

**TOWN OF KENANSVILLE**  
**RATES AND FEE SCHEDULE**  
**FY 2025-2026**

**SECTION 1: WATER & SEWER CONNECTION AND ASSESSMENT POLICY**

The Town of Kenansville charges a connection fee and capacity fees for addition to our water and sewer systems. The connection fees include actual costs associated with connecting the lines, meter and other devices. These fees are dependent upon the size of the lines. Connection and capacity fees are due prior to provision of water and sewer services along with a security deposit as outlined in this schedule. Once services are connected, base rates and usage fees determine the amount billed monthly to the customer.

Capacity fees recover a portion of the cost of providing water and sewer system capacity. Costs associated with the water system include source water collection, treatment and treatment facilities, storage, pumps and distribution, and maintenance and upgrades to the system. Costs associated with the wastewater system include collection systems, treatment and discharge facilities, treatment, and maintenance and upgrades to the system. Capacity fees will be collected from each new customer prior to the installation or commissioning of any new water and sewer taps. Capacity fees are based on the size of the water meter required. If an existing customer requests a larger water meter, credit for the existing meter will be provided to offset the capacity fees for the larger meter. The credit will be based upon the Capacity Fee Schedule. The Capacity Fee Schedule will be subject to periodic review and revision by the Kenansville Board of Commissioners to reflect changes in facility needs and associated costs.

**CAPACITY FEE SCHEDULE**

**DEPOSITS FOR RESIDENTIAL WATER AND SEWER**

RESIDENTIAL	Inside City Limits	Outside City Limits
New Account Activation Fee (Non-Refundable)	\$15	\$30
DEPOSIT: Water	\$100	\$200
DEPOSIT: Sewer	\$100	\$200
DEPOSIT: Irrigation	\$100	\$200

### RESIDENTIAL WATER RATES

RESIDENTIAL BASE WATER RATES	Inside City Limits	Outside City Limits
3/4" Meter	\$14.46	\$28.92
1" Meter	\$16.69	\$33.38
2" Meter	\$20.25	\$40.50
Multiple Connections/Per Connection	\$12.00	\$24.00

RESIDENTIAL WATER USAGE FEE PER 1,000 GALLONS	Inside City Limits	Outside City Limits
0 – 3,000 gallons	\$6.59	\$13.18
3,001 to 6,000 gallons	\$6.84	\$13.68
6,001 to 10,000 gallons	\$7.09	\$14.18
10,001 and above	\$7.59	\$15.18

### RESIDENTIAL SEWER RATES

RESIDENTIAL BASE SEWER	Inside City Limits	Outside City Limits
Base Sewer	\$18.32	\$36.64

RESIDENTIAL SEWER USAGE FEE PER 1,000 GALLONS	Inside City Limits	Outside City Limits
0 – 3,000 gallons	\$6.59	\$13.18
3,001 to 6,000 gallons	\$6.84	\$13.68
6,001 to 10,000 gallons	\$7.09	\$14.18
10,001 and above	\$7.59	\$15.18

RESIDENTIAL SEWER ONLY	Inside City Limits	Outside City Limits
Non-Metered, Flat Fee	\$50	\$100

### RESIDENTIAL STORM DRAIN FEES

RESIDENTIAL STORM DRAIN	Inside City Limits	Outside City Limits
Flat Fee: Residential Storm Drain	\$3	NOT AVAILABLE

### COMMERCIAL STORM DRAIN FEES

COMMERCIAL STORM DRAIN	Inside City Limits	Outside City Limits
Flat Fee: Commercial Storm Drain	\$10	NOT AVAILABLE

## DEPOSITS FOR COMMERCIAL WATER AND SEWER

COMMERCIAL	Inside City Limits	Outside City Limits
New Account Activation Fee (Non-Refundable)	\$15	\$30
Deposit Water: $\frac{3}{4}$ " – 1" Meters	\$100	\$200
Deposit Water: 2" Meters	\$400	\$800
Deposit Sewer	\$100	\$200
Deposit Irrigation	\$75	\$150

## COMMERCIAL WATER RATES

COMMERCIAL BASE WATER RATES	Inside City Limits	Outside City Limits
$\frac{3}{4}$ " Meter	\$14.46	\$28.92
1" Meter	\$16.69	\$33.38
2" Meter	\$20.25	\$40.50
3" Meter	\$25.59	\$51.18
4" Meter	\$26.70	\$53.40
6" Meter	\$38.75	\$77.50

COMMERCIAL WATER USAGE FEE PER 1,000 GALLONS	Inside City Limits	Outside City Limits
0 – 3,000 gallons	\$6.59	\$13.18
3,001 to 6,000 gallons	\$6.84	\$13.68
6,001 to 10,000 gallons	\$7.09	\$14.18
10,001 and above	\$7.59	\$15.18

