



PROJECT SUMMARY

REPORT DATE	MEETING DATE	PREPARED BY
10/15/2024	10/21/2024	M. Engels

STATUS SUMMARY

CONCENTRATED PROJECT UPDATE

TASK	% DONE	DUE DATE	NOTES
Annexation	Ongoing	Ongoing	Ongoing as services are considered
Budget	100	8/2024	Completed
Development	Ongoing	Ongoing	Continued conversation with engineers

TASK	% DONE	DUE DATE	NOTES
Storage Building	98	2024	Poles installed, trenched, on electricians schedule Building shelves and moving equipment
Streets	100	2024	Contracts completed – crack sealing OCT/NOV

NOTES:

Administration:

KDHE Lagoon audit completed. "The facilities appeared to be well maintained and operating well during the inspection. The City of Benton operators should be commended on a job well done. In addition, the City of Benton administration should be commended on their dedication to improving the infrastructure of the city by creating a comprehensive five-year infrastructure plan and taking action on that plan."

Multiple K254 Meetings.

10/19: Met with the newly formed Circle Rec administration.

2 cpus and main server replaced.

We are getting the hang of the new billing system, and we have updated our payment and accounting systems. This is a great step for ease of use for our utility customers.

We answered the most recent petition by getting Waste Connections service along Aviator Lane. It was surprising how much coordination this took.

Lynnell McGinnis will be starting with us on Oct 21 and attending training on Oct 28th. It will be good to have her working here. She will be working on utility billing, helping with office duties, and helping me with permits, document retention, and customer service.

Permit comparison report attached.

Maintenance

Water leak repaired by the tower on the 6" outflow line.

Josh replaced the hydraulics on the bobcat and we put some new tires on it for the winter.

Hydrovac repaired and back in service.

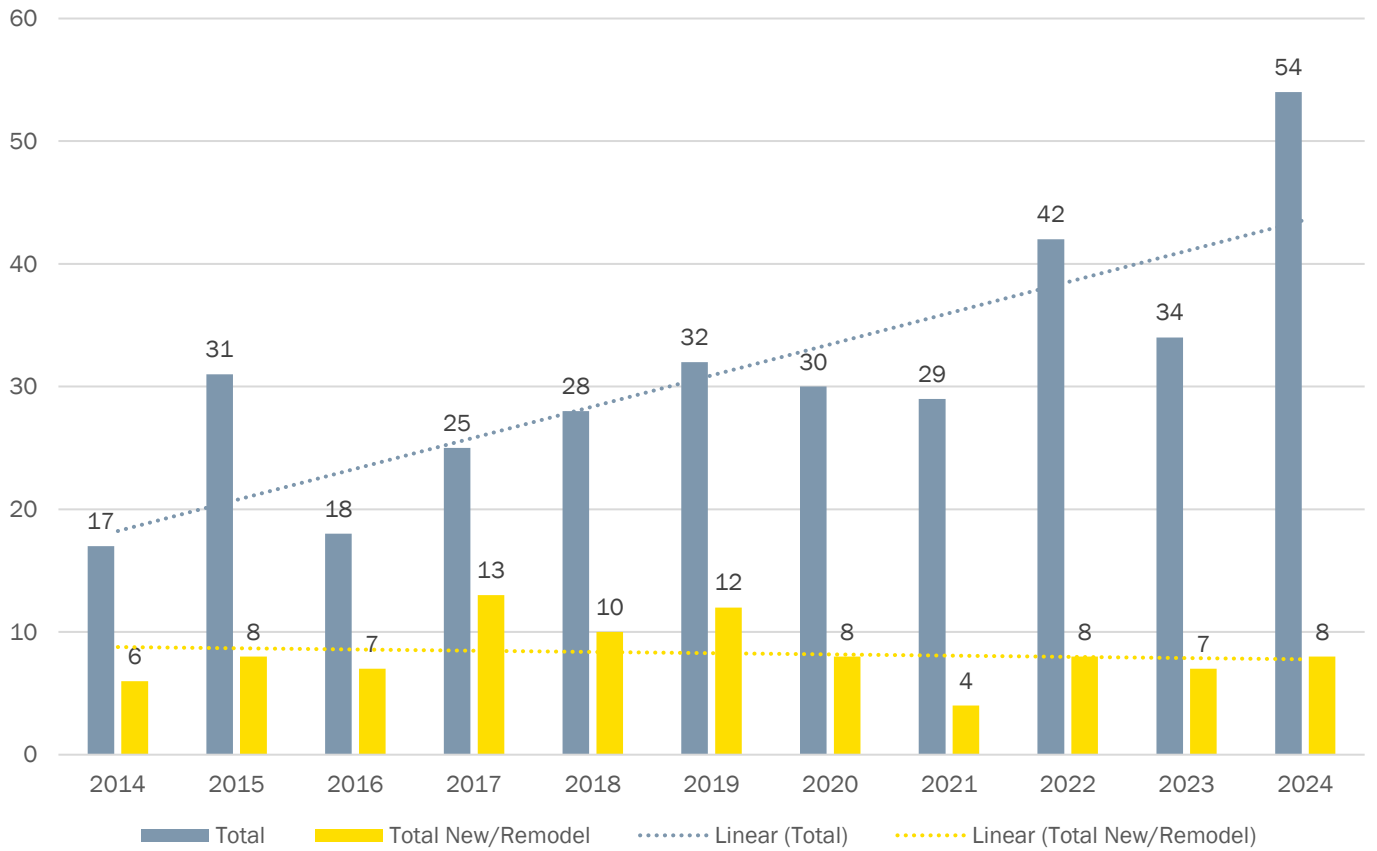
We had a tree damaged by Mother Nature. We will grind the stump and replace it before the end of the year.

Installed a great pad and bench by the Benton walk bridge.

Safety meetings.

We will be building shelves and moving equipment during November.

Permits and New Build/Remodel Permits



Executive Session motion

Moved:

That the governing body recess into executive session IAW K.S.A. 75-4319(b) to discuss non-elected personnel matters/attorney client privilege. Further, required to attend this session is the Mayor, City Attorney, City Administrator and the City Council. Further, that the governing body return to open session at _____PM