

**AN ORDINANCE TO ESTABLISH PROCEDURES FOR  
DISCLOSURE OF CONFLICTS OF INTEREST TO COMPLY WITH SENATE BILL 262;  
FIXING AN EFFECTIVE DATE**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WAYNESVILLE, MO AS FOLLOWS:**

**SECTION 1.** The Mayor or any member of the City Council who has a substantial personal or private interest, as defined by state law, in any bill or ordinance being considered by the City Council shall disclose on the records of the City Council the nature of that interest, and he/she shall disqualify himself/herself from voting on any matters relating to this interest.

**SECTION 2.** Each elected officer of the City, and the City Administrator, and the chief administrative officer and chief purchasing officer (during such time as the City Administrator is not serving in those capacities), and the general counsel (but only when a person is employed full-time in the capacity as general counsel) shall disclose the following information by each May 1<sup>st</sup> if any such transactions were engaged in during the previous calendar year:

- A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties of each transaction, if any, with a total value in excess of \$500.00, that such person had with the City, other than compensation received as an employee or payment of any tax, fee or penalty due to the City, and other than transfers for no consideration to the City:
- B. The date and the identities of the parties to each transaction, if any, known to the person with a total value in excess of \$500.00 that any business entity in which such person had a substantial interest had with the City, other than payment of any tax, fee or penalty due to the City or transactions involving payment for providing utility service to the City, and other than transfers for no consideration to the City.

**SECTION 3.** The City Administrator, and the chief administrative officer and chief purchasing officer (during such time as the City Administrator is not serving in those capacities), shall also disclose by each May 1<sup>st</sup> the following information for the previous calendar year:

- A. The name and address of each of the employers of such person from whom income of \$1,000.00 or more was received during the year covered by the statement;
- B. The name and address of each sole proprietorship owned by the person; the name, address and general nature of the business conducted of each general partnership and joint venture in which the person was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned 10% or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned 2% or more of any class of outstanding stock, limited partnership units or other equity interests;

- C. The name and address of each corporation for which the person served in the capacity of director, officer or receiver.

**SECTION 4.** The information to be provided in accordance with Sections 2 and 3 of this ordinance shall be provided by a written report, in the attached format, which shall be filed, with the Ethics Commission, and the reports shall also be filed with the City Clerk. The report shall be available for public inspection and copying during normal business hours.

**SECTION 5.** The financial interest statements shall be filed at the following times, except that no person shall be required to file more than one financial interest statement during each calendar year:

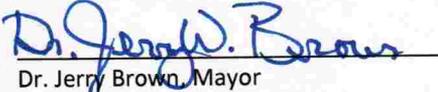
- A. Any person appointed to an office (for which a report is required by this ordinance to be filed) shall file the report within thirty days of such appointment or employment;
- B. Each other person required by this ordinance to file a report shall file the same annually not later than May 1<sup>st</sup> of each year, covering the immediately preceding calendar year, except that any member of the City Council may supplement the financial interest statement to report additional interest acquired after December 31<sup>st</sup> of the covered year until the date of filing of the financial interest statement.

**SECTION 6.** The City Clerk is directed to cause a certified copy of this ordinance to be filed with the Secretary of State of the State of Missouri within ten days after this ordinance is adopted and approved by the Mayor.

**SECTION 7.** The purpose of this ordinance is to comply with the minimum requirements of Senate Bill 262 of the 1991 First Regular Session of the Missouri General Assembly.

**SECTION 8.** This ordinance shall be in full force and effect from and after the date of its passage and approval.

**PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 19<sup>th</sup> DAY OF AUGUST, 2021.**

  
Dr. Jerry Brown, Mayor

ATTEST  
  
Michele Brown, City Clerk

