

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



August 11, 2025

Dear Resident/Property Owner:

Pursuant to the work that took place on Woodcrest Drive associated with the E. Slifer Street Reconstruction project in 2024, this letter is to inform you that the City will be reconstructing the remaining segments of Woodcrest Drive in the coming months. Work will include the installation of water main and surface pavement on Woodcrest Drive from E. Slifer Street to Winnebago Avenue. The Contractor awarded for this project is Egbert Excavating. They anticipate starting with asphalt removals and water main installation beginning the week of August 18th, 2025. The anticipated substantial completion date for the project is October 10, 2025. Please note this is a tentative schedule. The weather may cause delays in the work or the contractor may complete a portion of work sooner than anticipated creating a schedule shift.

You may notice utility locates being conducted. Please refrain where possible from removing or destroying those locates after work begins. Throughout the project you may experience noise, delays, dust, mud, shaking from the vibratory roller, and other inconveniences, however this work will provide significant infrastructure improvement.

During the project, Woodcrest Drive will remain closed to through traffic from E. Slifer Street to Winnebago Ave, meaning the only access along Woodcrest Drive will be for property owners whose driveways fall within the work zone. Additionally, the intersection of Woodcrest Drive and Winnebago Avenue will also be closed during construction. Property owners located on the affected work areas will have access to their driveways unless crews are working directly in front of the property. All other traffic will be required to follow an alternate route. Restrictions are necessary for your safety and to prevent any damage to your vehicle. Street parking will be prohibited during construction. If a vehicle is parked on the roadway and the car impedes construction the vehicle will be towed.

Property owners whose water services fall within the new segments of water main will have temporary water hooked up during construction. The contractor will schedule these temporary water hook ups directly once the project has started.

The pavement surface will be 4" of asphalt with 12" of base course material beneath it. During the placement of hot mix asphalt pavement, there will be a period where no traffic will be allowed until the asphalt has cooled. The contractor and/or city will notify you to remove vehicles from your property prior to this occurrence.

Safety Precautions: Construction sites are dangerous at all times!

- Please stay a good distance away from the working crew and excavations.
- Please be patient of the workers as they may not see you or your vehicle
- Please drive very slowly at all times as there may be loose rocks and hidden structures that will damage your vehicle
- If you encounter a large amount of standing water in the street and you cannot get around it, please do not drive through it

- It is suggested that you do not bike on the street during the construction period.
- Please watch your children at all times and do not allow them to play on construction material, equipment and near the construction site.
- Please explain the dangers of construction sites to your young drivers.
- If you see any hazardous driving through the construction area please get the make, model and license # of the vehicle and report it to the City of Portage Police Department.

Please have all garbage and recycling carts out by 7 A.M. on your currently scheduled pick up day. The contractor will work with the county collectors to either have these picked up first thing in the morning, or, collect the carts and move them to an end of the street where the county collectors will be able to collect the garbage and recycling and then return them to the front of your property. Please use the airport site for any brush or leaves. The City will pick up brush and leaves when they are able to but we may not be able to keep our regular schedule due to the construction. At the beginning stages of construction, there will be no impact to mail service. If any change to mail service is required, additional correspondence will be sent.

For anyone with a disability or special access requirements to their home, please contact the Engineering Department and we will make reasonable accommodations to provide you acceptable access.

We respectfully request your patience and indulgence during the construction project and encourage you to contact our office with any questions or concerns that may arise. You are also encouraged to attend an information meeting being held by City staff. Information on the meeting can be found below.

Public Information Meeting, August 18th between 5:00-6:00 P. M. in Council Chambers –

This meeting is to ask questions about how your property will be affected by construction and to address any access issues and timing issues that individual residents may have. This will also be the best opportunity to learn about why the City is doing this project and what you can expect when it is complete. *No formal presentation will be made this is simply a question and answer session with City staff.*

Any concerns or problems after hours, 4:30pm– 7am, residents should contact City of Portage Police Department (608)742-2171. The operator will contact the DPW on call staff and staff can address the issue.

There will be a full time inspector on the job who is available to discuss concerns you may have. If you have any questions or concerns, please call me at any time between 8:00 – 4:30.

Sincerely,



Philip L. Livingston
City of Portage
Director of Public Works
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