

Person Filing: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
 Representing Self  Attorney (Bar No. \_\_\_\_\_)

CLERK USE ONLY

CAREFREE-CAVE CREEK CONSOLIDATED COURT (0767)  
37622 N. Cave Creek Road, Suite B. Cave Creek, AZ 85331

(P) 480-488-1689 (F) 480-595-9610

**STATE OF ARIZONA**  
Plaintiff  
  
v.  
  
Defendant (First, MI, Last)

**Complaint/Docket No.**  
  
PETITION TO SEAL CRIMINAL  
CASE RECORDS (A.R.S. § 13-911)

Read ARS § 13-911 in its entirety before completing this petition. This petition is intended to help those who are seeking to seal a criminal case record under ARS § 13-911 and refers solely to the records that exist under the control of the courts, Department of Public Safety, prosecutor's offices and law enforcement agencies. Any case record that was published or distributed prior to sealing may still be accessible and may not be impacted by the granting of an order to seal case records.

**NOTE: Items marked with an asterix (\*) are required fields.**

Pursuant to ARS § 13-911, Petitioner hereby petitions the court to order the sealing of criminal case records related to Petitioner, as indicated in this petition. As grounds for this petition, Petitioner states as follows:

**SECTION I. CASE RECORDS RELATED TO A CRIMINAL OFFENSE**

**1. PETITIONER'S INFORMATION (required)\***

- a. Petitioner's name:\* \_\_\_\_\_
- b. Petitioner's address:\* \_\_\_\_\_
- c. Date of birth:\* \_\_\_\_\_
- d. Email address:\* \_\_\_\_\_
- e. Name at the time of arrest, if not the same as above:\* \_\_\_\_\_

**2. CASE RECORD INFORMATION (required)\***

- a. What were you charged with or the offense for which you were arrested if no charges were filed: \_\_\_\_\_
- b. Court that adjudicated the charge(s) or if charges were not filed, the court that would have adjudicated the charge(s): \_\_\_\_\_  
\_\_\_\_\_
- c. Court case number if charge(s) were filed: \_\_\_\_\_
  - 1. Count I: \_\_\_\_\_
  - 2. Count II: \_\_\_\_\_
  - 3. Count III: \_\_\_\_\_
  - 4. Count IV: \_\_\_\_\_

[ ] Additional counts continue on a separate page.

**3. ADDITIONAL CASE RECORD INFORMATION (if known)**

- a. Location of arrest: \_\_\_\_\_
- b. Name of the arresting agency: \_\_\_\_\_
- c. Date of arrest: \_\_\_\_\_
- d. Name of the prosecuting agency if charges were filed: \_\_\_\_\_  
\_\_\_\_\_
- e. Name of the justice court and the justice court case number if the case was initially filed in a justice court but was transferred to the superior court. \_\_\_\_\_  
\_\_\_\_\_

**4. DESCRIBE YOUR SITUATION (required)\***

**You must check at least one box that applies to your situation.**

- [ ] I was arrested for a criminal offense and no charges were filed.  
**(If checked, please go to Section III).**
- [ ] I was charged with one or more criminal offenses and the charge(s) were subsequently dismissed or resulted in a not guilty verdict at trial. A dismissal or not guilty verdict was entered on \_\_\_\_\_.
- [ ] I was charged with a criminal offense and a judgment of guilt was entered on \_\_\_\_\_

**SECTION II. SENTENCE COMPLIANCE**

1. I have satisfied **all required monetary terms of the sentence**, including outstanding fines, fees, restitution, or other court-ordered financial obligations.\*  
[ ] **Yes** [ ] **No** [ ] **N/A**.
2. I have completed **all other terms of the sentence**, such as incarceration, probation, employment, classes, drug/alcohol testing, or other requirements.\*  
[ ] **Yes** [ ] **No** [ ] **N/A**.
3. I have received an absolute discharge from the Arizona Department of Corrections.\*  
[ ] **Yes** [ ] **No** [ ] **N/A**.

**You may not file this petition if you checked “No” to questions 1, 2 or 3 above.**

**SECTION III. PRIOR SEALING OF RECORD(S)**

1. Have you previously filed a petition to seal case records under ARS § 13-911 in this case?  
[ ] **Yes** [ ] **No**.  
If yes, what was the date of your last petition? \_\_\_\_\_

**SECTION IV. OTHER INFORMATION FOR THE COURT**

1. Have you been convicted of any other offenses since the conviction for which you are asking the court to seal records?  
[ ] **Yes** [ ] **No**.
2. Are there any pending charges that you are aware of that have been filed against you?  
[ ] **Yes** [ ] **No** [ ] **Unknown**.
3. Is there anything else you would like the court to consider regarding this petition?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. [ ] Attached is other pertinent documentation (non originals). List attached documents:

**NOTICE**

**This petition may be denied if information in this petition is found to be inaccurate.**

**You must notify the court of any new charges that are filed against you after this petition is filed, regardless of state or jurisdiction.**

**If you filed an appeal from a limited jurisdiction court regarding the charges that you seek to have sealed, you must also file a petition in superior court if you want those records sealed.**

**DECLARATION**

**I declare under penalty of perjury that the information I have provided in this petition and any attachments are true and correct to the best of my knowledge.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Petitioner / Petitioner's Attorney Signature

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_