Small Tools and Equipment	0.00	125.00	125.00	100.0	56.47	750.00	693.53	92.5
Telephone Exp - Sewer	0.00	75.00	75.00	100.0	146.89	450.00	303.11	67.4
Uniform Exp Sewer	73.32	41.66	(31.66)	(76.0)	126.74	250.04	123.30	49.3
Utilities	80.50	250.00	169.50	67.8	1,524.70	1,500.00	(24.70)	(1.6)
Administrative Charge	4,019.33	4,019.33	0.00	0.0	24,115.98	24,116.02	0.04	0.0
Sewer Interest Expense	0.00	0.00	0.00	0.0	3,340.02	3,750.00	409.98	10.9
Lease Payments	151.76	83.33	(68.43)	(82.1)	455.28	500.02	44.74	8.9
<b>Total Program Expenses</b>	<b>\$10,140.57</b>	<b>\$15,475.60</b>	<b>\$5,335.03</b>	<b>34.5 %</b>	<b>\$60,996.36</b>	<b>\$95,104.40</b>	<b>\$34,108.04</b>	<b>35.9 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,699.52	\$2,950.58	\$251.06	8.5 %	\$16,537.89	\$17,703.52	\$1,165.63	6.6 %
FICA and Medicare	204.97	236.00	31.03	13.1	1,260.35	1,416.00	155.65	11.0
Retirement	166.60	233.08	66.48	28.5	1,107.08	1,398.52	291.44	20.8

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Health Insurance	480.67	678.50	197.83	29.2	3,124.36	4,071.00	946.64	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	516.00	1,409.00	893.00	63.4
Unemployment	7.53	8.00	0.47	5.9	35.55	48.00	12.45	25.9
<b>Total General &amp; Administrative Expenses</b>	<b>\$3,559.29</b>	<b>\$4,106.16</b>	<b>\$546.87</b>	<b>13.3 %</b>	<b>\$22,581.23</b>	<b>\$26,046.04</b>	<b>\$3,464.81</b>	<b>13.3 %</b>
<b>Total Expenses</b>	<b>\$13,699.86</b>	<b>\$19,581.76</b>	<b>\$5,881.90</b>	<b>30.0 %</b>	<b>\$83,577.59</b>	<b>\$121,150.44</b>	<b>\$37,572.85</b>	<b>31.0 %</b>
<b>Net Income (Loss)</b>	<b>\$7,447.10</b>	<b>\$1,676.56</b>	<b>\$5,770.54</b>	<b>344.2 %</b>	<b>\$42,803.20</b>	<b>\$6,399.64</b>	<b>\$36,403.56</b>	<b>568.8 %</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (2) Utilities  
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Sanitation Usage Fees	\$15,739.65	\$15,833.33	\$(93.68)	(0.6)%	\$93,881.23	\$95,000.02	\$(1,118.79)	(1.2)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	216.00	500.02	(284.02)	(56.8)
<b>Net Revenues</b>	<b>\$15,739.65</b>	<b>\$15,916.66</b>	<b>\$(177.01)</b>	<b>(1.1)%</b>	<b>\$94,097.23</b>	<b>\$95,500.04</b>	<b>\$(1,402.81)</b>	<b>(1.5)%</b>
<b>Program Expenses</b>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0 %	\$0.00	\$250.04	\$250.04	100.0 %
Recycling Contract Exp	240.00	166.66	(73.34)	(44.0)	840.00	1,000.04	160.04	16.0
Training & Education	0.00	25.00	25.00	100.0	0.00	150.00	150.00	100.0
Equipment Rentals	0.00	83.33	83.33	100.0	0.00	500.02	500.02	100.0
Fuel	364.82	708.33	343.51	48.5	2,214.30	4,250.02	2,035.72	47.9
Insurance	680.40	766.68	86.28	11.3	680.40	766.68	86.28	11.3
Landfill Tipping Fees	1,538.40	1,958.33	419.93	21.4	8,713.60	11,750.02	3,036.42	25.8
Miscellaneous	0.00	20.00	20.00	100.0	88.15	120.00	31.85	26.5
Software Support Exp - Trash	0.00	0.00	0.00	0.0	1,150.76	0.00	(1,150.76)	0.0
Operating Supplies - Trash	42.62	16.66	(25.96)	(155.8)	83.46	100.04	16.58	16.6
R&M Building - Trash	0.00	12.50	12.50	100.0	0.00	75.00	75.00	100.0
Rep and Maint - Vehicles	43.90	1,000.00	956.10	95.6	4,626.16	6,000.00	1,373.84	22.9
Rep and Maint - Equipment	57.99	166.66	108.67	65.2	57.99	1,000.04	942.05	94.2
R&M Trash - Infrastructure	0.00	0.00	0.00	0.0	52.01	0.00	(52.01)	0.0
Small Tools and Equipment	0.00	108.33	108.33	100.0	5,039.96	5,650.02	610.06	10.8
Telephone Exp - Trash	0.00	75.00	75.00	100.0	146.91	450.00	303.09	67.4
Uniform Exp Trash	73.32	41.66	(31.66)	(76.0)	126.74	250.04	123.30	49.3
Administrative Charge	4,019.33	4,019.33	0.00	0.0	24,115.98	24,116.02	0.04	0.0
Transfers Out	0.00	0.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$7,060.78</b>	<b>\$9,210.13</b>	<b>\$2,149.35</b>	<b>23.3 %</b>	<b>\$52,936.42</b>	<b>\$61,427.98</b>	<b>\$8,491.56</b>	<b>13.8 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$4,294.70	\$4,694.16	\$399.46	8.5 %	\$26,310.31	\$28,165.04	\$1,854.73	6.6 %
FICA and Medicare	326.08	359.08	33.00	9.2	2,005.07	2,154.52	149.45	6.9
Retirement	265.04	370.75	105.71	28.5	1,761.26	2,224.50	463.24	20.8
Health Insurance	764.70	1,079.50	314.80	29.2	4,970.55	6,477.00	1,506.45	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	1,446.00	2,241.50	795.50	35.5
Unemployment	11.98	12.75	0.77	6.0	56.55	76.50	19.95	26.1
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,662.50</b>	<b>\$6,516.24</b>	<b>\$853.74</b>	<b>13.1 %</b>	<b>\$36,549.74</b>	<b>\$41,339.06</b>	<b>\$4,789.32</b>	<b>11.6 %</b>
<b>Total Expenses</b>	<b>\$12,723.28</b>	<b>\$15,726.37</b>	<b>\$3,003.09</b>	<b>19.1 %</b>	<b>\$89,486.16</b>	<b>\$102,767.04</b>	<b>\$13,280.88</b>	<b>12.9 %</b>

**Town of Jerome**  
**Income Statement**  
**(Original Budget to Actual Comparison)**  
**For the period of 12/1/2019 Through 12/31/2019**

Fund: (2) Utilities  
 Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Net Income (Loss)</b>	<u>\$3,016.37</u>	<u>\$190.29</u>	<u>\$2,826.08</u>	<u>1485.1 %</u>	<u>\$4,611.07</u>	<u>\$(7,267.00)</u>	<u>\$11,878.07</u>	<u>163.5 %</u>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 12/1/2019 Through 12/31/2019

Fund: (3) Road  
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
HURF Revenue	\$3,478.37	\$3,220.16	\$258.21	8.0 %	\$218,187.03	\$217,123.04	\$1,063.99	0.5 %
Interest and Investment Earnings	105.82	29.16	76.66	262.9	533.16	175.04	358.12	204.6
Transfers In	4,805.48	6,166.66	(1,361.18)	(22.1)	22,382.20	37,000.04	(14,617.84)	(39.5)
<b>Net Revenues</b>	<b>\$8,389.67</b>	<b>\$9,415.98</b>	<b>\$(1,026.31)</b>	<b>(10.9)%</b>	<b>\$241,102.39</b>	<b>\$254,298.12</b>	<b>\$(13,195.73)</b>	<b>(5.2)%</b>
<b>Program Expenses</b>								
Engineering Fees	\$0.00	\$66.66	\$66.66	100.0 %	\$0.00	\$1,300.04	\$1,300.04	100.0 %
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	750.00	750.00	100.0
Fuel	70.13	4.16	(65.97)	(1585.8)	156.06	25.04	(131.02)	(523.2)
Insurance	340.20	2,166.68	1,826.48	84.3	340.20	2,166.68	1,826.48	84.3
Miscellaneous	17.99	12.91	(5.08)	(39.3)	106.13	77.54	(28.59)	(36.9)
Software Service & Support	0.00	33.33	33.33	100.0	62.50	200.02	137.52	68.8
Operating Supplies - HURF	42.62	58.33	15.71	26.9	83.48	350.02	266.54	76.1
Public Restroom Supplies	1,069.12	183.33	(885.79)	(483.2)	1,069.12	1,100.02	30.90	2.8
R&M Building - HURF	0.00	0.00	0.00	0.0	3,143.15	6,300.00	3,156.85	50.1
Rep and Maint - Vehicles	43.93	200.00	156.07	78.0	1,220.83	1,200.00	(20.83)	(1.7)
Rep and Maint - Equipment	0.00	29.16	29.16	100.0	0.00	175.04	175.04	100.0
Rep and Maint - Infrastructure	105.24	1,000.00	894.76	89.5	1,505.21	6,000.00	4,494.79	74.9
Small Tools and Equipment	482.02	41.66	(440.36)	(1057.0)	538.50	250.04	(288.46)	(115.4)
Street Lights	793.30	1,041.66	248.36	23.8	5,555.66	6,250.04	694.38	11.1
Street Supplies	377.12	0.00	(377.12)	0.0	3,285.11	3,000.00	(285.11)	(9.5)
Telephone	0.00	16.66	16.66	100.0	0.00	100.04	100.04	100.0
Uniform Exp - HURF	73.32	41.66	(31.66)	(76.0)	126.77	250.04	123.27	49.3
Administrative Charge	881.17	881.16	(0.01)	0.0	5,287.02	5,287.04	0.02	0.0
Lease Payments	43.38	25.00	(18.38)	(73.5)	130.14	1,150.00	1,019.86	88.7
<b>Total Program Expenses</b>	<b>\$4,339.54</b>	<b>\$5,927.36</b>	<b>\$1,587.82</b>	<b>26.8 %</b>	<b>\$22,609.88</b>	<b>\$35,931.60</b>	<b>\$13,321.72</b>	<b>37.1 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,246.50	\$3,612.00	\$365.50	10.1 %	\$20,583.72	\$21,672.00	\$1,088.28	5.0 %
FICA and Medicare	250.87	276.33	25.46	9.2	1,574.42	1,658.02	83.60	5.0
Retirement	140.64	196.75	56.11	28.5	934.57	1,180.50	245.93	20.8
Health Insurance	405.76	572.75	166.99	29.2	2,637.44	3,436.50	799.06	23.3
Worker's Compensation	0.00	0.00	0.00	0.0	444.00	1,420.00	976.00	68.7
Unemployment	6.36	15.08	8.72	57.8	45.84	90.52	44.68	49.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,050.13</b>	<b>\$4,672.91</b>	<b>\$622.78</b>	<b>13.3 %</b>	<b>\$26,219.99</b>	<b>\$29,457.54</b>	<b>\$3,237.55</b>	<b>11.0 %</b>

**Town of Jerome**  
**Income Statement**  
 (Original Budget to Actual Comparison)  
 For the period of 12/1/2019 Through 12/31/2019

Fund: (3) Road  
 Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Total Expenses</b>	\$8,389.67	\$10,600.27	\$2,210.60	20.9 %	\$48,829.87	\$65,389.14	\$16,559.27	25.3 %
<b>Net Income (Loss)</b>	\$0.00	\$(1,184.29)	\$1,184.29	100.0 %	\$192,272.52	\$188,908.98	\$3,363.54	1.8 %

1/6/20  
11:39:27 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**  
**Fund: (1) General**

**Assets**

**Current Assets**

LGIP	\$1,672.26	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	5,489.84	
City Sales Taxes	195,891.69	
Franchise Fees	3,596.84	
Property Taxes	11,657.97	
Rents	(254.05)	
State Sales Taxes	7,493.85	
Court - Checking & Bond Acct	105,036.50	
Court - JCEF Acct	12,790.38	
Court - FTG Acct	6,167.01	
Urban Revenue Sharing	16,164.31	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	39,872.42	
OAZ Checking	80,728.36	
OAZ General Savings	394,758.02	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$881,645.40

**Other Assets**

Due From Other Funds	\$893,581.29	
Total Other Assets		893,581.29

**Total Assets**

\$1,775,226.69

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$84.91	
Federal WH & FICA	(17.45)	
Arizona Withholding	(35.05)	
AFLAC	(409.28)	
Health Insurance	(51.31)	
457G Retirement	66.53	
PSPRS	(0.20)	
Customer Deposits	6,760.72	
FD Per Call Payable	1,086.75	
Ganishments Payable	1,735.51	
Wages Payable	16,542.22	
Due To Other Funds	1,050,294.82	
Court Liabilities	10,835.64	
Suspense Account	(91,905.00)	
Total Current Liabilities		\$994,988.81
Total Liabilities		<u>\$994,988.81</u>

**Net Assets**

Unrestricted Funds	736,120.91	
Current Year Net Assets	44,116.97	
Total Net Assets		780,237.88
Total Liabilities and Net Assets		<u>\$1,775,226.69</u>

1/6/20  
11:41:11 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**  
**Fund: (2) Utilities**

**Assets**

**Current Assets**

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	65,822.85	
Bond Account	17,678.61	
Replacement & Extension Acct	68,921.36	
Series 2001 Bond Reserve Acct	30,058.14	
<b>Total Current Assets</b>		<b>\$167,480.96</b>

**Property, Plant & Equipment**

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	189,011.29	
Buildings-Acc Depreciation	(1,477,164.98)	
Operating Equipment-Acc Depreciation	(153,793.20)	
Infrastructure	1,399,746.06	
<b>Total Property, Plant &amp; Equipment</b>		<b>2,124,340.83</b>

**Other Assets**

Due From Other Funds	\$417,340.27	
<b>Total Other Assets</b>		<b>417,340.27</b>

**Total Assets**

**\$2,709,162.06**

**Liabilities and Net Assets**

**Current Liabilities**

Sales Tax Payable	\$881.65	
Customer Deposits	24,219.55	
Compensated Absences	2,328.22	
Bonds Payable	148,445.73	
Other Liabilities	6,909.25	
Due To Other Funds	288,643.62	
Accrued Payroll	2,361.76	
Accrued Interest Payable	3,340.02	
<b>Total Current Liabilities</b>		<b>\$477,129.80</b>

**Total Liabilities**

**\$477,129.80**

**Net Assets**

Unrestricted Fund Balance	771,622.00	
Unrestricted Fund Balance	(153,829.30)	
Unrestricted Fund Balance	1,544,283.00	
Current Year Net Assets	69,956.56	
<b>Total Net Assets</b>		<b>2,232,032.26</b>
<b>Total Liabilities and Net Assets</b>		<b>\$2,709,162.06</b>



1/6/20  
11:42:06 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**  
**Fund: (3) Road**

**Assets**

**Current Assets**

HURF Accounts Receivable	\$7,185.01	
OAZ HURF Savings	357,781.45	
<b>Total Current Assets</b>		<b>\$364,966.46</b>

**Other Assets**

Due From Other Funds	\$240,569.23	
<b>Total Other Assets</b>		<b>240,569.23</b>

<b>Total Assets</b>		<b>\$605,535.69</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$412,508.06	
Accrued Payroll	755.11	
<b>Total Current Liabilities</b>		<b>\$413,263.17</b>

<b>Total Liabilities</b>		<b>\$413,263.17</b>
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**Net Assets**

Current Year Net Assets	\$192,272.52	
<b>Total Net Assets</b>		<b>192,272.52</b>
<b>Total Liabilities and Net Assets</b>		<b>\$605,535.69</b>

1/6/20  
11:42:44 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**

Fund: (4) Firefighters Pension & Relief

**Assets**

**Current Assets**

Investments - Pension & Relief	\$142,578.23	
Total Current Assets		\$142,578.23

**Other Assets**

Due From Other Funds	\$34,885.36	
Total Other Assets		34,885.36

**Total Assets**

\$177,463.59

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$22,854.66	
Total Current Liabilities		\$22,854.66

**Total Liabilities**

\$22,854.66

**Net Assets**

Unrestricted Fund Balance	152,044.83	
Current Year Net Assets	2,564.10	

**Total Net Assets**

154,608.93

**Total Liabilities and Net Assets**

\$177,463.59

1/6/20  
11:43:33 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**

Fund: (5) Operating Grants

**Assets**

**Current Assets**

Opr Grants Receivable	\$124,908.75	
Inventory	13,893.06	
<b>Total Current Assets</b>		<b>\$138,801.81</b>

**Other Assets**

Due From Other Funds	\$180,626.91	
<b>Total Other Assets</b>		<b>180,626.91</b>

<b>Total Assets</b>		<b>\$319,428.72</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$145,859.56	
Deferred Revenue - Opr Grants	56,964.75	
<b>Total Current Liabilities</b>		<b>\$202,824.31</b>

<b>Total Liabilities</b>		<b>\$202,824.31</b>
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**Net Assets**

Unrestricted Fund Balance	11,433.46	
Current Year Net Assets	105,170.95	
<b>Total Net Assets</b>		<b>116,604.41</b>
<b>Total Liabilities and Net Assets</b>		<b>\$319,428.72</b>

1/6/20  
11:44:11 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**

Fund: (6) Capital Grants

**Assets**

**Other Assets**

Due From Other Funds	\$57,137.95	
Total Other Assets	<u>57,137.95</u>	\$57,137.95
<b>Total Assets</b>		<b><u><u>57,137.95</u></u></b>

**Liabilities and Net Assets**

**Current Liabilities**

Deferred Revenue - Cap Grants	\$40,148.42	
Due To Other Funds	24,535.22	
Total Current Liabilities	<u>64,683.64</u>	\$64,683.64
<b>Total Liabilities</b>		<b><u>64,683.64</u></b>

**Net Assets**

Restricted Fund Balance	\$109,433.10	
Unrestricted Fund Balance	(117,281.30)	
Current Year Net Assets	<u>302.51</u>	
<b>Total Net Assets</b>		<b><u>(7,545.69)</u></b>
<b>Total Liabilities and Net Assets</b>		<b><u><u>57,137.95</u></u></b>

1/6/20  
11:44:46 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 12/31/2019**

Fund: (7) GF Contingencies

**Assets**

**Other Assets**

Due From Other Funds

\$89,351.93

Total Other Assets

\$89,351.93

**Total Assets**

**\$89,351.93**

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds

\$921.44

Total Current Liabilities

\$921.44

**Total Liabilities**

**\$921.44**

**Net Assets**

Unrestricted Fund Balance

\$120,310.72

Current Year Net Assets

(31,880.23)

**Total Net Assets**

**88,430.49**

**Total Liabilities and Net Assets**

**\$89,351.93**



AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 100 - AACOP-LEGAL UNIT</b>											
122419K membership renewal PD	12/24/19	12/24/19	01/23/20	1.13.6125 - Dues and Subscriptions	\$350.00	\$0.00	\$350.00	12/24/19	10571	ASCUC†	\$0.00
INVOICE 122419K TOTALS:					\$350.00	\$0.00	\$350.00				\$0.00
AACOP-LEGAL UNIT TOTALS:					\$350.00	\$0.00	\$350.00				\$0.00
<b>VENDOR: 1002 - XEROX FINANCIAL SERVICES</b>											
121119E 020-0098114-001, 1875068 GG lease	12/11/19	12/11/19	01/10/20	1.11.6191 - Copier & Equip Lease Expe	\$350.25	\$0.00	\$350.25	12/11/19	10542	ASCUC†	\$0.00
INVOICE 121119E TOTALS:					\$350.25	\$0.00	\$350.25				\$0.00
XEROX FINANCIAL SERVICES TOTALS:					\$350.25	\$0.00	\$350.25				\$0.00
<b>VENDOR: 1017 - YAVAPAI COUNTY EDUCATIONAL SVS</b>											
120519R 19-063 LB E-Rate consulting	12/05/19	12/05/19	01/04/20	1.15.6266 - E-Rate Exp	\$200.00	\$0.00	\$200.00	12/05/19	10531	ASCUC†	\$0.00
INVOICE 120519R TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
YAVAPAI COUNTY EDUCATIONAL SVS TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
<b>VENDOR: 1025 - TROY MARSH</b>											
123119C reimbursement for pants sewer	12/31/19	12/31/19	01/30/20	2.51.6280 - Uniform Exp Sewer	\$17.10	\$0.00	\$17.10	12/31/19	10590	ASCUC†	\$0.00
reimbursement for pants water				2.50.6280 - Uniform Exp Water	\$17.10	\$0.00	\$17.10	12/31/19	10590	ASCUC†	\$0.00
reimbursement for pants prop				1.18.6280 - Uniform Exp Properties	\$17.09	\$0.00	\$17.09	12/31/19	10590	ASCUC†	\$0.00
reimbursement for pants parks				1.17.6280 - Uniform Exp Parks	\$17.09	\$0.00	\$17.09	12/31/19	10590	ASCUC†	\$0.00
reimbursement for pants trash				2.52.6280 - Uniform Exp Trash	\$17.10	\$0.00	\$17.10	12/31/19	10590	ASCUC†	\$0.00
reimbursement for pants HURF				3.30.6280 - Uniform Exp - HURF	\$17.10	\$0.00	\$17.10	12/31/19	10590	ASCUC†	\$0.00
INVOICE 123119C TOTALS:					\$102.58	\$0.00	\$102.58				\$0.00
TROY MARSH TOTALS:					\$102.58	\$0.00	\$102.58				\$0.00
<b>VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH</b>											
120519Q 19-214 LB	12/05/19	12/05/19	01/04/20	1.15.6266 - E-Rate Exp	\$40.07	\$0.00	\$40.07	12/05/19	10532	ASCUC†	\$0.00
19-235 GG				1.11.6192 - Software Support Exp - GG	\$270.00	\$0.00	\$270.00	12/05/19	10532	ASCUC†	\$0.00
19-235 PD				1.13.6192 - Software Service & Suppor	\$305.01	\$0.00	\$305.01	12/05/19	10532	ASCUC†	\$0.00
INVOICE 120519Q TOTALS:					\$615.08	\$0.00	\$615.08				\$0.00
<b>VENDOR: 123119F</b>											
19-175 LB	12/31/19	12/31/19	01/30/20	1.15.6266 - E-Rate Exp	\$40.07	\$0.00	\$40.07	12/31/19	10591	ASCUC†	\$0.00
19-214 LB				1.15.6266 - E-Rate Exp	\$40.07	\$0.00	\$40.07	12/31/19	10591	ASCUC†	\$0.00
INVOICE 123119F TOTALS:					\$80.14	\$0.00	\$80.14				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv. Date	Post. Date	Due. Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>YAVAPAI CO. EDUCATION TECH TOTALS:</b>											
					\$695.22	\$0.00	\$695.22				\$0.00
<b>VENDOR: 1029 - ATC GROUP SERVICES LLC</b>											
121119F	12/11/19	12/11/19	01/10/20	5.40.6185 - Misc Exp - Opr Grants	\$30,645.00	\$0.00	\$30,645.00	12/11/19	10543	ASCUC†	\$0.00
2235058	Jerome Hotel project			INVOICE 121119F TOTALS:	\$30,645.00	\$0.00	\$30,645.00				\$0.00
<b>ATC GROUP SERVICES LLC TOTALS:</b>											
					\$30,645.00	\$0.00	\$30,645.00				\$0.00
<b>VENDOR: 1030 - ALEX BARBER</b>											
120419M	12/04/19	12/04/19	01/03/20	1.11.6275 - Travel	\$114.84	\$0.00	\$114.84	12/04/19	10514	ASCUC†	\$0.00
	mileage reimbursement GG			INVOICE 120419M TOTALS:	\$114.84	\$0.00	\$114.84				\$0.00
121119A	12/11/19	12/11/19	01/10/20	1.11.6275 - Travel	\$40.60	\$0.00	\$40.60	12/11/19	10544	ASCUC†	\$0.00
	mileage reimbursement meeting GG			INVOICE 121119A TOTALS:	\$40.60	\$0.00	\$40.60				\$0.00
<b>ALEX BARBER TOTALS:</b>											
					\$155.44	\$0.00	\$155.44				\$0.00
<b>VENDOR: 1033 - BROWN &amp; BROWN LAW OFFICES</b>											
121119L	12/11/19	12/11/19	01/10/20	2.50.6170 - Legal Exp - Water	\$735.00	\$0.00	\$735.00	12/11/19	10545	ASCUC†	\$0.00
	2391 water			INVOICE 121119L TOTALS:	\$735.00	\$0.00	\$735.00				\$0.00
<b>BROWN &amp; BROWN LAW OFFICES TOTALS:</b>											
					\$735.00	\$0.00	\$735.00				\$0.00
<b>VENDOR: 1047 - TRA CONSTRUCTION, LLC</b>											
120419G	12/04/19	12/04/19	01/03/20	5.40.6103 - Operating Grants Exp	\$24,571.35	\$0.00	\$24,571.35	12/04/19	10515	ASCUC†	\$0.00
	CDBG SSP Williams 040332			INVOICE 120419G TOTALS:	\$24,571.35	\$0.00	\$24,571.35				\$0.00
<b>TRA CONSTRUCTION, LLC TOTALS:</b>											
					\$24,571.35	\$0.00	\$24,571.35				\$0.00
<b>VENDOR: 1054 - PARKEON</b>											
120519T	12/05/19	12/05/19	01/04/20	1.18.6242 - Parking Kiosks Expenses	\$7,902.64	\$0.00	\$7,902.64	12/05/19	10533	ASCUC†	\$0.00
	S0131335, IV113443 parking program			INVOICE 120519T TOTALS:	\$7,902.64	\$0.00	\$7,902.64				\$0.00
	S0131335, IV113436 parking program				\$375.69	\$0.00	\$375.69	12/05/19	10533	ASCUC†	\$0.00
					\$8,278.33	\$0.00	\$8,278.33				\$0.00
<b>PARKEON TOTALS:</b>											
					\$8,278.33	\$0.00	\$8,278.33				\$0.00
<b>VENDOR: 1058 - SKYHOOK RESCUE SYSTEMS, INC.</b>											
120419N	12/04/19	12/04/19	01/03/20	1.14.6250 - Small Tools and Equipment	\$834.42	\$0.00	\$834.42	12/04/19	10516	ASCUC†	\$0.00
	1935 winch & drill FD										

