

**NOTICE OF REGULAR MEETING
OF THE CAREFREE TOWN COUNCIL**

WHEN: TUESDAY, OCTOBER 4, 2022

WHERE: CAREFREE TOWN COUNCIL CHAMBERS
33 EASY STREET, CAREFREE, AZ 85377

TIME: 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town Council of the Town of Carefree, Arizona and to the general public that the members of the Town Council will hold a meeting open to the public. For any item listed on the agenda, the Council may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to Arizona Revised Statutes §38-431.03.

The agenda for the meeting is as follows:

CALL TO ORDER

SILENT ROLL CALL

One or more members of the Council may be unable to attend the meeting in person and may participate by technological means or methods pursuant to A.R.S. §38-431(4).

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

All items listed hereunder are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests, in which event the item will be removed from the consent agenda and will be discussed separately:

- ITEM #1** Approval of the March 1, 2022 Town Council Regular Meeting Minutes.
- ITEM #2** Approval of the September 6, 2022 Town Council and Planning and Zoning Commission Joint Work Session Meeting Minutes.
- ITEM #3** Approval of the September 6, 2022 Town Council Regular Meeting Minutes.
- ITEM #4** Acceptance into the public record of the September, 2022 paid bills.
- ITEM #5** Acceptance of the cash receipts and disbursements report for July, 2022.

ITEM #6 Approval of a Proclamation declaring November 1, 2022 to be Extra Mile Day.

ITEM #7 Approve temporary street closure of Ho Hum adjacent to the Sanderson Lincoln Pavilion 1:30 pm until 5:30 pm, Friday, November 11, 2022 for the Carefree Veterans Day program

CALL TO THE PUBLIC

ITEM #8 Call to the Public: Consideration of comments from the public. Pursuant to Section 2-4-7(G) of the Town Code and A.R.S. 38-431.01(H), those wishing to address the Council need not request permission in advance. The public may address the Council on matters not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, direct staff to study the matter, reschedule the matter for further consideration and decision at a later date, or may ask that a matter be put on a future agenda. However, the Council may not discuss or take legal action at this time. Please limit your comments to not more than 3 minutes.

REGULAR AGENDA:

ITEM #9 Current Events.

ITEM #10 Approval of an Application for Series 6 Bar Liquor License for Lawrence Foppe and Sticks Golf & Cigar Lounge located at 37555 E. Hum Road, Suite 109, Carefree, AZ.

ITEM #11 Presentation of Annual Report by District Chief Brett Russell, Rural Metro Carefree Station.

ITEM #12 Presentation by Joyce Jordan, Kiwanis President, and Sandra Carrier, Executive Director, regarding the accomplishments and mission of the Kiwanis Club of Carefree.

ITEM #13 Review and discussion regarding Ordinance 2022-02 adopting the revised Building Code to comply with the 2018 International Building Code. (*First Reading*).

ITEM #14 Review and discussion to approve Resolution 2022-16 approving the policy and procedure for taking and posting meeting minutes.

ITEM #15 Review, discussion and possible action to authorize the appropriation of the funds in the Public Works Capital Outlay fund to purchase an Articulated Boom Lift in the amount of \$51,847.21.

ITEM #16 Review, discussion and possible action to authorize VSS International as the preferred bidder and the appropriation of the funds in the CIP for the Carefree Pavement Maintenance Projects 2022-2023 in the amount of \$1,688,750.00

ITEM #17 Review, discussion and possible action to authorize the purchase of a Rebel ATX brush truck from Fire Trucks Unlimited with the recently awarded grant funds from the Salt River Pima - Maricopa Indian Community as well as additional funding of \$75,000 to purchase supplemental equipment.

ITEM #18 Review, discussion and possible action to authorize the Mayor to enter into an agreement with Michael Baker International for consultant services related to the *General Plan Update*.

ITEM #19 Adjournment.

DATED this 28th day of September, 2022.

TOWN OF CAREFREE

BY: Kandace French Contreras

Kandace French Contreras, Town Clerk/Treasurer

Items may be taken out of sequence

****All official Town Council and Commission meetings are scheduled to be held in-person within Town of Carefree Council Chambers located at 33 Easy St.***

The Town is currently in the process of upgrading its audio/visual equipment. Audio recordings of official meetings will be posted to our website for public record until the new equipment is available for video recording.

Thank you for your patience as we work to improve our systems.



FOR SPECIAL ACCOMMODATIONS

Please contact the Town Clerk, 8 Sundial Circle (PO Box 740), Carefree, AZ 85377; (480) 488-3686, at least three working days prior to the meeting if you require special accommodations due to a disability.

**MINUTES OF THE JOINT WORK SESSION
OF THE
CAREFREE TOWN COUNCIL
AND
PLANNING AND ZONING COMMISSION**



WHEN: TUESDAY, SEPTEMBER 6, 2022
WHERE: CAREFREE TOWN COUNCIL CHAMBERS
33 EASY STREET, CAREFREE, AZ 85377
TIME: 4:00 P.M.

Town Council Present:

Mayor Peterson
Vice Mayor Crane
Vince D'Aliesio
Tony Geiger (via telephone)
Stephen Hatcher
Michael Johnson
Cheryl Kroyer

Absent:

None

Planning and Zoning Present:

Chairperson Tom Cross
Vice Chairperson Lyn Hitchon
Heather Burgett (via telephone)
Peter Burns
Phil Corso
Dan Davee
Ralph Ferro

Absent:

None

Staff Present:

Gary Neiss, Town Administrator; Stacey Bridge-Denzak, Planning and Zoning Director; Steve Prokopek, Economic Development Director; Kandace French, Town Clerk/Treasurer.

CALL TO ORDER

Mayor Peterson called the meeting to order at 4:00 p.m.

A member of the Town Council or Planning and Zoning may have participated by technological means or methods pursuant to A.R.S. §38-431(4).

AGENDA:

ITEM #1 REVIEW AND DISCUSSION in a joint work session of the Carefree Town Council and Planning and Zoning Commission lead by Rebeca Field, Kimley-Horn, to discuss elements of *the Comprehensive Sign Plan for Town Center* including wayfinding concepts, preliminary messaging, and sign designs.

NO ACTION WILL BE TAKEN.

Planning Director, Stacey Bridge-Denzak provided background and a brief overview of the *Comprehensive Sign Plan for Town Center* and introduced Kimley-Horn Consultant, Rebeca Field who presented and facilitated the discussion.

Ms. Field presented via PowerPoint the *Carefree Town Center Signage and Circulation Plan* Tech Memos A, B and C.

Tech Memo A outlines the existing circulation conditions within Town Center, how people navigate throughout Town Center currently, via foot, bicycle, and automobile. Recognizing roadway, intersection, and crosswalk challenges and provided details of existing pedestrian and bicycle circulation and parking conditions within Town Center and included Stakeholder input.

Presenting *Tech Memo B*, Ms. Field provided information regarding “In Route Strategies” such as digital information kiosks, gateways, and directional and destination signage.

Tech Memo C provided potential wayfinding theming and concepts such as materials, icons and colors used for signage.

Concluding her presentation, Ms. Field summarized Stakeholder input, and the group discussed the pros and cons of the proposed plans.

Working toward the draft *Comprehensive Sign Plan for Town Center*, Planning Director, Stacey Bridge-Denzak informed that by September 23, 2022, a draft plan will be provided, and a follow up Stakeholder meeting is scheduled for October 3, 2022, to review the *draft Comprehensive Sign Plan for Town Center*.

October 21, 2022, the final *draft Comprehensive Sign Plan for Town Center* will be provided to staff to be taken back through the process and initiate public outreach.

ITEM #2 Adjournment.

Councilmember Kroyer **MOVED TO ADJOURN. SECONDED** by Council Member D’Aliesio. **CARRIED**, unanimously.

The meeting was adjourned at 5:06 p.m.

DATED this 6th day of September, 2022.

TOWN OF CAREFREE

BY: *Samantha Gesell*
Samantha Gesell, Planning Clerk

TOWN OF CAREFREE

Les Peterson, Mayor

Attest:

Samantha Gesell, Planning Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Joint Meeting of the Carefree Town Council and Planning and Zoning Commission held September 6, 2022. I further certify that the meeting was duly called and held and that a quorum was present.

Samantha J. Gesell, Planning Clerk

Check Register Report

AL CHECKS SEPTEMBER 2022

BANK: NATIONAL BANK OF ARIZONA



Date: 09/29/2022
Time: 2:57 pm
Page: 1

Town Of Carefree

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NATIONAL BANK OF ARIZONA Checks							
48642	09/02/2022	Printed		3688	ASCAP	1YrPerform Royalty to 9/14/23	406.29
48643	09/02/2022	Printed		1470	BROWN & ASSOCIATES	Aug 22 Bld Inspect 89 hrs	5,455.00
48644	09/02/2022	Printed		1329	COLONIAL SUPPLEMENTAL INS	Aug 22 Supplemental Ins	74.90
48645	09/02/2022	Printed		1460	COX COMMUNICATIONS	Sept 22 Town Internet&Phones	1,062.56
48646	09/02/2022	Printed		1058	DAILY JOURNAL CORPORATION	Legal Ad Bid Notice 2022-03	2.61
48647	09/02/2022	Printed		1476	DOCUNITED IMAGING, LLC	Yearly Laserfiche License	3,366.60
48648	09/02/2022	Printed		3615	DOMENICO, DEBBIE	Reimb Retirement Evt Exp	107.75
48649	09/02/2022	Printed		1320	KARSTEN'S ACE HARDWARE	Aug 2022 Pub Wrks supplies	46.06
48650	09/02/2022	Printed		3611	KRAETZ, JOHN	Aug 22 Fire Contr Consulting	450.00
48651	09/02/2022	Printed		0010	MARICOPA COUNTY	Aug 22 Jail Housing	548.45
48652	09/02/2022	Printed		3221	NATIONAL BANK OF ARIZONA	Bld Off Ads, St Lite LEDs	5,369.56
48653	09/02/2022	Printed		3015	NOTHING BUT NET	Sep 22 Comp Maint Agreements	1,530.87
48654	09/02/2022	Printed		0337	SUNSTATE EQUIPMENT CORP	Streets Rent Raod BroomCleanup	1,775.95
48655	09/02/2022	Printed		3226	TECH 4 LIFE COMPUTERS	VisitCarefree.com Web Hosting	150.00
48656	09/02/2022	Printed		3461	TITAN COMMERCIAL CLEANING	Aug 22 Town, Gardens Cleaning	7,305.00
48657	09/02/2022	Printed		0080	US POSTAL SERVICE	Yearly PO Box Rent	312.00
48658	09/02/2022	Printed		3115	VERIZON WIRELESS	Aug 22 Mobile Ph + New Ph	982.02
48659	09/02/2022	Printed		3628	VORTEX INDUSTRIES LLC	Repair 33 Easy St Window#1	1,268.00
48660	09/02/2022	Printed		3628	VORTEX INDUSTRIES LLC	Repair Lrg Window Fire Statn	3,968.00
48661	09/02/2022	Printed		3697	XTREME MACHINE FABRICATION	Gardns FountainParts Fabricatn	255.00
48662	09/08/2022	Printed		3595	AMAZON CAPITAL SERVICES	Gardens, Office Supplies	381.77
48663	09/08/2022	Printed		3695	BEHMER ROOFING SHEET METAL	Fire Station Roof Rpr Final	1,625.00
48664	09/08/2022	Printed		0389	CAREFREE WATER COMPANY, INC	SEP 2022 Water All Depts	2,976.87
48665	09/08/2022	Printed		3299	CIRCLE K UNIVERSAL	Aug 22 Gasoline All	1,187.26
48666	09/08/2022	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Sep 2022 Gardens Maint	2,000.00
48667	09/08/2022	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Sep 2022 Medians Maint	4,955.00
48668	09/08/2022	Printed		1829	FIREBIRD TIRE	Pub Wrks 2 Tires PU	734.52
48669	09/08/2022	Printed		3613	MGX EQUIPMENT SERVICES	Street Sweeper Parts	826.15
48670	09/08/2022	Printed		3015	NOTHING BUT NET	Addtnl Computer support Aug22	82.50
48671	09/08/2022	Printed		3105	PETERSON, LES	League Conf Miles, Meals	215.86
48672	09/08/2022	Printed		3010	REPUBLIC SERVICES #753	Aug 22 Trash PU 8 Sundial	612.76
48673	09/08/2022	Printed		3010	REPUBLIC SERVICES #753	Aug22 Pub Wrks 40Yd Rolloffs	1,094.95
48674	09/08/2022	Printed		3614	ROUNDS CONSULTING GROUP	Fire Serv Rev Projection Anly	15,000.00
48675	09/08/2022	Printed		3287	TOSHIBA BUSINESS SOLUTIONS	Town Copier Lease& Maint	349.76
48676	09/16/2022	Printed		3625	AETNA LIFE INSURANCE CO	Oct 22 Supplemental Ins	239.02
48677	09/16/2022	Printed		1278	ALL THE KING'S FLAGS	2 Large POW/MIA Flags	146.61
48678	09/16/2022	Printed		0300	ARIZ PUBLIC SERVICE	Sep22 Electric All Depts	3,194.77
48679	09/16/2022	Printed		3597	BMI	Year Music Royalties Gardens	391.00
48680	09/16/2022	Printed		3699	CANON FINANCIAL SERVICES, INC	Sept 22 Plotter Lease & Suppl	275.47
48681	09/16/2022	Printed		0045	CAVE CREEK BUILDING SUPPLY INC	Pub Wrks Supplies	26.17
48682	09/16/2022	Printed		3293	CITI CARDS	Office Supplies Gardens radio	143.76
48683	09/16/2022	Printed		3696	COPYFAST	40x40 Poster Gardens Kiosks	249.29
48684	09/16/2022	Printed		1460	COX COMMUNICATIONS	Sep22 Shop Phones&Internet	323.07
48685	09/16/2022	Printed		3174	DESERT DIGITAL IMAGING, INC.	Business Cards J Rison	98.63
48686	09/16/2022	Printed		3612	DOMENICO, DEBBIE	Court & Town Office Supplies	225.24
48687	09/16/2022	Printed		3698	GRIFFIN GROUP INTL	P&Z Transcription Service	727.00
48688	09/16/2022	Printed		1796	HEINFELD, MEECH & CO.,P.C.	FY2021-22 Town Auditing Serv	13,460.00
48689	09/16/2022	Printed		3700	INSPIRED MEDIA LLC	Filming Town Presentation	4,750.00
48690	09/16/2022	Printed		3520	JENNINGS STROUSS & SALMON, PLC	Aug 22 Legal Serv Town vs CC	361.00
48691	09/16/2022	Printed		3584	KIMLEY-HORN AND ASSOCIATES, INC	CF Sign Plan Aug 2022	4,412.00
48692	09/16/2022	Printed		3397	LANGUAGE LINE SERVICES, INC.	Aug 22 Court Interpreting	11.21
48693	09/16/2022	Printed		3578	LIBERTY UTILITIES	Aug 22 Gardens Sewer	785.14