## COMMERCIAL SEWER RATES

COMMERCIAL BASE SEWER RATES	Inside City Limits	Outside City Limits
$\frac{3}{4}$ " Meter	\$18.32	\$36.64
1" Meter	\$26.91	\$53.82
2" Meter	\$35.50	\$71.00
3" Meter	\$58.40	\$116.80

IRRIGATION USAGE FEE PER 1,000 GALLONS	Inside City Limits	Outside City Limits
0 – 3,000 gallons	\$6.59	\$13.18
3,001 to 6,000 gallons	\$6.84	\$13.68
6,001 to 10,000 gallons	\$7.09	\$14.18
10,001 to 20,000	\$7.59	\$15.18
20,001 to 50,000	\$8.09	\$16.18
50,001 and above	\$8.59	\$17.18

## DEPOSITS FOR HYDRANT METERS

HYDRANT	Inside City Limits	Outside City Limits
Deposit: $\frac{3}{4}$ " -1' Meters	\$200	NOT AVAILABLE
Deposit: 2' - 3" Meters	\$250	NOT AVAILABLE
Installation Fee*	\$50	NOT AVAILABLE
Replacement Cost**	\$4,000	NOT AVAILABLE
*If using a hydrant meter owned by the Town of Kenansville, the customer will be responsible for supplying any nonstandard fittings. **If borrowed hydrant meter is damaged or is not returned to the Town of Kenansville.		

## HYDRANT WATER RATES

Hydrant Base Rate per day	Inside City Limits	Outside City Limits
$\frac{3}{4}$ " -1' Meters	\$6 per day	NOT AVAILABLE
2' - 3" Meters	\$11 per day	NOT AVAILABLE

HYDRANT WATER USAGE FEE PER 1,000 GALLONS	Inside City Limits	Outside City Limits
0 – 3,000 gallons	\$6.59	NOT AVAILABLE
3,001 to 6,000 gallons	\$6.84	NOT AVAILABLE
6,001 to 10,000 gallons	\$7.09	NOT AVAILABLE
10,001 and above	\$7.59	NOT AVAILABLE

## HYDRANT FLOW TESTING

HYDRANT FLOW TESTING	Inside City Limits	Outside City Limits
Flat Rate PER HYDRANT	\$200	NOT AVAILABLE

## IRRIGATION RATES

BASE IRRIGATION RATES	Inside City Limits	Outside City Limits
$\frac{3}{4}$ " Meter	\$14.46	\$28.92
1" Meter	\$16.69	\$33.38
2" Meter	\$20.25	\$40.50

IRRIGATION USAGE FEE PER 1,000 GALLONS	Inside City Limits	Outside City Limits
0 – 3,000 gallons	\$6.59	\$13.18
3,001 to 6,000 gallons	\$6.84	\$13.68
6,001 to 10,000 gallons	\$7.09	\$14.18
10,001 to 20,000	\$7.59	\$15.18
20,001 to 50,000	\$8.09	\$16.18
50,001 and above	\$8.59	\$17.18

### SOLID WASTE COLLECTION CHARGES

RESIDENTIAL & COMMERCIAL SOLID WASTE	Inside City Limits	Outside City Limits
Garbage Roll Cart	\$18 per cart	NOT AVAILABLE
Recyclable Roll Cart	NOT AVAILABLE	NOT AVAILABLE

### MISCELLANEOUS CHARGES

Penalty: NSF/Return Payment (Check/Draft/PSN)	\$35
Penalty: Past Due Utility Bill	\$25
Penalty: Delinquent Utility Bill	\$75
Special Utility Billing Administrative Fee	\$2.50 per bill
New Water/Sewer Account Activation Fee (Non-Refundable)	\$15
Voluntary Disconnect Fee	\$25
Additional Solid Waste Collection Cart	\$18 per cart
Service Call	\$50

### ZONING AND PLANNING PERMIT FEES

New Construction: Residential	\$50
New Construction: Commercial	\$50
New Construction: Apartment Complex	\$250
New Construction: Minor Sub-Division	\$100
Zoning Permit	\$50
Sign Permit	\$50
Citizen Rezoning Request	\$200
Citizen Text Amendment Request	\$200
Subdivision PLAT Review	\$25
UDO Ordinance	\$25
Variance Request	\$200
Special Use Permit	\$200
Public Hearing & Legal Advertisement Notices	TBD  <span style="color: red;">*The total amount owed will be compiled and billed to the individual requesting the Public Hearing.</span>

### ADMINISTRATIVE FEES

Copies per page	\$0.25
FAX: Sending/Receiving per page	\$1
Agenda & Approved Minutes per page	\$1
Police Accident Reports	\$5
Parking Violations	\$50

