



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

AGENDA

REGULAR MEETING OF THE JEROME TOWN COUNCIL JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS TUESDAY, OCTOBER 13, 2020, AT 7:00 P.M.

**DUE TO PUBLIC HEALTH CONCERNS, IN-PERSON ATTENDANCE AT PUBLIC MEETINGS
HAS BEEN SUSPENDED UNTIL FURTHER NOTICE.**

**Notice is hereby given pursuant to A.R.S. 38-431.02 that members of the Town Council
may attend this meeting electronically.**

PUBLIC PARTICIPATION IN THE MEETING

Members of the public are welcome to participate in the meeting via the following options:

1. Zoom Conference
 - a. Computer: <https://us02web.zoom.us/j/9286347943>
 - b. Telephone: 1-669-900-6833 Meeting ID: 9286347943
2. Submitting questions and comments:
 - a. If attending by Zoom video conference, click the chat button at the bottom of the screen, or raise your hand.
 - b. Email c.gallagher@jerome.az.gov (Please submit comments **at least one hour prior to the meeting.**)

NOTE: FOR THOSE WITHOUT HOME INTERNET: A drive-up internet hotspot is now available in the parking lot in front of the Jerome Public Library. Bring your device and access the internet while sitting in your car. The network is **Sparklight Yavapai Free WIFI** and no password is required.

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll.	
ITEM #2:	FINANCIAL REPORTS Financial reports for September 2020	Discussion/Possible Action
ITEM #3:	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members.	Discussion/Possible Action
ITEM #4:	ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES Minutes are provided for the information of Council and do not require action.	Discussion/Possible Direction
ITEM #5:	APPROVAL OF MINUTES September 8 regular meeting; September 21 special meeting	Discussion/Possible Action
ITEM #6:	PETITIONS FROM THE PUBLIC <i>Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the podium, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</i>	Discussion/Possible Direction
ITEM #7:	PRESENTATIONS	
	ITEM #7A: SCHOOL CONSOLIDATION ON THE BALLOT Council will hear presentations from Stephen Renard of Save Our Independent School Districts and Denise Kennedy and Andy Groseta from the Committee for Better Upper Verde Valley Schools about school consolidation, which will be on the November ballot.	Sponsored by Councilmember Mandy Worth Discussion only
	ITEM #7B: CLARKDALE-JEROME SCHOOL DISTRICT OVERRIDE Danny Brown, Superintendent of the Clarkdale-Jerome Elementary School District, will provide information regarding the budget override that will be on the November ballot.	Sponsored by Mayor Alex Barber Discussion only

ITEM #8:	UNFINISHED BUSINESS	
	ITEM #8A: BEEKEEPING IN JEROME Council will review ordinances from other jurisdictions regarding the keeping of bees and may direct staff regarding the creation of an ordinance in that regard to be placed on a future meeting agenda.	Sponsored by Councilmember Jack Dillenberg Discussion; Possible Direction
	ITEM #8B: COVID-19 Council will again discuss plans and timeline for reopening Town Hall, resuming the weekend shuttle service, and conducting in-person public meetings.	Sponsored by Mayor Alex Barber Discussion/Possible Action
ITEM #9:	NEW BUSINESS	
	ITEM #9A: RESOLUTION NO. 605, AUTHORIZING INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COUNTY FOR EMERGENCY MANAGEMENT SERVICES Council may approve Resolution No. 605, authorizing a renewed agreement with Yavapai County for emergency management services.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #9B: RESOLUTION NO. 606, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING THE SECOND MONDAY OF OCTOBER AS INDIGENOUS PEOPLES' DAY IN THE TOWN OF JEROME Council may approve Resolution No. 606, declaring the holiday once known as Columbus Day to be known hereafter as Indigenous Peoples' Day in the Town of Jerome.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #9C: USE OF WILDLANDS REVENUES Council may approve a request by the Fire Chief for the use of certain wildlands revenues earned by the Fire Department.	Sponsored by Mayor Alex Barber Discussion/Possible Action
	ITEM #9D: RECREATIONAL MARIJUANA Council will review a model ordinance provided by the League of Cities and Towns regarding recreational marijuana establishments and/or testing facilities and may direct staff regarding the creation of an ordinance to be forwarded to the Planning & Zoning Commission for review. <i>Part of this discussion may take place in closed session with the Town Attorney, pursuant to A.R.S. § 38-431.03 (A)(3).</i>	Sponsored by Mayor Alex Barber Discussion/Possible Direction
	ITEM #9E: TRAFFIC NOISE AND SPEEDING Council will discuss traffic noise and speeding in Jerome and may direct staff in this regard.	Sponsored by Councilmember Jane Moore Discussion/Possible Direction
ITEM #10:	TO AND FROM THE COUNCIL Council may direct staff regarding items to be placed on a future agenda.	Discussion; Possible Direction
ITEM #11:	ADJOURNMENT	

The Town Council may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with the Town Attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03 (A)(3). The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that this notice and agenda was posted at the following locations on or before 7 p.m. on August 4, 2020 in accordance with the statement filed by the Jerome Town Council with the Jerome Town Clerk: (1) 970 Gulch Road, side of Gulch Fire Station, exterior posting case; (2) 600 Clark Street, Jerome Town Hall, exterior posting case; (3) 120 Main Street, Jerome Post office, interior posting case.

Rosa Cays, Deputy Town Clerk

Town of Jerome
Budget to Actual Summary
20-Sep

Fund	Department	Current Period			YTD		
		Revenue	Budget	Variance	Revenue	Budget	Variance
General	10 GF Revenue	\$ 147,586.59	\$ 123,272.60	\$ 24,313.99	\$ 491,592.10	\$ 383,468.60	\$ 108,123.50
	Total	\$ 147,586.59	\$ 123,272.60	\$ 24,313.99	\$ 491,592.10	\$ 383,468.60	\$ 108,123.50
		Expense	Budget	Variance	Expense	Budget	Variance
	11 Admin	\$ 41,633.75	\$ 35,131.95	\$ (6,501.80)	\$ 117,854.53	\$ 123,123.19	\$ 5,268.66
	12 Court	\$ 9,809.43	\$ 8,383.56	\$ (1,425.87)	\$ 22,555.94	\$ 22,424.96	\$ (130.98)
	13 Police	\$ 51,747.71	\$ 42,053.65	\$ (9,694.06)	\$ 127,784.18	\$ 138,523.51	\$ 10,739.33
	14 Fire	\$ 34,385.22	\$ 39,712.87	\$ 5,327.65	\$ 103,181.32	\$ 126,041.12	\$ 22,859.80
	15 Library	\$ 8,364.64	\$ 7,797.10	\$ (567.54)	\$ 18,717.30	\$ 24,355.61	\$ 5,638.31
	16 P&Z	\$ 11,673.90	\$ 8,720.38	\$ (2,953.52)	\$ 25,346.35	\$ 26,379.58	\$ 1,033.23
	17 Parks	\$ 1,500.62	\$ 1,477.10	\$ (23.52)	\$ 2,938.83	\$ 4,432.10	\$ 1,493.27
	18 Properties	\$ 17,232.51	\$ 16,336.49	\$ (896.02)	\$ 41,911.62	\$ 55,555.66	\$ 13,644.04
	Total	\$ 176,347.78	\$ 159,613.10	\$ (16,734.68)	\$ 460,290.07	\$ 520,835.73	\$ 60,545.66
	Net Income (Loss)	\$ (28,761.19)	\$ (36,340.50)	\$ 7,579.31	\$ 31,302.03	\$ (137,367.13)	\$ 168,669.16
		Revenue	Budget	Variance	Revenue	Budget	Variance
	50 Water	\$ 16,503.85	\$ 17,345.83	\$ (841.98)	\$ 54,414.06	\$ 57,037.59	\$ (2,623.53)
	51 Sewer	\$ 16,582.53	\$ 17,541.66	\$ (959.13)	\$ 55,267.01	\$ 58,125.06	\$ (2,858.05)
	52 Trash	\$ 14,235.94	\$ 15,748.33	\$ (1,512.39)	\$ 42,798.53	\$ 47,265.03	\$ (4,466.50)
	Total	\$ 47,322.32	\$ 50,635.82	\$ (3,313.50)	\$ 152,479.60	\$ 162,427.68	\$ (9,948.08)
		Expense	Budget	Variance	Expense	Budget	Variance
	50 Water	\$ 15,553.77	\$ 21,409.18	\$ 5,855.41	\$ 47,264.53	\$ 65,298.38	\$ 18,033.85
	51 Sewer	\$ 13,967.27	\$ 18,671.68	\$ 4,704.41	\$ 46,071.40	\$ 60,575.88	\$ 14,504.48
	52 Trash	\$ 14,302.29	\$ 15,377.29	\$ 1,075.00	\$ 42,523.25	\$ 51,137.39	\$ 8,614.14
	Total	\$ 43,823.33	\$ 55,458.15	\$ 11,634.82	\$ 135,859.18	\$ 177,011.65	\$ 41,152.47
Utilities	Net Income (Loss)	\$ 3,498.99	\$ (4,822.33)	\$ 8,321.32	\$ 16,620.42	\$ (14,583.97)	\$ 31,204.39
		Revenue	Budget	Variance	Revenue	Budget	Variance
	30 HURF	\$ 3,756.47	\$ 3,443.66	\$ 312.81	\$ 10,671.71	\$ 10,331.06	\$ 340.65
Road		Expense	Budget	Variance	Expense	Budget	Variance
		\$ 8,271.14	\$ 11,672.36	\$ 3,401.22	\$ 25,282.23	\$ 35,022.76	\$ 9,740.53
	Net Income (Loss)	\$ (4,514.67)	\$ (8,228.70)	\$ 3,714.03	\$ (14,610.52)	\$ (24,691.70)	\$ 10,081.18
Parking		Revenue	Budget	Variance	Revenue	Budget	Variance
	35 Parking	\$ 19,360.55	\$ 10,000.00	\$ 9,360.55	\$ 45,736.65	\$ 30,000.00	\$ 15,736.65
		Expense	Budget	Variance	Expense	Budget	Variance
Parking		\$ 10,016.13	\$ 9,220.64	\$ (795.49)	\$ 27,681.03	\$ 27,662.24	\$ (18.79)
	Net Income (Loss)	\$ 9,344.42	\$ 779.36	\$ 8,565.06	\$ 18,055.62	\$ 2,337.76	\$ 15,717.86
	Total Revenue	\$ 218,025.93			\$ 700,480.06		
	Less Total Expense	\$ 238,458.38			\$ 649,112.51		
	Net Income (Loss)	\$ (20,432.45)			\$ 51,367.55		

*September was a three payroll month. Almost all of the wages/admin expense accounts are over budget because of this.

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (10) Revenues & General Fund

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Revenues								
Property Taxes	\$1,558.16	\$1,550.00	\$8.16	0.5%	\$4,900.94	\$4,750.00	\$150.94	3.2%
City Sales Taxes	58,160.56	57,100.00	1,060.56	1.9	232,240.85	180,600.00	51,640.85	28.6
State Sales Taxes	3,505.54	3,437.16	68.38	2.0	12,465.25	10,311.56	2,153.69	20.9
Urban Revenue Share	17,864.25	17,864.25	0.00	0.0	53,592.75	53,592.75	0.00	0.0
Vehicle License Tax	3,458.47	2,830.91	627.56	22.2	10,328.12	8,492.81	1,835.31	21.6
Fines and Forfeitures	5,618.88	5,000.00	618.88	12.4	20,908.60	15,000.00	5,908.60	39.4
Court Security Fund Revenue	640.00	1,000.00	(360.00)	(36.0)	2,715.00	3,000.00	(285.00)	(9.5)
Building Permits	1,357.21	416.66	940.55	225.7	2,246.71	1,250.06	996.65	79.7
Planning & Zoning Fees	200.00	250.00	(50.00)	(20.0)	950.00	750.00	200.00	26.7
Business Licenses	340.00	500.00	(160.00)	(32.0)	660.00	1,500.00	(840.00)	(56.0)
Fire Dept Services Rev	200.00	833.33	(633.33)	(76.0)	1,208.00	2,500.03	(1,292.03)	(51.7)
Franchise Fees	0.00	0.00	0.00	0.0	3,076.63	4,250.00	(1,173.37)	(27.6)
Police Officer Safety Equip Rev	173.56	166.66	6.90	4.1	614.08	500.06	114.02	22.8
Police Services	1,932.55	1,666.66	265.89	16.0	6,772.30	5,000.06	1,772.24	35.4
Rents	6,563.51	6,543.50	20.01	0.3	19,730.53	19,630.50	100.03	0.5
Utility Reimbursements	247.07	416.66	(169.59)	(40.7)	665.06	1,250.06	(585.00)	(46.8)
Wildland Fire Fees	12,887.00	4,166.66	8,720.34	209.3	32,683.00	12,500.06	20,182.94	161.5
Wildlands Wage Reimbursement	13,416.24	2,750.00	10,666.24	387.9	38,715.22	8,250.00	30,465.22	369.3
Firewise Wage Reimbursement	2,233.04	2,083.33	149.71	7.2	2,233.04	6,250.03	(4,016.99)	(64.3)
Library Contributions	0.00	125.00	(125.00)	(100.0)	400.00	375.00	25.00	6.7
Interest	106.02	150.00	(43.98)	(29.3)	331.11	450.00	(118.89)	(26.4)
Sale of Assets	3,650.00	750.00	2,900.00	386.7	3,650.00	2,250.00	1,400.00	62.2
Miscellaneous Revenues	219.34	416.66	(197.32)	(47.4)	739.34	1,250.06	(510.72)	(40.9)
Administrative Charges	13,255.19	13,255.16	0.03	0.0	39,765.57	39,765.56	0.01	0.0
Net Revenues	\$147,586.59	\$123,272.60	\$24,313.99	19.7 %	\$491,592.10	\$383,468.60	\$108,123.50	28.2 %
Net Income (Loss)	\$147,586.59	\$123,272.60	\$24,313.99	19.7%	\$491,592.10	\$383,468.60	\$108,123.50	28.2%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$669.63	\$375.00	\$(294.63)	(78.6)%	\$1,081.29	\$1,125.00	\$43.71	3.9%
Contract Services	292.75	1,283.33	990.58	77.2	1,279.55	3,850.03	2,570.48	66.8
Training & Education	0.00	0.00	0.00	0.0	693.00	625.03	(67.97)	(10.9)
Dues, Subs & Memberships	0.00	0.00	0.00	0.0	4,350.00	4,472.76	122.76	2.7
TPT Collection Fee Exp	0.00	0.00	0.00	0.0	1,171.59	1,196.00	24.41	2.0
Election expenses	0.00	0.00	0.00	0.0	1,812.37	1,990.95	178.58	9.0
Insurance	103.20	0.00	(103.20)	0.0	413.20	310.00	(103.20)	(33.3)
COVID Expenses	1,825.12	0.00	(1,825.12)	0.0	5,858.33	0.00	(5,858.33)	0.0
Legal Exp - Gen Gov	1,326.00	1,000.00	(326.00)	(32.6)	3,451.50	3,000.00	(451.50)	(15.1)
Miscellaneous	75.30	499.75	424.45	84.9	91.98	1,499.25	1,407.27	93.9
Bank Fees - Gen Admin	156.39	141.66	(14.73)	(10.4)	433.48	425.06	(8.42)	(2.0)
Bank Fees / Merch Svcs	771.40	566.66	(204.74)	(36.1)	2,395.51	1,700.06	(695.45)	(40.9)
Office Supplies	258.69	500.00	241.31	48.3	895.35	1,500.00	604.65	40.3
Copier & Equip Lease Expense	482.02	625.00	142.98	22.9	1,710.57	1,875.00	164.43	8.8
Software Support Exp - GG	228.16	733.33	505.17	68.9	1,052.80	2,200.03	1,147.23	52.1
Computer Hardware & Service	1,363.42	833.33	(530.09)	(63.6)	1,888.42	2,500.03	611.61	24.5
Operating Supplies - Gen Gov	85.25	83.33	(1.92)	(2.3)	85.25	250.03	164.78	65.9
Postage	465.00	416.66	(48.34)	(11.6)	962.87	1,250.06	287.19	23.0
Rep and Maint - Vehicles	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Shuttle Expenses	0.00	136.36	136.36	100.0	0.00	272.76	272.76	100.0
Small Tools and Equipment	0.00	62.50	62.50	100.0	0.00	187.50	187.50	100.0
Telephone	213.44	291.66	78.22	26.8	652.85	875.06	222.21	25.4
Travel	0.00	250.00	250.00	100.0	0.00	750.00	750.00	100.0
Tourism 1% Bed Tax	0.00	0.00	0.00	0.0	10,000.00	10,000.00	0.00	0.0
Community Health	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Preservation of Historic Buildings	0.00	833.33	833.33	100.0	0.00	2,500.03	2,500.03	100.0
Total Program Expenses	\$8,315.77	\$8,715.22	\$399.45	4.6 %	\$40,279.91	\$44,604.76	\$4,324.85	9.7 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$23,912.24	\$19,115.33	\$(4,796.91)	(25.1)%	\$56,246.29	\$57,346.03	\$1,099.74	1.9%
Longevity Bonus	456.00	456.00	0.00	0.0	481.00	636.00	155.00	24.4
Payment in Lieu of Medical Benefits	734.19	530.25	(203.94)	(38.5)	1,713.11	1,590.75	(122.36)	(7.7)
FICA Match	1,867.61	1,511.58	(356.03)	(23.6)	4,347.69	4,534.78	187.09	4.1
Retirement Match	1,868.64	1,398.66	(469.98)	(33.6)	4,322.21	4,196.06	(126.15)	(3.0)
Health/Life Insurance	4,469.13	3,360.00	(1,109.13)	(33.0)	10,427.97	10,080.00	(347.97)	(3.5)
Unemployment Insurance	10.17	44.91	34.74	77.4	36.35	134.81	98.46	73.0

10/6/20
8:34:05 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (11) Administration

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total General & Administrative Expenses	\$33,317.98	\$26,416.73	\$(6,901.25)	(26.1)%	\$77,574.62	\$78,518.43	\$943.81	1.2 %
Total Expenses	\$41,633.75	\$35,131.95	\$(6,501.80)	(18.5)%	\$117,854.53	\$123,123.19	\$5,268.66	4.3%
Net Income (Loss)	\$(41,633.75)	\$(35,131.95)	\$(6,501.80)	(18.5)%	\$(117,854.53)	\$(123,123.19)	\$5,268.66	4.3%

10/6/20
8:35:57 AM

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (12) Court

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Court Security Fund Expenses	\$0.00	\$25.00	\$25.00	100.0%	\$48.64	\$75.00	\$26.36	35.1%
Contract Services	0.00	583.33	583.33	100.0	1,551.12	1,750.03	198.91	11.4
Training & Education	0.00	43.75	43.75	100.0	0.00	131.25	131.25	100.0
Dues and Subscriptions	0.00	23.91	23.91	100.0	0.00	71.81	71.81	100.0
Miscellaneous	15.00	25.00	10.00	40.0	15.00	75.00	60.00	80.0
Office Supplies	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Copier & Equip Lease Exp	1,153.14	1,125.00	(28.14)	(2.5)	1,153.14	1,125.00	(28.14)	(2.5)
Telephone	71.20	75.00	3.80	5.1	213.19	225.00	11.81	5.2
Travel	0.00	100.00	100.00	100.0	0.00	300.00	300.00	100.0
Total Program Expenses	\$1,239.34	\$2,017.65	\$778.31	38.6 %	\$2,981.09	\$3,803.15	\$822.06	21.6 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$7,457.54	\$5,509.00	\$(1,948.54)	(35.4)%	\$17,350.31	\$16,527.00	\$(823.31)	(5.0)%
Longevity Bonus	238.00	238.00	0.00	0.0	238.00	238.00	0.00	0.0
FICA and Medicare	588.70	424.66	(164.04)	(38.6)	1,345.49	1,274.06	(71.43)	(5.6)
Retirement	283.04	192.25	(90.79)	(47.2)	635.04	576.75	(58.29)	(10.1)
Unemployment	2.81	2.00	(0.81)	(40.5)	6.01	6.00	(0.01)	(0.2)
Total General & Administrative Expenses	\$8,570.09	\$6,365.91	\$(2,204.18)	(34.6)%	\$19,574.85	\$18,621.81	\$(953.04)	(5.1)%
Total Expenses	\$9,809.43	\$8,383.56	\$(1,425.87)	(17.0)%	\$22,555.94	\$22,424.96	\$(130.98)	(0.6)%
Net Income (Loss)	\$(9,809.43)	\$(8,383.56)	\$(1,425.87)	(17.0)%	(\$22,555.94)	\$(22,424.96)	\$(130.98)	(0.6)%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (13) Police

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$200.00	\$0.00	\$(200.00)	0.0%	\$200.00	\$0.00	\$(200.00)	0.0%
Training & Education	0.00	83.33	83.33	100.0	0.00	250.03	250.03	100.0
Dues and Subscriptions	0.00	100.00	100.00	100.0	0.00	300.00	300.00	100.0
Fuel	582.72	625.00	42.28	6.8	1,734.58	1,875.00	140.42	7.5
Prosecutor Exp	1,864.50	2,000.00	135.50	6.8	5,802.50	6,000.00	197.50	3.3
Miscellaneous	0.00	50.00	50.00	100.0	0.00	150.00	150.00	100.0
Software Service & Support	150.00	366.70	216.70	59.1	1,729.99	2,200.06	470.07	21.4
Computer Hardware & Service	0.00	208.33	208.33	100.0	0.00	625.03	625.03	100.0
Operating Supplies - Police	106.94	208.33	101.39	48.7	234.20	625.03	390.83	62.5
Postage	31.05	16.66	(14.39)	(86.4)	31.05	50.06	19.01	38.0
Rep and Maint - Vehicles	772.88	780.00	7.12	0.9	2,615.63	3,280.00	664.37	20.3
Rep and Maint - Equipment	293.94	125.00	(168.94)	(135.2)	293.94	375.00	81.06	21.6
Police Officer Safety Equip Exp	0.00	166.66	166.66	100.0	0.00	500.06	500.06	100.0
Small Tools and Equipment	245.00	583.33	338.33	58.0	504.29	1,750.03	1,245.74	71.2
Telephone	339.21	333.33	(5.88)	(1.8)	924.04	1,000.03	75.99	7.6
Uniforms	45.45	125.00	79.55	63.6	45.45	375.00	329.55	87.9
Vehicles, Cap Outlay, Police	0.00	0.00	0.00	0.0	10,710.86	10,750.00	39.14	0.4
Total Program Expenses	\$4,631.69	\$5,771.67	\$1,139.98	19.8 %	\$24,826.53	\$30,105.33	\$5,278.80	17.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$34,123.20	\$25,265.91	\$(8,857.29)	(35.1)%	\$73,699.75	\$75,797.81	\$2,098.06	2.8%
Longevity Bonus	423.00	423.00	0.00	0.0	841.00	841.00	0.00	0.0
FICA and Medicare	2,495.85	1,942.58	(553.27)	(28.5)	5,332.48	5,827.78	495.30	8.5
Retirement	3,882.57	2,899.08	(983.49)	(33.9)	8,395.34	8,697.28	301.94	3.5
Health Insurance	6,347.40	5,679.50	(667.90)	(11.8)	14,810.60	17,038.50	2,227.90	13.1
Unemployment	57.57	71.91	14.34	19.9	92.05	215.81	123.76	57.3
Payroll Adjustment-Police	(213.57)	0.00	213.57	0.0	(213.57)	0.00	213.57	0.0
Total General & Administrative Expenses	\$47,116.02	\$36,281.98	\$(10,834.04)	(29.9)%	\$102,957.65	\$108,418.18	\$5,460.53	5.0 %
Total Expenses	\$51,747.71	\$42,053.65	\$(9,694.06)	(23.1)%	\$127,784.18	\$138,523.51	\$10,739.33	7.8%
Net Income (Loss)	\$(51,747.71)	\$(42,053.65)	\$(9,694.06)	(23.1)%	\$(127,784.18)	\$(138,523.51)	\$10,739.33	7.8%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (14) Fire

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$125.06	\$125.06	100.0%
Training & Education	36.26	500.00	463.74	92.7	552.51	1,500.00	947.49	63.2
Dispatch Fees	533.67	537.50	3.83	0.7	1,601.01	1,612.50	11.49	0.7
Dues and Subscriptions	0.00	125.00	125.00	100.0	105.00	375.00	270.00	72.0
Fuel	330.72	416.66	85.94	20.6	1,277.19	1,250.06	(27.13)	(2.2)
Legal Exp - Fire	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Medical Expenses	0.00	83.33	83.33	100.0	0.00	250.03	250.03	100.0
Medical Supplies Exp	568.51	250.00	(318.51)	(127.4)	852.75	750.00	(102.75)	(13.7)
Miscellaneous	18.61	125.00	106.39	85.1	254.35	375.00	120.65	32.2
Software Service & Support	75.00	75.00	0.00	0.0	225.00	225.00	0.00	0.0
Operating Supplies - Fire Dept	0.00	125.00	125.00	100.0	109.95	375.00	265.05	70.7
Rep and Maint - Vehicles	3,864.44	3,842.43	(22.01)	(0.6)	8,333.81	8,418.13	84.32	1.0
Rep and Maint - Equipment	0.00	416.66	416.66	100.0	0.00	1,250.06	1,250.06	100.0
Small Tools and Equipment	1,412.40	1,833.33	420.93	23.0	3,047.45	3,500.03	452.58	12.9
Telephone	230.01	333.33	103.32	31.0	715.72	1,000.03	284.31	28.4
Training Center Assessment	0.00	0.00	0.00	0.0	2,692.00	2,700.00	8.00	0.3
Total Program Expenses	\$7,069.62	\$8,746.56	\$1,676.94	19.2 %	\$19,766.74	\$23,830.96	\$4,064.22	17.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$10,730.34	\$11,100.75	\$370.41	3.3%	\$24,769.63	\$33,302.25	\$8,532.62	25.6%
Wildland Personnel	10,679.65	10,700.00	20.35	0.2	28,442.86	28,790.95	348.09	1.2
Volunteer-Employee Per Call Personnel	0.00	1,583.33	1,583.33	100.0	2,800.75	4,750.03	1,949.28	41.0
Firewise Personnel	772.50	2,750.00	1,977.50	71.9	3,097.50	8,250.00	5,152.50	62.5
FICA and Medicare	1,696.17	1,245.55	(450.62)	(36.2)	4,305.61	4,282.05	(23.56)	(0.6)
Retirement	830.22	819.41	(10.81)	(1.3)	13,860.34	14,458.31	597.97	4.1
Health Insurance	2,531.58	2,705.00	173.42	6.4	5,907.02	8,115.00	2,207.98	27.2
Unemployment	75.14	62.27	(12.87)	(20.7)	230.87	261.57	30.70	11.7
Total General & Administrative Expenses	\$27,315.60	\$30,966.31	\$3,650.71	11.8 %	\$83,414.58	\$102,210.16	\$18,795.58	18.4 %
Total Expenses	\$34,385.22	\$39,712.87	\$5,327.65	13.4%	\$103,181.32	\$126,041.12	\$22,859.80	18.1%
Net Income (Loss)	\$(34,385.22)	\$(39,712.87)	\$5,327.65	13.4%	\$(103,181.32)	\$(126,041.12)	\$22,859.80	18.1%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (15) Library

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$0.00	\$104.16	\$104.16	100.0%	\$0.00	\$312.56	\$312.56	100.0%
Miscellaneous	0.00	0.00	0.00	0.0	174.52	187.51	12.99	6.9
Office Supplies	0.00	20.83	20.83	100.0	0.00	62.53	62.53	100.0
Operating Supplies - Library	129.80	250.00	120.20	48.1	129.80	750.00	620.20	82.7
Print and Non-Print Materials	0.00	324.16	324.16	100.0	0.00	972.56	972.56	100.0
Rep and Maint - Equipment	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Small Tools and Equipment	0.00	0.00	0.00	0.0	537.10	625.00	87.90	14.1
Telephone	76.54	75.00	(1.54)	(2.1)	235.55	225.00	(10.55)	(4.7)
E-Rate Exp	240.07	66.75	(173.32)	(259.7)	320.21	199.25	(120.96)	(60.7)
Total Program Expenses	\$446.41	\$849.23	\$402.82	47.4 %	\$1,397.18	\$3,359.44	\$1,962.26	58.4 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$5,830.96	\$5,329.25	\$(501.71)	(9.4)%	\$12,523.36	\$15,987.75	\$3,464.39	21.7%
Longevity Bonus	0.00	0.00	0.00	0.0	25.00	210.00	185.00	88.1
FICA and Medicare	436.10	412.16	(23.94)	(5.8)	936.61	1,236.56	299.95	24.3
Retirement	401.10	289.66	(111.44)	(38.5)	934.40	869.06	(65.34)	(7.5)
Health Insurance	1,237.41	888.00	(349.41)	(39.3)	2,887.29	2,664.00	(223.29)	(8.4)
Unemployment	12.66	28.80	16.14	56.0	13.46	28.80	15.34	53.3
Total General & Administrative Expenses	\$7,918.23	\$6,947.87	\$(970.36)	(14.0)%	\$17,320.12	\$20,996.17	\$3,676.05	17.5 %
Total Expenses	\$8,364.64	\$7,797.10	\$(567.54)	(7.3)%	\$18,717.30	\$24,355.61	\$5,638.31	23.1%
Net Income (Loss)	\$(8,364.64)	\$(7,797.10)	\$(567.54)	(7.3)%	(\$18,717.30)	\$(24,355.61)	\$5,638.31	23.1%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (16) P & Z

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Advertising, Printing, & Publishing	\$0.00	\$41.66	\$41.66	100.0%	\$0.00	\$125.06	\$125.06	100.0%
Conventions and Seminars	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Training & Education	0.00	83.33	83.33	100.0	0.00	250.03	250.03	100.0
Legal Exp - P&Z	2,749.50	1,250.00	(1,499.50)	(120.0)	3,997.50	3,750.00	(247.50)	(6.6)
Map Upgrades and Materials	0.00	83.33	83.33	100.0	0.00	250.03	250.03	100.0
Miscellaneous	0.00	25.00	25.00	100.0	0.00	75.00	75.00	100.0
Software Maintenance & Support	0.00	58.33	58.33	100.0	0.00	175.03	175.03	100.0
Operating Supplies - P&Z	0.00	25.00	25.00	100.0	0.00	75.00	75.00	100.0
Small Tools and Equipment	0.00	25.00	25.00	100.0	0.00	75.00	75.00	100.0
Telephone	64.76	50.00	(14.76)	(29.5)	205.05	150.00	(55.05)	(36.7)
Travel	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Total Program Expenses	\$2,814.26	\$1,724.97	\$(1,089.29)	(63.1)%	\$4,202.55	\$5,175.27	\$972.72	18.8 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$6,974.02	\$5,586.00	\$(1,388.02)	(24.8)%	\$16,473.44	\$16,758.00	\$284.56	1.7%
Longevity Bonus	0.00	0.00	0.00	0.0	218.00	218.00	0.00	0.0
Health Benefit Stipend	776.07	560.50	(215.57)	(38.5)	1,810.83	1,681.50	(129.33)	(7.7)
FICA and Medicare	592.89	472.33	(120.56)	(25.5)	1,415.42	1,417.03	1.61	0.1
Retirement	497.04	362.33	(134.71)	(37.2)	1,177.22	1,087.03	(90.19)	(8.3)
Health Insurance	7.83	0.00	(7.83)	0.0	18.27	0.00	(18.27)	0.0
Unemployment	11.79	14.25	2.46	17.3	30.62	42.75	12.13	28.4
Total General & Administrative Expenses	\$8,859.64	\$6,995.41	\$(1,864.23)	(26.6)%	\$21,143.80	\$21,204.31	\$60.51	0.3 %
Total Expenses	\$11,673.90	\$8,720.38	\$(2,953.52)	(33.9)%	\$25,346.35	\$26,379.58	\$1,033.23	3.9%
Net Income (Loss)	\$(11,673.90)	\$(8,720.38)	\$(2,953.52)	(33.9)%	(\$25,346.35)	\$(26,379.58)	\$1,033.23	3.9%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (17) Parks

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Fuel	\$4.09	\$4.16	\$0.07	1.7%	\$12.67	\$12.56	\$(0.11)	(0.9)%
Legal Exp - Parks	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Miscellaneous	3.44	20.83	17.39	83.5	3.44	62.53	59.09	94.5
Software Service & Support	12.50	16.66	4.16	25.0	37.50	50.06	12.56	25.1
Operating Supplies - Parks	106.42	16.66	(89.76)	(538.8)	172.55	50.06	(122.49)	(244.7)
R&M Building - Parks	0.00	8.33	8.33	100.0	0.00	25.03	25.03	100.0
Rep and Maint - Vehicles	80.68	208.33	127.65	61.3	117.44	625.03	507.59	81.2
Rep and Maint - Infrastructure	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Small Tools and Equipment	0.00	25.00	25.00	100.0	23.61	75.00	51.39	68.5
Uniform Exp Parks	12.42	25.00	12.58	50.3	43.13	75.00	31.87	42.5
Utilities	372.05	233.33	(138.72)	(59.5)	542.78	700.03	157.25	22.5
Lease Payments	43.36	21.66	(21.70)	(100.2)	65.04	65.06	0.02	0.0
Total Program Expenses	\$634.96	\$746.62	\$111.66	15.0 %	\$1,018.16	\$2,240.42	\$1,222.26	54.6 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$626.33	\$507.41	\$(118.92)	(23.4)%	\$1,371.03	\$1,522.31	\$151.28	9.9%
FICA and Medicare	46.22	38.83	(7.39)	(19.0)	100.95	116.53	15.58	13.4
Retirement	43.82	40.08	(3.74)	(9.3)	101.61	120.28	18.67	15.5
Health Insurance	148.08	143.00	(5.08)	(3.6)	345.52	429.00	83.48	19.5
Unemployment	1.21	1.16	(0.05)	(4.3)	1.56	3.56	2.00	56.2
Total General & Administrative Expenses	\$865.66	\$730.48	\$(135.18)	(18.5)%	\$1,920.67	\$2,191.68	\$271.01	12.4 %
Total Expenses	\$1,500.62	\$1,477.10	\$(23.52)	(1.6)%	\$2,938.83	\$4,432.10	\$1,493.27	33.7%
Net Income (Loss)	\$(1,500.62)	\$(1,477.10)	\$(23.52)	(1.6)%	\$(2,938.83)	\$(4,432.10)	\$1,493.27	33.7%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (1) General
Department: (18) Property

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Program Expenses</u>								
Contract Services	\$100.00	\$344.70	\$244.70	71.0%	\$4,717.77	\$5,397.77	\$680.00	12.6%
Engineering Fees	0.00	416.66	416.66	100.0	0.00	1,250.06	1,250.06	100.0
Fuel	77.34	8.33	(69.01)	(828.5)	94.51	25.03	(69.48)	(277.6)
Legal Exp - Properties	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Miscellaneous	3.44	125.00	121.56	97.2	149.43	375.00	225.57	60.2
Software Service & Support	12.50	16.66	4.16	25.0	37.50	50.06	12.56	25.1
Operating Supplies - Properties	106.43	100.00	(6.43)	(6.4)	296.94	300.00	3.06	1.0
R&M Building - Properties	4,985.77	3,151.51	(1,834.26)	(58.2)	11,593.12	11,636.41	43.29	0.4
Rep and Maint - Vehicles	80.68	208.33	127.65	61.3	301.24	625.03	323.79	51.8
Rep and Maint - Equipment	124.50	0.00	(124.50)	0.0	124.50	0.00	(124.50)	0.0
Rep and Maint - Infrastructure	0.00	3,500.00	3,500.00	100.0	1,227.87	10,500.00	9,272.13	88.3
Parking Kiosks Expenses	0.00	0.00	0.00	0.0	507.00	0.00	(507.00)	0.0
Small Tools and Equipment	0.00	20.83	20.83	100.0	23.62	62.53	38.91	62.2
Uniform Exp Properties	12.42	25.00	12.58	50.3	43.13	75.00	31.87	42.5
Utilities	6,325.43	3,833.33	(2,492.10)	(65.0)	10,836.45	11,500.03	663.58	5.8
Lease Payments	43.36	21.66	(21.70)	(100.2)	65.04	65.06	0.02	0.0
Total Program Expenses	\$11,871.87	\$11,813.67	\$(58.20)	(0.5)%	\$30,018.12	\$41,987.04	\$11,968.92	28.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,878.46	\$3,142.00	\$(736.46)	(23.4)%	\$8,489.92	\$9,426.00	\$936.08	9.9%
FICA and Medicare	286.26	240.33	(45.93)	(19.1)	625.14	721.03	95.89	13.3
Retirement	271.49	248.00	(23.49)	(9.5)	629.30	744.00	114.70	15.4
Health Insurance	916.92	885.33	(31.59)	(3.6)	2,139.48	2,656.03	516.55	19.4
Unemployment	7.51	7.16	(0.35)	(4.9)	9.66	21.56	11.90	55.2
Total General & Administrative Expenses	\$5,360.64	\$4,522.82	\$(837.82)	(18.5)%	\$11,893.50	\$13,568.62	\$1,675.12	12.3 %
Total Expenses	\$17,232.51	\$16,336.49	\$(896.02)	(5.5)%	\$41,911.62	\$55,555.66	\$13,644.04	24.6%
Net Income (Loss)	\$(17,232.51)	\$(16,336.49)	\$(896.02)	(5.5)%	\$(41,911.62)	\$(55,555.66)	\$13,644.04	24.6%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$0.00	\$0.00	\$0.00	0.0%	\$5,000.00	\$5,000.00	\$0.00	0.0%
Water Usage Fees	14,048.85	14,166.66	(117.81)	(0.8)	41,954.06	42,500.06	(546.00)	(1.3)
Miscellaneous	(45.00)	679.17	(724.17)	(106.6)	(40.00)	2,037.53	(2,077.53)	(102.0)
Transfers In	2,500.00	2,500.00	0.00	0.0	7,500.00	7,500.00	0.00	0.0
Net Revenues	\$16,503.85	\$17,345.83	\$(841.98)	(4.9)%	\$54,414.06	\$57,037.59	\$(2,623.53)	(4.6)%
<u>Program Expenses</u>								
Contract Services	\$900.00	\$900.00	\$0.00	0.0%	\$2,700.00	\$2,700.00	\$0.00	0.0%
Training & Education	0.00	33.33	33.33	100.0	0.00	100.03	100.03	100.0
Permit Fee Exp - Water	250.00	150.00	(100.00)	(66.7)	250.00	450.00	200.00	44.4
Engineering Fees	0.00	125.00	125.00	100.0	1,565.67	375.00	(1,190.67)	(317.5)
Fuel	104.48	166.66	62.18	37.3	376.48	500.06	123.58	24.7
Legal Exp - Water	70.00	1,658.33	1,588.33	95.8	455.00	5,075.03	4,620.03	91.0
Miscellaneous	3.44	28.16	24.72	87.8	33.47	84.56	51.09	60.4
Software Support Exp - Water	12.50	233.33	220.83	94.6	37.50	700.03	662.53	94.6
Operating Supplies - Water	106.43	250.00	143.57	57.4	172.59	750.00	577.41	77.0
R&M Building - Water	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Rep and Maint - Vehicles	80.68	208.33	127.65	61.3	197.05	625.03	427.98	68.5
Rep and Maint - Equipment	0.00	165.00	165.00	100.0	122.28	515.00	392.72	76.3
Rep and Maint - Infrastructure	155.72	4,583.33	4,427.61	96.6	7,225.89	13,750.03	6,524.14	47.4
Service Tests/System Testing	15.00	83.33	68.33	82.0	333.00	250.03	(82.97)	(33.2)
Small Tools and Equipment	32.94	125.00	92.06	73.6	56.56	375.00	318.44	84.9
DWR Fee Exp	0.00	0.00	0.00	0.0	0.00	900.00	900.00	100.0
Uniform Exp Water	12.42	25.00	12.58	50.3	43.13	75.00	31.87	42.5
Utilities Exp - Water	77.88	41.66	(36.22)	(86.9)	114.96	125.06	10.10	8.1
Administrative Charge	4,124.47	4,124.50	0.03	0.0	12,373.41	12,373.50	0.09	0.0
Lease Payments	151.76	75.91	(75.85)	(99.9)	227.64	227.81	0.17	0.1
Vehicle Purchase-Water	0.00	412.50	412.50	100.0	0.00	1,287.50	1,287.50	100.0
Total Program Expenses	\$6,097.72	\$13,431.03	\$7,333.31	54.6 %	\$26,284.63	\$41,363.73	\$15,079.10	36.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$6,841.48	\$5,542.41	\$(1,299.07)	(23.4)%	\$14,975.95	\$16,627.31	\$1,651.36	9.9%
FICA and Medicare	504.96	424.00	(80.96)	(19.1)	1,102.75	1,272.00	169.25	13.3
Retirement	478.91	437.41	(41.50)	(9.5)	1,110.11	1,312.31	202.20	15.4
Health Insurance	1,617.45	1,561.75	(55.70)	(3.6)	3,774.05	4,685.25	911.20	19.4
Unemployment	13.25	12.58	(0.67)	(5.3)	17.04	37.78	20.74	54.9
Total General & Administrative Expenses	\$9,456.05	\$7,978.15	\$(1,477.90)	(18.5)%	\$20,979.90	\$23,934.65	\$2,954.75	12.3 %