Check Register Report

AL CHECKS SEPTEMBER 2022

Date: 09/29/2022

Time: 2:57 pm

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NATIONAL BANK OF ARIZONA Checks							
48694	09/16/2022	Printed		1876	LOWE'S	Aug 22 Pub Wrks Supplies	71.51
48695	09/16/2022	Printed		3403	PROSKILL PLUMBING, HEATING	Fire Stn Meeting Rm AC Rpr	968.57
48696	09/16/2022	Printed		3053	QUADIENT, INC	Town Postage Meter Lease	97.71
48697	09/16/2022	Printed		3425	RURAL ARIZ GROUP HEALTH	Sep 2022 Medical,Dental,Vision	18,588.13
48698	09/16/2022	Printed		0668	RURAL METRO FIRE DEPT.	Aug 22 Fire Truck Diesel	595.03
48699	09/16/2022	Printed		0668	RURAL METRO FIRE DEPT.	Sep22 Fire Contract - rent	152,416.66
48700	09/16/2022	Printed		3236	SHARP BUSINESS SYSTEMS	Court Copier Maint	164.99
48701	09/16/2022	Printed		3569	SHERWOOD, MARIAH	Court Interpreting 9/14/22	180.00
48702	09/16/2022	Printed		1691	SPARKLETTS	Aug 22 Bottled Water All	192.26
48703	09/16/2022	Printed		3598	STORQUEST - CAREFREE-CC	Oct 22 Town Storage Rent	297.66
48704	09/16/2022	Printed		3352	UNUM LIFE INSURANCE COMPANY	Oct22 Short Term Dis Ins	409.63
48705	09/16/2022	Printed		352	WESTERN STATES PETROLEUM INC.	Aug 22 Pub Wrks Diesel	1,733.69
48706	09/23/2022	Printed		3495	ASSURITY LIFE INSURANCE CO	Sept 22 Supplemental Ins	422.20
48707	09/23/2022	Printed		1669	CAREFREE FLOORS, INC.	WaterCo Kitch,Bath Floor 1/2Dn	1,112.06
48708	09/23/2022	Printed		1472	CENTERLINE SUPPLY, INC.	50-60lb Bags Perma PatchAsphal	1,167.46
48709	09/23/2022	Printed		1058	DAILY JOURNAL CORPORATION	Legal Ad 2207-AP Hearing Notic	2.21
48710	09/23/2022	Printed		0010	MARICOPA COUNTY	OCT 22 MCSO Sheriff's Patrol	41,606.53
48711	09/23/2022	Printed		1920	SOUTHWEST GAS	Sep22 Gas All Depts.	133.95
48712	09/23/2022	Printed		3598	STORQUEST - CAREFREE-CC	Town Record Storage to 110922	297.66
48714	09/29/2022	Printed		3701	A TIME TO RIDE	Refund Right of Way Permit	500.00
48715	09/29/2022	Printed		0127	ARIZ DEPT OF REVENUE	Integrated Tax Sys Project Fee	2,444.28
48716	09/29/2022	Printed		0414	AZ MUN. RISK RETENTION POOL	1st QRE FY2023 Work Comp Ins	6,478.00
48717	09/29/2022	Printed		3463	BUSTAMANTE & KUFFNER PC	July 2022 Town Prosecutor Serv	4,290.00
48718	09/29/2022	Printed		3699	CANON FINANCIAL SERVICES, INC	Oct22 Plotter Lg Format Print	128.97
48719	09/29/2022	Printed		3229	COMMERCIAL REFRIGERATION	Fire Station Ice Machine Repr	424.91
48720	09/29/2022	Printed		1575	GRAINGER	Walkway AntiSlip Tape	57.82
48721	09/29/2022	Printed		3631	HOLLAND CENTER	Rental Fee Citizens Open House	375.00
48722	09/29/2022	Printed		0091	MARICOPA COUNTY TREASURER	August 2022 Court Remittance	581.58
48723	09/29/2022	Printed		949	TARA. PARASCANDOLA	Sept 22 Town Magistrate Serv	3,862.50
48724	09/29/2022	Printed		3105	PETERSON, LES	Miles MAG Meeting	43.75
48725	09/29/2022	Printed		1075	SHERMAN & HOWARD LLC	Aug 22 General Legal	5,460.00
48726	09/29/2022	Printed		1794	STAPLES ADVANTAGE	Court Office supplies	130.04
48727	09/29/2022	Printed		0021	STATE TREASURER	Aug 22 Court Remittance	4,295.39
48728	09/29/2022	Printed		3461	TITAN COMMERCIAL CLEANING	Sep 22 Town, Gardens Cleaning	7,305.00
48729	09/29/2022	Printed		3152	TOTAL SHADE, LLC	Rem Repl Shade Sail & Pole	12,688.17
48730	09/29/2022	Printed		3702	UNIQUE ELECTRICAL CONTR	Ref Right of Way Bond RW20-31	500.00
48731	09/29/2022	Printed		3703	UNITED RENTALS NORTH AMERICA	Genie Mod Z-34/22 BOOM Lift	51,847.21
Total Checks: 89							418,168.93
Checks Total (excluding void checks):							418,168.93
Total Payments: 89							418,168.93
Bank Total (excluding void checks):							418,168.93
Total Payments: 89							418,168.93
Grand Total (excluding void checks):							418,168.93

Combined Trial Balance - All Funds
July 31, 2022



Assets

Checking - National Bank of AZ	3,773,825
Local Gov't Investment Pool - AZ	11,940,678
Petty Cash	700
Receivables	70,998
Intergovernmental Receivables	733,847
Advances to the Water Company	2,607,466
Total Assets	<u>\$ 19,127,514</u>

Liabilities

Accounts Payable	36,604
Bonds	39,510
Sales Tax Remittance	-4
Deferred Revenue	24,712
Long Term Deferred Revenue	2,607,466
Total Liabilities	<u>\$2,708,288</u>

Fund Balance

Fund Balance-Beginning of Year	16,478,314
Year-to-date change in Fund Balance	<u>(59,088)</u>
Total Fund Balance	<u>16,419,226</u>
Total Liabilities and Fund Balance	<u>\$ 19,127,514</u>

Contingency Reserve Fund	\$2,500,000
Capital Fund	\$13,671,058
Total	<u>\$16,171,058</u>

Town of Carefree Reconciled Cash Receipts and Cash Disbursements as of July 31, 2022

Revenues	FY2021	FY2022	FY2023	2022 vs 2023		Budget	July22	% of Budge
	YTD July	YTD July	Y-T-D	% (+/-)				
Local Sales Taxes (1 month lag)	\$67,462	\$ (135,720)	\$ 299,136	-320.4%		2,840,000	299,136	10.5%
State Sales Taxes (1 month lag)	20,774	24,876	42,950	72.7%		528,000	42,950	8.1%
Building Fees	31,797	46,915	27,301	-41.8%		375,000	27,301	7.3%
State Income Tax	46,769	42,698	58,254	36.4%		712,000	58,254	8.2%
Fines	4,918	25,647	9,256	-63.9%		150,000	9,256	6.2%
Court Service Fees	14,394	14,842	0	0.0%		185,000	0	0.0%
Town Clerk-Misc. Sales	48	0	0	0.0%		100	0	0.0%
Town Clerk-Permits & Sol Fees	0	25	0	0.0%		700	0	0.0%
Water Company Reimbursements	57,675	23,147	57,675	149.2%		692,105	57,675	8.3%
Miscellaneous Income & Donations	25,020	13	25,000	100.0%		26,000	25,000	96.2%
Interest Income	821	94	13,381	100.0%		6,139	13,381	218.0%
Utility Franchise Fees (1 month lag)	58,057	60,957	31,580	-48.2%		300,000	31,580	10.5%
County Lieu Tax (1 month lag)	8,675	7,382	14,223	92.7%		175,000	14,223	8.1%
General Fund & All Funds Reserve Contribution(Below)	0	0	0	0.0%		3,397,842	0	0.0%
Special Events	19,360	16,608	5,724	-65.5%		45,000	5,724	12.7%
County & State Grants	0	0	0	0.0%		1,250,000	0	0.0%
Court Enhancement, GAP, MJCEF	623	996	1,374	37.9%		11,400	1,374	12.1%
HURF (1 month lag)	0	0	26,379	0.0%		1,279,616	26,379	2.1%
Cemetery	0	0	0	0.0%		600	0	0.0%
CPR Ed Fund	0	0	0	0.0%		200	0	0.0%
CARES Fund Grants	450,846	0	655,770	0.0%		656,000	655,770	100.0%
Utility Capital Improvement Fund	0	0	9,875	0.0%		100,000	9,875	9.9%
Fire Reimb Income & Ins Reimb	20,013	16,597	(278)	0.0%		108,079	(278)	0.0%
Fire Fund-L Sales Tax (1 month lag)	33,732	(67,860)	149,568	-320.4%		1,420,350	149,568	10.5%
Total Revenues	860,984	77,219	1,427,170	1748.2%		14,259,131	1,427,170	10.0%
Expenses								
Mayor & Council	101	1,509	1,000	-33.8%		12,330	1,000	8.1%
Town Clerk	18,950	29,202	37,451	28.2%		374,011	37,451	10.0%
Court	21,340	34,879	19,472	-44.2%		268,892	19,472	7.2%
Administration	47,418	55,941	65,070	16.3%		771,479	65,070	8.4%
Claims & Losses	400	0	0	0.0%		10,000	0	0.0%
Legal	34,506	36,219	17,068	-52.9%		160,000	17,068	10.7%
Risk Management	8,041	36,031	38,957	8.1%		120,000	38,957	32.5%
Planning & Development	16,617	19,132	19,307	0.9%		352,915	19,307	5.5%
Building Safety	16,516	19,714	24,115	22.3%		262,919	24,115	9.2%
Law Enforcement	42,209	42,767	43,702	2.2%		563,194	43,702	7.8%
Code Enforcement	3,655	4,436	4,861	9.6%		56,275	4,861	8.6%
Engineering	2,477	9,728	25,595	163.1%		261,779	25,595	9.8%
Public Works - Streets & Gardens	44,527	51,933	33,630	-35.2%		946,554	33,630	3.6%
Debt Service WIFA	231,385	235,406	239,579	1.8%		244,070	239,579	98.2%
33 Easy St	2,496	2,286	2,766	0.0%		28,950	2,766	9.6%
Capital Improvement Program (See Below)	0	0	0	0.0%		0	0	0.0%
Public Safety Fire General Fund	0	0	0	0.0%		664,200	0	0.0%
Economic Development	12,215	12,824	14,747	15.0%		334,179	14,747	4.4%
Contingencies	0	0	0	0.0%		0	0	0.0%
Court Enhancement, GAP, MJCEF	0	695	0	0.0%		11,407	0	0.0%
HURF (See Below)	0	0	0	0.0%		1,279,716	0	0.0%
Cemetery	0	0	0	0.0%		600	0	0.0%
CPR - Education Fund	0	0	0	0.0%		202	0	0.0%
AZ CARES Fund Expense to Water Infra (See Below)	126,294	0	655,770	0.0%		0	655,770	0.0%
Utility Capital Improvement Fund (See Below)	0	0	0	0.0%		100,000	0	0.0%
Transfers Out	0	0	0	100.0%		0	0	0.0%
Fire Fund	3,920	133,715	159,590	19.4%		1,529,350	159,590	10.4%
Total Expenses without Capital Expense	633,069	726,418	1,402,678	93.1%		8,353,022	1,402,678	16.8%
Net without Capital Expense	\$ 227,916	\$ (649,199)	\$ 24,492			\$ 5,906,109	\$ 24,492	0.4%
All Capital Projects	49,556	43,811	83,579	90.8%		5,856,100	83,579	1.4%
Total Expenses with Capital Expense	682,625	770,229	1,486,258	93.0%		\$14,209,122	\$1,486,258	10.5%
Net with Capital Expense	178,360	(693,010)	(59,088)	0.0%		50,009	(59,088)	0.0%



PROCLAMATION

WHEREAS, the Town of Carefree is a community which acknowledges that a **special vibrancy exists within the entire community** when its individual citizens collectively **“go the extra mile” in personal effort, volunteerism, and service;** and

WHEREAS, the Town of Carefree is a community which encourages its citizens to **maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction** to their individual ambitions, family, friends, and community; and

WHEREAS, the Town of Carefree is a community which chooses to shine a light on, and celebrate, individuals and organizations within its community who **“go the extra mile” in order to make a difference and lift up fellow members of their community;** and

WHEREAS, the Town of Carefree acknowledges the **mission of Extra Mile America to create 550 Extra Mile cities in America** and is proud to support **“Extra Mile Day” on November 1, 2022.**

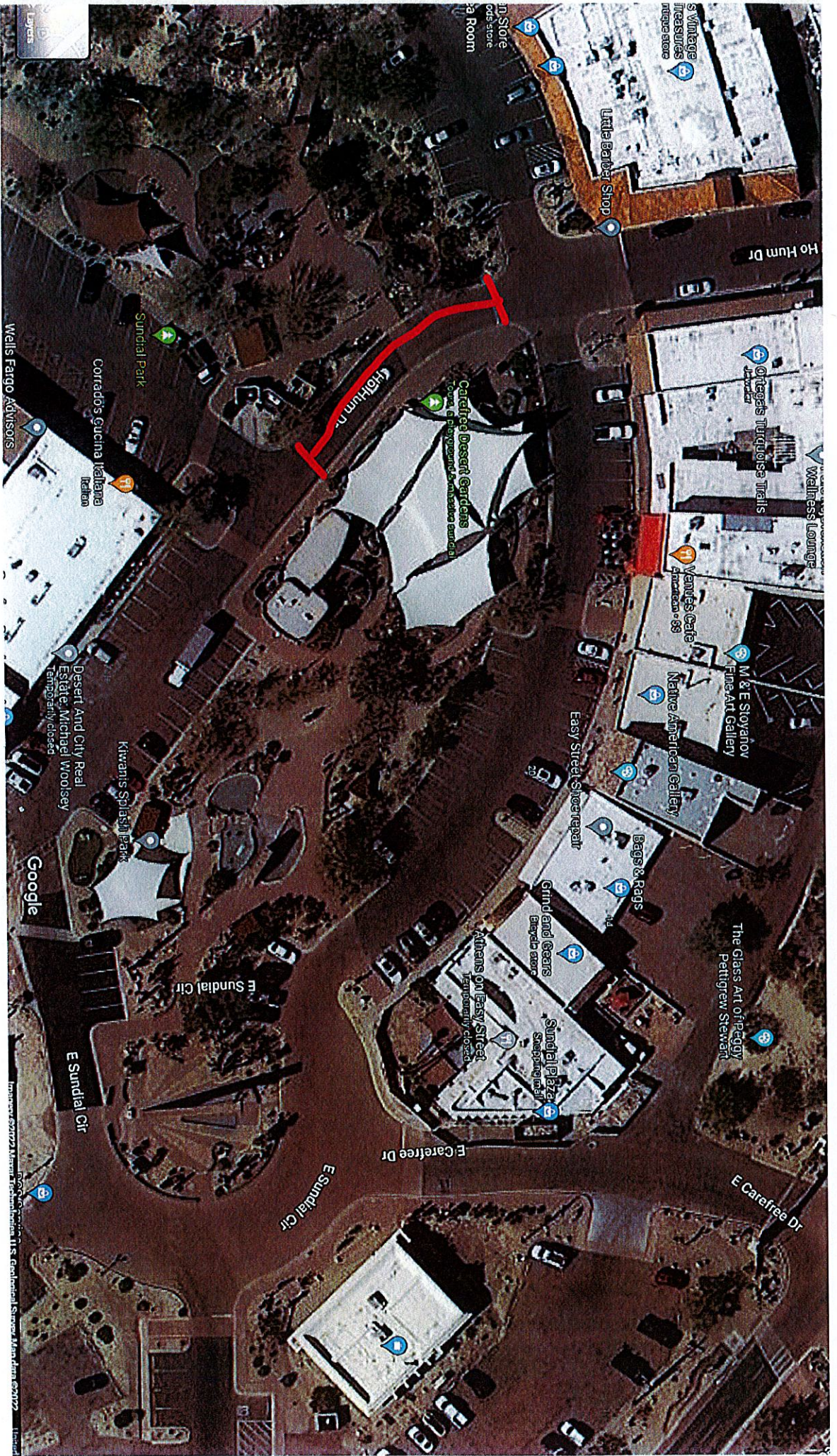
NOW, THEREFORE, I, Les Peterson, Mayor of the Town of Carefree do hereby proclaim **November 1, 2022** to be **Extra Mile Day**. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also **acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.**

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Carefree to be affixed at Carefree Town Hall this 25th day of October in the year of our Lord two thousand and twenty-two.

SIGNED: _____
Les Peterson, Mayor

ATTEST: _____
Kandace French Contreras, Town Clerk

TOWN COUNCIL
OCT 4 2022
7



©2022 Google



'22 8 29 Liqueur Admin AM 9:55

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141



QUESTIONNAIRE
A.R.S. § 4-202, 4-210
Type or Print with Black Ink

800.229

The fees allowed by R19-1-102 will be charged for all dishonored checks.

ATTENTION APPLICANT: This is a legally binding document. Please type or print in black ink. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information may be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT AND MANAGER BEING DISCLOSED TO THE DEPARTMENT. EACH PERSON COMPLETING THIS FORM MUST SUBMIT A BLUE OR BLACK LINED FINGERPRINT CARD ALONG WITH A \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE.

