



TOWN OF JEROME

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 www.jerome.az.gov

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL

CONDUCTED VIA ZOOM

TUESDAY, FEBRUARY 8, 2022, AT 7:00 P.M.

<p>ITEM #1: 7:01 (not recorded)</p>	<p>CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. <i>Mayor Jack Dillenberg called the meeting to order at 7:00 p.m.</i> Town Clerk to call and record the roll. <i>Town Manager/Clerk Candace Gallagher called the roll. Present were Mayor Dillenberg, Vice Mayor Mandy Worth, and councilmembers Alex Barber, Sage Harvey, and Jane Moore. Also present were Zoning Administrator Will Blodgett, Fire Chief Rusty Blair, and Deputy Town Clerk Rosa Cays.</i> <i>[Recording of this meeting did not begin until part way through Item#7B.]</i></p>																																										
	<p>*MOMENT OF SILENCE* and acknowledgement of the passing of Greg Gardemann <i>Ms. Gallagher read a letter from Jerome resident Curtis Lindner.</i> <i>Councilmember Moore made comments about Mr. Gardemann and said his knowledge will be missed.</i> <i>Councilmember Barber shared that Mr. Gardemann was her neighbor and that a service for him would take place on Saturday.</i> <i>Mayor Dillenberg asked if anyone had a suggestion for how to honor Mr. Gardemann. Ms. Barber said she would sponsor an item to do this.</i></p>																																										
<p>ITEM #2: 7:05 (not recorded)</p>	<p>FINANCIAL REPORTS Financial reports for January 2022 <i>Ms. Gallagher informed Council that Finance Manager Melanie Atkin was in Phoenix.</i> <u>Motion to accept the January 2022 Financial Reports</u></p> <table border="1" data-bbox="375 1110 1378 1241"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE		X	X				WORTH			X			
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<p>ITEM #3: 7:05 (not recorded)</p>	<p>STAFF AND COUNCIL REPORTS Reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Clerk, Accounting Clerk, Public Works Department, Building Inspector, Library, Municipal Court, Police Chief, Fire Chief, and Council members. <i>Ms. Gallagher read from her staff report. She mentioned that Matt Bingham of Colby and Powell was at the meeting to present the town audit; she introduced Mr. Blodgett; and she announced that Ms. Cays had given notice and that Utilities Clerk Kristen Muenz would be taking the deputy clerk position.</i> <i>Mayor Dillenberg mentioned the difficulty Police Chief Muma was having with the parking kiosks. He suggested allowing payment for parking at a couple of business locations, perhaps at the artists co-op.</i> <i>Councilmember Barber announced that she had sent a last-minute email to representatives about the housing bill (HB2711). Mayor Dillenberg commended her for doing so and said the bill had been taken off the agenda. Ms. Barber said her email could be made public. Vice Mayor Worth said she had called her connections at the state level and told them to make the bill "go away." Mayor Dillenberg said that at the Monday legislative call, the mayors were all opposed to the bill.</i> <u>Motion to accept the January 2022 Staff Reports</u></p> <table border="1" data-bbox="375 1682 1378 1808"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY		X	X				MOORE	X		X				WORTH			X			
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<p>ITEM #4: 7:16 (not recorded)</p>	<p>PLANNING & ZONING AND DESIGN REVIEW BOARD MINUTES Minutes are provided for the information of Council and do not require action.</p>																																										