\*V - Denotes Voided Check Entries



Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>INVOICE 120419N TOTALS:</b>											
					\$834.42	\$0.00	\$834.42				\$0.00
<b>SKYHOOK RESCUE SYSTEMS, INC. TOTALS:</b>											
<b>VENDOR: 1059 - WILLDAN FINANCIAL SERVICES</b>											
121219N	12/12/19	12/12/19	01/11/20	5.40.6103 - Operating Grants Exp	\$9,000.00	\$0.00	\$9,000.00	12/12/19	10554	ASCUC†	\$0.00
010-43261	FMI Water Planning				\$9,000.00	\$0.00	\$9,000.00				\$0.00
<b>WILLDAN FINANCIAL SERVICES TOTALS:</b>											
<b>VENDOR: 1060 - JOHN KNIGHT</b>											
121219O	12/12/19	12/12/19	01/11/20	1.16.6275 - Travel	\$106.72	\$0.00	\$106.72	12/12/19	10555	ASCUC†	\$0.00
	mileage reimbursement PZ				\$106.72	\$0.00	\$106.72				\$0.00
<b>JOHN KNIGHT TOTALS:</b>											
<b>VENDOR: 1061 - HRDIRECT</b>											
122419B	12/24/19	12/24/19	01/23/20	1.11.6185 - Miscellaneous	\$80.21	\$0.00	\$80.21	12/24/19	10572	ASCUC†	\$0.00
8430688	labor law posters GG				\$80.21	\$0.00	\$80.21	12/24/19	10572	ASCUC†	\$0.00
8430683	labor law posters GG				\$80.21	\$0.00	\$80.21	12/24/19	10572	ASCUC†	\$0.00
8430694	labor law posters GG				\$240.63	\$0.00	\$240.63				\$0.00
<b>HRDIRECT TOTALS:</b>											
<b>VENDOR: 1062 - LARRY ANDERSON</b>											
123019MA1	12/30/19	12/30/19	01/29/20	5.40.6103 - Operating Grants Exp	\$1,033.00	\$0.00	\$1,033.00	12/30/19	10585	ASCUC†	\$0.00
	Landscape Repair/Williams(CDBG SSP				\$1,033.00	\$0.00	\$1,033.00				\$0.00
<b>LARRY ANDERSON TOTALS:</b>											
<b>VENDOR: 109 - AFLAC</b>											
121819C	12/18/19	12/18/19	12/18/19	1.10.2405 - AFLAC	\$172.08	\$0.00	\$172.08	12/19/19	10558	ASCUC†	\$0.00
	Acct # DN513, Inv. 613287				\$172.08	\$0.00	\$172.08				\$0.00
<b>AFLAC TOTALS:</b>											
<b>VENDOR: 113 - ALL-MED EQUIPMENT &amp; SERVICES</b>											
121119H	12/11/19	12/11/19	12/11/19	1.14.6181 - Medical Supplies Exp	\$115.20	\$0.00	\$115.20	12/11/19	10546	ASCUC†	\$0.00
580723	FD				\$115.20	\$0.00	\$115.20				\$0.00
<b>INVOICE 121119H TOTALS:</b>											

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

01/06/20  
11:57:40AM

Invoice Number Description	Inv.Date	Post.Date Account	Due.Date	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>										
				<u>\$115.20</u>	<u>\$0.00</u>	<u>\$115.20</u>				<u>\$0.00</u>
<b>VENDOR: 119 - APS</b>										
120419K	12/04/19	12/04/19	12/19/19							
610957 Perkinsville Road		1.18.6285 - Utilities		\$104.34	\$0.00	\$104.34	12/04/19	10517	ASCUC†	\$0.00
943806 roof		1.18.6285 - Utilities		\$13.79	\$0.00	\$13.79	12/04/19	10517	ASCUC†	\$0.00
		<b>INVOICE 120419K TOTALS:</b>		<u>\$118.13</u>	<u>\$0.00</u>	<u>\$118.13</u>				<u>\$0.00</u>
122419I	12/24/19	12/24/19	01/08/20							
149044 street lights		3.30.6255 - Street Lights		\$793.30	\$0.00	\$793.30	12/24/19	10573	ASCUC†	\$0.00
		<b>INVOICE 122419I TOTALS:</b>		<u>\$793.30</u>	<u>\$0.00</u>	<u>\$793.30</u>				<u>\$0.00</u>
A.P.S.-36	12/26/19	12/26/19	01/10/20							
0421621 Fire station		1.18.6285 - Utilities		\$340.04	\$0.00	\$340.04	12/26/19	10583	ASCUC†	\$0.00
2353720 FD gulch		1.18.6285 - Utilities		\$93.15	\$0.00	\$93.15	12/26/19	10583	ASCUC†	\$0.00
2383901 Upper park		1.17.6285 - Utilities		\$67.90	\$0.00	\$67.90	12/26/19	10583	ASCUC†	\$0.00
5613490 Upper park 2		1.17.6285 - Utilities		\$51.59	\$0.00	\$51.59	12/26/19	10583	ASCUC†	\$0.00
8468241 Middle park		1.17.6285 - Utilities		\$36.97	\$0.00	\$36.97	12/26/19	10583	ASCUC†	\$0.00
0024200 Lower park		1.17.6285 - Utilities		\$37.28	\$0.00	\$37.28	12/26/19	10583	ASCUC†	\$0.00
3216010 Hotel Jerome		1.18.6285 - Utilities		\$40.40	\$0.00	\$40.40	12/26/19	10583	ASCUC†	\$0.00
2839800 Ghost Pepper		1.18.6285 - Utilities		\$172.25	\$0.00	\$172.25	12/26/19	10583	ASCUC†	\$0.00
1976520 Co-op		1.18.6285 - Utilities		\$187.32	\$0.00	\$187.32	12/26/19	10583	ASCUC†	\$0.00
7575770 Civic Center		1.18.6285 - Utilities		\$687.74	\$0.00	\$687.74	12/26/19	10583	ASCUC†	\$0.00
6506951 PD		1.18.6285 - Utilities		\$90.25	\$0.00	\$90.25	12/26/19	10583	ASCUC†	\$0.00
4246290 WWTP		2.51.6285 - Utilities		\$80.50	\$0.00	\$80.50	12/26/19	10583	ASCUC†	\$0.00
1490440 Street lights		3.30.6255 - Street Lights		\$0.00	\$0.00	\$0.00				\$0.00
9438060 Roof		1.18.6285 - Utilities		\$0.00	\$0.00	\$0.00				\$0.00
6109570 Perkinsville Road		1.18.6285 - Utilities		\$128.61	\$0.00	\$128.61	12/26/19	10583	ASCUC†	\$0.00
8061950 Sunshine Hill water tank		2.50.6285 - Utilities Exp - Water		\$35.85	\$0.00	\$35.85	12/26/19	10583	ASCUC†	\$0.00
		<b>INVOICE A.P.S.-36 TOTALS:</b>		<u>\$2,049.85</u>	<u>\$0.00</u>	<u>\$2,049.85</u>				<u>\$0.00</u>
		<b>APS TOTALS:</b>		<u>\$2,961.28</u>	<u>\$0.00</u>	<u>\$2,961.28</u>				<u>\$0.00</u>
<b>VENDOR: 120 - ARROW EXPRESS</b>										
122419A	12/24/19	12/24/19	01/23/20							
Sewer sample shipping - 122167		2.51.6240 - Service Tests/System Test		\$45.00	\$0.00	\$45.00	12/24/19	10574	ASCUC†	\$0.00
		<b>INVOICE 122419A TOTALS:</b>		<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>				<u>\$0.00</u>
		<b>ARROW EXPRESS TOTALS:</b>		<u>\$45.00</u>	<u>\$0.00</u>	<u>\$45.00</u>				<u>\$0.00</u>
<b>VENDOR: 122 - AT&amp;T</b>										
122419H	12/24/19	12/24/19	01/23/20							
287251435682x12152019 PD		1.13.6265 - Telephone		\$45.47	\$0.00	\$45.47	12/24/19	10575	ASCUC†	\$0.00
		<b>INVOICE 122419H TOTALS:</b>		<u>\$45.47</u>	<u>\$0.00</u>	<u>\$45.47</u>				<u>\$0.00</u>
		<b>AT&amp;T TOTALS:</b>		<u>\$45.47</u>	<u>\$0.00</u>	<u>\$45.47</u>				<u>\$0.00</u>

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 165 - MAVERIK FLEET</b>											
121119MA1	12/11/19	12/11/19	01/10/20								\$0.00
Sewer Fuel Nov 2019 Inv 62524582		2.51.6145 - Fuel			\$70.13	\$0.00	\$70.13	12/11/19	10538	ASCUC†	\$0.00
Water Fuel Nov 2019		2.50.6145 - Fuel			\$70.13	\$0.00	\$70.13	12/11/19	10538	ASCUC†	\$0.00
Prop Fuel Nov 2019		1.18.6145 - Fuel			\$70.13	\$0.00	\$70.13	12/11/19	10538	ASCUC†	\$0.00
Parks Fuel Nov 2019		1.17.6145 - Fuel			\$70.12	\$0.00	\$70.12	12/11/19	10538	ASCUC†	\$0.00
Trash Fuel Nov 2019		2.52.6145 - Fuel			\$70.13	\$0.00	\$70.13	12/11/19	10538	ASCUC†	\$0.00
HURF Fuel Nov 2019		3.30.6145 - Fuel			\$70.13	\$0.00	\$70.13	12/11/19	10538	ASCUC†	\$0.00
PD Fuel Nov 2019 Inv 62524582		1.13.6145 - Fuel			\$511.58	\$0.00	\$511.58	12/11/19	10538	ASCUC†	\$0.00
FD Fuel Nov 2019 Inv 62524582		1.14.6145 - Fuel			\$138.61	\$0.00	\$138.61	12/11/19	10538	ASCUC†	\$0.00
Shuttle Fuel Nov 2019 Inv 62524582		1.11.6245 - Shuttle Expenses			\$118.64	\$0.00	\$118.64	12/11/19	10538	ASCUC†	\$0.00
		<b>INVOICE 121119MA1 TOTALS:</b>			<b>\$1,189.60</b>	<b>\$0.00</b>	<b>\$1,189.60</b>				<b>\$0.00</b>
		<b>MAVERIK FLEET TOTALS:</b>			<b>\$1,189.60</b>	<b>\$0.00</b>	<b>\$1,189.60</b>				<b>\$0.00</b>
<b>VENDOR: 167 - OFFICE DEPOT</b>											
120419F	12/04/19	12/04/19	02/02/20								\$0.00
63266436, 408640636001 GG		1.11.6190 - Office Supplies			\$172.78	\$0.00	\$172.78	12/04/19	10518	ASCUC†	\$0.00
		<b>INVOICE 120419F TOTALS:</b>			<b>\$172.78</b>	<b>\$0.00</b>	<b>\$172.78</b>				<b>\$0.00</b>
<b>VENDOR: 168 - CENTURY LINK</b>											
122419F	12/24/19	12/24/19	02/22/20								\$0.00
63266436, 415893169001 GG		1.11.6190 - Office Supplies			\$116.25	\$0.00	\$116.25	12/24/19	10576	ASCUC†	\$0.00
63266436, 415893939001 GG		1.11.6190 - Office Supplies			\$8.60	\$0.00	\$8.60	12/24/19	10576	ASCUC†	\$0.00
		<b>INVOICE 122419F TOTALS:</b>			<b>\$124.85</b>	<b>\$0.00</b>	<b>\$124.85</b>				<b>\$0.00</b>
		<b>OFFICE DEPOT TOTALS:</b>			<b>\$297.63</b>	<b>\$0.00</b>	<b>\$297.63</b>				<b>\$0.00</b>
<b>VENDOR: 168 - CENTURY LINK</b>											
CENTURYLINK-44	12/24/19	12/24/19	01/08/20								\$0.00
928 634 2245 PD		1.13.6265 - Telephone			\$35.30	\$0.00	\$35.30	12/24/19	10577	ASCUC†	\$0.00
928 634 7943 GG		1.11.6265 - Telephone			\$165.83	\$0.00	\$165.83	12/24/19	10577	ASCUC†	\$0.00
928 634 8992 PD		1.13.6265 - Telephone			\$175.94	\$0.00	\$175.94	12/24/19	10577	ASCUC†	\$0.00
928 634 0574 LB		1.15.6265 - Telephone			\$82.57	\$0.00	\$82.57	12/24/19	10577	ASCUC†	\$0.00
928 649 2776 PD		1.13.6265 - Telephone			\$40.83	\$0.00	\$40.83	12/24/19	10577	ASCUC†	\$0.00
928 649 3034 FD		1.14.6265 - Telephone			\$128.15	\$0.00	\$128.15	12/24/19	10577	ASCUC†	\$0.00
928 649 3250 CT		1.12.6265 - Telephone			\$71.98	\$0.00	\$71.98	12/24/19	10577	ASCUC†	\$0.00
		<b>INVOICE CENTURYLINK-44 TOTALS:</b>			<b>\$700.60</b>	<b>\$0.00</b>	<b>\$700.60</b>				<b>\$0.00</b>
		<b>CENTURY LINK TOTALS:</b>			<b>\$700.60</b>	<b>\$0.00</b>	<b>\$700.60</b>				<b>\$0.00</b>
<b>VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP</b>											
123119D	12/31/19	12/31/19	12/31/19								\$0.00
51348, 3004987751 prop		1.18.6110 - Contract Services			\$1,057.72	\$0.00	\$1,057.72	12/31/19	10592	ASCUC†	\$0.00
		<b>INVOICE 123119D TOTALS:</b>			<b>\$1,057.72</b>	<b>\$0.00</b>	<b>\$1,057.72</b>				<b>\$0.00</b>

\*V - Denotes Voided Check Entries

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>THYSSENKRUPP ELEVATOR CORP TOTALS:</b>											
					\$1,057.72	\$0.00	\$1,057.72				\$0.00
<b>VENDOR: 190 - HUGHES SUPPLY</b>											
122419E	12/24/19	12/24/19	01/03/20	steel str	\$6.66	\$0.00	\$6.66	12/24/19	10578	ASCUC†	\$0.00
Acct 151128, S157389919				2.50.6230 - Rep and Maint - Infrastruct	\$6.66	\$0.00	\$6.66				\$0.00
				INVOICE 122419E TOTALS:	\$6.66	\$0.00	\$6.66				\$0.00
<b>HUGHES SUPPLY TOTALS:</b>											
					\$6.66	\$0.00	\$6.66				\$0.00
<b>VENDOR: 203 - SMART DOCUMENT SOLUTIONS</b>											
121819G	12/18/19	12/18/19	12/18/19		\$426.35	\$0.00	\$426.35	12/19/19	10559	ASCUC†	\$0.00
C-10253, CT1221-01, 10355 GG				1.11.6191 - Copier & Equip Lease Expe	\$426.35	\$0.00	\$426.35				\$0.00
				INVOICE 121819G TOTALS:	\$426.35	\$0.00	\$426.35				\$0.00
<b>SMART DOCUMENT SOLUTIONS TOTALS:</b>											
					\$426.35	\$0.00	\$426.35				\$0.00
<b>VENDOR: 204 - SEDONA RECYCLES, INC</b>											
120419L	12/04/19	12/04/19	12/04/19		\$240.00	\$0.00	\$240.00	12/04/19	10519	ASCUC†	\$0.00
Recycling Services, 1219 RE				2.52.6111 - Recycling Contract Exp	\$240.00	\$0.00	\$240.00				\$0.00
				INVOICE 120419L TOTALS:	\$240.00	\$0.00	\$240.00				\$0.00
<b>SEDONA RECYCLES, INC TOTALS:</b>											
					\$240.00	\$0.00	\$240.00				\$0.00
<b>VENDOR: 207 - HOME DEPOT CREDIT SERVICES</b>											
120419E	12/04/19	12/04/19	12/24/19		\$102.01	\$0.00	\$102.01	12/04/19	10520	ASCUC†	\$0.00
3429 prop tools				1.18.6250 - Small Tools and Equipment	\$102.01	\$0.00	\$102.01				\$0.00
				INVOICE 120419E TOTALS:	\$102.01	\$0.00	\$102.01				\$0.00
<b>123119A 12/31/19 01/20/20</b>											
3429 road salt HURF				3.30.6250 - Small Tools and Equipment	\$482.02	\$0.00	\$482.02	12/31/19	10593	ASCUC†	\$0.00
3429 tapcon water				2.50.6230 - Rep and Maint - Infrastruct	\$46.66	\$0.00	\$46.66	12/31/19	10593	ASCUC†	\$0.00
3429 channel drain, base coat pro				1.18.6215 - R&M Building - Properties	\$233.76	\$0.00	\$233.76	12/31/19	10593	ASCUC†	\$0.00
3429 concrete prop				1.18.6230 - Rep and Maint - Infrastruct	\$96.63	\$0.00	\$96.63	12/31/19	10593	ASCUC†	\$0.00
3429 shop supplies prop				1.14.6250 - Small Tools and Equipment	\$150.36	\$0.00	\$150.36	12/31/19	10593	ASCUC†	\$0.00
				INVOICE 123119A TOTALS:	\$1,009.43	\$0.00	\$1,009.43				\$0.00
<b>123119B 12/31/19 01/20/20</b>											
3429 soldering iron				2.51.6220 - Rep and Maint - Vehicles	\$13.82	\$0.00	\$13.82	12/31/19	10593	ASCUC†	\$0.00
3429 soldering iron				2.50.6220 - Rep and Maint - Vehicles	\$13.82	\$0.00	\$13.82	12/31/19	10593	ASCUC†	\$0.00
3429 soldering iron				1.18.6220 - Rep and Maint - Vehicles	\$13.81	\$0.00	\$13.81	12/31/19	10593	ASCUC†	\$0.00
3429 soldering iron				1.17.6220 - Rep and Maint - Vehicles	\$13.81	\$0.00	\$13.81	12/31/19	10593	ASCUC†	\$0.00
3429 soldering iron				2.52.6220 - Rep and Maint - Vehicles	\$13.82	\$0.00	\$13.82	12/31/19	10593	ASCUC†	\$0.00
3429 soldering iron				3.30.6220 - Rep and Maint - Vehicles	\$13.80	\$0.00	\$13.80	12/31/19	10593	ASCUC†	\$0.00
				INVOICE 123119B TOTALS:	\$82.88	\$0.00	\$82.88				\$0.00
<b>HOME DEPOT CREDIT SERVICES TOTALS:</b>											
					\$1,194.32	\$0.00	\$1,194.32				\$0.00

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv. Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 218 - VERIZON WIRELESS</b>											
<b>VERIZON-41</b>											
928 300 5987 Barry Wolstencroft P	12/04/19	12/04/19	12/29/19	1.16.6265 - Telephone	\$38.40	\$0.00	\$38.40	12/04/19	10521	ASCUC†	\$0.00
928 300 8701 Rusty Blair FD	12/04/19	12/04/19	12/29/19	1.14.6265 - Telephone	\$68.04	\$0.00	\$68.04	12/04/19	10521	ASCUC†	\$0.00
928 301 7433 Ian Haney FD	12/04/19	12/04/19	12/29/19	1.14.6265 - Telephone	\$60.96	\$0.00	\$60.96	12/04/19	10521	ASCUC†	\$0.00
928 301 7559 Kylie Streck FD	12/04/19	12/04/19	12/29/19	1.14.6265 - Telephone	\$60.96	\$0.00	\$60.96	12/04/19	10521	ASCUC†	\$0.00
928 821 0133 Jenny van access charges FD	12/04/19	12/04/19	12/29/19	1.11.6265 - Telephone	\$35.30	\$0.00	\$35.30	12/04/19	10521	ASCUC†	\$0.00
access charges PD	12/04/19	12/04/19	12/29/19	1.14.6265 - Telephone	\$21.46	\$0.00	\$21.46	12/04/19	10521	ASCUC†	\$0.00
access charges PZ	12/04/19	12/04/19	12/29/19	1.16.6265 - Telephone	\$21.47	\$0.00	\$21.47	12/04/19	10521	ASCUC†	\$0.00
access charges GG	12/04/19	12/04/19	12/29/19	1.11.6265 - Telephone	\$21.47	\$0.00	\$21.47	12/04/19	10521	ASCUC†	\$0.00
<b>INVOICE VERIZON-41 TOTALS:</b>					<b>\$328.06</b>	<b>\$0.00</b>	<b>\$328.06</b>				<b>\$0.00</b>
<b>VERIZONPD-2</b>											
928 451 2174 PD device 1	12/04/19	12/04/19	12/29/19	1.18.6242 - Parking Kiosks Expenses	\$30.08	\$0.00	\$30.08	12/04/19	10521	ASCUC†	\$0.00
928 451 2402 PD dept. 2	12/04/19	12/04/19	12/29/19	1.18.6242 - Parking Kiosks Expenses	\$30.08	\$0.00	\$30.08	12/04/19	10521	ASCUC†	\$0.00
928 451 2436 PD dept. 3	12/04/19	12/04/19	12/29/19	1.18.6242 - Parking Kiosks Expenses	\$30.08	\$0.00	\$30.08	12/04/19	10521	ASCUC†	\$0.00
928 821 0736 Allen Muma	12/04/19	12/04/19	12/29/19	1.18.6242 - Parking Kiosks Expenses	\$30.08	\$0.00	\$30.08	12/04/19	10521	ASCUC†	\$0.00
<b>INVOICE VERIZONPD-2 TOTALS:</b>					<b>\$120.32</b>	<b>\$0.00</b>	<b>\$120.32</b>				<b>\$0.00</b>
<b>VERIZON WIRELESS TOTALS:</b>											
					<b>\$448.38</b>	<b>\$0.00</b>	<b>\$448.38</b>				<b>\$0.00</b>
<b>VENDOR: 224 - LEGEND</b>											
121119K Acct 00-0001475, Inv. 1917985 sewe	12/11/19	12/11/19	01/10/20	2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	12/11/19	10547	ASCUC†	\$0.00
<b>INVOICE 121119K TOTALS:</b>					<b>\$51.00</b>	<b>\$0.00</b>	<b>\$51.00</b>				<b>\$0.00</b>
121819J Acct 00-0001475, Inv. 1918311 sewe	12/18/19	12/18/19	01/17/20	2.51.6240 - Service Tests/System Testi	\$260.00	\$0.00	\$260.00	12/19/19	10560	ASCUC†	\$0.00
<b>INVOICE 121819J TOTALS:</b>					<b>\$260.00</b>	<b>\$0.00</b>	<b>\$260.00</b>				<b>\$0.00</b>
123119E Acct 00-0001475, Inv. 1918653 sewe	12/31/19	12/31/19	01/30/20	2.51.6240 - Service Tests/System Testi	\$51.00	\$0.00	\$51.00	12/31/19	10594	ASCUC†	\$0.00
<b>INVOICE 123119E TOTALS:</b>					<b>\$51.00</b>	<b>\$0.00</b>	<b>\$51.00</b>				<b>\$0.00</b>
<b>LEGEND TOTALS:</b>					<b>\$362.00</b>	<b>\$0.00</b>	<b>\$362.00</b>				<b>\$0.00</b>
<b>VENDOR: 230 - PETTY CASH - GG</b>											
121819H supplies	12/18/19	12/18/19	12/18/19	1.11.6195 - Operating Supplies - Gen C	\$103.85	\$0.00	\$103.85	12/19/19	10561	ASCUC†	\$0.00
office supplies	12/18/19	12/18/19	12/18/19	1.11.6190 - Office Supplies	\$27.45	\$0.00	\$27.45	12/19/19	10561	ASCUC†	\$0.00
postage	12/18/19	12/18/19	12/18/19	1.11.6200 - Postage	\$6.85	\$0.00	\$6.85	12/19/19	10561	ASCUC†	\$0.00
travel	12/18/19	12/18/19	12/18/19	1.11.6275 - Travel	\$85.13	\$0.00	\$85.13	12/19/19	10561	ASCUC†	\$0.00
dues, subscriptions, memberships	12/18/19	12/18/19	12/18/19	1.11.6125 - Dues, Subs & Memberships	\$28.00	\$0.00	\$28.00	12/19/19	10561	ASCUC†	\$0.00
<b>INVOICE 121819H TOTALS:</b>					<b>\$251.28</b>	<b>\$0.00</b>	<b>\$251.28</b>				<b>\$0.00</b>
<b>PETTY CASH - GG TOTALS:</b>					<b>\$251.28</b>	<b>\$0.00</b>	<b>\$251.28</b>				<b>\$0.00</b>

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

01/06/20  
11:57:40AM

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b>											
<b>UNISOURCE-42</b>											
693726 PD	12/12/19	12/12/19	01/01/20	1.18.6285 - Utilities	\$35.49	\$0.00	\$35.49	12/12/19	10556	ASCUC†	\$0.00
055982 FD				1.18.6285 - Utilities	\$161.75	\$0.00	\$161.75	12/12/19	10556	ASCUC†	\$0.00
750593 Civic Center				1.18.6285 - Utilities	\$520.77	\$0.00	\$520.77	12/12/19	10556	ASCUC†	\$0.00
435334 Town yard				1.18.6285 - Utilities	\$186.62	\$0.00	\$186.62	12/12/19	10556	ASCUC†	\$0.00
235334 Co-op				1.18.6285 - Utilities	\$182.82	\$0.00	\$182.82	12/12/19	10556	ASCUC†	\$0.00
				<b>INVOICE UNISOURCE-42 TOTALS:</b>	<b>\$1,087.45</b>	<b>\$0.00</b>	<b>\$1,087.45</b>				<b>\$0.00</b>
				<b>UNISOURCE ENERGY SERVICES TOTALS:</b>	<b>\$1,087.45</b>	<b>\$0.00</b>	<b>\$1,087.45</b>				<b>\$0.00</b>
<b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>											
<b>120419B</b>											
2860 FD	12/04/19	12/04/19	12/19/19	1.14.6250 - Small Tools and Equipment	\$357.50	\$0.00	\$357.50	12/04/19	10522	ASCUC†	\$0.00
2860 HURF				3.30.6260 - Street Supplies	\$377.12	\$0.00	\$377.12	12/04/19	10522	ASCUC†	\$0.00
2860 HURF				3.30.6230 - Rep and Maint - Infrastruct	\$105.24	\$0.00	\$105.24	12/04/19	10522	ASCUC†	\$0.00
2860 prop				1.18.6215 - R&M Building - Properties	\$114.19	\$0.00	\$114.19	12/04/19	10522	ASCUC†	\$0.00
2860 prop				1.18.6250 - Small Tools and Equipment	\$15.37	\$0.00	\$15.37	12/04/19	10522	ASCUC†	\$0.00
2860 prop				1.18.6195 - Operating Supplies - Prope	\$26.78	\$0.00	\$26.78	12/04/19	10522	ASCUC†	\$0.00
				<b>INVOICE 120419B TOTALS:</b>	<b>\$996.20</b>	<b>\$0.00</b>	<b>\$996.20</b>				<b>\$0.00</b>
				<b>VERDE VALLEY HARDWARE TOTALS:</b>	<b>\$996.20</b>	<b>\$0.00</b>	<b>\$996.20</b>				<b>\$0.00</b>
<b>VENDOR: 249 - POSTMASTER</b>											
<b>123019LASTNL</b>											
Jan. Feb. 2020 Newsletter Postage, G	12/30/19	12/30/19	12/30/19	1.11.6200 - Postage	\$64.40	\$0.00	\$64.40	12/30/19	10586	ASCUC†	\$0.00
				<b>INVOICE 123019LASTNL TOTALS:</b>	<b>\$64.40</b>	<b>\$0.00</b>	<b>\$64.40</b>				<b>\$0.00</b>
				<b>POSTMASTER TOTALS:</b>	<b>\$64.40</b>	<b>\$0.00</b>	<b>\$64.40</b>				<b>\$0.00</b>
<b>VENDOR: 254 - VERDE VALLEY NEWSPAPERS</b>											
<b>121119B</b>											
11366 GG	12/11/19	12/11/19	12/21/19	1.11.6105 - Advertising, Printing, & Pub	\$1,746.81	\$0.00	\$1,746.81	12/11/19	10548	ASCUC†	\$0.00
11366 sewer				2.51.6105 - Advertising, Printing, & Put	\$16.21	\$0.00	\$16.21	12/11/19	10548	ASCUC†	\$0.00
				<b>INVOICE 121119B TOTALS:</b>	<b>\$1,763.02</b>	<b>\$0.00</b>	<b>\$1,763.02</b>				<b>\$0.00</b>
				<b>VERDE VALLEY NEWSPAPERS TOTALS:</b>	<b>\$1,763.02</b>	<b>\$0.00</b>	<b>\$1,763.02</b>				<b>\$0.00</b>
<b>VENDOR: 255 - CITY OF COTTONWOOD</b>											
<b>121919L</b>											
Dispatch fees, December, 2019 FD	12/19/19	12/19/19	12/19/19	1.14.6120 - Dispatch Fees	\$508.25	\$0.00	\$508.25	12/19/19	10569	ASCUC†	\$0.00
				<b>INVOICE 121919L TOTALS:</b>	<b>\$508.25</b>	<b>\$0.00</b>	<b>\$508.25</b>				<b>\$0.00</b>
				<b>CITY OF COTTONWOOD TOTALS:</b>	<b>\$508.25</b>	<b>\$0.00</b>	<b>\$508.25</b>				<b>\$0.00</b>

