



### REZONING REQUEST APPLICATION

**All public hearings for rezoning must be published in a newspaper of general circulation within the City of Waynesville no less than fifteen (15) days prior to the date of the meeting. All applications must be submitted within enough time to meet publishing deadlines.**

Date:	<b>PROPERTY LOCATION:</b>
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#### 1. APPLICANT INFORMATION

Name:	Phone:	Homeowner: Yes      No
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Address	City, State, Zip Code
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Applicant's Legal Interest in the Property:

#### 2. OWNER INFORMATION (If not the same as Applicant)

NAME: (Last, First Middle Initial)	Deed Reference:
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Address:	Date Property Acquired:
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#### 3. PROPERTY INFORMATION

Tax Map Number:	Parcel Number:
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Area (square feet or acres):	Current Land Use Classification:
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#### 4. ZONING REQUEST INFORMATION

Existing Zone:	Requested Zone:
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Reason for zoning change and a statement regarding the changing conditions, in the area and in the City, that makes the proposed rezoning reasonably necessary to the promotion of the public health, safety and general welfare.

#### 5. PROPERTY OWNERS WITHIN 185 FEET

List the adjoining property owners within 185 feet of the property in question. **(Note: where the property is bound by a street, alley, stream or similar boundary, the land owner across such boundary shall also be considered an adjoining land owner.)**

To find listings of adjoining property owners, follow these steps:

1. Locate the subject property on the map in the Land Use Office and write down the entire parcel number. Be sure to write down the map number, section number, and individual parcel number, in that order (example: 10-8.0-27-000-001-007.000).
2. Go to the Pulaski County Assessor's Office at 301 Historic Rt. 66 East, Ste. 117, show the attendant the parcel number, and ask the attendant to look up the owner's names, parcel numbers, and addresses for the lots within 185 feet on all sides of the property, or show you how to find the information on land records.
3. Write down the name(s) of the owners of each of the adjacent lots within 185 feet, the parcel number of the lot, and the owner's entire address below. If no address is listed, make a note to that effect.

PLEASE NOTE: ACCURACY IS VERY IMPORTANT BECAUSE IF SOMEONE WITHIN 185 FEET OF THE PROPERTY IN QUESTION FAILS TO GET NOTIFIED, THE REQUEST MAY BE VOIDED EVEN IF THE BOARD VOTES IN YOUR FAVOR. APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE PROPER ADDRESS LIST.

**(Use additional sheets if necessary)**

Name	Parcel Number	Address

**6. LEGAL DESCRIPTION AND OWNER/AGENT STATEMENT**

(Metes and bounds description accompanied with a plat or survey of parcel):

To Wit:

  
  
  
  
  
  
  
  
  
  

Location:

**7. OWNER/AGENT STATEMENT**

I, \_\_\_\_\_ being the Owner or Agent acting on behalf of the owner request that the attached rezoning request of \_\_\_\_\_ be placed on the agenda of the Planning & Zoning Commission meeting scheduled for \_\_\_\_\_.

I certify that the information presented by me in this application is accurate to the best of my knowledge, information, and belief. I understand this application will be heard at a Public Hearing that must be published in a newspaper of general circulation within the City of Waynesville, no less than fifteen (15) days before the date of the meeting.

I understand that failure to address any item in these requirements may result in the rezoning not meeting the minimum submission requirements and will be returned to me for revision and resubmission at the next regular Planning & Zoning Commission meeting.

**Note: Agents acting on behalf of property owners must submit a notarized letter from the property owner which gives them the authority to act on their behalf.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_