Liquor License#: 207562

1. Check the Appropriate Box

Form with checkboxes for Controlling Person, Agent, and Premises Manager (complete all questions except #12)

2. Name: FOPPE LAWRENCE EDWARD Birth Date [Redacted]

3. Social Security #: [Redacted] License #: [Redacted] State: ARIZONA

4. Place of birth: CINCINNATI OH USA Height: 5'10" Weight: 210 Eyes: HBL Hair: BRN

5. Name of current/most recent spouse: GARDNER-FOPPE EMILY ROSE Birth Date [Redacted]

6. Are you a bona fide resident of Arizona? [X] Yes [] No If yes, what is your date of residency: 2009

7. Daytime telephone number: 480-416-9132 E-mail address: larryf@foppe.com

8. Business Name: STICKS GOLF & CIGAR LOUNGE Business Phone: 480/575/0993

9. Business Location Address: 37555 HUM RD CAREFREE AZ MARICOPA 85377

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

Table with 4 columns: FROM Month/Year, TO Month/Year, DESCRIBE POSITION OR BUSINESS, EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)

(ATTACH ADDITIONAL SHEET IF NECESSARY)

11. Provide your residence address information for the last five (5) years: A.R.S. §4-202(D) 29 Licr Admin Rn 9:55

FROM Month/Year	TO Month/Year	RESIDENTIAL Street Address
10/09	CURRENT	7436 E. BLACK ROCK RD SCOTTSDALE AZ 85255

(ATTACH ADDITIONAL SHEET IF NECESSARY)

12. As a Controlling Person or Agent, will you be physically present and operating the licensed premises?
If you answered YES, then answer #13 below. If NO, skip to #14. Yes No
13. Have you attended a DLLC approved Basic & Management Liquor Law Training Course within the past 3 years? Yes No
14. Have you been cited, arrested, indicted, convicted, or summoned into court for violation of ANY criminal law or ordinance, regardless of the disposition, even if dismissed or expunged, within the past five (5) years? Yes No
15. Are there ANY administrative law citations, compliance actions or consents, criminal arrests, indictments or summonses pending against you? (Do not include civil traffic tickets.) A.R.S. §4-202, 4-210 Yes No
16. Has anyone EVER obtained a judgement against you the subject of which involved fraud or misrepresentation? Yes No
17. Have you had a liquor application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No
18. Has an entity in which you are or have been a controlling person had an application or license rejected, denied, revoked or suspended in or outside of Arizona within the last five years? A.R.S. §4-202(D) Yes No

If you answered "YES" to any Question 14 through 18 YOU MUST attach a signed statement.
Give complete details including dates, agencies involved and dispositions.

CHANGES TO QUESTIONS 14-18 MAY NOT BE ACCEPTED

NOTARY

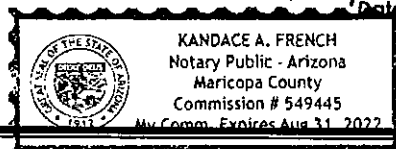
I (Print Full Name) LAWRENCE EDWARD FOPPE hereby declare that I am the Agent/ Controlling Person / Premises Manager filing this application. I have read this document and verify the contents and all statements are true, correct and complete, to the best of my knowledge.

Signature: *Lawrence E Foppe*

State of Arizona County of Maricopa
The foregoing instrument was acknowledged before me this

My Commission Expires on: 8/31/2022

21st Day of August, 2022
Day Month Year



Kandace French
Signature of Notary

The licensee has authorized the person named on this questionnaire to act as manager for the above License.

PRINT NAME: LAWRENCE EDWARD FOPPE SIGNATURE: _____



ALIEN STATUS

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with Black Ink

Title IV of the federal Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (the "Act"), 8 U.S.C. § 1621, provides that, with certain exceptions, only United States citizens, United States non-citizen nationals, non-exempt "qualified aliens" (and sometimes only particular categories of qualified aliens), nonimmigrant, and certain aliens paroled into the United States are eligible to receive state, or local public benefits. With certain exceptions, a professional license and commercial license issued by a State agency is a State public benefit.

Arizona Revised Statutes § 41-1080 requires, in general, that a person applying for a license must submit documentation to the license agency that satisfactorily demonstrates the applicant's presence in the United States is authorized under federal law.

Directions: All applicants must complete Sections I, II, and IV. Applicants who are not U.S. citizens or nationals must also complete Section III.

Submit this completed form and a copy of one or more document(s) from the attached "Evidence of U.S. Citizenship, U.S. National Status, or Alien Status" with your application for license or renewal. If the document you submit does not contain a photograph, you must also provide a government issued document that contains your photograph. You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

SECTION I - APPLICANT INFORMATION

APPLICANT NAME (Print or type) LAWRENCE EDWARD FOPPE

SECTION II - CITIZENSHIP OR NATIONAL STATUS DECLARATION

Are you a citizen or national of the United States? Yes No - If yes, indicate place of birth:

City CINCINNATI State OHIO COUNTRY USA

If you answered Yes, 1) Attach a legible copy of a document from the list below. .

2) Name of document: DRIVERS LICENSE

If you answered No, you must complete Sections III.

EVIDENCE OF U.S. CITIZENSHIP, U.S. NATIONAL STATUS, OR ALIEN STATUS

You must submit supporting legal documentation (i.e. marriage certificate) if the name on your evidence is not the same as your current legal name.

Evidence showing authorized presence in the United State includes the following:

1. An Arizona driver license issued after 1996 or an Arizona non-operating identification card.
2. A driver license issued by a state that verifies lawful presence in the United States.
3. A birth certificate or delayed birth certificate showing birth in one of the 50 states, the District of Columbia, Puerto Rico (on or after Jan. 13, 1941), Guam, the U.S. Virgin Islands (on or after January 17, 1917), American Samoa, or the Northern Mariana Islands (on or after November 4, 1986, Northern Mariana Islands local time)
4. A United States certificate of birth abroad.
5. A United States passport. ***Passport must be signed***
6. A foreign passport with a United States visa.
7. An I-94 form with a photograph.
8. A United States citizenship and immigration services employment authorization document or refugee travel document.
9. A United States certificate of naturalization.
10. A United States certificate of citizenship.
11. A tribal certificate of Indian blood.
12. A tribal or bureau of Indian affairs affidavit of birth.
13. Any other license that is issued by the federal government, any other state government, an agency of this state or a political subdivision of this state that requires proof of citizenship or lawful alien status before issuing the license.

22 8 29 14:40:00

SECTION III – QUALIFIED ALIEN DECLARATION

Applicants who are not citizens or nationals of the United States. Please indicate alien status by checking the appropriate box. Attach a legible copy of a document from the attached list or other document as evidence of your status.

Name of document provided

Qualified Alien Status (8 U.S.C. §§ 1621(a)(1), -1641(b) and (c))

- 1. An alien lawfully admitted for permanent residence under the Immigration and Nationality Act (INA)
- 2. An alien who is granted asylum under Section 208 of the INA.
- 3. A refugee admitted to the United States under Section 207 of the INA.
- 4. An alien paroled into the United States for at least one year under Section 212(d)(5) of the INA.
- 5. An alien whose deportation is being withheld under Section 243(h) of the INA.
- 6. An alien granted conditional entry under Section 203(a)(7) of the INA as in effect prior to April 1, 1980.
- 7. An alien who is a Cuban/Haitian entrant.
- 8. An alien who has, or whose child or child's parent is a "battered alien" or an alien subject to extreme cruelty in the United States

Nonimmigrant Status (8 U.S.C. § 1621(a)(2))

- 9. A nonimmigrant under the Immigration and Nationality Act [8 U.S.C § 1101 et seq.] Non-immigrants are persons who have temporary status for a specific purpose. See 8 U.S.C § 1101(a)(15).

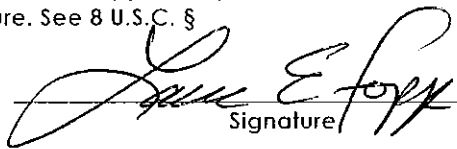
Alien Paroled into the United States for Less Than One Year (8 U.S.C. § 1621(a)(3))

- 10. An alien paroled into the United States for less than one year under Section 212(d)(5) of the INA

Other Persons (8 U.S.C § 1621(c)(2)(A) and (C))

- 11. A nonimmigrant whose visa for entry is related to employment in the United States, or
- 12. A citizen of a freely associated state, if section 141 of the applicable compact of free association approved in Public Law 99-239 or 99-658 (or a successor provision) is in effect [Freely Associated States include the Republic of the Marshall Islands, Republic of Palau and the Federate States of Micronesia, 48 U.S.C. § 1901 et seq.];
- 13. A foreign national not physically present in the United States.
- 14. **Otherwise Lawfully Present**
- 15. A person not described in categories 1-13 who is otherwise lawfully present in the United States.

PLEASE NOTE: The federal Personal Responsibility and Work Opportunity Reconciliation Act may make persons who fall into this category ineligible for licensure. See 8 U.S.C. §

LAWRENCE FOPPE

8/29/22

Print Name
Signature
Date

22 AUG 29 Lir. Lic. AM 9 11



TOWN COUNCIL
OCT 4 2022
11



Carefree Fire Department 2021-2022

Annual Report

Fire Chief Bret Russell

As the new Fire Chief serving the Town of Carefree, it has been an honor to be able to work among the great people of the Rural Metro Fire Department, The Town of Carefree and the citizens we serve.

We have made many positive steps over the last year and some very exciting advances during the last three months.

Rural Metro Fire has added a wildland fire engine to the Carefree fire station, Brush 821. This (type 3 fire engine) carries 1,000 gallons of water and specialized wildland firefighting equipment that will allow firefighters faster access to the urban interface areas.



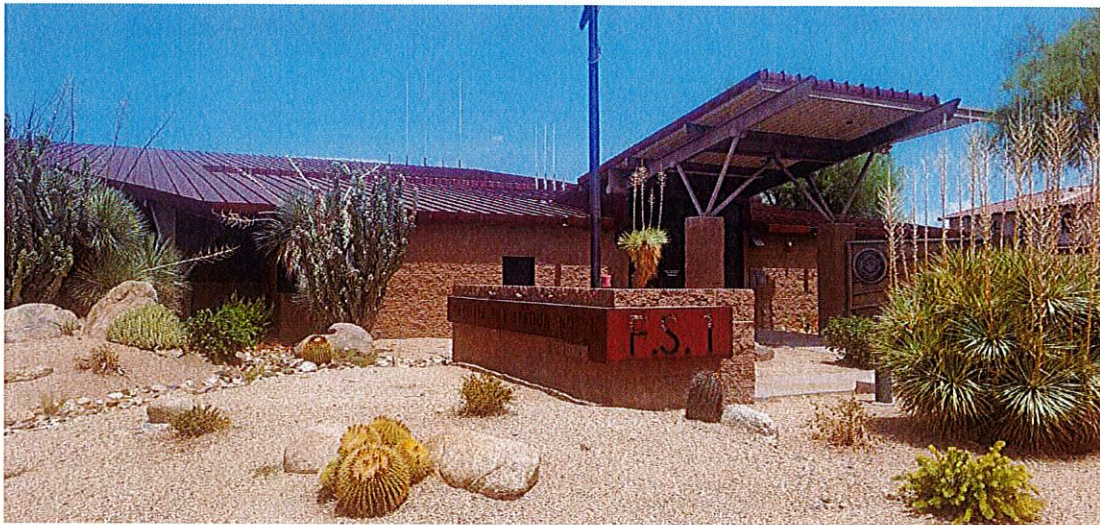
The Rural Metro/Carefree operation has seen the recent addition of a certified fire investigator. This will allow all fires in the town of Carefree to have the ability to be professionally investigated without delay.

Your Carefree firefighters have been hard at work preparing, studying, preplanning, and training at the new Hampton Inn. The crews are training in an all-hazard approach to respond to any potential emergency. This will ensure that all community members, guests, and employees can feel safe and secure while enjoying their time in our town. In collaboration with the Hampton Inn management, your Carefree firefighters are developing a custom "First Due Guide" for emergency response to the Hampton Inn Hotel. This guide will allow all emergency response units, including mutual aid responders, the ability to immediately have important lifesaving information in their hands when they arrive on scene.

I have formatted this annual report to follow the updated Fire Protection and Emergency Medical Agreement that went into effect July 1, 2022, between the Town of Carefree and Rural Metro Fire Department.

This document describes and dictates the activities and responsibilities of Rural Metro Fire Department as the contracted provider of those services in the Town of Carefree.

Noted in the following sections are the performance-based requirements as detailed in the contract.



Carefree Fire Department

37401 N. Tom Darlington Dr.

Engine 821

Rescue 821

Brush Engine B821

Fire Chief 820

Engine 825

Battalion Chief 820



Rural Metro's General Responsibilities, Obligations and Duties

- Fire and Emergency Related Activities
- Fire suppression activities relating to all structures and buildings, wildland of whatever kind
- Provide first responder emergency response to Hazardous Materials Incidents
- Advanced life support to all emergency medical requests or incidents
- Fire Prevention activities including code compliance activities of existing occupancies
- Provide plan review assistance as needed
- Conduct inspections of all new construction as required by the Town of all new fire protection systems including sprinkler systems, alarm systems and annual code compliance.
- Rural Metro will participate in community-wide fire prevention education programs to include public education activities to the community served by the Town as requested based on available resources.”
- Community CPR training program
- Home Fire safety reviews for all Town residents
- Enforce the Fire Prevention Code and other fire related ordinances as set forth by the State of Arizona and/or the Town.
- Perform fire origin and cause investigations on all hostile fires
- Perform annual fire hydrant inspections for all hydrants in the Town's Primary Service Area
- Participate in all community town functions, parades, festivals and provide standby activities for any needed event
- Rural Metro will maintain existing mutual aid agreements with adjoining agencies for back up response to the Town

In collaboration with many other emergency management resources, we maintain a variety of IGA's and mutual aid compacts that provide our town with an enormous number of resources in times of disaster. Your Fire Chief also serves as the Town's Emergency Manager and maintains these agreements throughout the year.

IGA with the Maricopa County Department of Emergency Management. This agreement provides the town with emergency management services from the county level. Everything from helping us write or update emergency operational plans to direct disaster management assistance when needed.

IGA with the Arizona State Forestry Division. This is a reciprocal agreement with the state that provides resources during large wildfire incidents. As part of the agreement, we in turn make available for response, certain assets from the town (firetruck, backhoe, pickups, etc.) It's important to note that we will provide those assets only if we can spare them at the time of the request. This agreement also sets the reimbursement rates for equipment and assets deployed either by the town to the state, or conversely by the state into the town.

Arizona Mutual Aid Compact (AZMAC) This compact has been adopted by most municipal and tribal entities in the State of Arizona. The agreement in effect provides our town with the resources of the entire state.

Strategic National Stockpile Assets. This agreement provides medications and other medical materials to the Town of Carefree's key employees and the fire department personnel in the event of a public health emergency. The idea is for our Paramedics to inoculate those personnel that keep the town running and the firefighters that protect the community.

We consistently provide reciprocal mutual aid assets whenever requested by our neighboring fire departments. We have provided this assistance for seven emergency incidents over the last two and a half months.

Once again, this past year showed that the Town of Carefree is a safe place to live. Although we responded to over 500 emergency requests for service, there were only a few incidents of note in our town.

During a monsoon storm your firefighters responded to a home that was struck by lightning in the 8100 block of Spanish Boot. The attic of the structure was involved in fire and our crews made an aggressive stop on the fire. Estimated damage loss on the structure to be \$50,000.00 with a potential save of \$1,600,000.00.

Your firefighters also responded to two emergency incidents at the airport. The first was an "Alert level 3" aircraft down. The aircraft experienced an extremely rough landing. All passengers were medically evaluated and released on scene. The second incident was an "Alert level 3" as the aircraft over ran the runway. No injuries were reported.

Advanced life support to all medical emergency incidents

All Rural Metro's personnel working in the town of Carefree are state certified at the Emergency Medical Technician (EMT) or Paramedic level certification. Every emergency response unit always has at least one (1) Paramedic on board. When the town of Carefree's Rescue 821 is committed to treating and transporting a patient to the hospital, a second rescue unit is immediately moved to cover the town.



Fire Prevention

Rural Metro provides a Fire Marshal who manages all Fire Prevention activities in the Town of Carefree. The Fire Marshal follows the Uniform Fire Code as adopted by the Town of Carefree and applies those codes to all related activities. In the past year the Fire Marshal has performed.

Plan reviews:

- 26 Fire sprinkler reviews
- 3 Commercial fire alarm reviews

Inspections:

- 23 Fire sprinkler finals
- 7 LPG permits / Inspections
- 11 Fire sprinkler pressure test
- 44 Building inspections

Training

All Carefree professional firefighters are State Certified to the Arizona Firefighter I & II level

To maintain a high level of competency firefighters must consistently engage in training. As in previous years, your Carefree firefighters continue to exceed the accepted standard of 140 hours of training for each full-time firefighter per year. These levels are consistent with valley-wide standards, and with the recommendations set forth by the National Fire Protection Association.



