



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA **TUESDAY, NOVEMBER 8, 2022, AT 7:00 P.M.**

Due to the length of this meeting, Council may recess and reconvene at the time and date announced.

Pursuant to A.R.S. 38-431.02 notice is hereby given to the members of the Council and to the General Public that the Jerome Town Council plans to hold the above meeting.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Kristen Muenz, Deputy Clerk, at 928-634-7943. Requests should be made early enough to allow time to arrange the accommodation. For TTY access, call the Arizona Relay Service at 800-367-8939 and ask for the Town of Jerome at 928-634-7943.

A copy of the full public meeting packet may be reviewed at the offices of Jerome Town Hall during normal business hours, and on the Town's website at www.jerome.az.gov.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	REORGANIZATION Councilmembers-elect will be sworn in by Town Magistrate Angela Bradshaw Napper	
	ITEM 2A: SELECTION OF MAYOR AND VICE MAYOR Council to select the Mayor and Vice Mayor by Nomination and Vote	Discussion/Possible Action
	ITEM 2B: REMARKS BY MAYOR, VICE MAYOR AND COUNCILMEMBERS	
	ITEM 2C: RESOLUTION NO. 648, DESIGNATING SIGNATORIES FOR THE TOWN BANK ACCOUNTS Council may approve Resolution No. 648, which authorizes signatories of the Town bank accounts	Discussion/Possible Action
ITEM #3:	FINANCIAL REPORTS Financial reports for October, 2022	Discussion/Possible Action
ITEM #4:	STAFF AND COUNCIL REPORTS Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.	Discussion/Possible Action
ITEM #5:	ZONING ADMINISTRATOR'S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #6:	APPROVAL OF MINUTES September 21 st E-Session; October 11 regular meeting; and October 26 th special meeting	Discussion/Possible Action
ITEM #7:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #8:	ORDINANCES AND RESOLUTIONS	
	ITEM #8A: FIRST READING OF ORDINANCE NO. 485, AN ORDINANCE AMENDING ARTICLE 13-9 DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN, SECTION 13-9-6(D)(1) DEMAND REDUCTION STRATEGY I, OF THE JEROME TOWN CODE. Council may conduct the first reading of Ordinance No. 485.	Discussion/Possible Action
	ITEM #8B: FIRST READING OF ORDINANCE NO. 486, AN ORDINANCE AMENDING ARTICLE 10-3 SPECIAL EVENTS, SECTIONS 10-3-3 SPECIAL EVENT PERMIT APPLICATION AND 10-3-7 EXCEPTIONS OF THE JEROME TOWN CODE Council may conduct the first reading of Ordinance No. 486.	Discussion/Possible Action

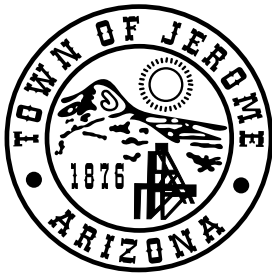
	ITEM #8C: FIRST READING OF ORDINANCE NO. 487, AN ORDINANCE AMENDING ARTICLE 8-3, BUSINESS LICENSE TAX, SECTION 8-3-6, NON-PROFIT, CHARITABLE, GOVERNMENTAL AND OTHER EXEMPTIONS OF THE JEROME TOWN CODE Council may conduct the first reading of Ordinance No. 487.	Discussion/Possible Action
	ITEM #8D: CONSIDER RESOLUTION NO. 647 DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET Council may approve Resolution No. 647, which designates Second Street as a one-way street.	Discussion/Possible Action
ITEM #9:	UNFINISHED BUSINESS	
	ITEM #9A: DISCUSSION REGARDING THE VISION OF HOTEL JEROME (USES) Council may discuss and clarify the vision of Hotel Jerome to provide staff with direction for seeking out funding sources.	Discussion/Possible Action
	ITEM #9B: RESPONSE / COMMENT ON THE YAVAPAI COUNTY COMPREHENSIVE PLAN UPDATE (COMMENT PERIOD) Council may discuss and direct staff regarding a Town response to Yavapai County during the public comment period for their comprehensive plan update.	Discussion/Possible Action
ITEM #10:	NEW BUSINESS	
	ITEM #10A: CONSIDER JEROME CHAMBER OF COMMERCE SPECIAL EVENT APPLICATION – LIGHT UP THE MOUNTAIN 2022 Council may approve a special event permit for the Chamber's Light up the Mountain event.	Discussion/Possible Action
	ITEM #10B: DISCUSSION REGARDING HAUNTED HAMBURGER RENOVATION AND POTENTIAL FOR THE TOWN TO SELL ADJACENT PROPERTY Council will hear from Haunted Hamburger requesting informal feedback on their renovation designs and the potential to purchase Town-owned property.	Discussion/Possible Action
	ITEM #10C: CONSIDER APPOINTMENT TO THE PSPRS BOARD Council may approve the appointment of the Mayor or the Mayor's designee, as the Chair of the PSPRS Board in accordance with Arizona Revised Statutes.	Discussion/Possible Action
	ITEM #10D: CONSIDER RESCINDING (REPEALING) MARCH 17, 2020, MAYOR DECLARATION OF LOCAL EMERGENCY (COVID-19) The Mayor may rescind the March 17, 2020, local emergency proclamation as it stipulates restrictions and regulations no longer in existence.	Discussion/Possible Action
ITEM #11:	TO AND FROM THE COUNCIL Council may direct staff regarding items to be placed on a future agenda.	Discussion; Possible Direction
ITEM #12:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on _____ in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Kristen Muenz, Deputy Town Clerk



TOWN OF JEROME

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RESOLUTION NO. 648

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING SIGNATORIES ON TOWN BANKING ACCOUNTS

WHEREAS, the Town of Jerome holds bank accounts with the National Bank of Arizona and OneAZ Credit Union, including regular checking, savings and payroll accounts; and

WHEREAS, it is necessary to update the authorized signatories on said accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, that, effective November 8, 2022, the following individuals are hereby authorized as signatories on all bank accounts held by the Town of Jerome with the National Bank of Arizona and the Arizona State Credit Union:

- 1.
- 2.
3. Brett Klein

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the National Bank of Arizona and OneAZ Credit Union.

Approved:

Mayor

Attest:

Approved as to Form:

Brett Klein, Town Manager / Clerk

William Sims, Town Attorney

Town of Jerome
Budget to Actual Summary
22-Oct

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
	10 GF Revenue	\$ 240,948.41	\$ 208,297.33	\$ 32,651.08	\$ 777,758.55	\$ 833,189.32	\$ (55,430.77)
	Total	\$ 240,948.41	\$ 208,297.33	\$ 32,651.08	\$ 777,758.55	\$ 833,189.32	\$ (55,430.77)
		Expense	Budget	Variance	Expense	Budget	Variance
11	Admin	\$ 126,795.04	\$ 143,912.16	\$ 17,117.12	\$ 543,081.62	\$ 587,443.64	\$ 44,362.02
12	Court	\$ 5,820.22	\$ 8,425.68	\$ 2,605.46	\$ 27,746.04	\$ 33,702.72	\$ 5,956.68
13	Police	\$ 47,245.17	\$ 60,587.44	\$ 13,342.27	\$ 244,981.31	\$ 242,349.76	\$ (2,631.55)
14	Fire	\$ 29,258.56	\$ 38,014.00	\$ 8,755.44	\$ 140,895.68	\$ 169,756.00	\$ 28,860.32
15	Library	\$ 7,600.10	\$ 8,709.91	\$ 1,109.81	\$ 33,098.53	\$ 34,839.64	\$ 1,741.11
16	P&Z	\$ 9,964.96	\$ 8,966.86	\$ (998.10)	\$ 33,612.83	\$ 35,867.44	\$ 2,254.61
17	Parks	\$ 1,940.00	\$ 1,847.75	\$ (92.25)	\$ 6,016.79	\$ 7,391.00	\$ 1,374.21
18	Properties	\$ 8,617.16	\$ 24,744.23	\$ 16,127.07	\$ 29,595.29	\$ 98,976.92	\$ 69,381.63
	Total	\$ 237,241.21	\$ 295,208.03	\$ 57,966.82	\$ 1,059,028.09	\$ 1,210,327.12	\$ 151,299.03
General	Net Income (Loss)	\$ 3,707.20	\$ (86,910.70)	\$ 90,617.90	\$ (281,269.54)	\$ (377,137.80)	\$ 95,868.26
		Revenue	Budget	Variance	Revenue	Budget	Variance
50	Water	\$ 63,216.06	\$ 64,958.34	\$ (1,742.28)	\$ 252,876.75	\$ 259,833.36	\$ (6,956.61)
51	Sewer	\$ 20,697.41	\$ 23,125.00	\$ (2,427.59)	\$ 83,528.81	\$ 92,500.00	\$ (8,971.19)
52	Trash	\$ 17,158.86	\$ 18,229.17	\$ (1,070.31)	\$ 68,789.18	\$ 72,916.68	\$ (4,127.50)
	Total	\$ 101,072.33	\$ 106,312.51	\$ (5,240.18)	\$ 405,194.74	\$ 425,250.04	\$ (20,055.30)
		Expense	Budget	Variance	Expense	Budget	Variance
50	Water	\$ 16,149.92	\$ 67,791.68	\$ 51,641.76	\$ 61,256.19	\$ 271,166.72	\$ 209,910.53
51	Sewer	\$ 13,652.06	\$ 24,333.34	\$ 10,681.28	\$ 56,316.35	\$ 97,333.36	\$ 41,017.01
52	Trash	\$ 14,076.35	\$ 18,895.83	\$ 4,819.48	\$ 67,753.11	\$ 85,583.32	\$ 17,830.21
	Total	\$ 43,878.33	\$ 111,020.85	\$ 67,142.52	\$ 185,325.65	\$ 454,083.40	\$ 268,757.75
Utilities	Net Income (Loss)	\$ 57,194.00	\$ (4,708.34)	\$ 61,902.34	\$ 219,869.09	\$ (28,833.36)	\$ 248,702.45
		Revenue	Budget	Variance	Revenue	Budget	Variance
30	HURF	\$ 23,612.22	\$ 23,787.83	\$ (175.61)	\$ 94,810.19	\$ 95,151.32	\$ (341.13)
		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 7,298.36	\$ 25,454.51	\$ 18,156.15	\$ 31,218.85	\$ 101,818.04	\$ 70,599.19
Road	Net Income (Loss)	\$ 16,313.86	\$ (1,666.68)	\$ 17,980.54	\$ 63,591.34	\$ (6,666.72)	\$ 70,258.06
		Revenue	Budget	Variance	Revenue	Budget	Variance
35	Parking	\$ 40,519.90	\$ 33,333.33	\$ 7,186.57	\$ 107,393.85	\$ 133,333.32	\$ (25,939.47)
		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 33,940.23	\$ 37,888.41	\$ 3,948.18	\$ 139,254.11	\$ 151,553.64	\$ 12,299.53
Parking	Net Income (Loss)	\$ 6,579.67	\$ (4,555.08)	\$ 11,134.75	\$ (31,860.26)	\$ (18,220.32)	\$ (13,639.94)
		Current Month			Year To Date		
	Total Revenue	\$ 406,152.86			\$ 1,385,157.33		
	Less Total Expense	\$ 322,358.13			\$ 1,414,826.70		
	Net Income (Loss)	\$ 83,794.73			\$ (29,669.37)		

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Property Taxes	\$158.59	\$3,958.33	\$(3,799.74)	(96.0)%	\$1,566.73	\$15,833.32	\$(14,266.59)	(90.1)%
City Sales Taxes	168,096.78	116,666.67	51,430.11	44.1	452,495.79	466,666.68	(14,170.89)	(3.0)
State Sales Taxes	5,457.70	5,534.58	(76.88)	(1.4)	21,894.16	22,138.32	(244.16)	(1.1)
Urban Revenue Share	23,712.69	24,126.08	(413.39)	(1.7)	94,850.76	96,504.32	(1,653.56)	(1.7)
Yavapai County for Library	0.00	2,102.92	(2,102.92)	(100.0)	0.00	8,411.68	(8,411.68)	(100.0)
Vehicle License Tax	3,304.89	3,419.42	(114.53)	(3.3)	12,782.93	13,677.68	(894.75)	(6.5)
Fines and Forfeitures	4,033.05	5,083.33	(1,050.28)	(20.7)	21,271.10	20,333.32	937.78	4.6
Court Security Fund Revenue	560.00	833.33	(273.33)	(32.8)	2,690.00	3,333.32	(643.32)	(19.3)
Building Permits	341.25	875.00	(533.75)	(61.0)	1,281.35	3,500.00	(2,218.65)	(63.4)
Planning & Zoning Fees	175.00	416.67	(241.67)	(58.0)	525.00	1,666.68	(1,141.68)	(68.5)
Business Licenses	1,000.00	375.00	625.00	166.7	2,050.00	1,500.00	550.00	36.7
Commercial Filming Fees	0.00	41.67	(41.67)	(100.0)	0.00	166.68	(166.68)	(100.0)
Fire Dept Services Rev	656.00	166.67	489.33	293.6	1,908.00	666.68	1,241.32	186.2
Franchise Fees	3,673.47	1,250.00	2,423.47	193.9	7,463.91	5,000.00	2,463.91	49.3
PD Parking Citation Revenue	2,706.90	3,000.00	(293.10)	(9.8)	12,249.50	12,000.00	249.50	2.1
PD Revenue From Parking Fund	3,125.00	3,125.00	0.00	0.0	12,500.00	12,500.00	0.00	0.0
Police Smart & Safe AZ Fund	0.00	416.67	(416.67)	(100.0)	0.00	1,666.68	(1,666.68)	(100.0)
Police Officer Safety Equip Rev	107.55	187.50	(79.95)	(42.6)	500.76	750.00	(249.24)	(33.2)
Police Services	288.43	833.33	(544.90)	(65.4)	2,196.43	3,333.32	(1,136.89)	(34.1)
Rents	7,057.80	7,520.83	(463.03)	(6.2)	26,992.20	30,083.32	(3,091.12)	(10.3)
Utility Reimbursements	327.46	375.00	(47.54)	(12.7)	1,320.23	1,500.00	(179.77)	(12.0)
Wildland Fire Fees	0.00	5,833.33	(5,833.33)	(100.0)	19,805.00	23,333.32	(3,528.32)	(15.1)
Wildlands Wage Reimbursement	0.00	3,416.67	(3,416.67)	(100.0)	10,272.99	13,666.68	(3,393.69)	(24.8)
Firewise Wage Reimbursement	0.00	3,000.00	(3,000.00)	(100.0)	8,239.05	12,000.00	(3,760.95)	(31.3)
Contributions	0.00	208.33	(208.33)	(100.0)	0.00	833.32	(833.32)	(100.0)
Library Contributions	0.00	91.67	(91.67)	(100.0)	1,028.00	366.68	661.32	180.4
Interest	587.15	133.33	453.82	340.4	2,093.20	533.32	1,559.88	292.5
Sale of Assets	161.75	416.67	(254.92)	(61.2)	161.75	1,666.68	(1,504.93)	(90.3)
Miscellaneous Revenues	735.95	208.33	527.62	253.3	895.71	833.32	62.39	7.5
Administrative Charges	14,681.00	14,681.00	0.00	0.0	58,724.00	58,724.00	0.00	0.0
Net Revenues	\$240,948.41	\$208,297.33	\$32,651.08	15.7 %	\$777,758.55	\$833,189.32	\$(55,430.77)	(6.7)%
Net Income (Loss)	\$240,948.41	\$208,297.33	\$32,651.08	15.7%	\$777,758.55	\$833,189.32	\$(55,430.77)	(6.7)%

11/1/22
11:45:33 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Accounting and Auditing	\$0.00	\$1,416.67	\$1,416.67	100.0%	\$0.00	\$5,666.68	\$5,666.68	100.0%
Advertising, Printing, & Publishing	358.49	583.33	224.84	38.5	925.30	2,333.32	1,408.02	60.3
Contract Services	691.00	1,375.00	684.00	49.7	7,179.00	5,500.00	(1,679.00)	(30.5)
Conventions and Seminars	206.18	333.33	127.15	38.1	1,021.88	1,333.32	311.44	23.4
Training & Education	0.00	208.33	208.33	100.0	304.83	833.32	528.49	63.4
Dues, Subs & Memberships	0.00	583.33	583.33	100.0	5,580.00	2,333.32	(3,246.68)	(139.1)
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	0.00	1,200.00	1,200.00	100.0
Election expenses	0.00	258.33	258.33	100.0	995.50	1,033.32	37.82	3.7
Insurance	0.00	1,458.33	1,458.33	100.0	1,598.66	5,833.32	4,234.66	72.6
Insurance Deductible Exp	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Legal Exp - Gen Gov	390.00	1,666.67	1,276.67	76.6	2,730.00	6,666.68	3,936.68	59.1
Miscellaneous	378.96	225.58	(153.38)	(68.0)	1,042.38	902.32	(140.06)	(15.5)
Bank Fees - Gen Admin	171.50	150.00	(21.50)	(14.3)	576.29	600.00	23.71	4.0
Bank Fees / Merch Svcs	290.00	750.00	460.00	61.3	2,193.56	3,000.00	806.44	26.9
Office Supplies	658.07	666.67	8.60	1.3	3,990.46	2,666.68	(1,323.78)	(49.6)
Copier & Equip Lease Expense	336.33	583.33	247.00	42.3	1,740.56	2,333.32	592.76	25.4
Software Support Exp - GG	2,337.09	1,873.17	(463.92)	(24.8)	4,862.63	7,492.68	2,630.05	35.1
Computer Hardware & Service	345.00	833.33	488.33	58.6	1,551.28	3,333.32	1,782.04	53.5
Operating Supplies - Gen Gov	209.94	125.00	(84.94)	(68.0)	320.29	500.00	179.71	35.9
Postage	369.87	333.33	(36.54)	(11.0)	859.74	1,333.32	473.58	35.5
Rep and Maint - Vehicles	0.00	41.67	41.67	100.0	70.00	166.68	96.68	58.0
Shuttle Expenses	333.10	250.00	(83.10)	(33.2)	1,048.60	1,000.00	(48.60)	(4.9)
Small Tools and Equipment	0.00	1,041.67	1,041.67	100.0	0.00	4,166.68	4,166.68	100.0
Telephone	172.04	250.00	77.96	31.2	771.50	1,000.00	228.50	22.9
Travel	86.62	166.67	80.05	48.0	633.82	666.68	32.86	4.9
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	0.00	10,000.00	10,000.00	100.0
Community Health	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Preservation of Historic Buildings	0.00	5,000.00	5,000.00	100.0	0.00	20,000.00	20,000.00	100.0
Transfers Out	93,333.32	93,333.33	0.01	0.0	373,333.44	373,333.32	(0.12)	0.0
Total Program Expenses	\$100,667.51	\$113,590.41	\$12,922.90	11.4 %	\$413,329.72	\$465,561.64	\$52,231.92	11.2 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$18,498.51	\$21,791.42	\$3,292.91	15.1%	\$96,605.01	\$87,165.68	\$9,439.33	(10.8)%
Longevity Bonus	0.00	88.08	88.08	100.0	363.00	352.32	(10.68)	(3.0)
Payment in Lieu of Medical Benefits	0.00	0.00	0.00	0.0	595.36	595.00	(0.36)	(0.1)
FICA Match	1,357.78	1,677.58	319.80	19.1	7,248.98	6,710.32	(538.66)	(8.0)

11/1/22
11:45:33 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Retirement Match	1,372.04	1,455.17	83.13	5.7	6,713.22	5,820.68	(892.54)	(15.3)
Health/Life Insurance	4,479.20	5,161.08	681.88	13.2	17,758.72	20,644.32	2,885.60	14.0
Workers Compensation	420.00	113.75	(306.25)	(269.2)	420.00	455.00	35.00	7.7
Unemployment Insurance	0.00	34.67	34.67	100.0	47.61	138.68	91.07	65.7
Total General & Administrative Expenses	\$26,127.53	\$30,321.75	\$4,194.22	13.8 %	\$129,751.90	\$121,882.00	\$(7,869.90)	(6.5)%
Total Expenses	\$126,795.04	\$143,912.16	\$17,117.12	11.9%	\$543,081.62	\$587,443.64	\$44,362.02	7.6%
Net Income (Loss)	\$(126,795.04)	\$(143,912.16)	\$17,117.12	11.9%	\$(543,081.62)	\$(587,443.64)	\$44,362.02	7.6%

11/1/22
11:47:42 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Court Security Fund Expenses	\$0.00	\$833.33	\$833.33	100.0%	\$0.00	\$3,333.32	\$3,333.32	100.0%
Contract Services	66.82	583.33	516.51	88.5	1,716.82	2,333.32	616.50	26.4
Training & Education	0.00	41.67	41.67	100.0	220.00	166.68	(53.32)	(32.0)
Dues and Subscriptions	139.23	29.17	(110.06)	(377.3)	189.23	116.68	(72.55)	(62.2)
Miscellaneous	60.41	16.67	(43.74)	(262.4)	60.41	66.68	6.27	9.4
Office Supplies	118.68	16.67	(102.01)	(611.9)	205.94	66.68	(139.26)	(208.8)
Copier & Equip Lease Exp	0.00	200.00	200.00	100.0	1,211.52	800.00	(411.52)	(51.4)
Telephone	71.70	66.67	(5.03)	(7.5)	289.88	266.68	(23.20)	(8.7)
Travel	0.00	83.33	83.33	100.0	0.00	333.32	333.32	100.0
Total Program Expenses	\$456.84	\$1,870.84	\$1,414.00	75.6 %	\$3,893.80	\$7,483.36	\$3,589.56	48.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,766.72	\$5,726.75	\$960.03	16.8%	\$21,361.36	\$22,907.00	\$1,545.64	6.7%
Longevity Bonus	0.00	16.67	16.67	100.0	0.00	66.68	66.68	100.0
FICA and Medicare	364.66	439.33	74.67	17.0	1,634.15	1,757.32	123.17	7.0
Retirement	176.00	341.17	165.17	48.4	792.00	1,364.68	572.68	42.0
Worker's Compensation	56.00	18.92	(37.08)	(196.0)	56.00	75.68	19.68	26.0
Unemployment	0.00	12.00	12.00	100.0	8.73	48.00	39.27	81.8
Total General & Administrative Expenses	\$5,363.38	\$6,554.84	\$1,191.46	18.2 %	\$23,852.24	\$26,219.36	\$2,367.12	9.0 %
Total Expenses	\$5,820.22	\$8,425.68	\$2,605.46	30.9%	\$27,746.04	\$33,702.72	\$5,956.68	17.7%
Net Income (Loss)	\$(5,820.22)	\$(8,425.68)	\$2,605.46	30.9%	(\$27,746.04)	\$(33,702.72)	\$5,956.68	17.7%

11/1/22

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Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
 Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.67	\$41.67	100.0%	\$1,000.00	\$166.68	\$(833.32)	(500.0)%
Training & Education	0.00	166.67	166.67	100.0	0.00	666.68	666.68	100.0
Dispatch Fees	3,478.75	3,500.00	21.25	0.6	13,915.00	14,000.00	85.00	0.6
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	400.00	400.00	100.0
Fuel	1,235.33	1,250.00	14.67	1.2	3,417.17	5,000.00	1,582.83	31.7
Prosecutor Exp	1,562.00	1,666.67	104.67	6.3	4,306.50	6,666.68	2,360.18	35.4
Miscellaneous	0.00	50.00	50.00	100.0	101.05	200.00	98.95	49.5
Software Service & Support	501.07	704.17	203.10	28.8	4,718.04	2,816.68	(1,901.36)	(67.5)
Computer Hardware & Service	862.50	2,083.33	1,220.83	58.6	13,270.99	8,333.32	(4,937.67)	(59.3)
Operating Supplies - Police	76.47	208.33	131.86	63.3	259.36	833.32	573.96	68.9
Postage	(9.05)	16.67	25.72	154.3	35.80	66.68	30.88	46.3
Rep and Maint - Vehicles	219.69	500.00	280.31	56.1	882.68	2,000.00	1,117.32	55.9
Rep and Maint - Equipment	0.00	416.67	416.67	100.0	(9,052.65)	1,666.68	10,719.33	643.2
Police Officer Safety Equip Exp	0.00	187.50	187.50	100.0	0.00	750.00	750.00	100.0
Small Tools and Equipment	2,424.00	416.67	(2,007.33)	(481.8)	4,509.35	1,666.68	(2,842.67)	(170.6)
Telephone	547.17	562.50	15.33	2.7	1,592.84	2,250.00	657.16	29.2
Uniforms	(38.31)	125.00	163.31	130.6	350.34	500.00	149.66	29.9
Vehicles, Cap Outlay, Police	461.77	3,125.00	2,663.23	85.2	37,644.77	12,500.00	(25,144.77)	(201.2)
Total Program Expenses	\$11,321.39	\$15,120.85	\$3,799.46	25.1 %	\$76,951.24	\$60,483.40	\$(16,467.84)	(27.2)%
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$23,017.40	\$31,159.75	\$8,142.35	26.1%	\$126,623.61	\$124,639.00	\$(1,984.61)	(1.6)%
Longevity Bonus	0.00	143.92	143.92	100.0	593.00	575.68	(17.32)	(3.0)
FICA and Medicare	1,764.14	2,394.75	630.61	26.3	9,451.92	9,579.00	127.08	1.3
Retirement	0.00	3,197.17	3,197.17	100.0	6,421.60	12,788.68	6,367.08	49.8
Health Insurance	4,498.58	6,450.50	1,951.92	30.3	20,243.61	25,802.00	5,558.39	21.5
Worker's Compensation	7,209.00	2,066.00	(5,143.00)	(248.9)	7,209.00	8,264.00	1,055.00	12.8
Unemployment	6.70	54.50	47.80	87.7	29.05	218.00	188.95	86.7
Payroll Adjustment-Police	(572.04)	0.00	572.04	0.0	(2,541.72)	0.00	2,541.72	0.0
Total General & Administrative Expenses	\$35,923.78	\$45,466.59	\$9,542.81	21.0 %	\$168,030.07	\$181,866.36	\$13,836.29	7.6 %
Total Expenses	\$47,245.17	\$60,587.44	\$13,342.27	22.0%	\$244,981.31	\$242,349.76	\$(2,631.55)	(1.1)%
Net Income (Loss)	\$(47,245.17)	\$(60,587.44)	\$13,342.27	22.0%	\$(244,981.31)	\$(242,349.76)	\$(2,631.55)	(1.1)%

11/1/22

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Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
 Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.67	\$41.67	100.0%	\$0.00	\$166.68	\$166.68	100.0%
Training & Education	0.00	666.67	666.67	100.0	2,535.77	2,666.68	130.91	4.9
Dispatch Fees	588.33	562.50	(25.83)	(4.6)	2,325.32	2,250.00	(75.32)	(3.3)
Dues and Subscriptions	0.00	58.33	58.33	100.0	0.00	233.32	233.32	100.0
Fuel	620.24	750.00	129.76	17.3	2,323.28	3,000.00	676.72	22.6
Legal Exp - Fire	78.00	41.67	(36.33)	(87.2)	331.50	166.68	(164.82)	(98.9)
Medical Expenses	0.00	83.33	83.33	100.0	0.00	333.32	333.32	100.0
Medical Supplies Exp	139.20	375.00	235.80	62.9	2,332.29	1,500.00	(832.29)	(55.5)
Miscellaneous	81.50	118.58	37.08	31.3	158.49	474.32	315.83	66.6
Software Service & Support	110.48	75.00	(35.48)	(47.3)	441.94	300.00	(141.94)	(47.3)
Computer Hardware and Service	0.00	208.33	208.33	100.0	0.00	833.32	833.32	100.0
Operating Supplies - Fire Dept	164.75	125.00	(39.75)	(31.8)	562.71	500.00	(62.71)	(12.5)
Rep and Maint - Vehicles	0.00	1,666.67	1,666.67	100.0	2,332.56	6,666.68	4,334.12	65.0
Rep and Maint - Equipment	0.00	416.67	416.67	100.0	0.00	1,666.68	1,666.68	100.0
Small Tools and Equipment	584.36	833.33	248.97	29.9	1,690.76	3,333.32	1,642.56	49.3
Telephone	303.58	291.67	(11.91)	(4.1)	1,047.12	1,166.68	119.56	10.2
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
Total Program Expenses	\$2,670.44	\$6,314.42	\$3,643.98	57.7 %	\$18,773.74	\$27,957.68	\$9,183.94	32.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$12,310.32	\$14,945.50	\$2,635.18	17.6%	\$53,026.70	\$59,782.00	\$6,755.30	11.3%
Wildland Personnel	0.00	2,916.67	2,916.67	100.0	10,272.99	11,666.68	1,393.69	11.9
Volunteer-Employee Per Call Personnel	1,800.00	2,833.33	1,033.33	36.5	6,952.50	11,333.32	4,380.82	38.7
Firewise Personnel	2,107.40	2,583.33	475.93	18.4	10,319.30	10,333.32	14.02	0.1
Longevity Bonus	0.00	74.50	74.50	100.0	228.00	298.00	70.00	23.5
Payment in Lieu of Benefits	562.76	609.67	46.91	7.7	2,532.42	2,438.68	(93.74)	(3.8)
FICA and Medicare	1,095.30	1,724.83	629.53	36.5	2,893.73	6,899.32	4,005.59	58.1
Retirement	984.82	1,098.00	113.18	10.3	19,148.21	19,392.00	243.79	1.3
Health Insurance	2,567.90	3,025.00	457.10	15.1	11,555.55	12,100.00	544.45	4.5
Worker's Compensation	5,153.00	1,814.75	(3,338.25)	(184.0)	5,153.00	7,259.00	2,106.00	29.0
Unemployment	6.62	74.00	67.38	91.1	39.54	296.00	256.46	86.6
Total General & Administrative Expenses	\$26,588.12	\$31,699.58	\$5,111.46	16.1 %	\$122,121.94	\$141,798.32	\$19,676.38	13.9 %
Total Expenses	\$29,258.56	\$38,014.00	\$8,755.44	23.0%	\$140,895.68	\$169,756.00	\$28,860.32	17.0%
Net Income (Loss)	\$(29,258.56)	\$(38,014.00)	\$8,755.44	23.0%	\$(140,895.68)	\$(169,756.00)	\$28,860.32	17.0%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$200.00	\$104.17	\$(95.83)	(92.0)%	\$755.76	\$416.68	\$(339.08)	(81.4)%
Miscellaneous	0.00	20.83	20.83	100.0	0.00	83.32	83.32	100.0
Office Supplies	0.00	20.83	20.83	100.0	274.52	83.32	(191.20)	(229.5)
Operating Supplies - Library	208.11	375.00	166.89	44.5	1,239.06	1,500.00	260.94	17.4
Print and Non-Print Materials	0.00	250.00	250.00	100.0	555.20	1,000.00	444.80	44.5
Rep and Maint - Equipment	0.00	8.33	8.33	100.0	0.00	33.32	33.32	100.0
Small Tools and Equipment	318.89	125.00	(193.89)	(155.1)	318.89	500.00	181.11	36.2
Telephone	86.61	91.67	5.06	5.5	347.53	366.68	19.15	5.2
E-Rate Exp	42.95	66.67	23.72	35.6	(272.81)	266.68	539.49	202.3
Total Program Expenses	\$856.56	\$1,062.50	\$205.94	19.4 %	\$3,218.15	\$4,250.00	\$1,031.85	24.3 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$5,336.93	\$6,044.75	\$707.82	11.7%	\$23,806.56	\$24,179.00	\$372.44	1.5%
Longevity Bonus	0.00	46.50	46.50	100.0	0.00	186.00	186.00	100.0
Library Benefit Stipend	549.56	595.33	45.77	7.7	2,473.02	2,381.32	(91.70)	(3.9)
FICA and Medicare	449.81	511.50	61.69	12.1	2,008.13	2,046.00	37.87	1.9
Retirement	289.66	364.17	74.51	20.5	1,296.52	1,456.68	160.16	11.0
Health Insurance	41.22	41.00	(0.22)	(0.5)	185.49	164.00	(21.49)	(13.1)
Worker's Compensation	76.00	24.08	(51.92)	(215.6)	76.00	96.32	20.32	21.1
Unemployment	0.36	20.08	19.72	98.2	34.66	80.32	45.66	56.8
Total General & Administrative Expenses	\$6,743.54	\$7,647.41	\$903.87	11.8 %	\$29,880.38	\$30,589.64	\$709.26	2.3 %
Total Expenses	\$7,600.10	\$8,709.91	\$1,109.81	12.7%	\$33,098.53	\$34,839.64	\$1,741.11	5.0%
Net Income (Loss)	\$(7,600.10)	\$(8,709.91)	\$1,109.81	12.7%	(\$33,098.53)	\$(34,839.64)	\$1,741.11	5.0%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$8.33	\$8.33	100.0%	\$0.00	\$33.32	\$33.32	100.0%
Conventions and Seminars	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Training & Education	0.00	166.67	166.67	100.0	0.00	666.68	666.68	100.0
Legal Exp - P&Z	3,885.00	1,500.00	(2,385.00)	(159.0)	6,861.00	6,000.00	(861.00)	(14.4)
Miscellaneous	0.00	16.67	16.67	100.0	0.00	66.68	66.68	100.0
Software Maintenance & Support	75.00	128.67	53.67	41.7	300.00	514.68	214.68	41.7
Operating Supplies - P&Z	0.00	16.67	16.67	100.0	0.00	66.68	66.68	100.0
Small Tools and Equipment	0.00	16.67	16.67	100.0	0.00	66.68	66.68	100.0
Telephone	40.82	50.00	9.18	18.4	221.16	200.00	(21.16)	(10.6)
Travel	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Total Program Expenses	\$4,000.82	\$1,987.02	\$(2,013.80)	(101.3)%	\$7,382.16	\$7,948.08	\$565.92	7.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,318.58	\$5,177.75	\$859.17	16.6%	\$19,195.55	\$20,711.00	\$1,515.45	7.3%
Longevity Bonus	0.00	29.83	29.83	100.0	0.00	119.32	119.32	100.0
FICA and Medicare	326.04	398.42	72.38	18.2	1,448.98	1,593.68	144.70	9.1
Retirement	293.26	324.17	30.91	9.5	1,319.67	1,296.68	(22.99)	(1.8)
Health Insurance	921.80	993.00	71.20	7.2	4,148.10	3,972.00	(176.10)	(4.4)
Worker's Compensation	103.00	44.67	(58.33)	(130.6)	103.00	178.68	75.68	42.4
Unemployment	1.46	12.00	10.54	87.8	15.37	48.00	32.63	68.0
Total General & Administrative Expenses	\$5,964.14	\$6,979.84	\$1,015.70	14.6 %	\$26,230.67	\$27,919.36	\$1,688.69	6.0 %
Total Expenses	\$9,964.96	\$8,966.86	\$(998.10)	(11.1)%	\$33,612.83	\$35,867.44	\$2,254.61	6.3%
Net Income (Loss)	\$(9,964.96)	\$(8,966.86)	\$(998.10)	(11.1)%	\$(33,612.83)	\$(35,867.44)	\$2,254.61	6.3%

