



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943  
 www.jerome.az.gov

## AGENDA

### REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, DECEMBER 13, 2022, AT 7:00 P.M.

*Due to the length of this meeting, Council may recess and reconvene at the time and date announced.*

*Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.*

*Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.*

*A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at [www.jerome.az.gov](http://www.jerome.az.gov).*

<b>ITEM #1:</b>	<b>CALL TO ORDER/ROLL CALL</b> Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
<b>ITEM #2:</b>	<b>FINANCIAL REPORTS</b> Financial Reports for November, 2022	Discussion/Possible Action
<b>ITEM #3:</b>	<b>STAFF AND COUNCIL REPORTS</b> Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.	Discussion/Possible Action
<b>ITEM #4:</b>	<b>ZONING ADMINISTRATOR'S REPORT/PLANNING &amp; ZONING AND DESIGN REVIEW BOARD MINUTES</b> Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
<b>ITEM #5:</b>	<b>APPROVAL OF MINUTES</b> November 8 Regular Meeting; and November 21 <sup>st</sup> Special Meeting	Discussion/Possible Action
<b>ITEM #6:</b>	<b>PETITIONS FROM THE PUBLIC</b> <i>Pursuant to A.R.S. § 38-431.01 (H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
<b>ITEM #7:</b>	<b>ORDINANCES AND RESOLUTIONS</b>	
	<b>ITEM #7A: SECOND READING OF ORDINANCE NO. 485, AN ORDINANCE AMENDING ARTICLE 13-9 DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN, SECTION 13-9-6(D)(1) DEMAND REDUCTION STRATEGY I, OF THE JEROME TOWN CODE.</b> Council May Conduct the Second Reading and Possible Adoption of Ordinance No. 485.	Discussion/Possible Action
	<b>ITEM #7B: SECOND READING OF ORDINANCE NO. 486, AN ORDINANCE AMENDING ARTICLE 10-3 SPECIAL EVENTS, SECTIONS 10-3-3 SPECIAL EVENT PERMIT APPLICATION AND 10-3-7 EXCEPTIONS OF THE JEROME TOWN CODE</b> Council May Conduct the Second Reading and Possible Adoption of Ordinance No. 486.	Discussion/Possible Action
	<b>ITEM #7C: SECOND READING OF ORDINANCE NO. 487, AN ORDINANCE AMENDING ARTICLE 8-3, BUSINESS LICENSE TAX, SECTION 8-3-6, NON-PROFIT, CHARITABLE, GOVERNMENTAL AND OTHER EXEMPTIONS OF THE JEROME TOWN CODE</b> Council May Conduct the Second Reading and Possible Adoption of Ordinance No. 487.	Discussion/Possible Action
	<b>ITEM #7D: CONSIDER TAKING FROM THE TABLE RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b> Council may take previously tabled Resolution No. 647 from the table; Motion to remove Resolution No. 647 from the table.	Discussion/Possible Action

	<p><b>ITEM #7E: CONSIDER RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b>                  Council May Consider /Approve Resolution No. 647, which designates Second Street as a one-way street.</p>	Discussion/Possible Action
<b>ITEM #8:</b>	<b>UNFINISHED BUSINESS</b>	
	<p><b>ITEM #8A: FOLLOW-UP DISCUSSION REGARDING HOTEL JEROME VISION / USES AND SELECTION OF A FINANCIAL ADVISOR</b>                  Council may discuss and provide direction related to the Hotel Jerome project and how a financial advisor would be able to assist.</p>	Discussion/Possible Action
<b>ITEM #9:</b>	<b>NEW BUSINESS</b>	
	<p><b>ITEM #9A: CONSIDER ARAVAIPA RUNNING SPECIAL EVENT APPLICATION – COCODONA 250 (2023)</b>                  Council may approve a special event permit for the Cocodona 250.</p>	Discussion/Possible Action
	<p><b>ITEM #9B: CONSIDER CLEOPATRA HILL WATER STORAGE TANK #2 REPAIRS</b>                  Council may consider / approve a proposal for repairing tank #2.</p>	Discussion/Possible Action
	<p><b>ITEM #9C: CONSIDER ESTABLISHING AND APPOINTMENT OF AN AD HOC WATER COMMITTEE</b>                  Council may consider the creation of, and appointment to, an ad hoc water committee.</p>	Discussion/Possible Action
	<p><b>ITEM #9D: EXECUTIVE SESSION – CONSIDERATION OF THE POTENTIAL RECEIVING OF BIDS FOR THE POSSIBLE SALE OF TOWN PROPERTY</b>                  On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03(A)(3);(4); and (7)</p>	Discussion/Possible Action
<b>ITEM #10:</b>	<p><b>TO AND FROM THE COUNCIL</b>                  Council may direct staff regarding items to be placed on a future agenda.</p>	Discussion; Possible Direction
<b>ITEM #11:</b>	<b>ADJOURNMENT</b>	

*The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.*

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on \_\_\_\_\_ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

\_\_\_\_\_  
 Kristen Muenz, Deputy Town Clerk

Town of Jerome  
Budget to Actual Summary  
22-Nov

Fund	Department	Current Period			YTD			
		Revenue	Budget	Variance	Revenue	Budget	Variance	
General	10	GF Revenue	\$ 186,621.52	\$ 208,297.33	\$ (21,675.81)	\$ 964,380.07	\$ 1,041,486.65	\$ (77,106.58)
		Total	\$ 186,621.52	\$ 208,297.33	\$ (21,675.81)	\$ 964,380.07	\$ 1,041,486.65	\$ (77,106.58)
			<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>
	11	Admin	\$ 127,636.26	\$ 143,912.16	\$ 16,275.90	\$ 670,717.88	\$ 731,355.80	\$ 60,637.92
	12	Court	\$ 4,195.59	\$ 8,425.68	\$ 4,230.09	\$ 31,941.63	\$ 42,128.40	\$ 10,186.77
	13	Police	\$ 45,709.26	\$ 60,587.44	\$ 14,878.18	\$ 290,690.57	\$ 302,937.20	\$ 12,246.63
	14	Fire	\$ 28,358.50	\$ 38,014.00	\$ 9,655.50	\$ 169,254.18	\$ 207,770.00	\$ 38,515.82
	15	Library	\$ 8,144.56	\$ 8,709.91	\$ 565.35	\$ 41,243.09	\$ 43,549.55	\$ 2,306.46
	16	P&Z	\$ 6,609.55	\$ 8,966.86	\$ 2,357.31	\$ 40,222.38	\$ 44,834.30	\$ 4,611.92
	17	Parks	\$ 1,397.73	\$ 1,847.75	\$ 450.02	\$ 7,414.52	\$ 9,238.75	\$ 1,824.23
	18	Properties	\$ 11,423.16	\$ 24,744.23	\$ 13,321.07	\$ 41,018.45	\$ 123,721.15	\$ 82,702.70
		Total	\$ 233,474.61	\$ 295,208.03	\$ 61,733.42	\$ 1,292,502.70	\$ 1,505,535.15	\$ 213,032.45
		Net Income (Loss)	\$ (46,853.09)	\$ (86,910.70)	\$ 40,057.61	\$ (328,122.63)	\$ (464,048.50)	\$ 135,925.87
			<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>
	50	Water	\$ 62,874.21	\$ 64,958.34	\$ (2,084.13)	\$ 315,750.96	\$ 324,791.70	\$ (9,040.74)
	51	Sewer	\$ 20,255.55	\$ 23,125.00	\$ (2,869.45)	\$ 103,784.36	\$ 115,625.00	\$ (11,840.64)
	52	Trash	\$ 17,176.95	\$ 18,229.17	\$ (1,052.22)	\$ 85,966.13	\$ 91,145.85	\$ (5,179.72)
		Total	\$ 100,306.71	\$ 106,312.51	\$ (6,005.80)	\$ 505,501.45	\$ 531,562.55	\$ (26,061.10)
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	
50	Water	\$ 20,506.13	\$ 67,791.68	\$ 47,285.55	\$ 81,762.32	\$ 338,958.40	\$ 257,196.08	
51	Sewer	\$ 31,055.54	\$ 24,333.34	\$ (6,722.20)	\$ 87,371.89	\$ 121,666.70	\$ 34,294.81	
52	Trash	\$ 14,469.68	\$ 18,895.83	\$ 4,426.15	\$ 82,222.79	\$ 104,479.15	\$ 22,256.36	
	Total	\$ 66,031.35	\$ 111,020.85	\$ 44,989.50	\$ 251,357.00	\$ 565,104.25	\$ 313,747.25	
Utilities	Net Income (Loss)	\$ 34,275.36	\$ (4,708.34)	\$ 38,983.70	\$ 254,144.45	\$ (33,541.70)	\$ 287,686.15	
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	
30	HURF	\$ 23,754.13	\$ 23,787.83	\$ (33.70)	\$ 118,564.32	\$ 118,939.15	\$ (374.83)	
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	
		\$ 6,858.89	\$ 25,454.51	\$ 18,595.62	\$ 38,077.74	\$ 127,272.55	\$ 89,194.81	
Road	Net Income (Loss)	\$ 16,895.24	\$ (1,666.68)	\$ 18,561.92	\$ 80,486.58	\$ (8,333.40)	\$ 88,819.98	
		<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	<u>Revenue</u>	<u>Budget</u>	<u>Variance</u>	
35	Parking	\$ 31,426.40	\$ 33,333.33	\$ (1,906.93)	\$ 138,820.25	\$ 166,666.65	\$ (27,846.40)	
		<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	<u>Expense</u>	<u>Budget</u>	<u>Variance</u>	
		\$ 34,408.48	\$ 37,888.41	\$ 3,479.93	\$ 173,662.59	\$ 189,442.05	\$ 15,779.46	
Parking	Net Income (Loss)	\$ (2,982.08)	\$ (4,555.08)	\$ 1,573.00	\$ (34,842.34)	\$ (22,775.40)	\$ (12,066.94)	
		<u>Current Month</u>			<u>Year To Date</u>			
	Total Revenue	\$ 342,108.76			\$ 1,727,266.09			
	Less Total Expense	\$ 340,773.33			\$ 1,755,600.03			
	Net Income (Loss)	\$ 1,335.43			\$ (28,333.94)			

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (10) Revenues & General Fund

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
Property Taxes	\$18,958.82	\$3,958.33	\$15,000.49	379.0%	\$20,525.55	\$19,791.65	\$733.90	3.7%
City Sales Taxes	99,320.85	116,666.67	(17,345.82)	(14.9)	551,816.64	583,333.35	(31,516.71)	(5.4)
State Sales Taxes	4,826.56	5,534.58	(708.02)	(12.8)	26,720.72	27,672.90	(952.18)	(3.4)
Urban Revenue Share	23,712.69	24,126.08	(413.39)	(1.7)	118,563.45	120,630.40	(2,066.95)	(1.7)
Yavapai County for Library	0.00	2,102.92	(2,102.92)	(100.0)	0.00	10,514.60	(10,514.60)	(100.0)
Vehicle License Tax	3,017.25	3,419.42	(402.17)	(11.8)	15,800.18	17,097.10	(1,296.92)	(7.6)
Fines and Forfeitures	4,692.59	5,083.33	(390.74)	(7.7)	25,963.69	25,416.65	547.04	2.2
Court Security Fund Revenue	645.00	833.33	(188.33)	(22.6)	3,335.00	4,166.65	(831.65)	(20.0)
Building Permits	378.75	875.00	(496.25)	(56.7)	1,660.10	4,375.00	(2,714.90)	(62.1)
Planning & Zoning Fees	75.00	416.67	(341.67)	(82.0)	600.00	2,083.35	(1,483.35)	(71.2)
Business Licenses	1,250.00	375.00	875.00	233.3	3,300.00	1,875.00	1,425.00	76.0
Commercial Filming Fees	0.00	41.67	(41.67)	(100.0)	0.00	208.35	(208.35)	(100.0)
Fire Dept Services Rev	160.00	166.67	(6.67)	(4.0)	2,068.00	833.35	1,234.65	148.2
Franchise Fees	534.04	1,250.00	(715.96)	(57.3)	7,997.95	6,250.00	1,747.95	28.0
PD Parking Citation Revenue	3,574.75	3,000.00	574.75	19.2	15,824.25	15,000.00	824.25	5.5
PD Revenue From Parking Fund	3,125.00	3,125.00	0.00	0.0	15,625.00	15,625.00	0.00	0.0
Police Smart & Safe AZ Fund	0.00	416.67	(416.67)	(100.0)	0.00	2,083.35	(2,083.35)	(100.0)
Police Officer Safety Equip Rev	148.49	187.50	(39.01)	(20.8)	649.25	937.50	(288.25)	(30.7)
Police Services	205.00	833.33	(628.33)	(75.4)	2,401.43	4,166.65	(1,765.22)	(42.4)
Rents	7,317.80	7,520.83	(203.03)	(2.7)	34,310.00	37,604.15	(3,294.15)	(8.8)
Utility Reimbursements	249.75	375.00	(125.25)	(33.4)	1,569.98	1,875.00	(305.02)	(16.3)
Wildland Fire Fees	0.00	5,833.33	(5,833.33)	(100.0)	19,805.00	29,166.65	(9,361.65)	(32.1)
Wildlands Wage Reimbursement	0.00	3,416.67	(3,416.67)	(100.0)	10,272.99	17,083.35	(6,810.36)	(39.9)
Firewise Wage Reimbursement	0.00	3,000.00	(3,000.00)	(100.0)	8,239.05	15,000.00	(6,760.95)	(45.1)
Contributions	0.00	208.33	(208.33)	(100.0)	0.00	1,041.65	(1,041.65)	(100.0)
Library Contributions	850.00	91.67	758.33	827.2	1,878.00	458.35	1,419.65	309.7
Interest	882.80	133.33	749.47	562.1	2,976.00	666.65	2,309.35	346.4
Sale of Assets	0.00	416.67	(416.67)	(100.0)	161.75	2,083.35	(1,921.60)	(92.2)
Miscellaneous Revenues	(1,984.62)	208.33	(2,192.95)	(1052.6)	(1,088.91)	1,041.65	(2,130.56)	(204.5)
Administrative Charges	14,681.00	14,681.00	0.00	0.0	73,405.00	73,405.00	0.00	0.0
<b>Net Revenues</b>	<b>\$186,621.52</b>	<b>\$208,297.33</b>	<b>\$(21,675.81)</b>	<b>(10.4)%</b>	<b>\$964,380.07</b>	<b>\$1,041,486.65</b>	<b>\$(77,106.58)</b>	<b>(7.4)%</b>
<b>Net Income (Loss)</b>	<b>\$186,621.52</b>	<b>\$208,297.33</b>	<b>\$(21,675.81)</b>	<b>(10.4)%</b>	<b>\$964,380.07</b>	<b>\$1,041,486.65</b>	<b>\$(77,106.58)</b>	<b>(7.4)%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Accounting and Auditing	\$0.00	\$1,416.67	\$1,416.67	100.0%	\$0.00	\$7,083.35	\$7,083.35	100.0%
Advertising, Printing, & Publishing	358.50	583.33	224.83	38.5	1,283.80	2,916.65	1,632.85	56.0
Contract Services	500.00	1,375.00	875.00	63.6	7,679.00	6,875.00	(804.00)	(11.7)
Conventions and Seminars	0.00	333.33	333.33	100.0	1,021.88	1,666.65	644.77	38.7
Training & Education	0.00	208.33	208.33	100.0	304.83	1,041.65	736.82	70.7
Dues, Subs & Memberships	0.00	583.33	583.33	100.0	5,580.00	2,916.65	(2,663.35)	(91.3)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Election expenses	0.00	258.33	258.33	100.0	995.50	1,291.65	296.15	22.9
Insurance	2,020.00	1,458.33	(561.67)	(38.5)	3,618.66	7,291.65	3,672.99	50.4
Insurance Deductible Exp	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
Legal Exp - Gen Gov	604.50	1,666.67	1,062.17	63.7	3,334.50	8,333.35	4,998.85	60.0
Miscellaneous	28.00	225.58	197.58	87.6	1,070.38	1,127.90	57.52	5.1
Bank Fees - Gen Admin	143.85	150.00	6.15	4.1	720.14	750.00	29.86	4.0
Bank Fees / Merch Svcs	499.76	750.00	250.24	33.4	2,693.32	3,750.00	1,056.68	28.2
Office Supplies	1,095.72	666.67	(429.05)	(64.4)	5,086.18	3,333.35	(1,752.83)	(52.6)
Copier & Equip Lease Expense	336.33	583.33	247.00	42.3	2,076.89	2,916.65	839.76	28.8
Software Support Exp - GG	1,489.88	1,873.17	383.29	20.5	6,352.51	9,365.85	3,013.34	32.2
Computer Hardware & Service	373.75	833.33	459.58	55.1	1,925.03	4,166.65	2,241.62	53.8
Operating Supplies - Gen Gov	124.69	125.00	0.31	0.2	444.98	625.00	180.02	28.8
Postage	240.00	333.33	93.33	28.0	1,099.74	1,666.65	566.91	34.0
Rep and Maint - Vehicles	0.00	41.67	41.67	100.0	70.00	208.35	138.35	66.4
Shuttle Expenses	373.29	250.00	(123.29)	(49.3)	1,421.89	1,250.00	(171.89)	(13.8)
Small Tools and Equipment	0.00	1,041.67	1,041.67	100.0	0.00	5,208.35	5,208.35	100.0
Telephone	206.31	250.00	43.69	17.5	977.81	1,250.00	272.19	21.8
Travel	0.00	166.67	166.67	100.0	633.82	833.35	199.53	23.9
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	0.00	10,000.00	10,000.00	100.0
Community Health	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
Preservation of Historic Buildings	0.00	5,000.00	5,000.00	100.0	0.00	25,000.00	25,000.00	100.0
Transfers Out	93,333.32	93,333.33	0.01	0.0	466,666.76	466,666.65	(0.11)	0.0
<b>Total Program Expenses</b>	<b>\$101,727.90</b>	<b>\$113,590.41</b>	<b>\$11,862.51</b>	<b>10.4 %</b>	<b>\$515,057.62</b>	<b>\$579,152.05</b>	<b>\$64,094.43</b>	<b>11.1 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$18,676.85	\$21,791.42	\$3,114.57	14.3%	\$115,281.86	\$108,957.10	\$(6,324.76)	(5.8)%
Longevity Bonus	0.00	88.08	88.08	100.0	363.00	440.40	77.40	17.6
Payment in Lieu of Medical Benefits	0.00	0.00	0.00	0.0	595.36	595.00	(0.36)	(0.1)
FICA Match	1,371.43	1,677.58	306.15	18.2	8,620.41	8,387.90	(232.51)	(2.8)

12/6/22  
6:50:38 AM

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (11) Administration

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Retirement Match	1,380.88	1,455.17	74.29	5.1	8,094.10	7,275.85	(818.25)	(11.2)
Health/Life Insurance	4,479.20	5,161.08	681.88	13.2	22,237.92	25,805.40	3,567.48	13.8
Workers Compensation	0.00	113.75	113.75	100.0	420.00	568.75	148.75	26.2
Unemployment Insurance	0.00	34.67	34.67	100.0	47.61	173.35	125.74	72.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$25,908.36</b>	<b>\$30,321.75</b>	<b>\$4,413.39</b>	<b>14.6 %</b>	<b>\$155,660.26</b>	<b>\$152,203.75</b>	<b>\$(3,456.51)</b>	<b>(2.3)%</b>
<b>Total Expenses</b>	<b>\$127,636.26</b>	<b>\$143,912.16</b>	<b>\$16,275.90</b>	<b>11.3%</b>	<b>\$670,717.88</b>	<b>\$731,355.80</b>	<b>\$60,637.92</b>	<b>8.3%</b>
<b>Net Income (Loss)</b>	<b>\$(127,636.26)</b>	<b>\$(143,912.16)</b>	<b>\$16,275.90</b>	<b>11.3%</b>	<b>(\$670,717.88)</b>	<b>\$(731,355.80)</b>	<b>\$60,637.92</b>	<b>8.3%</b>

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (12) Court

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Court Security Fund Expenses	\$0.00	\$833.33	\$833.33	100.0%	\$0.00	\$4,166.65	\$4,166.65	100.0%
Contract Services	0.00	583.33	583.33	100.0	1,716.82	2,916.65	1,199.83	41.1
Training & Education	0.00	41.67	41.67	100.0	220.00	208.35	(11.65)	(5.6)
Dues and Subscriptions	50.00	29.17	(20.83)	(71.4)	239.23	145.85	(93.38)	(64.0)
Miscellaneous	77.63	16.67	(60.96)	(365.7)	138.04	83.35	(54.69)	(65.6)
Office Supplies	0.00	16.67	16.67	100.0	205.94	83.35	(122.59)	(147.1)
Copier & Equip Lease Exp	0.00	200.00	200.00	100.0	1,211.52	1,000.00	(211.52)	(21.2)
Telephone	69.14	66.67	(2.47)	(3.7)	359.02	333.35	(25.67)	(7.7)
Travel	0.00	83.33	83.33	100.0	0.00	416.65	416.65	100.0
<b>Total Program Expenses</b>	<b>\$196.77</b>	<b>\$1,870.84</b>	<b>\$1,674.07</b>	<b>89.5 %</b>	<b>\$4,090.57</b>	<b>\$9,354.20</b>	<b>\$5,263.63</b>	<b>56.3 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$3,551.16	\$5,726.75	\$2,175.59	38.0%	\$24,912.52	\$28,633.75	\$3,721.23	13.0%
Longevity Bonus	0.00	16.67	16.67	100.0	0.00	83.35	83.35	100.0
FICA and Medicare	271.66	439.33	167.67	38.2	1,905.81	2,196.65	290.84	13.2
Retirement	176.00	341.17	165.17	48.4	968.00	1,705.85	737.85	43.3
Worker's Compensation	0.00	18.92	18.92	100.0	56.00	94.60	38.60	40.8
Unemployment	0.00	12.00	12.00	100.0	8.73	60.00	51.27	85.5
<b>Total General &amp; Administrative Expenses</b>	<b>\$3,998.82</b>	<b>\$6,554.84</b>	<b>\$2,556.02</b>	<b>39.0 %</b>	<b>\$27,851.06</b>	<b>\$32,774.20</b>	<b>\$4,923.14</b>	<b>15.0 %</b>
<b>Total Expenses</b>	<b>\$4,195.59</b>	<b>\$8,425.68</b>	<b>\$4,230.09</b>	<b>50.2%</b>	<b>\$31,941.63</b>	<b>\$42,128.40</b>	<b>\$10,186.77</b>	<b>24.2%</b>
<b>Net Income (Loss)</b>	<b>\$(4,195.59)</b>	<b>\$(8,425.68)</b>	<b>\$4,230.09</b>	<b>50.2%</b>	<b>(\$31,941.63)</b>	<b>\$42,128.40</b>	<b>\$10,186.77</b>	<b>24.2%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (13) Police

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$41.67	\$41.67	100.0%	\$1,000.00	\$208.35	\$(791.65)	(380.0)%
Training & Education	0.00	166.67	166.67	100.0	0.00	833.35	833.35	100.0
Dispatch Fees	3,478.75	3,500.00	21.25	0.6	17,393.75	17,500.00	106.25	0.6
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	500.00	500.00	100.0
Fuel	743.51	1,250.00	506.49	40.5	4,160.68	6,250.00	2,089.32	33.4
Prosecutor Exp	2,535.50	1,666.67	(868.83)	(52.1)	6,842.00	8,333.35	1,491.35	17.9
Miscellaneous	0.00	50.00	50.00	100.0	101.05	250.00	148.95	59.6
Software Service & Support	995.82	704.17	(291.65)	(41.4)	5,713.86	3,520.85	(2,193.01)	(62.3)
Computer Hardware & Service	2,753.98	2,083.33	(670.65)	(32.2)	16,024.97	10,416.65	(5,608.32)	(53.8)
Operating Supplies - Police	138.15	208.33	70.18	33.7	397.51	1,041.65	644.14	61.8
Postage	16.60	16.67	0.07	0.4	52.40	83.35	30.95	37.1
Rep and Maint - Vehicles	0.00	500.00	500.00	100.0	882.68	2,500.00	1,617.32	64.7
Rep and Maint - Equipment	0.00	416.67	416.67	100.0	(9,052.65)	2,083.35	11,136.00	534.5
Police Officer Safety Equip Exp	0.00	187.50	187.50	100.0	0.00	937.50	937.50	100.0
Small Tools and Equipment	244.21	416.67	172.46	41.4	4,753.56	2,083.35	(2,670.21)	(128.2)
Telephone	625.63	562.50	(63.13)	(11.2)	2,218.47	2,812.50	594.03	21.1
Uniforms	481.99	125.00	(356.99)	(285.6)	832.33	625.00	(207.33)	(33.2)
Vehicles, Cap Outlay, Police	533.37	3,125.00	2,591.63	82.9	38,178.14	15,625.00	(22,553.14)	(144.3)
<b>Total Program Expenses</b>	<b>\$12,547.51</b>	<b>\$15,120.85</b>	<b>\$2,573.34</b>	<b>17.0 %</b>	<b>\$89,498.75</b>	<b>\$75,604.25</b>	<b>\$(13,894.50)</b>	<b>(18.4)%</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$31,066.39	\$31,159.75	\$93.36	0.3%	\$157,690.00	\$155,798.75	\$(1,891.25)	(1.2)%
Longevity Bonus	0.00	143.92	143.92	100.0	593.00	719.60	126.60	17.6
FICA and Medicare	2,307.03	2,394.75	87.72	3.7	11,758.95	11,973.75	214.80	1.8
Retirement	0.00	3,197.17	3,197.17	100.0	6,421.60	15,985.85	9,564.25	59.8
Health Insurance	4,498.58	6,450.50	1,951.92	30.3	24,742.19	32,252.50	7,510.31	23.3
Worker's Compensation	0.00	2,066.00	2,066.00	100.0	7,209.00	10,330.00	3,121.00	30.2
Unemployment	11.98	54.50	42.52	78.0	41.03	272.50	231.47	84.9
Payroll Adjustment-Police	(4,722.23)	0.00	4,722.23	0.0	(7,263.95)	0.00	7,263.95	0.0
<b>Total General &amp; Administrative Expenses</b>	<b>\$33,161.75</b>	<b>\$45,466.59</b>	<b>\$12,304.84</b>	<b>27.1 %</b>	<b>\$201,191.82</b>	<b>\$227,332.95</b>	<b>\$26,141.13</b>	<b>11.5 %</b>
<b>Total Expenses</b>	<b>\$45,709.26</b>	<b>\$60,587.44</b>	<b>\$14,878.18</b>	<b>24.6%</b>	<b>\$290,690.57</b>	<b>\$302,937.20</b>	<b>\$12,246.63</b>	<b>4.0%</b>
<b>Net Income (Loss)</b>	<b>\$(45,709.26)</b>	<b>\$(60,587.44)</b>	<b>\$14,878.18</b>	<b>24.6%</b>	<b>\$(290,690.57)</b>	<b>\$(302,937.20)</b>	<b>\$12,246.63</b>	<b>4.0%</b>



**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (14) Fire

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Program Expenses</b>								
Contract Services	\$0.00	\$41.67	\$41.67	100.0%	\$0.00	\$208.35	\$208.35	100.0%
Training & Education	0.00	666.67	666.67	100.0	2,535.77	3,333.35	797.58	23.9
Dispatch Fees	588.33	562.50	(25.83)	(4.6)	2,913.65	2,812.50	(101.15)	(3.6)
Dues and Subscriptions	0.00	58.33	58.33	100.0	0.00	291.65	291.65	100.0
Fuel	503.26	750.00	246.74	32.9	2,826.54	3,750.00	923.46	24.6
Legal Exp - Fire	0.00	41.67	41.67	100.0	331.50	208.35	(123.15)	(59.1)
Medical Expenses	0.00	83.33	83.33	100.0	0.00	416.65	416.65	100.0
Medical Supplies Exp	288.59	375.00	86.41	23.0	2,620.88	1,875.00	(745.88)	(39.8)
Miscellaneous	0.00	118.58	118.58	100.0	158.49	592.90	434.41	73.3
Software Service & Support	110.49	75.00	(35.49)	(47.3)	552.43	375.00	(177.43)	(47.3)
Computer Hardware and Service	0.00	208.33	208.33	100.0	0.00	1,041.65	1,041.65	100.0
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	562.71	625.00	62.29	10.0
Rep and Maint - Vehicles	291.18	1,666.67	1,375.49	82.5	2,623.74	8,333.35	5,709.61	68.5
Rep and Maint - Equipment	0.00	416.67	416.67	100.0	0.00	2,083.35	2,083.35	100.0
Small Tools and Equipment	335.85	833.33	497.48	59.7	2,026.61	4,166.65	2,140.04	51.4
Telephone	299.74	291.67	(8.07)	(2.8)	1,346.86	1,458.35	111.49	7.6
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
<b>Total Program Expenses</b>	<b>\$2,417.44</b>	<b>\$6,314.42</b>	<b>\$3,896.98</b>	<b>61.7 %</b>	<b>\$21,191.18</b>	<b>\$34,272.10</b>	<b>\$13,080.92</b>	<b>38.2 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$18,194.08	\$14,945.50	\$(3,248.58)	(21.7)%	\$71,220.78	\$74,727.50	\$3,506.72	4.7%
Wildland Personnel	0.00	2,916.67	2,916.67	100.0	10,272.99	14,583.35	4,310.36	29.6
Volunteer-Employee Per Call Personnel	0.00	2,833.33	2,833.33	100.0	6,952.50	14,166.65	7,214.15	50.9
Firewise Personnel	1,216.55	2,583.33	1,366.78	52.9	11,535.85	12,916.65	1,380.80	10.7
Longevity Bonus	0.00	74.50	74.50	100.0	228.00	372.50	144.50	38.8
Payment in Lieu of Benefits	562.76	609.67	46.91	7.7	3,095.18	3,048.35	(46.83)	(1.5)
FICA and Medicare	2,331.59	1,724.83	(606.76)	(35.2)	5,225.32	8,624.15	3,398.83	39.4
Retirement	1,055.60	1,098.00	42.40	3.9	20,203.81	20,490.00	286.19	1.4
Health Insurance	2,567.90	3,025.00	457.10	15.1	14,123.45	15,125.00	1,001.55	6.6
Worker's Compensation	0.00	1,814.75	1,814.75	100.0	5,153.00	9,073.75	3,920.75	43.2
Unemployment	12.58	74.00	61.42	83.0	52.12	370.00	317.88	85.9
<b>Total General &amp; Administrative Expenses</b>	<b>\$25,941.06</b>	<b>\$31,699.58</b>	<b>\$5,758.52</b>	<b>18.2 %</b>	<b>\$148,063.00</b>	<b>\$173,497.90</b>	<b>\$25,434.90</b>	<b>14.7 %</b>
<b>Total Expenses</b>	<b>\$28,358.50</b>	<b>\$38,014.00</b>	<b>\$9,655.50</b>	<b>25.4%</b>	<b>\$169,254.18</b>	<b>\$207,770.00</b>	<b>\$38,515.82</b>	<b>18.5%</b>
<b>Net Income (Loss)</b>	<b>\$(28,358.50)</b>	<b>\$(38,014.00)</b>	<b>\$9,655.50</b>	<b>25.4%</b>	<b>\$(169,254.18)</b>	<b>\$(207,770.00)</b>	<b>\$38,515.82</b>	<b>18.5%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (15) Library

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$0.00	\$104.17	\$104.17	100.0%	\$755.76	\$520.85	\$(234.91)	(45.1)%
Miscellaneous	0.00	20.83	20.83	100.0	0.00	104.15	104.15	100.0
Office Supplies	0.00	20.83	20.83	100.0	274.52	104.15	(170.37)	(163.6)
Operating Supplies - Library	367.74	375.00	7.26	1.9	1,606.80	1,875.00	268.20	14.3
Print and Non-Print Materials	0.00	250.00	250.00	100.0	555.20	1,250.00	694.80	55.6
Rep and Maint - Equipment	0.00	8.33	8.33	100.0	0.00	41.65	41.65	100.0
Small Tools and Equipment	0.00	125.00	125.00	100.0	318.89	625.00	306.11	49.0
Telephone	84.66	91.67	7.01	7.6	432.19	458.35	26.16	5.7
E-Rate Exp	42.95	66.67	23.72	35.6	(229.86)	333.35	563.21	169.0
<b>Total Program Expenses</b>	<b>\$495.35</b>	<b>\$1,062.50</b>	<b>\$567.15</b>	<b>53.4 %</b>	<b>\$3,713.50</b>	<b>\$5,312.50</b>	<b>\$1,599.00</b>	<b>30.1 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$6,248.84	\$6,044.75	\$(204.09)	(3.4)%	\$30,055.40	\$30,223.75	\$168.35	0.6%
Longevity Bonus	0.00	46.50	46.50	100.0	0.00	232.50	232.50	100.0
Library Benefit Stipend	549.56	595.33	45.77	7.7	3,022.58	2,976.65	(45.93)	(1.5)
FICA and Medicare	519.57	511.50	(8.07)	(1.6)	2,527.70	2,557.50	29.80	1.2
Retirement	289.66	364.17	74.51	20.5	1,586.18	1,820.85	234.67	12.9
Health Insurance	41.22	41.00	(0.22)	(0.5)	226.71	205.00	(21.71)	(10.6)
Worker's Compensation	0.00	24.08	24.08	100.0	76.00	120.40	44.40	36.9
Unemployment	0.36	20.08	19.72	98.2	35.02	100.40	65.38	65.1
<b>Total General &amp; Administrative Expenses</b>	<b>\$7,649.21</b>	<b>\$7,647.41</b>	<b>\$(1.80)</b>	<b>0.0 %</b>	<b>\$37,529.59</b>	<b>\$38,237.05</b>	<b>\$707.46</b>	<b>1.9 %</b>
<b>Total Expenses</b>	<b>\$8,144.56</b>	<b>\$8,709.91</b>	<b>\$565.35</b>	<b>6.5%</b>	<b>\$41,243.09</b>	<b>\$43,549.55</b>	<b>\$2,306.46</b>	<b>5.3%</b>
<b>Net Income (Loss)</b>	<b>\$(8,144.56)</b>	<b>\$(8,709.91)</b>	<b>\$565.35</b>	<b>6.5%</b>	<b>(\$41,243.09)</b>	<b>\$(43,549.55)</b>	<b>\$2,306.46</b>	<b>5.3%</b>

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (16) P & Z

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Advertising, Printing, & Publishing	\$0.00	\$8.33	\$8.33	100.0%	\$0.00	\$41.65	\$41.65	100.0%
Conventions and Seminars	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
Training & Education	0.00	166.67	166.67	100.0	0.00	833.35	833.35	100.0
Legal Exp - P&Z	175.50	1,500.00	1,324.50	88.3	7,036.50	7,500.00	463.50	6.2
Miscellaneous	0.00	16.67	16.67	100.0	0.00	83.35	83.35	100.0
Software Maintenance & Support	445.75	128.67	(317.08)	(246.4)	745.75	643.35	(102.40)	(15.9)
Operating Supplies - P&Z	0.00	16.67	16.67	100.0	0.00	83.35	83.35	100.0
Small Tools and Equipment	0.00	16.67	16.67	100.0	0.00	83.35	83.35	100.0
Telephone	40.78	50.00	9.22	18.4	261.94	250.00	(11.94)	(4.8)
Travel	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
<b>Total Program Expenses</b>	<b>\$662.03</b>	<b>\$1,987.02</b>	<b>\$1,324.99</b>	<b>66.7 %</b>	<b>\$8,044.19</b>	<b>\$9,935.10</b>	<b>\$1,890.91</b>	<b>19.0 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$4,400.18	\$5,177.75	\$777.57	15.0%	\$23,595.73	\$25,888.75	\$2,293.02	8.9%
Longevity Bonus	0.00	29.83	29.83	100.0	0.00	149.15	149.15	100.0
FICA and Medicare	332.28	398.42	66.14	16.6	1,781.26	1,992.10	210.84	10.6
Retirement	293.26	324.17	30.91	9.5	1,612.93	1,620.85	7.92	0.5
Health Insurance	921.80	993.00	71.20	7.2	5,069.90	4,965.00	(104.90)	(2.1)
Worker's Compensation	0.00	44.67	44.67	100.0	103.00	223.35	120.35	53.9
Unemployment	0.00	12.00	12.00	100.0	15.37	60.00	44.63	74.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$5,947.52</b>	<b>\$6,979.84</b>	<b>\$1,032.32</b>	<b>14.8 %</b>	<b>\$32,178.19</b>	<b>\$34,899.20</b>	<b>\$2,721.01</b>	<b>7.8 %</b>
<b>Total Expenses</b>	<b>\$6,609.55</b>	<b>\$8,966.86</b>	<b>\$2,357.31</b>	<b>26.3%</b>	<b>\$40,222.38</b>	<b>\$44,834.30</b>	<b>\$4,611.92</b>	<b>10.3%</b>
<b>Net Income (Loss)</b>	<b>\$(6,609.55)</b>	<b>\$(8,966.86)</b>	<b>\$2,357.31</b>	<b>26.3%</b>	<b>(\$40,222.38)</b>	<b>\$(44,834.30)</b>	<b>\$4,611.92</b>	<b>10.3%</b>

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7:17:12 AM

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (17) Parks

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Fuel	\$100.75	\$166.67	\$65.92	39.6%	\$512.24	\$833.35	\$321.11	38.5%
Legal Exp - Parks	0.00	20.83	20.83	100.0	0.00	104.15	104.15	100.0
Miscellaneous	0.00	25.00	25.00	100.0	59.16	125.00	65.84	52.7
Operating Supplies - Parks	0.00	29.17	29.17	100.0	64.92	145.85	80.93	55.5
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	41.65	41.65	100.0
Rep and Maint - Vehicles	(8.85)	125.00	133.85	107.1	158.60	625.00	466.40	74.6
Rep and Maint - Equipment	96.70	41.67	(55.03)	(132.1)	476.78	208.35	(268.43)	(128.8)
Rep and Maint - Infrastructure	0.00	166.67	166.67	100.0	0.00	833.35	833.35	100.0
Small Tools and Equipment	0.00	83.33	83.33	100.0	1,249.45	416.65	(832.80)	(199.9)
Uniform Exp Parks	0.00	33.33	33.33	100.0	31.12	166.65	135.53	81.3
Utilities	433.18	233.33	(199.85)	(85.7)	1,091.57	1,166.65	75.08	6.4
Lease Payments	43.36	21.75	(21.61)	(99.4)	108.40	108.75	0.35	0.3
<b>Total Program Expenses</b>	<b>\$665.14</b>	<b>\$955.08</b>	<b>\$289.94</b>	<b>30.4 %</b>	<b>\$3,752.24</b>	<b>\$4,775.40</b>	<b>\$1,023.16</b>	<b>21.4 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$567.57	\$610.75	\$43.18	7.1%	\$2,591.15	\$3,053.75	\$462.60	15.1%
FICA and Medicare	42.45	46.75	4.30	9.2	191.20	233.75	42.55	18.2
Retirement	28.57	48.83	20.26	41.5	174.30	244.15	69.85	28.6
Health Insurance	93.21	156.92	63.71	40.6	627.83	784.60	156.77	20.0
Worker's Compensation	0.00	28.67	28.67	100.0	77.00	143.35	66.35	46.3
Unemployment	0.79	0.75	(0.04)	(5.3)	0.80	3.75	2.95	78.7
<b>Total General &amp; Administrative Expenses</b>	<b>\$732.59</b>	<b>\$892.67</b>	<b>\$160.08</b>	<b>17.9 %</b>	<b>\$3,662.28</b>	<b>\$4,463.35</b>	<b>\$801.07</b>	<b>17.9 %</b>
<b>Total Expenses</b>	<b>\$1,397.73</b>	<b>\$1,847.75</b>	<b>\$450.02</b>	<b>24.4%</b>	<b>\$7,414.52</b>	<b>\$9,238.75</b>	<b>\$1,824.23</b>	<b>19.7%</b>
<b>Net Income (Loss)</b>	<b>\$(1,397.73)</b>	<b>\$(1,847.75)</b>	<b>\$450.02</b>	<b>24.4%</b>	<b>\$(7,414.52)</b>	<b>\$(9,238.75)</b>	<b>\$1,824.23</b>	<b>19.7%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (1) General  
Department: (18) Property