## SOLICITOR/VENDOR PERMIT FEES

7-Day Permit	\$30
30-Day Permit	\$50
90-Day Permit	\$100
180-Day Permit	\$175
Annual Permit	\$200
<b>§ 10.99 GENERAL PENALTY.</b> Any person, firm or corporation violating any of the provisions of any section or division of this code of ordinances for which no other penalty is provided, or failing or neglecting or refusing to comply with same, shall, upon conviction, be guilty of a Class 3 misdemeanor and shall be subject to a fine of not more than \$500 as provided by G.S. § 14-4(a), or imprisonment not to exceed 20 days, as provided by G.S. § 15A-1340.23. <b>Statutory reference:</b> <i>Power to enforce ordinances, see G.S. § 160A-175</i>	<b>Mobile Food Vendor:</b> Anyone selling food and/or beverage from a readily movable food unit. <b>Park Concessioner:</b> Anyone selling merchandise, food, and/or beverage in Kenan Park. <b>Peddler:</b> Anyone transporting goods door-to-door for sale (i.e., Ice Cream Truck) <b>Solicitor:</b> Anyone going door-to-door to take orders for products, to share information, or to seek donations. <b>Transient Vendor:</b> Anyone selling goods or services from a temporary location (i.e., parking or vacant lot)

## KENAN PARK RESERVATION FEES (SIX-HOUR MAX)

Deposit (Refundable)	\$100
Open Space Without Electricity	\$35
Open Space With Electricity	\$45
Shelters Without Electricity	\$35
Shelters With Electricity	\$50

\*Other policies and fees may apply depending upon the event.

## ATHLETIC BALLPARK RESERVATION

Deposit (Refundable*)	\$100 per field
Field Rental**	\$300 per field per day
Lights (Non-Profits Only)	\$100 per field per hour
<b>General Liability Insurance***</b>	<b>No Less Than \$1,000,000</b>

\*Deposit may not be returned if any field/facility/parking lot/overflow parking lot is not cleaned after use.

\*\*Non-Profit Fee Exemption May Apply

\*\*\*Naming the Town of Kenansville as an additional insured.

## PARKS AND RECREATION YOUTH SPORTS' REGISTRATION FEES

Baseball	\$50
Softball	\$50
T-Ball	\$50
Volleyball	\$50
Flag Football	\$50
Tackle Football	\$110
Soccer	\$50
Basketball	\$50

## **UTILITY BILLING**

- Utility Billing begins at the time of service is established.
- Meter readings are from the 15<sup>th</sup> of the previous month through the 15<sup>th</sup> of the billing month.
- Utility Bills are mailed during the last week of each month.
- Failure to receive a Utility Bill does not waive responsibility for payment.
- Double rates apply to water and/or sewer service provided outside of the town's city limits.

### **DUE DATE**

- All Utility Bills are DUE no later than 5:00 pm on the 25<sup>th</sup> of each month.
- Utility Bill payments may be made at any time using one of the following options:
  - US Mail at PO Box 370, Kenansville, NC 28349. (Please allow 5 to 7 business days prior to the due date because Post Mark dates do not apply.)
  - Cash or check at Kenansville Town Hall located at 141 Routledge Road, Kenansville, NC, 28349 during regular business hours.
  - Secure, Drop Box located outside the Kenansville Town Hall.
  - Online at [www.kenansville.org](http://www.kenansville.org) (Please allow 5 to 7 business days prior to the due date for the online payment to process and please note that DOXO is not affiliated with the Town of Kenansville.)
  - The Town of Kenansville DOES NOT accept payments over the phone.
  - Automatic Drafts (application required) are applied on the 20<sup>th</sup> of each month.

### **LATE PAYMENT PENALTY**

- Utility Bills with an outstanding balance greater than \$5.01 will be charged a \$25.00 penalty if not paid by 5:00 pm on the 25<sup>th</sup> of the month.

### **INVOLUNTARY DISCONNECTION**

- Utility Bills with a remaining previous balance (regardless of the amount) will have a disruption in service without notice ten calendar days after the 25<sup>th</sup> of the month due date.
- Disconnections will not be made on a Friday.
- A \$75.00 delinquency penalty will be applied to all accounts scheduled for involuntary disconnection.
- If after 15 days, the full balance for reconnection (see below) is still unpaid, the utility account will be CLOSED, the deposit (if any) will be applied, and a FINAL BILL issued to the customer. If the account is eligible, it will be imported into the Debt Set Off Program.

### **RECONNECTION**

- The full balance including a DEPOSIT (if applicable), the PREVIOUS BALANCE due, the CURRENT BALANCE due, and all PENALTIES due must be paid before service can be restored.
- Payments received by 3:30 pm on any business day will have service reconnected no later than 4:00 pm on the same day as payment.
- Payments received after 3:30 pm on any business day will be charged a \$50.00 service call fee for reconnection on the same day as the payment.
- No service will be reconnected during the weekend.