Carefree Fire Department Emergency Response

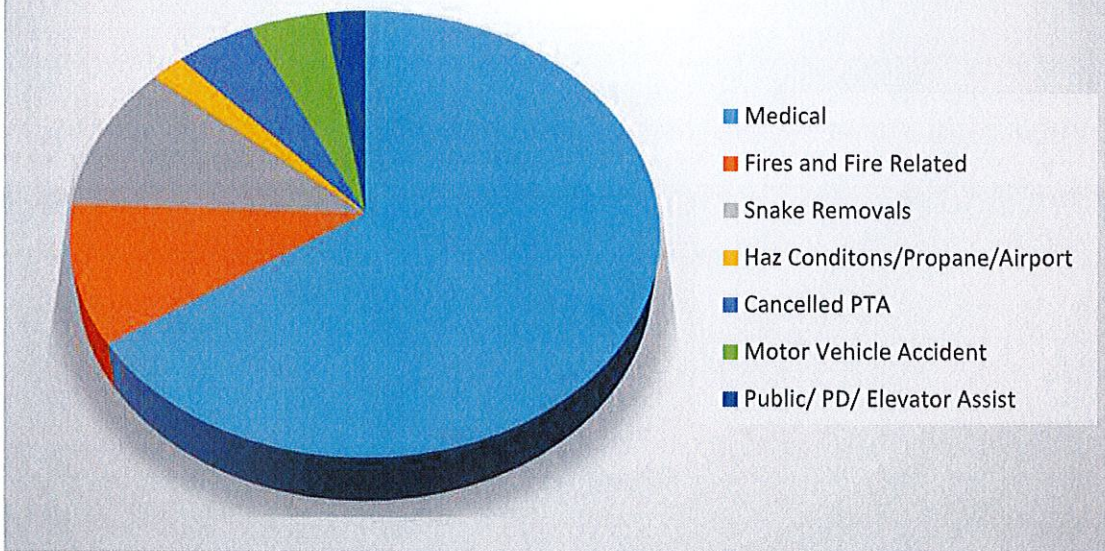
Response times are related to “code three” calls (lights and sirens). Responses to these code three calls are held to a standard 6 minutes or less.

Rural Metro’ average response time to ‘code three’ calls this past year was **3 minutes and 4 seconds (a decrease of 15 seconds from last year)**. We responded to 545 total calls in the Town of Carefree this past year

Rural Metro Fire has exceeded all the threshold requirements for emergency response times

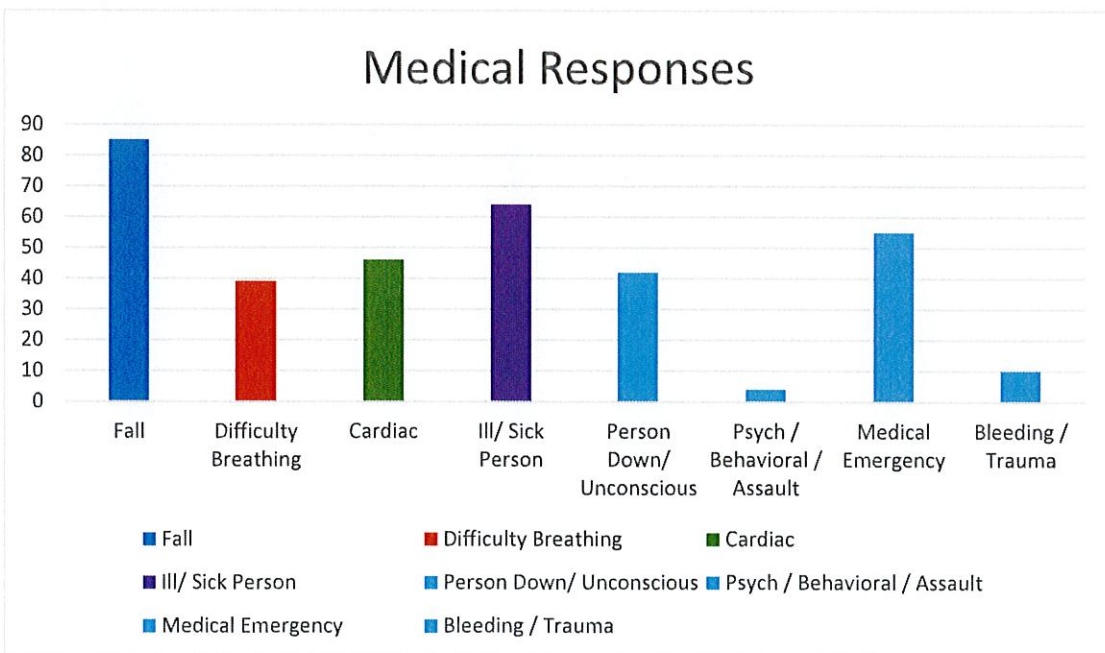
Below is a breakdown by category of the emergency incidents that we responded to within the town of Carefree. This does not include mutual aid calls given to surrounding fire departments or emergency incidents in the unincorporated areas.

Total Responses - 545



	<i>Responses per year</i>	<i>Percentage</i>
1. Medical	357	65%
2. Fires and Fire Related	55	10%
3. Snake Removals	58	11%
4. Hazardous Conditions/ Propane / Airport	11	2%
5. Cancelled PTA	26	5%
6. Motor Vehicle Accident	25	5%
7. Public / PD / Elevator Assist	13	2%

Medical Responses



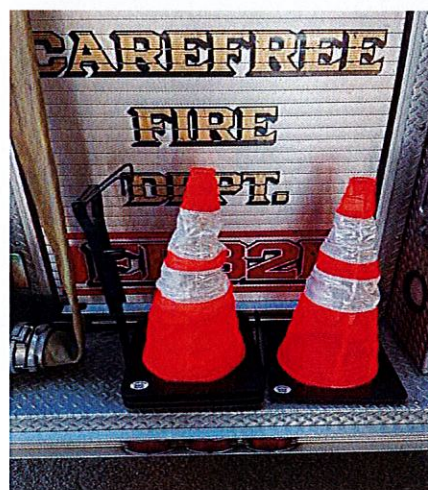
Rural Metro continues to honor an agreement that was reached between the Town of Carefree and Rural Metro that provides reimbursement for response by the Carefree fire engine outside the boundaries of the town. If the Carefree fire engine responds to a non-Rural Metro subscriber, Rural Metro receives 10% of the recovered costs and the town receives the other 90%. The total paid to the town this year was \$8,767.60.

Rural Metro Town-owned apparatus and equipment

The town paid Rural Metro \$7,519.55 for maintenance of the town's fire engine.

Grants Received

The Town of Carefree was awarded a Safety Enhancement Stipend from the 100 Club of Arizona in the amount of \$2,887. With these funds, the Town purchased 5 flashlights, 1 Flashlight Bank Charger, 2 Portable Scene Lights, Collapsible Safety Cones, and Helicopter Landing Zone Lights. These items will increase visibility and improve safety of the firefighters while working on Emergency scenes as night.



Carefree Firefighters

Throughout the year your firefighters spend time out in the community performing various tasks that help them perform their jobs more efficiently, allowing the citizens to enjoy a safer place to reside.

Services Provided

Your firefighters inspect all business in the town of Carefree, performing what we call a Safety Survey. Safety Surveys provide a chance for your firefighters to meet the business owners and answer any questions they may have and identify any potential fire safety related hazards. This also helps the firefighters become familiar with the building.

Rural Metro continues to offer the town's citizens a home safety check. This program checks citizen's residences for common hazards, smoke detector operations, smoke detector replacement assistance, and a wildland fire survey of their property.

Lock Boxes for seniors is an ongoing project in collaboration with your firefighters and the Carefree Caring Corps. We have found this program to be invaluable to the citizens that rely on the firefighters to gain rapid entry into their homes. This year we used the lockboxes as a method for entry on emergency medical responses multiple times.

PEP's (Pre-Emergency Plans). Firefighters create a detailed site plan that is entered into our on-board computers. These drawings allow the firefighters to know the layout, utilities, and specific hazards, for each building as they respond to an emergency. This helps reduce to risks to our firefighters and helps them to mitigate the emergency quickly and efficiently. District map updates. It is important that our firefighters always have an updated and current mapping system. The firefighters

are consistently updating their maps which are then uploaded into the computers on the engines.

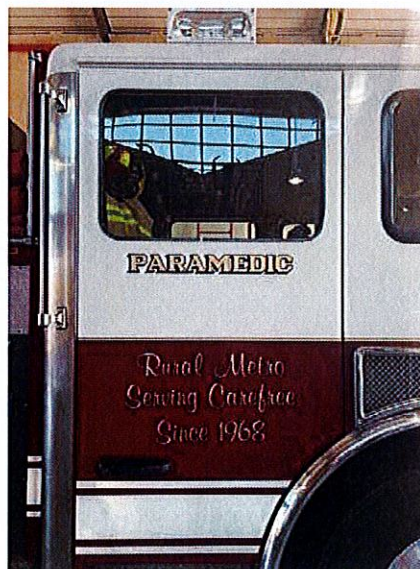
We continue to provide free CPR training to our citizens. These trainings are held at the Carefree fire station community room.

The Carefree fire station's community room is available for use to all Carefree residents and has continued to be a popular site for the community. The room is frequently utilized by homeowners' associations, town staff, and a variety of charitable organizations, as well as being used by the firefighters for training.

We encourage our citizens to take advantage of these Complementary, valuable services. It's important for all our citizens to live in as safe of an environment as possible.

Participation in Town Events

Your firefighters participate in many town activities throughout the year. Whether it is helping with the pumpkin festival, parades, driving Santa into town in the fire engine, or collecting toys for underprivileged children your firefighters have a long history of involvement in town functions.



The Rural Metro Fire Department is proud to serve the citizens of Carefree. We encourage anyone who is interested in the fire station, our operation, interested in a tour, or has any questions to please stop by the fire station and get to know the brave men and women that serve and protect them daily. Our doors are always open, and we are here to serve you 24/7.



Agenda Item # 13

TOWN OF CAREFREE
INFORMATION SUMMARY



MEETING DATE:
October 4th, 2022

SUBJECT:
Adoption of the revised Building Code to comply with the 2018 International Building Code

ATTACHMENT:

- Article 10-1 Comprehensive Building Safety Code
- Town of Carefree Fire Department 2018 International Fire Codes, Amendments and Additions

SUMMARY:
To help bring the Town of Carefree into current code cycles to match neighboring communities, we would like to Adopt the 2018 International Building Codes. To bring the Town’s codes current with today’s building standards used by design professionals and builders. Adoption of newer codes will help design professionals and builders for projects similarly built-in other jurisdictions using the same 2018 codes, saves time on research of old code cycles for projects. For example, newer codes help with new technology for solar energy, energy efficiency of properties, as well as new mechanical, plumbing, and electrical changes for builders, designers, and homeowners that are commonly used in the field today, that are not allowed under current codes.

Once adopted, from the effective date of January 24, 2023, we will be able to accept new plan submittals for the 2018 IBC codes and give a 6-month transitional window for residents and builders to submit under the existing 2003 codes and 1994 UPC. All permits already issued under existing code cycles will still be inspected under the code cycles, for which the plans were approved.

TOWN COUNCIL ACTION:

1. Review of Ordinance 2022-02 adopting the revised Building Code to comply with the 2018 International Building Code and Town amendments.

REPORT PREPARED BY:
Joshua Rison, Town Building Official

ORDINANCE NO. 2022- 02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF CAREFREE, MARICOPA COUNTY, ARIZONA, AMENDING SECTION 10-1-1 OF ARTICLE 10-1 OF THE TOWN OF CAREFREE CODE TO PROVIDE FOR THE ADOPTION AND AMENDMENT OF CODES AND REGULATIONS FOR BUILDINGS, STRUCTURES AND USES THEREOF; PROVIDING FOR REPEAL OF EXISTING PROVISIONS OF THE TOWN CODE; PROVIDING FOR SEPARABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF CAREFREE, ARIZONA as follows:

SECTION 1: AMENDMENT OF SECTION 10-1 OF THE CAREFREE TOWN CODE:

The following described documents including amendments thereto are hereby adopted by reference as the code for regulating the erection, construction, enlargement, alterations, repairs, moving, removal, demolition, conversion, occupancy, equipment use, height, area and maintenance of buildings, structures and improvements in the Town of Carefree and for regulating conditions and hazards to life and property from fire or explosions. Each and all of the following regulations, provisions, conditions and terms of the following described documents and amendments thereto are hereby referred to, adopted and made a part of Section 10-1-1 of Article 10-1 of the Carefree Town Code as though fully set forth therein unless any portion thereof is in conflict with the Town of Carefree Zoning Ordinance which shall take precedence:

- A. 2018 INTERNATIONAL BUILDING CODE AND AMENDMENTS (collectively "IBC"); Published by International Code Council, Inc.

- B. 2018 INTERNATIONAL RESIDENTIAL CODE AND AMENDMENTS (collectively "IRC"); Published by International Code Council, Inc.
- C. 2018 INTERNATIONAL PLUMBING CODE AND AMENDMENTS (collectively "IPC"); Published by International Code Council, Inc.
- D. 2017 NATIONAL ELECTRICAL CODE AND AMENDMENTS (collectively "NEC"); Published by National Fire Protection Council, Inc.
- E. 2018 INTERNATIONAL MECHANICAL CODE AND AMENDMENTS (collectively "IMC"); Published by International code council, Inc.
- F. 2018 INTERNATIONAL FIRE CODE AND AMENDMENTS (collectively "IFC"); Published by International Code Council, Inc.
- G. 2018 INTERNATIONAL ENERGY CONSERVATION CODE AND AMENDMENTS (collectively "IECC"); Published by International Code Council, Inc.
- H. 2018 INTERNATIONAL FUEL GAS CODE AND AMENDMENTS (collectively "IFGC"); Published by International Code Council, Inc.
- I. 2018 INTERNATIONAL PROPERTY MAINTENANCE CODE AND AMENDMENTS (collectively "IPMC"); Published by International Code Council, Inc.
- J. 2018 INTERNATIONAL EXISTING BUILDING CODE AND AMENDMENTS (collectively "IEBC"); Published by International Code Council, Inc.

The IBC, IRC, IPC, NEC, IMC, IFC, IECC, IFGC, IPMC, IEBC, UADB and USP are "codes" within the meaning of A.R.S. section 9-801. The Town of Carefree Adobe Code and Conducting Blasting Operations Code are hereby declared to be a public record of the Town of Carefree. Three copies of each of the foregoing documents have been and shall remain on file in the office of the town clerk and kept available for use and inspection by the public during office hours.

SECTION 2.: REPEAL OF PORTIONS OF SECTION 10-1-1 OF ARTICLE 10-1 OF THE CAREFREE TOWN CODE

The 2003 IBC, 2003 IRC, 1994 UPC, 2002 NEC, 2003 IMC, 2003 IFC, 1994 UADB, 1994 USPSHTC, as defined in section 10-1-1 of Article 10-1 of the Carefree Town Code are hereby repealed as of the effective date of this ordinance. All ordinances or parts of ordinances in conflict with the provisions of this ordinance or any part of the codes adopted herein by reference are hereby repealed as of the effective date of this ordinance.

SECTION 3: SEPARABILITY

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court or competent jurisdiction, such decision shall not effect the validity of the remaining portions thereof.

SECTION 4: EFFECTIVE DATE

This ordinance shall be effective on the ninety-first (91st) day following its adoption by the governing body of the Town of Carefree.

PASSED AND ADOPTED BY THE Mayor and Common Council of the Town of Carefree, Arizona this 25th day of October 2022

_____ AYES _____ NOES _____ ABSENTIONS _____ ABSENT

FOR THE TOWN OF CAREFREE

Les Peterson, Mayor

Date Signed: _____

ATTEST:

Kandace French Contreras, Town Clerk

APPROVED AS TO FORM:

Michael Wright, Town Attorney

Article 10-1 COMPREHENSIVE BUILDING SAFETY CODE

- 10-1-1 Adoption
- 10-1-2 Amendments
- 10-1-3 Conformance with Zoning Ordinance
- 10-1-4 Enforcement
- 10-1-5 Violations and Penalties

Section 10-1-1 Adoption *

The following described documents including amendments thereto are hereby adopted by reference as the code for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment use, height, area and maintenance of buildings, structures and improvements in the Town of Carefree and for regulating conditions, hazards to life and property from fire or explosions. Each and all of the following regulations, provisions, conditions and terms of the following described documents and amendments thereto are hereby referred to, adopted and made a part of this chapter as though fully set forth therein unless any portion thereof is in conflict with the Town of Carefree Zoning Ordinance which shall take precedence:

- A. "2018 International Building Code and Amendments" (collectively "IBC"); published by International Code Council, Inc.
- B. "2018 International Residential Code and Amendments" (collectively "IRC"); published by International Code Council, Inc.
- C. "2018 International Plumbing Code, and Amendments" (collectively "IPC"); published by International Code Council, Inc.
- D. "2017 National Electrical Code and Amendments" (collectively "NEC"); published by National Fire Protection Association, Inc.
- E. "2018 International Mechanical Code and Amendments" (collectively "IMC"); published by International Code Council, Inc.
- F. "2018 International Fire Code and Amendments" (collectively "IFC"); published by International Code Council, Inc.
- G. "2018 International Energy Conservation Code and Amendments" (collectively "IECC"); published by International Code Council.
- H. "2018 International Fuel Gas Code" and Amendments" (collectively "IFGC"); published by International Code Council, Inc.
- I. That certain document entitled, "The Town of Carefree Adobe Code," dated April 1985 and amendments.
- J. That certain document entitled, "Conducting Blasting Operations Code," dated November 1998 and amendments.
- K. "2018 International Property Maintenance Code and Amendments" (collectively "IPMC"); published by International Code Council, Inc.