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b><u>Program Expenses</u></b>								
Contract Services	\$50.00	\$875.00	\$825.00	94.3%	\$2,502.58	\$4,375.00	\$1,872.42	42.8%
Engineering Fees	590.00	416.67	(173.33)	(41.6)	590.00	2,083.35	1,493.35	71.7
Fuel	100.75	125.00	24.25	19.4	289.11	625.00	335.89	53.7
Legal Exp - Properties	0.00	8.33	8.33	100.0	0.00	41.65	41.65	100.0
Miscellaneous	120.87	83.33	(37.54)	(45.0)	1,431.68	416.65	(1,015.03)	(243.6)
Operating Supplies - Properties	153.45	166.67	13.22	7.9	504.49	833.35	328.86	39.5
R&M Building - Properties	0.00	4,166.67	4,166.67	100.0	(3,309.68)	20,833.35	24,143.03	115.9
Rep and Maint - Vehicles	(8.85)	125.00	133.85	107.1	158.60	625.00	466.40	74.6
Rep and Maint - Equipment	296.39	20.83	(275.56)	(1322.9)	315.05	104.15	(210.90)	(202.5)
Rep and Maint - Infrastructure	0.00	9,583.33	9,583.33	100.0	0.00	47,916.65	47,916.65	100.0
Small Tools and Equipment	987.03	100.00	(887.03)	(887.0)	1,121.48	500.00	(621.48)	(124.3)
Uniform Exp Properties	32.94	29.17	(3.77)	(12.9)	64.06	145.85	81.79	56.1
Utilities	4,520.85	3,500.00	(1,020.85)	(29.2)	14,659.72	17,500.00	2,840.28	16.2
Lease Payments	43.36	21.75	(21.61)	(99.4)	108.40	108.75	0.35	0.3
<b>Total Program Expenses</b>	<b>\$6,886.79</b>	<b>\$19,221.75</b>	<b>\$12,334.96</b>	<b>64.2 %</b>	<b>\$18,435.49</b>	<b>\$96,108.75</b>	<b>\$77,673.26</b>	<b>80.8 %</b>
<b><u>General &amp; Administrative Expenses</u></b>								
Salaries and Wages	\$3,514.55	\$3,781.83	\$267.28	7.1%	\$15,995.11	\$18,909.15	\$2,914.04	15.4%
FICA and Medicare	262.82	289.33	26.51	9.2	1,183.90	1,446.65	262.75	18.2
Retirement	176.92	302.58	125.66	41.5	1,079.25	1,512.90	433.65	28.7
Health Insurance	577.18	971.83	394.65	40.6	3,887.72	4,859.15	971.43	20.0
Worker's Compensation	0.00	172.08	172.08	100.0	432.00	860.40	428.40	49.8
Unemployment	4.90	4.83	(0.07)	(1.4)	4.98	24.15	19.17	79.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,536.37</b>	<b>\$5,522.48</b>	<b>\$986.11</b>	<b>17.9 %</b>	<b>\$22,582.96</b>	<b>\$27,612.40</b>	<b>\$5,029.44</b>	<b>18.2 %</b>
<b>Total Expenses</b>	<b>\$11,423.16</b>	<b>\$24,744.23</b>	<b>\$13,321.07</b>	<b>53.8%</b>	<b>\$41,018.45</b>	<b>\$123,721.15</b>	<b>\$82,702.70</b>	<b>66.8%</b>
<b>Net Income (Loss)</b>	<b>\$(11,423.16)</b>	<b>\$(24,744.23)</b>	<b>\$13,321.07</b>	<b>53.8%</b>	<b>\$(41,018.45)</b>	<b>\$(123,721.15)</b>	<b>\$82,702.70</b>	<b>66.8%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (2) Utilities  
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Connection Fees	\$0.00	\$416.67	\$(416.67)	(100.0)%	\$0.00	\$2,083.35	\$(2,083.35)	(100.0)%
Water Usage Fees	13,417.55	15,166.67	(1,749.12)	(11.5)	68,656.58	75,833.35	(7,176.77)	(9.5)
Miscellaneous	290.00	208.33	81.67	39.2	1,261.00	1,041.65	219.35	21.1
Transfers In	49,166.66	49,166.67	(0.01)	0.0	245,833.38	245,833.35	0.03	0.0
<b>Net Revenues</b>	<b>\$62,874.21</b>	<b>\$64,958.34</b>	<b>\$(2,084.13)</b>	<b>(3.2)%</b>	<b>\$315,750.96</b>	<b>\$324,791.70</b>	<b>\$(9,040.74)</b>	<b>(2.8)%</b>
<b>Program Expenses</b>								
Contract Services	\$900.00	\$2,666.67	\$1,766.67	66.3%	\$5,956.22	\$13,333.35	\$7,377.13	55.3%
Training & Education	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
Permit Fee Exp - Water	411.90	150.00	(261.90)	(174.6)	411.90	750.00	338.10	45.1
Engineering Fees	0.00	125.00	125.00	100.0	0.00	625.00	625.00	100.0
Fuel	301.56	250.00	(51.56)	(20.6)	1,306.05	1,250.00	(56.05)	(4.5)
Insurance	0.00	625.00	625.00	100.0	0.00	3,125.00	3,125.00	100.0
Legal Exp - Water	255.00	3,583.33	3,328.33	92.9	625.50	17,916.65	17,291.15	96.5
Miscellaneous	0.00	66.25	66.25	100.0	59.16	331.25	272.09	82.1
Software Support Exp - Water	970.70	469.00	(501.70)	(107.0)	1,217.55	2,345.00	1,127.45	48.1
Operating Supplies - Water	497.65	283.33	(214.32)	(75.6)	586.73	1,416.65	829.92	58.6
R&M Building - Water	0.00	16.67	16.67	100.0	0.00	83.35	83.35	100.0
Rep and Maint - Vehicles	394.43	166.67	(227.76)	(136.7)	587.00	833.35	246.35	29.6
Rep and Maint - Equipment	0.00	125.00	125.00	100.0	205.36	625.00	419.64	67.1
Rep and Maint - Infrastructure	1,074.96	43,666.67	42,591.71	97.5	3,876.27	218,333.35	214,457.08	98.2
Springs Security Exp	2,872.38	833.33	(2,039.05)	(244.7)	3,399.67	4,166.65	766.98	18.4
Service Tests/System Testing	30.00	62.50	32.50	52.0	90.00	312.50	222.50	71.2
Small Tools and Equipment	48.42	104.17	55.75	53.5	48.42	520.85	472.43	90.7
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	375.00	375.00	100.0
Uniform Exp Water	0.00	29.17	29.17	100.0	31.12	145.85	114.73	78.7
Utilities Exp - Water	71.37	41.67	(29.70)	(71.3)	179.02	208.35	29.33	14.1
Administrative Charge	4,524.00	4,524.00	0.00	0.0	22,620.00	22,620.00	0.00	0.0
Lease Payments	151.76	75.92	(75.84)	(99.9)	379.40	379.60	0.20	0.1
<b>Total Program Expenses</b>	<b>\$12,504.13</b>	<b>\$57,981.02</b>	<b>\$45,476.89</b>	<b>78.4 %</b>	<b>\$41,579.37</b>	<b>\$289,905.10</b>	<b>\$248,325.73</b>	<b>85.7 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$6,199.58	\$6,671.08	\$471.50	7.1%	\$28,303.16	\$33,355.40	\$5,052.24	15.1%
FICA and Medicare	463.60	510.33	46.73	9.2	2,088.37	2,551.65	463.28	18.2
Retirement	312.07	533.67	221.60	41.5	1,903.77	2,668.35	764.58	28.7
Health Insurance	1,018.11	1,714.25	696.14	40.6	6,857.87	8,571.25	1,713.38	20.0

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (2) Utilities  
Department: (50) Water

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
Worker's Compensation	0.00	372.83	372.83	100.0	1,021.00	1,864.15	843.15	45.2
Unemployment	8.64	8.50	(0.14)	(1.6)	8.78	42.50	33.72	79.3
<b>Total General &amp; Administrative Expenses</b>	<b>\$8,002.00</b>	<b>\$9,810.66</b>	<b>\$1,808.66</b>	<b>18.4 %</b>	<b>\$40,182.95</b>	<b>\$49,053.30</b>	<b>\$8,870.35</b>	<b>18.1 %</b>
<b>Total Expenses</b>	<b>\$20,506.13</b>	<b>\$67,791.68</b>	<b>\$47,285.55</b>	<b>69.8%</b>	<b>\$81,762.32</b>	<b>\$338,958.40</b>	<b>\$257,196.08</b>	<b>75.9%</b>
<b>Net Income (Loss)</b>	<b>\$42,368.08</b>	<b>\$(2,833.34)</b>	<b>\$45,201.42</b>	<b>1595.3%</b>	<b>\$233,988.64</b>	<b>\$(14,166.70)</b>	<b>\$248,155.34</b>	<b>1751.7%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (2) Utilities  
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
Connection Fees	\$0.00	\$458.33	\$(458.33)	(100.0)%	\$0.00	\$2,291.65	\$(2,291.65)	(100.0)%
Sewer Usage Fees	12,755.55	15,166.67	(2,411.12)	(15.9)	66,284.36	75,833.35	(9,548.99)	(12.6)
Transfers In	7,500.00	7,500.00	0.00	0.0	37,500.00	37,500.00	0.00	0.0
<b>Net Revenues</b>	<b>\$20,255.55</b>	<b>\$23,125.00</b>	<b>\$(2,869.45)</b>	<b>(12.4)%</b>	<b>\$103,784.36</b>	<b>\$115,625.00</b>	<b>\$(11,840.64)</b>	<b>(10.2)%</b>
<b>Program Expenses</b>								
Contract Services	\$3,200.00	\$4,550.00	\$1,350.00	29.7%	\$12,800.00	\$22,750.00	\$9,950.00	43.7%
Permit Fee Exp - Sewer	0.00	114.58	114.58	100.0	1,378.94	572.90	(806.04)	(140.7)
Engineering Fees	0.00	1,458.33	1,458.33	100.0	0.00	7,291.65	7,291.65	100.0
Fuel	214.69	250.00	35.31	14.1	831.72	1,250.00	418.28	33.5
Insurance	0.00	833.33	833.33	100.0	0.00	4,166.65	4,166.65	100.0
Legal Exp - Sewer	0.00	91.67	91.67	100.0	0.00	458.35	458.35	100.0
Miscellaneous	0.00	41.50	41.50	100.0	116.24	207.50	91.26	44.0
Software Support Exp - Sewer	970.70	469.00	(501.70)	(107.0)	1,217.55	2,345.00	1,127.45	48.1
Operating Supplies	437.20	666.67	229.47	34.4	4,159.15	3,333.35	(825.80)	(24.8)
R&M Building - Sewer	0.00	25.00	25.00	100.0	0.00	125.00	125.00	100.0
Rep and Maint - Vehicles	(8.85)	158.33	167.18	105.6	239.55	791.65	552.10	69.7
Rep and Maint - Equipment	80.11	200.00	119.89	59.9	80.11	1,000.00	919.89	92.0
Rep and Maint - Infrastructure	15,535.11	4,000.00	(11,535.11)	(288.4)	15,950.72	20,000.00	4,049.28	20.2
Service Tests/System Testing	1,234.40	1,166.67	(67.73)	(5.8)	4,190.20	5,833.35	1,643.15	28.2
Small Tools & Equipment (under \$5,000)	0.00	166.67	166.67	100.0	679.49	833.35	153.86	18.5
Uniform Exp Sewer	0.00	29.17	29.17	100.0	31.12	145.85	114.73	78.7
Utilities	377.32	208.33	(168.99)	(81.1)	944.05	1,041.65	97.60	9.4
Administrative Charge	4,524.00	4,524.00	0.00	0.0	22,620.00	22,620.00	0.00	0.0
Lease Payments	151.76	75.92	(75.84)	(99.9)	379.40	379.60	0.20	0.1
<b>Total Program Expenses</b>	<b>\$26,716.44</b>	<b>\$19,029.17</b>	<b>\$(7,687.27)</b>	<b>(40.4)%</b>	<b>\$65,618.24</b>	<b>\$95,145.85</b>	<b>\$29,527.61</b>	<b>31.0 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,361.74	\$3,617.42	\$255.68	7.1%	\$15,347.52	\$18,087.10	\$2,739.58	15.1%
FICA and Medicare	251.39	276.75	25.36	9.2	1,132.42	1,383.75	251.33	18.2
Retirement	169.22	289.42	120.20	41.5	1,032.32	1,447.10	414.78	28.7
Health Insurance	552.07	929.58	377.51	40.6	3,718.63	4,647.90	929.27	20.0
Worker's Compensation	0.00	186.42	186.42	100.0	518.00	932.10	414.10	44.4
Unemployment	4.68	4.58	(0.10)	(2.2)	4.76	22.90	18.14	79.2
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,339.10</b>	<b>\$5,304.17</b>	<b>\$965.07</b>	<b>18.2 %</b>	<b>\$21,753.65</b>	<b>\$26,520.85</b>	<b>\$4,767.20</b>	<b>18.0 %</b>



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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (2) Utilities  
Department: (51) Sewer

	<u>Actual</u>	<u>Current Period Budget</u>	<u>Variance</u>	<u>%</u>	<u>Actual</u>	<u>Year To Date Budget</u>	<u>Variance</u>	<u>%</u>
Total Expenses	<u>\$31,055.54</u>	<u>\$24,333.34</u>	<u>\$(6,722.20)</u>	<u>(27.6)%</u>	<u>\$87,371.89</u>	<u>\$121,666.70</u>	<u>\$34,294.81</u>	<u>28.2%</u>
Net Income (Loss)	<u>\$(10,799.99)</u>	<u>\$(1,208.34)</u>	<u>\$(9,591.65)</u>	<u>(793.8)%</u>	<u>\$16,412.47</u>	<u>\$(6,041.70)</u>	<u>\$22,454.17</u>	<u>371.7%</u>

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**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (2) Utilities  
Department: (52) Sanitation

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
Sanitation Usage Fees	\$14,676.95	\$15,666.67	\$ (989.72)	(6.3)%	\$73,017.13	\$78,333.35	\$ (5,316.22)	(6.8)%
Miscellaneous	0.00	62.50	(62.50)	(100.0)	449.00	312.50	136.50	43.7
Transfers In	2,500.00	2,500.00	0.00	0.0	12,500.00	12,500.00	0.00	0.0
<b>Net Revenues</b>	<b>\$17,176.95</b>	<b>\$18,229.17</b>	<b>\$ (1,052.22)</b>	<b>(5.8)%</b>	<b>\$85,966.13</b>	<b>\$91,145.85</b>	<b>\$ (5,179.72)</b>	<b>(5.7)%</b>
<b>Program Expenses</b>								
Recycling Contract Exp	\$120.00	\$125.00	\$5.00	4.0%	\$600.00	\$625.00	\$25.00	4.0%
Training & Education	0.00	41.67	41.67	100.0	95.00	208.35	113.35	54.4
Equipment Rentals	0.00	66.67	66.67	100.0	950.20	333.35	(616.85)	(185.0)
Fuel	774.47	875.00	100.53	11.5	2,872.32	4,375.00	1,502.68	34.3
Insurance	0.00	833.33	833.33	100.0	0.00	4,166.65	4,166.65	100.0
Landfill Tipping Fees	1,742.40	1,800.00	57.60	3.2	6,704.80	9,000.00	2,295.20	25.5
Miscellaneous	0.00	22.08	22.08	100.0	110.08	110.40	0.32	0.3
Software Support Exp - Trash	414.59	469.00	54.41	11.6	661.47	2,345.00	1,683.53	71.8
Operating Supplies - Trash	0.00	62.50	62.50	100.0	64.92	312.50	247.58	79.2
Rep and Maint - Vehicles	(8.87)	833.33	842.20	101.1	2,277.82	4,166.65	1,888.83	45.3
Rep and Maint - Equipment	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
Small Tools and Equipment	0.00	500.00	500.00	100.0	0.00	2,500.00	2,500.00	100.0
Uniform Exp Trash	0.00	29.17	29.17	100.0	31.12	145.85	114.73	78.7
Administrative Charge	4,524.00	4,524.00	0.00	0.0	22,620.00	22,620.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
<b>Total Program Expenses</b>	<b>\$7,566.59</b>	<b>\$10,223.42</b>	<b>\$2,656.83</b>	<b>26.0 %</b>	<b>\$46,987.73</b>	<b>\$61,117.10</b>	<b>\$14,129.37</b>	<b>23.1 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$5,348.19	\$5,755.00	\$406.81	7.1%	\$24,416.44	\$28,775.00	\$4,358.56	15.1%
FICA and Medicare	399.94	440.25	40.31	9.2	1,801.57	2,201.25	399.68	18.2
Retirement	269.22	460.42	191.20	41.5	1,642.37	2,302.10	659.73	28.7
Health Insurance	878.29	1,478.83	600.54	40.6	5,916.12	7,394.15	1,478.03	20.0
Worker's Compensation	0.00	530.58	530.58	100.0	1,451.00	2,652.90	1,201.90	45.3
Unemployment	7.45	7.33	(0.12)	(1.6)	7.56	36.65	29.09	79.4
<b>Total General &amp; Administrative Expenses</b>	<b>\$6,903.09</b>	<b>\$8,672.41</b>	<b>\$1,769.32</b>	<b>20.4 %</b>	<b>\$35,235.06</b>	<b>\$43,362.05</b>	<b>\$8,126.99</b>	<b>18.7 %</b>
<b>Total Expenses</b>	<b>\$14,469.68</b>	<b>\$18,895.83</b>	<b>\$4,426.15</b>	<b>23.4%</b>	<b>\$82,222.79</b>	<b>\$104,479.15</b>	<b>\$22,256.36</b>	<b>21.3%</b>
<b>Net Income (Loss)</b>	<b>\$2,707.27</b>	<b>\$(666.66)</b>	<b>\$3,373.93</b>	<b>506.1%</b>	<b>\$3,743.34</b>	<b>\$(13,333.30)</b>	<b>\$17,076.64</b>	<b>128.1%</b>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (3) Road  
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<b>Revenues</b>								
HURF Revenue	\$3,925.95	\$4,037.83	\$(111.88)	(2.8)%	\$19,621.66	\$20,189.15	\$(567.49)	(2.8)%
Interest and Investment Earnings	119.85	41.67	78.18	187.6	400.97	208.35	192.62	92.5
Transfers In	19,708.33	19,708.33	0.00	0.0	98,541.69	98,541.65	0.04	0.0
<b>Net Revenues</b>	<b>\$23,754.13</b>	<b>\$23,787.83</b>	<b>\$(33.70)</b>	<b>(0.1)%</b>	<b>\$118,564.32</b>	<b>\$118,939.15</b>	<b>\$(374.83)</b>	<b>(0.3)%</b>
<b>Program Expenses</b>								
Engineering Fees	\$0.00	\$208.33	\$208.33	100.0%	\$0.00	\$1,041.65	\$1,041.65	100.0%
Equipment Rentals - HURF	0.00	66.67	66.67	100.0	0.00	333.35	333.35	100.0
Fuel	100.76	150.00	49.24	32.8	289.11	750.00	460.89	61.5
Insurance	0.00	416.67	416.67	100.0	0.00	2,083.35	2,083.35	100.0
Miscellaneous	0.00	52.58	52.58	100.0	59.18	262.90	203.72	77.5
Software Service & Support	14.62	132.83	118.21	89.0	96.86	664.15	567.29	85.4
Operating Supplies - HURF	0.00	41.67	41.67	100.0	64.98	208.35	143.37	68.8
Public Restroom Supplies	0.00	250.00	250.00	100.0	1,110.02	1,250.00	139.98	11.2
R&M Building - HURF	0.00	41.67	41.67	100.0	0.00	208.35	208.35	100.0
Rep and Maint - Vehicles	(8.85)	125.00	133.85	107.1	158.59	625.00	466.41	74.6
Rep and Maint - Equipment	0.00	41.67	41.67	100.0	77.75	208.35	130.60	62.7
Rep and Maint - Infrastructure	0.00	13,750.00	13,750.00	100.0	505.58	68,750.00	68,244.42	99.3
Small Tools and Equipment	0.00	41.67	41.67	100.0	19.75	208.35	188.60	90.5
Street Lights	1,053.35	1,083.33	29.98	2.8	5,266.75	5,416.65	149.90	2.8
Street Supplies	211.82	416.67	204.85	49.2	2,199.08	2,083.35	(115.73)	(5.6)
Uniform Exp - HURF	0.00	29.17	29.17	100.0	31.13	145.85	114.72	78.7
Administrative Charge	670.50	670.50	0.00	0.0	3,352.50	3,352.50	0.00	0.0
Capital Outlay	0.00	2,083.33	2,083.33	100.0	0.00	10,416.65	10,416.65	100.0
Lease Payments	43.38	21.75	(21.63)	(99.4)	108.45	108.75	0.30	0.3
<b>Total Program Expenses</b>	<b>\$2,085.58</b>	<b>\$19,623.51</b>	<b>\$17,537.93</b>	<b>89.4 %</b>	<b>\$13,339.73</b>	<b>\$98,117.55</b>	<b>\$84,777.82</b>	<b>86.4 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$3,869.34	\$4,288.17	\$418.83	9.8%	\$18,870.81	\$21,440.85	\$2,570.04	12.0%
FICA and Medicare	291.12	328.08	36.96	11.3	1,408.43	1,640.40	231.97	14.1
Retirement	142.85	244.33	101.48	41.5	871.43	1,221.65	350.22	28.7
Health Insurance	466.04	784.67	318.63	40.6	3,139.19	3,923.35	784.16	20.0
Worker's Compensation	0.00	175.83	175.83	100.0	439.00	879.15	440.15	50.1
Unemployment	3.96	9.92	5.96	60.1	9.15	49.60	40.45	81.6
<b>Total General &amp; Administrative Expenses</b>	<b>\$4,773.31</b>	<b>\$5,831.00</b>	<b>\$1,057.69</b>	<b>18.1 %</b>	<b>\$24,738.01</b>	<b>\$29,155.00</b>	<b>\$4,416.99</b>	<b>15.2 %</b>

12/6/22  
7:32:04 AM

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (3) Road  
Department: (30) HURF

	<u>Actual</u>	<u>Current Period Budget</u>	<u>Variance</u>	<u>%</u>	<u>Actual</u>	<u>Year To Date Budget</u>	<u>Variance</u>	<u>%</u>
Total Expenses	<u>\$6,858.89</u>	<u>\$25,454.51</u>	<u>\$18,595.62</u>	<u>73.1%</u>	<u>\$38,077.74</u>	<u>\$127,272.55</u>	<u>\$89,194.81</u>	<u>70.1%</u>
Net Income (Loss)	<u>\$16,895.24</u>	<u>\$(1,666.68)</u>	<u>\$18,561.92</u>	<u>1113.7%</u>	<u>\$80,486.58</u>	<u>\$(8,333.40)</u>	<u>\$88,819.98</u>	<u>1065.8%</u>

**Town of Jerome**  
Income Statement  
(Original Budget to Actual Comparison)  
For the period of 11/1/2022 Through 11/30/2022

Fund: (3) Road  
Department: (35) Parking

	Current Period				Year To Date			
	Actual	Budget	Variance	%	Actual	Budget	Variance	%
<b>Revenues</b>								
Parking Kiosk Revenue	\$31,426.40	\$33,333.33	\$(1,906.93)	(5.7)%	\$138,820.25	\$166,666.65	\$(27,846.40)	(16.7)%
<b>Net Revenues</b>	<b>\$31,426.40</b>	<b>\$33,333.33</b>	<b>\$(1,906.93)</b>	<b>(5.7)%</b>	<b>\$138,820.25</b>	<b>\$166,666.65</b>	<b>\$(27,846.40)</b>	<b>(16.7)%</b>
<b>Program Expenses</b>								
Fuel	\$51.42	\$166.67	\$115.25	69.1%	\$254.66	\$833.35	\$578.69	69.4%
Miscellaneous	0.00	53.33	53.33	100.0	0.00	266.65	266.65	100.0
Bank Charges	17.76	0.00	(17.76)	0.0	33.80	0.00	(33.80)	0.0
Credit Card Processing Fees	3,348.93	3,791.67	442.74	11.7	14,392.49	18,958.35	4,565.86	24.1
Software Service and Support	471.32	874.50	403.18	46.1	2,723.66	4,372.50	1,648.84	37.7
Operating Supplies	0.00	250.00	250.00	100.0	635.13	1,250.00	614.87	49.2
Telephone	347.12	266.67	(80.45)	(30.2)	936.80	1,333.35	396.55	29.7
Administrative Charge	438.50	438.50	0.00	0.0	2,192.50	2,192.50	0.00	0.0
Allow for Additional Capital Purchases	0.00	583.33	583.33	100.0	0.00	2,916.65	2,916.65	100.0
Transfers Out	27,000.00	28,041.67	1,041.67	3.7	135,000.00	140,208.35	5,208.35	3.7
<b>Total Program Expenses</b>	<b>\$31,675.05</b>	<b>\$34,466.34</b>	<b>\$2,791.29</b>	<b>8.1 %</b>	<b>\$156,169.04</b>	<b>\$172,331.70</b>	<b>\$16,162.66</b>	<b>9.4 %</b>
<b>General &amp; Administrative Expenses</b>								
Salaries and Wages	\$2,536.75	\$3,089.33	\$552.58	17.9%	\$15,909.79	\$15,446.65	\$(463.14)	(3.0)%
Longevity Bonus	0.00	0.00	0.00	0.0	60.00	0.00	(60.00)	0.0
FICA Match	194.06	236.33	42.27	17.9	1,221.71	1,181.65	(40.06)	(3.4)
Worker's Compensation	0.00	81.08	81.08	100.0	283.00	405.40	122.40	30.2
Unemployment	2.62	15.33	12.71	82.9	19.05	76.65	57.60	75.1
<b>Total General &amp; Administrative Expenses</b>	<b>\$2,733.43</b>	<b>\$3,422.07</b>	<b>\$688.64</b>	<b>20.1 %</b>	<b>\$17,493.55</b>	<b>\$17,110.35</b>	<b>\$(383.20)</b>	<b>(2.2)%</b>
<b>Total Expenses</b>	<b>\$34,408.48</b>	<b>\$37,888.41</b>	<b>\$3,479.93</b>	<b>9.2%</b>	<b>\$173,662.59</b>	<b>\$189,442.05</b>	<b>\$15,779.46</b>	<b>8.3%</b>
<b>Net Income (Loss)</b>	<b>\$(2,982.08)</b>	<b>\$(4,555.08)</b>	<b>\$1,573.00</b>	<b>34.5%</b>	<b>(\$34,842.34)</b>	<b>\$(22,775.40)</b>	<b>\$(12,066.94)</b>	<b>(53.0)%</b>

12/6/22  
7:55:25 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 11/30/2022**  
**Fund: (1) General**

**Assets**

**Current Assets**

LGIP	\$1,709.55	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,369.89	
City Sales Taxes	161,097.72	
Franchise Fees	3,790.44	
GF Accounts Receivable	5,145.42	
Property Taxes	1,309.28	
State Sales Taxes	2,435.52	
Court - Checking & Bond Acct	93,105.84	
Court - JCEF Acct	14,436.28	
Court - FTG Acct	8,891.93	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	33,999.95	
OAZ Checking	564,740.51	
OAZ General Savings	2,080,566.15	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$2,973,178.48

**Other Assets**

Due From Other Funds	\$1,794,710.01	
Total Other Assets		1,794,710.01

**Total Assets**

**\$4,767,888.49**

**Liabilities and Net Assets**

**Current Liabilities**

Accounts Payable	\$973.89	
Health Insurance	1,337.47	
PSPRS	(3,495.37)	
Customer Deposits	7,116.50	
FD Per Call Payable	422.50	
Ganishments Payable	1,735.51	
Wages Payable	38,573.32	
Due To Other Funds	3,659,683.38	
Court Liabilities	5,635.31	
Suspense Account	(90,000.00)	
Total Current Liabilities		\$3,621,982.51
<b>Total Liabilities</b>		<b>\$3,621,982.51</b>

**Net Assets**

Unrestricted Funds	945,868.68	
Current Year Net Assets	200,037.30	
<b>Total Net Assets</b>		<b>1,145,905.98</b>
<b>Total Liabilities and Net Assets</b>		<b>\$4,767,888.49</b>

12/6/22  
7:57:14 AM

**Town of Jerome**  
**Balance Sheet**  
**As of 11/30/2022**  
**Fund: (2) Utilities**

**Assets**

**Current Assets**

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	47,092.87	
Miscellaneous	27.21	
Construction WIP	300,422.00	
<b>Total Current Assets</b>		<b>\$332,542.08</b>

**Property, Plant & Equipment**

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	205,764.78	
Buildings-Acc Depreciation	(1,685,397.98)	
Operating Equipment-Acc Depreciation	(169,992.20)	
Infrastructure	1,399,746.06	
<b>Total Property, Plant &amp; Equipment</b>		<b>1,916,662.32</b>

**Other Assets**

Due From Other Funds	\$602,138.05	
<b>Total Other Assets</b>		<b>602,138.05</b>

**Total Assets**

**\$2,851,342.45**

**Liabilities and Net Assets**

**Current Liabilities**

Sales Tax Payable	\$1,459.30	
Customer Deposits	28,283.03	
Compensated Absences	5,621.13	
Other Liabilities	2,450.36	
Due To Other Funds	273,650.18	
Accrued Payroll	6,056.53	
<b>Total Current Liabilities</b>		<b>\$317,520.53</b>

**Total Liabilities**

**\$317,520.53**

**Net Assets**

Unrestricted Fund Balance	776,964.00	
Unrestricted Fund Balance	(149,031.00)	
Unrestricted Fund Balance	1,592,085.59	
Current Year Net Assets	313,803.33	
<b>Total Net Assets</b>		<b>2,533,821.92</b>
<b>Total Liabilities and Net Assets</b>		<b>\$2,851,342.45</b>

12/6/22  
7:59:04 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022  
  
Fund: (3) Road  
Department: (30) HURF

**Assets**

**Current Assets**

HURF Accounts Receivable	\$4,521.44	
OAZ HURF Savings	487,632.27	
Total Current Assets		\$492,153.71

**Other Assets**

Due From Other Funds	\$113,650.77	
Total Other Assets		113,650.77

**Total Assets**

**\$605,804.48**

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$421,457.86	
Accrued Payroll	1,548.18	
Total Current Liabilities		\$423,006.04

**Total Liabilities**

**\$423,006.04**

**Net Assets**

Unrestricted Fund Balance	108,157.37	
Current Year Net Assets	74,641.07	

**Total Net Assets**

**182,798.44**

**Total Liabilities and Net Assets**

**\$605,804.48**



12/6/22  
8:00:23 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022  
  
Fund: (3) Road  
Department: (35) Parking

**Assets**

**Other Assets**

Due From	\$332,972.76	
Total Other Assets		\$332,972.76
<b>Total Assets</b>		<b>\$332,972.76</b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To	\$174,210.11	
Wages Payable	1,271.65	
Total Current Liabilities		\$175,481.76
<b>Total Liabilities</b>		<b>\$175,481.76</b>

**Net Assets**

Unrestricted Fund Balance	115,938.77	
Current Year Net Assets	41,552.23	
<b>Total Net Assets</b>		<b>157,491.00</b>
<b>Total Liabilities and Net Assets</b>		<b>\$332,972.76</b>

12/6/22  
8:01:11 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022

Fund: (4) Firefighters Pension & Relief

**Assets**

**Current Assets**

Investments - Pension & Relief	\$167,081.82	
Total Current Assets		\$167,081.82

**Other Assets**

Due From Other Funds	\$34,904.02	
Total Other Assets		34,904.02

<b>Total Assets</b>		<b>\$201,985.84</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$22,873.32	
Total Current Liabilities		\$22,873.32

<b>Total Liabilities</b>		<b>\$22,873.32</b>
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**Net Assets**

Unrestricted Fund Balance	221,072.32	
Current Year Net Assets	(41,959.80)	

<b>Total Net Assets</b>		<b>179,112.52</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$201,985.84</b>
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12/6/22  
8:01:58 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022

Fund: (5) Operating Grants

**Assets**

**Current Assets**

Inventory	\$13,193.06	
Total Current Assets		\$13,193.06

**Other Assets**

Due From Other Funds	\$111,964.18	
Total Other Assets		111,964.18

<b>Total Assets</b>		<b>\$125,157.24</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$20,446.49	
Deferred Revenue - Opr Grants	66,136.59	
Total Current Liabilities		\$86,583.08

<b>Total Liabilities</b>		<b>\$86,583.08</b>
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**Net Assets**

Unrestricted Fund Balance	32,585.67	
Current Year Net Assets	5,988.49	

<b>Total Net Assets</b>		<b>38,574.16</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$125,157.24</b>
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12/6/22  
8:02:49 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022  
Fund: (6) Capital Grants

**Assets**

**Current Assets**

Cap Grants Receivable	\$251,094.65	
Total Current Assets		\$251,094.65

**Other Assets**

Due From Other Funds	\$1,411,784.74	
Total Other Assets		1,411,784.74

<b>Total Assets</b>		<b>\$1,662,879.39</b>
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**Liabilities and Net Assets**

**Current Liabilities**

Deferred Revenue - Cap Grants	\$646,479.20	
Due To Other Funds	664,785.78	
Total Current Liabilities		\$1,311,264.98

<b>Total Liabilities</b>		<b>\$1,311,264.98</b>
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**Net Assets**

Restricted Fund Balance	\$291,647.29	
Unrestricted Fund Balance	(275,672.93)	
Current Year Net Assets	335,640.05	

<b>Total Net Assets</b>		<b>351,614.41</b>
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<b>Total Liabilities and Net Assets</b>		<b>\$1,662,879.39</b>
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12/6/22  
8:03:57 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022

Fund: (7) GF Contingencies

**Assets**

**Other Assets**

Due From Other Funds	\$61,861.49	
Total Other Assets	<hr/>	\$61,861.49
<b>Total Assets</b>		<hr/> <b>\$61,861.49</b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$150,426.84	
Total Current Liabilities	<hr/>	\$150,426.84
<b>Total Liabilities</b>		<hr/> <b>\$150,426.84</b>

**Net Assets**

Unrestricted Fund Balance	\$94,258.74	
Current Year Net Assets	<hr/> (182,824.09)	
<b>Total Net Assets</b>		<hr/> <b>(88,565.35)</b>
<b>Total Liabilities and Net Assets</b>		<hr/> <b>\$61,861.49</b>

12/6/22  
8:04:42 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022

Fund: (8) UF Contingencies

**Assets**

**Other Assets**

Due From Other Funds	\$208,813.86	
Total Other Assets		\$208,813.86
<b>Total Assets</b>		<b>\$208,813.86</b>

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$75,480.48	
Total Current Liabilities		\$75,480.48
<b>Total Liabilities</b>		<b>\$75,480.48</b>

**Net Assets**

Current Year Net Assets	\$133,333.38	
<b>Total Net Assets</b>		<b>133,333.38</b>
<b>Total Liabilities and Net Assets</b>		<b>\$208,813.86</b>

12/6/22  
8:05:32 AM

**Town of Jerome**  
Balance Sheet  
As of 11/30/2022  
Fund: (9) Capital

**Assets**

**Current Assets**

OAZ Capital Improvements	\$70,843.95	
Pre-Paid Exp Capital Fund	5,000.00	
Total Current Assets		\$75,843.95

**Other Assets**

Due From Other Funds	\$1,109,791.13	
Total Other Assets		1,109,791.13

**Total Assets**

**\$1,185,635.08**

**Liabilities and Net Assets**

**Current Liabilities**

Due To Other Funds	\$319,576.57	
Total Current Liabilities		\$319,576.57

**Total Liabilities**

**\$319,576.57**

**Net Assets**

Unrestricted Fund Balance	\$82,861.60	
Current Year Net Assets	783,196.91	

**Total Net Assets**

**866,058.51**

**Total Liabilities and Net Assets**

**\$1,185,635.08**





AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
<b>VENDOR: 1002 - XEROX FINANCIAL SERVICES</b>											<b>\$0.00</b>
<b>11822MA10</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
020-0098114-001, Inv 3576243 Lease			1.10.1045 - General Fund PrePaid Exp		\$321.03	\$0.00	\$321.03	11/08/22	13210	ASCUCK	\$0.00
020-0098114-001, Inv 3576243 Lease			1.10.1045 - General Fund PrePaid Exp		\$350.25	\$0.00	\$350.25	11/08/22	13210	ASCUCK	\$0.00
			<b>INVOICE 11822MA10 TOTALS:</b>		<b>\$671.28</b>	<b>\$0.00</b>	<b>\$671.28</b>				<b>\$0.00</b>
<b>113022MA12</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>								
020-0098114-001, Inv 3637738 Copier			1.10.4500 - Miscellaneous Revenues		\$321.03	\$0.00	\$321.03	11/30/22	13269	ASCUCK	\$0.00
			<b>INVOICE 113022MA12 TOTALS:</b>		<b>\$321.03</b>	<b>\$0.00</b>	<b>\$321.03</b>				<b>\$0.00</b>
			<b>XEROX FINANCIAL SERVICES TOTALS:</b>		<b>\$992.31</b>	<b>\$0.00</b>	<b>\$992.31</b>				<b>\$0.00</b>
<b>VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)</b>											<b>\$0.00</b>
<b>111622MA13</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
Inv 2022-307 Project 20-0213CE Dra			6.70.6106 - HURF Exchange Drainage Expe		\$11,468.75	\$0.00	\$11,468.75	11/16/22	13242	ASCUCK	\$0.00
			<b>INVOICE 111622MA13 TOTALS:</b>		<b>\$11,468.75</b>	<b>\$0.00</b>	<b>\$11,468.75</b>				<b>\$0.00</b>
			<b>SOUTHWESTERN ENVIRON (SEC) TOTALS:</b>		<b>\$11,468.75</b>	<b>\$0.00</b>	<b>\$11,468.75</b>				<b>\$0.00</b>
<b>VENDOR: 1022 - KEITH LAZARO</b>											<b>\$0.00</b>
<b>11822MA30</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Annual FD Per Call			1.10.2950 - FD Per Call Payable		\$189.00	\$0.00	\$189.00	11/08/22	13211	ASCUCK	\$0.00
			<b>INVOICE 11822MA30 TOTALS:</b>		<b>\$189.00</b>	<b>\$0.00</b>	<b>\$189.00</b>				<b>\$0.00</b>
			<b>KEITH LAZARO TOTALS:</b>		<b>\$189.00</b>	<b>\$0.00</b>	<b>\$189.00</b>				<b>\$0.00</b>
<b>VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH</b>											<b>\$460.07</b>
<b>11222KM1</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. 22-1577 Internet GG			1.11.6192 - Software Support Exp - GG		\$120.00	\$0.00	\$120.00	11/02/22	13192	ASCUCK	\$0.00
Inv. 22-1577 Internet PZ			1.16.6192 - Software Maintenance & Suppor		\$75.00	\$0.00	\$75.00	11/02/22	13192	ASCUCK	\$0.00
Inv. 22-1577 Internet FD			1.14.6192 - Software Service & Support		\$75.00	\$0.00	\$75.00	11/02/22	13192	ASCUCK	\$0.00
Inv. 22-1577 Internet PD			1.13.6192 - Software Service & Support		\$150.00	\$0.00	\$150.00	11/02/22	13192	ASCUCK	\$0.00
Inv.22-1576 Internet			1.15.6266 - E-Rate Exp		\$42.95	\$0.00	\$42.95	11/02/22	13192	ASCUCK	\$0.00
			<b>INVOICE 11222KM1 TOTALS:</b>		<b>\$462.95</b>	<b>\$0.00</b>	<b>\$462.95</b>				<b>\$0.00</b>
			<b>YAVAPAI CO. EDUCATION TECH TOTALS:</b>		<b>\$462.95</b>	<b>\$0.00</b>	<b>\$462.95</b>				<b>\$460.07</b>
<b>VENDOR: 1033 - BROWN &amp; BROWN LAW OFFICES</b>											<b>\$0.00</b>
<b>11222KM7</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. Jerome-3471 Legal Research			2.50.6170 - Legal Exp - Water		\$255.00	\$0.00	\$255.00	11/02/22	13193	ASCUCK	\$0.00
			<b>INVOICE 11222KM7 TOTALS:</b>		<b>\$255.00</b>	<b>\$0.00</b>	<b>\$255.00</b>				<b>\$0.00</b>
			<b>BROWN &amp; BROWN LAW OFFICES TOTALS:</b>		<b>\$255.00</b>	<b>\$0.00</b>	<b>\$255.00</b>				<b>\$0.00</b>
<b>VENDOR: 1054 - PARKEON</b>											<b>\$0.00</b>

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>111622MA11</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
S0131335, Inv IV132920 Flowbird Fee		3.35.6192 - Software Service and Support			\$48.06	\$0.00	\$48.06	11/16/22	13243	ASCUCK	\$0.00
		<b>INVOICE 111622MA11 TOTALS:</b>			<b>\$48.06</b>	<b>\$0.00</b>	<b>\$48.06</b>				<b>\$0.00</b>
<b>112222MA11</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>								
S0131335, Inv IV133181 Parkfolio Fe		3.35.6192 - Software Service and Support			\$408.64	\$0.00	\$408.64	11/22/22	13258	ASCUCK	\$0.00
		<b>INVOICE 112222MA11 TOTALS:</b>			<b>\$408.64</b>	<b>\$0.00</b>	<b>\$408.64</b>				<b>\$0.00</b>
		<b>PARKEON TOTALS:</b>			<b>\$456.70</b>	<b>\$0.00</b>	<b>\$456.70</b>				<b>\$0.00</b>
<b>VENDOR: 1057 - JASON SUPPLE</b>											<b>\$0.00</b>
<b>11822MA24</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable			\$1,014.00	\$0.00	\$1,014.00	11/08/22	13212	ASCUCK	\$0.00
		<b>INVOICE 11822MA24 TOTALS:</b>			<b>\$1,014.00</b>	<b>\$0.00</b>	<b>\$1,014.00</b>				<b>\$0.00</b>
		<b>JASON SUPPLE TOTALS:</b>			<b>\$1,014.00</b>	<b>\$0.00</b>	<b>\$1,014.00</b>				<b>\$0.00</b>
<b>VENDOR: 1071 - PACIFIC ADVANCED CIVIL ENGIN</b>											<b>\$0.00</b>
<b>11822MA8</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Inv 6584 Jerome WWTP Engineering Oc		9.57.7027 - Wastewater Treatment Design E			\$14,557.00	\$0.00	\$14,557.00	11/08/22	13213	ASCUCK	\$0.00
		<b>INVOICE 11822MA8 TOTALS:</b>			<b>\$14,557.00</b>	<b>\$0.00</b>	<b>\$14,557.00</b>				<b>\$0.00</b>
		<b>PACIFIC ADVANCED CIVIL ENGIN TOTALS:</b>			<b>\$14,557.00</b>	<b>\$0.00</b>	<b>\$14,557.00</b>				<b>\$0.00</b>
<b>VENDOR: 1079 - O'REILLY AUTOMOTIVE, INC.</b>											<b>\$0.00</b>
<b>11822MA15</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Inv 3492157440 Spark Plugs, Repair		2.50.6220 - Rep and Maint - Vehicles			\$187.73	\$0.00	\$187.73	11/08/22	13214	ASCUCK	\$0.00
Inv 3492158215 Valve Springs, VLV C		2.50.6220 - Rep and Maint - Vehicles			\$129.90	\$0.00	\$129.90	11/08/22	13214	ASCUCK	\$0.00
		<b>INVOICE 11822MA15 TOTALS:</b>			<b>\$317.63</b>	<b>\$0.00</b>	<b>\$317.63</b>				<b>\$0.00</b>
		<b>O'REILLY AUTOMOTIVE, INC. TOTALS:</b>			<b>\$317.63</b>	<b>\$0.00</b>	<b>\$317.63</b>				<b>\$0.00</b>
<b>VENDOR: 1082 - JACOB GILES</b>											<b>\$0.00</b>
<b>11822MA26</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable			\$620.00	\$0.00	\$620.00	11/08/22	13215	ASCUCK	\$0.00
		<b>INVOICE 11822MA26 TOTALS:</b>			<b>\$620.00</b>	<b>\$0.00</b>	<b>\$620.00</b>				<b>\$0.00</b>
		<b>JACOB GILES TOTALS:</b>			<b>\$620.00</b>	<b>\$0.00</b>	<b>\$620.00</b>				<b>\$0.00</b>
<b>VENDOR: 1083 - CHAD HEMBROUGH</b>											<b>\$0.00</b>
<b>11822MA28</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable			\$273.00	\$0.00	\$273.00	11/08/22	13216	ASCUCK	\$0.00
		<b>INVOICE 11822MA28 TOTALS:</b>			<b>\$273.00</b>	<b>\$0.00</b>	<b>\$273.00</b>				<b>\$0.00</b>
		<b>CHAD HEMBROUGH TOTALS:</b>			<b>\$273.00</b>	<b>\$0.00</b>	<b>\$273.00</b>				<b>\$0.00</b>