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (2) Utilities
Department: (50) Water

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Total Expenses	\$15,553.77	\$21,409.18	\$5,855.41	27.3%	\$47,264.53	\$65,298.38	\$18,033.85	27.6%
Net Income (Loss)	\$950.08	\$(4,063.35)	\$5,013.43	123.4%	\$7,149.53	\$(8,260.79)	\$15,410.32	186.5%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Connection Fees	\$0.00	\$0.00	\$0.00	0.0%	\$5,500.00	\$5,500.00	\$0.00	0.0%
Sewer Usage Fees	14,077.81	15,033.33	(955.52)	(6.4)	42,252.79	45,100.03	(2,847.24)	(6.3)
Interest and Investment Earnings	4.72	8.33	(3.61)	(43.3)	14.22	25.03	(10.81)	(43.2)
Transfers In	2,500.00	2,500.00	0.00	0.0	7,500.00	7,500.00	0.00	0.0
Net Revenues	\$16,582.53	\$17,541.66	\$(959.13)	(5.5)%	\$55,267.01	\$58,125.06	\$(2,858.05)	(4.9)%
<u>Program Expenses</u>								
Contract Services	\$3,200.00	\$3,200.00	\$0.00	0.0%	\$9,600.00	\$9,600.00	\$0.00	0.0%
Permit Fee Exp - Sewer	0.00	0.00	0.00	0.0	0.00	1,150.00	1,150.00	100.0
Engineering Fees	0.00	2,083.33	2,083.33	100.0	5,413.25	6,250.03	836.78	13.4
Fuel	98.79	183.33	84.54	46.1	258.98	550.03	291.05	52.9
Legal Exp - Sewer	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Miscellaneous	3.44	29.33	25.89	88.3	3.44	88.03	84.59	96.1
Software Support Exp - Sewer	12.50	233.33	220.83	94.6	37.50	700.03	662.53	94.6
Operating Supplies - Sewer	106.43	1,000.00	893.57	89.4	295.05	3,000.00	2,704.95	90.2
R&M Building - Sewer	0.00	41.66	41.66	100.0	0.00	125.06	125.06	100.0
Rep and Maint - Vehicles	80.68	165.83	85.15	51.3	117.45	507.53	390.08	76.9
Rep and Maint - Equipment	0.00	375.00	375.00	100.0	0.00	1,125.00	1,125.00	100.0
Rep and Maint - Infrastructure	(15.39)	1,250.00	1,265.39	101.2	331.15	3,750.00	3,418.85	91.2
Service Tests/System Testing	749.80	1,000.00	250.20	25.0	2,427.40	3,000.00	572.60	19.1
Small Tools and Equipment	0.00	250.00	250.00	100.0	23.62	750.00	726.38	96.9
Uniform Exp Sewer	12.42	41.66	29.24	70.2	43.13	125.06	81.93	65.5
Utilities	314.79	250.00	(64.79)	(25.9)	467.08	750.00	282.92	37.7
Administrative Charge	4,124.47	4,124.50	0.03	0.0	12,373.41	12,373.50	0.09	0.0
Sewer Interest Expense	0.00	0.00	0.00	0.0	3,075.82	3,400.00	324.18	9.5
Lease Payments	151.76	75.91	(75.85)	(99.9)	227.64	227.81	0.17	0.1
Total Program Expenses	\$8,839.69	\$14,345.54	\$5,505.85	38.4 %	\$34,694.92	\$47,597.14	\$12,902.22	27.1 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$3,709.82	\$3,005.41	\$(704.41)	(23.4)%	\$8,120.76	\$9,016.31	\$895.55	9.9%
FICA and Medicare	273.81	229.91	(43.90)	(19.1)	597.99	689.81	91.82	13.3
Retirement	259.69	237.16	(22.53)	(9.5)	601.97	711.56	109.59	15.4
Health Insurance	877.08	846.83	(30.25)	(3.6)	2,046.52	2,540.53	494.01	19.4
Unemployment	7.18	6.83	(0.35)	(5.1)	9.24	20.53	11.29	55.0
Total General & Administrative Expenses	\$5,127.58	\$4,326.14	\$(801.44)	(18.5)%	\$11,376.48	\$12,978.74	\$1,602.26	12.3 %
Total Expenses	\$13,967.27	\$18,671.68	\$4,704.41	25.2%	\$46,071.40	\$60,575.88	\$14,504.48	23.9%

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Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (2) Utilities
Department: (51) Sewer

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
Net Income (Loss)	\$2,615.26	\$(1,130.02)	\$3,745.28	331.4%	\$9,195.61	\$(2,450.82)	\$11,646.43	475.2%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (2) Utilities
Department: (52) Sanitation

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Sanitation Usage Fees	\$14,235.94	\$15,665.00	\$(1,429.06)	(9.1)%	\$42,630.53	\$47,015.00	\$(4,384.47)	(9.3)%
Miscellaneous	0.00	83.33	(83.33)	(100.0)	168.00	250.03	(82.03)	(32.8)
Net Revenues	\$14,235.94	\$15,748.33	\$(1,512.39)	(9.6)%	\$42,798.53	\$47,265.03	\$(4,466.50)	(9.4)%
<u>Program Expenses</u>								
Recycling Contract Exp	\$120.00	\$183.33	\$63.33	34.5%	\$360.00	\$550.03	\$190.03	34.5%
Training & Education	0.00	16.25	16.25	100.0	0.00	53.75	53.75	100.0
Equipment Rentals	0.00	54.16	54.16	100.0	0.00	162.56	162.56	100.0
Fuel	362.29	750.00	387.71	51.7	1,178.54	2,250.00	1,071.46	47.6
Landfill Tipping Fees	1,322.40	2,041.66	719.26	35.2	4,796.40	6,125.06	1,328.66	21.7
Miscellaneous	3.45	16.58	13.13	79.2	3.45	49.78	46.33	93.1
Software Support Exp - Trash	12.50	108.33	95.83	88.5	37.50	325.03	287.53	88.5
Operating Supplies - Trash	106.47	16.66	(89.81)	(539.1)	172.63	50.06	(122.57)	(244.8)
Rep and Maint - Vehicles	80.70	833.33	752.63	90.3	435.65	2,500.03	2,064.38	82.6
Rep and Maint - Equipment	0.00	75.00	75.00	100.0	0.00	225.00	225.00	100.0
Small Tools and Equipment	0.00	250.00	250.00	100.0	23.62	750.00	726.38	96.9
Uniform Exp Trash	12.47	25.00	12.53	50.1	43.19	75.00	31.81	42.4
Administrative Charge	4,124.47	4,124.50	0.03	0.0	12,373.41	12,373.50	0.09	0.0
Transfers Out	0.00	0.00	0.00	0.0	5,000.00	5,000.00	0.00	0.0
Total Program Expenses	\$6,144.75	\$8,494.80	\$2,350.05	27.7 %	\$24,424.39	\$30,489.80	\$6,065.41	19.9 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$5,902.02	\$4,781.33	\$(1,120.69)	(23.4)%	\$12,919.43	\$14,344.03	\$1,424.60	9.9%
FICA and Medicare	435.61	365.75	(69.86)	(19.1)	951.31	1,097.25	145.94	13.3
Retirement	413.14	377.33	(35.81)	(9.5)	957.64	1,132.03	174.39	15.4
Health Insurance	1,395.33	1,347.25	(48.08)	(3.6)	3,255.77	4,041.75	785.98	19.4
Unemployment	11.44	10.83	(0.61)	(5.6)	14.71	32.53	17.82	54.8
Total General & Administrative Expenses	\$8,157.54	\$6,882.49	\$(1,275.05)	(18.5)%	\$18,098.86	\$20,647.59	\$2,548.73	12.3 %
Total Expenses	\$14,302.29	\$15,377.29	\$1,075.00	7.0%	\$42,523.25	\$51,137.39	\$8,614.14	16.8%
Net Income (Loss)	\$(66.35)	\$371.04	\$(437.39)	(117.9)%	\$275.28	\$(3,872.36)	\$4,147.64	107.1%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (3) Road
Department: (30) HURF

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
HURF Revenue	\$3,708.94	\$3,360.33	\$348.61	10.4%	\$10,527.44	\$10,081.03	\$446.41	4.4%
Interest and Investment Earnings	47.53	83.33	(35.80)	(43.0)	144.27	250.03	(105.76)	(42.3)
Net Revenues	\$3,756.47	\$3,443.66	\$312.81	9.1 %	\$10,671.71	\$10,331.06	\$340.65	3.3 %
<u>Program Expenses</u>								
Engineering Fees	\$0.00	\$416.66	\$416.66	100.0%	\$4,556.91	\$1,250.06	\$(3,306.85)	(264.5)%
Equipment Rentals - HURF	0.00	125.00	125.00	100.0	0.00	375.00	375.00	100.0
Fuel	4.10	8.33	4.23	50.8	12.69	25.03	12.34	49.3
Miscellaneous	3.44	46.33	42.89	92.6	3.44	139.03	135.59	97.5
Software Service & Support	12.50	15.00	2.50	16.7	37.50	45.00	7.50	16.7
Operating Supplies - HURF	98.47	58.33	(40.14)	(68.8)	164.64	175.03	10.39	5.9
Public Restroom Supplies	0.00	183.33	183.33	100.0	0.00	550.03	550.03	100.0
R&M Building - HURF	0.00	416.66	416.66	100.0	0.00	1,250.06	1,250.06	100.0
Rep and Maint - Vehicles	80.68	166.25	85.57	51.5	37.85	503.75	465.90	92.5
Rep and Maint - Equipment	0.00	16.66	16.66	100.0	0.00	50.06	50.06	100.0
Rep and Maint - Infrastructure	52.42	2,812.50	2,760.08	98.1	114.30	8,437.50	8,323.20	98.6
Small Tools and Equipment	0.00	41.66	41.66	100.0	567.93	125.06	(442.87)	(354.1)
Street Lights	940.70	1,083.33	142.63	13.2	2,822.10	3,250.03	427.93	13.2
Street Supplies	182.78	500.00	317.22	63.4	488.59	1,500.00	1,011.41	67.4
Uniform Exp - HURF	12.42	25.00	12.58	50.3	43.13	75.00	31.87	42.5
Administrative Charge	881.78	881.75	(0.03)	0.0	2,645.34	2,645.25	(0.09)	0.0
Lease Payments	43.38	25.00	(18.38)	(73.5)	65.07	75.00	9.93	13.2
Total Program Expenses	\$2,312.67	\$6,821.79	\$4,509.12	66.1 %	\$11,559.49	\$20,470.89	\$8,911.40	43.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$4,645.84	\$3,676.91	\$(968.93)	(26.4)%	\$10,674.74	\$11,030.81	\$356.07	3.2%
FICA and Medicare	346.97	281.25	(65.72)	(23.4)	796.98	843.75	46.77	5.5
Retirement	219.22	200.25	(18.97)	(9.5)	508.13	600.75	92.62	15.4
Health Insurance	740.37	679.25	(61.12)	(9.0)	1,727.53	2,037.75	310.22	15.2
Unemployment	6.07	12.91	6.84	53.0	15.36	38.81	23.45	60.4
Total General & Administrative Expenses	\$5,958.47	\$4,850.57	\$(1,107.90)	(22.8)%	\$13,722.74	\$14,551.87	\$829.13	5.7 %
Total Expenses	\$8,271.14	\$11,672.36	\$3,401.22	29.1%	\$25,282.23	\$35,022.76	\$9,740.53	27.8%
Net Income (Loss)	\$(4,514.67)	\$(8,228.70)	\$3,714.03	45.1%	(\$14,610.52)	\$(24,691.70)	\$10,081.18	40.8%

Town of Jerome
Income Statement
(Original Budget to Actual Comparison)
For the period of 9/1/2020 Through 9/30/2020

Fund: (3) Road
Department: (35) Parking

	Actual	Current Period Budget	Variance	%	Actual	Year To Date Budget	Variance	%
<u>Revenues</u>								
Parking Kiosk Revenue	\$19,360.55	\$10,000.00	\$9,360.55	93.6%	\$45,736.65	\$30,000.00	\$15,736.65	52.5%
Net Revenues	\$19,360.55	\$10,000.00	\$9,360.55	93.6 %	\$45,736.65	\$30,000.00	\$15,736.65	52.5 %
<u>Program Expenses</u>								
Miscellaneous	\$57.00	\$64.58	\$7.58	11.7%	\$57.00	\$193.78	\$136.78	70.6%
Credit Card Processing Fees	2,190.23	2,250.00	59.77	2.7	6,926.01	6,750.00	(176.01)	(2.6)
Software Service and Support	778.30	400.00	(378.30)	(94.6)	1,203.98	1,200.00	(3.98)	(0.3)
Operating Supplies	0.00	333.33	333.33	100.0	0.00	1,000.03	1,000.03	100.0
Telephone	120.32	125.00	4.68	3.7	240.64	375.00	134.36	35.8
Transfers Out	5,000.00	5,000.00	0.00	0.0	15,000.00	15,000.00	0.00	0.0
Total Program Expenses	\$8,145.85	\$8,172.91	\$27.06	0.3 %	\$23,427.63	\$24,518.81	\$1,091.18	4.5 %
<u>General & Administrative Expenses</u>								
Salaries and Wages	\$1,737.36	\$966.66	\$(770.70)	(79.7)%	\$3,926.16	\$2,900.06	\$(1,026.10)	(35.4)%
FICA and Medicare	132.92	73.91	(59.01)	(79.8)	300.37	221.81	(78.56)	(35.4)
Unemployment	0.00	7.16	7.16	100.0	26.87	21.56	(5.31)	(24.6)
Total General & Administrative Expenses	\$1,870.28	\$1,047.73	\$(822.55)	(78.5)%	\$4,253.40	\$3,143.43	\$(1,109.97)	(35.3)%
Total Expenses	\$10,016.13	\$9,220.64	\$(795.49)	(8.6)%	\$27,681.03	\$27,662.24	\$(18.79)	(0.1)%
Net Income (Loss)	\$9,344.42	\$779.36	\$8,565.06	1099.0%	\$18,055.62	\$2,337.76	\$15,717.86	672.3%

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Town of Jerome
Balance Sheet
As of 9/30/2020
Fund: (1) General

Assets

Current Assets

LGIP	\$1,672.26	
Petty Cash - General Gov	275.00	
Auto Lieu Taxes	1,209.00	
City Sales Taxes	138,908.63	
Franchise Fees	3,596.84	
GF Accounts Receivable	4,392.22	
Property Taxes	11,657.97	
Rents	(254.05)	
State Sales Taxes	1,530.91	
Court - Checking & Bond Acct	105,036.50	
Court - JCEF Acct	12,790.38	
Court - FTG Acct	6,167.01	
Petty Cash - Fire Dept	150.00	
Petty Cash - Library	150.00	
NBA Checking	28,147.32	
OAZ Checking	271,808.29	
OAZ General Savings	395,708.69	
OAZ CTL Business Savings	5.00	
Total Current Assets		\$982,951.97

Other Assets

Due From Other Funds	\$1,805,910.78	
Total Other Assets		1,805,910.78

Total Assets

\$2,788,862.75

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$1,637.87	
Federal WH & FICA	2,796.37	
Arizona Withholding	(35.05)	
Unemployment Taxes	387.02	
AFLAC	(340.32)	
Health Insurance	3,331.81	
457G Retirement	3,530.15	
PSPRS	1,960.05	
Customer Deposits	6,760.72	
FD Per Call Payable	13,148.50	
Ganishments Payable	1,735.51	
HDHP Savings	1,482.35	
Wages Payable	16,542.22	
Due To Other Funds	2,000,486.56	
Court Liabilities	10,835.64	
Total Current Liabilities		\$2,064,259.40
Total Liabilities		\$2,064,259.40

Net Assets

Unrestricted Funds	736,120.91	
Current Year Net Assets	(11,517.56)	
Total Net Assets		724,603.35

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Town of Jerome
Balance Sheet
As of 9/30/2020
Fund: (1) General

Total Liabilities and Net Assets

\$2,788,862.75

10/5/20
7:14:11 PM

Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (2) Utilities

Assets

Current Assets

Allowance for Doubtful Accts	\$(15,000.00)	
Utilities A/R	62,497.31	
Bond Account	12,573.58	
Replacement & Extension Acct	73,042.99	
Series 2001 Bond Reserve Acct	30,069.37	
Total Current Assets		\$163,183.25

Property, Plant & Equipment

Buildings-Prop, Plant, Equip	\$2,166,541.66	
Operating Equipment-Prop, Plant, Equip	189,011.29	
Buildings-Acc Depreciation	(1,477,164.98)	
Operating Equipment-Acc Depreciation	(153,793.20)	
Infrastructure	1,399,746.06	
Total Property, Plant & Equipment		2,124,340.83

Other Assets

Due From Other Funds	\$934,501.91	
Total Other Assets		934,501.91

Total Assets

\$3,222,025.99

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$112.22	
Sales Tax Payable	772.35	
Customer Deposits	23,476.06	
Compensated Absences	2,328.22	
Bonds Payable	148,445.73	
Other Liabilities	6,909.25	
Due To Other Funds	774,850.84	
Accrued Payroll	2,361.76	
Accrued Interest Payable	3,340.02	
Total Current Liabilities		\$962,596.45
Total Liabilities		\$962,596.45

Net Assets

Unrestricted Fund Balance	771,622.00	
Unrestricted Fund Balance	(153,829.30)	
Unrestricted Fund Balance	1,544,283.00	
Current Year Net Assets	97,353.84	
Total Net Assets		2,259,429.54
Total Liabilities and Net Assets		\$3,222,025.99

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Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (3) Road
Department: (30) HURF

Assets

Current Assets

HURF Accounts Receivable	\$3,625.78	
OAZ HURF Savings	387,861.04	
Total Current Assets		\$391,486.82

Other Assets

Due From Other Funds	\$295,042.33	
Total Other Assets		295,042.33

Total Assets

\$686,529.15

Liabilities and Net Assets

Current Liabilities

Accounts Payable	\$37.44	
Due To Other Funds	511,671.27	
Accrued Payroll	755.11	
Total Current Liabilities		\$512,463.82

Total Liabilities

\$512,463.82

Net Assets

Current Year Net Assets	\$174,065.33	
Total Net Assets		174,065.33
Total Liabilities and Net Assets		\$686,529.15

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7:27:17 PM

Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (3) Road
Department: (35) Parking

Assets

Other Assets

Due From	\$45,792.65	
Total Other Assets		\$45,792.65
Total Assets		\$45,792.65

Liabilities and Net Assets

Current Liabilities

Due To	\$27,737.03	
Total Current Liabilities		\$27,737.03
Total Liabilities		\$27,737.03

Net Assets

Current Year Net Assets	\$18,055.62	
Total Net Assets		18,055.62
Total Liabilities and Net Assets		\$45,792.65

10/5/20
7:28:04 PM

Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (4) Firefighters Pension & Relief

Assets

Current Assets

Investments - Pension & Relief	\$142,578.23	
Total Current Assets		\$142,578.23

Other Assets

Due From Other Funds	\$50,637.73	
Total Other Assets		50,637.73

Total Assets		\$193,215.96
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Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$38,444.52	
Fed WH Payable FD P&R	162.51	
Total Current Liabilities		\$38,607.03

Total Liabilities		\$38,607.03
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Net Assets

Unrestricted Fund Balance	152,044.83	
Current Year Net Assets	2,564.10	

Total Net Assets		154,608.93
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Total Liabilities and Net Assets		\$193,215.96
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10/5/20
7:28:43 PM

Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (5) Operating Grants

Assets

Current Assets

Opr Grants Receivable	\$124,908.75	
Inventory	13,193.06	
Total Current Assets		\$138,101.81

Other Assets

Due From Other Funds	\$346,443.98	
Total Other Assets		346,443.98

Total Assets

\$484,545.79

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$263,435.15	
Deferred Revenue - Opr Grants	56,436.41	
Accounts Payable - Opr Grants	(12,062.51)	
Total Current Liabilities		\$307,809.05

Total Liabilities

\$307,809.05

Net Assets

Unrestricted Fund Balance	11,433.46	
Current Year Net Assets	165,303.28	
Total Net Assets		176,736.74
Total Liabilities and Net Assets		<u>\$484,545.79</u>

10/5/20
7:29:41 PM

Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (6) Capital Grants

Assets

Other Assets

Due From Other Funds	\$254,591.68	
Total Other Assets		\$254,591.68
Total Assets		\$254,591.68

Liabilities and Net Assets

Current Liabilities

Deferred Revenue - Cap Grants	\$42,267.65	
Due To Other Funds	224,882.13	
Total Current Liabilities		\$267,149.78
Total Liabilities		\$267,149.78

Net Assets

Restricted Fund Balance	\$109,433.10	
Unrestricted Fund Balance	(117,281.30)	
Current Year Net Assets	(4,709.90)	
Total Net Assets		(12,558.10)
Total Liabilities and Net Assets		\$254,591.68

10/5/20
7:30:18 PM

Town of Jerome

Balance Sheet

As of 9/30/2020

Fund: (7) GF Contingencies

Assets

Other Assets

Due From Other Funds	\$89,351.93	
Total Other Assets		\$89,351.93
Total Assets		\$89,351.93

Liabilities and Net Assets

Current Liabilities

Due To Other Funds	\$12,889.93	
Total Current Liabilities		\$12,889.93
Total Liabilities		\$12,889.93

Net Assets

Unrestricted Fund Balance	\$120,310.72	
Current Year Net Assets	(43,848.72)	
Total Net Assets		76,462.00
Total Liabilities and Net Assets		\$89,351.93

10/5/20
7:31:07 PM

Town of Jerome
Balance Sheet
As of 9/30/2020

Fund: (9) Capital

Assets

Current Assets

OAZ Capital Improvements	\$50,702.10	
Total Current Assets		\$50,702.10

Other Assets

Due From Other Funds	\$32,124.44	
Total Other Assets		32,124.44

Total Assets

\$82,826.54

Net Assets

Unrestricted Fund Balance	\$67,643.86	
Current Year Net Assets	15,182.68	

Total Net Assets

82,826.54

Total Liabilities and Net Assets

\$82,826.54

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description				Account							
VENDOR: 1001 - INTELICORP RECORDS, INC.											\$0.00
9920MA19	09/09/20	09/09/20	10/09/20								
Background Check				1.11.6110 - Contract Services	\$54.55	\$0.00	\$54.55	09/09/20	11265	ASCUCK	\$0.00
INVOICE 9920MA19 TOTALS:					\$54.55	\$0.00	\$54.55				\$0.00
INTELICORP RECORDS, INC. TOTALS:					\$54.55	\$0.00	\$54.55				\$0.00
VENDOR: 1002 - XEROX FINANCIAL SERVICES											\$0.00
9920MA3	09/09/20	09/09/20	10/09/20								
020-0098114-001, Inv 2250030 Copier				1.11.6191 - Copier & Equip Lease Expense	\$321.03	\$0.00	\$321.03	09/09/20	11266	ASCUCK	\$0.00
INVOICE 9920MA3 TOTALS:					\$321.03	\$0.00	\$321.03				\$0.00
XEROX FINANCIAL SERVICES TOTALS:					\$321.03	\$0.00	\$321.03				\$0.00
VENDOR: 1017 - YAVAPAI COUNTY EDUCATIONAL SVS											\$0.00
93020MA2	09/30/20	09/30/20	10/30/20								
Inv 20-160 E-Rate LB				1.15.6266 - E-Rate Exp	\$200.00	\$0.00	\$200.00	09/30/20	11318	ASCUCK	\$0.00
INVOICE 93020MA2 TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
YAVAPAI COUNTY EDUCATIONAL SVS TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
VENDOR: 1028 - YAVAPAI CO. EDUCATION TECH											\$0.00
9320MA1	09/02/20	09/02/20	10/02/20								
Inv 20-588 Erate LB				1.15.6266 - E-Rate Exp	\$40.07	\$0.00	\$40.07	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet GG				1.11.6192 - Software Support Exp - GG	\$120.00	\$0.00	\$120.00	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet Parks				1.17.6192 - Software Service & Support	\$12.50	\$0.00	\$12.50	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet Properties				1.18.6192 - Software Service & Support	\$12.50	\$0.00	\$12.50	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet Water				2.50.6192 - Software Support Exp - Water	\$12.50	\$0.00	\$12.50	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet Sewer				2.51.6192 - Software Support Exp - Sewer	\$12.50	\$0.00	\$12.50	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet Trash				2.52.6192 - Software Support Exp - Trash	\$12.50	\$0.00	\$12.50	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet HURF				3.30.6192 - Software Service & Support	\$12.50	\$0.00	\$12.50	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet FD				1.14.6192 - Software Service & Support	\$75.00	\$0.00	\$75.00	09/03/20	11244	ASCUCK	\$0.00
Inv 20-589 Internet PD				1.13.6192 - Software Service & Support	\$150.00	\$0.00	\$150.00	09/03/20	11244	ASCUCK	\$0.00
INVOICE 9320MA1 TOTALS:					\$460.07	\$0.00	\$460.07				\$0.00
YAVAPAI CO. EDUCATION TECH TOTALS:					\$460.07	\$0.00	\$460.07				\$0.00
VENDOR: 1033 - BROWN & BROWN LAW OFFICES											\$0.00
9920MA14	09/09/20	09/09/20	10/09/20								
Legal, Water				2.50.6170 - Legal Exp - Water	\$70.00	\$0.00	\$70.00	09/09/20	11267	ASCUCK	\$0.00
INVOICE 9920MA14 TOTALS:					\$70.00	\$0.00	\$70.00				\$0.00
BROWN & BROWN LAW OFFICES TOTALS:					\$70.00	\$0.00	\$70.00				\$0.00
VENDOR: 1054 - PARKEON											\$0.00
92320MA16	09/22/20	09/22/20	10/22/20								

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
S0131335, Inv IV118213 Parkfolio &		3.35.6192 - Software Service and Support		\$362.51	\$0.00	\$362.51	09/23/20	11288	ASCUCK	\$0.00
S0131335, Inv IV118469 Flowbird Fee		3.35.6192 - Software Service and Support		\$40.10	\$0.00	\$40.10	09/23/20	11288	ASCUCK	\$0.00
INVOICE 92320MA16 TOTALS:				\$402.61	\$0.00	\$402.61				\$0.00
93020MA6	09/30/20	09/30/20	10/30/20							
31335, Inv IV118730 Parkfolio		3.35.6192 - Software Service and Support		\$312.00	\$0.00	\$312.00	09/30/20	11319	ASCUCK	\$0.00
31335, Inv IV118730 Validation Code		3.35.6192 - Software Service and Support		\$30.00	\$0.00	\$30.00	09/30/20	11319	ASCUCK	\$0.00
31335, Inv IV118730 Tax		3.35.6192 - Software Service and Support		\$33.69	\$0.00	\$33.69	09/30/20	11319	ASCUCK	\$0.00
INVOICE 93020MA6 TOTALS:				\$375.69	\$0.00	\$375.69				\$0.00
PARKEON TOTALS:				\$778.30	\$0.00	\$778.30				\$0.00
VENDOR: 1056 - PREMIER DIESEL TRUCK & EQUIP										\$0.00
92320MA21	09/22/20	09/22/20	10/22/20							
Inv 30 Brush Truck Radiator Service		1.14.6220 - Rep and Maint - Vehicles		\$300.00	\$0.00	\$300.00	09/23/20	11289	ASCUCK	\$0.00
Inv 30 Brush Truck Radiator Service		1.14.6220 - Rep and Maint - Vehicles		\$290.31	\$0.00	\$290.31	09/23/20	11289	ASCUCK	\$0.00
INVOICE 92320MA21 TOTALS:				\$590.31	\$0.00	\$590.31				\$0.00
PREMIER DIESEL TRUCK & EQUIP TOTALS:				\$590.31	\$0.00	\$590.31				\$0.00
VENDOR: 1075 - MARK SACHARA										\$0.00
9320MA15	09/02/20	09/02/20	10/02/20							
Reimbursement for lodging Bumble Be		7.25.6276 - Wildlands Exp - Contingency		\$117.82	\$0.00	\$117.82	09/03/20	11245	ASCUCK	\$0.00
Reimbursement for mileage Bumble Be		7.25.6276 - Wildlands Exp - Contingency		\$290.25	\$0.00	\$290.25	09/03/20	11245	ASCUCK	\$0.00
Reimburse for lodging Regional Supp		7.25.6276 - Wildlands Exp - Contingency		\$548.88	\$0.00	\$548.88	09/03/20	11245	ASCUCK	\$0.00
Reimburse for mileage Regional Supp		7.25.6276 - Wildlands Exp - Contingency		\$537.12	\$0.00	\$537.12	09/03/20	11245	ASCUCK	\$0.00
INVOICE 9320MA15 TOTALS:				\$1,494.07	\$0.00	\$1,494.07				\$0.00
MARK SACHARA TOTALS:				\$1,494.07	\$0.00	\$1,494.07				\$0.00
VENDOR: 109 - AFLAC										\$0.00
92320MA12	09/22/20	09/22/20	09/22/20							
Acct # DN513, Inv. 381350		1.10.2405 - AFLAC		\$143.52	\$0.00	\$143.52	09/23/20	11290	ASCUCK	\$0.00
INVOICE 92320MA12 TOTALS:				\$143.52	\$0.00	\$143.52				\$0.00
AFLAC TOTALS:				\$143.52	\$0.00	\$143.52				\$0.00
VENDOR: 113 - ALL-MED EQUIPMENT & SERVICES										\$0.00
9320MA9	09/02/20	09/02/20	09/02/20							
OX-B and OX-D Cylinders		1.14.6181 - Medical Supplies Exp		\$84.00	\$0.00	\$84.00	09/03/20	11246	ASCUCK	\$0.00
INVOICE 9320MA9 TOTALS:				\$84.00	\$0.00	\$84.00				\$0.00
9920MA18	09/09/20	09/09/20	09/09/20							
Monthly Tank Rental, Cylinders		1.14.6181 - Medical Supplies Exp		\$203.04	\$0.00	\$203.04	09/09/20	11268	ASCUCK	\$0.00
INVOICE 9920MA18 TOTALS:				\$203.04	\$0.00	\$203.04				\$0.00
ALL-MED EQUIPMENT & SERVICES TOTALS:				\$287.04	\$0.00	\$287.04				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 119 - APS										\$0.00
9320MA13	09/02/20	09/02/20	09/17/20							
6506951 PD		1.18.6285 - Utilities		\$233.79	\$0.00	\$233.79	09/03/20	11247	ASCUCK	\$0.00
0024240 Lower Park		1.17.6285 - Utilities		\$45.41	\$0.00	\$45.41	09/03/20	11247	ASCUCK	\$0.00
8061950 Sunshine Hill Water Tank		2.50.6285 - Utilities Exp - Water		\$40.80	\$0.00	\$40.80	09/03/20	11247	ASCUCK	\$0.00
2383901 Upper Park		1.17.6285 - Utilities		\$42.19	\$0.00	\$42.19	09/03/20	11247	ASCUCK	\$0.00
6109570 Perkinsville Road		1.18.6285 - Utilities		\$146.05	\$0.00	\$146.05	09/03/20	11247	ASCUCK	\$0.00
0421621 Fire Station		1.18.6285 - Utilities		\$474.74	\$0.00	\$474.74	09/03/20	11247	ASCUCK	\$0.00
8468241 Middle Park		1.17.6285 - Utilities		\$42.34	\$0.00	\$42.34	09/03/20	11247	ASCUCK	\$0.00
2353720 FD Gulch		1.18.6285 - Utilities		\$42.79	\$0.00	\$42.79	09/03/20	11247	ASCUCK	\$0.00
4246290 WWTP		2.51.6285 - Utilities		\$169.56	\$0.00	\$169.56	09/03/20	11247	ASCUCK	\$0.00
3216010 Hotel Jerome		1.18.6285 - Utilities		\$42.64	\$0.00	\$42.64	09/03/20	11247	ASCUCK	\$0.00
5613490 Upper Park 2		1.17.6285 - Utilities		\$58.30	\$0.00	\$58.30	09/03/20	11247	ASCUCK	\$0.00
7575770 Civic Center		1.18.6285 - Utilities		\$1,827.91	\$0.00	\$1,827.91	09/03/20	11247	ASCUCK	\$0.00
1976520 Co-Op		1.18.6285 - Utilities		\$130.51	\$0.00	\$130.51	09/03/20	11247	ASCUCK	\$0.00
2839800 Ghost Pepper		1.18.6285 - Utilities		\$94.78	\$0.00	\$94.78	09/03/20	11247	ASCUCK	\$0.00
INVOICE 9320MA13 TOTALS:				\$3,391.81	\$0.00	\$3,391.81				\$0.00
9920MA9	09/09/20	09/09/20	09/24/20							
943806 Hull St Roof		1.18.6285 - Utilities		\$14.76	\$0.00	\$14.76	09/09/20	11269	ASCUCK	\$0.00
INVOICE 9920MA9 TOTALS:				\$14.76	\$0.00	\$14.76				\$0.00
93020MA1	09/30/20	09/30/20	10/15/20							
2839800 Ghost Pepper		1.18.6285 - Utilities		\$71.94	\$0.00	\$71.94	09/30/20	11320	ASCUCK	\$0.00
1976520 Co-Op		1.18.6285 - Utilities		\$133.17	\$0.00	\$133.17	09/30/20	11320	ASCUCK	\$0.00
8468241 Middle Park		1.17.6285 - Utilities		\$38.79	\$0.00	\$38.79	09/30/20	11320	ASCUCK	\$0.00
0024240 Lower Park		1.17.6285 - Utilities		\$40.62	\$0.00	\$40.62	09/30/20	11320	ASCUCK	\$0.00
0421621 Fire Station		1.18.6285 - Utilities		\$419.42	\$0.00	\$419.42	09/30/20	11320	ASCUCK	\$0.00
2383901 Upper Park		1.17.6285 - Utilities		\$38.36	\$0.00	\$38.36	09/30/20	11320	ASCUCK	\$0.00
2353720 FD Gulch		1.18.6285 - Utilities		\$41.42	\$0.00	\$41.42	09/30/20	11320	ASCUCK	\$0.00
8061950 Sunshine Hill Water Tank		2.50.6285 - Utilities Exp - Water		\$37.08	\$0.00	\$37.08	09/30/20	11320	ASCUCK	\$0.00
3216010 Hotel Jerome		1.18.6285 - Utilities		\$42.44	\$0.00	\$42.44	09/30/20	11320	ASCUCK	\$0.00
7575770 Civic Center		1.18.6285 - Utilities		\$1,349.08	\$0.00	\$1,349.08	09/30/20	11320	ASCUCK	\$0.00
6506951 Police Department		1.18.6285 - Utilities		\$190.56	\$0.00	\$190.56	09/30/20	11320	ASCUCK	\$0.00
4246290 WWTP		2.51.6285 - Utilities		\$145.23	\$0.00	\$145.23	09/30/20	11320	ASCUCK	\$0.00
5613490 Upper Park 2		1.17.6285 - Utilities		\$66.04	\$0.00	\$66.04	09/30/20	11320	ASCUCK	\$0.00
6109570 Perkinsville Rd		1.18.6285 - Utilities		\$134.81	\$0.00	\$134.81	09/30/20	11320	ASCUCK	\$0.00
1490440 Street Lights		3.30.6255 - Street Lights		\$940.70	\$0.00	\$940.70	09/30/20	11320	ASCUCK	\$0.00
INVOICE 93020MA1 TOTALS:				\$3,689.66	\$0.00	\$3,689.66				\$0.00
APS TOTALS:				\$7,096.23	\$0.00	\$7,096.23				\$0.00
VENDOR: 120 - ARROW EXPRESS										\$0.00
92320MA14	09/22/20	09/22/20	10/22/20							
Sewer sample shipping Inv 131973		2.51.6240 - Service Tests/System Testing		\$45.00	\$0.00	\$45.00	09/23/20	11291	ASCUCK	\$0.00
INVOICE 92320MA14 TOTALS:				\$45.00	\$0.00	\$45.00				\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
ARROW EXPRESS TOTALS:					\$45.00	\$0.00	\$45.00				\$0.00
VENDOR: 122 - AT&T											\$0.00
9320MA2	09/02/20	09/02/20	10/02/20								
287251435682x08152020 PD		1.13.6265 - Telephone			\$46.14	\$0.00	\$46.14	09/03/20	11248	ASCUCK	\$0.00
INVOICE 9320MA2 TOTALS:					\$46.14	\$0.00	\$46.14				\$0.00
92320MA5	09/22/20	09/22/20	10/22/20								
287251435682x09152020 PD		1.13.6265 - Telephone			\$46.14	\$0.00	\$46.14	09/23/20	11292	ASCUCK	\$0.00
INVOICE 92320MA5 TOTALS:					\$46.14	\$0.00	\$46.14				\$0.00
AT&T TOTALS:					\$92.28	\$0.00	\$92.28				\$0.00
VENDOR: 141 - ARIZONA SUPREME COURT											\$0.00
9320MA21	09/03/20	09/03/20	09/03/20								
Inv2021-00000324 Printer Lease		1.12.6191 - Copier & Equip Lease Exp			\$384.38	\$0.00	\$384.38	09/03/20	11249	ASCUCK	\$0.00
Inv2021-00000324 Computer Lease Lea		1.12.6191 - Copier & Equip Lease Exp			\$768.76	\$0.00	\$768.76	09/03/20	11249	ASCUCK	\$0.00
INVOICE 9320MA21 TOTALS:					\$1,153.14	\$0.00	\$1,153.14				\$0.00
ARIZONA SUPREME COURT TOTALS:					\$1,153.14	\$0.00	\$1,153.14				\$0.00
VENDOR: 157 - BOUND TREE MEDICAL, LLC											\$0.00
9320MA11	09/02/20	09/02/20	10/02/20								
103795, Inv 83733933 Catheters		1.14.6181 - Medical Supplies Exp			\$212.93	\$0.00	\$212.93	09/03/20	11250	ASCUCK	\$0.00
103795, Inv 83735402 Catheters		1.14.6181 - Medical Supplies Exp			\$68.54	\$0.00	\$68.54	09/03/20	11250	ASCUCK	\$0.00
INVOICE 9320MA11 TOTALS:					\$281.47	\$0.00	\$281.47				\$0.00
BOUND TREE MEDICAL, LLC TOTALS:					\$281.47	\$0.00	\$281.47				\$0.00
VENDOR: 167 - OFFICE DEPOT											\$0.00
9320MA4	09/02/20	09/02/20	11/01/20								
63266436, Inv 118763231001 tissue,		1.11.6190 - Office Supplies			\$25.85	\$0.00	\$25.85	09/03/20	11251	ASCUCK	\$0.00
INVOICE 9320MA4 TOTALS:					\$25.85	\$0.00	\$25.85				\$0.00
9920MA12	09/09/20	09/09/20	11/08/20								
63266436, Inv120726847001 Mouse Pad		1.11.6190 - Office Supplies			\$16.28	\$0.00	\$16.28	09/09/20	11270	ASCUCK	\$0.00
63266436, Inv120725984001 Paper		1.11.6190 - Office Supplies			\$119.75	\$0.00	\$119.75	09/09/20	11270	ASCUCK	\$0.00
63266436, Inv120735761001 Scissors		1.11.6190 - Office Supplies			\$12.15	\$0.00	\$12.15	09/09/20	11270	ASCUCK	\$0.00
63266436, Inv120732952001 Speakers		1.11.6190 - Office Supplies			\$16.28	\$0.00	\$16.28	09/09/20	11270	ASCUCK	\$0.00
INVOICE 9920MA12 TOTALS:					\$164.46	\$0.00	\$164.46				\$0.00
93020MA5	09/30/20	09/30/20	11/29/20								
63266436, Inv126333909001 Supplies		1.11.6190 - Office Supplies			\$39.23	\$0.00	\$39.23	09/30/20	11321	ASCUCK	\$0.00
INVOICE 93020MA5 TOTALS:					\$39.23	\$0.00	\$39.23				\$0.00
OFFICE DEPOT TOTALS:					\$229.54	\$0.00	\$229.54				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 168 - CENTURY LINK										\$0.00
92320MA30	09/23/20	09/23/20	10/08/20							
928 634 2245 PD		1.13.6265 - Telephone		\$34.58	\$0.00	\$34.58	09/23/20	11293	ASCUCK	\$0.00
928 634 7943 GG		1.11.6265 - Telephone		\$164.27	\$0.00	\$164.27	09/23/20	11293	ASCUCK	\$0.00
928 634 8992 PD		1.13.6265 - Telephone		\$171.91	\$0.00	\$171.91	09/23/20	11293	ASCUCK	\$0.00
928 639 0574 LB		1.15.6265 - Telephone		\$76.54	\$0.00	\$76.54	09/23/20	11293	ASCUCK	\$0.00
928 649 2776 PD		1.13.6265 - Telephone		\$40.44	\$0.00	\$40.44	09/23/20	11293	ASCUCK	\$0.00
928 649 3034 FD		1.14.6265 - Telephone		\$126.88	\$0.00	\$126.88	09/23/20	11293	ASCUCK	\$0.00
928 649 3250 CT		1.12.6265 - Telephone		\$71.20	\$0.00	\$71.20	09/23/20	11293	ASCUCK	\$0.00
INVOICE 92320MA30 TOTALS:				\$685.82	\$0.00	\$685.82				\$0.00
CENTURY LINK TOTALS:				\$685.82	\$0.00	\$685.82				\$0.00
VENDOR: 185 - COTTONWOOD EXPRESS LUBE										\$0.00
92320MA3	09/22/20	09/22/20	09/22/20							
Inv 59675 Oil Change Unit 21		1.13.6220 - Rep and Maint - Vehicles		\$41.67	\$0.00	\$41.67	09/23/20	11294	ASCUCK	\$0.00
Inv 59779 Oil Change Unit 25		1.13.6220 - Rep and Maint - Vehicles		\$40.00	\$0.00	\$40.00	09/23/20	11294	ASCUCK	\$0.00
Inv 59779 Wipers, Air Filter Unit 2		1.13.6220 - Rep and Maint - Vehicles		\$71.96	\$0.00	\$71.96	09/23/20	11294	ASCUCK	\$0.00
INVOICE 92320MA3 TOTALS:				\$153.63	\$0.00	\$153.63				\$0.00
COTTONWOOD EXPRESS LUBE TOTALS:				\$153.63	\$0.00	\$153.63				\$0.00
VENDOR: 190 - HUGHES SUPPLY										\$0.00
92320MA7	09/22/20	09/22/20	10/02/20							
Acct 151128 Packard Blower Motor		1.18.6225 - Rep and Maint - Equipment		\$124.50	\$0.00	\$124.50	09/23/20	11295	ASCUCK	\$0.00
Acct 151128 6" 22-1/2 Elbow		2.51.6230 - Rep and Maint - Infrastructure		\$26.06	\$0.00	\$26.06	09/23/20	11295	ASCUCK	\$0.00
Acct 151128 1" Pex Collars		2.50.6230 - Rep and Maint - Infrastructure		\$12.71	\$0.00	\$12.71	09/23/20	11295	ASCUCK	\$0.00
Acct 151128 Unapplied Credit		2.51.6230 - Rep and Maint - Infrastructure		(\$41.45)	\$0.00	(\$41.45)	09/23/20	11295	ASCUCK	\$0.00
INVOICE 92320MA7 TOTALS:				\$121.82	\$0.00	\$121.82				\$0.00
HUGHES SUPPLY TOTALS:				\$121.82	\$0.00	\$121.82				\$0.00
VENDOR: 203 - SMART DOCUMENT SOLUTIONS										\$0.00
92320MA17	09/22/20	09/22/20	09/22/20							
C10253, CT1221-01, Inv 13841 Copier		1.11.6191 - Copier & Equip Lease Expense		\$160.99	\$0.00	\$160.99	09/23/20	11296	ASCUCK	\$0.00
INVOICE 92320MA17 TOTALS:				\$160.99	\$0.00	\$160.99				\$0.00
SMART DOCUMENT SOLUTIONS TOTALS:				\$160.99	\$0.00	\$160.99				\$0.00
VENDOR: 204 - SEDONA RECYCLES, INC										\$0.00
9320MA22	09/03/20	09/03/20	09/03/20							
Recycling Services, Inv JEROME 920		2.52.6111 - Recycling Contract Exp		\$120.00	\$0.00	\$120.00	09/03/20	11252	ASCUCK	\$0.00
INVOICE 9320MA22 TOTALS:				\$120.00	\$0.00	\$120.00				\$0.00
SEDONA RECYCLES, INC TOTALS:				\$120.00	\$0.00	\$120.00				\$0.00

