

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331 (928) 634-7943 FAX (928) 634-0715

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, NOVEMBER 12, 2019, AT 7:00 P.M.

ITEM #1:	CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE								
	Mayor/Chairperson to call meeting to order.								
	Mayor Alex Barber called the meeting to order at 7:00 p.m.								
	Town Clerk to call and record the roll.								
	Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor								
	Sage Harvey, and Councilmembers Mandy Worth, Jane Moore and Dr. Jack Dillenberg.								
	Additional staff present were Melanie Atkin, Accounting Clerk, John Knight, Zoning Administrator								
	and Joni Savage, Deputy Clerk.								
	Mayor or Mayor's designee to lead the Pledge of Allegiance.								
	Mayor Barber led the pledge.								
ITEM #2:	FINANCIAL REPORTS								
7:01 (00:55)	Budget to Actual reports, vendor ledger and balance sheet for October 2019								
	Motion to Approve the Financial Reports								
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X								
	DILLENBERG X								
	HARVEY X X MOORE X								
	WORTH X								
ITEM #3:	STAFF AND COUNCIL REPORTS								
7:02 (01:27)	Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk,								
	Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and								
	verbal reports from Council members.								
	Ms. Gallagher gave updates from her staff report.								
	Councilmembers made comments and gave updates also.								
	Motion to Approve Staff Reports								
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X								
	DILLENBERG X HARVEY X X								
	HARVEY X X MOORE X								
	WORTH X								
ITEM #4:	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND								
7:10 (10:32)	MINUTES								
	Minutes are provided for the information of Council and do not require action.								
	Mr. Knight read from his report.								
ITEM #5:	APPROVAL OF MINUTES								
7:18 (17:55)	October 8, 2019 regular meeting; October 8, 2019 special meeting – open and closed sessions								
	Motion to Approve the Regular, Special and Closed Session Meeting Minutes of October 8, 2019								
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X								
DILLENBERG X HARVEY X MOORE X									
ITEM #6:	PETITIONS FROM THE PUBLIC- There were no petitions from the public.								
7:19 (18:30)									