\*V - Denotes Voided Check Entries

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Ledger as of: 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS</b>											
120419A	12/04/19	12/04/19	12/29/19								\$0.00
water, November 2019				2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	12/04/19	10523	ASCUC†	\$0.00
WWTP, November 2019				2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	12/04/19	10523	ASCUC†	\$0.00
shipping costs for sending spectrop				2.51.6185 - Miscellaneous	\$77.95	\$0.00	\$77.95	12/04/19	10523	ASCUC†	\$0.00
				<b>INVOICE 120419A TOTALS:</b>	<b>\$4,177.95</b>	<b>\$0.00</b>	<b>\$4,177.95</b>				<b>\$0.00</b>
				<b>CONTRACT WASTEWATER OPERATIONS TOTALS:</b>	<b>\$4,177.95</b>	<b>\$0.00</b>	<b>\$4,177.95</b>				<b>\$0.00</b>
<b>VENDOR: 273 - TAPCO</b>											
121819E	12/18/19	12/18/19	01/17/20								\$0.00
1656510 parking program prop				1.18.6242 - Parking Kiosks Expenses	\$315.00	\$0.00	\$315.00	12/19/19	10562	ASCUC†	\$0.00
				<b>INVOICE 121819E TOTALS:</b>	<b>\$315.00</b>	<b>\$0.00</b>	<b>\$315.00</b>				<b>\$0.00</b>
				<b>TAPCO TOTALS:</b>	<b>\$315.00</b>	<b>\$0.00</b>	<b>\$315.00</b>				<b>\$0.00</b>
<b>VENDOR: 300 - REESE'S TIRE &amp; AUTOTIRE PROS</b>											
122419J	12/24/19	12/24/19	01/23/20								\$0.00
52148 labor				1.13.6220 - Rep and Maint - Vehicles	\$80.00	\$0.00	\$80.00	12/24/19	10579	ASCUC†	\$0.00
52148 parts				1.13.6220 - Rep and Maint - Vehicles	\$760.36	\$0.00	\$760.36	12/24/19	10579	ASCUC†	\$0.00
				<b>INVOICE 122419J TOTALS:</b>	<b>\$840.36</b>	<b>\$0.00</b>	<b>\$840.36</b>				<b>\$0.00</b>
				<b>REESE'S TIRE &amp; AUTOTIRE PROS TOTALS:</b>	<b>\$840.36</b>	<b>\$0.00</b>	<b>\$840.36</b>				<b>\$0.00</b>
<b>VENDOR: 304 - PITNEY BOWES GLOBAL</b>											
121119D	12/11/19	12/11/19	01/10/20								\$0.00
12100693, 3103564559 GG				1.11.6191 - Copier & Equip Lease Expe	\$175.65	\$0.00	\$175.65	12/11/19	10549	ASCUC†	\$0.00
				<b>INVOICE 121119D TOTALS:</b>	<b>\$175.65</b>	<b>\$0.00</b>	<b>\$175.65</b>				<b>\$0.00</b>
				<b>PITNEY BOWES GLOBAL TOTALS:</b>	<b>\$175.65</b>	<b>\$0.00</b>	<b>\$175.65</b>				<b>\$0.00</b>
<b>VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES</b>											
121819F	12/18/19	12/18/19	01/17/20								\$0.00
80001143, 101480 GG				1.11.6190 - Office Supplies	\$83.38	\$0.00	\$83.38	12/19/19	10563	ASCUC†	\$0.00
80001143, 101481 LB				1.15.6195 - Operating Supplies - Librar	\$116.77	\$0.00	\$116.77	12/19/19	10563	ASCUC†	\$0.00
80001143, 101483 PD				1.13.6195 - Operating Supplies - Police	\$127.21	\$0.00	\$127.21	12/19/19	10563	ASCUC†	\$0.00
				<b>INVOICE 121819F TOTALS:</b>	<b>\$327.36</b>	<b>\$0.00</b>	<b>\$327.36</b>				<b>\$0.00</b>
				<b>121819K</b>							
80001143, 101482 sewer				2.51.6195 - Operating Supplies - Sewel	\$42.62	\$0.00	\$42.62	12/19/19	10563	ASCUC†	\$0.00
80001143, 101482 water				2.50.6195 - Operating Supplies - Water	\$42.62	\$0.00	\$42.62	12/19/19	10563	ASCUC†	\$0.00
80001143, 101482 prop				1.18.6195 - Operating Supplies - Prope	\$42.60	\$0.00	\$42.60	12/19/19	10563	ASCUC†	\$0.00
80001143, 101482 parks				1.17.6195 - Operating Supplies - Parks	\$42.60	\$0.00	\$42.60	12/19/19	10563	ASCUC†	\$0.00
80001143, 101482 trash				2.52.6195 - Operating Supplies - Trash	\$42.62	\$0.00	\$42.62	12/19/19	10563	ASCUC†	\$0.00
80001143, 101482 HURF				3.30.6195 - Operating Supplies - HURF	\$42.62	\$0.00	\$42.62	12/19/19	10563	ASCUC†	\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of: 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>INVOICE 121819K TOTALS:</b>					\$255.68	\$0.00	\$255.68				\$0.00
<b>PERSONNEL SAFETY ENTERPRISES TOTALS:</b>					\$583.04	\$0.00	\$583.04				\$0.00
<b>VENDOR: 429 - PAPERWORK ANALYSIS COMPANY</b>											\$0.00
120919JS1 Building Permit 3 pt form 500, PZ	12/09/19	12/09/19	12/29/19	1.16.6195 - Operating Supplies - P&Z	\$353.37	\$0.00	\$353.37	12/09/19	10537	ASCUC†	\$0.00
<b>INVOICE 120919JS1 TOTALS:</b>					\$353.37	\$0.00	\$353.37				\$0.00
<b>PAPERWORK ANALYSIS COMPANY TOTALS:</b>					\$353.37	\$0.00	\$353.37				\$0.00
<b>VENDOR: 450 - #1 FOOD STORE</b>											\$0.00
121819A Jerome Fire Department, fuel	12/18/19	12/18/19	12/18/19	1.14.6145 - Fuel	\$602.09	\$0.00	\$602.09	12/19/19	10564	ASCUC†	\$0.00
<b>INVOICE 121819A TOTALS:</b>					\$602.09	\$0.00	\$602.09				\$0.00
<b>#1 FOOD STORE TOTALS:</b>					\$602.09	\$0.00	\$602.09				\$0.00
<b>VENDOR: 457 - DELUXE</b>											\$0.00
120219JS 2046119363 Bronze Ribbon Seal, GG	12/02/19	12/02/19	12/17/19	1.11.6190 - Office Supplies	\$167.01	\$0.00	\$167.01	12/02/19	10510	ASCUC†	\$0.00
<b>INVOICE 120219JS TOTALS:</b>					\$167.01	\$0.00	\$167.01				\$0.00
<b>DELUXE TOTALS:</b>					\$167.01	\$0.00	\$167.01				\$0.00
<b>VENDOR: 513 - HANSON AGGREGATES LLC</b>											\$0.00
120419J 1112942 sand for concrete HURF	12/04/19	12/04/19	01/03/20	3.30.6185 - Miscellaneous	\$17.99	\$0.00	\$17.99	12/04/19	10524	ASCUC†	\$0.00
<b>INVOICE 120419J TOTALS:</b>					\$17.99	\$0.00	\$17.99				\$0.00
<b>HANSON AGGREGATES LLC TOTALS:</b>					\$17.99	\$0.00	\$17.99				\$0.00
<b>VENDOR: 571 - NORTHERN CHEMICAL COMPANY</b>											\$0.00
120419I 2135.680805-01 HURF	12/04/19	12/04/19	01/03/20	3.30.6210 - Public Restroom Supplies	\$370.56	\$0.00	\$370.56	12/04/19	10525	ASCUC†	\$0.00
2135.680805-00 HURF				3.30.6210 - Public Restroom Supplies	\$428.20	\$0.00	\$428.20	12/04/19	10525	ASCUC†	\$0.00
<b>INVOICE 120419I TOTALS:</b>					\$798.76	\$0.00	\$798.76				\$0.00
<b>NORTHERN CHEMICAL COMPANY TOTALS:</b>					\$798.76	\$0.00	\$798.76				\$0.00
<b>VENDOR: 576 - LYLE KEITH</b>											\$0.00
121119C reimbursement for boots	12/11/19	12/11/19	01/10/20	2.51.6280 - Uniform Exp Sewer	\$33.34	\$0.00	\$33.34	12/11/19	10550	ASCUC†	\$0.00
reimbursement for boots				2.50.6280 - Uniform Exp Water	\$33.34	\$0.00	\$33.34	12/11/19	10550	ASCUC†	\$0.00
reimbursement for boots				1.18.6280 - Uniform Exp Properties	\$33.32	\$0.00	\$33.32	12/11/19	10550	ASCUC†	\$0.00

\*V - Denotes Voided Check Entries



Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
reimbursement for boots		1.17.6280		Uniform Exp Parks	\$33.32	\$0.00	\$33.32	12/11/19	10550	ASCUC†	\$0.00
reimbursement for boots		2.52.6280		Uniform Exp Trash	\$33.34	\$0.00	\$33.34	12/11/19	10550	ASCUC†	\$0.00
reimbursement for boots		3.30.6280		Uniform Exp - HURF	\$33.34	\$0.00	\$33.34	12/11/19	10550	ASCUC†	\$0.00
INVOICE 121119C TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
LYLE KEITH TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
<b>VENDOR: 644 - CDW GOVERNMENT, INC</b>											
120519P VWV9071 GG business program	12/05/19	12/05/19	01/04/20								\$0.00
		1.11.6192		Software Support Exp - GG	\$1,576.07	\$0.00	\$1,576.07	12/05/19	10534	ASCUC†	\$0.00
INVOICE 120519P TOTALS:					\$1,576.07	\$0.00	\$1,576.07				\$0.00
CDW GOVERNMENT, INC TOTALS:					\$1,576.07	\$0.00	\$1,576.07				\$0.00
<b>VENDOR: 663 - TOWN OF JEROME</b>											
12419MA1 R&E Sewer Bond Transfer	12/04/19	12/04/19	12/04/19								\$0.00
		1.10.2999		Suspense Account	\$455.00	\$0.00	\$455.00	12/04/19	10512	ASCUC†	\$0.00
INVOICE 12419MA1 TOTALS:					\$455.00	\$0.00	\$455.00				\$0.00
12419MA2 P&I Sewer Bond Transfer	12/04/19	12/04/19	12/04/19								\$0.00
		1.10.2999		Suspense Account	\$1,600.00	\$0.00	\$1,600.00	12/04/19	10511	ASCUC†	\$0.00
INVOICE 12419MA2 TOTALS:					\$1,600.00	\$0.00	\$1,600.00				\$0.00
123119MA1 Monthly R&E Sewer Bond Transfer	12/31/19	12/31/19	12/31/19								\$0.00
		1.10.2999		Suspense Account	\$455.00	\$0.00	\$455.00	12/31/19	10588	ASCUC†	\$0.00
INVOICE 123119MA1 TOTALS:					\$455.00	\$0.00	\$455.00				\$0.00
123119MA2 Monthly P&I Sewer Bond Transfer	12/31/19	12/31/19	12/31/19								\$0.00
		1.10.2999		Suspense Account	\$1,450.00	\$0.00	\$1,450.00	12/31/19	10587	ASCUC†	\$0.00
INVOICE 123119MA2 TOTALS:					\$1,450.00	\$0.00	\$1,450.00				\$0.00
TOWN OF JEROME TOTALS:					\$3,960.00	\$0.00	\$3,960.00				\$0.00
<b>VENDOR: 725 - DIESEL DIRECT WEST</b>											
121119G 18583, 83381851 water	12/11/19	12/11/19	12/26/19								\$0.00
		2.50.6145		Fuel	\$7.17	\$0.00	\$7.17	12/11/19	10551	ASCUC†	\$0.00
18583, 83381851 sewer		2.51.6145		Fuel	\$7.17	\$0.00	\$7.17	12/11/19	10551	ASCUC†	\$0.00
18583, 83381851 trash		2.52.6145		Fuel	\$134.21	\$0.00	\$134.21	12/11/19	10551	ASCUC†	\$0.00
INVOICE 121119G TOTALS:					\$148.55	\$0.00	\$148.55				\$0.00
122419G 18583, 83404848 water	12/24/19	12/24/19	01/08/20								\$0.00
		2.50.6145		Fuel	\$25.31	\$0.00	\$25.31	12/24/19	10580	ASCUC†	\$0.00
18583, 83404848 sewer		2.51.6145		Fuel	\$25.31	\$0.00	\$25.31	12/24/19	10580	ASCUC†	\$0.00
18583, 83404848 trash		2.52.6145		Fuel	\$160.48	\$0.00	\$160.48	12/24/19	10580	ASCUC†	\$0.00
INVOICE 122419G TOTALS:					\$211.10	\$0.00	\$211.10				\$0.00
DIESEL DIRECT WEST TOTALS:					\$359.65	\$0.00	\$359.65				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 735 - FOUR-D LLC</b>											
120419H 738 HPE case 5343328556 for bad ne	12/04/19	12/04/19	01/03/20	1.11.6193 - Computer Hardware & Serv	\$175.00	\$0.00	\$175.00	12/04/19	10526	ASCUCF	\$0.00
<b>INVOICE 120419H TOTALS:</b>					<b>\$175.00</b>	<b>\$0.00</b>	<b>\$175.00</b>				<b>\$0.00</b>
<b>FOUR-D LLC TOTALS:</b>					<b>\$175.00</b>	<b>\$0.00</b>	<b>\$175.00</b>				<b>\$0.00</b>
<b>VENDOR: 747 - TOWN OF JEROME PR</b>											
12419MA3 Payroll Transfer	12/04/19	12/04/19		1.10.2999 - Suspense Account	\$90,000.00	\$0.00	\$90,000.00	12/04/19	10513	ASCUCF	\$0.00
<b>INVOICE 12419MA3 TOTALS:</b>					<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
<b>123119MA3 Monthly Payroll Transfer</b>											
	12/31/19	12/31/19		1.10.2999 - Suspense Account	\$90,000.00	\$0.00	\$90,000.00	12/31/19	10589	ASCUCF	\$0.00
<b>INVOICE 123119MA3 TOTALS:</b>					<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
<b>TOWN OF JEROME PR TOTALS:</b>					<b>\$180,000.00</b>	<b>\$0.00</b>	<b>\$180,000.00</b>				<b>\$0.00</b>
<b>VENDOR: 748 - SIMS MACKIN, LTD</b>											
121819D legal services GG	12/18/19	12/18/19	01/17/20	1.11.6170 - Legal Exp - Gen Gov	\$1,618.50	\$0.00	\$1,618.50	12/19/19	10565	ASCUCF	\$0.00
legal services PZ				1.16.6170 - Legal Exp - P&Z	\$799.50	\$0.00	\$799.50	12/19/19	10565	ASCUCF	\$0.00
<b>INVOICE 121819D TOTALS:</b>					<b>\$2,418.00</b>	<b>\$0.00</b>	<b>\$2,418.00</b>				<b>\$0.00</b>
<b>SIMS MACKIN, LTD TOTALS:</b>					<b>\$2,418.00</b>	<b>\$0.00</b>	<b>\$2,418.00</b>				<b>\$0.00</b>
<b>VENDOR: 754 - ARIZONA BUG COMPANY</b>											
121819B monthly pest control, 155278 prop	12/18/19	12/18/19	01/17/20	1.18.6110 - Contract Services	\$50.00	\$0.00	\$50.00	12/19/19	10566	ASCUCF	\$0.00
<b>INVOICE 121819B TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>ARIZONA BUG COMPANY TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&amp;C</b>											
<b>AMRRP-P&amp;C-5</b>											
40001406-12032019 GG	12/18/19	12/18/19	12/18/19	1.11.6155 - Insurance	\$1,292.76	\$0.00	\$1,292.76	12/19/19	10567	ASCUCF	\$0.00
40001406-12032019 water				2.50.6155 - Insurance	\$510.30	\$0.00	\$510.30	12/19/19	10567	ASCUCF	\$0.00
40001406-12032019 sewer				2.51.6155 - Insurance	\$578.34	\$0.00	\$578.34	12/19/19	10567	ASCUCF	\$0.00
40001406-12032019 trash				2.52.6155 - Insurance	\$680.40	\$0.00	\$680.40	12/19/19	10567	ASCUCF	\$0.00
40001406-12032019 HURF				3.30.6155 - Insurance	\$340.20	\$0.00	\$340.20	12/19/19	10567	ASCUCF	\$0.00
<b>INVOICE AMRRP-P&amp;C-5 TOTALS:</b>					<b>\$3,402.00</b>	<b>\$0.00</b>	<b>\$3,402.00</b>				<b>\$0.00</b>
<b>AZ MUNICIPAL RISK RET POOL P&amp;C TOTALS:</b>					<b>\$3,402.00</b>	<b>\$0.00</b>	<b>\$3,402.00</b>				<b>\$0.00</b>

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>VENDOR: 793 - TOWN OF JEROME - UTILITIES</b>											
<b>TOJUTILITIES-40</b>											
7002-01 Civic Center	12/04/19	12/04/19	01/03/20	1.18.6285 - Utilities	\$216.90	\$0.00	\$216.90	12/04/19	10527	ASCUC†	\$0.00
7015-01 Fire station				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	12/04/19	10527	ASCUC†	\$0.00
7031-01 Library				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	12/04/19	10527	ASCUC†	\$0.00
7054-01 Police station				1.18.6285 - Utilities	\$177.32	\$0.00	\$177.32	12/04/19	10527	ASCUC†	\$0.00
7060-01 Town yard				1.18.6285 - Utilities	\$137.56	\$0.00	\$137.56	12/04/19	10527	ASCUC†	\$0.00
<b>INVOICE TOJUTILITIES-40 TOTALS:</b>					<b>\$806.90</b>	<b>\$0.00</b>	<b>\$806.90</b>				<b>\$0.00</b>
<b>TOWN OF JEROME - UTILITIES TOTALS:</b>											
<b>TOWN OF JEROME - UTILITIES TOTALS:</b>					<b>\$806.90</b>	<b>\$0.00</b>	<b>\$806.90</b>				<b>\$0.00</b>
<b>VENDOR: 794 - BANKCARD CENTER TOJ</b>											
<b>121119MA2</b>											
Door Studs, Sewer	12/11/19	12/11/19	01/10/20	2.51.6220 - Rep and Maint - Vehicles	\$3.90	\$0.00	\$3.90	12/11/19	10541	ASCUC†	\$0.00
Door Studs, Water				2.50.6220 - Rep and Maint - Vehicles	\$3.91	\$0.00	\$3.91	12/11/19	10541	ASCUC†	\$0.00
Door Studs, Prop				1.18.6220 - Rep and Maint - Vehicles	\$3.91	\$0.00	\$3.91	12/11/19	10541	ASCUC†	\$0.00
Door Studs, Parks				1.17.6220 - Rep and Maint - Vehicles	\$3.91	\$0.00	\$3.91	12/11/19	10541	ASCUC†	\$0.00
Door Studs, Trash				2.52.6220 - Rep and Maint - Vehicles	\$3.91	\$0.00	\$3.91	12/11/19	10541	ASCUC†	\$0.00
Door Studs, HURF				3.30.6220 - Rep and Maint - Vehicles	\$3.91	\$0.00	\$3.91	12/11/19	10541	ASCUC†	\$0.00
Fuel Pump and Housing, Sewer				2.51.6220 - Rep and Maint - Vehicles	\$15.88	\$0.00	\$15.88	12/11/19	10541	ASCUC†	\$0.00
Fuel Pump and Housing, Water				2.51.6220 - Rep and Maint - Vehicles	\$15.88	\$0.00	\$15.88	12/11/19	10541	ASCUC†	\$0.00
Fuel Pump and Housing, Prop				1.18.6220 - Rep and Maint - Vehicles	\$15.88	\$0.00	\$15.88	12/11/19	10541	ASCUC†	\$0.00
Fuel Pump and Housing, Parks				1.17.6220 - Rep and Maint - Vehicles	\$15.88	\$0.00	\$15.88	12/11/19	10541	ASCUC†	\$0.00
Fuel Pump and Housing, Trash				2.52.6220 - Rep and Maint - Vehicles	\$15.88	\$0.00	\$15.88	12/11/19	10541	ASCUC†	\$0.00
Fuel Pump and Housing, HURF				3.30.6220 - Rep and Maint - Vehicles	\$15.93	\$0.00	\$15.93	12/11/19	10541	ASCUC†	\$0.00
Dumpster Wheels				2.52.6225 - Rep and Maint - Equipment	\$57.99	\$0.00	\$57.99	12/11/19	10541	ASCUC†	\$0.00
Water Free Cartridge				3.30.6210 - Public Restroom Supplies	\$270.36	\$0.00	\$270.36	12/11/19	10541	ASCUC†	\$0.00
<b>INVOICE 121119MA2 TOTALS:</b>					<b>\$447.13</b>	<b>\$0.00</b>	<b>\$447.13</b>				<b>\$0.00</b>
<b>121119MA3</b>											
Carburetor Diaphragm, Sewer	12/11/19	12/11/19	01/10/20	2.51.6220 - Rep and Maint - Vehicles	\$10.29	\$0.00	\$10.29	12/11/19	10540	ASCUC†	\$0.00
Carburetor Diaphragm, Water				2.50.6220 - Rep and Maint - Vehicles	\$10.29	\$0.00	\$10.29	12/11/19	10540	ASCUC†	\$0.00
Carburetor Diaphragm, Prop				1.18.6220 - Rep and Maint - Vehicles	\$10.29	\$0.00	\$10.29	12/11/19	10540	ASCUC†	\$0.00
Carburetor Diaphragm, Parks				1.17.6220 - Rep and Maint - Vehicles	\$10.28	\$0.00	\$10.28	12/11/19	10540	ASCUC†	\$0.00
Carburetor Diaphragm, Trash				2.52.6220 - Rep and Maint - Vehicles	\$10.29	\$0.00	\$10.29	12/11/19	10540	ASCUC†	\$0.00
Carburetor Diaphragm, HURF				3.30.6220 - Rep and Maint - Vehicles	\$10.29	\$0.00	\$10.29	12/11/19	10540	ASCUC†	\$0.00
Winterproof Gloves, Sewer				2.51.6280 - Uniform Exp Sewer	\$22.88	\$0.00	\$22.88	12/11/19	10540	ASCUC†	\$0.00
Winterproof Gloves, Water				2.50.6280 - Uniform Exp Water	\$22.88	\$0.00	\$22.88	12/11/19	10540	ASCUC†	\$0.00
Winterproof Gloves, Prop				1.18.6280 - Uniform Exp Properties	\$22.87	\$0.00	\$22.87	12/11/19	10540	ASCUC†	\$0.00
Winterproof Gloves, Parks				1.17.6280 - Uniform Exp Parks	\$22.87	\$0.00	\$22.87	12/11/19	10540	ASCUC†	\$0.00
Winterproof Gloves, Trash				2.52.6280 - Uniform Exp Trash	\$22.88	\$0.00	\$22.88	12/11/19	10540	ASCUC†	\$0.00
Winterproof Gloves, HURF				3.30.6280 - Uniform Exp - HURF	\$22.88	\$0.00	\$22.88	12/11/19	10540	ASCUC†	\$0.00
Scale				2.50.6195 - Operating Supplies - Water	\$16.32	\$0.00	\$16.32	12/11/19	10540	ASCUC†	\$0.00
Misc. GG				1.11.6188 - Bank Fees / Merch Svcs	\$91.16	\$0.00	\$91.16	12/11/19	10540	ASCUC†	\$0.00
Food/Beverage Nov 2019 PANT Meeting				1.13.6185 - Miscellaneous	\$210.84	\$0.00	\$210.84	12/11/19	10540	ASCUC†	\$0.00
<b>INVOICE 121119MA3 TOTALS:</b>					<b>\$517.31</b>	<b>\$0.00</b>	<b>\$517.31</b>				<b>\$0.00</b>