Town of Jerome

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Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
VENDOR: 207 - HOME DEPOT CREDIT SERVICES										\$0.00
9320MA6	09/02/20	09/02/20	09/22/20							
3429 Inv 31558 Painting Supplies		1.14.6185 - Miscellaneous		\$18.61	\$0.00	\$18.61	09/03/20	11253	ASCUCK	\$0.00
3429 Inv 4755514 Milwaukee M28 Batt		1.14.6250 - Small Tools and Equipment		\$373.47	\$0.00	\$373.47	09/03/20	11253	ASCUCK	\$0.00
3429 Inv 8021396 Asphalt Emulsion,		3.30.6260 - Street Supplies		\$104.23	\$0.00	\$104.23	09/03/20	11253	ASCUCK	\$0.00
INVOICE 9320MA6 TOTALS:				\$496.31	\$0.00	\$496.31				\$0.00
93020MA10	09/30/20	09/30/20	10/20/20							
3429 Ref 4021860 Shelving Supplies		1.18.6215 - R&M Building - Properties		\$316.08	\$0.00	\$316.08	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 4520338 Gloves Parks		1.17.6280 - Uniform Exp Parks		\$12.42	\$0.00	\$12.42	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 4520338 Gloves Prop		1.18.6280 - Uniform Exp Properties		\$12.42	\$0.00	\$12.42	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 4520338 Gloves Water		2.50.6280 - Uniform Exp Water		\$12.42	\$0.00	\$12.42	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 4520338 Gloves Sewer		2.51.6280 - Uniform Exp Sewer		\$12.42	\$0.00	\$12.42	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 4520338 Gloves Trash		2.52.6280 - Uniform Exp Trash		\$12.47	\$0.00	\$12.47	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 4520338 Gloves HURF		3.30.6280 - Uniform Exp - HURF		\$12.42	\$0.00	\$12.42	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 1530600 Mason Line & Misc		1.14.6250 - Small Tools and Equipment		\$342.26	\$0.00	\$342.26	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 9043400 Sharpies & Drillbi		1.14.6250 - Small Tools and Equipment		\$76.42	\$0.00	\$76.42	09/30/20	11322	ASCUCK	\$0.00
3429 Ref 8093679 Lighting Supplies		1.14.6250 - Small Tools and Equipment		\$103.14	\$0.00	\$103.14	09/30/20	11322	ASCUCK	\$0.00
3429 Ref H0423-1946970036 Misc Supp		1.14.6250 - Small Tools and Equipment		\$185.23	\$0.00	\$185.23	09/30/20	11322	ASCUCK	\$0.00
INVOICE 93020MA10 TOTALS:				\$1,097.70	\$0.00	\$1,097.70				\$0.00
HOME DEPOT CREDIT SERVICES TOTALS:				\$1,594.01	\$0.00	\$1,594.01				\$0.00
VENDOR: 218 - VERIZON WIRELESS										\$0.00
9920MA10	09/09/20	09/09/20	10/04/20							
928 451 2174 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	09/09/20	11272	ASCUCK	\$0.00
928 451 2402 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	09/09/20	11272	ASCUCK	\$0.00
928 451 2436 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	09/09/20	11272	ASCUCK	\$0.00
928 821 0736 Kiosk Phone		3.35.6265 - Telephone		\$30.08	\$0.00	\$30.08	09/09/20	11272	ASCUCK	\$0.00
INVOICE 9920MA10 TOTALS:				\$120.32	\$0.00	\$120.32				\$0.00
9920MA11	09/09/20	09/09/20	10/04/20							
928 300 5987 Barry Phone		1.16.6265 - Telephone		\$48.66	\$0.00	\$48.66	09/09/20	11271	ASCUCK	\$0.00
928 300 8701 Rusty Phone		1.14.6265 - Telephone		\$60.51	\$0.00	\$60.51	09/09/20	11271	ASCUCK	\$0.00
928 821 0133 Shuttle Driver		1.11.6265 - Telephone		\$33.07	\$0.00	\$33.07	09/09/20	11271	ASCUCK	\$0.00
928 963 4958 Rusty Phone		1.14.6265 - Telephone		\$10.42	\$0.00	\$10.42	09/09/20	11271	ASCUCK	\$0.00
Access Charge GG		1.11.6265 - Telephone		\$16.10	\$0.00	\$16.10	09/09/20	11271	ASCUCK	\$0.00
Access Charge FD		1.14.6265 - Telephone		\$32.20	\$0.00	\$32.20	09/09/20	11271	ASCUCK	\$0.00
Access Charge PZ		1.16.6265 - Telephone		\$16.10	\$0.00	\$16.10	09/09/20	11271	ASCUCK	\$0.00
INVOICE 9920MA11 TOTALS:				\$217.06	\$0.00	\$217.06				\$0.00
VERIZON WIRELESS TOTALS:				\$337.38	\$0.00	\$337.38				\$0.00
VENDOR: 224 - LEGEND										\$0.00
9320MA20	09/03/20	09/03/20	10/03/20							
Acct 00-0001475, Inv. 2012801		2.51.6240 - Service Tests/System Testing		\$75.00	\$0.00	\$75.00	09/03/20	11254	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2013256		2.51.6240 - Service Tests/System Testing		\$101.40	\$0.00	\$101.40	09/03/20	11254	ASCUCK	\$0.00

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Town of Jerome

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Description		Account									
INVOICE 9320MA20 TOTALS:					\$176.40	\$0.00	\$176.40				\$0.00
9920MA13	09/09/20	09/09/20	10/09/20								
Acct 00-0001475, Inv. 2013601		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	09/09/20	11273	ASCUCK	\$0.00
INVOICE 9920MA13 TOTALS:					\$75.00	\$0.00	\$75.00				\$0.00
92320MA29	09/22/20	09/22/20	10/22/20								
Acct 00-0001475, Inv. 2013949		2.50.6240 - Service Tests/System Testing			\$15.00	\$0.00	\$15.00	09/23/20	11297	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2013949		2.51.6240 - Service Tests/System Testing			\$277.00	\$0.00	\$277.00	09/23/20	11297	ASCUCK	\$0.00
INVOICE 92320MA29 TOTALS:					\$292.00	\$0.00	\$292.00				\$0.00
93020MA7	09/30/20	09/30/20	10/30/20								
Acct 00-0001475, Inv. 2014405		2.51.6240 - Service Tests/System Testing			\$101.40	\$0.00	\$101.40	09/30/20	11323	ASCUCK	\$0.00
Acct 00-0001475, Inv. 2014753		2.51.6240 - Service Tests/System Testing			\$75.00	\$0.00	\$75.00	09/30/20	11323	ASCUCK	\$0.00
INVOICE 93020MA7 TOTALS:					\$176.40	\$0.00	\$176.40				\$0.00
LEGEND TOTALS:					\$719.80	\$0.00	\$719.80				\$0.00
VENDOR: 237 - UNISOURCE ENERGY SERVICES											\$0.00
92320MA15	09/22/20	09/22/20	10/12/20								
693726 Police Department		1.18.6285 - Utilities			\$21.78	\$0.00	\$21.78	09/23/20	11298	ASCUCK	\$0.00
750593 Civic Center		1.18.6285 - Utilities			\$31.75	\$0.00	\$31.75	09/23/20	11298	ASCUCK	\$0.00
055982 Fire Department		1.18.6285 - Utilities			\$30.45	\$0.00	\$30.45	09/23/20	11298	ASCUCK	\$0.00
435334 Town Yard		1.18.6285 - Utilities			\$21.96	\$0.00	\$21.96	09/23/20	11298	ASCUCK	\$0.00
235334 Co-Op		1.18.6285 - Utilities			\$21.78	\$0.00	\$21.78	09/23/20	11298	ASCUCK	\$0.00
INVOICE 92320MA15 TOTALS:					\$127.72	\$0.00	\$127.72				\$0.00
UNISOURCE ENERGY SERVICES TOTALS:					\$127.72	\$0.00	\$127.72				\$0.00
VENDOR: 238 - VERDE VALLEY HARDWARE											\$0.00
9920MA5	09/09/20	09/09/20	09/24/20								
2860 Inv 21223 Fastners, Misc		1.14.6250 - Small Tools and Equipment			\$59.75	\$0.00	\$59.75	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21235 Traps, Bags, Screws		1.17.6185 - Miscellaneous			\$3.44	\$0.00	\$3.44	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21235 Traps, Bags, Screws		1.18.6185 - Miscellaneous			\$3.44	\$0.00	\$3.44	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21235 Traps, Bags, Screws		2.50.6185 - Miscellaneous			\$3.44	\$0.00	\$3.44	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21235 Traps, Bags, Screws		2.51.6185 - Miscellaneous			\$3.44	\$0.00	\$3.44	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21235 Traps, Bags, Screws		2.52.6185 - Miscellaneous			\$3.45	\$0.00	\$3.45	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21235 Traps, Bags, Screws		3.30.6185 - Miscellaneous			\$3.44	\$0.00	\$3.44	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21392 Fastners, Tape, Flap		2.50.6230 - Rep and Maint - Infrastructure			\$35.56	\$0.00	\$35.56	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21950 Safety Can, U Bolt		1.18.6145 - Fuel			\$69.15	\$0.00	\$69.15	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 21961 Bits and Blades		1.14.6250 - Small Tools and Equipment			\$64.79	\$0.00	\$64.79	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 22022 Blades and Plugs		1.14.6250 - Small Tools and Equipment			\$65.44	\$0.00	\$65.44	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 22078 HURF		3.30.6230 - Rep and Maint - Infrastructure			\$52.42	\$0.00	\$52.42	09/09/20	11274	ASCUCK	\$0.00
2860 Inv 22193 Trenching Shovel		2.50.6250 - Small Tools and Equipment			\$32.94	\$0.00	\$32.94	09/09/20	11274	ASCUCK	\$0.00
INVOICE 9920MA5 TOTALS:					\$400.70	\$0.00	\$400.70				\$0.00
VERDE VALLEY HARDWARE TOTALS:					\$400.70	\$0.00	\$400.70				\$0.00

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Town of Jerome

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Description		Account									
VENDOR: 246 - SOUTHWEST RISK SERVICES											\$0.00
9320MA10	09/02/20	09/02/20	09/02/20								
Inv 52539 Commuter Coverage		1.11.6155 - Insurance			\$103.20	\$0.00	\$103.20	09/03/20	11255	ASCUCK	\$0.00
INVOICE 9320MA10 TOTALS:					\$103.20	\$0.00	\$103.20				\$0.00
SOUTHWEST RISK SERVICES TOTALS:					\$103.20	\$0.00	\$103.20				\$0.00
VENDOR: 249 - POSTMASTER											\$0.00
9920MA4	09/09/20	09/09/20	09/09/20								
Annual Bulk Mail, Permit Fee		1.11.6200 - Postage			\$245.00	\$0.00	\$245.00	09/09/20	11275	ASCUCK	\$0.00
INVOICE 9920MA4 TOTALS:					\$245.00	\$0.00	\$245.00				\$0.00
POSTMASTER TOTALS:					\$245.00	\$0.00	\$245.00				\$0.00
VENDOR: 252 - NAPA AUTO PARTS											\$0.00
9920MA17	09/09/20	09/09/20	09/29/20								
31380 Inv 231647, 231883, 232976 Pa		1.17.6220 - Rep and Maint - Vehicles			\$80.68	\$0.00	\$80.68	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 231647, 231883, 232976 Pr		1.18.6220 - Rep and Maint - Vehicles			\$80.68	\$0.00	\$80.68	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 231647, 231883, 232976 Wa		2.50.6220 - Rep and Maint - Vehicles			\$80.68	\$0.00	\$80.68	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 231647, 231883, 232976 Se		2.51.6220 - Rep and Maint - Vehicles			\$80.68	\$0.00	\$80.68	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 231647, 231883, 232976 Tr		2.52.6220 - Rep and Maint - Vehicles			\$80.70	\$0.00	\$80.70	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 231647, 231883, 232976 HU		3.30.6220 - Rep and Maint - Vehicles			\$80.68	\$0.00	\$80.68	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 232105 Brake Pads Tahoe P		1.13.6220 - Rep and Maint - Vehicles			\$43.93	\$0.00	\$43.93	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 232835 Radiator Unit 28		1.13.6220 - Rep and Maint - Vehicles			\$202.11	\$0.00	\$202.11	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 232933 Radiator Hose Unit		1.13.6220 - Rep and Maint - Vehicles			\$69.49	\$0.00	\$69.49	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 233395 08 Ford Fan Clutch		1.13.6220 - Rep and Maint - Vehicles			\$303.72	\$0.00	\$303.72	09/09/20	11276	ASCUCK	\$0.00
31380 Inv 233484 Filters and Fluids		1.14.6220 - Rep and Maint - Vehicles			\$339.58	\$0.00	\$339.58	09/09/20	11276	ASCUCK	\$0.00
INVOICE 9920MA17 TOTALS:					\$1,442.93	\$0.00	\$1,442.93				\$0.00
NAPA AUTO PARTS TOTALS:					\$1,442.93	\$0.00	\$1,442.93				\$0.00
VENDOR: 254 - VERDE VALLEY NEWSPAPERS											\$0.00
9320MA12	09/02/20	09/02/20	09/12/20								
11366 Order # 555734 Ordinances		1.11.6105 - Advertising, Printing, & Publishin			\$328.55	\$0.00	\$328.55	09/03/20	11256	ASCUCK	\$0.00
INVOICE 9320MA12 TOTALS:					\$328.55	\$0.00	\$328.55				\$0.00
9920MA8	09/09/20	09/09/20	09/19/20								
11366 Ref #958988 PW Posting 8/2/20		1.11.6105 - Advertising, Printing, & Publishin			\$27.54	\$0.00	\$27.54	09/09/20	11277	ASCUCK	\$0.00
11366 Ref #958988 PW Posting 8/5/20		1.11.6105 - Advertising, Printing, & Publishin			\$27.53	\$0.00	\$27.53	09/09/20	11277	ASCUCK	\$0.00
11366 Ref #963579 Legal Notice		1.11.6105 - Advertising, Printing, & Publishin			\$99.45	\$0.00	\$99.45	09/09/20	11277	ASCUCK	\$0.00
INVOICE 9920MA8 TOTALS:					\$154.52	\$0.00	\$154.52				\$0.00
VERDE VALLEY NEWSPAPERS TOTALS:					\$483.07	\$0.00	\$483.07				\$0.00
VENDOR: 255 - CITY OF COTTONWOOD											\$0.00
9920MA2	09/09/20	09/09/20	09/09/20								

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Description		Account									
Inv 3870 Dispatch Fees FD		1.14.6120 - Dispatch Fees			\$533.67	\$0.00	\$533.67	09/09/20	11278	ASCUCK	\$0.00
INVOICE 9920MA2 TOTALS:					\$533.67	\$0.00	\$533.67				\$0.00
CITY OF COTTONWOOD TOTALS:					\$533.67	\$0.00	\$533.67				\$0.00
VENDOR: 265 - CONTRACT WASTEWATER OPERATIONS											\$0.00
9920MA7	09/09/20	09/09/20	10/04/20								
Spring Maintenance August 2020		2.50.6110 - Contract Services			\$900.00	\$0.00	\$900.00	09/09/20	11279	ASCUCK	\$0.00
WWTP Maintenance August 2020		2.51.6110 - Contract Services			\$3,200.00	\$0.00	\$3,200.00	09/09/20	11279	ASCUCK	\$0.00
INVOICE 9920MA7 TOTALS:					\$4,100.00	\$0.00	\$4,100.00				\$0.00
CONTRACT WASTEWATER OPERATIONS TOTALS:					\$4,100.00	\$0.00	\$4,100.00				\$0.00
VENDOR: 284 - HALES ROOFING CO, INC											\$0.00
9320MA8	09/02/20	09/02/20	10/02/20								
Inv 23446 Completion of Town Hall R		1.18.6215 - R&M Building - Properties			\$3,921.34	\$0.00	\$3,921.34	09/03/20	11257	ASCUCK	\$0.00
INVOICE 9320MA8 TOTALS:					\$3,921.34	\$0.00	\$3,921.34				\$0.00
HALES ROOFING CO, INC TOTALS:					\$3,921.34	\$0.00	\$3,921.34				\$0.00
VENDOR: 285 - JOAN DWYER											\$0.00
92320MA1	09/22/20	09/22/20	10/22/20								
Reimbursement of Filing Fee		1.12.6185 - Miscellaneous			\$15.00	\$0.00	\$15.00	09/23/20	11299	ASCUCK	\$0.00
INVOICE 92320MA1 TOTALS:					\$15.00	\$0.00	\$15.00				\$0.00
JOAN DWYER TOTALS:					\$15.00	\$0.00	\$15.00				\$0.00
VENDOR: 300 - REESE'S TIRE & AUTOTIRE PROS											\$0.00
92320MA26	09/22/20	09/22/20	10/22/20								
Inv 60834 Tire and Balance Labor		1.14.6220 - Rep and Maint - Vehicles			\$51.94	\$0.00	\$51.94	09/23/20	11300	ASCUCK	\$0.00
Inv 60834 Tire and Balance Parts		1.14.6220 - Rep and Maint - Vehicles			\$457.01	\$0.00	\$457.01	09/23/20	11300	ASCUCK	\$0.00
INVOICE 92320MA26 TOTALS:					\$508.95	\$0.00	\$508.95				\$0.00
REESE'S TIRE & AUTOTIRE PROS TOTALS:					\$508.95	\$0.00	\$508.95				\$0.00
VENDOR: 375 - PERSONNEL SAFETY ENTERPRISES											\$0.00
9320MA2	09/02/20	09/02/20	10/02/20								
Inv 102231 First Aid Kit PD		1.13.6195 - Operating Supplies - Police			\$106.94	\$0.00	\$106.94	09/03/20	11258	ASCUCK	\$0.00
Inv 102230 First Aid Kit Parks		1.17.6195 - Operating Supplies - Parks			\$22.31	\$0.00	\$22.31	09/03/20	11258	ASCUCK	\$0.00
Inv 102230 First Aid Kit Properties		1.18.6195 - Operating Supplies - Properties			\$22.32	\$0.00	\$22.32	09/03/20	11258	ASCUCK	\$0.00
Inv 102230 First Aid Kit Water		2.50.6195 - Operating Supplies - Water			\$22.32	\$0.00	\$22.32	09/03/20	11258	ASCUCK	\$0.00
Inv 102230 First Aid Kit Sewer		2.51.6195 - Operating Supplies - Sewer			\$22.32	\$0.00	\$22.32	09/03/20	11258	ASCUCK	\$0.00
Inv 102230 First Aid Kit Trash		2.52.6195 - Operating Supplies - Trash			\$22.32	\$0.00	\$22.32	09/03/20	11258	ASCUCK	\$0.00
Inv 102230 First Aid Kit HURF		3.30.6195 - Operating Supplies - HURF			\$22.32	\$0.00	\$22.32	09/03/20	11258	ASCUCK	\$0.00
Inv 102229 First Aid Kit Library		1.15.6195 - Operating Supplies - Library			\$129.80	\$0.00	\$129.80	09/03/20	11258	ASCUCK	\$0.00
Inv 102229 First Aid Kit GG		1.11.6195 - Operating Supplies - Gen Gov			\$85.25	\$0.00	\$85.25	09/03/20	11258	ASCUCK	\$0.00

*V - Denotes Voided Check Entries

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date							
Description		Account		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
INVOICE 9320MA2 TOTALS:				\$455.90	\$0.00	\$455.90				\$0.00
9920MA16	09/09/20	09/09/20	10/09/20							
80001143, Inv 102245 First Aid Park		1.17.6195 - Operating Supplies - Parks		\$7.96	\$0.00	\$7.96	09/09/20	11280	ASCUCK	\$0.00
80001143, Inv 102245 First Aid Prop		1.18.6195 - Operating Supplies - Properties		\$7.96	\$0.00	\$7.96	09/09/20	11280	ASCUCK	\$0.00
80001143, Inv 102245 First Aid Wate		2.50.6195 - Operating Supplies - Water		\$7.96	\$0.00	\$7.96	09/09/20	11280	ASCUCK	\$0.00
80001143, Inv 102245 First Aid Sewe		2.51.6195 - Operating Supplies - Sewer		\$7.96	\$0.00	\$7.96	09/09/20	11280	ASCUCK	\$0.00
80001143, Inv 102245 First Aid Tras		2.52.6195 - Operating Supplies - Trash		\$7.98	\$0.00	\$7.98	09/09/20	11280	ASCUCK	\$0.00
80001143, Inv 102245 First Aid HURF		1.11.6190 - Office Supplies		\$7.96	\$0.00	\$7.96	09/09/20	11280	ASCUCK	\$0.00
INVOICE 9920MA16 TOTALS:				\$47.78	\$0.00	\$47.78				\$0.00
92320MA18	09/22/20	09/22/20	10/22/20							
Inv 102268, 102267 First Aid Kit, P		1.17.6195 - Operating Supplies - Parks		\$76.15	\$0.00	\$76.15	09/23/20	11301	ASCUCK	\$0.00
Inv 102268, 102267 First Aid Kit, P		1.18.6195 - Operating Supplies - Properties		\$76.15	\$0.00	\$76.15	09/23/20	11301	ASCUCK	\$0.00
Inv 102268, 102267 First Aid Kit, W		2.50.6195 - Operating Supplies - Water		\$76.15	\$0.00	\$76.15	09/23/20	11301	ASCUCK	\$0.00
Inv 102268, 102267 First Aid Kit, S		2.51.6195 - Operating Supplies - Sewer		\$76.15	\$0.00	\$76.15	09/23/20	11301	ASCUCK	\$0.00
Inv 102268, 102267 First Aid Kit, T		2.52.6195 - Operating Supplies - Trash		\$76.17	\$0.00	\$76.17	09/23/20	11301	ASCUCK	\$0.00
Inv 102268, 102267 First Aid Kit, H		3.30.6195 - Operating Supplies - HURF		\$76.15	\$0.00	\$76.15	09/23/20	11301	ASCUCK	\$0.00
INVOICE 92320MA18 TOTALS:				\$456.92	\$0.00	\$456.92				\$0.00
93020MA3	09/30/20	09/30/20	10/30/20							
Inv 102229 Balance Due		1.11.6190 - Office Supplies		\$21.19	\$0.00	\$21.19	09/30/20	11324	ASCUCK	\$0.00
INVOICE 93020MA3 TOTALS:				\$21.19	\$0.00	\$21.19				\$0.00
PERSONNEL SAFETY ENTERPRISES TOTALS:				\$981.79	\$0.00	\$981.79				\$0.00
VENDOR: 450 - #1 FOOD STORE										\$0.00
9920MA6	09/09/20	09/09/20	09/09/20							
Fuel FD		1.14.6145 - Fuel		\$330.72	\$0.00	\$330.72	09/09/20	11281	ASCUCK	\$0.00
INVOICE 9920MA6 TOTALS:				\$330.72	\$0.00	\$330.72				\$0.00
#1 FOOD STORE TOTALS:				\$330.72	\$0.00	\$330.72				\$0.00
VENDOR: 502 - DANA KEPNER CO										\$0.00
92320MA22	09/22/20	09/22/20	10/22/20							
5124, Inv 9021487-01 Comm. Garden I		6.70.6185 - Misc Exp - Cap Grants		\$143.83	\$0.00	\$143.83	09/23/20	11302	ASCUCK	\$0.00
5124, Inv 9021487 Comm. Garden Item		6.70.6185 - Misc Exp - Cap Grants		\$774.22	\$0.00	\$774.22	09/23/20	11302	ASCUCK	\$0.00
5124, Inv 9021487 Water Supplies		2.50.6230 - Rep and Maint - Infrastructure		\$124.84	\$0.00	\$124.84	09/23/20	11302	ASCUCK	\$0.00
INVOICE 92320MA22 TOTALS:				\$1,042.89	\$0.00	\$1,042.89				\$0.00
DANA KEPNER CO TOTALS:				\$1,042.89	\$0.00	\$1,042.89				\$0.00
VENDOR: 548 - NILES RADIO COMMUNICATION										\$0.00
92320MA28	09/22/20	09/22/20	10/22/20							
Inv 145484 Radio Antenna Service		1.13.6225 - Rep and Maint - Equipment		\$21.25	\$0.00	\$21.25	09/23/20	11303	ASCUCK	\$0.00
Inv 145483 Radio Antenna Service		1.13.6225 - Rep and Maint - Equipment		\$85.00	\$0.00	\$85.00	09/23/20	11303	ASCUCK	\$0.00
Inv 145483 Radio Antenna Parts		1.13.6225 - Rep and Maint - Equipment		\$187.69	\$0.00	\$187.69	09/23/20	11303	ASCUCK	\$0.00

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Town of Jerome

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Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
INVOICE 92320MA28 TOTALS:					\$293.94	\$0.00	\$293.94				\$0.00
NILES RADIO COMMUNICATION TOTALS:					\$293.94	\$0.00	\$293.94				\$0.00
VENDOR: 656 - ADEQ											\$0.00
92320MA24	09/22/20	09/22/20	10/22/20								
Inv 0000329184X MAP Monitoring		2.50.6135 - Permit Fee Exp - Water			\$250.00	\$0.00	\$250.00	09/23/20	11304	ASCUCK	\$0.00
INVOICE 92320MA24 TOTALS:					\$250.00	\$0.00	\$250.00				\$0.00
ADEQ TOTALS:					\$250.00	\$0.00	\$250.00				\$0.00
VENDOR: 663 - TOWN OF JEROME											\$0.00
9920MA21	09/09/20	09/09/20	09/09/20								
R&E Sewer Bond Transfer		1.10.2999 - Suspense Account			\$455.00	\$0.00	\$455.00	09/09/20	11283	ASCUCK	\$0.00
INVOICE 9920MA21 TOTALS:					\$455.00	\$0.00	\$455.00				\$0.00
9920MA22	09/09/20	09/09/20	09/09/20								
P&I Sewer Bond Transfer		1.10.2999 - Suspense Account			\$1,450.00	\$0.00	\$1,450.00	09/09/20	11282	ASCUCK	\$0.00
INVOICE 9920MA22 TOTALS:					\$1,450.00	\$0.00	\$1,450.00				\$0.00
TOWN OF JEROME TOTALS:					\$1,905.00	\$0.00	\$1,905.00				\$0.00
VENDOR: 678 - FORESTRY SUPPLIERS, INC.											\$0.00
92320MA20	09/22/20	09/22/20	10/22/20								
Inv 735349 Rogue Hoe		7.25.6276 - Wildlands Exp - Contingency			\$59.36	\$0.00	\$59.36	09/23/20	11305	ASCUCK	\$0.00
INVOICE 92320MA20 TOTALS:					\$59.36	\$0.00	\$59.36				\$0.00
FORESTRY SUPPLIERS, INC. TOTALS:					\$59.36	\$0.00	\$59.36				\$0.00
VENDOR: 725 - DIESEL DIRECT WEST											\$0.00
9920MA15	09/09/20	09/09/20	09/24/20								
18583, Fuel, Water		2.50.6145 - Fuel			\$15.31	\$0.00	\$15.31	09/09/20	11284	ASCUCK	\$0.00
18583, Fuel, Sewer		2.51.6145 - Fuel			\$15.31	\$0.00	\$15.31	09/09/20	11284	ASCUCK	\$0.00
18583, Fuel, Trash		2.52.6145 - Fuel			\$122.48	\$0.00	\$122.48	09/09/20	11284	ASCUCK	\$0.00
INVOICE 9920MA15 TOTALS:					\$153.10	\$0.00	\$153.10				\$0.00
92320MA11	09/22/20	09/22/20	10/07/20								
18583, Inv 83736090 Fuel, Water		2.50.6145 - Fuel			\$21.79	\$0.00	\$21.79	09/23/20	11306	ASCUCK	\$0.00
18583, Inv 83736090 Fuel, Sewer		2.51.6145 - Fuel			\$21.79	\$0.00	\$21.79	09/23/20	11306	ASCUCK	\$0.00
18583, Inv 83736090 Fuel, Trash		2.52.6145 - Fuel			\$174.32	\$0.00	\$174.32	09/23/20	11306	ASCUCK	\$0.00
INVOICE 92320MA11 TOTALS:					\$217.90	\$0.00	\$217.90				\$0.00
DIESEL DIRECT WEST TOTALS:					\$371.00	\$0.00	\$371.00				\$0.00
VENDOR: 747 - TOWN OF JEROME PR											\$0.00
9920MA20	09/09/20	09/09/20	09/09/20								

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Town of Jerome

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Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description			Account								
Monthly Payroll Transfer			1.10.2999 - Suspense Account		\$90,000.00	\$0.00	\$90,000.00	09/09/20	11285	ASCUCK	\$0.00
INVOICE 9920MA20 TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
TOWN OF JEROME PR TOTALS:					\$90,000.00	\$0.00	\$90,000.00				\$0.00
VENDOR: 748 - SIMS MACKIN, LTD											\$0.00
92320MA25	09/22/20	09/22/20	10/22/20								
Inv 29541 Legal GG			1.11.6170 - Legal Exp - Gen Gov		\$1,326.00	\$0.00	\$1,326.00	09/23/20	11307	ASCUCK	\$0.00
Inv 29541 Legal PZ			1.16.6170 - Legal Exp - P&Z		\$2,749.50	\$0.00	\$2,749.50	09/23/20	11307	ASCUCK	\$0.00
INVOICE 92320MA25 TOTALS:					\$4,075.50	\$0.00	\$4,075.50				\$0.00
SIMS MACKIN, LTD TOTALS:					\$4,075.50	\$0.00	\$4,075.50				\$0.00
VENDOR: 754 - ARIZONA BUG COMPANY											\$0.00
9320MA5	09/02/20	09/02/20	10/02/20								
pest control, 10101 prop (FD) Inv 1			1.18.6110 - Contract Services		\$50.00	\$0.00	\$50.00	09/03/20	11259	ASCUCK	\$0.00
INVOICE 9320MA5 TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
92320MA6	09/22/20	09/22/20	10/22/20								
pest control, 10101 Inv 163780 prop			1.18.6110 - Contract Services		\$50.00	\$0.00	\$50.00	09/23/20	11308	ASCUCK	\$0.00
INVOICE 92320MA6 TOTALS:					\$50.00	\$0.00	\$50.00				\$0.00
ARIZONA BUG COMPANY TOTALS:					\$100.00	\$0.00	\$100.00				\$0.00
VENDOR: 791 - SHI INTERNATIONAL CORP											\$0.00
92320MA8	09/22/20	09/22/20	10/22/20								
Inv B12265183 Warranty			1.11.6193 - Computer Hardware & Service		\$179.50	\$0.00	\$179.50	09/23/20	11309	ASCUCK	\$0.00
Inv B12261411 CyberPower Hardware			1.11.6193 - Computer Hardware & Service		\$1,183.92	\$0.00	\$1,183.92	09/23/20	11309	ASCUCK	\$0.00
INVOICE 92320MA8 TOTALS:					\$1,363.42	\$0.00	\$1,363.42				\$0.00
SHI INTERNATIONAL CORP TOTALS:					\$1,363.42	\$0.00	\$1,363.42				\$0.00
VENDOR: 793 - TOWN OF JEROME - UTILITIES											\$0.00
9320MA14	09/02/20	09/02/20	10/02/20								
7002-01 Civic Center			1.18.6285 - Utilities		\$216.90	\$0.00	\$216.90	09/03/20	11260	ASCUCK	\$0.00
7015-01 Fire Station			1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	09/03/20	11260	ASCUCK	\$0.00
7031-01 Library			1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	09/03/20	11260	ASCUCK	\$0.00
7054-01 Police Station			1.18.6285 - Utilities		\$177.32	\$0.00	\$177.32	09/03/20	11260	ASCUCK	\$0.00
7060-01 Town Yard			1.18.6285 - Utilities		\$137.56	\$0.00	\$137.56	09/03/20	11260	ASCUCK	\$0.00
INVOICE 9320MA14 TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
TOWN OF JEROME - UTILITIES TOTALS:					\$806.90	\$0.00	\$806.90				\$0.00
VENDOR: 806 - PRESCOTT LAW GROUP, PLC											\$0.00
92320MA23	09/22/20	09/22/20	10/22/20								
2011-00019 Inv 3472 August 2020			1.13.6172 - Prosecutor Exp		\$1,864.50	\$0.00	\$1,864.50	09/23/20	11310	ASCUCK	\$0.00

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Description		Account									
INVOICE 92320MA23 TOTALS:					\$1,864.50	\$0.00	\$1,864.50				\$0.00
PRESCOTT LAW GROUP, PLC TOTALS:					\$1,864.50	\$0.00	\$1,864.50				\$0.00
VENDOR: 839 - DIGITAL-ALLY											\$0.00
92320MA4	09/22/20	09/22/20	10/22/20								
Inv 1114032 Battery Cover			1.13.6250 - Small Tools and Equipment		\$245.00	\$0.00	\$245.00	09/23/20	11311	ASCUCK	\$0.00
INVOICE 92320MA4 TOTALS:					\$245.00	\$0.00	\$245.00				\$0.00
DIGITAL-ALLY TOTALS:					\$245.00	\$0.00	\$245.00				\$0.00
VENDOR: 866 - DEERE CREDIT, INC.											\$0.00
9320MA7	09/02/20	09/02/20	10/02/20								
510001614248 JD 210L Parks			1.17.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	09/03/20	11261	ASCUCK	\$0.00
510001614248 JD 210L Properties			1.18.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	09/03/20	11261	ASCUCK	\$0.00
510001614248 JD 210L Water			2.50.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	09/03/20	11261	ASCUCK	\$0.00
510001614248 JD 210L Sewer			2.51.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	09/03/20	11261	ASCUCK	\$0.00
510001614248 JD 210L HURF			3.30.8040 - Lease Payments		\$21.69	\$0.00	\$21.69	09/03/20	11261	ASCUCK	\$0.00
INVOICE 9320MA7 TOTALS:					\$216.81	\$0.00	\$216.81				\$0.00
93020MA9	09/30/20	09/30/20	10/30/20								
510001614248 JD 210L Parks			1.17.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	09/30/20	11325	ASCUCK	\$0.00
510001614248 JD 210L Prop			1.18.8040 - Lease Payments		\$21.68	\$0.00	\$21.68	09/30/20	11325	ASCUCK	\$0.00
510001614248 JD 210L Water			2.50.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	09/30/20	11325	ASCUCK	\$0.00
510001614248 JD 210L Sewer			2.51.8040 - Lease Payments		\$75.88	\$0.00	\$75.88	09/30/20	11325	ASCUCK	\$0.00
510001614248 JD 210L HURF			3.30.8040 - Lease Payments		\$21.69	\$0.00	\$21.69	09/30/20	11325	ASCUCK	\$0.00
INVOICE 93020MA9 TOTALS:					\$216.81	\$0.00	\$216.81				\$0.00
DEERE CREDIT, INC. TOTALS:					\$433.62	\$0.00	\$433.62				\$0.00
VENDOR: 871 - NORTHERN AZ FIRE SERVICES											\$0.00
9320MA3	09/02/20	09/02/20	10/02/20								
Inv 1637 B-111 Service Labor			1.14.6220 - Rep and Maint - Vehicles		\$885.00	\$0.00	\$885.00	09/03/20	11262	ASCUCK	\$0.00
Inv 1637 B-111 Service Parts			1.14.6220 - Rep and Maint - Vehicles		\$790.00	\$0.00	\$790.00	09/03/20	11262	ASCUCK	\$0.00
INVOICE 9320MA3 TOTALS:					\$1,675.00	\$0.00	\$1,675.00				\$0.00
NORTHERN AZ FIRE SERVICES TOTALS:					\$1,675.00	\$0.00	\$1,675.00				\$0.00
VENDOR: 881 - FRANK VANDER HORST											\$0.00
93020MA4	09/30/20	09/30/20	09/30/20								
Cash Out FD Pension			4.60.6235 - Retirement Exp FD P&R		\$1,625.18	\$0.00	\$1,625.18	09/30/20	11326	ASCUCK	\$0.00
Cash Out FD Pension Fed WH			4.60.2401 - Fed WH Payable FD P&R		(\$162.51)	\$0.00	(\$162.51)	09/30/20	11326	ASCUCK	\$0.00
INVOICE 93020MA4 TOTALS:					\$1,462.67	\$0.00	\$1,462.67				\$0.00
FRANK VANDER HORST TOTALS:					\$1,462.67	\$0.00	\$1,462.67				\$0.00