ITEM #7:	PROCLAMATIONS										
7:19 (18:40)	ITEM #7A: PROCLAMATION: "BE KIND AMERICA" MONTH, NOVEMBER 2019										
	Council may ratify a Mayor's proclamation declaring November 2019 as "Be Kind America" month in the Town of Jerome.										
	Mayor Barber read the proclamation in its entirety.										
	7:22 (21:50) Ms. Worth added that the Fred Rogers Organization has declared it "Cardigan Day" tomorrow.										
	Motion to Approve										
	COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X										
	DILLENBERG X X										
	HARVEY X MOORE X										
ITEM #8:	ORDINANCES										
7:23 (22:50)											
	ITEM #8A: FIRST READING - ORDINANCE NO. 458, AN ORDINANCE OF THE TOWN COUNCIL OF										
	THE TOWN OF JEROME, ARIZONA, AMENDING ARTICLE 12-2, "RESIDENTIAL PARKING," OF THE JEROME TOWN CODE										
	Council may conduct the first reading of Ordinance No. 458, amending the Town Code provisions regarding residential parking.										
	7:24(23:18) Vice Mayor Harvey spoke about the problems with parking and explained the										
	changes that are being proposed.										
	7:26 (25:45) Mayor Barber noted her appreciation for some of the corrections.										
	7:28 (28:40) Councilmember Worth gave her input and asked about possible second permit revocation. It was agreed to add a provision to the ordinance wherein a second permit could be										
	revoked if the space is needed in order to issue a first permit.										
ITEM #9:	UNFINISHED BUSINESS										
7:33 (33:40)	ITEM #9A: PARKING OVERLAY DISTRICT/IN-LIEU FEE PROGRAM										
	Council will continue discussion regarding a Parking Overlay District/In-Lieu Fee and possibly initiate a										
	Code and Map Amendment for this proposed Pilot Project.										
	John Knight introduced the pilot program for a parking overlay district/in-lieu fee.										
	The Council and Mr. Knight discussed the program.										
	7:47(47:40) Councilmember Worth proposed direction to staff to prepare more detailed plans and cost estimates for design and construction, and to bring back suggestions regarding setting a										
	maximum number of spaces per applicant who might participate in this program.										
	The Council concurred that they liked the name "Queen Street Lot."										
	Motion to Initiate a Map and Ordinance Amendment in Sections 510 and 512 to										
	<u>Create a Parking Overlay District and Associated In-Lieu Fee</u>										
	BARBER X										
	DILLENBERG X HARVEY X										
	MOORE X WORTH X X										
7:50 (50:22)	ITEM #9B: COMPOSITION OF DESIGN REVIEW BOARD										
	Council will continue their discussion regarding the Code provision that one member of the Design										
	Review Board shall be a member of the Planning & Zoning Commission.										
	7:51(51:00) Councilmember Worth said that she would like this topic moved to the upcoming joint meeting in order to get the perspective of everyone involved.										
	7:53 (53:00) Councilmember Moore said that she believes that, as long as we have two boards										
	and a zoning administrator, it is better to relay information from one board to another through the										
	zoning administrator.										
	7:54 (54:16) Mr. Knight noted that the format of the joint meeting is to be more of a workshop and he doesn't think that would be a good time to review this. This has been discussed since March, he										
	said, and one way or another he would like this to be settled.										
	7:55 (55:28) Vice Mayor Harvey agreed with Councilmember Moore's statement and suggested that the ordinance include a provision for Council to appoint a liaison in the absence of a Zoning Administrator.										
	7:56 (56:26) Mayor Barber gave direction to staff to create an ordinance to dissolve this position										
	with the provision that if we don't have a zoning administrator we have someone to be the liaison										
	between the two bodies, and that the current liaison position would not end until February 28. It was discussed and decided that the Planning and Zoning Commission could appoint a liaison in										
	the absence of a Zoning Administrator.										