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>121119MA4</b>		12/11/19	01/10/20								
Print and Nonprint LIB		12/11/19	01/10/20	1.15.6205 - Print and Non-Print Materia	\$290.61	\$0.00	\$290.61	12/11/19	10539	ASCUC†	\$0.00
P&Z Supplies		12/11/19		1.16.6185 - Miscellaneous	\$88.39	\$0.00	\$88.39	12/11/19	10539	ASCUC†	\$0.00
Gov Acc Conference ASCPA/Melanie		12/11/19		1.11.6115 - Conventions and Seminars	\$275.00	\$0.00	\$275.00	12/11/19	10539	ASCUC†	\$0.00
Mac Pro Upgrade		12/11/19		1.11.6192 - Software Support Exp - GG	\$54.91	\$0.00	\$54.91	12/11/19	10539	ASCUC†	\$0.00
Municipal Impact		12/11/19		1.11.6192 - Software Support Exp - GG	\$39.95	\$0.00	\$39.95	12/11/19	10539	ASCUC†	\$0.00
Adobe Monthly Charge		12/11/19		1.11.6192 - Software Support Exp - GG	\$58.21	\$0.00	\$58.21	12/11/19	10539	ASCUC†	\$0.00
				<b>INVOICE 121119MA4 TOTALS:</b>	<b>\$807.07</b>	<b>\$0.00</b>	<b>\$807.07</b>				<b>\$0.00</b>
				<b>BANKCARD CENTER TOJ TOTALS:</b>	<b>\$1,771.51</b>	<b>\$0.00</b>	<b>\$1,771.51</b>				<b>\$0.00</b>
<b>VENDOR: 795 - BANKCARD CENTER WF</b>											
<b>122419MA1</b>		12/24/19	01/23/20								
E-111 Replacement Light		12/24/19	01/23/20	1.14.6220 - Rep and Maint - Vehicles	\$73.16	\$0.00	\$73.16	12/24/19	10570	ASCUC†	\$0.00
Milwaukee Batteries		12/24/19		1.14.6250 - Small Tools and Equipment	\$355.32	\$0.00	\$355.32	12/24/19	10570	ASCUC†	\$0.00
Battery for Pelican Light		12/24/19		1.14.6250 - Small Tools and Equipment	\$72.49	\$0.00	\$72.49	12/24/19	10570	ASCUC†	\$0.00
EMT Training/Streck		12/24/19		1.14.6116 - Training & Education	\$250.00	\$0.00	\$250.00	12/24/19	10570	ASCUC†	\$0.00
EMT Training/Doss		12/24/19		1.14.6116 - Training & Education	\$250.00	\$0.00	\$250.00	12/24/19	10570	ASCUC†	\$0.00
EMT Training/Shoda		12/24/19		1.14.6116 - Training & Education	\$250.00	\$0.00	\$250.00	12/24/19	10570	ASCUC†	\$0.00
Chief New Phone Set-up Fee		12/24/19		1.14.6265 - Telephone	\$25.00	\$0.00	\$25.00	12/24/19	10570	ASCUC†	\$0.00
				<b>INVOICE 122419MA1 TOTALS:</b>	<b>\$1,275.97</b>	<b>\$0.00</b>	<b>\$1,275.97</b>				<b>\$0.00</b>
				<b>BANKCARD CENTER WF TOTALS:</b>	<b>\$1,275.97</b>	<b>\$0.00</b>	<b>\$1,275.97</b>				<b>\$0.00</b>
<b>VENDOR: 806 - PRESCOTT LAW GROUP, PLC</b>											
<b>120519S</b>		12/05/19	01/04/20								
2011-00019, 2858 PD		12/05/19	01/04/20	1.13.6172 - Prosecutor Exp	\$2,167.00	\$0.00	\$2,167.00	12/05/19	10535	ASCUC†	\$0.00
				<b>INVOICE 120519S TOTALS:</b>	<b>\$2,167.00</b>	<b>\$0.00</b>	<b>\$2,167.00</b>				<b>\$0.00</b>
				<b>PRESCOTT LAW GROUP, PLC TOTALS:</b>	<b>\$2,167.00</b>	<b>\$0.00</b>	<b>\$2,167.00</b>				<b>\$0.00</b>
<b>VENDOR: 807 - TOWN OF CAMP VERDE</b>											
<b>121119I</b>		12/11/19	01/10/20								
bi-annual dispatch services FY20		12/11/19	01/10/20	1.13.6120 - Dispatch Fees	\$17,500.00	\$0.00	\$17,500.00	12/11/19	10552	ASCUC†	\$0.00
				<b>INVOICE 121119I TOTALS:</b>	<b>\$17,500.00</b>	<b>\$0.00</b>	<b>\$17,500.00</b>				<b>\$0.00</b>
				<b>TOWN OF CAMP VERDE TOTALS:</b>	<b>\$17,500.00</b>	<b>\$0.00</b>	<b>\$17,500.00</b>				<b>\$0.00</b>
<b>VENDOR: 852 - INFINITY FIRE COMMUNICATIONS</b>											
<b>122619L</b>		12/26/19	01/25/20								
19311 radio batteries FD		12/26/19	01/25/20	1.14.6250 - Small Tools and Equipment	\$329.60	\$0.00	\$329.60	12/26/19	10584	ASCUC†	\$0.00
				<b>INVOICE 122619L TOTALS:</b>	<b>\$329.60</b>	<b>\$0.00</b>	<b>\$329.60</b>				<b>\$0.00</b>
				<b>INFINITY FIRE COMMUNICATIONS TOTALS:</b>	<b>\$329.60</b>	<b>\$0.00</b>	<b>\$329.60</b>				<b>\$0.00</b>
<b>VENDOR: 866 - DEERE CREDIT, INC.</b>											

\*V - Denotes Voided Check Entries

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Ledger as of: 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>JDCFL2-11</b>											
510001614248, JD 210L prop	12/04/19	12/04/19	01/03/20	1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	12/04/19	10528	ASCUC†	\$0.00
510001614248, JD210L parks				1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	12/04/19	10528	ASCUC†	\$0.00
510001614248, JD210L water				2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	12/04/19	10528	ASCUC†	\$0.00
510001614248, JD210L sewer				2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	12/04/19	10528	ASCUC†	\$0.00
510001614248, JD210L HURF				3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	12/04/19	10528	ASCUC†	\$0.00
				<b>INVOICE JDCFL2-11 TOTALS:</b>	<b>\$216.81</b>	<b>\$0.00</b>	<b>\$216.81</b>				<b>\$0.00</b>
<b>JDCFL2-12</b>											
510001614248, JD 210L prop	12/31/19	12/31/19	01/30/20	1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	12/31/19	10595	ASCUC†	\$0.00
510001614248, JD210L parks				1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	12/31/19	10595	ASCUC†	\$0.00
510001614248, JD210L water				2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	12/31/19	10595	ASCUC†	\$0.00
510001614248, JD210L sewer				2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	12/31/19	10595	ASCUC†	\$0.00
510001614248, JD210L HURF				3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	12/31/19	10595	ASCUC†	\$0.00
				<b>INVOICE JDCFL2-12 TOTALS:</b>	<b>\$216.81</b>	<b>\$0.00</b>	<b>\$216.81</b>				<b>\$0.00</b>
				<b>DEERE CREDIT, INC. TOTALS:</b>	<b>\$433.62</b>	<b>\$0.00</b>	<b>\$433.62</b>				<b>\$0.00</b>
<b>VENDOR: 876 - FRIENDS OF VERDERIVER</b>											
121119J FVR 71670 GG Verde Front process	12/11/19	12/11/19	12/11/19	1.11.6125 - Dues, Subs & Memberships:	\$500.00	\$0.00	\$500.00	12/11/19	10553	ASCUC†	\$0.00
				<b>INVOICE 121119J TOTALS:</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>				<b>\$0.00</b>
				<b>FRIENDS OF VERDERIVER TOTALS:</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>				<b>\$0.00</b>
<b>VENDOR: 914 - LIFE &amp; PROPERTY SAFETY, LLC</b>											
120419D 3505 fire alarm monitoring prop	12/04/19	12/04/19	01/03/20	1.18.6215 - R&M Building - Properties	\$96.00	\$0.00	\$96.00	12/04/19	10529	ASCUC†	\$0.00
3578 annual fire alarm inspection				1.18.6215 - R&M Building - Properties	\$492.35	\$0.00	\$492.35	12/04/19	10529	ASCUC†	\$0.00
3675 backflow inspection annual				1.18.6215 - R&M Building - Properties	\$160.00	\$0.00	\$160.00	12/04/19	10529	ASCUC†	\$0.00
				<b>INVOICE 120419D TOTALS:</b>	<b>\$748.35</b>	<b>\$0.00</b>	<b>\$748.35</b>				<b>\$0.00</b>
122419D 3791 fire alarm monitoring prop	12/24/19	12/24/19	01/23/20	1.18.6215 - R&M Building - Properties	\$96.00	\$0.00	\$96.00	12/24/19	10581	ASCUC†	\$0.00
				<b>INVOICE 122419D TOTALS:</b>	<b>\$96.00</b>	<b>\$0.00</b>	<b>\$96.00</b>				<b>\$0.00</b>
				<b>LIFE &amp; PROPERTY SAFETY, LLC TOTALS:</b>	<b>\$844.35</b>	<b>\$0.00</b>	<b>\$844.35</b>				<b>\$0.00</b>
<b>VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.</b>											
122419C Health Insurance - 1219-46	12/24/19	12/24/19	01/23/20	1.10.2406 - Health Insurance	\$13,234.73	\$0.00	\$13,234.73	12/24/19	10582	ASCUC†	\$0.00
				<b>INVOICE 122419C TOTALS:</b>	<b>\$13,234.73</b>	<b>\$0.00</b>	<b>\$13,234.73</b>				<b>\$0.00</b>
				<b>KAIROS HEALTH ARIZONA, INC. TOTALS:</b>	<b>\$13,234.73</b>	<b>\$0.00</b>	<b>\$13,234.73</b>				<b>\$0.00</b>
<b>VENDOR: 968 - PATRIOT DISPOSAL, INC.</b>											

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 12/1/2019 to 12/31/2019

Invoice Number Description	Inv.Date	Post.Date	Due.Date	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
120419C 0040, 2613 trash	12/04/19	12/04/19	01/03/20	2.52.6165 - Landfill Tipping Fees	\$1,538.40	\$0.00	\$1,538.40	12/04/19	10530	ASCUCF	\$0.00
				INVOICE 120419C TOTALS:	\$1,538.40	\$0.00	\$1,538.40				\$0.00
				PATRIOT DISPOSAL, INC. TOTALS:	\$1,538.40	\$0.00	\$1,538.40				\$0.00
<b>VENDOR: 978 - MCMASTER-CARR</b>											\$0.00
121219M 22959692 door for the springs sew	12/12/19	12/12/19	01/11/20	2.51.6230 - Rep and Maint - Infrastruct	\$1,331.16	\$0.00	\$1,331.16	12/12/19	10557	ASCUCF	\$0.00
				INVOICE 121219M TOTALS:	\$1,331.16	\$0.00	\$1,331.16				\$0.00
				MCMASTER-CARR TOTALS:	\$1,331.16	\$0.00	\$1,331.16				\$0.00
<b>VENDOR: ONETIM - JOSEPH THORNBORROW</b>											\$0.00
121819I reimburse for overpayment of citati	12/18/19	12/18/19	01/17/20	1.13.6185 - Miscellaneous	\$27.00	\$0.00	\$27.00	12/19/19	10568	ASCUCF	\$0.00
				INVOICE 121819I TOTALS:	\$27.00	\$0.00	\$27.00				\$0.00
				JOSEPH THORNBORROW TOTALS:	\$27.00	\$0.00	\$27.00				\$0.00
<b>VENDOR: ONETIM - MANDY WORTH</b>											\$0.00
123119G reimbursement for travel GG	12/31/19	12/31/19	01/30/20	1.11.6275 - Travel	\$1,125.24	\$0.00	\$1,125.24	12/31/19	10596	ASCUCF	\$0.00
				INVOICE 123119G TOTALS:	\$1,125.24	\$0.00	\$1,125.24				\$0.00
				MANDY WORTH TOTALS:	\$1,125.24	\$0.00	\$1,125.24				\$0.00
<b>VENDOR: ONETIM - SHIVA HARDEE</b>											\$0.00
120519O closed acct. #3023-04 LMP applied	12/05/19	12/05/19	01/04/20	2.00.2600 - Customer Deposits	\$9.55	\$0.00	\$9.55	12/05/19	10536	ASCUCF	\$0.00
				INVOICE 120519O TOTALS:	\$9.55	\$0.00	\$9.55				\$0.00
				SHIVA HARDEE TOTALS:	\$9.55	\$0.00	\$9.55				\$0.00
				LEDGER TOTALS:	\$334,297.80	\$0.00	\$334,297.80				\$0.00

# Payroll check register prior month

Employee Name	Payroll Check Date	Payroll Net Pay
Allen, Gary G	12/12/2019	\$1,339.48
	12/26/2019	\$839.76
Atkin, Melanie	12/12/2019	\$1,265.57
	12/26/2019	\$1,273.89
Bauer, Sean L	12/12/2019	\$454.28
	12/26/2019	\$978.92
Blair, Russell	12/12/2019	\$1,667.47
	12/26/2019	\$1,645.11
Boan, Mark	12/12/2019	\$1,476.14
	12/26/2019	\$1,116.78
Boland, Martin	12/12/2019	\$1,424.30
	12/26/2019	\$1,277.96
Braden, Micah K	12/12/2019	\$401.18
	12/26/2019	\$264.15
Brockman, Ronda	12/12/2019	\$1,116.65
	12/26/2019	\$1,106.47
Cays, Rosa	12/12/2019	\$1,081.47
	12/26/2019	\$1,069.60
DeVoss, Giselle M	12/12/2019	\$429.30
	12/26/2019	\$379.85
Driver, Nancy	12/12/2019	\$179.63
	12/26/2019	\$174.91
Dwyer, Joan	12/12/2019	\$463.67
	12/26/2019	\$452.30
Gallagher, Candace	12/12/2019	\$2,486.50
	12/26/2019	\$2,464.16

Employee Name	Payroll Check Date	Payroll Net Pay
Gardemann, Greg	12/26/2019	\$71.72
Haney, Ian A	12/12/2019	\$939.88
	12/26/2019	\$934.60
Harris, Charles G	12/12/2019	\$483.05
	12/26/2019	\$473.58
Jarvis, Kathleen	12/12/2019	\$1,310.37
	12/26/2019	\$1,288.92
Keith, Lyle	12/12/2019	\$1,555.28
	12/26/2019	\$1,510.97
Knight, John R	12/12/2019	\$1,466.39
	12/26/2019	\$1,444.04
Lanning, Jasper	12/26/2019	\$0.00
Lee, Kerry	12/12/2019	\$1,469.89
	12/26/2019	\$1,160.59
Levering, Laura	12/12/2019	\$351.44
	12/26/2019	\$289.72
Lionberger, William	12/12/2019	\$196.08
	12/26/2019	\$396.84
Lohman, Jason L	12/12/2019	\$169.88
	12/26/2019	\$0.00
Marsh, Troy B	12/12/2019	\$907.11
	12/26/2019	\$807.10
Martinez, Jon A	12/26/2019	\$47.10
McDonald, John P	12/12/2019	\$382.45
	12/26/2019	\$382.49
Moore, Matthew W	12/12/2019	\$945.12
	12/26/2019	\$922.77
Muenz, Kristen J	12/12/2019	\$195.59



Employee Name	Payroll Check Date	Payroll Net Pay
	12/26/2019	\$185.43
Muma, Allen L	12/12/2019	\$1,460.68
	12/26/2019	\$1,428.32
Page, Charlotte	12/26/2019	\$0.00
Pontious, Janice	12/12/2019	\$458.76
	12/26/2019	\$449.03
San Felice, Russell	12/12/2019	\$1,035.59
	12/26/2019	\$994.02
Savage, Joni	12/12/2019	\$1,188.64
	12/26/2019	\$1,163.91
Schall, Wendy	12/12/2019	\$69.54
	12/26/2019	\$63.17
Shakespeare, Leo	12/12/2019	\$241.78
	12/26/2019	\$269.93
Streck, Kylie L	12/12/2019	\$915.43
	12/26/2019	\$893.97
Warren, Brandon M	12/26/2019	\$0.00
Wessel Dudley, Casner B	12/12/2019	\$310.30
	12/26/2019	\$288.12
Wolstencroft, Barry	12/12/2019	\$291.12
	12/26/2019	\$397.85

For the meeting of January 14, 2020

## MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

*Candace B. Gallagher, Town Manager/Clerk*

My activities over the past month have included:

- At report preparation date, intend to meet on January 9 with the three respondents to the RFQ we sent out for wastewater engineering. The interviewing committee will consist of Town Engineer Krishan Ginige, Henry MacVittie, myself and Troy Odell, P.E. (Deputy Public Works Director in Camp Verde, recommended by Mr. Ginige as an outside entity). Councilmember Jane Moore plans to sit in on that meeting as well. Our recommendation to Council will be presented at this meeting.
- Began work with staff on the FY21 Town budget.
- Prepared candidate packets for the August primary election and posted notice on website and Facebook page. Packets are available in my office and must be picked up by the candidate. They are due back between March 9 and April 6, 2020.
- Continued work with Dan Jackson (Willdan) regarding their water rate study that was presented at a special Council meeting on December 19 at 6 p.m.
- Continued work with NACOG regarding our CDBG Housing Rehabilitation grant.
- Attended lunch meeting with Mayor Barber, Councilmember Dillenberg and owners of Yavapai Regional Transit to discuss regional transportation options.
- With Councilmember Dillenberg, met with Bruce Morrow of Cottonwood Area Transit regarding Jerome's participation in their program.
- Completed and filed quarterly reports for USDA Rural Development grant (Hotel Jerome).
- Prepared and sent application letter for Yavapai-Apache Nation for Prop 202 funding toward improvements in the area of the Sliding Jail.
- Worked with auditors during their annual audit. They were here for two days in mid-December, and all went very smoothly, thanks to the excellent work of Melanie Atkin.
- With assistance from Henry MacVittie, prepared and submitted claim to APS for damage at the Wastewater Treatment Plant due to excessive incoming voltage. That issue has been resolved. It was necessary to replace three pumps.
- Arranged and advertised the second public hearing for CDBG funding, which will take place at this meeting.
- Began review of requirements regarding upcoming Home Rule election.
- Continued work with APS toward solar shading at the 300 Level parking lot.
- Reviewed and approved several business license applications.
- Continued maintenance of Town of Jerome website and Facebook page.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues, including support for Planning & Zoning.
- Continued to field and respond to day-to-day issues requiring my attention.

**CONGRATULATIONS TO:**

**ROSA CAYS**, who was appointed as Deputy Clerk on January 2, 2020

**KRISTEN MUENZ**, who was appointed as Utilities Clerk on January 2, 2020

**NANCY DRIVER**, who will be taking on the duties of Community Arts Coordinator

*All three vacancies were filled internally.*

Following are a water flows report and an accounting of sales tax revenues through November. As always, please feel free to contact me with any questions or concerns.

## WATER FLOWS REPORT

*Some fluctuations due to turnout or turn-in of springs as needed.*

<u>Reading Date</u>	<u>WALNUT GPM</u>	<u>VERDE GPM</u>
<b>2018</b>		
4-Dec	56.5	115
10-Dec	56.5	87
21-Dec	56.5	144
24-Dec	56.5	139
<b>2019</b>		
9-Jan	56.5	140
14-Jan	56.5	141
23-Jan	56.5	86
5-Feb	52.1	102
12-Feb	56.6	91
26-Feb	71	132
4-Mar	77	215
11-Mar	95	125
18-Mar	101	226
22-Mar	115	220
26-Mar	123	203
1-Apr	88.8	174
9-Apr	82.5	128
16-Apr	82.5	113
22-Apr	77.2	212
29-Apr	71.4	217
6-May	77.2	205
21-May	71.3	193
28-May	66.4	192
3-Jun	66.4	185
10-Jun	56.6	180
17-Jun	61	178
24-Jun	56.5	175
1-Jul	52	175
8-Jul	52	210
15-Jul	52.1	220
22-Jul	52.1	210
29-Jul	52.1	202
6-Aug	52.1	199
13-Aug	52.1	180
19-Aug	52.1	230
26-Aug	43.5	225
3-Sept	43.5	228
9-Sept	52.1	230
16-Sept	47.5	212
23-Sept	43.5	210
30-Sept	40	212
7-Oct	40	212
14-Oct	43.5	212
21-Oct	47.6	216
31-Oct	39.5	232
5-Nov	39.5	232
14-Nov	39.5	192
25-Nov	36	199
2-Dec	39.5	172
9-Dec	47.6	301
11-Dec	39.5	70
16-Dec	39.5	44
17-Dec	39.5	76
23-Dec	39.5	80
30-Dec	47.6	220
<b>2020</b>		
3-Jan	47.6	190
6-Jan	43.5	178

TOWN OF JEROME, AZ  
 CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FYE 2020 BUDGET</b>	<b>FY2020 actual</b>	<b>Budget +/-</b>	<b>FY2019 actual</b>	<b>Compared to prior year +/-</b>
July	72,800	88,280	15,480	72,844	15,436
August	76,400	94,652	18,252	76,404	18,248
September	68,900	77,333	8,433	68,834	8,499
October	92,300	94,743	2,443	92,254	2,489
November	104,300	106,938	2,638	104,329	2,609
December	79,100			79,084	
January	83,600			83,596	
February	61,400			61,341	
March	72,600			72,552	
April	114,500			114,414	
May	116,500			116,468	
June	84,600			84,593	
<b>Total YTD</b>	<b>1,027,000</b>	<b>461,946</b>	<b>47,246</b>	<b>1,026,713</b>	<b>47,281</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues  
FY2020 vs FY2019

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144/325/344)			RETAIL (Bus Class 17)		
	FY2020 actual	FY2019 actual	+/-	FY2020 actual	FY2019 actual	+/-	FY2020 actual	FY2019 actual	+/-
July	39,559	26,851	12,708	11,815	11,874	(59)	29,123	26,056	3,067
August	33,614	38,048	(4,434)	12,450	9,666	2,784	32,101	21,251	10,850
September	29,346	29,273	73	11,761	9,229	2,532	28,177	22,174	6,003
October	32,816	34,900	(2,084)	12,094	11,638	456	37,691	34,689	3,002
November	34,381	40,216	(5,835)	17,329	15,297	2,032	45,646	39,245	6,401
December		26,815			11,218			32,211	
January		31,708			9,268			31,875	
February		21,469			8,266			23,048	
March		27,938			10,104			24,579	
April		46,247			17,631			42,905	
May		40,791			14,838			52,098	
June		31,907			12,843			32,687	
<b>Total YTD</b>	<b>169,716</b>	<b>396,163</b>	<b>428</b>	<b>65,449</b>	<b>141,872</b>	<b>7,745</b>	<b>172,738</b>	<b>382,818</b>	<b>29,323</b>

*Added 1% Bed Tax*

		<b>TOTAL TO DATE</b>
July	1,818	1,818
August	1,929	3,747
September	1,824	5,571
October	1,860	7,431
November	2,661	10,092
December		
January		
February		
March		
April		
May		
June		



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## DECEMBER 2019 STAFF REPORT

From: Melanie Atkin, Accounting/HR Clerk [m.atkin@jerome.az.gov](mailto:m.atkin@jerome.az.gov)

To: The Mayor and Council

### Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for HURF, Admin Charges, and Water/Sewer/Trash.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a December summary budget to actual report for General, Utility, and Road funds.
- ❖ Created a parking revenue/expense summary for December.
- ❖ The auditors were here December 16<sup>th</sup> and 17<sup>th</sup>. Helped with any questions they had, pulled invoices for their review, and ran reports as needed.
- ❖ Continued to help the auditors with any questions they had and information they needed via email and phone over the remainder of the month.
- ❖ Started learning the process of reconciling the banks. Once familiar with the process, Rosa will be trained to take over the reconciliations, as the prior Deputy Clerk had that responsibility.

### HR Duties:

- ❖ Continued the process of gathering employee wages, benefits, and contributions for the forms W2 and 1094/1095b.
- ❖ Continued the process of gathering information for forms 1099MISC, 1099R, and 945.



**Jerome Fire Department**  
**P.O. Box 1025 Jerome, AZ 86331**  
**Tel. (928) 649-3034 Fax (928) 649-3039**  
 e-mail: blair@jeromefire.us

<b>Spring Semester 2019</b>		<b>Fall Semester 2019</b>
Education is in addition to in house training		
<b>Class</b>	<b>Personnel</b>	<b>Personnel</b>
<b>YCC EMT Training</b>		Lazaro, Lee, San Felice
<b>EMT Refresher</b>	Gonzales, L. Stan, M. Stan, Muma, Haney	Blair
<b>Wildland Fire Training</b>	Paisano, J. Braden, M. Braden, Haney, Gonzales, Lanning	
<b>Wildland Refresher</b>	Haney, Lanning, Gonzales	
<b>Hazmat</b>	Bartell	
<b>Rope Rescue Ops</b>		Bauer, Haney
<b>Rope Rescue Tech</b>		Supple, Haney
<b>YCC Fire Academy</b>	Lazaro	

### **Additional Training**

Jerome Fire hosted Ropes Operations July 13<sup>th</sup>-14<sup>th</sup>. Allen Muma is our lead instructor with help from Chief Blair and Kerry Lee. This class was offered as free training to all Jerome Fire Department personnel, with a fee of \$200 being charged for other participating agency personnel which included both certifications. Jerome Fire Department now has 13 certified rope personnel.

We are fortunate to have the continued help and support from EMT and Jerome Police Chief Allen Muma. Allen was recognized by Jerome FD as someone who consistently goes above and beyond the call of duty. Allen not only is typically first on-scene, he also provides training for Stop the Bleed and NARCAN administration. He also heads up our Rope Ops & Tech training. Allen donates any tuition paid by other agencies for the rope training back to the Jerome FD Auxiliary for the purchase of new rope, hardware, etc. All Jerome FD personnel have access to this important training, free of charge to them or the department. Thanks Allen.

In March we had six personnel attending AZ wildfires Academy on a scholarship provided by the Academy. Attending the Academy was James Paisano, Johnny Braden, Micah Braden, Ian Haney, Chris Gonzales, and Jasper Lanning.

State Fire School September 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>. In attendance: James Paisano-Live Fire Training Intermediate. Ian Haney- Live Fire Training Intermediate. Keith Lazaro-Vehicle Extrication. Funds provided by APS grant for \$1,000 covering housing and courses cost.

Education is one of our most valuable line items in the fire department budget. Without trained personnel we would not be able to maintain the professional service that the fire department is expected to provide to the Town of Jerome.

Jason Bennet from Arrow Fire held a S-212 course for Haney, Dudley, and M. Braden in October for saw handling, falling, and safety.



Keith Lazaro finished his Firefighting I & II academy this Spring. Sean Bauer took a Driver/Operator courses at Yavapai this Spring semester as well. Nick Bartell attended Haz-Mat training through Yavapai. Ian Haney took Advanced Fire Behavior and Combustion as well as Strategy and Tactics through Yavapai. Kerry Lee, Rusty San Felice, and Keith Lazaro all attended EMT training in the Fall of 2019.

We also provide various scenario type training every Thursday at 5 PM Available to all of our personnel. In addition to a fourth Saturday rope and work session every second Saturday.

## Prevention Program

The prevention program has come a long way since I started as Chief, with the adoption of new fire codes and ordinances with the Jerome Town Council and Jerome Fire Department adopting the 2012 version of the fire code. The adoption of more current standards and laws will help Jerome keep up with the State of Arizona's minimum standards. These minimum standards keep the Town of Jerome from falling behind on more recent fire codes for any new construction projects.

The Fire Department has burned at the slash pile 8 times within the last year.

In addition to the fires at the burn pile the Fire Department has also issued 28 burn permits, burned in place 8 times this year with a total of 603 loads of brush going to the burn pile. (See burn pile log on page 13)

The Fire Department has done a lot of fuel abatement this year removing brush from the Gulch area, Giroux Street, Douglas Road, Clark Street, Dundee, County Road, Highway 89A and other residential properties. We have made these great strides with help from the Firewise crew. The Adult Probation Department working for a total of 218 hours with 120 personnel for the year.

The Jerome Fire Department was notified on December 10<sup>th</sup>, 2019 of our recognition as a designated Firewise Community! Jerome joins many communities in the Prescott area who have earned the Firewise USA Designation. Each year in May we hold a Community Awareness day so that we may continue with education and outreach efforts.