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Description		Account									
<b>VENDOR: 1086 - UNIVERSAL POLICE SUPPLY CO</b>											<b>\$0.00</b>
<b>113022MA8</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>								
Inv 274710 Carrier, Traverse, Utili		1.13.6280 - Uniforms			\$395.65	\$0.00	\$395.65	11/30/22	13270	ASCUCK	\$0.00
		<b>INVOICE 113022MA8 TOTALS:</b>			<b>\$395.65</b>	<b>\$0.00</b>	<b>\$395.65</b>				<b>\$0.00</b>
		<b>UNIVERSAL POLICE SUPPLY CO TOTALS:</b>			<b>\$395.65</b>	<b>\$0.00</b>	<b>\$395.65</b>				<b>\$0.00</b>
<b>VENDOR: 1088 - BENJAMIN GARZA</b>											<b>\$0.00</b>
<b>11222KM13</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
457 Payout		1.10.2999 - Suspense Account			\$3,932.11	\$0.00	\$3,932.11	11/02/22	13194	ASCUCK	\$0.00
457 Payout Taxes		1.10.2401 - Federal WH & FICA			(\$786.42)	\$0.00	(\$786.42)	11/02/22	13194	ASCUCK	\$0.00
		<b>INVOICE 11222KM13 TOTALS:</b>			<b>\$3,145.69</b>	<b>\$0.00</b>	<b>\$3,145.69</b>				<b>\$0.00</b>
		<b>BENJAMIN GARZA TOTALS:</b>			<b>\$3,145.69</b>	<b>\$0.00</b>	<b>\$3,145.69</b>				<b>\$0.00</b>
<b>VENDOR: 109 - AFLAC</b>											<b>\$0.00</b>
<b>11222MA10</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>11/22/22</b>								
Acct # DN513, Inv. 576166 Nov Billi		1.10.2405 - AFLAC			\$54.48	\$0.00	\$54.48	11/22/22	13259	ASCUCK	\$0.00
		<b>INVOICE 11222MA10 TOTALS:</b>			<b>\$54.48</b>	<b>\$0.00</b>	<b>\$54.48</b>				<b>\$0.00</b>
		<b>AFLAC TOTALS:</b>			<b>\$54.48</b>	<b>\$0.00</b>	<b>\$54.48</b>				<b>\$0.00</b>
<b>VENDOR: 1098 - PROCOPY</b>											<b>\$0.00</b>
<b>11822MA4</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Inv 3762561 Copier Lease		1.11.6191 - Copier & Equip Lease Expense			\$336.33	\$0.00	\$336.33	11/08/22	13217	ASCUCK	\$0.00
		<b>INVOICE 11822MA4 TOTALS:</b>			<b>\$336.33</b>	<b>\$0.00</b>	<b>\$336.33</b>				<b>\$0.00</b>
		<b>PROCOPY TOTALS:</b>			<b>\$336.33</b>	<b>\$0.00</b>	<b>\$336.33</b>				<b>\$0.00</b>
<b>VENDOR: 1114 - MARTIN MARIETTA</b>											<b>\$0.00</b>
<b>11822MA13</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Inv 37170812 MAG ABC		3.30.6260 - Street Supplies			\$147.09	\$0.00	\$147.09	11/08/22	13218	ASCUCK	\$0.00
		<b>INVOICE 11822MA13 TOTALS:</b>			<b>\$147.09</b>	<b>\$0.00</b>	<b>\$147.09</b>				<b>\$0.00</b>
<b>11222MA5</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>								
Inv 37387984 MAG ABC		3.30.6260 - Street Supplies			\$64.73	\$0.00	\$64.73	11/22/22	13260	ASCUCK	\$0.00
		<b>INVOICE 11222MA5 TOTALS:</b>			<b>\$64.73</b>	<b>\$0.00</b>	<b>\$64.73</b>				<b>\$0.00</b>
		<b>MARTIN MARIETTA TOTALS:</b>			<b>\$211.82</b>	<b>\$0.00</b>	<b>\$211.82</b>				<b>\$0.00</b>
<b>VENDOR: 1116 - MULCAIRE &amp; SON CONTRACTING LLC</b>											<b>\$0.00</b>
<b>11222KM6</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. 3161 Drainage Improvement Proj		6.70.6106 - HURF Exchange Drainage Expe			\$219,241.28	\$0.00	\$219,241.28	11/02/22	13195	ASCUCK	\$0.00
		<b>INVOICE 11222KM6 TOTALS:</b>			<b>\$219,241.28</b>	<b>\$0.00</b>	<b>\$219,241.28</b>				<b>\$0.00</b>

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Description		Account									
<b>MULCAIRE &amp; SON CONTRACTING LLC TOTALS:</b>					<b>\$219,241.28</b>	<b>\$0.00</b>	<b>\$219,241.28</b>				<b>\$0.00</b>
<b>VENDOR: 1123 - CIVIC PLUS LLCC</b>											<b>\$0.00</b>
<b>11222KM12</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. 245774 Agenda Mgmt Training		1.11.6192 - Software Support Exp - GG		\$1,112.24	\$0.00	\$1,112.24	11/02/22	13196	ASCUCK	\$0.00	
Inv. 245774 Agenda Mgmt Training		1.16.6192 - Software Maintenance & Suppo		\$370.75	\$0.00	\$370.75	11/02/22	13196	ASCUCK	\$0.00	
Inv. 245774 Agenda Mgmt Training		2.50.6192 - Software Support Exp - Water		\$926.86	\$0.00	\$926.86	11/02/22	13196	ASCUCK	\$0.00	
Inv. 245774 Agenda Mgmt Training		2.51.6192 - Software Support Exp - Sewer		\$926.86	\$0.00	\$926.86	11/02/22	13196	ASCUCK	\$0.00	
Inv. 245774 Agenda Mgmt Training		2.52.6192 - Software Support Exp - Trash		\$370.75	\$0.00	\$370.75	11/02/22	13196	ASCUCK	\$0.00	
<b>INVOICE 11222KM12 TOTALS:</b>					<b>\$3,707.46</b>	<b>\$0.00</b>	<b>\$3,707.46</b>				<b>\$0.00</b>
<b>CIVIC PLUS LLCC TOTALS:</b>					<b>\$3,707.46</b>	<b>\$0.00</b>	<b>\$3,707.46</b>				<b>\$0.00</b>
<b>VENDOR: 1124 - RH BORDEN AND COMPANY LLC</b>											<b>\$0.00</b>
<b>11822MA12</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Inv 1301 Manhole Inspection, Assess		2.51.6230 - Rep and Maint - Infrastructure		\$15,500.00	\$0.00	\$15,500.00	11/08/22	13219	ASCUCK	\$0.00	
<b>INVOICE 11822MA12 TOTALS:</b>					<b>\$15,500.00</b>	<b>\$0.00</b>	<b>\$15,500.00</b>				<b>\$0.00</b>
<b>RH BORDEN AND COMPANY LLC TOTALS:</b>					<b>\$15,500.00</b>	<b>\$0.00</b>	<b>\$15,500.00</b>				<b>\$0.00</b>
<b>VENDOR: 1125 - SCOTT STAAB</b>											<b>\$0.00</b>
<b>11822MA23</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable		\$327.00	\$0.00	\$327.00	11/08/22	13220	ASCUCK	\$0.00	
<b>INVOICE 11822MA23 TOTALS:</b>					<b>\$327.00</b>	<b>\$0.00</b>	<b>\$327.00</b>				<b>\$0.00</b>
<b>SCOTT STAAB TOTALS:</b>					<b>\$327.00</b>	<b>\$0.00</b>	<b>\$327.00</b>				<b>\$0.00</b>
<b>VENDOR: 1126 - COAST TO COAST</b>											<b>\$0.00</b>
<b>111622MA5</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
Inv A2471030 Black Toner		1.11.6190 - Office Supplies		\$184.55	\$0.00	\$184.55	11/16/22	13244	ASCUCK	\$0.00	
<b>INVOICE 111622MA5 TOTALS:</b>					<b>\$184.55</b>	<b>\$0.00</b>	<b>\$184.55</b>				<b>\$0.00</b>
<b>COAST TO COAST TOTALS:</b>					<b>\$184.55</b>	<b>\$0.00</b>	<b>\$184.55</b>				<b>\$0.00</b>
<b>VENDOR: 113 - ALL-MED EQUIPMENT &amp; SERVICES</b>											<b>\$0.00</b>
<b>1822MA22</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>								
Inv 715692 Monthly Tank Rental		1.14.6181 - Medical Supplies Exp		\$143.84	\$0.00	\$143.84	11/08/22	13221	ASCUCK	\$0.00	
<b>INVOICE 1822MA22 TOTALS:</b>					<b>\$143.84</b>	<b>\$0.00</b>	<b>\$143.84</b>				<b>\$0.00</b>
<b>ALL-MED EQUIPMENT &amp; SERVICES TOTALS:</b>					<b>\$143.84</b>	<b>\$0.00</b>	<b>\$143.84</b>				<b>\$0.00</b>
<b>VENDOR: 119 - APS</b>											<b>\$0.00</b>
<b>11222KM3</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>11/17/22</b>								
Acct 3601574879 Park		1.17.6285 - Utilities		\$48.90	\$0.00	\$48.90	11/02/22	13198	ASCUCK	\$0.00	
<b>INVOICE 11222KM3 TOTALS:</b>					<b>\$48.90</b>	<b>\$0.00</b>	<b>\$48.90</b>				<b>\$0.00</b>

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Town of Jerome

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Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
<b>11222KM4</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>11/17/22</b>							
Acct 2839800000 Ghost Pepper		1.18.6285 - Utilities		\$70.76	\$0.00	\$70.76	11/02/22	13197	ASCUCK	\$0.00
Acct 1976520000 C-op		1.18.6285 - Utilities		\$157.23	\$0.00	\$157.23	11/02/22	13197	ASCUCK	\$0.00
Acct 0024240000 L Park		1.17.6285 - Utilities		\$35.98	\$0.00	\$35.98	11/02/22	13197	ASCUCK	\$0.00
Acct 03216010000 Hotel Jerome		1.18.6285 - Utilities		\$35.50	\$0.00	\$35.50	11/02/22	13197	ASCUCK	\$0.00
Acct 7575770000 Civic Center		1.18.6285 - Utilities		\$822.74	\$0.00	\$822.74	11/02/22	13197	ASCUCK	\$0.00
Acct 7575770000 Solar Credit		1.18.6285 - Utilities		(\$312.50)	\$0.00	(\$312.50)	11/02/22	13197	ASCUCK	\$0.00
Acct 0421621000 FD		1.18.6285 - Utilities		\$326.79	\$0.00	\$326.79	11/02/22	13197	ASCUCK	\$0.00
Acct 6506951000 PD		1.18.6285 - Utilities		\$148.62	\$0.00	\$148.62	11/02/22	13197	ASCUCK	\$0.00
Acct 6109570000 Perkinsville		1.18.6285 - Utilities		\$84.58	\$0.00	\$84.58	11/02/22	13197	ASCUCK	\$0.00
Acct 8061950000 Sunshine Hill		2.50.6285 - Utilities Exp - Water		\$34.31	\$0.00	\$34.31	11/02/22	13197	ASCUCK	\$0.00
Acct 2383901000 U Park		1.17.6285 - Utilities		\$36.65	\$0.00	\$36.65	11/02/22	13197	ASCUCK	\$0.00
Acct 24246290000 WWTP		2.51.6285 - Utilities		\$180.03	\$0.00	\$180.03	11/02/22	13197	ASCUCK	\$0.00
Acct 8468241000 M Park		1.17.6285 - Utilities		\$35.50	\$0.00	\$35.50	11/02/22	13197	ASCUCK	\$0.00
Acct 5613490000 U Park 2		1.17.6285 - Utilities		\$51.57	\$0.00	\$51.57	11/02/22	13197	ASCUCK	\$0.00
Acct 2353720000 FD Gulch		1.18.6285 - Utilities		\$36.81	\$0.00	\$36.81	11/02/22	13197	ASCUCK	\$0.00
<b>INVOICE 11222KM4 TOTALS:</b>				<b>\$1,744.57</b>	<b>\$0.00</b>	<b>\$1,744.57</b>				<b>\$0.00</b>
<b>11822MA14</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/23/22</b>							
9438060 Hull St Roof		1.18.6285 - Utilities		\$13.50	\$0.00	\$13.50	11/08/22	13222	ASCUCK	\$0.00
<b>INVOICE 11822MA14 TOTALS:</b>				<b>\$13.50</b>	<b>\$0.00</b>	<b>\$13.50</b>				<b>\$0.00</b>
<b>113022MA1</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/15/22</b>							
6506951 Police Station		1.18.6285 - Utilities		\$159.73	\$0.00	\$159.73	11/30/22	13272	ASCUCK	\$0.00
1490440 Street Lights		3.30.6255 - Street Lights		\$1,053.35	\$0.00	\$1,053.35	11/30/22	13272	ASCUCK	\$0.00
<b>INVOICE 113022MA1 TOTALS:</b>				<b>\$1,213.08</b>	<b>\$0.00</b>	<b>\$1,213.08</b>				<b>\$0.00</b>
<b>113022MA2</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/15/22</b>							
7575770 Town Hall		1.18.6285 - Utilities		\$751.93	\$0.00	\$751.93	11/30/22	13271	ASCUCK	\$0.00
7575770 Town Hall Solar Credit		1.18.6285 - Utilities		(\$312.50)	\$0.00	(\$312.50)	11/30/22	13271	ASCUCK	\$0.00
8061950 Sunshine Hill Water Tank		2.50.6285 - Utilities Exp - Water		\$37.06	\$0.00	\$37.06	11/30/22	13271	ASCUCK	\$0.00
5613490 Upper Park 2		1.17.6285 - Utilities		\$53.63	\$0.00	\$53.63	11/30/22	13271	ASCUCK	\$0.00
0421621 Fire Station		1.18.6285 - Utilities		\$401.92	\$0.00	\$401.92	11/30/22	13271	ASCUCK	\$0.00
0024240 Lower Park		1.17.6285 - Utilities		\$41.61	\$0.00	\$41.61	11/30/22	13271	ASCUCK	\$0.00
6109570 Perkinsville Rd		1.18.6285 - Utilities		\$138.95	\$0.00	\$138.95	11/30/22	13271	ASCUCK	\$0.00
3601574879 Main St Park Panel		1.17.6285 - Utilities		\$54.86	\$0.00	\$54.86	11/30/22	13271	ASCUCK	\$0.00
2353720 FD Gulch		1.18.6285 - Utilities		\$79.42	\$0.00	\$79.42	11/30/22	13271	ASCUCK	\$0.00
2383901 Upper Park		1.17.6285 - Utilities		\$37.76	\$0.00	\$37.76	11/30/22	13271	ASCUCK	\$0.00
3216010 Hotel Jerome		1.18.6285 - Utilities		\$37.61	\$0.00	\$37.61	11/30/22	13271	ASCUCK	\$0.00
2839800 Ghost Pepper		1.18.6285 - Utilities		\$128.78	\$0.00	\$128.78	11/30/22	13271	ASCUCK	\$0.00
1976520 Co-Op		1.18.6285 - Utilities		\$185.29	\$0.00	\$185.29	11/30/22	13271	ASCUCK	\$0.00
8468241 Middle Park		1.17.6285 - Utilities		\$36.72	\$0.00	\$36.72	11/30/22	13271	ASCUCK	\$0.00
4246290 WWTP		2.51.6285 - Utilities		\$197.29	\$0.00	\$197.29	11/30/22	13271	ASCUCK	\$0.00
<b>INVOICE 113022MA2 TOTALS:</b>				<b>\$1,870.33</b>	<b>\$0.00</b>	<b>\$1,870.33</b>				<b>\$0.00</b>
<b>APS TOTALS:</b>				<b>\$4,890.38</b>	<b>\$0.00</b>	<b>\$4,890.38</b>				<b>\$0.00</b>

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>VENDOR: 122 - AT&amp;T</b>											<b>\$0.00</b>
<b>11222KM18</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. 287307080989X10262022		1.13.6265 - Telephone			\$187.08	\$0.00	\$187.08	11/02/22	13199	ASCUCK	\$0.00
Inv. 287307080989X10262022		3.35.6265 - Telephone			\$187.08	\$0.00	\$187.08	11/02/22	13199	ASCUCK	\$0.00
<b>INVOICE 11222KM18 TOTALS:</b>					<b>\$374.16</b>	<b>\$0.00</b>	<b>\$374.16</b>				<b>\$0.00</b>
<b>AT&amp;T TOTALS:</b>					<b>\$374.16</b>	<b>\$0.00</b>	<b>\$374.16</b>				<b>\$0.00</b>
<b>VENDOR: 157 - BOUND TREE MEDICAL, LLC</b>											<b>\$0.00</b>
<b>11822MA3</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
103795 Inv 84732892 Fasplint Vacuum		1.14.6181 - Medical Supplies Exp			\$36.03	\$0.00	\$36.03	11/08/22	13223	ASCUCK	\$0.00
<b>INVOICE 11822MA3 TOTALS:</b>					<b>\$36.03</b>	<b>\$0.00</b>	<b>\$36.03</b>				<b>\$0.00</b>
<b>113022MA5</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>								
103795, Inv 84759184 IV Solution,		1.14.6181 - Medical Supplies Exp			\$108.72	\$0.00	\$108.72	11/30/22	13273	ASCUCK	\$0.00
<b>INVOICE 113022MA5 TOTALS:</b>					<b>\$108.72</b>	<b>\$0.00</b>	<b>\$108.72</b>				<b>\$0.00</b>
<b>BOUND TREE MEDICAL, LLC TOTALS:</b>					<b>\$144.75</b>	<b>\$0.00</b>	<b>\$144.75</b>				<b>\$0.00</b>
<b>VENDOR: 167 - ODP BUSINESS SOLUTIONS</b>											<b>\$0.00</b>
<b>11222KM2</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>01/01/23</b>								
63266436, Inv. 274327427001 Cards		1.11.6190 - Office Supplies			\$56.46	\$0.00	\$56.46	11/02/22	13200	ASCUCK	\$0.00
<b>INVOICE 11222KM2 TOTALS:</b>					<b>\$56.46</b>	<b>\$0.00</b>	<b>\$56.46</b>				<b>\$0.00</b>
<b>11822MA1</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>01/07/23</b>								
63266436, Inv271845790002 Binders		1.11.6190 - Office Supplies			\$32.87	\$0.00	\$32.87	11/08/22	13224	ASCUCK	\$0.00
63266436, Inv273010423001 Dividers		1.11.6190 - Office Supplies			\$24.48	\$0.00	\$24.48	11/08/22	13224	ASCUCK	\$0.00
63266436, Inv273011622001 Creamer		1.11.6190 - Office Supplies			\$7.11	\$0.00	\$7.11	11/08/22	13224	ASCUCK	\$0.00
<b>INVOICE 11822MA1 TOTALS:</b>					<b>\$64.46</b>	<b>\$0.00</b>	<b>\$64.46</b>				<b>\$0.00</b>
<b>111622MA12</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>01/15/23</b>								
63266436, Inv275927467001 Report Co		1.11.6190 - Office Supplies			\$40.78	\$0.00	\$40.78	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275924898001 Bubble Ma		1.11.6190 - Office Supplies			\$27.78	\$0.00	\$27.78	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275814649001 Folders,		1.11.6190 - Office Supplies			\$132.24	\$0.00	\$132.24	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275160742001 Pencil Cu		1.11.6190 - Office Supplies			\$14.77	\$0.00	\$14.77	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275160488001 Spoons		1.11.6190 - Office Supplies			\$7.16	\$0.00	\$7.16	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275078142001 Supplies		1.11.6190 - Office Supplies			\$64.64	\$0.00	\$64.64	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275080610001 Sweetner		1.11.6190 - Office Supplies			\$16.16	\$0.00	\$16.16	11/16/22	13245	ASCUCK	\$0.00
63266436, Inv275080615001 Tissues		1.11.6190 - Office Supplies			\$22.15	\$0.00	\$22.15	11/16/22	13245	ASCUCK	\$0.00
<b>INVOICE 111622MA12 TOTALS:</b>					<b>\$325.68</b>	<b>\$0.00</b>	<b>\$325.68</b>				<b>\$0.00</b>
<b>11222MA9</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>01/21/23</b>								
63266436, Inv278104180001 Supplies		1.11.6190 - Office Supplies			\$50.73	\$0.00	\$50.73	11/22/22	13261	ASCUCK	\$0.00
<b>INVOICE 11222MA9 TOTALS:</b>					<b>\$50.73</b>	<b>\$0.00</b>	<b>\$50.73</b>				<b>\$0.00</b>
<b>113022MA6</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>01/29/23</b>								
63266436, Inv 275808694001 Cards		1.11.6190 - Office Supplies			\$13.27	\$0.00	\$13.27	11/30/22	13274	ASCUCK	\$0.00

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
63266436				Inv 275788397001 Copy Pap	1.11.6190 - Office Supplies	\$216.71	\$0.00	\$216.71	11/30/22	13274	ASCUCK	\$0.00
63266436				Inv 278141828001 Supplies	1.11.6190 - Office Supplies	\$16.93	\$0.00	\$16.93	11/30/22	13274	ASCUCK	\$0.00
<b>INVOICE 113022MA6 TOTALS:</b>						<b>\$246.91</b>	<b>\$0.00</b>	<b>\$246.91</b>				<b>\$0.00</b>
<b>ODP BUSINESS SOLUTIONS TOTALS:</b>						<b>\$744.24</b>	<b>\$0.00</b>	<b>\$744.24</b>				<b>\$0.00</b>
<b>VENDOR: 168 - CENTURY LINK</b>												<b>\$0.00</b>
<b>111622MA3</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/01/22</b>									
				Inv 616527279 Phone, GG	1.11.6265 - Telephone	\$5.45	\$0.00	\$5.45	11/16/22	13246	ASCUCK	\$0.00
<b>INVOICE 111622MA3 TOTALS:</b>						<b>\$5.45</b>	<b>\$0.00</b>	<b>\$5.45</b>				<b>\$0.00</b>
<b>113022MA9</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/15/22</b>									
				J-520-111-3806 829M Phone PD	1.13.6265 - Telephone	\$33.55	\$0.00	\$33.55	11/30/22	13275	ASCUCK	\$0.00
				J-520-111-3806 829M Phone GG	1.11.6265 - Telephone	\$160.19	\$0.00	\$160.19	11/30/22	13275	ASCUCK	\$0.00
				J-520-111-3806 829M Phone PD	1.13.6265 - Telephone	\$181.21	\$0.00	\$181.21	11/30/22	13275	ASCUCK	\$0.00
				J-520-111-3806 829M Phone LB	1.15.6265 - Telephone	\$84.66	\$0.00	\$84.66	11/30/22	13275	ASCUCK	\$0.00
				J-520-111-3806 829M Phone PD	1.13.6265 - Telephone	\$39.41	\$0.00	\$39.41	11/30/22	13275	ASCUCK	\$0.00
				J-520-111-3806 829M Phone FD	1.14.6265 - Telephone	\$122.93	\$0.00	\$122.93	11/30/22	13275	ASCUCK	\$0.00
				J-520-111-3806 829M Phone CT	1.12.6265 - Telephone	\$69.14	\$0.00	\$69.14	11/30/22	13275	ASCUCK	\$0.00
<b>INVOICE 113022MA9 TOTALS:</b>						<b>\$691.09</b>	<b>\$0.00</b>	<b>\$691.09</b>				<b>\$0.00</b>
<b>CENTURY LINK TOTALS:</b>						<b>\$696.54</b>	<b>\$0.00</b>	<b>\$696.54</b>				<b>\$0.00</b>
<b>VENDOR: 204 - SEDONA RECYCLES, INC</b>												<b>\$0.00</b>
<b>11822MA7</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>									
				Recycling Services, Inv JRME 1022	2.52.6111 - Recycling Contract Exp	\$120.00	\$0.00	\$120.00	11/08/22	13225	ASCUCK	\$0.00
<b>INVOICE 11822MA7 TOTALS:</b>						<b>\$120.00</b>	<b>\$0.00</b>	<b>\$120.00</b>				<b>\$0.00</b>
<b>SEDONA RECYCLES, INC TOTALS:</b>						<b>\$120.00</b>	<b>\$0.00</b>	<b>\$120.00</b>				<b>\$0.00</b>
<b>VENDOR: 218 - VERIZON WIRELESS</b>												<b>\$0.00</b>
<b>11822MA16</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/03/22</b>									
				Inv 9919113658 Phone, PZ	1.16.6265 - Telephone	\$40.78	\$0.00	\$40.78	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, FD	1.14.6265 - Telephone	\$56.78	\$0.00	\$56.78	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, Shuttle	1.11.6265 - Telephone	\$40.67	\$0.00	\$40.67	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, PD	1.13.6265 - Telephone	\$40.01	\$0.00	\$40.01	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, PD	1.13.6265 - Telephone	\$40.01	\$0.00	\$40.01	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, FD	1.14.6265 - Telephone	\$40.01	\$0.00	\$40.01	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, FD	1.14.6265 - Telephone	\$40.01	\$0.00	\$40.01	11/08/22	13227	ASCUCK	\$0.00
				Inv 9919113658 Phone, FD	1.14.6265 - Telephone	\$40.01	\$0.00	\$40.01	11/08/22	13227	ASCUCK	\$0.00
<b>INVOICE 11822MA16 TOTALS:</b>						<b>\$338.28</b>	<b>\$0.00</b>	<b>\$338.28</b>				<b>\$0.00</b>
<b>11822MA17</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/03/22</b>									
				Inv 9919113659 Phone PD	1.13.6265 - Telephone	\$52.18	\$0.00	\$52.18	11/08/22	13226	ASCUCK	\$0.00
				Inv 9919113659 Phone PD	1.13.6265 - Telephone	\$52.18	\$0.00	\$52.18	11/08/22	13226	ASCUCK	\$0.00
				Inv 9919113659 Phone Kiosk	3.35.6265 - Telephone	\$40.01	\$0.00	\$40.01	11/08/22	13226	ASCUCK	\$0.00

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AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
Inv 9919113659 Phone Kiosk		3.35.6265 - Telephone			\$40.01	\$0.00	\$40.01	11/08/22	13226	ASCUCK	\$0.00
Inv 9919113659 Phone Kiosk		3.35.6265 - Telephone			\$40.01	\$0.00	\$40.01	11/08/22	13226	ASCUCK	\$0.00
Inv 9919113659 Phone Kiosk		3.35.6265 - Telephone			\$40.01	\$0.00	\$40.01	11/08/22	13226	ASCUCK	\$0.00
<b>INVOICE 11822MA17 TOTALS:</b>					<b>\$264.40</b>	<b>\$0.00</b>	<b>\$264.40</b>				<b>\$0.00</b>
<b>VERIZON WIRELESS TOTALS:</b>					<b>\$602.68</b>	<b>\$0.00</b>	<b>\$602.68</b>				<b>\$0.00</b>
<b>VENDOR: 224 - LEGEND</b>											<b>\$0.00</b>
<b>11222KM8</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Acct 00-0001475, Inv. 2215453 Tests		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	11/02/22	13201	ASCUCK	\$0.00
<b>INVOICE 11222KM8 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>111622MA16</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
Acct 00-0001475, Inv. 2216128 Water		2.50.6240 - Service Tests/System Testing			\$15.00	\$0.00	\$15.00	11/16/22	13247	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2216128 Sewer		2.51.6240 - Service Tests/System Testing			\$527.40	\$0.00	\$527.40	11/16/22	13247	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2216130 Sewer		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	11/16/22	13247	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2216131 Sewer		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	11/16/22	13247	ASCUCK	\$0.00
<b>INVOICE 111622MA16 TOTALS:</b>					<b>\$692.40</b>	<b>\$0.00</b>	<b>\$692.40</b>				<b>\$0.00</b>
<b>11222MA4</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>								
Acct 00-0001475, Inv. 2216685		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	11/22/22	13262	ASCUCK	\$0.00
<b>INVOICE 11222MA4 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>113022MA11</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>								
Acct 00-0001475, Inv. 2217052 Water		2.50.6240 - Service Tests/System Testing			\$15.00	\$0.00	\$15.00	11/30/22	13276	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2217052 Sewer		2.51.6240 - Service Tests/System Testing			\$277.00	\$0.00	\$277.00	11/30/22	13276	ASCUCK	\$0.00
<b>INVOICE 113022MA11 TOTALS:</b>					<b>\$292.00</b>	<b>\$0.00</b>	<b>\$292.00</b>				<b>\$0.00</b>
<b>LEGEND TOTALS:</b>					<b>\$1,134.40</b>	<b>\$0.00</b>	<b>\$1,134.40</b>				<b>\$0.00</b>
<b>VENDOR: 237 - UNISOURCE ENERGY SERVICES</b>											<b>\$0.00</b>
<b>111622MA9</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/06/22</b>								
7133613001 Holly Ave		1.18.6285 - Utilities			\$16.68	\$0.00	\$16.68	11/16/22	13248	ASCUCK	\$0.00
7505930000 Civic Center		1.18.6285 - Utilities			\$355.07	\$0.00	\$355.07	11/16/22	13248	ASCUCK	\$0.00
6937260000 PD		1.18.6285 - Utilities			\$24.38	\$0.00	\$24.38	11/16/22	13248	ASCUCK	\$0.00
0559820000 FD		1.18.6285 - Utilities			\$124.67	\$0.00	\$124.67	11/16/22	13248	ASCUCK	\$0.00
2353340000 Co-Op		1.18.6285 - Utilities			\$84.88	\$0.00	\$84.88	11/16/22	13248	ASCUCK	\$0.00
<b>INVOICE 111622MA9 TOTALS:</b>					<b>\$605.68</b>	<b>\$0.00</b>	<b>\$605.68</b>				<b>\$0.00</b>
<b>11222MA2</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/12/22</b>								
4353340 Town Yard		1.18.6285 - Utilities			\$227.30	\$0.00	\$227.30	11/22/22	13263	ASCUCK	\$0.00
<b>INVOICE 11222MA2 TOTALS:</b>					<b>\$227.30</b>	<b>\$0.00</b>	<b>\$227.30</b>				<b>\$0.00</b>
<b>UNISOURCE ENERGY SERVICES TOTALS:</b>					<b>\$832.98</b>	<b>\$0.00</b>	<b>\$832.98</b>				<b>\$0.00</b>
<b>VENDOR: 238 - VERDE VALLEY HARDWARE</b>											<b>\$0.00</b>
<b>11822MA18</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/23/22</b>								

\*V - Denotes Voided Check Entries



AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
2860 Inv 48943				Pushbrooms, Gypsum	1.18.6185 - Miscellaneous	\$110.87	\$0.00	\$110.87	11/08/22	13228	ASCUCK	\$0.00
2860 Inv 49491				PD	1.13.6250 - Small Tools and Equipment	\$177.86	\$0.00	\$177.86	11/08/22	13228	ASCUCK	\$0.00
2860 Inv 49615				Weedeater Parts	1.14.6250 - Small Tools and Equipment	\$31.30	\$0.00	\$31.30	11/08/22	13228	ASCUCK	\$0.00
2860 Inv49839				ABS Coupler	2.51.6230 - Rep and Maint - Infrastructure	\$35.11	\$0.00	\$35.11	11/08/22	13228	ASCUCK	\$0.00
<b>INVOICE 11822MA18 TOTALS:</b>						<b>\$355.14</b>	<b>\$0.00</b>	<b>\$355.14</b>				<b>\$0.00</b>
<b>VERDE VALLEY HARDWARE TOTALS:</b>						<b>\$355.14</b>	<b>\$0.00</b>	<b>\$355.14</b>				<b>\$0.00</b>
<b>VENDOR: 252 - NAPA AUTO PARTS</b>												<b>\$0.00</b>
<b>11822MA6</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/28/22</b>									
31380 Inv 303444				Brakes C-113	1.14.6220 - Rep and Maint - Vehicles	\$239.12	\$0.00	\$239.12	11/08/22	13229	ASCUCK	\$0.00
31380 Inv 303754				Argon/CO2 Mix, Dep	1.18.6195 - Operating Supplies - Properties	\$153.45	\$0.00	\$153.45	11/08/22	13229	ASCUCK	\$0.00
31380 Inv 303877				Spark Plugs, Wire	2.50.6220 - Rep and Maint - Vehicles	\$85.65	\$0.00	\$85.65	11/08/22	13229	ASCUCK	\$0.00
<b>INVOICE 11822MA6 TOTALS:</b>						<b>\$478.22</b>	<b>\$0.00</b>	<b>\$478.22</b>				<b>\$0.00</b>
<b>NAPA AUTO PARTS TOTALS:</b>						<b>\$478.22</b>	<b>\$0.00</b>	<b>\$478.22</b>				<b>\$0.00</b>
<b>VENDOR: 254 - VERDE VALLEY NEWSPAPERS</b>												<b>\$0.00</b>
<b>11822MA2</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/18/22</b>									
11366 Inv 166492				Legal Notice	1.11.6105 - Advertising, Printing, & Publishin	\$358.50	\$0.00	\$358.50	11/08/22	13230	ASCUCK	\$0.00
<b>INVOICE 11822MA2 TOTALS:</b>						<b>\$358.50</b>	<b>\$0.00</b>	<b>\$358.50</b>				<b>\$0.00</b>
<b>VERDE VALLEY NEWSPAPERS TOTALS:</b>						<b>\$358.50</b>	<b>\$0.00</b>	<b>\$358.50</b>				<b>\$0.00</b>
<b>VENDOR: 255 - CITY OF COTTONWOOD</b>												<b>\$0.00</b>
<b>111622MA8</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>11/16/22</b>									
Inv 5519				Dispatch Fees FD	1.14.6120 - Dispatch Fees	\$588.33	\$0.00	\$588.33	11/16/22	13249	ASCUCK	\$0.00
Inv 5542				Dispatch Fees PD	1.13.6120 - Dispatch Fees	\$3,478.75	\$0.00	\$3,478.75	11/16/22	13249	ASCUCK	\$0.00
<b>INVOICE 111622MA8 TOTALS:</b>						<b>\$4,067.08</b>	<b>\$0.00</b>	<b>\$4,067.08</b>				<b>\$0.00</b>
<b>CITY OF COTTONWOOD TOTALS:</b>						<b>\$4,067.08</b>	<b>\$0.00</b>	<b>\$4,067.08</b>				<b>\$0.00</b>
<b>VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS</b>												<b>\$0.00</b>
<b>11822MA20</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/03/22</b>									
Inv 1015376				Springs Maintenance Oct	2.50.6110 - Contract Services	\$900.00	\$0.00	\$900.00	11/08/22	13231	ASCUCK	\$0.00
Inv 1015376				WWTP Maintenance Oct 22	2.51.6110 - Contract Services	\$3,200.00	\$0.00	\$3,200.00	11/08/22	13231	ASCUCK	\$0.00
Inv 1015376				Transport Services	2.51.6240 - Service Tests/System Testing	\$130.00	\$0.00	\$130.00	11/08/22	13231	ASCUCK	\$0.00
Inv 1015376				Chlorine Tabs	2.51.6195 - Operating Supplies	\$437.20	\$0.00	\$437.20	11/08/22	13231	ASCUCK	\$0.00
<b>INVOICE 11822MA20 TOTALS:</b>						<b>\$4,667.20</b>	<b>\$0.00</b>	<b>\$4,667.20</b>				<b>\$0.00</b>
<b>CONTRACT WASTEWATER OPERATIONS TOTALS:</b>						<b>\$4,667.20</b>	<b>\$0.00</b>	<b>\$4,667.20</b>				<b>\$0.00</b>
<b>VENDOR: 335 - MICHAEL HIGGINSON</b>												<b>\$0.00</b>
<b>11822MA27</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>									
Annual FD Per Call					1.10.2950 - FD Per Call Payable	\$75.00	\$0.00	\$75.00	11/08/22	13232	ASCUCK	\$0.00

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Description		Account									
<b>INVOICE 11822MA27 TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>MICHAEL HIGGINSON TOTALS:</b>					<b>\$75.00</b>	<b>\$0.00</b>	<b>\$75.00</b>				<b>\$0.00</b>
<b>VENDOR: 338 - ANDREW PETERSON</b>											<b>\$0.00</b>
<b>11822MA31</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable			\$378.00	\$0.00	\$378.00	11/08/22	13233	ASCUCK	\$0.00
<b>INVOICE 11822MA31 TOTALS:</b>					<b>\$378.00</b>	<b>\$0.00</b>	<b>\$378.00</b>				<b>\$0.00</b>
<b>ANDREW PETERSON TOTALS:</b>					<b>\$378.00</b>	<b>\$0.00</b>	<b>\$378.00</b>				<b>\$0.00</b>
<b>VENDOR: 340 - JAYNE "BURT" DOSS</b>											<b>\$0.00</b>
<b>11822MA25</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable			\$518.00	\$0.00	\$518.00	11/08/22	13234	ASCUCK	\$0.00
<b>INVOICE 11822MA25 TOTALS:</b>					<b>\$518.00</b>	<b>\$0.00</b>	<b>\$518.00</b>				<b>\$0.00</b>
<b>JAYNE "BURT" DOSS TOTALS:</b>					<b>\$518.00</b>	<b>\$0.00</b>	<b>\$518.00</b>				<b>\$0.00</b>
<b>VENDOR: 361 - USDA FOREST SERVICE</b>											<b>\$0.00</b>
<b>113022MA4</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>								
2023 Annual Land Use Fee		2.50.6135 - Permit Fee Exp - Water			\$411.90	\$0.00	\$411.90	11/30/22	13277	ASCUCK	\$0.00
<b>INVOICE 113022MA4 TOTALS:</b>					<b>\$411.90</b>	<b>\$0.00</b>	<b>\$411.90</b>				<b>\$0.00</b>
<b>USDA FOREST SERVICE TOTALS:</b>					<b>\$411.90</b>	<b>\$0.00</b>	<b>\$411.90</b>				<b>\$0.00</b>
<b>VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES</b>											<b>\$0.00</b>
<b>111622MA4</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
80001143, Inv 103546 First Aid GG		1.11.6195 - Operating Supplies - Gen Gov			\$124.69	\$0.00	\$124.69	11/16/22	13250	ASCUCK	\$0.00
80001143, Inv 103547 First Aid LB		1.15.6195 - Operating Supplies - Library			\$44.06	\$0.00	\$44.06	11/16/22	13250	ASCUCK	\$0.00
80001143, Inv 103548 First Aid PD		1.13.6195 - Operating Supplies - Police			\$138.15	\$0.00	\$138.15	11/16/22	13250	ASCUCK	\$0.00
<b>INVOICE 111622MA4 TOTALS:</b>					<b>\$306.90</b>	<b>\$0.00</b>	<b>\$306.90</b>				<b>\$0.00</b>
<b>PERSONNEL SAFETY ENTERPRISES TOTALS:</b>					<b>\$306.90</b>	<b>\$0.00</b>	<b>\$306.90</b>				<b>\$0.00</b>
<b>VENDOR: 384 - USA BLUE BOOK</b>											<b>\$0.00</b>
<b>111622MA1</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
959133, Inv 166107 Lab Items		2.50.6195 - Operating Supplies - Water			\$332.87	\$0.00	\$332.87	11/16/22	13251	ASCUCK	\$0.00
<b>INVOICE 111622MA1 TOTALS:</b>					<b>\$332.87</b>	<b>\$0.00</b>	<b>\$332.87</b>				<b>\$0.00</b>
<b>112222MA1</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>								
959133 Inv 165742 Battery Pack		2.50.6195 - Operating Supplies - Water			\$164.78	\$0.00	\$164.78	11/22/22	13264	ASCUCK	\$0.00
<b>INVOICE 112222MA1 TOTALS:</b>					<b>\$164.78</b>	<b>\$0.00</b>	<b>\$164.78</b>				<b>\$0.00</b>
<b>USA BLUE BOOK TOTALS:</b>					<b>\$497.65</b>	<b>\$0.00</b>	<b>\$497.65</b>				<b>\$0.00</b>

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Description		Account									
<b>VENDOR: 450 - #1 FOOD STORE</b>											<b>\$0.00</b>
<b>111622MA2</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>11/16/22</b>								
Fuel, Parking		3.35.6145 - Fuel		\$51.42	\$0.00	\$51.42	11/16/22	13252	ASCUCK	\$0.00	
Fuel, FD		1.14.6145 - Fuel		\$229.58	\$0.00	\$229.58	11/16/22	13252	ASCUCK	\$0.00	
Fuel, PD		1.13.6145 - Fuel		\$55.87	\$0.00	\$55.87	11/16/22	13252	ASCUCK	\$0.00	
		<b>INVOICE 111622MA2 TOTALS:</b>		<b>\$336.87</b>	<b>\$0.00</b>	<b>\$336.87</b>				<b>\$0.00</b>	
		<b>#1 FOOD STORE TOTALS:</b>		<b>\$336.87</b>	<b>\$0.00</b>	<b>\$336.87</b>				<b>\$0.00</b>	
<b>VENDOR: 502 - DANA KEPNER CO</b>											<b>\$0.00</b>
<b>112222MA6</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>								
5124, Inv 9828318 Water Meters		2.50.6230 - Rep and Maint - Infrastructure		\$862.04	\$0.00	\$862.04	11/22/22	13265	ASCUCK	\$0.00	
5124, Inv 9034442 OD Tape Measure		2.50.6250 - Small Tools and Equipment		\$48.42	\$0.00	\$48.42	11/22/22	13265	ASCUCK	\$0.00	
5124, Inv 9034457 Repair Clamps		2.50.6230 - Rep and Maint - Infrastructure		\$212.92	\$0.00	\$212.92	11/22/22	13265	ASCUCK	\$0.00	
		<b>INVOICE 112222MA6 TOTALS:</b>		<b>\$1,123.38</b>	<b>\$0.00</b>	<b>\$1,123.38</b>				<b>\$0.00</b>	
		<b>DANA KEPNER CO TOTALS:</b>		<b>\$1,123.38</b>	<b>\$0.00</b>	<b>\$1,123.38</b>				<b>\$0.00</b>	
<b>VENDOR: 520 - JAY KINSELLA</b>											<b>\$0.00</b>
<b>11822MA29</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>								
Annual FD Per Call		1.10.2950 - FD Per Call Payable		\$1,767.00	\$0.00	\$1,767.00	11/08/22	13235	ASCUCK	\$0.00	
		<b>INVOICE 11822MA29 TOTALS:</b>		<b>\$1,767.00</b>	<b>\$0.00</b>	<b>\$1,767.00</b>				<b>\$0.00</b>	
		<b>JAY KINSELLA TOTALS:</b>		<b>\$1,767.00</b>	<b>\$0.00</b>	<b>\$1,767.00</b>				<b>\$0.00</b>	
<b>VENDOR: 548 - JC CULLEN INC</b>											<b>\$0.00</b>
<b>11222KM9</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. 151352 Port Services PD		1.13.6192 - Software Service & Support		\$35.48	\$0.00	\$35.48	11/02/22	13202	ASCUCK	\$0.00	
Inv. 151352 Port Services FD		1.14.6192 - Software Service & Support		\$35.49	\$0.00	\$35.49	11/02/22	13202	ASCUCK	\$0.00	
		<b>INVOICE 11222KM9 TOTALS:</b>		<b>\$70.97</b>	<b>\$0.00</b>	<b>\$70.97</b>				<b>\$0.00</b>	
		<b>JC CULLEN INC TOTALS:</b>		<b>\$70.97</b>	<b>\$0.00</b>	<b>\$70.97</b>				<b>\$0.00</b>	
<b>VENDOR: 644 - CDW GOVERNMENT, INC</b>											<b>\$0.00</b>
<b>111622MA15</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
Inv CB00212268 M365 Bus Std A		1.13.6192 - Software Service & Support		\$757.74	\$0.00	\$757.74	11/16/22	13253	ASCUCK	\$0.00	
		<b>INVOICE 111622MA15 TOTALS:</b>		<b>\$757.74</b>	<b>\$0.00</b>	<b>\$757.74</b>				<b>\$0.00</b>	
		<b>CDW GOVERNMENT, INC TOTALS:</b>		<b>\$757.74</b>	<b>\$0.00</b>	<b>\$757.74</b>				<b>\$0.00</b>	
<b>VENDOR: 652 - ARIZONA MAGISTRATES ASSOC</b>											<b>\$0.00</b>
<b>112222MA8</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>								
Inv 652 2023 Annual Membership		1.12.6125 - Dues and Subscriptions		\$50.00	\$0.00	\$50.00	11/22/22	13266	ASCUCK	\$0.00	
		<b>INVOICE 112222MA8 TOTALS:</b>		<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>	