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Description			Account								
VENDOR: 912 - TRAFFICADE WORKZONE SHORING											\$0.00
JUN309920MA1	09/09/20	09/09/20	10/09/20								
Inv 1499063 Message Board			1.11.6160 - COVID Expenses		\$406.32	\$0.00	\$406.32	09/09/20	11286	ASCUCK	\$0.00
INVOICE JUN309920MA1 TOTALS:					\$406.32	\$0.00	\$406.32				\$0.00
92320MA9	09/22/20	09/22/20	10/22/20								
Inv 01506877 Message Board COVID			1.11.6160 - COVID Expenses		\$1,213.52	\$0.00	\$1,213.52	09/23/20	11312	ASCUCK	\$0.00
INVOICE 92320MA9 TOTALS:					\$1,213.52	\$0.00	\$1,213.52				\$0.00
TRAFFICADE WORKZONE SHORING TOTALS:					\$1,619.84	\$0.00	\$1,619.84				\$0.00
VENDOR: 914 - LIFE & PROPERTY SAFETY, LLC											\$0.00
92320MA19	09/22/20	09/22/20	10/22/20								
Quarterly Fire Alarm Monitoring			1.18.6215 - R&M Building - Properties		\$96.00	\$0.00	\$96.00	09/23/20	11313	ASCUCK	\$0.00
INVOICE 92320MA19 TOTALS:					\$96.00	\$0.00	\$96.00				\$0.00
93020MA8	09/30/20	09/30/20	10/30/20								
Inv4756 Yearly Alarm and Backflow I			1.18.6215 - R&M Building - Properties		\$652.35	\$0.00	\$652.35	09/30/20	11327	ASCUCK	\$0.00
INVOICE 93020MA8 TOTALS:					\$652.35	\$0.00	\$652.35				\$0.00
LIFE & PROPERTY SAFETY, LLC TOTALS:					\$748.35	\$0.00	\$748.35				\$0.00
VENDOR: 934 - MARTIN BOLAND											\$0.00
92320MA10	09/22/20	09/22/20	09/22/20								
Speed Limit Signs			3.30.6260 - Street Supplies		\$78.55	\$0.00	\$78.55	09/23/20	11314	ASCUCK	\$0.00
INVOICE 92320MA10 TOTALS:					\$78.55	\$0.00	\$78.55				\$0.00
MARTIN BOLAND TOTALS:					\$78.55	\$0.00	\$78.55				\$0.00
VENDOR: 952 - KAIROS HEALTH ARIZONA, INC.											\$0.00
92320MA13	09/22/20	09/22/20	10/22/20								
Health Insurance - Inv 0920-52 Sept			1.10.2406 - Health Insurance		\$14,138.91	\$0.00	\$14,138.91	09/23/20	11315	ASCUCK	\$0.00
INVOICE 92320MA13 TOTALS:					\$14,138.91	\$0.00	\$14,138.91				\$0.00
KAIROS HEALTH ARIZONA, INC. TOTALS:					\$14,138.91	\$0.00	\$14,138.91				\$0.00
VENDOR: 968 - PATRIOT DISPOSAL, INC.											\$0.00
9920MA1	09/09/20	09/09/20	10/09/20								
0040, Ticket 224432			2.52.6165 - Landfill Tipping Fees		\$304.80	\$0.00	\$304.80	09/09/20	11287	ASCUCK	\$0.00
0040, Ticket 224859			2.52.6165 - Landfill Tipping Fees		\$351.20	\$0.00	\$351.20	09/09/20	11287	ASCUCK	\$0.00
0040, Ticket 225399			2.52.6165 - Landfill Tipping Fees		\$366.40	\$0.00	\$366.40	09/09/20	11287	ASCUCK	\$0.00
0040, Ticket 225740			2.52.6165 - Landfill Tipping Fees		\$300.00	\$0.00	\$300.00	09/09/20	11287	ASCUCK	\$0.00
INVOICE 9920MA1 TOTALS:					\$1,322.40	\$0.00	\$1,322.40				\$0.00
PATRIOT DISPOSAL, INC. TOTALS:					\$1,322.40	\$0.00	\$1,322.40				\$0.00

Town of Jerome

AP Vendor Detail Ledger (Range of Posting Dates with Payment Detail)

Ledger as of : 9/1/2020 to 9/30/2020

Invoice Number	Inv.Date	Post.Date	Due.Date		Amount	Discount	Amount Paid	Check Date	Check No.	Bank	Balance
Description		Account									
VENDOR: ONETIM - AUDREY HAGEMAN											\$0.00
9320MA24	09/03/20	09/03/20	10/03/20								
LMP Refund difference/credit on acc		2.00.2600 - Customer Deposits			\$3.40	\$0.00	\$3.40	09/03/20	11264	ASCUCK	\$0.00
INVOICE 9320MA24 TOTALS:					\$3.40	\$0.00	\$3.40				\$0.00
AUDREY HAGEMAN TOTALS:					\$3.40	\$0.00	\$3.40				\$0.00
VENDOR: ONETIM - CARMEN ALVAREZ											\$0.00
9320MA27	09/22/20	09/22/20	10/22/20								
Overpayment of Citation P14269		1.10.4065 - Police Services			\$12.50	\$0.00	\$12.50	09/23/20	11317	ASCUCK	\$0.00
INVOICE 9320MA27 TOTALS:					\$12.50	\$0.00	\$12.50				\$0.00
CARMEN ALVAREZ TOTALS:					\$12.50	\$0.00	\$12.50				\$0.00
VENDOR: ONETIM - MICHAEL GAMBLE											\$0.00
9320MA23	09/03/20	09/03/20	10/03/20								
LMP Refund Threads on Main		2.00.2600 - Customer Deposits			\$80.49	\$0.00	\$80.49	09/03/20	11263	ASCUCK	\$0.00
INVOICE 9320MA23 TOTALS:					\$80.49	\$0.00	\$80.49				\$0.00
MICHAEL GAMBLE TOTALS:					\$80.49	\$0.00	\$80.49				\$0.00
VENDOR: ONETIM - TERRY W MOORE, PHD											\$0.00
9320MA2	09/22/20	09/22/20	10/22/20								
Interview and Written Report of Fit		1.13.6110 - Contract Services			\$200.00	\$0.00	\$200.00	09/23/20	11316	ASCUCK	\$0.00
INVOICE 9320MA2 TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
TERRY W MOORE, PHD TOTALS:					\$200.00	\$0.00	\$200.00				\$0.00
LEDGER TOTALS:					\$154,537.33	\$0.00	\$154,537.33				\$0.00

For the meeting of October 13, 2020

MONTHLY STAFF REPORT TO THE MAYOR AND COUNCIL

Candace B. Gallagher, Town Manager/Clerk

I am pleased to report that, as of October 5, I completed 11 years of service to the Town! I've enjoyed ^(almost) every minute of it, and continue to be thankful to Council, staff and residents for your support! It is a privilege to live in and work for the Town of Jerome.

My activities over the past month included:

- Continuation of COVID-19 activities, including conference calls twice a week with local, County, State and Federal officials.
- Continued work on several grants (HURF Exchange - drainage improvements; USDA – Hotel Jerome; ADEQ Brownfields – Hotel Jerome). In addition, two recent developments:
 - We have been notified that we have received a \$20,000 CLG Pass Through grant for developing guidelines for Design Review.
 - We have received notification of our CDBG funding award for water system improvements. The award total is \$381,140 and covers:
 - Replacement of approximately 1300 linear feet of water line on Dundee Avenue with upsized materials.
 - Elimination of the majority of a 4-inch line that travels down the hillside from Douglas Road and Hampshire Avenue.
 - Installation of approximately 1500 linear feet of 4 to 6-inch water line that will connect to the water main on Gulch Road changing the path of water lines that serve the length of Deception Lane.
 - Installation of approximately 1000 linear feet of 4 to 6-inch water line on Holly Avenue.
 - Installation of two Regulator Stations - one on Dundee Avenue and one on Deception Lane.
 - Installation of 5-7 hydrants as recommended by the Engineer.
 - All roads will remain unpaved (as existing); roadway will be re-graded and drainage corrected as needed after installation/replacement of water lines and fire hydrants.
- Continuing to compile information regarding COVID expenses to submit to State for DEMA reimbursement.
- With Town engineers and Henry MacVittie, attended Zoom meeting with ADEQ regarding our wastewater treatment plant and consent order regarding ammonia and copper.
- Updated Town Code with all ordinances adopted through September 30. Our website includes the up-to-date Code, and hard copies are available to Council and Board members upon request.
- Continued maintenance of Town of Jerome website and Facebook page.
 - I have reorganized the website structure and added new pages to include adopted Resolutions of the Council and Boards, and a page listing all online forms in one place. More improvements to come.
- With Marty Boland, attended pre-construction meeting with APS for solar installation at the 300 level parking lot.
- Continued to meet and/or speak individually with residents, businesspeople, contracted professionals, members of the governing body, and staff regarding various issues.
- Continued to field and respond to day-to-day issues requiring my attention, including public records requests Planning and Zoning issues, personnel matters and much much more! (It was a busy month in this regard!)

Following are a water flows report and an accounting of sales tax revenues through August. As always, please feel free to contact me with any questions or concerns.

Candace

WATER FLOWS REPORT

Some fluctuations due to turnout or turn-in of springs as needed.

Reading Date	WALNUT GPM	VERDE GPM
2019		
3-Sept	43.5	228
9-Sept	52.1	230
16-Sept	47.5	212
23-Sept	43.5	210
30-Sept	40	212
7-Oct	40	212
14-Oct	43.5	212
21-Oct	47.6	216
31-Oct	39.5	232
5-Nov	39.5	232
14-Nov	39.5	192
25-Nov	36	199
2-Dec	39.5	172
9-Dec	47.6	301
11-Dec	39.5	70
16-Dec	39.5	44
17-Dec	39.5	76
23-Dec	39.5	80
30-Dec	47.6	220
2020		
3-Jan	47.6	190
6-Jan	43.5	178
10-Jan	43.5	170
13-Jan	43.5	158
17-Jan	43.5	146
22-Jan	47.5	144
3-Feb	52	136
10-Feb	56.5	125
18-Feb	55.6	118
24-Feb	56.5	120
2-Mar	61	138
9-Mar	61	135
16-Mar	414	330
17-Mar	277	Turned out
23-Mar	211	↓
27-Mar	265	↓
30-Mar	328	↓
3-Apr	476	↓
6-Apr	181	↓
10-Apr	163	↓
13-Apr	154	↓
17-Apr	211	↓
20-Apr	211	↓
24-Apr	200	↓
27-Apr	191	↓
1-May	191	↓
4-May	181	↓
8-May	172	↓
11-May	181	↓
14-May	163	↓
18-May	154	↓
22-May	No reading	219
26-May	146	190
29-May	138	190
4-Jun	130	170
10-Jun	123	154
18-Jun	108	145
22-Jun	108	150
25-Jun	108	150
29-Jun	108	140
6-Jul	89	220
16-Jul	83	212
20-Jul	83	214
24-Jul	89	220
27-Jul	89	210
3-Aug	83	208
10-Aug	77	200
17-Aug	71	204
21-Aug	71	199
25-Aug	83	215
3-Sept	66	201
9-Sept	77	200
15-Sept	77	200
21-Sept	71	205
28-Sept	66	197

TOWN OF JEROME, AZ
CITY SALES TAXES PER ADOR ONLINE REPORTS
SALES TAX REVENUES

	FY2021 BUDGET	FY2021 actual	Budget +/-	FY2020 actual	Compared to prior year +/-
July	60,300	84,065	23,765	88,280	(4,215)
August	63,200	81,343	18,143	94,652	(13,309)
September	57,100			77,333	
October	76,500			94,743	
November	86,300			106,938	
December	65,500			103,563	
January	69,200			82,098	
February	50,800			72,541	
March	60,000			84,006	
April	94,700			61,358	
May	96,400			17,842	
June	70,000			56,019	
Total YTD	850,000	165,408	41,908	939,373	(17,524)

TOWN OF JEROME, AZ

Comparison of Restaurant/Bar, Accomodation and Retail Sales Tax Revenues

FY2020 vs FY2019

	RESTAURANTS/BARS (Bus Class 11)			ACCOMMODATION (Bus Class 44/144/325/344)			RETAIL (Bus Class 17)		
	FY2021 actual	FY2020 actual	+/-	FY2021 actual	FY2020 actual	+/-	FY2021 actual	FY2020 actual	+/-
July	30,997	39,559	(8,562)	12,545	11,815	730	31,882	29,123	2,759
August	27,677	33,614	(5,937)	12,215	12,450	(235)	26,169	32,101	(5,932)
September		29,346			11,761			28,177	
October		32,816			12,094			37,691	
November		34,381			17,329			45,646	
December		39,638			13,276			43,142	
January		26,239			9,493			34,031	
February		27,273			9,242			26,862	
March		26,192			12,659			31,545	
April		21,873			7,097			23,466	
May		2,029			986			8,853	
June									
Total YTD		312,960	(14,499)		118,202	495		340,637	(3,173)

Added 1% Bed Tax

		<u>TOTAL TO DATE</u>
July	1,930	1,930
August	1,879	3,809
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		



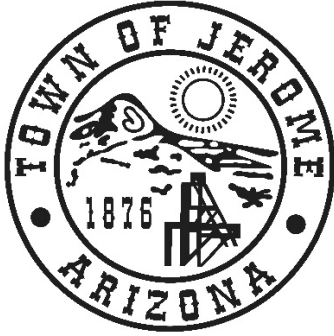
Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

Deputy Clerk October 2020 Staff Report (September activity)

Respectfully submitted by Rosa Cays

- ⚙ Assisted in preparing packets for Council, Design Review, and P&Z meetings; took minutes for the videoconferenced meetings and transcribed the minutes, including for special meetings.
- ⚙ Archived signed resolutions, ordinances, and meeting minutes (and packets) for the town's records for Council, Design Review, and P&Z.
- ⚙ Attended the National League of Cities online meeting, West September Regional Webinar.
- ⚙ Coordinated with representatives from the Committee for Better Upper Verde Valley Schools and Save Our Independent School Districts to present at this month's Council meeting.
- ⚙ Posted various town notices at the three locations in town (Gulch Road, post office, town hall) throughout the month.
- ⚙ Continue to review and edit documents associated with P&Z and DRB for John Knight, zoning administrator, including staff reports, resolutions, notices of decision, agendas, and other documents.
- ⚙ Processed the daily bank reconciliation reports and end-of-month reconciliations for August.
- ⚙ Continue to assist staff members, department heads, board members, and residents with a range of inquiries or tasks and cover the phone when needed.



TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME,
ARIZONA 86331

(928) 634-7943 FAX (928) 634-0715

SEPTEMBER 2020 STAFF REPORT

From: Melanie Atkin, Accounting Clerk

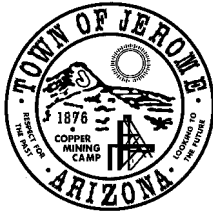
To: The Mayor and Council

Accounting Duties:

- ❖ Processed the weekly imports, which accounts for A/R transactions made with checks, credit cards, and cash.
- ❖ Made the weekly bank deposits.
- ❖ Processed three payrolls through ADP, ran payroll reports, completed various ledgers with the report's information, and posted payroll into the general ledger.
- ❖ Made necessary monthly transfers for Admin Charges and Water/Sewer transfers from the Parking Fund.
- ❖ Ran monthly fund, departmental, and vendor reports.
- ❖ Created a September summary budget to actual report for General, Utility, Road, and Parking funds.
- ❖ Attended a three-day governmental budgeting webinar with GFOA (Government Finance Officers Association).

HR Duties:

- ❖ Helped some employees apply for and change their benefits enrollment.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715 m.boland@jerome.az.gov

Celebrating Our 120th Anniversary
1899 - 2020

SEPTEMBER 2020 PUBLIC WORKS MONTHLY REPORT

NORMAL WEEKLY DUTIES

- TRASH: Monday, Wednesday, and Friday.
- PARKS: Clean parks, Weed whip, and Mow.
- RECYCLE: Pickup cardboard and glass Tuesdays and Thursdays and go to recycle on Thursdays.
- WATER: Read water meters on Thursdays.
- HURF: Clean curb and gutters, Weed whip
- SEWER: Repair lines.

OTHER PROJECTS

- Water leak in old town yard
- Connect new service line and meter on North Dr.
- Move and install new water lines and meters on 4th St.
- Help Tyler install the last door at the springs
- Fix the gator and get it running
- Replace A/C motor at passion cellars
- Fix water leak in the Gulch.
- Install 200' of water line and five water faucets and boxes.
- Move sewer line on Rich St.
- Snake sewer on 4th St.
- Fix the noisy lid on Clark St.

REGULATORS

Giroux Regulator: It had a surge in pressure. Shut down the 2" and the 4" regulators. The 2" seated and the 4" needed rebuilding. Upon rebuild we found that the needle valve was stuck causing the surge in pressure. We also replaced the CRD disc retainer.

Gulch Regulator: Doing hydrant flows unseated the 4" regulator. Pulled it open and found some calcium and rust. Was able to get it seated.

We will be doing rebuilds this month, and we will double check that these are still ok.

**JEROME MUNICIPAL COURT
CASH REPORT
MONTH OF SEPTEMBER 2020**

TOWN REVENUE

TRAFFIC & CRIMINAL FINES	\$	3,543.57
DEFENS DRIVING DIVERSION FEE	\$	110.00
ATTORNEY FEES REIMBURSEMENT	\$	-
DEFAULT FEE	\$	362.00
OFFICER SAFETY EQUIPMENT - PD	\$	135.16
DEFERRED PROSECUTION FEE	\$	-
CLERK FEES - COPIES	\$	24.66
WARRANT FEE&OVERPAYMENT FORFEIT	\$	10.00
COURT SECURITY FEE	\$	675.00
TOTAL TOWN REVENUE	\$	4,860.39

COURT REVENUE			YTD
COURT ENHANCEMENT FEE	\$	-	\$ 44,654.68

REMITTED DIRECT		
CLEAN ELECTION FUND (16-949D;16-954C)	\$	345.21
CRIMINAL JUSTICE ENHANCE FUND	\$	1,450.49
DNA STATE 3%	\$	0.12
FARE DELINQUENCY FEE	\$	35.00
FARE SPECIAL COLLECTION	\$	7.98
FARE ENHANCED SPEC COLLECT FEE	\$	35.83
FARE ENHANCED DELINQUENCY FEE	\$	98.00
FILL THE GAP 7%	\$	241.57
TITLE 22 FEES	\$	1.73
JUDICIAL COLLECTION ENHANCE FUND	\$	52.00
EXTRA DUI ASSESSMENT	\$	-
PEACE OFFICER TRAINING EQUIP FUND	\$	134.98
MED SERV ENHANCE 11% (36-2219.01;23-116.0)	\$	448.71
2011 ADDTNL ASSMT-STATE TRSR	\$	270.33
PRISON CONSTRUCTION	\$	682.00
PROBATION SURCHARGE	\$	675.80
ADPS FORENSIC FUND	\$	206.81
PUBLIC SAFETY EQUIPMENT FUND	\$	209.00
VICTIM COMPENSATION/ASSIST FUND	\$	114.05
VICTIMS RIGHTS ENFOR ASSMT FUND	\$	67.57
VICTIM'S RIGHT FUND	\$	189.60
TOTAL STATE REVENUE	\$	5,266.78

REMITTED DIRECT		
JAIL (INCARCERATION FEES)	\$	95.00
2011 ADDTNL ASSMT - CNTY TRSR	\$	33.78
TOTAL COUNTY REVENUE	\$	128.78

LOCAL JCEF/ TIME PAYMENT ALLOCATION RECEIVED			YTD
TITLE 22 Fees	\$	28.00	\$ 13,587.23
TOTAL JCEF FEES	\$	28.75	

UNAPPLIED PAYMENTS	\$	-
OVERPAYMENT REFUNDS		
TOTAL RECEIPTED FOR MONTH	\$	10,284.70

BONDS		
Received During the Month	\$	-
Bonds Forfeited to Pay Fines	\$	-
Open Bonds	\$	500.00

I, Joan Dwyer, Magistrate for the Town of Jerome, do hereby certify that the foregoing is a true & accurate account of the funds collected by the Court for the month of September 2020

Joan Dwyer, Magistrate

2020-2021 TOWN REVENUE

June - May

Civil Traffic Criminal Criminal Traffic DUI

*CEF

\$	47.00	67	6	2	0
\$	139.24	23	2	2	0
\$	43.70	42	5	5	2
\$	-	32	7	0	7

\$	229.94	164	20	9	9
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*Court Enhancement Fund

Month noted in column reflects prior month revenue

i.e., June column is money received in May

Other Court Monies (as of 9-30--2020)

Court Enhancement Funds 2	\$ 44,654.68
---------------------------	--------------

Court Enhancement Funds 1

2008-2011	\$ 31,392.97	funds transferred to Court on 10-19-2017
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Fare Money	\$ 1,200.69
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TOTAL	\$ 98,381.21
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Jerome Volunteer Fire Department

P.O. Box 1025 Jerome, AZ 86331 Tel. (928) 649-3034 Fax (928) 649-3039

E-mail: blair@jeromefire.us

Fire Chief's Report Month: September Year: 2020

Calls by Type	Number	Resident	Non-Resident
EMS Calls	12	6	6
Residential Fire	0	0	0
Commercial Fire	0	0	0
Wildland	2	1	1
Still Assignment	8	5	3
Special Duty	17	7	10
Snake Removal	5	5	0
Tech Rescue / rope	1	0	1
MVA/Rescue	3	0	3
HazMat	0	0	0
Dispatch Error	0	0	0
Totals:	48	24	24
Total Calls Chief on Scene	43		
Total JFD Meetings Chief Attended	6		

Department Meetings and Drills	Number
Officer's Meeting	0
Work Session	1
Rope Drill	1
Drills	4

JVFD Hours Worked (No Salaried Hours Included in these totals)	Total Hours:
--	--------------

Fire Chief Meetings	Date
Fire Chief's Meeting	9-2-20
Council Meeting	9-21-20

Education, Yavapai College Spring Semester

- The fall semester for the college starts at the end of August. Currently we have one new recruit who is current in the EMT basic course: Chad Hembrough.
- Keith Lazaro finished his EMT basic course at the end of December, and Sean Bauer finished his at the end of May last year. They still need to test with the national registry to become EMTs.

Additional Training:

- On September 1st at 5PM to 7PM - Business Meeting and monthly truck checks
- On September 10th at 5PM to 7PM - Fire Company tactics with Allen Muma
- On September 12th Saturday 9AM to 1PM - Work Session with Chief Blair
- On September 17th at 5PM to 7PM - Fire Attack Drill with James Paisano
- On September 24th at 5PM to 7PM - Solar Panel training with Jay Kinsella
- On September Saturday 9AM to 1PM - High Angle Rope training with Kerry Lee

Using social distancing practices, we have been conducting regular weekly training to ensure continuity within the Fire Department.

Coronavirus update

- In preparation for the coronavirus, the Fire Department has provided additional training and protocols for personnel to limit exposure at the station and out on calls. The meeting room, door handles, and vehicles have been wiped down daily. At this point we have boxes of gloves, N95 masks, eye protection, gowns, biohazard suits, and hand sanitizer in all the vehicles and around the station. Jerome is in a unique situation with a limited population, and with few tourists, it is easy for us to social distance during these times. I have ordered and received non-contact, infrared body thermometers. Right now we just have 6; I have issued 1 to Jerome PD, and Jerome Fire has 5 to monitor personnel and patients with the coronavirus. In addition, we've also received our ultraviolet lighting that we can use to sterilize entire rooms and vehicles. Masks are now required for all meetings.

Department Affairs and Ongoing Projects

- Due to the lack of moisture, the Jerome Fire Department and surrounding agencies will stay in Stage 2 fire restrictions until further notice.
- Our September call volume was down to 48 calls over last year's September calls of 58, totaling 10 less calls this month. Our year-to-date call volume is 297 compared with 497 calls YTD 2019. Our Fire Department personnel are performing their tasks in a professional manner with no injuries occurring.
- Jerome Fire Department was deployed for Brush 111 to the Ocotillo Fire on May 30th and made \$6762.00. It was also deployed to the Aquila Fire on June 23 and made \$3773.00. The truck was deployed to the Polles Fire near Payson on July 5th and made \$8,771.00. It was also deployed to the Pig Fire on August 1st and the truck made \$5,047. The truck was also deployed to the Goldfield Fire, making \$2,205. It was also deployed to the Constellation and the Bozarth Fires making \$8,134 and \$4,851, respectively.
- On September 25th we were deployed to the Sears fire near Cave Creek fire, the crew was out for six days with Jerome Fire Department invoicing \$15,427.98. The truck made \$8,771.00.
- We have an invoiced total of \$81,686.98 with the truck itself making \$48,315 in revenue. The rest went to wages, hotels, and food. Jerome Fire Department has utilized \$18,000 with the purchase of a new Polaris for the town crew and \$3,000 worth of materials bought under wildland contingency. This leaves approximately \$30,000 left in wildland contingency. I will be asking to spend some of this under contingency discretionary funds.
- The brush truck will be out on more deployments at least into December as there is no moisture forecast in the near future. This year has been the driest, hottest, most active fire season in modern history. It is good there is no such thing as climate change.
- The town has currently been paid for all outstanding invoices for the fires except for the Sears Fire.
- The Chamber of Commerce and Narcotics Anonymous meetings are still being held at Station 11.
- Five (5) adult probation workers this month. I utilized them to weed-eat down the highway in order to create larger fire breaks.
- Started our annual fire hydrant testing and hose testing.

Prevention

- We have had a total of 5 Firewise activities with zero loads to the burn pile. We have closed the brush pile until there is enough moisture for us to safely burn.
- Keep in mind that Jerome Fire Department is the only nationally recognized Firewise community in the Verde Valley.
- Also, the Fire Department has brought its ISO rating down to a 4 from a 6, since I started as Fire Chief.
- We have been using grant monies from PAWIC in the amount of \$21,000 for fuel abatement work with a crew of two.

- Performed 6 fire inspections for business licenses.

Other projects the chief has been involved with since 2008

- CDBG installation both water tanks on Sunshine Hill. The construction of a Road and reconstruction of the water tanks on Cleopatra Hill. Most recently assisting with the grant for the water lines on Dundee Ave and Deception Lane.
- Worked on grants from Freeport MacMoRan heading up projects for the horseshoe pit area chase way. The sidewalk from the fire station to the 300 level. The curb and gutter for the paid parking.
- Yavapai Apache nation grant for improvements to both upper and middle park.
- Submitted the idea for paid parking in 2008 and since then did 3 surveys to show feasibility of the project.
- Implemented a prevention program and adopted new fire codes.
- Assisted with FEMA grants receiving a new truck, extrication equipment, air packs, SCBA compressor, turnouts, and hose.
- 100 club grants receiving new turnouts and a Thermo imager.
- Firehouse Sub grant receiving turnouts.
- RFA grants receiving wildland gear.
- Oversaw the public works department in between 4 public works directors.
- And more.

Incident	Date	Time	Day	Select Type	Additional Info	#
99	9/1/20	1:28:00 PM	Tue	Still Assignment Non-Resident	Vehicle Fire	8
100	9/1/20	2:03:00 PM	Tue	EMS Non-Resident	81 YOM Unknown Medical	8
20-152	9/2/20	2:25:00 PM	Wed	Snake Removal & Relocation	1.5 Ft Blacktail Rattlesnake	2
101	9/3/20	2:29:00 PM	Thurs	Tech Rescue Non-Resident	Canceled enroute	11
20-153	9/3/20	7:30:00 PM	Thurs	Still Assignment Resident	Activated Alarm	3
102	9/3/20	6:24:00 PM	Thurs	Still Assignment Resident	Activated alarm	9
20-154	9/4/20	3:45:00 PM	Fri	Special Duty Non-Resident	Assisted JPD with unattended dog in vehicle	1
103	9/5/20	1:52:00 PM	Sat	EMS Resident	75 YOF Backpain	8
20-155	9/5/20	3:39:00 PM	Sat	Still Assignment Non-Resident	Assisted JPD with unattended dog in vehicle	4
104	9/5/20	8:09:00 PM	Sat	EMS Non-Resident	90 YOF Unconscious	7
105	9/6/20	12:47:00 PM	Sun	EMS Non-Resident	34 YOF Feeling Faint	7
106	9/7/20	1:52:00 PM	Mon	EMS Resident	Unknown age PT left the scene.	4
20-156	9/7/20	9:00:00 AM	Mon	Special Duty Resident	Station Staffing	3
20-157	9/8/20	8:45:00 AM	Tue	Special Duty Resident	Remove Dead Animal	2
20-158	9/8/20	9:30:00 AM	Tue	Special Duty Resident	Wasp Removal	2
20-159	9/8/20	8:15:00 PM	Tue	Still Assignment Resident	Checked CO Detector	1
20-160	9/10/20	6:30:00 AM	Thurs	Special Duty Resident	Wasp Removal	1
107	9/12/20	5:19:00 PM	Sat	MVA/Rescue Non-Resident	57 YOM Struck By car	9
108	9/12/20	6:14:00 PM	Sat	MVA/Rescue Non-Resident	Possible Bicycle Accident - Canceled	3
20-161	9/12/20	6:30:00 PM	Sat	Special Duty Non-Resident	Removed Road hazards	3
20-162	9/12/20	6:45:00 PM	Sat	Special Duty Non-Resident	Citizen Assist secured vehicles bumper	1
20-163	9/15/20	11:00:00 AM	Tues	Snake Removal & Relocation	1.5-Ft Blacktail Rattlesnake	2
20-164	9/15/20	1:30:00 PM	Tues	EMS Non-Resident	Basic First Aid 20YOM	2
20-165	9/16/20	9:00:00 AM	Wed	Snake Removal & Relocation	2-Ft Blacktail Rattlesnake	2
109	9/17/20	8:00:00 AM	Thurs	EMS Resident	84 YOF Back pain	4

20-166	9/17/20	1:00:00 PM	Thurs	Special Duty Non-Resident	Assist JPD w/ Oversized vehicle	2
110	9/18/20	1:16:00 PM	Fri	EMS Resident	Fall 58 YOM	7
20-167	9/18/20	1:30:00 PM	Fri	Still Assignment Resident	Smoke sighted	1
111	9/19/20	10:30:00 AM	Sat	EMS Non-Resident	73 YOM Trouble breathing	6
112	9/19/20	2:38:00 PM	Sat	EMS Non-Resident	32 YOF Panic Attack	7
20-168	9/19/20	3:30:00 PM	Sat	Special Duty Non-Resident	Citizen Assist	5
20-169	9/21/20	8:00:00 AM	Mon	Special Duty Non-Resident	Assisted JPD with oversized vehicle	1
113	9/20/20	9:05:00 AM	Mon	EMS Resident	68 YOF Abdominal Pain	5
20-170	9/23/20	7:30:00 AM	Wed	Special Duty Non-Resident	Assist PD with Oversized vehicle	1
114	9/24/20	6:08:00 AM	Thurs	Still Assignment Non-Resident	Small warming fire	6
115	9/24/20	3:38:00 PM	Thurs	MVA/Rescue Non-Resident	Possible 5-Car Accident.	10
116	9/25/20	12:53:00 PM	Fri	Wildland	Wildland Potato Patch	2
20-171	9/25/20	1:00:00 PM	Fri	Special Duty Resident	Checked on Bee Problem	1
117	9/25/20	2:31:00 PM	Fri	Wildland	Sears Fire	4
20-172	9/25/20	4:00:00 PM	Fri	Snake Removal & Relocation	3ft Blacktail Rattlesnake.	2
20-173	9/26/20	10:30:00 AM	Sat	Special Duty Resident	Skunk Removal	2
20-174	9/26/20	11:30:00 AM	Sat	Special Duty Resident	Skunk Removal	2
20-175	9/26/20	9:00:00 PM	Sat	Still Assignment Resident	Report of natural gas in a structure.	2
118	9/27/20	9:32:00 AM	Sun	EMS Resident	Possible stroke - Refusal.	5
20-176	9/29/20	7:30:00 AM	Tue	Special Duty Non-Resident	Assist JPD with Oversized vehicle	1
20-177	9/29/20	10:52:00 AM	Tue	Snake Removal & Relocation	3ft Mojave Green Rattlesnake.	2
20-178	9/29/20	2:00:00 PM	Tue	Special Duty Non-Resident	Assist Verde Valley with Repeater.	1
20-179	9/30/20	9:00:00 AM	Wed	Special Duty Non-Resident	Assist JPD with Missing Person	3

Incident	Date	Time	Day	Select Type	Additional Info	#
----------	------	------	-----	-------------	-----------------	---

September 2020 Burn Pile Log

Date	Address	Adult Prob.	Firewise	# Loads	# crew	# Hrs.	Total Hrs.
9/3/20	89A				2	6	12
9/4/20	89A				2	6	12
9/8/20	89A				1	6	6
9/24/20	Probation 89A	5				4	20
		5	0	0	5		50
	Jerome Citizen Hours-	Adult Prob.	Firewise	# Loads	# Crew	# Hrs.	Total # Hrs

Thank you to all Jerome residents and property owners who have helped in the creation of defensible space around their properties by removing dead and overgrown trees, brush, and grasses.

**Thank you for your continuing support,
Rusty Blair Chief JVFD**

Library Staff Report, September 2020

The Library has partially reopened as of September 15 2020. Chromebooks connected to our Wi-Fi Network are available for use in the library foyer and outside on the porch area.

The interior of the library remains closed to the public until further notice, this includes book stack areas and restrooms.

Library Staff are getting up to speed on day to day activities including book ordering and cataloging, the transit numbers for Inter Library loans are increasing and are nearly back to pre-closing numbers.

Library Staff have arranged their schedules to accommodate New Library hours

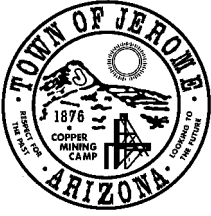
Mon. – Fri. 10 am – 5 pm, Sat. & Sun. Noon – 4 pm

- Resolved sign in issues for Chromebooks
-
- Informed AZ State Library of CIPA compliance after installation of New Firewall.
- Met with IT personnel to resolve public computer expiration issues.
-
- 1431 OPAC Searches, 181 Transits and 3 New Users for a total of 235 Jerome Library users.
- Replaced library accounts for users who had expired accounts during closure.

Respectfully,

Librarian

Kathleen Jarvis



TOWN OF JEROME, ARIZONA

POST OFFICE BOX 335, JEROME, ARIZONA 86331

Barry Wolstencroft , Building Official

Office: (928) 634-7943 Fax: (928) 634-0715 b.wolstencroft@jerome.az.gov

Founded 1876

Incorporated 1899

SEPTEMBER 2020

1. Issued permit for balance of remodel at 639 Center Ave.
2. Electrical inspection at 105 Gulch Lane.
3. Final inspection for roofing permit at 597 Main Street.
4. Footing and stem wall inspection at 639 Center Ave.
5. Final inspection for restaurant and guest rooms remodel at 309 Main Street.
6. Roof nail inspection at 403 Clark Street.



Founded 1876
Incorporated 1899

TOWN OF JEROME, ARIZONA
POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

October 2020 staff report for September activity submitted by Kristen Muenz

Utilities

Current debt (45 days past due):

Twenty-seven accounts were on the shut-off list at the beginning of September. No accounts were sent Yellow Tags and no shutoffs were completed per our pandemic relief. One of the accounts is on a monthly payment plan. Three accounts on the shut-off list are in “closed” status*.

Balance owed on these accounts from August billing: \$13,498.54

Balance owed at end of September: \$7,761.73

*3 of the accounts on the shut-off list are closed due to the resident vacating the address, but with a balance owed. These accounts have been closed for 5 months, 6 months and 10 months respectively. I continue to send statements to the accountholders.

A copy of the September AR Aging report is attached.

Business Licenses

Applications submitted: 8

Issued: 6

In process: 4

Renewal reminders went out to 4 businesses whose licenses expire at the end of September and we received an additional application for 1 new business.

Rentals

Three renters have not made a payment in September. A renter fell behind in previous months but did make a payment in September and now owes for 1 month. Another renter has not made a payment since March and now owes for 6 months.

Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
UserType: Commercial							
Credit	\$0.00	(\$213.37)	(\$137.56)	(\$137.56)	(\$137.56)	(\$1,275.55)	(\$1,901.60)
Water	\$0.00	\$4,181.91	\$332.12	\$154.53	\$82.34	\$629.88	\$5,380.78
Sewer	\$0.00	\$5,165.12	\$426.12	\$198.27	\$105.65	\$1,108.98	\$7,004.14
Trash	\$0.00	\$6,756.41	\$425.80	\$249.54	\$178.78	\$1,650.64	\$9,261.17
Tax	\$0.00	\$407.37	\$32.70	\$15.21	\$8.11	\$74.65	\$538.04
Misc	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00	\$2,160.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$16,327.44	\$1,079.18	\$479.99	\$237.32	\$4,348.60	\$22,472.53
UserType: Residential							
Credit	\$0.00	(\$883.45)	(\$542.97)	(\$1,260.96)	(\$266.74)	(\$1,943.75)	(\$4,897.87)
Water	\$0.00	\$8,343.26	\$1,826.72	\$628.05	\$342.88	\$2,336.03	\$13,476.94
Sewer	\$0.00	\$7,626.72	\$1,928.11	\$645.30	\$278.09	\$3,501.50	\$13,979.72
Trash	\$0.00	\$6,014.01	\$1,484.53	\$504.15	\$227.71	\$2,179.39	\$10,409.79
Tax	\$0.00	\$812.39	\$179.35	\$61.52	\$33.79	\$314.95	\$1,402.00
Misc	\$0.00	\$15.00	\$15.00	\$0.00	\$0.00	\$93.55	\$123.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,809.45	\$5,809.45
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Residential (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$21,927.93	\$4,890.74	\$578.06	\$615.73	\$12,291.12	\$40,303.58
UserType: Municipal							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water	\$0.00	\$169.69	\$0.00	\$0.00	\$0.00	\$0.00	\$169.69
Sewer	\$0.00	\$217.70	\$0.00	\$0.00	\$0.00	\$0.00	\$217.70
Trash	\$0.00	\$185.92	\$0.00	\$0.00	\$0.00	\$0.00	\$185.92
Tax	\$0.00	\$16.69	\$0.00	\$0.00	\$0.00	\$0.00	\$16.69
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Municipal (8)-----	-----	-----	-----	-----	-----	-----	-----
Subtotal --->	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$590.00

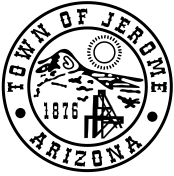
 Charge Item Summary By User Type

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
=====							
UserType: Commercial							
Credit	\$0.00	(\$60.00)	(\$60.00)	(\$60.00)	\$0.00	(\$5.25)	(\$185.25)
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent	\$0.00	\$4,810.47	\$3,146.22	\$243.20	\$243.20	\$1,076.96	\$9,520.05
Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electric	\$0.00	\$71.94	\$0.00	\$0.00	\$0.00	\$0.00	\$71.94
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Commercial (8)-----							
Subtotal --->	\$0.00	\$4,822.41	\$3,086.22	\$183.20	\$243.20	\$1,071.71	\$9,406.74
UserType: Default							
Credit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UserType: Default (3)-----							
Subtotal --->	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (35)=====							
=====>	\$0.00	\$43,667.78	\$9,056.14	\$1,241.25	\$1,096.25	\$17,711.43	\$72,772.85

Charge Item Summary

ChargeItem	Future	Current	Age2	Age3	Age4	Age5	Balance
Credit	\$0.00	(\$1,156.82)	(\$740.53)	(\$1,458.52)	(\$404.30)	(\$3,224.55)	(\$6,984.72)
Water	\$0.00	\$12,694.86	\$2,158.84	\$782.58	\$425.22	\$2,965.91	\$19,027.41
Sewer	\$0.00	\$13,009.54	\$2,354.23	\$843.57	\$383.74	\$4,610.48	\$21,201.56
Trash	\$0.00	\$12,956.34	\$1,910.33	\$753.69	\$406.49	\$3,830.03	\$19,856.88
Tax	\$0.00	\$1,236.45	\$212.05	\$76.73	\$41.90	\$389.60	\$1,956.73
Misc	\$0.00	\$45.00	\$15.00	\$0.00	\$0.00	\$93.55	\$153.55
Late Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,969.45	\$7,969.45
Rent	\$0.00	\$4,810.47	\$3,146.22	\$243.20	\$243.20	\$1,076.96	\$9,520.05
Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Electric	\$0.00	\$71.94	\$0.00	\$0.00	\$0.00	\$0.00	\$71.94
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total (12)	\$0.00	\$43,667.78	\$9,056.14	\$1,241.25	\$1,096.25	\$17,711.43	\$72,772.85

Customer Count = 379



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

REGULAR MEETING OF THE DESIGN REVIEW BOARD

Monday, August 31, 2020, 6:00 pm

(Rescheduled from September 7, 2020 due to Labor Day Holiday)

ACTION MINUTES

Item 1: Call to order

Item 2: Petitions from the public — Pursuant to A.R.S. § 38-431.01(H), public comment is permitted on matters not listed on the agenda, but the subject matter must be within the jurisdiction of the board. All comments are subject to reasonable time, place, and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please unmute your microphone, state your name, and please observe the three (3)-minute time limit. No petitioners will be recognized without a request. The board's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.