Jerome was in Stage 1 fire restrictions on May 1st. this last year with no fires allowed unless in developed campgrounds. Under the restrictions, fires, campfires, charcoal, coal and wood stoves were allowed in developed campgrounds only. The restrictions also limited smoking to within enclosed vehicles or buildings or in developed campgrounds. Using a device that is solely fueled by liquid petroleum or LPG fuels that can be turned on and off was allowed in areas that are clear of flammable materials. Without any moisture having occurred in months, prepare for an active wildfire season and similar burn restrictions on Mingus Mountain.

## Grants

The Fire Department has applied for numerous grants and participated in letters of support for town grants.

The Fire Department was awarded in 2018 grant through FEMA for a new type one fire engine in the amount of \$418,477.00 with the Town's match being \$20,923.00 for a Total of \$439,400.00. Since then in 2019 we have taken into possession a 2016 HME extreme RAT type 1 fire engine. This piece apparatus will take Jerome Fire Department into the future by providing the best equipment for keeping our citizens and our firefighters safe. This also allows us to maintain an ISO rating of a 4.

Jerome Fire was awarded a grant through FEMA for about \$63,000 for new Holmatro brand battery powered extrication equipment, lift bags, and new batteries. This is a huge improvement over our conventional hydraulic system and will improve our abilities to extricate in hard to reach areas. We have placed the order With Extrication Concepts and should be receiving them sometime in early 2020.

We received Grant from Northern Arizona Emergency Medical Services and have already placed new consumables and another vacuum splint into service. NAEMS receives funding from the Arizona Department of Health Services that provides grants for education, equipment and supplies. This year we received \$3,806.00 with another \$450.00 For training reimbursement. We will be resubmitting another grant this year. NAEMS operates with a board of directors and a steering committee.

We received a FEMA grant for SCBA's in 2018. The Amount we received was \$88,808 from FEMA with the Town paying \$4,440 match for a total of \$93,248.00 for 13 air packs with air bottles and 13 spare air bottles . These air packs are essential keeping our firefighters safe in the event of a fire. We received these air packs in May of 2019 and have since put them in service on all our trucks. August of the 2019 we use these new air packs make entry into the residential structure fire that we had at 778 East Ave. They performed excellently to protect our firefighters. I'd like to thank the council for supporting us with all these matching funds.

We have received another grant from the Arizona Department of Environmental Quality for hazmat related equipment and mitigating material. The grant for just under \$2,000 was used for the purchase 20 5gal pails of 20 Class A foam for our Attack truck We have received this grant in 2017 getting 20 5gal pails of Class A foam.

We received a grant from the APS for a \$1,000.00 for 3 personnel to attend training at State Fire School.

We received a grant from the from Yavapai County Title 3 money for \$15,000.00 for fuel abatement starting in December of 2018 and ending in December of 2019.

We have also received verbal notification that we will be receiving 21,600 dollars for fuel abatement from PUWIC this year giving a total of \$46,600 for Fuel abatement efforts, with \$10,000 from the Town and \$15,000 from Yavapai County Title III money.

	January	February	March	April	May	June	July	August	September	October	November	December	Grand Totals
Jerome Residents Hrs	26	16	55	73	50	101	47	111	30	78	58	26	595
Firewise Crew Hrs	158	141	160	211	241	240	269	226	156	236	142	106	2286
Adult Probation Hrs	0	0	0	70	0	24	28	24	0	48	0	24	218
# of Loads	37	30	43	59	62	79	53	75	30	74	40	21	603
Grand Total # of Hours	184	163	213	336	291	365	344	361	186	361	200	156	3160
Burn Permits	4	6	3	4	3	0	2	3	2	0	1	1	29
Applications Request													
Quarter 1			Quarter 2				Quarter 3				Quarter 4		
Residence Hours	97		Residence Hours			224	Residence Hours			188	Residence Hours		162
Firewise Crew Hours	459		Firewise Crew Hours			692	Firewise Crew Hours			651	Firewise Crew Hours		484
Adult Probation Hours	0		Adult Probation Hours			94	Adult Probation Hours			52	Adult Probation Hours		72
# of Loads	110		# of Loads			200	# of Loads			158	# of Loads		135
Grand Total Hours	560		Grand Total Hours			992	Grand Total Hours			891	Grand Total Hours		717

We received a grant AZ Wildfires Academy for training for 4 personnel.

The Fire Department has written many grants throughout the years. These grants help the town equip and protect our Firefighters when they respond to the numerous calls that we get throughout each year. These grants could not have been possible without the town's participation in matching funds, along with the auxiliary's help as well. This is truly a team effort and we are grateful. We have already applied for some more grants this year for new extrication equipment and other needed equipment.

### Firefighter Wellness

The job of Firefighter/EMT can be stressful. Our men and women can be subjected to death, traumatic injuries, motor vehicle rollovers, motorcycles over the edge, gunshot wounds, etc. This past year Jerome has lost many longtime residents and friends. The Jerome FD in conjunction with Spectrum Health Services, offers free Mental Health Awareness training to personnel. This training is very valuable and we are grateful to be able to provide these services.

### Inter-Agency Agreements

We currently have IGAs with State Land, Yavapai County, The Training Center, Verde Valley Medical Center, Cottonwood Fire, Clarkdale Fire District, Verde Valley Fire District, Camp Verde Fire District, Sedona Fire District, and Verde Valley Ambulance. We are currently working with state Forestry on an agreement to assist them with any prescribed burns so that our Wildland firefighters can get their needed training and hours for their open task books.

### Budget

For the fiscal year of 19-20, the Town Manager's budget, with Council approval, allotted the Fire Department \$382,832. We are halfway through our current budget year for FY 19-20, with \$10,000.00 budgeted for Firewise from the Town. We appreciate all that our wildland crew does to keep themselves and others safe when fighting wildland fires. We are currently approximately \$3,300 dollars over budget for the year due to unexpected vehicle maintenance issues.



## Department Affairs and On-going Projects

Jerome Fire received an award for saving a residential structure at 776 East Avenue from a fire on October 8<sup>th</sup>.

JFD was busy during the month of September with labor day weekend and Thunder Valley Rally. The weekend of the 20<sup>th</sup>, 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup> was the AZ VW bus club rally who donates a significant amount of money to the JFD auxiliary. Rope rescue training also fell on the same dates as the Thunder Valley Rally, and the AZ VW bus club rally.

In this fiscal year I was approved more an additional duty officer. I Accepted applications and in September I hired on Kyle Streck as my second full time employee.

It is nice to have some personnel to help with the workload and well allow for me to take some time off. With the Fire Departments call volume being over 600 calls, 80 Meetings this year and me being on duty 24 hours a day 365 days a year for the last 11 years.

I also Appointed Allen Muma as my Assistant Chief a nonpaying job.

I now have Kyle Streck doing NFIRS (national fire indent reporting system) to keep the Fire Department eligible for government grants.

Also assigned Ian Haney to attend PAWUIC meetings to keep the Fire Department eligible for fuel abatement money and to keep our firewise status. I also have him attending the Verde Valley Fire Chief's Safety committee.

As Fire Chief, I work closely with the public works department to help repair water and sewer leaks.

I also work closely with the public works department cleaning storm sewers and streets.

I also work closely with the Building Department and Zoning Administer doing 120 business license inspections and covering for the Building inspector. Did 10 building inspection when he was unavailable this year. I have also working with John and now Ian Haney on updating the Town of Jerome Map book.

This past year I assisted the town crew with the flushing of numerous sewer manholes.

I have attended numerous meetings with our town engineer on various projects and have completed Fire Safety inspections for all businesses in Jerome. I also assist with new construction inspections.

We did training with the Southwest Risk Pool this year and I took the risk pool agent around for the town safety inspection.

The Fire Department annually tests all fire hydrants and hoses, keeping accurate records of their flow pressures and status.

The Fire Department so far this year has been self-dispatched to 465 calls. If it's not a 911 call and someone calls The Fire Department direct. If we do not need additional help, The Fire Department just takes care of it. Only running 157 call through Cottonwood alarm cost the Town of Jerome \$55 to run a call. By being self-dispatch it has saved the town \$25,575.00 this year.

The Fire Department annually schedules maintenance on all vehicles, extrication equipment, air packs, SCBA compressor, turnout inspections, Ladders and Biannually rotates all the batteries in all the small equipment. Flashlights, medical equipment, radios and so many other things too many to list

Our Fire Station is used by several groups throughout the year. This year our fire station served as a meeting place for Yavapai County Probation, the Jerome Chamber of Commerce, the Yavapai County Fire Chiefs and 2 NA groups.

JFD was busy during the month of October Jerome Halloween weekend (10/26-10/28) and the Halloween Dance 10/26. Rope rescue training also fell on the same day as the Halloween Dance.

### Community Outreach

The Jerome Fire Department held their annual potluck/picnic in the middle Park on September 26<sup>th</sup> at 5 PM. Jerome Fire Auxiliary provided the hot dogs, hamburgers, chicken and some side dishes as well as water and soda. Everyone was welcomed, and we hope to see all of you there again this year. It is great when we see support from our Mayor, Town Manager and Town Council at this event.

The Jerome Firewise Community day was held on Saturday, May 4<sup>th</sup> from 10 am to 4 pm at the Jerome Fire Station. This date was also the day of National Wildfire Preparedness Day. We had 140 people throughout the day who were given the opportunity to learn more about how they can proactively protect their home or business in the event of a wildfire. Our day also included serving hotdogs, hamburgers, water & soda's. The Jerome Ukulele Orchestra entertained our crowd and we had a clown on hand to entertain and inform the kids! If you missed this year's activities, we hope you can join us this coming year! Learn how you can protect your family and investment with some simple Firewise tips.

### Call Volume

Upon researching the amount of calls our department has had over the years and the great increase in volume, we found that the increase was quite significant. The yearly numbers show that our department, though volunteer, is quite busy compared to paid departments in our area. The number of personnel on our roster and the amount of personnel responding hasn't really increased, but our call volume has. Below is a list of calls per year from 1976 through 2019. Based on the numbers below, it appears that the Jerome Fire Department did not take on EMS until the late 80s.

### December 2019 Calls

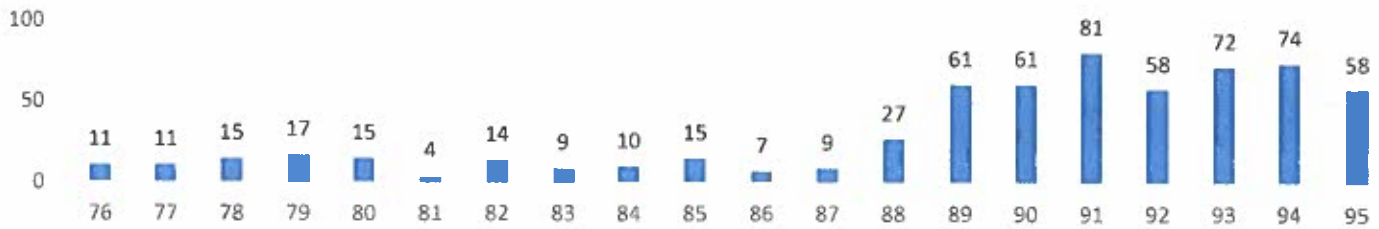
Incident	Date	Day of week	Select Type	Additional Info
19-432	12/1/19	Sun.	Special Duty Resident	Assisted JPD securing gate to watertanks
19-433	12/2/19	Mon.	Still Assignment Resident	Check for natural gas in area
146	12/3/19	Tues.	MVA/Rescue Non-Resident	Single vehicle off shoulder abandoned
19-434	12/3/19	Tues.	Special Duty Non-Resident	Assist JPD with oversized vehicle
19-435	12/3/19	Tues.	Special Duty Resident	63 YOM welfare check
19-436	12/4/19	Wed.	Special Duty Resident	Remove hazards from roadway
147	12/4/19	Wed.	Special Duty Resident	Assist JPD with traffic control on MVA

19-437	12/4/19	Wed.	Special Duty Non-Resident	Assisted with disabled vehicle
19-438	12/5/19	Thurs.	Special Duty Resident	Assist JPW with storm sewers
19-439	12/5/19	Thurs.	Special Duty Resident	Disabled vehicle
19-440	12/7/19	Sat.	Special Duty Resident	Station Staffing and Parade
19-441	12/7/19	Sat.	Special Duty Resident	Water leak
19-442	12/7/19	Sat.	MVA/Rescue Resident	Assist JPD with traffic control on MVA
148	12/8/19	Sun.	MVA/Rescue Resident	Delta; non-injury, cancelled enroute
149	12/9/19	Mon.	MVA/Rescue Non-Resident	TRT vehicle over edge 16 YOM
19-443	12/10/19	Tues.	Still Assignment Non-Resident	Fire protection for vehicle removal
19-444	12/11/19	Wed.	EMS Resident	Welfare check 65 YOM
150	12/11/19	Wed.	MVA/Rescue Non-Resident	1 vehicle into guardrail, 50 YOM
19-445	12/14/19	Sat.	Special Duty Resident	Truck rides kids party
151	12/14/19	Sat.	Still Assignment Non-Resident	Check for smoking car, nothing found.
19-446	12/19/19	Thurs.	EMS Resident	44 YOF fall injury & welfare check
19-447	12/20/19	Fri.	EMS Resident	44 YOF welfare check
19-448	12/20/19	Fri.	Special Duty Resident	Assisted JPD with traffic control
19-449	12/20/19	Fri.	Special Duty Resident	Assisted non-critical patient to hospital
152	12/21/19	Sat.	EMS Non Resident	70 YOF fall with head injury
19-450	12/25/19	Wed.	Special Duty Resident	Removed road hazards from collapsed wall
19-451	12/26/19	Thurs.	Special Duty Resident	Salted road for icy conditions
19-452	12/26/19	Thurs.	Still Assignment Resident	Activated smoke alarm
19-453	12/26/19	Thurs.	Special Duty Resident	Assisted DPS in road closure
10-454	12/26/19	Thurs.	Special Duty Resident	Chained up apparatus for storm
19-455	12/27/19	Fri.	Special Duty Resident	Snow removal of downtown areas.
19-456	12/27/19	Fri.	Still Assignment Resident	Checked on reported electrical issues
19-457	12/27/19	Fri.	Special Duty Resident	Assisted DPS in road closure
19-458	12/28/19	Sat.	Special Duty Resident	Salted icy conditions
153	12/28/19	Sat.	EMS Resident	Echo assignment; difficulty breathing
154	12/29/19	Sun.	EMS Resident	86 YOF & 85 YOM falls with injuries
19-459	12/29/19	Sun.	Special Duty Resident	Unchained vehicles
155	12/29/19	Sun.	Special Duty Resident	Checked on water issues
19-460	12/29/19	Sun.	Special Duty Resident	Removed road hazards (rocks)
19-461	12/29/19	Sun.	Special Duty Non-Resident	Assisted tow truck with safety
19-462	12/29/19	Sun.	Special Duty Resident	Removed road hazards (rocks)
19-463	12/29/19	Sun.	Special Duty Resident	Put down salt for icy conditions
19-464	12/29/19	Sun.	Special Duty Resident	Station Staffing
156	12/30/19	Mon.	Special Duty Non-Resident	Forcible entry on locked bathroom
19-465	12/30/19	Mon.	Still Assignment Resident	Check for smell of natural gas
157	12/31/19	Tues.	EMS Resident	70 yom Cardiac Arrest

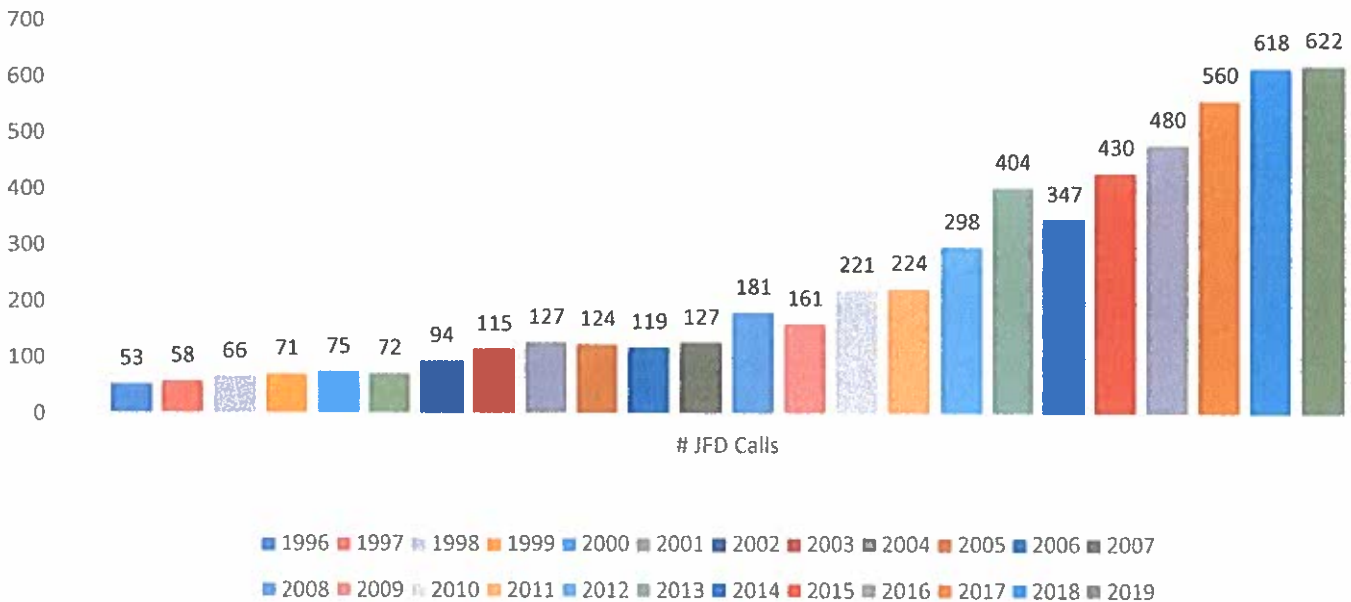


## Call Volume from 1976 to 2018

### 1976 - 1995 JFD Call Volume



### 1996 - 2018 JFD Call Volume (1-1-19)



In addition to the calls we run on, each call has an activity sheet filled out, a 2 to 10 page written report depending upon the nature of the call, they get logged in on 3 separate spreadsheets and a report we send to DHS through firehouse software. The fire Department also fills out an activity sheet for each training, work session, rope drill and meeting which also get logged in on three different spreadsheets.

## Volunteer Personnel

The official name for our department is the Jerome Volunteer Fire Department, although we are a combination department, consisting of volunteers and paid staff. Paid staff include the Fire Chief and 2 Duty Officers. The remainder of the personnel is paid-on-call. Paid-on-call members of the Fire Department receive a flat \$13.50 when they respond to a call, regardless of the amount of time required to complete the assignment. Our recruit members are paid \$6.75 per training and call attendance. Our Associate Member program allows a Firefighter or EMT to come train with us and staff when they available at no cost to the Fire Department.

Members of the Jerome Volunteer Fire Department responded to 621 calls for service this year. Of those calls, 402 were after normal work hours (8 am to 4 pm), weekends and holidays. In addition to the calls, 75 meetings, trainings and work session were also after hours.

Normal week is 40 per week with 2 days off, with 2080 hours a year. The Fire Department staffing 24/7 with a total of 8760 hours a year.



In 2019 the total amount paid to the Volunteer Firefighters was \$18,070.00. Budgeted was \$24,000. This amount represents payment for participation in 706 different events including Calls, trainings, drills and meetings.

The Town is very fortunate to receive the generous services of these volunteers. It would be an impossible financial burden for the town to match the salaries paid for comparable work in the surrounding towns of the Verde Valley. Actual hours combined for all JVFD events totaled 5,141 volunteer hours. If members were paid \$12.00 per hour, their pay before taxes would be \$61,692.00 for these hours. Full time fire departments in this area will pay anywhere from \$16.00 to \$25.00 per hour for a firefighter/EMT. At the starting pay, for those same hours, would be about \$56,152.00 a year and \$66,000.00 a year with benefits.

The paid-on-call personnel are, by far, the heart of the Jerome Volunteer Fire Department. Being a paid-on-call member of the Fire Department means that you carry a pager and/or a radio, and when a call comes in you drop whatever you are doing and respond to the fire station, 24 hours a day, 7 days a week, if you are available. Calls range from simple EMS to heart problems, rescue assignments with extrication, to commercial or residential working fires.

When these calls come in, members of the Fire Department leave their families and businesses and respond to assist their community. Most don't do this for the pay, obviously. Some do it because they care about their community. Others do it because they want to help people. And others even do it to further their education and careers with other departments. But we all do it because of the camaraderie and the fact that we know that we are members of the last Volunteer Fire Department in the Verde Valley.

Although it is economical for the town to try to maintain a volunteer agency with two full-time employees, it is very challenging to maintain the highest standards of administration and operations. There is a large amount of paperwork including tracking budgets, equipment, apparatus, personnel, hydrants, station maintenance and the 161 businesses that need to be inspected yearly in accordance to adopted Town codes.

The town budgets about \$235,800 -- for wages, salaries, fuel abatement wages, workmen's comp and all other benefits for 32 Fire Department personnel. I would like to express my gratitude to those who make it possible to respond 24 hours a day, 7 days a week to calls for help in and around Jerome.

We assist other agencies on many automatic aid calls. Our personnel, though volunteer, have the same certifications as any other paid personnel in the fire service. Many of our volunteers have been hired on with other agencies and still provide volunteer service to the town. Time after time, I hear from the other Chiefs, officers and crews on scene how happy they are to see us when we respond.

In addition to the time given to our town, some of our personnel are also involved in mentoring the Fire Academy each Spring Semester at Yavapai College in Cottonwood.

We are a small group of people that make up one of the best equipped, best trained, fastest responding fire departments in the State of Arizona.

<b>Rank</b>	<b>Name</b>	<b>Meetings Possible 84</b>	<b>Calls Possible 622</b>	<b>Totals M+C</b>	<b>MEMBER SINCE</b>
Fire Chief - FF2 -- EMT - RR-WLFFFT2	Rusty Blair	82	489	571	01/98
EMS Captain - EMT - RR	Burt Doss	45	22	67	07/96

Captain - FF2 – Paramedic – RR - Engineer	Matt Poe	25	37	62	01/15
Captain - FF2	Jay Kinsella	27	89	116	08/12
Lieutenant - FF2 – EMT - RR	James Paisano	19	13	32	06/14
Captain-ENGB-FF2-EMT-RR tech	Jasper Lanning	25	109	134	7/14
Captain RR, Ops/Tech Instructor -EMT	Allen Muma	51	84	135	7/15
FF2 - FR	Michael Higginson	32	69	101	9/83
FF2- EMT	Kylie Streck	18	112	130	11/11
FF2- EMT- WLFFT	Andy Peterson	13	12	25	06/18
FF2- EMT	Rick Hernandez	18	22	40	6/15
FF2 - Hazmat	Sean Bauer	40	113	153	10/16
EMT	Jessica Reese	23	45	68	9/17
EMT - WLFFT	Johnny Braden	16	12	28	7/13
RR – Rope Tech	Kerry Lee	45	112	157	2/13
FF2	Keith Lazaro	48	67	115	8/18
RRT	Jason Supple	30	21	51	12/14
FF2 – EMT-WLFFT2	Ian Haney	65	273	338	10/16
FF1	Michael Harvey	13	19	32	7/18
EMT	Rusty San Felice	4	8	12	07/19

#### Recruits

WLFFT2	Micah Braden	31	53	84	
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#### Associates Not reporting on

EMT	Marty Stan				5/15
EMT	Lana Stan				7/17
FF 1 - EMT	Lee Ondovchak				1/18
FF2- EMT- HAZOPS	Kevin Will				10/18

Thanks for your continuing support.  
 Fire Chief Blair  
 Jerome Volunteer Fire Department



**Jerome Fire Department**  
**P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039**  
**e-mail: blair@jeromefire.us**

**2019 Year End Chief's Report In Accordance with Town Code 4-2-4 H and G**

Calls By Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
EMS	8	8	13	12	13	5	17	19	14	8	7	7	131
Residential Fire	0	0	0	0	0	1	0	1	0	0	0	0	2
Commercial Fire	0	0	0	2	0	0	0	0	0	0	0	0	2
Wildland	0	0	0	1	0	3	3	1	0	0	0	0	8
Still Assignment	4	8	6	8	7	1	6	10	5	3	5	6	69
Special Duty	23	41	14	29	27	17	25	46	29	25	22	28	326
Snake Removal	0	0	0	3	1	4	2	11	5	1	0	0	27
Rescue MVA/ Tech rescue	3	4	4	3	7	2	2	10	5	6	2	5	53
Haz-Mat	0	0	3	0	0	1	0	0	0	0	0	0	4
<b>Total Calls</b>	<b>38</b>	<b>61</b>	<b>40</b>	<b>58</b>	<b>55</b>	<b>34</b>	<b>55</b>	<b>98</b>	<b>58</b>	<b>43</b>	<b>36</b>	<b>46</b>	<b>622</b>
Officer's meeting	1	1	1	2	0	1	2	0	2	0	1	1	12
Work session	1	1	1	1	1	1	1	1	1	1	1	1	12
Rope Drill	1	1	1	1	1	1	1	1	1	1	1	0	11
Drill's	5	4	4	4	5	4	3	5	4	5	3	3	49
<b>HOURS</b>													
Volunteer Calls & Meetings	441.3	467.5	454.3	434.5	600	253	511.8	572.8	372	433.5	306.5	294.5	5,141.7
Chief's and Staff's Hours	520	520	520	520	520	520	520	520	520	520	520	520	6,240
<b>Total Hours</b>													<b>11,381.7</b>
<b>Hours are equivalent to 5.5 full time personnel</b>													
Fire Chief Weekly Hours													
Fire Chief on duty Calls	<b>Varies 55 - 60</b>												
<b>Fire Chief off duty Calls and Meetings</b>													
Resident Calls	26	44	20	41	30	15	29	57	37	20	28	36	383
Non-resident Calls	12	17	20	17	22	19	26	41	21	23	9	10	239



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

January 2020 staff report for December activity respectfully submitted by Rosa Cays

**Utilities**

Current debt (45 days past due—*Town Code states account is "delinquent" after 30 days*):

A total of 16 shut-off notices went out with December utility statements. Eight yellow tags were delivered to premises for nonpayment. Water was shut off at one premise and turned back on later the same day—an autopayment had been scheduled but did not arrive until December 24 (proof of scheduled payment was emailed day of water shutoff).

Balance owed on these accounts from December billing: \$5980.51

Balance owed at end of December: \$1397.65

A copy of the January AR Aging report is attached.

**Business Licenses**

Renewed: 10

In process: 3

Renewal reminders went out to 16 businesses whose licenses expire in January.