11/1/22

12:11:38 PM

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
 Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$67.38	\$166.67	\$99.29	59.6%	\$411.49	\$666.68	\$255.19	38.3%
Legal Exp - Parks	0.00	20.83	20.83	100.0	0.00	83.32	83.32	100.0
Miscellaneous	16.33	25.00	8.67	34.7	59.16	100.00	40.84	40.8
Operating Supplies - Parks	21.18	29.17	7.99	27.4	64.92	116.68	51.76	44.4
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	33.32	33.32	100.0
Rep and Maint - Vehicles	63.70	125.00	61.30	49.0	167.45	500.00	332.55	66.5
Rep and Maint - Equipment	357.58	41.67	(315.91)	(758.1)	380.08	166.68	(213.40)	(128.0)
Rep and Maint - Infrastructure	0.00	166.67	166.67	100.0	0.00	666.68	666.68	100.0
Small Tools and Equipment	723.28	83.33	(639.95)	(768.0)	1,249.45	333.32	(916.13)	(274.8)
Uniform Exp Parks	0.00	33.33	33.33	100.0	31.12	133.32	102.20	76.7
Utilities	46.17	233.33	187.16	80.2	658.39	933.32	274.93	29.5
Lease Payments	0.00	21.75	21.75	100.0	65.04	87.00	21.96	25.2
Total Program Expenses	\$1,295.62	\$955.08	\$(340.54)	(35.7)%	\$3,087.10	\$3,820.32	\$733.22	19.2 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$417.38	\$610.75	\$193.37	31.7%	\$2,023.58	\$2,443.00	\$419.42	17.2%
FICA and Medicare	30.94	46.75	15.81	33.8	148.75	187.00	38.25	20.5
Retirement	25.85	48.83	22.98	47.1	145.73	195.32	49.59	25.4
Health Insurance	93.21	156.92	63.71	40.6	534.62	627.68	93.06	14.8
Worker's Compensation	77.00	28.67	(48.33)	(168.6)	77.00	114.68	37.68	32.9
Unemployment	0.00	0.75	0.75	100.0	0.01	3.00	2.99	99.7
Total General & Administrative Expenses	\$644.38	\$892.67	\$248.29	27.8 %	\$2,929.69	\$3,570.68	\$640.99	18.0 %
Total Expenses	\$1,940.00	\$1,847.75	\$(92.25)	(5.0)%	\$6,016.79	\$7,391.00	\$1,374.21	18.6%
Net Income (Loss)	\$(1,940.00)	\$(1,847.75)	\$(92.25)	(5.0)%	\$(6,016.79)	\$(7,391.00)	\$1,374.21	18.6%

11/1/22

12:13:10 PM

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (1) General
 Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$1,128.29	\$875.00	\$(253.29)	(28.9)%	\$2,452.58	\$3,500.00	\$1,047.42	29.9%
Engineering Fees	0.00	416.67	416.67	100.0	0.00	1,666.68	1,666.68	100.0
Fuel	26.93	125.00	98.07	78.5	188.36	500.00	311.64	62.3
Legal Exp - Properties	0.00	8.33	8.33	100.0	0.00	33.32	33.32	100.0
Miscellaneous	1,060.23	83.33	(976.90)	(1172.3)	1,310.81	333.32	(977.49)	(293.3)
Operating Supplies - Properties	257.30	166.67	(90.63)	(54.4)	351.04	666.68	315.64	47.3
R&M Building - Properties	1,185.60	4,166.67	2,981.07	71.5	(3,309.68)	16,666.68	19,976.36	119.9
Rep and Maint - Vehicles	63.70	125.00	61.30	49.0	167.45	500.00	332.55	66.5
Rep and Maint - Equipment	0.00	20.83	20.83	100.0	18.66	83.32	64.66	77.6
Rep and Maint - Infrastructure	0.00	9,583.33	9,583.33	100.0	0.00	38,333.32	38,333.32	100.0
Small Tools and Equipment	30.67	100.00	69.33	69.3	134.45	400.00	265.55	66.4
Uniform Exp Properties	0.00	29.17	29.17	100.0	31.12	116.68	85.56	73.3
Utilities	919.10	3,500.00	2,580.90	73.7	10,138.87	14,000.00	3,861.13	27.6
Lease Payments	0.00	21.75	21.75	100.0	65.04	87.00	21.96	25.2
Total Program Expenses	\$4,671.82	\$19,221.75	\$14,549.93	75.7 %	\$11,548.70	\$76,887.00	\$65,338.30	85.0 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,584.50	\$3,781.83	\$1,197.33	31.7%	\$12,480.56	\$15,127.32	\$2,646.76	17.5%
FICA and Medicare	191.58	289.33	97.75	33.8	921.08	1,157.32	236.24	20.4
Retirement	160.08	302.58	142.50	47.1	902.33	1,210.32	307.99	25.4
Health Insurance	577.18	971.83	394.65	40.6	3,310.54	3,887.32	576.78	14.8
Worker's Compensation	432.00	172.08	(259.92)	(151.0)	432.00	688.32	256.32	37.2
Unemployment	0.00	4.83	4.83	100.0	0.08	19.32	19.24	99.6
Total General & Administrative Expenses	\$3,945.34	\$5,522.48	\$1,577.14	28.6 %	\$18,046.59	\$22,089.92	\$4,043.33	18.3 %
Total Expenses	\$8,617.16	\$24,744.23	\$16,127.07	65.2%	\$29,595.29	\$98,976.92	\$69,381.63	70.1%
Net Income (Loss)	\$(8,617.16)	\$(24,744.23)	\$16,127.07	65.2%	(\$29,595.29)	\$(98,976.92)	\$69,381.63	70.1%

11/1/22

12:14:11 PM

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (2) Utilities
 Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$0.00	\$416.67	\$(416.67)	(100.0)%	\$0.00	\$1,666.68	\$(1,666.68)	(100.0)%
Water Usage Fees	13,764.40	15,166.67	(1,402.27)	(9.2)	55,239.03	60,666.68	(5,427.65)	(8.9)
Miscellaneous	285.00	208.33	76.67	36.8	971.00	833.32	137.68	16.5
Transfers In	49,166.66	49,166.67	(0.01)	0.0	196,666.72	196,666.68	0.04	0.0
Net Revenues	\$63,216.06	\$64,958.34	\$(1,742.28)	(2.7)%	\$252,876.75	\$259,833.36	\$(6,956.61)	(2.7)%
<u>Program Expenses</u>								
Contract Services	\$900.00	\$2,666.67	\$1,766.67	66.3%	\$5,056.22	\$10,666.68	\$5,610.46	52.6%
Training & Education	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Permit Fee Exp - Water	0.00	150.00	150.00	100.0	0.00	600.00	600.00	100.0
Engineering Fees	0.00	125.00	125.00	100.0	0.00	500.00	500.00	100.0
Fuel	322.16	250.00	(72.16)	(28.9)	1,004.49	1,000.00	(4.49)	(0.4)
Insurance	0.00	625.00	625.00	100.0	0.00	2,500.00	2,500.00	100.0
Legal Exp - Water	0.00	3,583.33	3,583.33	100.0	370.50	14,333.32	13,962.82	97.4
Miscellaneous	16.33	66.25	49.92	75.4	59.16	265.00	205.84	77.7
Software Support Exp - Water	62.45	469.00	406.55	86.7	246.85	1,876.00	1,629.15	86.8
Operating Supplies - Water	21.18	283.33	262.15	92.5	89.08	1,133.32	1,044.24	92.1
R&M Building - Water	0.00	16.67	16.67	100.0	0.00	66.68	66.68	100.0
Rep and Maint - Vehicles	88.82	166.67	77.85	46.7	192.57	666.68	474.11	71.1
Rep and Maint - Equipment	205.36	125.00	(80.36)	(64.3)	205.36	500.00	294.64	58.9
Rep and Maint - Infrastructure	2,547.15	43,666.67	41,119.52	94.2	2,801.31	174,666.68	171,865.37	98.4
Springs Security Exp	244.03	833.33	589.30	70.7	527.29	3,333.32	2,806.03	84.2
Service Tests/System Testing	0.00	62.50	62.50	100.0	60.00	250.00	190.00	76.0
Small Tools and Equipment	0.00	104.17	104.17	100.0	0.00	416.68	416.68	100.0
DWR Fee Exp	0.00	75.00	75.00	100.0	0.00	300.00	300.00	100.0
Uniform Exp Water	0.00	29.17	29.17	100.0	31.12	116.68	85.56	73.3
Utilities Exp - Water	0.00	41.67	41.67	100.0	107.65	166.68	59.03	35.4
Administrative Charge	4,524.00	4,524.00	0.00	0.0	18,096.00	18,096.00	0.00	0.0
Lease Payments	0.00	75.92	75.92	100.0	227.64	303.68	76.04	25.0
Total Program Expenses	\$8,931.48	\$57,981.02	\$49,049.54	84.6 %	\$29,075.24	\$231,924.08	\$202,848.84	87.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,559.00	\$6,671.08	\$2,112.08	31.7%	\$22,103.58	\$26,684.32	\$4,580.74	17.2%
FICA and Medicare	337.95	510.33	172.38	33.8	1,624.77	2,041.32	416.55	20.4
Retirement	282.38	533.67	251.29	47.1	1,591.70	2,134.68	542.98	25.4
Health Insurance	1,018.11	1,714.25	696.14	40.6	5,839.76	6,857.00	1,017.24	14.8

11/1/22

12:14:11 PM

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (2) Utilities
 Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Worker's Compensation	1,021.00	372.83	(648.17)	(173.9)	1,021.00	1,491.32	470.32	31.5
Unemployment	0.00	8.50	8.50	100.0	0.14	34.00	33.86	99.6
Total General & Administrative Expenses	\$7,218.44	\$9,810.66	\$2,592.22	26.4 %	\$32,180.95	\$39,242.64	\$7,061.69	18.0 %
Total Expenses	\$16,149.92	\$67,791.68	\$51,641.76	76.2%	\$61,256.19	\$271,166.72	\$209,910.53	77.4%
Net Income (Loss)	\$47,066.14	\$(2,833.34)	\$49,899.48	1761.2%	\$191,620.56	\$(11,333.36)	\$202,953.92	1790.8%

11/1/22

12:15:31 PM

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (2) Utilities
 Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$0.00	\$458.33	\$(458.33)	(100.0)%	\$0.00	\$1,833.32	\$(1,833.32)	(100.0)%
Sewer Usage Fees	13,197.41	15,166.67	(1,969.26)	(13.0)	53,528.81	60,666.68	(7,137.87)	(11.8)
Transfers In	7,500.00	7,500.00	0.00	0.0	30,000.00	30,000.00	0.00	0.0
Net Revenues	\$20,697.41	\$23,125.00	\$(2,427.59)	(10.5)%	\$83,528.81	\$92,500.00	\$(8,971.19)	(9.7)%
<u>Program Expenses</u>								
Contract Services	\$3,200.00	\$4,550.00	\$1,350.00	29.7%	\$9,600.00	\$18,200.00	\$8,600.00	47.3%
Permit Fee Exp - Sewer	1,378.94	114.58	(1,264.36)	(1103.5)	1,378.94	458.32	(920.62)	(200.9)
Engineering Fees	0.00	1,458.33	1,458.33	100.0	0.00	5,833.32	5,833.32	100.0
Fuel	143.32	250.00	106.68	42.7	617.03	1,000.00	382.97	38.3
Insurance	0.00	833.33	833.33	100.0	0.00	3,333.32	3,333.32	100.0
Legal Exp - Sewer	0.00	91.67	91.67	100.0	0.00	366.68	366.68	100.0
Miscellaneous	16.33	41.50	25.17	60.7	116.24	166.00	49.76	30.0
Software Support Exp - Sewer	62.45	469.00	406.55	86.7	246.85	1,876.00	1,629.15	86.8
Operating Supplies	66.19	666.67	600.48	90.1	3,721.95	2,666.68	(1,055.27)	(39.6)
R&M Building - Sewer	0.00	25.00	25.00	100.0	0.00	100.00	100.00	100.0
Rep and Maint - Vehicles	92.25	158.33	66.08	41.7	248.40	633.32	384.92	60.8
Rep and Maint - Equipment	0.00	200.00	200.00	100.0	0.00	800.00	800.00	100.0
Rep and Maint - Infrastructure	0.00	4,000.00	4,000.00	100.0	415.61	16,000.00	15,584.39	97.4
Service Tests/System Testing	290.00	1,166.67	876.67	75.1	2,955.80	4,666.68	1,710.88	36.7
Small Tools & Equipment (under \$5,000)	0.00	166.67	166.67	100.0	679.49	666.68	(12.81)	(1.9)
Uniform Exp Sewer	0.00	29.17	29.17	100.0	31.12	116.68	85.56	73.3
Utilities	0.00	208.33	208.33	100.0	566.73	833.32	266.59	32.0
Administrative Charge	4,524.00	4,524.00	0.00	0.0	18,096.00	18,096.00	0.00	0.0
Lease Payments	0.00	75.92	75.92	100.0	227.64	303.68	76.04	25.0
Total Program Expenses	\$9,773.48	\$19,029.17	\$9,255.69	48.6 %	\$38,901.80	\$76,116.68	\$37,214.88	48.9 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,472.14	\$3,617.42	\$1,145.28	31.7%	\$11,985.78	\$14,469.68	\$2,483.90	17.2%
FICA and Medicare	183.25	276.75	93.50	33.8	881.03	1,107.00	225.97	20.4
Retirement	153.12	289.42	136.30	47.1	863.10	1,157.68	294.58	25.4
Health Insurance	552.07	929.58	377.51	40.6	3,166.56	3,718.32	551.76	14.8
Worker's Compensation	518.00	186.42	(331.58)	(177.9)	518.00	745.68	227.68	30.5
Unemployment	0.00	4.58	4.58	100.0	0.08	18.32	18.24	99.6
Total General & Administrative Expenses	\$3,878.58	\$5,304.17	\$1,425.59	26.9 %	\$17,414.55	\$21,216.68	\$3,802.13	17.9 %

11/1/22
12:15:31 PM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	\$13,652.06	\$24,333.34	\$10,681.28	43.9%	\$56,316.35	\$97,333.36	\$41,017.01	42.1%
Net Income (Loss)	\$7,045.35	\$(1,208.34)	\$8,253.69	683.1%	\$27,212.46	\$(4,833.36)	\$32,045.82	663.0%

11/1/22

12:16:22 PM

Town of Jerome
Income Statement
 (Original Budget to Actual Comparison)
 For the period of 10/1/2022 Through 10/31/2022

Fund: (2) Utilities
 Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Sanitation Usage Fees	\$14,658.86	\$15,666.67	\$(1,007.81)	(6.4)%	\$58,340.18	\$62,666.68	\$(4,326.50)	(6.9)%
Miscellaneous	0.00	62.50	(62.50)	(100.0)	449.00	250.00	199.00	79.6
Transfers In	2,500.00	2,500.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Net Revenues	\$17,158.86	\$18,229.17	\$(1,070.31)	(5.9)%	\$68,789.18	\$72,916.68	\$(4,127.50)	(5.7)%
<u>Program Expenses</u>								
Recycling Contract Exp	\$240.00	\$125.00	\$(115.00)	(92.0)%	\$480.00	\$500.00	\$20.00	4.0%
Training & Education	0.00	41.67	41.67	100.0	95.00	166.68	71.68	43.0
Equipment Rentals	0.00	66.67	66.67	100.0	950.20	266.68	(683.52)	(256.3)
Fuel	565.53	875.00	309.47	35.4	2,097.85	3,500.00	1,402.15	40.1
Insurance	0.00	833.33	833.33	100.0	0.00	3,333.32	3,333.32	100.0
Landfill Tipping Fees	1,520.40	1,800.00	279.60	15.5	4,962.40	7,200.00	2,237.60	31.1
Miscellaneous	16.35	22.08	5.73	26.0	110.08	88.32	(21.76)	(24.6)
Software Support Exp - Trash	62.45	469.00	406.55	86.7	246.88	1,876.00	1,629.12	86.8
Operating Supplies - Trash	21.18	62.50	41.32	66.1	64.92	250.00	185.08	74.0
Rep and Maint - Vehicles	329.02	833.33	504.31	60.5	2,286.69	3,333.32	1,046.63	31.4
Rep and Maint - Equipment	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Small Tools and Equipment	0.00	500.00	500.00	100.0	0.00	2,000.00	2,000.00	100.0
Uniform Exp Trash	0.00	29.17	29.17	100.0	31.12	116.68	85.56	73.3
Administrative Charge	4,524.00	4,524.00	0.00	0.0	18,096.00	18,096.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Total Program Expenses	\$7,278.93	\$10,223.42	\$2,944.49	28.8 %	\$39,421.14	\$50,893.68	\$11,472.54	22.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,932.95	\$5,755.00	\$1,822.05	31.7%	\$19,068.25	\$23,020.00	\$3,951.75	17.2%
FICA and Medicare	291.54	440.25	148.71	33.8	1,401.63	1,761.00	359.37	20.4
Retirement	243.64	460.42	216.78	47.1	1,373.15	1,841.68	468.53	25.4
Health Insurance	878.29	1,478.83	600.54	40.6	5,037.83	5,915.32	877.49	14.8
Worker's Compensation	1,451.00	530.58	(920.42)	(173.5)	1,451.00	2,122.32	671.32	31.6
Unemployment	0.00	7.33	7.33	100.0	0.11	29.32	29.21	99.6
Total General & Administrative Expenses	\$6,797.42	\$8,672.41	\$1,874.99	21.6 %	\$28,331.97	\$34,689.64	\$6,357.67	18.3 %
Total Expenses	\$14,076.35	\$18,895.83	\$4,819.48	25.5%	\$67,753.11	\$85,583.32	\$17,830.21	20.8%
Net Income (Loss)	\$3,082.51	\$(666.66)	\$3,749.17	562.4%	\$1,036.07	\$(12,666.64)	\$13,702.71	108.2%

11/1/22
12:17:22 PM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (3) Road
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
HURF Revenue	\$3,821.94	\$4,037.83	\$(215.89)	(5.3)%	\$15,695.71	\$16,151.32	\$(455.61)	(2.8)%
Interest and Investment Earnings	81.95	41.67	40.28	96.7	281.12	166.68	114.44	68.7
Transfers In	19,708.33	19,708.33	0.00	0.0	78,833.36	78,833.32	0.04	0.0
Net Revenues	\$23,612.22	\$23,787.83	\$(175.61)	(0.7)%	\$94,810.19	\$95,151.32	\$(341.13)	(0.4)%
<u>Program Expenses</u>								
Engineering Fees	\$0.00	\$208.33	\$208.33	100.0%	\$0.00	\$833.32	\$833.32	100.0%
Equipment Rentals - HURF	0.00	66.67	66.67	100.0	0.00	266.68	266.68	100.0
Fuel	26.93	150.00	123.07	82.0	188.35	600.00	411.65	68.6
Insurance	0.00	416.67	416.67	100.0	0.00	1,666.68	1,666.68	100.0
Miscellaneous	16.33	52.58	36.25	68.9	59.18	210.32	151.14	71.9
Software Service & Support	20.81	132.83	112.02	84.3	82.24	531.32	449.08	84.5
Operating Supplies - HURF	21.20	41.67	20.47	49.1	64.98	166.68	101.70	61.0
Public Restroom Supplies	0.00	250.00	250.00	100.0	1,110.02	1,000.00	(110.02)	(11.0)
R&M Building - HURF	0.00	41.67	41.67	100.0	0.00	166.68	166.68	100.0
Rep and Maint - Vehicles	63.69	125.00	61.31	49.0	167.44	500.00	332.56	66.5
Rep and Maint - Equipment	0.00	41.67	41.67	100.0	77.75	166.68	88.93	53.4
Rep and Maint - Infrastructure	0.00	13,750.00	13,750.00	100.0	505.58	55,000.00	54,494.42	99.1
Small Tools and Equipment	0.00	41.67	41.67	100.0	19.75	166.68	146.93	88.2
Street Lights	1,053.35	1,083.33	29.98	2.8	4,213.40	4,333.32	119.92	2.8
Street Supplies	1,021.08	416.67	(604.41)	(145.1)	1,987.26	1,666.68	(320.58)	(19.2)
Uniform Exp - HURF	0.00	29.17	29.17	100.0	31.13	116.68	85.55	73.3
Administrative Charge	670.50	670.50	0.00	0.0	2,682.00	2,682.00	0.00	0.0
Capital Outlay	0.00	2,083.33	2,083.33	100.0	0.00	8,333.32	8,333.32	100.0
Lease Payments	0.00	21.75	21.75	100.0	65.07	87.00	21.93	25.2
Total Program Expenses	\$2,893.89	\$19,623.51	\$16,729.62	85.3 %	\$11,254.15	\$78,494.04	\$67,239.89	85.7 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,135.28	\$4,288.17	\$1,152.89	26.9%	\$15,001.47	\$17,152.68	\$2,151.21	12.5%
FICA and Medicare	234.89	328.08	93.19	28.4	1,117.31	1,312.32	195.01	14.9
Retirement	129.26	244.33	115.07	47.1	728.58	977.32	248.74	25.5
Health Insurance	466.04	784.67	318.63	40.6	2,673.15	3,138.68	465.53	14.8
Worker's Compensation	439.00	175.83	(263.17)	(149.7)	439.00	703.32	264.32	37.6
Unemployment	0.00	9.92	9.92	100.0	5.19	39.68	34.49	86.9
Total General & Administrative Expenses	\$4,404.47	\$5,831.00	\$1,426.53	24.5 %	\$19,964.70	\$23,324.00	\$3,359.30	14.4 %

11/1/22
12:17:22 PM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (3) Road
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	\$7,298.36	\$25,454.51	\$18,156.15	71.3%	\$31,218.85	\$101,818.04	\$70,599.19	69.3%
Net Income (Loss)	\$16,313.86	\$(1,666.68)	\$17,980.54	1078.8%	\$63,591.34	\$(6,666.72)	\$70,258.06	1053.9%

11/1/22
12:18:12 PM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 10/1/2022 Through 10/31/2022

Fund: (3) Road
Department: (35) Parking

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Parking Kiosk Revenue	\$40,519.90	\$33,333.33	\$7,186.57	21.6%	\$107,393.85	\$133,333.32	\$(25,939.47)	(19.5)%
Net Revenues	\$40,519.90	\$33,333.33	\$7,186.57	21.6 %	\$107,393.85	\$133,333.32	\$(25,939.47)	(19.5)%
<u>Program Expenses</u>								
Fuel	\$91.05	\$166.67	\$75.62	45.4%	\$203.24	\$666.68	\$463.44	69.5%
Miscellaneous	0.00	53.33	53.33	100.0	0.00	213.32	213.32	100.0
Bank Charges	0.00	0.00	0.00	0.0	16.04	0.00	(16.04)	0.0
Credit Card Processing Fees	2,184.12	3,791.67	1,607.55	42.4	11,043.56	15,166.68	4,123.12	27.2
Software Service and Support	464.88	874.50	409.62	46.8	2,252.34	3,498.00	1,245.66	35.6
Operating Supplies	0.00	250.00	250.00	100.0	635.13	1,000.00	364.87	36.5
Telephone	269.60	266.67	(2.93)	(1.1)	589.68	1,066.68	477.00	44.7
Administrative Charge	438.50	438.50	0.00	0.0	1,754.00	1,754.00	0.00	0.0
Allow for Additional Capital Purchases	0.00	583.33	583.33	100.0	0.00	2,333.32	2,333.32	100.0
Transfers Out	27,000.00	28,041.67	1,041.67	3.7	108,000.00	112,166.68	4,166.68	3.7
Total Program Expenses	\$30,448.15	\$34,466.34	\$4,018.19	11.7 %	\$124,493.99	\$137,865.36	\$13,371.37	9.7 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$2,978.44	\$3,089.33	\$110.89	3.6%	\$13,373.04	\$12,357.32	\$(1,015.72)	(8.2)%
Longevity Bonus	0.00	0.00	0.00	0.0	60.00	0.00	(60.00)	0.0
FICA Match	227.85	236.33	8.48	3.6	1,027.65	945.32	(82.33)	(8.7)
Worker's Compensation	283.00	81.08	(201.92)	(249.0)	283.00	324.32	41.32	12.7
Unemployment	2.79	15.33	12.54	81.8	16.43	61.32	44.89	73.2
Total General & Administrative Expenses	\$3,492.08	\$3,422.07	\$(70.01)	(2.0)%	\$14,760.12	\$13,688.28	\$(1,071.84)	(7.8)%
Total Expenses	\$33,940.23	\$37,888.41	\$3,948.18	10.4%	\$139,254.11	\$151,553.64	\$12,299.53	8.1%
Net Income (Loss)	\$6,579.67	\$(4,555.08)	\$11,134.75	244.4%	\$(31,860.26)	\$(18,220.32)	\$(13,639.94)	(74.9)%

11/1/22
11:27:44 AM

Town of Jerome
Balance Sheet
As of 10/31/2022
Fund: (1) General

Assets

Current Assets

LGIP	\$1,705.08	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,369.89	
City Sales Taxes	161,097.72	
Franchise Fees	3,790.44	
GF Accounts Receivable	(3,237.69)	
Property Taxes	1,309.28	
State Sales Taxes	2,435.52	
Court - Checking & Bond Acct	93,105.84	
Court - JCEF Acct	14,436.28	
Court - FTG Acct	8,891.93	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
General Fund PrePaid Exp	(2,782.47)	
NBA Checking	77,953.13	
OAZ Checking	826,491.31	
OAZ General Savings	2,079,798.50	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$3,266,944.76

Other Assets

Due From Other Funds	\$2,783,329.82	
Total Other Assets		2,783,329.82

Total Assets

\$6,050,274.58

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$3,764.02	
Federal WH & FICA	3.83	
Health Insurance	3,000.64	
457G Retirement	(0.01)	
PSPRS	(3,495.44)	
Customer Deposits	6,760.72	
FD Per Call Payable	15,304.50	
Ganishments Payable	1,735.51	
Wages Payable	38,573.32	
Due To Other Funds	4,795,235.14	
Court Liabilities	5,635.31	
Total Current Liabilities		\$4,866,517.54
Total Liabilities		\$4,866,517.54

Net Assets

Unrestricted Funds	945,868.68	
Current Year Net Assets	237,888.36	
Total Net Assets		1,183,757.04
Total Liabilities and Net Assets		\$6,050,274.58

11/1/22
11:28:51 AM

Town of Jerome
Balance Sheet
As of 10/31/2022
Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	55,764.56	
Miscellaneous	27.21	
Construction WIP	115,848.16	
Total Current Assets		\$156,639.93

Property, Plant & Equipment

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	205,764.78	
Buildings-Acc Depreciation	(1,615,986.98)	
Operating Equipment-Acc Depreciation	(162,494.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		1,993,571.32

Other Assets

Due From Other Funds	\$1,186,505.27	
Total Other Assets		1,186,505.27

Total Assets

\$3,336,716.52

Liabilities and Net Assets

Current Liabilities

Sales Tax Payable	\$600.84	
Customer Deposits	27,628.08	
Compensated Absences	5,621.13	
Other Liabilities	2,450.36	
Due To Other Funds	897,213.51	
Accrued Payroll	6,056.53	
Total Current Liabilities		\$939,570.45

Total Liabilities

\$939,570.45

Net Assets

Unrestricted Fund Balance	776,964.00	
Unrestricted Fund Balance	(149,031.00)	
Unrestricted Fund Balance	1,592,085.59	
Current Year Net Assets	177,127.48	
Total Net Assets		2,397,146.07
Total Liabilities and Net Assets		\$3,336,716.52

11/1/22
11:36:25 AM

Town of Jerome
Balance Sheet
As of 10/31/2022

Fund: (3) Road
Department: (30) HURF

Assets

Current Assets

HURF Accounts Receivable	\$4,521.44	
OAZ HURF Savings	483,586.47	
Total Current Assets		\$488,107.91

Other Assets

Due From Other Funds	\$209,153.28	
Total Other Assets		209,153.28

Total Assets

\$697,261.19

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$529,118.80	
Accrued Payroll	1,548.18	
Total Current Liabilities		\$530,666.98

Total Liabilities

\$530,666.98

Net Assets

Unrestricted Fund Balance	108,157.37	
Current Year Net Assets	58,436.84	

Total Net Assets

166,594.21

Total Liabilities and Net Assets

\$697,261.19

11/1/22
11:36:56 AM

Town of Jerome
Balance Sheet
As of 10/31/2022

Fund: (3) Road
Department: (35) Parking

Assets

Other Assets

Due From	\$684,093.50	
Total Other Assets		\$684,093.50
Total Assets		\$684,093.50

Liabilities and Net Assets

Current Liabilities

Due To	\$522,348.77	
Wages Payable	1,271.65	
Total Current Liabilities		\$523,620.42
Total Liabilities		\$523,620.42

Net Assets

Unrestricted Fund Balance	115,938.77	
Current Year Net Assets	44,534.31	
Total Net Assets		160,473.08
Total Liabilities and Net Assets		\$684,093.50

11/1/22
7:17:46 AM

Town of Jerome
Balance Sheet
As of 10/31/2022

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Investments - Pension & Relief	\$206,837.23	
Total Current Assets		\$206,837.23

Other Assets

Due From Other Funds	\$62,276.91	
Total Other Assets		62,276.91

Total Assets		\$269,114.14
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$50,246.21	
Total Current Liabilities		\$50,246.21

Total Liabilities		\$50,246.21
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Net Assets

Unrestricted Fund Balance	221,072.32	
Current Year Net Assets	(2,204.39)	

Total Net Assets		218,867.93
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Total Liabilities and Net Assets		\$269,114.14
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11/1/22
7:22:53 AM

Town of Jerome

Balance Sheet

As of 10/31/2022

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$2,431.47	
Inventory	13,193.06	
Total Current Assets		\$15,624.53

Other Assets

Due From Other Funds	\$156,885.64	
Total Other Assets		156,885.64

Total Assets

\$172,510.17

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$69,819.49	
Deferred Revenue - Opr Grants	51,303.51	
Total Current Liabilities		\$121,123.00

Total Liabilities

\$121,123.00

Net Assets

Unrestricted Fund Balance	32,585.67	
Current Year Net Assets	18,801.50	
Total Net Assets		51,387.17
Total Liabilities and Net Assets		<u>\$172,510.17</u>

11/1/22
7:24:35 AM

Town of Jerome
Balance Sheet
As of 10/31/2022

Fund: (6) Capital Grants

Assets

Current Assets

Cap Grants Receivable	\$74,159.08	
Total Current Assets		\$74,159.08

Other Assets

Due From Other Funds	\$1,582,422.09	
Total Other Assets		1,582,422.09

Total Assets		\$1,656,581.17
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Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$109,069.87	
Due To Other Funds	612,213.10	
Accounts Payable - Cap Grants	89.56	
Total Current Liabilities		\$721,372.53

Total Liabilities		\$721,372.53
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Net Assets

Restricted Fund Balance	\$291,647.29	
Unrestricted Fund Balance	(275,672.93)	
Current Year Net Assets	919,234.28	

Total Net Assets		935,208.64
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Total Liabilities and Net Assets		\$1,656,581.17
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11/1/22
11:38:21 AM