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Description		Account									
<b>ARIZONA MAGISTRATES ASSOC TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>VENDOR: 691 - CANDACE GALLAGHER</b>											<b>\$0.00</b>
<b>11822MA11</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Codification/Communication Services		1.11.6110 - Contract Services		\$500.00	\$0.00	\$500.00	11/08/22	13236	ASCUCK	\$0.00	
<b>INVOICE 11822MA11 TOTALS:</b>					<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>				<b>\$0.00</b>
<b>CANDACE GALLAGHER TOTALS:</b>					<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>				<b>\$0.00</b>
<b>VENDOR: 725 - DIESEL DIRECT WEST</b>											<b>\$0.00</b>
<b>11822MA9</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/23/22</b>								
18583, Inv 84824330 Fuel, Water		2.50.6145 - Fuel		\$29.33	\$0.00	\$29.33	11/08/22	13237	ASCUCK	\$0.00	
18583, Inv 84824330 Fuel, Sewer		2.51.6145 - Fuel		\$29.33	\$0.00	\$29.33	11/08/22	13237	ASCUCK	\$0.00	
18583, Inv 84824330 Fuel, Trash		2.52.6145 - Fuel		\$234.63	\$0.00	\$234.63	11/08/22	13237	ASCUCK	\$0.00	
<b>INVOICE 11822MA9 TOTALS:</b>					<b>\$293.29</b>	<b>\$0.00</b>	<b>\$293.29</b>				<b>\$0.00</b>
<b>11222MA7</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/07/22</b>								
18583, Inv 84848305 Fuel, Water		2.50.6145 - Fuel		\$27.60	\$0.00	\$27.60	11/22/22	13267	ASCUCK	\$0.00	
18583, Inv 84848305 Fuel, Sewer		2.51.6145 - Fuel		\$27.60	\$0.00	\$27.60	11/22/22	13267	ASCUCK	\$0.00	
18583, Inv 84848305 Fuel, Trash		2.52.6145 - Fuel		\$220.78	\$0.00	\$220.78	11/22/22	13267	ASCUCK	\$0.00	
<b>INVOICE 11222MA7 TOTALS:</b>					<b>\$275.98</b>	<b>\$0.00</b>	<b>\$275.98</b>				<b>\$0.00</b>
<b>DIESEL DIRECT WEST TOTALS:</b>					<b>\$569.27</b>	<b>\$0.00</b>	<b>\$569.27</b>				<b>\$0.00</b>
<b>VENDOR: 735 - FOUR-D LLC</b>											<b>\$0.00</b>
<b>11222KM10</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
Inv. 00000861 GG		1.11.6193 - Computer Hardware & Service		\$373.75	\$0.00	\$373.75	11/02/22	13203	ASCUCK	\$0.00	
Inv. 00000861 PD		1.13.6193 - Computer Hardware & Service		\$2,753.98	\$0.00	\$2,753.98	11/02/22	13203	ASCUCK	\$0.00	
<b>INVOICE 11222KM10 TOTALS:</b>					<b>\$3,127.73</b>	<b>\$0.00</b>	<b>\$3,127.73</b>				<b>\$0.00</b>
<b>FOUR-D LLC TOTALS:</b>					<b>\$3,127.73</b>	<b>\$0.00</b>	<b>\$3,127.73</b>				<b>\$0.00</b>
<b>VENDOR: 747 - TOWN OF JEROME PR</b>											<b>\$0.00</b>
<b>111622MA7</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>11/16/22</b>								
Monthly Payroll Transfer		1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	11/16/22	13254	ASCUCK	\$0.00	
<b>INVOICE 111622MA7 TOTALS:</b>					<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
<b>113022MA10</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>11/30/22</b>								
Payroll Transfer		1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	11/30/22	13278	ASCUCK	\$0.00	
<b>INVOICE 113022MA10 TOTALS:</b>					<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$90,000.00</b>				<b>\$0.00</b>
<b>TOWN OF JEROME PR TOTALS:</b>					<b>\$180,000.00</b>	<b>\$0.00</b>	<b>\$180,000.00</b>				<b>\$0.00</b>
<b>VENDOR: 748 - SIMS MACKIN, LTD</b>											<b>\$0.00</b>
<b>111622MA10</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
Inv 35290 Legal GG		1.11.6170 - Legal Exp - Gen Gov		\$604.50	\$0.00	\$604.50	11/16/22	13255	ASCUCK	\$0.00	

\*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
Inv 35290 Legal PZ		1.16.6170 - Legal Exp - P&Z			\$175.50	\$0.00	\$175.50	11/16/22	13255	ASCUCK	\$0.00
<b>INVOICE 111622MA10 TOTALS:</b>					<b>\$780.00</b>	<b>\$0.00</b>	<b>\$780.00</b>				<b>\$0.00</b>
<b>SIMS MACKIN, LTD TOTALS:</b>					<b>\$780.00</b>	<b>\$0.00</b>	<b>\$780.00</b>				<b>\$0.00</b>
<b>VENDOR: 754 - ARIZONA BUG COMPANY</b>											<b>\$0.00</b>
<b>11822MA21</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>								
Inv 190015 Pest Control, 10101 prop		1.18.6110 - Contract Services			\$50.00	\$0.00	\$50.00	11/08/22	13238	ASCUCK	\$0.00
<b>INVOICE 11822MA21 TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>ARIZONA BUG COMPANY TOTALS:</b>					<b>\$50.00</b>	<b>\$0.00</b>	<b>\$50.00</b>				<b>\$0.00</b>
<b>VENDOR: 773 - AZ MUNICIPAL RISK RET POOL P&amp;C</b>											<b>\$0.00</b>
<b>11822MA5</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>11/08/22</b>								
40001406, Inv 11032022 Yearly Premi		1.11.6155 - Insurance			\$2,020.00	\$0.00	\$2,020.00	11/08/22	13239	ASCUCK	\$0.00
<b>INVOICE 11822MA5 TOTALS:</b>					<b>\$2,020.00</b>	<b>\$0.00</b>	<b>\$2,020.00</b>				<b>\$0.00</b>
<b>AZ MUNICIPAL RISK RET POOL P&amp;C TOTALS:</b>					<b>\$2,020.00</b>	<b>\$0.00</b>	<b>\$2,020.00</b>				<b>\$0.00</b>
<b>VENDOR: 793 - TOWN OF JEROME - UTILITIES</b>											<b>\$0.00</b>
<b>11222KM11</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
7002-01 Civ Center		1.18.6285 - Utilities			\$194.51	\$0.00	\$194.51	11/02/22	13204	ASCUCK	\$0.00
7060-01 Public Works		1.18.6285 - Utilities			\$180.44	\$0.00	\$180.44	11/02/22	13204	ASCUCK	\$0.00
7054-01 PD		1.18.6285 - Utilities			\$177.32	\$0.00	\$177.32	11/02/22	13204	ASCUCK	\$0.00
7015-01 FD		1.18.6285 - Utilities			\$180.44	\$0.00	\$180.44	11/02/22	13204	ASCUCK	\$0.00
<b>INVOICE 11222KM11 TOTALS:</b>					<b>\$732.71</b>	<b>\$0.00</b>	<b>\$732.71</b>				<b>\$0.00</b>
<b>TOWN OF JEROME - UTILITIES TOTALS:</b>					<b>\$732.71</b>	<b>\$0.00</b>	<b>\$732.71</b>				<b>\$0.00</b>
<b>VENDOR: 806 - PRESCOTT LAW GROUP, PLC</b>											<b>\$0.00</b>
<b>111622MA6</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>12/16/22</b>								
2011-00019 Inv 5918 Legal, PD		1.13.6172 - Prosecutor Exp			\$2,535.50	\$0.00	\$2,535.50	11/16/22	13256	ASCUCK	\$0.00
<b>INVOICE 111622MA6 TOTALS:</b>					<b>\$2,535.50</b>	<b>\$0.00</b>	<b>\$2,535.50</b>				<b>\$0.00</b>
<b>PRESCOTT LAW GROUP, PLC TOTALS:</b>					<b>\$2,535.50</b>	<b>\$0.00</b>	<b>\$2,535.50</b>				<b>\$0.00</b>
<b>VENDOR: 816 - STEVE KNOWLTON</b>											<b>\$0.00</b>
<b>111622MA14</b>	<b>11/16/22</b>	<b>11/16/22</b>	<b>11/16/22</b>								
Preliminary Drawings for Hotel Jero		1.18.6140 - Engineering Fees			\$590.00	\$0.00	\$590.00	11/16/22	13257	ASCUCK	\$0.00
<b>INVOICE 111622MA14 TOTALS:</b>					<b>\$590.00</b>	<b>\$0.00</b>	<b>\$590.00</b>				<b>\$0.00</b>
<b>STEVE KNOWLTON TOTALS:</b>					<b>\$590.00</b>	<b>\$0.00</b>	<b>\$590.00</b>				<b>\$0.00</b>
<b>VENDOR: 866 - DEERE CREDIT, INC.</b>											<b>\$0.00</b>
<b>11222KM5</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								

\*V - Denotes Voided Check Entries

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date	Description	Account	Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
510001614248				Lease	1.18.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	11/02/22	13205	ASCUCK	\$0.00
510001614248				Lease	1.17.8040 - Lease Payments	\$21.68	\$0.00	\$21.68	11/02/22	13205	ASCUCK	\$0.00
510001614248				Lease	2.50.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	11/02/22	13205	ASCUCK	\$0.00
510001614248				Lease	2.51.8040 - Lease Payments	\$75.88	\$0.00	\$75.88	11/02/22	13205	ASCUCK	\$0.00
510001614248				Lease	3.30.8040 - Lease Payments	\$21.69	\$0.00	\$21.69	11/02/22	13205	ASCUCK	\$0.00
<b>INVOICE 11222KM5 TOTALS:</b>						<b>\$216.81</b>	<b>\$0.00</b>	<b>\$216.81</b>				<b>\$0.00</b>
<b>113022MA3</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>									
510001614248	JD 210L			1.17.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	11/30/22	13279	ASCUCK	\$0.00
510001614248	JD 210L			1.18.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	11/30/22	13279	ASCUCK	\$0.00
510001614248	JD 210L			2.50.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	11/30/22	13279	ASCUCK	\$0.00
510001614248	JD 210L			2.51.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	11/30/22	13279	ASCUCK	\$0.00
510001614248	JD 210L			3.30.8040 - Lease Payments		\$21.69	\$0.00	\$21.69	11/30/22	13279	ASCUCK	\$0.00
<b>INVOICE 113022MA3 TOTALS:</b>						<b>\$216.81</b>	<b>\$0.00</b>	<b>\$216.81</b>				<b>\$0.00</b>
<b>DEERE CREDIT, INC. TOTALS:</b>						<b>\$433.62</b>	<b>\$0.00</b>	<b>\$433.62</b>				<b>\$0.00</b>
<b>VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.</b>												<b>\$0.00</b>
<b>112222MA3</b>	<b>11/22/22</b>	<b>11/22/22</b>	<b>12/22/22</b>									
	Health Insurance - Nov 2022 Billing			1.10.2406 - Health Insurance		\$17,027.54	\$0.00	\$17,027.54	11/22/22	13268	ASCUCK	\$0.00
<b>INVOICE 112222MA3 TOTALS:</b>						<b>\$17,027.54</b>	<b>\$0.00</b>	<b>\$17,027.54</b>				<b>\$0.00</b>
<b>KAIROS HEALTH ARIZONA, INC. TOTALS:</b>						<b>\$17,027.54</b>	<b>\$0.00</b>	<b>\$17,027.54</b>				<b>\$0.00</b>
<b>VENDOR: 964 - JESSICA LAUREL REESE</b>												<b>\$0.00</b>
<b>11822MA32</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>									
	Annual FD Per Call			1.10.2950 - FD Per Call Payable		\$204.00	\$0.00	\$204.00	11/08/22	13240	ASCUCK	\$0.00
<b>INVOICE 11822MA32 TOTALS:</b>						<b>\$204.00</b>	<b>\$0.00</b>	<b>\$204.00</b>				<b>\$0.00</b>
<b>JESSICA LAUREL REESE TOTALS:</b>						<b>\$204.00</b>	<b>\$0.00</b>	<b>\$204.00</b>				<b>\$0.00</b>
<b>VENDOR: 968 - PATRIOT DISPOSAL, INC.</b>												<b>\$0.00</b>
<b>11822MA19</b>	<b>11/08/22</b>	<b>11/08/22</b>	<b>12/08/22</b>									
	0040, Inv 3591 Garbage Disposal Fee			2.52.6165 - Landfill Tipping Fees		\$1,742.40	\$0.00	\$1,742.40	11/08/22	13241	ASCUCK	\$0.00
<b>INVOICE 11822MA19 TOTALS:</b>						<b>\$1,742.40</b>	<b>\$0.00</b>	<b>\$1,742.40</b>				<b>\$0.00</b>
<b>PATRIOT DISPOSAL, INC. TOTALS:</b>						<b>\$1,742.40</b>	<b>\$0.00</b>	<b>\$1,742.40</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - DANEILLE BENNETT</b>												<b>\$0.00</b>
<b>11222KM16</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>									
	LMP Refund Acct 1088			2.00.2600 - Customer Deposits		\$1.47	\$0.00	\$1.47	11/02/22	13208	ASCUCK	\$0.00
<b>INVOICE 11222KM16 TOTALS:</b>						<b>\$1.47</b>	<b>\$0.00</b>	<b>\$1.47</b>				<b>\$0.00</b>
<b>DANEILLE BENNETT TOTALS:</b>						<b>\$1.47</b>	<b>\$0.00</b>	<b>\$1.47</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - DEBI FOLI</b>												<b>\$0.00</b>

\*V - Denotes Voided Check Entries

**Town of Jerome**

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 11/1/2022 to 11/30/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
<b>11222KM17</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
LMP Deposit Refund Acct 1312		2.00.2600 - Customer Deposits			\$120.38	\$0.00	\$120.38	11/02/22	13209	ASCUCK	\$0.00
		<b>INVOICE 11222KM17 TOTALS:</b>			<b>\$120.38</b>	<b>\$0.00</b>	<b>\$120.38</b>				<b>\$0.00</b>
		<b>DEBI FOLI TOTALS:</b>			<b>\$120.38</b>	<b>\$0.00</b>	<b>\$120.38</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - GEORGE AND/OR JOLEEN DAVIS</b>											<b>\$0.00</b>
<b>11222KM14</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
LMP deposit Refund Acct. 2037		2.00.2600 - Customer Deposits			\$42.83	\$0.00	\$42.83	11/02/22	13206	ASCUCK	\$0.00
		<b>INVOICE 11222KM14 TOTALS:</b>			<b>\$42.83</b>	<b>\$0.00</b>	<b>\$42.83</b>				<b>\$0.00</b>
		<b>GEORGE AND/OR JOLEEN DAVIS TOTALS:</b>			<b>\$42.83</b>	<b>\$0.00</b>	<b>\$42.83</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - GRAPHIC DESIGNS INTERNATIONAL</b>											<b>\$0.00</b>
<b>113022MA7</b>	<b>11/30/22</b>	<b>11/30/22</b>	<b>12/30/22</b>								
Inv C2303 Graphic Kit Unit #20		1.13.7025 - Vehicles, Cap Outlay, Police			\$533.37	\$0.00	\$533.37	11/30/22	13280	ASCUCK	\$0.00
		<b>INVOICE 113022MA7 TOTALS:</b>			<b>\$533.37</b>	<b>\$0.00</b>	<b>\$533.37</b>				<b>\$0.00</b>
		<b>GRAPHIC DESIGNS INTERNATIONAL TOTALS:</b>			<b>\$533.37</b>	<b>\$0.00</b>	<b>\$533.37</b>				<b>\$0.00</b>
<b>VENDOR: ONETIM - KAYLA WOODS</b>											<b>\$0.00</b>
<b>11222KM15</b>	<b>11/02/22</b>	<b>11/02/22</b>	<b>12/02/22</b>								
LMP Deposit Refund Acct 2131		2.00.2600 - Customer Deposits			\$81.29	\$0.00	\$81.29	11/02/22	13207	ASCUCK	\$0.00
		<b>INVOICE 11222KM15 TOTALS:</b>			<b>\$81.29</b>	<b>\$0.00</b>	<b>\$81.29</b>				<b>\$0.00</b>
		<b>KAYLA WOODS TOTALS:</b>			<b>\$81.29</b>	<b>\$0.00</b>	<b>\$81.29</b>				<b>\$0.00</b>
		<b>LEDGER TOTALS:</b>			<b>\$510,706.23</b>	<b>\$0.00</b>	<b>\$510,706.23</b>				<b>\$460.07</b>

\*V - Denotes Voided Check Entries





For the meeting of December 13, 2022

## **MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL**

*Brett Klein, Town Manager/Clerk*

*My activities have included:*

- Continued work on updating the Special Event Policy / Code.
- Continued to work on the transition to Caselle financial management software.
- Worked with ADOT, NACOG and contractors regarding drainage improvements project and waterline/hydrant project on Dundee.
- Finished work on the Town Hall telephone hardware / software transition.
- Worked with STRs on licenses and implementing the new regulations.
- Worked on switching credit card processing companies as our fees have gone back up.
- Continued attendance at various meetings and webinars with local officials and others including the transportation advisory committee. Attended the Yavapai Supervisors update.
- Worked on Council goal setting.
- Completed work as a panelist for the Arizona Community Foundation Grant program.
- Researched and met with potential financial advisors.
- Worked with the Chamber on two different special event requests.
- Met with bond counsel and WWTP engineers to discuss the new plant and financing for it, along with rate structure.
- Attended the biannual Yavapai County Supervisors Update meeting.
- Attended ADOR Procurement Training for State contract purchasing.
- Met with engineer for project update and ensure approved projects are progressing.

**\*\* CONGRATULATIONS TO \*\***

**No anniversaries this month.**

Following is an accounting of sales tax revenues through October, and a water flows report.



Founded 1876  
Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

**November 26, 2022**

**TO:** Jerome Town Council  
Mayor Christina “Alex” Barber

**FROM:** Brett Klein, Town Manager / Clerk

**REFERENCE:** **Summary of Goal Setting Session**

On Monday, November 21, 2022, a Council goal setting session was held. Prior to the meeting, staff attempted to list all current, ongoing, and immediately upcoming projects known and potential items of need in the short / mid-term. Council discussed all projects and collectively prioritized the projects with some individual variations.

The following projects were deemed to be the highest priorities and are in no particular order:

- GIS / GPS software and equipment (based on the relatively low cost, it was determined to purchase this item during the current fiscal year utilizing budgeted funds)
- Commercial parking inventory to include calculations (potential university project or contract it out)
- Historic repair of the Town Hall chimney
- Renovate Hotel Jerome
- Town Hall lighting and parking improvements (staff will obtain quote and complete as much as possible within confines of FY’23 budget, and include remainder in FY’24 budget)
- Space and technology – cooperation with NAH to provide some form of basic level healthcare in Jerome
- New Town Shuttle (Funds are budgeted and we are on the list utilizing the State contract but they are on back order)
- Bathrooms on First Avenue (Elite Concrete mid-January)
- Cleopatra Hill #2 Water Tank Repair (Scheduled with PRPC for April, 2023)
- Verde Central Syphon Line (Pending a meeting with F-M)
- Feasibility Study on a 3<sup>rd</sup> Water Tank (Working with Chamber for a grant on site analysis / feasibility study)
- Roadway improvements to East and Holley
- Records management and storage
- WWTP Upgrade

The following projects were identified as high priorities or mandates, but can either be purchased utilizing operational funds, or will have to be budgeted for:

- P25 Compliant Radios (narrow and wideband compatibility)
- Work with Chamber on Town-wide signage
- Retain the services of a Financial Advisor
- Drainage improvements to sliding jail area
- Cantilevered sidewalk

There were other high priority projects and needs identified that will need to be examined more closely during the upcoming FY'23-FY'24 budget process, along with lower priorities if the budget can sustain them or other dedicated revenue streams identified.



TOWN OF JEROME, AZ  
 CITY SALES TAXES PER ADOR ONLINE REPORTS  
**SALES TAX REVENUES**

	<b>FY2023 BUDGET</b>	<b>FY2023 actual</b>	<b>Budget +/-</b>	<b>FY2022 actual</b>	<b>Compared to prior year +/-</b>
July	111,000	104,350	(6,650)	117,605	(13,255)
August	111,000	74,612	(36,388)	118,436	(43,824)
September	78,000	115,431	37,431	81,826	33,605
October	132,000	99,059	(32,941)	140,055	(40,996)
November	150,000			160,051	
December	117,000			124,708	
January	116,000			123,149	
February	81,000			85,855	
March	100,000			105,343	
April	148,000			157,557	
May	141,000			149,917	
June	115,000			121,930	
<b>Total YTD</b>	<b>1,400,000</b>	<b>393,452</b>	<b>(38,548)</b>	<b>1,486,432</b>	<b>(64,470)</b>

**TOWN OF JEROME, AZ**

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-
July	38,001	38,281	(280)	18,295	18,467	(172)	32,588	47,339	(14,751)
August	31,508	41,580	(10,072)	4,896	18,024	(13,128)	18,230	47,731	(29,501)
September	32,105	26,920	5,185	14,925	14,684	241	33,655	28,573	5,082
October	39,718	45,726	(6,008)	18,989	20,051	(1,062)	25,713	58,351	(32,638)
November		53,186			25,622			68,645	
December		42,240			19,769			51,239	
January		36,189			17,289			48,750	
February		28,416			12,954			32,562	
March		33,497			19,946			41,523	
April		57,834			25,878			57,920	
May		47,889			24,239			69,268	
June		43,530			17,059			53,014	
<b>Total YTD</b>		<b>495,288</b>	<b>(11,175)</b>		<b>233,982</b>	<b>(14,121)</b>		<b>604,915</b>	<b>(71,809)</b>

**Added 1% Bed Tax**

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,815	2,815
August	753	3,568
September	2,296	5,864
October	1,909	7,773
November		
December		
January		
February		
March		
April		
May		
June		

**WATER FLOWS REPORT**

<b>Reading Date</b>	<b>WALNUT GPM</b>	<b>VERDE GPM</b>
2021 6-July	52	248
12-July	57	240
14-July	48	243
19-July	52	180
28-July	83	177
2-Aug	101	108
11-Aug	77	175
16-Aug	172	180
23-Aug	72	175
30-Aug	66	170
8-Sept	61	168
13-Sept	57	170
20-Sept	57	148
27-Sept	61	162
4-Oct	57	160
11-Oct	61	162
18-Oct	71	165
25-Oct	71	160
1-Nov	66	152
8-Nov	61	159
19-Nov	71	158
22-Nov	71	155
29-Nov	61	158
6-Dec	66	155
14-Dec	71	156
20-Dec	71	144
23-Dec	71	142
27-Dec	71	144
<b>2022</b> 3-Jan	71	140
18-Jan	68	145
24-Jan	71	150
31-Jan	77	141
7-Feb	77	137
14-Feb	57	134
28-Feb	57	139
14-Mar	52	148
21-Mar	48	135
28-Mar	48	129
4-Apr	52	131
11-Apr	40	163
18-Apr	44	153
25-Apr	40	153
2-May	44	159
9-May	44	148
16-May	44	153
23-May	40	154
31-May	39	153
21-Jun	36	157
27-Jun	40	162
5-July	39	165
11-July	32	170
25-July	26	212
1-Aug	36	210
8-Aug	40	135
15-Aug	77	148
22-Aug	77	128
29-Aug	61	104
7-Sept	61	148
12-Sept	61	233
19-Sept	52	272
26-Sept	57	266
3-Oct	61	235
10-Oct	57	224
17-Oct	57	225
24-Oct	57	219
31-Oct	57	242
7-Nov	57	244
14-Nov	61	230
21-Nov	61	235
28-Nov	57	235



# JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF  
305 MAIN STREET  
POST OFFICE BOX 335  
JEROME, ARIZONA 86331  
(928) 634-8992  
FAX (928) 649-2776



November 2, 2022

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for October 2022.

The October "Calls for Service" report contained no significant single incidents to reports. Call volume for October was slightly above average.

The parking kiosks brought in \$40,487.75 for the month of October 2022. In comparison to last year's revenue of \$34,871.25 for the same time period. Fiscal year to date (7/01/22 through 10/31/2022) kiosk revenue is \$104,077.70 (which does not include cash taken at office).

There were 304 parking citations that were issued for the month of October.

The speed feedback signs currently installed indicated approximately 50,278 vehicles southbound and 94,248 vehicles northbound on Highway 89A for the month of October.

Officer Kerry Lee graduated from the AZPOST general instructor school in October.

The big project this month was changing out the computer system in the police department and installing a real server there. DDD Computers found the best prices and ordered the equipment. I assisted in the installation and setup. Our RMS software company upgraded our RMS software to the professional version that runs on Microsoft Sequel Server, normally this would cost several thousand dollars, but as we have been a customer for over 20 years, they upgraded us for free. Still a few minor bugs but for the most part a successful installation.

Also, completed a grant application for incident management software and hardware for police and fire. \$38,000.00 grant no matching funds.

Allen L. Muma, Chief of Police



# JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331

(928) 634-8992

Date : 12/06/2022

Page : 1

Agency : JPD

## Calls For Service Totals By Call Type

11/01/2022 to 11/30/2022

Call Type	Totals
10-34 Motorist Assist	1
410 Criminal Damage	1
459A Burglar Alarm	1
470 Fraud	1
647A Suspicious Person	1
692 DUI	1
903 Follow-Up	27
908F Found Property	4
908L Lost or Stolen Property	2
917 Abandoned Vehicle	1
AA Agency Assist	2
ACPD Assist Clarkdale PD	2
ADPS Assist DPS	2
AF Assist Fire Department	3
AYCSO Assist YCSO	10
BI Background Investigation	7
CA Citizen Assist	2
CO Call Out	1
CRT Court Appearance	2
DN Death Notification	1
ES Escort Services	1
HSE Hampshire Speed Enforcement	1
OT Oversize Truck	3
PARK Parking Complaint	4
PE Parking Enforcement	24
PKM Parking Kiosk Maintenance	1
REC Reckless Driver	1
SC Security Check	11
SLC Street Light Check	2
SS Suspicious Situation	1
TO Traffic Offense	2
TRN Training	1
<b>Grand Total for all calls</b>	<b>124</b>



## JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P O Box 335  
Jerome, AZ 86331

600 Clark Street  
Phone (928) 649-3250

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TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: December 8, 2022

November was a challenging month for the municipal court. Due to an unexpected and tragic event, the court clerk has been out of the office since November 8. As of this writing, she is to return to work on December 13. I was able to secure extremely part-time, sporadic staff coverage from other jurisdictions, and would like to express my gratitude accordingly. Thank you to Judge Kelley (Cottonwood/Clarkdale Municipal Courts) and Judge Richardson (Mayer Justice), for loaning court staff members, Anna Kremer, Lynne Riordan, and Amy Huijkman respectively, to assist in keeping the Jerome Municipal Court open as much as possible and continue with basic functions to serve the community. I wish to thank the Jerome Police Department for support and assistance, particularly fielding more calls intended for the Court than they should have had to answer. The town staff deserves thanks and credit for their smiling faces, apologizing to the public for the courts limited hours or unanticipated, unavoidable closures. Last, I would like to thank the town manager for answering my calls after hours and on weekends, for trouble shooting with me to address the staffing crisis, helping my clerk, the court, and me in hours of desperate need. I am truly humbled by the entire experience. Being a judge is a tough job – but one rendered nearly impossible without the competent, reliable, and tireless assistance of quality staff. I now better appreciate just how much happens behind the scenes and will urge all judges to never take staff for granted.

Regarding staffing, the hope and anticipation was to transition the court clerk to a full-time position in 2023. The anticipated increase in case processing from parking ticket enforcement has not come to fruition. Therefore, the court clerk position will remain part-time after January 1, and through the end of this fiscal year. I believe that additional hours of operation will be of greater service to the public and better mirror the Town's hours of operation. Beginning in 2023, federal and town holidays notwithstanding, the court will be open Mondays through Thursdays, 8:30am to 3:00pm, and the court clerk's regular part-time hours will be 8:00am to 4:00pm, with discretionary lunch and break times.

Attached for your review is the October financial remittance report.

I welcome the new year - to apply my efforts with renewed dedication and to continue to do my level best to make the Jerome Municipal Court a model jurisdiction for justice, efficiency, and service.

MONTHLY REVENUE REMITTANCE

Oct 2022

TOTAL DISBURSEMENTS

<b>SUBTOTALS:</b>	<b>42.00</b>	<b>4,723.84</b>	<b>5,470.88</b>	<b>33.32</b>	<b>10,270.04</b>
JCEF	42.00		5,157.59	Gen Fund	
FTG	0.00		313.29	Splits	

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	42.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-13-02					
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		202.22			202.22 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					30.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		337.11			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,415.75			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25		279.00			
DNA 3% of Base Fine - 12-116 01C	ZDNAS	2-14-05					
DUI Abatement Fnd - 28-1304A, 1382,3 (Extrm DUI, \$250)	ZDUIA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284 03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23		75.47			94.29 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22		33.99			132.91 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		18.82			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		98.92			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		235.94			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		66.00			78.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		12.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51		6.52			
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		438.19			
2011 Additional Assemt (\$8) 12-116.04C	ZOS1	2-15-31		266.58			433.19 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13					
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		124.35			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		666.43			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		50.00			
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35		30.00			
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		112.64			299.89 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		66.66			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		187.25			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
<b>Attorney Reimbursement Fees (Indigent Defense)</b>	<b>ZATT</b>	2-31-01			180.00		180.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116 05	ZCAA2	4-29-22					
<b>Court Enhancement Fee</b>	<b>ZCE</b>	4-30-04					3,385.75 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			550.00		
Default Fees - LOCAL	ZDEFF	4-32-01			124.25		239.36 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02			60.00		
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			1,255.48		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			405.95		3,385.75 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			241.41		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20					
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - LOCAL CIVIL TRAFFIC	ZFINE	4-49-07			1,482.91		
TITLE 22 OTHER FEES ( LOCAL JCEF)	ZJCLF	4-13-02			2.83		
COURT SECURITY FEE	ZMCSF	4-30-25			645.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZMISC	4-11-01			24.65		669.65 ZLCL & ZMISC
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
<b>Officer Safety Equip - LCOAL PD 12-116.04D</b>	<b>ZOS3</b>	4-23-03			133.29		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
<b>Public Defender Fees</b>	<b>ZPUBZ</b>	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispaly) 28-4139	ZSLPX/ZHRFC	4-23-02			250.00		
Warrant Fee	ZWARF	4-32-03			115.11		
Jail (incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53					33.32

<b>PASS-THROUGH MONIES:</b>		<b>Received</b>
<b>OVERPAYMENT REPORT</b>		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>UNAPPLIED PAYMENTS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>DEFERRED AGENCY ALLOCATIONS REPORT</b>		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>
<b>BOND REPORT</b>		
Carried Forward from previous month		\$2,500.00
RECEIVED in current month	ZBND 2-71-01	\$0.00
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$2,500.00
FORFEITED in current month		\$0.00
<b>Balance at End of Current Month:</b>		<b>\$0.00</b>
<b>RESTITUTION REPORT</b>		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
<b>Balance at End of Current Month</b>		<b>\$0.00</b>

<b>TOTAL REVENUE FOR DISBURSEMENT</b>	<b>\$10,228.04</b>
JCEF account	\$42.00
FTG account	\$0.00
State Revenue	\$4,723.84
City/Town	\$5,470.88
Yavapai County	\$33.32
Other Agencies	
<b>TOTAL DISBURSEMENTS</b>	<b>\$10,270.04</b>
<b>PASS-THROUGH MONIES:</b>	<b>\$0.00</b>
Overpayment Refunds	\$0.00
Unapplied Payments	\$0.00
Bonds (ZBND)	\$0.00
Restitution (ZREST)	\$0.00
Agency Not Assigned - not yet allocated	\$0.00

**SABA TOTAL (Total Revenue) \$10,270.04**

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **OCTOBER 2022**

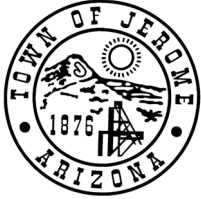
Signature

Micheala Brewer

Verified by:

Angela P. Wagner

*Micheala Brewer*  
11/3/22



Founded 1876  
Incorporated 1899

**TOWN OF JEROME, ARIZONA**  
POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## **December 2022 Staff Report for November activity**

**Respectfully submitted by Kristen Muenz, Deputy Town Clerk**

- ⚙ Continued to support Utilities and Customer Service Clerk, Terri Card, with training and advice.
- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, post office, town hall).
- ⚙ Prepared agenda packets for the DRB meeting with support from Will Blodgett and assisted in preparing the Council meeting agenda packets. Took and transcribed the minutes for all open sessions of Council, P&Z, BOA, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintain proper records of agendas and drafted minutes.
- ⚙ Attended online training classes for our new billing software, Caselle.
- ⚙ Permits and Licensing activities for November:
  - Business Licenses
    - 8 Businesses were sent renewal notices.
    - 11 Businesses sent in their renewal application.
    - 4 Businesses applied for a NEW Business License.
    - 7 Business Licenses were issued.
    - 9 Business Licenses are pending approval.
  - STR Licenses
    - 13 STR/Vacation Rental Licenses have been received.
    - 7 STR Licenses were issued.
    - 6 STR Licenses are pending approval.
  - Special Event Permits
    - 2 Special Event permits were issued.



# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

Founded 1876  
Incorporated 1899

December 2022 staff report for November activity submitted by Terri Card.

## Utilities

- Current debt (45 days past due):

14 accounts were on the shut-off list at the beginning of September. Zero accounts were sent Yellow Tags, and 0 account was shut off because I was out sick and didn't get them done.

Balance owed on shut-off accounts from October billing: \$4816.00

Balance owed at end of November: \$2325.32

- A copy of the October AR Aging report is attached.

## Rentals

All renters made their rental payments and are on track.



Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$750.55)	(\$637.56)	(\$137.56)	(\$637.56)	(\$3,040.10)	(\$5,203.33)
Water	\$0.00	\$3,959.69	\$258.48	\$100.24	\$45.18	\$270.39	\$4,633.98
Sewer	\$0.00	\$4,948.66	\$216.00	\$72.00	\$72.00	\$522.58	\$5,831.24
Trash	\$0.00	\$7,250.47	\$277.54	\$188.10	\$188.10	\$848.07	\$8,752.28
Tax	\$0.00	\$387.23	\$25.50	\$9.89	\$0.00	\$39.24	\$461.86
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$20.00	\$10.00	\$0.00	\$10.00	\$2,190.00	\$2,230.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$15,815.50	\$149.96	\$232.67	(\$322.28)	\$830.18	\$16,706.03
UserType: Residential							
Credit	\$0.00	(\$1,121.33)	(\$703.57)	(\$68.38)	(\$337.72)	(\$2,060.79)	(\$4,291.79)
Water	\$0.00	\$7,807.45	\$1,549.08	\$408.74	\$126.16	\$2,305.48	\$12,196.91
Sewer	\$0.00	\$6,383.67	\$1,149.83	\$329.02	\$180.29	\$3,926.51	\$11,969.32
Trash	\$0.00	\$5,370.01	\$1,081.52	\$277.75	\$79.42	\$2,273.55	\$9,082.25
Tax	\$0.00	\$749.90	\$150.43	\$37.85	\$12.44	\$308.03	\$1,258.65
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$38.55	\$68.55
Late Fee	\$0.00	\$230.00	\$170.00	\$120.00	\$121.46	\$5,964.89	\$6,606.35
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)							
Subtotal --->	\$0.00	\$19,449.70	\$3,397.29	\$1,104.98	\$182.05	\$12,756.22	\$36,890.24
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$168.72	\$0.00	\$0.00	\$0.00	\$0.00	\$168.72
Sewer	\$0.00	\$211.64	\$0.00	\$0.00	\$0.00	\$0.00	\$211.64
Trash	\$0.00	\$141.20	\$0.00	\$0.00	\$0.00	\$0.00	\$141.20
Tax	\$0.00	\$16.64	\$0.00	\$0.00	\$0.00	\$0.00	\$16.64
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)							
Subtotal --->	\$0.00	\$538.20	\$0.00	\$0.00	\$0.00	\$0.00	\$538.20



Charge Item Summary By User Type

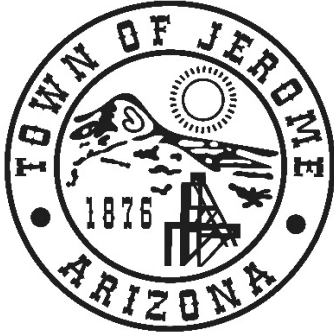
ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$70.00)	(\$70.00)	(\$70.00)	(\$80.00)	(\$60.04)	(\$350.04)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$6,478.86	\$0.00	\$0.00	\$0.00	\$347.36	\$6,826.22
Gas	\$0.00	\$84.88	\$0.00	\$0.00	\$0.00	\$0.00	\$84.88
Electric	\$0.00	\$257.56	\$0.00	\$0.00	\$0.00	\$0.00	\$257.56
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)							
Subtotal --->	\$0.00	\$6,751.30	(\$70.00)	(\$70.00)	(\$80.00)	\$287.32	\$6,818.62
UserType: Default							
Credit	\$0.00	\$0.00	(\$50.00)	\$0.00	\$0.00	(\$8,734.02)	(\$8,784.02)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)							
Subtotal --->	\$0.00	\$0.00	(\$50.00)	\$0.00	\$0.00	(\$8,734.02)	(\$8,784.02)
Grand Total (35)							
=====>	\$0.00	\$42,554.70	\$3,427.25	\$1,267.65	(\$220.23)	\$5,139.70	\$52,169.07

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$1,941.88)	(\$1,461.13)	(\$275.94)	(\$1,055.28)	(\$13,894.95)	(\$18,629.18)
Water	\$0.00	\$11,935.86	\$1,807.56	\$508.98	\$171.34	\$2,575.87	\$16,999.61
Sewer	\$0.00	\$11,543.97	\$1,365.83	\$401.02	\$252.29	\$4,449.09	\$18,012.20
Trash	\$0.00	\$12,761.68	\$1,359.06	\$465.85	\$267.52	\$3,121.62	\$17,975.73
Tax	\$0.00	\$1,153.77	\$175.93	\$47.74	\$12.44	\$347.27	\$1,737.15
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$38.55	\$68.55
Late Fee	\$0.00	\$250.00	\$180.00	\$120.00	\$131.46	\$8,154.89	\$8,836.35
Rent	\$0.00	\$6,478.86	\$0.00	\$0.00	\$0.00	\$347.36	\$6,826.22
Gas	\$0.00	\$84.88	\$0.00	\$0.00	\$0.00	\$0.00	\$84.88
Electric	\$0.00	\$257.56	\$0.00	\$0.00	\$0.00	\$0.00	\$257.56
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$42,554.70	\$3,427.25	\$1,267.65	(\$220.23)	\$5,139.70	\$52,169.07

Customer Count = 380





TOWN OF JEROME, ARIZONA  
POST OFFICE BOX 335, JEROME,  
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

## **NOVEMBER 2022 STAFF REPORT**

From: Melanie Atkin, Finance Manager

To: The Mayor and Council

### **Accounting Duties:**

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges and supplemented Water, Sewer, Police, and HURF departments with transfers from the Parking and General Funds.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a November summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Ran daily bank statements, making the necessary journal entries to balance the daily bank reconciliations.
- ❖ Worked with the auditors while they were on premises. The audit went well! No significant findings.
- ❖ Working with our new accounting software company, Caselle, furnishing reports for conversion in December.

### **HR Duties:**

- ❖ Helped some employees with benefit related questions.
- ❖ Calculated and applied yearly voluntary PTO cash-out amounts to payroll for those employees that opted to cash-out.
- ❖ Paid out yearly Fire Department Per-Call pay for volunteers and employee volunteers.



# Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: [blair@jeromefire.us](mailto:blair@jeromefire.us)

## Fire Chief's Report

Month: November Year: 2022

Calls by Type	Number	Resident	Non-Resident
EMS Calls	6	5	1
Residential Fire	1	0	1
Commercial Fire	2	1	1
Wildland	0	0	0
Still Assignment	7	5	2
Station Staffing	2	2	0
Citizen Assist	1	1	0
Agency Assist	2	2	0
Special Duty	4	4	0
Snake Removal	0	0	0
Tech Rope Rescue	0	0	0
MVA/Rescue	1	1	0
HazMat	1	1	0
Dispatch Error	0	0	0
<b>Totals:</b>	<b>27</b>	<b>22</b>	<b>5</b>
<b>Total Calls Chief on Scene</b>	<b>23</b>		
<b>Total JFD Meetings Chief Attended</b>	<b>5</b>		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	0
Rope Drill	1
Drills	3

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 318.50
--	---------------------

Fire Chief Meetings	Date
Fire Marshals Meeting	11/2/22
Chiefs Meeting	11/12/22

### Education, Summer Semester:

- This coming Semester Carl Whiting and Rick Hernandez are looking into continuing education at Southern Colombia University.

### Additional Training:

- On Thursday 5PM November 3<sup>rd</sup> we held our business meeting and trained on EMS with Muma
- On Thursday 5PM November 10<sup>th</sup> we trained on Truck Engineering with Muma
- On Thursday 5PM November 17<sup>th</sup> we trained on Vehicle Fires with Whiting
- On Thursday 5PM November 24<sup>th</sup> we hosted a Thanksgiving dinner for the Department Members.
- On Saturday 9AM November 26<sup>th</sup> we conducted Rope Training- with Muma

## **Department Affairs and On-going Projects**

### **Jerome fire department would like to wish everyone a very Merry holiday season**

- Our November call volume is down by 11 calls over with last November's 38 calls, totaling 27 calls this month. Our year-to-date call volume is 440 compared with 408 calls YTD 2021. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Jerome Fire has been working with the Town crew to restore the water tanks and water lines to full capacity due to the right-hand tank on Cleopatra hill having a leak on the bottom of the tank. We are looking into getting the tank repaired
- I've been monitoring all the water tanks daily throughout the months. To ensure we have water overflow, in addition to filling the sunshine hill tanks. At this point all the water tanks are full, other than the one that is in need of repair.
- Jerome Fire and the Town Crew have Also been working together on addressing the problems with the Cantilevered Sidewalk on Hampshire Ave. The holes have been patched and are repairing section of sidewalk.
- Allen Muma and I met with a coordinator for a new grant from the state. If our application is accepted, we will receive a new program to organize calls among agencies and units on the fireground, 3 PCs for the program for command vehicles as well as have our subscription paid by the state. We hope to hear back on this new program soon.
- We have continued training and coordinating with Prescott Nation Forest to preform prescribed burns within their area. This greatly mitigates potential wildfire danger in our area as well as allows our crews to train and develop better relations with our local partners. We have another burn scheduled for the first of December and look forward to working with them more in the future.
- This year Rick Hernandez Hosted a JFD Thanksgiving Potluck for our Members and their families This allows for some members to remain in town and able to respond during the Holiday as well as get to know the other members and their families better.