The IBC, IRC, IPC, NEC, IMC, IFC, UADB and USP are "codes" within the meaning of A.R.S. section 9-801. The Town of Carefree Adobe Code and Conducting Blasting Operations Code are hereby declared to be a public record of the Town of Carefree. Three copies of each of the foregoing documents have been and shall remain on file in the office of the town clerk and kept available for use and inspection by the public during office hours.

Section 10-1-2 Amendments *

A. Amendments to 2018 International Building Code.

Effective January 24, 2023, there is herewith adopted, by reference, the International Building Code, 2018 Edition, by ordinance of the Mayor and Council of the Town of Carefree by reference thereto, as fully and completely as if the terms thereof were fully set forth herein, in total, except as modified or changed as follows:

(1) Chapter 1, "Administration", is hereby amended as follows:

Section 101.1 Title. Insert the words "Town of Carefree" as the [NAME OF JURISDICTION]. Also add, "The fees and administrative provisions of Chapter 1 of this Code shall apply to all the adopted technical codes. When there is a conflict between these provisions and those of another technical code, these provisions shall apply. Where there is an administrative provision contained in another technical code and not in this code, then the administrative provision of the technical code shall apply."

Section 105.1.1 Annual permit. Delete this section in its entirety.

Section 105.2 Work exempt from permit. Delete this section in its entirety.

Section 105.5.1 Expiration of additions and remodels. Amend to read as follows:

Every remodel and addition shall be completed within 180 days from the date the permit is issued, or the permit will expire. The Building Official shall be authorized to grant one extension of time for a period not to exceed 180 days so long as the request is made before expiration of the permit. Permits shall not be extended more than once and all requests for extensions shall be in writing. In order to renew action on a permit after expiration, a new permit fee in the full amount shall be paid based on the current fee schedule adopted by the Town.

Section 109.3 Building permit valuations. The following paragraphs shall be added after the last sentence:

For the purposes of determining valuations, the most current building valuation data as published by the International Code Council in Building Safety Journal magazine, as such data is published from time to time, shall be used. The valuation for any shell-only buildings shall be permitted to be reduced by 20 percent. The valuation for any foundation-only permit shall be permitted to be reduced by 75 percent. When a foundation-only permit authorized by the Building Official, it shall be permitted to include the foundation, interior underground utilities and any interior slab-work when so specified. Any valuation not specifically provided for shall be determined by the Building Official and shall be classified in the use and construction type it most nearly resembles. For the purposes of determining the fire permit valuation, the most current building valuation data as published by the International Code Council in Building Safety Journal magazine, as such data is published from time to time, shall be used to determine fire permit fee from Table 1-E, Section A. Any valuation not specifically provided for shall be determined by the Building Official and shall be classified in the use and construction type it most nearly resembles.

Section 109.4 Work commencing before permit issuance. Add the following to the end of this subsection:

This fee shall be equal to the amount of the plan review and permit fee required by the adopted fees of the Town. The payment of such fee shall not exempt an applicant from nor from the penalty prescribed by law.

Section 109.6 Refunds. This subsection shall be revised in its entirety to read as follows:

Refunds. The Building Official shall be permitted to authorize refunding of a fee paid hereunder which was erroneously paid or collected. The Building Official shall be permitted to authorize refunding of

not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The Building Official shall be permitted to authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended. The Building Official shall not be permitted to authorize refunding of any fee paid except upon written application filed by the original permittee not later than 90 days after the date of fee payment.

Add the following two subsections:

Section 109.7 Plan review fees. Said plan review fee shall be 65 percent of the permit fee as shown in Tables 1-A through 1-D in subsection 108.8. When a plan review for compliance with the Fire Code (exclusive of fire/smoke detection and/or suppressions systems) is required, a plan review fee of 35 percent of the previously stated 65 percent plan review fee shall be charged. Any submittals that require three or more reviews shall be charged an hourly rate of \$100.00 per review with a minimum rate of \$100.00. Fire systems plan review fee shall be 65 percent of the permit fee as shown in Tables 1- E, Section A. In no case shall any plan review fee be less than \$35.00 except as stated otherwise in subsection 109.8.

Section 109.8 Fee schedule. Unless otherwise indicated, the following fees will be applicable to residential and non-residential projects. Fire protection/suppression permits for new structures and modifications for fire protection/suppression systems shall be as listed in Table 1-E, Section B.

Permits for Existing Residential (R-3) Buildings, swimming pools, including but not limited to, interior alterations, detached garages, carports, storage sheds, patio covers and gazebos, shall be charged a building permit fee based on Table 1-A and a plan review fee of 65% of the building permit fee. For habitable room additions, the permit fee shall be based on Table 1-A and the plan review fee shall be 65% of the building permit fee. Revisions to any of the above types of plans shall be charged a \$50.00 plan review fee per hour.

TABLE 1-A BUILDING PERMIT & PLAN REVIEW FEES

<i>TOTAL VALUATION</i>	<i>BUILDING PERMIT FEES</i>
\$1.00 to \$500.00	\$25.00
\$501.00 to \$2,000.00	\$25.00 for the first \$500.00 plus \$3.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$65.00 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$410.00 for the first \$25,000.00 plus \$13.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$735.00 for the first \$50,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,250.00 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,850.00 for the first \$500,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$11,850.00 for the first \$1,000,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof

Other Inspections and Fees:

(Applies to building, structural, electrical, mechanical and plumbing).

1. Inspections outside of normal business hours (minimum charge - 4 hours, collected prior to conducting inspection(s) 100.00 per hour
2. Re-inspection fees \$100.00 per hour*
3. Inspections or administrative services for which no fee is specifically indicated \$100.00 per hour*
4. Additional review required by changes, additions, or lost plans or plan review comment sheets (minimum charge 1 hour) \$100.00 per hour
5. For use of outside consultants for plan checking and/or inspections Actual Cost**
6. Site plan review (or revision) for residential standard plan submittals \$50.00 each
7. Review of deferred submittals (submitted after initial plan review) \$175.00 per submittal
8. Certificate of Occupancy permit (except R-3 single-family accessory uses) \$50.00 per building or "shell" plus \$25.00 for each additional non-residential tenant improvement. \$25.00 per building for R-3 single-family. All Certificate of Occupancy permit fees (except those in #9 below) shall be collected at time of permit issuance.
9. Temporary, partial or conditional Certificate of Occupancy Same as for Certificate of Occupancy in #8 above and shall be collected prior to conducting inspection.
10. Replication of plans (when legally authorized) Actual replication cost plus \$100.00
11. Annual renewal of standard residential plans (per plan) \$30.00
12. Annual renewal of standard swimming pool plans (per plan) \$30.00
13. Expedited plan review of commercial/industrial/multifamily projects Double plan review fee
14. Preliminary fee for standard residential plans \$500.00 per standard plan, due at submittal
15. Written response to request for bldg. code or bldg. safety division policy issues \$50.00
16. Stamping of additional approved plans (after the 2 initially submitted sets) . \$50.00 each
17. Fee for annual permit per section 105.1.1 \$500.00
18. Public schools will only be charged the actual costs incurred from plan review and/or inspection by consultants as well as any re-inspection fees as specified in #2 above and section 108.8.

* Or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Minimum charge: one hour.

** Actual costs include consultant's fees and town administration and overhead costs at the rate of \$100.00 per hour with a minimum charge of one hour, or normal plan review fees, whichever is greater.

Section 113.1 General. Amend as follows: The Board of Adjustment to serve as the Board of Appeals.

In order to determine the suitability of alternate materials and methods of construction and to provide for reasonable interpretation of the provisions of this code, there shall be and is hereby created a Board of Appeals. The Building Official shall be an ex-officio member of and shall act as secretary to said Board. The members of the Board of Adjustments from time to time in office shall constitute the Board of Appeals. Appeals to the Board shall be processed in accordance with the provisions of this code. Copies of all rules or regulations adopted by the Board shall be delivered to the Building Official, who shall make them freely accessible to the public.

Add the following subsections:

Section 113.4 Application. The application shall be filed in writing and submitted to the Building Official within 20 calendar days after the notice was served.

Section 113.5 Notice of meeting. The board shall meet upon notice from the Building Official, Fire Official or Code Enforcement Manager within ten calendar days of the filing of an appeal.

Section 113.5.1 Open hearing. All hearings before the board shall be open to the public. The appellant, the appellant's representative, the Building Official, the Fire Official, the Code Enforcement Manager and any person whose interests are affected shall be given an opportunity to be heard.

Section 113.5.2 Postponed hearing. When five members are not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

Section 113.5.3 Board decision. The board shall modify or reverse the decision of the Building Official, Fire Official or Code Enforcement Manager by a majority vote of its members.

Section 113.5.4 Administration. The Building Official, Fire Official and Code Enforcement Manager shall take immediate action in accordance with the decision of the board.

Section 114.4 Violation penalties. Delete this section in its entirety and add Violation penalties are set forth in Carefree Town Code Chapter 10, Section 10-1-5.

Section 115.3 Revise this section by deleting "prescribed by law" and replacing with set forth in Carefree Town Code Chapter 10, Section 10-1-5.

(3) Chapter 3, "Use and Occupancy Classification", is hereby amended as follows:

Sections 308.2, 308.3, 310.1, 310.1.1, 310.1.2 and 310.2 of Section 308, "Institutional Group I", to read as follows:

Section 308.2 Institutional Group I-1. This occupancy shall include buildings, structures or parts thereof housing more than 10 persons on a 24 hour basis who because of age, mental disability or other reasons, live in a residential environment that provides supervisory care services. The occupants are capable of responding to an emergency situation without physical assistance from staff. This group shall include, but not be limited to, the following:

- Residential board and care facilities
- Assisted living centers
- Halfway houses
- Group homes
- Congregate care facilities
- Social rehabilitation facilities
- Alcohol and drug abuse centers
- Convalescent facilities

A facility such as the above with 5 or fewer persons shall be classified as a Group R-4 Condition 1 or shall comply with the *International Residential Code* in accordance with Section 101.2 where the building is in compliance with Section 419 of this code.

Section 308.2.3 Revise section by deleting 16 and replacing with 10.

Section 308.3 .2 Five or fewer persons receiving medical care. Delete this section in its entirety

Section 310.4.1 Care facilities within a dwelling. Revise section by adding "that are capable of self-Preservation following "Care facilities for five or fewer persons".

Section 310.5 Residential Group R-4. Revise section by deleting 16 and replacing it with 10.

Section 1612.3 Revise by inserting "Town of Carefree" as the [NAME OF JURISDICTION] and Date of most recent issuance for [DATE OF ISSUANCE].

B. Amendments to 2018 International Residential Code.

Effective January 24, 2023, there is herewith adopted, by reference, the International Residential Code, 2018 Edition, published by the International Code Council, be and the same are hereby adopted as the Code of the Town of Carefree for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area, and maintenance of all buildings or structures as defined in this Code in the Town of Carefree providing for issuance of permits and collection of fees therefore and each and all of the regulations, provisions, conditions and terms of such International Residential Code, 2018 Edition, published by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions thereof were set forth herein, except as Section 314.2.1 Condensate disposal. Revise section by adding the following at the end of this paragraph:

Condensate disposal shall be allowed to terminate as follows:

1. Into an approved fixture tailpiece, funnel drain, waste air gap fitting, floor sink, and laundry way.
2. At or below grade outside the building in an area capable of absorbing the condensate flow without surface drainage.
3. Overflow drains, gutters, or downspouts that connect to drainage pipes, provided they terminate at or above grade in an area capable of absorbing the condensate flow without surface drainage.

amended or modified as follows:

(1) Chapter 1, "Administration", is hereby amended as follows:

Section R101.1 Title. Insert the words "Town of Carefree" as the [NAME OF JURISDICTION].

Section R 102.5.1 Adopt Appendices APPENDIX F,H,M and P

Section R104.8 Liability. Amend as follows: The Board of Adjustment to serve as the Board of Appeals.

Section R105.2 Delete this section in its entirety.

Section R107.3 Temporary power. Delete the words "NFPA 70" and insert in lieu thereof, "Electrical Code adopted by the Town of Carefree and amended from time to time."

Section R112 Delete the words Board of Appeals and replace with Board of Adjustment.

Section R112.1 Delete this section in its entirety.

Section R112.2 Delete this section in its entirety.

Section R112.3 Delete this section in its entirety

Section R113.3 Prosecution of violation. If the notice of violation is not complied with in the time prescribed by such notice, the Building Official is authorized to request the legal counsel of the jurisdiction to institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

(3) Chapter 3, "Building Planning", is hereby amended to read as follows:

Table R301.2(1), insert the following:

Roof Snow Load: 0

Wind speed: 90 mph, Exposure B (Unless otherwise designated by the Building Official)

Seismic Design Category: B
Weathering: NEGLIGIBLE
Frost Line Depth: 12"
Termite: MODERATE TO HEAVY
Decay: NONE TO SLIGHT
Winter Design Temperature: 24 degrees F
Flood Hazards: (a) July 9, 1984, (b) July 19, 2001'
Air Freezing Index: 1500 or less
Mean Annual Temp: 71.2

Section R313.1 Exception: Delete in its entirety.

Section R313.2 Exception: Delete in its entirety.

Section M1411.3 Condensate disposal. revise section by adding the following at the end of this paragraph:

Condensate disposal shall be allowed to terminate as follows:

1. Into an approved fixture tailpiece, funnel drain, waste air gap fitting, floor sink, and laundry way.
2. At or below grade outside the building in an area capable of absorbing the condensate flow without surface drainage.
3. Over flow drains, gutters, or downspouts that connect to drainage pipes, provided they terminate at or above grade in an area capable of absorbing the condensate flow without surface drainage.

Section P2603.5.1 Sewer depth. Insert 12” as the [NUMBER OF INCHES IN TWO LOCATIONS].

C. Amendments to 2018 International Plumbing Code.

Effective January 24, 2023, there is herewith adopted, by reference, the International Plumbing Code, 2018 Edition along with adopting APPENDIX C of this code, and as declared a public record by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions thereof were set forth herein, except as amended or modified as follows:

Section 101.1 Title. Revise section by inserting “Town of Carefree” as the [NAME OF JURISDICTION].

Section 103.4 Liability. Revise section by deleting board of appeals and replacing it with Board of Adjustment.

Section 106.1.1 Annual permit. Delete this section in its entirety.

Section 106.6.2 Fee schedule. The fees for each plumbing permit shall be as set forth in Chapter 10 Section 10-1-2 of the Carefree Town Code.

Section 106.6.3 Fee refunds. Revise by inserting shall be set forth in Carefree Town Code Chapter 10, Section 10-1-2.

Section 108.4 Violations penalties. Delete this section in its entirety and adding Violations penalties are set forth in Carefree Town Code Chapter 10, Section 10-1-5.

Section 108.5 Stop work orders. Delete in its entirety. Revise by inserting are set forth in Carefree Town Code Chapter 10, Section 10-1-5.

Section 109 Means of appeal. Delete subsections 109.1 through 109.7 and replace with "The means of appeal are set forth in Carefree Town Code Chapter 10 Section 10-1-2.

Section 305.4.1 Sewer depth. Revise by inserting 12" [NUMBER OF INCHES IN TWO LOCATIONS].

Section 314.2.1 Condensate disposal. Revise section by adding the following at the end of this paragraph: Condensate disposal shall be allowed to terminate as follows:

4. Into an approved fixture tailpiece, funnel drain, waste air gap fitting, floor sink, and laundry way.
5. At or below grade outside the building in an area capable of absorbing the condensate flow without surface drainage.
6. Over flow drains, gutters, or downspouts that connect to drainage pipes, provided they terminate at or above grade in an area capable of absorbing the condensate flow without surface drainage.

Section 410.4 Substitution. Revise section by adding a sentence to the end of the paragraph as follows: When a single drinking fountain is required, it may be substituted with a water dispenser.

Section 903.1 Roof extension. Revise by inserting 6" in [NUMBER OF INCHES].