Town of Jerome

Balance Sheet

As of 10/31/2022

Fund: (7) GF Contingencies

Assets

Other Assets

Due From Other Funds	\$177,877.67	
Total Other Assets		\$177,877.67
Total Assets		\$177,877.67

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$238,776.36	
Total Current Liabilities		\$238,776.36
Total Liabilities		\$238,776.36

Net Assets

Unrestricted Fund Balance	\$94,258.74	
Current Year Net Assets	(155,157.43)	
Total Net Assets		(60,898.69)
Total Liabilities and Net Assets		\$177,877.67

11/1/22
7:51:10 AM

Town of Jerome

Balance Sheet

As of 10/31/2022

Fund: (8) UF Contingencies

Assets

Other Assets

Due From Other Funds	\$182,647.20	
Total Other Assets		\$182,647.20
Total Assets		\$182,647.20

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$75,980.48	
Total Current Liabilities		\$75,980.48
Total Liabilities		\$75,980.48

Net Assets

Current Year Net Assets	\$106,666.72	
Total Net Assets		106,666.72
Total Liabilities and Net Assets		\$182,647.20

11/1/22
11:38:45 AM

Town of Jerome
Balance Sheet
As of 10/31/2022

Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$70,825.46	
Total Current Assets		\$70,825.46

Other Assets

Due From Other Funds	\$1,076,457.80	
Total Other Assets		1,076,457.80

Total Assets		\$1,147,283.26
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$310,019.57	
Total Current Liabilities		\$310,019.57

Total Liabilities		\$310,019.57
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Net Assets

Unrestricted Fund Balance	\$82,861.60	
Current Year Net Assets	754,402.09	

Total Net Assets		837,263.69
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Total Liabilities and Net Assets		\$1,147,283.26
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Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 1011 - SOUTHWESTERN ENVIRON (SEC)										\$0.00
101222KM15	10/12/22	10/12/22	11/11/22							
Inv. 2022-251 Drainage Improve Ph A		6.70.6106 - HURF Exchange Drainage Expe		\$7,705.50	\$0.00	\$7,705.50	10/12/22	13144	ASCUCK	\$0.00
Inv. 2022-239 Water Improve Dundee		6.70.6105 - CDBG Dundee Waterline Expen		\$6,746.75	\$0.00	\$6,746.75	10/12/22	13144	ASCUCK	\$0.00
Inv. 2022-217 Water Improve Dundee		6.70.6105 - CDBG Dundee Waterline Expen		\$8,062.50	\$0.00	\$8,062.50	10/12/22	13144	ASCUCK	\$0.00
INVOICE 101222KM15 TOTALS:				\$22,514.75	\$0.00	\$22,514.75				\$0.00
101922KM4	10/19/22	10/19/22	11/18/22							
Inv. 2022-268 TOJ Drainage Improvem		6.70.6106 - HURF Exchange Drainage Expe		\$8,598.50	\$0.00	\$8,598.50	10/19/22	13161	ASCUCK	\$0.00
Inv. 2022-269 TOJ Water Improve Dun		6.70.6105 - CDBG Dundee Waterline Expen		\$1,965.25	\$0.00	\$1,965.25	10/19/22	13161	ASCUCK	\$0.00
INVOICE 101922KM4 TOTALS:				\$10,563.75	\$0.00	\$10,563.75				\$0.00
SOUTHWESTERN ENVIRON (SEC) TOTALS:				\$33,078.50	\$0.00	\$33,078.50				\$0.00
VENDOR: 1017 - YAVAPAI COUNTY EDUCATIONAL SVS										\$0.00
101222KM7	10/12/22	10/12/22	11/11/22							
Inv. 22-432 FY 22-23 Consulting Ser		1.15.6110 - Contract Services		\$200.00	\$0.00	\$200.00	10/12/22	13145	ASCUCK	\$0.00
INVOICE 101222KM7 TOTALS:				\$200.00	\$0.00	\$200.00				\$0.00
YAVAPAI COUNTY EDUCATIONAL SVS TOTALS:				\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH										\$460.07
10522KM12	10/05/22	10/05/22	11/04/22							
Inv. 22-1539 Internet Access		1.11.6192 - Software Support Exp - GG		\$120.00	\$0.00	\$120.00	10/05/22	13123	ASCUCK	\$0.00
Inv. 22-1539 Internet Access		1.16.6192 - Software Maintenance & Suppor		\$75.00	\$0.00	\$75.00	10/05/22	13123	ASCUCK	\$0.00
Inv. 22-1539 Internet Access		1.14.6192 - Software Service & Support		\$75.00	\$0.00	\$75.00	10/05/22	13123	ASCUCK	\$0.00
Inv. 22-1539 Internet Access		1.13.6192 - Software Service & Support		\$150.00	\$0.00	\$150.00	10/05/22	13123	ASCUCK	\$0.00
Inv. 22-1538 Internet Access		1.15.6266 - E-Rate Exp		\$42.95	\$0.00	\$42.95	10/05/22	13123	ASCUCK	\$0.00
INVOICE 10522KM12 TOTALS:				\$462.95	\$0.00	\$462.95				\$0.00
YAVAPAI CO. EDUCATION TECH TOTALS:				\$462.95	\$0.00	\$462.95				\$460.07
VENDOR: 1032 - JANICE PONTIOUS										\$0.00
102622MA14	10/26/22	10/26/22	11/25/22							
Reimbursement For PD Supplies		1.13.6195 - Operating Supplies - Police		\$76.47	\$0.00	\$76.47	10/26/22	13175	ASCUCK	\$0.00
INVOICE 102622MA14 TOTALS:				\$76.47	\$0.00	\$76.47				\$0.00
JANICE PONTIOUS TOTALS:				\$76.47	\$0.00	\$76.47				\$0.00
VENDOR: 1054 - PARKEON										\$0.00
102622MA5	10/26/22	10/26/22	11/25/22							
S0131335, Inv IV132565 Parkfolio Fe		3.35.6192 - Software Service and Support		\$408.64	\$0.00	\$408.64	10/26/22	13176	ASCUCK	\$0.00
S0131335, Inv IV132401 Flowbird Fee		3.35.6192 - Software Service and Support		\$35.43	\$0.00	\$35.43	10/26/22	13176	ASCUCK	\$0.00
INVOICE 102622MA5 TOTALS:				\$444.07	\$0.00	\$444.07				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
PARKEON TOTALS:					\$444.07	\$0.00	\$444.07				\$0.00
VENDOR: 107 - ARIZONA DEPT OF REVENUE											\$0.00
10522KM7	10/05/22	10/05/22	10/05/22								
Inv. 2023-137 Tax Mgmt System Upgra		1.11.6185 - Miscellaneous			\$309.76	\$0.00	\$309.76	10/05/22	13124	ASCUCK	\$0.00
INVOICE 10522KM7 TOTALS:					\$309.76	\$0.00	\$309.76				\$0.00
ARIZONA DEPT OF REVENUE TOTALS:					\$309.76	\$0.00	\$309.76				\$0.00
VENDOR: 1088 - BENJAMIN GARZA											\$0.00
101922MA1	10/19/22	10/19/22	11/18/22								
Final Paycheck Wages 60% PTO Payout		1.10.2999 - Suspense Account			\$32.85	\$0.00	\$32.85	10/19/22	8797	NBACK	\$0.00
Fed Soc Sec		1.10.2999 - Suspense Account			(\$1.63)	\$0.00	(\$1.63)	10/19/22	8797	NBACK	\$0.00
Medcare		1.10.2999 - Suspense Account			(\$0.38)	\$0.00	(\$0.38)	10/19/22	8797	NBACK	\$0.00
AZ SIT		1.10.2999 - Suspense Account			(\$0.47)	\$0.00	(\$0.47)	10/19/22	8797	NBACK	\$0.00
Vision Pre-Tax		1.10.2999 - Suspense Account			(\$6.64)	\$0.00	(\$6.64)	10/19/22	8797	NBACK	\$0.00
INVOICE 101922MA1 TOTALS:					\$23.73	\$0.00	\$23.73				\$0.00
BENJAMIN GARZA TOTALS:					\$23.73	\$0.00	\$23.73				\$0.00
VENDOR: 109 - AFLAC											\$0.00
102622MA13	10/26/22	10/26/22	10/26/22								
Acct # DN513, Inv. 211575 Oct Billi		1.10.2405 - AFLAC			\$54.48	\$0.00	\$54.48	10/26/22	13177	ASCUCK	\$0.00
INVOICE 102622MA13 TOTALS:					\$54.48	\$0.00	\$54.48				\$0.00
AFLAC TOTALS:					\$54.48	\$0.00	\$54.48				\$0.00
VENDOR: 1098 - PROCOPY											\$0.00
10522KM16	10/05/22	10/05/22	11/04/22								
Inv. 3714392 Copier Lease		1.11.6191 - Copier & Equip Lease Expense			\$336.33	\$0.00	\$336.33	10/05/22	13125	ASCUCK	\$0.00
INVOICE 10522KM16 TOTALS:					\$336.33	\$0.00	\$336.33				\$0.00
PROCOPY TOTALS:					\$336.33	\$0.00	\$336.33				\$0.00
VENDOR: 1108 - FITZGIBBONS LAW OFFICES, PLC											\$0.00
101922KM13	10/19/22	10/19/22	11/18/22								
Inv. 166124 Legal Svcs PZ		1.16.6170 - Legal Exp - P&Z			\$472.50	\$0.00	\$472.50	10/19/22	13162	ASCUCK	\$0.00
INVOICE 101922KM13 TOTALS:					\$472.50	\$0.00	\$472.50				\$0.00
FITZGIBBONS LAW OFFICES, PLC TOTALS:					\$472.50	\$0.00	\$472.50				\$0.00
VENDOR: 1114 - MARTIN MARIETTA											\$0.00
10522KM5	10/05/22	10/05/22	11/04/22								
Inv. 36841077 Mag ABC		3.30.6260 - Street Supplies			\$78.35	\$0.00	\$78.35	10/05/22	13126	ASCUCK	\$0.00
INVOICE 10522KM5 TOTALS:					\$78.35	\$0.00	\$78.35				\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
102622MA2	10/26/22	10/26/22	11/25/22							
Inv 36874091 MAG ABC		3.30.6260 - Street Supplies		\$101.03	\$0.00	\$101.03	10/26/22	13178	ASCUCK	\$0.00
Inv 37019877 MAG ABC		3.30.6260 - Street Supplies		\$138.49	\$0.00	\$138.49	10/26/22	13178	ASCUCK	\$0.00
INVOICE 102622MA2 TOTALS:				\$239.52	\$0.00	\$239.52				\$0.00
MARTIN MARIETTA TOTALS:				\$317.87	\$0.00	\$317.87				\$0.00
VENDOR: 1115 - TRAFFIC LOGIX CORPORATION										\$0.00
102622MA17	10/26/22	10/26/22	11/25/22							
Inv SIN17923 Cloud Access, Radar Si		1.13.6250 - Small Tools and Equipment		\$2,424.00	\$0.00	\$2,424.00	10/26/22	13179	ASCUCK	\$0.00
INVOICE 102622MA17 TOTALS:				\$2,424.00	\$0.00	\$2,424.00				\$0.00
TRAFFIC LOGIX CORPORATION TOTALS:				\$2,424.00	\$0.00	\$2,424.00				\$0.00
VENDOR: 1121 - YAVAPAI COUNTY TREASURER										\$0.00
10522KM2	10/05/22	10/05/22	11/04/22							
Parcel 401-07-08009 2022 Prop Tax		1.18.6185 - Miscellaneous		\$70.18	\$0.00	\$70.18	10/05/22	13127	ASCUCK	\$0.00
Parcel 401-07-080A8 2022 Prop Tax		1.18.6185 - Miscellaneous		\$842.14	\$0.00	\$842.14	10/05/22	13127	ASCUCK	\$0.00
INVOICE 10522KM2 TOTALS:				\$912.32	\$0.00	\$912.32				\$0.00
YAVAPAI COUNTY TREASURER TOTALS:				\$912.32	\$0.00	\$912.32				\$0.00
VENDOR: 1122 - DYNAMIC DOOR										\$0.00
101222KM4	10/12/22	10/12/22	11/11/22							
Inv. 98083 Door and Motor Inspectio		1.18.6215 - R&M Building - Properties		\$400.00	\$0.00	\$400.00	10/12/22	13146	ASCUCK	\$0.00
Inv. 98083 Door and Motor Inspectio		1.18.6215 - R&M Building - Properties		\$193.47	\$0.00	\$193.47	10/12/22	13146	ASCUCK	\$0.00
INVOICE 101222KM4 TOTALS:				\$593.47	\$0.00	\$593.47				\$0.00
DYNAMIC DOOR TOTALS:				\$593.47	\$0.00	\$593.47				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES										\$0.00
101222KM9	10/12/22	10/12/22	10/12/22							
Inv. 712094 Monthly Tank Rental		1.14.6181 - Medical Supplies Exp		\$139.20	\$0.00	\$139.20	10/12/22	13147	ASCUCK	\$0.00
INVOICE 101222KM9 TOTALS:				\$139.20	\$0.00	\$139.20				\$0.00
ALL-MED EQUIPMENT & SERVICES TOTALS:				\$139.20	\$0.00	\$139.20				\$0.00
VENDOR: 119 - APS										\$0.00
10522KM21	10/05/22	10/05/22	10/20/22							
9438060000 504 Hull		1.18.6285 - Utilities		\$14.80	\$0.00	\$14.80	10/05/22	13128	ASCUCK	\$0.00
3601574879 201 Main		1.17.6285 - Utilities		\$46.17	\$0.00	\$46.17	10/05/22	13128	ASCUCK	\$0.00
INVOICE 10522KM21 TOTALS:				\$60.97	\$0.00	\$60.97				\$0.00
102622MA10	10/26/22	10/26/22	11/10/22							
1490440 Street Lights		3.30.6255 - Street Lights		\$1,053.35	\$0.00	\$1,053.35	10/26/22	13180	ASCUCK	\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
INVOICE 102622MA10 TOTALS:					\$1,053.35	\$0.00	\$1,053.35				\$0.00
APS TOTALS:					\$1,114.32	\$0.00	\$1,114.32				\$0.00
VENDOR: 122 - AT&T											
10522KM8	10/05/22	10/05/22	11/04/22								
287251435682x Inv. X09232022		1.13.6265 - Telephone			\$109.56	\$0.00	\$109.56	10/05/22	13129	ASCUCK	\$0.00
287251435682x Inv. X09232022		3.35.6265 - Telephone			\$109.56	\$0.00	\$109.56	10/05/22	13129	ASCUCK	\$0.00
INVOICE 10522KM8 TOTALS:					\$219.12	\$0.00	\$219.12				\$0.00
AT&T TOTALS:					\$219.12	\$0.00	\$219.12				\$0.00
VENDOR: 135 - AMRRP - WC											
10522KM1	10/05/22	10/05/22	10/05/22								
AZWC016318, 3rd Qtr Work Comp		1.11.5013 - Workers Compensation			\$420.00	\$0.00	\$420.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.12.5013 - Worker's Compensation			\$56.00	\$0.00	\$56.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.13.5013 - Worker's Compensation			\$7,209.00	\$0.00	\$7,209.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.14.5013 - Worker's Compensation			\$5,153.00	\$0.00	\$5,153.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.15.5013 - Worker's Compensation			\$76.00	\$0.00	\$76.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.16.5013 - Worker's Compensation			\$103.00	\$0.00	\$103.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.17.5013 - Worker's Compensation			\$77.00	\$0.00	\$77.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		1.18.5013 - Worker's Compensation			\$432.00	\$0.00	\$432.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		2.50.5013 - Worker's Compensation			\$1,021.00	\$0.00	\$1,021.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		2.51.5013 - Worker's Compensation			\$518.00	\$0.00	\$518.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		2.52.5013 - Worker's Compensation			\$1,451.00	\$0.00	\$1,451.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		3.30.5013 - Worker's Compensation			\$439.00	\$0.00	\$439.00	10/05/22	13130	ASCUCK	\$0.00
AZWC016318, 3rd Qtr Work Comp		3.35.5013 - Worker's Compensation			\$283.00	\$0.00	\$283.00	10/05/22	13130	ASCUCK	\$0.00
INVOICE 10522KM1 TOTALS:					\$17,238.00	\$0.00	\$17,238.00				\$0.00
AMRRP - WC TOTALS:					\$17,238.00	\$0.00	\$17,238.00				\$0.00
VENDOR: 164 - SUPERIOR COURT YAVAPAI COUNTY											
102622MA7	10/26/22	10/26/22	10/26/22								
Inv 1 2223 J Pro Tem July-Sept 2022		1.12.6110 - Contract Services			\$66.82	\$0.00	\$66.82	10/26/22	13181	ASCUCK	\$0.00
INVOICE 102622MA7 TOTALS:					\$66.82	\$0.00	\$66.82				\$0.00
SUPERIOR COURT YAVAPAI COUNTY TOTALS:					\$66.82	\$0.00	\$66.82				\$0.00
VENDOR: 167 - ODP BUSINESS SOLUTIONS											
101922KM3	10/19/22	10/19/22	12/18/22								
63266436, Inv. 269648546001 Coffee		1.11.6190 - Office Supplies			\$55.77	\$0.00	\$55.77	10/19/22	13163	ASCUCK	\$0.00
63266436, Inv. 266840844001 Biz Car		1.11.6190 - Office Supplies			\$28.49	\$0.00	\$28.49	10/19/22	13163	ASCUCK	\$0.00
63266436, Inv. 266817569001 Seals		1.11.6190 - Office Supplies			\$12.21	\$0.00	\$12.21	10/19/22	13163	ASCUCK	\$0.00
INVOICE 101922KM3 TOTALS:					\$96.47	\$0.00	\$96.47				\$0.00
102622MA3	10/26/22	10/26/22	12/25/22								

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
63266436, Inv272551936001 Calendars		1.11.6190 - Office Supplies		\$332.35	\$0.00	\$332.35	10/26/22	13182	ASCUCK	\$0.00
63266436, Inv272719742001 Resume Pa		1.11.6190 - Office Supplies		\$20.76	\$0.00	\$20.76	10/26/22	13182	ASCUCK	\$0.00
63266436, Inv272698554001 Copy Pape		1.11.6190 - Office Supplies		\$176.30	\$0.00	\$176.30	10/26/22	13182	ASCUCK	\$0.00
INVOICE 102622MA3 TOTALS:				\$529.41	\$0.00	\$529.41				\$0.00
ODP BUSINESS SOLUTIONS TOTALS:				\$625.88	\$0.00	\$625.88				\$0.00
VENDOR: 168 - CENTURY LINK										\$0.00
102622MA11	10/26/22	10/26/22	11/10/22							
628 634 2245 PD		1.13.6265 - Telephone		\$34.79	\$0.00	\$34.79	10/26/22	13184	ASCUCK	\$0.00
628 634 7943 GG		1.11.6265 - Telephone		\$165.31	\$0.00	\$165.31	10/26/22	13184	ASCUCK	\$0.00
628 634 8992 PD		1.13.6265 - Telephone		\$177.67	\$0.00	\$177.67	10/26/22	13184	ASCUCK	\$0.00
628 639 0574 LB		1.15.6265 - Telephone		\$86.61	\$0.00	\$86.61	10/26/22	13184	ASCUCK	\$0.00
628 649 2776 PD		1.13.6265 - Telephone		\$40.69	\$0.00	\$40.69	10/26/22	13184	ASCUCK	\$0.00
628 649 3034 FD		1.14.6265 - Telephone		\$126.73	\$0.00	\$126.73	10/26/22	13184	ASCUCK	\$0.00
628 649 3250 CT		1.12.6265 - Telephone		\$71.70	\$0.00	\$71.70	10/26/22	13184	ASCUCK	\$0.00
INVOICE 102622MA11 TOTALS:				\$703.50	\$0.00	\$703.50				\$0.00
102622MA12	10/26/22	10/26/22	11/10/22							
Inv 612447524 Phone, GG		1.11.6265 - Telephone		\$6.73	\$0.00	\$6.73	10/26/22	13183	ASCUCK	\$0.00
INVOICE 102622MA12 TOTALS:				\$6.73	\$0.00	\$6.73				\$0.00
CENTURY LINK TOTALS:				\$710.23	\$0.00	\$710.23				\$0.00
VENDOR: 170 - THYSSENKRUPP ELEVATOR CORP										\$0.00
101222KM12	10/12/22	10/12/22	10/12/22							
51348, Inv. 3006859749 Maintenance		1.18.6110 - Contract Services		\$1,128.29	\$0.00	\$1,128.29	10/12/22	13148	ASCUCK	\$0.00
INVOICE 101222KM12 TOTALS:				\$1,128.29	\$0.00	\$1,128.29				\$0.00
THYSSENKRUPP ELEVATOR CORP TOTALS:				\$1,128.29	\$0.00	\$1,128.29				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC										\$0.00
101222KM14	10/12/22	10/12/22	10/12/22							
Recycling Services, Inc. JERME922 H		2.52.6111 - Recycling Contract Exp		\$240.00	\$0.00	\$240.00	10/12/22	13149	ASCUCK	\$0.00
INVOICE 101222KM14 TOTALS:				\$240.00	\$0.00	\$240.00				\$0.00
SEDONA RECYCLES, INC TOTALS:				\$240.00	\$0.00	\$240.00				\$0.00
VENDOR: 218 - VERIZON WIRELESS										\$0.00
10522KM19	10/05/22	10/05/22	10/30/22							
870476021 Inv. 9916740542 Phone PD		1.13.6265 - Telephone		\$52.22	\$0.00	\$52.22	10/05/22	13132	ASCUCK	\$0.00
870476021 Inv. 9916740542 Phone PD		1.13.6265 - Telephone		\$52.22	\$0.00	\$52.22	10/05/22	13132	ASCUCK	\$0.00
870476021 Inv. 9916740542 Phone Par		3.35.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13132	ASCUCK	\$0.00
870476021 Inv. 9916740542 Phone Par		3.35.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13132	ASCUCK	\$0.00
870476021 Inv. 9916740542 Phone Par		3.35.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13132	ASCUCK	\$0.00
870476021 Inv. 9916740542 Phone Par		3.35.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13132	ASCUCK	\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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INVOICE 10522KM19 TOTALS:				\$264.48	\$0.00	\$264.48				\$0.00
10522KM20	10/05/22	10/05/22	10/30/22							
870476021 Inv. 9916740541 Phone PZ		1.16.6265 - Telephone		\$40.82	\$0.00	\$40.82	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone FD		1.14.6265 - Telephone		\$56.82	\$0.00	\$56.82	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone Shu		1.11.6245 - Shuttle Expenses		\$40.71	\$0.00	\$40.71	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone PD		1.13.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone FD		1.14.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone FD		1.14.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone PD		1.13.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13131	ASCUCK	\$0.00
870476021 Inv. 9916740541 Phone FD		1.14.6265 - Telephone		\$40.01	\$0.00	\$40.01	10/05/22	13131	ASCUCK	\$0.00
INVOICE 10522KM20 TOTALS:				\$338.40	\$0.00	\$338.40				\$0.00
VERIZON WIRELESS TOTALS:				\$602.88	\$0.00	\$602.88				\$0.00
VENDOR: 224 - LEGEND										\$0.00
10522KM17	10/05/22	10/05/22	11/04/22							
Acct 00-0001475, Inv.2214128		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	10/05/22	13133	ASCUCK	\$0.00
INVOICE 10522KM17 TOTALS:				\$75.00	\$0.00	\$75.00				\$0.00
101222KM17	10/12/22	10/12/22	11/11/22							
Acct 00-0001475, Inv. 2214607		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	10/12/22	13150	ASCUCK	\$0.00
INVOICE 101222KM17 TOTALS:				\$75.00	\$0.00	\$75.00				\$0.00
101922KM6	10/19/22	10/19/22	11/18/22							
Acct 00-0001475, Inv. 2214914 Testi		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	10/19/22	13164	ASCUCK	\$0.00
INVOICE 101922KM6 TOTALS:				\$75.00	\$0.00	\$75.00				\$0.00
LEGEND TOTALS:				\$225.00	\$0.00	\$225.00				\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES										\$0.00
101922KM14	10/19/22	10/19/22	11/08/22							
7133613001 Holly Ave		1.18.6285 - Utilities		\$69.98	\$0.00	\$69.98	10/19/22	13165	ASCUCK	\$0.00
7505930000 Civic Center		1.18.6285 - Utilities		\$70.25	\$0.00	\$70.25	10/19/22	13165	ASCUCK	\$0.00
6937260000 PD		1.18.6285 - Utilities		\$44.23	\$0.00	\$44.23	10/19/22	13165	ASCUCK	\$0.00
4353340000 Town Yard		1.18.6285 - Utilities		\$57.67	\$0.00	\$57.67	10/19/22	13165	ASCUCK	\$0.00
0559820000 FD		1.18.6285 - Utilities		\$65.12	\$0.00	\$65.12	10/19/22	13165	ASCUCK	\$0.00
2353340000 Co-op		1.18.6285 - Utilities		\$44.23	\$0.00	\$44.23	10/19/22	13165	ASCUCK	\$0.00
		1.18.6285 - Utilities			\$0.00	\$0.00				\$0.00
INVOICE 101922KM14 TOTALS:				\$351.48	\$0.00	\$351.48				\$0.00
CR-0000002	10/19/22	10/19/22	10/11/22							
UNS gas 4353340000 PW		1.18.6285 - Utilities		(\$21.68)	\$0.00	(\$21.68)	10/19/22		ASCUCK	\$0.00
UNS gas 0559820000 FD		1.18.6285 - Utilities		(\$33.78)	\$0.00	(\$33.78)	10/19/22		ASCUCK	\$0.00
UNS gas 7133613001 Holly		1.18.6285 - Utilities		(\$53.37)	\$0.00	(\$53.37)	10/19/22		ASCUCK	\$0.00
UNS gas 7505930000 GG		1.18.6285 - Utilities		(\$26.84)	\$0.00	(\$26.84)	10/19/22		ASCUCK	\$0.00
UNS gas 6937260000 PD		1.18.6285 - Utilities		(\$22.11)	\$0.00	(\$22.11)	10/19/22		ASCUCK	\$0.00

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UNS gas 2353340000 Co-op		1.18.6285 - Utilities		(\$22.11)	\$0.00	(\$22.11)	10/19/22		ASCUCK	\$0.00
INVOICE CR-0000002 TOTALS:				(\$179.89)	\$0.00	(\$179.89)				\$0.00
UNISOURCE ENERGY SERVICES TOTALS:				\$171.59	\$0.00	\$171.59				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE										\$0.00
101222KM2	10/12/22	10/12/22	10/27/22							
2860 Ref 47804 Chainsaw		1.14.6250 - Small Tools and Equipment		\$99.39	\$0.00	\$99.39	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 47927 Wasp Spray		1.18.6185 - Miscellaneous		\$28.96	\$0.00	\$28.96	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48164 Trash Bags		1.18.6195 - Operating Supplies - Properties		\$88.02	\$0.00	\$88.02	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48194 Weedwhacker		1.17.6250 - Small Tools and Equipment		\$31.25	\$0.00	\$31.25	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48198 Weedwhacker		1.17.6250 - Small Tools and Equipment		\$692.03	\$0.00	\$692.03	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48482 Insulation		2.50.6225 - Rep and Maint - Equipment		\$205.36	\$0.00	\$205.36	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48636 Chain		1.17.6225 - Rep and Maint - Equipment		\$212.61	\$0.00	\$212.61	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48803 Weedeater string		1.14.6250 - Small Tools and Equipment		\$202.04	\$0.00	\$202.04	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48804 Wall Plates		1.14.6250 - Small Tools and Equipment		\$13.14	\$0.00	\$13.14	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48822 Drill Bits		1.14.6250 - Small Tools and Equipment		\$41.73	\$0.00	\$41.73	10/12/22	13151	ASCUCK	\$0.00
2860 Ref 48717 Batteries		2.50.6232 - Springs Security Exp		\$185.95	\$0.00	\$185.95	10/12/22	13151	ASCUCK	\$0.00
INVOICE 101222KM2 TOTALS:				\$1,800.48	\$0.00	\$1,800.48				\$0.00
VERDE VALLEY HARDWARE TOTALS:				\$1,800.48	\$0.00	\$1,800.48				\$0.00
VENDOR: 249 - POSTMASTER										\$0.00
101222KM16	10/12/22	10/12/22	10/12/22							
Postage for Nov-Dec newsletter		1.11.6200 - Postage		\$69.87	\$0.00	\$69.87	10/12/22	13152	ASCUCK	\$0.00
INVOICE 101222KM16 TOTALS:				\$69.87	\$0.00	\$69.87				\$0.00
POSTMASTER TOTALS:				\$69.87	\$0.00	\$69.87				\$0.00
VENDOR: 252 - NAPA AUTO PARTS										\$0.00
10522KM11	10/05/22	10/05/22	10/25/22							
31380 300659 Transmission		2.52.6220 - Rep and Maint - Vehicles		\$112.01	\$0.00	\$112.01	10/05/22	13134	ASCUCK	\$0.00
31380 300767 Core Deposit Credit		1.13.6220 - Rep and Maint - Vehicles		(\$19.77)	\$0.00	(\$19.77)	10/05/22	13134	ASCUCK	\$0.00
31380 300750 3-Yr Battery		1.13.6220 - Rep and Maint - Vehicles		\$239.46	\$0.00	\$239.46	10/05/22	13134	ASCUCK	\$0.00
31380 300817 Door Handle		2.51.6220 - Rep and Maint - Vehicles		\$28.55	\$0.00	\$28.55	10/05/22	13134	ASCUCK	\$0.00
31380 301131 Oil Filters Water		2.50.6220 - Rep and Maint - Vehicles		\$54.85	\$0.00	\$54.85	10/05/22	13134	ASCUCK	\$0.00
31380 301131 Oil Filters Sewer		2.51.6220 - Rep and Maint - Vehicles		\$54.85	\$0.00	\$54.85	10/05/22	13134	ASCUCK	\$0.00
31380 301131 Oil Filters Trash		2.52.6220 - Rep and Maint - Vehicles		\$54.85	\$0.00	\$54.85	10/05/22	13134	ASCUCK	\$0.00
31380 301131 Oil Filters Park		1.17.6220 - Rep and Maint - Vehicles		\$54.85	\$0.00	\$54.85	10/05/22	13134	ASCUCK	\$0.00
31380 301131 Oil Filters Properties		1.18.6220 - Rep and Maint - Vehicles		\$54.85	\$0.00	\$54.85	10/05/22	13134	ASCUCK	\$0.00
31380 301131 Oil Filters HURF		3.30.6220 - Rep and Maint - Vehicles		\$54.84	\$0.00	\$54.84	10/05/22	13134	ASCUCK	\$0.00
31380 301272 Wiper Blades		2.50.6220 - Rep and Maint - Vehicles		\$25.12	\$0.00	\$25.12	10/05/22	13134	ASCUCK	\$0.00
INVOICE 10522KM11 TOTALS:				\$714.46	\$0.00	\$714.46				\$0.00
NAPA AUTO PARTS TOTALS:				\$714.46	\$0.00	\$714.46				\$0.00

