

# KIWANIS PARK RESERVATION REQUEST

## Customer Info

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

## Event Info

Date Requested:

1<sup>st</sup> choice: \_\_\_ / \_\_\_ / \_\_\_    2<sup>nd</sup> choice: \_\_\_ / \_\_\_ / \_\_\_

All day     Part Day from: \_\_\_\_\_ to \_\_\_\_\_

Event Details: \_\_\_\_\_

Insurance Info: \_\_\_\_\_

FEE: Twenty-five dollar (\$25.00) non-refundable fee and twenty-five dollar (\$25.00) refundable key deposit.

The restroom/club house key will be available for pick-up at City Hall on the business day prior to your reservation. If you have any questions or concerns, contact New Plymouth City Hall (208)278-5338 during hours of operation. In case of emergency, please contact Payette County Police Dispatch (208) 642-6006.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Office Use Only

Reservation Date Approved For: \_\_\_ / \_\_\_ / \_\_\_

\_\_\_\_\_ \$25 refundable Deposit (cash / check # \_\_\_\_\_)

Date Received: \_\_\_ / \_\_\_ / \_\_\_

\_\_\_\_\_ \$25 non-refundable Fee (credit / cash / check # \_\_\_\_\_)

Date Received: \_\_\_ / \_\_\_ / \_\_\_

Key Check-out: ___ / ___ / ___ Initials: _____	Key Check-in: ___ / ___ / ___ Initials: _____
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