Possible Direction to Staff

Item 3: Approval of Minutes: Minutes of the regular meeting of August 10, 2020
Discussion/Possible Action

APPROVED

Continued Items/Old Business:

Item 4: Study session with the State Historic Preservation Office (SHPO)

New Business:

Item 5: Design Review for signage at Wrenwood and Hawthorn

Applicant: Brett and Erica Jurisin

Address: 367 Main Street

Zone: C-1

Owner of record: Sullivan Apartments, LLC

APN: 401-06-026N

Applicants are seeking preliminary and final design review for a new hanging sign and window signage for a new business (at the former location of Threads on Main)

Discussion/Possible Action – DRB Reso. 2020-25

APPROVED

Item 6: Community Garden Design Update

Applicant: Town of Jerome

Address: Middle Park

Zone: C-1

Owner of record: Town of Jerome

APN: 401-06-015

Update on the status of the Community Garden and various design features

Discussion/Possible Action

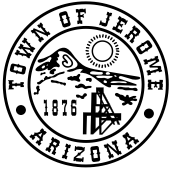
Informational Items (Current Event Summaries):

Item 7: Updates of Recent and Upcoming Meetings: John Knight, Zoning Administrator

- a) **Council – August 11, 2020:** Updates to the residential parking ordinance and appointment of Carol Wittner to the Design Review Board
- b) **Council – August 20, 2020:** Adopting election results and initiating ordinance amendments for stair setbacks and appeals to Council

Item 8: Future DRB Agenda Items: 123 Beale Street fence

Item 9: Adjourn 7:16 p.m.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA (928) 634-7943

Regular Meeting of the Planning and Zoning Commission Wednesday, September 16, 2020, 6:00 pm **ACTION MINUTES**

Item 1: Call to order/roll call

Item 2: Petitions from the public

Item 3: Approval of Minutes: Minutes of the meeting of August 5, 2020

APPROVED

Old (continued) Business:

Item 4: Work session on code amendments to residential lodging

Applicant: Town of Jerome

Updates to the Jerome Zoning Ordinance related to residential lodging. Updates may include but are not limited to the definitions for *boardinghouse*, *rooming house*, *bed and breakfast*, *hotel* and *motel*. Amendments may also include modifications to the permitting process for each type of residential lodging.

Discussion/Table to next P&Z Meeting

DIRECTION TO STAFF

Item 5: Work session on code amendments related to temporary signs

Applicant: Town of Jerome

Updates to the Jerome Zoning Ordinance related to temporary signs. Amendments may include but are not limited to the following types of temporary signs: real estate signs, contractor signs, political signs, temporary banners, and A-frame signs. Amendments may also include modifications to the permitting process for each type of sign.

Discussion/Table to next P&Z Meeting

DIRECTION TO STAFF

Item 6: Initiate code amendments to allow mixed use in C-1 Zone

Applicant: Town of Jerome

Initiate updates to the Jerome Zoning Ordinance related to mixed use in the C-1 Zone. This could include but is not limited to horizontal and vertical mixed use and live-work units.

Discussion and possible direction to staff – P&Z Reso. 2020-16

DIRECTION TO STAFF

Item 7: Community Garden Design Update

Applicant: Town of Jerome

Address: Middle Park

Owner of record: Town of Jerome

Zone: C-1

APN: 401-06-015

Update on the status of the Community Garden and various design features.

Discussion/Possible Action

New Business: none

Informational Items (Current Event Summaries):

Item 8: Updates of recent and upcoming meetings – John Knight, Zoning Administrator

- a. **August 31, 2020 DRB Meeting** – new sign for Wrenwood and Hawthorn (formerly Threads on Main) and SHPO discussion
- b. **Sept. 8, 2020 Council Meeting** – direction to pursue Certified Local Government (CLG) grant to prepare design guidelines
- c. **Special Council Meeting (date TBD)** – direction and discussion regarding stair setbacks, building setbacks, and the appeals process

Item 9: Potential items for Wednesday, October 21, 2020: Possible code amendments for stair setbacks, building setbacks, appeals process, residential lodging, temporary signs, and mixed use.

Discussion/Possible Direction to Staff

Item 10: Adjourn 7:44 p.m.



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

MINUTES

SPECIAL MEETING OF THE JEROME TOWN COUNCIL

HELD VIA ZOOM VIDEO CONFERENCE

MONDAY, SEPTEMBER 21, 2020 AT 10:00 AM

ITEM #1: 10:03 (4:46)	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. <i>Mayor Alex Barber called the meeting to order at 10:03 a.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Mandy Worth, Jane Moore, and Dr. Jack Dillenber. Also present were Town Attorney Bill Sims, Town Wastewater Operator Henry McVittie, Town Engineer Krishan Ginige, Mike Krebs of PACE Engineering, Chris Montague-Breakwell of ADEQ, Fire Chief Rusty Blair, Zoning Administrator John Knight, and Deputy Clerk Rosa Cays.</i>
ITEM #2: 10:04 (5:18)	POSSIBLE AMENDMENTS TO ZONING ORDINANCE Council will discuss with the Zoning Administrator and Town Attorney possible zoning ordinance amendments, including, but not limited to, amendments regarding setbacks, yard requirements and appeals to Council. <i>(6:07) Town attorney Bill Sims clearly stated that this item was not about a specific matter, and if it were, Councilmember Worth would not be participating. He said the Council is to use that previous experience as guidance to amend the zoning ordinance and to address issues that have arisen. Mr. Sims repeated that the discussion is not about a specific project but to move on and learn from the project. He said he had talked to Mayor Barber and Councilmember Moore about things that need fixing in the ordinance; for example, the appeal process for a site plan review was not found in the code. Mr. Sims said he wanted to go through his four questions provided in his memorandum, included in the agenda packet, and that the goal for the session was to give guidance so the P&Z Commission understands the Council's intent is and can come back to the Council with recommendations.</i> <i>Councilmember Jane Moore brought up the definition for "setback (for access stairs)" in the ordinance, and pointed out that stairs fall under "Accessory features" and "Architectural features and details" (ordinance pages 38-39). She then referred to page 53 and fire escape stairs and what <u>can</u> be in a setback. Ms. Moore pointed out several inconsistencies in definitions throughout the ordinance that need to be revised. She said in some instances, stairs are the only access to a building, and those stairs must go to the lot line or the street. She said nonconforming buildings also come in to play with regard to setbacks. Ms. Moore said she doesn't see how the ordinance can easily be changed because so many references to stairs and setbacks need to be made consistent so that anyone reading the ordinance gets a clear definition. Setbacks and stairways are there for a reason: access and safety. Building and fire codes also need to be considered when it comes to setbacks.</i> <i>Vice Mayor Harvey agreed that building and fire codes must be part of the review process. Mayor Barber also agreed that the town building official and fire chief should be part of the preliminary site plan review.</i> <i>(13:48) Fire Chief Rusty Blair said the main issues that come into play are the nonconforming situations. He said anytime an applicant wants to infringe on an already nonconforming situation, there is an issue. He emphasized that fire is his main concern. The Chief said the building codes dictate how a project is built; the zoning ordinance protects the town [as far as parameters are concerned], and that minimum standards are not being met with some of the nonconforming projects. He talked about the confusion of defining front yards and backyards. Chief Blair said he researched setbacks in other local jurisdictions (Cottonwood, Clarkdale, Camp Verde) and shared some of those findings, but Jerome's topography determines what is uniquely best for the town. He shared statistics of fires on the hill versus on flat land, mentioned the 1928 Mexican Town fire as an example of how quickly fire spreads on a slope, and talked about other past fires and damage caused due to poor setbacks. He said the current minimum setbacks are very limited for the firefighters to work with. Chief Blair said current setbacks need to be addressed and wants to come up with a solution, especially in nonconforming situations, to make Jerome a safer community. He said minimizing setbacks is not the answer and that Planning and Zoning should be taking care of this before it gets to him; that code is already in place, and that in all of these nonconforming situations, it worsens his ability to fight fire and protect the community. He said applicants cannot circumvent the zoning code by redefining yards and that safety is the primary concern for Jerome's citizens.</i> <i>Mayor Barber agreed that the Fire Chief should be a part of the site plan review process.</i> <i>Councilmember Worth said she wanted to hear from the town attorney to get a synopsis and highlights of his memorandum.</i> <i>(23:33) Mr. Sims said Chief Blair gave a good argument about public safety, but that the Council has the responsibility of protecting property rights under the US and Arizona Constitutions. He said we have a "collision" of protecting public safety versus property rights and a zoning ordinance that is "terrible"—the ambiguity needs to be cleared up. He said</i>

Ms. Moore gave a good example of how conflicted and incomplete the code is. He said the reason we have this issue is because the zoning ordinance is not clear on requirements for setbacks or access stairs. Mr. Sims offered a solution Council could recommend to the commission: in recognition of fire safety needs, prohibit structures in the setback and require a minimum of five feet. He said that if the ordinance had made it clear that stairs were absolutely prohibited in the setback, then a variance application would have been the logical next step for the homeowner. Mr. Sims went on to say that the town zoning ordinance is hopeless in defining yards. He suggested the Council provide a norm for front, back, and side yards, which would determine the setbacks based on the different yards. He asked if they would like the commission to come back with a recommendation or allow applicants to determine the yards.

Mr. Knight said Ms. Moore did a good job of pointing out the conflicts and ambiguities in our Zoning Ordinance. He said amending the ordinance will take time and be challenging, but ultimately it will help in clarifying the issues with setbacks and other features. He said Section 501 on nonconforming situations is clear. Mr. Knight went on to point out that the code generally allows a minimum of three feet of space between the property line and any structure, but that in some sections it refers to five feet [audio issues here] with allowances for refrigeration units, awnings, etc. He said he also wanted to talk about the appellate process.

Chief Blair said that a lot of Jerome stairs do end up in the setback because they butt against streets and sidewalks, and that between structures three feet is good. He said new structures need a five-foot setback, so ten feet between two new homes. He agreed with Mr. Knight about the setback allowances for awnings and such, but noted that Jerome's code cannot be compared to other towns' codes when it comes to setbacks. He talked again about the firefighting challenges in town and that he'll take as much setback as the code will allow without limiting homebuilders to 200 square feet. Chief Blair brought up stairs and the different kinds in town and said requiring noncombustible materials would be ideal.

Ms. Worth thanked Mr. Sims for his memo and for keeping the discussion cohesive. She went on to say that requiring three feet for a setback is the norm for stairs and suggested the commission delineate requirements for the rehabilitation of stairs for safety and to make the process of applying for a variance clear in the ordinance. Ms. Worth also suggested that required materials for stairs also be defined in the code.

Chief Blair said that regarding property addresses, the fire department has traditionally provided information to Yavapai County, APS, and Unisource so that they can all respond to an emergency in a unified manner. He said there is a process in place for addressing.

Ms. Moore said this will not be an easy fix and suggested continuing the item to another meeting or work session. She suggested Mr. Knight could go through the ordinance where stairs and yards are mentioned and list what needs to be changed. She sees exceptions to the rule for the town, but the ordinance needs to be clear for all applicants. Mayor Barber agreed with Ms. Moore.

Ms. Gallagher said her understanding was that Council was going to give general recommendations to P&Z, but if Council wanted to go through the nuts and bolts of it all, it was up to them. She deferred to Mr. Sims.

Mr. Sims suggested he go through the four points of his memo, and that his understanding was that Council would provide general guidance to the commission and let the Commission do the "heavy lifting"—or the Council could give more than general guidance. He then went through the memo points: 1) The zoning ordinance needs to make clear that there can be no impediment to safety in the setback; that it should be a minimum of five feet and subject to variance; 2) The code could have presumptions about front, back, and side yards on a rectangular parcel, and that for something more vague like a corner or odd-shaped lot, the commission could discuss and make a recommendation to the Council; 3) Clarify the role of the commission when reviewing site plans; he suggested they make recommendations to Council, rather than final approvals. Vice Mayor Harvey said she agreed with Mr. Sims.

Ms. Gallagher restated the question: Do you want the commission to continue making final decisions or do you want them to make recommendations and have the Council make the final decisions on all site plan reviews? Mayor Barber, Vice Mayor Harvey, and Dr. Dillenberg all said they wanted the commission to make recommendations. Ms. Worth said she needed more information to form an opinion.

Mr. Knight said if the P&Z is recommending on projects that go to Council, they may want to distinguish which projects, as the vast majority are small, like gazebos or a small addition. He pointed out that it will create more work for staff and create more time for the applicant to wait. He said for new construction he could see the Council wanting to make the decision.

Ms. Moore wondered if projects involving nonconforming buildings should go before Council as well. Mr. Knight said nonconforming buildings are almost always involved in Jerome.

Mr. Sims said the nonconforming statute exists to protect the property rights of someone who built something before the rules changed. He agreed with Jane that nonconforming projects should go before Council for final decision.

Mr. Sims referred to the list. 3) It was decided that site plans would come as recommendations to the Council; 4) the town code has no consistency for the appeal process—it needs to be fixed. He referred to page 4 of his memo. For the Board of Adjustment, the appellate process is guided by statute, so no need to make any changes to it. For Conditional Use Permits (CUPs), the process is schizophrenic in the code and CUPs are not subject to appeal.

The question is who should have the right to appeal decisions? Right now, the ordinance says anyone. The standard 300-foot limit may not work in Jerome and discussions showed an inclination to extend appellate rights within the jurisdiction if it concerns the town's historic status. He said guidance is needed here.

Vice Mayor Harvey suggested residents (or homeowners and tenants) of Jerome can appeal and to extend the deadline to appeal to 30 days instead of 15 days.

Ms. Worth pointed out that in Jerome, constituents can see and hear much further than 300 feet. She said the Council likely needs legal guidance on how to make the appeal process as inclusive as possible. Mr. Sims said he can easily do that but let the commission grapple with it first and come back with a recommendation.

Ms. Gallagher asked if the Council would want to make the site plan review and design review appeal process the same.

Mr. Sims pointed out in the DRB process that "ethics and design standards" could not be appealed, which does not make sense—that IS design review. He suggested Council go to the commission with a few parameters: do not leave the appellate rights open to the world and perhaps start with the 300-foot standard and customize it to Jerome. Or perhaps Council would like to leave it open so that anyone with a property interest can appeal; the question is how close they must live to the project in question.

Chief Blair pointed out that distance from a structure is tricky in Jerome (vertical distance? As the crow flies?) and that the definition would need to be carefully worded in the ordinance.

Dr. Dillenberg asked if any action needed to be taken in the ten minutes he had before having to leave the meeting.

Ms. Worth said she wanted to make sure residents who live just outside the town limits are not excluded from the appellate process. [audio issues here]

Mr. Sims said this needs to be specifically addressed in the code and that the commission can look at this. He opined that appellants should only be allowed to appeal based on impact to their property.

1:01:06 Jerome businessowner Windy Jones said she was concerned with setting the distance to a mile for someone to have the right to appeal. She said that from experience, this can end up with too many people involved who are not even directly affected by the appealed project. She suggested rather than a mile or the entire town, and that if 300 feet was not enough, perhaps set the distance to 500 feet.

Ms. Moore gave examples of where she was impacted by projects more than 300 feet from her property: the Eagle's Nest, though physically distant, is situated such that sound carries down the mountain to Ms. Moore's home because it is essentially above her property; when ADOT was working on the highway just below the Eagle's Nest, boulders tumbled down into her yard. She said the impact is different in Jerome because of how it's built and that sound carries.

Mayor Barber said Council is considering allowing all residents/business owners in Jerome to appeal because of how the town is stacked and the sound carries; Ms. Moore's examples pointed this out. The mayor said we cannot mirror other municipalities for this reason. She asked the councilmembers how they could move forward on this item.

Vice Mayor Harvey motioned to send this information to P&Z, have Ms. Gallagher clarify where the Council is going with the amendments, and see what the commission comes up with.

Discussion ensued about how to best word the motion. Dr. Dillenberg was willing to second the motion.

Mr. Sims asked for clarification on the number of days an appellant has to submit an appeal; councilmembers said they wanted it to be 30 days instead of 15 days.

Ms. Gallagher asked for clarification on several items to be outlined for the Jerome Planning and Zoning Commission. Regarding setbacks and access stairs: anything without a five-foot setback would require a variance; yards - have the commission come up with definitions for front, back, and side yards and present to Council; the commission will make recommendations for site plan reviews and any nonconforming situations, and Council will make final decisions.

Ms. Worth would like to see smaller projects continue to be handled by the commission. She named a few examples.

Ms. Gallagher asked for further clarification, then continued: The Board of Adjustment appeal process will be left as is; for CUPs, the reference to a CUP appeal will be removed from the ordinance since it is simply a recommendation from the commission and not subject to appeal; for site plan reviews, the commission will make recommendations, and the process should be consistent for P&Z and DRB appeals, with P&Z recommending who has a right to appeal without leaving anyone out whose property would be impacted.

Mr. Sims added that aesthetics and design should be appealable, and that the only person who can currently appeal a DRB decision is the applicant. He said the commission needs to discuss and change this.

Jane suggested that anyone who lived within 300 feet of a project, or whose property would be directly affected by it, would have the right to appeal a site plan review decision.

[Mr. Sims, Chief Blair, and Dr. Dillenberg, left the meeting at this time.]

Motion to present the proposed ordinance changes to P&Z for their consideration and recommendation to Council

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG		X	X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

ITEM #3:
11:14 (1:15:15)**WASTEWATER TREATMENT PLANT: AZPDES PERMIT**

Council will discuss with our engineers possible changes to the AZPDES permitting for our wastewater treatment plant in light of the new Federal Navigable Water Protection Rule (NWPR).

[A short break took place between items as the Council waited for participants of this item to rejoin the meeting.]

(1:15:53) Mike Krebs of PACE referred to the memo from PACE in the agenda packet and the new requirements under the Federal Navigable Water Protection Rule (NWPR). He described a scenario comparable to Jerome's where it is unknown if a waterway is connected to a Water of the US (WOTUS). Mr. Krebs said ADEQ is unsure if Jerome's wastewater treatment plant connects to the Verde River, which is a WOTUS, and want Jerome to make the determination. Council can decide whether to continue to be monitored by ADEQ under its AZPDES permit.

Mr. Krebs spoke of the copper and ammonia levels in Jerome's effluent, which are currently in excess of AZPDES permit limits. He continued to address points made in his memo and went over the pros and cons of keeping or eliminating the AZPDES permit, including the financial ramifications and possible changes in requirements, which would likely be more stringent. His recommendation was to continue with the project and the permitting. He said a self-testing protocol was another option, but not the best option.

Mr. Krebs spoke of the reasons PACE would recommend continuing with the AZPDES permit process listed in the memo.

(1:29:53) Town Engineer Krishan Ginige from Southwest Environmental Consultants added that there are certain unknowns, so before the town changes course, we need to understand why we would be doing that and what the process would be to come back under the permit if that became necessary

Henry MacVittie said he agreed with the description from Mr. Krebs and the consideration for Bitter Creek being a WOTUS. He stated that, based on a simple definition he was given, anytime Bitter Creek is flowing enough to reach the Verde River, especially after a good rain, it would be treated as a WOTUS. Mr. MacVittie said he has been in the Verde Valley for 20 years and after a good 1- to 2-inch rainfall, it would be easy to float a wooden boat down Bitter Creek to the Verde River. He feels it is not worth dropping the AZPDES permit.

Ms. Gallagher asked if there was a limited time within which we are able to withdraw from the permit.

Mr. MacVittie read the comment Chris Montague-Breakwell of ADEQ posted in the Zoom chat feature: that Jerome could withdraw from the permit at any time.

Ms. Moore asked for clarification: if Jerome had good enough quality effluent to reuse, with an injection well for example, the town would not need this permit, and Mr. Krebs confirmed that this was true.

Mr. Krebs went on to say that the town would want to keep ADEQ informed in case of any future work so that they would be aware of it.

Ms. Worth said that she would side with continuing with the permit process. She said looking at injection wells as a cost-saving measure could be researched in the future.

Mayor Barber said it seemed to be in the town's best interest to keep the permit for now. She also suggested the Council plan another field trip to the treatment plant.

Mr. MacVittie said he would be happy to take the Council on a field trip and suggested they also visit a similarly sized water treatment plant in Sedona. Mr. Krebs said he would also like to attend.

Motion to continue with the AZPDES permit process

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
HARVEY		X	X			
MOORE			X			
WORTH			X			

ITEM #4:**ADJOURNMENT****Motion to adjourn at 11:37 a.m.**

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG					X	
HARVEY		X	X			
MOORE			X			
WORTH			X			

APPROVE:

ATTEST:

 Christina "Alex" Barber, Mayor

 Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____

WHY CONSOLIDATE

*Mingus Union High School
District and Cottonwood Oak
Creek School District?*



How did the Upper Verde Valley come to have 3 school districts?

- ▶ Over 100 years ago the upper Verde Valley had several distinct & separate communities.
- ▶ **Jerome** was an active mining town with a population of 15,000. They had their separate elementary/high school.
- ▶ **Clarkdale** was just being drawn out on paper, yet to be built to support the smelter operation.
- ▶ **Centerville** was a vibrant community also serving it's residents, with their own school.
- ▶ **Clemenceau** was another smelter community with its own school.
- ▶ **Cottonwood** had their own K-12 school for residents operating dairies & business.
- ▶ **Cornville** was an agricultural community growing crops & raising livestock for additional supports for those operations, and had its own school.
- ▶ ***Forty years later.....***

Or, 60 years ago the landscape had changed significantly.....

- ▶ **Clarkdale, Jerome & Centerville** had experienced such a great population decline that they consolidated/unified into a sole K-8 elementary school.
- ▶ **Cottonwood, Clemenceau & Cornville** also combined efforts into a single elementary school district to educate all of their K-8 students.
- ▶ **All 6 communities** combined resources to form a Union High School, as no community has sufficient students to maintain their individual high school.
- ▶ **NOW 60 years later**, we maintain these individual school districts just like they started in 1958.



WELL, TIMES HAVE CHANGED.

- ▶ Our communities have changed from mining, copper smelting & commercial communities into tourism and senior living support.
- ▶ Fortunately, we have enhanced our technology, transportation and other educational resources to better & more efficiently educate our students.
- ▶ **Our student population/enrollment is once again experiencing a decline.** It is projected to continue to decline as our in-migration population of senior citizens have raised their families, & younger couples are putting off having children.
- ▶ **NOW, with open enrollment, charter schools, private schools, on-line education, home schooling and with the Covid dilemma, we could well see a continuous decline in our public school enrollment.**
- ▶ **Consider - Sedona has experienced a 50% decline in their public school enrollment.**

Let's take a look

Information taken from the
Arizona Auditor General Report
2019 reports MUHSD & COCSD

► COCSD Total Spending per pupil 2019
 $\$9,410 \times 1983 \text{ students} = \$18,642,183$

► MUHSD Total Spending per pupil 2019
 $\$9017 \times 1253 \text{ students} = \$11,298,301$

Sum of both districts = $\$29,940,484$

Administrative Cost per district MUHSD \$ 1,083,845 + COCSD \$1,947,306

Combined Administrative Cost = $\$3,031,151$ – 15% reduction of
administrative cost could go toward equalizing teacher salaries between
the two districts.

let's take a look

Continuation.....

- ▶ Combined Plant Operations for MUHSD & COCSD = \$3,078,122 (10%)
- ▶ Combined Food Service for MUHSD & COCSD = \$1,272,270 (4%)
- ▶ Combined Transportation for MUHSD & COCSD = \$1,344,672 (4.5%)
- ▶ Non-operational for MUHSD & COCSD = \$2,187,046 (7%)
- ▶ Total non-instructional spending = \$10,913,261 (35%)
- ▶ Combined Instruction for MUHS & COCSD = 16,329,444 (55%)

CJESD-MUHSD

Clarkdale-Jerome / Mingus Property Owner		FY21 (Current)			FY22 (with consolidation)	Change
Scenario #1	A.R.S. § 15-459(D)(3)(a): An owner-occupied residence whose assessed valuation is the average assessed valuation of property classified as class three:	Clarkdale-Jerome Tax	Mingus Tax	Total Collective Tax	Clarkdale-Jerome Estimated Tax	Increase/Decrease
	Full Cash Value	\$251,197			\$251,197	
	Limited Property Value	\$149,294			\$149,294	
	Assessed Value (based on Limited Property Value)	\$14,929			\$14,929	
	Estimated Primary Property Taxes	\$274	\$277	\$551	\$633	
	Estimated Secondary Property Taxes – Override	\$86	\$37	\$123	\$85	
	Estimated Secondary Property Taxes – Bond	\$0	\$93	\$93	\$0	
	Estimated Total Taxes	\$360	\$407	\$767	\$718	-\$49
Scenario #2	A.R.S. § 15-459(D)(3)(b): An owner-occupied residence whose assessed valuation is one-half of the assessed valuation of the average valued residence:	Clarkdale-Jerome Tax	Mingus Tax	Total Collective Tax	Clarkdale-Jerome Estimated Tax	Increase/Decrease
	Full Cash Value	\$77,835			\$77,835	
	Limited Property Value	\$74,652			\$74,652	
	Assessed Value (based on Limited Property Value)	\$7,465			\$7,465	
	Estimated Primary Property Taxes	\$137	\$139	\$276	\$317	
	Estimated Secondary Property Taxes – Override	\$43	\$18	\$61	\$42	
	Estimated Secondary Property Taxes – Bond	\$0	\$46	\$46	\$0	
	Estimated Total Taxes	\$180	\$203	\$383	\$359	-\$24
Scenario #3	A.R.S. § 15-459(D)(3)(c): An owner-occupied residence whose assessed valuation is twice the assessed valuation of the average valued residence:	Clarkdale-Jerome Tax	Mingus Tax	Total Collective Tax	Clarkdale-Jerome Estimated Tax	Increase/Decrease
	Full Cash Value	\$372,289			\$372,289	
	Limited Property Value	\$298,591			\$298,591	
	Assessed Value (based on Limited Property Value)	\$29,860			\$29,860	
	Estimated Primary Property Taxes	\$548	\$554	\$1,102	\$1,267	
	Estimated Secondary Property Taxes – Override	\$172	\$74	\$246	\$169	
	Estimated Secondary Property Taxes – Bond	\$0	\$186	\$186	\$0	
	Estimated Total Taxes	\$720	\$814	\$1,534	\$1,436	-\$98
Scenario #4	A.R.S. § 15-459(D)(3)(d): A business whose assessed valuation is the average of the assessed valuation of property classified as class one (§ 42-12001 paragraphs 12 and 13) **:	Clarkdale-Jerome Tax	Mingus Tax	Total Collective Tax	Clarkdale-Jerome Estimated Tax	Increase/Decrease
	Full Cash Value	\$153,667			\$153,667	
	Limited Property Value	\$119,864			\$119,864	
	Assessed Value (based on Limited Property Value)	\$21,576			\$21,576	
	Estimated Primary Property Taxes	\$396	\$401	\$797	\$915	
	Estimated Secondary Property Taxes – Override	\$125	\$53	\$178	\$122	
	Estimated Secondary Property Taxes – Bond	\$0	\$134	\$134	\$0	
	Estimated Total Taxes	\$521	\$588	\$1,109	\$1,037	-\$72

Curriculum Alignment & Organization

Vertical & Horizontal for Student Success

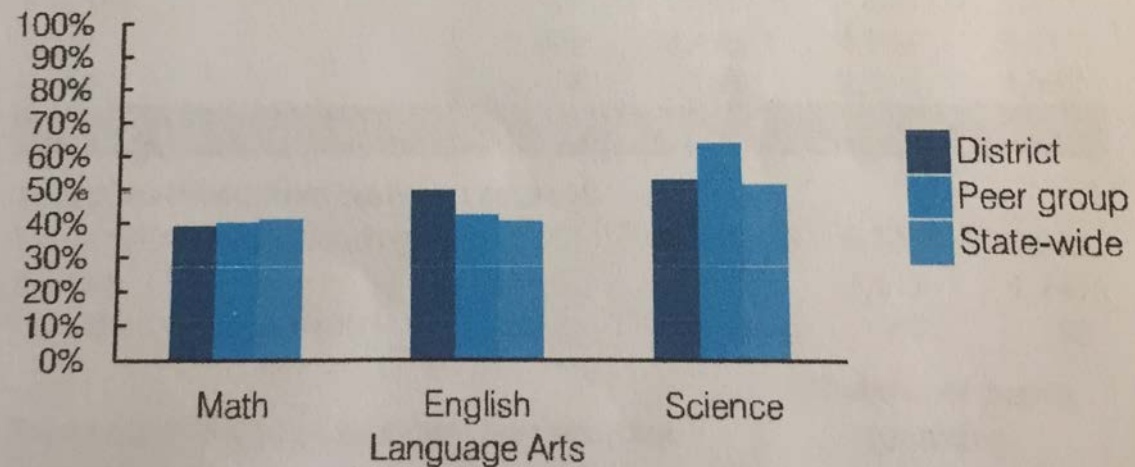
- ▶ Teachers and program coordinators collaborate to develop the curriculum to ensure there are no gaps that could impede academic progress for students. Research on curriculum alignment shows a strong correlation to student achievement. (<https://allinbrownsville.org/educators/curriculum-alignment>)
- ▶ **Vertical alignment** helps us to make sure that teachers within a school or district are on the same page with their curriculum. Teachers work together to ensure that their strategies and content help to prepare students for higher level material. Math is a subject that builds. <https://www.kentuckyteacher.org/subjects/mathematics/2017/08/why-we-need-vertical-alignment-in-mathematics/> Cheyanne Mills, Aug 17, 2017
- ▶ **Horizontal alignment** of **curriculum** carefully positions and choreographs the provision of learning across subjects and as such, instigates an integrated **curriculum** where ideas are cross-fertilized, co- informing and interrelated. (R Watermeyer - IB literature review report. Cardiff, Wales ..., 2012 - researchportal.bath.ac.uk)

Student Achievement – Arizona Auditor General 2019



COCSD 2019

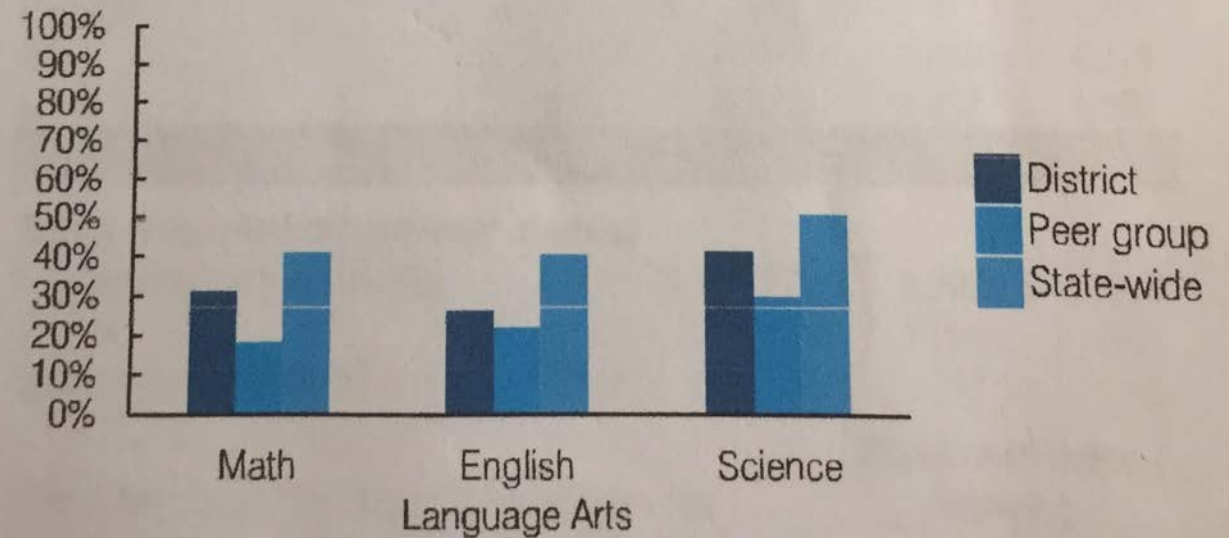
Students who passed State assessments²



and Appendix B for sources and methodology.

MUHSD 2019

Students who passed State assessments²



and Appendix B for sources and methodology.

Impact on Clarkdale-Jerome School District

- ▶ Clarkdale-Jerome Elementary School sends approximately ~

- ▶ 200 students to MUHSD
- ▶ 75 of which are COCSD students who attended CJES through Open Enrollment
- ▶ 125 CJES students Per Year
- ▶ 2020-2021 CJ students enrolled =138

In 9th, 10th, 11th, & 12th. (Lynn Leonard)

- ▶ Students who tuition into the NEW District will be paid from equalization which is a combination of local property tax & funding from the state. (County Superintendent, Tim Carter)



- ▶ MUHSD Tax Revenues 2018 (2019 not available)

- ▶ LOCAL Property Tax = \$6324 per student
- ▶ Number of students =1239 (enrolled at MUHS)
- ▶ Total Revenues = \$7,835,436
- ▶ Clarkdale-Jerome pay 18% of this Total Revenue
- ▶ Amount totaling \$1,410,378 (Should the voters pass Consolidation this will no longer be paid by Clarkdale-Jerome property owns.

Options for CJES Students for 9-12 grades

- Unify, going from a K-8 district to K-12
- ▶ Consolidate with existing K-12 District
- ▶ Consolidate with another elementary district
- ▶ Create a Charter High School on your campus
- ▶ Request an existing Charter School provide high school on your campus
- ▶ Create an Alternative School
- ▶ Create a School within a School
- ▶ Create one or a Magnet School
- ▶ Create an AOI Program that offers high school credit
- ▶ Pay tuition one or various high schools
- ▶ Join a no-cost virtual High School Network
- ▶ Work with a Tribal Nation to create a high school
- ▶ Work with the CTED to create a CTE focused high school
- ▶ Work with an accredited Home School Network
- ▶ Request that the Accommodation School District accept and transport students to an existing school site
- ▶ Request that the Accommodation School District operate a satellite campus on the local school district property within the community.

List of options provided by: Yavapai County School Superintendent, Tim Carter 2019

Impact on Cottonwood-Oak Creek School District & Mingus Union High School District

- Creates a Unified PreK-12 District for families & students
- Allows for both horizontal & vertical curriculum alignment PreK-12 curriculum.
 - Which will improve student academic achievement
- Streamlines Administrative & Operational efficiencies
 - Which could be applied toward equalization of teacher's salaries
- Clarkdale-Jerome & the new Unified Districts experience a reduction in property taxes.
- Creates one governing board in the New District, & Clarkdale-Jerome maintains their independent School District & governing board.



*The Committee for Better Upper Verde Valley
Schools thanks the Town of Jerome for the
invitation to share information on the
Consolidation initiative.*



Stephen Renard 9/24/20

Abraham Lincoln once said “The ballot is stronger than the bullet.” The vote, the franchise, is the fundamental power that we the people have over our elected officials.

So I ask you this, what would it take for you to give up your right to vote? If you are a parent, what would it take for you to give up the right to decide who gets to run the school your children go to? How would you feel if you found out that someone actively tried to prevent you from voting on something that would affect you, your children, your community?

These aren’t rhetorical questions; these are questions I ask the citizens of the Clarkdale Jerome School District in relation to the upcoming vote on consolidation. Aside from the meaningless promises of being “for the kids” and dreams of savings that will never materialize, this consolidation will cut Clarkdale-Jerome out of the Mingus Union District.

These citizens, who have supported Mingus for the past 50 years, will no longer be able to vote on bonds or overrides. The community from which Mingus originated would no longer have a say in its governance. If these citizens disagree with how the school is being run, they will no longer be able to vote on the governing board, nor will they be able volunteer to serve on the board.

In fact, three of the current board members are residents of the Clarkdale Jerome District and would no longer be able to serve. The residents of Clarkdale, Jerome, and the Yavapai Apache Nation would lose their right to vote. And here’s the thing, that’s not even the worst part.

At the beginning of 2019, at the behest of the pro consolidation group, a bill was introduced that, if passed, would have prevented the residents of Clarkdale-Jerome School District on voting on this issue at all. When introduced, it contained language that would have completely forbidden Clarkdale Jerome residents from voting.

To be fair, after a public outcry at this move, after the Superintendent’s Office, Clarkdale Jerome School District and even the Arizona School Board Association objected to the wording, it was played off as a mistake. An “oopsie” in the language of a bill that would have prevented an entire community from getting to vote on this issue. But the push to limit the impact of the Clarkdale Jerome vote didn’t end there.

As the law stands, and has stood for many years, all involved districts must agree on the dissolution of a union high school district before consolidation can occur. It is similar to the electoral college; even the little guy gets a say.

So, after playing off the words of a draft law ... a draft that could have become law had dozens of citizens and organizations not raised their voices in fury, this group then tried to take away the protection of the smaller district and turn it into a simple majority vote.

That way, even if Clarkdale Jerome voted against consolidation, they could try and override that vote with the more populous Cottonwood district. Why don't they want Clarkdale to have an equal say? Why do they think they have the right to change the laws anytime the laws don't break in their favor?

Or, I guess a different question is, why do they think that Cottonwood owns Mingus. The closest that their members have ever come to answering the question about the Clarkdale vote is that CJSD had its vote, they voted not to pursue consolidation.

The attitude is that because the CJSD Board voted against consolidation in 2017, that no one in Clarkdale, Jerome, or the Yavapai Apache Nation should have the opportunity to keep this union together. Instead of realizing that the CJSD Board was a vote for unity, they have taken the stance that the citizens of Clarkdale Jerome don't deserve to be part of our district anymore. The belief that Clarkdale Jerome should not vote to keep Mingus a union high school shows an undeserved sense of ownership. Mingus is a union high school. It belongs equally to all of its communities, and all of its communities deserve an equal vote in its fate.

This vote is important. This vote has the ability to mold the future of education in Clarkdale, Jerome, and Cottonwood for decades to come. This vote, like every vote we as citizens are allowed to cast is the quintessential piece of our American Democracy.

So what would it take for you to give up that vote? What is worth giving up your right to vote on how your children are educated? More importantly, what would you do if someone tried to take that vote from you?

Mike Wescott 9/11/20

As you may know, a consolidation ballot question to be decided this November will ask Cottonwood-Oak Creek and Clarkdale-Jerome voters whether or not the Mingus Union High School District should be terminated. At the same time, this ballot question will ask Cottonwood-Oak Creek voters to approve the formation of a unified K-12 school district which would exclude Clarkdale-Jerome. Since this ballot measure was not requested by either the Cottonwood, Clarkdale-Jerome, or Mingus school district Governing Boards, the districts will have to pay the election costs and will likely transfer these costs to local taxpayers in 2021. Many questions exist regarding consolidation impacts and costs, budgets, taxes, governance and student achievement. In an effort to provide accurate information, I would like to share questions and answers gleaned from years of research and the recent Consolidation Information pamphlet. Many of these questions have appeared on social media pages and have been referenced in news media commentary. This document was not created while on duty with a school district; it was not created on behalf of a school district, nor was it prepared or distributed with school district resources. All supporting documents are available to the public and each response is demonstrably factual and references are available.

School consolidation/unification, costs and district budgets

Q: Cost savings and budget streamlining have been suggested as benefits of school consolidation. Is it clear that local districts could budget more wisely or generate cost savings by consolidating?

A: I would refer to the school districts budgets recently prepared by the County Superintendent's office, which are a public record, the election pamphlet, and on relevant research. For example:

- The County budget analysis shows that after a consolidation of Cottonwood-Oak Creek and Mingus Union, the budget of the new district could be less than the current combined budgets of the separate districts.

- Evidence from across the country suggests increased operating expenses after district unification. The SBA Education Research and Policy Center found no documented cases of financial savings from school mergers/consolidation.

- In a new unified district, any attending Clarkdale-Jerome students would not count towards the average daily membership (enrollment calculation). Important revenue streams, including the Classroom Site Fund (Proposition 301), Secure Rural Schools, and the Instructional Improvement Fund would be negatively impacted by a decreased ADM. The new district could face losses of revenue in each of these important funds.

-The Consolidation election pamphlet informs us that the Clarkdale-Jerome district could make a claim of assets from the new district to offset the amount of funds that C-J taxpayers previously provided for Mingus Union (which would no longer exist). According to the pamphlet, "If consolidation is successful, it is reasonable to believe that the Clarkdale-Jerome Governing Board may approach the new Unified School District Governing Board to seek a resolution of this issue." Therefore, any prediction of future cost savings at this time is speculative without consideration of such a claim.