 5:30) IFEM #10A: RESOLUTION NO. 588, APPROVING A CONDITIONAL USE PERMIT FOR <i>I</i> IQUOR TASTING FACILITY AT 114 JEROME AVENUE Council will review and may approve Resolution No. 588, authorizing a Conditional Use P spiritous liquor fasting facility to be operated at 114 Jerome Avenue. The Planning & Zoni reviewed this CUP request at their October 2, 2019 meeting, and recommended its approcenditions. Councilimember Worth requested that Item #'s 108 and 10C be discussed prior to If that took place. Upon returning to Item #10A, Council discussed with input from Ms. Gallagher and <i>I</i> 10:01 (1:49:31) Tony Lyle spoke again about the tables being used. 10:08 (1:56:34) It was agreed that, in the list of conditions, "Series 19" should be crost replaced with, "A liquor license for the appropriate use shall be approved. Mointo fo Approve the Conditional Use Permit with Modifications Example Movee the Conditional Use Permit with Modifications Example Movee the Conditional Use Permit with Modifications ITEM #10B: SERIES 19 (REMOTE TASTING ROOM) LIQUOR LICENSE – ORIGINAL JERG Council will review an application by John McLoughlin for a Series 19 (Remote Tasting Ro License to operate the "Original Jerome Winney" at 11.4 Jerome Avenue, and may recon approval or disapproval, or make no recommendation regarding same, to the Arizona D Licenses and Control. 8:13 (2:15) Councilmember Worth had specific questions regarding the application his residence as being in Gilbert, but she thought they lived in Jerome and was curi 8:14 (2:45) Mr. Lyle said that he could not answer that and offered to call Mr. McLou 8:14 (2:45) Mr. Lyle said that he could not answer that and offered to call Mr. McLou 8:14 (2:45) Mr. Lyle said that he could not answer that and offered to call Mr. McLou 8:14 (2:45) Mr. Lyle said that he could not answer that and offered to call Mr. McLou 8:14 (2:45) Mr. Lyle said that he could not answer that and off										
Image: The second product of the second pro			Motion to Tak	ke a Break	at 7:58 p.r	<u>n.</u>				
Discrete Image: Second Se		ļ	COUNCILMEMBER		-	AYE	NAY	ABSENT	ABSTAIN	
Image: A in the intervence of 8:11 p.m. Council reconvened of 8:11 p.m. Item #10A: RESOLUTION NO. 588, APPOVING A CONDITIONAL USE PERMIT OR J JULIOR TASTING FACILITY AT 114 JEROME AVENUE Solid Intervence of the intervence of										
Worth x x Council reconvened at 8:11 p.m. NEW BUSINESS 530) ITEM #10A: RESOLUTION NO. 588, APPROVING A CONDITIONAL USE PERMIT FOR JUQUER TASTING FACILITY At 114 JEROME AVENUE Council will review and may approve Resolution No. 588, authorizing a Conditional Use Perspiritous liquor tasting facility to be operated at 114 Jerome Avenue, The Planning & Zonin reviewed this CUP request at their October 2, 2019 meeting, and recommended its approconditions. Councilinember Worth requested that Item #'s 108 and 10C be discussed prior to It find took place. Upon returning to Item #10A, Council discussed with input from Ms. Gallagher and 1 1001 [149:31] Tony Lyle spake again about the tables being used. 10:08 [1:56:34] If was agreed that, in the list of conditions. "Series 19" should be cross replaced with. "A liquor license for the appropriate use shall be approved." Motion Lopprover the Conditional Use Permit with Modifications <u>Motion Expression & X & X & A & A</u>					Х					
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 8:25 (14:01) John McLoughlin joined the call. The call was then lost and reconnected 8:30 (19:31) Vice Mayor Harvey requested that Mr. McLoughlin answer the question. Ms. McLoughlin. 8:32(21:00) The Council asked questions and Mr. McLoughlin gave explanations to the call ended at 8:49 p.m. (38:30). 8:50 (38:35) Councilmember Worth asked if they could postpone further discussion the meeting. Mayor Barber approved this and moved on to Item #10D. ******** Council returned to this item at 9:41p.m. (1:29:39). After brief discussion, Motion to Make No Recommendation to the Arizona Department of Liq for this Series 19 Liquor License 										