## **Prevention**

- We have had a total of 15 Firewise activities and visits to the burn pile in November with 23 loads of trimmings, slash, and brush for a total of 41 combined Jerome's citizen hours. As well as 98 total hours from our Fuels Crew as well as the Adult Probation crew. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department. Currently we are maintaining a 2-man crew, 2 times a week, for fuel abatement efforts.
- On 11-23 we had 13 probation personnel and one of fuel abatement person cleaning leaves from the gutters around town and down 89A.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

**November Fire and EMS Report:**

Incident	Date	Time	Day	Select Type	Additional Info	#
146	11/5/22	10:44:00 AM	Sat	MVA/Rescue Resident	Dispatch - wrong location	9
147	11/6/22	8:39:00 PM	Sun	EMS Resident	82 YOF - Unknown Medical.	5
148	11/7/22	10:30:00 AM	Mon	Residential Fire	Fire Investigation -Clarkdale	2
149	11/8/22	8:24:00 AM	Tue	Commercial Fire	Fire Investigation – Camp Verde	1
150	11/9/22	6:58:00 PM	Wed	EMS Resident	86 YOM - Unknown Medical	5
22-269	11/10/22	10:15:00 AM	Thurs	Still Assignment Resident	Smoke Reported - Nothing Found	6
22-270	11/11/22	7:00:00 AM	Fri	Station Staffing	Jerome Rope Rescue Rodeo	10
151	11/11/22	10:23:00 AM	Fri	Commercial Fire	Malfunctioning Alarm	8
22-271	11/11/22	12:00:00 PM	Fri	Agency Assist Resident	Assist UNS W/ Checking Heater	2
152	11/11/22	3:23:00 PM	Fri	Still Assignment Resident	Kitchen Gas Sensor Malfunction	8
22-272	11/11/22	3:30:00 PM	Fri	Agency Assist Resident	Assist UNS W/ Checking Leak	2
22-273	11/12/22	6:00:00 AM	Sat	Station Staffing	Jerome Rope Rescue Rodeo	4
22-274	11/12/22	11:15:00 AM	Sat	Still Assignment Non-Resident	Smoking Vehicle	3
153	11/12/22	1:26:00 PM	Sat	Still Assignment Non-Resident	Smoking Vehicle	5
154	11/14/22	9:28:00 PM	Mon	EMS Resident	69 YOF - Unknown Medical	4
155	11/15/22	12:12:00 PM	Tue	Still Assignment Resident	Smell of Gas - Nothing Found	5
156	11/15/22	1:00:00 PM	Tue	Still Assignment Resident	Gas Sensor- Nothing Found	2
157	11/15/22	5:48:00 PM	Tue	Still Assignment Resident	Water Flow Alarm	5
22-275	11/22/22	12:00:00 PM	Tue	Citizen Assist Resident	Disabled Vehicle	3
22-276	11/22/22	2:45:00 PM	Tues	Hazmat	Clean Up Gas Spill	2
158	11/24/22	2:20:00 PM	Thurs	EMS Resident	78 YOF - Breathing Problems	3
159	11/24/22	4:43:00 PM	Thurs	EMS Non Resident	87 YOF - Unknown Medical	3
22-277	11/25/22	3:30:00 PM	Fri	Special Duty Resident	Mitigate Ice Hazard.	2
160	11/27/22	5:10:00 AM	Sun	Special Duty Resident	Remove Handcuffs from 12 YOM	3
22-278	11/27/22	9:30:00 AM	Sun	Special Duty Resident	Mitigate Ice Hazard.	2
22-279	11/27/22	9:30:00 AM	Sun	Special Duty Resident	Remove Dead animal	2
161	11/27/22	1:59:00 PM	Sun	EMS Resident	62 YOF Fall	6
<b>Incident</b>	<b>Date</b>	<b>Time</b>	<b>Day of week</b>	<b>Select Type</b>	<b>Additional Info</b>	<b>#</b>

**November 2022 Burn Pile Log**

**JC stands for Jerome citizens**

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
11/1/2022	135 Dundee				0	4	2	2	4
11/1/2022	110 Dundee				0	2	2	4	8

11/2/2022	89A		2	6	12				0
11/4/2022	402 Main				0	1	1	2	2
11/4/2022	123 Beale				0	1	1	2	2
11/8/2022	Sliding Jail				0	2	2	1	2
11/10/2022	Burnt Burn Pile		2	8	16				0
11/14/2022	405 Main				0	2	1	2	2
11/15/2022	Parks				0	2	3	1	3
11/15/2022	731 East Ave				0	1	1	2	2
11/21/2022	275 Dundee				0	2	1	2	2
11/22/2022	150 North				0	2	1	2	2
11/28/2022	817 Hampshire				0	2	2	2	4
11/29/2022	201 Main				0	2	2	4	8
11/30/2022	Town	13	1	5	70				0
	<b>Totals</b>	<b>13</b>	<b>5</b>	<b>19</b>	<b>98</b>	<b>23</b>	<b>19</b>	<b>26</b>	<b>41</b>
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

**Thank you for your continuing support  
Rusty Blair Chief JVFD**





## **Jerome Library Staff Report, November 2022**

Reviewed upgrades to the Yavapai County Library System Circulation software including messaging system upgrades and help desk software.

Standardized paper notices for billing, overdues, and hold pickup.

Continued cleanup of Portal directory.

Worked on Name cleanup for the YCFLD.

Reviewed Lost, Missing and Discarded items for Jerome Patrons.

Attended Webinar - English as a second language with Niche Academy.

Worked on Fiscal Year 21/22 Public Library Survey. This is an Annual report that is due every December. Report is sent to the Arizona State Library.

Respectfully, Kathleen Jarvis

Town Librarian



Founded 1876  
Incorporated 1899

## TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 123rd Anniversary  
1899 - 2022

### November 2022 PUBLIC WORKS MONTHLY REPORT

#### NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard Monday, Wednesday, and Friday. Trailer goes to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

#### OTHER PROJECTS

- Clean reed beds at the sewer plant, Removed a large tree as well.
- Have the front rotors on the F-150 turned.
- A lot of clean up at the parks for winter and rearranging the rubber in the slide area.
- Patch streets throughout town and some on Fifth St.
- Clean gutters on Clark St.
- Look for and remove graffiti.
- Lower parking lot grading and striping.
- Sewer on County Rd.
- Clean around dumpsters.
- Tire swap on side by side.
- Run new wires at town hall.
- Trailer lights and wire on recycle trailer.
- Remove tree from reed beds.

# REGULATORS

Giroux St. 2" rebuilt, no parts replaced. 4" rebuilt and replaced screen housing.

School St. 2" rebuilt, no parts replaced. 4" rebuilt, no parts replaced, but may need new stem next round.  
Lower 2", rebuilt no parts replaced.

Verde St. 2 ½" Rebuilt, no parts replaced. 4" rebuilt, replaced disc retainer.

Dundee Upper regulator. (this is the new one) 2" rebuilt no parts replaced. 4" rebuilt, no parts replaced.

Dundee Lower regulator. Rebuilt, no parts replaced.

Gulch Rd. 2" rebuilt, no parts replaced. 4" rebuilt, no parts replaced.



Founded 1876  
Incorporated 1899

## Town of Jerome, Zoning Administrators Report

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Town Council: Tuesday, December 13, 2022  
Prepared by: William Blodgett, Zoning Administrator

### **Planning & Zoning Commission- Regular Meeting of November 15, 2022**

Conducted a work-study session regarding amending code language for the R1-5 Zone regarding 2 or possibly 3 family dwelling units as a Conditional Use. Discussion only, no action was taken.

### **Design Review Board- Regular Meeting of November 29, 2022**

Richard Flagg was approved to repaint the building at 405 Hull Avenue, and Richard Bingamen was also approved to repaint the building at 665 Main Street. Kathleen Keller was approved for a small fence for a dog-run.

### **Board of Adjustment- Special Meeting of November 30, 2022**

Meeting was held to hold election of Chair (Margie Hardie) and vice chair (Gary Shapiro). No other action items at this meeting.

### **Code Enforcement-**

A few small items looked into and responded to, but nothing significant to report.

### **Administrative Approvals-**

Nothing to report at this time.

### **Other Business-**

Contacted Yavapai County GIS department and have arranged a meeting for the 16<sup>th</sup> to discuss assistance the County can provide for Jerome setting up it's own GIS department. Assistance I am looking for includes large format scanning with georeferencing of historic, and modern maps to be used as digital "layers" within the GIS software.

Also started discussion with ASM (Arizona State Museum) cultural resource services, to create a Town database of Archaeological & Cultural resources. This will also be digitized into our GIS software so that we can better manage and add to these resources.

I am continuing to explore Project Managers or similar, for the Hotel Jerome Project and continue to await an update for our Archaeological Survey of the lower pioneer cemetery.



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

## DRAFT MINUTES

Regular Meeting of the **Planning and Zoning Commission**

Tuesday, Nov 15, 2022, 6:00 pm

PLACE: **JEROME CIVIC CENTER**

600 Clark St., JEROME, ARIZONA 86331

**6:08 (0:01) Item 1: Call to order**

Chair Jeanie Ready called the meeting to order at 6:08 p.m.

**6:09 (0:42) Item 2: Petitions from the public  
Possible Direction to Staff**

There were no petitions from the public.

**6:10 (1:36) Item 3: Approval of Minutes** – Regular meeting of September 20, 2022

Chair Ready asked her fellow board members if they had any questions, comments, or corrections.

Commissioner Peterson said she remembers the meeting well, and she had a reason why she had said no and it's not there. She was not sure exactly what she said, but she knows she gave a reason.

Ms. Muenz explained that Ms. Peterson had given her reason after the vote had taken place, and that is why it had not been included in the minutes, but she could add it.

Ms. Peterson said she would like it added so that it is on the record because it was spoken.

Ms. Muenz agreed to add it to the record.

Ms. Peterson motioned to approve the minutes with the suggested adjustment.

**Motion to approve the minutes of the regular meeting of September 20, 2022, with an adjustment**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson	X		X			
Ready			X			
Riley			X			
Romberger					X	
Schall		X	X			

**Old (continued) Business:** none

**New Business:**

**6:12 (3:44) Item 4:** Work Session regarding a proposed text amendment to Section 505.C "Conditional Uses" for the R1-5 Residential Zone, to consider the addition of "(1) two-family dwelling" as a Conditional use for the R1-5 Zone.

**Discussion/Possible Direction to Staff**

Chair Ready asked Zoning Administrator Will Blodgett to introduce the topic.

Mr. Blodgett thanked Ms. Ready and said he would like to start by reiterating that this is simply preliminary discussion, no action is required or expected. He said the purpose is, for the benefit himself as well as the public, wanting to hear comments. This is one of many possible fixes where the Zoning Ordinance is deficient or, perhaps it hasn't been up to this point, but we're reaching a point where he can see multiple problems with the same themes coming to his desk in the future. He asked if he should read his analysis and was told to proceed.

Mr. Blodgett read his report aloud. His report briefly explained the Town of Jerome's general plan's language about historic structures and preservation. It also included a description of rehabilitation of historic structures and the SOI standards that should be followed, with an emphasis of preserving uses. He said that problems could arise through the large number of nonconforming, historic buildings that could lose that status through a variety of ways. His report explained that, while the ordinance has language about limiting the number of nonconforming structures, by discontinuing the historic multifamily uses in this district, we have created a situation in which a large number of nonconforming structures exist. He gave an example and explained how they could open the possibility of allowing some of the existing structures to come under conformity with a text amendment. He said again that the work session is only intended for discussion, all comments, ideas, and input are welcomed.

Ms. Ready said that, if the other commissioners agreed, she would like to hear from some members of the public.

There was some discussion as to who should speak first.

Commissioner Riley said she been thinking about it a lot. If we are true to our history, a lot of these homes were multi-family. She said she does not have a problem with that, her issue is with the parking. If we're going to allow it to bring it back to historic use, there needs to be ample parking for each unit. If there's not, then it can't be, and that's her bottom line. Now that we have some regulation for STR's, I'd like to see that most of it is for residential use.

Vice Chair Schall added, or all of it.

Mr. Blodgett responded that this is why keeping it as a conditional use maintains some control over it. Some of the buildings grandfathered in are already in use as such, and we are not going to be able to tackle that issue with this. The idea is, when it's possible, someone who is using a multi-

family can apply and become conforming provided they have the parking and all applicable requirements that apply to anyone else.

Ms. Peterson said the R1-5 zone is a huge area, and if we think we can regulate, we're going to have BnB's, and we really can't stop it. So, it opens it up to a lot more congestion, and R1-5 is medium density. She would like to see just one area that is multi-family or two-family as opposed to all one that could possibly, depending on who is charge, turn into multiple units that become BnB's. There's nothing stopping it.

Mr. Blodgett said that, yes, there is. That's the conditional use permit part of it, and the parking ordinance as well as the other zoning. Not everyone can provide off-street parking, so not all of the nonconforming units will be able to benefit from this. There's plenty of homes he can think of that are nonconforming buildings, already in use as such, but they can't meet the requirements of our zoning ordinance so they cannot come into conformity even with a conditional use permit.

Ms. Peterson asked, you were talking about becoming nonconforming, right?

Mr. Blodgett explained that right now they are nonconforming, and we are trying to bring them back into conformity so that we can regulate.

Ms. Peterson asked, I believe it says you can't switch it?

Mr. Blodgett answered there are some provisions that you can't change uses, that is part of what is prompting this.

Ms. Peterson read a portion of 501-C.

Mr. Schall explained that the term we use colloquially is 'grandfathered in.' Technically, what we call it in Jerome is legal nonconforming, which is a use you can lose if it is not continuous.

Mr. Blodgett said, rather than lose housing stock, he is trying to preserve it.

Mr. Peterson said that we all think we are reasonable and can control, and she asked Ms. Riley about her comment on controlling BnB's

Ms. Riley asked, we have recently adopted some regulations, have we not?

(16:27) Mr. Blodgett confirmed that we do have regulations, we do permit now. At the same time, he said he knows the town has made some decisions based out of fear of the BnB's. Every policy we do, to some degree, is a roll of the dice. We don't have control over individual properties or property owners. What we can do, through the use of good policy, we can guide, we can create opportunities for housing that are not there currently. Now, when it comes to AirBnB and STR's, our hands are tied by the state, even with our new regulations. But the alternative in the midst of a housing crisis is to do nothing.

Ms. Ready asked, couldn't someone open an Airbnb in that zone, regardless of whether it's single family or multi-family?

Mr. Blodgett replied, yes, it is based on residential use.

Ms. Peterson said however, you can have a much more concentrated form if you have two apartments in one residence as opposed to a lot of rooms because they would have to divide up. As far as the concentration, the sewer, the water, a lot more possibilities and what I'm saying is R1-5 is a huge area. One person says, 'well you gave them a conditional use, why aren't you going to give me one,' it opens it up to not controlling.

Mr. Blodgett said the idea is that those decisions won't be arbitrary, those decisions will be based solely off the zoning ordinance at least in theory and hopefully, in practice. If a person is approved, it is based on meeting requirements and if his neighbor is denied, it's because he didn't.

Ms. Peterson said she agrees that when everyone is of like mind to do the regulations, but if something happens, you can't stop it through the law if one person is doing it. To do it all for R1-5, it's a big area. She said this is my discussion, if we are going to have an area that's open for that, to keep it to that one area. R1-5 pretty much spans most of Jerome.

Mr. Schall added maybe anything we do; we could do in a small area. He said, one of the things you look at when changing an ordinance or zoning, we must think, what if everyone does that? It's a worthy concern, but everybody won't do what you're thinking. That's a slippery slope argument. What we're really concerned about is what if 10 people do it and will 10 be too many? For example, we have no limit in R1-5 on the size of a family, there could be a couple there with 6 kids and they could all have a car. There's nothing to prevent that from happening, so you could have 8 people living in any R1-5 house. Is that something we stay up late at night thinking about? No, not really, generally you don't have 8 people crammed into a 3-bedroom house with cars parked on the front lawn. Technically, it could happen. Mr. Schall explained that, if 10 people did that, we might be tempted to create an ordinance to keep the street from getting ridiculous. He said the way he read it, the goals are historical preservation, which he said is a good thing, workforce housing, and consistent and easy to enforce regulations so that everyone gets the same chance to utilize their property. The problem with it, he said, and what everyone on this board has thought about, the things you want to do for workforce housing, if you're not careful, lend themselves to Airbnb. Making small spaces or multi-family, however you do it, that's the same kind of use that a BnB person is attracted to. For example, what if we by deed restriction, allow a second house on a lot that met size requirements, and it could be a mother-in-law quarters or a small rental. You might say, that's a great idea! But that property looks great for an Airbnb, and they might think, I'll buy more property and put more people in. So, when you craft an ordinance, you have to be careful, especially with workforce housing, because you will encourage an Airbnb. The Goldwater Institute screwed up the whole state, and Prop 207 scares us by Airbnb, and that's their logic, that you can't take people's property value away by saying they can't do an Airbnb. That's what we're all afraid of. And that's why approaches that give people something they didn't have before, so it can't be accused of a Prop 207 taking, that's your workaround. We could do the same thing with this ordinance. Mr. Scall said he was just throwing out ideas and was not sure if it would turn out to be a good ordinance or modification. But you could do it the same way, giving you something you didn't have before, such as the opportunity to rent out your basement, so we can't be accused of a Prop 207 taking.

(23:21) Mr. Blodgett suggested that perhaps there is the possibility that one condition could be it is rented to someone with a lease.

Mr. Schall responded that he could think of a couple of conditions that we could put in an ordinance. One would be only structures that currently exist; we don't want to make a vacant lot for infill look more attractive to a BnB. He said he does not want people to build a building to be a BnB based on the fact that they can get more occupancy in it. Although, there is no limit on occupancy in R1-5, I can build a regular building and put 3 bunkbeds in each room. Whatever we do, I don't want to encourage someone to build a bigger, taller structure than they otherwise would have.

Mr. Blodgett said that he had been thinking of existing nonconforming buildings, so perhaps this should only apply to existing and not new construction.

Mr. Schall said, yes, infill would not count. Another thing we could look at is, if you apply for the conditional use, one of the conditions is that whoever owns the house must be in one of the units.

Ms. Peterson clarified the owner would live on the premises and Ms. Ready referred to this as "resident owner."

Mr. Schall confirmed that was his meaning, and added parking, you have to have a place to put your cars.

Mr. Blodgett replied that these are great ideas. Some of these buildings already exist and are already operating as BnB's. There may not be much we can do about those at this time, but anyone that wants to come into conformity must show parking and, if they want to increase or intensify their use by adding a short-term rental, they meet all requirements as well. He said most of the buildings we are discussing here would struggle to do that, so he doesn't see this as opening the door for STR's.

Ms. Riley said she knew of some houses that have become single-family. The floors were connected, it was sold, and people bought it. Then, they turned the downstairs into a separate apartment despite it being connected, and there is only 1 parking space. In other words, they can't do that anymore. How do we handle that?

Mr. Schall explained that falls within consistent enforcement of an ordinance. He said we all know there are some houses that are legal nonconforming in town, with two residents, and some that are nonconforming and not legal. He gave the example of "my 'nephew' lives downstairs."

Mr. Blodgett said that we will not be able to address all the individual situations.

Ms. Peterson said that multi-family unit means you have a kitchen, and it has to have an oven.

Ms. Riley said in response that's how they got around it, the kitchen is a countertop oven and not a built-in; but there's still only 1 parking spot.

Ms. Peterson asked, there's only R-2 for multiple family zoning?

Mr. Blodgett confirmed this and said that, rather than create a new zone and make space for new construction, he was hoping to utilize existing housing stock in some of the ways they were historically used.

Mr. Schall said that particularly, we need to make sure we have parking. In R1-5 it's parking, parking, parking. We have apartments we can't use in the C-1 zone; he said in those cases, he would waive parking requirements because they could park in a public parking space.

In reply, Ms. Peterson said you can walk from the 300-level parking lot from there.

Mr. Blodgett agreed that the lack of parking will seriously limit the number of people in R1-5 that can get conforming status.

Ms. Peterson suggested perhaps having an area in R1-5 that's not as dense as opposed to changing all of R1-5.

Mr. Blodgett explained the idea is to explore this policy for where these houses exist in reality, and most exist in the R1-5 zone.

Ms. Peterson named off the different zones and said we do have R-2.

Mr. Blodgett explained that, from what he understood, R-2 was attempting to address the same thing.

Ms. Peterson said there is a house in R-2 that was sold and is now a BnB. The person who did it said their family was going to be living downstairs and now it is a huge BnB.

Mr. Blodgett replied that having it as a conditional use permit keeps the control in our hands so that we don't have a permitted use in a whole area that can open the door.

Ms. Peterson repeated that the owner must live on the premises because, when somebody sells, how do you control who buys, you just can't.

Mr. Blodgett said that we are far from forming the actual ordinance.

Mr. Schall said that, when we get to the point of drafting the ordinance, we could say we are considering a conditional use permit for R1-5 and we are only going to grant 8 of these in the whole town. Kind of limit it somehow.

Mr. Blodgett said it might be worth his doing an inventory and Mr. Schall agreed we should know how many houses could apply, because if it was a large number, we could come up with a limit.

Ms. Peterson suggested language such as: if you choose to apply, these areas are eligible to receive a conditional use possibly.

Mr. Blodgett admitted that, as he is the entire Planning and Zoning Department, doing the inventory will take some time and work.

Mr. Schall said that he thinks Ms. Peterson is trying to come up w a list, and we may be able to craft a conditional use ordinance that sufficiently constrains so that only certain streets can apply.

Ms. Peterson said that knowing which areas are not congested, and which areas don't have any available parking, will give us an idea.

Mr. Blodgett said that we can narrow it down so that only a handful of applicants were eligible, and that could be a good trial run. Mr. Blodgett said that he would consider all the comments.

Ms. Peterson repeated that she liked the idea of an owner-occupied unit. However, she said that can't stop a BnB, but it might stop people from buying up the town and throwing people out.

Mr. Blodgett said that, in this state, it is very hard to stop.

Ms. Peterson said if we open it up in general, we must look at the issues. There are people that will buy and want to do what they want, and we need to look at limitations to how we can stop people at this point so that we don't open up a mess for the town with sewer, water, and other issues.

Mr. Schall said that he thinks we are all reading off the same page, and we need to find a way to narrowly scope it, so we don't increase BnB's. Historical preservation and workforce housing are good things. He said that in his mind, workforce housing is not just for the workforce, it is a method that people of modest means, who live in town, have managed to stay in their house and maybe pass it down to their kids. That's a piece of historic preservation. Mr. Schall gave this example: if I can keep my house as a single-family residence, maybe with someone in the basement, that means I can afford it, and when I leave it to my kids, they can afford it. Both of those things are not a given in today's economy. Elderly people may have to give up their home because they can't afford their mortgage. Or, when they pass on, their kids can't afford it. And that's why it's historical preservation; if someone, a pensioner, workforce, local kids... if Jeromies can't afford the house, it goes to market. When it goes to market, someone will buy it to make it a BnB. This is a way to keep that building out of the hands of wealthy people from somewhere else who want to make it a BnB.

Mr. Blodgett added that more importantly from the historical context, not just thinking of the buildings as assets, we want to keep these historic communities alive and together rather than just a row of short-term rentals.

Ms. Peterson suggested that it can help the aging people of Jerome, having someone there to caretake.

Ms. Riley said that she and George have talked about this for their place. At some point, our property is going to be too much for us, and we don't want to move. So, if we could have an apartment and have a local person living there to help us with the property, we'd love it.



Ms. Ready said that is exactly what our goal should be, to provide homeowners the opportunity to open some long-term rentals while, at the same time, providing housing for our locals. Which in turn would preserve the historic tradition of Jerome of providing housing for its workforce; that's what all these houses were built for.

Mr. Blodgett responded, exactly, and one way in which our Zoning Ordinance is at odds with historic preservation is by forcing a change of use. Instead of being a two-family unit because perhaps it was unoccupied for a certain time, it now must be single-family. Our policies are somewhat at odds with historic preservation in that we forced that change of use.

Ms. Riley commented that the other sad thing is that we are losing our young population; they cannot afford to live here.

Mr. Blodgett agreed that he would not be able to afford to live here if had not been fortunate enough to be offered to rent a house from the town.

Ms. Ready said that rather than getting too bogged down thinking of ordinances, she likes the idea of incentivizing long-term rentals.

Ms. Riley said that she does not know how you could incentivize someone who wants to buy a house as an investment to turn into a BnB, because they can so much more money with a BnB than a full-time renter.

Ms. Ready said she agrees, but she also agrees with the other limitations that have been discussed such as owner-occupied; have some basic structure, whatever we can do legally, to include in our review process when granting conditional use permits for this purpose.

Mr. Blodgett agreed that the conditional part gives us flexibility and allows us to tailor to the situation. He said we don't have tract homes, most of our homes are unique, and we need to take this case by case.

(39:03) Mr. Schall said he could see a conditional use permit process. The idea is, we agree that in the current environment with state law, once someone owns a house, we can't keep them from turning it into a BnB. But, if we can adjust ordinances to keep historical assets out of the hands of those people, then we're ahead. We could make an ordinance that says it's a conditional use permit and here are the conditions which include A, B, C, D. Which could include owner has to live in one unit, only historical houses and not infill, and any other things we come up with such as parking. That way, anyone who is going for the conditional use permit can see upfront what they have to do.

Ms. Peterson added that could say they have to live there a certain amount of time.

Ms. Ready reference Mr. Schall's comment about potential for apartments in C-1, but for parking restrictions. She said maybe that is something that we could look at, as far as lightening up on some of those parking restrictions if they are in a certain range.

Mr. Blodgett said that is something he would be looking into, as we might be able to find some work arounds.

Ms. Riley said that, as far as the worry about someone moving into and then selling so that we don't have any control; if they sell it, they lose the permit. It would have to be reapplied for.

Ms. Peterson commented that she knew someone who didn't realize this and was trying to sell.

Ms. Ready said the ordinance is already written that way, once a house is sold the permit process starts over.

Mr. Blodgett further explained that it is personal to the property owner and not the property.

Jerome resident Mark Krmopotich said his concern was that there are several homes that could be triplexes; and how would they be handled because we had been talking about one home being two units.

Mr. Blodgett said that is something we could address. All things will be dictated by available parking, as well as the rest of the ZO. If you have a tri-level home and have parking spaces for just two apartments, you would potentially be approved for two apartments. Without parking for the third, we cannot add more undue stress on the street parking.

Ms. Ready said we should keep that in mind and not limit it to a 2-family dwelling unit; here's the possibility of multi-family units.

Mr. Krmopotich brought up outside stairwells.

Ms. Peterson said we also have to consider our water sources; it is not a forever situation. It will be like San Francisco where you're packed in one area. She said we should consider not having all of R1-5, just one area for conditional.

Mr. Blodgett reassured her that no matter how radical we get, we will never have the 15,000 residents Jerome used to have.

Ms. Peterson countered that they didn't have the tourists like we have. With tourists coming and going, the sewer and water is taxed already. It is already tense with parking in certain areas.

(45:00) Jerome resident Margie Hardy said that you keep referring to R1-5, but once you put a conditional use in R1-5, it applies to whole town. Every single zone from R1-5 up, when you have conditional use, R-2 on up, the line says 'and all conditional uses in R1-5' also apply. Ms. Hardie said let's be aware we are talking about the whole town, not just R1-5.

Mr. Blodgett asked to respond. He said one of the things he had noted with was that if we add 2-dwelling units as a conditional use in R1-5, she is correct. However, in the R-2 zone and others, that would already be the case as it is allowed in R-2; the effect would be more in the commercial district. He said we should discuss the nonconforming buildings in the commercial zone at a separate time.

Ms. Hardie asked, you weren't aware it was affecting the whole town?

Mr. Blodgett answered that he was aware. The zoning for that would not be affected because a 2-dwelling unit is already a permitted use in R-2.

Ms. Hardie countered that it is only in R-2. She said her point is this, 7 years ago Ms. Peterson's neighbor came to the town begging to have a duplex; an apartment for her sister to live downstairs with a kitchen etcetera. Our town attorney, Bill Sims, said there is only 1 way you can do that, and that is to rezone. She said she was not sure what the town attorney would have to say about a CUP now, but that is what he said then. That was the only way to accomplish what they wanted. In 1980 or 90, we had a gentleman on East Avenue with a single family, 2-story home that he rented out. He then said he wanted to live upstairs and the other could live downstairs. He came to the town, or he got caught, and was told no, you can't do that. On 5th Street, there was a couple name Rappaport, this was public history. They had a vacation rental and they wanted to do exactly what Will is referring to: to turn the basement into an apartment. That house had been a single-family home for 60 or 70 years. They couldn't prove that it had ever been an apartment. They went to BOA and got turned down, went to a Superior Court, and got turned down. Those are my top numbers of the effect the on whole town. Ms. Hardie said, coming to the section on historic preservation, you have to remember this does not apply to just old buildings; this is new construction. My neighbor has enough space for at least 2 new apartment buildings and parking, no problem. We will then have others throughout my neighborhood that will do the same thing because people want to make money in Jerome, and they do that by buying property. In China, Ms. Hardie said she has heard, there are properties owned in Jerome by Chinese people. It sounds crazy, maybe it's not true, but she heard it. Because you can make money here on your vacation rentals, right? So, picture 2 apartment buildings,

brand new, on the intersection of 1<sup>st</sup> Street and School Street. That, to her mind, sets a new vision of Jerome, and this is going to go all through the town, don't forget. Next, Ms. Hardie said she wished they would remember about the attorney saying flat out the only way you can do it... i.e., that is why we have R-2, because that was the only recourse for these people. We had the Rappaports on 5<sup>th</sup> Street turned down because it was bad for the neighborhood. The other thing she said, explaining that she lives on 2<sup>nd</sup> Street, 2 weeks ago Council decided to perhaps that street into a 1-way street because there is a traffic problem due to the increase in density in the town. She said she cannot see how anybody can anyone dispute this will bump up the density; double. You had a house in R1-5, now you have an apartment, double. Ms. Hardie said she doesn't know if we pay attention, but there is a water and sewer crisis in this town. 4 years ago, myself and another group of people wrote the General Plan. The General Plan is there for guidance for any ordinance created by this town; you and the Council because you guys are the start and then it goes to Council. In the Plan, we have a couple of things and that is there's a desperation in sewer and water shortage. In 2018, we were on the verge of being cited for overuse. Now, in 2022, the town is funding a new sewer plant out of desperation. For water, Ms. Hardie asked, how many times this past summer have we had to put on restrictions due to lack of water? She said she was sorry, but she heard increased density coming from this situation. She said she had to ask, why is this discussion taking place? Ms. Hardie said she had asked Mr. Blodgett and he replied that she brought up the fact that the Zoning Ordinance needs help. She said that is for sure, there are discrepancies, there's this, that, and the other. She said today, Mr. Blodgett told her it was because she had said we need to fix the ordinance, but why are we focusing on this when the streets are rotten, the sewer's all down, we're running out of water, and there's an enormous number of discrepancies that you guys can fix in our ordinance. That is when Mr. Blodgett mentioned this work session. She said, if it's not broke, don't fix it. She lives on a street with about 8 buildings, and half of it is multi-family, and it's been that way for as long as she has been there. She said, it's perfect, the whole distribution of the area is beautiful. It provides housing for a lot of people because it's not just single-family. All the people that have apartments in that area are, she said she does not want to presume, but she would say they were legal nonconforming. Like Madam Chairman stated, there were a lot of miners digs. She said that, at one point, her house was 4 apartments, but someone fixed it in the 40s. So, all the wonderful ideas about we could do this, and we can do that... remember, there is no enforcement in Jerome, not much. The police are overtaxed as it is. We have one-way streets through my neighborhood, not one person has gotten a ticket for going the wrong way and they never will because there's not enough police in town to deal with that. Council actions contradict increased density, and that was 2 weeks ago.

Ms. Ready commented that she wanted to give Ms. Hardie a chance to speak, but we were getting tight on time.

Ms. Hardie said she talked to her neighbor who has had an apartment on East for 40 years and had her list on what's wrong with this idea. Ms. Hardie said she also wanted to say that everything you have said, if things were different, would be really nice. Except, in this particular case, it's detrimental to the whole town. In density, you will be affecting parking, the traffic, infrastructure, water, sewer, etcetera; it will compound all the problems you have right now. You have been liberal about letting me talk. She said the historic character they spoke about will be destroyed; you can't think about this as a bubble, it's huge. Ms. Hardie said the last thing she was asking is that, given the impact of what you're discussing, and that you might alter the parking ordinance, there goes your safety net. Also, can you discriminate with your CUP's? She gave an example of: do we want this person moving to Jerome? Maybe give can give them some whopper conditions to prevent them from moving to town. As far as she knows, there's no legal, but if there's anything like prejudicial CUP's, you can't rely on them. She said if it was her, she would be upset. Ms. Hardie said she hopes they get from the message that it needs to be broadened. First of all, she thinks this topic should be stopped. She wished they would look at our General Plan before entering into conversations that are so impactful to this town.

Ms. Ready thanked Ms. Hardie and said she appreciated her coming and sharing her thoughts. Ms. Ready stated that here, we are just talking, throwing out ideas, and getting feedback from people like you so that we learn more and get a better idea about issues that affect Jerome.

Ms. Hardie said, this isn't broke.

Ms. Ready continued, saying that we are losing population, our businesses are having a hard time staffing because the workforce can't afford to live in Jerome, there is a lack of workforce housing, and it is a crisis. So, we are trying to be a little proactive and we don't want to open it all up. She said she wants her to have faith that the members of this board are very diligent and will be cautious in the way we make recommendations. Again, it is not our job to decide anything, that is for the Town Council. Ms. Ready said she thinks it's good to talk about it and thinks Ms. Hardie raised some good concerns that we should think when we are discussing housing.

Ms. Hardie asked to say something else; they just built 300 new units in Cottonwood, 20 minutes away.

Ms. Ready replied that they weren't affordable.

Ms. Hardie said that nothing in Jerome is affordable because it is in the hands of the landlords.

Ms. Ready explained that we can't rely on people commuting to Jerome because it isn't reasonable. If they can get same job in the valley, where they live, they will work where they live. To bring workforce into Jerome, we have to provide housing in Jerome.

Ms. Hardie asked, what's the crisis?

Several people responded, housing.

(1:00:10) Ms. Hardie said we are going to have 11 new apartments in a while. She asked, did you know that, with the Hotel Jerome? It will be a while, but we will have them.

Ms. Ready responded that it will be years.

Ms. Riley added, in the meantime, we're losing staff and businesses may not survive.

Ms. Hardie asked, so you planned to have this discussion?

Mr. Blodgett said it was entirely his idea.

Ms. Hardie said she wondered why, when there's so many other things at stake, to preserve what we have right now. Why expand?

Ms. Ready said that we also have many unoccupied homes right now. Families who are in transitions; are the children going to be able to maintain and preserve them? Providing ways for families to generate income can be way to keep those homes family owned.

Ms. Hardie responded that she thinks that's short-sited.

Mr. Schall said the specific thing we are trying to change with this ordinance is to limit vacation rentals.

Ms. Hardie replied you're not, you are increasing them.

Mr. Schall responded, no, we're on the same page, we want the same thing. When you say we're not going to limit vacation rentals, I would say

well, then we've done something wrong. Help us get it right. We want to reduce vacation rentals, period.

Ms. Hardie said that is going to be up to the state.

Mr. Schall said we want to do that, you want to do that, and this is one way to do it. If what we come up with doesn't work, you tell us. We're trying to think about how to do an ordinance, to craft it closely and tightly enough so that we don't increase vacation rentals, i.e., decrease them and provide workforce housing.

Ms. Hardie responded that she is telling him it won't work in her opinion. She asked, if we create new apartments, how is that better?

At this point, Mr. Blodgett asked to interject. He said first, he has spoken with our town attorney, and he thinks this is a good idea if we can get approval, the first think I did was run it by him.

Ms. Hardie said well, then he changed his mind.

Mr. Blodgett said he couldn't speak to that. He continued, secondly, we are not talking about new construction, we are trying to limit this to our existing housing stock, specifically, the nonconforming buildings. The whole hope, as stated in the General Plan, is to reduce the number of nonconforming buildings and to limit them. We have a lot of nonconforming buildings and that speaks to a failure in policy to me. So, if we can bring some of these buildings back into conformity, that is a net positive.

Ms. Hardie said she had an idea. What about putting a moratorium on all duplexes, illegal, legal, whatever, that exist in the town right now? None of this. Put a moratorium on every duplex right now. Prove to us you are truly an apartment, no increase, just who already exist, and make them all legal. Then you can have your additional places and it will be legal.

Mr. Blodgett replied that is not a bad idea, he didn't think anyone would entertain that option.

Ms. Hardie said she didn't know if anyone will, but she's seen it done other places and we've had moratoriums on buildings here in the past.

Ms. Peterson said she thinks that is a 6-month time period in which you have to make changes. In general, changing R1-5 to conditional use is too broad and too scary for her because it opens it all up.

Mr. Blodgett explained that he specifically chose R1-5 because the bulk of the buildings are there.

Ms. Peterson said it looks big if you look at it on a map.

Ms. Ready said, but if you're applying it only to existing duplexes, or multi-family units, then you're not broad brushing it.

Ms. Peterson agreed that is why we are discussing it. She said she knows, with the annex, that they are working on having affordable housing going down toward where the horses are. It's part of what the town is looking for. We might not have a solution right away, but it is something we set up for that, let's not put it all on top of your head.

Mr. Blodgett said we get the opportunity to discuss policies that will affect the town in decades ahead. We want to be careful to take the time to have these discussions.

Ms. Hardie asked permission to say one more thing. She said if we were to do the moratorium and leave R1-5 the way it is without the conditional use, people that are coming to Jerome looking for a place to live, a lot of times go by zone. If we don't have one, single R1-5 in this town, which if this passes, we don't. No medium to low density, except of course the lowest which is AR. For normal, single family residential, there would be a zone for people to come to town; do you have that? No, Jerome doesn't have that, we have multi-family throughout the whole town. It's the same if someone wanted to have a business and asked where to go; C-1. Or wanted horses and asked where to go; AR. Ms. Hardie thanked the Commission for listening.

Ms. Ready thanked Ms. Hardie for being at the meeting. She asked if anyone else present would like to speak.

Jerome resident Nancy Robinson said, in reference to the comment on the C-1 zone and parking at the 300 level, that no one can park overnight at 300 level.

Ms. Peterson replied that is something we could address.

Ms. Ready added that maybe there could be a designated residential section. She said that if she lived on Main Street, she would have no problem walking from the 300-level lot.

Ms. Riley stated the Police Department has been having a lot of the tour vans park out there.

Ms. Peterson said they could discuss creating a space for someone who works in town; perhaps that space can be designated.

There were a few more comments about parking in the C-1 zone, permits, and shuttling.

Mr. Blodgett said, in response to questions about water usage statistics, that he does know residential use is significantly lower than commercial use. He said it is definitely a concern and something he will look into because it does all add up and is something we should consider. He said that he would like to repeat that, in the midst of a housing crisis, he feels we should at least be talking about this. Whether or not this is the right action, he does not know yet, that is why we are discussing it. We are ignoring the issue if we don't talk about it. He said he appreciated everyone humoring him in this.

Ms. Ready said she would like to read comments from town resident Suzy Mound who could not attend the meeting. Ms. Mound asked how many homes are in the R1-5 zone, and Ms. Ready said she sent her a map. Ms. Mound's letter said the residential parking ordinance only allows 1 permit per household, maybe 2 by lottery. If this can be expanded, if space is available, then more single-family homes could have roommates and create more housing. Julie Perkins' house is in a trust, can the town buy more houses, especially for board members, volunteers, or employees? Can Hotel Jerome offer work trade incentives to get the building rehabilitated? Ms. Ready commented that was a good suggestion.

Mr. Blodgett asked Ms. Ready to kindly thank Ms. Mound for her comments.

Ms. Hardie said this is the first discussion and it is really impactful for the town. She said people don't ready agendas and, even though it is just a work session, it's the start, and people need to speak up about it. She asked if a notice could be place in the water bills or something, to tell the whole town.

Mr. Blodgett that would be appropriate.

Ms. Riley said that she likes the town alerts, it could be a town alert that goes out.

Mr. Blodgett explained that, if we proceed and craft new ordinance language, the standard notices for a neighborhood meeting would go into effect. He said he is all about being as transparent as possible. He likes the idea of putting it on the website.

There was more discussion as to how to make people of the town aware of the topic.

(1:16:17) Mr. Blodgett said we don't want to push through anything that the town doesn't want. If this is the start of a discussion that leads to a solution, he is happy with that.

Ms. Riley said we do have a housing issue that we have to deal with.

Mr. Schall asked to make a comment. He said, Margie I apologize for raising my voice. This is a high energy discussion, and I respect and appreciate your input and I'm glad you're here to share this information with us.

Ms. Hardie responded to Mr. Schall, thanks a lot, thank you all.

Mr. Schall said he would like to emphasize Mr. Blodgett's comment that we don't want to do something the town doesn't want. Anything we do will conform with our General Plan. What we want to do is help the town. It is important and critical in my mind that we do something with housing if we can. At the same time, anything we come up with should be tightly focused and guardrailed to not double the population of town, we understand we can't do that. What we're talking about is, can we put enough guardrails on this to allow several apartments, not the whole town. It can be challenging, and if we can't find a way to put guardrails on it, we should abandon the whole idea. Our intention, if we go forward with this, is to change that part of the ordinance and if we can't limit or manage R1-5, we'll stop. If our town attorney says you can't do that, we'll stop. That is the kind of thing we are talking about; we want the same thing. We're going to limit it to existing housing, so nobody can build something ridiculous around you. If we can't do that, for whatever reason, we'll stop. We want to make the town viable, and part of that is workforce housing; people who live here and can stay living here, their kids can stay here, people working here can stay here. Mr. Schall says what that means is we can keep Jerome someplace someone wants to visit.

Ms. Hardie said we don't have any problems getting people who want to visit.

Mr. Schall said that even with our struggles with water and sewer, it's always a balance. We could solve the water and sewer problems immediately by turning the town into someplace no one wants to visit. Most of the water is used in the commercial district, washing dishes and flushing toilets.

Ms. Hardie agree it is an issue.

Mr. Schall agreed it certainly is an issue; and it's a balance. If nobody wanted to visit, we would have all the water we needed, but no money left to fix the pipes.

Ms. Riley agreed it's a balance that is tricky.

Ms. Ready said we are mindful of it for sure.

Mr. Blodgett said he would like to comment that this has been a fantastic discussion and he appreciates everyone and their opinions. He said it has been greatly edifying for him and he has some things to dig into, and he will have discussions with some of you in the next few weeks. He thanked everyone.

Ms. Peterson said that always looking at the welfare of citizens of Jerome is important. We want it to be a community and not become strangers in our own town because there are so many tourists coming through that we can't have a community.