-In the 2010 Auditor General's performance audit report of the Cottonwood-Oak Creek district, the auditors described the consolidation of two similarly-sized Arizona school districts in 2002 and stated this had not resulted in any cost savings.

From the Auditor General in 2010;

-The 2002 unification of similarly-sized districts did not result in non-instructional savings or higher classroom spending.

-Auditors found that classroom spending decreased after consolidation.

-According to former business office personnel from the two districts, unification did not result in duplicate positions being eliminated.

-Additionally, all staff members in the two districts were placed on the higher of the two salary schedules, resulting in additional expenditures.

The NREA (National Rural Education Association) sponsored research and published summary findings in 2006, noting;

The larger a district becomes, the more resources are devoted to ancillary or non-essential activities.

There is no solid foundation for the belief that eliminating school districts through consolidation will improve education, enhance cost-effectiveness or promote equality.

Q: It has been suggested that a reason to consolidate would be to increase Cottonwood-Oak Creek School District teacher salaries and benefits to be on par with Mingus Union High School teacher salaries. Shouldn't the elementary teachers receive the same compensation as the high school teachers?

A: All teachers deserve increased pay and compensation in the State of Arizona. It is mathematically impossible to equalize salaries without decreasing or freezing the current salaries of Mingus teachers or reducing their future salary increases relative to those of the Cottonwood-Oak Creek teachers.

The perceived value in creating a K-12 unified district

Q: How would you respond to claims that a unified K-12 district, like those found in many of our surrounding and regional locations, can offer a better education and administrative and operational savings? A: The Auditor General's most recent School District Spending report makes the following clear; when compared to the K-12 unified districts listed in a recent Verde Independent commentary (Verde Valley, Flagstaff, Prescott, Payson, etc.), Mingus ranks as follows:

- Mingus Union has the highest classroom spending percentage

Mingus Union has the lowest non-classroom spending percentage (administrative, transportation, plant operations, etc.)

- Mingus Union has the fewest number of administrators per student

- Mingus Union has the highest average teacher salary

This evidence shows that the K-12 districts mentioned above spend less in the classroom and teaching salaries and more on administration and plant operations than Mingus Union.

Curriculum and student achievement

Q: Is better curriculum alignment and increased student achievement facilitated by consolidation?

A: From the current Auditor General's report and with respect to academic achievement:

Mingus scores ahead of its peers on all three state assessments (math, English, and science). Only four of nine regional K-12 districts match that level of achievement versus their peer schools.

We should also analyze the research dealing with the relationship between district size and achievement and clarify what is meant by "curriculum."

The 2008 report released by the Glendale Union HS district found:

-Across the board in all studies that were reviewed, students in smaller schools AND smaller districts performed better academically, in particular students eligible for free and reduced lunch.

Additionally, the NREA study referenced earlier noted:

-Larger districts exhibit lower student achievement among low income student populations.

-Smaller districts have better achievement, affective and social outcomes.

-The Arizona Department of Education defines curriculum as "how the child is taught, including teaching materials." Standards are defined as "what a child needs to know or be able to do at each grade level." Our local districts have and will continue to maintain the alignment of courses and content to the Arizona Standards, which as stated, describe what a student needs to know and be able to do at each grade level.

Tax and Tuition implications

Q: How might the Clarkdale-Jerome District be changed by consolidation and how would its taxpayer be impacted?

A: As a member of the Mingus Union District with Cottonwood-Oak Creek, Clarkdale-Jerome is not currently charged tuition for its student who attend Mingus. With consolidation of MUHS and COCSD, Clarkdale-Jerome will be reclassified as type 03 school district without its own high school. Clarkdale-Jerome district taxpayers would have to fund approximately 80% of tuition charges to a new district high school for their students to attend. The CJ district would not only have to fund tuition, they would also be responsible for bond debt repayment to the new unified district.

Tuition costs would equal about \$1,221,750, of which only \$264,805 (about 22%) would be subsidized by state aid. State aid would not subsidize any bond debt repayment which would add an additional \$299,364 to the Clarkdale-Jerome primary tax levy.

The total cost to CJ taxpayers to fund tuition and bond repayment (\$1,256,309) would contribute to more than a doubling of the CJ primary tax levy, from \$955,000 to \$2.2 million.

Q: What are the tax implications for residents in the current Clarkdale-Jerome and Cottonwood-Oak Creek districts if consolidation occurs?

A: We know that property taxes are based on a property's worth, or assessed valuation. When the assessed values of properties decline, school districts typically need to ensure the same incoming revenue, meaning future property tax levies could be increased above this new and larger primary-tax burden created by consolidation.

-From the election pamphlet; Arizona law bases a school district's bonding capacity on the school district's net assessed full cash property value. A decrease in this value could have the effect of decreasing bonding capacity.

-A new unified district comprised of the current Cottonwood-Oak Creek and Mingus districts would be smaller and have a lower total assessed valuation. This means in order to raise the same bond or override revenues, the residents of a new district would have to be taxed at a higher rate.

Governance changes with Consolidation

Q: How would the governance of a new district compare to the current system?

A: The current governance structure would be eliminated with consolidation. When the Mingus Union District was formed in 1959, it allowed our communities to maintain independent K-8 districts and then bring all our grade 9-12 students together as one student body for high school.

-One of the impacts of consolidation on governance is that it would remove all residents of the Clarkdale-Jerome district from the Board service and oversight opportunity that the current union-district partnership affords them for grades 9-12.

-Clarkdale residents would lose the opportunity to elect board members to govern the new district even if Clarkdale-Jerome continues to send their 9th graders to high school in Cottonwood (Mingus).

-According to the Consolidation election pamphlet, since 3 of 5 Mingus Board members reside in the Clarkdale-Jerome District, these terms would end in July 2021 if consolidation takes place and they would be unable to serve the remainder of their terms.

Q: The Clarkdale-Jerome District is not included in this proposed consolidation. What did it mean when the Clarkdale-Jerome Governing Board declined to participate?

A: In 2017 it was reported that the decision by the Clarkdale-Jerome Board was based, in part, out of concern regarding revenue losses in the district if consolidation were to occur, including approximately \$487,000 in small school funds.

The Clarkdale-Jerome and Cottonwood-Oak Creek districts are equal partners in the union which is Mingus. When the Clarkdale-Jerome Governing Board opted out of a proposed consolidation, they did so;

- Prior to the calculation and current estimate of a \$1.3 million increase in the primary tax levy in the district to subsidize tuition costs and bond debt repayment.

- Prior to the recent determination that the terms of three current Mingus Board members who reside in the Clarkdale-Jerome district would end in July 2021 if consolidation occurs.

- Prior to lobbying efforts by members of the consolidation committee to exclude Clarkdale-Jerome residents from their right to vote in a consolidation election. When those efforts failed, the committee members again lobbied at the State Legislature in an attempt to dilute the independent vote of the Clarkdale-Jerome district. Yavapai County School Superintendent Tim Carter references Arizona law in the election pamphlet, which requires that voters must be counted separately in each district, and that two separate majorities are necessary for the termination of Mingus and consolidation to take place.

I strongly urge you to cast your school consolidation vote based on facts, evidence, and pertinent data. An election outcome as important as this one should not be determined by emotion, presumptions, or unsupported beliefs.

Eric Banuelos 9/5/20

I'm not voting for consolidation. I'm voting to preserve the unique opportunities that are available to students at Mingus Union High School.

I'm voting to not add one more huge hurdle in the midst of a pandemic to our schools.

I'm voting for the choice of parents to send their kids to whatever school they choose, tuition free.

I'm voting no because it has already been voted on twice before and the community said no.

I'm voting for the kids, and not for myself. After all education is supposed to be all about the kids. I'm not voting for one school, I am voting for better education for the kids of the Verde Valley.

There has been no hard evidence that proves consolidation is better for either district or our community. Don't believe everything you read without doing your own research.

A thesis from New Jersey -- yes, I know New Jersey is not Arizona -- found that consolidation is not always best for schools. We are in a realm of many unknowns and I found the article to be very informative, lengthy, and appear to have data-driven information.

While consolidation can have some benefits it also has its drawbacks. The claim to fame with consolidation is that it has more financial efficiencies. While there may be savings in some areas, consolidation may also increase costs in other areas for which the savings would be null. These costs could be an increase for a decade or longer and the perceived administrative cost savings would be reallocated to other areas.

However, we also need to look at the performance of students post consolidation. The study actually found that non K-12 schools spend less per pupil and achieve better results in language arts and math, showing more students in the advanced proficient category on their state's standardized test. In Arizona that would be the equivalent of more students in the exceeds standards category.

The study also points out that a broader span of grade levels may negatively impact certain grade levels. Leaders lose their ability to focus on grades or individual students that may need more attention. Maybe we should be arguing the breaking of K-12 districts instead of the consolidation of districts to allow for focus on student needs in a smaller grade span.

Non K-12 districts also offer a more personal atmosphere for students and staff, including district offices and services being housed on the campus. Where the superintendent and administrative staff of a merged or consolidated district may be offsite and lose the personal feel of the non K-12 district.

So where do we draw the line in financial efficiencies, in a minor savings of property tax at the expense of student success? Or at losing a large portion of our district boundary and an entire tax base? There

has never been a solid answer as to where or what the savings are from either district's business manager, or people involved in the consolidation committee.

In fact, there is no compelling evidence that consolidation automatically leads to cost savings in a newly consolidated district anywhere.

Emotions should not lead the vote on your stance on consolidation. Student success and the ability for more individual experiences and opportunities should.

So, I am not voting in favor of consolidation. I am voting for the kids and the future structure of education in our community. Please join me in voting it down for the 3rd, and hopefully final time.

James Ball 8/29/20

There are many issues with school district consolidation, but I want to speak particularly about the arts.

The visual and performing arts, specifically at Mingus Union High School, have been a cornerstone of success and expression for literally thousands of students. By any metric, the benefits of a successful arts program vastly outweigh any unnecessary attempts to cut costs.

Mingus' art program has not only had an immensely positive impact on the students, but the Verde Valley community as well. The overwhelming support the community has given to the visual and performing arts program is amazing.

Tens of thousands of patrons have benefited by these programs in our valley and beyond.

With the threat of consolidation looming on the horizon for our school district, the arts program will inevitably be the first on the proverbial chopping block. How is this the case? In consolidation, the larger district (Cottonwood-Oak Creek) absorbs the smaller district (Mingus).

When Cottonwood-Oak Creek had budget issues, they cut the arts -- band, choir, theatre, and visual arts. These detrimental effects are still being felt today: the arts are barely present in COCSD schools, with some of these schools not having any performing arts at all.

The cost savings of a consolidation between Cottonwood-Oak Creek and Mingus are miniscule, and the consolidation models end up costing more with salary equalization and other various costs.

In a district like Cottonwood-Oak Creek, they have proven they will make up a budget shortfall by cutting the arts.

Mingus has a thriving, award-winning visual and performing arts department. Mingus' theatre department alone has several state awards.

I cannot get behind a school consolidation with a school district that values the performing arts so little. I urge voters to help grow our school's art programs by supporting them emotionally and financially.

If consolidation happens, Mingus' funds would be redistributed, and Mingus may be forced to cut and downsize several programs – including their amazing arts programs. Please join me in voting NO for consolidation.

Eric Marcus 8/5/20

As Cottonwood-Oak Creek School District Governing Board president, writing as a private citizen, I recommend a "No" vote at this time on consolidating the Mingus Unified (MUHSD) and Cottonwood-Oak Creek (COCSD) school districts.

As a COCSD Board member I voted in favor of bringing this decision to the voters of our districts as I trust our community to make the right decision.

While I continue to place my trust in our voters, COVID-19 has caused me to recognize that the timing for this election is wrong. It is clearly irresponsible to consider consolidation when our schools face the crisis of our generation in safely educating our children during COVID-19.

I continue to support the importance of giving our voters the right to make a reasoned and well-thought out decision on district consolidation, but let's not distract attention from the current crisis, especially considering the uncertainties of school funding combined with years of state funding cutbacks.

The proponents of this measure may be well-meaning but they have brought it forward at the worst possible time for our children.

COCSD will even be required to pay for this election with its tight budget as it struggles to find funding for all of the new requirements necessitated to safely educate our children in this pandemic.

Bringing this measure forward during this crisis dilutes administrative and faculty attention, disrupts schools, and is not in our children's or our community's best interest.

Research on consolidation from across the nation is mixed on both financial savings and impact on education. One study states that it found that actual student performance in high schools from K-12 districts were inferior to schools from non-K-12 districts.

Another study concludes student achievement is higher in small schools and higher still in small schools operating in small school districts.

Getting into a battle at this time over which experts are right and which are wrong does not serve our students in light of the unprecedented challenges COVID-19 has brought.

Simply put, there are too many unanswered questions for us to risk our children's educational quality.

In the midst of dealing with the consequences of the pandemic, this is not the time to be compelled to make decisions on how to consolidate pupil transportation services, special education services, curriculum/instruction, administration, fiscal services, food services, changes to pupil-teacher ratios, school budgets, district policies and procedures, extra- curricular and co-curricular activities, health services, technology, facilities, human resources, and alternative education.

In fact, the Districts do not need to be legally consolidated for our students to benefit from collaboration.

Both MUHSD and COCSD already work closely together. including:

- Continuous Superintendent collaboration
- Formal and informal discussions between respective teachers and administration on individual student transitions from district to district.
- Social and emotional supports including Kids At Hope (MUHSD) and Capturing Kids Hearts (COCSD).
- Alignment of district calendars including shared in-service and professional development days.
- Transition programs including freshman course selection and Algebra 1 student recruitment and planning.
- Collaboration and alignment on math and science.
- K-12 student data information systems sharing.
- Special education transition, placement, and special education teacher meetings.
- Sharing of facilities as needed Placing COCSD and MUHSD teachers on the same salary schedule will increase expenses by at least \$250,000 and as much as \$400,000 every year which may not be offset by any potential reduction in administrative costs.

The secondary tax rate will likely increase with future bonds and overrides spread among a smaller taxing area. Operating costs at COCSD and MUHSD are among the lowest in the state when compared to peer schools.

Clarkdale-Jerome taxpayers may pay an unknown amount of high school tuition to the consolidated district.

As Deana DeWitt, the assistant superintendent of the Sedona-Oak Creek School District, said in her article supporting consolidation on July 19, 2020: "The financial projections that have been made (by both sides) are largely speculative, educated guesses at best."

This is simply not the right time to leave the education of our children to speculation and guesses.

Our community maintains separate, dedicated funding, programs, and focus for high school and elementary school students.

Unification can lead to cuts in unique programs, especially in elementary districts serving students at risk, such as special education and English-learning students. Let us keep the focus on our children.

Looking thoughtfully to our moral compasses, our children's needs at this time of crisis calls for a "No" vote at this time on district consolidation.

Stephen Renard 7/25/20

No taxation without representation has been a rallying cry of the United States since the Boston Tea Party in 1773. Despite nearly 250 years of this being a cornerstone of the democratic republic that is the United States of America, the Committee for Better Upper Verde Valley Schools seeks to tax the citizens of the Clarkdale Jerome School District while stripping them of their right to vote.

Since the Clarkdale Jerome School Board opted out of consolidation in early 2017, the Committee has done everything it can to stifle the voice of Clarkdale Jerome and the residents of the Yavapai Apache Nation. It was the Committee's failed attempt to prevent Clarkdale Jerome/Yavapai Apache residents from voting on consolidation that caused the Committee to be unable to bring this measure forward last year. Not to be dissuaded, the Committee sponsored litigation, this year, to change election laws in order to make them more favorable to the Committee. In fact, they even sponsored litigation which would require their legal bills to be paid with taxpayer money. Apparently, the Committee's approach is that when the rules don't benefit you, change the rules. Neither passed and the Committee is now forced to abide by the same laws as everyone else.

Why is this important?

If this consolidation bill passes, it will force the residents of the Clarkdale Jerome School District (the original home of Mingus High School) to pay tuition to attend Mingus High School. Moreover, it will prevent the residents of Clarkdale Jerome and the Yavapai Apache Nation from having any say in the governance of the new school. As families living outside of the school district, they would no longer be able to vote in elections affecting the school board running the new district.

Their tax money would continue to go to supporting the school and its programs while disenfranchising them completely. This is a textbook example of taxation without representation, an issue which is antithetical to our past 250 years of governance. For a group which portends to only want to hear the voice of the people, their actions say something entirely else.

While some would argue that the representation for the Clarkdale/Jerome/Yavapai Apache citizens is the Clarkdale Jerome School Board (as it is this Board who decides whether or not to pay the tuition to the new K-12 District) I find this a distinction without a difference. In order for a Clarkdale family to send their children to the same high school that has been serving the community for the past 60 years, they must now forfeit any say in how that school is run. Saying that their tax dollars go to the Clarkdale Board (who they elect) and then it is that Board which sends the money to Cottonwood is wordsmithing and semantic contortionism of an Olympian level.

The simple fact is that, if this consolidation is approved by you the voters, it will have the immediate and permanent effect of demanding that Clarkdale/Jerome/Yavapai Apache students pay tuition for the privilege of attending the same high school that has been serving their community for generations. While making this demand, it will also deprive these same families of the ability to vote for or serve on the governing board. They would have no say on the governance of the new school district. You can play with words all you want but, in my opinion, this is taxation without representation, and more importantly, wrong.

Stephen Renard 7/21/20

Starting in February 2017, the group known as the Committee for the Better Upper Verde Valley Schools began touting consolidation as a way to save hundreds of thousands of dollars, a way to funnel more money into Verde Valley classrooms.

As we get ready to vote on whether to abolish Mingus Union High School District and start charging tuition to students from Clarkdale and Jerome, it's time for the proponents of this to put their mouth where their money is.

After spending nearly (if not over) a hundred thousand dollars trying to get this matter to the ballot and after repeatedly lobbying state senators to try and change the rules of who gets to vote and which votes count, there is still no concrete evidence that consolidation will benefit local schools.

In fact, over the past three years, the Committee has actually lost the support of the Cottonwood Oak Creek School Board. That's right, NONE of the school districts involved in this district line juggling act support consolidation.

Facts: The respective financial managers of COCSD and MUHSD spent dozens of hours putting together a practice budget which showed negligible savings. Jason Finger, while running for the MUHSD Board of Directors, in 2018, stated that the only way to equalize the salaries between the two districts would be to cut the salaries of Mingus teachers. When asked how exactly a combined district would save money, there has been radio silence. Not once in the past three years has anyone from the Committee forth any concrete plan for how the district would be run or how it would save money. Each time the Committee is asked this question the answer is "we'll figure it out." By figure it out, they mean that, in a state where over 1,800 classrooms stand empty without a licensed teacher, they plan to cut teacher salaries.

It's time to put up or put an end to this farce. If there is a meaningful, thought-out plan to put more money into local classrooms, it's time to let the voters of the Verde Valley know. However, if this is just a Hail Mary, which is going to destroy the current school districts with the hopes that something better might come along, it needs to stop.

Despite the fact that the COCSD board is no longer supporting consolidation, despite the fact that the legislature has refused to allow the committee to disenfranchise Clarkdale-Jerome voters, despite the fact that over the past three years there has been no evidence that Consolidation would be even remotely beneficial, this Committee continues to push their agenda of consolidation with no thoughts for facts or truth.

If this is going to benefit the Verde Valley, show us how. If this is going to put more money into the classrooms, show us how. If this can be done without cutting or freezing or limiting the salaries of high school teachers, show us how.

Stop making meaningless promises and start providing facts. Time to put your mouth where your money is.

Brittney Ellsworth 9/29/20

Twelve years ago I put a bumper sticker on the outside of my six-subject binder that barely fit in my locker.

The bumper sticker said “We love James Ball, Keep MUHS Theatre Alive.”

I remember being a sophomore and mustering enough courage to speak at a board meeting about my thoughts and opinion on consolidation and how the arts would inevitably be severely underfunded.

As an aside, Mr. Detwiler took the time to write me a note that I still have to this day congratulating me for my effort and courage it took to speak for my peers in front of what I remember to be an intimidating scene at a packed board meeting. I appreciated his acknowledgment that validated my effort to speak up and urge students to do the same. Your effort is recognized and valued.

I spoke from my heart about my love for theater and how I found my passion hidden in the scenes I practiced for plays and musicals.

I thought then about how other classes never fueled me the way theater did. I passed my classes with good grades, but I thrived and excelled in every aspect when it came to extracurricular activities, specifically, theater and choir.

I am still in contact with people I did theater with and can tell stories in detail about those experiences, however, I can't say the same for my math, history, science, or English classes.

ATORT fueled my passion then and theater continues to fuel my passion now — my husband and I are season ticket holders to several theaters locally, frequently make it a point to see live theater productions when we travel, and we have not missed a main stage Mingus ATORT production.

As a public elementary school special education teacher, I recognize the benefit that COCSD stands to gain from unifying the districts. In saying that, I don't believe it is right to take from the poor to feed the poorer. It's not moral to punish high school teachers who already make meager wages in order to rectify how COCSD chooses to pay their staff.

There is a bigger debate that needs to be had than what is happening in Cottonwood concerning education. In short, teachers in Arizona do not get paid what they deserve.

Unfortunately, the arts are the first thing to go when we talk about budget cuts. In this pandemic, we have seen this confirmed time and time again. Movie theaters, museums, theaters, recitals, concerts — all closed and canceled.

Sports have and always will find a way to thrive which again has been confirmed during these unprecedented times. If the argument to all of this is, “nobody ever said anything about cutting the arts...” then I’d like to remind everybody that nobody said anything about it 12 years ago either and that it was a very quiet, but very real possibility that seemed to get brushed under the rug.

I spoke up about it then and I’m speaking up about it now. Consolidation is not in the best interest for students — it wasn’t then and it isn’t now.

Ruth Hicks 9/24/20

Our K-12 schools (Cottonwood-Oak Creek School and Mingus Union High School) are unique entities and, not like businesses in the fact that in collaboration with the student’s parents and the community, the student is given building blocks to become a respectful, responsible and productive citizen.

This requires that students need to be known and valued for their uniqueness and potential.

I feel that this comes about best when schools are small. Bigness lends to being unnoticed and unappreciated. Despite what some may think, money will not be saved. Therefore, I would vote “no” on this upcoming consolidation proposal.

Speaking of money, the schools in Arizona (with amazing ingenuity) have created vibrant and nurturing environment for our youth despite being short changed for a tune of \$940 million annually. As most are aware, the Arizona school system is at the bottom or close to it in funding for K-12 among all states in the union! Proposition 208 is a “yes” vote for me. Despite our state legislators who have historically refuse to properly fund our schools, this will ensure a steady stream of revenue with necessary accountability.

The communities in the Verde Valley have always voted pro education and have demonstrated this by super majority vote on many of these issues. I would encourage all to be the respectful, responsible, and

productive citizen that your family and former teachers taught you to be by voting. Please do not sit on your hands, or not care but rather exercise your right and responsibility by voting.

Bill and Janet Regner 9/17/20

Regarding the proposed School District Consolidation:

We neither support nor oppose school district consolidation.

We do:

- Rely on our school board members that we elected to study complex issues such as consolidation and make sound decisions based on well-researched facts and practices; rather than well intentioned voters who are subject to being influenced by monied special interest groups.
- Believe that with the current Covid-19 pandemic affecting school openings and operations, that stability and continuity outweigh potentially disruptive short-term consolidation goals.
- Believe that increased efforts towards shared services between the school districts and adjacent municipalities will realize more cost saving benefits than the elimination of an administrative layer once salary and benefit equalizations are factored in. This is a more appropriate short-term step towards possible future consolidation.
- Feel concern that the long-term property tax implications for Clarkdale-Jerome School District #3 households are uncertain and will ultimately be more costly due to higher tuition rates charged to “common school” incoming students that are not within Mingus Union High School District No. 4 or another high school district.

We will be voting “NO” on the consolidation of Mingus Union High School District No.4 and Cottonwood-Oak Creek Elementary School District No 6.

Ouida Dorr 9/11/20

As a long-time educator at Mingus Union High School, I want to urge you to remember when discussing, investigating, or debating the finer points of school consolidation – to consider civility in this discourse and always take the high road.

School consolidation is a mixture of highly complex issues; misleadingly clumped into one over-reaching umbrella – to combine or not to combine the local school districts. It is just NOT this simple.

This decision should NOT be a leap of faith!

This community has twice previously voted on this particular political “hot button” and both times wisely voted NO. There is a good reason for this – it is not a good fit here.

There are truly great minds in this community, thoughtful and thorough, that have evaluated this maze of intricate issues and decided consolidation for THIS community is not good for our kids (or the community at large).

Some would have you believe otherwise... gather the facts – the evidence speaks for itself – consolidation is NOT good for this valley. Check out the facts page for Save our Independent School Districts: saveourindependentschooldistricts.com.

I suggest you collect the factual information - work hard to discount false claims and ignore defamatory comments. Do your homework (I know – very few people like homework, but in its essence it is designed to strengthen your critical thinking skills and make you an informed consumer).

This is your decision, it is your vote, don't waste it! Collect and disseminate as much data as you can find – ask yourself are you making a genuinely informed choice? And for the sake of community - please use courtesy when you communicate with people who don't agree with you, take the preverbal high road – the air is cleaner and the view is always way better!

Brad Miller 9/11/20

Something they don't tell you about having kids is that you will come to love many of their friends as if they were ALSO yours.

Because of my kids' involvement in the music and theater programs at MUHS, today I have a huge happy extended family that I hadn't even met yet five or six years ago.

The ATORT theater kids are like any high school team; they laugh, they argue, they bleed, and my golly do they ever work hard! You wouldn't believe how many home runs and touchdowns I've seen on the MUHS stage (and OK, the occasional fumble too).

But because of that shared experience - the curtain calls as well as the tears of frustration - the kids become a family, and they bring that family home with them. We are all enriched long after the footlights fade.

My biggest concern about consolidation is that the music and theater programs will become imperiled. This has been the case so many times when multiple districts combine.

I've been tracking the news, and reading the online opinions, and from those sources, I can't see any commitment to maintaining (or improving!) the arts-music-theater programs.

These programs are gifts to the students and to the community, not financial burdens. They are about young people creating song and story; making commitments, rewarding themselves through success, favoring the community with the performance, and, most importantly, finding kindred family they never knew they had.

For my oldest son, the MUHS theater spotlight carried him straight into the arms of his best friend ever; they literally met on the Mingus stage, and today are five months married.

The wedding party was made up almost entirely of former cast-mates. It's about family.

UNIFICATION COMMITTEE PRESENTATION

LYNN LEONARD AND DAVID SNYDER



PURPOSE

The Business Managers and the Superintendents of Cottonwood-Oak Creek and Mingus Union were directed by their respective Board Presidents to prepare a presentation for the Unification Committee that would:

- Create an Organizational Chart of a Unified District
- Identify the positions that would be eliminated or added with unification
- Assign reasonable costs/savings
- Investigate the potential legal costs of unification
- Analyze any impact of tuition costs for Clarkdale students attending high school
- Analyze any impact on property tax rates due to unification

RESPECTFULLY

We ask that if you have questions during the presentation that you write down the question on the materials that have been provided to you. Depending on time constraints we may be able to answer a few questions at the end of the presentation. If your question did not get answered please e-mail the question to Mrs. Leonard and Mr. Snyder. We will then categorize all the questions by similar subject matter and send the answers out to the Committee.

Thank you.

lleonard@muhs.com

dsnyder@cocsd.k12.az.us

Methodology/Sources

All salary amounts represent current FY18 salaries

Salary amounts for the Unified District are averages taken from the information we have received from similar sized districts in Arizona

If certain positions were not included in the survey a reasonable salary estimate was agreed to by Mrs. Leonard and Mr. Snyder

All other costs are reported as actual or reasonable estimates

As the student counts will remain the same at the two Districts, no analysis was done on the teaching staff or classroom support staff as they would follow the students.

The Organization Chart was developed to answer the question of, “If unification took place tomorrow, what would the structure look like by integrating existing personnel and eliminating duplicate positions?”

Methodology/Sources, Cont.

The organizational chart was structured using current staffing as a “baseline”, with the reductions coming from duplicate positions and no additional staff added for future anticipated needs

We examined the organizational charts from twelve similar sized districts, and while there were numerous differences in the supervision structure we found that most all had one supervisor for the following areas:

- Business
- Principals
- IT
- Curriculum/Instruction
- Special Education
- Human Resources
- Maintenance
- Food Service
- Transportation

Methodology/Sources, Cont.

The position of Assistant Superintendent was not included in the unified organizational chart because neither District has that position currently, although it has been filled in the past. Of the organizational charts we used for reference the following included an Assistant Superintendent:

Catalina Foothills, Cave Creek, Saddle Mountain and Coolidge and Valley Center, Ks

The districts without an Assistant Superintendent:

Casa Grande, Douglas, Santa Cruz Valley, Wickenburg, Fort Scott Ks, and Leavenworth Ks

DEPARTMENT ORGANIZATION

Superintendents Office

Currently the Districts pay a total of \$296,930 for two superintendents and two executive assistants. In a unified district one superintendent positions and one executive assistant position would be eliminated.

Unified Superintendent Salary-\$125,000

Unified Executive Assistant Salary-\$41,500

Potential Savings-\$130,430

Site Level Administration

Currently the two Districts are served by six site principals, and assistant principals at the high school and middle school. An additional Assistant Principal would be needed at the high school to take on the current additional duties being performed by the on site Superintendent at an estimated cost of \$70,000.

Business Office

Currently COCSD has seven FTE working in the Business Office, and Mingus has four FTE. In the unified district model a duplicate Business Manager and Purchasing positions would be eliminated and a duplicate Payroll position would be moved from 1 FTE to .5 FTE.

Both Districts have one FTE to report data to AZEDS, in a unified district we saw the need at least initially for the continuation of both positions, with the position at the high school acting also as a registrar. We added an additional position responsible for student activities and accounts receivable to track the cash and receivables for the six campuses. Those duties are currently spread throughout personnel in both Districts.

The net effect would be the elimination of 1.5 FTE and savings of \$117,603.00.

Special Education

COCSD currently has a .8 FTE Special Education Director, and the Mingus Director also is responsible for Psychology services.

In the unified district model the SPED Director would be a full time position, we used an average salary of \$81,000.

The need would remain for Psychology services and administrative support for the SPED students at the high school, so no positions would be eliminated.

All other Therapists, Teachers, Classroom Aides and SPED Support staff would remain the same.

The net increase for the SPED Department would be \$12,230 for the additional cost of the full time SPED Director.

Curriculum/Instruction Administration

The structure of the administration of curriculum and instruction have varied greatly over the last few years in both Districts. COCSD currently has one FTE that oversees curriculum and instruction along with other duties, and at MUHS the responsibilities are shared in several positions.

As we discussed the unified district it was agreed that it would be necessary for a least one person to act as a curriculum administrator. We increased the amount to fund the position to \$22,000 in the event it was necessary to add additional supports.

Human Resources

The Human Resource staff at COCSD consists of a full time Manager, and a .5 FTE Technician. Human Resource responsibilities at Mingus are divided between several staff members. In the analysis of the needs of a unified district it was agreed that to effectively address compliance requirements it would be necessary to staff with a HR manager and a full time Technician.

The cost to add the additional .5 Technician and a salary increase for the Manager would be \$30,735.

Technology

COCSD has a Director whose duties include classroom teaching for the IB requirements at MVP, managing the IT Staff, and supporting the teaching technology in the classroom. Other positions are 1.5 FTE that work with the network, and 2 FTE IT Technicians. The Mingus structure is 1 FTE Network Administrator/Manager and 1 FTE Technician.

In our discussions about a unified IT department it was agreed that at least initially no positions could realistically be eliminated due to the work involved in combining two networks into one. It was agreed however that the personnel in this department would probably be reduced over time through attrition once the single network was in place.

Transportation

At Mingus the Lead Mechanic also performs supervisory duties, and COCSD has a Transportation Director.

In our discussions it was agreed that the unified district would require a Director and the same number of mechanics. Both District have a Transportation Secretary, of which one could be eliminated, but it was agreed that an additional FTE, possibly a Transportation Routing or Dispatcher position would be needed.

The net would be a cost increase of \$9,080, representing a salary increase for the Director for the increased responsibilities, and the difference between the salary of a secretary and the dispatcher position.

No analysis was done on combining bus routes, but if that could be done efficiently there would be benefits from sharing the limited pool of bus drivers in the community.

Support Services (Food Service)

The only other position identified as a possible duplicate was the District representative for the National School Lunch Program. At COCSD this is a full time position. At Mingus the F/S Manager performs the duties. \$10,000 was recognized in savings from the elimination of duplicate duties.

With the number of free and reduced students we are currently serving, a well managed Food Service Department should be able to return \$100,000 to the unified district. Cottonwood owns all food service equipment and would not have any additional costs from eliminating contract services with Sodexo.

Facilities

Maintenance & Op							
		COCSD		MUHS		Unified	
Maintenance Dir.	1	\$70,785.00	1	\$0.00	1	\$60,000.00	\$10,785.00
Custodial Staff	12	\$485,000.00	6	\$143,422.00	18	\$574,570.00	\$53,852.00
Maintenance Staff	4	\$235,000.00	2	\$74,914.00	6	\$265,902.00	\$44,012.00
Operations Secretary	0.5	\$15,000.00	0	\$0.00	0.5	\$15,000.00	\$0.00
Sodexo Supplies		\$50,000.00				\$50,000.00	\$0.00
Sodexo Contract		\$855,785.00					
Grounds Staff	2	\$63,679.00	3	\$69,450.00	5	\$133,129.00	\$0.00
							\$108,649.00

Maintenance Costs

The savings represented are not from consolidation, but from the elimination of Sodexo as a contractor and managing the operations for all the school sites from a central location with a single Maintenance Director.

The only cost that COCSD would incur from the non-renewal of the Sodexo Facilities contract would be the purchase of several pieces of equipment used by the grounds department.

The equipment was included in the contract due to the volume pricing Sodexo receives from John Deere. This is equipment COCSD would have purchased on a lease if the pricing through Sodexo was not available. The balance owing by the end of FY19 should be less than \$20,000.

Plant Costs-Auditor General FY2010 District Spending Report, Page 8:
[https://www.azauditor.gov/sites/default/files/Classroom Dollars FY10.pdf](https://www.azauditor.gov/sites/default/files/Classroom_Dollars_FY10.pdf)

Tuition from Clarkdale-Jerome ESD

If Clarkdale does not consolidate or create their own High School District, they will become a “Common School District NOT within a High School District (Type 03)”. As a Type 03 District, Clarkdale would be required to pay tuition to the Consolidated District for all high school students attending Mingus.

Arizona Revised Statute 15-824 determines how tuition is calculated. For the purpose of this study, we used the current year enrollment of 149 students.

Based on 149 students, tuition charges to Clarkdale would be \$1,020,605.

The amount is a pass through to the taxpayers in Clarkdale. Mingus is required to provide an estimate by May 1st so the paying district can increase budget capacity by the same amount.

Clarkdale-Jerome ESD Division of Assets

Arizona Revised Statute 15-458 (D) “The governing boards of the original school district and the new school district or districts shall set aside sufficient assets or provide other means to satisfy the liabilities of the former existing district except for bonded indebtedness and approve the final division of all assets by September 15 of the year in which the new school district or districts become operative.

As stated in a recent e-mail by Superintendent Tim Carter:

“The County Superintendent would work with the new “Consolidated / Unified Board” and the Clarkdale-Jerome Board,to determine the amount of assets to be transferred. The negotiation would be in how that “amount” would be transferred. *It might be cash, or capital items (buses, computers, etc.) or a combination thereof.*”

Division of assets for CJESD – Amount undetermined

Tax Implications/Bonding Capacity

Through State Equalization the elimination of the assessed value of the Clarkdale District would have a minimum effect on the property taxes of the unified district.

By not including CJESD in the unified district the loss of Bonding capacity would be about \$5,000,000

Total Capacity of the Unified District would be \$43,000,000

FY17 Bond Debt Outstanding: COCSD \$13,540,000; Mingus \$13,875,000

Legal Fees

No analysis of the possible cost of legal fees to unify were researched.

Current Common Systems

There are some systems that the Districts are currently using that they have in common. These include:

- Visions Accounting System
- SchoolMaster Student Data System
- Aesop
- The Trust-Liability Insurance

A unified district would be able to realize some savings by not duplicating the cost of these type of services.

Also, using one bank for all accounts would result in a reduction in service charges.

Other Financial Considerations

The unified governing board will be faced with numerous decisions that may have impact on the budget. Some of those identified are:

- Transportation Support Level (TSL) funding-A unified district would not be able to use prior year Transportation Revenue Control Limit (TRCL) (if prior year is higher a district is able to use that amount). **Loss of \$170,000 with current Route Miles/Eligible Students-Transportation Revenue Control Limit.** This information was provided by Darrel Hugli, School Finance Budget Analyst and Lyle Friesen, Associate Superintendent of School Finance, ADE
- Teacher Experience Index-Mingus does not receive any additional funding for Teacher Experience. For the FY19 budget COCSD anticipates a reduction of approximately \$100,000. The unified district TEI would probably not exceed the State average so there would not be any additional budget capacity from the TEI for FY20. An actual cost calculation would have to be determined at the time of unification using the most current TEI.

Other Financial Considerations

- Health Insurance-Currently the Districts use different providers for health insurance. The rapid changes in coverage and available plans make it difficult to identify and savings or additional costs. For FY18 Mingus pays \$6,536.00 per employee and COCSD pays \$7,368.00.
- Consolidation Assistance A.R.S. 15-912 “the amount of any transitional costs that are directly associated with routine formalities that are necessary as a result of consolidation such as changing of signs, letterhead, stationary and similar issues.”
- Revenues-Along with the Food Service operation, there are several other sources of sustainable revenue the unified district could use to offset Maintenance and Operation costs. Those include the rental of district buildings and facilities, Medicaid funding, and Indirect Costs.

Other Financial Considerations

Equalization of Salaries:

- Estimate to equalize salaries all at once, as provided by Dr. Keegan, is from \$600,000 to \$700,000.
- It should be noted that these are not one time funds. This would be a permanent annual budgetary expense.
- No calculation has been made to determine the cost of equalizing classified salaries.
- Salary equalization – Decisions to be made by the Board, not addressed in this presentation
- By statute, salaries and benefits cannot be reduced due to unification in the first year
- Classroom Site Fund-Mingus is funded at \$489 per student, COCSD at \$447 per student.
- Prop 301 up for reauthorization 2020

In Conclusion:

■ Estimated savings by from Organizational Chart	\$157,785	Annual Savings
■ Potential Reduction of Maintenance costs	\$108,649	Annual Savings
■ Food Service Revenue/Other Revenues	\$100,000+	Annual Revenue
■ Potential Loss of Transportation RCL	(\$170,000)	Annual Loss
■ Capital Assets split with CJESD	(\$????????)	10-15 Year Impact
■ Estimate to equalize Teacher Salaries	(\$650,000)	Annual Cost
■ Equalization of Classified Salaries	(\$????????)	Annual Cost
■ Legal Fees	(\$????????)	One Time Cost
■ Infrastructure change to merge Districts	(\$????????)	One Time Cost

Questions

lleonard@muhs.com

dsnyder@cocsd.k12.az.us

From: Andrea Prince <surgeonshouse@surgeonshouse.com>
Subject: BEES AND THE SURGEON'S HOUSE
Date: September 24, 2020 at 9:45:58 AM MST
To: Town of Jerome <c.gallagher@jerome.az.gov>

Happy Sept morn to you Miss Candace and all Council members,
Although I rarely leave my coconut island in the sky aka The Surgeon's House, I am aware that bees have been the 'buzz' around town lately so I wanted to share some insight and info as to how we understand this current phenomena and what measures we are taking. . .i promise NOT to get on my honeybee pulpit.

All of 2020 we have experienced extremely poor weather to support blossoming of flowers and shrubs albeit my fruit trees are holding their own. Slim to none rain and beastly heat are not supportive of the flower and blossom production that the honeybees require to forage and build strong hives in general let alone as winter approaches. Without sufficient stores, both kept and wild colonies simply starve over the winter.

Honeybees forage in about a 5-mile radius. I have been keeping bees for 4 years or so on the back ½ acre of my property and currently tend 3 hives. With that said, long before I was a beekeeper, on any given day, my garden and any other garden in town might well have attracted upwards of 10 thousand bees doing what bees do – forage. If there are not enough flowers and other blossoms, then they seek other sources such as garbage containers, sweet drinks, empty beer and soda pop containers, anything that might provide them sugar/nectar.

Because of the weather this year we are providing year-round sugar water, jelly, and pollen until the honeybees go into hibernation (perhaps mid-November again depending on the weather). I have attached images of those feeders. We are filling the jelly and sugar water feeders typically twice daily and the pollen feeders twice weekly – whatever it takes to keep a continuous supply of those three substances within yards of my hives. Honeybees don't go any farther than needed to forage so although I honestly can't assure that my honeybees don't leave my property, they have more than enough forage fodder right here.