9:47 (1:35:35)	ITEM #10C: SERIES 16 (F	AIR/FESTIV	AL) LIQUOI		E – ODY	SSEY CELL	.ARS					
	Council will review an application by John McLoughlin (Odyssey Cellars) for a Series 16 (Fair/Festival)											
	Liquor License at 114 Jerome Avenue, and may recommend approval or disapproval, or make no											
		recommendation regarding same, to the Arizona Dept. of Liquor Licenses and Control. It was noted that, unlike the Series 19 license, Council does not have the option to make no										
	recommendation on the Series 16 license. They must recommend either approval or disapproval.											
	9:48 (1:36:20) Tony L	yle confirme.	ed this was c	i temporc	ary license	e in order t	hat they c	ould operate				
	until the Series 19 lic	ense has be	en finalized.									
	9:52 (1:40:55) Tony Lyle spoke about Jerome Winery and its operation.											
	Motion to Rec	ommend A	<u>Approval fo</u>	<u>r a Serie</u>	<u>s 16 Liqu</u>		e					
	COUNCILMEMBER BARBER	MOVED	SECONDED	AYE	NAY X	ABSENT	ABSTAIN					
	DILLENBERG	X		X								
	HARVEY MOORE			x	x							
	WORTH		X	X	[
8:51 (39:10)	ITEM #10D: MEMORANI	DUM OF UN	IDERSTAND	ING								
	Council will review and m											
	and Windy Jones and Jos											
	John Knight expla roadmap for the p				•		said, essen	itially provides a				
	Motion to Ap			3 3000011	ve or mis							
		MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	1				
	BARBER		Х	X								
	DILLENBERG HARVEY	X		X X	· · · · · · · · · · · · · · · · · · ·							
	MOORE WORTH			X X								
8:53 (41:03)			<u> </u>	~	<u> </u>							
0.00 (41.00)	ITEM #10E: PREPAID PARKING PASSES											
	Council will discuss the possibility of offering prepaid parking passes for the paid parking areas. Discussion may include the duration of the passes and the fee to be charged for same.											
	Vice Mayor Harvey		-			-		d parkina pass				
	that would be slight											
	The Council discusse	ed possible a	costs. They w	vould like	to know	how many	residents (actually live in				
	the commercial zor											
	9:02 (50:45) Artis Roc											
	9:07 (55:45) Tony Lyl	00	0 0									
	Mayor Barber gave											
	the commercial zone, and how many of those were required to have off-street parking, at the next meeting.											
9:09 (57:38)												
9:09 (57:38)	ITEM #10F: TRANSFER OF HISTORIC RECORDS											
	Council will discuss and may approve the transfer to the Jerome Historical Society of certain historic records previously located in the Hotel Jerome.											
	Mayor Barber asked to table this item so that Council could look at the records themselves before											
	they make this deci	they make this decision.										
	Motion to Ta	ble										
	COUNCILMEMBER BARBER	MOVED X	SECONDED	AYE X	NAY	ABSENT	ABSTAIN					
	DILLENBERG	~		X								
	HARVEY MOORE		X	X X								
	WORTH		1	X								
9:12 (1:00:45)	ITEM #10G: TINY HOME	ITEM #10G: TINY HOMES – PROPOSAL TO FREEPORT-MCMORAN										
	Dr. Jack Dillenberg will lead Council in a discussion regarding the possibility of a "tiny home"											
	development at the 500 Level property owned by Freeport-McMoRan.											
	9:13 (1:01:30) Councilmember Dillenberg said that he believes we need to create affordable											
	housing, and possibly initiate talks with Freeport and see if they're interested.											
	<u>Motion to Bring This Proposal to Freeport-McMoRan Formally Written and Approved</u> by the Town Manager and Town Attorney											
	COUNCILMEMBER	Manager C	SECONDED	ATTOTINEY	NAY	ABSENT	ABSTAIN	1				
	BARBER			X								
	DILLENBERG HARVEY	X		X X								
	MOORE		x	X X	ļ							
	WORTH		×	^	L]				

9:22 (1:10:00)	0) ITEM #10H: TOWN-OWNED PROPERTY IN CLARKDALE								
	Council will discuss possible uses for and/or disposition of the Town-owned property in Clar 406-27-034G and H). Discussion may include coordination of activities for maintenance of cemetery there.								
9:24 (1:12:30) John Knight spoke again about the Town of Clarkdale and engined have been done. He discussed possible options for use of the property.									
	Mayor Barber gave	direction to	staff to gat	her more	informa	ntion.			
ITEM #11:	TO AND FROM THE COUNCIL								
10:12	Council may direct staff a meeting agenda.	is to items o	f pending in	nportanc	e that t	hey would	like placed	on a future	
	10:12 (2:00:35) Vice Mayor Harvey said that the roads are better but we could still do n hole filling. She also thanked Chief Allen Muma for all of his work with the parking kiosk echoed her thanks to the Chief.								
 10:14(2:03:00) Councilmember Worth spoke about a hole in the pavement near the of Western Heritage and questioned whether that is the responsibility of ADOT or Wester. She also encouraged the submission of suggestions for the upcoming meeting she wiregarding short term rentals, and also encouraged submission of ideas to the Town Niregarding the use of CDBG funds. 10:15(2:04:00) Mr. Knight suggested that the December meeting include a discussion the purchase of private properties for public parking. 								stern Heritage. will attend	
								on regarding	
ITEM #12:	ADJOURNMENT								
	Motion to Adjourn at 10:16 p.m. COUNCILMEMBER MOVED SECONDED AYE NAY ABSENT ABSTAIN BARBER X								
	WORTH	x	1	X			1	1	

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: ____