Mr. Blodgett wanted to say, as a newer member of the community, that he loves this town and does not want it to see it fall apart; he wants to see it maintained.

Ms. Peterson said the historic part is Jerome, let's not make it new and shiny because that is not Jerome.

Mr. Blodgett said he do what he can to preserve the history.

Ms. Ready said she does not believe this topic needs an action from the board, so it is time to move on to the next item.

**Meeting Updates:**

**Item 5: Updates of recent and upcoming meetings**

- **Tue Oct 11 Council regular meeting-** Approved resolution #646, amending and adopting user fees and charges for permits, licenses, development fees and other town services. Recognized the promotion of Fire Captain Carl Whiting promoted to the rank of Battalion Chief and approved the purchase of a new Fire Department Brush truck. Entered into an IGA for maintenance of fire apparatus with Copper Canyon Fire & Medical district and approved the purchase of an Agenda management system.
- **Tue Oct 26 Council special meeting-** Staff was directed to gather additional information regarding the Hotel Jerome project, discussed options for the wastewater treatment plant upgrade and discussed the Yavapai County Comprehensive Plan update.
- **Tue Oct 25 DRB regular meeting –** Approved new signage for Copper Country Fudge and for Vino Zona.

**Item 6: Potential items for December's Planning & Zoning meeting, Tuesday Dec 20, 2022 – TBD**

**Item 7: Adjourn**

**Motion to adjourn at 7:37 p.m.**

Commissioner	Moved	Second	Aye	Nay	Absent	Abstain
Peterson		X	X			
Ready			X			
Riley	X		X			
Romberger					X	
Schall			X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
*Chair Ready, Planning & Zoning Commission Chair*

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
*Kristen Muenz, Deputy Town Clerk*



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

## Regular Meeting of the Town of Jerome

### DESIGN REVIEW BOARD

Tuesday, November 29, 2022, 6:00 pm

600 Clark Street

### DRAFT MINUTES

#### 6:00 (0:03) Item 1: Call to order

Chair Brice Wood called the meeting to order at 6:00 p.m.

Deputy Town Clerk Kristen Muenz called the roll. Present were Chair Wood, Vice Chair Tyler Christensen, board members John McDonald, Mimi Romberger, and Carol Wittner.

Staff present included Zoning Administrator Will Blodgett and Ms. Muenz.

#### 6:01 (0:44) Item 2: Petitions from the public – There were no petitions from the public.

##### Possible Direction to Staff

#### 6:01 (0:49) Item 3: Approval of Minutes: Minutes from the regular meeting of Tuesday, October 25, 2022.

##### Discussion/Possible Action

Ms. Wittner chose to abstain from the vote as she was not present at the October 25<sup>th</sup>, 2022, DRB meeting.

##### **Motion to approve the minutes of the regular meeting of October 25, 2022**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN		X	X			
MCDONALD			X			
ROMBERGER			X			
WITTNER						X
WOOD	X		X			

#### Continued Items/Old Business:

No Items

#### New Business:

#### 6:02 (1:45) Item 4: Seeking Approval for new Paint

Applicant/Owner: Richard & Hannah Flagg

Zone: C-1

Address: 405 Hull Avenue

APN: 401-06-020

Applicant is seeking approval to repaint the façade of the building at 405 Hull. Painting was done without DRB review, and the applicant is seeking review and wishes to be in compliance with Town regulations.

##### Discussion/Possible Action

Mr. Blodgett read a description of the project, explaining the applicants had started the painting without review. He reached out to Mr. Flagg, and they have since paid the fine and submitted a packet for review. Should it be denied, he has been told he will have to repaint the building and he is willing to abide by that. Mr. Blodgett then read a brief history of the building. He also read the section 304FF of the Zoning Ordinance regarding approval of paint, covering material, texture, and color, which shall be visually compatible to the buildings to which it is visually related. Physical samples of the paint had been provided along with photographs of the building.

Vice Chair Christensen asked if anyone remembered what the old colors were.

Ms. Romberger responded that it was blue.

Mr. Wood commented that the colors were more toned down than the choice for the new place, referring to the candy shop, and they will work.

Ms. Romberger asked if we knew what would be going in downstairs.

Mr. Blodgett answered that he does not know.

Ms. Wittner said it might possible be a jewelry store.

Mr. McDonald moved to approve the application for repainting in the colors presented and it was seconded.

Mr. Wood asked if there was any further discussion.

Mr. Christensen asked to make a comment. He said he appreciated the applicant's cooperation with the town.

Mr. Blodgett wished to say in his defense that during the period in which the building was being repainted, the applicant was quite sick. He told Mr. Blodgett he forgot to run it by the town and was very apologetic.

**Motion to approve new paint for the façade at 405 Hull Avenue**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD	X		X			
ROMBERGER			X			
WITTNER		X	X			
WOOD			X			

**6:07 (6:38) Item 5: Seeking Approval for new Paint**

Applicant/Owner: Richard Bingamen & Leslie Lammers  
 Zone: R1-5

Address: 665 Main Street

APN: 401-06-026N

Applicant is seeking approval to repaint the body of their home a shade lighter than the current green.

**Discussion/Possible Action**

Mr. Blodgett read a description of the project; another repaint request. The applicant was requesting to repair and to repaint exterior wood siding in an updated shade of green. Mr. Blodgett explained that the shade was almost close enough to qualify as a like-for-like rather than a repaint, but it was technically a different shade, so that is why it was before us. He read a brief history of the house, which was constructed in 1904 and had work done in 1946 and again in 1980. The same property standards and considerations apply to this as the previous project. Mr. Blodgett pointed out photographs that show the existing green color along with physical samples of the green on various types of wood.

Mr. Wood said that he and his wife bought this house in 1979. It had been unoccupied for a long time and was due to be demolished. Citizens of the town tried to save the structure; we were lucky they did, and we bought it. He said the former owner, Rosie Salas, was the piano teacher in the town. Mr. Wood said, to his eye, this is an example of how things can be improved. It is tremendously improved from what he had.

Mr. Christensen motioned to approve the project as presented.

**Motion to approve repainting the body of home at 665 Main Street**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
ROMBERGER			X			
WITTNER			X			
WOOD		X	X			

**6:11 (10:32) Item 6: Seeking Approval for new fence construction.**

Applicant/Owner: Kathleen Keller

Zone: AR

Address: 841 Gulch Road

APN: 401-09-020

Applicant is seeking approval to build a small fence along her driveway/carport area, to create a safe space for a small dog.

**Discussion/Possible Action**

Mr. Blodgett read a description of the proposed project. The applicant was requesting to build an unpainted wooden fence along their driveway for the purpose of keeping their small dog safely within the existing garden area. Mr. Blodgett read a brief history of structure, which was originally built in 1910 with a style that was called folk vernacular or vernacular Jerome miner's cabin. He went over property standards for review criteria. He explained that the town Zoning Ordinance requires consideration of exterior treatment of a building, materials, and colors, for the purpose of historic preservation and visual compatibility within the AR zone. Section 502 J regulates walls or fences, part of which requires that no free-standing wall or fence shall be constructed without a permit has been issued by the Building Inspector. Any rez zones, no wall over 3 ft, reading from the ZO. In reference to the height of the proposed fence, Mr. Blodgett explained that the property angles off Gulch Road so is technically a side yard, which is something he was aware that people might ask. The packet included a photograph of the wooden railing on the existing deck which the applicant hopes to mimic for the fence. He reminded us that the sole purpose of the fence is safety for the dog. There was a graphic showing a visual estimation of the placement but there were no paint samples as the wood would remain unpainted.

Mr. Christensen asked if the miner's shack was the only building on this lot, is the new house also on this lot, or are there two different lots.

Mr. Blodgett replied that there are two lots; this is the only building on this lot. The single duplex with the long driveway is on one parcel.

Mr. Wood thanked Mr. Blodgett and asked if there were any questions or comments.

Mr. Blodgett said the primary concern, because this house is contributing element toward the national register, the idea is to try and keep the historic look as close to original as possible. He said he is fairly satisfied that by mimicking the style of railing that it will keep that esthetic in his opinion.

Ms. Romberger asked, is there going to be a gate?

Mr. Blodgett confirmed there will be a gate.

Mr. Christensen said he doesn't feel it will alter the esthetic of the house; it will be similar but not attached to house in any way.

Mr. McDonald moved to approve the fence in this item, for the safety of the dog.

**Motion to approve new fence construction at 841 Gulch Road**

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD	X		X			
ROMBERGER		X	X			
WITTNER			X			
WOOD			X			

**Meeting Updates:**

**6:18 (16:35) Item 7: Updates of recent and upcoming meetings**

- **November 08 regular Council meeting** – Selection of new Mayor & Vice-mayor, first reading of Ordinance #485 (water shortage preparedness plan) first reading of ordinance #486 (Special event permit application) first reading of ordinance #487 (Business license tax). Tabled resolution #647 (Designating 2<sup>nd</sup> street a one-way street). Held discussion about selling a town owned lot, and renovations to the Haunted Hamburger. Appointed x2 persons to the PSPRS board, Rescinded the March 17, 2020, Covid emergency declaration.
- **November 15th regular meeting of Planning & Zoning Commission** – Conducted a work/study sessions regarding the possibility of adding multi-family housing as a conditional use to the R1-5 zone.

Chair Wood asked Mr. Blodgett to read updates from recent and upcoming meetings.

**6:19 (18:15) Item 8: Future DRB Agenda Items for Tuesday, December 20, 2022: TBD**

Mr. Blodgett said the agenda read to be determined, or TBD, because he was going to reach out and discuss moving the date of the next meeting further away from the holiday. He does not want meeting dates to interfere with holiday travel plans or vice versa.

Ms. Wittner said that the next Tuesday is the 27<sup>th</sup>, which is worse than the 20<sup>th</sup>. She asked if we could hold the meeting via Zoom.

Mr. Blodgett said that we will find a solution that works best for everyone. It will likely be done by Zoom.

Ms. Muenz said that we have worked out some of the issues with Zoom and it was a possibility.

Mr. Christensen asked if there were any upcoming items on queue.

Mr. Blodgett said he was hoping to receive a couple of applications. One of which is for the Cornish Pasty sign, which was paid for, but they have not submitted some documents. He briefly explained the delays with the signage for Cornish Pasty.

Mr. Wood said that at the last meeting, we got into unusual territory. He said that because we are not supposed to discuss any non-agenda item, but he feels that sometimes we should. We must do it in a way that doesn't mess with the process. He commented that Mr. Christensen did it well at the last meeting by saying, "I noticed something." We are not asking for action, we are not organizing, we are simply raising a topic. He said he thinks that is legitimate; we can't have a discussion or any votes, but sometimes it is useful to hear what is out there or on our minds. So, he would encourage that we use this time at the end of the meeting, if there is something on anyone's mind, to bring up something that needs to be looked at that isn't being.

Mr. Blodgett commented that he thinks that is fantastic.

Mr. Wood asked if anyone else had a comment.

Mr. Christensen wanted to mention that, if we did do a Zoom meeting next month, he would be willing to head the meeting if Mr. Wood was okay with that.

Mr. Blodgett said that we may take him up on the offer.

**Item 9: Adjourn**

**Motion to adjourn at 6:23 p.m.**

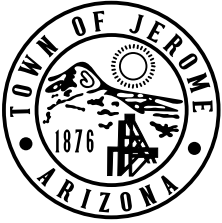
BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
ROMBERGER			X			
WITTNER		X	X			
WOOD			X			

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
*Brice Wood, Design Review Board Chair*

Attest: \_\_\_\_\_ Date: \_\_\_\_\_  
*Kristen Muenz, Deputy Town Clerk*







# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## SPECIAL MEETING OF THE TOWN OF JEROME BOARD OF ADJUSTMENT

DATE: Wednesday, November 30, 2022 TIME: 6:00  
pm PLACE: JEROME CIVIC CENTER

### DRAFT MINUTES

#### 6:00 (0:06) ITEM 1: CALL TO ORDER/ROLL CALL

Chair Gary Shapiro called the meeting to order at 6:00 p.m.  
Zoning Administrator Will Blodgett called the roll. Present were Chair Shapiro, Vice Chair Suzy Mound, board member Natalie Barlow, and board member Margie Hardie. Board member Chris Babbage was absent.  
Staff present included Mr. Blodgett.

#### 6:00 (0:46) ITEM 2: APPROVAL OF MINUTES: Regular Meeting of February 17, 2022

##### Discussion/Possible Action/ Possible Direction to Staff

Mr. Shapiro asked if everyone was in favor of approving the minutes as presented.  
Ms. Hardie requested that page numbers be added to the bottom of the minutes for ease of reading.  
Mr. Blodgett said that it was an oversight, and they could be added.  
Ms. Hardie said it would be helpful. She said also, on one page, it says "Margie questioned." She requested it be changed for the sake of continuity, because the minutes refer to her as Ms. Hardie every other time.  
Ms. Barlow had a correction of a typo regarding a comment about a shack. She said that shack may not be the correct word because it was a storage shed.  
There was some discussion as to the location of that typo, and whether it was a tool shed or not. Mr. Shapiro said that he also thought it was a tool shed and not a shack.  
Mr. Blodgett asked if they would like the terminology changed from shack to shed.  
Ms. Hardie asked if that was what the applicant had called it and Mr. Shapiro said it may have been.  
Mr. Blodgett offered to go over the recording and check.  
Mr. Shapiro asked if there were any other corrections.  
Ms. Barlow asked for clarification on a comment regarding a stone wall. She said she was also unclear as to the wording on the last page regarding a future meeting that was originally going to take place in March. She asked that the words "along with" be removed.

##### Motion to approve the minutes of the Board of Adjustment meeting of February 17, 2022, with suggested adjustments

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BABBAGE					X	
BARLOW			X			
HARDIE	X		X			
MOUND		X	X			
SHAPIRO			X			

#### 6:08 (8:41) ITEM 3: Election to appoint Chair & Vice-Chair

##### Discussion/Possible Action/ Possible Direction to Staff

Mr. Shapiro introduced the item and asked if anyone would like to make a nomination.  
Ms. Mound said that she would like to nominate Margie Hardie to be the Chair of the Board of Adjustments.  
Mr. Shapiro asked if there was any discussion or a second on the motion.  
Ms. Barlow seconded the motion, and it was carried.  
Ms. Hardie thanked the board for the vote and confirmed that she will be the chair. She said she would like to make a motion to nominate Gary Shapiro as vice chair.  
Ms. Mound seconded that motion.  
Mr. Shapiro asked if there was any discussion and, hearing none, the vote was taken.

**Motion to appoint Margie Hardie as Chair**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BABBAGE					X	
BARLOW		X	X			
HARDIE			X			
MOUND	X		X			
SHAPIRO			X			

**Motion to appoint Gary Shapiro as Vice Chair**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BABBAGE					X	
BARLOW			X			
HARDIE	X		X			
MOUND		X	X			
SHAPIRO			X			

**6:10 (10:02) ITEM 4: ADJOURN**

Mr. Blodgett asked to give some updates before the meeting adjourned. He said that he does not have a date set, but the meeting that was referred to in the February minutes has not been settled yet. It was postponed as higher levels waited on a resolution. He explained that tonight's meeting was partly in preparation for that meeting so that we can be as ready, with as full a board, as possible.

Mr. Shapiro said that he feels it is essential to have a full board. He said that one of the board members may need to recuse themselves due to a relationship with an accountant. And, with only three members present, any vote would have to be unanimous to carry.

Mr. Blodgett said that both parties, the town and Mr. Koppelmaa, would like to have as full a board as possible.

Ms. Hardie asked how long we are going to wait. She said that we received a packet months ago. Are there additions to the packet? If there are, she would personally like to get them now.

Mr. Blodgett said that he had not generated any new documents. His understanding is that there was discourse between the town attorney and Mr. Koppelmaa and we were waiting for a response.

Ms. Hardie asked, what is the meeting for?

Mr. Shapiro explained that the object of the meeting, the most significant part, is that Mr. Koppelmaa is appealing the Zoning Administrator's interpretation.

Ms. Hardie replied, which we don't have.

Mr. Shapiro said it will be presented at that meeting. That is what the meeting is particularly about, not about changes of Arizona laws or voluminous information from Mr. Koppelmaa, but whether we find the interpretation correct or if it is to be corrected by Mr. Koppelmaa.

Ms. Hardie said, but we don't have that interpretation, that is my point. She apologized for speaking on a subject outside of the current meeting.

Mr. Blodgett explained that the documents have not been updated as there is still communication occurring between the lawyers.

Ms. Mound asked whether it had been determined if Mr. Babbage intended to stay on the board.

Mr. Blodgett answered that it had not been determined.

Mr. Shapiro said he believed he had not attended tonight's meeting because he was in Mexico. He asked Mr. Blodgett if Mr. Babbage had tendered a resignation letter.

Mr. Blodgett said he had not received anything official from Mr. Babbage. He said he would reach out to him again.

Ms. Hardie said this is his first absence, it is the first of four.

Mr. Shapiro asked if there were any further questions.

Ms. Mound motioned to adjourn, and Ms. Hardie seconded that motion.

**Motion to adjourn at 6:16 p.m.**

BOARD MEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BABBAGE					X	
BARLOW			X			
HARDIE		X	X			
MOUND	X		X			
SHAPIRO			X			

Approved: \_\_\_\_\_

Margie Hardie, Chair

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Kristen Muenz, Deputy Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943  
 www.jerome.az.gov

## DRAFT MINUTES

### REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, NOVEMBER 8, 2022, AT 7:00 P.M.

<p><b>ITEM #1:</b> 7:01 (0:01)</p>	<p><b>CALL TO ORDER/ROLL CALL</b>          Mayor/Chairperson to call meeting to order.  <i>Mayor Jack Dillenberg called the meeting to order at 7:01 p.m.</i>          Town Clerk to call and record the roll.  <i>Town Manager/Clerk Brett Klein called the roll. Present were Mayor Dillenberg, Vice Mayor Alex Barber, Councilmembers Sage Harvey, Jane Moore, and Sonia Sheffield.</i>  <i>Staff present included Town Manager Brett Klein, Magistrate Angela Bradshaw Napper, Zoning Administrator Will Blodgett, Finance Manager Melanie Atkin, and Deputy Town Clerk Kristen Muenz.</i></p>																																										
<p><b>ITEM #2:</b> 7:02 (1:37)</p> <p>7:05 (3:54)</p>	<p><b>REORGANIZATION</b>          Councilmembers-elect will be sworn in by Town Magistrate Angela Bradshaw Napper</p> <p><b>ITEM 2A: SELECTION OF MAYOR AND VICE MAYOR</b>          Council to select the Mayor and Vice Mayor by Nomination and Vote  <i>Magistrate Bradshaw Napper administered the oath of office to all councilmembers-elect. After being sworn in, Dr. Dillenberg nominated Alex Barber for Mayor and Jane Moore for Vice Mayor. Councilmember Sage Harvey seconded the motion.</i>  <i>Dr. Dillenberg lead Council and all those present in a round of applause for the new Mayor and Vice Mayor.</i>  <i>Mayor Barber thanked everyone who attended to show their support.</i></p> <p><b>Motion to nominate Alex "Christina" Barber as Mayor and Jane Moore as Vice Mayor of Jerome</b></p> <table border="1" data-bbox="386 1108 1390 1234"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>ITEM 2B: REMARKS BY MAYOR, VICE MAYOR, AND COUNCILMEMBERS</b>  <i>Mayor Barber thanked everyone who elected her. She said she was happy to be on Council again; it is a lot of hard work, but she appreciates her hometown and will continue to work for what is best for Jerome's future and its infrastructure. Ms. Barber said it is a hard-working council and she felt lucky to have each member sitting beside her that evening. She welcomed Sonia Sheffield to her first elected term.</i>  <i>Ms. Sheffield thanked Ms. Barber.</i>  <i>Dr. Dillenberg said that one thing you learn is life is a team sport. He expressed hope that some of the officials being elected today recognize that as we on this council recognize it. He said that we work together and have been successful working for Jerome. Dr. Dillenberg said it is an honor and a privilege for each of them to have the opportunity to help Jerome succeed. He thanked everyone who voted for each of them.</i>  <i>Vice Mayor Jane Moore thanked everyone for their confidence in her again. Ms. Moore said she would like to encourage all members of the public, if they have any concerns about the town, to please contact herself or anyone on the Council. Judging from the past, everyone on Council welcomes input from the public and it is also nice to see public in attendance. She said she is looking forward to the next couple years and getting things done.</i>  <i>Councilmember Sage Harvey said that she will do her best.</i>  <i>Councilmember Sonia Sheffield said that, as she is new, she wanted to take the time to make sure that everybody knew that she has sincere intentions of providing good service to Jerome and its residents; promising first and foremost to listen and, "as my mama always said," to think before I speak. Further, she said she is pleased and honored to work with a seasoned Council and is grateful and inspired by the array of strengths and passions; she also has full confidence in town staff. Ms. Sheffield said she looks forward to the challenge of learning and being more accurately informed and aim to think critically about all matters brought before Council to make the best decisions for all of us. She thanked her friends and neighbors for their confidence and support.</i>  <i>Ms. Barber thanked Ms. Sheffield and the other Councilmembers and said she would like to follow up on the importance of public participation, which Ms. Moore mentioned. She said, when things come up on the agenda and people have questions and comments, it is nice to have someone that remembers what happened 20 years ago and can point us in that direction. She said that if anyone has better ideas and wants to bring them to table, our town attorney has said we are the most</i></p>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG	X		X				HARVEY		X	X				MOORE			X				SHEFFIELD			X			
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN																																					
BARBER			X																																								
DILLENBERG	X		X																																								
HARVEY		X	X																																								
MOORE			X																																								
SHEFFIELD			X																																								

7:09 (8:19)

democratic council that he has served because every time the public holds their hand up to talk, we allow it. Ms. Barber said just because we sit behind this dais, we are not the rulers, it is the whole town. Every one of us as residents need to work hard on a community that we care about to bring it into the future. She thanked everyone for their support and said it is much appreciated.

**ITEM 2C: RESOLUTION NO. 648, DESIGNATING SIGNATORIES FOR THE TOWN BANK ACCOUNTS**

Council may approve Resolution No. 648, which authorizes signatories of the Town bank accounts  
Ms. Barber explained that this is a resolution that is needed because we will have new signatories.

**Motion to approve Resolution No. 648 authorizing Mayor Christina “Alex” Barber and Vice Mayor Jane Moore as new signatories**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

ITEM #3:  
7:10 (9:35)

**FINANCIAL REPORTS**

Financial reports for October 2022

**Motion to accept Financial Reports for October 2022**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

ITEM #4:  
7:11 (10:34)

**STAFF AND COUNCIL REPORTS**

Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.

Mr. Klein gave a brief update on the public restrooms, saying they were delayed because there was a volunteer working on a proposal, but it did not come to fruition. Now, Elite Concrete, who have done work with the town in the past, will be coming on board within the next week.

Dr. Dillenberg asked Mr. Klein to thank the Police Chief for following up on the restrooms.

Ms. Harvey asked about lack of sponsorship on the agenda.

Mr. Klein said he had discussed it with Ms. Moore, and there was an issue with sponsorship on this agenda due to not knowing the proper titles.

Ms. Harvey asked if they would be back for the next agenda.

Ms. Moore said that she did not know that it was necessary; she had not seen them on any other towns or county’s agendas. Unless someone specifically wants their name on the agenda as sponsor, she did not know that it’s necessary.

Ms. Barber agreed that while she did not have a problem having her name on the agenda, she did not feel it was necessary unless someone wanted their name on the agenda.

Ms. Harvey said she was just curious as to why it wasn’t on there for this agenda.

Ms. Barber asked for the names of the newly hired crew members for Public Works.

Mr. Klein explained that the staff report had come in late but was included in the packet and Ms. Muenz explained that the names were listed at the bottom of the report.

Ms. Harvey read the names aloud: Robert Vega and Shiloh Shebester.

Mr. Klein added that they were both residents of Jerome.

Ms. Moore said that she was happy to see we were going to upgrade the telephones in Town Hall and asked when that would be happening.

Mr. Klein said that we had the phones already and they were being programmed by IT prior to installation.

Ms. Muenz wanted to point out that the new phone system would have individual voicemail and Mr. Klein added that they were within or under budget.

**Motion to accept Staff and Council Reports**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

ITEM #5:  
7:16 (15:17)

**ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES**

Minutes are provided for the information of Council and do not require action.

Zoning Administrator Will Blodgett briefly read his report. He explained that we will be holding a work study session at the next P&Z meeting to discuss the Zoning Ordinance. At the recent DRB meeting, two signs were approved. BOA will be holding the next meeting at end of the month for elections and approval of minutes that have been waiting for several months. He summarized some code enforcement activity involving signs and explained the administrative approval for the roof of the powder-box church which, given its unique construction, he felt was the best possible solution. Mr. Blodgett said he was also working with the town engineer on some lot-line questions which he felt went well. He asked if there were any questions. Ms. Barber asked, referencing the Vino Zona sign application for a kitchen store, what type of store it would be.

Mr. Blodgett said the applicant had to come back to apply for a change of use with more information and, at that point, he will review it in more detail.  
 Ms. Barber replied that she had not seen more information, so she thought that was the case. She thanked Mr. Blodgett and said that he is doing all the things he needs to, and we are lucky to have him.

**ITEM #6:**  
**7:20 (18:54)**

**APPROVAL OF MINUTES**  
 September 21<sup>st</sup> E-Session  
 This is not an action item.  
 October 11th regular meeting

**Motion to approve Minutes of the October 11<sup>th</sup>, 2022, Regular Meeting**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
SHEFFIELD			X			

October 26<sup>th</sup> special meeting  
 Ms. Barber asked that her comments about growth corridors in the October 26<sup>th</sup> Special Meeting should specifically mention Clarkdale as it was their general plan she had been referencing. She also caught a typo referencing Dr. Dillenberg with the wrong pronoun.  
 Ms. Muenz apologized and said she would fix the typos.  
 Ms. Moore said that she listened to the recording and that she was misquoted as 'growth areas' when she said 'high-density growth areas'.  
 Ms. Muenz apologized for not catching that specific phrase and said she would edit the minutes as recommended.  
 Ms. Barber thanked Ms. Muenz for her diligence and said that Council preferred the long-form minutes over abbreviated minutes.

**Motion to approve Minutes of the October 26<sup>th</sup>, 2022, Special Meeting with minor adjustments**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

**ITEM #7:**  
**7:24 (22:55)**

**PETITIONS FROM THE PUBLIC**  
 Jerome resident Nancy Robinson submitted a petition from the Public prior to the meeting and she was invited to speak.  
 Ms. Robinson approached the dais and said good evening and congratulations to the mayor.  
 Ms. Barber thanked her for attending and said she and Steve were very participatory.  
 said I wanted to bring your attention to the dumpster on Main Street. Steve and I have been back since October 2<sup>nd</sup> and I now have the pleasure of eating breakfast and lunch on our back patio, which is closer to Main Street, and watching town come to life and be busy in the afternoon. Nothing was being used, the dumpster had not been used since I'd been here. Then, two weeks ago, locals have been coming and using it for their home trash. So, I wanted you to be aware because that was not the intention of that dumpster; that was the reason for my petition.  
 Ms. Barber commented that if you put it there, people will use it apparently. She asked Mr. Klein to read his statement.  
 Mr. Klein explained that local business Pura Vida had suffered storm damage. The dumpster company refused to place a dumpster on an incline, so there was a compromise on where it could go. They were supposed to start using it but there was a delay due to their insurance company, so it should have been gone by now. Mr. Klein said the business is paying for the dumpster and for the parking space that is being used by it, but they are removing it, hopefully the next day. Then it will be brought back again, and they will pay for the parking spaces they utilize. He said we will be monitoring it as much as we can but, ultimately, it's theirs, they are paying for it. So, it's on them to make sure others don't dump because it should be covered, and we will make sure it is and is only there for the time that is necessary.  
 Ms. Robinson said thank you.  
 Dr. Dillenberg thanked Ms. Robinson for making us aware of the situation.  
 Ms. Barber also thanked Ms. Robinson and apologized that she had had to look at it.

**ITEM #8: ORDINANCES AND RESOLUTIONS**

**7:26 (25:42)**

**ITEM #8A: FIRST READING OF ORDINANCE NO. 485, AN ORDINANCE AMENDING ARTICLE 13-9 DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN, SECTION 13-9-6(D)(1) DEMAND REDUCTION STRATEGY I, OF THE JEROME TOWN CODE.**

Council may conduct the first reading of Ordinance No. 485.  
 Mayor Barber read the ordinance in title only. She explained that when we go into water restrictions, we ask that people do not use lot of water. This will add to the outdoor water use restriction, limiting water use to two hours between the hours of 5 and 9 so that you can't water all night. We are also adding another bullet-point under G, limiting gallons used in a 24-hour period with exceptions for restaurants and hotels as they are already paying the commercial rate. This is something that our Fire Chief has said we should do and, until we get tank fixed on Sunshine Hill, it is something that we need to do. I feel we should go forward with it.  
 Dr. Dillenberg asked if this was the first reading of the ordinance and Ms. Harvey confirmed that it was.  
 Ms. Barber asked if the second reading would take place at the next meeting and Dr. Dillenberg replied that yes, it would.

<p>7:28 (27:37)</p>	<p><b>ITEM #8B: FIRST READING OF ORDINANCE NO. 486, AN ORDINANCE AMENDING ARTICLE 10-3 SPECIAL EVENTS, SECTIONS 10-3-3 SPECIAL EVENT PERMIT APPLICATION AND 10-3-7 EXCEPTIONS OF THE JEROME TOWN CODE</b></p> <p>Council may conduct the first reading of Ordinance No. 486.</p> <p><i>Mayor Barber read the ordinance in title only. She asked who had worked on the ordinance amendment.</i></p> <p><i>Mr. Klein confirmed that he had, and Ms. Barber asked him to explain it to Council.</i></p> <p><i>Mr. Klein explained that this is a relatively new code section for the Town of Jerome, and is new for many other places, as it is becoming very commonplace for others to host their events on public land. Even cities as big as Scottsdale just started Special Events code language, which the Council adopted last year. Along those lines it's impossible to determine every type of special event that will come forth, so there are frequent amendments as things happen especially in the first few years. It's very normal, and as a new and unique special event comes forward and we find issues, and a minor code amendment may be suggested. That's what we have here, a minor code amendment suggested based on a rather massive special event that was held. This resulted in, partly due to current code, many staff hours being taken up, to which our staff can attest. This amendment is to streamline the process to make it more uniform with best practices and to put the burden of the work on the applicant who is benefitting from it. This report also covers the next agenda item, it applies to both proposed ordinance amendments.</i></p> <p><i>Ms. Barber said, to have staff spend that much time, if we can streamline the process and put the bulk on the applicant, it's a no-brainer. She thanked Mr. Klein for the explanation.</i></p> <p><i>Ms. Moore mentioned that the application previously said something about renting Town Hall, and we spoke about taking that out, but it is not in this section of the code.</i></p> <p><i>Mr. Klein replied, correct, it isn't in the code at all, it was on the application. He said we are going to remove it upon passage of the Code amendment going forward, as there will be subsequent changes to the form.</i></p> <p><i>Ms. Barber thanked Ms. Moore. She said that this is the first reading, and we will have the second reading at our next meeting.</i></p>
<p>7:31 (30:55)</p>	<p><b>ITEM #8C: FIRST READING OF ORDINANCE NO. 487, AN ORDINANCE AMENDING ARTICLE 8-3, BUSINESS LICENSE TAX, SECTION 8-3-6, NON-PROFIT, CHARITABLE, GOVERNMENTAL AND OTHER EXEMPTIONS OF THE JEROME TOWN CODE</b></p> <p>Council may conduct the first reading of Ordinance No. 487.</p> <p><i>Ms. Barber read the ordinance in title only. She asked Mr. Klein to explain once again.</i></p> <p><i>Mr. Klein said the two proposed ordinances are interrelated, this one pertaining specifically to mobile food truck units. It is an exception so that they will still need to go through the process to get a business license, whereas other business types are excluded. We need to make sure that they have all their licensing and, because there is more involved with them, they need to be clearly delineated and not excluded. Their uniqueness lends them to more safety, security, and sanitation issues.</i></p> <p><i>Ms. Barber said it will also put the burden of the work on them and not town staff. She thanked Ms. Muenz for her work with the prior applicant and for the town. Ms. Barber asked the other councilmembers how they felt about the amendment.</i></p> <p><i>Ms. Harvey said it was a first reading.</i></p> <p><i>Ms. Barber said that we will work out any kinks and revisit it.</i></p> <p><i>Dr. Dillenberg said that sounds good.</i></p>
<p>7:33 (32:21)</p>	<p><b>ITEM #8D: CONSIDER RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET</b></p> <p>Council may approve Resolution No. 647, which designates Second Street as a one-way street.</p> <p><i>Ms. Barber said Councilmember Sage Harvey had asked to make comments on this item, so she would like her to speak first.</i></p> <p><i>Ms. Harvey said there has been quite a ruckus on this item. Also, she didn't realize it would be on the agenda until she saw that it was, although she was the one that had brought it up during budget meetings. Ms. Harvey wanted to make a statement so that people know what happened: I want to say that the intent of this item was to preserve the town's historic cobblestone roads, which so many residents insisted that this Council save when we start doing the planned infrastructure repairs.</i></p> <p><i>Several mistakes have been made, starting with my assuming that Second Street was already a one-way street that was just missing a do-not-enter sign. There was no malice, and I'm disappointed that apparently so many people feel that there was and were unwilling to address me with their concerns when everyone knows it was me. I believe we were being transparent, discussing it at open meetings. Putting a one-way sign at the corners of Second and Fifth Streets and Verde Avenue was discussed at budget meetings; money was budgeted, and new signs were purchased. I was never corrected on the fact that it is not a one-way street at budget meetings, as well as when I followed up at regular meetings. Council was informed of this in a weekly update last week and told that we would have to designate Second Street as a one-way street in order to put the signs up. At that point I was willing to let it go and did not sponsor it or expect it to be on the agenda. When I saw it on the agenda last night, not yesterday morning because I work, and I've worked a lot this week, so I did not get my normal time, I figured that there was no harm in having the discussion. The reason that it was even brought up is because upward travel on the cobblestone roads in that neighborhood is deteriorating them; tourists and delivery truck drivers that have no idea how to drive on them are tearing literal chunks out of roads. I've heard the argument that making Second Street a one-way street will devalue properties, so I did a little research. I was fully expecting a crowd of people here to baby-seal me tonight. The most</i></p>

cited causes of property devaluation due to a one-way street are excessive speed, noise, and a false sense of pedestrian safety. In big cities this can cause less than a 10% devaluation, but we are not a big city and those causes do not apply here. Also, in doing a price comparison of similar homes on Second, Third, Fourth, and Fifth Streets, there is no difference in property value on any of those streets of which three are already designated one-way. The only negative that I could find is that it will take a little longer to get from Verde to Center. It's going to help save our infrastructure because the streets are still part of the infrastructure. There was a point tonight that I was ready to step down from this dais because of the phone calls I got. I've been up here for four years, and I've done nothing but try to do right for this town. I'm really disappointed that my neighbors did not feel that they could come and talk to me about it, when they're starting rumors and talking crap about me. If you have something to say to me about something on Council, pick the phone up and call me and talk to me, don't ream me to other people because I'm honest and straight forward.

(36:13) And you're doing a good job, responded Ms. Barber, she said we should have local traffic only, because we do not need trucks driving up those roads. The couple of people that called me with a problem, they go up from the top of the road, which is paved. If you have trucks come up from the bottom, like the UPS truck, they rip out the cobblestones. Some people want it this way or that, they want the cobblestones to be put back in, but we can't give you everything you want. We can try as hard as we can to do the best that we can. So, she thinks a "local traffic only," sign, and not let any trucks drive up from the bottom. The people that live partway down the road do not drive up it. They park in their parking spot and back out of it and she told them that's not going the wrong way on a one-way, and they said 'well, we're backing up, and I said you're in the right direction. Ms. Barber read aloud that at the Council discussion at the October 11<sup>th</sup> regular Council meeting, the Public Works Director and the Chief of Police conferred and determined it would be in the best interest of the public to designate Second Street as a one-way street. We did not get the Fire Chiefs opinion. The person who called me said there was no traffic study or staff report. She said she was asked to table this until the next meeting but thought this is something that needs to be done. We need people not to drive up from the bottom. How do we keep tourists and trucks from driving up but people who live there can? Ms. Barber said people in attendance had their hand up, so let's hear from the dais first and then the people. Ms. Barber added, it is ruining those cobblestones to go up that street.

Councilmember Sheffield said that she is aware of what happens on Second Street. She can understand visitors ending up on Verde and needing out, so there may be some unfamiliar drivers coming up that road. Ms. Sheffield explained how they might get turned around in the neighborhood and need back out. She said there is also a big issue with delivery and work vehicles in the neighborhood; Amazon has its own delivery van and they do come up and down. They're not familiar with the dips, the bumps, and the loose gravel; they spin their tires and cause a ruckus. It's not conducive to a good environment in the neighborhood, so she definitely thinks trying to keep at least some of those larger vehicles off of there. Everybody says that nobody reads signs. "Local traffic only," we have that sign at the top of School Street and part of the reason people end up on Verde and Second is because they don't read the sign. So, we could try that for sure, it would be better than nothing. But something certainly at both ends to let larger vehicles know, no deliveries, no commercial vehicles.

Ms. Barber said that in some areas, Second Street is similar to stairs. Certain areas were for the horse and buggies.

Ms. Harvey agreed it was so the mules could go up the roads.

Ms. Barber said they would listen to anyone who wants to talk and then table the item.

Ms. Harvey reference photos she included in the packet and said, of all the streets, only First and Second are not one-way. They are the streets that are being torn up the worst besides Fifth even though there is a do-not-enter sign on Fifth.

Ms. Moore replied that people do not read them. She said she thinks it would be good to have a work session where we talk about this. One person called me to talk about this and I said we've talked about at this at numerous Council meetings, it's not like this is coming up out of the blue. The streets are getting torn up. Like Sonia said, the Amazon trucks and people looking for things turn around inappropriately. She said she can see that on the Gulch Road: big trucks are turning around where they shouldn't be and backing up, spinning their tires. Ms. Moore said Allen, the Police Chief, and maybe Marty should be at the meeting, and figure out what we might be able to do to fix this. It is bad.

Ms. Barber agreed it is bad. If a big RV goes down, cars need to be moved, Allen has to move people out of the way to get out of there. She explained that Google Maps will lead people up the side streets, and through that neighborhood. There is no room for an RV there and, when they try to go around the church, they get hung up on the curb. Ms. Barber said there was a hand up in the audience from the neighborhood and asked them to come up and speak.

Jerome resident Greg Driver said he lives on First Street. My thought is, I talked to someone by Fifth or Sixth Street and they said some local neighbors do go up Fifth Street, ignoring the sign that says, "do not enter." Part of my feeling is, Second Street I can kind of understand putting a sign saying "do not enter" down at the bottom, but I would also like a sign at the bottom of First Street and Verde Avenue.

Ms. Harvey thanked Mr. Driver and said she did speak to some homeowners on First Street who agree.

Mr. Driver said he understands that there are some people who are nervous going out onto the highway from the end of Verde just to check their mail, and I'm not going to get too angry. It didn't use to be that way, and I liked it that way, because they didn't have to worry so much about local kids and pets at the time. But things do change, so I understand if there are a few of my neighbors that live on the end of Verde and go that way because it's a little bit easier to get on 89-A. But I would like a sign to discourage people who are not living in the neighborhood from going up those streets. That's basically my opinion, I'd like all those streets to be the same and have a sign at the bottom saying, "do not enter."

Dr. Dillenberg suggested "residents only."

Ms. Barber added, "local traffic only."

Mr. Driver said that would be nice, but all the other signs say, "do not enter."

Ms. Harvey said she thinks the locals know, and that was clearly her intent, to bring to the forefront that the tourists and the delivery trucks are tearing up our streets by going up them. They were not built for vehicles to start with and driving down is not nearly as hard on them. It was not about locals not being able to use the road because there's only a few that do, she said she knows two people that use Second, and they do it slow and don't tear it up. In order to keep our streets from getting any worse, that's why she even brought it up. She thanked Mr. Driver for his support.

Mr. Driver said he just wanted to make sure we weren't forgetting about First Street.



Zoning Administrator Will Blodgett said he had the 2018 town general plan here, and the circulation element shows them as one-way roads. He said, let me dig into some of the history.  
 Dr. Dillenberg and Ms. Harvey thanked him.  
 Mr. Blodgett added that historic preservation element does prioritize not only preservation of our buildings, but also historic assets. Things like walls, foundations, and roadways, and cobblestone roadways are really unique, so they are definitely something we would prioritize for preservation.  
 Ms. Barber asked Mr. Blodgett, instead of tabling this to the next meeting, you'll come up with some information to and bring it? Or, to Council, what do you think? She said, whatever we can do to make it the best we can: local only, residents only, one-way. The people in question said, 'well, we'll be going against the law then if we go up backwards.' And I said, no, that's where you live, just do it. On Gulch Road, there is a sign that says, "local traffic only, your GPS is wrong!"  
 Ms. Harvey said the sign isn't big enough.  
 Ms. Barber agreed it doesn't always help, but you do the best you can. How about we table it to the next meeting and if we don't have the information we need, we'll keep doing that. We need to do something. We have had a certain gentleman on us about Fifth Street and about how bad the street is. The roads just keep getting worse as more people drive on them; we have a vacation rental at the top and they circle around, see the parking spaces, and bring their stuff back around, so they go round three times. The 400 people who live here could drive on the roads every day, all year, and it wouldn't do what the 1 million visitors do in one year of driving on those roads.  
 Ms. Harvey thanked Ms. Barber.

**Motion to table the item to the next meeting**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**UNFINISHED BUSINESS**

**ITEM #9A: DISCUSSION REGARDING THE VISION OF HOTEL JEROME (USES)**

Council may discuss and clarify the vision of Hotel Jerome to provide staff with direction for seeking out funding sources.  
 Mr. Klein said he wanted this item on the agenda to be sure he knew what Council's vision is in order to pursue the proper grants. We must have the uses to pursue the grants, be it a historic preservation grant, a low to moderate income affordable housing grant, or any number or combination of other grants. We need an executive summary and vision of the Council, so that is why it is on the agenda. Will Blodgett has provided an executive summary of what he knows from conversations that have gone on, and we wanted to make certain that what we have here is in fact Council's vision.  
 Mr. Blodgett said, based on conversations we've had about this, this is everything he could pull together. If there's anything that's incorrect or left out, let him know.  
 Ms. Barber asked if there were any questions or comments.  
 Ms. Harvey said she was happy with it.  
 Dr. Dillenberg thanked Mr. Blodgett.  
 Ms. Moore asked, at our workshop meeting we talked about other ways of funding, should that be included?  
 Mr. Blodgett said he thinks we need to look at absolutely every possibility.  
 Ms. Moore said that it has been a while, but she had looked into it, and it did look like there were some combo grants for affordable housing and historic preservation. She said she wasn't sure if it was CDBG or a Federal grant.  
 Mr. Klein responded that it was most likely CDBG.  
 Dr. Dillenberg said there were some new ones they were developing now too.  
 Ms. Barber said there's Community Development Block Grant funding, and there's State Special Projects Then there's ADEQ grants which, last time we asked, they were done with their funding. She said she was not sure if their budget works like ours does, when the end and beginning is, but we need to be there ready to ask for more. She had thought about asking them about the bottom windows, but Steve Knowlton had a good idea about reusing the existing windows. She asked Mr. Blodgett if he had an idea for a project manager.  
 Mr. Blodgett replied that it would make more sense to have an advisory committee. We have a number of experienced locals and having all of this on one person is a lot of work.  
 Ms. Barber said she agrees.  
 Mr. Blodgett said that spreading the work between two to three locals to advise me and essentially help me through the process would be best.  
 Dr. Dillenberg said that makes sense.  
 Ms. Barber agreed that it sounds good.