Town of Jerome

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Description		Account									
VENDOR: 254 - VERDE VALLEY NEWSPAPERS											\$0.00
10522KM18	10/05/22	10/05/22	10/15/22								
11366 Inv. 165951 Publication Svcs		1.11.6105 - Advertising, Printing, & Publishin		\$358.49	\$0.00	\$358.49	10/05/22	13135	ASCUCK	\$0.00	
INVOICE 10522KM18 TOTALS:				\$358.49	\$0.00	\$358.49				\$0.00	
VERDE VALLEY NEWSPAPERS TOTALS:				\$358.49	\$0.00	\$358.49				\$0.00	
VENDOR: 255 - CITY OF COTTONWOOD											\$0.00
101922KM2	10/19/22	10/19/22	10/19/22								
Dispatch fees FD Inv. 0005461 Oct		1.14.6120 - Dispatch Fees		\$588.33	\$0.00	\$588.33	10/19/22	13166	ASCUCK	\$0.00	
Dispatch fees PD Inv. 0005484 Oct		1.13.6120 - Dispatch Fees		\$3,478.75	\$0.00	\$3,478.75	10/19/22	13166	ASCUCK	\$0.00	
INVOICE 101922KM2 TOTALS:				\$4,067.08	\$0.00	\$4,067.08				\$0.00	
CITY OF COTTONWOOD TOTALS:				\$4,067.08	\$0.00	\$4,067.08				\$0.00	
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS											\$0.00
101222KM5	10/12/22	10/12/22	11/06/22								
Inv. 1015348 Spring Maintenance		2.50.6110 - Contract Services		\$900.00	\$0.00	\$900.00	10/12/22	13153	ASCUCK	\$0.00	
Inv. 1015348 WWTP Maintenance		2.51.6110 - Contract Services		\$3,200.00	\$0.00	\$3,200.00	10/12/22	13153	ASCUCK	\$0.00	
Inv. 1015348 Sample Transport		2.51.6240 - Service Tests/System Testing		\$65.00	\$0.00	\$65.00	10/12/22	13153	ASCUCK	\$0.00	
Inv. 1015348 Trash Can		2.51.6195 - Operating Supplies		\$45.01	\$0.00	\$45.01	10/12/22	13153	ASCUCK	\$0.00	
INVOICE 101222KM5 TOTALS:				\$4,210.01	\$0.00	\$4,210.01				\$0.00	
CONTRACT WASTEWATER OPERATIONS TOTALS:				\$4,210.01	\$0.00	\$4,210.01				\$0.00	
VENDOR: 270 - KATHLEEN JARVIS											\$0.00
101222KM8	10/12/22	10/12/22	10/19/22								
Inv. 4800 Ink Supplies		1.15.6250 - Small Tools and Equipment		\$318.89	\$0.00	\$318.89	10/12/22	13154	ASCUCK	\$0.00	
INVOICE 101222KM8 TOTALS:				\$318.89	\$0.00	\$318.89				\$0.00	
KATHLEEN JARVIS TOTALS:				\$318.89	\$0.00	\$318.89				\$0.00	
VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS											\$0.00
10522KM3	10/05/22	10/05/22	11/04/22								
Inv. 83844 Truck repair and maintain		2.52.6220 - Rep and Maint - Vehicles		\$130.00	\$0.00	\$130.00	10/05/22	13136	ASCUCK	\$0.00	
Inv. 83844 Truck repair and maintain		2.52.6220 - Rep and Maint - Vehicles		\$23.29	\$0.00	\$23.29	10/05/22	13136	ASCUCK	\$0.00	
INVOICE 10522KM3 TOTALS:				\$153.29	\$0.00	\$153.29				\$0.00	
REESE'S TIRE & AUTOTIRE PROS TOTALS:				\$153.29	\$0.00	\$153.29				\$0.00	
VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES											\$0.00
101922KM1	10/19/22	10/19/22	11/18/22								
80001143, Inv. 103456 Water		2.50.6195 - Operating Supplies - Water		\$21.18	\$0.00	\$21.18	10/19/22	13167	ASCUCK	\$0.00	
80001143, Inv. 103456 Sewer		2.51.6195 - Operating Supplies		\$21.18	\$0.00	\$21.18	10/19/22	13167	ASCUCK	\$0.00	
80001143, Inv. 103456 Trash		2.52.6195 - Operating Supplies - Trash		\$21.18	\$0.00	\$21.18	10/19/22	13167	ASCUCK	\$0.00	

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
80001143, Inv. 103456 Parks		1.17.6195 - Operating Supplies - Parks		\$21.18	\$0.00	\$21.18	10/19/22	13167	ASCUCK	\$0.00
80001143, Inv. 103456 Properties		1.18.6195 - Operating Supplies - Properties		\$21.18	\$0.00	\$21.18	10/19/22	13167	ASCUCK	\$0.00
80001143, Inv. 103456 HURF		3.30.6195 - Operating Supplies - HURF		\$21.20	\$0.00	\$21.20	10/19/22	13167	ASCUCK	\$0.00
INVOICE 101922KM1 TOTALS:				\$127.10	\$0.00	\$127.10				\$0.00
PERSONNEL SAFETY ENTERPRISES TOTALS:				\$127.10	\$0.00	\$127.10				\$0.00
VENDOR: 387 - NEXTCARE URGENT CARE										\$0.00
102622MA9	10/26/22	10/26/22	11/25/22							
1000002586938 Drug Testing PWALL		1.17.6185 - Miscellaneous		\$16.33	\$0.00	\$16.33	10/26/22	13185	ASCUCK	\$0.00
1000002586938 Drug Testing PWALL		1.18.6185 - Miscellaneous		\$16.33	\$0.00	\$16.33	10/26/22	13185	ASCUCK	\$0.00
1000002586938 Drug Testing PWALL		2.50.6185 - Miscellaneous		\$16.33	\$0.00	\$16.33	10/26/22	13185	ASCUCK	\$0.00
1000002586938 Drug Testing PWALL		2.51.6185 - Miscellaneous		\$16.33	\$0.00	\$16.33	10/26/22	13185	ASCUCK	\$0.00
1000002586938 Drug Testing PWALL		2.52.6185 - Miscellaneous		\$16.35	\$0.00	\$16.35	10/26/22	13185	ASCUCK	\$0.00
1000002586938 Drug Testing PWALL		3.30.6185 - Miscellaneous		\$16.33	\$0.00	\$16.33	10/26/22	13185	ASCUCK	\$0.00
INVOICE 102622MA9 TOTALS:				\$98.00	\$0.00	\$98.00				\$0.00
NEXTCARE URGENT CARE TOTALS:				\$98.00	\$0.00	\$98.00				\$0.00
VENDOR: 412 - JOHN MCDONALD										\$0.00
102622MA4	10/26/22	10/26/22	10/26/22							
Reimbursement for Town Hall Supplie		1.11.6195 - Operating Supplies - Gen Gov		\$209.94	\$0.00	\$209.94	10/26/22	13186	ASCUCK	\$0.00
Reimbursement for Cleaning Supplies		1.18.6195 - Operating Supplies - Properties		\$148.10	\$0.00	\$148.10	10/26/22	13186	ASCUCK	\$0.00
INVOICE 102622MA4 TOTALS:				\$358.04	\$0.00	\$358.04				\$0.00
JOHN MCDONALD TOTALS:				\$358.04	\$0.00	\$358.04				\$0.00
VENDOR: 450 - #1 FOOD STORE										\$0.00
101222KM1	10/12/22	10/12/22	10/12/22							
Fuel September FD		1.14.6145 - Fuel		\$348.48	\$0.00	\$348.48	10/12/22	13155	ASCUCK	\$0.00
Fuel September Parking		3.35.6145 - Fuel		\$91.05	\$0.00	\$91.05	10/12/22	13155	ASCUCK	\$0.00
INVOICE 101222KM1 TOTALS:				\$439.53	\$0.00	\$439.53				\$0.00
#1 FOOD STORE TOTALS:				\$439.53	\$0.00	\$439.53				\$0.00
VENDOR: 502 - DANA KEPNER CO										\$0.00
101922KM12	10/19/22	10/19/22	11/18/22							
5124, Inv. 9034198-00 Romac Clamps		2.50.6230 - Rep and Maint - Infrastructure		\$797.15	\$0.00	\$797.15	10/19/22	13168	ASCUCK	\$0.00
INVOICE 101922KM12 TOTALS:				\$797.15	\$0.00	\$797.15				\$0.00
DANA KEPNER CO TOTALS:				\$797.15	\$0.00	\$797.15				\$0.00
VENDOR: 548 - JC CULLEN INC										\$0.00
10522KM15	10/05/22	10/05/22	11/04/22							
Inv. 151114 Port Services		1.13.6192 - Software Service & Support		\$35.49	\$0.00	\$35.49	10/05/22	13137	ASCUCK	\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
Inv. 151114 Port Services			1.14.6192 - Software Service & Support		\$35.48	\$0.00	\$35.48	10/05/22	13137	ASCUCK	\$0.00
INVOICE 10522KM15 TOTALS:					\$70.97	\$0.00	\$70.97				\$0.00
JC CULLEN INC TOTALS:					\$70.97	\$0.00	\$70.97				\$0.00
VENDOR: 625 - YAVAPAI COUNTY EMERGENCY MGMT.											\$0.00
10522KM13	10/05/22	10/05/22	11/04/22								
Inv. 92121-6 Emergency Services			1.11.6110 - Contract Services		\$191.00	\$0.00	\$191.00	10/05/22	13138	ASCUCK	\$0.00
INVOICE 10522KM13 TOTALS:					\$191.00	\$0.00	\$191.00				\$0.00
YAVAPAI COUNTY EMERGENCY MGMT. TOTALS:					\$191.00	\$0.00	\$191.00				\$0.00
VENDOR: 628 - NACOG											\$0.00
01922KM8	10/19/22	10/19/22	10/19/22								
Inv. 4 Construction and Compliance			6.70.6105 - CDBG Dundee Waterline Expen		\$7,500.00	\$0.00	\$7,500.00	10/19/22	13169	ASCUCK	\$0.00
INVOICE 01922KM8 TOTALS:					\$7,500.00	\$0.00	\$7,500.00				\$0.00
NACOG TOTALS:					\$7,500.00	\$0.00	\$7,500.00				\$0.00
VENDOR: 644 - CDW GOVERNMENT, INC											\$0.00
101222KM11	10/12/22	10/12/22	11/11/22								
Inv. DD39119 Licenses for MS 365			1.11.6192 - Software Support Exp - GG		\$1,903.52	\$0.00	\$1,903.52	10/12/22	13156	ASCUCK	\$0.00
INVOICE 101222KM11 TOTALS:					\$1,903.52	\$0.00	\$1,903.52				\$0.00
CDW GOVERNMENT, INC TOTALS:					\$1,903.52	\$0.00	\$1,903.52				\$0.00
VENDOR: 656 - ADEQ											\$0.00
101222KM10	10/12/22	10/12/22	11/11/22								
Inv. 3730085X WQL Water Quality			2.51.6135 - Permit Fee Exp - Sewer		\$250.00	\$0.00	\$250.00	10/12/22	13157	ASCUCK	\$0.00
Inv. 371952X MAP Monitoring Assista			2.51.6135 - Permit Fee Exp - Sewer		\$1,128.94	\$0.00	\$1,128.94	10/12/22	13157	ASCUCK	\$0.00
INVOICE 101222KM10 TOTALS:					\$1,378.94	\$0.00	\$1,378.94				\$0.00
ADEQ TOTALS:					\$1,378.94	\$0.00	\$1,378.94				\$0.00
VENDOR: 691 - CANDACE GALLAGHER											\$0.00
10522KM9	10/05/22	10/05/22	11/04/22								
Codification Services 09-2022			1.11.6110 - Contract Services		\$500.00	\$0.00	\$500.00	10/05/22	13139	ASCUCK	\$0.00
INVOICE 10522KM9 TOTALS:					\$500.00	\$0.00	\$500.00				\$0.00
CANDACE GALLAGHER TOTALS:					\$500.00	\$0.00	\$500.00				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											\$0.00
10522KM4	10/05/22	10/05/22	10/20/22								
18583, Inv. 84772426 Fuel			2.50.6145 - Fuel		\$35.79	\$0.00	\$35.79	10/05/22	13140	ASCUCK	\$0.00
18583, Inv. 84772426 Fuel Sewer			2.51.6145 - Fuel		\$35.79	\$0.00	\$35.79	10/05/22	13140	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
18583, Inv. 84772426 Fuel Trash		2.52.6145 - Fuel		\$286.35	\$0.00	\$286.35	10/05/22	13140	ASCUCK	\$0.00
INVOICE 10522KM4 TOTALS:				\$357.93	\$0.00	\$357.93				\$0.00
102622MA1	10/26/22	10/26/22	11/10/22							
18583, Inv 84796443 Fuel, Water		2.50.6145 - Fuel		\$24.23	\$0.00	\$24.23	10/26/22	13187	ASCUCK	\$0.00
18583, Inv 84796443 Fuel, Sewer		2.51.6145 - Fuel		\$24.23	\$0.00	\$24.23	10/26/22	13187	ASCUCK	\$0.00
18583, Inv 84796443 Fuel, Trash		2.52.6145 - Fuel		\$193.89	\$0.00	\$193.89	10/26/22	13187	ASCUCK	\$0.00
INVOICE 102622MA1 TOTALS:				\$242.35	\$0.00	\$242.35				\$0.00
DIESEL DIRECT WEST TOTALS:				\$600.28	\$0.00	\$600.28				\$0.00
VENDOR: 735 - FOUR-D LLC										\$0.00
10522KM10	10/05/22	10/05/22	11/04/22							
Inv. 00000859 IT Support GG		1.11.6193 - Computer Hardware & Service		\$345.00	\$0.00	\$345.00	10/05/22	13141	ASCUCK	\$0.00
Inv. 00000859 IT Support PD		1.13.6193 - Computer Hardware & Service		\$862.50	\$0.00	\$862.50	10/05/22	13141	ASCUCK	\$0.00
INVOICE 10522KM10 TOTALS:				\$1,207.50	\$0.00	\$1,207.50				\$0.00
FOUR-D LLC TOTALS:				\$1,207.50	\$0.00	\$1,207.50				\$0.00
VENDOR: 747 - TOWN OF JEROME PR										\$0.00
101922KM11	10/19/22	10/19/22	10/19/22							
Payroll for November 22		1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	10/19/22	13170	ASCUCK	\$0.00
INVOICE 101922KM11 TOTALS:				\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:				\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD										\$0.00
101922KM10	10/19/22	10/19/22	11/18/22							
Inv. 35111 Legal GG		1.11.6170 - Legal Exp - Gen Gov		\$390.00	\$0.00	\$390.00	10/19/22	13171	ASCUCK	\$0.00
Inv. 35111 Legal FD		1.14.6170 - Legal Exp - Fire		\$78.00	\$0.00	\$78.00	10/19/22	13171	ASCUCK	\$0.00
Inv. 35111 Legal PZ		1.16.6170 - Legal Exp - P&Z		\$3,412.50	\$0.00	\$3,412.50	10/19/22	13171	ASCUCK	\$0.00
INVOICE 101922KM10 TOTALS:				\$3,880.50	\$0.00	\$3,880.50				\$0.00
SIMS MACKIN, LTD TOTALS:				\$3,880.50	\$0.00	\$3,880.50				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES										\$0.00
10522KM14	10/05/22	10/05/22	11/04/22							
Utilities Civic Center		1.18.6285 - Utilities		\$194.51	\$0.00	\$194.51	10/05/22	13142	ASCUCK	\$0.00
Utilities Town Yard		1.18.6285 - Utilities		\$180.44	\$0.00	\$180.44	10/05/22	13142	ASCUCK	\$0.00
Utilities Police Station		1.18.6285 - Utilities		\$177.32	\$0.00	\$177.32	10/05/22	13142	ASCUCK	\$0.00
Utilities Fire Station		1.18.6285 - Utilities		\$180.44	\$0.00	\$180.44	10/05/22	13142	ASCUCK	\$0.00
INVOICE 10522KM14 TOTALS:				\$732.71	\$0.00	\$732.71				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:				\$732.71	\$0.00	\$732.71				\$0.00
VENDOR: 804 - KERRY LEE										\$0.00

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 10/1/2022 to 10/31/2022

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
102622MA15	10/26/22	10/26/22	11/25/22								
Reimbursement For Fuel, PD		1.13.6145 - Fuel			\$69.83	\$0.00	\$69.83	10/26/22	13188	ASCUCK	\$0.00
INVOICE 102622MA15 TOTALS:					\$69.83	\$0.00	\$69.83				\$0.00
KERRY LEE TOTALS:					\$69.83	\$0.00	\$69.83				\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											\$0.00
101922KM5	10/19/22	10/19/22	11/18/22								
2011-00019 Inv. 5814 Prosecutor Svc		1.13.6172 - Prosecutor Exp			\$1,562.00	\$0.00	\$1,562.00	10/19/22	13172	ASCUCK	\$0.00
INVOICE 101922KM5 TOTALS:					\$1,562.00	\$0.00	\$1,562.00				\$0.00
PRESCOTT LAW GROUP, PLC TOTALS:					\$1,562.00	\$0.00	\$1,562.00				\$0.00
VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC											\$0.00
101922KM7	10/19/22	10/19/22	11/18/22								
Inv. 8553 Sprinkler Parts Labor		1.18.6215 - R&M Building - Properties			\$315.00	\$0.00	\$315.00	10/19/22	13173	ASCUCK	\$0.00
Inv. 8553 Sprinkler Parts		1.18.6215 - R&M Building - Properties			\$277.13	\$0.00	\$277.13	10/19/22	13173	ASCUCK	\$0.00
INVOICE 101922KM7 TOTALS:					\$592.13	\$0.00	\$592.13				\$0.00
LIFE & PROPERTY SAFETY, LLC TOTALS:					\$592.13	\$0.00	\$592.13				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											\$0.00
101222KM13	10/12/22	10/12/22	11/11/22								
Health Insurance - October Billing		1.10.2406 - Health Insurance			\$17,780.38	\$0.00	\$17,780.38	10/12/22	13158	ASCUCK	\$0.00
INVOICE 101222KM13 TOTALS:					\$17,780.38	\$0.00	\$17,780.38				\$0.00
KAIROS HEALTH ARIZONA, INC. TOTALS:					\$17,780.38	\$0.00	\$17,780.38				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											\$0.00
101222KM3	10/12/22	10/12/22	11/11/22								
0040, Inv. 3563 Wast Disposal Septe		2.52.6165 - Landfill Tipping Fees			\$1,520.40	\$0.00	\$1,520.40	10/12/22	13159	ASCUCK	\$0.00
INVOICE 101222KM3 TOTALS:					\$1,520.40	\$0.00	\$1,520.40				\$0.00
PATRIOT DISPOSAL, INC. TOTALS:					\$1,520.40	\$0.00	\$1,520.40				\$0.00
VENDOR: 971 - MARK BOAN											\$0.00
102622MA16	10/26/22	10/26/22	11/25/22								
Reimburse for Travel/Food New PD Un		1.13.7025 - Vehicles, Cap Outlay, Police			\$461.77	\$0.00	\$461.77	10/26/22	13189	ASCUCK	\$0.00
Reimburse for Gas New PD Unit		1.13.6145 - Fuel			\$272.71	\$0.00	\$272.71	10/26/22	13189	ASCUCK	\$0.00
INVOICE 102622MA16 TOTALS:					\$734.48	\$0.00	\$734.48				\$0.00
MARK BOAN TOTALS:					\$734.48	\$0.00	\$734.48				\$0.00
VENDOR: 972 - BLUE 360 MEDIA											\$0.00
102622MA6	10/26/22	10/26/22	11/25/22								

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

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Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Inv 2208166084 Law Manual		1.12.6125 - Dues and Subscriptions		\$139.23	\$0.00	\$139.23	10/26/22	13190	ASCUCK	\$0.00
INVOICE 102622MA6 TOTALS:				\$139.23	\$0.00	\$139.23				\$0.00
BLUE 360 MEDIA TOTALS:				\$139.23	\$0.00	\$139.23				\$0.00
VENDOR: 983 - YAVAPAI CONTRACTING, LLC										\$0.00
10522KM6	10/05/22	10/05/22	10/05/22							
Dig and Install Fire Hydrant on Fir		2.50.6230 - Rep and Maint - Infrastructure		\$1,750.00	\$0.00	\$1,750.00	10/05/22	13143	ASCUCK	\$0.00
INVOICE 10522KM6 TOTALS:				\$1,750.00	\$0.00	\$1,750.00				\$0.00
1019KM9	10/19/22	10/19/22	10/19/22							
Inv. DAWL-004 Dundee Ave Water Line		6.70.6195 - American Rescue Fund AZ State		\$15,291.61	\$0.00	\$15,291.61	10/19/22	13174	ASCUCK	\$0.00
INVOICE 1019KM9 TOTALS:				\$15,291.61	\$0.00	\$15,291.61				\$0.00
YAVAPAI CONTRACTING, LLC TOTALS:				\$17,041.61	\$0.00	\$17,041.61				\$0.00
VENDOR: 995 - MELANIE ATKIN										\$0.00
102622MA8	10/26/22	10/26/22	11/25/22							
Reimbursement For Hotel WLG Confere		1.11.6115 - Conventions and Seminars		\$206.18	\$0.00	\$206.18	10/26/22	13191	ASCUCK	\$0.00
Reimbursement For Mileage WLG Confe		1.11.6275 - Travel		\$86.62	\$0.00	\$86.62	10/26/22	13191	ASCUCK	\$0.00
INVOICE 102622MA8 TOTALS:				\$292.80	\$0.00	\$292.80				\$0.00
MELANIE ATKIN TOTALS:				\$292.80	\$0.00	\$292.80				\$0.00
VENDOR: ONETIM - PHYLLIS PLUMLEY										\$0.00
101222KM6	10/12/22	10/12/22	11/11/22							
LMP Refund for Account 3030-7		2.00.2600 - Customer Deposits		\$134.75	\$0.00	\$134.75	10/12/22	13160	ASCUCK	\$0.00
INVOICE 101222KM6 TOTALS:				\$134.75	\$0.00	\$134.75				\$0.00
PHYLLIS PLUMLEY TOTALS:				\$134.75	\$0.00	\$134.75				\$0.00
LEDGER TOTALS:				\$223,533.20	\$0.00	\$223,533.20				\$460.07

For the meeting of November 8, 2022

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Brett Klein, Town Manager/Clerk

My activities have included:

- Worked on updating the Special Event Policy / Code.
- Continued to work on the transition to Caselle financial management software.
- Worked with ADOT, NACOG and contractors regarding drainage improvements project and waterline/hydrant project on Dundee.
- Began the Town Hall telephone hardware / software transition.
- Drafted ordinances for water alert strategy 1, special events and business licenses.
- Implemented the new STR regulations and issued licenses.
- Continued attendance at various meetings and webinars with local officials and others including the transportation advisory committee.
- Worked on multiple public record requests.
- Continued work as a panelist for the Arizona Community Foundation Grant program.
- Worked on Town hiring procedures including structured interview process, drug screen and issuance of loyalty oaths.
- Worked with the Chamber on two different special event requests.
- Met with bond counsel and WWTP engineers to discuss the new plant and financing for it.
- Met with engineer for project update and ensure approved projects are progressing.

**** CONGRATULATIONS TO ****

Tamara Penn, who has completed 2 years of service as of November 27th.

Following is an accounting of sales tax revenues through September, and a water flows report.

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

					Compared to prior year
	FY2023 BUDGET	FY2023 actual	Budget +/-	FY2022 actual	+/-
July	111,000	104,350	(6,650)	117,605	(13,255)
August	111,000	74,612	(36,388)	118,436	(43,824)
September	78,000	115,431	37,431	81,826	33,605
October	132,000			140,055	
November	150,000			160,051	
December	117,000			124,708	
January	116,000			123,149	
February	81,000			85,855	
March	100,000			105,343	
April	148,000			157,557	
May	141,000			149,917	
June	115,000			121,930	
Total YTD	1,400,000	294,393	(5,607)	1,486,432	(23,474)

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accommodation and Retail Sales Tax Revenues

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144)			RETAIL (Bus Class 17)		
	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-	FY2023 actual	FY2022 actual	+/-
July	38,001	38,281	(280)	18,295	18,467	(172)	32,588	47,339	(14,751)
August	31,508	41,580	(10,072)	4,896	18,024	(13,128)	18,230	47,731	(29,501)
September	32,105	26,920	5,185	14,925	14,684	241	33,655	28,573	5,082
October		45,726			20,051			58,351	
November		53,186			25,622			68,645	
December		42,240			19,769			51,239	
January		36,189			17,289			48,750	
February		28,416			12,954			32,562	
March		33,497			19,946			41,523	
April		57,834			25,878			57,920	
May		47,889			24,239			69,268	
June		43,530			17,059			53,014	
Total YTD		495,288	(5,167)		233,982	(13,059)		604,915	(39,171)

Added 1% Bed Tax

	<u>Monthly total</u>	<u>TOTAL TO DATE</u>
July	2,815	2,815
August	753	3,568
September	2,296	5,864
October		
November		
December		
January		
February		
March		
April		
May		
June		

WATER FLOWS REPORT

Reading Date	WALNUT GPM	VERDE GPM
2021 6-July	52	248
12-July	57	240
14-July	48	243
19-July	52	180
28-July	83	177
2-Aug	101	108
11-Aug	77	175
16-Aug	172	180
23-Aug	72	175
30-Aug	66	170
8-Sept	61	168
13-Sept	57	170
20-Sept	57	148
27-Sept	61	162
4-Oct	57	160
11-Oct	61	162
18-Oct	71	165
25-Oct	71	160
1-Nov	66	152
8-Nov	61	159
19-Nov	71	158
22-Nov	71	155
29-Nov	61	158
6-Dec	66	155
14-Dec	71	156
20-Dec	71	144
23-Dec	71	142
27-Dec	71	144
2022 3-Jan	71	140
18-Jan	68	145
24-Jan	71	150
31-Jan	77	141
7-Feb	77	137
14-Feb	57	134
28-Feb	57	139
14-Mar	52	148
21-Mar	48	135
28-Mar	48	129
4-Apr	52	131
11-Apr	40	163
18-Apr	44	153
25-Apr	40	153
2-May	44	159
9-May	44	148
16-May	44	153
23-May	40	154
31-May	39	153
21-Jun	36	157
27-Jun	40	162
5-July	39	165
11-July	32	170
25-July	26	212
1-Aug	36	210
8-Aug	40	135
15-Aug	77	148
22-Aug	77	128
29-Aug	61	104
7-Sept	61	148
12-Sept	61	233
19-Sept	52	272
26-Sept	57	266
3-Oct	61	235
10-Oct	57	224
17-Oct	57	225
24-Oct	57	219
31-Oct	57	242



Founded 1876
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TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

November 2022 Staff Report for September activity

Respectfully submitted by Kristen Muenz, Deputy Town Clerk

- ⚙ Continued to support new Utilities and Customer Service Clerk, Terri Card, with training and advice.
- ⚙ Assisted Zoning Administrator Will Blodgett with BOA, P&Z and DRB-related business, answering general questions, arranging meeting times, and gathering information.
- ⚙ Posted town notices and meeting agendas throughout the month at the three locations in town (Gulch Road, post office, town hall).
- ⚙ Prepared agenda packets for the DRB meeting with support from Will Blodgett and assisted in preparing the Council meeting agenda packets. Took and transcribed the minutes for all open sessions of Council, P&Z, and DRB meetings.
- ⚙ Assisted staff members, department heads, board members, residents, service agents, and contractors with a range of inquiries or tasks and helped answer the phone when needed.
- ⚙ Maintained record retention duties for Ordinances, Resolutions and Minutes. Continued to work on organizing physical files and maintain proper records of agendas and drafted minutes.
- ⚙ Continued to cross-train with Finance Manager Melanie Atkin with the Cyma program, updating bank reconciliation reports and processing Accounts Payables.
- ⚙ Answered questions for Utility Billing and Business Licenses for Caselle employees in preparation for the software upgrade.
- ⚙ Business License report for October:
 - 15 Businesses were sent renewal notices.
 - 6 Businesses sent in their renewal application.
 - No Business applied for a NEW Business License.
 - 7 Renewed licenses were issued.
 - 3 Business Licenses are pending approval.



JEROME MUNICIPAL COURT

Hon. Angela M. Bradshaw Napper, Magistrate

P O Box 335
Jerome, AZ 86331

600 Clark Street
Phone (928) 649-3250

TO: Jerome Town Council

FROM: Angela M. Bradshaw Napper, Magistrate

SUBJECT: Monthly Staff Report

DATE: October 27, 2022

The past month seems to have flown by. September was slower compared to August, but court business has increased in October. There is certainly an ebb and flow to each season.

The Court was required to submit a time-standards report to AOC in July 2022. The report measures time to disposition for the three classifications of cases heard in our court – namely, civil traffic cases, criminal misdemeanors, and DUI offenses. The Court's performance relative to the aspirational standards defined by AOC was low in two categories of cases. I chose to implement quarterly reviews to better track performance. I am happy to report that for the first quarter of the new fiscal year (7/1/22 to 10/6/22), the court improved time to disposition in both areas. Processing criminal misdemeanors improved from 42.55% to 87.5% with a defined standard of 75% resolution after the first 60 days. Processing DUI cases improved from 45.45% to 66.67% with a defined standard of 85% resolution after the first 120 days. Processing civil traffic matters exceeded the standard of 80% for both last fiscal year and the first quarter of the new fiscal year. We will continue to work to achieve or exceed defined standards.

The court is grateful to the Jerome Police Department for continuing to provide court security on days we have in-person hearings. Our hope is that by having more defendants appear remotely using our upgraded technology, the Court will be able to not only safely accommodate access to justice and but also minimize the time devoted to in-person security by law enforcement.

Upcoming projects and goals for the court include the following:

- a security assessment is scheduled for November 3 with the assistance of Yavapai County Superior Court administration; feedback will be shared with the Council;
- on-going review of: operational evaluations; town code offense classifications; court policies and procedures; and applicable presumptive fine standards.

Attached for your review is the September 2022 financial report.

I remain ever grateful for the opportunity to serve the citizens of the Town of Jerome and am always available to discuss the Court's role in the community.

MONTHLY REVENUE REMITTANCE

Sep 2022

TOTAL DISBURSEMENTS

SUBTOTALS: 158.91 3,925.62 4,700.60 26.87
 JCEF 158.91 4,593.05 Gen Fund
 FTG 0.00 107.55 Splits

8,812.00

FUND	CODE	GL ACCT	OTH AGY	STATE	TOWN	COUNTY	
Jud Collect Enhan Fnd (Local TPF 12-116 - \$7 Court)	ZJCL	4-13-03	56.00				
Jud Collect Enhan Fnd (LOCAL T22) (Other Fees)	ZJCLF	4-98-02	102.91				
Jud Collect Enhan Fnd (LOCAL T22) (Filing and Answer Fees)	ZJCLF	4-13-01					
Fill the Gap Revenue (MFTG)	FTGREV	4-98-03					(S2 WRITE-IN)
ADPS Forensic Fund	ZADPS	2-14-08		171.12			171.12 ZADPS & ZDNAS
Arson Detection Reward Fund - Title 22 Fees	ZADRF	2-13-05					0.00 ZADRF
Arson Detection Reward Fund	ZADRF	2-11-05					
Address Confidentiality Program Assmt 12-116.05	ZCAA1	2-15-33					0.00 ZCAA1, ZDVSF & ZTECH
Citz Clean Elect Fund (10% Base) - 16-949D, 954C (NOT Photo)	ZCEF	2-14-03		285.29			
Crim Jstc Enhnc Fnd Penalty (47% Base) - 12-116.01A, 41-2401	ZCJEF	2-14-01		1,198.19			
Child Passenger Restraint Fund 28-907C	ZCPRF	2-11-11					
Drug & Gang Enforcement Acct - 13-34xx, 13-811C	ZDECJ	2-11-25					
DNA 3% of Base Fine - 12-116.01C	ZDNAS	2-14-05					
DUI Abatement Fnd - 28-1304A, 1382.3 (Extrm DUI, \$250)	ZDUIA	2-15-11					
DV Shelter Services Fund (DV Assmt) 12-116.06, 12-284.03A2	ZDVSF	2-15-34					(S2 WRITE-IN)
FARE Fee Special Collections (19%) AO 2003-126	ZFAR1	2-13-23					202.36 ZFAR 1 & 3
FARE Delinquency Fee (\$35.00 Fee) AO 2003-126	ZFAR2	2-13-22					196.00 ZFAR 2 & 4
FARE Enhanced Spec Collection Fee	ZFAR3	2-13-25		202.36			
FARE Enhanced Delinquency Fee	ZFAR4	2-13-24		196.00			
FTG Penalty Assmt (7% of Base) - 12-116.01B, 41-2421J	ZFTGS	2-14-04		199.70			
Highway Users Rev Fnd (HURF) (REG 80% Out/ST Plates) 28-2533C	ZHRF3	2-11-36					
Jud Collect Enhan Fnd (ST TP - \$11) 12-113, 12-116	ZJCS	2-13-52		88.00			104.00 ZJCS 52 & ZJCS 53
Jud Collect Enhan Fnd (ST TP - \$2 PubDef Trng) 12-116	ZJCS	2-13-53		16.00			
Jud Collect Enhan Fnd (CVLTP) Title 22-281C1 (18.39% of Fee)	ZJCSF	2-13-51					
Medical Srvs Enhan Fnd (13% Base) 12-116.02F, 36-2219.01	ZMSEF	2-14-02		370.83			
2011 Additional Assmt (\$8) 12-116.04C	ZOS1	2-15-31		215.11			349.53 ZOS 1-99
Prison Construction & Operations Fnd 5-395.01A4, 41-1651	ZPCOF	2-15-13					
Peace Officer Training Equip Fnd (2019-\$4) 12-116.10, 41-1731	ZPOTE	2-15-42		99.53			
Probation Surcharge (\$5) 12-114.01	ZPRSU/6/9	2-14-06		537.72			
Public Safety Equipment Fnd 5-395-397, 28-1381-88, 41-1723	ZPSEF	2-15-14		50.00			
Drug Tech Registration Fnd (Drug lab) 13-3423, 28-737.....	ZTECH	2-15-35					
Victim Rights Penalty (2019 - \$9) 12-116.08 (37.6%)	ZVCAF	2-15-43		90.90			241.98 ZVCAF & ZVRF
Victims Rights Enforcement Fund (\$2) 12-116.09, 41-1722	ZVREA	2-15-37		53.79			
Victim Rights Penalty (2019 - \$9) 12-116.08 (62.4%)	ZVRF	2-15-44		151.08			
Forfeited Overpayments		4-91-04					
Installment Payment Fee		4-39-08					
Attorney Reimbursement Fees (Indigent Defense)	ZATT	2-31-01					0.00 ZATT & ZPUBZ
Confidential Address Assmt - LOCAL DV/Sx (5%) 12-116.05	ZCAA2	4-29-22					
Court Enhancement Fee	ZCE	4-30-04					2,843.16 ZCAA2 & ZFINES
Defensive Driving School Fee 28-3396	ZDDS	4-31-01			550.00		
Default Fees - LOCAL	ZDEFF	4-32-01			280.00		389.89 ZDEFF & ZWARF
Deferred Prosecution Fees	ZDFEE	4-31-02					
Fines - CT Penalties - 13-811A & 28-1554B	ZFINE	4-21-10			848.05		
Fines - CR (NT) Penalties - 13-811A & 28-1554B	ZFINE	4-22-30			175.28		2,843.16 ALL ZFINES
Fines - CR T (DUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-10			287.18		
Fines - CR T (NDUI) Penalties - 13-811A & 28-1554B	ZFINE	4-22-20			41.15		
Fines - CR T (GBSE) Penalties - 13-811A & 28-1554B	ZFINE	4-21-95					
Fines - CR Penalties - 13-811A & 28-1554B	ZFINE	4-59-04					
Fines - CV Penalties - 13-811A & 28-1554B	ZFINE	4-49-07			1,491.50		
Registration Violations (HURF-LOCAL) 28-2533 REG	ZHRFX/C	4-23-01					
COURT SECURITY FEE	ZMCSF	4-30-25			560.00		
Miscellaneous (T22) Filing/Answer Fees 22-281C3	ZLCL	4-39-09					560.00 ZLCL, ZMISC, ZDIS
Miscellaneous (T22) Other Fees 22-281C3	ZMISC	4-11-02					
2011 Additional Assmt - Citing Agcy Share	ZOS	2-51-03					
Officer Safety Equip - LCOAL PD 12-116.04D	ZOS3	4-23-03			107.55		
2011 Additional Assmt - State Citing Agencies	ZOS5	2-15-32					
Non-Refundable Overpayments	ZOVF	4-91-02					
Public Defender Fees	ZPUBZ	4-39-71					(S3 WRITE-IN)
License Plate Violation (Susp/Dispay) 28-4139	ZSLPX/ZHRFC	4-23-02			250.00		
Warrant Fee	ZWARF	4-32-03			109.89		
Jail (incarceration) Fees	ZJF	4-33-21					
2011 Additional Assmt - Justice Courts Share	ZOS2	2-21-53					26.87

PASS-THROUGH MONIES:		Received
OVERPAYMENT REPORT		
Carried Forward from Previous Month		\$0.00
RECEIVED in current month	ZOVR 2-72-01	\$0.00
DISBURSED (Hold Rcpt Refund) in current month		\$0.00
Allocation Adjustments		\$0.00
Balance at End of Current Month		\$0.00
UNAPPLIED PAYMENTS REPORT		
Carried Forward from Previous Month		\$0.00
Received, not applied this month	UAP 2-79-11	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
DEFERRED AGENCY ALLOCATIONS REPORT		
Carried Forward from Previous Month		\$0.00
Agency Not Assigned in Current Month	DAA 2-99-02	\$0.00
Allocated During Current month		\$0.00
Balance at End of Current Month		\$0.00
BOND REPORT		
Carried Forward from previous month		\$2,500.00
RECEIVED in current month	ZBND 2-71-01	\$0.00
CONVERTED (Exonerated) to Fines/Fees		\$0.00
DISBURSED in current month		\$0.00
FORFEITED in current month		\$0.00
Balance at End of Current Month:		\$2,500.00
RESTITUTION REPORT		
Carried Forward from previous month		\$0.00
RECEIVED in current month	ZREST 2-41-01	\$0.00
DISBURSED in current month		\$0.00
Balance at End of Current Month		\$0.00

TOTAL REVENUE FOR DISBURSEMENT **\$8,756.00**

JCEF account \$158.91
 FTG account \$0.00
 State Revenue \$3,925.62
 City/Town \$4,700.60
 Yavapai County \$26.87
 Other Agencies

TOTAL DISBURSEMENTS **\$8,812.00**

PASS-THROUGH MONIES: **\$0.00**

Overpayment Refunds \$0.00
 Unapplied Payments \$0.00
 Bonds (ZBND) \$0.00
 Restitution (ZREST) \$0.00
 Agency Not Assigned - not yet allocated \$0.00

SABA TOTAL (Total Revenue) **\$8,812.00**

I, Micheala Brewer, Court Clerk, of Jerome Municipal Court, Yavapai County, State of Arizona, do hereby certify that the foregoing is a true and correct account of the funds collected by the Court for the month of: **SEPTEMBER 2022**

Signature

Micheala Brewer

Verified by:

Angela B. Napp

Micheala Brewer
 10/6/22



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

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November 2022 staff report for October activity submitted by Terri Card.