## **VOLUNTARY DISCONNECTION**

- Voluntary disconnection must be requested in writing on the "Request for Disconnection/Reconnection Form."
- Requests for voluntary disconnection must be made at least 24 hours in advance. Disconnection will be scheduled between 8:00 am and 4:00 pm for the requested date.
- Temporary, voluntary disconnections for emergency purposes will be managed as soon as possible.
- A \$25.00 fee will be applied to the account for all voluntary disconnections.

## **TRANSFER UTILITY ACCOUNT UPON DEATH OF CUSTOMER**

In the event that a spouse or the executor of a deceased customer's estate, requests to keep the utility services at the address of the utility account; they must complete the following before a transfer can take place.

- Make a written request to transfer the service into the surviving spouse's name, or the name of the executor of the estate.
- Present a death certificate for the deceased customer. - if applicable
- If the account is on draft, cancel the deceased's payment method and provide the Town with updated payment information.

Upon the transfer of the account, the deposits will be transferred to the account. If no deposit is on file, then one must be put down on the account for the current required amount.

\*\*If service is not transferred within 45 days, the Town reserves the right to discontinue service and apply the deposit (if applicable) to all outstanding balances owed to the Town in the name of the deceased individual's estate.

\*\* If no surviving spouse or family member resides at the address of service, the account will be closed 45 days after the date of death. Any deposit held by the Town shall be applied to any outstanding balance. Any remaining portion of the deposit shall be mailed to the estate of the account holder at the address associated with the account.

## **GARBAGE SERVICE**

- Solid waste is collected on Wednesday of each week.
- Garbage carts should be left on the curbside on Tuesday evening or no later than 6:00 am on the day of garbage collection.
- DO NOT PLACE HAZARDOUS MATERIALS (corrosive, ignitable, toxic, reactive) in your cart including solvents, paints, and cleaners, antifreeze, motor oil, used oil filters, pesticides, herbicides, lead-acid batteries, untreated medical waste, sharp needles (unless contained in a rigid, leak-proof, puncture-resistant and labeled container), radioactive material, explosives, sludges, asbestos waste, hot ashes, animal and/or fowl fecal matter, dead animals, corrugated cardboard, or other recyclables..
- Bagging garbage before placing it in your cart reduces odor, vermin, and insects.
- Clean your cart periodically with soap and water.
- If you need additional carts or services, please contact the Town Hall at (910) 296-0369. Additional carts can be provided at \$18 per cart per month.
- The Town of Kenansville does not provide recycling options.

## **YARD DEBRIS**

- Yard debris is collected on the 2nd and 4th Wednesday of each month.
- This includes limbs and small trees up to three inches in diameter and no longer than six feet in length. Items that are not cut to these specifications will not be removed by the Town.
- All yard debris produced by a private contractor must be removed by the contractor.
- Small items, such as leaves and grass clippings, must be bagged in paper bags only.
- All yard debris must be positioned by the roadside and located on the owner's property in a pile no longer than six feet.
- Limit to one truckload per household per collection day.

## **ADJUSTMENTS FOR WATER LEAKS**

- Only sewer may be released because of a water leak.
- Releases will be calculated after verification and written proof that proper repairs have been made.
- The average of 12 months usage is calculated to determine the amount of the sewer release.
- The maximum amount of the sewer release cannot exceed two consecutive months.
- Limited to one adjustment per calendar year.

## **POOL ADJUSTMENTS**

- Pool adjustments will release sewer only.
- There is no minimum usage amount for pool adjustments.
- Pool adjustments are limited to one per calendar year during the months of May through September.
- Notification and request for pool adjustment should be given to the Town prior to usage.

## **PRIVATE LIFT STATIONS**

- It is the responsibility of property owners to maintain private lift stations and to ensure that the sewage gets to the Town's Sewer System. In the event of an unforeseen failure of the system due to no fault of the Town of Kenansville or of the property owner, which results in the sewage not going into the Town's system, the Town of Kenansville shall reimburse the property owner up to \$500 for pumping out their system no more than once per ten-day period. Approval must be given by the Public Works Director or the Town Manager prior to the system being pumped out for reimbursement.

## **WATER DISRUPTION CHARGE**

- When a water main is damaged without requesting location of lines through the 811 service, or if the located line is hit within three feet of the marking, all repair costs associated plus a \$1,000 fine will be invoiced to the responsible party or parties. All fines imposed by the North Carolina Department of Water Quality will also be charged to the responsible party or parties.

## **SEWER DISRUPTION CHARGE**

- If damage to a force main, gravity line, or sewer system is caused by failure to request location and marking through 811, or if the located line is hit within three feet of the marking, all repair costs plus a \$1,000 fine will be invoiced to the responsible party or parties. All fines imposed by the North Carolina Department of Water Quality will also be charged to the responsible party or parties.