**Rentals**

All rental accounts were paid for December.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
<b>UserType: Commercial</b>							
Credit	\$0.00	(\$12.63)	\$0.00	(\$344.40)	\$0.00	(\$303.47)	(\$660.50)
Water	\$0.00	\$4,677.72	\$343.91	\$38.99	\$0.00	\$270.39	\$5,331.01
Sewer	\$0.00	\$5,977.76	\$446.72	\$183.48	\$0.00	\$522.58	\$7,130.54
Trash	\$0.00	\$8,005.14	\$512.82	\$185.18	\$0.00	\$848.07	\$9,551.21
Tax	\$0.00	\$460.54	\$31.77	\$3.83	\$0.00	\$39.24	\$535.38
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$50.00	\$20.00	\$20.00	\$10.00	\$2,060.00	\$2,160.00
IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>UserType: Commercial (8)</b>							
Subtotal --->	\$0.00	\$19,158.53	\$1,355.22	\$87.08	\$10.00	\$3,436.81	\$24,047.64
<b>UserType: Residential</b>							
Credit	\$0.00	(\$456.43)	(\$529.56)	(\$146.81)	(\$97.10)	(\$1,651.02)	(\$2,880.92)
Water	\$0.00	\$8,835.56	\$2,249.61	\$303.21	\$33.20	\$1,536.68	\$12,958.26
Sewer	\$0.00	\$8,148.00	\$2,564.91	\$265.69	\$52.67	\$2,877.62	\$13,908.89
Trash	\$0.00	\$6,464.33	\$2,031.19	\$258.32	\$39.42	\$1,465.14	\$10,258.40
Tax	\$0.00	\$859.13	\$215.52	\$29.89	\$3.27	\$239.77	\$1,347.58
Misc	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$63.55	\$78.55
Late Fee	\$0.00	\$140.00	\$100.00	\$60.00	\$60.00	\$5,539.45	\$5,899.45
IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>UserType: Residential (8)</b>							
Subtotal --->	\$0.00	\$24,005.59	\$6,631.67	\$770.30	\$91.46	\$10,071.19	\$41,570.21
<b>UserType: Municipal</b>							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>UserType: Municipal (8)</b>							
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$529.06)	(\$589.56)	(\$513.71)	(\$97.10)	(\$1,954.49)	(\$3,683.92)
Water	\$0.00	\$13,682.97	\$2,593.52	\$342.20	\$33.20	\$1,807.07	\$18,458.96
Sewer	\$0.00	\$14,343.46	\$3,011.63	\$449.17	\$52.67	\$3,400.20	\$21,257.13
Trash	\$0.00	\$14,655.39	\$2,544.01	\$443.50	\$39.42	\$2,313.21	\$19,995.53
Tax	\$0.00	\$1,336.36	\$247.29	\$33.72	\$3.27	\$279.01	\$1,899.65
Misc	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$63.55	\$78.55
Late Fee	\$0.00	\$190.00	\$120.00	\$80.00	\$70.00	\$7,599.45	\$8,059.45
Rent	\$0.00	\$5,523.77	\$0.00	\$0.00	\$0.00	\$347.36	\$5,871.13
Gas	\$0.00	\$182.82	\$0.00	\$0.00	\$0.00	\$0.00	\$182.82
Electric	\$0.00	\$187.32	\$0.00	\$0.00	\$0.00	\$0.00	\$187.32
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$49,588.03	\$7,926.89	\$834.88	\$101.46	\$13,855.36	\$72,306.62

Customer Count = 378

**JEROME MUNICIPAL COURT  
CASH REPORT  
MONTH OF DECEMBER 2019**

**TOWN REVENUE**

TRAFFIC & CRIMINAL FINES	\$	3,068.69
DEFENS DRIVING DIVERSION FEE	\$	-
ATTORNEY FEES REIMBURSEMENT	\$	57.15
DEFAULT FEE	\$	490.00
OFFICER SAFETY EQUIPMENT - PD	\$	118.98
DEFERRED PROSECUTION FEE		
LICENSE PLATE VIOLATION	\$	-
OVER PAYMENT FORFEITED	\$	-
WARRANT FEE		
<b>TOTAL TOWN REVENUE</b>	<b>\$</b>	<b>3,734.82</b>

<b>COURT REVENUE</b>			YTD
COURT ENHANCEMENT FEE	\$	76.64	\$ 44,554.30
COURT SECURITY FEE	\$	490.00	\$ 7,270.00

<b>REMITTED DIRECT</b>		
CLEAN ELECTION FUND (16-949D;16-954C)	\$	303.75
CRIMINAL JUSTICE ENHANCE FUND	\$	1,289.87
DNA STATE 3%	\$	9.67
FARE DELINQUENCY FEE	\$	35.00
FARE SPECIAL COLLECTION	\$	94.43
FARE ENHANCED SPEC COLLECT FEE	\$	87.56
FARE ENHANCED DELINQUENCY FEE	\$	147.00
FILL THE GAP 7%	\$	212.54
DRUG AND GANG ENFORCEMENT	\$	53.78
JUDICIAL COLLECTION ENHANCE FUND	\$	143.00
JCEF TITLE 22 FEES	\$	13.04
PEACE OFFICER TRAINING EQUIP FUND	\$	112.57
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	394.82
2011 ADDTNL ASSMT-STATE TRSR	\$	238.01
PRISON CONSTRUCTION	\$	642.02
PROBATION SURCHARGE	\$	595.02
ADPS FORENSIC FUND	\$	172.47
PUBLIC SAFETY EQUIPMENT FUND	\$	500.00
VICTIM COMPENSATION/ASSIST FUND	\$	95.16
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	59.50
VICTIM'S RIGHT FUND	\$	158.11
<b>TOTAL STATE REVENUE</b>	<b>\$</b>	<b>5,357.32</b>

<b>REMITTED DIRECT</b>		
JAIL (INCARCERATION FEES)	\$	92.85
2011 ADDTNL ASSMT - CNTY TRSR	\$	29.74
<b>TOTAL COUNTY REVENUE</b>	<b>\$</b>	<b>122.59</b>

<b>LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED</b>	\$	77.00	YTD
Total Funds Available			\$ 13,246.92
TITLE 22 Fees	\$	5.64	
<b>TOTAL JCEF FEES</b>	<b>\$</b>	<b>82.64</b>	

<b>UNAPPLIED PAYMENTS</b>	\$	456.00
<b>TOTAL RECEIPTED FOR THE MONTH</b>	<b>\$</b>	<b>10,320.01</b>

<b>BONDS</b>	Received During the Month	
	Bonds Forfeited to Pay Fines	\$ -
	Open Bonds	none

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of DECEMBER, 2019

  
\_\_\_\_\_  
Joan Dwyer, Magistrate





# Library Staff Report, December, 2019

## **Library**

Completed the Arizona State Library 2019 Public Library Survey, This is an Annual report requested by the State Library Library that includes details such as Number of Items in each category checked out over the entire year. The State Library uses this information to apply for grants and determine Library use statistics for the entire State of Arizona

Worked with Sherryl Masterman of County IT services to resolve Battery Backup issues That shut down our Internet connectivity for a time.

## **Statistics**

During the Month of December Jerome Library Users did 1444 Online Catalog Searches.

The Number of Searches is a good indicator of total Library Use and compared to other small, rural Libraries in Yavapai County our use is quite high. A possible reason for this could be that Jerome is an isolated community with many Town residents who have no internet connection, for them the Library has become a necessary resource.

## **Jerome Community Art Workshop**

Kristen Muenz our former Art Room Coordinator has moved over to the Town Hall side of the Building to take over the position left open when Rosa took over as Deputy Clerk. To fill Kristen's position here in the Library, Nancy Driver who covers our circulation Desk on Mondays has agreed to add to her responsibilities and will be Our New Art room Coordinator as well.

It was a fun game of Musical chairs

With the addition of Nancy to our Art Room Team we will be seeing an increase in the Textile Arts as she is quite an expert in that field.

Be on the watch for the Little Library Shop where Art room students will show and sell handcrafted items created in the workshop. This will be an ongoing Fundraiser for the Library.

Librarian, Kathleen Jarvis



# JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



January 7, 2020

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for December 2019.

The November "Calls for Service" report contained no significant calls. There continues to be a significant number of parking related calls.

We continue to work on the accreditation program for the police department.

I was on vacation for part of December, although I continued to work on some items while I was gone.

To date, from October 14 through January 1, 2020, the system has brought in \$42,241.15 through the kiosks, plus an additional amount in cash that has been paid by persons who do not wish to pay by card or coin. The enforcement system is up and running, and we have had about 173 violations issued, some pay within the 24 hrs, some don't. The approximate revenue from parking violations paid to date is \$2,658.00

I am seeking approval to sell the old 2006 Dodge Charger via public auction. This vehicle is a RICO purchase and has come to the end of its life as a patrol car.

Both Officer Kerry Lee and Lt. San Felice have passed the EMT class at Yavapai College. They are awaiting testing for state and National certification.

Respectfully,

Allen L. Muma,  
Chief of Police

**Calls For Service Totals By Call Type**

12/01/2019 to 12/31/2019

<b>Call Type</b>	<b>Totals</b>
10-34 Motorist Assist	1
205 Trespass	1
247 Civil Problem	1
410 Criminal Damage	1
459A Burglar Alarm	1
500 Welfare Check	3
54A Intoxicated Individual	2
585 Traffic Hazard	2
903 Follow-Up	11
908F Found Property	4
908L Lost or Stolen Property	1
926 Wrecker	1
961 Accident - No injuries	4
962 Accident - With Injuries	1
AA Agency Assist	5
AAMB Assist Ambulance	1
ACPD Assist Clarkdale PD	11
ADPS Assist DPS	1
AF Assist Fire Department	1
AYCSO Assist YCSO	1
CO Call Out	2
CRT Court Appearance	1
DIS Disorderly Conduct	2
HAR Harrassment	1
HUC 911 Hang Up Call	1
INFO Information	3
ME Medical Emergency	3
NR Narcotics Related Incident	1
OA Officer Assist	4
OT Oversize Truck	5
PARKV Parking Violation	72
PS Civil Paper Service	1
SC Security Check	11
SLC Street Light Check	2
SS Suspicious Situation	2
T/S Traffic Stop	28
TCD Traffic Control Duties	1
TF Trip & Fall / Slip & Fall	1

**JEROME POLICE DEPARTMENT**  
**305 MAIN STREET**  
JEROME, AZ 86331  
(928) 634-8992

Date : 01/07/2020  
Page : 2  
Agency : JPD

**Calls For Service Totals By Call Type**

12/01/2019 to 12/31/2019

<b>Call Type</b>		<b>Totals</b>
TO	Traffic Offense	2
VM	Vehicle Maintenance	1
<b>Grand Total for all calls</b>		198



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft , Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 [b.wolstencroft@jerome.az.gov](mailto:b.wolstencroft@jerome.az.gov)

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December 2019

- Finalized remodel permit at 209 Fourth Street.
- Finalized remodel permit at 538 School Street.
- Issued permit for front entry rebuild at 446 Clark Street.
- Progress inspection at 707 Main Street.
- Roof nail inspection at 128 1<sup>st</sup>. Street issued permit for new single family residence at 160 North Drive.
- Business license inspections.

Barry Wolstencroft, Building Inspector

# Town of Jerome – Zoning Administrator’s Report

---

Council Meeting Date: Tuesday, January 14, 2020

Prepared by: John Knight, Zoning Administrator



- **Planning & Zoning Commission – January 8, 2020**
  - Site Plan Review for New Home - 174 North Drive (Dougan/Currington)
  - CUP for Residential in C-1 – 128 First Street (Nord)
  - Site Plan Review for Mixed-Use Building – 324 Queen Street (Jones/Lindner)
  - CUP for Residential in C-1 – 324 Queen Street (Jones/Lindner)
  
- **Design Review Board – January 13, 2020**
  - Design Review for New Home – 174 North Drive (Dougan/Currington)
  - Demolition Permit for Shed – 128 First Street (Nord)
  - Signs for 114 Jerome Av (The Original Jerome Winery) and 309 Main Street (formerly Mile High Grill)
  - Design Review for Mixed-Use Building – 324 Queen Street (Jones/Lindner)
  
- **Miscellaneous**
  - Code Enforcement – Political Signs
  - JeromeMan Flyer for Board Vacancies
  - Updating application forms and internal review process of applications



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## REGULAR MEETING OF THE TOWN OF JEROME PLANNING AND ZONING COMMISSION

DATE: Wednesday, November 6, 2019 TIME: 7:00 pm

PLACE: JEROME CIVIC CENTER

600 Clark St., JEROME, ARIZONA 86331

### MINUTES

#### ITEM 1: CALL TO ORDER/ROLL CALL

Chair Lance Schall called the meeting to order at 7:03 p.m.

Roll call was taken by Joni Savage. Commission members present were Chair Lance Schall, Commissioners Jessamyn Ludwig, Scott Hudson and Henry Vincent was present telephonically. Vice Chair Joe Testone was absent.

Staff present were John Knight, Zoning Administrator and Joni Savage, Deputy Clerk.

7:03 (01:34) ITEM 2: PETITIONS FROM THE PUBLIC – There were no petitions from the public.

7:04 (01:50) ITEM 3: Approval of Minutes: Minutes of the Regular Meeting of October 2, 2019

#### Motion to Approve the Minutes of October 2, 2019

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall	X		X			
Testone					X	
Vincent			X			

7:06 (03:20) ITEM 4: Continued Items from Previous Meetings (none)

Chair Schall questioned the necessity of this line item.

7:05 (03:34) ITEM 5: Site Plan Review for new home

APPLICANT: Lori Leachman & Andrew Farber

ADDRESS: 18 North Drive

ZONE: R1-5

OWNER OF RECORD: Lori Leachman & Andrew Farber

APN: 401-11-007C

Applicant is seeking Preliminary and Final Site Plan Review to construct a single-family home

Chair Schall stated the Zoning Administrator had notified him prior to the meeting to inform him that he neglected to post this on the property soon enough, so we need to postpone.

John Knight asked him to table it until the December 4<sup>th</sup> meeting.

#### Motion to Table Until the December Meeting

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall	X		X			
Testone					X	
Vincent			X			



# TOWN OF JEROME

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## **7:06 (04:24) ITEM 6: Sidewalk Encroachment Policy**

**APPLICANT:** Town of Jerome

The Town Council has asked the Planning & Zoning Commission and the Design Review Board to provide input on a sidewalk encroachment policy

*Mr. Knight presented the policy he is working on. He asked for input and the Commission gave him ideas.*

*Chair Schall thinks hostess stands should go before the Design Review Board.*

*7:27 (24:45) Commissioner Ludwig spoke about a temporary A frame sign placed on the sidewalk. She doesn't understand how we can prohibit an A-frame and not a hostess stand. They should be subject to the same rules. She believes a hostess stand causes more congestions than an A-frame sign. Both items should be subjected to the same review.*

*7:30 (28:10) Chair Schall said this is a good start and suggested the commission send Mr. Knight an email with any further suggestions.*

## **7:35 (33:05) ITEM :7 Education Items**

- **Tiny Homes** – information and discussion on possible development of “Tiny Homes” in Jerome  
*Mr. Knight presented his information regarding tiny homes.*

## **7:44 (44:37) ITEM 8: Zoning Administrator Informational Items**

*Mr. Knight addressed the following items and the Commissioners asked him questions.*

- **Update 10/08/2019 Council Meeting**
  - o Sign Ordinance – 2<sup>nd</sup> Reading (adopted by Council with minor changes)
  - o Residential Parking Permit Ordinance Update – Council members meeting w/Police Chief and will return to Council with recommendations for changes
  - o Parking Overlay Zone – Council in general support and directed staff to return with more information. Scheduled for Nov. 12<sup>th</sup> Council Meeting
- **Zoning Administrator Informational Items**
  - o Composition of Design Review Board (DRB Liaison position) – discussion and direction to discuss at Joint Meeting for further discussion. Note – this has been re-agendized for the Nov. 12<sup>th</sup> Regular Council meeting.
  - o Sidewalk Encroachment Policy – Council asked for input from P&Z and DRB
- **Update on October 15<sup>th</sup> DRB Meeting**
  - o Tomlinson Deck (750 Verde Av.) – approved
  - o Chinander (860 Hampshire Av.) 6' Fence – approved
  - o Foli (665 Verde Av.) Garage rebuild – approved
  - o Hotel Jerome (502 Main St.) Window install – approved
  - o Misany (804 Hampshire Av.) Possible Demo – discussion only
- **Misc. Items**
  - o Zoning Administrator Work Program/Goal Setting Joint Meeting item (Monday, Nov. 18<sup>th</sup> at 5pm)
  - o R-2 Map Rezone Workshop – Nov. 26<sup>th</sup> at 6pm at Town Hall
  - o Holiday Decorations possible new Ordinance – discussion tentatively scheduled for Nov. 12<sup>th</sup> Council meeting)
  - o Jerome Winery CUP – scheduled for Nov. 12<sup>th</sup> Council (recommended for approval by P&Z on Oct. 2<sup>nd</sup>)
  - o Tiny Homes – discussion at Nov. 12<sup>th</sup> Council on possible project on Freeport-McMoRan property (or Clarkdale “Cemetery Site” owned by the Town)





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# TOWN OF JEROME

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7:56 (53:14) John McDonald spoke about the cemetery property located in Clarkdale.

7:56 (54:15) **ITEM 9: Potential Items for next P&Z Agenda (Wednesday, December 4th)**

- R-2 Map Rezone
- Parking Overlay District/In-Lieu Fee

*Mr. Knight continued speaking.*

7:57 (55:20) **ITEM 10: To and from P&Z members**

- Discussion to/from Board members

*There were no comments from the Commission.*

## ITEM 11: ADJOURN

### Motion to Adjourn at 7:59

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall	X		X			
Testone					X	
Vincent			X			

*Approval on next page.*



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

**REGULAR MEETING OF THE TOWN OF JEROME  
PLANNING AND ZONING COMMISSION**  
**DATE: Wednesday, November 6, 2019 TIME: 7:00 pm**  
**PLACE: JEROME CIVIC CENTER**  
**600 Clark St., JEROME, ARIZONA 86331**

*Respectfully submitted by Joni Savage on December 4, 2019*

Approved:   
Planning & Zoning Commission Chair

Date: 12/4/2019

Attest:   
Planning & Zoning Commission Vice Chair

Date: 12/4/2019





# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943 FAX (928) 634-0715

## MINUTES

**REGULAR MEETING OF THE JEROME TOWN COUNCIL**  
**JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS**  
**TUESDAY, DECEMBER 10, 2019, AT 7:00 P.M.**

<p><b>ITEM #1:</b></p>	<p><b>CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Alex Barber called the meeting to order at 7:00 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</i></p> <p><i>Additional staff present were Melanie Atkin, Accounting Clerk, John Knight, Zoning Administrator and Joni Savage, Deputy Clerk.</i></p> <p>Mayor or Mayor's designee to lead the Pledge of Allegiance.</p> <p><i>Mayor Barber led the pledge.</i></p> <p><i>Mayor Barber rearranged the agenda and moved Item 8A immediately after Financial Reports, then Items 9F, 9B, 8C and 9E. Items are reflected in these minutes in the order originally agendized.</i></p>																																										
<p><b>ITEM #2:</b> 7:02 (2:32)</p>	<p><b>FINANCIAL REPORTS</b></p> <p>Budget to Actual reports, vendor ledger and balance sheet for November 2019</p> <p><b><u>Motion to Approve the Financial Reports</u></b></p> <table border="1" data-bbox="418 936 1239 1058"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
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WORTH			X																																								
<p><b>ITEM #3:</b> 8:16 Pt. 2</p>	<p><b>STAFF AND COUNCIL REPORTS</b></p> <p>Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.</p> <p><i>Ms. Gallagher read highlights from her report.</i></p> <p><i>Councilmembers gave verbal updates on their activities.</i></p> <p><b><u>Motion to Approve Staff Reports</u></b></p> <table border="1" data-bbox="418 1293 1239 1415"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
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<p><b>ITEM #4:</b> 8:32 (15:05)</p>	<p><b>ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES</b></p> <p>Minutes are provided for the information of Council and do not require action.</p> <p><i>John Knight updated the Council on his activities.</i></p>																																										
<p><b>ITEM #5:</b> 8:36 (20:09)</p>	<p><b>APPROVAL OF MINUTES</b></p> <p>November 14, 2019 regular meeting – open and closed sessions; November 18, 2019 special joint meeting – open session</p> <p><i>If necessary, Council may enter into executive session, pursuant to A.R.S. §38-431.01(A)(2), for the discussion or consideration of records exempt by law from public inspection.</i></p> <p><b><u>Motion to Approve the Regular and Special Session Open Meeting Minutes of November 14, 2019</u></b></p> <table border="1" data-bbox="418 1812 1239 1934"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH			X			
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8:42  
(25:30)

**ITEM #8B: TRANSFER OF HISTORIC RECORDS**

Council will continue their discussion of, and may approve, the transfer to the Jerome Historical Society of certain historic records previously located in the Hotel Jerome.

*Vice Mayor Harvey spoke about the records she saw and said that she believes the Town should keep the plans she had seen for the Hotel Jerome.*

*Councilmember Worth spoke about transferring of historical records.*

*Staff was directed to draft a Memorandum of Understanding with the Historical Society for consideration at the next meeting.*

7:33  
(33:08)

**ITEM #8C: PARKING OVERLAY DISTRICT UPDATE**

Zoning Administrator John Knight will update Council regarding the Parking Overlay District which had been previously discussed and provide information regarding consulting costs for same.

*John Knight spoke and referred to his handout.*

*Mayor Barber directed Mr. Knight to include the Hotel Jerome in the proposed Overlay District.*

*Funding for the project was discussed. Ms. Gallagher suggested that funds could be transferred if necessary from the contingency fund.*

*Councilmember Worth asked staff to get an actual quote on survey work and to develop a general RFP letter to send out to schools. She noted the importance of determining the costs of developing parking prior to establishing any in-lieu fees.*

*The Council discussed parking in the commercial zone.*

**Motion for a Break at 8:02 p.m.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH	X		X			

ITEM #9:

**NEW BUSINESS**

7:31  
(31:15)

**ITEM #9A: RECOMMENDATION REGARDING SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR THE MILE HIGH GRILLE, 309 MAIN STREET**

Council will review an application by Eric Jurisin to the State of Arizona Department of Liquor Licenses and Control for a Series 12 (Restaurant) liquor license for the Mile High Grille, located at 309 Main Street, and may recommend approval, disapproval or make no recommendation.

*As employees of Mr. Jurisin, Councilmember Worth and Vice Mayor Harvey recused themselves and left the Chambers.*

**Motion to Approve the Liquor License for the Mile High Grille**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY					X	
MOORE		X	X			
WORTH					X	

7:29  
(29:39)

**ITEM #9B: INTERGOVERNMENTAL AGREEMENT FOR LIBRARY SUPPORT SERVICES AND MEMBERSHIP IN THE YAVAPAI LIBRARY NETWORK**

Council will review and may approve a renewed intergovernmental agreement with the Yavapai County Free Library District for library support services and membership in the Yavapai Library Network.

*7:30(30:20) Kathleen Jarvis spoke about the agreement.*

**Motion to Approve the IGA with the Yavapai Library Network**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG	X		X			
HARVEY			X			
MOORE			X			
WORTH			X			

8:51  
(34:18)

**ITEM #9C: INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA FOR THE USE OF HURF EXCHANGE FUNDING**

Council will review and may approve an intergovernmental agreement with the State of Arizona for the use of HURF Exchange funding for various drainage improvements.

**Motion to Approve the IGA with the State of Arizona**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY		X	X			
MOORE			X			
WORTH			X			



<p><b>8:52 (35:10)</b></p>	<p><b>ITEM #9D: PLANNING AND ZONING GOAL SETTING AND PRIORITIES</b>                  Zoning Administrator John Knight will review with Council the results of a joint workshop meeting of Council, P&amp;Z and DRB held on November 18, 2019. Following the review, Council may prioritize the goals established.  <i>Mr. Knight spoke about the results of the joint goal setting meeting.</i>  <i>The Council prioritized and made suggestions. They gave direction to Mr. Knight to look into the following items:</i>                  a. Affordable Housing                  b. Parking in C-1                  c. Telecommunications Ordinance                  d. Wayfinding Signage                  e. Jerome Cemetery site</p>																																										
<p><b>9:04 (47:40)</b></p>	<p><b>ITEM #9E: PURCHASE OR LEASE OF PRIVATE PROPERTY FOR PARKING</b>                  Zoning Administrator John Knight will lead Council in a discussion regarding the feasibility/possibility of purchasing or leasing certain private properties for use as public parking.  <i>Mr. Knight talked about purchasing or leasing private property to use for parking.</i>  <i>Mayor Barber gave direction to staff to look into the possible of leasing or purchasing properties in the commercial zone.</i></p>																																										
<p><b>7:23 (23:55)</b></p>	<p><b>ITEM #9F: APPROVAL OF PURCHASE OF EXTRICATION EQUIPMENT FOR FIRE DEPARTMENT</b>                  Council may approve the purchase of extrication equipment for the Fire Department funded primarily by a FEMA Assistance to Firefighters grant.                  7:24(24:25) Chief Muma spoke about the equipment they need. The grant would cover most of the cost. The Town's 5% match would be \$2992.53. He explained that he has submitted a grant amendment to request additional batteries.  <b><u>Motion to Approve to Purchase of Extrication Equipment</u></b></p> <table border="1" data-bbox="415 888 1239 1010"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Chief Muma wanted the Council to know that the Fire Department has received grant-acquired equipment in the amount of \$687,000 over the last year and a half.</p>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY	X		X				MOORE			X				WORTH			X			
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<p><b>9:15 (58:35)</b></p>	<p><b>ITEM #9G: PROP 202 FUNDING REQUEST</b>                  Council will discuss and may select a project for which to apply to the Yavapai-Apache Nation for Prop 202 funding. The application deadline is January 3, 2020. Awards are typically between \$18,000 and \$20,000.  <i>Councilmember Worth suggested requesting funds for the park by the Sliding Jail. They decided to call it the Sliding Jail Park and refer to it as a "multi-use" park.</i>  <b><u>Motion to Ask the Nation for Funds to be Used for the Beautification of the Sliding Jail Park</u></b></p> <table border="1" data-bbox="415 1314 1239 1436"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG		X	X				HARVEY			X				MOORE			X				WORTH	X		X			
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<p><b>ITEM #10: 9:20 (1:03:40)</b></p>	<p><b>TO AND FROM THE COUNCIL</b>                  Council may direct staff as to items of pending importance that they would like placed on a future meeting agenda.  <i>Councilmember Dillenberg said that he would like to discuss a self-help clinic in Jerome. He later spoke of his plans for dental care in Jerome.</i>  <i>Councilmember Moore spoke about the Town contributing to repair the wall that just fell along the highway. She also mentioned sending a letter to the Board of Supervisors regarding planned developments.</i>  <i>Mayor Barber said that she would like a safety review done of parking at the entrance at Rich Street. She believes it is too dangerous for cars pulling out.</i>  <i>Vice Mayor Harvey requested that something be done about potholes. She also asked if the Council could have some input with respect to hiring of the next Deputy Clerk. She suggested that trauma kits be placed in the Police Department vehicles, and said that she would check with Chief Blair about the possibility and cost of that.</i>  <i>Councilmember Worth also spoke about the recently vacated Deputy Clerk position and said that she would like to see the applications submitted. She spoke about the Sustainability Alliance and the Verde Valley Housing Authority.</i></p>																																										

<b>ITEM #11:</b>	<b>ADJOURNMENT</b>						
	<i>Motion to Adjourn at 9:48 p.m.</i>						
	<b>COUNCILMEMBER</b>	<b>MOVED</b>	<b>SECONDED</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	BARBER	X		X			
	DILLENBERG			X			
	HARVEY		X	X			
	MOORE			X			
WORTH			X				

APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_





# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

Founded 1876  
Incorporated 1899

## MINUTES SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL THURSDAY, DECEMBER 19, 2019 AT 6:00 PM

<p><b>ITEM #1:</b></p>	<p><b>CALL TO ORDER/ROLL CALL</b></p> <p>Mayor/Chairperson to call meeting to order.</p> <p><i>Mayor Alex Barber called the meeting to order at 6:02 p.m.</i></p> <p>Town Clerk to call and record the roll.</p> <p><i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers, Mandy Worth, Jane Moore and Dr. Jack Dillenberg.</i></p> <p><i>Additional staff present was Joni Savage, Deputy Clerk and Rosa Cays, Utilities Clerk.</i></p>
<p><b>ITEM #2:</b></p> <p><b>6:03 (01:10)</b></p>	<p><b>PRESENTATION REGARDING WATER AND SEWER RATE STUDY</b></p> <p>Dan Jackson of Willdan Financial Services will present the results of the study his firm conducted regarding Jerome's water and sewer rate structure, and answer questions from Council. The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney and/or Town Water Attorney, who may participate telephonically, regarding this item, pursuant to A.R.S. § 38-431.03 (A)(3).</p> <p><i>Dan Jackson of Willdan Financial Services gave a Power Point presentation<sup>1</sup> detailing four possible rate scenarios and answered questions from Council and public.</i></p> <p><i>6:25(23:20) Margie Hardie, a Jerome resident, asked Mr. Jackson a question about the data presented.</i></p> <p><i>6:27(25:34) Curtis Lindner, a Jerome resident, asked Mr. Jackson if it is legal for the Town to continue the same billing system as currently exists, noting that this has been questioned by some. Mr. Jackson replied, "There is no reason, or no evidence, or no logic to call it illegal," adding that "there is no such thing as a perfect rate structure. ... Every rate structure is going to have inequities. ... The fact that it may not be equitable to everybody doesn't make it illegal." Mr. Lindner then asked about how the cost of water was determined and Mr. Jackson explained that the cost involves primarily the cost of getting water to the home and making it available.</i></p> <p><i>Mr. Jackson continued his review of the rate structures, noting that they are recommending a premium of 20% for customers outside of Town limits. He also noted that a volume-based rate structure would increase the burden on Town staff, and would require that we make certain that our meters are accurate.</i></p> <p><i>He recommended that, when we adopt a new rate structure, we adopt a full five-year plan, but review it in two years. He stressed that rate plans are forecasts, not guarantees.</i></p> <p><i>6:45(42:45) Curtis Lindner spoke about xeriscape landscaping.</i></p> <p><i>6:47(44:25) Margie Hardie spoke about the environmental impact that a volume-based rate may have, saying "you can kiss a lot of our landscaping goodbye."</i></p> <p><i>Mr. Jackson acknowledged this and added, "You can keep the status quo. There is nothing preventing you from doing that." Vice Mayor Harvey asked for confirmation that there is nothing illegal about our current rate structure. "Nothing illegal," Mr. Jackson replied, adding, "You can quote me on that." He added that there is a reasonable argument about whether it is equitable.</i></p>

<sup>1</sup> The presentation is included at the end of these minutes.