Utilities

- Current debt (45 days past due):

16 accounts were on the shut-off list at the beginning of September. 11 accounts were sent Yellow Tags, and 0 account was shut off because they either made a payment or paid in full.

Balance owed on shut-off accounts from September billing: \$3541.55

Balance owed at end of October: \$554.37

- A copy of the October AR Aging report is attached.

Rentals

All renters made their rental payments and are on track.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$682.27)	(\$137.56)	(\$637.56)	(\$637.56)	(\$3,156.60)	(\$5,251.55)
Water	\$0.00	\$4,283.69	\$715.74	\$161.18	\$0.00	\$270.39	\$5,431.00
Sewer	\$0.00	\$5,285.53	\$891.00	\$216.00	\$0.00	\$522.58	\$6,915.11
Trash	\$0.00	\$8,137.06	\$1,270.92	\$294.88	\$0.00	\$848.07	\$10,550.93
Tax	\$0.00	\$422.20	\$70.53	\$11.44	\$0.00	\$39.24	\$543.41
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$30.00	\$10.00	\$10.00	\$0.00	\$2,190.00	\$2,240.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----							
Subtotal --->	\$0.00	\$17,476.21	\$2,820.63	\$55.94	(\$637.56)	\$713.68	\$20,428.90
UserType: Residential							
Credit	\$0.00	(\$606.63)	\$40.15	(\$412.74)	(\$1,467.65)	(\$1,011.31)	(\$3,458.18)
Water	\$0.00	\$7,623.11	\$1,419.92	\$256.74	\$89.38	\$2,270.48	\$11,659.63
Sewer	\$0.00	\$6,318.40	\$1,110.42	\$340.45	\$121.94	\$3,902.25	\$11,793.46
Trash	\$0.00	\$5,284.79	\$1,128.71	\$175.45	\$71.66	\$2,245.95	\$8,906.56
Tax	\$0.00	\$734.69	\$135.23	\$22.24	\$6.08	\$304.76	\$1,203.00
Misc	\$0.00	\$80.00	\$15.00	\$0.00	\$0.00	\$38.55	\$133.55
Late Fee	\$0.00	\$200.00	\$120.00	\$131.46	\$130.00	\$5,854.89	\$6,436.35
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)-----							
Subtotal --->	\$0.00	\$19,634.36	\$3,969.43	\$513.60	(\$1,048.59)	\$13,605.57	\$36,674.37
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$168.72	\$0.00	\$0.00	\$0.00	\$0.00	\$168.72
Sewer	\$0.00	\$211.64	\$0.00	\$0.00	\$0.00	\$0.00	\$211.64
Trash	\$0.00	\$141.20	\$0.00	\$0.00	\$0.00	\$0.00	\$141.20
Tax	\$0.00	\$16.64	\$0.00	\$0.00	\$0.00	\$0.00	\$16.64
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)-----							
Subtotal --->	\$0.00	\$538.20	\$0.00	\$0.00	\$0.00	\$0.00	\$538.20

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$126.95)	(\$79.21)	(\$80.00)	(\$80.00)	(\$40.82)	(\$406.98)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$6,687.10	\$290.84	\$0.00	\$0.00	\$347.36	\$7,325.30
Gas	\$0.00	\$21.76	\$0.00	\$0.00	\$0.00	\$0.00	\$21.76
Electric	\$0.00	\$227.99	\$0.00	\$0.00	\$0.00	\$0.00	\$227.99
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$6,809.90	\$211.63	(\$80.00)	(\$80.00)	\$306.54	\$7,168.07
UserType: Default							
Credit	\$0.00	(\$50.00)	\$0.00	\$0.00	\$0.00	(\$8,734.02)	(\$8,784.02)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	(\$50.00)	\$0.00	\$0.00	\$0.00	(\$8,734.02)	(\$8,784.02)
Grand Total (35)=====	=====	=====	=====	=====	=====	=====	=====
=====>	\$0.00	\$44,408.67	\$7,001.69	\$489.54	(\$1,766.15)	\$5,891.77	\$56,025.52

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$1,465.85)	(\$176.62)	(\$1,130.30)	(\$2,185.21)	(\$12,942.75)	(\$17,900.73)
Water	\$0.00	\$12,075.52	\$2,135.66	\$417.92	\$89.38	\$2,540.87	\$17,259.35
Sewer	\$0.00	\$11,815.57	\$2,001.42	\$556.45	\$121.94	\$4,424.83	\$18,920.21
Trash	\$0.00	\$13,563.05	\$2,399.63	\$470.33	\$71.66	\$3,094.02	\$19,598.69
Tax	\$0.00	\$1,173.53	\$205.76	\$33.68	\$6.08	\$344.00	\$1,763.05
Misc	\$0.00	\$80.00	\$15.00	\$0.00	\$0.00	\$38.55	\$133.55
Late Fee	\$0.00	\$230.00	\$130.00	\$141.46	\$130.00	\$8,044.89	\$8,676.35
Rent	\$0.00	\$6,687.10	\$290.84	\$0.00	\$0.00	\$347.36	\$7,325.30
Gas	\$0.00	\$21.76	\$0.00	\$0.00	\$0.00	\$0.00	\$21.76
Electric	\$0.00	\$227.99	\$0.00	\$0.00	\$0.00	\$0.00	\$227.99
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	=====	=====	=====	=====	=====	=====	=====
=====>	\$0.00	\$44,408.67	\$7,001.69	\$489.54	(\$1,766.15)	\$5,891.77	\$56,025.52

Customer Count = 378



TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME,
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

OCTOBER 2022 STAFF REPORT

From: Melanie Atkin, Finance Manager

To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed two payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly postings for Admin Charges and supplemented Water, Sewer, Police, and HURF departments with transfers from the Parking Fund and General Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created an October summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Ran daily bank statements, making the necessary journal entries to balance the daily bank reconciliations.
- ❖ Continuing to work with the CPA on audit preparations.

HR Duties:

- ❖ We filled two positions for Public Works Crewmember this month. This gives PW a full crew!
- ❖ Helped some employees with benefit related questions.
- ❖ Attended the WLG (Women Leading Government) conference. The event was two days of insightful and empowering learning sessions and great women in government keynote speakers.



Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report

Month: October Year: 2022

Calls by Type	Number	Resident	Non-Resident
EMS Calls	9	3	6
Residential Fire	1	0	1
Commercial Fire	0	0	0
Wildland	2	1	1
Still Assignment	2	2	0
Station Staffing	8	8	0
Citizen Assist	6	2	4
Agency Assist	6	4	2
Special Duty	6	5	1
Snake Removal	3	3	0
Tech Rope Rescue	0	0	0
MVA/Rescue	2	0	2
HazMat	0	0	0
Dispatch Error	0	0	0
Totals:	45	28	17
Total Calls Chief on Scene	35		
Total JFD Meetings Chief Attended	5		

Department Meetings and Drills	Number
Officer's Meeting	1
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours: 653.25
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Fire Chief Meetings	Date
Town Council Meeting	10/11/22
Yavapai Chief's Meeting	10/27/22

Education, Summer Semester:

- Between October 21st and the 29th Jerome Fire Department hosted 2 Rope Rescue Courses taught by Reed Thorne and Allen Muma respectively.

Additional Training:

- On Thursday 5PM October 6th we held our business meeting and trained on EMS Protocols with Muma
- On Thursday 5PM October 13th we trained on Truck Engineering with Muma
- On Thursday 5PM October 20th we walked though the Little Daisy Hotel and Preformed search and rescue training with Blair and Giles.
- On Saturday 9AM October 22nd we conducted Rope Training- Sprat Overview with Muma
- On Thursday 5 PM October 27th we prepared and set up for the Halloween dance on the 29th.

Department Affairs and On-going Projects

- Our October call volume is up by 5 calls over with last October's 40 calls. Our year-to-date call volume is 413 compared with 370 calls YTD 2021. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Jerome Fire has been working with the Town crew to restore the water tanks and water lines to full capacity due to the right-hand tank on Cleopatra hill having a leak on the bottom of the tank. We are looking into getting the tank repaired
- I've been monitoring all the water tanks daily throughout the months. To ensure we have water overflow, in addition to filling the sunshine hill tanks. At this point all the water tanks are full, other than the one that is in need of repair.
- Jerome Fire and the Town Crew have Also been working together on addressing the problems with the Cantilevered Sidewalk on Hampshire Ave. The holes have been patched and are repairing section of sidewalk.
- Allen Muma and I met with a coordinator for a new grant from the state. If our application is accepted, we will receive a new program to organize calls among agencies and units on the fireground, 3 PCs for the program for command vehicles as well as have our subscription paid by the state. We hope to hear back on this new program soon.
- We have recently received and trained on our new LifePaks 15 heart monitors. These were donated by Verde Valley Ambulance company thanks to Allen Muma's efforts. These will be a great asset to our Emergency Medical calls.
- On Saturday the 29th we hosted our 47th Annual Halloween Dance. This was the second time we've held it at the basketball courts by the Sliding Jail. Last year we had plenty of space so this year we brought the fencing and sides in to keep things a bit warmer for everyone. This year was a huge success with over 600 people attending and many reports of people having a great time.

Prevention

- We have had a total of 19 Firewise activities and visits to the burn pile in October with 30 loads of trimmings, slash, and brush for a total of 101 combined Jerome's citizen hours. As well as 28 total hours from our Fuels Crew. If you need assistance, and have not filled out a Firewise application, they can be obtained at the Town Hall or the Fire Department. Currently we are maintaining a 3 man crew, 2 times a week, for fuel abatement efforts.
- 6 Business license inspections were performed.

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

October Fire and EMS Report:

Incident	Date	Time	Day	Select Type	Additional Info	#
22-238	10/1/22	12:00:00 PM	Sat	Station Staffing		3
22-239	10/1/22	1:00:00 PM	Sat	Citizen Assist Non-Resident	Disabled Vehicle	4
22-240	10/2/22	1:00:00 PM	Sun	EMS Non Resident	53 YOF - Basic First Aid - Cut Leg	3
22-241	10/3/22	8:30:00 AM	Mon	Snake Removal & Relocation	2' King Snake	1

22-242	10/3/22	9:30:00 AM	Mon	Agency Assist Resident	Assist JPW W/ Road Repair	1
22-243	10/3/22	3:00:00 PM	Mon	Special Duty Resident	Hazardous Tree Removal	2
22-244	10/3/22	3:30:00 PM	Mon	Special Duty Resident	Clean Storm Drains after storm	2
22-245	10/3/22	3:45:00 PM	Mon	Agency Assist Resident	Assist JPW W/ Traffic Control	2
132	10/3/22	4:39:00 PM	Mon	Still Assignment Resident	Century Plant on Phone lines	4
22-246	10/5/22	11:30:00 AM	Wed	Citizen Assist Non-Resident	Traffic Control for truck	2
22-247	10/5/22	12:00:00 PM	Wed	EMS Resident	Vitals Check	2
22-248	10/8/22	11:00:00 AM	Sat	Station Staffing		3
22-249	10/10/22	6:00:00 AM	Mon	Citizen Assist Non-Resident	Escort Oversized Vehicle	1
133	10/10/22	8:51:00 AM	Mon	EMS Non Resident	46 YOF - Fainting /Seizure	9
22-250	10/11/22	7:00:00 AM	Tue	Snake Removal & Relocation	2' Rattlesnake	1
134	10/11/22	4:57:00 PM	Tue	EMS Resident	49 YOF - Feeling Ill	6
22-251	10/12/22	7:00:00 AM	Wed	Agency Assist Resident	Assist JPW W/ Traffic Control	1
22-252	10/13/22	3:15:00 PM	Thur	Agency Assist Non-Resident	Assist Starlink W/ Traffic Control	3
22-253	10/14/22	9:30:00 AM	Fri	Agency Assist Resident	Assist JPW W/ Vehicle Blocking	1
22-254	10/14/22	11:45:00 AM	Fri	Citizen Assist Resident	Lift Assist	2
135	10/14/22	9:52:00 PM	Fri	MVA/Rescue Non-Resident	Motorcycle Vs Vehicle	6
22-255	10/15/22	9:00:00 AM	Sat	Snake Removal & Relocation	2' King Snake	1
136	10/15/22	3:19:00 PM	Sat	EMS Non Resident	62 YOF W/ Injury due to Fall	5
22-256	10/16/22	8:00:00 AM	Sun	Special Duty Resident	Remove Hazard from Rd.	1
137	10/19/22	1:58:00 PM	Wed	EMS Non Resident	22 YOF - Leg Injury	5
138	10/20/22	11:09:00 AM	Sat	EMS Non Resident	Canceled Enroute	1
139	10/22/22	8:15:00 AM	Sat	Residential Fire	Fire Investigation	2
140	10/22/22	8:05:00 PM	Sat	EMS Non Resident	42 YOF W/ Injury due to fall	4
22-257	10/24/22	8:00:00 AM	Mon	Special Duty Non-Resident	Live Fire Training	5
22-258	10/24/22	8:00:00 AM	Mon	Station Staffing	Rope Class	3
22-259	10/24/22	8:00:00 AM	Mon	Agency Assist Non-Resident	assist JPD W/ an oversized Vehicle	1
141	10/26/22	8:19:00 AM	Wed	Wildland	Prescribed Burn	3
22-260	10/25/22	8:00:00 AM	Tue	Station Staffing	Rope Class	3
22-261	10/26/22	8:00:00 AM	Wed	Station Staffing	Rope Class	5
22-262	10/27/22	8:00:00 AM	Thur	Station Staffing	Rope Class	4
142	10/28/22	8:11:00 AM	Fri	Still Assignment Resident	Fire Alarm - Nothing found	3
22-263	10/28/22	8:00:00 AM	Fri	Station Staffing	Rope Class	5
143	10/28/22	12:55:00 PM	Fri	EMS Resident	70 YOF -Fall	6
144	10/29/22	12:13:00 PM	Sat	MVA/Rescue Non-Resident	27 YOM - Motorcycle Down	10
22-264	10/29/22	8:00:00 AM	Sat	Station Staffing	Rope Class	2
22-265	10/29/22	5:00:00 PM	Sat	Special Duty Resident	Dance Setup+ Hosting	19
22-266	10/30/22	1:30:00 AM	Sun	Citizen Assist Non-Resident	Vehicle Lockout	3
22-267	10/30/22	8:00:00 AM	Sun	Special Duty Resident	Dance Disassembly	8
145	10/31/22	2:27:00 PM	Mon	Wildland	Canceled On scene	3
22-268	10/31/22	5:00:00 PM	Mon	Citizen Assist Resident	Disabled Vehicle	1

Incident	Date	Time	Day of week	Select Type	Additional Info	#
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October 2022 Burn Pile Log

JC stands for Jerome citizens

Date	Address	Adult Prob.	# Crew Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# crew	JC# Hrs.	JC Total Hrs.
10/4/2022	842 Gulch				0	2	2	4	8
10/5/2022	Hull/ Clark				0	2	2	6	12
10/6/2022	556 Clark				0	3	3	5	15
10/7/2022	556 Clark				0	2	2	4	8
10/13/2022	597 Main				0	1	1	4	4
10/13/2022	89A		3	7	21				0
10/13/2022	599 Main				0	1	1	4	4
10/13/2022	231 East Ave.				0	2	2	4	8
10/12/2022	89A		2	6	12				0
10/14/2022	295 Dundee				0	2	2	2	4
10/17/2022	295 Dundee				0	2	2	2	4
10/18/2022	222 Dundee				0	2	2	2	4
10/19/2022	Conglomerate		2	5	10				0
10/19/2022	Little Daisy				0	2	1	4	4
10/20/2022	Beale St.		2	5	10				0
10/22/2022	Hull Rd.				0	2	2	4	8
10/26/2022	89A		2	5	10				0
10/31/2022	135 Dundee				0	6	2	8	16
10/31/2022	Clarkdale Cemetery				0	1	2	1	2
	Totals	0	11	28	63	30	26	54	101
	Jerome Citizen Hours-	Adult Prob.	Firewise	FW Hrs.	Firewise Total Hrs.	# Loads	JC# Crew	JC# Hrs.	JC Total Hrs.

Thank you for your continuing support
Rusty Blair Chief JVFD

Jerome Library Staff Report October 2022

The Yavapai County Library District has upgraded web service for all county Libraries by Migrating our Workflows software to the Cloud.

These types of upgrades are included in our membership to the Yavapai County Free Library District.

Free Tickets and \$50 gas card for the AZ Science Center at Heritage Square in Phoenix are available at your local Yavapai County Library, through June 2023.

- Attended Community engagement seminar (building relationships and using local and library data to reach out to the community.)
- Worked with Community Service Personnel on various projects.
- Fall Community Art Events

Broom Making, Beginner and Intermediate – 4 scheduled classes

Quilling, the art of paper rolling

Wet felting hats with Arizona Alpaca

Holiday Origami Ornaments

Sign up for classes in the library.

Respectfully, Librarian, Kathleen Jarvis



Founded 1876
Incorporated 1899

Town of Jerome, Zoning Administrators Report

Town Council: Tuesday, November 08, 2022
Prepared by: William Blodgett, Zoning Administrator

Planning & Zoning Commission- Regular Meeting of October 18 2022

Meeting cancelled, no agenda items.

Design Review Board- Regular Meeting of October 25 2022

Approved new signage for Copper Country Fudge and approved new signage for Vino Zona winetasting and Vino Zona Kitchen Store.

Board of Adjustment-

A meeting is being set up currently for November.

Code Enforcement-

Investigated political signage according to regulations provided by the State of Arizona and continued to work with residents and businesses who added signage, or changed paint colors without Design Review, in order to bring them back into compliance. Investigated reports of an RV parked that was occupied and found nothing to report.

Administrative Approvals-

Approving a change in roof materials for the Powder Box church (105 Douglas Road) after reviewing for appropriateness.

Other Business-

Continued discussion and planning for the Hotel Jerome project, with a focus on a project manager or advisory committee to facilitate smart planning and direction of the intended work.

Working with the Town Engineer on a number of minor lot line adjustments, as well as a subdivision of a town lot adjacent to the Haunted Hamburger.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Regular Meeting of the Town of Jerome

DESIGN REVIEW BOARD

Tuesday, October 25, 2022, 6:00 pm

600 Clark Street

DRAFT MINUTES

6:05 (0:05) Item 1: Call to order

Chair Brice Wood called the meeting to order at 6:05 p.m.

Planning & Zoning Administrator Will Blodgett called the roll. Present were Chair Wood, Vice Chair Tyler Christensen, Board member John McDonald, and Board member Mimi Romberger. Board member Carol Wittner was absent.

6:05 (0:43) Item 2: Petitions from the public – There were no petitions from the public. Possible Direction to Staff

6:05 (0:47) Item 3: Approval of Minutes: Minutes from the Regular Meeting of Tuesday, September 27, 2022.

Discussion/Possible Action

Chair Wood complimented Deputy Clerk Muenz, who was unable to attend the meeting, on the minutes.

Motion to approve the minutes of the regular meeting of September 27, 2022

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
ROMBERGER		X	X			
WITTNER					X	
WOOD			X			

Continued Items/Old Business:

No Items

New Business:

6:06 (1:32) Item 4: Seeking Approval for new signage

Applicant/Owner: Copper Country Fudge (Jamie Mackenzie)

Zone: C-1

Address: 337 Main Street

APN: 401-06-026L

Applicant is seeking approval to replace existing signage, including a hanging sign and window lettering.

Discussion/Possible Action

Mr. Blodgett read a description of the proposed sign replacement for the fudge shop in the Boyd Hotel. He said the applicant wishes to replace the aging projecting sign that hangs above the front windows because it is weathered, and there will be no additional modifications to the structure. Mr. Blodgett thanked the applicant for the wonderful job they did assembling their application for the proposed sign. He said dimensions of the sign and the height of the sign from the ground below, 10 feet, meet all the requirements. The packet included an image of letters painted on the window of the shop, which Mr. Blodgett explained met the size requirements as well because the total number of square footages for all signs was within 32 square feet.

Chair Wood said his impression is that it is a very nice sign and feels it's appropriate to the style of the street. He said the production of the new sign is standard for exterior signs, vinyl applied to a weather resistant surface.

Mr. Blodgett agreed that it would be more weather resistant than the old style of hand painted sign.

Vice Chair Christensen had a question about the painted sign on the window. He said there was an image shown between the green trim, and another image in beige. He wondered where that would be placed.

Mr. Blodgett explained that the second image was just a graphic showing the dimensions of the lettering.

Ms. Romberger commented that she liked where they placed the ice cream and shake images on the window; she said it makes the sign "work."

Motion to approve new signage at 337 Main Street

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD		X	X			
ROMBERGER			X			
WITTNER					X	
WOOD	X		X			

6:12 (7:38) Item 5: Seeking Approval for new Signage

Applicant/Owner: VINO ZONA (Ginger Mackenzie) Zone: C-1

Address: 527 Main Street

APN: 401-06-091

Applicant is seeking approval to move one sign and add an additional sign.

Discussion/Possible Action

Mr. Blodgett read a brief description of the proposal to move the existing sign for VINO ZONA and add a new sign on the west side of the building. He explained that the applicant would also be applying for a change of use as the upper floor, where the retail space will be moving, was previously used as a residence. He said the new sign will be exactly 16 square feet and more than 8 feet above the ground, so it met both requirements. The second sign for the kitchen store will come up for review later, perhaps with the change of use application. Mr. Blodgett read a description of the building. Chair Wood thanked Mr. Blodgett.

Vice Chair Christensen asked if the conceptual image was to scale.

Mr. Blodgett replied that it was not, it was just a rough model.

As a follow up question, Mr. Christensen asked, if it were to scale, would it only be placed in the white section of the upper floor, or would it come down onto the green wall of the lower floor?

Chair Wood thanked Mr. Christensen for his observation, and said he agreed that he would also place it on the upper section.

Ms. Romberger asked if the applicant had mentioned what the sign would be made of.

Chair Wood said the typical material is MDO.

Mr. Blodgett said it will be a similar material as the existing signs.

Mr. Christensen asked if Mr. Blodgett knew the exact height of the building and Mr. Blodgett replied that he did not. Mr. Christensen said that he wondered if an 8-foot sign would fit in the white part of the upper floor.

Mr. Blodgett said he would work with the applicant to measure it and determine the placement.

Mr. Christensen said if it would fit, he felt it would look better on the upper floor. However, if that would not work, he does not see it as a reason for it not to be approved. He motioned to approve the sign, with the recommendation that it fits as closely as possible to the 2nd story.

Chair Wood seconded the motion and added that hanging the sign above the downspout near the balcony of the second floor would allow it to be closer to the street.

Motion to approve new signage at 527 Main Street with recommendation

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN	X		X			
MCDONALD			X			
ROMBERGER			X			
WITTNER					X	
WOOD		X	X			

Meeting Updates:**6:21 (16:01) Item 6: Updates of recent and upcoming meetings**

- **October 11 regular Council meeting** – Adopted resolution #646, amending user fees and charges for town services. Recognized the promotion of fire captain Carl Whiting to Battalion Chief and approved the purchase of a new Fire Department brush-truck. Approved entering into an Intergovernmental agreement for Fire apparatus maintenance with Copper Canyon Fire District and approved the purchase of an Agenda Management system.
- **October 18 regular meeting of Planning & Zoning Commission** – No agenda items, meeting cancelled.

6:23 (18:17) Item 7: Future DRB Agenda Items for Tuesday, November 22, 2022: To be updated, 2-3 possible items that are awaiting additional information requested of the applicants.

Mr. Blodgett explained to the Board that he had been working with some applicants and there would potentially be a few items on the agenda for the November DRB meeting.

Vice Chair Christensen wanted to point out, on the record, some signs around town that he had noticed. The Rickeldoris Candy Shop had a sign that was originally on their old location, and which had been relocated to the new building; he does not believe it was included in the application for the new location. Also, the Cornish Pasty has added new signing that is large and did not make it before the board.

Mr. Blodgett replied that he was aware of the Cornish Pasty sign and was working with the owner. He initially chose not to ask them to remove it because it had been attached to the wall using concrete anchors and did not want to have it removed and then reattached until he had gathered some more information. The sign is 32 square feet, which is twice the allowable size. Mr. Blodgett said he has contacted them and will be having a meeting to discuss rectifying the situation or they will receive a Notice of Violation. He also brought up the old Rickeldoris location, which had been partially repainted without approval. He had reached out to Mr. Flagg about it, and he is expecting to receive some more information soon.

Vice Chair Christensen asked whether franchises were allowed in the town because he felt like it had come up before Council in the past.

Chair Wood answered that what had stopped that type of enterprise was actually the parking situation.

Mr. Blodgett said that franchise is a very large, umbrella term that could include many types of businesses.

Vice Chair Christensen wondered if it could be an issue going into the future; the Cornish Pasty could set a precedent for other franchises.

Mr. Blodgett said that he would do some research. As they were existing, we must be careful not to do something that might be considered a taking.

Chair Wood said that we don't have a format for these types of remarks. He explained that they had addressed them in the past as "around the table," but the state had said they could not do that as it was like an unposted agenda.

Mr. Blodgett said that this could be a direction to staff.

Vice Chair Christensen said he did not want to make it a direction, he just wanted to say that these things had been noticed so that the public knew they were paying attention.

Chair Wood replied that he felt Mr. Christensen had worded it correctly.

Item 8: Adjourn

Motion to adjourn at 6:28 p.m.

BOARD MEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
CHRISTENSEN			X			
MCDONALD			X			
ROMBERGER		X	X			
WITTNER					X	
WOOD	X		X			

Approved: _____ Date: _____
Brice Wood, Design Review Board Chair

Attest: _____ Date: _____
Kristen Muenz, Deputy Town Clerk



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943
www.jerome.az.gov

DRAFT MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL 600 CLARK STREET, JEROME, ARIZONA TUESDAY, OCTOBER 11, 2022, AT 7:00 P.M.

<div>ITEM #1: 7:00 (0:01)</div>	<div><div>CALL TO ORDER/ROLL CALL</div><div>Mayor/Chairperson to call meeting to order. <i>Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Brett Klein called the roll. Present were Mayor Dillenberg, Vice Mayor Alex Barber, Councilmember Jane Moore, and Councilmember Sonia Sheffield. Councilmember Harvey joined the meeting via telephone.</i> <i>Staff Present included Mr. Klein, Finance Manager Melanie Atkin, Zoning Administrator Will Blodgett, Fire Chief Rusty Blair, Fire Captain Carl Whiting, and Deputy Town Clerk Kristen Muenz.</i> <i>It was agreed that the order of the agenda items would be changed to accommodate those present. The order of the items was #1, #2, #3, then #10A, #10B, #10C, #10D, #4, #5, #6, #7, #10E, #11, and #12. The items are presented here in the order in which they appeared on the agenda.</i></div></div>																																										
<div>ITEM #2: 7:00 (0:32)</div>	<div><div>PROCLAMATIONS</div><div>Proclamation proclaiming October 2022, as Domestic Violence Awareness Month <i>Dr. Dillenberg invited the representative for the Verde Valley Sanctuary, Jessie Johnson to speak. She thanked the council, and said they are headquartered in Cottonwood, but cover the entire Verde Valley region. Ms. Johnson explained that domestic violence is considered a family issue and has been left to families to address in private for too long. Today, we recognize the role of public and private sectors, non-profits, communities, and individuals to address domestic violence. Ms. Johnson said that significant progress has been made but there is much work still to be done. During National Domestic Violence Awareness and Prevention Month we come together to reaffirm our commitments. She said that the Verde Valley Sanctuary began 29 years ago, with a mission to provide safety, services, and comfort to victims of domestic violence. They operate a 24/7/365 shelter and crisis line, advocacy center, and more. They have served 1,500 survivors of domestic and sexual violence in fiscal year 2022.</i> <i>Dr. Dillenberg thanked Ms. Johnson and the Sanctuary for their service to the community and presented a signed copy of the Proclamation. There was a round of applause.</i> <div>Motion to approve proclaiming October 2022 as Domestic Violence Awareness Month</div><table><tr><th>COUNCILMEMBER</th><th>MOTION</th><th>SECOND</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>SHEFFIELD</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table></div></div>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY			X				MOORE		X	X				SHEFFIELD			X			
COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN																																					
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MOORE		X	X																																								
SHEFFIELD			X																																								
<div>ITEM #3: 7:03 (3:34)</div>	<div><div>FINANCIAL REPORTS</div><div>Financial reports for September 2022 <i>Vice Mayor Barber stated that we’re down \$139,000 from last year at the beginning of the budget season. It seems like, looking at the sales reports, we’re down everywhere including retail and lodging.</i> <i>Ms. Atkin replied that it is starting to look up this month.</i> <i>Mr. Klein explained that we are keeping expenses down because of the lower numbers.</i> <i>Ms. Barber said that we have tried to budget but being \$139,000 down this close to the beginning of the budget year is a little frightening. She thanked Ms. Atkin and said she appreciates the staff for all they’re doing.</i> <i>Ms. Moore asked if the numbers in the report were from last month.</i> <i>Ms. Atkin replied that, yes, they are.</i> <i>Dr. Dillenberg said that he believes we will see an increase over the next couple of months.</i> <div>Motion to accept the September 2022 Financial Reports</div><table><tr><th>COUNCILMEMBER</th><th>MOTION</th><th>SECOND</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>SHEFFIELD</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table></div></div>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				SHEFFIELD			X			
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ITEM #4:
7:25 (25:45)

STAFF AND COUNCIL REPORTS

Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members.

