

City of Waterloo

Application for Employment

We are an Equal Opportunity Employer

NOTICE: Application must be typewritten or clearly printed in ink. All questions must be answered, if applicable. If not, indicate NA (not applicable). Applications which are incomplete or illegible will not be considered. If the space provided is insufficient for complete answers or you wish to furnish additional information, attach sheets of the same size as this application and number answers to correspond with questions.

Position Applied for: _____ **Date of Application:** _____

Name in Full (Last, First, Middle)			Social Security Number:	
Address			Home Telephone Number: ()	
City	State	Zip Code	Work Telephone Number: ()	

Are you over the age of 18? Yes No

Are you a US Citizen? Yes No

Do you have a valid Wisconsin Driver's License? Yes No

Do you have a valid Driver's License in another state? Yes No

Have you ever been convicted of a felony? If yes, please attach a separate sheet giving full information.

Name of School	Location	Dates To	From	Course Pursued	Degree, Diploma, or Credits Earned
High Schools					
College					
Graduate School					

List any scholarships, apprenticeships, licenses, certifications, membership in professional organizations or other information you believe should be considered in evaluating your qualifications.

Employment

Begin with current or most recent employer. List chronologically all employment, including summer and part-time employment while attending school. All time must be accounted for. If unemployed for a period, provide dates. To furnish additional employment information, attach sheets of the same size and format as this application.

Name and Address of Employer Name _____ Street _____ City, State _____ Supervisor's Name/Telephone _____ May we contact this employer/supervisor? Yes No	Dates From:	To:	Position and Kind of Work: Reason for Leaving:
Name and Address of Employer Name _____ Street _____ City, State _____ Supervisor's Name/Telephone _____ May we contact this employer/supervisor? Yes No	Dates From:	To:	Position and Kind of Work: Reason for Leaving:
Name and Address of Employer Name _____ Street _____ City, State _____ Supervisor's Name/Telephone _____ May we contact this employer/supervisor? Yes No	Dates From:	To:	Position and Kind of Work: Reason for Leaving:

Military Service

Branch Services	Month/Year Served From To		Active Duty or Reserve	Highest Grade	Skill Specialty or Primary Duty

List special schools attended/skills acquired during military service.

References

Give three references (not relatives, or present employer, avoid listing members of the clergy).

Name & Phone Number	Years Acquainted
Name & Phone Number	Years Acquainted
Name & Phone Number	Years Acquainted

Applicant, please read carefully and sign below.

All information provided and statements made by me as part of this application are complete, correct, and true to the best of my knowledge. I understand that if I am employed, false information provided, or false statements made as part of this application may be considered a cause for dismissal.

Applicant's Signature _____ Date Signed _____



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Privacy Act Statement Ethnicity and race information is requested under the authority of 42 U.S.C. Section 2000e-16 and in compliance with the Office of Management and Budget's 1997 Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity.

Specific Instructions: The two questions below are designed to identify your ethnicity and race. Regardless of your answer to question 1, go to question 2.

Question 1: Are you Hispanic or Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, other Spanish culture or origin, regardless of race).

Yes

No

Question 2: Please select the racial category or categories with which you most closely identify by circling the appropriate selection. Circle as many as apply.

American Indian or Alaska Native

Asian

Black or African America

Native Hawaiian or Other Pacific Islander

White