He continued his review of the proposed rate structures and acknowledged that Jerome is a "very unique community."

6:58 (56:02) Councilmember Dillenberg spoke of concern for those who use water to grow food, support landscaping, etc. and said that a plan that supports that would be best.

6:59(56:50) Margie Hardie asked for clarification on some of the data presented. She noted that she uses a lot of water during summer months for watering plants and asked if there is a structure that would reduce the per-gallon cost of water as usage increases. Mr. Jackson said that such a rate structure used to be predominant in the industry, but the industry has moved away from that because it does not encourage conservation. In addition, lenders such as WIFA (Water Infrastructure Finance Authority) do not like that type of structure, and it would make it difficult to obtain funding if needed. Most cities have done the exact opposite, charging more per gallon for higher usage.

7:03 (1:00:10) Ms. Gallagher asked if any towns have implemented something to address the fact that those who do a lot of watering are not sending that water to the sewer plant, and should not then be paying sewer charges for that use. Mr. Jackson replied that some cities implement a cap on gallons charged for residential sewer usage. He added that this may result in a need to increase the volumetric sewer rate.

Mr. Jackson said "You're at a real crossroads right now. You're talking about a fundamental change in the way you charge for service. Now is the time to be considering these different options." He noted that, if the goal of our community is to keep it green, then the rate structure options which include higher volumetric rates for higher usage would not be the best choice, and added that Jerome is very unique in that "conservation is not an active goal."

7:07 (1:04:25) Councilmember Moore spoke of the reliance on snowpack for our water supply and pointed out that, at certain times, we do find it necessary to implement water conservation measures, and it is hard to predict when that will happen. During those times, residents are asked to conserve water so that businesses can continue to operate. Mr. Jackson said that a volume-based rate would solve part of that problem.

7:11 (1:08:35) Mr. Jackson spoke of the statutory process for changing our rates and again recommended that we adopt a five-year plan. He stressed that filing the initial Notice of Intent does not obligate the town to increase rates.

7:14(1:11:02) Margie Hardie asked why we are considering changing our rate schedule. Councilmember Dillenberg said that we want to cover our costs.

7:15 (1:12:15) Mayor Barber asked Ms. Gallagher if she had any new information regarding Sedona's rate change discussions. Ms. Gallagher replied that she has not heard back from Sedona's manager. The Mayor noted that Sedona did have a rate study done (by Willdan) but may not have put anything in place yet, or issued a Notice of Intent. She said that she feels Council needs more time to digest this information before proceeding. The timing was discussed, and Mr. Jackson suggested that we do not initiate a change during the summer months, as usage is higher then.

7:18(1:15:00) Rosa Cays noted that we will need to consider that not every resident or business has its own meter.

7:18 (1:15:35) Ms. Hardie asked if there are structures where the rate is based on distance. Mr. Jackson said that this is considered discriminatory within Town limits.

7:19 (1:16) Councilmember Worth spoke of the need for more information about meters needed and costs, and of the timing of the implementation.

7:20(1:17:25) Curtis Lindner spoke about water conservation and our overflow, and said that there has always been speculation about selling that water and there are entities out there that have indicated interest in purchasing it. He added that, in Jerome, we work together to conserve water when necessary, and he wants to keep that sense of community.

7:23 (1:21) Councilmember Moore noted that the mining company at one time wanted us to use the water to revegetate the town in order to hold the soil in place. She also spoke of the problem presented by places with only one meter but several users. They would have to replumb the entire building, she said, in order to provide a meter for each user.

7:24(1:21:56) Margie Hardie asked a question about the budgetary shortfall that we need to cover. Councilmember Worth directed her to look at Slide 12.

	<p>Council thanked Mr. Jackson. He urged Council to take their time with this decision and said again that this will be a significant change, "and people don't like change."</p> <p>Ms. Worth then gave direction to staff to provide data on our meters, including where they are currently located and how many meters are on a building.</p> <p>Mayor Barber said that she would like to have this on the agenda for March.</p> <p>Ms. Worth asked, if Council chooses to file a Notice of Intent, if it could be done during a budget meeting. Ms. Gallagher recommended that if a Notice of Intent is to be adopted, that it be done during a regular meeting. Mr. Jackson agreed.</p>																																										
<p><b>ITEM #3:</b></p>	<p><b>ADJOURNMENT</b></p> <p>Prior to adjournment, Council thanked Joni Savage, who has resigned effective January 1, for her service as Deputy Clerk.</p> <p><b><u>Motion to Adjourn at 7:27 p.m.</u></b></p> <table border="1" data-bbox="402 583 1224 701"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOVED</th> <th>SECONDED</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH		X	X			
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APPROVE:

ATTEST:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

\_\_\_\_\_  
Candace B. Gallagher, CMC, Town Manager/Clerk

Date: \_\_\_\_\_



## TOWN OF JEROME

### 2019 Water and Wastewater Rate Study and Financial Forecast

#### City Council Presentation

December 2019

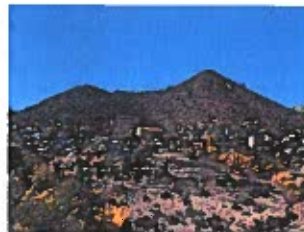


1

## Presentation Format



- Current Rates and Rate Comparison
- Customers and Volumes
- Revenue Requirements
- Rate Plan Scenarios
- Next Steps



Page: 2

2

## Facts about Water and Wastewater Rates in the 21<sup>st</sup> Century



- Average utility has been increasing rates 5-6% per year; trend expected to continue
- AWWA forecasts that US Water and Wastewater rates will triple in the next 15 years
- Many reasons for rate increases beyond the control of the utility: inflation, replacement of aging infrastructure, etc.
- 30-40% of utilities charge rates that do not cover costs
- Conclusion: water and wastewater costs will increase for everyone in 21<sup>st</sup> century



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## Town of Jerome Water/Wastewater Utility Background



- ◆ Town has very complex water/ww rate structure, and rates are too low to cover all costs
- ◆ Implementing a volume-based rate structure likely to result in substantial changes to many ratepayer monthly bills; may result in backlash from customers
- ◆ Water and wastewater fund requires transfers from General Fund and Utility fund balances
- ◆ Combination of changing rate structure and increasing rates to cover costs will make rate plan very controversial

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## Current Water and Wastewater Rates



### Water Rates

#### Residential

Single Resident	\$	25.36
Double Resident		33.20
Triple Resident		41.05
Multi Resident		41.05
Artist Studio		25.36
Construction		42.24

Non residential rates are based on size, number of employees, or number and type of fixtures.

#### Wastewater Rates

##### Residential and Non-Residential

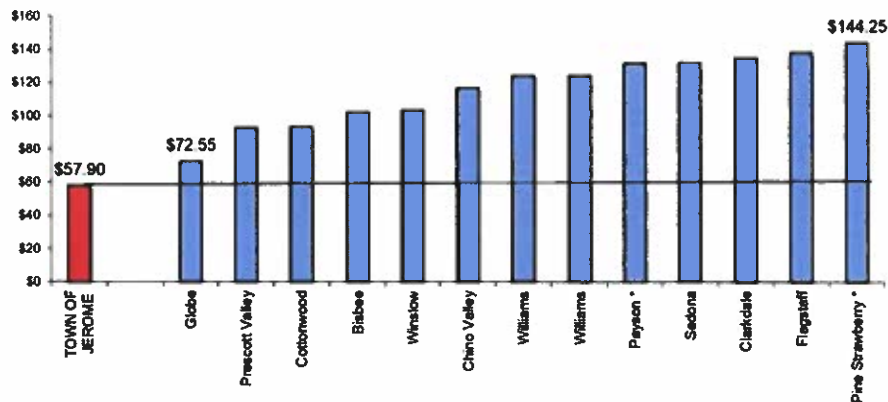
Sewer rates are calculated at 128.3% of monthly water service rates

#### Non-Residential

Small Business (1-5 Employees)	\$	38.99
Small Business (Shared Restroom)		19.48
Medium Business (6-10 Employees)		52.72
Large Business (11 + Employees)		66.39
Bar Only		52.72
Small Restaurant Only (0-39 seats)		66.39
Medium Restaurant Only (40-79 seats)		71.90
Large Restaurant Only (80 + seats)		85.21
Small Restaurant and Bar (0-30 seats)		97.57
Medium Restaurant and Bar (40-79 seats)		100.94
Large Restaurant and Bar (80 + seats)		107.66
Hotels/Rooms/B*B per unit		10.18
Construction		42.24
Small Industry (2-5 employees)		50.70
Medium Industry (6-10 employees)		64.38
Large Industry (11 + employees)		42.24

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## Residential Rate Comparison 10,000 Gallons Water & 10,000 Gallons WW



\* No sewer service, Jerome rates applied

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## TY 2020 Accounts



### WATER Customers

Residential	228
Residential Outside	18
Commercial	74
Municipal	4
<b>Total</b>	<b>324</b>

### WASTEWATER Customers

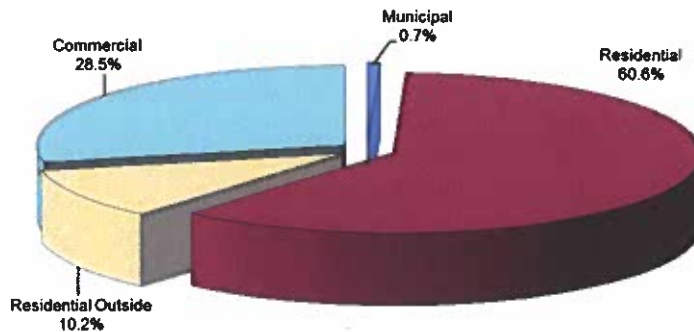
Residential	177
Residential Outside	3
Commercial	72
Municipal	4
<b>Total</b>	<b>256</b>

7

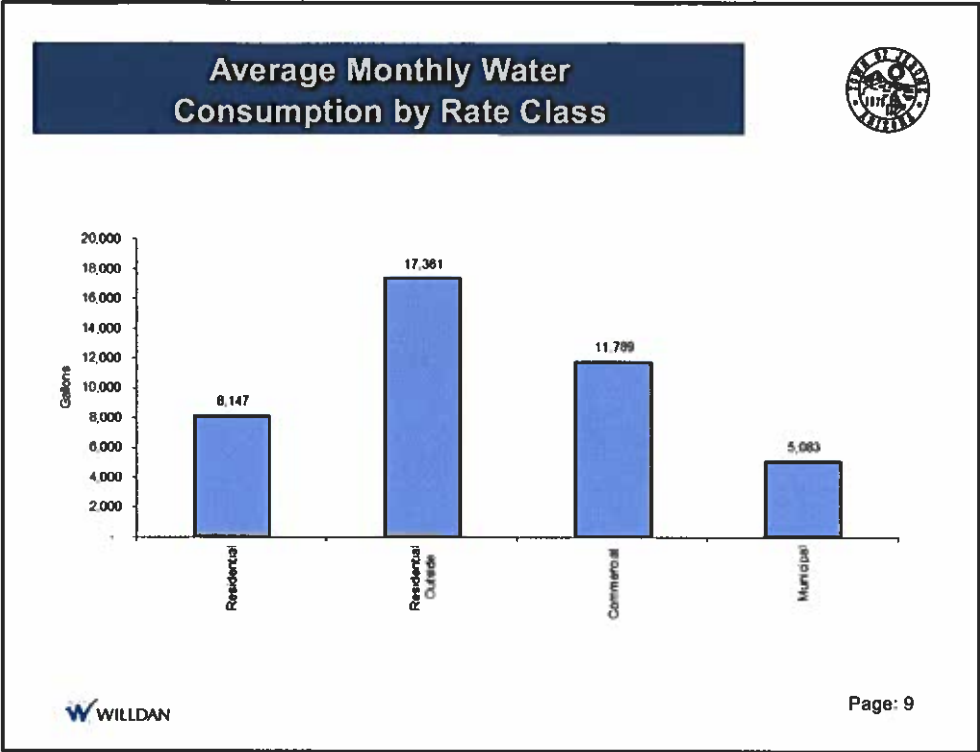
## TY 2020 Water Usage by Customer Class



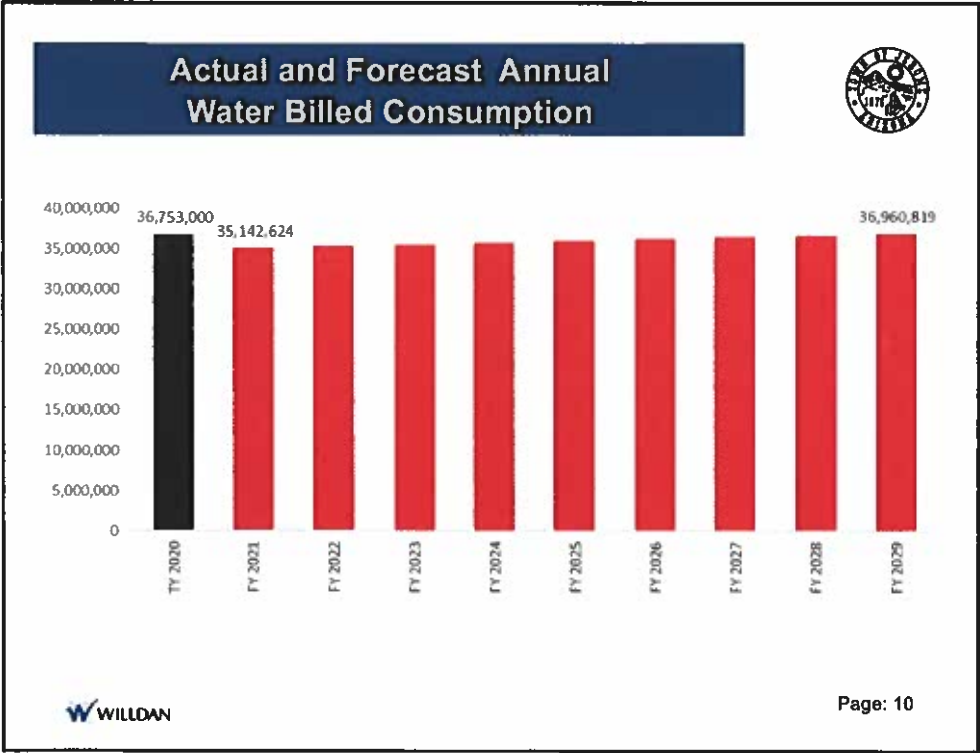
**Total Gallons  
36,753,000**



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## Water and Wastewater Forecast Cost of Service



	TY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>WATER</b>					
Operating	\$ 276,768	\$ 285,530	\$ 296,357	\$ 307,622	\$ 319,343
Capital Outlays	25,000	-	-	25,000	-
Debt Service	-	-	-	-	-
Transfers	48,232	49,197	50,673	52,193	53,758
<b>Total</b>	<b>350,000</b>	<b>334,727</b>	<b>347,030</b>	<b>384,815</b>	<b>373,102</b>
<b>WASTEWATER</b>					
Operating	\$ 215,368	\$ 221,702	\$ 229,799	\$ 238,210	\$ 246,947
Capital Outlays	-	-	-	-	-
Debt Service	19,021	19,021	19,021	19,021	19,021
Transfers	48,232	49,197	50,673	52,193	53,758
<b>Total</b>	<b>282,621</b>	<b>289,920</b>	<b>299,493</b>	<b>309,424</b>	<b>319,726</b>
<b>Water/WW Total</b>	<b>632,621</b>	<b>624,647</b>	<b>646,523</b>	<b>694,238</b>	<b>692,828</b>

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## Non-Rate Revenue



	TY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Water</b>					
Use of UTILITY FUND BALANCE	\$ 47,000	\$ -	\$ -	\$ -	\$ -
TRANSFER from General Fund	120,000	120,000	120,000	120,000	120,000
Parking Lot Revenues	0	50,000	50,000	50,000	50,000
Miscellaneous Water Revenue	3,000	3,000	3,000	3,000	3,000
<b>Wastewater</b>					
Use of UTILITY FUND BALANCE	28,000	-	-	-	-
TRANSFER from General Fund	70,000	70,000	70,000	70,000	70,000
Parking Lot Revenues	0	50,000	50,000	50,000	50,000
Interest and Investment Earnings	100	100	100	100	100
<b>Total Non-Rate Revenues</b>	<b>268,100</b>	<b>293,100</b>	<b>293,100</b>	<b>293,100</b>	<b>293,100</b>

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## Proposed Rate Plan Key Objectives



- Cover the Town's cost of service
  - Net of contribution from General Fund
  - Water rates cover water costs, ww rates cover ww costs
- "Equitable billing" -- Make charges more in line with volumes consumed
- Continues policy of General Fund transfers to support rates
- Increases required to replace \$75,000 in Utility Fund Balance



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## Notes on Rate Scenarios



- ◆ All scenarios result in a conversion to a volume-based rate; this is a fundamental shift in billing methodology
- ◆ Recommend 20% premium for outside customers
- ◆ Volume data on which scenarios are based required significant adjustments, future usage must be monitored carefully
- ◆ Customer usage patterns likely to change significantly as a result of implementation of volume-based rate
- ◆ Therefore **rate plan may require substantial revision in coming years** as Town "settles in" to new rate structure

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## Scenario I Uniform Rates



### ◆ Scenario IA – Uniform Rates – No Minimum Volume

- ◆ implements a volume-based uniform rate per 1,000 gallons with no monthly minimum volumes



### ◆ Scenario IB – Uniform Rates – 8,000 Gallon Minimum Volumes

- ◆ implements a volume-based inverted block rate per 1,000 gallons for water customers; with 8,000 minimum gallons in base charge

- ◆ Both rate plans are designed to recover equivalent revenues

## Scen IA – Uniform Rates – No Min Volume Proposed Rate Plan



	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Rates – Residential</b>					
Monthly Minimum Charge	\$ 12.50	\$ 13.75	\$ 15.13	\$ 16.64	\$ 17.47
Volume Rate/1,000 Gal	2.75	3.03	3.33	3.66	3.84
<b>WATER Rates – Non-Residential</b>					
Monthly Minimum Charge	20.00	22.00	24.20	26.62	27.95
Volume Rate/1,000 Gal	3.25	3.58	3.93	4.33	4.54
<b>WASTEWATER Rates – Residential</b>					
Monthly Minimum Charge	\$ 13.50	\$ 15.53	\$ 17.85	\$ 18.39	\$ 18.94
Volume Rate/1,000 Gal	3.75	4.31	4.96	5.11	5.26
<b>WASTEWATER Rates – Non-Residential</b>					
Monthly Minimum Charge	20.00	23.00	26.45	27.24	28.05
Volume Rate/1,000 Gal	4.50	5.18	5.95	6.13	6.31

## Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Monthly Charge</b>						
Residential – Single	\$ 25.36					
Residential – Double	33.20					
Residential – Triple	41.05					
Residential		\$	\$	\$	\$	\$
3,000		20.75	22.83	25.11	27.62	29.00
5,000		26.25	28.88	31.78	34.94	36.89
8,000		34.50	37.95	41.75	45.92	48.22
10,000		40.00	44.00	48.40	53.24	55.80
15,000		53.75	59.13	65.04	71.54	75.12
20,000		67.50	74.25	81.68	89.84	94.33
30,000		95.00	104.50	114.95	126.45	132.77

## Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Monthly Charge</b>						
Small Business (Shared Restroom)	\$ 19.49					
Small Business (1-5 Employees)	38.99					
Construction	42.24					
Medium Business (6-10 Employees)	52.72					
Bar Only	52.72					
Large Business (11 + Employees)	66.39					
Small Restaurant Only (0-39 seats)	66.39					
Medium Restaurant Only (40-79 seats)	71.90					
Large Restaurant Only (80 + seats)	85.21					
Small Restaurant and Bar (0-30 seats)	97.57					
Medium Restaurant and Bar (40-79 seats)	100.94					
Large Restaurant and Bar (80 + seats)	107.66					
Non-Residential						
3,000		29.75	32.73	36.00	39.60	41.58
5,000		35.25	38.78	42.65	46.92	49.26
10,000		49.00	53.90	59.29	65.22	68.48
12,000		55.50	61.05	67.16	73.87	77.56
15,000		62.75	69.03	75.93	83.52	87.70
20,000		76.50	84.15	92.57	101.82	106.91
30,000		104.00	114.40	125.84	138.42	145.35
50,000		159.00	174.90	192.39	211.63	222.21

## Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WASTEWATER Monthly Charge</b>						
Residential – Single	\$ 32.54					
Residential – Double	42.60					
Residential – Triple	52.67					
Residential		\$	\$	\$	\$	\$
3,000		24.75	28.46	32.73	33.71	34.73
5,000		32.25	37.09	42.65	43.93	45.25
8,000		43.50	50.03	57.53	59.25	61.03
10,000		51.00	58.65	67.45	69.47	71.56
15,000		69.75	80.21	92.24	95.01	97.86
20,000		88.50	101.78	117.04	120.55	124.17
30,000		126.00	144.90	166.64	171.63	176.78

## Scen IA – Uniform Rates – No Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WASTEWATER Monthly Charge</b>						
Small Business (Shared Restroom)	\$ 25.01					
Small Business (1-5 Employees)	50.02					
Construction	54.19					
Medium Business (6-10 Employees)	67.64					
Bar Only	67.64					
Large Business (11 + Employees)	85.18					
Small Restaurant Only (0-39 seats)	85.18					
Medium Restaurant Only (40-79 seats)	92.25					
Large Restaurant Only (80 + seats)	109.32					
Small Restaurant and Bar (0-30 seats)	125.18					
Medium Restaurant and Bar (40-79 seats)	129.51					
Large Restaurant and Bar (80 + seats)	138.13					
Non-Residential						
3,000		33.50	38.53	44.30	45.63	47.00
5,000		42.50	48.88	56.21	57.89	59.63
10,000		65.00	74.75	85.96	88.54	91.20
12,000		74.00	85.10	97.87	100.80	103.82
15,000		87.50	100.63	115.72	119.19	122.77
20,000		110.00	126.50	145.48	149.84	154.33
30,000		155.00	176.25	204.99	211.14	217.47
50,000		245.00	281.75	324.01	333.73	343.74

## Scen IB – Uniform Rates – 8,000 Min Volume Proposed Rate Plan



	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Rates – Residential</b>						
Monthly Minimum Charge – 8,000 Gal	\$ 34.50	\$ 34.50	\$ 37.61	\$ 40.99	\$ 44.27	\$ 46.04
Volume Rate/1,000 Gal	2.75	2.75	3.09	3.27	3.53	3.67
<b>WATER Rates – Non-Residential</b>						
Monthly Minimum Charge – 8,000 Gal	46.00	46.00	50.14	54.65	59.02	61.39
Volume Rate/1,000 Gal	3.25	3.25	3.54	3.86	4.17	4.34
<b>WASTEWATER Rates – Residential</b>						
Monthly Minimum Charge – 8,000 Gal	\$ 43.50	\$ 43.50	\$ 48.29	\$ 53.60	\$ 55.20	\$ 58.86
Volume Rate/1,000 Gal	3.75	3.75	4.16	4.62	4.76	4.90
<b>WASTEWATER Rates – Non-Residential</b>						
Monthly Minimum Charge – 8,000 Gal	56.00	56.00	62.16	69.00	71.07	73.20
Volume Rate/1,000 Gal	4.50	4.50	5.00	5.54	5.71	5.88