Mr. Klein read his report to Council. He said that NACOG has additional traffic count locations, we have our own equipment, but there is additional DOT equipment available to be utilized if anyone has suggestions for locations. He also said that anyone who attended the last P&Z meeting would be aware that we have had trouble with Zoom meetings, and explained that we have worked to resolve our issues with the Zoom platform.

Dr. Dillenberg asked for updates on the CAT shuttle service and Mr. Klein replied that there have been no issues reported, but it is too early for a full update.

Motion to accept the October 2022 Staff and Council Reports

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE			X			
SHEFFIELD		X	X			

ITEM #5:
7:27 (27:21)

ZONING ADMINISTRATOR’S REPORT/PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES

Minutes are provided for the information of Council and do not require action.

Will Blodgett read his report, updating Council on recent PZ and DRB meetings. He said that the BOA meeting is still pending; no date has been set. Code enforcement has been active, and he has been working on a sign inventory at the UVX building due to some new signage that had not been approved. Mr. Blodgett said he is working with the owner, and the sign is being left in place for the time being because it was anchored to wall, and he would like to avoid damage to the historic wall if possible. He pointed out the drawings for Hotel Jerome, provided by Steve Knowlton, and said they are still conceptual. He asked Council to please look them over and give comments and suggestions, but he personally thinks they look fantastic.

Ms. Moore said that she would like to have meeting to discuss the Hotel and have everyone involved to discuss not only the floorplans, but parking and other issues.

Dr. Dillenberg said that was a good suggestion.

Mr. Klein said that we can set that up.

*There was a brief pause in the meeting because Councilmember Harvey’s telephone signal dropped.

When the meeting continued, Mr. Blodgett said we need to look at the windows on the Hotel because Mr. Knowlton had an idea to share.

Dr. Dillenberg said that he would love for Steve to be at the special meeting.

Ms. Moore then asked when the other boards might start in-person meetings, and Ms. Muenz explained that P&Z and DRB both had in-person meetings in September.

Mr. Knowlton then explained to Council that he has been doing some research on replacing the glass on the Hotel Jerome. Unfortunately, tempered glass manufacturers are still closed, so you can’t get it. He suggested that the window glass wouldn’t have to be tempered if we raised the sills and, as it all must be rebuilt anyways, raising the sills could be part of the project to repair the front of the building.

Ms. Barber asked, for clarification, would we be reusing the existing glass panels in new frames?

Mr. Knowlton replied that is a possibility.

ITEM #6:
7:36 (36:37)

APPROVAL OF MINUTES

September 13th regular meeting; and September 21st Special Meeting

Councilmember Moore asked to vote for the minutes separately because she was unable to attend the September 13th meeting and would be abstaining from the vote for those minutes.

Motion to approve the minutes of the September 13, 2022, Regular Council Meeting open session

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE						X
SHEFFIELD		X	X			

Motion to accept the minutes of the September 21, 2022, Special Council Meeting open session

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY			X			
MOORE		X	X			
SHEFFIELD			X			

ITEM #7:
7:39 (39:13)

PETITIONS FROM THE PUBLIC

There was a petition from Stephan Block, who wrote a letter to Council but was not in attendance.

Ms. Barber said she has read the letter and commented that he is asking us to urge the county to readopt a 2006 Use Plan for the purpose of open space preservation. She said that she would rather not have Jerome grow into Clarkdale. Ms. Barber said she thought Clarkdale and Cottonwood had an open space IGA in the past but noticed that the cities are now combined with all areas around Clarkdale becoming growth corridors. She said she feels passionately about the topic and suggested we reach out for an intergovernmental meeting to discuss it.

	<p>Ms. Moore said she would like to read the petitioners letter, which she proceeded to do. She said that she doesn't think too many people know that the county is updating their general plan, which she felt was important, and there are links on the County's website for citizens to make comments if anyone is interested.</p> <p>Ms. Barber asked, can we put this on the next agenda to formulate our response?</p> <p>Dr. Dillenberg said that it's getting close to the deadline, but we could have a meeting to discuss it.</p> <p>Ms. Barber suggested that citizens visit Clarkdale's website for more information their general plan and growth corridors.</p> <p>Ms. Harvey said she agrees we should add this topic to a special meeting because she also would prefer not to see Clarkdale and Jerome connect.</p> <p>Dr. Dillenberg said that it can be added to the special meeting.</p>																																										
ITEM #8:	ORDINANCES AND RESOLUTIONS																																										
7:45 (45:51)	<p>ITEM #8A: RESOLUTION No. 646; A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY ARIZONA, AMENDING AND ADOPTING USER FEES AND CHARGES FOR PERMITS, LICENSES, DEVELOPMENT RELATED SERVICES AND OTHER TOWN SERVICES.</p> <p>Council may approve the master user fee schedule as amended and as may be amended from time to time.</p> <p>Dr. Dillenberg read the resolution in title only; he asked his colleagues for their thoughts.</p> <p>Ms. Moore said that some of these may need further discussion. She asked if the fee for Special Event permits can be added at a later date.</p> <p>Mr. Klein responded, yes, that will come before Council because it will involve a code amendment.</p> <p>Ms. Moore asked if that would be in addition to adopting the current user fees.</p> <p>Mr. Klein explained that this resolution adds some new Public Safety fees, and the main impetus was the new S.T.R. licensing that would take place October 20th. Regarding commercial fees, he said we'll have another meeting with a lot of discussion, and the fee you are referencing will be part of that meeting. Mr. Klein said that the code amendment will come first.</p> <p>Ms. Barber said she was pleasantly surprised to see the addition of Police Service fees, as we do need to charge for the work that is being provided. According to our agenda, we can approve and amend the Master User Fee Schedule from time to time. We can approve this now and go back through it over the next few months to add updates. Ms. Barber commented that we don't want to hurt the people who are trying to fix old houses, but we also don't want to give things away, there needs to be a fine balance. People need to pay their fair share and we need to keep up to code. She asked if there was a record of the date of fee updates.</p> <p>Mr. Klein replied that some of the work was done last year, but there could be a work session for the commercial fees that need to be updated.</p> <p>Dr. Dillenberg agreed there should definitely be charges added, and we can schedule a meeting to discuss them.</p> <p>Ms. Barber said that she would motion to accept the master list as presented and they can update it later as needed.</p> <p><u>Motion to approve Resolution No. 646, Amending and Adopting User Fees and Charges for Permits, Licenses, Development Related Services, and Other Town Services</u></p> <table><tr><th>COUNCILMEMBER</th><th>MOTION</th><th>SECOND</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>SHEFFIELD</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY			X				MOORE			X				SHEFFIELD		X	X			
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ITEM #9:	UNFINISHED BUSINESS																																										
	No items were included in this section.																																										
ITEM #10:	NEW BUSINESS																																										
7:07 (6:56)	<p>ITEM #10A: RECOGNITION OF FIRE CAPTAIN CARL WHITING PROMOTED TO THE RANK OF BATTALION CHIEF</p> <p>Chief Blair will provide background information on this Fire Department promotion.</p> <p>Fire Chief Rusty Blair introduced Carl Whiting and said he is an asset to the Fire Department, is very knowledgeable, and he is glad to have him board.</p> <p>There was a round of applause.</p> <p>Ms. Barber said she would like to say that she has seen Mr. Whiting in action taking care of rattlesnakes. Thank you, gentlemen, I think this is wonderful and well deserved.</p> <p>Dr. Dillenberg agreed the promotion is well deserved and great for the community. He added that they are appreciated.</p> <p>Chief Blair explained that Mr. Whiting's promotion will afford him more time to be out in the community.</p>																																										
7:08 (9:25)	<p>ITEM #10B: CONSIDER PURCHASE OF A NEW FIRE DEPARTMENT BRUSH TRUCK AND TRANSFER EXISTING TO THE PUBLIC WORKS DEPARTMENT</p> <p>Council may approve a quote for purchase of a new cab and chassis for the brush truck replacement.</p> <p>Mr. Whiting said he learned that Public Works has a budget of \$50,000 for a new flatbed truck. He said the Fire Department's current Wildland truck is getting close to the end of its lifespan per Arizona's Fire and Fuels Management Department's requirements. Mr. Whiting said that he's talked to PW Director, Marty Boland, and he is more than happy to take that old truck. If the FD can get a new truck, Mr. Whiting said he would like a bigger cab, which will be more comfortable for 3 people when traveling to assignments. Of the \$50,000 budgeted, Mr. Whiting proposed using \$10,000 to put a new flatbed on the</p>																																										

existing 2008 Ford F450 for the Public Works Department. The FD would then be able to get a newer truck by using some money from the Wildland contingency funds. A new type 6 truck typically runs between \$140,000 to \$200,000, so by doing this we could get a new truck and put the old utility box on it for around \$80,000.

Ms. Barber said she thinks it's wonderful that Mr. Whiting talked to Public Works and worked this idea out. She said, if Public Works is good with it, it sounds like the Ford would be perfect for driving around Jerome. She then asked for more information on the proposed new vehicle's type, and where they would purchase it for that price.

Mr. Whiting and Chief Blair explained that the photo they had provided as reference was of a complete newly built truck from 2021. What he is proposing to get is a 2023 by working with the dealership. He said that Chapman Dodge has a federal and state contract, and he will try to get lowest price he can.

Ms. Barber said that she would make the motion this is something we should do, if it's been worked out between departments, and Ms. Harvey said she would second that motion.

Mr. Whiting also said that he estimates the truck currently brings in between \$20-\$25,000 per assignment.

Dr. Dillenberg thanked Mr. Whiting and the Fire Department for the important work they do.

Motion to approve a Quote of Purchase of a New Cab and Chassis for the Brush Truck Replacement

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

7:14 (14:08)

ITEM #10C: CONSIDER ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT (IGA) FOR FIRE APPARATUS MAINTENANCE AND REPAIRS WITH COPPER CANYON FIRE & MEDICAL DISTRICT

Council will consider and may approve the proposed IGA with Copper Canyon.

Dr. Dillenberg read the summary of the intergovernmental agreement with Copper Canyon Fire and Medical District.

Fire Chief Rusty Blair explained that the servicer, Rob, used to service our trucks with Northern Arizona Services out of Flagstaff. Now, they have bought the pump testing equipment and will be more centrally located. Mr. Blair said that Rob is very familiar with our apparatus, and he thinks this is a win-win situation over using other servicers, as their prices went up.

Dr. Dillenberg said that he agreed it will be a better fit.

Ms. Harvey motioned to approve.

Ms. Barber seconded that motion, and then thanked the Fire Department and its crew of volunteers.

Motion to approve an Intergovernmental Agreement (IGA) for Fire Apparatus Maintenance and Repairs with Copper Canyon Fire and Medical District

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
SHEFFIELD			X			

7:16 (16:15)

ITEM #10D: DISCUSSION AND DIRECTION ON A POTENTIAL CODE AMENDMENT IN SECTION 13-9 PERTAINING TO DEMAND REDUCTION STRATEGY I

The Council will consider and discuss a potential Code amendment and provide direction.

Fire Chief Blair presented saying, when looking at current Strategy 1 water restrictions, we're basically asking people to please not use water, but you can use as much as you want at night. To be in line with Strategy 2, he would propose different language that includes time limits. He suggested Council look at the summary he provided, which had usage averages for different categories from 0 gallons to over 40,000 gallons per month. Chief Blair said changing the language could get the heavier users to use less water when we are in Strategy 1 restrictions by limiting hours of use. He mentioned that there is a chapter on viticulture in the Town Code that already covers some of this, so this would affect mainly residential areas.

Ms. Barber said she felt the limit of 2 hours a day, or 900 gallons, and taking away the exemption for restaurants and other commercial accounts that already pay per gallon, is not unreasonable. She also said that we are usually only in Stage 1 during the summer months, but we extended it this year because we are down by one water tank.

Chief Blair confirmed that we will remain in Stage 1 until that tank is repaired.

Jane Moore asked, as there's quite a difference in usage with a large hotel or restaurant, how would we word exceptions.

Chief Blair explained that he intended on taking that part out of the amendment because he recently learned that they receive the commercial rate and are already charged by the gallon.

Jane Moore said, they will not be restricted by the 900 gallons per day, then?

Chief Blair said no they would not, there would be no way to maintain their businesses with that restriction.

Ms. Sheffield said that with Stage 1 restrictions, restaurants don't offer water unless asked and hotels don't do linens unless necessary, so they are already limiting water. She then commented that she may have found the potential leak on Sunshine Hill and could point it out.

Chief Blair responded that he and Marty Boland will address it.

Ms. Barber asked if someone goes over this, I don't see where it says what happens, is there a fine?

Chief Blair confirmed that there are penalties listed in the Town Code under the Strategy 2 restrictions.

Ms. Barber asked, if someone had a leak, would we tell them we will not fine them if they fix it? She would not want someone to get fined for a leak; there should be checks and balances.

7:50 (50:46)

Chief Blair agreed that it is important to find leaks. Right now, down at the 500 level, we're losing water and there is about 2,400 feet of line, so the leak has been hard to find.

Ms. Barber asked, what is the timeline to get the tank fixed?

Mr. Klein replied that we received two bids, but neither bidder can get to it until Spring. He said the bid from the company that is familiar with the tank from the last repair is competitive, but they cannot get to it until March or April. It's more difficult because there are very few companies available.

Chief Blair explained that this repair will include things, such as replacing hardware, that we were not able to get done during the last repair, so it will be beneficial.

Ms. Barber said she would like a reference to what the penalties would be.

Mr. Klein explained that the amendment was in the discussion stage, and there could be direction to staff.

There was some discussion as to where the penalties are currently listed in the code, and if they should be repeated in the amendment. Chief Blair pointed out the penalties in the code, shown from moderate to more severe depending on the violation.

Dr. Dillenberg thanked Chief Blair.

ITEM #10E: CONSIDER THE PURCHASE OF AN AGENDA MANAGEMENT SYSTEM

The Council will view proposals, hear recommendations from staff and may approve the purchase.

Mr. Klein explained to Council that he brought the item to the last meeting as a concept. He wanted to discuss it further because it will impact Council as there will be a different agenda format. He said that we can get it to look nearly identical but there may be some language changes. The rationale is that we'll free up staff time considerably and it will be part of an overall technology advancement for which we should be receiving a grant reward to purchase a screen, cameras, and recording devices.

Ms. Sheffield asked if there will be a database with a search engine, if so, could go into it and pull out any agenda with a key word search?

Ms. Barber commented that it should be more user-friendly, and we are coming out of our dark ages. She said that she had asked Mr. Klein to show us why it makes sense, and the fiscal impacts, and the report said that it equates essentially to no fiscal impact and may be a net gain of employee time and productivity. She asked, Clarkdale, Cottonwood, they all use agenda management systems, correct?

Dr. Dillenberg said there must be something good about them then.

Ms. Harvey said that she has two issues; the 1st is the paperless initiative which she is not keen on because she likes having paper. The other thing is that when we're looking at Civic Plus, there's an option for premium or ultimate. The difference is the premium option has a few less things, and it concerns me that the one-time cost is for up to 2 boards as we have 4 boards. Mr. Klein explained that 1 board is included, so we will have 3 total for the regular boards. For periodic, ad hoc boards like BOA, we can choose to add them on. I was able to negotiate to cut down costs overall, so the cost is \$45,000 and if we had gone with premium, it would have been more. He also said it will take time to implement because it will go before the boards.

Dr. Dillenberg asked, what about the paper issue?

Mr. Klein said they aren't mutually exclusive, there can be paper.

Ms. Barber said she also likes to take notes on the paper. She understands the carbon footprint aspect, but she does recycle it.

Dr. Dillenberg said it is nice to have flexibility and Mr. Klein responded we will be able to print still.

Ms. Barber asked, can we think about this some more and talk again at the next meeting unless anyone is ready to motion?

Ms. Moore asked for clarification on the quoted \$300 cost per meeting.

Mr. Klein explained that it meant meeting "type," not per each meeting. If we wanted to add another type, it would be \$300 cost per year.

Ms. Moore asked, if we decide to do this and then decide it's not really what we want, can say just say we don't want this anymore?

Mr. Klein answered yes, we can try another one or just discard it all together, we are not locked in for more than the year.

Ms. Moore commented that sometimes things turn out to be more of a pain. Tech is great on many levels, but just because 90% of other towns do it, doesn't mean it will be a good fit for us.

There was some more discussion of paper as opposed to an iPad.

Dr. Dillenberg asked Mr. Klein how they would proceed.

Mr. Klein said it was included in the grant application, and to receive the money, we must go forward with purchasing the system. This is most affordable one, and it meets our needs.

Ms. Barber commented that, if we have the grant money, we should use it and not give the money back. If it's included in the grant, what can it hurt to try?

Ms. Sheffield said, as a new councilperson, she feels like it would be beneficial and helpful to be able to search and follow a project that the Town undertook from beginning to end. She said she would love access to information in a database search.

Mr. Klein said that other town's use the system, and their councils still want paper copies; it's not unusual.

Dr. Dillenberg asked Ms. Harvey if she would feel comfortable going forward if she could have paper copies.

Ms. Harvey agreed that she felt comfortable with having the flexibility to not be totally paperless.

Ms. Barber pointed out that the report, like Ms. Sheffield mentioned, lists benefit #3 as 'easy searchability and archiving for all documents.' She said that she would move to approve purchase of the system contingent that we receive the grant.

Motion to approve the purchase of an Agenda Management System, contingent on receiving grant monies

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

**ITEM #11:
8:02 (1:02:52)****TO AND FROM THE COUNCIL**

Council may direct staff regarding items to be placed on a future agenda.

Ms. Harvey asked if we know who is running the Community Garden, because it is full of weeds and looking terrible. She said when we started it, we did not want the town crew to have to take care of it. If it's not being taken care of, we should open it up for use by other people to get it cleaned up. She said, compared to the beautiful Middle Park, it looks bad. Also, she wants the do-not-enter signs to be put up on 2nd and 5th streets; the new UPS driver has been digging up the streets.

Dr. Dillenberg asked Mr. Klein to follow up on that.

Ms. Sheffield wanted to also comment on the garden. She does not know who's in charge now either, but originally, there were plans for things like a tool shed. She said that she has a plot there that she has not been able to work on and having to load up her own tools makes it hard. Ms. Sheffield said it would be nice to have a weedwhacker one site.

Ms. Moore suggested that something be put in the newsletter requesting volunteers or suggestions.

Dr. Dillenberg asked Ms. Muenz if she would add something to the newsletter, which she agreed to do.

Resident Mimi Romberger told Council that she has the Facebook page for the garden. She and Lacey, who both volunteered in the garden, haven't talked in a while but she said she will post a notice.

Ms. Harvey and Dr. Dillenberg thanked Ms. Romberger.

Ms. Barber said that we had plans for a shed, but John Knight was heading that up and he left. She said we'll pick the ball back up and if we need a shed, so be it.

Dr. Dillenberg said it is a valuable space that can provide a great benefit.

Ms. Barber suggested that leaves be left on the ground for the benefit of animals.

Ms. Moore said we need to have a meeting with Pace Engineering and possibly Henry McVittie on the sewer plant. She said ADEQ is passing oversight of the sewer treatment plant to, she thinks, Jonathan Paul. Ms. Moore said that questions have come up and clarification is needed, so she thinks we need to have a work session with Pace and see where we stand with the sewer treatment plant.

Mr. Klein replied that we can certainly do that work session. He explained that this will be his 4th wastewater plant upgrade, and engineers do come regularly, we can have them come to next meeting or a separate meeting.

There was some discussion of scheduling a special meeting.

Ms. Moore said we need to discuss, for example, a container that will be used to haul out solids, and how often. Some rethinking may need to be done. She said there were comments from ADEQ, and she would like updates for Council. Also, we need to get the actual cost for the ratepayers.

Ms. Barber said we were talking \$100 at the beginning. She had looked into herself and, with 43 sewer connections and millions of dollars in cost, it's over \$10,000 per connection. But thinking about it, Ms. Barber said even those numbers seem like an underestimation.

Ms. Moore said there are lots of things to clarify.

Dr. Dillenberg, asked if they would like to add this to the other meeting?

Ms. Moore said it would depend on the Pace team's availability. The other item she wanted to discuss was Hotel Jerome, but they were already planning the meeting for that.

There was some discussion of scheduling the special meeting, and Mr. Klein said it would be helpful if the councilmembers would let him know which days they are not available.

Resident Nancy Robinson said she had follow-up questions from previous meeting recordings. She asked if she should send those questions to Council.

Dr. Dillenberg said, yes, and suggested she also speak with Mr. Klein.

ITEM #12:**ADJOURNMENT****Motion to adjourn at 8:14 p.m.**

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
SHEFFIELD			X			

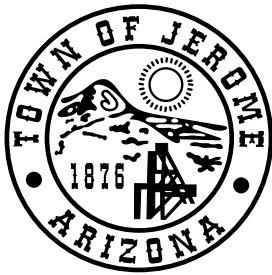
APPROVE:

ATTEST:

 Dr. Jack Dillenberg, Mayor

 Brett Klein, Town Manager/Clerk

Date: _____



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

DRAFT MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL COUNCIL CHAMBERS, JEROME TOWN HALL, 600 CLARK STREET, JEROME, AZ WEDNESDAY, OCTOBER 26, 2022 AT 6:00 P.M.

ITEM #1: 6:00 (0:01)	Call to Order / Roll Call <i>Mayor Jack Dillenberg called the meeting to order at 6:00 p.m.</i> <i>Present at the meeting were Mayor Dillenberg, Vice Mayor Alex Barber, Councilmembers Sage Harvey, Jane Moore, and Sonia Sheffield.</i> <i>Staff present included Town Manager Brett Klein, Planning and Zoning Administrator Will Blodgett, and Deputy Town Clerk Kristen Muenz.</i>
ITEM #2: 6:00 (0:34)	Discussion and Possible Action on Hotel Jerome Potential Designs and Uses Including Affordable Housing <i>Mayor Jack Dillenberg said that Steve Knowlton was in attendance and asked if there were any concerns or questions.</i> <i>Vice Mayor Barber said thank you to Mr. Knowlton, the plan is amazing and planning for the parking lot is our next step.</i> <i>Dr. Dillenberg invited Zoning Administrator Will Blodgett to speak.</i> <i>Mr. Blodgett said that he attended a Co-op directors meeting and gave them a run down on the intentions for the building. At the meeting, he asked them if they had questions or concerns. He said he is considering residential access for the upper floors while maintaining integrity of the Co-op and making sure the art is still secure. Mr. Blodgett said they discussed doing some needed work on the front windows and skylights. He invited them to consider a redesign of their floor, as this would be a good time; there may be a more efficient use of their space. Mr. Blodgett said the Co-op is hesitant to lose the front window area because they display art in it. He is planning to back for the next meeting to see what ideas they produced. They also had concerns about construction activities having an impact on their operations, which is something we should consider, how to work with and around the Co-op.</i> <i>Dr. Dillenberg replied that the questions he keeps hearing are about access and security.</i> <i>Steve Knowlton said he spoke with Will Blodgett about the design and, originally, it was a hotel. If we pushed the Co-op back momentarily and turn the front back into a lobby or sitting area, they could sit down there. They could still display art there, but the displays would have to be locked up, with a cashier available to help them access it. You could make it look like a hotel and give people access to the building, but the Co-op could still use the space.</i> <i>Dr. Dillenberg asked Mr. Blodgett if he could discuss that with the Co-op.</i> <i>Mr. Blodgett answered, yes, their concerns are losing that front window area but with the right display set up, the items can be secured and displayed. He said that he thought a RFDI access card or fob could allow secure access after-hours, and work for the elevator as well.</i> <i>Dr. Dillenberg thanked Mr. Blodgett and Mr. Knowlton.</i> <i>Ms. Moore asked how soon they could start.</i> <i>Mr. Blodgett explained that he is waiting for the results of the Arc survey because that will be significant source of funding.</i> <i>Ms. Moore wondered if it might be possible, based on square footage, for the gallery could utilize part of the salsa shop because they might not need much space. She was concerned about taking away the gallery space.</i> <i>Mr. Blodgett said they have office space in the back that is not efficiently utilized. With a redesign of the back areas, we could give them more space than they would potentially be losing. When I looked at the display stands, using a little smart design it could fit in the area. We don't want to inconvenience them, so I would love to expand their space, even a new POS counter inside to preserve the original lobby counter.</i> <i>Ms. Moore said she does want to work closely with them. She asked about access to the upper floors while the construction is happening, with lumber going in and out.</i> <i>Dr. Dillenberg replied that there will be some imposition and we need to be as considerate as we can.</i> <i>Mr. Blodgett explained that, with smart planning for the work, for instance we could get fire access and the elevator in place first, we could provide access and it might benefit the project as a whole.</i> <i>Ms. Moore said that she was also thinking about the elevator as a first step.</i> <i>Jerome Resident Nancy Robinson suggested, for manipulating materials, scaffolding on the outside with shoots and an outside elevator, perhaps on the side of the building with stairs. She explained that freight elevators have different capacities, so she feels we will want an outside elevator.</i> <i>Dr. Dillenberg asked Mr. Blodgett to continue collaborating with the Co-op and update Council after the next meeting.</i> <i>Steve Knowlton responded to Ms. Moore's question about timing. He said the should consider it is a huge project and you need a coordinator for it, someone to act as an advisor who has experience working with old buildings.</i>

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

	<p><i>Jane Moore said we will no doubt looking for grant money and she wondered if that could be part of the application, a Coordinator.</i></p> <p><i>Ms. Robinson suggested we be very careful with grant money on restorations.</i></p> <p><i>Mr. Knowlton agreed that grant money comes with many strings attached and can cause a project to cost much more than it would have without the grant.</i></p> <p><i>Dr. Dillenberg comment that it might still be an option, but we don't know yet.</i></p> <p><i>Ms. Moore said that selling the cemetery property might be the best option to fund the project.</i></p> <p><i>Mr. Blodgett responded that he should have an update on Arch survey at next Council meeting.</i></p> <p><i>Tim Stratton, Town's bond counsel, said one avenue to pursue is looking into USDA rural development funding as they have programs for historic preservation.</i></p> <p><i>Dr. Dillenberg asked Mr. Stratton to share that information with Mr. Klein so we can reach out to them.</i></p> <p><i>Ms. Barber said that we had talked about USDA funding previously because they helped with replacing the windows, but they did not have funding available again.</i></p> <p><i>Mr. Stratton said he believes they have a 2-year cycle for funding.</i></p> <p><i>Ms. Barber suggested we try to reach out again.</i></p> <p><i>Engineer Mike Krebs said that if you get one before the end of the year, the current loan rate is 1.25%</i></p> <p><i>Dr. Dillenberg asked Mr. Blodgett and Mr. Klein to see if they could submit a request before the end of the year. He thanked Mr. Knowlton and Ms. Robinson for their help.</i></p>
<p>ITEM #3: 6:18 (18:13)</p>	<p>Discussion and Consideration of Options for the Waste Water Treatment Plant Upgrade Including but not limited to Sludge Removal, Access, Timeline, and Rate Structure</p> <p><i>Mr. Klein explained the item was put on the agenda because there were some issues outstanding that needed clarification. Mike Krebs was present from Pace Engineering to make a presentation. He invited members of public in attendance to get closer to the front to be able to view the projector screen.</i></p> <p><i>Mr. Krebs thanked the Mayor and Council and introduced his associate, Taylor from Pace engineering. He said they wanted to do a review to answer some of the questions Council had. Mr. Krebs said he wanted to point out that everything, including the rates and calculations, is information included in the PDR, which is the Preliminary Engineering Report, which is required by USDA to get funding. We want to talk about water data usage because it is important to have that, how we calculate wastewater flows, and a review of equivalent dwelling units. It's utilized as part of the USDA process; when they look at a community and a grant loan, it is how much the loan can handle. The EDU is critical in that calculation. He said he would walk them through how the calculations were done.</i></p> <p><i>Mr. Krebs said they used information from the year 2019 and a combination of 2020 and 2021 to calculate drinking water usage. On average, you are using 35.6 million gallons of water per year. Commercial use is 32% and residential is 68%, but you will see how that flips on the wastewater side.</i></p> <p><i>Ms. Moore that the 2021 amounts were probably lower because of Covid.</i></p> <p><i>Mr. Krebs said his calculations were an average for the entire year. When it comes to wastewater flows, we have one flow. Henry MacVittie confirmed the amount is measured flowing from the treatment plant.</i></p> <p><i>Mr. Krebs continued to explain how he had made his calculations, following the requirements of the USDA.</i></p> <p><i>Ms. Moore, viewing the cost calculations, asked where is the hauling of the sludge?</i></p> <p><i>Mr. Krebs said it could be included with the miscellaneous costs. He added that his numbers are based on full capacity, and your current flows are half of that.</i></p> <p><i>The number we used was \$320,000. In your updated budget, you added \$10 or \$12 thousand to this. We added more to the short-lived assets cost and estimated the life and costs at over \$3,000 set aside per year. He pointed out that this is just a guideline and, if the USDA audits, they will look for this. Based on the letter of conditions, your debt payment will be \$57,852 per year at 1.25% with an additional reserve of 10%. Rounded up with Operation & Maintenance costs, total annual cost is estimated at \$386,000.</i></p> <p><i>Ms. Moore asked if that equaled an additional \$100,000 total annual cost and Mr. Krebs replied, yes.</i></p> <p><i>Mr. Krebs commented that the rate, divided between 560 EDU's, is a rate of \$57.58 per month.</i></p> <p><i>Mr. MacVittie said, so you're billing \$57.58 per EDU per month in theory, and Mr. Krebs said, yes, in theory.</i></p> <p><i>Ms. Barber asked, what is the implication for how much we must raise the sewer rates? With 246 connections and a loan of \$1.8 million, I came up with over \$7,000. We don't want to charge people that, but obviously connection costs must go up. For the layperson, the bottom line is how much is my bill going up?</i></p> <p><i>(42:47) Mr. Krebs explained that they should divide the annual total by the total connections, and then divide that monthly.</i></p> <p><i>Ms. Harvey said, you are talking about \$131 per bill?</i></p> <p><i>Mr. Krebs reminded Council that 70% of the sewer flows were coming from Commercial, and a lot of communities have different rates for commercial users.</i></p> <p><i>Ms. Moore suggested using the dedicated parking fees for infrastructure, as people parking may not be shopping but might be walking around town using restrooms.</i></p> <p><i>Dr. Dillenberg agreed the funds could be used for infrastructure. He asked Ms. Moore, is \$100 a month too much?</i></p> <p><i>Ms. Harvey replied, absolutely, to which Dr. Dillenberg asked, what would be fair per month?</i></p> <p><i>Mr. Krebs suggested setting the residential rate at \$57.58 and then updating commercial rates to cover the remainder. Or, to use other revenue to cut the cost down first and then recalculate the numbers.</i></p> <p><i>Dr. Dillenberg said he agrees with Ms. Harvey that we must lower the costs for residents.</i></p> <p><i>There was continued discussion about how to calculate the costs and set the rates equitably.</i></p> <p><i>Mr. Klein reminded Council that, while the estimates were as good as they could be with the current information, the numbers are going to change. We have not confirmed the total number of sewer connections, not to mention the costs. He said we would recalculate the numbers with the help of a Financial Advisor.</i></p>

(56:58) Mr. Stratton said the FA will be able to provide financial modeling and recommended doing that sooner than later. He also commented that WIFFA has forgivable loan programs that could be a potential source of funding, which is something the FA could help explore.

Dr. Dillenberg said he was not certain what an FA would cost, but we should investigate it.

There was discussion of the cost of a FA along with the benefits, and the amount of the annual budget that had been earmarked for infrastructure improvements for the fiscal year.

Mr. Krebs said he had provided an updated schedule for all the items that we've been working towards. The design stage is January to October of 2023, the bid period will be September 2023 to January of 2024, and construction until August of 2025.

Dr. Dillenberg asked, in August of 2025, we'll be done?

Mr. Krebs replied, hopefully sooner. We'll also coordinate with ADEQ and get updated with them.

Mr. Klein asked Mr. Stratton if an FA would suggest incremental increases, and Mr. Stratton agreed they might.

Ms. Moore said we are moving along with the grant loan at this point, it's a done deal.

Dr. Dillenberg said we want to make sure we're moving forward and keeping well informed.

(1:05:25) For Pace Engineering, Taylor addressed the Council on the topic solid waste. He had received questions regarding access to the site and potential truck traffic. He pointed out the area on a map drawing and said it will take a lot of work to get the road in there. The drawing showed wide turn arounds and not more than 10% grade; by having those, you can get dump trucks and construction equipment to the site.