I hope this is useful in at least sharing my understanding and our protocols, and please let me know if I may help in resolving our current upset. As soon as the weather cools to hibernation temps, the situation will resolve itself naturally.

Thanks for listening,

Andrea at the surgeon's house
639-1452



EMAIL EXCERPT FROM MICHAEL THOMPSON:

October 6, 2020

The "Birds and the Bees".

I'm sitting on my porch on the boardwalk being non provocative and a monarch butterfly lands on my arm to say hello then, flies off. Immediately afterwards, a bee lands on my arm stings me, and then flies off. I'm thinking wow, karma! I pull out my trusty pocket knife and bik lighter from my jeans and heat up the blade. After performing a surgery to remove the stinger, I pour alcohol on the wound. I then placed gauss over it and pressed an ice cold can of Coors against it. I repeated the Coors procedure numerous times but, to no avail, I resigned myself to over a week of pain.

In the decades I have lived in Jerome, I have never experienced a bee invasion of this sort! These are not "gringo" bees! They are very aggressive and territorial. They "don't need no stinkin' passports mon!" They are completely covering the humming bird feeders in Jerome denying the birds a food source hence, killing them! In the past, I have always coexisted with bees without any problems. I realize bees are important to our ecosystem however, this current situation is out of balance as, humming birds are just as important and they are dying. Again, I don't believe these are "gringo" bees as, I've observed some of them resemble John Belushi.

I have noted many honey companies label their products with "clover", "mesquite" etc. Perhaps this honey product should be labeled "made from 'bandito' bees stealing sugar water from humming birds".

- Michael Thompson, photographer, Jerome, Arizona

QUEEN CREEK CODE EXCERPT

ARTICLE 6-3 BEES AND BEE KEEPING¹

6-3-1 Definitions

6-3-2 Permits

6-3-3 Requirements

6-3-4 Prohibited Acts

6-3-5 Exceptions

6-3-6 Penalty

6-3-7 Abandoned Hives, Colonies and Apiaries

Section 6-3-1 Definitions

In this article, unless the context otherwise requires:

1. "Apiary" means one or more hives or colonies of bees at one location.
2. "Colony" means the inhabitation of the hive including the queen, drones, worker bees and brood.
3. "Hives" means the domicile of bees including any receptacles or containers inhabited by bees.
4. "Swarm" means a population of transient bees that have not permanently established themselves.

Section 6-3-2 Permits

1. Prior to the keeping of any hive, colony or apiary within the limits of the town, all persons shall be required to obtain a beekeeping license issued by the town clerk. The application form for the license shall include the name, address and telephone number of the person seeking the license as well as the name, address and telephone number of the property owner. If the applicant is other than the property owner, then the application shall also include written permission of the owner for the use of the property for keeping a hive, colony or apiary. The form shall also include a drawing of the property indicating the location for the keeping of the hive, colony or apiary and an acknowledgment that prior to the placing of the hive, colony or apiary upon the property that an adequate supply of water is available on the property in close proximity to the hive, colony or apiary.
2. An annual fee of ten dollars shall be charged and collected for the issuance of each license and a separate license will be required for each separate location at which bee keeping will occur.

¹Ordinance 52-94

Section 6-3-3 Requirements

1. Any receptacle or container inhabited by bees shall be marked on the outside in such a manner as to reflect the license number issued by the town.
2. A permanent and adequate water supply must be available on the property at all times within thirty feet of the hive, colony or apiary.
3. In residential zones classified R-1-35 or smaller, all hives, colonies and apiaries must be located no closer than thirty feet to any exterior property line. In residential zones classified R-1-43 or greater and in commercial or industrial zones, the thirty foot limitation shall only apply along the property line that abuts residential property zoned R-1-35 or smaller.

Section 6-3-4 Prohibited Acts

The following are prohibited:

1. The keeping of bees whether or not for commercial purposes without first having obtained a permit.
2. Failure to provide adequate water supply as set forth in Section 6-3-3.
3. Any act or omission the result of which is to allow bees to be kept in such a manner so that they present a hazard to the public health, safety and welfare of the residents.

Section 6-3-5 Exceptions

The provisions of this Article do not apply to any property owner upon whose property a swarm of transient bees are attempting to or have established a domicile.

Section 6-3-6 Penalty

Upon conviction of a violation of any provision of this Article, the first offense shall be punished as a petty offense and all subsequent convictions within a two year period shall be treated as class I misdemeanors.

Section 6-3-7 Abandoned Hives, Colonies and Apiaries

Any hive, colony or apiary which does not contain the marking requirements of subsection A of Section 6-3-3 and the water supply requirement of subsection B of Section 6-3-3 and for which no permit required by Section 6-3-2 has been issued shall be presumed to be abandoned. The town upon a complaint may take all action necessary to remove the abandoned hive, colony or apiary from the property.

SEDONA CITY CODE

Standards for the Keeping of Bees

1. Number of Hives

No more than two hives shall be allowed on a lot.

2. Hive Location

Hives shall be located in the area behind the primary structure and in the front of the rear lot line and set back from the side and rear property lines a minimum of five feet.

3. Flyway Barrier

A flyway barrier made of common building materials or natural vegetation shall be provided to adjust the flight path of honey bees causing them to fly above where they would otherwise have human contact. The flyway barrier shall:

- i. Be at least six feet in height, subject to fence height requirements within setback areas;
- ii. Be a solid wall, fence, dense vegetation, or a combination of those materials that will not allow bees to pass through. Nonvegetative barriers shall comply with the color standards of this Code;
- iii. Be located within five feet of the hive's egress; and
- iv. Extend a minimum of 10 feet beyond the colony in each direction.

4. Water

Each beekeeper shall ensure that a convenient source of fresh water is available at all times to the honey bees so they are discouraged from congregating at swimming pools, pet water bowls, birdbaths, or other water sources where they may cause human or domestic pet contact.

5. Aggressive Bees and Swarms

Initial hives shall contain a queen selected from stock bred for gentleness and nonswarming characteristics. If a colony becomes aggressive or swarms, the beekeeper shall re-queen the colony with a queen selected from stock bred for gentleness and nonswarming characteristics.

6. Maintenance of Hives

- i. Any honey bee colony not residing in a structure intended for beekeeping or any swarm of bees or colony residing in a standard or homemade hive that, by virtue of its condition, has obviously been abandoned by the beekeeper, is unlawful and shall be deemed a public nuisance.

ii. The hive may be summarily destroyed or removed from the City by an appropriate designee. The beekeeper shall have 30 days from the time of the complaint to bring the hive/hives into compliance.

7. Public Notification

Public notification shall be mailed to properties within 100 feet of the subject property, 15 days prior to issuing a permit for the keeping of bees.

WINSLOW CODE EXCERPT

Chapter 6.20 BEES

Sections:

6.20.010 [Permission of Property Owners Required](#)

6.20.020 [Limitations on the Number of Hives](#)

6.20.030 [Location of Hives](#)

6.20.040 [Supplies of Water and Other Nutrients](#)

6.20.050 [City Liability](#)

6.20.060 [License Required](#)

6.20.010 Permission of Property Owners Required [SHARE](#)

It is unlawful for any person or entity to keep bees on any lot or parcel of land consisting of less than seven thousand (7,000) square feet in area. It is unlawful for any person or entity to keep bees on any lot or parcel of land consisting of more than seven thousand (7,000) square feet of area without first obtaining written permission consenting to the keeping of bees on such lot or parcel from all of lawful occupants and the lawful owners of adjoining lots or parcels of land which are contiguous to the said lot or parcel. Those desiring to keep bees in a parcel or lot greater than seven thousand (7,000) square feet in area shall first obtain the prior written consent of seventy-five (75) percent of the lawful occupants and owners of the lot or parcel of land within one hundred fifty (150) feet of the proposed bee parcel. Violation of this provision is a Class 3 misdemeanor. (Ord. 1224 (part), 2014: prior code § 4-61)

6.20.020 Limitations on the Number of Hives [SHARE](#)

It is unlawful for any person to keep or maintain more than one (1) hive or colony of bees for each two thousand (2,000) square feet of area within any lot or parcel of land within the City upon which bees are kept or maintained; provided, however, no more than four (4) hives or colonies will be allowed for each square mile of land area within the City limits. A "hive" or "colony," as defined in this chapter, shall be the prevailing size of hives currently used within the honey industry. Violation of this provision shall be a Class 3 misdemeanor. (Ord. 1224 (part), 2014: prior code § 4-62)

6.20.030 Location of Hives [SHARE](#)

Any hive or colony of bees being kept or maintained should be located as far as possible from all exterior property boundaries, but in no case shall any hive or colony of bees be kept or maintained within fifteen

(15) feet of any boundary line of the lot or parcel upon which the bees are kept. (Ord. 1224 (part), 2014: prior code § 4-63)

6.20.040 Supplies of Water and Other Nutrients

Any person keeping or maintaining bees within the City shall provide a constant and easily accessible supply of water and other nutrients of sufficient quantity to meet the needs of all bees being maintained or kept. (Ord. 1224 (part), 2014: prior code § 4-64)

6.20.050 City Liability

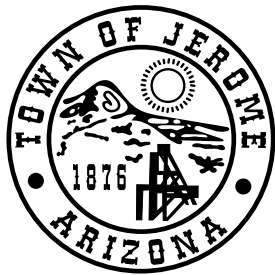
The City shall have no liability or responsibility for the keeping of bees within the City limits. (Ord. 1224 (part), 2014: prior code § 4-65)

6.20.060 License Required

Prior to the keeping of bees, a City bee keeping license shall be secured from the City which shall establish a written record within City offices containing the following information:

- A. The dimensions of the lot or parcel;
- B. The exact location of the hive or hives;
- C. The local person or entity responsible for the bees, together with a current address and telephone.

Prior to the keeping of bees within the City, any person wishing to keep bees shall fully comply with all requirements of the State of Arizona prior to applying for a City bee keeping license. The license fee shall be one dollar (\$1.00) per hive. The license shall be renewable annually. The renewal shall include verification by the bee keeper of the requisite neighboring property consents. Violation of this provision shall constitute a Class 3 misdemeanor. (Ord. 1224 (part), 2014: prior code § 4-66)



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 605

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COUNTY FOR EMERGENCY MANAGEMENT SERVICES

WHEREAS, the Jerome Town Council desires to renew an intergovernmental agreement with Yavapai County for emergency management services, which agreement is attached hereto and made a part hereof; and

WHEREAS, the agreement has been reviewed and approved by the Chief of Police, Fire Chief and Town Attorney; and

WHEREAS, the term of the renewed agreement will be five years from the effective date; and

WHEREAS, there has been no increase in the cost to the Town for this succeeding term, which is \$0.43 cents per person, per year (\$191.00 total for 2020-21);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Jerome, Arizona, that the intergovernmental agreement with Yavapai County for emergency management services, which agreement is attached hereto and made a part hereof, is hereby approved.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2020.

APPROVED:

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney



YAVAPAI COUNTY
Office of Emergency Management
1100 Commerce Drive, Prescott, Arizona 86305
Phone (928) 771-3321
Fax (928) 771-3323
www.regionalinfo-alert.org



September 21st 2020

Town Clerk
600 Clark St.
Jerome, AZ. 86331

Dear Sir or Madam,

As all of you are aware the Intergovernmental Agreement for Regional Emergency Operations Management and Disaster Services between the County and the individual Jurisdictions is up for renewal. The five year period of the agreements expires this year, so we did a rewrite of the IGA to reflect the needed changes to the language of the document and to create a clearer breakdown of the services delivered.

No changes have been made to the identified cost of the services which is determined by the population of the individual jurisdiction. I would like to encourage each jurisdiction to review the IGA to see what services are provided so that each jurisdiction will maximize this resource.

We are sending the IGA out to you for review and consideration of approval by your respective governing bodies. This agreement was sent through the County's legal review and has been approved by the Board of Supervisors. Upon acceptance of this IGA, a formal signed document will be provided to each jurisdiction. We have included the invoice with the document in an effort to remain close to the original dates, so as not to delay or create any challenges for everyone's annual budget process. We would like to have all IGAs finished by the end of October if possible.

Thank you for your time and consideration of this matter. If we can be of assistance, please contact us at your earliest convenience.

Respectfully,

A handwritten signature in black ink, appearing to read "Ron Sauntman", with a long, sweeping horizontal line extending to the right.

Ron Sauntman
Yavapai County Emergency Manager

INTERGOVERNMENTAL AGREEMENT FOR
REGIONAL EMERGENCY OPERATIONS MANAGEMENT AND DISASTER SERVICES
BETWEEN YAVAPAI COUNTY, ARIZONA
AND THE
____ Town ____ OF ____ Jerome ____

This Regional Disaster and Emergency Management Services Agreement ("Agreement") goes into effect on the ____ day of _____ 2020 (the "Effective Date"), by and between Yavapai County, a political subdivision of the State of Arizona ("County"), and the Town of Jerome, a political subdivision of the State of Arizona ("Public Agency").

STATUTORY AUTHORIZATION

County and Public Agency are empowered by A.R.S. sections 11-951 et seq. and A.R.S. section 26-308 to enter into this Agreement.

PURPOSE

WHEREAS, there is an existing possibility of the occurrence of disasters of unprecedented size and destructiveness resulting from natural, technological, national security or other causes; and,

WHEREAS, the parties mutually desire that preparation shall be adequate to provide for the common defense against disaster; and,

WHEREAS, the parties mutually desire to assure the coordinated preparation and execution of emergency management programs and plans for the preservation of life and property when disasters occur in accordance with the guidance set forth in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C. 5121-5207; Post Katrina Emergency Management Reform Act of 2006, Public Law 109-295; applicable Federal Emergency Management Guides and Directives; and applicable State of Arizona Emergency Plans:

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is hereby agreed by and between County and Public Agency as follows:

DEFINITIONS

1. For purposes of this Agreement, the term "public agency" shall have the same definition as that contained in A.R.S. §11-951.
2. "Participating Public Agencies" means those public agencies, which have active agreements for Disaster and Emergency Management Services with County.
3. "Population" means the most recent U.S. census figure for each Participating Public Agency. This figure is normally calculated every 10 years, but if a supplementary census is conducted out of the 10-year cycle, the supplementary census numbers will be used, provided that all participating public agencies are included in the supplementary census.

TERMS OF AGREEMENT

1. County Obligations

County shall:

- a. Prepare and maintain a County Emergency Operations Plan or Plans ("EOP") with due consideration of hazards that affect all areas in the County.
- b. Advise and assist Public Agency in the development, review, update, publication, and distribution of an EOP developed by Public Agency or the adoption of the Yavapai County EOP.
- c. Advise and assist Public Agency in the development, review, update, publication, and distribution of Continuity of Operations Plans
- d. Advise and assist Public Agency in the development, review, update, publication, and distribution of a Multi-Jurisdictional Hazard Mitigation Plan.
- e. Advise and assist Public Agency in the development, review, update, publication, and distribution of a Community Wildfire Protection Plan.
- f. Advise and assist Public Agency with the disaster and emergency management training of such employees as Public Agency shall designate.
- g. Provide and maintain a coordinated countywide emergency management program for extraordinary operational systems not provided for in normal governmental operations, including Warning Systems, Communications System, comprehensive emergency management and planning, and an Emergency Operations Center.
- h. Provide and maintain and issue access to a comprehensive emergency management software tool to expedite the emergency operations center processes.
- i. Develop and maintain a countywide comprehensive electronic interactive resource database of government owned and other resources available for use in the event of a disaster.
- j. Provide assistance with local emergency declarations and obtaining Federal and / or State funds available to Public Agency for emergency management and disaster purposes.
- k. Advise and assist Public Agency in the timely preparation of reports and other documentation required by the state and / or federal governments for emergency management purposes.
- l. Offer coordination assistance to Public Agency for major events or disasters affecting Public Agency.
- m. In its sole discretion, have the option to act as a primary or backup Emergency Operations Center for partner cities.
- n. Assist Public Agency in the design, development, delivery, and after-action reporting of exercises scheduled by Public Agency to test its disaster response capability.

- o. Advise and assist Public Agency with emergency shelter inspections and Americans with Disabilities Act compliance.
- p. Advise and assist Public Agency in complying with the provisions of A.R.S. Title 26, Chapter 2, (Emergency Management), and State policies and procedures.
- q. Advise and assist Public Agency with public awareness and education including but not limited to:
 - (1) providing disaster response pamphlets/handouts to Public Agency emergency management personnel for later distribution to the public.
 - (2) delivering disaster response pamphlets/handouts to libraries, community centers, and senior centers located in Public Agency.
 - (3) Coordinating with Public Agency to assist with public outreach activities on disaster and emergency-related subjects to schools, civic groups and similar organizations.
 - (4) Coordinating with Public Agency to assist with public outreach activities such as staffing information booths at fairs, safety days and similar events.
- r. Notify Public Agency of its annual assessment for each upcoming fiscal year no later than March 1 of the Preceding Fiscal Year.
- s. Assist Public Agency with other disaster and emergency management programs as may be agreed upon.

2. **Public Agency Obligations**

Public Agency shall:

- a. Develop or adopt, publish and distribute an EOP which is complementary to and compatible with County's EOP.
- b. Develop and conduct such emergency management training programs and exercises as it deems necessary.
- c. Have the option to act as a backup to the County if the County needs an alternate location.
- d. Collect and provide disaster and emergency management information, such as annual National Incident Management System reporting, when so required by the state or federal government.
- e. During each fiscal year (July 1 to June 30) of the term of this Agreement, pay to County an annual assessment to be determined as follows:
 - (1) \$.43 per person, per year based on the population of the Public Agency for the regional emergency operations management and disaster services defined in this agreement.

3. This Agreement supersedes any and all agreements, either written or oral, between the parties hereto with respect to the subject matter contained herein and contains all the covenants and agreements between the parties with respect to the rendering of disaster and emergency management services. Except as otherwise provided herein, any effective modification must be in writing signed by both parties.
4. The parties acknowledge that this Agreement is subject to cancellation pursuant to A.R.S. §38-511.
5. In the event of any controversy, which may arise out of this Agreement, the parties agree that the matter shall be arbitrated as provided in A.R.S. §12-1518(A). The method of arbitration and the selection of arbitrators shall be decided by the mutual agreement of the parties at such time as arbitration services are needed. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.
6. **TERMINATION.** The term of this Agreement shall commence on the Effective Date and continue for a period of five years, unless sooner terminated as provided herein. The Agreement may be terminated by either party giving written notice of such intention to the other party not less than ninety (90) days prior to June 30 of the year during which the notice is given, which shall be the effective date of the termination. This agreement shall be automatically renewed for another term of five years unless terminated pursuant to this paragraph.
7. To the extent provisions of A.R.S. §41-4401 are applicable, all Parties warrant to each Party that they will comply with all Federal Immigration laws and regulations that relate to their employees and that each now complies with the E-Verify Program under A.R.S. §23-214(A).
 - a. A breach of this warranty will be considered a material breach of this Agreement and may subject the breaching party to penalties up to and including termination of this Agreement.
 - b. All of the Parties retain the legal right to inspect the papers of any employee who works pursuant to this Agreement or any related subcontract to ensure compliance with the warranty given above.
 - c. Any Party may conduct a random verification of the employment records of any other Party to ensure compliance with this warranty.
 - d. A Party will not be considered in material breach of this Agreement if it establishes that it has complied with the employment verification provisions prescribed by 8 USCA §1324(a) and (b) of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214(A).
 - e. The provisions of this Article must be included in any contract either Party enters into with any and all of its contractors or subcontractors who provide services under this Agreement.
8. To the extent permitted by law, each Party does hereby covenant and agree to indemnify, defend, and hold harmless the other Party, their elected officials, appointees, officers, employees, contract employees, and agents from and against any and all suits, actions, legal or administrative proceedings, claims, demands or damages of any kind or nature relating to this Agreement which, are the result of any act or omission of the Party, its officers, employees, contract employees, agents, and anyone acting under its direction or control, whether intentional or negligent, in connection with or incident to this Agreement. Failure of a Party to comply with the terms of this Agreement shall not provide the basis of any third-party action against any of the Parties.

9. Pursuant to A.R.S. §23-1022(D), for the purposes of worker's compensation coverage, all employees of each Party covered by this Agreement shall be deemed to be an employee of all Parties. The primary employer shall be solely liable for payment of worker's compensation benefits.
10. Property Disposition Clause. The parties do not anticipate the joint acquisition of property attributable to the exercise of each party's duties and obligations pursuant to this Agreement. Any property acquired during the term of this Agreement shall be returned to the purchasing party no more than thirty (30) calendar days from the effective date of termination of this Agreement.
11. This agreement does not relieve any public agency of any obligation or responsibility imposed on it by law.
12. Any notices required or permitted to be given hereunder by either party to the other may be given by personal delivery in writing or by registered or certified mail, postage prepaid, with return receipt requested. Notices shall be addressed to the parties at the addresses appearing below, but each party may change such party's address by written notice given in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of three (3) days mailing. Notices shall be addressed as follows:

To County to the attention of:

Emergency Manager

Yavapai County Office of
Emergency Management
1100 Commerce Dr.
Prescott, AZ 86305

To Public Agency to the attention of:

Title: Town Clerk _____

Agency: Town of Jerome

Address: 600 Clark Street

Jerome, AZ 86331

If any provision of this Agreement is held by a court of competent jurisdiction or applicable state or federal law and their implementing regulations to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect.

Dated this _____ day of _____, 20____

For Public Agency: Jerome
Name: Christina Barber
Mayor, Town of Jerome

For County: Yavapai
Name: Craig L. Brown
Chairman, Board of Supervisors

ATTEST:

Candace B. Gallagher, Town Clerk

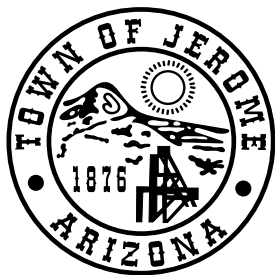
Kim Kapin Clerk of the Board

The undersigned attorneys for the respective parties each hereby certify that they have reviewed this Agreement and find that it is in proper form, and within the power and authority granted to their respective clients under the laws of the State of Arizona.

APPPROVED AS TO FORM:

William J. Sims, Town Attorney

Joy Biedermann, Deputy County Attorney



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 www.jerome.az.gov

RESOLUTION NO. 606

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING THE SECOND MONDAY OF OCTOBER AS INDIGENOUS PEOPLES' DAY IN THE TOWN OF JEROME

WHEREAS, the Town of Jerome recognizes that it is built on and surrounded by lands known, loved and inhabited by people since time immemorial who are indigenous to the region; and

WHEREAS, the Town of Jerome understands that government entities, organizations, and public institutions have a responsibility to enact policies to combat racism and to build justice and equity for indigenous people and all people who suffer from the effects of prejudice and discrimination; and

WHEREAS, the observance of Columbus Day is a celebration of genocide against indigenous peoples;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Jerome that the second Monday of October each year hereafter is declared to be Indigenous Peoples' Day in the Town of Jerome, and that local businesses, organizations, public institutions and individuals are encouraged to recognize Indigenous Peoples' Day, and to learn more about indigenous peoples, their traditions, cultures, resilience and contributions.

ADOPTED AND APPROVED by a majority vote of the Jerome Town Council on the ____ day of _____, 2020.

APPROVED:

Christina "Alex" Barber, Mayor

ATTEST:

APPROVED AS TO FORM:

Candace Gallagher, Town Manager/Clerk

William J. Sims, Town Attorney

TOWN OF JEROME STAFF SUMMARY REPORT

To: The Honorable Mayor and Council

From: Jerome Fire Department

Date: 10-6-2020

Meeting Date: 10-13-2020

TITLE: Wildland funds

RECOMMENDED ACTION: Allowed Jerome fire Department to use wildland funds for possible new engine for our Ford expedition, plus other expenditures and possible funds for weekend staffing Under discretionary funds from the wildland contingency fund.

Background/History: Currently the brush truck has brought in \$48,000. The Fire Department has dedicated \$15,000 for the purchase of a Polaris for public works. It has also spent approximately \$3,000 towards brush truck vehicle maintenance and equipment, leaving \$30,000 that has not been earmarked, as of yet.

In the past the Fire Department as utilized wildland funds towards building a new regulator box on Giroux, the Sunshine Hill water tank tie in, a Polaris Ranger in 2015 and a new engine for the Chief's vehicle. In addition to many other projects.

Also the Fire Department is entertaining a way to create fire companies to provide on call weekend staffing and would like to fund this project.

Since 2009 the fire Department has invoiced out \$404,000 with the truck making \$256,340.00

Key Considerations: State land is reaching out asking for availability for type 6 Engines to go to California and we should be being deployed any day. The truck itself makes approximately \$1,600 a day with the potential of being out 21 days bringing in additional funds. This year we are in La Linea calling for a hot, dry, windy winter and we expect the fire season to go well into December.

Community Benefits and Considerations: Upgrading equipment and possible weekend coverage

Community Involvement: none

Financial Implications: Moneys brought in from wildland deployments.

Attachments/Exhibits:

Fire	Truck Total	Personnel	Total
Woodchute	\$4,785	\$1,888	\$6,673
Wallow	\$18,857	\$9,375	\$28,232
Schultz	\$8,482	\$4,000	\$12,770
Hogpin	\$558	\$381	\$969
Kerney	\$4,802	\$1,462	\$6,264
Lawyer	\$25,823	\$14,409	\$40,232
Valley	\$16,268	\$9,141	\$25,409
Boundry	\$20,063	\$9,062	\$29,125
Salmon Complex	\$25,774	\$11,723	\$37,497
New Orleans			
Complex	\$19,306	\$12,943	\$32,249
Oct Statewide Fires	\$15,680	\$6,086	\$21,766
Viewpoint	\$735	\$421	\$1,156
Ribbon	\$2,646	\$1,504	\$4,150
Creston	\$18,473	\$13,570	\$34,034
Klondike	\$24,402	\$17,341	\$42,440
Painted Wagon	\$1,470	\$779	\$2,249
Cave Creek	\$6,762	\$3,725	\$10,487
Aqua Fria	\$3,773	\$2,129	\$5,902
Polles	\$8,771	\$6,093	\$14,864
Pig	\$5,047	\$2,323	\$7,370
Goldfield	\$2,205	\$981	\$3,613
Bozarth	\$4,753	\$3,919	\$8,837
Constellation	\$8,134	\$4,581	\$12,834
Sears	\$8,771	\$6,657	\$15,428
Totals	\$256,340	\$144,493	\$404,550

League of Arizona Cities and Towns
Model Ordinance Relating to Recreational Marijuana
(September 29, 2020)

Options are highlighted in **yellow**.

Notes are in **red**.

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE [CITY/TOWN] OF _____, ARIZONA, AMENDING THE CODE OF _____, ARIZONA BY ADOPTING A NEW ARTICLE ___ RELATING TO THE REGULATION OF RECREATIONAL MARIJUANA; ESTABLISHING A PURPOSE; SETTING FORTH DEFINITIONS; PROHIBITING MARIJUANA ON PUBLIC PROPERTY; **PROHIBITING MARIJUANA ESTABLISHMENTS AND/OR MARIJUANA TESTING FACILITIES OR REGULATING MARIJUANA ESTABLISHMENTS AND/OR MARIJUANA TESTING FACILITIES**; ESTABLISHING REGULATIONS FOR PERSONAL USE AT AN INDIVIDUAL’S PRIMARY RESIDENCE; AUTHORIZING RETAIL SALES FROM MARIJUANA AND MARIJUANA PRODUCTS; IMPOSING FEES; SETTING FORTH VIOLATIONS; AND PROVIDING FOR ENFORCEMENT AND PENALTIES.

WHEREAS, marijuana contains tetrahydrocannabinol (“THC”), which remains on Schedule I of the Controlled Substances Act pursuant to 21 U.S.C. § 811 et al. and any possession and use is a violation of federal law pursuant to 21 U.S.C. § 841 et. al.;

WHEREAS, the Arizona Medical Marijuana Act, Arizona Revised Statutes Sections § 36-2801 et al., and Title 9, Chapter 17 of the Arizona Administrative Code allow the establishment and operation of nonprofit medical marijuana dispensaries in [City/Town] according to a prescribed statutory and regulatory process;

WHEREAS, the statewide ballot measure I-23-2020, known as “Smart and Safe Arizona Act” has been certified as Proposition 207 and placed on the November 3, 2020 general election ballot and contains provisions authorizing the possession, consumption, purchase, processing, manufacturing or transporting of marijuana by an individual who is at least twenty-one (21) years of age; authorizing possession, transport, cultivation or processing of marijuana plants in a primary residence by adults over 21 years of older; allowing a nonprofit medical marijuana dispensary or other non-dispensary applicant to apply to the Department of Health Services to become a licensed marijuana establishment authorized to engage in the retail sale, cultivation and manufacturing of marijuana; and allowing the Department, or another entity designated by the Department, to become a marijuana testing facility to test the potency of marijuana and detect any harmful contaminants;

WHEREAS, the [City/Town] finds that Proposition 207 authorizes marijuana establishments to use chemical extraction or chemical synthesis, including butane and other flammable gases, to extract marijuana concentrate, which poses a threat to the health, safety and security of the community and increases the responsibilities of law enforcement and other [City/Town] departments to respond to violations of state and local laws, including building, electrical and fire codes;

[OPTION: If Prohibiting establishments/facilities]

WHEREAS, the [City/Town] seeks to protect public health, safety, and welfare by prohibiting marijuana establishments and/or marijuana testing facilities in the [City/Town];

[OPTION: If Allowing/Regulating establishments/facilities]

WHEREAS, the [City/Town] seeks to protect public health, safety, and welfare by enacting reasonable zoning regulations to limit the number of marijuana establishments and/or marijuana testing facilities in [City/Town];

NOW THEREFORE, BE IT ORDAINED by the Common Council of the [City/Town] of _____, Arizona, as follows:

Section I. In General.

The Code of _____, Arizona, is hereby amended by adding a new Article __, Recreational Marijuana to read as follows:

Article X-X

Sec. X-X-1 Purpose

Sec. X-X-2 Definitions

Sec. X-X-3 Marijuana Prohibited on Public Property

Option A: Prohibits Marijuana Establishments and Marijuana Testing Facilities

Sec. X-X-4(A) Marijuana Establishment Prohibited

Sec. X-X-5(A) Marijuana Testing Facility Prohibited

Option B: Prohibits Marijuana Establishments Except for Dual Licensees; Prohibits Marijuana Testing Facilities

Sec. X-X-4(B) Marijuana Establishment Prohibited; Dual Licensee Exception.

Sec. X-X-5(B) Marijuana Testing Facility Prohibited

Option C: Prohibits Marijuana Establishments (with or without exception for dual licensees); Permits Marijuana Testing Facilities

Sec. X-X-4(C) INSERT Sec. X-X-4(A) or Sec. X-X-4(B)

Sec. X-X-4(C) Marijuana Testing Facility Permitted

Option D: Permits Marijuana Establishments; Prohibits or Permits Marijuana Testing Facilities

Sec. X-X-4(D) Marijuana Establishments Permitted; Nonresidential

Sec. X-X-5(D) INSERT Sec. X-X-5(A) or X-X-5(C)

Sec. X-X-6 Individual's Primary Residence for Personal Use

Sec. X-X-7 Retail Sales from Marijuana and Marijuana Products

Sec. X-X-8 Fees

Sec. X-X-9 Violations

Sec. X-X-10 Enforcement; Penalties

Sec. X-X-1 Purpose.

[OPTION: If prohibiting marijuana.]

This article is adopted to protect the health, safety, and welfare of the community. Except as allowed by law for personal, private use, the [City/Town] prohibits the retail sale, cultivation, and manufacturing of marijuana or marijuana products in [City/Town]. Nothing in this article is intended to promote or condone the sale, cultivation, manufacture, transport, production, distribution, possession, or use of marijuana or marijuana products in violation of any applicable law.

OR

[OPTION: If regulating marijuana.]

This article is adopted to protect the health, safety, and welfare of the community. Except as allowed by law for personal, private use, the [City/Town] enacts reasonable regulations and requires compliance with zoning laws for the retail sale, cultivation and manufacturing of marijuana or marijuana products in a marijuana establishment or marijuana testing facility and the cultivation, processing and manufacturing of marijuana in a primary residence. Nothing in this article is intended to promote or condone the sale, cultivation, manufacture, transport, production, distribution, possession, or use of marijuana or marijuana products in violation of any applicable law.

Sec. X-X-2 Definitions.

The below words and phrases, wherever used in this article, shall be construed as defined in this section unless, clearly from the context, a different meaning is intended. Words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

- A. “*Chemical Extraction*” means the process of removing a particular component of a mixture from others present, including removing resinous tetrahydrocannabinol from marijuana.
- B. “*Chemical Synthesis*” means production of a new particular molecule by adding to, subtracting from, or changing the structure of a precursor molecule.
- C. “*Consume*,” “*Consuming*,” and “*Consumption*” mean the act of ingesting, inhaling or otherwise introducing marijuana into the human body.

- D. “*Consumer*” means an individual who is at least twenty-one years of age and who purchases marijuana or marijuana products.
- E. “*Cultivate*” and “*Cultivation*” mean to propagate, breed, grow, prepare and package marijuana.
- F. “*Deliver*” and “*Delivery*” mean the transportation, transfer or provision of marijuana or marijuana products to a consumer at a location other than the designated retail location of a marijuana establishment.
- G. “*Department*” means the State of Arizona Department of Health Services or its successor agency.
- H. “*Dual Licensee*” means an entity that holds both a nonprofit medical marijuana dispensary registration and a marijuana establishment license.
- I. “*Enclosed Area*” means a building, greenhouse, or other structure that has:
1. A complete roof enclosure supported by connecting walls that are constructed of solid material extending from the ground to the roof;
 2. Is secure against unauthorized entry;
 3. Has a foundation, slab or equivalent base to which the floor is securely attached; and
 4. Meets performance standards ensuring that cultivation and processing activities cannot be and are not perceptible from the structure in terms of not being visible from public view without using binoculars, aircraft or other optical aids and is equipped with a lock or other security device that prevents access by minors.
- J. “*Extraction*” means the process of extracting or separating resin from marijuana to produce or process any form of marijuana concentrates using water, lipids, gases, solvents, or other chemicals or chemical processes.
- K. “*Manufacture*” and “*Manufacturing*” mean to compound, blend, extract, infuse or otherwise make or prepare a marijuana product.
- L. “*Marijuana*”
1. Means all parts of the plant of the genus *cannabis*, whether growing or not, as well as the seeds from the plant, the resin extracted from any part of the plant, and every compound,

- manufacture, salt, derivative, mixture or preparation of the plant or its seeds or resin.
2. Includes cannabis as defined in A.R.S. § 13-3401.
 3. Does not include industrial hemp, the fiber produced from the stalks of the plant of the genus cannabis, oil or cake made from the seeds of the plant, sterilized seeds of the plant that are incapable of germination, or the weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products.
- M. *“Marijuana Concentrate:”*
1. Means resin extracted from any part of a plant of the genus cannabis and every compound, manufacture, salt, derivative, mixture or preparation of that resin or tetrahydrocannabinol.
 2. Does not include industrial hemp or the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink or other products.
- N. *“Marijuana Establishment”* means an entity licensed by the Department to operate all of the following:
1. A single retail location at which the licensee may sell marijuana and marijuana products to consumers, cultivate marijuana and manufacture marijuana products.
 2. A single off-site cultivation location at which the licensee may cultivate marijuana, process marijuana and manufacture marijuana products, but from which marijuana and marijuana products may not be transferred or sold to consumers.
 3. A single off-site location at which the licensee may manufacture marijuana products and package and store marijuana and marijuana products, but from which marijuana and marijuana products may not be transferred or sold to consumers.
- O. *“Marijuana Products”* means marijuana concentrate and products that are composed of marijuana and other ingredients and that are intended for use or consumption, including edible products, ointments, and tinctures.
- P. *“Marijuana Testing Facility”* means the Department or another entity that is licensed by the Department to analyze the potency of marijuana and test marijuana for harmful contaminants.
- Q. *“Nonprofit Medical Marijuana Dispensary”* means a nonprofit entity as defined in A.R.S. § 36-2801(12).
- R. *“Open Space”* means a public park, public sidewalk, public walkway or public pedestrian thoroughfare.

- S. “Person” means an individual, partnership, corporation, association, or any other entity of whatever kind or nature.
- T. “Process” and “Processing” means to harvest, dry, cure, trim or separate parts of the marijuana plant.
- U. “Public Place” has the same meaning prescribed in the Smoke-Free-Arizona Act, A.R.S. § 36-601.01.
- V. “Smoke” means to inhale, exhale, burn, carry or possess any lighted marijuana or lighted marijuana products, whether natural or synthetic.

Sec. X-X-3 Marijuana Prohibited on Public Property.

- A. The use, sale, cultivation, manufacture, production or distribution of marijuana or marijuana products is prohibited on property that is occupied, owned, controlled or operated by [City/Town].
- B. It is unlawful for an individual to smoke marijuana in a public place or open space in [City/Town].

[OPTION A: Sec. X-X-4(A) and X-X-5(A) prohibits a marijuana establishment and marijuana testing facility – a municipality may prohibit either or both.]

Sec. X-X-4(A) Marijuana Establishment Prohibited.

- A. To the fullest extent allowable by law, the operation of a marijuana establishment is prohibited in [City/Town].
- B. To the fullest extent allowable by law, the operation of a marijuana establishment by a dual licensee is prohibited in [City/Town].

Sec. X-X-5(A) Marijuana Testing Facility Prohibited.

- A. To the fullest extent allowable by law, the operation of a marijuana testing facility is prohibited in [City/Town].

[OPTION B: Sec. X-X-4(B) and X-X-5(B) prohibits a marijuana establishment with the exception of dual licensees who operate both medical dispensaries and marijuana establishments at a shared location; prohibits a marijuana testing facility].

Sec. X-X-4(B) Marijuana Establishment Prohibited; Dual Licensee Exception.

- A. To the fullest extent allowable by law, the operation of a marijuana establishment is prohibited in [City/Town], except where authorized for a dual licensee who:
 - 1. Operates both a nonprofit medical marijuana dispensary and marijuana establishment cooperatively in a shared location; and
 - 2. Has not forfeited or terminated the nonprofit medical marijuana dispensary registration from the Department.

Sec. X-X-5(B) Marijuana Testing Facility Prohibited.

- B. To the fullest extent allowable by law, the operation of a marijuana testing facility is prohibited in [City/Town].

[OPTION C: Sec. X-X-4(C) and X-X-5(C) prohibits a marijuana establishment but allows a marijuana testing facility].

Sec. X-X-4(C)

[INSERT Sec. X-X-4(A) prohibition of all Marijuana Establishments or Sec. X-X-4(B) prohibition of Marijuana Establishment with dual licensee exception].

Sec. X-X-5(C) Marijuana Testing Facility Permitted.

- A. It shall be unlawful for a person to operate a marijuana testing facility at any location within the [City/Town] without obtaining a _____ permit from the [City/Town] clerk in accordance with [City/Town] Zoning Code Section _____, including any application and review procedures pursuant to _____.
- B. A marijuana testing facility is permitted in [City/Town] subject to the following conditions:
 - 1. There are no more than ____ number of marijuana testing facilities operating in [City/Town].
 - 2. Shall ensure that access to the area of the facility where marijuana or marijuana products are being tested or stored for testing is limited to a facility's owners or authorized agents.
 - 3. Shall ensure that transportation of marijuana or marijuana products is in compliance with applicable law.
 - 4. Shall comply with all testing processes, protocols, standards, and criteria adopted by the Department for testing marijuana and marijuana products.
 - 5. Shall maintain records, equipment and instrumentation as required by the Department.

6. Shall submit a written security plan to the [City/Town] that specifies the measures that will be taken to deter and prevent unauthorized entrance into limited access areas including the use of security equipment to detect unauthorized intrusion, exterior lighting to facilitate surveillance, and electronic monitoring such as video cameras that provide coverage of all entrances to and exits from limited access areas and all entrances to and exits from the building and has sufficient recording resolution.

OR

Shall comply with all security protocols required by the Department.

[OPTION D: Sec. X-X-4(D) and X-X-5(D) permits a Marijuana Establishment and has an option for prohibiting or permitting a Marijuana Testing Facility].

[NOTE: The following provisions are provided as examples to include in your ordinance to regulate a Marijuana Establishment. However, if your city or town has existing medical marijuana regulations it may be simpler to reference back to those provisions since the Act prohibits a city or town from enacting an ordinance, regulation or rule that is unduly burdensome or more restrictive than a comparable ordinance, regulation, or rule that applies to nonprofit medical marijuana dispensaries.]

Sec. X-X-4(D) Marijuana Establishments Permitted; Nonresidential.

Marijuana establishments shall be regulated as outlined in Section ____ of the [City/Town] Code (reference to nonprofit medical marijuana dispensary regulations instead of including the following provisions).