<p>ITEM #5: 7:16 (not recorded)</p>	<p>APPROVAL OF MINUTES</p> <p>December 7, 2021 (closed session); December 14, 2021 (closed session); December 28, 2021 (open session); January 11, 2022 special meeting (open and closed sessions); January 11, 2022 regular meeting (open session)</p> <p>Councilmember Moore noted that she was not at the December 14 closed session.</p> <p>Councilmember Harvey requested that a footnote be added to the January 11 open session refuting Aeron Bailey’s statement regarding her patronage at Paul and Jerry’s.</p> <p><u>Motion to approve the minutes of the December 7, 2021 and January 11, 2022 special Council meeting closed sessions</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Motion to approve the minutes of the December 14, 2021 regular Council meeting closed session</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Motion to approve the minutes of the December 28, 2021 special Council meeting open session</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><u>Motion to approve the minutes of the January 11, 2022 special Council meeting open session and January 11, 2022 regular Council meeting open session with footnote added</u></p> <table border="1"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY		X	X				MOORE	X		X				WORTH			X				COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE						X	WORTH			X				COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH			X				COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER		X	X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH			X			
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<p>ITEM #6: 7:21 (not recorded)</p>	<p>PETITIONS FROM THE PUBLIC</p> <p>(7:22) Jerome resident Margie Hardie shared her thoughts on board minutes and a perceived violation of the Open Meeting Law. She said that in all the time she has participated on the boards, all decisions have been based on discussion and noted by vote, votes based on discussions at the meeting, not before. She referred to the resolutions as “written in stone,” which she feels indicates a decision has been made and that it is inappropriate to put words in the mouths of members beforehand. Ms. Hardie read from the Open Meeting Law text and stated that minutes must contain matters discussed at the meeting. She said the board or commission cannot vote using a resolution number and that the incorporation of resolutions was not a decision made by the boards but by the previous zoning administrator.</p> <p>Ms. Barber reiterated what Ms. Hardie stated and pointed out that action minutes do not share the meeting discussion. She said she would sponsor this as an agenda item.</p> <p>Ms. Gallagher reminded everyone that they could not go into discussion about this at this time as it was a petition from the public. She suggested they schedule a joint meeting with P&Z and DRB.</p> <p>Ms. Hardie said this was not an arbitrary decision and that it was an issue of open meeting law.</p>																																																																																																																																																																								
<p>ITEM #7:</p>	<p>PRESENTATIONS</p>																																																																																																																																																																								
<p>7:30 (not recorded)</p>	<p>ITEM #7A: FY 2021 AUDIT</p> <p>Matt Bingham of Colby & Powell will present the firm’s audit of Jerome’s finances for FY2021. Following the presentation, Council may vote to accept the audit.</p> <p>Matt Bingham of Colby & Powell introduced himself and thanked Ms. Atkin and Ms. Gallagher on Jim Usovich’s behalf for their help with the audit. Mr. Bingham presented slides and explained the parts of a financial audit for government bodies. He talked about internal controls, making sure they are in place, and though they are not the main purpose of an audit, if a weakness in the internal controls is detected, it has to be reported to council. Mr. Bingham said no weakness in internal controls was detected this year and that Mr. Usovich has prepared a report stating this. He also talked about the town’s financial statements and said that Jerome had a good year, that sales revenue and parking revenue had greatly increased and that wildland fire revenue was also up. He also pointed out a significant increase in the PSPRS unfunded liability from the previous year.</p> <p>Ms. Harvey asked if the retirement of an officer would affect the PSPRS. Mr. Bingham said he was uncertain if it would affect it too much, that there could be a variety of reasons for the increase. He suggested reaching out to PSPRS. Ms. Gallagher said she would look into it.</p>																																																																																																																																																																								

Mr. Bingham referred to page 4 of the financial statement and said Jerome was in a good financial position, but that the town also has to consider nonfinancial items, like assets and town infrastructure. He explained net position. Ms. Barber pointed out that in the audit report, the last pages refer to factors that affect trends (pages 44–45), including PSPRS trends.

Motion to accept the Colby & Powell FY 2021 audit

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

7:51 (0:05)

ITEM #7B: WASTEWATER TREATMENT PLANT UPGRADE AND FUNDING UPDATE

Mike Krebs of PACE Engineering will update Council regarding the progress toward a planned upgrade of the wastewater treatment plant and funding options for same.

Mike Krebs updated Council on the wastewater treatment plan. He said the USDA approved the preliminary engineering report and environmental assessment needed before submitting the online application.

[Mr. Krebs's online connection was temporarily lost. Recording of the meeting was started.]

Mr. Krebs said they were waiting for the USDA to provide a letter of conditions, which will outline the loan, grant amount, and conditions associated with it—nothing out of the norm. After the letter of conditions, he said the next step is to progress on the design and that USDA funding is not available until the town puts the construction of the project out for bid. He said Jerome has two options: 1) organize a municipal property corporation (MPC), which most communities do, or 2) let the residents vote. He suggested reaching out to Town Attorney Bill Sims or the USDA for guidance. He said a bridge loan is also needed (PACE could help with this) to cover the costs between now and when the project goes out to bid. Once the bidding process is done and the contract is awarded, monies from the USDA will become available.

Mayor Dillenberg said that in anticipation of a positive outcome, he would like to see a path Jerome can take while awaiting a decision so as not to delay the process.