Dr. Dillenberg commented that is key.

Taylor described the current state of Cemetery Road, and improvements that need to be made.

Ms. Moore asked if there was going to be paving in the area.

Mr. Krebs replied that is something they will need to figure out ahead of time.

Taylor said he has spoken to two companies that are willing to work with the town, Taylor & Sons and SRE. He said SRE is different because they want to bring up a tractor-trailer, but they also have dump trucks.

Ms. Moore asked if they know what road we're talking about?

Taylor responded that they said they would evaluate the site.

Ms. Moore expressed concern that anyone would be able to haul on the road and Mr. Krebs said he would agree with her that coming off 89-A is a drop-off.

Taylor stated that both companies were willing to do a site survey.

Dr. Dillenberg said, if we could get road graded, they may be more willing to work with us.

Ms. Moore said she and Mr. MacVittie had discussed potentially placing a dumpster on the first big turn of the road. It is wide enough to put a dumpster there and perhaps a contract service would be more willing to haul from there.

Taylor agreed that knowing how much solid waste removal would be needed was key to finding a contract service willing to work with the town. He pointed to his graph on the projector and proceeded to explain further the calculated current flows and max capacities. He also summarized how the new facility would function and some necessary requirements.

There was more discussion as to how best to get the waste removed, and who would do the removal.

Ms. Harvey suggested that both hauling companies come for a site review because, unless we find someone willing to do the work, that could be deal breaker on the project.

Mr. Krebs suggested that, if you have a single-axel dump truck, you can haul it yourself. He mentioned another community that does it, and they have larger flows than Jerome.

Ms. Harvey said that if we can't get a hauling company, we would have to purchase a second dump truck.

Ms. Moore asked about the potential for composting the solid waste.

Taylor said it could be possible and he and Mr. Krebs explained that Sierra Vista was able to create compost utilizing locally available green waste and an expensive, specialized facility. Mr. Krebs suggested speaking to neighboring communities.

Dr. Dillenberg commented that it sounded complex.

Ms. Harvey asked, because a mechanical de-waterer was what was in the plan if drying beds would be an additional cost.

Taylor responded that they would be and could be added if the money is available.

Ms. Harvey asked, under contract, do we have to have the mechanical de-waterer and 5 hauling trips per year?

Taylor said, no, that was negotiable.

Ms. Harvey and Dr. Dillenberg repeated that it was important to know if the hauling companies were interested.

Taylor said that SRE Environmental are very interested, but they are more expensive and work out of Phoenix.

Ms. Harvey commented that she would rather work with Taylor & Sons because they are local, and family owned.

There was some more discussion about the road and the possibility of driving a large truck to the site. Council also briefly discussed the effects the updated treatment plant would have on Henry MacVittie's workload.

Mr. MacVittie said they could discuss that when it was time to renew his contract.

Resident Nancy Robinson asked who will pay for the road.

Mr. Krebs answered that it was included in the plans. He explained that improvements to Cemetery Road are also in the scope of work because if you can't get truck off 89-A, this project is worthless, and USDA will understand that.

Ms. Harvey pointed out that Miss Sheffield was being very quiet, perhaps because she had not seen the area. She suggested a field trip to make her more familiar with the site.

Dr. Dillenberg said it is not an easy project, but it is critically important.

Mr. Klein said the take away points are setting up a site visit, finding a hauling company and a Financial Advisor, and an equitable solution for residential rates. Also, he would investigate more potential grants.

Ms. Moore suggested they also educate the public on what should or should not go down the sewer; grease traps and garbage disposals: anything that contributes to the grease problem.

Mr. Krebs recommended that a pretreatment ordinance that requires grease traps be used might be worthwhile.

Ms. Moore replied that they had discussed pretreatment in the past, and it is important for the Wastewater Treatment Plant.

Council thanked Taylor from Pace Engineering for his presentation and for answering their questions.

ITEM #4:
7:39 (1:39:50)

Discussion and Possible Action Regarding a Town Response to the Yavapai County Comprehensive Plan Update Comment Period

**(1:39:50) at 7:39 p.m., Council took a short break. The meeting reconvened at 7:48 p.m.*

(1:40:20) Dr. Dillenberg introduced the item.

Ms. Moore said that one concern had been growth area and keeping an open space between us and Clarkdale. She said she had looked but didn't see where the growth corridors were on Clarkdale's plan.

Ms. Barber said that she had looked into their general plan, and it includes every road out of Clarkdale as a growth corridor. She said she spoke to former Clarkdale Mayor and Doug Gossic about it, but they said they dropped the ball on it. When she looks at the 89-A growth corridor, the new APS substation should have been put on the other side because it had industrial uses. It was a mistake, and she does not want mistakes to continue to happen. Ms. Barber said that Clarkdale used to be an adorable, little community and it has sprawled. The subdivision development has no yards, Clarkdale was promised many things, and it went bad. She said she is passionate about this as someone who grew up here. There are many areas, like Cottonwood to grow. Ms. Barber said she felt that trying to maintain the historic character of individual communities is something the voters want. She read a quote from the petition letter by Stephan Block.

Ms. Moore said that what Mr. Block was asking of the county was for individual community plans, which they cannot adopt, could be kept as addendums in the Verde Valley Regional Land Use Plan. They won't be adopted as part of the plan, but we say that Jerome would like to keep the open space.

Ms. Barber recommended a discussion at an intergovernmental meeting to get growth corridors out of general plan. She said it does not behoove us to have it as a growth corridor. She also felt concern that the list of Yavapai County elected officials / staff is comprised of almost entirely new people. Ms. Barber said she is not anti-growth, but she wants to see it managed responsibly with conserving resources. She said that either we take care of Verde River or will not have it anymore.

Dr. Dillenberg said we should do something.

She told Ms. Barber that she appreciates her passion and asked how they should respond.

Council then paged through the plan and discussed projected growth for areas of and around Jerome. Ms. Barber mentioned her concerns that the recent census may not have had correct information and asked how they should form a rebuttal.

Ms. Moore said she highlighted some items she felt are in alignment with our thinking, such as preserving resources, creating buffers around new development, and encouraging locating high intensity areas along highway corridors. She said that highway 89-A coming up from Clarkdale does not support heavy traffic.

Ms. Barber said she also agreed with the section about creating buffers around historic areas to maintain the character.

Ms. Moore said the plan does talk about it, but Ms. Barber said that nothing is done about it.

There was some discussion about high-density growth areas and how it could impact Jerome if the growth was approved.

Ms. Barber said that adding large communities becomes a water issue too.

Ms. Moore agreed that not approving higher density growth would help with the water. She said we need to keep our comments on the topics that affect us, and November 15 is the deadline to respond.

Speaking on transparency, Ms. Harvey said that though the plan is from the county, we didn't hear about it until someone sent Ms. Moore an email.

Ms. Barber asked, did anyone reach out to us? She wanted to bring up the active management areas are not good enough. She suggested mentioning that we should become wiser with our water, and that we cannot have a growth area because our highway does not support it. Ms. Barber also said she felt sad that Jerome was not invited to the table to discuss this.

Ms. Moore said she would be willing to put together her own comments, but she would like everyone else to contribute and then have someone put it together.

Ms. Harvey asked if she could put something together before the next meeting for Mr. Klein to review.

Dr. Dillenberg said he liked the idea that they get it done at the next meeting and all agree to let them know this is not good.

Ms. Moore some sections of the plan that discussed major developments, encouraging healthy communities, and food production.

Dr. Dillenberg said that our comments should say "some good, some bad," but it is not all bad.

Ms. Moore said there are a lot of good things if they stick to it, such as discouraging growth areas.

Ms. Barber said she would like to bring up the hydroelectric conditions on page 88. She read a section at the bottom of 8.4.4 which said, to date, only a few have been built, but 22 sites have been identified as potential pump storage facilities. We do need these things, but not in the desert, we don't have enough water for this to work. This is scary.

Ms. Moore said that is more of an individual comment. She said to Ms. Barber, because she had talked about Off-road vehicle noise, that they could say they like the section in the county plan about limits on vehicle noise.

Ms. Barber also wanted to say that she felt there are enough golf courses, and they should only use reclaimed water.

Ms. Moore said that in the water element, the plan said planners should incorporate a public meeting. She asked Mr. Klein how best to proceed with gathering Council's comments for the reply.

Mr. Klein responded it would be best if comments came to him, and he will synthesize them. We want to keep it succinct for it to be more impactful.

Dr. Dillenberg said that we should highlight the parts we really like.

Ms. Barber mentioned that there is also something in the plan about dark sky, creating a guide for developers and residents to become the first dark sky community. We have been told that they no longer make our streetlights, so now would be a good time to talk about becoming a dark sky community.

Dr. Dillenberg said let's keep it focused on one page, with things we like and what we don't, so we can get it done on the 8th.

Ms. Moore read a list of some of her main concerns and said that if anyone has any others, to submit them to Mr. Klein.

Dr. Dillenberg suggested to Ms. Barber that when she becomes the next Mayor, she meets with other local mayors. He said Ms. Barber has a great historic perspective and understands that Jerome is an important component.

Ms. Barber thanked the member of the public that sent the County Plan to us, Steve Block, and Ms. Moore thanked Ginger from the Art and Wine Walk also.

	<p>Ms. Harvey repeated her disappointment that the county did not reach out to Jerome.</p> <p>Ms. Barber asked about intergovernmental meetings, and Dr. Dillenberg said they were holding them bi-weekly over the phone. Ms. Barber said she would like to comment about Donna Michaels, she does not feel she has had enough time yet and it is sad to just hand the reins over to someone and say it's in your court as training is important and makes things easier. She said it is amazing that we are willing to work together even if we don't see eye to eye.</p> <p>Ms. Moore said she would also like to mention the transportation element because we support public transport.</p> <p>The was some further discussion about the state of the roads, and electric vehicles effecting tax revenue.</p>																																										
ITEM #5: 8:13 (2:13:32)	<p>To and from the Council –Council May Provide Direction Regarding Items to be Placed on a Future Agenda</p> <p>At first, Ms. Barber said they did not need to do “to and from” at this meeting, but Ms. Moore wanted to bring to the attention that the agenda was missing the disability paragraph and is in a different format.</p> <p>Mr. Klein explained that he had made some changes to the agenda with the advice of the town attorney but the disability statement was inadvertently left off and will always be on there.</p> <p>Ms. Harvey said they have had the format that way for 4 years, and Ms. Barber said it has been on there for the 8 years she served on council.</p> <p>Ms. Harvey repeated that she finds the format to be very helpful.</p> <p>Mr. Klein said it was just a recommendation and does not mean the way they prefer can't be done, so he will arrange the agendas the way the Councilmembers prefer it although there may be some slight modifications when the new agenda management system is implemented.</p>																																										
ITEM #6:	<p>Adjournment</p> <p><u>Motion to adjourn at 8:24 p.m.</u></p> <table><tr><th>COUNCILMEMBER</th><th>MOTION</th><th>SECOND</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>SHEFFIELD</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				SHEFFIELD			X			
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APPROVE:

ATTEST:

Dr. Jack Dillenberg, Mayor

Brett Klein, Town Manager/Clerk

Date: _____



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

ORDINANCE NO. 485

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 13-9, "DROUGHT AND WATER SHORTAGE PREPAREDNESS PLAN", SECTION 13-9-6, "DEMAND REDUCTION STRATEGIES", SUBSECTION (D)(1) "DEMAND REDUCTION STRATEGY I," OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Article 13-9, Section 13-9-6, Subsection (D)(1) is hereby amended to read as follows:

13-9-6(D)(1): Demand Reduction Strategy I – "Water Alert"

Goal: The normal, correct state of the Cleopatra Hill water tanks is full to the brim and slightly overflowing. During the period May 1 through September 30 of each year, or if there has been no overflow from the tanks for 48 consecutive hours, Demand Reduction Strategy I will be implemented to reduce demand and return the tanks to their normal state. The Town Manager, or his / her representative, will monitor the tanks on a regular basis to determine when and if such overflow is occurring. Strategy I mandates:

- a. Water shall be conserved both inside and outside the home or business using best practices available to minimize waste. No person shall waste water.
- b. Outdoor water use shall not occur between the hours of 9:00 a.m. to 5:00 p.m. **Outdoor water use shall be limited to two hours per day between the hours of 5:00 p.m. and 9:00 a.m.**
- c. Vehicle washing shall only be undertaken with a bucket and hose with a shut off nozzle or other water saving devices such as a pressure washer.
- d. Cooling of outdoor areas with water or misting devices is prohibited.
- e. Restaurants shall serve water to customers upon request only and shall display table tents or other types of public notice to this effect.
- f. Construction projects shall use only reclaimed water or effluent, or supply their own water for on-site use and dust control
- g. **Daily water usage is limited to 900 gallons of water per meter unit, per 24-hour period. The only exceptions to this limit are restaurants and hotels with more than 4 rooms made available for lodging.**

NOTE: The applicable Violations, Warnings, and Surcharges (Section 13-9-8) remain unchanged.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,
YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Esq.
Town Attorney

Date of first reading: 11/8/2022

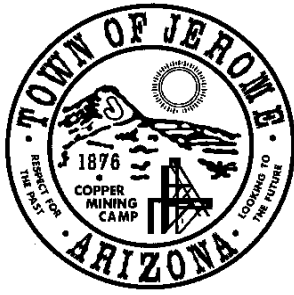
Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						



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TOWN OF JEROME

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STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: Item #s 8b and 8c: Special Event Code Update

MEETING DATE: November 8, 2022

Summary:

The special event code section is new and will need changes from time to time as unique situations arise. The proposed changes from staff are in response to a large-scale special event with numerous out-of-town vendors participating including mobile food truck vendors. The absence of the proposed language in Ordinance No. 486 caused a significant amount of work for staff to perform during the last week leading up to the event. The proposed language in Ordinance No. 487 also streamlines the process for staff while placing the responsibility on the applicant, in addition to differentiating between a tabletop vendor and a mobile food truck / unit.

Fiscal Impact:

In the last three days leading up to a recent special event, staff spent in excess of 15 hours working exclusively on the permitting process. With the proposed language in place, the amount of staff time spent would be reduced by more than 80 percent.

Recommendation

Staff recommend accepting the proposed changes and approving Ordinances No. 486 and 487.



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

ORDINANCE NO. 486

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 10-3, "SPECIAL EVENTS", SECTION 10-3-3, "SPECIAL EVENT PERMIT APPLICATION", AND SECTION 10-3-7 "EXCEPTIONS" OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Article 10-3, Section 10-3-3 is hereby amended to read as follows:

10-3-3: Special Event Permit Application

A. Special Event Permit applications shall be submitted to the Town Clerk for review and approval consideration on forms provided by the Town. Special Event Permit applications must be submitted at least thirty (30) days prior to the first day of the event.

1. All Special Event Permit applications must be reviewed and approved by the Town Manager in consultation as needed with the Fire Chief / Inspector, Police Chief, Zoning Administrator, Building Inspector and / or Public Works Director.
2. Separate permits or approvals may be required by County or State agencies, such as the Yavapai County Health Services Department, Arizona Department of Transportation, and Arizona Department of Liquor Licenses and Control, etc. Documentation of such approval must be provided to the Town Clerk **at least one week prior** to the beginning of the event, when applicable.

B. The Special Event Permit application must include:

1. Primary access routes to the property and available parking for the crowds anticipated. Special traffic control personnel may be required for larger events.
2. Provisions that will be made for trash removal, outdoor lighting or other electrical needs, and signage.
3. **The business name (dba), contact information, and proof of Transaction Privilege Tax License (TPT) or exemption status for every vendor that will be attending the special event for the purpose of selling food, drink, or retail sales of any kind, or promotion of their business or another.**
4. **Copies of any required State or local licenses, or application submitted for State or local licenses for any business attending in accordance with Section 10-3-3(B)(3) of this Article, including Town of Jerome Business licenses when required. See Article 8-3 of the Jerome Town Code.**

5. Listing of any specific item, exact location, and material proposed to be used to affix anything to Town property.

Section 10-3-7 Exceptions is hereby amended as follows:

10-3-7(A)(4) Events conducted entirely on private property at a single location that are also otherwise exempt from obtaining a Special Event Permit.

The remainder of Section 10-3-7 remains unchanged.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME,
YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Esq. Town Attorney

Date of first reading: 11/8/2022

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

ORDINANCE NO. 487

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 8-3, "BUSINESS LICENSE TAX" SECTION 8-3-6, "NONPROFIT, CHARITABLE, GOVERNMENTAL AND OTHER EXEMPTIONS" OF THE JEROME TOWN CODE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Article 8-3, Section 8-3-6 is hereby amended as follows:

8-3-6: Nonprofit, Charitable, Governmental and Other Exemptions

Subsection F is added to read:

8-3-6(F)

F. Any business, with the exception of a mobile food vendor, that operates a temporary business location within the Town of Jerome in order to attend an approved, one-time Special Event in accordance with Article 10-3 of the Jerome Town Code shall be exempt from the provisions of this article provided the business was included in the application for the Special Event.

Section 2. Following its adoption, this Ordinance shall be published by the Town Clerk in accordance with the requirements of A.R.S. § 39-203 *et seq.*

Section 3. All ordinances or parts of ordinances that are in conflict with the provisions of this Ordinance are hereby repealed to the extent of their inconsistency herewith.

Section 4. Should any section or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance, any provision incorporated by reference and any other provision of the Town Code as a whole or any part thereof other than the part so declared invalid.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, THIS 13TH DAY OF DECEMBER, 2022.

Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager/Clerk

William J. Sims, Esq. Town Attorney

Date of first reading: 11/8/2022

Dates of publication:

Date of adoption:

Date of posting:

Voting record at adoption:

	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER						
DILLENBERG						
HARVEY						
MOORE						
SHEFFIELD						



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

RESOLUTION NO. 647

A RESOLUTION DESIGNATING THE ENTIRETY OF SECOND STREET AS A ONE-WAY STREET

WHEREAS, pursuant to State law, and the Town Code of the Town of Jerome, Arizona, the Town Council may designate any street or alley within the Town as a one-way street or alley; and

WHEREAS, following Council discussion at the October 11, 2022, Regular Council Meeting, the Public Works Director and Chief of Police conferred and determined it would be in the best interest of the public to designate Second Street a one-way street.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Yavapai County, Arizona, as follows:

1. Second Street shall be designated a one-way Street immediately upon the installation of signage indicating such; and
2. The Public Works Director is hereby authorized to install signage providing notice of Second Street as a one-way street, with such signs being placed at every intersection of Second Street.
3. That this resolution shall be in full force and effect immediately upon its adoption.

APPROVED AND ADOPTED in open session of the Jerome Town Council on this 8th day of November, 2022.

Mayor

ATTEST:

APPROVED AS TO FORM:

Brett Klein, Town Manager / Clerk

William Sims, Town Attorney



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Hotel Jerome – Goals & Summary

Monday, October 31, 2022

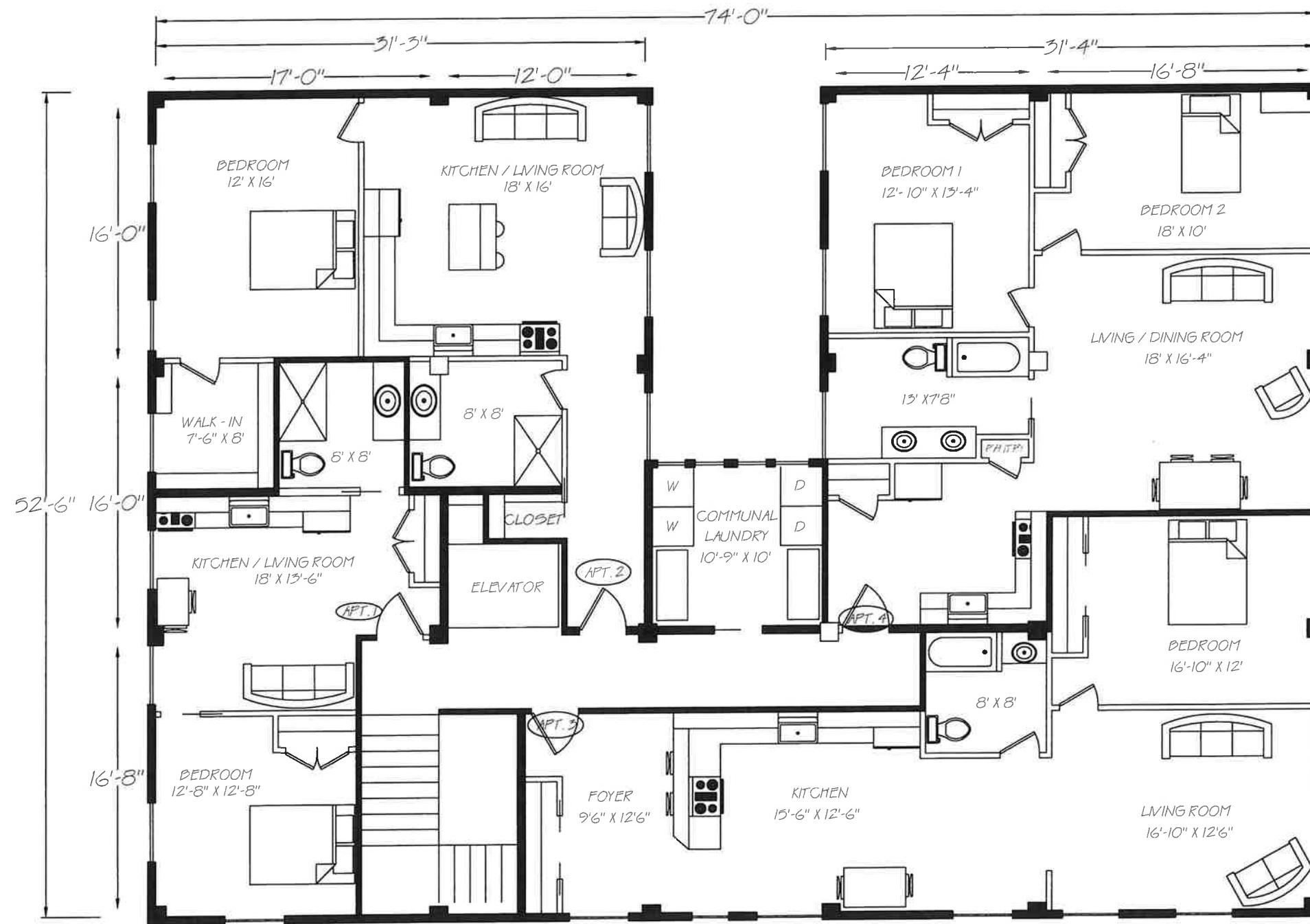
**Prepared by: William Blodgett, Zoning Administrator &
Historic Preservation Officer**

As the renovation and adaptive reuse project for the Hotel Jerome begins to pick up momentum, it became important to state and list the various goals of this project. The end results of the project are intended to meet a number of needs for the Town of Jerome, the Art Co-op that currently resides on the ground floor of the building, and finally the residents of the Town. Goal number one is to generate additional, long-term affordable housing, adding to our overall available housing stock in the town. To this end, the current preliminary designs lay out eleven (11) Apartment units in the Hotel Jerome. The second part of this plan is to create housing for Town Staff that have a requirement to reside within Town limits for their employment or for staff that have a need or desire to reside within the Town. The final goal to be realized is to conduct major repairs on the ground floor Art Coop that have been necessary for some time, and to give the Coop an opportunity for smart redesign, to make theirs a more useable space.

As a contributing structure to our Towns historic district and landmark status the Town of Jerome acknowledges a responsibility to maintain and repair this building in line with the Secretary of the Interior's (SOI) Standards. To this end the best way to ensure that the building continues to be safe, habitable and a contributing element to our Historic District, adaptive-reuse will give the structure a "new life" that will hopefully see it remain in use for another century.

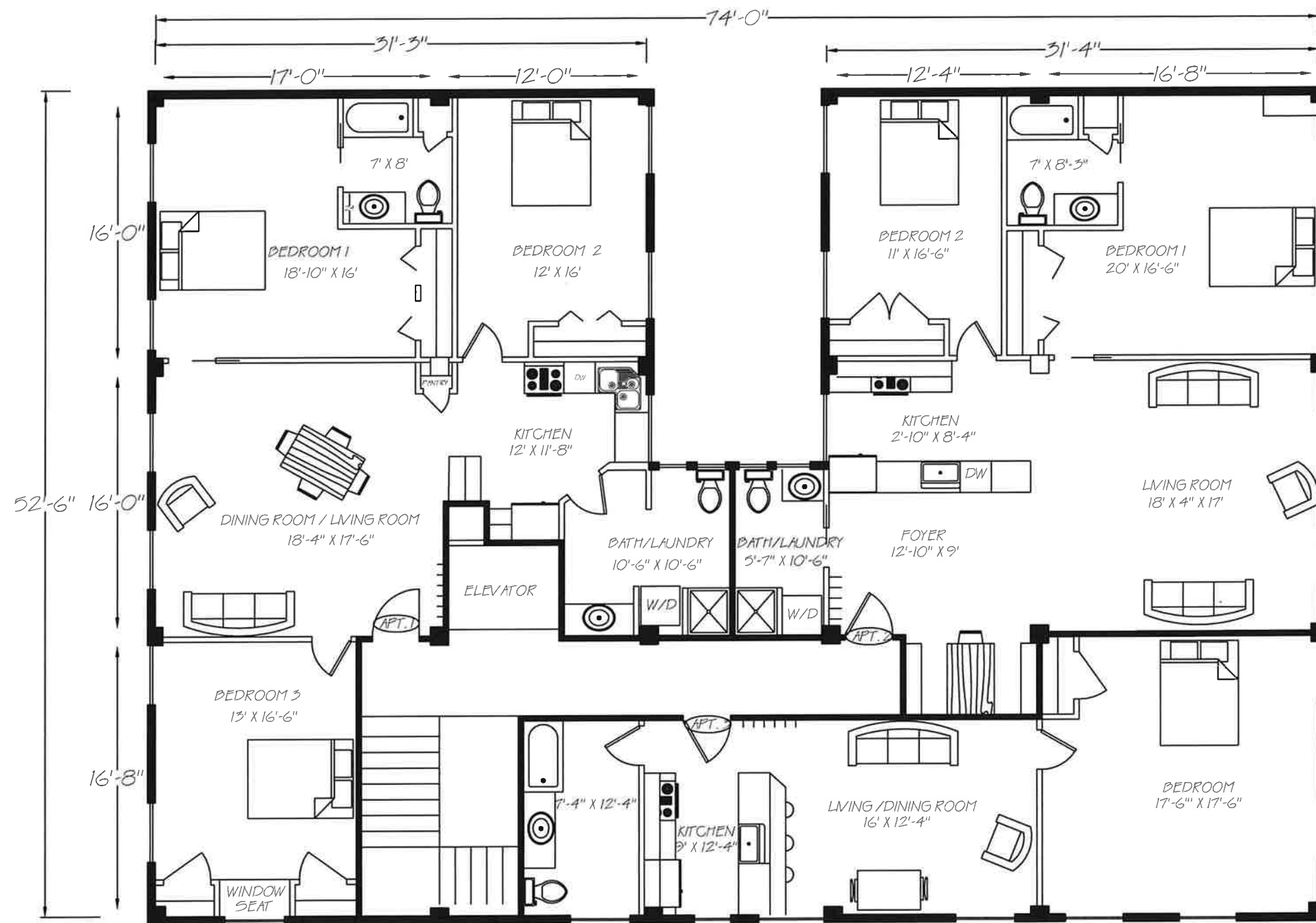
Goals in Summary:

- 1) The Creation of additional affordable Housing Stock
- 2) Creation of available housing for Town Staff with Residential requirements for employment.
- 3) Repair and redesign of the ground floor area as necessary for continued use within the SOI standards for rehabilitation.



1ST & 2ND FLOORS

DESIGNED BY: <i>STEVE KNOWLTON</i>	PROJECT NAME: <i>HOTEL JEROME</i>	<i>RESIDENTIAL & COMMERCIAL DESIGNS</i>	<i>Knowlton's Construction</i> 446 CLARK STREET JEROME, AZ 86331 PHONE: 603-355-7410
	ADDRESS: <i>JEROME, ARIZONA</i>		
	SCALE: <i>1/8" = 1"</i>		
DATE: <i>08/14/2022</i>			
PAGE:		<i>1ST & 2ND FLOOR</i>	



3RD FLOOR

DESIGNED BY: STEVE KNOWLTON	PROJECT NAME: HOTEL JEROME	RESIDENTIAL & COMMERCIAL DESIGNS	Knowlton's Construction 446 CLARK STREET JEROME, AZ 86331 PHONE: 603-355-7410
SCALE: 1/8" = 1'	ADDRESS: JEROME, ARIZONA		
DATE: 08/14/2022			
PAGE:			3RD FLOOR

Thank you for giving our communities the opportunity to give input on the YC General Plan. Jerome, being a historic destination town in the midst of Yav Co, has unique concerns regarding maintaining our historic character.

We are surrounded by open space and wildlife habitat which we feel is very important to our character and uniqueness, and wish to preserve those attributes. (P.47, 4.9 Open Space Goals; P. 72-73, Goals 2-5 protecting open space, incompatible growth, and highway corridors unable to support additional traffic; P. 75, 7.1, Environmental Planning) Also 89A, being a historic, scenic 2 lane highway, cannot accommodate more traffic. Additional public transportation should be encouraged! (P. 23, 3.6.2, Future Transportation Network)

We are also concerned about sustainable surface and groundwater supplies, as is all of Yav Co (P. 50-67), and feel that not increasing population densities in rural areas from their RCU-2A zoning could be quite helpful in not increasing water demands. Higher density growth needs to be where the infrastructure is. (P. 67, 6.3.5, Water Availability)

We respectfully request that the Verde Valley Regional Land Use Plan that was adopted by all of our Verde Valley communities in 2006 (maybe consider update?) be retained in the appendices for reference information when considering new developments. We think it is important for any communities that will be impacted by future development in the county to be able to have input.



Permit # _____

Special Event Permit Application

Thank you for choosing the Town of Jerome for your special event.

Please fill out this packet and submit to the Town Manager.

- All information must be submitted at least 30 days prior to the event.
- There will be a Fee, due at the time of application submission.
- For questions regarding Special Event Permits, please contact Jerome Town Hall at (928) 634-7943.

Town Use Only	
Date Submitted: <u>10/14/2022</u>	Fee: <u>N/A</u> Date Paid: _____
Paid via: <input type="checkbox"/> Check # _____ <input type="checkbox"/> C.C. <input type="checkbox"/> Cash	
Special Event Approvals	
Town Manager:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>10/15/22</u> Comments: <u>None</u>
*Fire Inspector:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>10-18-22</u> Comments: <u>NONE</u>
*Zoning Administrator:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>10/18/22</u> Comments: <u>None</u>
*Police Chief:	
Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date: _____ Comments: _____
*Building Inspector/Public Works:	
Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	Date: <u>10-20-22</u> Comments: <u>NONE</u>
*Other approvals as needed based on scope of event.	

Applicant Information

Name of Applicant	<u>Jerome Chapter</u>	Date:	<u>10/5/22</u>
Name of Organization/Sponsor	<u>OF Commerce</u>		
Federal Tax or 501 (c)(3) Number	_____		
Applicant's Mailing Address	<u>P.O. Box 1K</u>		
City	<u>Jerome</u>	State	<u>AZ</u> Zip <u>86331</u>
Applicant's Contact Information			
Email	<u>GingerMackBerlin@gmail.com</u>		
Business Phone #	<u>928 284 8053</u>	Cell Phone #	<u>11</u>
Emergency Contact for Date of Event			
Name	<u>Ginger</u>	Phone #	<u>928 284 8053</u>

Event Information

Name of Event	<u>Light up the mountain</u>		
Date/Dates of Event- if event is longer than two (2) consecutive days , formal approval by Town Council will be required:			

Set-Up Date/Time:	From	<u>2 days Before</u>	_____
Tear-Down Date/Time:	From	<u>2 days after</u>	_____
Number of expected Participants	<u>50</u>		
Will an admission or registration fee be charged? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Fee _____			
Please describe the event:			
<u>Community event with</u> <u>Lights in the Park</u> <u>From Nov. 26 - Dec 31st</u>			

Event Information Continued

Will the Special Event take place on property owned or leased by the Town of Jerome?

YES ☒

NO ☐

If yes, which property?

upper park

If no, what is the **physical address** for the event?

Special Events which occur on a Town right-of-way or on property owned or leased by the Town require an "Application for Facility Use." Please complete and submit along with the Special Event Permit Application.

Special Event Access

Please include a description of the primary access routes to the property and available parking for the crowds anticipated. Special traffic control may be required for larger events.

mostly For Locals
Stairs in park &
upper access

Food and Beverage

Will Alcohol be Sold?

☐ YES

☒ NO

If yes, please submit approval documents from the Arizona Department of Liquor Licenses and Control.

Will Food be Sold?

☐ YES

☒ NO

If yes, please submit approval documents from the Yavapai County Health Services Department.

*Separate permits or approvals may be required by County or State agencies.
Documentation of all applicable approvals must be provided prior to event.*

Provisions for Noise, Trash, and Signs

Will there be outdoor, amplified sound at the event?