D. Amendments to 2017 National Electrical Code.

Effective January 24, 2023, there is herewith adopted, in total, by reference thereto The National Electrical Code, 2017 Edition, as published by the National Fire Protection Association and adopted as a public record by ordinance of the Mayor and Council of the Town of Carefree, as fully and completely as if set forth in full herein, except as may be hereafter or otherwise amended by this chapter.

E. Amendments to 2018 International Mechanical Code.

Effective January 24, 2023, there is herewith adopted, by reference, the International Mechanical Code, 2018 Edition published by the International Code Council and as declared a public record by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions Section thereof were set forth herein, except as modified or changed as follows:

- (1) Chapter 1, "Administration", is hereby amended as follows:

Section 101.1 Title. Insert the words "Town of Carefree" as the [NAME OF JURISDICTION].

Section 103.4 Liability. Revise by deleting Board of Appeals and replacing it with Board of Adjustment.

Section 106.4.3 Expiration. Amend to read as follows:

Every permit issued shall become invalid unless the work authorized by such permit is commenced and required inspections are requested by the permittee and approved by the code official within 180 days after its issuance, or if more than 180 days elapses between approval of required inspections. The code official shall be authorized to grant one extension of time for a period not to exceed 180 days. Permits shall not be extended more than once and all requests for extensions shall be in writing. In order to renew action on a permit after expiration, a new full permit fee shall be paid based on the current fee schedule adopted by

the Town of Carefree.

Section 106.4.4 Extensions. Amend to read as follows:

An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application had been pursued in good faith or a permit has been issued; except that the Building Official is authorized to grant one extension of time for a period not to exceed 90 days. The extension shall be requested in writing and justifiable cause demonstrated.

Section 106.5.2 Fee schedule. Amend to read as follows:

All fees shall be in accordance with Chapter One of the International Building Code as adopted by the Town of Carefree and amended from time to time.

Section 106.5.3 Fee refunds. Amend to read as follows:

The code official shall be permitted to authorize refunding of a fee paid hereunder which was erroneously paid or collected. The code official shall be permitted to authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The code official shall be permitted to authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended. The code official shall not be permitted to authorize refunding of any fee paid except upon written application filed by the original permittee not later than 90 days after the date of fee payment.

Section 108.4 Violation penalties. Delete this section in its entirety and adding violation penalties are set forth in Carefree Town Code Chapter 10, Section 10-1-5.

Section 108.5 Stop work order. Amend the last sentence to read as follows:

Any person who shall continue any work on the system after having been served by a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as established by Carefree Town Code Chapter 10-1-5.

Section 109 Means of appeal. Delete subsections 109.1 through 109.7 and replace with "The means of appeal are set forth in Carefree Town Code Chapter 10 Section 10-1-2.

Section 314.2.1 Condensate disposal. Revise section by adding the following at the end of this paragraph: Condensate disposal shall be allowed to terminate as follows:

7. Into an approved fixture tailpiece, funnel drain, waste air gap fitting, floor sink, and laundry way.
8. At or below grade outside the building in an area capable of absorbing the condensate flow without surface drainage.
9. Over flow drains, gutters, or downspouts that connect to drainage pipes, provided they terminate at or above grade in an area capable of absorbing the condensate flow without surface drainage.

F. Amendments to 2018 International Fire Code.

Effective January 24, 2023, there is herewith adopted, by reference, the International Fire Code, 2018 Edition published by the International Code Council and as declared a public record by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions thereof were set forth herein, except as modified or changed as follows:

Section 10-1-1. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Chief means the chief of the Rural/Metro Fire Department.

Duly authorized agent shall mean an individual employed by Rural/Metro Fire Department who has been appointed by the fire chief, in writing, to have the authority to issue civil fire code violations. Such authorization shall be filed with the Town Clerk.

Fire department means the Rural/Metro Fire Department or, in the event that the town shall provide its own fire protection service, that organization.

Hillside landform area. Any parcel of land or portion thereof with a surface slope that can easily exceed fifteen (15) percent where major collector streets have a maximum grade of nine (9) percent, and minor and local collector streets have a maximum grade twelve (12) percent and local residential streets have a maximum grade of fifteen (15) percent.

NICET means the National Institute for the Certification of Engineering Technologies, 1420 King Street, Alexander, VA. 22314-2915.

Town Code means Town of Carefree Town Code.

International Fire Code means the International Fire Code, 2018 Edition.

Section 1. Section 10-1-1 F of the Town Code is hereby repealed and replaced by a new section 10-1-1 F 2018 IFC , which shall read as follows:

Section 10-1-1 .1 Assumption of Jurisdiction; adoption.

(a) Pursuant to the provisions of A.R.S. §34-461 and §41-2163(A)(2), the Town of Carefree, having in effect a nationally recognized fire code, does hereby assume jurisdiction from the State Fire Safety Committee for prescribing and enforcing minimum Fire Prevention Codes and Standards within the Town of Carefree.

(b) The International Fire Code, 2018 edition, as published jointly by the International Code Council, Inc., and all appendices are adopted by reference and shall be the fire code of the town. Three (3) copies of the same shall at all times remain in the Office of the Town Clerk and be open to inspection.

Section 10-1-1 .2 Amendments.

The International Fire Code (I.F.C.) 2018 Edition, is amended in the following respects:

101.1 Title. These regulations shall be known as the Town of Carefree Fire Code, hereinafter referred to as "this code".

G. Amendments to 2018 International Energy Conservation Code.

Effective January 24, 2023, there is herewith adopted, by reference, the International Energy Conservation Code, 2018 Edition published by the International Code Council and as declared a public record by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions thereof were set forth herein, except as modified or changed as follows:

Section C101.1 Title Revise section by inserting Town of Carefree [NAME OF JURISDICTION].

Section C109 BOARD OF APPEALS. Delete the words Board of Appeals and replace it with Board of Adjustment.

Section C402.1.1 Low-energy buildings. Revise section by adding item #4:

1. Structures not intended for public occupancy that have openings in the thermal envelope during business operations and do not utilize air conditioning such as repair garages, fabrication shops, warehouses, or similar facilities.

Section C403.1.1 Calculations of heating and cooling loads. Revise section by adding the following at the end of the paragraph: Not required for emergency replacement of cooling and heating equipment where there are no alterations, additions, or changes of occupancy.

H. Amendments to 2018 Fuel Gas Code International

Effective January 24, 2023, there is herewith adopted, by reference, the International Fuel Gas Code, 2018 Edition published by the International Code Council and as declared a public record by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions thereof were set forth herein, except as modified or changed as follows:

Section 101.1 Title. Revise section by inserting Town of Carefree [NAME OF JURISDICTION].

Section 103.4 Liability. Delete the words Board of Appeals and replace it with Board of Adjustment.

Section 106.1.1 Annual permit. Delete this section in its entirety.

Section 106.6.2 Fee schedule. Amend to read as follows:

All fees shall be in accordance with Chapter One of the International Building Code as adopted by the Town of Carefree and amended from time to time.

Section 106.6.3 Fee refunds. Amend to read as follows:

The code official shall be permitted to authorize refunding of a fee paid hereunder which was erroneously paid or collected. The code official shall be permitted to authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. The code official shall be permitted to authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended. The code official shall not be permitted to authorize refunding of any fee paid except upon written application filed by the original permittee not later than 90 days after the date of fee payment.

Section 108.4 Violation penalties. Delete this section in its entirety and adding violation penalties are set forth in Carefree Town Code Chapter 10, Section 10-1-5.

Section 108.5 Stop work order. Amend the last sentence to read as follows:

Any person who shall continue any work on the system after having been served by a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as established by Carefree Town Code Chapter 10-1-5.

Section 109.1 Application for appeal. Delete subsections 109.1 through 109.7 and replace with "The means of appeal are set forth in Carefree Town Code Chapter 10 Section 10-1-2.

- I. That certain document entitled, "The Town of Carefree Adobe Code," dated April 1985 and amendments.

- J. That certain document entitled, "Conducting Blasting Operations Code," dated November 1998 and amendments.

K. Amendments to 2018 International Property Maintenance Code

Effective January 24, 2023, there is herewith adopted, by reference, the International Property Maintenance Code, 2018 Edition published by the International Code Council and as declared a public record by ordinance of the Mayor and Council of the Town of Carefree, by reference in total and as if each of the provisions thereof were set forth herein, except as modified or changed as follows:

Section 101.1 Title. Revise section by inserting Town of Carefree [NAME OF JURISDICTION].

Section 103.4 Liability. Delete the words Board of Appeals and replace it with Board of Adjustment.

Section 103.5 Fees. Amend to read as follows:

All fees shall be in accordance with Chapter One of the International Building Code as adopted by the Town of Carefree and amended from time to time.

Section 106.4 Violation penalties. Delete this section in its entirety and adding violation penalties are set forth in Carefree Town Code Chapter 10, Section 10-1-5.

Section 111.1 Application for appeal. Delete subsections 111.1 through 111.8 and replace with “The means of appeal are set forth in Carefree Town Code Chapter 10 Section 10-1-2.

Section 111.2 Membership of board. Delete this section and its subsections in their entirety.

Section 111.7 Court review. Delete this section in its entirety.

Section 111.8 Stay of enforcement. Revise by deleting appeals board and replacing it with Board of Adjustment.

Section 112.4 Failure to comply. Amend the last sentence to read as follows: Any person who shall continue any work on the system after having been served by a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable for a fine as established by Carefree Town Code Chapter 10-1-5.

Section 202 General Definitions. Revise Cost of Such Demolitions or Emergency Repairs by Deleting board of appeals and replacing it with Board of Adjustment.

Section 302.4 Weeds. Revise by inserting 9 inches in height.

Section 304.14 Insect Screens. Revise section by deleting “During the period from (date) to (date)” and capitalizing “EVERY.”

Section 602.3 Heat supply. Revise section by deleting “During the period from (date) to (date) to maintain” and replacing with “capable of maintain.”

Section 602.4 Occupiable work space. Revise section by deleting “During the period from (date) to (date) to maintain” and replacing with “capable of maintain.”

Section 10-1-3 Conformance with Zoning Ordinance

Whenever a building permit is issued and a building inspection performed, such building must conform to the provisions of the zoning ordinance of the town in addition to the provisions of this chapter.

Section 10-1-4 Enforcement *

The town building official is hereby authorized and directed to administer and enforce this article. The town building official is further authorized and directed to make annual inspections of all commercial buildings

within the town limits for the purpose of enforcing this article. All other town law enforcement officials and agencies shall, whenever requested by the town building official, participate in and assist the town building official in the enforcement of this article to the extent that they are lawfully authorized to do so.

Section 10-1-5 Violations and Penalties **

Any person, firm or corporation upon admission or conviction of violating any provision of this article, and the codes and public records adopted herein by reference, shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand two hundred fifty dollars or by imprisonment for not more than ninety days, or by both such fine and imprisonment. Each day that a violation continues shall be a separate offense punishable as described herein.

Article 10-2 STANDARD SPECIFICATIONS AND DETAILS ***

A. That certain document entitled "Uniform Standard Specifications for Public Works Construction," sponsored and distributed by the Maricopa Association of Governments and all amendments and addenda thereto, is hereby adopted by the Town of Carefree and made a part of this chapter as though said document were set forth in full herein; and three copies thereof shall be kept on file in the office of the town clerk and kept available for public use and inspection during office hours.

B. That certain document entitled "Uniform Standard Details for Public Works Construction," sponsored and distributed by the Maricopa Association of Governments, and all amendments and addenda thereto, is hereby adopted by the Town of Carefree and made a part of this chapter as though said document were set forth in full herein; and three copies thereof shall be kept on file in the office of the town clerk and kept available for public use and inspection during office hours.

Article 10-3 ARIZONANS WITH DISABILITIES ACT *

A. Standards and specifications set forth in Title 41, Chapter 9, Articles 8, Arizona Revised Statutes (Arizonans with Disabilities Act), and its implementing rules, including "Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities" declared a public record by Resolution No. 97-03, as applying to public entities, are hereby adopted and incorporated as an amendment to the Uniform Building Code adopted in Section 10-1-2 of the Town Code and made part thereof as though fully set forth therein. Such standards and specifications shall apply to new construction and alterations and are not required in buildings or portions of existing buildings that do not meet the standards and specifications.

B. Standards and specifications set forth in Title 41, Chapter 9, Article 8, Arizona Revised Statutes (Arizonans with Disabilities Act), and its implementing rules, including "Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities" declared a public record by Resolution No. 97-03, as applying to public accommodations and commercial facilities, are hereby adopted and incorporated as an amendment to the Uniform Building Code adopted in Section 10-1-2 of the Town Code and made part thereof as though fully set forth therein. Such standards and specifications shall apply to new construction and alterations commenced after September 3, 1996.

Article 10-4 CLEAN-BURNING FIREPLACE STANDARDS **

A. The purpose of this Article is to regulate fireplaces, wood stoves or other solid-fuel burning devices to reduce the amount of air pollution caused by particulate matter and carbon monoxide.

B. For purposes of this Article, the following words and terms shall be defined as follows:

1. "Fireplace" means a built-in-place masonry hearth and fire chamber of a factory-built appliance, designed to burn solid fuel or to accommodate gas or electric log insert or similar device, and which is intended for occasional recreational or aesthetic use, not for cooking, heating or industrial processes.

2. "Solid fuel" includes but is not limited to wood, coal or other nongaseous or nonliquid fuels, including those fuels defined by the Maricopa County Air Pollution Control Officer as "inappropriate fuel" to burn in residential woodburning devices.

3. "Woodstove" means a solid-fuel burning heating appliance including a pellet stove, which is either freestanding or designed to be inserted into a fireplace.

C. No person shall construct or install a fireplace or a wood stove unless the fireplace or woodstove complies with one of the following:

1. A fireplace which has a permanently installed gas or electric log insert.

2. A fireplace, woodstove or other solid-fuel burning appliance which has been certified by the United States Environmental Protection Agency as conforming to 40 Code of Federal Regulations Part 60, Subpart AAA as in effect on July 1, 1990.

3. A fireplace, woodstove or other solid-fuel burning appliance which has been tested and listed by a nationally recognized testing agency to meet performance standards equivalent to those adopted by 40 Code of Federal Regulations Part 60, Subpart AAA as in effect on July 1, 1990.

4. A fireplace, woodstove or other solid-fuel burning appliance which has been determined by the Maricopa County Air Pollution Control Officer to meet performance standards equivalent to those adopted by 40 Code of Federal Regulations Part 60, Subpart AAA as in effect on July 1, 1990.

5. A fireplace which has a permanently installed woodstove insert which complies with paragraphs 2, 3 or 4 above.

D. The following installations are not regulated by this Article and are not prohibited by this Article:

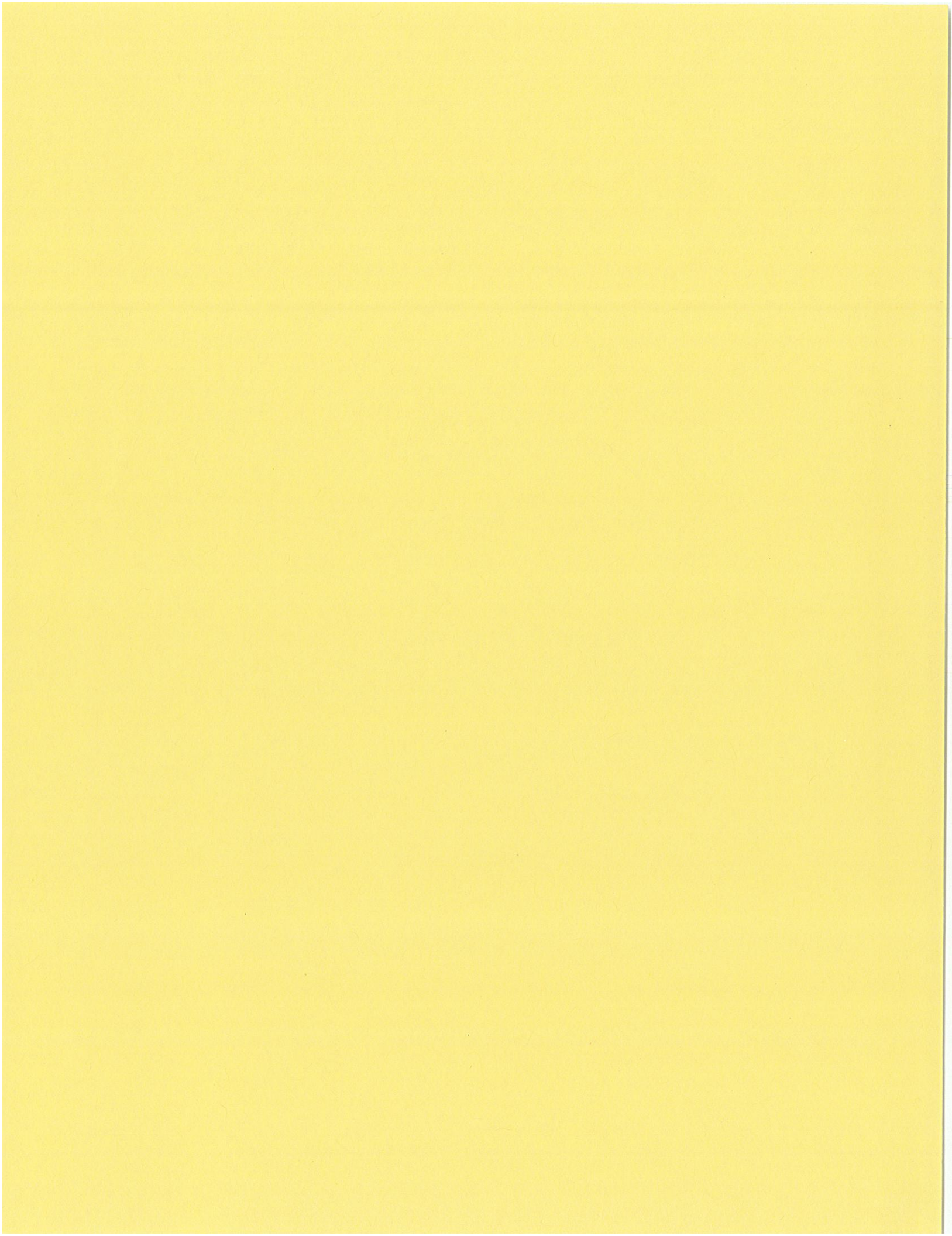
1. Furnaces, boiler, incinerators, kilns and other similar space heating or industrial process equipment.