ITEM #9:  
7:50 (49:11)

7:54 (53:06)

**ITEM #9B: RESPONSE / COMMENT ON THE YAVAPAI COUNTY COMPREHENSIVE PLAN UPDATE (COMMENT PERIOD)**

Council may discuss and direct staff regarding a Town response to Yavapai County during the public comment period for their comprehensive plan update.  
 Ms. Barber commented that Vice Mayor Jane Moore had hit most of the bases with her statement.  
 Ms. Moore replied that it's a start, and the other members could add to it.  
 Ms. Barber said she would like to bring up an article by Ian James of the Arizona Republic, published September 6, 2021, talking about dry wells and lower flows raising alarms about the Verde River's future. She read a portion of the article and said in response, maybe add active management areas in all of the Verde Valley and start checking wells. She said, again, I am not against growth, I'm about managing growth responsibly and conserving and protecting our natural resources. Which

is something they're saying at the state level, and it's about time they're doing that, it's probably only 20 years too late. There're a couple ladies at the Kyle Institute out of ASU that have written some things that I really wish our new governor would read. We need to tighten up the water thing because I think January 1<sup>st</sup> is when they cut off our part of the Central Arizona project. Parts of that land use plan talk about hydroelectric storage options and that's scary. So, the only thing I'd like to add is unchecked ground water pumping and becoming an active management area in all the Verde Valley. Even if you are right next to water, you shouldn't be able to dig a well too deep. The lady from the Kyle Institute said we should cap well drilling to 1,000 feet in the whole state of Arizona. There's dairy farms and non-active management areas and we don't even know how deep wells are. She told Ms. Moore that her proposal was amazing, and she thinks we should just add a bit about ground water, and managing growth responsibly, conserving and protecting our natural resources.

Dr. Dillenberg asked, do we need an action?

Mr. Klein said he can synthesize the document, but he does need some clarification.

Ms. Moore said she would like to address the AMA topic; she sat on the County Water Advisory Committee for 15 years. We talked about an AMA in the Verde Valley, but she feels she will be long gone before that would happen.

Ms. Barber commented that Prescott has one.

Ms. Moore replied yes, but they had to, it was 1980 and was because of all the development proposals. She said she knows people want to manage the water here, but people are very property rights conscious as well. She likes the idea of communities coming together and wishes the intergovernmental meetings were happening again. What Prescott does affects us because of the headwaters of the Verde, but if the Verde Valley can come together to discuss how to deal with things it would be way better. Having the Verde Valley communities meeting with the county again would be good.

Dr. Dillenberg responded that it might be something to bring up at her Thursday phone calls.

Ms. Barber added bringing all the people to the table, and actually reaching out to everyone within the different communities and getting their two cents; not leaving people like Jerome from feeling like they were left out of these discussions.

Ms. Moore said we need to word it that we need to be communicating with each other, because everyone's water use impacts someone else.

Ms. Barber agreed with Ms. Moore and suggested they send their ideas to Mr. Klein.

Ms. Sheffield said that it must be submitted by the 15<sup>th</sup>.

Ms. Barber said she would work on her addition.

Mr. Blodgett wanted to speak on Council's concerns about Clarkdale's growth corridor. He referenced the general plan and read an excerpt about Jerome's historic features and preservation thereof. He said that the growth corridor is something we should talk to Clarkdale about and explain it is at odds with our preservation goals, which are backed by federal law.

Ms. Barber said she would sit down at the table with Mr. Blodgett for that discussion.

Dr. Dillenberg said that Arizona is doing a bad job with wells; so many wells around the state are owned by foreign companies and water is being shipped out of Arizona. I've sees a lot of issues emerging that we need to address.

Ms. Moore wanted to point out that, when somebody drills a new well or redrills a well, it is supposed to be reported to ADWR. There was a well on the mountain that was drilled a thousand feet deeper and those are the things we need to keep track of.

Ms. Barber said the way it was written was confusing, and she wasn't sure which wells were supposed to be checked or not, she would have to look at the checks and balances again. It's completely on the homeowner to get all the checks done, and if your neighbor digs a well and yours dries up, you can dig down another 300, 500, 800 feet.

Ms. Moore said there's no protection.

Ms. Barber asked if there should be a motion and it was agreed that it was a direction to staff.

**NEW BUSINESS**

**ITEM #10:  
8:02 (1:01:14)**

**ITEM #10A: CONSIDER JEROME CHAMBER OF COMMERCE SPECIAL EVENT APPLICATION – LIGHT UP THE MOUNTAIN 2022**

Council may approve a special event permit for the Chamber's Light up the Mountain event.

Ms. Barber said this event is something we do every year.  
 Dr. Dillenberg said it's coming along; the Chamber is doing really good.  
 Ms. Harvey said that Ginger is doing an amazing job.  
 Ms. Barber agreed that she has really taken the reins, the Chamber has a mission statement and more.

**Motion to approve the special event permit for the Chamber's Light Up the Mountain 2022**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

**8:03 (1:01:50)**

**ITEM #10B: DISCUSSION REGARDING HAUNTED HAMBURGER RENOVATION AND POTENTIAL FOR THE TOWN TO SELL ADJACENT PROPERTY**

Council will hear from Haunted Hamburger requesting informal feedback on their renovation designs and the potential to purchase Town-owned property.

Ms. Barber asked Mr. Klein to introduce the subject.  
 Mr. Klein agreed and said he will let Will Blodgett interject with more detail, but he will provide a brief background, then Mr. Jurisin will address Council to discuss the proposal and their plans for the Haunted Hamburger in terms of renovation. He briefly explained that they wished to expand the kitchen to improve the functionality, making up for the lost seating by utilizing adjacent town land.  
 Mr. Blodgett explained the project is about increasing usability for staff. Restaurants are complex in terms of circulation and flow, and the intention of the remodel is to increase that circulation, speed, and safety, and making it a better work

environment. Part of the renovation will be the removal of one of the existing apartments in the building. What that will do is free up 1.5 parking spaces, that will translate into the addition of no more than 12 chairs. That is the entirety of the addition, trading that space for another. Beyond that expansion, it's reorganizing seating and workspaces for the staff, allowing them to interact in a more functional way. The applicant can give a better description, but that is how it works to my mind.

Dr. Dillenberg asked, any concerns from your perspective?

Mr. Blodgett answered, no, he does not see any concerns with the designs submitted by the applicant. He said we crunched the numbers, and based on my calculations, he will be able to add a certain number of seats.

Dr. Dillenberg asked, and you're okay with it?

Mr. Blodgett replied that he is. Also, that section of town land is not a buildable space, according to our zoning ordinance, as a stand-alone parcel it is too small to do anything with. To be frankly honest, there is a lot of past due maintenance that has to be done. So, if we can remove liability from the town, free up the public works, and take space that is unusable and allow it to be used, it sounds like a good idea.

Dr. Dillenberg agreed that it sounds like a great idea. He said it's such a popular place, and one of the places that people know Jerome for. He said he had to give credit for the recognition they receive, and he sees no problems with this.

Ms. Barber said she had some questions for applicant Eric Jurisin. Are you putting the kitchen downstairs where the apartments were?

Eric Jurisin introduced himself to Council and said he appreciated the peaceful transfer of power. First, he wanted to talk about the public restrooms. He said he is in the loop for the trash area there, and he wasn't sure if they were going to have different people do it, but he wanted to do the trash area. He said the Haunted Hamburger has been operating for 29 years, and currently the kitchen is on the top floor. He wanted to mention that they are having issues with losing insurance companies because many will no longer insure restaurants or hotels in the state of Arizona. For instance, their health insurance went up 24.3% for the next year. He said he is running out of companies to insure in Jerome. The residential space in the restaurant is an issue for him now. They had to do it in Cottonwood, the residences are now part of the hotel. Upstairs is 400-500 square feet of kitchen, which is amazing to do 1,000 covers per day out of. Downstairs are 2 separate buildings that we joined together, the Telegraph and the Palace. On one side is an apartment that was called the Ballroom. The other side are apartments, and we have a deal with the city that no more than 4 occupants can live down there. That deal was done many years ago when we brought the building back into use. We would be taking all that out, so we'd be going from about 500 sf of kitchen to 2,000 square feet. The majority of that will be walk-in coolers, and dry storage along one side and a longer line on the other. If I have a bigger kitchen, and due to the loss of Grapes, maybe I could increase the menu in the evening. It's become extremely hard to staff in Jerome because we do not have the residents we had when we first opened. With that being said, we would do the kitchen downstairs, and I'm trying to make a 1-story restaurant, so I can get the stairs out. I have at least 1 fall a year, it's always a female wearing large shoes and they fall down the stairs, the insurance is tired of paying for people falling down the stairs. Those stairs were built in 1908. So, the real goal is to build a 1-story restaurant. There's this lot that we are all over anyway, because the Haunted Hamburger decks, the walk-in, the dumpsters, are on this piece of property currently. We have easements forever and agreements with the town that we're allowed to use it already. On top of that, there are utilities on that lot, water, and power.

Ms. Barber said she had a question about the new covered patio, she asked if it is going to be same elevation as the existing patio, but out further?

Mr. Jurisin replied, yes, heading towards the park. That square footage is about the same as the upstairs dining room, that's where the trade starts. Mr. Blodgett said 12 seats, but really, we're only proposing 6 seats. We only want to be so big; it takes so many employees to put the meals out and, now that we have the other restaurant, we're becoming a 1 meal town. I'm amazed at the dinner business we created at the Clinkscale; we did not see that coming.

Ms. Harvey commented that it is busy all the time, even during the middle of the week.

Mr. Jurisin responded that it partly due to a lack of competition. The Asylum is closed a couple nights a week because they can't staff. But I'm amazed at how well we do there because in general, we have lunch. At one point, we talked about trading the parking lot for the land, but we've had to rethink that. We don't necessarily want to do another restaurant in Jerome, but we're trying to come up with a use for that building so I don't want to give up my options. We're proposing to pay for survey and the appraisal. He said he may have a question who we use for that, because there are options in town that may have more time. We're definitely trying to do this because we are excited about our 30<sup>th</sup>. He said restaurants have a shelf life, and he's not sure how many more years the "Burger" will make it, but he hopes it makes it through his children and maybe the grandsons. Out of all their restaurants, it is still their claim to fame.

Ms. Moore said there is a method of selling town property.

Ms. Barber said she was also going to ask about the logistics of that.

Mr. Klein explained that anytime municipally owned property goes up for sale, it has to go out to open bidders. That gives the opportunity for anyone to bid on it, so we can't work with just Mr. Jurisin, it must be open to everybody. As Mr. Blodgett pointed out, there is only 1 entity that could possibly build on it. So, the Council can say we'd like proposals along with uses, and that can factor into the decision. If somebody come in higher, even with a use the Council does not prefer, all they can do is not take bids at that time and reopen it for bidding. They can reject all bids if that should happen. A trade is something that town could do without opening it up to others. That's the process in a nutshell: it's open to anyone to bid if it's for sale or it can be traded for something of equal or greater value, but the town cannot take less value; those are the 2 options.

Ms. Moore said we need to take a close look at this and what our options are.

Ms. Barber said, agreed. It says we should consider his request and what options are in the best interest for the town. It looks like it should work. My question was, what do you have, Eric, that's of equal value that you're offering us?

Mr. Jurisin said, to be bring up an item from earlier in the meeting, he'd love to own the Hotel Jerome and he would happily come into an agreement to put in housing. But I want to own the building. It will be nice to have that building done, we've all been looking at it for a long time, but it is looking better, it has a roof.

Ms. Harvey added that they've been working on it, and it now has windows.

	<p><i>Mr. Jurisin continued and said, here's where it gets complicated: I have agreements and easements on the lot, my deal is with the town. Currently my decks, my walk-in, the dumpster is on this lot already; for free.</i></p> <p><i>Ms. Moore said this is what she was saying, we need to take a look at the details.</i></p> <p><i>Mr. Jurisin said she is right, it is complicated. That's why he came in today to say, hey, I'm trying, I've got 18 months to try to hit that May 3<sup>rd</sup>... It's not going to happen tomorrow.</i></p> <p><i>Ms. Moore said she knows some of the history on this, but not necessarily the details. Those steps to the kitchen are horrible, and that led to the town requiring a fire escape.</i></p> <p><i>Ms. Barber asked how big are the stairs?</i></p> <p><i>Mr. Jurisin said they're the same tread as the subway in New York.</i></p> <p><i>Ms. Moore said she gets why he wants to do this, but the devil is in the details.</i></p> <p><i>Ms. Barber asked, are we not making decisions at this time? Mr. Jurisin replied, no we're not.</i></p> <p><i>Dr. Dillenberg also said, no we're not, but we want to help. He said to Mr. Jurisin, "I want you to succeed."</i></p> <p><i>Mr. Jurisin said we have been good partners for the most part, we've had our hiccups along the way, for 30 some years. He pointed out that he looked at the town budget, and what we've collected in sales tax. He said he is always astounding that we collect 30% sales tax in our couple of businesses, which I question because we're not much busier than other places. With that said, we are the largest employer, we're a good partner.</i></p> <p><i>Dr. Dillenberg asked what is a good next step from your perspective?</i></p> <p><i>Mr. Jurisin said it's going to take lawyers to accomplish this, I've already spoke to mine because I know it's complicated but from our side it looks very doable.</i></p> <p><i>Ms. Barber asked, work with staff and lawyers and then bringing it back to us to find out what is our best decision?</i></p> <p><i>Ms. Moore said, granted there are issues with this lot, you have to remember it is public property and we're representing the public for the best interest of the town.</i></p> <p><i>Dr. Dillenberg said the reality is, walking up the stairs you can see it's not a functional piece of property.</i></p> <p><i>Ms. Harvey added it's not very pretty either.</i></p> <p><i>Mr. Jurisin said he can't landscape it, even if it's in his best interest, because he is worried the wall will fall in.</i></p> <p><i>Dr. Dillenberg said he agreed, work with the lawyers and move forward with the intent to find a good solution that is a win for the town and for you guys.</i></p> <p><i>Mr. Jurisin said, and we will pay, we are not asking for anything for free, whatever it appraises for.</i></p> <p><i>Ms. Barber said, "thank you, Eric."</i></p> <p><i>Mr. Blodgett explained that the majority of the complications are in the subdivision process. As you can see from the exhibit from GIS, that parcel is adjoined to the park. It's a bizarre parcel. Subdividing that parcel out alone and leaving it as-is would be contrary to our Zoning Ordinance because it is small and would be a nonconforming lot. The idea is, if we subdivide and attempt to put it out for public bid, we have to consider the uses. Whoever purchases that lot will either have an empty lot that they allow Eric to continue to use to put his trash on, or they would have to combine it with an adjacent lot. It's very limiting to the number of people that could put it to use.</i></p> <p><i>Ms. Moore asked, are there any nonconforming lots in the commercial zone?</i></p> <p><i>Mr. Blodgett responded that the ordinance does prioritize combination of lots rather than subdivisions. The idea is that subdividing into smaller and smaller lots becomes problematic after time. Whereas we have specific square footage requirements in the residential zone, the principals behind it applies to the commercial zone even though we may not have explicit numbers. We don't want to create situation that is restrictive in other zones because the same problems apply even though it's not spelled out.</i></p> <p><i>Ms. Harvey stated, "lawyers."</i></p> <p><i>Mr. Jurisin explained that previously, we've already joined one because we joined the Telephone and Haunted Hamburger as one parcel. If we were able to acquire this parcel, the only people touching this lot would be city and ourselves between the Clinkscales and us. We're not even sure if we would join all of those as one big parcel under our Jerome Properties companies.</i></p> <p><i>Ms. Moore suggested an e-session with the attorney to discuss and direction.</i></p> <p><i>Ms. Harvey agreed.</i></p> <p><i>Mr. Klein said we can set that up at an upcoming work session.</i></p> <p><i>Ms. Barber said that is our direction for now.</i></p> <p><i>Dr. Dillenberg said let's try to make this thing work.</i></p> <p><i>Ms. Moore said she would like to say again, this should be as public as possible because it is the town people's property.</i></p>
<p><b>8:24 (1:23:12)</b></p>	<p><b>ITEM #10C: CONSIDER APPOINTMENT TO THE PSPRS BOARD</b></p> <p>Council may approve the appointment of the Mayor or the Mayor's designee, as the Chair of the PSPRS Board in accordance with Arizona Revised Statutes.</p> <p><i>Ms. Barber asked, do we have a designee?</i></p> <p><i>Ms. Harvey answered, yes, it's me.</i></p> <p><i>Ms. Barber said, but you're already on the board. Are putting you back on there?</i></p> <p><i>Ms. Harvey explained that it runs term to term.</i></p> <p><i>Ms. Barber said that they will appoint Sage Harvey as the Mayor's designee, but they also need another person if any citizen</i></p>

<p>8:27 (1:26:29)</p>	<p>would like to step up. She explained that PSPRS is the retirement system.                  Ms. Harvey wanted to explain to anyone interested that it is not a difficult committee position, it's just something we must do and generally, we have 2 meetings per year and they last 10 or 15 minutes. So, if anyone is willing to step up and look over the financials once every six months, Rusty San Felice gets the information from the state and presents to us, and we vote on it. We just need to make sure that we are funding our retirement for the Police Department and hopefully, we get to the point that we can add our Fire Department. But really, it's an easy meeting, not like a council meeting.                  Dr. Dillenberg asked if anyone present wanted to volunteer and Jerome resident Mark Krmpotich volunteered.                  Dr. Dillenberg and Ms. Harvey thanked Mr. Krmpotich.                  Ms. Barber motioned to appoint Ms. Harvey and Mr. Krmpotich as designees.                  Ms. Harvey briefly explained to Mr. Krmpotich when the next meeting would take place, that there would be training videos available for him to watch and asked for his contact information.</p> <p><b>Motion to approve the appointment of Sage Harvey and Mark Krmpotich as the Mayor's designees</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>ITEM #10D: CONSIDER RESCINDING (REPEALING) MARCH 17, 2020, MAYOR DECLARATION OF LOCAL EMERGENCY (COVID-19)</b>                  The Mayor may rescind the March 17, 2020, local emergency proclamation as it stipulates restrictions and regulations no longer in existence.                  Ms. Barber said that she was the one who had signed the order, and the emergency proclamation was no longer needed.                  Dr. Dillenberg asked if they needed to vote to rescind the order, and Mr. Klein replied that the mayor only needs to state it is rescinded.                  Ms. Barber stated, "I rescind this." We are not doing this emergency situation at this time.</p>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG		X	X				HARVEY			X				MOORE			X				SHEFFIELD			X			
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<p>ITEM #11: 8:28 (1:27:24)</p>	<p><b>TO AND FROM THE COUNCIL</b>                  Council may direct staff regarding items to be placed on a future agenda.                  Ms. Barber said she would like to start with the tree vouchers. She asked, are they expired?                  Ms. Harvey replied that she thinks they were good for a year.                  Ms. Barber explained the vouchers were from APS so that we could go to Verde River Growers and purchase some trees to add to our garden area. She asked Ms. Harvey if she would like to help plant trees and Ms. Harvey said she would.                  Ms. Barber said that was her only item for 'to and from' and asked if someone could locate the vouchers.                  Mr. Klein explained that he met with Becky, a representative from APS.                  Ms. Harvey asked if that meant the streetlights would be getting turned off.                  Ms. Barber suggested that they start working on a dark sky ordinance. It doesn't have to happen next month, but if we can't get the same streetlights anymore, why not go dark sky. Clarkdale is dark sky, and she thinks Sedona is dark sky, and our general plan says we want to go dark sky.                  Mr. Klein commented that he has worked on dark sky ordinances before.                  Ms. Moore asked, when is our goal setting meeting?                  Mr. Klein answered it would be Monday, the 21<sup>st</sup>, starting with an e-session.                  Ms. Moore said that normally we make it 2 hours, is that going to be enough time? There was some discussion of scheduling.                  Ms. Barber asked if Sonia Sheffield or Sage Harvey had anything to say during to and from.                  Ms. Sheffield said she did not.                  Ms. Harvey said that she had not prepared anything because she wasn't sure if she would be staying on the dais tonight.                  Ms. Barber replied that she was glad that she was still there, and she was sorry her feelings were hurt that much. She said Ms. Harvey was so passionate, and she thinks she does a really great job for the town. Ms. Barber said she was happy to sit next to everyone there. She thanked Ms. Sheffield for stepping up and filling shoes and said she is quiet, but on the ball.</p>																																										
<p>ITEM #12:</p>	<p><b>ADJOURNMENT</b></p> <p><b>Motion to adjourn at 8:33 p.m.</b></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>SHEFFIELD</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG	X		X				HARVEY			X				MOORE			X				SHEFFIELD			X			
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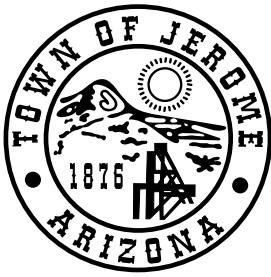
APPROVE:

ATTEST:

\_\_\_\_\_  
 Alex Barber, Mayor

\_\_\_\_\_  
 Brett Klein, Town Manager/Clerk

Date: \_\_\_\_\_



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
 (928) 634-7943 www.jerome.az.gov

## DRAFT MINUTES

### SPECIAL MEETING OF THE JEROME TOWN COUNCIL JEROME TOWN COUNCIL CHAMBERS JEROME TOWN HALL - 600 CLARK STREET MONDAY, NOVEMBER 21, 2022, AT 6:00 P.M.

<p><b>ITEM #1:</b>  <b>6:01 (0:01)</b></p>	<p><b>CALL TO ORDER/ROLL CALL</b>          Mayor/Chairperson to call meeting to order.  <i>Mayor Alex Barber called the meeting to order at 6:01 p.m.</i>          Roll by Town Clerk.  <i>Town Manager Clerk Brett Klein called the roll. Present were Mayor Barber, Vice Mayor Jane Moore, Councilmember Jack Dillenberg, Councilmember Sage Harvey, and Councilmember Sonia Sheffield. Staff present included Mr. Klein.</i></p>
<p><b>ITEM #2:</b>  <b>6:01 (0:44)</b></p>	<p><b>COUNCIL GOAL SETTING SESSION</b>          Council will review staff goals, projects and initiatives. Council will discuss their individual and collective priority projects, and provide an overall prioritization of projects and initiatives to direct the Town’s limited resources toward in advance of upcoming budget planning.  <i>Mayor Barber said we would be discussing individual and collective projects and asked Mr. Klein to introduce the topic.</i>  <i>Mr. Klein said that goal setting can be accomplished in many ways. To spur conversation, he had department heads write out their needs and knew some elected officials would have items to add to the list. He felt it most appropriate to discuss any items not on the list that anyone would like to mention first. Then, either individually or collectively, rank them in importance. He also mentioned the town attorney would be able to join the meeting later for the executive session portion if needed.</i>  <i>Ms. Barber asked her fellow councilmembers if they had any items to add.</i>  <i>Councilmember Sheffield said she felt overwhelmed by the number of items on the list and couldn’t think of anything to add.</i>  <i>Mr. Klein said that often, items will come up during the discussions.</i>  <i>Councilmember Harvey said that she had questions on several of the items.</i>  <i>Ms. Barber said that Ms. Harvey also had an item to add.</i>  <i>Ms. Sheffield asked about the trash truck, and Mr. Klein explained that it had already been budgeted for and would be purchased soon.</i>  <i>Vice Mayor Moore said she has questions about what some of the items were for and whether they had already been budgeted, such as the fingerprint machine and P25 radios. She wasn’t sure if we had talked about the Fire Station Roof yet either and asked if all this was new.</i>  <i>Mr. Klein answered yes, the rubber roof has been discussed but was not yet in the budget. None of the public safety items are budgeted for either.</i>  <i>Ms. Harvey asked, why not? If our department heads feel like they need these things, why did they not ask for them during the budget meetings?</i>  <i>Mr. Klein explained that every year there would be new needs; these were new needs they have identified that would be forthcoming over the next few years. So, they will be coming with those as part of the budget talks; this meeting is a precursor to those talks.</i>  <i>Ms. Moore said she would put those as low to moderate priority.</i>  <i>Ms. Harvey said she would like to know what are the new P25 compliant radios?</i>  <i>Mr. Klein explained that our current communications are still operational, but the new system falls under FCC guidelines for interoperability and is more up to date version. He gave the example of our outdated streetlights which can no longer be serviced because they aren’t made anymore.</i>  <i>Ms. Moore asked about affordable housing safety item on the list and asked if it was something about fire.</i>  <i>Mr. Klein explained that it was specifically about fire safety for affordable housing provided by the town. He said it would be for the house on Holly and potentially for other units as needed.</i>  <i>Ms. Harvey said, for clarification, you are asking for one more unit other than Holly.</i>  <i>Ms. Moore suggested that housing prices may be coming down. She said that perhaps we should group all the Hotel Jerome items under one item as a top priority, including having someone to manage the project. She also said, if we can get the heating and cooling where it needs to be downstairs, we could add an apartment down there because there is a lot of room.</i></p>

Councilmember Dillenberg agreed that he liked that idea.  
Ms. Harvey said she thought Marty had mentioned, and Ms. Barber said it had been Steve, that we might have to use some of that area for plumbing.  
Ms. Moore said it might be big enough for 2 apartments.  
Ms. Barber said they might have room for small apartments on the one side.  
Ms. Moore said she would like to add something under Planning and Zoning. Our ZO specifies that we identify parking needs for every building and use in the commercial zone. She said most of it is grandfathered and she would like to prioritize identifying parking.  
Ms. Harvey said the GIS/GPS that Mr. Blodgett needed was to be used for marking parking spaces so that he can create a parking inventory.  
Ms. Moore reiterated that she would like to prioritize identifying the parking needs of each building.  
Ms. Barber asked for clarification on how we would designate parking spaces per building.  
There was some discussion between Ms. Barber and Ms. Moore about the parking situation and Ms. Barber said she agreed with Ms. Moore that we need a commercial parking inventory.  
Mr. Klein said it was an internal goal of Mr. Blodgett's, provided the GIS software is budgeted, to get exact locations for parking spaces.  
Ms. Harvey said she believed we had talked about paying for the equipment with contingency funds.  
Ms. Moore asked about getting better signage for the 300-level parking area.  
Dr. Dillenberg said the Chamber had ideas for signs for speeders and noise makers.  
Ms. Barber said she has talked to Ginger from the Chamber about this, and thinks it is something they could do. She said she felt like people do not pay attention to the signs.  
There was some more discussion on signage.  
Ms. Barber said she would write down that they should partner with the Chamber on town wide QR code and directional signage and see what we can do.  
Dr. Dillenberg said he thinks that is great because the more we embrace the Chamber, the more they will be willing to participate.  
Ms. Moore asked, what does the records management item consisted of?  
Mr. Klein said that we have had several Zoning Administrators in recent history and, every time they left, the records were left in various means of storage, including less than desirable. There is some equipment that needs to be purchased. He explained there may be grant monies available for some items. He also gave a brief description of the fingerprint machine requested by the Police Department along with an estimate of costs. He said we will have better estimates of costs later for budget talks.  
Ms. Moore brought up the library window repairs, and Ms. Harvey said that a few of them are cracked.  
Mr. Klein explained that the seals are broken, and it is very cold in the library in the winter. They do not want new windows because of the historical nature but have requested repairs.  
Ms. Moore commented that could easily be budgeted for with contingency funds. She asked about the items requested for Town Hall.  
Ms. Harvey asked to speak on the Town Hall items. She questioned the HVAC item because she said we just spent a large amount on new AC units.  
Mr. Klein explained that someone needs to come in to do a cleaning, and there shouldn't be much to that. This item is more about window repair because we have many windows that have issues similar to the library and a lot of energy is escaping. We also need more thermostats in the building; it wouldn't be a large equipment purchase.  
Ms. Harvey said that she feels the chimney repair should be a top priority because the chimney is falling apart.  
Ms. Barber said she would like to discuss the chimney as well. She remembers Jay Kinsella talking about the historic nature of the chimney and she really hopes we can get someone who cares about the rehabilitation and restoration of it and not just thrash it because it is historic.  
Ms. Harvey also wanted to question the lighting improvements.  
Mr. Klein explained that just this week, an emergency light fell off the ceiling. He said that staff have noticed a corner of the parking lot is very dark, also other people use the parking lot late into the evening, and we would like to mitigate risk. There is also a need for some interior repair, and he said we would start by getting an electrician in to do an analysis of the lighting.  
Ms. Moore said it sounds like a priority and several people suggested calling Brian Echols.  
Dr. Dillenberg said he doesn't want us to forget about the bathroom, he feels it is important.  
Ms. Harvey agreed it is important and it would be talked about. She said she didn't feel like ballistic glass was a priority. She asked about the key box system.  
Mr. Klein explained the key system and the need for more organization of keys and ease of access. He said it isn't a high priority, but it would be something we could try to fit into the next budget.  
Ms. Harvey said the next item was paving the parking lot and adding lighting outside, and that is something we have wanted for years so she would like to make that a high priority. She said it is embarrassing to have government functions here and have other government representatives pull into our parking area; it is also rough on vehicles.  
Ms. Barber commented that she didn't think we have ever added lighting out there, and it would be nice to have it more lit.  
Jerome resident Nancy Robinson wanted to comment on the Public Works report from a previous meeting the mentioned the concrete apron.  
Mr. Klein explained that the Director, Marty, had done some grading.

Ms. Barber said the main thing was correcting the draining situation.  
Ms. Robinson asked if the concrete apron overruled the paving.  
Mr. Klein explained it was a stopgap, also, the drain needs to be cleaned to help catch the water. We needed to get a better idea of where the water was pooling so that we could add drainage by the retaining wall. The town crew can't do asphalt paving, but they can work on the drainage and concrete apron, then we will budget for paving and lighting.  
Ms. Barber said that brings up the retaining wall, which she thought we had put money into the budget to work on.  
Ms. Moore agreed that we had.  
Ms. Barber asked Mr. Klein if we had an answer from the engineer on the wall, and he said we need a structural engineer.  
There was some discussion of retaining walls, costs, and previous budgeted amounts.  
Mr. Klein said that when he started, he was told by Candace Gallagher and Public works that we had a lot of projects budgeted, but we kept spinning our wheels. Someone has to champion these projects. He said he doesn't know the history of our engineers, but in the past, he has had to push away his engineers, but here he has to try to get them to come up here to start projects. Our current engineer does not want anything to do with retaining walls and would prefer we use a structural engineer. He said we should rate our retaining walls as a high priority. He also explained some of the financial information that he was working on researching. He said we would like some of these external projects to have closure because funding is not the issue, it is usually a staffing / project champion issue. We have money to pay an engineer, and yet with some of these projects, nothing is happening. He suggested they might consider looking at other engineers to help.  
Dr. Dillenberg asked if it was possible to hire an engineer on staff.  
Mr. Klein explained that if you hire a general engineer, you will often have to hire out for special projects.  
Ms. Harvey said we should bring kitchen improvements up with the next budget. She asked about the chamber's improvements.  
Mr. Klein gave a brief overview of the needed upgrades for electronics and basic functionality. He suggested that covering the floors would help with acoustics, and it wouldn't be excessively expensive.  
Ms. Barber said the floor is historic schoolroom flooring, and she would rather have it refinished; Ms. Harvey agreed. She said she would rather rehabilitate what we have.  
Ms. Robinson asked if they had any extra flooring. She said that she had purchased some gymnasium flooring for a remodel; it was labor intensive. But she agreed that it would be gorgeous if the floor was redone and would rather see the money spent on that. She suggested acoustic paneling instead of carpeting.  
Ms. Barber asked how big the monitor would be and Mr. Klein said it would be at least 80 inches.  
They discussed moving the picture display on the walls and also the mayor's wish to add a memorial wall for passed Jeromans.  
Mr. Klein summarized that refinishing the floor was a priority. He asked for thought on updating the dais.  
Ms. Moore suggested getting a cost estimate.  
Ms. Barber suggested repainted the current one. She said she feels that, as member of the council, we should put money towards other priorities first. Her number one priority is the water tank on Cleopatra Hill.  
Ms. Harvey asked if Mr. Klein was having trouble finding the new shuttle, or if we had not budgeted enough for one.  
Mr. Klein said he was able to locate additional funding, so between that and the budgeted amount, we were able to get on the list for a new shuttle through the state contract.  
Ms. Harvey asked, what is Doc in a box?  
Dr. Dillenberg explained that he has talked about it in the past. There is space upstairs to run a clinic one day a week. He has had some equipment donated and he is working with the hospital to see how they could help.  
Ms. Moore said it will take some fixing up, and Dr. Dillenberg agreed that it would, but the space is there. He asked if we could put money aside for it for the future budget year. He said it will be great resource for the local communities.  
Ms. Barber asked if people could do Zoom appointments and Dr. Dillenberg answered yes. Ms. Barber then said there is no heart doctor available locally and asked what was happening. If you need help, you have to travel, it is really sad that people cannot get the care they need. She said to Dr. Dillenberg, whatever we can do, we should make it happen.  
Dr. Dillenberg said he will make sure it will not be a high cost for us.  
Ms. Moore suggested finding a retired nurse who was willing to come up once a week. There was some discussion of who we might contact.  
Dr. Dillenberg said that we have the chance, for a little bit of money, to get things started. He believes that is the right direction and he will do everything he can to make it happen.  
Ms. Harvey wanted to talk about hiring a financial advisor.  
Mr. Klein explained this was intended to help us save money. He gave a brief example of how they might be able to assist with the rate structure, potential costs for the Hotel Jerome project, and other items. He said his intent is to have a couple of advisors and give examples to Council so that you can vet them.  
(1:00:05) Ms. Barber said we should listen to what they have to say, especially if, like you said, we can pay them per project and not on salary. She asked, can we get someone willing to do that for us?  
Mr. Klein responded that he has had 4 referrals.  
Ms. Moore said that she received an email from Mike Krebs asking if we had our wastewater users sorted out. That way, we know how to fairly allocate rates.



Ms. Harvey said she had some questions on the Public Works items, first, the water line to state park. What is needed there?

Ms. Moore said she thought there was a grant from the state for the park and we were going to contribute to that.

Ms. Harvey asked, are they on our water system and is it repairs that are needed.

Ms. Moore said, yes. That was a huge project, and she thinks we talked about contributing \$20,000.

Mr. Klein said he would talk to the PW Director and get some clarification.

Ms. Harvey brought up the bathrooms. She said we have budgeted for them, and she would really like to see them be prioritized. Other than major leaks that have to be dealt with, we should be building the public restrooms.

The board members discussed the delays to the bathroom project and agreed they were needed.

Ms. Harvey said there was an issue with the current public bathroom for people with accessibility problems, and the new bathrooms will be much more centrally located. She said we all intended to have them done by October and we need to get them done.

Mr. Klein said the new contractor had come in with an estimate that was less than the previous amount by the volunteer who had backed out. He said the new contractor was Elite Concrete, and they built the wall in the art park.

Ms. Barber thanked Mr. Klein for the clarification.

Ms. Harvey asked to talk about the paving and drainage improvements for the sliding jail parking area. She said paving was not a priority, but didn't we just do drainage improvement?

Mr. Klein said we did, but more work is needed related to the inclinometer and drainage, hopefully allowing us to avoid more movement. He said we are seeking state assistance and grants for that.

Ms. Harvey asked how people felt about paving that area. There was discussion as to which areas were being considered for pavement.

Mr. Klein said that Fire Chief Rusty Blair was championing the project.

The board members said that they do not remember discussing this project, and Mr. Klein said Chief Blair would need to come to the budget talks to explain.

Dr. Dillenberg talked about prioritizing repairs on Holly and East roads.

Ms. Harvey asked about the engineering item for the Center Street project.

Mr. Klein explained that it was almost finished a few years ago but it is an ongoing project that has grant funding. He said the engineering portion is the last step that needs to be done and then it will be time to go out for bid.

Ms. Harvey said we will discuss paving the Middle Park during the next budget talks because it was not included for this budget.

Ms. Sheffield said that if we do pave it, it would be nice to be sure that water does not collect in it like the area across from the Connor.

Ms. Harvey said that there wasn't enough angle for the drain to function and Ms. Barber agreed that we want to be sure the drainage works.

Ms. Harvey asked if the Verde Central Syphon line was the same as the Mescal Canyon Syphon line, to which Ms. Moore said, no.

Ms. Barber said it is the line that is on hot soil, and we need to do it.

Ms. Harvey stated that it should be a number one priority.

Ms. Moore agreed and said we would need to contact the mining company.

Dr. Dillenberg said he didn't think they would have an issue and Ms. Moore said she is hoping they will want to help.

Ms. Harvey asked if another culvert was needed on Dundee for the drainage project.

Mr. Klein confirmed that one more culvert was needed to help capture the flow and stop erosion.

Ms. Moore asked where it was needed, and Mr. Klein gave a brief description of the area.

Ms. Harvey asked if we wanted to discuss the cemetery area or if Mr. Blodgett was still working on the survey of the area.

Mr. Klein said the inventory was in the works and the next stop would be to get an appraisal of a fair market price before soliciting proposals for purchase.

(1:15:05) Dr. Dillenberg said that Rusty and his crew did a nice job of cleaning it up.

Ms. Moore commented that land isn't selling well right now.

Ms. Barber asked for clarification on the drainage pipe on Gulch or Allen Springs Road. She said that road becomes a river when it rains hard.

Ms. Moore said the ditch by her driveway stops the water from going all the way down the road.

Ms. Barber explained some of the drainage issues on the Gulch Road and surrounding areas. She said it is such a problem in Jerome that we need to be sticklers about engineering when someone builds a new house. Referring to the roadway and infrastructure improvements list, she said "we need all of this."

Dr. Dillenberg said we could discuss them at the next budget meeting.

Ms. Harvey said they should be our highest priority.

Ms. Moore said we should look at adding a new water tank.

Mr. Klein explained that the first step to adding a new tank is having a feasibility study. Ginger, from the Jerome Chamber of Commerce knows someone who can help write a grant application for the study.

Ms. Harvey said that Ginger is doing an awesome job as the new president of the Chamber of Commerce.

Ms. Barber asked for a recap of the water tank repair and Mr. Klein confirmed that we are on the list, but they will not be able to get to us until Spring.

Ms. Harvey asked if the expand shop item meant the town yard workshop.

Mr. Klein said that, yes, and it shouldn't involve much funding. There is space available that isn't being used. Dr. Dillenberg asked Mayor Barber and Mr. Klein if we should have a conversation with the mining representative. There was some discussion of contact with the representative.

The cantilevered sidewalk was brought up and there was some discussion of the issues related to trying to repair it. Ms. Barber said she had asked for fencing so that people and small dogs can't fall through.

Ms. Moore said that the regulator on County Road should go under infrastructure because it was important.

Mr. Klein brought up the Community Garden, which has some money put aside for a shed.

Ms. Harvey said the project had been stalled because of the exit of John Knight. There was some discussion as to a location for a shed and who to contact to head up the project.

Ms. Barber suggested a sprinkler system for irrigation and Ms. Harvey suggested a drip system.

Ms. Sheffield described the watering issues she had observed while she was in the garden. She feels that encouraging participation would be better than dismantling it, but it is hard for people to find the time.

Ms. Harvey said she was willing to work with Mimi Romberger if she was interested. There was some discussion of adding trees or possibly other plants.

Ms. Barber suggested spreading some native seeds in the garden.

The conversation then switched, and Mr. Klein explained that later, Bill Sims would be explaining the process of opening bids or trade.

Ms. Barber said, before we finish with item number 2, let's circle back to our guest.

Ms. Moore asked for a synopsis of what we talked about to make sure we are clear.

Mr. Klein offered to go over the main discussion points. He said Hotel Jerome was listed as a high priority, and he spoke briefly on options for moving the project forward.

(1:37:55) Ms. Moore gave some history on attempts by herself and others to move the project along in the past. She said she was told by the state agency that the town could not retain the building and operate it as apartments. She said she was not comfortable with selling the Hotel Jerome.

Ms. Barber asked if the state would still have the same opinion.

Ms. Moore said that, with the lack of affordable housing, perhaps things had changed. She described a proposal in the past from someone who was willing to manage the building in exchange for an apartment.

Dr. Dillenberg said that, with the way the market was, there are people out there that would be willing to do it and take part of this public/private partnership.

Ms. Harvey said that there are several property management companies in the Verde Valley that we could utilize.

Ms. Moore added that, long before the affordable housing situation, they were told that it wasn't right to compete with private landlords.

Dr. Dillenberg said it's a different world now.

Ms. Barber agreed that times had changed.

Nancy Robinson suggested they could reach out to universities that have architectural programs.

Ms. Barber thanked her for the suggestions.

Mr. Klein said that he is trying to utilize some services from Yavapai College for things such as drainage project studies, but for construction and project oversight, we would need to hire a private contractor.

Ms. Moore said it would be nice to hire someone who was familiar with construction. She asked if anything had happened about a meeting with the waste management companies for the sewer plant.

Mr. Klein replied that Taylor Waste is going to visit, but the timing was up to the person who does the roll-offs. He said we have some time because we want to utilize a local company.

Ms. Moore said she would like to have it done so we know if a staging area is needed.

Ms. Barber agreed it was crucial.

Ms. Harvey asked if we could give them a deadline.

Mr. Klein said the deadline would be prior to design, which would be a couple of months. He asked if there were any other priorities. He continued to give a synopsis of what we discussed thus far.

Ms. Barber asked if we could get an estimate on the GIS equipment from Mr. Blodgett because she feels the parking inventory is important and we should get it underway as soon as possible. She asked if we could hire out some help if Mr. Blodgett was too busy.

Mr. Klein said this might be a good use for college participation and Mr. Blodgett has some costs figures and we have the funds for it.

Ms. Barber commented that she is looking forward to the partnership between Jerome and the Chamber of Commerce. She said, now that we have wrapped up item two, it is time to move on to item number three.

Mr. Klein said he had one more thing to mention; he will put together a summary document for review at the next meeting.

Ms. Harvey responded that will be nice.

Ms. Moore brought up the signage at the parking lot again and there was a brief discussion on signage, both sizes and locations.

Mr. Klein asked, if Marty can find the large sign that was mentioned, should he put it up?

Ms. Harvey said, yes, it was a big white and black-lettered sign. She said that if we just had three signs there right now and they're big enough, that would be helpful.

Ms. Barber said it would be better than the cluster of little signs, and that we can try it.