Mr. Krebs spoke of the need to organize an MPC, inviting three to five members of the community with related experience to participate. In the meantime, PACE can get packets together for bridge loan opportunities.

Ms. Barber referred to the PACE report on page 29, Table 25, Project Funding Scenarios, and asked what a resident would pay if their monthly bill is currently \$40, for example. Mr. Krebs explained what the USDA requires and how they calculate the amount by looking at income factors. He said \$6.6 million indicates a massive project, and in this case, it is because of the major collection line being upgraded and the improved access to the plant.

Ms. Moore suggested a special meeting to further discuss the project and the town's options. Mr. Krebs requested that questions be submitted in advance of the meeting.

NOTE: Due to an oversight, meeting recording did not begin until during Item 7B.

ITEM #8:

ORDINANCES AND RESOLUTIONS

8:09 (16:32)

ITEM #8A: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 478, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING SECTION 509, "SIGNS," OF THE JEROME ZONING ORDINANCE

Council may conduct the second reading of, and may adopt, Ordinance No. 478.

Ms. Moore asked about the skeletons mentioned in the ordinance on page 10 of 11. It was clarified that no "marketing" skeletons were allowed (i.e., holding signs or wearing t-shirts advertising a business).

Ms. Barber asked about the contradiction in the definition for barber pole versus what is stated in the section regarding prohibited signs. Ms. Gallagher explained that it was simply part of the definition and does not state that barber poles are allowed.

Motion to adopt Ordinance No. 478

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

8:14 (21:49)

ITEM #8B: SECOND READING AND POSSIBLE ADOPTION – ORDINANCE NO. 480, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING THE JEROME TOWN CODE BY THE ADDITION OF NEW ARTICLE 8-7, "SHORT-TERM RENTAL REGULATION"

Council may conduct the second reading of, and may adopt, Ordinance No. 480.

Motion to adopt Ordinance No. 480

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER	X		X			
DILLENBERG			X			
HARVEY		X	X			
MOORE			X			
WORTH			X			

8:15 (22:36)

ITEM #8C: RESOLUTION NO. 634, A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, AMENDING THE ADOPTED FEE SCHEDULE BY THE ADDITION OF A WATER LINE MAINTENANCE CHARGE

Council may adopt Resolution No. 634.

Ms. Gallagher said that she had asked consultant Dan Jackson of Willdan and Town Attorney Bill Sims to review the fee schedule, and they have approved it.

Motion to adopt Resolution No. 634

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE		X	X			
WORTH			X			

8:16 (23:37)

ITEM #8D: FIRST READING - ORDINANCE NO. 481, AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF JEROME, YAVAPAI COUNTY, ARIZONA, AMENDING ARTICLE 7-9, "INTERNATIONAL FIRE CODE" OF THE JEROME TOWN CODE TO ADOPT THE INTERNATIONAL FIRE CODE, 2018 EDITION, INCLUDING APPENDIXES B, C, D, E, F AND G, TOGETHER WITH AMENDMENTS THERETO

Council may conduct the first reading of Ordinance No. 481.

Mayor Dillenberg conducted the first reading of Ordinance No. 481 in title only.

Ms. Barber referred to Chapter 9, Fire Protection Systems, F.903.2 – Group R1 and R2 occupancies of over 1,000 square feet, and asked about the requirement of fire sprinkler systems in small homes.

Chief Blair clarified that R1 and R2 refer primarily to hotels, motels, dormitories, monasteries, etc., and new construction only. He said single-family new construction, R3, would not be required to have sprinklers.

Ms. Barber asked what is meant on the first page, exhibit A. 109.1.1, where it reads, "or the requirements of this code are adequately satisfied by other means." She read the full paragraph aloud. Chief Blair explained that if someone decides to appeal, they can only appeal the interpretation of the code, not the code itself. A brief discussion ensued.

Ms. Moore asked about existing waterlines and if they were okay, and the use of prior suppression systems. Chief Blair said the waterlines are mostly fine but that it also depends on the location; that there are provisions to deal with these situations. He said a new apartment building could put in pressurized tanks. He said this code is not affecting existing structures unless there is a change in use with a higher hazard, and will not affect residents and their homes.

Ms. Barber said her questions are with the Hotel Jerome in mind. She praised the JFD for all their efforts.

Chief Blair said he has received approval regarding this change to the fire code from the state fire marshal and that an ISO audit is scheduled for February 17.

