



# Westwood Shores M.U.D.

## NOTICE OF BOARD MEETING

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Notice is hereby given to all members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public, at **75 Cottonwood Road, Trinity, TX 75862, on Monday, June 16, 2025, at 9:30 a.m.** to consider and authorize any action related to the following:

- 1) **Moment of Silence in Remembrance of Director Ken Bateman;**
- 2) **Call the Meeting to Order and Pledge of Allegiance;**
- 3) **Public Comments (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board; public comments will be closed after this item);**
- 4) **Approve Minutes of prior board meeting(s);**
- 5) **Engineer's Report, including:**
  - a. Design, advertisement, or award of contracts for construction of facilities, including;
  - b. Update regarding Engineering projects and authorize related actions, including
    - i. Status of ongoing engineering projects/tasks and authorize related action;
    - ii. Lead and Copper Rule Revision Service Line Replacement Project;
    - iii. Water Quality Update(s) and improvements at Water Plant No. 1;
    - iv. Consider expenditures related to repair and update to SCADA system;
    - v. Update on Lift station improvements project and authorize related action;
    - vi. Update on funding options from TCEQ and TWDB, and bond application(s);
    - vii. Update on TCEQ Sanitary Sewer Overflow Plan;
- 6) **Operator's Report including:**
  - a. Inspection, Repair, and Maintenance of District facilities and vehicles, including:
    - i. Service calls, customer communications, repairs, and equipment purchases;
    - ii. Preventative maintenance schedule;
    - iii. Water Plant Improvements, maintenance, repairs, and related expenditures;
  - b. Monthly reports, flushing, accountability, TCEQ Violations/Notices and Proposed Order(s);
  - c. Westwood Shores POA request related to neighborhood swimming pool(s);
  - d. Approve and authorize distribution of Consumer Confidence Report;
- 7) **Office Report, including:**
  - a. Delinquent accounts, including termination, collections, and/or uncollectible roll;
  - b. Rate Order amendment(s) related to rental properties, delinquent fees, and publication;
  - c. Customer appeals, payment plans, related requests and remedies;
  - d. IT equipment, vendor contracts, security, customer communications, electronic file management, and update on Neptune/CUSI software;

- e. Service Request, Customer Application, and Office Personnel and Policies;
- 8) **Appraisal District's Tax Assessor's Report, including:**
- a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts, termination of water service, foreclosure proceedings, installment agreements, and proofs of claim(s);
  - b. Review of tax rolls and Trinity CAD estimate of costs for 2026;
- 9) **Financial Advisor's Report;**
- 10) **Bookkeeper's Report, including:**
- a. Payment of Invoices;
  - b. Update on District Accounts, including:
    - i. Amend Budget and consideration of new FYE budget, if necessary;
    - ii. District Accounts and Investments, and transition between banks;
  - c. Authorize action related to surplus property, including adoption of related orders;
  - d. Consider Audit renewal letter;
- 11) **Directors' Reports, including:**
- a. Director-Consultant committee and liaison updates, including:
    - i. Construction and Operations Committee updates;
    - ii. Update on Records Retention and Management;
    - iii. Vendor agreements and review of terms;
    - iv. Alternative water sources options, including the city of Trinity;
  - b. Update on District goals, including:
    - i. Public outreach;
    - ii. District Goals, Capital Improvements Plan, and Preventative Maintenance;
- 12) **Attorney's Report, including:**
- a. Public Utilities Commission Docket No. 54713;
  - b. Update on Windstream claim(s);
- 13) **Pending business/matters for future agendas, next meeting date(s), and location of meeting;**
- 14) **Executive Session pursuant to Texas Government Code, Section 551.071, (et. seq.)\*;**
- 15) **Reconvene in open session and authorize any action resulting from Executive Session;**



**WESTWOOD SHORES MUNICIPAL  
UTILITY DISTRICT**

/s/ Joshua Zientek

Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District at 281-719-1990, at least three (3) business days prior to the meetings so that appropriate arrangements can be made.*

*\*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*