2. Cookstoves, barbecue grills and similar appliances designed primarily for cooking.

3. Fire pits, barbecue grills and other outdoor fireplaces.

E. No person shall alter or remove a gas or electric log insert or a woodstove insert from a fireplace for purposes of converting the fireplaces to directly burn wood or other solid fuel. No person shall alter a fireplace, woodstove or other solid fuel-burning appliance in any manner that would void its certification or operational compliance with the provision of this Article.

F. In addition to the provisions and restrictions of this Article, construction, installation or alteration of all fireplaces, wood stoves and other gas, electric or solid-fuel burning appliances and equipment shall be done in compliance with provisions of the Comprehensive Building Safety Code and shall be subject to the permits and inspections required by the Comprehensive Building Safety Code.



Town of Carefree Fire Department

2018 International Fire Codes

Amendments and Additions

The International Fire Code (IFC), 2018 edition, as published by the International Code Council and all appendices are adopted by reference and shall be the fire code of the Town of Carefree.

The International Fire Code, 2018 Edition, adopted by the Town of Carefree by enacting this resolution is amended as follows:

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Chapter	1	page	2-4
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CHAPTER 1

ADMINISTRATION

Amend

101.1 Title. These regulations shall be known as the Town of Carefree Fire Code, hereinafter referred to as “this code”.

Amend

101.2.1 Appendices. The following appendices of the 2018 International Fire Code shall be adopted.

Appendix: A- Board of Appeals is deleted from adoption.

Appendix B Fire-Flow Requirements for Buildings.

Appendix C Fire Hydrant Locations and Distribution.

Appendix D Fire Apparatus Access Roads.

Appendix E Hazard Categories.

Appendix F Hazard Ranking.

Appendix G Cryogenic Fluids-Weight and Volume Equivalents.

Appendix H HMMP and HMIS Instructions.

Appendix I Fire Protection Systems-Non Compliant Conditions.

Appendix J Building Information Sign.

Appendix K Construction Requirements for Existing Ambulatory Care Facilities.

Appendix L Requirements for Firefighter Air Replenishment Systems.

Appendix M High Rise Buildings Retroactive Automatic Sprinkler Requirements.

Appendix N Indoor Trade Shows and Exhibitions

Add

102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80 and the Town of Carefree codes. The most current additions shall apply.

Amend

105.1.2 Types of Permits. Unless otherwise addressed in the code, permits regarding fire issues shall be addressed through the following approval processes and shall be considered operational permits (see definitions):

1. Special Use Permits
2. Building Permits
 - a. For the purpose of this code, this shall include construction permits, which allows the applicant to install or modify systems and equipment identified in Section 105.7
3. Civil / Utility Permits

Amend

105.2 Application. Applications for permits listed in Section 105.1.2 shall be made through the approved processes and through the approved departments of the Town of Carefree, AZ.

Amend

105.6 Required operational permits. The fire code official is authorized to issue permits for the operations and activities set forth in Sections 105.6.1 through 105.6.48. The issuance of the permits will be determined on an “as –needed” basis and shall be in the best interest of fire and life safety and in the best interest of the Town of Carefree, AZ.

Amend

105.7 Required construction permits. The Town of Carefree, AZ adopted building code shall apply to permits set forth in Sections 105.7.1 through 105.7.18.

Delete

Sections 108.1 through 108.3

Add

109.1 Board of Appeals. Reference to the “board” or “board of appeals” in this code, to hear and decide upon appeals of orders, decisions or determinations made by the fire code official or designees relative to the application and interpretation of this code, the following process is adopted:

1. The appeal shall be made in writing to the Fire Code Official of the Department.
 - a. The written appeal shall provide specific information regarding the reasons for the appeal.
2. The Fire Code Official shall investigate the appeal and provide a written decision within 5 business days.
3. Upon receiving the written decision, the appellant shall either accept or refuse the written decision.
4. If the appellant refuses to accept the decision rendered by the Fire Code Official, he/she may file an appeal, in writing, to the Town of Carefree, AZ.
5. Upon reviewing all information gathered, the Town of Carefree, AZ shall provide a written decision within 10 business days.

6. If the appellant refuses to accept the decision rendered by the Town of Carefree, AZ, he/she may file an appeal, in writing, to the Town of Carefree, AZ Manager and request a meeting to discuss the issues.
7. Upon completion, the Town of Carefree, AZ Manager's decision shall be final.

Amend

110.3 Notice of violation. When the fire code official finds a building, premises, vehicle, storage facility or outdoor area that is in violation of this code, the fire code official is authorized to prepare a written notice of the violation(s), describing the conditions deemed unsafe and, when compliance is not immediate, specifying the date and time for re-inspection.

Amend

110.4 Violation penalties. Persons who violate a provision of this code or fail to comply with any of the requirements thereof or who erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certification used under provisions of this code, shall be sentenced to a fine of not more than one thousand dollars (\$1,000.00). Each day that the violation continues after due notice has been served shall be deemed a separate offense.

Amend

112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not more than one thousand dollars (\$1,000.00). By the Fire Code Official.

CHAPTER 2

DEFINITIONS

Amend

FIRE CODE OFFICIAL. The Fire Marshal charged with the administration and enforcement of the code.

Add

Adult and child care facilities shall meet the following requirements:

1. Interconnected smoke detectors shall be installed in all livable areas.
2. Approved evacuation maps and emergency procedures shall be posted.
3. Portable fire extinguishers shall be mounted at locations approved by the fire code official.
4. Approved UL924 Exit signs shall be mounted on all required Emergency Exit Doors.

Amend:

R-4 Residential occupancies shall include buildings arranged for occupancy as Residential Care/Assisted Living Facilities including more than five but not more than 16 occupants, excluding staff. These facilities include:

Group Youth Homes
Senior Homes

Following:

Group R-4 Residential Care/Assisted Living Facilities occupancies shall meet the requirements for construction as defined for Group R-3 except as otherwise provided for in the *International Building Code*.

Add

Residential Care / Assisted Living Facilities shall meet the following requirements:

1. Interconnected smoke detectors shall be installed in all livable areas.
2. Approved evacuation maps and emergency procedures shall be posted.
3. Portable fire extinguishers shall be mounted at locations approved by the fire code official.

Add

READILY ACCESSIBLE. Access that is capable of being reached safely and quickly for operation, repair or inspection without requiring those to whom ready access is requisite to climb over or remove obstacles, or to resort to the use of portable access equipment.

Add

SPECIAL USE PERMIT. A permit issued by the appropriate department of the Town of Carefree, AZ Government allowing a specific activity, event or condition to occur for a prescribed period.

CHAPTER 3

General Requirements

Amend

307.2.1 Authorization. Approval of any open burning addressed in this section shall only be permitted with approval from the State of Arizona and/or Maricopa County air and water quality management authority, provided that all conditions specified in the authorization and this section are followed.

CHAPTER 4

EMERGENCY PLANNING AND PREPAREDNESS

Add

401.3.2.1 Resetting of alarms. No person shall reset a fire or emergency alarm system, alarm initiating device or component until the fire department arrives.

Exception:

1. The person responsible for the property may investigate the building or Area of alarm and if no evidence of fire or emergency is found, the system may be silenced, but not reset, until the fire department arrives.

CHAPTER 5

FIRE SERVICE FEATURES

Amend

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 22 feet, except for approved security gates in accordance with section 503.6 and unobstructed vertical clearance of not less than 15 feet.

Amend

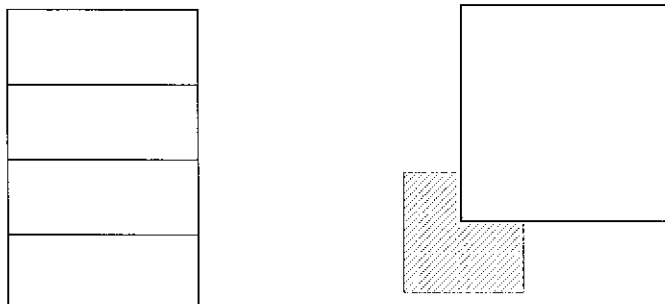
503.2.4 Turning radius. The required turning radius of a fire apparatus access road shall be a minimum turning radius of 35 feet inside and 55 feet outside for the required fire apparatus access road.

Amend

503.2.7 Grade. All access roads, whether temporary or permanent, shall not exceed 12%. All fire access roads greater than 6% must have prior approval from the fire code official. Sprinklered vs. non-sprinklered properties shall have different requirements with a maximum grade of 15%.

Add

504.4 Fire department apparatus access to roof. For buildings 2 or more stories in height, maintain a minimum of a 50-foot flat area at grade at two corners of the building for fire department operations and apparatus placement.



← 50' →

Amend

505.1 Address numbers. New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be of the font and size approved by the building and development department in accordance with the Town of Carefree. Zoning requirements. At a minimum, letters and numerals shall be a minimum of 4 inches high with a brush stroke width of .5 inch to identify individual suites and/or tenant spaces. Additionally, all rear doors to suites and/or tenant spaces shall display the business name and suite number.

Add

506.1.1.1 Key switch and sensor pre-emption location. A Knox key switch and a pre-emption sensor shall be required on all powered entry control gates. Key switches shall be installed in a location on the gate control panel that is readily visible and accessible. The pre-emption sensor shall be at or behind the gate.

Amend

507.5 Fire hydrant systems. Fire hydrant systems shall meet the Town of Carefree, minimum standards and shall be designed and installed in accordance with the applicable standards established by the Town of Carefree, AZ.

507.5.1 Fire hydrant spacing. All fire hydrants shall be spaced on fire apparatus access roads as follows:

1. **Non-Hillside.** One and two family dwellings (IRC and R-3) developments, the maximum distance shall be 600 feet on center.
2. **Hillside.** One and two family dwellings (IRC and R-3) developments, the maximum distance shall be 600 feet on center. "Hillside" street grades shall be considered any grade exceeding 8% or more grade.
3. **Fire sprinkler.** Commercial, R-1, and R-2 multifamily developments, the maximum distance shall be 600 feet on center.
4. **Hillside cul-de-sacs.** The maximum distance shall be 300 feet on center to any hydrant from end of a cul-de-sac.

Add

507.5.7 Distance to fire department connections (FDC). Fire hydrants shall be placed to ensure that the distance to fire department connections shall not exceed 100 feet.

Add

507.5.7 Fire hydrant color. All fire hydrants shall have aboveground barrels painted with a prime coat plus two coats of OSHA yellow paint.

Add

507.5.7.1 Reclaimed water fire hydrant color. All fire hydrants using a reclaimed water supply shall have the caps and bonnet painted with a prime coat plus two coats of black paint. A “DO NOT DRINK WATER” placard shall be affixed to the hydrant in both English and Spanish.

Add

507.5.8 Reflective markers. All fire protection equipment, fire department connections and hydrants shall be clearly identified by installation of reflective blue markers. See Town of Carefree Standard Detail FH305.

CHAPTER 6-8

No Changes

CHAPTER 9

FIRE PROTECTION SYSTEMS

Add

902 Definitions.

DETACHED. For the purpose of Chapter 9 FIRE PROTECTION SYSTEMS, detached shall mean separated from the main building or structure by a minimum of 10 feet.

Add

903.2 Where required. An automatic sprinkler system shall be installed throughout all levels of all new occupancies of more than 0 square feet, to include all garages, and car-ports.

Exceptions: Unless the use of the facility otherwise requires an automatic fire sprinkler system, fire sprinkler systems shall not be required for the following.

1. Detached gazebos and Ramada's for residential or public use.
2. Detached guard houses less than 300 square feet in floor area.
3. Detached storage sheds for private, residential, non-commercial use less than 200 square feet in floor area.
4. Detached non-combustible canopies less than 1500 square feet in roof area used exclusively for vehicle washing facilities or vehicle fuel dispensing stations.

5. Other buildings or structures accessory to and located on the same lot with one and two family dwellings or R-3 occupancies, not including residential care or assisted living facilities in R-3 occupancies.
6. Shade canopies less than 5,000 square feet; not closer than 5 feet to any building, property line or other shade canopy; and shading one of the following: vehicles for sale at a dealership, playground equipment, or outdoor eating areas without cooking.
7. Shipping containers used for storage purposes and not closer than 5 feet to any building, property line or other container.
8. Exterior roofs, overhangs or canopies of Type I, II or III construction with no combustible storage beneath.
9. Exterior covered/enclosed walkways of Type I, II or III construction with enclosing walls that are at least 50 percent open.
10. Temporary Special Amusement Buildings.
11. Pre-manufactured structures used exclusively as a construction office up to 5000 square feet and not closer than 5 feet to any other structure or property line. This exception shall apply during the course of the construction permit issued by the Town of Carefree.
12. Detached parking canopies
13. Manufactured homes built on a permanent chassis, designed and constructed as a dwelling unit. Exception: Newly manufactured homes equipped with automatic sprinkler systems will be tied into a water supply.

Add

903.2.3 Group E. An automatic sprinkler system shall be installed throughout all Group E occupancies in accordance with NFPA 13 Installation of Sprinkler Systems.

Add

903.2.4 Group F. An automatic sprinkler system shall be installed throughout all Group F occupancies in accordance with NFPA 13 Installation of Sprinkler Systems.

Add

903.2.5 Group H. An automatic sprinkler system shall be installed throughout all Group H occupancies in accordance with NFPA 13 Installation of Sprinkler Systems. The design of the sprinkler system shall not be less than that required under the Town of Carefree Building Code for the occupancy hazard classifications in accordance with Table 903.2.5.2 Group H-5 Sprinkler Design Criteria.

Where the design area of the sprinkler system consists of a corridor protected by one row of sprinklers, the maximum number of sprinklers required to be calculated is 13.

**TABLE 903.2.5.2
Group H-5 Sprinkler Design Criteria**

LOCATION	OCCUPANCY HAZARD CLASSIFICATION
Fabrication areas	Ordinary Hazard Group 2
Service corridors	Ordinary Hazard Group 2
Storage room without dispensing	Ordinary Hazard Group 2
Storage rooms with dispensing	Extra Hazard Group 2
Corridors	Ordinary Hazard Group 2

Add

903.2.6 Group I. An automatic sprinkler system shall be installed throughout all Group I occupancies in accordance with NFPA 13 Installation of Sprinkler Systems.

Exception: In jails, prisons and reformatories, the piping system may be dry, provided a manually operated valve is installed at a continuously occupied location. Opening of the valve will cause the piping system to be charged. Sprinkler heads in such systems shall be equipped with fusible elements or the system shall be designed as required for deluge systems in the Building Code.

Add

903.2.7 Group M. An automatic sprinkler system shall be installed throughout all Group M occupancies in accordance with NFPA 13 Installation of Sprinkler Systems.

Add

903.2.8 Group R. An automatic sprinkler system shall be installed throughout all Group R occupancies in accordance with NFPA 13 Installation of Sprinkler Systems.

