

City Council Meeting Minutes

11/24/25

Attendees: Mayor Brady Gragg, Grant Bowlin, Dan Ravenscraft, Trent Clark & Jeff Artman

Absent: Kathryn Coleman

Others In Attendance: Andrew Hanna, Anne Morrow, Jake Callstrom, Deputy Tom Moore, Terry Ullum, Tim Stanghor, Tim Eldredge, Mason McCready, Brandon Maus, Darryl Hill, and Andy Floyd

7:00pm: Mayor Gragg calls the meeting to order.

Addition to Agenda: Mayor adds an executive session to discuss nonelected personnel under K.S.A 75-4319(b)(1), specifically performance review and related compensation for Brandon Maus, following the COL and End of Year Bonuses in Unfinished Business.

- **Bowlin motions to approve the agenda with the addition. Second by Artman. All Ayes, carried.**

7:01pm

- **Bowlin motions to approve the October meeting minutes as written. Clark seconds, all Ayes, motion carried. 7:02pm**

Open to Public: N/A

ORDER OF BUSINESS

1.) Comprehensive Fee Schedule 2026 – **Resolution No. 2025-1124A**, 7:03pm

Governing Body reviews the Resolution and Exhibit A & B provided by the city office

Artman makes a motion to adopt Resolution No. 2025-1124A, the Comprehensive Fee Schedule 2026 (Exhibit A) effective January 1, 2026. Ravenscraft seconds. All Ayes, passed 7:05pm

Mayor signs and Clerk signs to attest.

Financial Report – Treasurer Report, 7:30pm

Ullum pointed out that he and the city clerk, Anne, went to the KMAAG seminar with the Loyd Group for accounting principles for the state, county and cities. The one attended was specifically for cities; learned some formulas and things we can implement for our 2027 budget. Also the auditors goal was to have 3-6 months of cash on hand and we currently 6.827 months of cash on hand. Of course the American Tower lease helped with some of that as well. But we did decide not to just spend that if we want to spend it. We are not doing any new projects because we are just breaking even with last years revenues to this years revenues. We are going backwards a little bit but we are still in the positive cash flow for the year.

The governing body reviews the provided Reports.

Ravenscraft motions to approve the Financial Report as presented for the November Council Meeting, second by Artman. All Ayes, Carried: 7:09pm

Governing Body reviews the Maintenance and Office Credit/Debit Card Receipts. No questions.

PERSONNEL REPORTS

Animal Control Report – Jake Callstrom, 7:10pm

- see handout
- Reviewed the incident report for the North Elm dog situation with the governing body. Which Ordinances were in violation, and fines to be issued.
- Transported a dog for county SWAT.

- City Ordinances cannot be applied beyond the city limits, just incidents within city limits.

Deputy's Report – Tom Moore, 7:22pm

- For Butler Co., about 80% of calls have been animal calls.
- The Sheriff's Department asked if we wanted to get the State involved on the Elm St. issue but because we have an ACO in Whitewater, we were able to deal with it without bringing the county or state involvement. Complimenting Whitewater ACO on a job well done.

Clerk's Report – Anne Morrow, 7:28pm

- see handout
- Official Election Results have been provided by the County and posted at the office entrance.
- Trash is on Friday this week and Friday Christmas week.

Maintenance Report – Andrew Hanna, 7:29pm

- see handout.
- Still searching for another pickup for the maintenance department. Everything we have found within the budget has a ton of miles on it.
- Continue to work with Parks & Rec to improve the ballpark areas.
- Still working with FEMA to get relief funding from the June 3rd flooding.

Mayor's Report – Brady Gragg, 7:32pm

- Eldredge met with the staff (minus the city clerk) at one of our weekly staff meetings.
- Presents Resolution 2025-1125B, to swear in newly elected official at the December 22, meeting. Their official role begins January 1, 2026.

-- **All were in agreement, Mayor signed, city clerk attested by signing. 7:34p.**

Continued & New Business

Edits to Leases, 7:34pm

- The governing body reviewed the highlighted areas; terms and updated language and liability insurance coverage. None of this has been presented to the individuals. With these decisions, it will now be reviewed by the City Attorney for finalization, and then we can present it to the individuals.

Official 2026 City Calendar, 7:40pm

- Decisions to be made by the Governing Body: July 4th falls on a Saturday, made July 3rd the paid holiday for the city workers, office closed. The December council meeting falls between Christmas and New Years, Dec. 28th, change that meeting date to Dec. 21st.
- **Ravenscraft motions to approve the 2026 Calendar for the City Holidays with July 3rd being a paid holiday and December Council meeting being moved to Dec. 21. Artman seconds. Ayes carried, 7:46pm**

Cost of Living Raises for 2026 & End of Year Bonuses, 7:47pm

Last year we did \$500 for full time and \$250 for part time, include contracted worker(s)?

Issue the first part of December, do the same as last year: Andrew - \$500, Brandon - \$500, Anne - \$500, Terry - \$250, Camille - \$250, Jake - \$250

COL – social security is 2.8 for 2026; round to 3% raise to begin January 1, 2026.

Executive Session

Mayor Gragg, "I move that the governing body of Whitewater recess into executive session to discuss personnel matters of nonelected personnel under K.S.A. 75-4319(b)(1), specifically performance reviews and related compensation for Brandon Maus, to last until approximately 8:15pm, at which time we will reconvene in open session in this room." - So moved by Ravenscraft, Second by Bowlin, All Ayes; Motion Carried: 7:52pm.

Returned to open session: 8:15pm

Bowlin motions for merit-based increase pay rate of \$.75 for Brandon Maus, effective November 16, 2025. Second Clark, All ayes. Carried: 8:18pm

Agenda Items for December 22, 2025

- Issue Oaths of Office for elected officials

Bowlin motions for the November city council meeting to be adjourned. Second by Clark. All Ayes, motion passed: 8:18pm

Meeting Adjourned – 8:18pm