Ms. Moore said that she still hears complaints about the parking. She also wanted to bring up the road that goes by the Chamber trolley, it is pretty bad, and she wondered if it could be worked on.

	<p><i>Ms. Barber agreed it was horrid, and if you go down that road and try to come back out, people parking by the wall are causing problems. She said the one side isn't really a road and asked how it had become a road.</i></p> <p><i>Ms. Moore said that there was some parking there. There was some discussion on the roads in that area and the difficulties in parking.</i></p> <p><i>Ms. Harvey suggested sending Mr. Blodgett to investigate the parking situation.</i></p> <p><i>Ms. Barber said that we have done some drainage improvement on that road. We can discuss it further during the next budget talks.</i></p>
<p><b>ITEM #3:</b> <b>8:01 (2:00:37)</b></p>	<p><b>EXECUTIVE SESSION – CONSIDERATION OF THE POTENTIAL RECEIVING OF BIDS FOR THE POSSIBLE SALE OF TOWN PROPERTY</b></p> <p>On a public majority vote of the members, Council may enter into executive session in accordance with ARS § 38-431.03(A)(3);(4); and (7)</p> <p><i>Ms. Barber asked if we were going to have the executive session.</i></p> <p><i>Ms. Harvey said that Mr. Klein had said we can cancel. There was discussion on whether or not an executive session was needed, and it was decided that there would be open discussion.</i></p> <p><i>Ms. Barber said that Mr. Klein had offered to explain a little on the bid proposal procedures and asked if there were any questions.</i></p> <p><i>Ms. Harvey asked, in order for us to move forward at all, do we need to get a survey and a property appraisal?</i></p> <p><i>Mr. Klein confirmed that was correct.</i></p> <p><i>Ms. Harvey said that there is already encroachment on the property, it wasn't usable, and she doubts than anyone would outbid the interested party.</i></p> <p><i>Mr. Klein said the area between the building and the public sidewalk was not well maintained and we could put stipulations that he maintains it as well as the retaining wall.</i></p> <p><i>Dr. Dillenberg said he thinks it's a good deal for the town.</i></p> <p><i>Nancy Robinson said there were two manhole covers and an electrical box on that property, she didn't know what they were used for, but wanted to know if the height of the deck would be enough for Public Works to access them.</i></p> <p><i>Mr. Klein asked if they were that close.</i></p> <p><i>Ms. Robinson pointed them out on a map, and said she wanted to bring them to our attention.</i></p> <p><i>Ms. Harvey said we should clarify with Public Works Director, Marty. She thanked Ms. Robinson.</i></p> <p><i>Ms. Barber said the other question is, is this adding more parking restriction?</i></p> <p><i>Ms. Moore said he is taking seating out of where the kitchen is. There was some discussion of the floorplan of the Haunted Hamburger. Ms. Moore said they are planning to add a small apartment and more seating, so that needs to be clarified.</i></p> <p><i>Ms. Harvey and Ms. Barber agreed. Ms. Harvey said that Mr. Blodgett had mentioned at a previous meeting that no additional parking would be needed.</i></p> <p><i>Mr. Klein said that we will get clarification on that. He spoke to Mr. Blodgett about it and, he did not think the applicant was doing the apartment on the new set of plans, but we would need answers to all these questions.</i></p> <p><i>Ms. Harvey said he was going to have an apartment and only add 1 more table with 6 chairs.</i></p> <p><i>Ms. Barber said he had grandfathered parking for Haunted Hamburger and, when he bought the other side, he got the parking and was allowed to expand because of it. Ms. Barber repeated that we need clarification on the plans.</i></p> <p><i>Ms. Moore agreed that she would like it to be perfectly clear. There was some discussion about the various rooms that exist or existed in the building.</i></p> <p><i>Ms. Barber brought up the parking inventory again.</i></p> <p><i>Ms. Moore said she would also like Council to be clear on the encroachment. She said it happened around 2007 or 2008.</i></p> <p><i>Mr. Klein said that he has the documents, and they can be read at Town Hall at any time. He said he has not found any documents related to parking yet, it is all related to encroachment, which is public information.</i></p> <p><i>Ms. Barber said that it had been a restaurant when she was young, and the parking was not a problem until Jerome became so busy. Details on how this is being changed would be nice before doing any surveying. She asked if we should talk to Bill Sims at this point or wait for clarification.</i></p> <p><i>Ms. Robinson asked if the Zoning Administrator had gone inside the building and counted the seats.</i></p> <p><i>Mr. Klein said he and Will Blodgett had been inside recently and he would double-check to see if he had taken any notes.</i></p> <p><i>Ms. Robinson said that the packet presented by Mr. Jurisin at the last meeting showed an apartment upstairs where the kitchen had been, but he also stated, when speaking about his insurance, the insurance company did not want to insure with an apartment in a restaurant.</i></p> <p><i>Ms. Moore suggested that perhaps he decided against it because of the insurance.</i></p> <p><i>Mr. Klein agreed that could be the case, but it was something we would get clarification on.</i></p> <p><i>Ms. Barber mentioned her fear that it could become a vacation rental; she said vacation rentals are crushing this town. She explained that she did not ask him at the meeting because she didn't want to put him on the spot.</i></p> <p><i>Mr. Klein reminded Council that we don't have to sell the property, we can find out what he wants to do first.</i></p> <p><i>Ms. Moore said he could put a nice waiting area inside so that guests don't have to stand outside by the road.</i></p> <p><i>Dr. Dillenberg agree that it's surprising more people don't get hurt on that sidewalk. There was some discussion about the danger of the pedestrians standing on the corner and stepping into the road.</i></p> <p><i>Ms. Moore said that we can ask him to have a waiting area so that people aren't waiting on the sidewalk.</i></p> <p><i>Ms. Barber said that, if we don't feel the need to have an executive session, at this point she feels comfortable adjourning the meeting.</i></p>

<b>ITEM #4:</b>	<b>ADJOURNMENT</b>						
	<i><b>Motion to adjourn at 8:17 p.m.</b></i>						
	<b>COUNCILMEMBER</b>	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
	BARBER			X			
	DILLENBERG		X	X			
	HARVEY	X		X			
	MOORE			X			
	SHEFFIELD			X			

APPROVE:

ATTEST:

\_\_\_\_\_  
Alex Barber, Mayor

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

Date: \_\_\_\_\_





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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## ORDINANCE NO. 485

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 13-9, “DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN”, SECTION 13-9-6, “DEMAND REDUCTION STRATEGIES”, SUBSECTION (D)(1) “DEMAND REDUCTION STRATEGY I,” OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** Article 13-9, Section 13-9-6, Subsection (D)(1) is hereby amended to read as follows:

#### **13-9-6(D)(1): Demand Reduction Strategy I – “Water Alert”**

**Goal:** The normal, correct state of the Cleopatra Hill water tanks is full to the brim and slightly overflowing. During the period May 1 through September 30 of each year, or if there has been no overflow from the tanks for 48 consecutive hours, Demand Reduction Strategy I will be implemented to reduce demand and return the tanks to their normal state. The Town Manager, or his / her representative, will monitor the tanks on a regular basis to determine when and if such overflow is occurring. Strategy I mandates:

- a. Water shall be conserved both inside and outside the home or business using best practices available to minimize waste. No person shall waste water.
- b. Outdoor water use shall not occur between the hours of 9:00 a.m. to 5:00 p.m. **Outdoor water use shall be limited to two hours per day between the hours of 5:00 p.m. and 9:00 a.m.**
- c. Vehicle washing shall only be undertaken with a bucket and hose with a shut off nozzle or other water saving devices such as a pressure washer.
- d. Cooling of outdoor areas with water or misting devices is prohibited.
- e. Restaurants shall serve water to customers upon request only and shall display table tents or other types of public notice to this effect.
- f. Construction projects shall use only reclaimed water or effluent, or supply their own water for on-site use and dust control
- g. **Daily water usage is limited to 900 gallons of water per meter unit, per 24-hour period. The only exceptions to this limit are restaurants and hotels with more than 4 rooms made available for lodging.**

**NOTE:** The applicable Violations, Warnings, and Surcharges (Section 13-9-8) remain unchanged.

**Section 2.** Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

**Section 3.** All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

**Section 4.** Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,  
YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

\_\_\_\_\_  
Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq.  
Town Attorney

Date of first reading: 11/8/2022

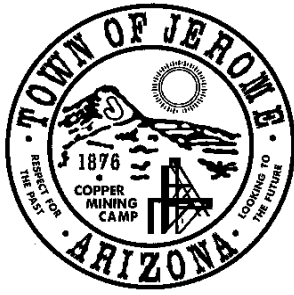
Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** Item #s 7b and 7c: Special Event Code Update

**MEETING DATE:** December 13, 2022

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### Summary:

The special event code section is new and will need changes from time to time as unique situations arise. The proposed changes from staff are in response to a large-scale special event with numerous out-of-town vendors participating including mobile food truck vendors. The absence of the proposed language in Ordinance No. 486 caused a significant amount of work for staff to perform during the last week leading up to the event. The proposed language in Ordinance No. 487 also streamlines the process for staff while placing the responsibility on the applicant, in addition to differentiating between a tabletop vendor and a mobile food truck / unit.

### Fiscal Impact:

In the last three days leading up to a recent special event, staff spent in excess of 15 hours working exclusively on the permitting process. With the proposed language in place, the amount of staff time spent would be reduced by more than 80 percent.

### Recommendation

Staff recommend accepting the proposed changes and approving the second reading and adoption of Ordinances No. 486 and 487.





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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## ORDINANCE NO. 486

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 10-3, "SPECIAL EVENTS", SECTION 10-3-3, "SPECIAL EVENT PERMIT APPLICATION", AND SECTION 10-3-7 "EXCEPTIONS" OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** Article 10-3, Section 10-3-3 is hereby amended to read as follows:

#### **10-3-3: Special Event Permit Application**

A. Special Event Permit applications shall be submitted to the Town Clerk for review and approval consideration on forms provided by the Town. Special Event Permit applications must be submitted at least thirty (30) days prior to the first day of the event.

1. All Special Event Permit applications must be reviewed and approved by the Town Manager in consultation as needed with the Fire Chief / Inspector, Police Chief, Zoning Administrator, Building Inspector and / or Public Works Director.
2. Separate permits or approvals may be required by County or State agencies, such as the Yavapai County Health Services Department, Arizona Department of Transportation, and Arizona Department of Liquor Licenses and Control, etc. Documentation of such approval must be provided to the Town Clerk **at least one week prior** to the beginning of the event, when applicable.

B. The Special Event Permit application must include:

1. Primary access routes to the property and available parking for the crowds anticipated. Special traffic control personnel may be required for larger events.
2. Provisions that will be made for trash removal, outdoor lighting or other electrical needs, and signage.
3. **The business name (dba), contact information, and proof of Transaction Privilege Tax License (TPT) or exemption status for every vendor that will be attending the special event for the purpose of selling food, drink, or retail sales of any kind, or promotion of their business or another.**
4. **Copies of any required State or local licenses, or application submitted for State or local licenses for any business attending in accordance with Section 10-3-3(B)(3) of this Article, including Town of Jerome Business licenses when required. See Article 8-3 of the Jerome Town Code.**

- 5. Listing of any specific item, exact location, and material proposed to be used to affix anything to Town property.

**Section 10-3-7 Exceptions** is hereby amended as follows:

10-3-7(A)(4) Events conducted entirely on private property at a single location that are also otherwise exempt from obtaining a Special Event Permit.

The remainder of Section 10-3-7 remains unchanged.

**Section 2.** Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

**Section 3.** All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

**Section 4.** Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

\_\_\_\_\_  
Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq. Town Attorney

Date of first reading: 11/8/2022

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						





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# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## ORDINANCE NO. 487

### AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 8-3, “BUSINESS LICENSE TAX” SECTION 8-3-6, “NONPROFIT, CHARITABLE, GOVERNMENTAL AND OTHER EXEMPTIONS” OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

**Section 1.** Article 8-3, Section 8-3-6 is hereby amended as follows:

#### **8-3-6: Nonprofit, Charitable, Governmental and Other Exemptions**

Subsection F is added to read:

8-3-6(F)

F. Any business, with the exception of a mobile food vendor, that operates a temporary business location within the Town of Jerome in order to attend an approved, one-time Special Event in accordance with Article 10-3 of the Jerome Town Code shall be exempt from the provisions of this article provided the business was included in the application for the Special Event.

**Section 2.** Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

**Section 3.** All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

**Section 4.** Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

\_\_\_\_\_  
Christina R. Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Brett Klein, Town Manager/Clerk

\_\_\_\_\_  
William J. Sims, Esq. Town Attorney

Date of first reading: 11/8/2022

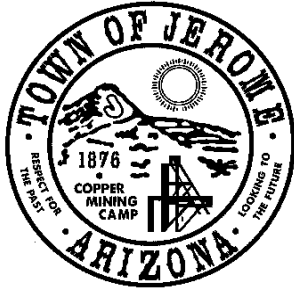
Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	<b>MOVED</b>	<b>SECONDED</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** Item# 7e: Second Street as a One-Way Street Resolution

**MEETING DATE:** December 13, 2022

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### **Summary:**

There were discussions at numerous regular Council meetings centered around the adverse impacts to the infrastructure on Second Street due to uphill traffic, in particular truck traffic. It was discussed that signage would be placed at the bottom of Second Street restricting entry. Upon examination and considerable research by staff, it was determined that there was uncertainty regarding whether or not Second Street is designated a one-way street. Per Town Code, the Public Works Director and Police Chief conferred on the matter. It was determined that prior to placing any type of "Do Not Enter" or "One Way Street" signage, the uncertainty should be eliminated by the Council designating Second Street a one-way street should they so desire.

### **Fiscal Impact:**

Signs are in stock with the City now and there will be no fiscal impact.

### **Recommendation**

Staff recommend either designating Second Street officially a one-way street so the originally desired signage can be installed, or installing something to the effect of, "No Truck Traffic" signs.



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Incorporated 1899

# TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943

## RESOLUTION NO. 647

### A RESOLUTION DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET

**WHEREAS**, pursuant to State law, and the Town Code of the Town of Jerome, Arizona, the Town Council may designate any street or alley within the Town as a one-way street or alley; and

**WHEREAS**, following Council discussion at the October 11, 2022, Regular Council Meeting, the Public Works Director and Chief of Police conferred and determined it would be in the best interest of the public to designate Second Street a one-way street.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. Second Street shall be designated a one-way Street immediately upon the installation of signage indicating such; and
2. The Public Works Director is hereby authorized to install signage providing notice of Second Street as a one-way street, with such signs being placed at every intersection of Second Street.
3. That this resolution shall be in full force and effect immediately upon its adoption.

**APPROVED AND ADOPTED** in open session of the Jerome Town Council on this 13th day of December, 2022.

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Christina R. Barber, Mayor

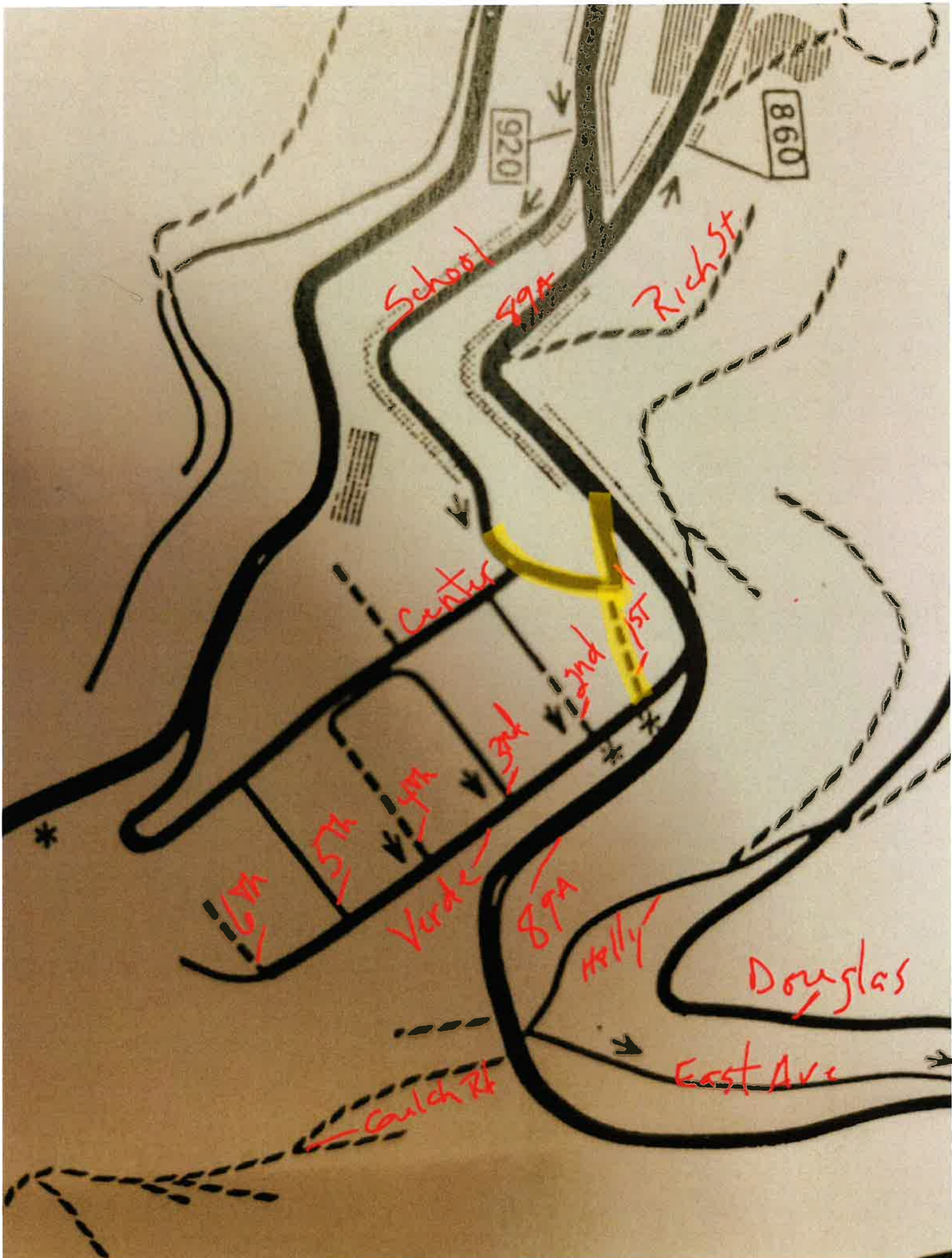
ATTEST:

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Brett Klein, Town Manager / Clerk

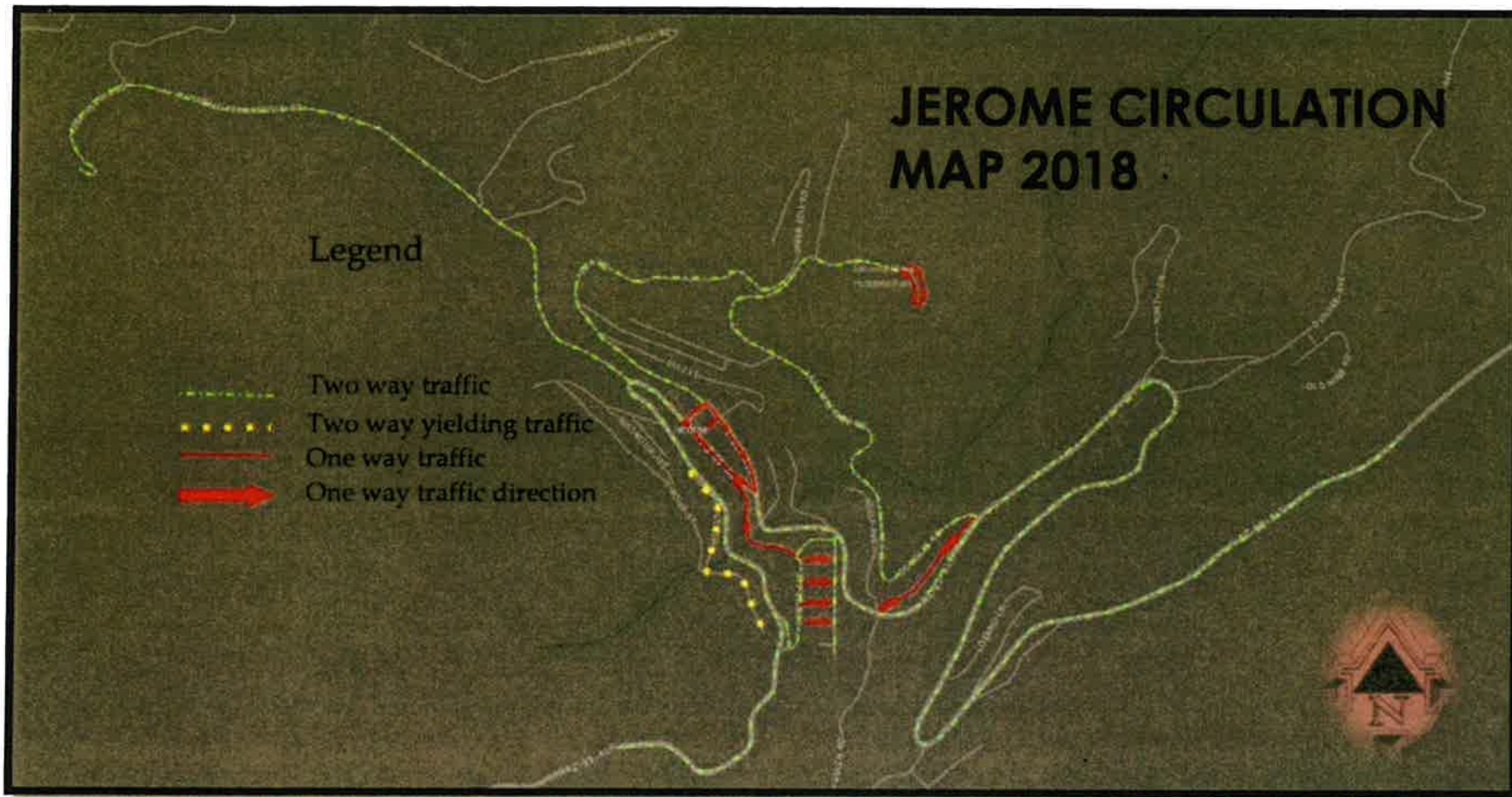
APPROVED AS TO FORM:

William Sims, Town Attorney





# CIRCULATION ELEMENT



The purpose of the Circulation Element is to provide guidelines which may be used to plan the safe, pleasant and efficient movement of people and materials within and through the Town. Although the primary mode of transportation to and from Jerome today is by motor vehicles, pedestrian paths and corridors are the primary mode of circulation within the Town.

Roadways within Jerome can be best described by the following three categories:

- **ARTERIALS** - Although such streets normally move high volumes of traffic, with limited direct access from private properties, 89A is Jerome's only "arterial" which carries high traffic volumes through Town. However, due to the historic location of homes



Permit # \_\_\_\_\_

## Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 30 days prior to the event.
- There will be a Fee, due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

<i>Town Use Only</i>	
Date Submitted: <u>10/26/2022</u>	Fee: _____ Date Paid: _____
Paid via: <input type="checkbox"/> Check # _____ <input type="checkbox"/> C.C. <input type="checkbox"/> Cash	
<i>Special Event Approvals</i>	
Town Manager: <u>[Signature]</u>	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>11-7-2022</u> Comments: _____
*Fire Inspector:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>11-7-22</u> Comments: _____
*Zoning Administrator:	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date: _____ Comments: _____
*Police Chief:	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date: _____ Comments: _____
*Building Inspector/Public Works:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>11-7-2022</u> Comments: _____
<i>*Other approvals as needed based on scope of event</i>	

### Applicant Information

Name of Applicant	<u>Steven Aderholt</u>	Date:	<u>10/26/22</u>
Name of Organization/Sponsor	<u>Aravaipa Running</u>		
Federal Tax or 501 (c)(3) Number	<u>270604830</u>		
Applicant's Mailing Address	<u>2401 S. 24th St.</u>		
City	<u>Phoenix</u>	State	<u>AZ</u> Zip <u>85034</u>
Applicant's Contact Information			
Email	<u>_____j.com</u>		
Business Phone #	_____	Cell Phone #	_____
<i>Emergency Contact for Date of Event</i>			
Name	<u>Steven Aderholt</u>	Phone #	_____

### Event Information

Name of Event	<u>Cocodona250</u>		
Date/Dates of Event- if event is <b>longer than two (2) consecutive days</b> , formal approval by Town Council will be required:	<u>May 2nd and 3rd, 2023</u>		
Set-Up Date/Time:	From <u>May 1st 8:00am</u>	To	<u>May 2nd 9:45am</u>
Tear-Down Date/Time:	From <u>May 3rd 8:00pm</u>	To	<u>May 4th 10:00am</u>
Number of expected Participants	<u>450</u>		
Will an admission or registration fee be charged?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	Fee <u>\$1,495</u>
<i>Please describe the event:</i>			
250-mile running race from Black Canyon City to Flagstaff. Runners will progress through the course day and night, stopping at aid stations for food, water, and rest. Aid Stations will be located every 12+/- miles. Previous aid station is at Mingus Mountain Camp, there will be an aid station at Jerome Historic State Park, and the next aid station will be at Dead Horse Ranch State Park.			
A new portion of the event will be added in 2023, a 125-mile option. This race will start in the 300 Level Parking Lot at 7:00am on May 3rd and follow the 250-mile route through town.			

**Event Information Continued**

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES  NO  If yes, which property? 300 Level Parking Lot and various streets - See attached route map.

If no, what is the **physical address** for the event? \_\_\_\_\_

*Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.*

**Special Event Access**

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

**Food and Beverage**

Will Alcohol be Sold?  YES  NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?  YES  NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

*Separate permits or approvals may be required by County or State agencies. Documentation of all applicable approvals must be provided prior to event.*

**Provisions for Noise, Trash, and Signs**

Will there be outdoor, amplified sound at the event?  YES  NO

*Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.*

*Please describe outdoor/amplified sound to be used:*

A small PA system will be used for music and race announcements at the 300 Level Parking lot on May 3rd from 6:00am-7:15am.

Will there be outdoor lighting, or other electrical needs?  YES  NO

*Please describe:*

A small generator will be used to power minimal lighting to the tents at the starting area at the 300 Level Parking lot.

Will trash be created during the Special Event?  YES  NO

*Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.*

Will the Special Event require signage?  YES  NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance. A separate sign permit is not required for Special Event signs.*

*Please describe all needed signage:*

Some sponsor signage at the start area at the 300 Level Parking lot. Course will be marked with flagging tape and road stickers. ADOT may require 36"x36" pedestrian crossing signs.

**Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.**

SA \_\_\_\_\_ (initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

\*\*\*\*\*

### Checklist of Requirements

- 1. Completed Special Event Permit Application.
- N/A  2. Completed Application for Facility Use (if applicable).
- 3. Completed Hold Harmless Agreement of Indemnification.
- 4. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s). **WILL BE PROVIDE IN JANUARY ONCE OUR 2023 POLICY GOES INTO EFFECT.**
- 5. Liquor License (if applicable).
- 6. Health Department Approval (if applicable).
- 7. All other permits required by County or State Agencies.
- 8. Permit filing fee.
- 9. Written approval from Police Chief/Fire Inspector (if applicable).

Cocodona250 – 2023 Course Map in Jerome

12S 0397334E 3846599N  
5130 ft WGS84

250-mile running race course shown in red. First runners to enter Jerome around 9:30am on May 2<sup>nd</sup> and last runners will be out of Jerome by 9:00pm on May 3<sup>rd</sup>.

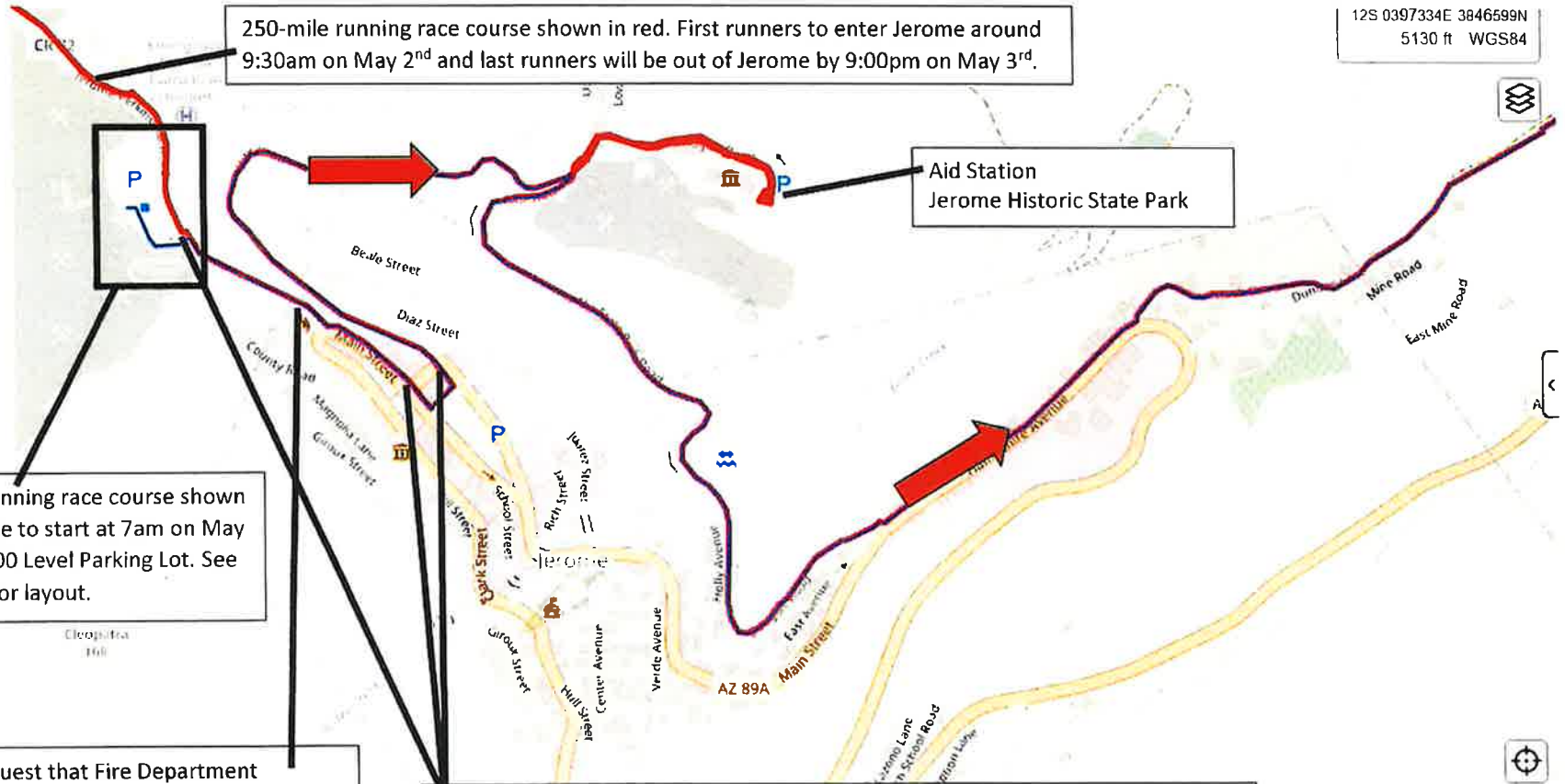
Aid Station  
Jerome Historic State Park

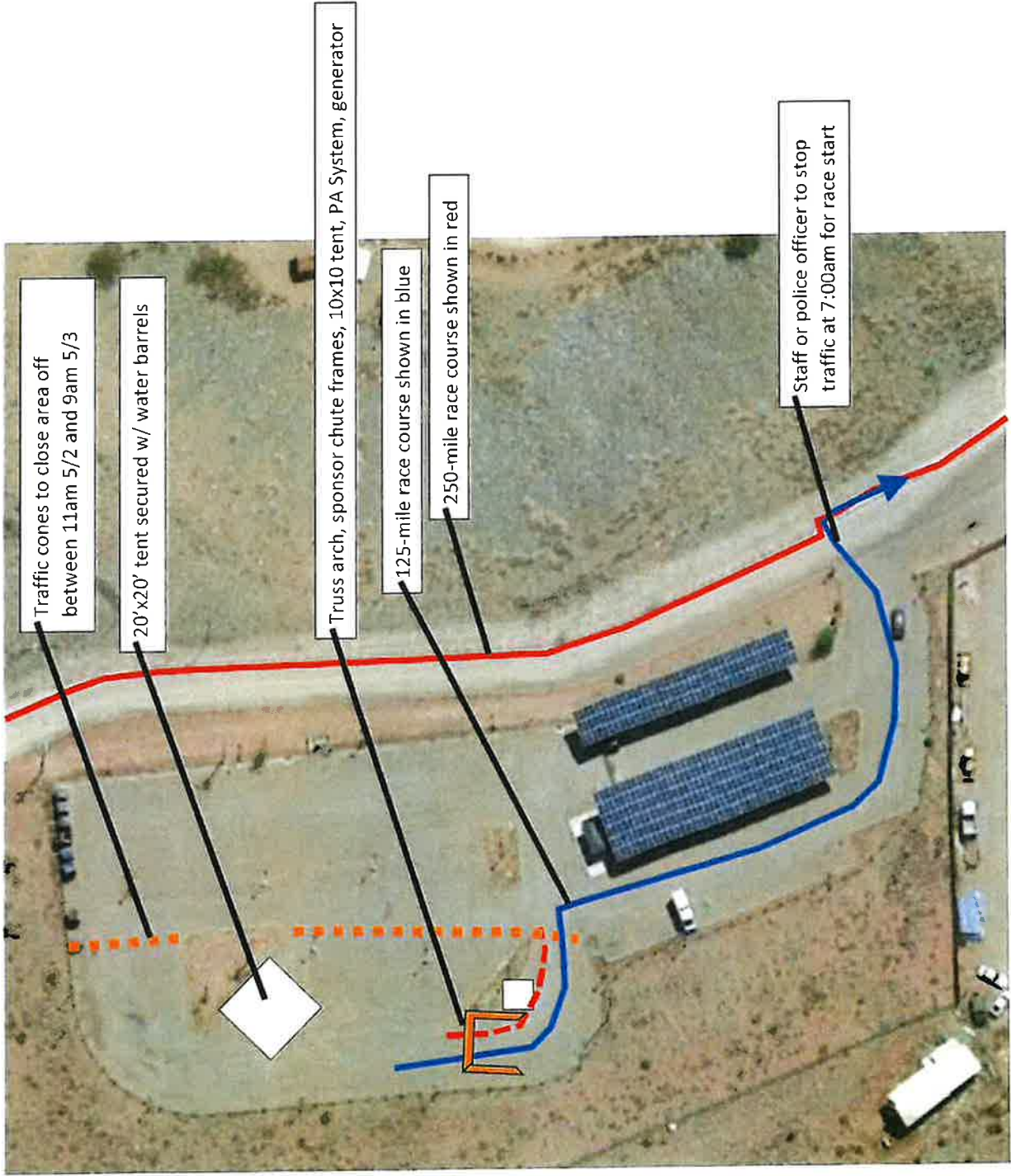
125-mile running race course shown in blue. Race to start at 7am on May 3<sup>rd</sup> in the 300 Level Parking Lot. See next page for layout.

Request that Fire Department personnel not park in the Fire Lane between 6:45am-7:15am on May 3<sup>rd</sup>.

Police officers requested at 3 locations between 6:45am – 7:15am on May 3<sup>rd</sup>.

- Entrance of 300 Level Parking Lot
- Jerome Ave and Main St
- Jerome Ave and Hull Ave









**Regarding:** The 2023 Cocodona250 running race

**Date:** May 2<sup>nd</sup> thru May 3<sup>rd</sup>, 2023

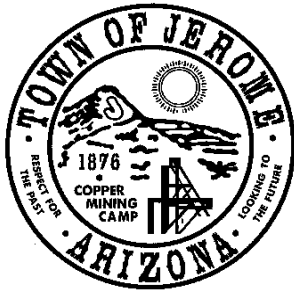
**Location:** Town of Jerome, AZ

**Hold Harmless and Indemnification:**

Aravaipa Running, hereafter referred to as PERMITTEE, indemnifies, defends, and saves harmless the Town of Jerome, hereafter referred to as TOWN, from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorney's fees and/or litigation expenses, which may be made or brought against or incurred by the TOWN on account of loss, or damage to, any property or for injuries to or death of any person, caused by, arising out of, or contributed to, in part, by reasons of any act, omission, error, fault, mistake, or negligence of the PERMITTEE, its employees, agents, or representatives in connection with, or incidental to, the performance of this agreement, or arising out of worker's compensation claims, unemployment compensation claims, or unemployment disability compensation claims of employees of the PERMITTEE and/or its subcontractors or claims under similar such laws or obligations. The PERMITTEE'S obligation under this section shall not extend to any liability caused by the sole negligence of the TOWN, or its employees.

Steven Aderholt  
Aravaipa Running

10/26/22  
Date



# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

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## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** **Item # 9b: Cleopatra Hill Water Tank Repair**

**MEETING DATE:** December 13, 2022

---

### **Summary:**

Tank #2 Cleopatra Hill Water Storage Tank is in need of immediate repairs. Based on the challenges and complexities of the location and nature of repair, there are few companies with the expertise or willingness to perform the repairs. The quotation proposal from PRPC came in under the State's formal construction bidding threshold, and the repair is of an emergent nature. Moreover, the Town has utilized the services of PRPC in the past with successful and positive results on a project nearly identical in nature. However, the Town was able to obtain a second proposal from a local company, Southwest Tank and Steel. The cost difference is significant and based on Southwest Tank utilizing a helicopter. Public Works staff will perform roadway improvements for the access road to allow PRPC access without the use of a helicopter.

### **Fiscal Impact:**

This item is in the fiscal year '22-'23 budget and funds are available in accordance with the \$122,850 plus potential additional coupons and work quote from PRPC.

### **Recommendation**

Staff recommend accepting / approving the proposal from PRPC to complete the repairs on the Cleopatra Hill Water Storage Tank.



*1119 West Indian School Road, Phoenix, AZ 85013*  
*Phone (602) 248-7085 Fax (602) 248-8471*  
*Arizona ROC Licenses: 032188 (B), 070533 (B-01), 118664 (A)*

13 September, 2022

Brett Klein  
Town of Jerome  
P.O. Box 335  
Jerome, AZ 86331

Re: Cleopatra Hill Water Storage Tank Repairs

Dear Sir:

The cost to make repairs to the needy water tank on Cleopatra Hill is \$122,850.00. The extent of repairs to is duplicate the repairs Paul R. Peterson Construction, Inc. (PRPC) did to the other tank in 2013/2014, the project being managed by SWI (Richard Aldridge).

Our proposal assumes that SWI will be the project manager on the repairs making progress/quality control inspections and review/processing of payment applications.

The following project logistics have been discussed with Marty Boland (Town of Jerome) and Rusty (Jerome Fire Department):

1. Jerome will repair road to usable condition.
2. Jerome will provide daily transportation to and from the jobsite.
3. Jerome will move PRPC air compressor to a location at the north end of the first road straightaway.
4. Jerome will transport all materials and supplies to the tank site as needed and back down to the maintenance yard at project completion.
5. Jerome will daily fuel the project air compressor.
6. Yard space at the Jerome maintenance yard will be provided to PRPC for staging as in the 2013/2014 project.

Qualifications:

Tank interior will be sandblasted and painted to AWWA D102-14; Interior paint meets NSF61. Paint: Inside System #1, 2 coats (10-12 total mils).

It is assumed that that stored materials that were to be used in the previous project are all still complete. PRPC will inventory when contracts are complete and notify the Town if any pieces/parts are missing.

We have included ten each 6" x 6" coupons welded to the floor at deteriorated areas. If upon inspection more are needed, they will be installed at a cost of \$101.25 each.

We are unable to start this project before winter when the site may or will become inaccessible. Therefore, we propose a two-month project duration to be performed in April and May 2023.

Please review our proposal and let us know if you have any questions.

We appreciate the opportunity submit this proposal to you and look forward to doing another mutually successful project for the Town of Jerome.

Sincerely,

Paul Peterson

**Southwest Tank and Steel, Inc.**  
Office 928.646.5900 Fax 928.646.5908  
AZ ROC 268351

September 29, 2022  
Marty Boland  
Re: Jerome 100K Water Tank Rehab

Marty,  
Here are the prices to perform the coatings on the interior of the existing 100K Water Tank and install the structural items previously purchased for the tank project. We assume all Parts and pieces are in good shape and nothing is missing. We also have welding repairs listed below for (1) 6" X 6" welded coupons to be installed. We have no idea the extent of the repairs needed to the existing Spider connections inside the tank so I have excluded the repairs or replacement on that as of now and we can address it as a T&M issue if it needs fully replaced. We will plan on using a helicopter to deliver the equipment and materials to the site.

Interior:

1. Prep SSPC-SP10 Near White Metal Blast
2. Prime- PPG Novaguard 840 NSF Approved coatings applied at 10-15 Mils
3. Finish- PPG Novaguard 840 NSF Approved coatings applied at 10-15 Mils

Interior coatings	\$233,784.00
Install Ladder, Vent, and wing rails "Purchased by Jerome"	\$21,964.00
Install (10) 6" X 6" Patch Plates \$485.00 Each	\$4,850.00

\*Road access to be improved for easy access of a side by side to travel up and down to the site. Staging area for equipment on road to be flat and enough room for 2 air compressors to be staged there.

\*Prices do not include Taxes', Dehumidification, Bonding, Lead abatement, Containment system, Permits, Tero, or Prevailing wages.

\*Prior to mobilization 40% of contract to be paid to help cover costs of Helicopter fee's

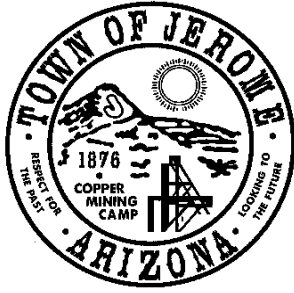
\*STS requires Full payments on all Invoices no later than net 30.

*By acceptance of this bid you agree to our above terms and conditions.*

Sincerely,  
Brandon Bentley  
Project Manager/ Estimator



4900 N Hayfield Draw Suite I  
Camp Verde AZ 86322



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# TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331  
(928) 634-7943 FAX (928) 634-0715

## STAFF SUMMARY REPORT

**FROM:** Brett Klein, Town Manager/Clerk

**ITEM:** Item # 9c: Establishing and Appointing Water Ad Hoc Committee

**MEETING DATE:** December 13, 2022

---

### Summary:

There are numerous outstanding water system issues that need to be addressed and conversations that need to happen with a variety of different entities. In addition, there will be many variables, opportunities and challenges arising on a weekly basis once construction of the upgraded wastewater treatment plant is under way. It is not feasible to convene a special meeting in all instances. Entrusting a committee of two (2) council members affords the flexibility of last-minute meetings and scheduling while maintaining regular elected official involvement. All major decisions and expenditures will still be under the jurisdiction of the entire Council and regular reports will be provided to the Council during regular or executive session.

### Fiscal Impact:

None to establish the committee.

### Recommendation

Staff recommend the formation of an ad hoc water / sewer committee with two council member representatives and staff representatives as needed.