8:26 (33:35)

ITEM #8E: RESOLUTION NO. 635 – A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "INTERNATIONAL FIRE CODE, 2018 EDITION," INCLUDING APPENDIXES B, C, D, E, F AND G, TOGETHER WITH AMENDMENTS THERETO

Council may adopt Resolution No. 635.

As a point of procedure, Ms. Gallagher made sure Vice Mayor Worth was still in attendance, which she was.

Chief Blair requested a copy of the minutes as record of adoption of the resolution to present to the ISO representative.

Motion to adopt Resolution No. 635

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

8:28 (35:44)

ITEM #8F: RESOLUTION NO. 636 - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF JEROME, ARIZONA, APPROVING A CONDITIONAL USE PERMIT FOR A TEMPORARY SHIPPING CONTAINER AT 446 CLARK STREET

Council may adopt Resolution No. 636.

Ms. Harvey commented on the information regarding certificate of occupancy in the P&Z resolution.

Motion to adopt Resolution No. 636

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER		X	X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH			X			

<p>ITEM #9: 8:30 (37:22)</p>	<p>UNFINISHED BUSINESS</p> <p>ITEM #9A: COVID-19 Council will discuss COVID protocols in light of the most recent data.</p> <p><i>Mayor Dillenberg said another Omicron variant was prevalent. Discussion ensued about the county case numbers.</i></p> <p><i>Ms. Barber asked what other municipalities were doing and said she preferred to meet in person. Mayor Dillenberg suggested they discuss the COVID status again in two weeks during the special meeting with Mike Krebs and PACE Engineering.</i></p> <p><i>Ms. Harvey agreed with Ms. Barber and said she wanted to get “back to the community” that does not have the technology to attend Zoom meetings.</i></p> <p><i>Ms. Moore asked how town staff felt about this. Ms. Gallagher said she could only speak for herself and that she was more concerned about Ms. Muenz, Ms. Atkin, and Ms. Cays who more often deal directly with the public.</i></p> <p><i>Ms. Harvey stated she was more concerned about in-person meetings and was not opposed to keeping Town Hall closed for appointment only.</i></p> <p><i>Vice Mayor Worth said she wanted to make sure staff is comfortable and that the people who may not want to come to meetings at town hall have other options.</i></p> <p><i>Ms. Gallagher verified that no discussion about this will be necessary at the special meeting after all, that Town Hall will remain closed to the public, and future Council meetings will be held in person.</i></p>																																										
<p>ITEM #10: 8:37 (42:29)</p>	<p>NEW BUSINESS</p> <p>ITEM #10A: INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COUNTY FOR ELECTION SERVICES Council may approve a renewed IGA with Yavapai County for the provision of election services.</p> <p><i>Following a brief discussion ...</i></p> <p><u>Motion to approve renewed IGA with Yavapai County for provision of election services</u></p> <table border="1" data-bbox="375 892 1378 1020"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE		X	X				WORTH			X			
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<p>8:38 (45:55)</p>	<p>ITEM #10B: SERIES 12 (RESTAURANT) LIQUOR LICENSE – CORNISH PASTY Council will review and may recommend approval, disapproval or take no action regarding an application by Jerome Pasty Co., Inc. for a Series 12 (Restaurant) liquor license for their Cornish Pasty establishment at 403 Clark Street.</p> <p><i>Comments were exchanged regarding the name of the business.</i></p> <p><i>Ms. Barber asked about the occupancy, which was not clear in the application. She said as long as Chief Blair was okay with the setup and the business was taking safety precautions, she could get behind this endeavor.</i></p> <p><i>Ms. Harvey said she counted 62 chairs in their plan, inside and on the patio, and wondered where patrons would be parking.</i></p> <p><i>Ms. Moore said the information is lacking, and thought it looks like a great thing, someone should have been present to answer questions. She suggested tabling the item.</i></p> <p><i>Vice Mayor Worth pointed out that the names on the application do not have the required training to obtain a liquor license. She also pointed out that although she agrees with Ms. Harvey, the information regarding capacity is not the Council’s concern when it comes to the liquor license, and that stipulations regarding seating and parking come to them in a different format. Vice Mayor Worth then praised Cornish Pasty and said it was locally owned in Arizona, that the food and service are good, and that she found no problems with past liquor license violations in recent times. She agreed with Ms. Moore that a representative should be present to answer questions.</i></p> <p><i>Ms. Moore said Grapes is closed and the Catholic church is in operation. She asked if restaurants were exempt from needing to be a certain distance from a church. Vice Mayor Worth said No. 12 liquor licenses (for restaurants) are usually exempt from this requirement, and that although it is closed, the Grapes liquor license is current.</i></p> <p><u>Motion to table decision regarding liquor license for Cornish Pasty</u></p> <table border="1" data-bbox="375 1654 1378 1782"> <thead> <tr> <th>COUNCILMEMBER</th> <th>MOTION</th> <th>SECOND</th> <th>AYE</th> <th>NAY</th> <th>ABSENT</th> <th>ABSTAIN</th> </tr> </thead> <tbody> <tr> <td>BARBER</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DILLENBERG</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HARVEY</td> <td>X</td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>MOORE</td> <td></td> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>WORTH</td> <td></td> <td>X</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN	BARBER			X				DILLENBERG			X				HARVEY	X		X				MOORE			X				WORTH		X	X			
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<p>8:47 (55:11)</p>	<p>ITEM #10C: POSITIONS OF TOWN MANAGER AND TOWN CLERK Council will discuss the process to recruit and hire a Town Manager and Town Clerk to replace Candace Gallagher, who will be retiring as of August 1. A portion of this discussion may take place in executive session, pursuant to A.R.S. § 38-431.03 (A)(1).</p> <p><i>Vice Mayor Worth said this was going to be difficult, professionally and personally. Ms. Gallagher said she will do what she can to help facilitate an easy transition.</i></p>																																										