OR

- A. It shall be unlawful for a person to operate a marijuana establishment at any location within the [City/Town] without obtaining a _____ permit from the [City/Town] clerk in accordance with [City/Town] Zoning Code Section _____, including any application and review procedures pursuant to _____.
- B. If authorized by state law and a valid permit has been obtained from the [City/Town], a marijuana establishment is permitted in [City/Town] subject to the following conditions and limitations:

[OPTION: Dual licensee only]

1. To the fullest extent allowable by law, shall be authorized for a dual licensee who operates both a nonprofit medical marijuana dispensary and marijuana establishment cooperatively in a

shared location and has not forfeited or terminated the nonprofit medical marijuana dispensary registration from the Department.

OR

[OPTION: Dual licensee (who is not limited to a shared location or maintaining dispensary registration) or any other licensed applicant; the Act allows the Department to issue social equity ownership program licenses that will be authorized to operate as marijuana establishments].

1. To the fullest extent allowable by law, shall be authorized in [City/Town] for:
 - a. A dual licensee who operates both a nonprofit medical marijuana dispensary and marijuana establishment.
 - b. Any other entity licensed by the Department to provide marijuana or marijuana products to consumers.
2. Shall not be more than ____ marijuana establishments operating in [City/Town].
3. Shall be authorized in _____ zoning districts.
4. Shall not be located within _____ hundred feet of the same type of use or a nonprofit medical marijuana dispensary. This distance shall be measured from the lot line of the property in which the businesses are conducted or proposed to be conducted.
5. Shall not be located within _____ hundred feet of a residentially zoned property. This distance shall be measured from the lot line of the property in which the business is conducted or proposed to be conducted to the property boundary line of the residentially zoned property.
6. Shall not be located within _____ feet of a preschool, kindergarten, elementary, secondary or high school, place of worship, public park, public cemetery or community center. This distance shall be measured from the lot line of the property in which the business is conducted or proposed to be conducted to the property line of the protected use.
7. Shall be located in a permanent building on an established foundation adhering to [City/Town] building codes and shall not include any temporary, portable or self-powered mobile facilities, or trailer, cargo container or motor vehicle.

8. Shall be a total maximum _____ square feet. Maximum square footage may be expanded subject to Use Permit application and hearing procedures set forth under [City/Town Code].
9. The secure storage area for the marijuana stored at the location shall not exceed _____ square feet of the total _____ square foot maximum floor area of the facility. Maximum square footage may be expanded subject to Use Permit application and hearing procedures set forth under [City/Town Code].
10. Shall have operating hours not earlier than ____ a.m. and not later than ____ p.m.
11. Shall not provide drive-thru services or offsite deliveries of marijuana or marijuana products.
12. Shall not allow a person to consume marijuana or marijuana products on the premises or provide outdoor seating areas.
13. Shall provide for proper disposal of marijuana remnants or by-products. The remnants or by-products shall not to be placed within the facility's exterior refuse containers, [City/Town] trash can, bin or other [City/Town] facility, or in any park refuse container unless authorized by the [City/Town].
14. Shall not emit dust, fumes, vapors or odors into the environment from the facility and shall ensure that ventilation, air filtration, building and design standards are compatible with adjacent uses and the requirements of adopted building codes of [City/Town].
15. Shall not sell marijuana or marijuana products, except as permitted by state law to consumers.
16. Shall not display or keep marijuana or marijuana products that are visible from outside the premises.
17. Shall comply with applicable county health regulations for food preparation and handling.
18. Shall comply with applicable laws to safely and securely engage in extraction processes.
19. Shall submit a written security plan to the [City/Town] that describes the actions taken to deter and prevent unauthorized

entrance into limited access areas including use of security equipment, exterior lighting to facilitate surveillance, and electronic monitoring such as video cameras.

20. For a marijuana establishment that engages in cultivation or manufacturing, shall submit a written operations plan to the [City/Town] that describes the following:
- i. Procedures showing that the marijuana cultivation will be conducted in accordance with state and local laws and regulations regarding use and disposal of pesticides and fertilizers.
 - ii. The legal water source, irrigation plan, wastewater systems to be used, and projected water use.
 - iii. The plan for addressing odor and other public nuisances that may derive from the establishment.

Sec. X-X-5(D)

[INSERT Sec. X-X-5(A) to prohibit a Marijuana Testing Facility or Sec. X-X-5(C) to permit a Marijuana Testing Facility]

Sec. X-X-6 INDIVIDUAL'S PRIMARY RESIDENCE FOR PERSONAL USE

[NOTE: Your city or town may want to reference or incorporate any existing regulations for medical marijuana use and cultivation in residential areas.]

- A. To the fullest extent allowable by law, marijuana possession, consumption, processing, manufacturing, transportation, and cultivation is permitted in a residential zoning district in [City/Town] and is subject to the following conditions and limitation:
1. It shall be unlawful for any individual who is at least twenty-one (21) years of age to possess, transport, cultivate or process more than six (6) marijuana plants.
 2. It shall be unlawful for two or more individuals who are at least twenty-one (21) year of age to possess, transport, cultivate or process more than twelve (12) marijuana plants at the individuals' primary residence.
 3. Except as provided by A.R.S. § 36-2801 et al. and this Section, it shall be unlawful for an individual to otherwise cultivate marijuana in a residential zoning district within the [City/Town] limits.
 4. Individuals shall not process or manufacture marijuana by means of any liquid or gas other than alcohol, that has a flashpoint below one hundred (100) degrees Fahrenheit.

5. Kitchen, bathrooms, and primary bedroom(s) shall be used for their intended use and shall not be used primarily for residential marijuana processing, manufacturing, or cultivation.
6. A residence shall not emit dust, fumes, vapors, or odors into the environment and individuals shall ensure that ventilation, air filtration, building and design standards are compatible with adjacent uses and the requirements of adopted building codes of [City/Town].
7. Cultivation shall be limited to a closet, room, greenhouse, or other enclosed area on the grounds of the residence equipped with a lock or other security device that prevents access by minors.
8. Cultivation shall take place in an area where the marijuana plants are not visible from public view without using binoculars, aircraft, or other optical aids.

[NOTE: Cities and towns are not allowed to impose any tax rate above or below their regular retail tax rate on sales or purchases of marijuana or marijuana products.]

Sec. X-X-7 Retail Sales from Marijuana and Marijuana Products.

To the fullest extent allowable by law, the sale of marijuana and marijuana products is authorized within the [City/Town] from a marijuana establishment and is tangible personal property as defined in A.R.S. § 42-5001 and subject to the transaction privilege tax in the retail classification and use tax.

[OPTIONAL: If marijuana establishments and/or marijuana testing facilities are permitted in your city or town].

Sec. X-X-8 Fees.

- A. [FOR PERMITS] The fee for the permit shall be established by [RESOLUTION OF THE CITY/TOWN COUNCIL/FEE SCHEDULE].

OR

The permit fee for a marijuana establishment pursuant to Sec. X-X-__ is (\$ _____) annually.

The permit fee for a marijuana testing facility pursuant to Sec. X-X-__ is (\$ _____) annually.

Sec. X-X-9 Violations.

- A. It is unlawful and a violation of this article for a person to sell, cultivate, process, manufacture or transport marijuana or marijuana products if the person fails to meet all the requirements in this article or state law, including the Department's rules.
- B. It is a violation of this article for any person to provide false information on any permit application.
- C. Each day any violation of any provision of this article shall continue shall constitute a separate offense.

Sec. X-X-10 Enforcement; Penalties.

- A. The _____ permit may be revoked by the [City/Town] for violation of any provision of this article, for any violation of the requirements of the permit, or if the Department revokes the license for a marijuana establishment or marijuana testing facility. If a permit is revoked, the permittee shall have the right to appeal the decision of the [City/Town] to _____ as outlined in Section _____ of the [City/Town] Code.
- B. Violations of this article are in addition to any other violation enumerated within the [City/Town] ordinances or the [City/Town] Code and in no way limits the penalties, actions or abatement procedures which may be taken by the [City/Town] for any violation of this article, which is also a violation of any other ordinance or Code provision of the [City/Town] or federal or state law. Conviction and punishment of judgment and civil sanction against any person under this article shall not relieve such person from the responsibility of correcting prohibited conditions, or removing prohibited structures or improvements, and shall not prevent the enforced correction or removal thereof.
- C. Civil Penalty: Violations of any provision of this article shall be civil code offenses which may be adjudicated and enforced by the [City/Town] civil hearing process set forth in subsection _____ or [City/Town] Court under Section ____ of the [City/Town Code].

Section II. Providing for Repeal of Conflicting Ordinances.

All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section III. Recitals.

The recitals above are fully incorporated in this Ordinance by reference.

Section IV. Effective Date.

[OPTION: Conditional Effective Date]

This Ordinance does not become effective unless the Smart and Safety Act (Proposition 207) becomes law when approved by a majority of the votes cast at the November 3, 2020 general election and on proclamation of the governor. Upon the governor's proclamation, the effective date of this Ordinance shall be ____ days following adoption by the [City/Town] Council.

OR

[OPTION: Emergency Act]

Emergency.

Because of the urgent need for the implementation of the [City/Town]'s regulations concerning recreational marijuana, the immediate operation of this Ordinance is necessary for the preservation of the health, safety, and general welfare. An emergency is hereby declared to exist and this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor and Council as required by law.

Section V. Zoning Considerations.

In accordance with Article II, Sections 1 and 2, Constitution of Arizona, the [City/Town] Council has considered the individual property rights and personal liberties of the residents of the Town before adopting this ordinance.

Section VI. Preservation of Rights and Duties.

This Ordinance does not affect the rights and duties that matured, penalties that were incurred, or proceedings that were begun before the effective date of this Ordinance.

Section VII. Providing for Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or

unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Common Council of the [City/Town] of _____, Arizona, this ____ day of _____, 202_, by the following vote:

AYES: _____

NAYES: _____ ABSENT: _____

EXCUSED: _____ ABSTAINED: _____

APPROVED this ____ day of _____, 202_.

_____, Mayor

ATTEST:

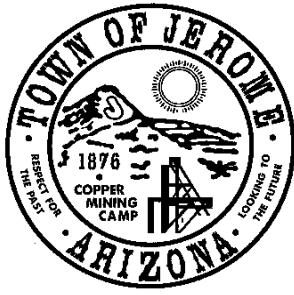
_____, [City/Town] Clerk

APPROVED AS TO FORM:

[City/Town] Attorney

I, _____, [CITY/TOWN] CLERK, DO HEREBY CERTIFY THAT A TRUE AND CORRECT COPY OF THE ORDINANCE NO. _____ ADOPTED BY THE COMMON COUNCIL OF THE [CITY/TOWN] OF _____ ON THE ____ DAY OF _____, 202_, WAS POSTED IN THREE PLACES ON THE ____ DAY OF _____, 202_.

_____, [City/Town] Clerk



Founded 1876
Incorporated 1899

TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

STAFF SUMMARY REPORT

FROM: Candace Gallagher, Town Manager/Clerk
ITEM: 9D: RECREATIONAL MARIJUANA
MEETING DATE: October 13, 2020

Attached is the final version of the League model ordinance that addresses the statewide ballot measure (Prop 207: Smart and Safe Act), which proposes to legalize recreational marijuana.

This Ordinance is Step 1 in a multi-step process. This first ordinance is focused on the land use issues and options for cities and towns to quickly adopt ordinances to prohibit or permit marijuana establishments or testing facilities either as a conditional enactment or through an emergency clause. Step 2 will address other issues that may arise from the Act and amendments to this ordinance will be provided by the League by the end of October. Step 3 (if necessary) will amend the model ordinance based on any changes that need to be made when DHS promulgates its rules next year.

If Council wishes to prohibit or regulate recreational marijuana establishments, an ordinance will need to be adopted and effective prior to December 1, when the new law could take effect if approved by the voters.

A tentative timeline is:

- October 13 - Council discusses and directs staff regarding creation of draft ordinance to send to P&Z.
- October 21 - P&Z reviews and schedules public hearing for November 18 meeting. Notice must be published in the Verde Independent no later than their Nov. 1 edition.
- November 18 - P&Z conducts public hearing and sends their version of ordinance to Council. *(NOTE: This COULD take place earlier at a special P&Z meeting, as long as notice is published at least 15 days prior to the hearing date.)*
- TWO SPECIAL COUNCIL MEETINGS BETWEEN P&Z's HEARING DATE AND NOVEMBER 30 ... Council conducts first and second readings and adopts ordinance to include an emergency provision that will make it effective immediately.

AT THIS MEETING, Council will need to decide:

- Do you wish to prohibit or allow recreational marijuana establishments and/or testing facilities? (You may prohibit either or both.)
 - If you wish to allow them:

- Do you wish to restrict them to dual licensees who operate both medical dispensaries and marijuana establishments at a shared location?
- Do you wish to restrict them to certain zoning districts or locations?
- Do you wish to limit the number of establishments operating in Jerome?
- Do you wish to establish an annual fee? *(If so, there may be limitations; our attorney can explain.)*
- Please review the various regulations included on pages 9 through 13, which include several “blanks” to be filled in.

Town Attorney Bill Sims will be present for this discussion, a part of which may be conducted in executive session.

If Council intends to prohibit or regulate marijuana establishments and/or testing facilities, time is of the essence. It is important to make these decisions at this meeting in order to have an ordinance in place and effective by December 1.

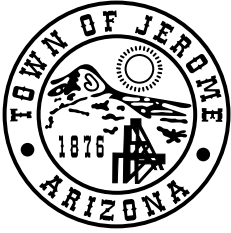
Council may elect to do nothing prior to December 1, 2020, but to do so would allow a proprietor to obtain DHS authorization for a recreational marijuana facility and begin operations. If after the commencement of such operations the Town Council wishes to enact regulations on recreational marijuana facilities (e.g., limit the number of recreational marijuana facilities, the location, limit the time for operations, regulate signage), the proprietor who established the recreational marijuana facility would not be subject to such regulations.

JEROME TOWN COUNCIL MEETING

October 13, 2020

PACKET ADDENDUM #1

- For ITEM 4 – Zoning Administrator's Staff Report
- For ITEM 5 – September 8, 2020 Council meeting minutes



Town of Jerome – Zoning Administrator's Report

Council Meeting Date: Tuesday, October 13, 2020

Prepared by: John Knight, Zoning Administrator

- P&Z – September 16th: Work sessions on code amendments for residential lodging, sign code amendments, and mixed use
- DRB – October 5th: 11 Rich Street (garage remodel) and 665 Main Street (stair replacement)
- Bustrin Residence Streetlight –survey needed to determine if there's a location to place the streetlight
- Code Amendments
 - Residential lodging
 - Temporary signs
 - Sidewalk encroachments
 - Stairs and setbacks
 - Appeals process
 - Mixed use in C-1
 - Recreational marijuana
 - Telecommunications
- Miscellaneous
 - Code Enforcement
 - P&Z Vacancy (insert in bill run)
 - Possible rehabilitation of Mohawk Gas Station
- Certified Local Government Grant Award (\$20k) for Design Guidelines
- Community Garden Update
 - Raised beds constructed and (mostly) filled
 - PW installed waterline and helped deliver soil
 - Beds still available
 - Workdays every Saturday at 8:30 am



TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

CONDUCTED VIA ZOOM

TUESDAY, SEPTEMBER 8, 2020, AT 7:00 P.M.

ITEM #1: 7:01 (1:25)	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Mayor Alex Barber called the meeting to order at 7:00 pm. Town Clerk to call and record the roll. Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Barber, Vice Mayor Sage Harvey, and Councilmembers Dr. Jack Dillenberg, Mandy Worth, and Jane Moore. Also present were Zoning Administrator John Knight, Accounting Clerk Melanie Atkin, Fire Chief Rusty Blair, Public Works Director Marty Boland, Librarian Kathleen Jarvis, and Deputy Clerk Rosa Cays.																																										
ITEM #2: 7:02 (2:01)	FINANCIAL REPORTS Financial reports for August 2020 <u>Motion to Approve the August 2020 Financial Reports</u> <table><tr><th>COUNCILMEMBER</th><th>MOVED</th><th>SECONDED</th><th>AYE</th><th>NAY</th><th>ABSENT</th><th>ABSTAIN</th></tr><tr><td>BARBER</td><td>X</td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>DILLENBERG</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>HARVEY</td><td></td><td>X</td><td>X</td><td></td><td></td><td></td></tr><tr><td>MOORE</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr><tr><td>WORTH</td><td></td><td></td><td>X</td><td></td><td></td><td></td></tr></table>	COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN	BARBER	X		X				DILLENBERG			X				HARVEY		X	X				MOORE			X				WORTH			X			
COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN																																					
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DILLENBERG			X																																								
HARVEY		X	X																																								
MOORE			X																																								
WORTH			X																																								
ITEM #3: 7:03 (3:23)	STAFF AND COUNCIL REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, and Fire Chief, and verbal reports from Council members. Ms. Gallagher read from her staff report: COVID continues to be the main issue. The Spirit Room reopened as a retail operation on Friday, September 4. Ms. Gallagher is preparing to submit paperwork to DEMA grant for reimbursement of COVID-related costs including masks, signs, and Zoom costs. She said 80 percent should be reimbursed. The Home Rule election results have been submitted to the State. Ms. Gallagher met with Marty Boland and Joe Brunner of Freeport-McMoRan regarding a few rockslides in town; Freeport is responsible for the one on Giroux, United Verde for the one on UVX Road, and the town will take care of the one near the firehouse. She also finalized the APS agreement regarding the solar panel setup at the 300-level parking lot. Ms. Gallagher has conducted all staff evaluations but one, shared recent employee anniversaries, and welcomed Evon Lopez to the town crew. Mayor Barber reported that she had attended the August 20 Verde Front Leadership Council meeting and the August 21 GAMA meeting, and that earlier in the day she presented an award to Jane Moore for her service to the town and then listed several roles Ms. Moore has filled over the years. The mayor also said a letter from Ms. Moore detailing her work with water issues will be preserved as a permanent record. The Council gave Ms. Moore a round of applause. Councilmember Mandy Worth reported highlights from the League of Cities and Towns meeting from the previous week. She said the Resolutions Committee presented two resolutions that did not get approved: one regarding the Military Affairs Commission (submitted by Sierra Vista) and one regarding the Transportation, Infrastructure, and Public Works Policy Committee (Huachuca City), which posed the question, how can towns work with ADOT regarding safety when their roads go through their cities? Ms. Worth then listed the four resolutions the Resolutions Committee did pass, one of which was submitted by Chandler regarding the establishment of a state affordable housing tax credit for new as well as redevelopment of existing structures. She said that at the business meeting, awards were given for different levels of service to municipalities. She listed the Verde Valley recipients. A Lifetime Membership award was given to Mark Mitchell of Tempe, whose father, Harry Mitchell, has also received the same award. Ms. Worth said the Nominations Committee would be nominating new members to the Executive Committee in two phases. The first phase was accomplished at the business meeting. Phase two would be to fill vacancies of the committee, and applications will be accepted starting in December. Dr. Dillenberg brought up the fatal accident on 89A on September 7 in which Officer Jody Makuch of the Cottonwood PD was killed. He asked that, as a town or council, condolences be sent to the family. Officer Makuch had done a lot of community work; he was struck head on by a drunk driver.																																										

Ms. Worth said she had also asked Ms. Gallagher that condolences be sent. She talked about the honor watch that took place on Highway 260 and how she had gotten to know the officer at Mingus Union High School. Ms. Gallagher said that she would take care of sending condolences on the town's behalf.

Motion to Approve the August 2020 Staff Reports

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG		X	X			
HARVEY			X			
MOORE			X			
WORTH			X			

ITEM #4:
7:22 (22:02)

ZONING ADMINISTRATOR'S PLANNING AND ZONING AND DESIGN REVIEW REPORT AND MINUTES

Minutes are provided for the information of Council and do not require action.

Zoning Administrator John Knight read from his staff report: the DRB meeting on August 31 included a great work session w/SHPO with good attendance including councilmembers and P&Z commissioners. He said that he and APS searched for surveys and essentially determined that there was no place to relocate the streetlight on School Street that Jerome homeowner Janet Bustrin wanted moved from her property. He suggested to Ms. Bustrin that she hire a local surveyor. Mr. Knight said it did not make sense to have a neighborhood meeting about that just yet. He mentioned that several code amendments were being addressed by the P&Z commission and listed them for the Council. He also announced that the community garden was coming along, with beds almost in place and the waterlines to be installed soon. He said the next garden workdays were Saturday, September 12 and 19 and encouraged participation. Mr. Knight said he has also been working with SHPO on a CLG grant, which would be discussed later.

ITEM #5:
7:25 (25:34)

APPROVAL OF MINUTES

August 11 regular meeting; August 20 special meeting

Motion to Approve the August 11, 2020 Minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

Motion to Approve the August 20, 2020 Minutes

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
WORTH						X

ITEM #6:
7:26 (26:27)

PETITIONS FROM THE PUBLIC

There were no petitions from the public.

ITEM #7:

UNFINISHED BUSINESS

7:26 (26:40)

ITEM #7A: COVID-19

Council will again discuss plans and timeline for reopening Town Hall.

Mayor Barber said the state mandated that municipalities reopen the courts as of July 14. She said the library planned to open on September 14, with access mostly outside, per Ms. Jarvis's staff report. She also reported that she and Ms. Gallagher had discussed reopening Town Hall and want to follow the Yavapai County supervisors' lead (they are not open yet). The mayor also stated that Jerome resident Leo Shakespeare is ready to start shuttling Jerome residents to Cottonwood on Wednesdays again. She reminded councilmembers that Town Hall is open for appointments and said she had received a call from a resident who asked that Town Hall be open so the town could be proactive regarding the upcoming elections. Mayor Barber asked Ms. Gallagher if any election-related activities take place in Town Hall, to which Ms. Gallagher answered no.

Ms. Gallagher said she checked with other towns to see what they're doing in response to the pandemic. She said Cottonwood was still holding their meetings via Zoom but was not sure if they had reopened their offices; Clarkdale has been open since mid-May but still meeting via Zoom; Sedona is open certain hours and will begin in-person meetings that evening (Sept. 8) with distancing and masks; Camp Verde is open by appointment only (doors are locked) and meeting via Zoom, but that this would be changing soon.

Vice Mayor Harvey said she was okay with the Wednesday shuttle restarting if the van is cleaned, masks are used, and that the number of passengers is limited. She also said she wants town staff to feel safe, the Town Hall doors being closed is working, and voting is in Clarkdale.

Dr. Dillenberg agreed with the vice mayor [audio issues here].

Ms. Worth said she attended a Cottonwood council meeting in August at the Cottonwood Clubhouse. She said they're social distancing and wearing masks, but the public still must participate remotely unless they're on the agenda. She pointed out that Town Hall business is running fine the way things are now, and as far as the shuttle is concerned, the residents use it, especially the elderly and those without their own transportation, so if Leo is comfortable with reinstating the shuttle then go ahead.

Dr. Dillenberg said sanitation is critical for the shuttle van.

Fire Chief Blair said what was most important is to keep some of the van windows open.

Ms. Moore said she watched the Cottonwood council meeting online; that it's hard to get a decent amount of public input on important issues when the Council is not meeting in person; and that perhaps Jerome Town Council could start holding their meetings in a similar way as Cottonwood beginning in October or November.

Ms. Worth said the town would need a larger space, perhaps the upstairs room at the fire station. She shared how Cottonwood handled the situation. Ms. Moore reminded her that meetings are booked on Tuesdays at the fire station.

Vice Mayor Harvey requested that information about the shuttle be posted on social media and at posting sites. Ms. Gallagher said she could also send something from the town website.

Mayor Barber said she understood Jane's concern but bringing the public in is the question.

Chief Blair said they have had social distancing at fire station meetings and can check temperatures and distribute masks, and that the only obstacle is that Tuesday night is when the NA meetings are held, so that slot is taken. He suggested scheduling the council meetings on Wednesdays for the time being.

(39:17) Jerome resident Danny Smith suggested holding the Council meetings at Spook Hall.

Chief Blair said Spook Hall does not have enough ventilation.

Mayor Barber pointed out that Spook Hall is not a town property and that it is owned by the Jerome Historical Society. She said she wasn't sure what they would charge to lease the space.

Ms. Gallagher said the fire station is a possibility, but that having an in-person meeting does not work with Zoom if the public is not allowed to attend. She reminded everyone that in that scenario, it was difficult for the public to hear what was being said. She said until we can meet with the public in person, it would be best to continue the meetings via Zoom.

(41:23) John Bartell said having Town Hall offices closed sends a bad message. He said staff is already isolated and behind glass.

Ms. Worth said Town Hall is not really "locked up," that people can meet with staff by appointment. She said the locked doors keep random people from coming through and that it's a matter of controlling traffic. She said it is common for tourists to come through on a regular basis.

Mr. Bartell pointed out that the town crew, Chief Blair, the police are out with the public, and doesn't see the risk for town staff, and that it sends a bad message that government is closed.

Mayor Barber said the issue in Jerome is that everything is in one place at Town Hall. She said Mr. Bartell was making a valid point but that it was important that town employees feel safe especially since tourists come from everywhere to Jerome.

Ms. Worth suggested revising the language of the motion and not use the word "closed." Ms. Gallagher suggested "Town Hall shall remain locked."

Dr. Dillenberg asked if this meant the October Council meeting would be held via Zoom.

Ms. Gallagher suggested keeping the status of the upcoming Council meetings out of this vote.

Motion Approved to resume Wednesday shuttle service for residents, continue keeping Town Hall doors locked, and to revisit the item in October.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

7:47 (47:24)

ITEM #7B: FRIENDS OF JEROME

Councilmember Jack Dillenberg will provide an update regarding the "Friends of Jerome" initiative.

Dr. Dillenberg updated the Council on his most recent meeting with Riester Advertising at which they discussed a strategy; Riester is also working on a website for Friends of Jerome. Riester suggested Jerome set up a working committee with representatives from a local restaurant, hotel, the historical society, even a chamber of commerce member to put a program together. Dr. Dillenberg talked about having local businesses donate products or services that could be raffled. He said the idea is to reach people who know and love Jerome, not necessarily attract new visitors to the town, and get them to donate or participate in ways to sustain the town. [audio issues here] Dr. Dillenberg went on to say that the business and art communities need to be engaged as well to move this along.

Ms. Worth said she liked the idea and said it sounded like Dr. Dillenberg was proposing a stakeholders committee. She thought there may be guidance in the town code on how these are formed. Ms. Worth said the committee could meet, come up with ideas and outreach, and report back to Council.

Mayor Barber volunteered her time to help with this project if no one else from Council planned to.

Ms. Gallagher mentioned that if a committee is to report to Council, it needs to be a posted, public meeting with minutes taken. If they report back to Ms. Gallagher, then these standards are not required.

Ms. Moore said this reminded her of the community service organization formed years ago in Jerome, where interested community members fundraised for the town; no man hours were taken from town staff. Ms. Moore had several questions: Is there a goal in mind? Where would the monies go, into the general fund? How much staff time would this take? Legally, what should the Town be concerned with? Does a 501c3 need to be formed, and who would do all this?

Ms. Worth asked Ms. Gallagher if this could be approached in the same way that the parking kiosks project was handled, with a small group of local citizens doing the footwork and presenting their findings. Ms. Gallagher said if they were not making a recommendation directly to the Council, yes. Mayor Barber clarified that the group would report to Ms. Gallagher who would then present to the Council.

Mayor Barber suggested Ms. Gallagher and Dr. Dillenberg talk with Town attorney Bill Sims about the legal aspects and have Dr. Dillenberg report back with a more complete outline.

Dr. Dillenberg said this is about sustainability of the town and tapping into cash infusion from people who want to help maintain and improve Jerome.

Mayor Barber said to make this a working group that reports to Ms. Gallagher, who would then present to the Council. She asked Dr. Dillenberg to bring back another update at the next meeting.

Dr. Dillenberg said he would do this and meet with folks in town to form a working group.

ITEM #8:**NEW BUSINESS**

7:59 (59:09)

ITEM #8A: USE OF WILDLANDS REVENUES

Council will consider a request by the Fire Chief and Public Works Director to utilize a portion of recently earned wildlands revenues toward the purchase of a Polaris for use by Public Works.

Chief Blair said they would need \$15k, not \$10k, after pricing out what's on the market.

Motion Approved to use \$15,000 of wildlands revenues toward the purchase of a Polaris for Public Works.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG	X		X			
HARVEY			X			
MOORE		X	X			
WORTH			X			

8:00 (1:00:54)

ITEM #8B: HONEYBEES IN JEROME

Council will discuss recent complaints regarding a proliferation of honeybees in our downtown area, and what might be done to mitigate that.

Mayor Barber said the bees are storing up for winter, and because of the hot summer, they've been swarming.

She asked Ms. Gallagher if she had received any complaints.

Ms. Gallagher said she had not received any direct complaints, but Ms. Worth and Dr. Dillenberg both said they had received complaints.

Ms. Worth has received complaints from businessowners between the police station and the Flatiron. She said it has affected safety and the ability to do business and to even move down the sidewalk.

Chief Blair said we have not had rain, so the bees are going for any water or sugar they can get. He said there is not much that can be done to control the bees. The trash cans and recycle bins are drawing the bees.

Mayor Barber said there is a local bee steward who can relocate hives.

Vice Mayor Harvey said she cannot walk out her front door without being swarmed. She said they're not stinging, but they are aggressive. The vice mayor has spoken to business owners and knows of one who has been stung seven times (resident Danny Smith chimed in and said his wife LaDonna has now been stung a dozen times). Vice Mayor Harvey said the excessive bees are due to hives located from the police station down to the Chinese steps (near the Haskins Apartments), and to have beehives in the commercial district is a problem. She said the bees are more aggressive than usual.

Dr. Dillenberg said hives must be moved at least five to ten miles away, ideally ten miles. He said there is a business in Cottonwood that could possibly help Jerome.

Ms. Worth said the bees swarming are aggressive and not honeybees. She asked if it was possible to mitigate just the aggressive ones.

(1:10:16) Mr. Smith said they have had their business on Main Street for 30 years, and that there seems to be more bees in the last couple years. He said a hive in the Haskins Apts. had to be destroyed because the bees were so aggressive, and that someone is keeping hives within 150 yards of the commercial district. He said other towns have something in their codes to address beehives. Mr. Smith mentioned that he saw the town crew take the trashcans across the street to clean them because no bags are used, which could help. He said he didn't think hives should be in town.

Public Works Director Mary Boland said he has noticed quite a few bees at the cans as well, but that trash bags would be a waste—the town has tried using them in the past and they get pushed down and buried by the trash. He said the crew will clean the trashcans every couple of weeks.

Ms. Moore asked Mr. Smith if it made a difference to move the trashcans across the street.

	<p>Mr. Smith said there were no trash cans by his door, but it helped Mike Caruso at the rock shop, who did have a can by his shop entrance. Mr. Smith listed a few other ways he has tried to detract the bees, but he said the real problem is the bees on the sidewalk chasing tourists and not being able to be outside without being swarmed. Mr. Smith said he didn't know of a solution other than to get rid of the hives in the business district.</p> <p>Ms. Worth suggested finding out what other municipalities are doing in the Verde Valley or even other pedestrian-friendly towns like Bisbee, Winslow, or Tombstone.</p> <p>Mayor Barber agreed and asked Ms. Worth if she wanted to table the item, who said it was hard to decide or implement anything without solid information.</p> <p>Ms. Gallagher noted that an ordinance prohibiting beekeeping in Jerome was rescinded by Council a few years ago.</p> <p>Ms. Worth said she was proposing a best-practice situation, not necessarily prohibiting beekeeping.</p> <p>Vice Mayor Harvey said it was 2016 when the beehive ordinance was rescinded, but since then, it seems that the bee problem has gotten worse. She said allowing hives in a one-square-mile town is probably not wise.</p> <p>Mayor Barber spoke about the rescinded ordinance [audio issues here] and said the hot weather has exacerbated the bee problem.</p> <p>(1:22:00) John Bartell shared that there are two types of bees: honeybees and a strain of Asian bees, which are the aggressive ones that don't hive. Mr. Bartell pointed out that prohibiting hives will not get rid of the swarming bees.</p> <p>Ms. Worth asked that more scientific and policy information be collected and presented and asked for input from residents on their experience with the bee problem.</p>
8:24 (1:24:12)	<p>ITEM #8C: HISTORIC PRESERVATION FUNDING</p> <p>Council will discuss and may approve applying for historic preservation funding through the State Historic Preservation Office (SHPO).</p> <p>Mr. Knight talked about the certified local government (CLG) grant, or pass-through grant, for which Jerome would be eligible. Awards range up to \$20K. He suggested that creating design guidelines could be funded, something Jerome could use assistance with for commercial and residential districts. Mr. Knight said the last time Jerome received a pass-through grant was 1986, and that SHPO believes Jerome is an ideal grant candidate. He said he had a good discussion with the SHPO staff, who are very supportive and offered assistance. Mr. Knight said he also met with Councilmember Moore, and that Jerome would have to match 40 percent with cash or labor.</p> <p>Ms. Moore said the SHPO work session she attended on August 31 reflected for her the importance of Jerome's historic value. She said that at the work session, DRB members had questions about judging design, so she sees the importance of having design guidelines and ordinance updates. She had asked questions that were answered about the grant application, including the 40 percent match or \$8K, which could be paid in kind with staff labor, and that legal costs could also be considered part of the match. Ms. Moore said she understood that the project would need to be done in a year and that there were no opportunities for extension, although Mr. Knight said Jerome could possibly get a two-year extension, per SHPO. She said the guidelines would be for specific neighborhoods and their respective architecture; to preserve houses in danger of demolition due (or not) to neglect; and could address new construction and additions to existing structures.</p> <p>Mr. Knight confirmed what Ms. Moore said, but pointed out that the match is 40 percent, so it would actually be \$13,334. He reiterated that it was a worthwhile process and will require a time commitment.</p> <p>Ms. Worth said she doesn't like to leave money on the table, especially from SHPO. She said the town's guidelines are lacking and antiquated and could use updating. She said that working with SHPO would help in seeking out other grants, tax assistance, and rehabilitation projects. She said she would prioritize design guidelines but that an inventory of historic buildings needs to be conducted again, which hasn't been done since 1980.</p> <p>Ms. Moore noted that Jerome received a SHPO grant around 2006 or 2007 to do an updated inventory of historic buildings. She said the Jerome Historical Society (JHS) has that inventory.</p> <p>Mr. Knight said the 2007 inventory is at Town Hall, is being scanned, and is probably good for awhile.</p> <p>Mayor Barber said she had heard the historical society had an historic overlay map from 1978 and reached out to JHS about it.</p> <p>Mr. Knight said the overlay boundaries were brought up at the SHPO work session and that they were not coterminous with the town limits because the historic district boundaries were determined before the town limits were established. He said the overlay map goes beyond the town limits.</p> <p>Mayor Barber asked Mr. Knight if more time needed to be spent on an updated inventory of historic structures or if the focus could be on town guidelines.</p> <p>Mr. Knight suggested focusing on the design guidelines and do a new inventory in the future.</p> <p>Ms. Worth clarified her earlier question: Within the guidelines, could something be included that required an update on the inventory on a regular basis, perhaps done in sections?</p> <p>(1:38:35) John Bartell shared that hoops already exist in doing anything to improve property, like going before DRB and P&Z and getting permits. He said adopting guidelines is adding burdens to every person in town. He said that if the Council wanted to go forward with this, they need to tell the public. He said "it's good to go for the money" but that it</p>

was just more hoops for property owners to jump through. He said most people who come here and buy property have good intentions.

Mayor Barber said Mr. Bartell made a valid point, but that Jerome is a national historic landmark and the ordinance is "clear as mud." She said the guidelines are needed not to make it harder for people but to protect the town's historic status, that it was a balancing act to preserve a quality of life for the residents as well as to keep Main Street viable for business owners.

Mr. Bartell said he has done the research and that Jerome is not in jeopardy of losing its historic status. He said it did happen years ago, but that was someone's fault who worked for town. Mr. Bartell offered to present evidence of the safety of Jerome's historic status at the next Council meeting.

Motion Approve to apply for historic preservation funding through SHPO

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

**ITEM #9:
8:44 (1:44:11)**

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

Dr. Dillenberg said he met with folks from Verde Exploration at the high school to discuss opportunities, and that they're looking at a possible collaboration to maximize the space and possibly build out a theater. He said they're also looking at the engineering building as a potentially usable space. Dr. Dillenberg also brought up the water usage in Jerome. He said one thing that has bothered him is that Jerome is providing water to Clarkdale residents. He asked if the town could explore the possibility of adding charges to those people—and that it's legal to do. He said he wanted this to be discussed and come up with a fair price to charge, perhaps by how much pipeline footage is being maintained to deliver the water. He said the "Jerome Museum" (Douglas Mansion) should also be charged more since they're outside of town.

Ms. Moore said she wanted to discuss the sewer treatment plant and get an update on the project.

Ms. Worth said she would like to discuss the town code regarding postings. She also reminded everyone that school consolidation will be on the ballot in the November election, and that it will affect not just students but Jerome's property owners, property taxes, etc. She said the Council and constituents need to get factual information and would like to invite pro and con committees regarding the consolidation to present at the next Council meeting.

Mayor Barber said the Jerome Police Department would like a thank-you letter sent to Vince's Autobody, who did work for free on the Ford Explorer that was damaged after hitting a deer on a call. She reminded staff about sending condolences regarding Officer Makuch and brought up Ms. Worth's idea of a letter to new property owners and tenants and offered to work with her on it.

ITEM #10:

ADJOURNMENT

Motion to Adjourn at 8:51 p.m.

COUNCILMEMBER	MOVED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

APPROVE:

ATTEST:

Christina "Alex" Barber, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____



JEROME POLICE DEPARTMENT

ALLEN L. MUMA, CHIEF
305 MAIN STREET
POST OFFICE BOX 335
JEROME, ARIZONA 86331
(928) 634-8992
FAX (928) 649-2776



October 07, 2020

TO: Honorable Mayor and Jerome Town Council

FROM: Russell J. San Felice, Acting Chief of Police

Attached please find the police activity reports for September 2020.

Officers responded to or initiated 159 calls for service in this month. Upon review of the calls for service report for September 2020, I found one area that may be of interest. We did have one burglary reported. That is a home having improvements done and some construction supplies were stolen. There are no solid leads at this time. We will continue to work with the homeowner with advice to help secure the property and obtain evidence if there are any future occurrences. One of the reckless driving incidents was a flee and elude that led to a brief pursuit. The vehicle was a side by side UTV and the officer could see it was delayed in traffic on the mountain. Upon apprehension, the driver was also processed for suspected DUI.

Review of our traffic and parking enforcement for the month revealed the following stats:

Speeding: 20 Citations / 18 Warnings

Noise: 1 Citation / 1 Warning

Parking: 173 Citations / 1 Warning

Respectfully,

A handwritten signature in black ink, appearing to read "Russell J. San Felice".

Russell J. San Felice
Acting Chief of Police



JEROME POLICE DEPARTMENT

305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 10/07/2020
Page : 1
Agency : JPD

Calls For Service Totals By Call Type

09/01/2020 to 09/30/2020

Call Type	Totals
205 Trespass	1
247 Civil Problem	2
415E Noise Disturbance / Party	1
459 Burglary	1
470 Fraud	3
476 Animal Control Problem	2
487 Theft	1
500 Welfare Check	1
647A Suspicious Person	2
692 DUI	4
903 Follow-Up	19
908F Found Property	6
908L Lost or Stolen Property	2
918 Mentally Ill Person	1
961 Accident - No injuries	2
962 Accident - With Injuries	2
AA Agency Assist	3
AAMB Assist Ambulance	2
AC Animal Cruelty	1
ACP Assist Cottonwood PD	1
ACPD Assist Clarkdale PD	2
ADD Aggressive Driving Detail	1
AF Assist Fire Department	1
ALC Alcohol Violations	1
AYCSO Assist YCSO	4
BI Background Investigation	3
CA Citizen Assist	7
CO Call Out	1
DIS Disorderly Conduct	3
DUI Driving Under the Influence	1
ES Escort Services	7
HSE Hampshire Speed Enforcement	4
K9D K9 Deployment	1
K9T K9 Training	1
ME Medical Emergency	2
OA Officer Assist	2
OT Oversize Truck	6
PARK Parking Complaint	1

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JEROME POLICE DEPARTMENT
305 MAIN STREET

JEROME, AZ 86331
(928) 634-8992

Date : 10/07/2020
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Agency : JPD

Calls For Service Totals By Call Type

09/01/2020 to 09/30/2020

Call Type		Totals
PARKV	Parking Violation	20
PE	Parking Enforcement	18
REC	Reckless Driver	2
SC	Security Check	3
SS	Suspicious Situation	3
T/S	Traffic Stop	2
TO	Traffic Offense	4
TRN	Training	1
VM	Vehicle Maintenance	1
Grand Total for all calls		159