Add

903.2.9 Group S-1. An automatic sprinkler system shall be installed throughout all Group S-1 occupancies in accordance with NFPA 13 Installation of Sprinkler Systems.

Add

903.2.10 Group S-2. An automatic sprinkler system shall be installed throughout all Group S-2 occupancies in accordance with NFPA 13 Installation of Sprinkler Systems

Add

903.2.13 Change of occupancy. An automatic sprinkler system complying with Section 903.3 shall be provided for an existing building or portion thereof undergoing a change of occupancy as follows, based upon the relative hazard levels indicated in Table 903.2.15:

1. When a change of occupancy is made to a higher hazard level as shown in Table 903.2.13, the building shall be provided with an automatic fire sprinkler system.
2. When a change of occupancy is made within hazard level 1 as shown in Table 903.2.13, the building shall be provided with an automatic fire sprinkler system.

**Table 903.2.13
Existing Building Hazard Levels**

Hazard Level	Building Occupancy Type
1 (highest)	H, I, R-1, R-2, R-4
2	A-2, A-5
3	A-1, A-3, A-4
4	E, F-1, M, S-1
5 (lowest)	B, F-2, R-3, S-2, U

Note: Occupancies as defined in this Code and the Carefree Building Code.

Add

903.2.14 Additions, alterations and repairs. When additions, alterations or repairs within a twelve-month period exceed 50 percent of the square footage of the existing building or (50) percent of the value of an existing building or structure, such building or structure shall be made to conform to the requirements for new buildings or structures.

Add

903.2.15 Partial systems prohibited. In all new additions to existing non-sprinklered buildings and structures, an automatic sprinkler system shall be installed throughout the entire structure. There shall be no partially sprinklered compartments.

Amend

903.3 Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with the applicable NFPA Standards.

Amend

903.3.5 Water supplies. Water supplies for automatic sprinkler systems shall comply with this section and the standards referenced in Section 903.3.1. The potable water supply shall be protected against backflow in accordance with the requirements of the Town of Carefree.

Amend

903.3.6 Hose Threads. All fire hose threads used in conjunction with automatic sprinkler system shall be National Hose Thread (NHT).

Amend

903.3.7 Fire department connections (FDC). The location of the fire department connections shall be in accordance with Section 912 and approved by the fire code official. All FDC connections shall be locking 4" Storz connection approved by the fire code official.

Add

903.3.7.1 Fire riser room. All fire riser rooms shall have exterior access doors, with Knox box on the exterior, and all NFPA signage.

Exception: Existing buildings.

Add

905.3.1.1 Building area. In buildings exceeding 10,000 square feet in area per story, Class I automatic wet standpipes shall be provided and where any portion of the building's interior area is more than 200 feet of travel, vertically and horizontally, from the nearest point of fire department vehicle access.

Exceptions:

1. Single story structures are not required to have hose connections, except in those interior portions of the building that exceed 200 feet of travel from an emergency access road.
2. Required wet standpipes may be an integral part of an approved sprinkler system and may be connected to the sprinkler systems horizontal cross-mains. Calculations for required hose demand shall be submitted with sprinkler plans.

Add

905.3.4 Stages. Stages greater than 1,000 square feet in area shall be equipped with a Class I wet standpipe system with 2.5-inch hose connections on each side of the stage supplied from the automatic fire sprinkler system and shall have a flow rate of not less than that required for Class 1 standpipes.

Delete

905.3.4.1 Hose and cabinets.

Add

912.2 Location. Fire department connections shall be located at a corner of the building being protected, within 4 feet to 8 feet of the curb line of an access road or public street, 40 feet or one and one half times the height of the building being protected, whichever is more, or as approved by the fire code official. The fire department connection line shall be a wet line with the check valve at the hose connection above grade.

Add

912.2.3 Maximum distance to fire department connections. Fire department connections for all occupancies shall be within 100 feet of a fire hydrant.

CHAPTER 10-22

NO CHANGES

CHAPTER 23

Amend

2301.4 Indoor motor fuel-dispensing facilities. Locating motor vehicle fuel-dispensing stations inside buildings is prohibited within the entire Town of Carefree, AZ.

Amend

2306.2.2 Above-ground tanks located inside buildings. Above-ground tanks for the storage of Class I, II and IIIA liquid fuels are prohibited within the entire Town of Carefree, AZ.

Amend

2306.2.3 Above-ground tanks located outside, above grade. Above-ground tanks for the storage of Class I, II and IIIA liquid fuels outside of buildings are prohibited within the entire Town of Carefree, AZ.

CHAPTER 24

FLAMMABLE FINISHES

Add

2404.1 Spray-finishing operations shall not be conducted outside of approved structures.

Exceptions:

1. Spray coating of buildings or dwellings, including appurtenances and any other ornamental objects that are not normally removed prior to coating.
2. Spray coating of facility equipment or structures, which are fixed in a permanent location and cannot easily be moved into an enclosure or spray booth and which are not normally dismantled or moved prior to coating.
3. Spray coating of objects, which cannot fit inside of an enclosure with internal dimensions of 10'W X 25'L X 8'H, excluding vehicles.
4. Coating operations utilizing only hand-held aerosol cans.

CHAPTER 25-31

NO CHANGES

CHAPTER 32

HIGH PILES COMBUSTABLE STORAGE

Amend

3201.2 Permits. A permit shall be required to be submitted within the Town of Carefree, Engineering and Construction Department, and submit HMIS for reportable quantities

CHAPTER 33-55

NO CHANGES

CHAPTER 56

EXPLOSIVES AND FIREWORKS

Amend

General. The display of fireworks, including proximate audience displays and pyrotechnic special effects in motion picture, television, theatrical, and group entertainment productions, shall comply with this chapter, Article XIII Fireworks and Pyrotechnics of the Town of Carefree Code of Ordinances, and NFPA 1123 or NFPA 1126.

CHAPTER 57

Amend

5706.2.4.4 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited within the entire Town.

Exception: Installations of tanks capable of holding 2,000 gallons (7,570.8 L), either individually or in the aggregate, may be approved

CHAPTER 58-60

CHAPTER 61

LIQUIFIED PETROLEUM GASES

Add

Table 6104.3, Footnote e. 5.

E. 5.

A container less than 125 gallons may be located next to a block fence when the tank is not within 5 feet of a structure on adjoining property.

Add

6109.1.1 Pre-filled portable cylinders for consumer exchange. The installation of pre-filled portable cylinders for consumer exchange shall comply with the following requirements:

1. A construction permit is required for the installation of or modification to pre-filled portable cylinders for consumer exchange in accordance with section 105.7.8.
2. Storage is limited to one cage, containing up to twenty-five (25), twenty (20) pound propane cylinders (500 pounds) without any separation from a structure. A second cage may be installed next to a structure on the same property as long as a minimum of 20 feet separation is maintained between the two cages.
3. A site plan for the installation shall be submitted to the Town of Carefree Planning and Development Department. The site plan shall indicate the sizes and locations of the pre-filled portable cylinders for consumer exchange cage, as well as the separation distances between cages, the distances to property lines, structures, and public ways.
4. The cage shall not be located within 5 feet of any doorway or opening in a building frequented by the public and 5 feet from any exterior source of ignition, openings into direct-vent (sealed combustion system) appliances or mechanical ventilation air intakes.
5. The cage shall be located so that any discharge from a propane cylinder pressure relief device is at least 3 feet horizontally away from any building opening below the level of such discharge.
6. The cage shall be a lockable ventilated metal locker or rack that prevents tampering and pilferage.
7. The cage shall be designed so that containers cannot be stacked on top of each other and designed so that containers are positioned upright with the pressure-relief valve in direct communication with the vapor space of the container.
8. Defective containers or containers showing denting, bulging, or excessive corrosion shall be removed from service and properly disposed of.
9. The cage and area shall be kept free and clear of all combustible materials, including storage, for a distance of at least 10 feet on all sides.
10. NO SMOKING signs shall be posted on the cage and within 25 feet of the surrounding area.
11. Approved NFPA 704 hazard identification signs shall be posted on the cage.
12. Signs listing exchange procedures, company name, and 24 hours' phone numbers shall be posted on the cage.
13. Signs requiring that customers leave LPG containers outside shall be posted at all building entrance(s).
14. All employees with access to the exchange cage shall be trained in the proper handling and operating procedures, including the procedure for handling defective containers. Documentation of this training shall be provided to the Fire Prevention Division upon final inspection.
15. A written inspection checklist for receiving empty containers as well as giving out full cylinders shall be available and used by employees when handling containers.
16. Provisions shall be made for controlling and mitigating unauthorized discharges. A Hazardous Materials Management Plan shall be readily available on site.
17. A minimum of one 2A20BC fire extinguisher shall be located not less than 25 feet, but within 75 feet from the cage area.
18. Cages exposed to probable vehicular damage due to proximity to alleys, driveways, or parking areas, shall be protected in accordance with Section 312.

19. A final inspection by the Fire Prevention Division is required prior to the cage being put into service.

CHAPTER 62-80

NO CHANGES

APPENDICES

All 2018 International Fire Code Appendices shall be adopted. The following Appendices shall be added to the Town of Carefree, 2018 IFC amendments.

APPENDIX O

CONTROL AND SUPPRESSION OF HAZARDOUS FIRE AREAS

Section O-101 General

O-101.1 Scope. The unrestricted use of grass, grain, brush, or forest-covered land in hazardous fire areas is a potential menace to life and property from fire and resulting erosion.

Section O-103 Permits

O-103.1 Permits. Permits for any use within hazardous fire areas shall be issued with the approval of Town of Carefree administration, utilizing the current permit process. Permits shall not be issued when public safety would be at risk, as determined by the fire code official.

Section O-104 Restricted Entry

O 104.1 Restricted entry. The fire code official shall determine, and make recommendations to Town of Carefree Administration, when hazardous fire areas shall be closed to entry and when such areas shall again be opened.

Exception:

1. Entry, in the course of duty, by peace or police officer, and other duly authorized public officers, members of a fire department and members of the United States Forest Service.

Section O-105 Trespassing on Posted Property.

O-105.1 General. When the Town of Carefree Administration approves the recommendation from the fire code official that a specific area within a hazardous fire area presents an exceptional and continuing fire danger because of the density of natural growth, difficulty of terrain, proximity to structures or accessibility to public, such areas shall be closed until changed conditions warrant termination of closure. Such areas shall be posted as hereafter provided.

O-105.2 Signs. Approved signs prohibiting entry by unauthorized persons and referring to Appendix H shall be placed on every closed area.

O-105.3 Trespassing. Entering and remaining within areas closed and posted is prohibited.

Exception: Local state and federal public officers and their authorized agents acting in the course of duty.

Section O-107 Spark Arresters

O-107.1 Spark arresters. Chimneys used in conjunction with fireplaces, barbecues, incinerators or heating appliances in which solid or liquid fuel is used, upon buildings, structures or premises located within 200 feet of hazardous fire areas, shall be provided with a spark arrester constructed with heavy wire mesh or other noncombustible material with openings not to exceed ½ inch.

Section O-108 Tracer Bullets, Tracer Charges, Rockets, Model aircraft, Aerial Lanterns.

O-108.1 General. Tracer bullets and tracer charges shall not be possessed, fired or caused to be fired into or across hazardous fire areas. Aerial, Sky lanterns in which have open flames to conduct lift, Rockets, model planes, aerial drones, gliders and balloons powered with a combustion engine, propellant or other feature liable to start or cause fire shall not be fired or projected into or across hazardous fire areas.

Section O-109 Explosives and Blasting.

O-109.1 Explosives and blasting Explosives shall not be possessed, kept, stored, sold, offered for sale, given away, used, discharged, transported or disposed of within hazardous fire areas except by permit from the fire code official.

Section O-110 Fireworks.

O-110.1 Fireworks. Fireworks shall not be used or possessed in hazardous fire areas, except by permit from the fire code official. The fire code official is authorized to seize, take, remove or cause to be removed fireworks.

Section O-111 Apiaries.

O-111.1 Apiaries. Lighted and smoldering material shall not be used in connection with smoking bees in or upon hazardous fire areas except by permit from the fire code official.

Section O-112 Open-Flame Devices.

O-112.1 Open-flame devices. Welding torches, tar pots, decorative torches and other devices, machines or processes liable to start or cause fire shall not be operated or used in or upon hazardous fire areas, except by permit from the fire code official.

Exceptions:

1. Use within habited premises or designated campsites which are a minimum of 30 feet from grass-, grain-brush- or forest-covered areas.
2. The proper use of fuses at the scene of emergencies or as required by standard operating procedures.

Section O-113 Outdoor Fires.

O-113.1 Outdoor fires. Outdoor fires shall not be built, ignited or maintained in or upon hazardous fire areas, except by permit from the fire code official.

Exception: Outdoor fires within habited premises or designated campsites where such fires are built in a permanent barbecue, portable barbecue, outdoor fireplace, incinerator or grill and are a minimum of 30 feet from a grass-, grain-, brush- or forest-covered area.

Permits shall incorporate such terms and conditions, which will reasonably safeguard public safety and property. Outdoor fires shall not be built, ignited or maintained in or upon hazardous fire areas under the following conditions:

1. When high winds are blowing,
2. When a person age 17 or over is not present at all times to watch and tend fire, or
3. When public announcement is made that open burning is prohibited.

Permanent barbecue, portable barbecues, outdoor fireplaces or grills shall not be used for the disposal of rubbish, trash or combustible waste material.

Section O-114 Incinerators and Fireplaces.

O-114.1 General: Incinerators, outdoor fireplaces, permanent barbecues and grills shall not be built, installed or maintained in hazardous fire areas without prior approval of the fire code official. Incinerators, outdoor fireplaces, permanent barbecues and grills shall be maintained in good repair and in a safe condition at all times. Openings in such appliances shall be provided with an approved spark arrester, screen or door.

Section O-115 Clearance of Brush and Vegetative Growth from Electrical Transmission Lines.

O-115.1 General. Clearance of brush and vegetative growth from electrical transmission lines shall be in accordance with IFC 2018, and NFPA.

O-115.2 Support clearance. Persons owning, controlling, operating or maintaining electrical transmission lines upon hazardous fire areas shall, at all times, maintain around and adjacent to poles supporting a switch, fuse, transformer, lightning arrester, line junction, dead end, corner pole, towers, or other poles or towers at which power company employees are likely to work most frequently an effective firebreak consisting of a clearing or not less than 10 feet in each direction from the outer circumference of such pole or tower.

Exception: Lines used exclusively as telephone, telegraph, messenger call, alarm transmission or other lines classed as communication circuits by a public utility.

O-115.3 High tension line clearance. Persons owning, controlling, operating or maintaining electrical transmission lines upon hazardous fire areas shall maintain the clearance specified in Section 15.3 in all directions between vegetation and conductors carrying electrical current:

1. For lines operating at 2,400 volts and less than 68,000 volts, 4 feet.
2. For lines operating at 68,000 volts and less than 110,000 volts, 6 feet.
3. For lines operating at 110,000 volts and over, 10 feet.

Such distance shall be sufficiently great to furnish the required clearance from the particular wire or conductor to positions of such wire or conductor at temperatures of 120 F or less. Forked, dead, old, decadent and rotten trees; trees weakened by cat faces, decay or disease; and trees leaning toward the line, which could contact the line from the side or fall on the line, shall be felled, cut or trimmed to remove the hazard.

O-115.4 Self-supporting aerial cable. Line clearance is not required for self-supporting aerial cable, except that forked trees, leaning trees and other growth, which could fall across the cable and break it shall be removed.

Section O-116 Clearance of Brush or Vegetation growth from Structures.

O-116.1 General. Persons owning, leasing, controlling, operating or maintaining buildings or structures in, upon or adjoining hazardous fire areas, and person owning, leasing or controlling land adjacent to such buildings or structures, shall at all times:

1. Maintain an effective firebreak by removing and clearing away flammable vegetation and combustible growth from areas with 30 feet of such buildings or structures;

Exception: Single specimens of trees, ornamental shrubbery or similar plants used as ground covers, provided that they do not form a means of rapidly transmitting fire from the native growth to any structure.

2. Maintain additional fire protection or firebreak by removing brush, flammable vegetation and combustible growth located from 30 feet to 100 feet from such buildings or structures, when required by the fire code official because of extra-hazardous conditions causing a firebreak of only 30 feet to be insufficient to provide reasonable fire safety;

Exception: Grass and other vegetation located more than 30 feet from buildings or structures and less than 18 inches in height above the ground need not be removed where necessary to stabilize the soil and prevent erosion.

3. Remove portions of trees, which extend within 10 feet (3048 mm) of the outlet of a chimney;
4. Maintain trees adjacent to or overhanging a building free of deadwood