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## Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Monthly Charge</b>						
<b>8,000 Gal Volume Credit In Monthly Charge</b>						
Residential – Single	\$ 25.36					
Residential – Double	33.20					
Residential – Triple	41.05					
Residential		\$ 34.50	\$ 37.61	\$ 40.99	\$ 44.27	\$ 46.04
3,000		34.50	37.61	40.99	44.27	46.04
5,000		34.50	37.61	40.99	44.27	46.04
8,000		34.50	37.61	40.99	44.27	46.04
10,000		40.00	43.60	47.52	51.33	53.38
15,000		53.75	58.59	63.86	68.97	71.73
20,000		67.50	73.58	80.20	86.61	90.08
30,000		95.00	103.55	112.67	121.99	126.78
<b>Scenario IA – No Volume Credit in Monthly Charge</b>						
Residential		\$ 26.75	\$ 22.83	\$ 25.11	\$ 27.62	\$ 29.00
3,000		26.75	22.83	25.11	27.62	29.00
5,000		26.25	28.88	31.76	34.94	36.69
8,000		34.50	37.95	41.75	45.92	48.22
10,000		45.00	44.00	48.40	53.24	55.90
15,000		53.75	59.13	65.04	71.54	75.12
20,000		67.50	74.25	81.68	89.84	94.33
30,000		95.00	104.50	114.95	126.45	132.77

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## Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Monthly Charge</b>						
Small Business (Shared Restroom)	\$ 19.49					
Small Business (1-5 Employees)	38.99					
Construction	42.24					
Medium Business (6-10 Employees)	52.72					
Bar Only	52.72					
Large Business (11 + Employees)	66.39					
Small Restaurant Only (0-39 seats)	66.39					
Medium Restaurant Only (40-79 seats)	71.90					
Large Restaurant Only (80 + seats)	85.21					
Small Restaurant and Bar (0-30 seats)	97.57					
Medium Restaurant and Bar (40-79 seats)	100.94					
Large Restaurant and Bar (80 + seats)	107.66					
Non-Residential						
3,000		46.00	50.14	54.65	59.02	61.39
5,000		48.00	50.14	54.65	59.02	61.39
10,000		52.50	57.23	62.38	67.37	70.00
12,000		59.00	64.31	70.10	75.71	78.73
15,000		62.25	67.85	73.96	79.88	83.07
20,000		78.50	85.57	93.27	100.73	104.76
30,000		111.00	120.99	131.88	142.43	148.13
50,000		176.00	191.84	209.11	225.83	234.87



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## Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WASTEWATER Monthly Charge</b>						
Residential – Single	\$ 32.54					
Residential – Double	42.60					
Residential – Triple	52.67					
<b>8,000 Gal Volume Credit in Monthly Charge</b>						
Residential		\$ 43.50	\$ 48.29	\$ 53.60	\$ 55.20	\$ 56.86
3,000		43.50	48.29	53.60	55.20	56.86
5,000		43.50	48.29	53.60	55.20	56.86
8,000		43.50	48.29	53.60	55.20	56.86
10,000		51.00	56.61	62.84	64.72	66.58
15,000		69.75	77.42	85.94	88.52	91.17
20,000		88.50	98.24	109.04	112.31	115.68
30,000		126.00	139.86	155.24	159.90	164.70
<b>Scenario IA – No Volume Credit in Monthly Charge</b>						
Residential		\$ 24.75	\$ 28.46	\$ 32.73	\$ 33.71	\$ 34.73
3,000		24.75	28.46	32.73	33.71	34.73
5,000		32.25	37.09	42.65	43.93	45.25
8,000		43.50	50.03	57.53	59.25	61.03
10,000		51.00	58.65	67.45	69.47	71.56
15,000		69.75	80.21	92.24	95.01	97.86
20,000		88.50	101.78	117.04	120.55	124.17
30,000		126.00	144.90	166.64	171.83	176.78



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## Scen IB – Uniform Rates – 8,000 Min Volume Impact on Monthly Charges



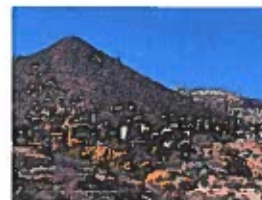
	Gallons	Current	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WASTEWATER Monthly Charge</b>							
Small Business (Shared Restroom)		\$ 25.01					
Small Business (1-5 Employees)		50.02					
Construction		54.19					
Medium Business (6-10 Employees)		67.64					
Bar Only		67.64					
Large Business (11 + Employees)		85.18					
Small Restaurant Only (0-39 seats)		85.18					
Medium Restaurant Only (40-79 seats)		92.25					
Large Restaurant Only (80 + seats)		109.32					
Small Restaurant and Bar (0-30 seats)		125.18					
Medium Restaurant and Bar (40-79 seats)		129.51					
Large Restaurant and Bar (80 + seats)		138.13					
Non-Residential	3,000		58.00	62.16	69.00	71.07	73.20
	5,000		58.00	62.16	69.00	71.07	73.20
	10,000		65.00	72.15	80.09	82.49	84.96
	12,000		74.00	82.14	91.18	93.91	96.73
	15,000		87.50	97.13	107.81	111.04	114.37
	20,000		110.00	122.10	135.53	139.60	143.78
	30,000		155.00	172.05	190.98	196.70	202.61
	50,000		245.00	271.85	301.86	310.92	320.25

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## Scenario II Conservation Rates



- ◆ Recommend conservation rate be implemented for water residential customers only – no change in other rates
- ◆ **Scenario IIA – Conservation Rates – No Minimum Volume**
- ◆ **Scenario IIB – Conservation Rates – 8,000 Gallon Minimum Volumes**



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## Scen IIA – Conservation Rates – No Min Vol Proposed Rate Plan



	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Rates – Residential</b>					
Monthly Minimum Charge	\$ 12.50	\$ 13.75	\$ 15.13	\$ 16.84	\$ 17.14
Volume Rate/1,000 Gal					
- 8,000	2.50	2.75	3.03	3.33	3.43
8,001 20,000	3.00	3.30	3.63	3.89	4.11
20,001 Above	3.50	3.85	4.24	4.86	4.80
Volume Rate/1,000 Gal – Uniform	2.75	3.03	3.33	3.66	3.84
<b>WATER Rates – Non-Residential</b>					
Monthly Minimum Charge	28.00	22.00	24.20	26.62	27.42
Volume Rate/1,000 Gal	3.25	3.58	3.93	4.33	4.46

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## Scen IIB – Conservation Rates – 8,000 Min Vol Proposed Rate Plan



	Effective Jan-20	Effective Jan-21	Effective Jan-22	Effective Jan-23	Effective Jan-24
<b>WATER Rates – Residential</b>					
Monthly Minimum Charge – 8,000 Gal	\$ 34.50	\$ 37.61	\$ 40.99	\$ 44.27	\$ 45.04
Volume Rate/1,000 Gal					
8,001 20,000	3.00	3.27	3.58	3.85	4.00
20,001 Above	3.50	3.82	4.16	4.48	4.67
Volume Rate/1,000 Gal – Uniform	2.75	3.00	3.27	3.53	3.67
<b>WATER Rates – Non-Residential</b>					
Monthly Minimum Charge – 8,000 Gal	48.00	50.14	54.65	59.02	61.39
Volume Rate/1,000 Gal	3.25	3.54	3.86	4.17	4.34

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## Presentation Summary



- ◆ Conversion to volume-based rate plan likely to be very controversial and will significantly impact certain ratepayers
- ◆ All rate plans forecast to result in equivalent revenues
- ◆ Up to Council and community to choose the most appropriate plan
- ◆ Recommend rate plan be reviewed every 2 years to see if results are in line with forecast



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## Questions



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943 FAX (928) 634-0715

Founded 1876  
 Incorporated 1899

## ORDINANCE NO. 459

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 106, "DESIGN REVIEW BOARD," OF THE JEROME ZONING ORDINANCE, REGARDING THE BOARD'S COMPOSITION

WHEREAS, the Jerome Zoning Ordinance currently provides that one member of the Design Review Board shall be a member of the Planning & Zoning Commission, designated annually by that Commission; and

WHEREAS, the Town Council wishes to eliminate that provision effective March 1, 2020, and instead have all five members of the Design Review Board appointed by Council;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Paragraph B of Section 106, "Design Review Board," of the Jerome Zoning Ordinance is hereby amended as follows, effective March 1, 2020 (additions underlined, deletions in ~~strikeout text~~):

#### B. COMPOSITION; TERMS OF MEMBERS; VACANCIES; COMPENSATION OF MEMBERS

The Design Review Board of the Town of Jerome shall be composed of five (5) members. The membership shall consist of five (5) residents of Jerome, who shall be persons qualified by design background, training or experience, to be appointed by the Town Council. Each member shall serve for a term of three (3) years. Members may, after a public meeting, be removed by the Council for inefficiency, neglect of duty, or unethical conduct in office. A Board member who is absent four (4) regular meetings of a year beginning March 1st and ending February 28th shall be deemed to have vacated his or her appointment without further action being taken by the Board or Council. In the event of death or resignation, or removal from the Board, the vacancy shall be filled by the Council for the unexpired term. All members shall serve without pay. However, members of the Board may be reimbursed for actual expenses incurred in connection with their duties upon authorization or ratification by the Board and approval of such expenditures by the Town Council.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Date of first reading: 12/10/2019

Dates of publication: \_\_\_\_\_

Date of adoption: \_\_\_\_\_

Date of posting: \_\_\_\_\_

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
WORTH						

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA,  
THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Candace Gallagher, Town Manager/Clerk *CG*  
**ITEM:** Item #8A: Transfer of Historic Records  
**MEETING DATE:** January 14, 2020

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At the December meeting, Council requested that a Memorandum of Understanding be drafted with regard to the transfer of historic records to the Jerome Humane Society. In accordance with that direction, I drafted an MOU and sent it to the Society for their review and comment. It read as follows:

### MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made by and between the Town of Jerome ("Town"), a municipal corporation and the Jerome Historical Society, Inc. ("Historical Society") an Arizona nonprofit corporation and is dated as of \_\_\_\_\_ (the "Effective Date")

#### RECITALS

- A. During lead paint remediation on the second floor of the Hotel Jerome, certain old records of the Town of Jerome dating primarily from the 1920s and 1930s and consisting primarily of various financial ledgers, courtroom dockets and police records ("Records") were removed and relocated for safekeeping to the Jerome Historical Society ("Society") basement at Spook Hall, where they currently remain.
- B. It is the Society's desire to take permanent possession of the records for the purpose of historical preservation and to make the information contained therein available to the public for historical research purposes.
- C. The Society currently contracts with a highly skilled archivist that is in the process of documenting, cataloguing and preserving records, books and photographs that are in the possession of the Society.

#### UNDERSTANDINGS

- A. The Town is willing to transfer possession of the Records to the Jerome Historical Society under the following conditions:
  1. The Society will undertake whatever additional cleaning of the records may be necessary to assure that they are not contaminated by lead or other toxins, and take whatever steps are needed to preserve them for the future.
  2. The Society will catalogue and document the records and provide a complete listing of same, along with documentation of the Society's cost in cleaning, cataloguing and documenting the records, to the Town of Jerome within 90 days of execution of this Memorandum of Understanding.
  3. All records shall remain available to the public for historical research or review.
  4. Town staff shall be permitted access to the records at any time without charge.
  5. No records transferred under this agreement shall be destroyed by the Society. In the event that the records are no longer desired by the Society or are no longer made available to the public, they shall be returned to the Town at no cost.
- B. The Town shall have the option to retake possession of any or all of the records at any time in the future, and, if exercising that option, the Town shall pay the Society for their cost of cleaning, documenting and preserving those records which are to be transferred back to the Town.
- C. This agreement specifically excludes plans for the Hotel Jerome, which shall remain in the possession of the Town.

IN WITNESS WHEREOF, the Town of Jerome and the Jerome Historical Society, Inc. have caused this Agreement to be duly executed as of the day and year first above written.

In response, Society president Steve Pontious wrote and informed me that he is opposed to the MOU as it deviates from their established practices and would set a precedent of utilizing an MOU for the

Society to conduct its normal procedure of cataloguing and preserving historical materials. He said that he is willing to present that to the Board on January 21 but he would be recommending against it. At the same time, he told me that the Society is very much interested in the preservation of this material, and he provided a Loan Agreement form and a "Deed of Gift" form. Both are attached. We would have the option of either loaning or gifting the materials to the Society (either is subject to JHS approval on January 21).

**Council's options:**

1. Approve the Memorandum of Understanding, which is not likely to be approved by the Historical Society.
2. Approve the Deed of Gift form and transfer ownership of the records to the Society under that form.
3. Approve the Loan Agreement form, and allow the Society to retain possession of the records, catalogue and preserve them, while the Town retains ownership and can request them back at anytime at no cost.
4. Arrange for the records to be transported to and stored at Town Hall.
5. Catalogue and arrange for the records to be destroyed.
6. Catalogue and transfer the records to the Arizona State Archives.

**Staff recommendation: Option #3.**

**Jerome Historical Society  
Loan Receipt**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

Places on loan to Jerome Historical Society the following items, collectively referred to herein as the "Public Records" (enter object name, description, maker or origin, age, condition, value):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This loan is made with the understanding that said items will be used solely for Jerome Historical Society purposes. It is understood by the lender that Jerome Historical Society may permanently mark each loaned item with an identifying number, and that it may photograph said items for its own records, research use, or publication.

This agency will exercise the same care with respect to loan objects that it does with comparable property of its own. The lender certifies that the condition of each loan object as stated in this agreement is accurate, and that the loan objects will withstand the ordinary strains of packing, handling, and transportation. It is understood by the lender and borrower that all objects are subject to gradual inherent deterioration for which neither party is responsible. Evidence of damage at the time of receipt, or while in this agency's custody, will be reported immediately to the lender. No alterations or repair will be undertaken without the written authorization of the lender. All loan objects will be returned packed in the same or similar materials as received, unless otherwise authorized by the lender.

Unless the lender expressly elects to maintain his or her own insurance, the Jerome Historical Society will provide standard "all-risk" coverage on loan objects from time of receipt until return to the lender. Insurance will be placed in the amount specified herein by the lender, which must reflect fair market value. The lender agrees that in the event of loss or damage, recovery, if any, shall be limited to such amount as may be paid by the insurer. In the event that the lender and the insurer disagree on the amount of loss, a competent and disinterested appraiser shall determine the actual loss. No claim for damage shall be filed after loan objects have been removed or shipped from the exhibition site by the lenders or their agents. The signing of this agreement by an agency representative does not constitute endorsement of the lender's stated value.

The lender must notify Jerome Historical Society of any change of address or change in ownership of the objects under this loan pursuant to ARS 44-351 through 44-356.

It is understood that the lender may claim said items after first giving Jerome Historical Society fifteen days written notice. It is understood by the lender that Jerome Historical Society can choose to return to the lender the said items after first giving the lender fifteen days written notice. Should Jerome Historical Society at any time desire to terminate its obligations regarding any or all of these items, the owner may be notified to withdraw them within six months, and if not withdrawn, they shall become subject to acquisition as unclaimed property by Jerome Historical Society pursuant to ARS 44-351 through 44-356.

In case of the lender's death, unless otherwise provided in his or her will, and unless Jerome Historical Society shall have been notified by the representative of the deceased of such provision within six months after the death of the lender, these artifacts, if still in the custody of Jerome Historical Society, shall become subject to acquisition as unclaimed property by Jerome Historical Society pursuant to ARS 44-351 through 44-356.

The Historical Society acknowledges that the Public Records must be maintained by the Historical Society subject to the Arizona Public Records Act (A.R.S. § 39-101 et seq.).

Received by: \_\_\_\_\_

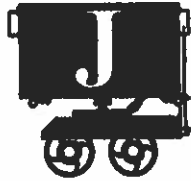
Title: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby acknowledge that I am authorized to lend the objects listed herein to Jerome Historical Society.

I have read and agree to abide by the conditions governing this loan.

\_\_\_\_\_ Date: \_\_\_\_\_





# Jerome Historical Society

P.O. Box 156 Jerome, AZ 86331

## DEED OF GIFT

Date: \_\_\_\_\_ Accession Number: \_\_\_\_\_  
(Collections Manager will assign)

Purchase Price or Donor's Estimate of Value: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email (please print clearly): \_\_\_\_\_

I convey to the Jerome Historical Society the materials described below:

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As an unrestricted gift and transfer to the Society legal title, and, if applicable, all copyright and literary property rights in as far as I hold them except as noted herein. I further agree that these items may be cleaned, conserved, exhibited, and used in research as the Society sees fit. I understand that all donations are subject to review by the Society's Collections Committee and may be declined if outside of collecting area, badly damaged or a duplicate. I understand and agree that the materials conveyed shall be displayed at the discretion of the Society staff and will not necessarily be on public view at all times. I understand that although my name will remain in the Society's permanent records as a donor of these materials, it will not necessarily be with these items when they are exhibited.

(CONTINUED ON BACK SIDE)

**Deed of Gift (continued)**

Please initial one of the boxes below:

I/We agree that any material in this donation that is not accepted into the Society's Collection may be used by the Society in any way that benefits the Society.

I/We request that any materials in this gift that are not accepted into the Society's collections be returned to me/us or my/our heirs.

If the above box was indicated the item(s) listed below were returned to donor on:

(date) \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_

List item(s):

\*\*\*\*\*

This property came into the possession of the donor by (gift, inheritance, purchase):

\_\_\_\_\_

From whom: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*

For more information concerning Internal Revenue Service deductions for donations, please see Internal Revenue Service publications 526, 559, and 561

DONOR: \_\_\_\_\_ DATE: \_\_\_\_\_

SOCIETY REPRESENTATIVE: \_\_\_\_\_ DATE: \_\_\_\_\_

## P-4 DISPLAY AD – SECOND PUBLIC HEARING

### Town of Jerome, Arizona Public Hearing Regarding Use of CDBG Funds

The Town is expected to receive approximately \$359,170 in FY20 federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The Town may also apply for up to \$300,000 in FY19 or FY20 CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input as well as local and state planning objectives, several potential projects have been selected to be forwarded to the State of Arizona with a request for funding. A public hearing will be held at the regular Town Council meeting at 7:00 p.m. on January 14, 2020 in Council Chambers at Jerome Town Hall, 600 Clark Street, Jerome, AZ to discuss the potential projects. It is expected that the Town Council will select the final projects at this hearing and adopt applicable resolutions. The potential CDBG projects are named and described as follows:

1. Waterline extension down Dundee with hydrant(s) and related road improvements
2. Waterline extension down Deception Lane with hydrant(s) and related road improvements
3. Waterline extension down Holly with hydrant(s) and related road improvements
4. Grading, leveling and drainage improvements to Gulch Road
5. Center Avenue improvements
6. Sewer treatment plant upgrades
7. Health clinic (to include mental health services and training for nurse practitioners and other medical professionals)
8. Hotel Jerome improvements (fire sprinklers, fire escape, windows, and utility services)
8. General infrastructure improvements

This project will serve approximately 390 residents of Jerome of whom 225 or 58% are low-to-moderate income. To review project proposals, file grievances or learn more about the CDBG program contact the following:

Candace B. Gallagher, Town Manager/Clerk  
Town of Jerome  
600 Clark Street, PO Box 335  
Jerome, AZ 86331-0335  
Telephone: 928-634-7943  
Fax: 928-634-0715  
TTY: 800-367-8939

Persons with disabilities who require special accommodations may contact Candace Gallagher at the above location at least 48 hours before the hearing.



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## RESOLUTION NO. 589

### AUTHORIZATION TO SUBMIT APPLICATION AND IMPLEMENT CDBG PROJECT

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY20 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.**

WHEREAS, the Town of Jerome is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressionally mandated National Objectives; and

WHEREAS, the activities within this application address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations:

NOW, THEREFORE, BE IT RESOLVED THAT the Town Council of the Town of Jerome authorizes application to be made to the State of Arizona, Department of Housing for FY20 CDBG funds, and authorizes the Mayor or Town Manager to sign the application and contract or grant documents for receipt and use of these funds for

(project name to be inserted here)

and authorizes the Town Manager to take all actions necessary to implement and complete the activities submitted in said application; and

THAT this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and



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# TOWN OF JEROME

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## RESOLUTION NO. 590

### AUTHORIZATION TO SUBMIT CDBG SSP APPLICATION AND IMPLEMENT CDBG PROJECT

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME AUTHORIZING THE SUBMISSION OF A COMPETITIVE STATE SPECIAL PROJECTS (SSP) APPLICATION FOR FY19 OR FY20 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.**

WHEREAS, the Town of Jerome is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressionally mandated National Objectives; and

WHEREAS, the activities within this application address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations:

NOW, THEREFORE, BE IT RESOLVED THAT the Town Council of the Town of Jerome authorizes application to be made to the State of Arizona, Department of Housing for FY19 or FY20 CDBG funds, and authorize the Mayor or Town Manager to sign application and contract or grant documents for receipt and use of these funds for

(project name to be inserted here)

and authorizes the Town Manager to take all actions necessary to implement and complete the activities submitted in said application; and

THAT this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in

the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the Town of Jerome will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in the application.

ADOPTED AND APPROVED by the Jerome Town Council on the 14th day of January, 2020.

APPROVED:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Town Attorney



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## RESOLUTION NO. 591

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AMENDING A CONDITIONAL USE PERMIT FOR THE CENTRAL HOTEL

WHEREAS, on November 7, 2018, Lee Christensen (the Applicant) submitted a request for a Conditional Use Permit (CUP) for residential use of the second floor, unit B, at the Central Hotel, 507 Main Street, which unit had previously been used as a retail space; and

WHEREAS, at that meeting, the Planning & Zoning Commission recommended approval of the CUP by the Town Council, conditioned with the statement that future tenants would be asked to not park in the Town's main commercial areas; and

WHEREAS, on December 11, 2018, the Town Council approved the CUP with certain conditions, including that the owner would honor the Planning and Zoning Commission's request that tenants park outside of the town's main commercial areas; and

WHEREAS, on December 4, 2019, the Planning & Zoning Commission reviewed a request by the Applicant that the CUP granted on December 11, 2018 be modified to remove that condition and to allow tenants of the Central Hotel to park anywhere in the free spaces along 89A; and

WHEREAS, the Commission voted unanimously to recommend that Council approve this modification;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the Conditional Use Permit approved by the Town Council on December 11, 2018 is hereby modified to remove the condition that tenants be asked to park outside of the Town's main commercial area; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Applicant and to John Knight, Zoning Administrator.

*ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the 14th day of January 2020.*

APPROVED:

\_\_\_\_\_  
Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Candace Gallagher, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Town Attorney



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# TOWN OF JEROME

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EXCERPT:  
12/4/19 P+2  
minutes

## 7:11 (10:47) ITEM 5: R-2 Rezone

The Town of Jerome proposes to Rezone properties from R1-5 to R-2 in and around the vicinity of 10, 18 and 21 North Drive; 884, 886, 888, 894, 896, 898, 899 Hampshire Ave.; and a vacant lot identified as APN 401-11-002A on Hampshire Ave.

Mr. Knight explained this step, which is a map amendment, the text amendment has been completed.

### Motion to Approve P & Z Resolution No. 2019-2

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall			X			
Testone			X			
Vincent	X		X			

## 7:17 (16:20) ITEM 6: Site Plan Review for Enclosed Porch

APPLICANT: Jack Dillenberg

ADDRESS: 700 Holly

ZONE: R1-5

OWNER OF RECORD: Jack Dillenberg

APN: 401-07-089B

Applicant is seeking Preliminary and Final Site Plan Review to enclose a porch to create a greenhouse

### Motion to Approve Resolution No. 2019-3

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson			X			
Ludwig			X			
Schall	X		X			
Testone		X	X			
Vincent			X			

## 7:21 (19:54) ITEM 7: Review CUP condition for Central Hotel

APPLICANT: Lee Christensen

ADDRESS: 507 Main St., Suite B

ZONE: C-1

OWNER OF RECORD: Lee Christensen

APN: 401-06-088

Applicant is seeking a revision of a previously approved condition regarding parking

Mr. Knight suggested they remove the condition requesting the residents don't park in the Commercial zone. It is being questioned as to whether it is enforceable. He would like to see it as a recommendation and not a condition.

Chair Schall asked if there should be a Resolution in the packet.

Mr. Knight responded there was not. He asked Mr. Christensen about possibly getting permits for School Street.

7:27 (26:27) Lee Christensen spoke and said he had been told since it is a Main Street address they couldn't have School Street parking permits. He explained further about the problems with the vacation rental on School Street taking up so many parking spaces.

### Motion to Remove the Condition and Allow the Tenant to Park Anywhere in the Free Spaces Available on 89A

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Hudson		X	X			
Ludwig			X			
Schall	X		X			
Testone			X			
Vincent			X			



**Re : Parking for the residential tenant in Apartment #10, Central Hotel**

**The parking for this space has always been grand-fathered as the building was built circa 1907 and parking was not a consideration in those days. The building was used as a Rooming House until the late 60's when it was converted into an Apartment Building. That was its use when purchased it in January of 1976. In the late 80's I rented that space to a Picture Framer who also sold art work. It remained a retail store until this year when it became an apartment use once again as I was unable to rent it as a Shop.**

**The exclusion of parking in the C-1 Zone as a condition of the CUP, which is where the building is located, makes it very inconvenient for my tenants especially along Hwy 89 A. I see the shop keepers drive up from the valley and park right in front of their shops. Why is that alright and the tenants for Apartment #10 are excluded? When the CUP was granted the middle parking lot was open to everyone, but that is now metered parking. The exclusion of my tenants from that parking area creates an additional burden. There's no place for them to park within approximately 1000' of their apartment! This isn't fair and becomes a "Taking" of the use of the #10 Apartment space as a residence. This was always grand-fathered so the Central Hotel rentals could be used. This building adds a great deal to the Historic Main Street entry experience of someone driving into Town and it provides needed residential space which is in short supply.**

**Thank you for your consideration and review of this parking issue. My tenants deserve to have reasonable access to parking along 89 A as has always been the case. Allowing locals to park there also will create a greater demand for the metered spaces in the middle park area. I appeal to your sense of fairness and to the need to carry on with long established practices as regards keeping the Historic Buildings of Jerome functional and operational for our use and for the enjoyment of the tourists who come to visit.**

**Sincerely,**

**Lee Christensen**



# TOWN OF JEROME

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## ZONING ADMINISTRATOR ANALYSIS PLANNING & ZONING COMMISSION

December 4, 2019

**ITEM 7:** Review CUP Condition for Central Hotel  
**Location:** 507 Main St., Suite B  
**Applicant:** Lee Christensen  
**ZONE:** C-1  
**APN:** 401-06-088  
**Recommendation:** Review condition and modify if necessary  
**Prepared by:** John Knight, Zoning Administrator

**Summary:** Applicant requests review of a previous condition that was approved by the Planning and Zoning Commission as part of a CUP to allow residential use in the C-1. The condition stated, "Honor the P&Z request regarding tenant parking out of the town's main commercial areas". See attached Notice of Decision. The P&Z may affirm the existing condition, delete it or modify it. The applicant requests the condition be modified to allow the tenants to park in any of the "free spaces" along Highway 89A. If the P&Z is willing to consider allowing the tenants to park in the C-1 area, they should be restricted from parking directly in front of existing businesses and should be directed to other free spaces in the C-1, such as the lower parking lot next to the Volleyball Court.

**Recommendation:** The Zoning Administrator requests that the Planning and Zoning Commission review/discuss the proposed condition and make any necessary changes.

**Attachment:**

- Notice of Decision
- Info from Lee Christensen