

# REQUEST FOR BID

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## **Contracted Wastewater Operator Services (Class B License)**

City of Trimont/Trimont, Minnesota

Proposal Deadline: 7/14/25 at noon

### **I. Introduction**

The City of Trimont is requesting proposals from qualified contractors to provide licensed wastewater operator services in accordance with Minnesota Pollution Control Agency (MPCA) regulations. The selected contractor must hold a valid Minnesota Class B or above Wastewater Operator license and demonstrate experience in operating and maintaining municipal wastewater treatment facilities.

### **II. Scope of Work**

The contractor will be responsible for the following:

- Monthly DMR reporting
- Bio-solids Prep and annual reporting
- 24 hour Service, Routine and emergency operations of the City of Trimont Wastewater Treatment Plant.
- Ensuring compliance with MPCA permit requirements.
- Maintenance oversight and operational troubleshooting.
- Submitting required documentation to regulatory agencies.
- Providing technical support and recommendations to City of Trimont Public Works Dept.
- phosphorus exempt forms
- be present during onsite inspections

Facility Details:

- Type: Activated Sludge
- Components: [e.g., Headworks, Clarifiers, Chlorine Contact, Sludge Handling, etc.]

### **III. Qualifications**

- Valid Minnesota Class B Wastewater Operator license.
- Proof of insurance and bonding requirements.
- References from at least three similar clients.

### **IV. Proposal Content**

Proposals must include the following:

1. Qualifications and licenses of personnel to be assigned.
2. Description of experience with similar facilities.

3. Availability and response time.
4. Fee schedule and/or monthly cost.
5. Proof of insurance and bonding.
6. References with contact information.

## **V. Evaluation Criteria**

- Experience and qualifications
- Understanding of regulatory requirements
- Fee structure and overall value
- References and past performance
- Availability and responsiveness
- One year contract
- Response time

## **VI. Submission Instructions**

Submit proposals by July 14, 2025 at noon

City of Trimont

Wastewater contractor bid

PO Box 405

41 2<sup>nd</sup> Ave NW

Trimont, MN 56176

cityclerk@trimontmn.com

Late proposals will not be considered.

## **VII. Terms and Conditions**

The City of Trimont reserves the right to reject any or all proposals, waive informalities, and negotiate final terms with the selected contractor. Either party may terminate the contract with a 60 day written notification.