Ms. Harvey said she has been in contact with Randy Garrison's former assistant, Brandi Bateman, who with another person has access to people who may qualify for the positions.

Ms. Barber said Ms. Gallagher has helped her the whole time she has been on Council. She said with Ms. Cays leaving and a newly hired zoning administrator, the town needs someone who can "take the reins." She asked Ms. Gallagher to share any wisdom or advice. Ms. Gallagher said Council needs to start advertising now for both positions, and that it may be one or two people who need to be hired.

Mayor Dillenberg suggested a councilmember apply. Ms. Harvey quickly replied that an applicant would have had to end their term on council a minimum of one year before applying for a position with the town. The mayor asked if an exemption could be passed.

Ms. Gallagher said she would craft ads for the positions and emphasize municipal experience. She said she was also open to doing certain contract work for the town.

ITEM #11:
8:55 (1:02:22)

TO AND FROM THE COUNCIL

Council may direct staff regarding items to be placed on a future agenda.

In reference to Chief Muma's staff report, Ms. Barber asked if higher fines could be implemented for oversized trucks since the flashing lights did not seem to impress the drivers. She requested it be a future agenda item. She also requested an update on the status of the glass for the Hotel Jerome windows. Ms. Gallagher said Public Works Director Marty Boland was looking into prices at Wright Brothers, who Jerome resident Nancy Robinson had recommended at a previous council meeting. Ms. Barber asked that an update be included on the March meeting agenda. As for the joint meeting, she suggested including Margie Hardie since she is not happy with the resolutions. Ms. Barber said she herself would prefer full minutes over the action minutes.

Ms. Gallagher explained that the action minutes are temporary placeholders until the full minutes are completed.

Vice Mayor Worth said the Town of Clarkdale has adopted Resolution 1658, a legislative response policy authorizing the town manager or clerk and mayor to speak officially at the state legislature without requiring a council meeting to discuss it. She said she would like to see something similar passed in Jerome.

Ms. Moore said she would like to address the lack of information in the zoning ordinance regarding a temporary construction shed in the commercial zone and perhaps have P&Z discuss and recommend an amendment. Ms. Gallagher said she would talk with Mr. Blodgett about it.

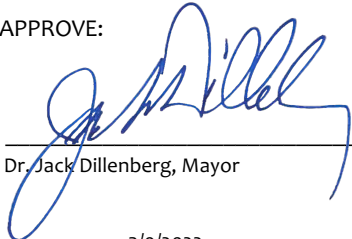
ITEM #12:

ADJOURNMENT

Motion to adjourn at 9:01

COUNCILMEMBER	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAIN
BARBER			X			
DILLENBERG			X			
HARVEY	X		X			
MOORE			X			
WORTH		X	X			

APPROVE:



Dr. Jack Dillenberg, Mayor

ATTEST:



Candace B. Gallagher, CMC, Town Manager/Clerk

Date: 3/9/2022