☒ YES ☐ NO

Jerome Town Code section 10-1-13 restricts the volume and hours of outdoor sound and amplification devices. Loud noise that is a public nuisance is prohibited. The Town reserves the right to limit the hours of the Special Event to avoid unreasonable interference with adjacent properties.

Please describe outdoor/amplified sound to be used:

Small P.A. For night
Before Christmas

Will there be outdoor lighting, or other electrical needs?

☒ YES ☐ NO

Please describe:

We will light up the
Park as we've done for years

Will trash be created during the Special Event?

☒ YES ☐ NO

Cleanup of the site, including removal of all waste and temporary structures, must be completed by 10:00 a.m. of the morning following the end of the Special Event. Please comply with Jerome Town Code, section 9-1, Garbage and Trash Collection.

Will the Special Event require signage?

☒ YES ☐ NO

*All signage must comply with Section 509 of the Jerome Zoning Ordinance.
A separate sign permit is not required for Special Event signs.*

Please describe all needed signage:

Banners 2 weeks
prior.

Special events conducted within the Town shall be in compliance with applicable Town ordinances and State and County regulations.



(initials) I acknowledge that I have read and understood the Special Event Ordinance for the Town of Jerome and will comply with all applicable regulations.

Checklist of Requirements

- ☒ 1. Completed Special Event Permit Application.
- ☒ 2. Completed Application for Facility Use (if applicable).
- ☒ 3. Completed Hold Harmless Agreement of Indemnification.
- ☒ 4. Certificate of insurance in the amount of no less than one million dollars (\$1,000,000) of general liability coverage naming the Town of Jerome as additional insured and referencing the specific activity and date(s).
- ☐ 5. Liquor License (if applicable). NA
- ☐ 6. Health Department Approval (if applicable). NA
- ☐ 7. All other permits required by County or State Agencies. NA
- ☐ 8. Permit filing fee. NA
- ☐ 9. Written approval from Police Chief/Fire Inspector (if applicable).

HOLD HARMLESS AGREEMENT

I, Ginger Mackenzie, shall, through the signing of this Agreement, indemnify, hold harmless and defend the Town of Jerome, Arizona and its agents and employees from all suits and actions, including reasonable attorneys' fees and all costs of litigation and judgment of every name and description against the Town as a result of loss, damage or injury to person or property during work performed by _____ in the Town of Jerome during the period _____ thru _____.

Signed this 5 day of October, 2021.

Signature: _____

Ginger Mackenzie

Name (print): _____

Ginger Mackenzie

Witness: _____



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TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Application for Facility Use

Please complete and return this application and Hold Harmless Agreement (attached) to the office of the Town Clerk, P.O. Box 335, Jerome, AZ 86331, together with a CERTIFICATE OF INSURANCE, if required by the Town, naming the Town of Jerome as an Additional Insured with respect to this event.

YOUR APPLICATION MUST BE APPROVED BY THE TOWN BEFORE A PERMIT CAN BE ISSUED, and should be submitted at least 30 days prior to the event.

Name of Applicant: Jerome chamber of Commerce
Address: P.O. Box 1K Jerome, AZ 86331
Telephone: 928 284 8053

If applicant is an organization, list officers:

Name	Address	Telephone
Ginger Mackenzie	527 main	928 284 8053
Ingrid Sarris	541 main	928 266 5701
Dylan Jung		928-202 8144

Requesting the use of:

- ☒ UPPER PARK (Parcel 401-06-156) ☐ 300 LEVEL PARKING LOT (Parcel 401-03-015L)
☐ LOWER PARK/SLIDING JAIL (Parcel 401-06-075) ☐ MIDDLE PARK (Parcel 401-06-015)
☐ COUNCIL CHAMBERS (Parcel 401-10-002)

Lights on
Date of Use: Nov 24 - Dec 31 Rain Date: na
Event - 3-6 PM Approximate # of people: 50
Hours of Use: Nov 26th

In making this application, the undersigned does hereby agree to comply with all ordinances and regulations of the Town of Jerome and the laws of the State of Arizona which govern such usage.

Ginger Mackenzie Ginger Mackenzie
Signature Print Name
10/5/2022 P.O. Box 1K
Date of application Address
928 284 8053
Telephone



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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item #10B: Haunted Hamburger Renovation**

MEETING DATE: November 8, 2022

Summary:

The owners of the Haunted Hamburger would like to expand their kitchen and make it more functional, along with relocating the seating upstairs to a new deck. Staff have communicated with Mr. Jurisin several times and provided information regarding Town of Jerome Building and Zoning Codes. Staff have also discussed this proposal with engineers and legal counsel. The Town can split the parcel in question and sell off the land following several procedural steps. However, the Town cannot work with one individual or entity to sell Town-owned property, but must instead offer it in an open bidding process. Alternatively, the Town can exchange the parcel for a parcel of substantially equal value following adoption of an ordinance authorizing such.

Fiscal Impact:

Undetermined at this point.

Recommendation

Consider Mr. Jurisin's request and what options are in the best interest of the Town.

October 24, 2022

Jerome Town Council,

At the request of our Town Manager, I am writing this letter to start a dialogue on the possibility of The Haunted Hamburger acquiring the land between us and the Upper Park for an expansion of our deck. This would be part of a much-needed renovation to the Haunted Hamburger which we are trying to coincide with our thirtieth anniversary. Attached are plans to show you our proposed changes which we have been working on with city staff addressing both the building and parking codes. The major change is moving the kitchen from the top floor to the first floor more than doubling its current size and moving the upstairs seating to the new deck. We believe these proposed changes will make for a more efficient and safer restaurant.

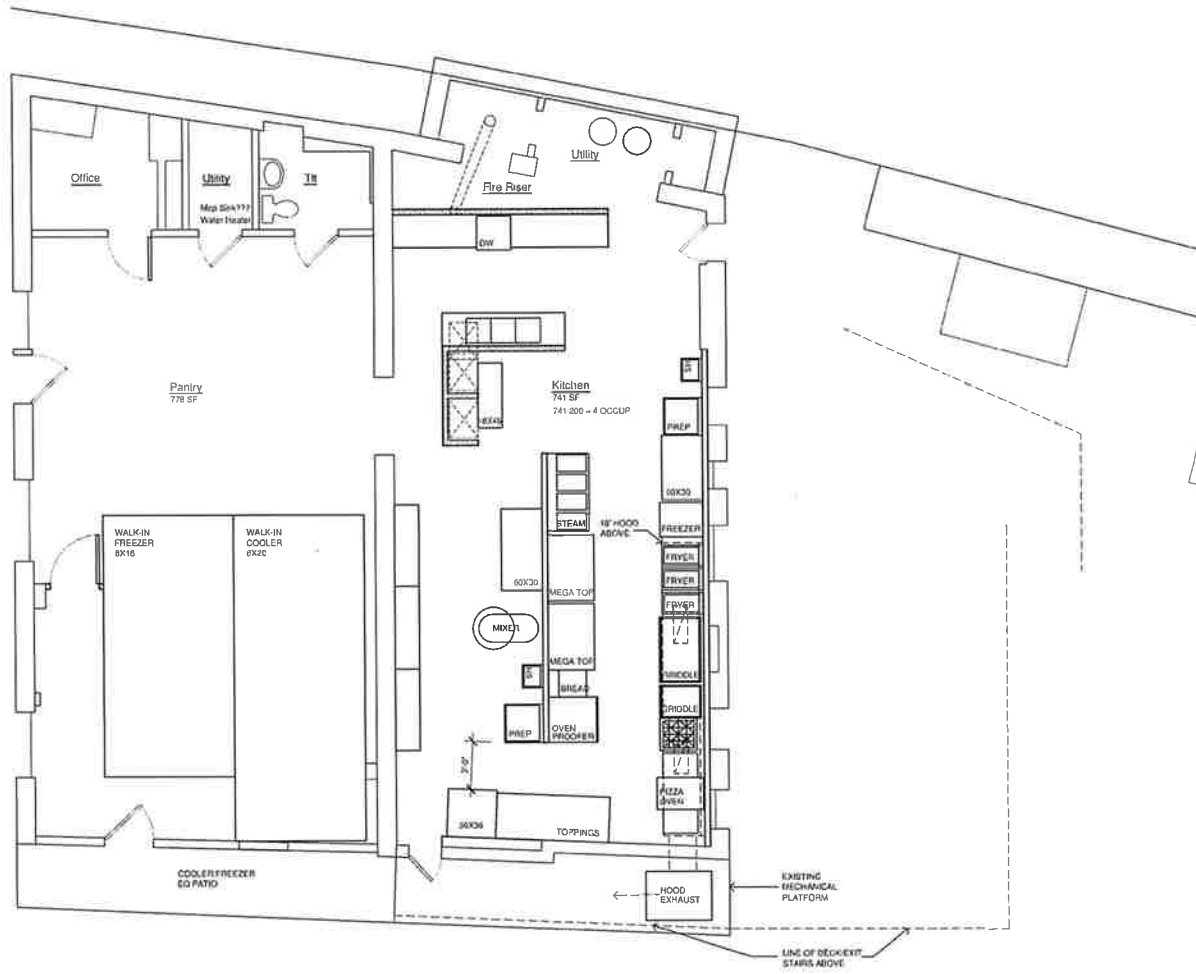
Thank you

Eric Jurisin



Lower Level Plan

SCALE: 1/4"=1'-0"



Haunted Hamburger

JEROME, AZ

A1.0



DOUG HANSON ARCHITECTURE INC.

4327 N. 2ND AVENUE PHOENIX, AZ 85018

PH: 602.250.8244

10/18/2022

22024.00



DOUG HANSON ARCHITECTURE INC.
405 N. 2ND AVENUE - PHOENIX, AZ 85018
PH: 602.320.8244
22024.00

10/18/2022

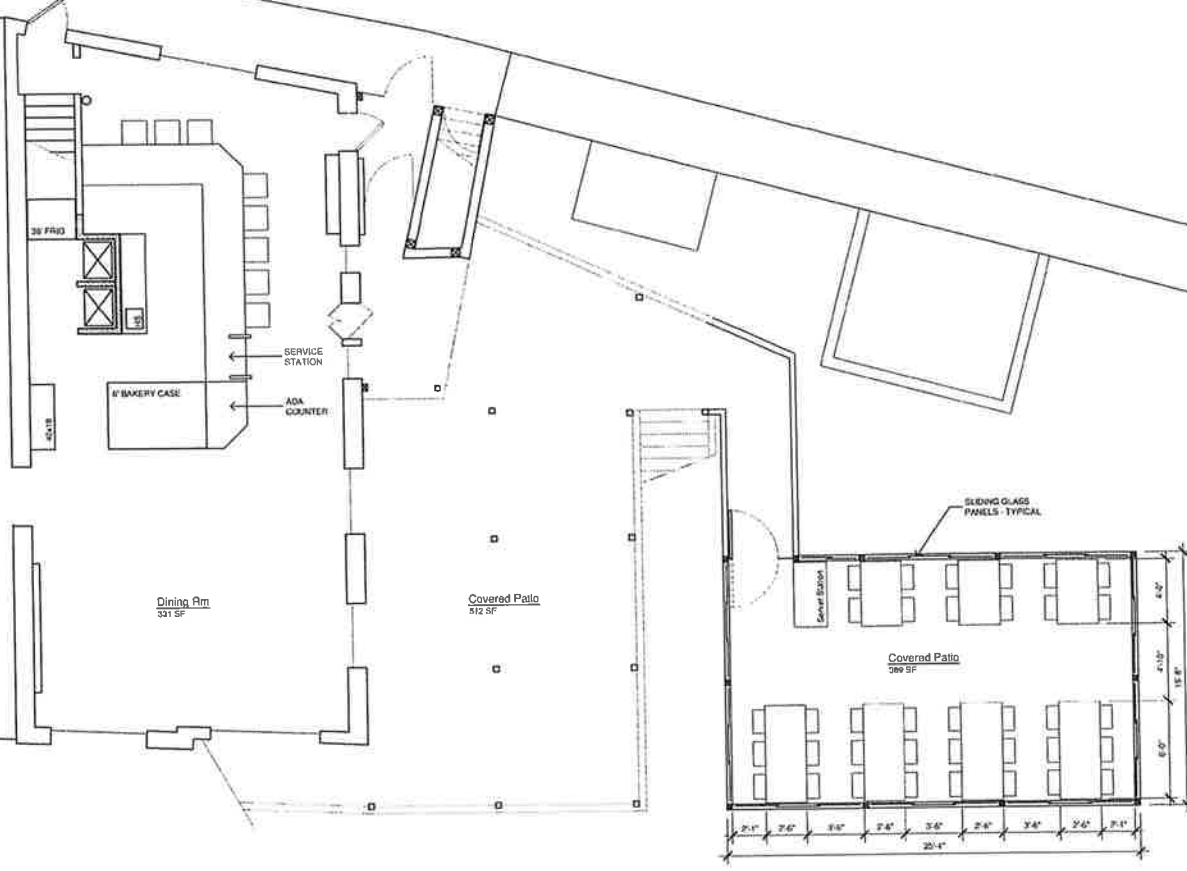
Haunted Hamburger

JEROME, AZ

A1.1

or Plan

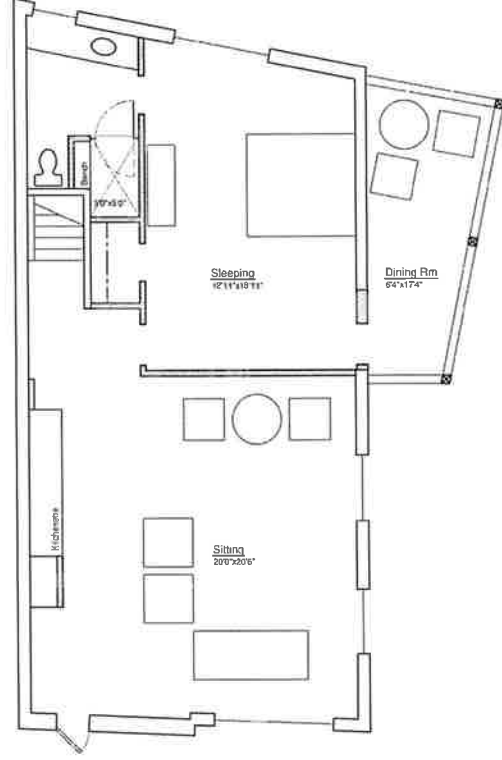
5F:





Second Floor Plan

SCALE 1/8"=1'-0"



A1.2 Haunted Hamburger

JEROME, AZ



DOUG HANSON ARCHITECTURE INC.

405TH 2ND AVENUE PHOENIX AZ 85018

PH 602.305.4244

12/2015

10/18/2022

22024.00



DOUG HANSON ARCHITECTURE INC.
4327 N. 2ND AVENUE PHOENIX, AZ 85018
PH: 602-535-8244

10/18/2022

22024.00

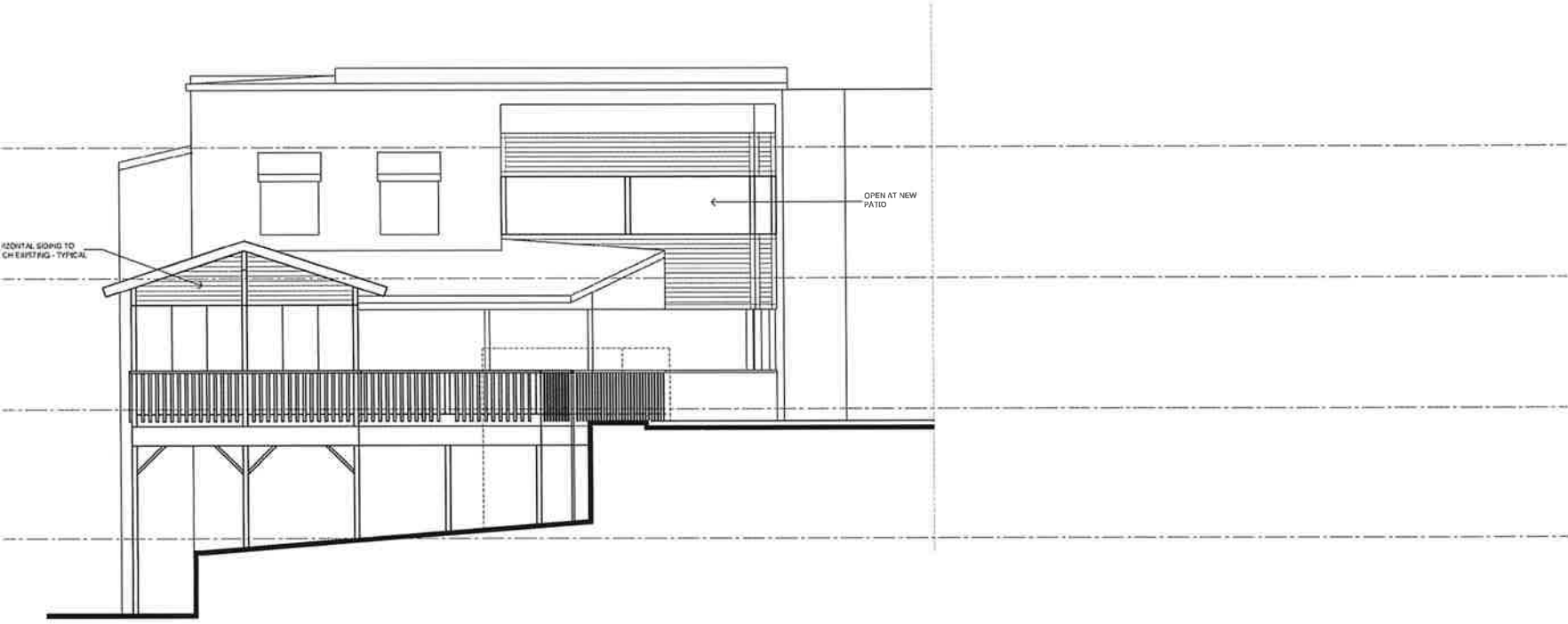
Haunted Hamburger

JEROME, AZ

A2.0



Elevation (Downhill)



Elevation (Street)



Haunted Hamburger

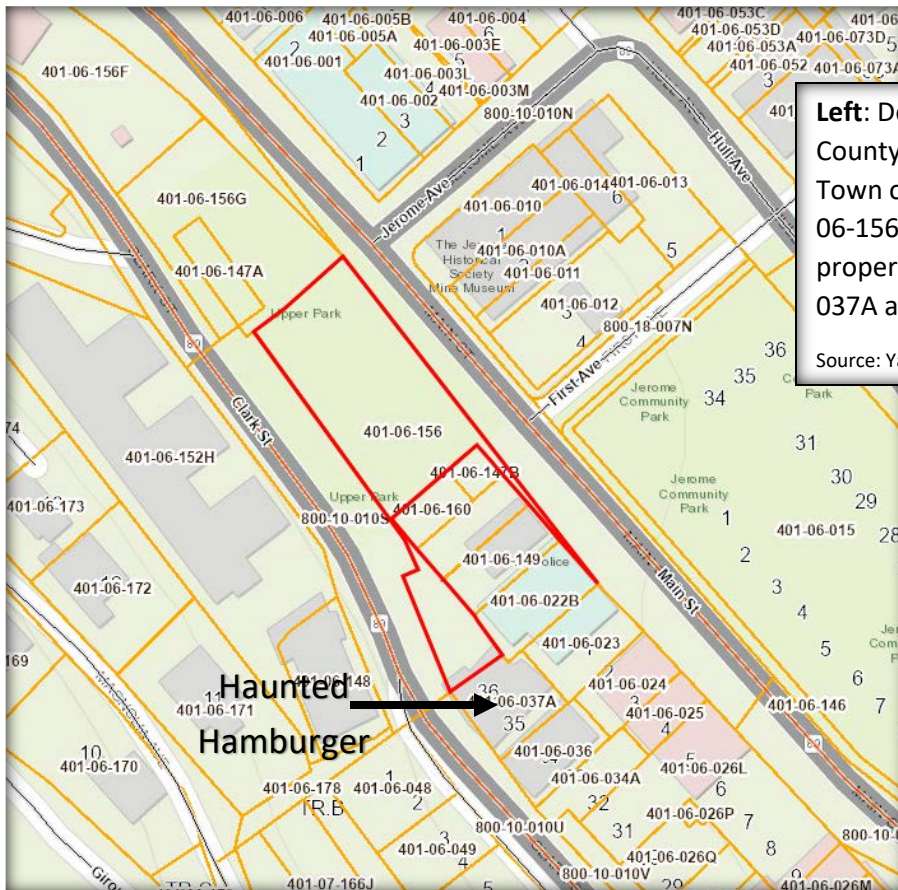
JEROME, AZ

DOUG HANSON ARCHITECTURE INC.
4527 N. 240 AVENUE PHOENIX, AZ 85016
PH: 602-325-6244

10/18/2022

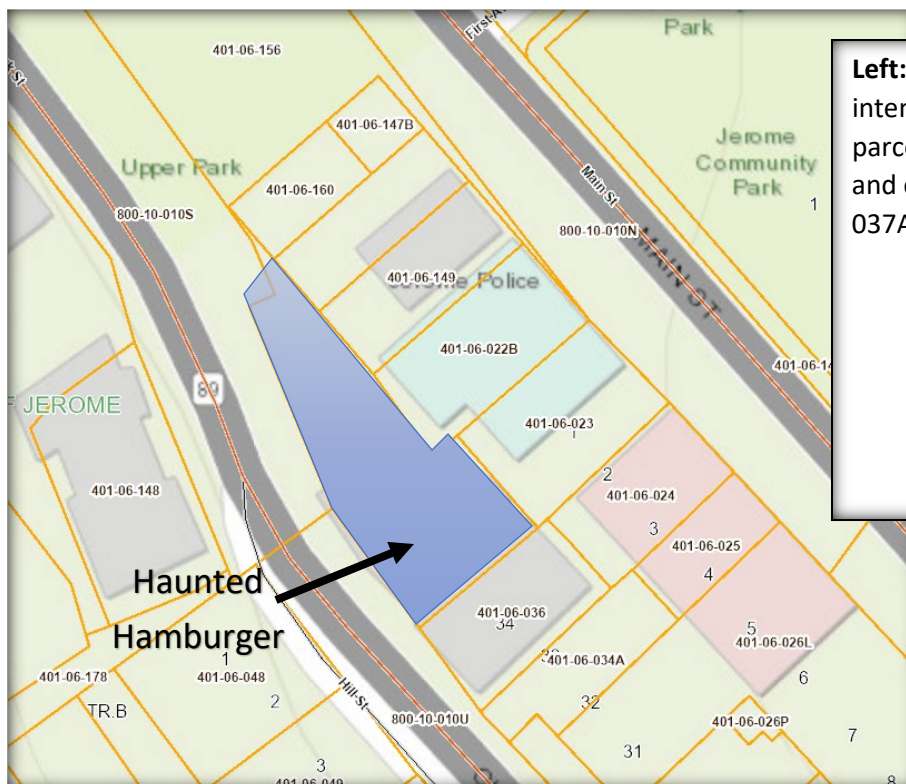
22024.00





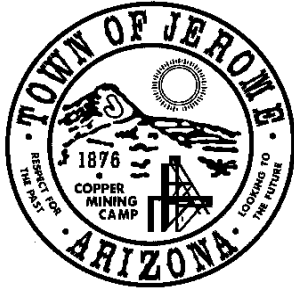
Left: Detail image from Yavapai County GIS showing the boundary of Town of Jerome owned parcel 401-06-156. The Haunted Hamburger property is located at parcel 401-06-037A and marked on the inset map.

Source: Yavapai County



Left: Detail view showing the intended outcome where a section of parcel 401-06-156 is subdivided, sold and combined with parcel 401-06-037A.





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TOWN OF JEROME

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(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Brett Klein, Town Manager/Clerk

ITEM: **Item #10c: Appointment to PSPRS Board**

MEETING DATE: November 8, 2022

Summary:

The term of the Mayor's designee has expired with the new election and seating of the new Council. The Mayor or Mayor's designee must be approved by the Council and is the chair of the local PSPRS Board. The following illustrates the composition of the Board per Arizona Revised Statutes. We have started to solicit for volunteers to fill an open citizen term.

Membership category	Initial appt. term	Subsequent appt. terms	Current appointee	Term Exp.
MAYOR or MAYOR'S DESIGNEE (Chair, approved by Council)			Council Member Sage Harvey (Mayor's Designee)	With expiration of term
MEMBER EMPLOYEE elected by secret ballot - #1	4 years from effective date of participation	4 years	Lieutenant San Felice	11/20/23
MEMBER EMPLOYEE elected by secret ballot - #2	4 years from effective date of participation	4 years	Officer Kerry Lee	11/20/23
CITIZEN (appointed by Mayor and approved by Council) - #1	3 year from effective date of participation	4 years	Ricardo Hernandez	11/20/23
CITIZEN (appointed by Mayor and approved by Council) - #2	4 years from effective date of participation	4 years	Vacant	11/22/24

Fiscal Impact:

None.

Recommendation

Approve the new Mayor or Mayor's designee as Chair of the local PSPRS Board.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

EMERGENCY PROCLAMATION DECLARATION OF LOCAL EMERGENCY

WHEREAS, A.R.S. § 26-311 authorizes the Mayor of the Town of Jerome, Arizona or his/her designee to proclaim the existence or threatened existence of a local emergency when the Town of Jerome is affected or likely to be affected by a public calamity; and

WHEREAS, the novel coronavirus, COVID-19, was first detected in Wuhan Town, Hubei Province, China in December 2019, and the Centers for Disease Control (CDC) considers this virus to be a significant public health threat that has, and continues to spread globally; and

WHEREAS, on January 30, 2020, the World Health Organization declared the COVID-19 illness a public health emergency of International concern and on January 31, 2020 the United States Secretary of Health and Human Services declared a public health emergency due to the COVID-19 illness; and

WHEREAS, on March 11, 2020 the Governor of the State of Arizona, Douglas A. Ducey, determined that the COVID-19 outbreak presents conditions in Arizona that justified his declaration of a State of Emergency; and

WHEREAS, on March 13, 2020 President Donald Trump declared a National Emergency due to the COVID-19 illness; and

WHEREAS, on March 15, 2020 the national Center for Disease Control and Prevention and the Arizona Department of Health Services recommend that (1) for the next 8 weeks organizers cancel or postpone in-person events that consist of 50 people or more, (2) statewide closures of Arizona schools through Friday, March 27, 2020 and (3) recommend telework and other alternatives when available; and

WHEREAS, on March 16, 2020 President Trump issued his "Coronavirus Guidelines for America: 15 Days to Slow the Spread" which provides guidance to avoid social gatherings of more than 10 people and direction to "listen to and follow the directions of your state and local authorities"; and

WHEREAS, prudence requires that precautionary measures be taken proactively due to the widespread nature of COVID-19 and its threat to public health, safety, and welfare as referenced in the Governor's Declaration of Emergency, and that impacts from the same threaten public health and safety and the economic recovery of Jerome; and

WHEREAS, the widespread nature of COVID-19 constitutes an immediate threat to life, public health, safety, and welfare, and to the economic recovery of Jerome; and

WHEREAS, this local declaration of emergency will help ensure the economic recovery of Jerome; and

WHEREAS, the immediate threat of COVID-19 is a growing problem in the State and precautionary measures are necessary to curtail the imminent impact on homes and businesses in Jerome because it is a threat to the health, safety, and welfare of the general public in Jerome; and

WHEREAS, the above facts give credence to the conditions of extreme peril and public health emergency; and the declaration of a local emergency will enable the Town of Jerome to provide emergency resources, request additional resources and receive mutual aid from other political sub-divisions and entities.

NOW THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:

1. A local emergency exists in the Town of Jerome due to the COVID-19 outbreak.
2. As a result of said emergency, I hereby impose the following regulations to preserve the peace and order of the Town:
 - a. Closing public access to the Jerome Town Library located at 600 Clark Street until further notice; and
 - b. Closing public access to Jerome Town Hall located at 600 Clark Street until further notice while preserving essential services for Town residents;
 - c. Strongly encouraging our bars and restaurants to observe CDC guidelines, to restrict groups to 10 or less individuals, to provide seating at least six feet apart, and to encourage take-out rather than dine-in orders.

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the emergency organization of this Town shall be those prescribed by State Law and by Ordinances and Resolutions of Town of Jerome. Citizens are urged to cooperate with this emergency declaration and, to every degree possible, abide by the safety announcements, advisories, and restrictions established by the Town, by Yavapai County, and by the State of Arizona and to cooperate with the community's public safety agencies and emergency services personnel.

Additional information for those needing Town services will be provided on the Town's website at www.jerome.az.gov.

DATED this 17th day of March 2020



Christina "Alex" Barber, Mayor



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

Petition to Speak

Name: Nancy Robinson

Address: 460 Clark Street

Signature: Nancy Robinson Date: 11.07.22

Topic/Comments: Oversized dumpster located on Main Street

Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the commission. All comments are subject to reasonable time, place, and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name, and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The commission's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 123rd Anniversary
1899 - 2022

OCTOBER 2022 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Adjust the elevation of the valve box on Dundee.
- Grade Dundee, North Dr., Gulch, and Beal St.
- Sewer manhole, cleanout, and sewer line mapping (3 ½ days)
- Sewer repair on County, 657 Main St. and by the Methodist church.
- Fix a window at Town Hall.
- Adjust and concrete the 5 sewer cleanout caps on Deception Ln.
- Asphalt patch on 5th St.
- Fix the f350. Had to pull off the valve body off and fix some lifter springs.
- Weed eat through town and behind town hall.
- Grade and paint parking above the basketball courts.
- Flume pipe repair.

We have two new Crew members Robert Vega who currently lives in town, and Shiloh Shebester who is hoping to move here soon.

WATER REGULATORS

Giroux St. 2" was rebuilt with no parts needing replaced. 10/31/2022

Project list

Concrete apron into town hall

Repairing the regulator on County.

Continue work on 5th St. to help make it a safer road.

Continue the sewer line replacement of the line going to the tanks on behind the Mohawk.

Install a culvert pipe on Dundee to help with drainage.

Fix the broken drainage pipe on Gulch Rd. near Allen Springs rd.



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



November 2, 2022

TO: Honorable Mayor and Jerome Town Council

FROM: Allen Muma, Chief of Police

Attached please find the police activity reports for October 2022.

The October "Calls for Service" report contained no significant single incidents to reports. Call volume for October was slightly above average.

The parking kiosks brought in \$40,487.75 for the month of October 2022. In comparison to last year's revenue of \$34,871.25 for the same time period. Fiscal year to date (7/01/22 through 10/31/2022) kiosk revenue is \$104,077.70 (which does not include cash taken at office).

There were 304 parking citations that were issued for the month of October.

The speed feedback signs currently installed indicated approximately 50,278 vehicles southbound and 94,248 vehicles northbound on Highway 89A for the month of October.

Officer Kerry Lee graduated from the AZPOST general instructor school in October.

The big project this month was changing out the computer system in the police department and installing a real server there. DDD Computers found the best prices and ordered the equipment. I assisted in the installation and setup. Our RMS software company upgraded our RMS software to the professional version that runs on Microsoft Sequel Server, normally this would cost several thousand dollars, but as we have been a customer for over 20 years, they upgraded us for free. Still a few minor bugs but for the most part a successful installation.

Also, completed a grant application for incident management software and hardware for police and fire. \$38,000.00 grant no matching funds.

Allen L. Muma, Chief of Police

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 11/08/2022
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

10/01/2022 to 10/31/2022

Call Type		Totals
10-34	Motorist Assist	1
205	Trespass	3
247	Civil Problem	1
410	Criminal Damage	1
415F	Domestic Disturbance	1
487	Theft	3
500	Welfare Check	1
903	Follow-Up	13
908F	Found Property	9
908L	Lost or Stolen Property	5
961	Accident - No injuries	1
ACPD	Assist Clarkdale PD	5
ADPS	Assist DPS	1
AF	Assist Fire Department	2
AYCSO	Assist YCSO	13
BD	Barking Dog Complaint	1
BI	Background Investigation	4
CA	Citizen Assist	2
CO	Call Out	6
CRT	Court Appearance	1
DIS	Disorderly Conduct	5
DUI	Driving Under the Influence	1
ES	Escort Services	2
HAR	Harrassment	1
HS	Hazardous Situation	2
HSE	Hampshire Speed Enforcement	1
INFO	Information	2
LIT	Littering	1
ME	Medical Emergency	2
NE	Noise Enforcement Activities	1
NOISE	Noise Complaint	1
OA	Officer Assist	1
OT	Oversize Truck	7
PARK	Parking Complaint	3
PE	Parking Enforcement	23
PKM	Parking Kiosk Maintenance	2
REC	Reckless Driver	1
SC	Security Check	6
SLC	Street Light Check	1

JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
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Date : 11/08/2022
Page : 2
Agency : JPD

Calls For Service Totals By Call Type

10/01/2022 to 10/31/2022

Call Type		Totals
SS	Suspicious Situation	3
TF	Trip & Fall / Slip & Fall	2
TI	Threats & Intimidation	1
TO	Traffic Offense	1
XX5	Public Works Complaints	1
Grand Total for all calls		145











5th Street